
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Meeting was in-person and
streamed via YouTube
Tuesday, April 19, 2022

Jeffery C. Hall, President
Gregory A. Pensa, Vice President
Suzanne Levy, Ed.D.
Alejandra Enciso Medina
Hilda Zacarías
Mirian Solano, Student Trustee

Allan Hancock College
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Hall called the meeting to order at 5:01 p.m. with the following trustees present:
Hall, Levy, Medina, Pensa, Zacarías

Trustees absent: None

2. Public Comment to Closed Session

Trustee Hall invited the public to speak on closed session item “Gabel, et al. Appeal from Administrative Determination, pursuant to Title 5, section 59338.” He noted the board properly placed this item on the closed session agenda to hear appeals regarding part-time faculty and student complaints. He explained the board will then adjourn to closed session and will deliberate on the appeal in closed session. He said any final action of the board will be announced out when the board reconvenes in open session.

No public comment was made.

3. Implementation of Teleconferencing Requirements under Government Code Section 54953

This item was removed from the agenda.

4. Adjourn to Closed Session

Trustee Hall adjourned the meeting to closed session at 5:01 p.m.

5. Reconvene to Open Session

Trustee Hall reconvened the meeting to open session at 6:05 p.m.

Trustee Hall announced that at the March 8, 2022 board of trustees meeting, the trustees in closed session, discussed “Conference with Legal Counsel, Potential Litigation – one case.”

The district inadvertently omitted the case or charge number. That item referred to EEOC Charge No.: 480-2022-01377. As reported at the March 8, 2022 meeting, the board of trustees took no action in closed session regarding this item.

Also at that meeting, the board of trustees received an update regarding Santa Barbara County Superior Court Case Number 19-CV-04820.

6. Action Taken in Closed Session

Trustee Hall reported the board of trustees unanimously voted to deny the appeals from an administrative determination on the discrimination complaints of a part-time faculty member and her students pursuant to Title 5, section 59338 in closed session.

7. Approval of Agenda as Presented

On a motion by Trustee Medina, seconded by Trustee Pensa the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

Dr. Nohemy Ornelas thanked everyone, in particular, Dr. Walthers, for their support during her tenure at Hancock College.

Mary Jo Gabel requested the board of trustees overturn a discrimination complaint determination.

Rose Marie Clyatt referred to her appeal to a discrimination complaint determination and asked the board of trustees to move a community education class back to the Santa Maria campus.

Kathy Becklehymer spoke regarding a discrimination complaint determination.

Janice Featherstone spoke about a discrimination complaint determination and asked the board of trustees to move a community education class back to the Santa Maria campus.

9. Seating of Student Trustee

Dr. Walthers administered the oath of office to Mirian Solano.

10. Approval of Minutes

10.A. Approval of minutes from the March 8, 2022 regular board meeting.

On a motion by Trustee Pensa, seconded by Trustee Zacarías, the board of trustees voted unanimously to approve the minutes for the March 8, 2022 regular board meeting, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: N/A

11. Presentation

11.A. Dr. Sean Abel, dean, Academic Affairs presented an update on new onsite programs at the Lompoc Valley Center. He shared a list of degrees and class schedules.

11.B. Changing the Odds

Dr. Walthers shared a graduation card he received from Annalise Kits, former student who earned her associate degree at Hancock and then enrolled with the United States Naval Academy and was recently accepted to the submarine unit. In part, her note thanked everyone who believed in her and encouraged all bulldogs not to stop fighting for what they believed in.

12. Consent Agenda

Items 12 F Memorandum of Understanding Between the Allan Hancock Joint Community College District and the Faculty Association of Allan Hancock College, Scheduling Simultaneous Lecture Course Components in Life and Physical Sciences and 12H Academic Policy and Planning Committee Curriculum Summary were removed from the consent agenda for further consideration.

On a motion by Trustee Levy, seconded by Trustee Zacarías, the board of trustees voted to approve the consent agenda, as revised, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13. Oral Reports

13.A. Superintendent/President's Report

Dr. Walthers gave a detailed report on his work with state legislation, athletic initiatives, and the state budget.

13.B. Board Member Reports

Trustee Pensa attended a diversity, equity, and inclusion townhall, the custody graduation, and plans to attend California Community League conference in Dana Point.

Trustee Zacarías also plans to attend the conference in Dana Point.

Trustee Levy attended Diversity Day, a PCPA meeting, and is currently enrolled in a class at Hancock.

Trustee Medina attended the Auxiliary Programs board meeting, the Career Fair, and plans to attend the league conference in Dana Point.

Mirian Solano gave a detailed report of past and upcoming student body government activities including Bulldog Bound and weekly food distributions.

Trustee Hall attended the custody graduation and an event with Vice President Harris at the Vandenberg Space Force Base.

13.C. Association Reports

1) Part-Time Faculty Association

No report was given.

2) Faculty Association

No report was given.

3) Academic Senate

Alberto Restrepo gave an update on Academic Senate election, board policies, and a resolution on distance education.

4) California School Employees Association

Dorine Mathieu spoke about public comment deadlines, current working agreement, and Classified School Employees Week on May 15-21, 2022.

5) Associated Student Body Government

Marcela Viveros gave an update on past and upcoming student body government events.

6) AHC Foundation

No report was given.

7) Management Association

Dr. Sean Abel shared a list of recent management staff accomplishments.

14. Action Items

14.A. California Community College Trustees (CCCT) Board of Directors Election

On a motion by Trustee Hall, seconded by Trustee Pensa, the board of trustees voted for six (6) candidates to serve on the California Community College Trustees Board of Directors, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

14.B. Authorization to Solicit Bids to Purchase the Portable Theatrical Lighting Equipment and Integrated Power Control System for the Solvang Festival Theater and Marian Theater (Bid No. 22-05)

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees authorized solicitation of bids to purchase the portable theatrical lighting equipment and integrated power control system for the Solvang Festival Theater and Marian Theater (Bid No. 22-05), on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

15. Information Items

15.A.1 COVID-19 Pandemic Update

Dr. Walthers reported the special incentive to test was well received. He added the health check in stations will be continued until the end of the semester.

15.A.2 Employee Retirements and Resignations

Dr. Walthers acknowledged the retirements and resignations as reported.

15.B. Volunteer Aides

Dr. Walthers acknowledged the quarterly report on volunteer aides.

- 15.C. First Reading: Revised Board Policy and Administrative Procedure 3420, Equal Employment Opportunity, and Staff Diversity.

The board of trustees did not suggest changes to the revised policy or administrative procedure.

- 15.D. First Reading: Revised Board Policy and Administrative Procedure 7120, Recruitment and Hiring.

The board of trustees did not suggest changes to the revised policy or administrative procedure

- 15.E. First Reading: Revised Administrative Procedure 7921, Full-time Faculty Hiring

The board of trustees did not suggest changes to the revised administrative procedure.

- 15.F. First Reading: Revised Administrative Procedure 7922, Classified Staff Recruitment and Hiring

The board of trustees did not suggest changes to the revised administrative procedure.

- 15.G. First Reading: Revised Administrative Procedure 7923, Supervisory/Confidential Recruitment and Hiring

The board of trustees did not suggest changes to the revised administrative procedure.

- 15.H. First Reading: Revised Administrative Procedure 7924, Management Recruitment and Hiring

The board of trustees did not suggest changes to the revised administrative procedure.

- 15.I. First Reading: Revised Administrative Procedure 7925, Part-time Faculty Recruitment and Hiring

The board of trustees did not suggest changes to the revised administrative procedure.

- 15.J. First Reading: Revised Administrative Procedure 7400, Travel

The board of trustees did not suggest changes to the revised administrative procedure.

15.K. Student Health Fee Increase

Dr. Walthers explained how a decision was made to increase student health fees by two dollars, effective fall 2022. He added parking fees are coming back in the fall but the college will continue to offer free printing for students.

15.L. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Associate Superintendent Curry gave brief overview of recent events in Academic Affairs.

15.M. Monthly Report, Associate Superintendent/Vice President, Student Services

Interim Associate Superintendent Colson gave an overview of plans for commencement ceremony.

15.N. Monthly Report Vice President Institutional Effectiveness

Dr. Murphy provided an update on progress made in preparing the Institutional Self-Evaluation Report for the upcoming accreditation review.

15.O. Monthly Report, Executive Director, College Advancement

Dr. Hooten commended Lauren Milbourne and the Public Affairs staff for being awarded respective first, second, and third place, in three respective different categories by the California Community Colleges Public Relations Organization (CCPRO).

15.P. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Smith reported the construction of the Fine Arts building is moving along, but may have a concern with the supply chain.

15.Q. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Smith reviewed year-to-date variances. He had planned to include the pension retirement report, but did not make it on the agenda. He will have the report on the next agenda.

16. New Business

Trustee Zacarias suggested staff have a discussion and possible guidelines to follow regarding campus decorum that's welcoming and respectful to all.

17. Calendar

Dr. Walthers shared events from the calendar. He suggested moving future board meetings to the third Tuesday of the month.

18. Adjournment

Trustee Hall adjourned the meeting at 8:11 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees