
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Agenda
Regular Board Meeting
Tuesday, February 15, 2022
Allan Hancock College
800 South College Drive, Santa Maria, CA 93454

Jeffery C. Hall, President
Gregory A. Pensa, Vice President
Suzanne Levy, Ed.D.
Alejandra Enciso Medina
Hilda Zacarias
Jacqlyn Rayas, Student Trustee

On September 16, 2021, Governor Newsom signed Assembly Bill 361 extending Executive Order N-25-20, Executive Order N-29-20, and Executive Order N-35-20 modifying the Brown Act in order to facilitate essential public meetings being held through remote methods, such as telephonically or electronically. Trustees and staff will attend via video conference.

CLOSED Session will be conducted via Zoom: <https://hancockcollege.zoom.us/j/98154672077>

OPEN Session will be conducted via Zoom: <https://hancockcollege.zoom.us/j/96535627127>

Please note the meetings may be recorded for future viewing.

- | | <u>Page</u> | <u>Tent. Time</u> |
|--|-------------|-------------------|
| 1. Call to Order | | 5:00 PM |
| 2. Public Comment to Closed Session and Agenda Item 3. | | |

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session and board item 3 Implementation of Teleconferencing Requirements under Government Code Section 54953. *Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.*

Procedures

Please register to provide a public comment via email to ccamacho@hancockcollege.edu. Comments will be accepted until the end of the public comment section to closed session. Public comment is limited to three minutes per speaker.

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| 3. Implementation of Teleconferencing Requirements under Government Code Section 54953 | 10 |
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A recommendation the board of trustees find the need to continue to operate under social distancing guidelines and mask requirements in indoor settings as recommended by the Santa Barbara County Health Department

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| 4. Adjourn to Closed Session | 5:10 PM |
| 4.A. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957) | |
| 4.B. Real Property Negotiation (Govt. Code §54956.8) | |
| 4.C. Conference with Legal Counsel - Potential Litigation - one case (Govt. Code §54956.9) | |

4.D. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. Robert Curry
Employee Association: Faculty Association

Agency designated representative: Dr. Robert Curry
Employee Association: Part-Time Faculty Association

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representative: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representative: Ruben Ramirez
Employee Organization: California School Employees Association (CSEA) Chapter #25

Agency designated representative: Ruben Ramirez
Unrepresented Employee: Superintendent/President

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|----|---------------------------------|---------|
| 5. | Reconvene to Open Session | 6:00 PM |
| 6. | Action Taken in Closed Session | |
| 7. | Approval of Agenda as Presented | |
| 8. | Public Comment to Open Session | |

Members of the audience may address the Board of Trustees on any topic that is not on the agenda so long as the topic is within the jurisdiction of the district. *Please note that board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

Procedures

Please register to provide a public comment via email to ccamacho@hancockcollege.edu. Comments will be accepted until the end of the public comment section to open session. Public comment is limited to three minutes per speaker.

9. Approval of Minutes

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| 9.A. | Approval of Minutes from the January 11, 2022 regular board meeting. | 11 |
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10. Presentation		
10.A. Accreditation Standards		
Dr. Murphy will provide an overview of Accreditation Standard IV C – Governing Board and the Self-Reporting Process.		
10.B. Changing the Odds		
Dr. Walthers will share a Changing the Odds moment.		
11. Consent Agenda		
Consent Agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item’s removal from the Consent Agenda.		
11.A. Register of Warrants and Payroll Summary 12/01/21 through 12/31/21	18	
A recommendation that the board of trustees approve commercial warrants.		
11.B. Authorization to Declare District Property as Surplus	21	
A recommendation that the board of trustees declare the items listed to be surplus and authorize disposal of the items through the appropriate procedures.		
11.C. Authorization to Destroy Class 3 – Disposable Records	29	
A recommendation that the board of trustees authorize destruction of the records listed, in accordance with Administrative Procedure 3310.		
11.D. Confirmation of Bank Accounts	34	
A recommendation that the board of trustees confirm the list of district bank accounts.		
11.E. Nonresident Tuition Rate 2022-2023	37	
A recommendation that the board of trustees establish the Allan Hancock College 2022-2023 nonresident tuition rate at \$327 per semester unit, commencing with fall semester 2022.		

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11.F. Second Quarter Financial Status Report	38	
A recommendation that the board of trustees accept the second quarter financial status report.		
11.G. Authorization to Solicit Bids for the Procurement of a Sound System for the Marian Theatre	43	
A recommendation that the board of trustees authorize solicitation of bids for a sound system for the Marian Theatre.		
11.H. Approval of Change Orders with Specialty Constructors Services for Construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04)	44	
A recommendation that the board of trustees approve the change orders with Specialty Constructors Services, Inc. for construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04) in the amount of \$55,621.		
11.I. Construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04), Notice of Completion	95	
A recommendation that the board of trustees approve the filing notice of completion for construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04) performed by Specialty Constructors Services, Inc.		
11.J. Authorization to Utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the Procurement of High-Density Mobile Storage from McMurray Stern for the New Fine Arts Complex Building	96	
A recommendation that the board of trustees approve authorization to utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the procurement of high-density mobile storage from McMurray Stern for the new Fine Arts Complex building in the estimated amount of \$150,000.		
11.K. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	106	
A recommendation that the board of trustees approve part-time faculty appointments, regular faculty overload, and special assignments/stipends.		

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11.L. Equivalency Certification for Faculty	122	
<p>A recommendation may be made that the board of trustees approve the equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in Board Policy 7211 (formerly BP 4105) and as restricted by the equivalency certification document. If a recommendation is made, a revised board item will be presented.</p>		
11.M. Revised New Community Services (Fee-Based) Education Course	123	
<p>A recommendation that the board of trustees approve the revised community service (fee-based) education course as proposed and authorize this course be repeated as frequently as needed to support the needs of the community.</p>		
11.N. Out-of-State Travel Request	124	
<p>A recommendation that the board of trustees authorize out-of-state travel for Sara Curran Ice, part-time faculty and four PCPA students to attend the USITT Conference and Stage Expo 2022 in Baltimore, MD on March 2-5, 2022.</p>		
11.O. Out-of-State Travel Request	125	
<p>A recommendation that the board of trustees authorize the Associated Student Body Government/Leadership students and advisors to attend the ASACC National Student Advocacy conference in Washington DC on March 19-22, 2022.</p>		
11.P. Bond Measure I Citizens' Oversight Committee Representatives	126	
<p>A recommendation that the board of trustees approve the appointment of Judith Dale to the Bond Measure I Citizens' Oversight Committee as the support organization representative for a two-year term.</p>		
11.Q. Short-Term/On-Call, Substitute, and Professional Expert Appointments Exempt from Classified Service	127	
<p>A recommendation that the board of trustees approve the short-term/on-call, substitute, and professional expert appointments exempt from classified service as presented.</p>		

	<u>Page</u>	<u>Tent. Time</u>
11.R. Appointments, Transfers, and Promotions of Classified Service Employees	130	
<p>A recommendation that the board of trustees approve the appointment of, Garrett Waterbury, lab assistant, life and physical science, effective February 16, 2022; the promotions of, Julie Rios, coordinator, public safety, effective February 16, 2022; and, Alyssa Stovall, career center program specialist, career center, effective February 16, 2022.</p>		
11.S. Out-of-Classification Assignment of Classified Service Employee	131	
<p>A recommendation that the board of trustees approve the out-of-classification assignments of Armando Gonzalez-Diaz, equipment specialist, athletics, retroactive July 1, 2021 through June 30, 2022, or earlier per district need; Eliseo “Cheo” Munoz, athletic trainer, kinesiology, recreation, and athletics, effective January 1, 2022 through June 30, 2022, or earlier per district need; Kayla George, athletic trainer, kinesiology, recreation, and athletics, effective January 1, 2022 through June 30, 2022, or earlier per district need; Adelina Pozos, career center coordinator, career center, retroactive November 15, 2021 through February 28, 2022, or earlier per district need; Kara Mushegan, administrative assistant III, academic affairs, effective January 3, 2022 through March 31, 2022, or earlier per district need; Gregory DeLeon, financial aid analyst, financial aid, retroactive January 3, 2022 through June 30, 2022, or earlier per district need; Joan Henretta, financial aid technical specialist, financial aid, retroactive October 4, 2021 through February 28, 2022, or earlier per district need; Sherry Bell, financial aid analyst, financial aid, retroactive January 3, 2022 through February 28, 2022, or earlier per district need; and, Jeannette Hernandez, financial aid support technician, financial aid, retroactive January 3, 2022 through February 28, 2022, or earlier per district need.</p>		
11.T. Change of Status of Classified Service Employee	134	
<p>A recommendation that the board of trustees approve the permanent status change of Eunice Barcenias, transcript evaluator, admissions and records, effective February 1, 2022, and ongoing per district need; and, Liam Hosley, technical support specialist I, information technology services, effective January 7, 2022, and ongoing per district need.</p>		
12. Oral Reports		6:50 PM
12.A. Superintendent/President’s Report		
12.B. Board Member Reports		

	<u>Page</u>	<u>Tent. Time</u>
12.C. Association Reports		7:00 PM
1) Academic Senate		
2) California School Employees Association		
3) Associated Student Body Government		
4) AHC Foundation		
5) Management Association		
6) Part-Time Faculty Association		
7) Faculty Association		
13. Action Items		7:25 PM
13.A. Award of Contract for the Construction of the PCPA Stagecraft Building Project (Bid No. 22-04)	135	
<p>A recommendation that the board of trustees award the contract for the construction of the PCPA Stagecraft Building (Bid No. 22-04) to Quincon, Inc. in the amount of \$5,226,499.</p>		
14. Information		7:35 PM
14.A.1. Review of Grant Proposals Submitted	137	
<p>A recommendation to review grant proposals submitted.</p>		
14.A.2. Goals and Accomplishments	138	
<p>An update of the goals and accomplishments of the district for 2019-2021.</p>		
14.A.3. Grand Jury Findings	149	
<p>An update on the response to unsubstantiated finding by the Santa Barbara County Grand Jury.</p>		
14.A.4. COVID-19 Pandemic Update	150	
<p>Staff will present an update on COVID-19 operations.</p>		
14.B. Employee Retirements and Resignations	151	
<p>The superintendent/president has accepted the retirement of Karen Parent, financial aid technician, financial aid, effective February 1, 2022, and the resignation of Mary Sherman, basic needs project director, counseling and student success, effective February 10, 2022.</p>		

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14.C. Volunteer Aides	152	
A quarterly report on volunteer aides.		
14.D. First Reading: Revised Administrative Procedure 5055, Enrollment Priorities	153	
A recommendation to review revised Administrative Procedure 5055, Enrollment Priorities.		
14.E. First Reading: Board Policy and Administrative Procedures 5800, Prevention of Identity Theft in Student Financial Transactions	159	
A recommendation to review Board Policy and Administrative Procedures 5800, Prevention of Identity Theft in Student Financial Transactions.		
14.F. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	166	
14.G. Monthly Report, Associate Superintendent/Vice President, Student Services	167	
14.H. Monthly Report, Vice President, Institutional Effectiveness	168	
14.I. Monthly Report, Executive Director, College Advancement	169	
14.J. Fiscal Year 2022-23 Governor's Budget Proposal	170	
A summary of the 2022-23 proposed state budget.		
14.K. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	172	
14.L. A Monthly Report on the Year-to-Date Financial Data for Various Funds.	173	
15. New Business		8:30 PM
16. Calendar	195	
17. Adjournment		

The next regular meeting of the Board of Trustees will be held on Tuesday, March 8, 2022.
Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, please contact the President's Office at (805) 346-1001 or email Carmen Camacho at ccamacho@hancockcollege.edu. Please make requests 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

**ACTION ITEM**

To: Board of Trustees	Date: February 15, 2022
From: Superintendent/President	Item Number: 3
Subject: Implementation of Teleconferencing Requirements under Government Code Section 54953	Enclosures: Page 1 of 1

On September 16, 2021, Governor Newsom signed Assembly Bill 361. This bill, until January 1, 2024, authorizes a local agency to employ modified teleconferencing requirements and still meet the spirit of the Ralph M. Brown Act. These modifications are permitted when a legislative body of a local agency holds a meeting while state or local health officials have imposed or recommended measures to promote social distancing and if meeting in person would present imminent risks to the health or safety of attendees.

The bill requires the legislative body to postpone action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored. The bill would specify that actions taken during the disruption are subject to challenge proceedings.

This bill also requires a legislative body to make specified findings of a need for modification no later than 30 days after the first teleconferenced meeting pursuant to these provisions. Findings must be renewed every 30 days thereafter in order to continue to meet under these modified teleconferencing procedures.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees find the need to continue to operate under social distancing guidelines and mask requirements in indoor settings as recommended by the Santa Barbara County Health Department.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Meeting was held via Zoom Webinar
Tuesday, January 11, 2022

Jeffery C. Hall, President
Gregory A. Pensa, Vice President
Suzanne Levy, Ed.D.
Alejandra Enciso Medina
Hilda Zacarías
Jacqlyn Rayas, Student Trustee

Allan Hancock College
800 South College Drive, Santa Maria, CA 93454

Due to the Coronavirus crisis and Brown Act modifications approved by Governor Newsom, the board meeting was held via Zoom webinar.

1. Call to Order

Trustee Hall called the meeting to order at 5:05 p.m. with the following trustees present:
Hall, Levy, Medina, Pensa,

Zacarías attended via Zoom

Trustees absent: None

2. Public Comment to Closed Session and Agenda Item 3

No public comment was made.

3. Implementation of Teleconferencing Requirements under Government Code Section 54953

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees voted to continue to operate under social distancing guidelines and mask requirements in indoor settings as recommended by the Santa Barbara County Health Department, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

4. Adjourn to Closed Session

Trustee Hall adjourned the meeting to closed session at 5:05 p.m.

5. Reconvene to Open Session

Trustee Hall reconvened the meeting to open session at 6:00 p.m.

6. Action Taken before and during Closed Session

Trustee Hall reported there was no action taken in closed session.

7. Approval of Agenda as Presented

On a motion by Trustee Pensa, seconded by Trustee Medina, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

Danae Madrid, associate professor of chemistry, spoke on her behalf, does not agree with current vaccination mandate. She noted that vaccinated people can be infected with the COVID-19 virus and questions responsibility for future vaccine complications or side effects. She also does not agree with giving students money for being vaccinated.

Lydia Maxwell, EOPS counselor, feels her department is portrayed in a negative light. She assured everyone her department is passionate about serving all students. She noted EOPS full-time counselors are providing 38 percent of student in-person counseling. She said EOPS Counselor Beverly Garcia, was going to work at the Lompoc Valley Center and provide 16 on-site counseling, per week, until she was told by administration she would be counseling on-site in Santa Maria.

9. Approval of Minutes

9.A. Approval of minutes from the December 14, 2021 regular board meeting.

On a motion by Trustee Medina, seconded by Trustee Pensa, the board of trustees voted unanimously to approve the minutes for the December 14, 2021 regular board meeting, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

10. Presentation

10.A. Changing the Odds

Dr. Walthers shared that during the winter break, he and his family were in a restaurant in Santa Barbara and another diner asked him if he was the president of Hancock College. She showed him a picture on her graduating from Hancock

College in 2016. She was a single mom when she graduated and was able to continue her education and now has a good job. She was glad Hancock helped her on her career path.

11. Consent Agenda

On a motion by Trustee Levy, seconded by Trustee Medina, the board of trustees voted to approve the consent agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers reported the Grand Jury's report found all the allegations were not sustainable. He said a draft response to the findings will be available at the next board meeting.

12.B. Board Member Reports

Trustee Pensa attended the Foundation Advancement Committee meeting, a Santa Barbara County School Board Association meeting, the law enforcement graduation, and will be attending the Legislative Summit in Washington D.C. in early February.

Trustee Zacarías had no report.

Trustee Levy will be attending the Effective Trusteeship Workshop in Sacramento and was just notified she completed the California Community College League of Excellence in Trusteeship program which involves completing 27 units in nine different competencies.

Trustee Medina will be attending the law enforcement graduation and noted it was very uplifting to see a lot of Latino candidates graduating from that program. She also attended *The Secret Garden* play at the Marian Theatre.

Student Trustee Rayas participated in helping high school students complete financial aid and registration forms to attend Hancock College. She is looking forward to holding a Career Carnival for high school students.

Trustee Hall was very happy to see fellow trustees attend the law enforcement graduation.

12.C. Association Reports

1) California School Employees Association

Dorine Mathieu said CSEA shared the memo regarding salary progression with their members that appears to have substantial disparities in the selective information provided and CSEA will be addressing the memo to the board of trustees. CSEA was surprised with the response to Academic Senate's report and has similar concerns. They stand in solidarity with Academic Senate.

2) Associated Student Body Government (ASBG)

Marcela Viveros reported ASBG had a music performance in The Commons. They also plan to have an ASBG board retreat on January 12. They will hold student information booths and a blood donation drive.

3) AHC Foundation

No report was given.

4) Management Association

Dr. Sean Abel reported managers are busy with last minute things to get the semester rolling. They appreciate everything all the campus groups do to make the college function for our students and hope everyone has a great and productive semester.

5) Part-Time Faculty Association

Monique Segura said the association was surprised and concerned by the reactions and statements of the board during the Academic Senate report at the December board meeting and have similar concerns regarding the state of the campus climate. They stand in solidarity with the Academic Senate.

6) Faculty Association

Roger Hall had a productive discussion meeting with management to exchange points of view. He said the faculty association were surprised, disappointed, and concerned by the reactions and statements of the board during the Academic Senate report at the December board meeting. They have similar concerns regarding the state of the campus climate and shared governance and stand in full solidarity with the Academic Senate.

7) Academic Senate

No report was given.

13. Action Items

13.A. Audit Report for Year Ending June 30, 2021

On a motion by Trustee Pensa, seconded by Trustee Hall, the board of trustees accepted the audit report for the year ending June 30, 2021, as presented, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.B. Public Hearing for Redistricting of Trustee Area Lines

Trustee Hall opened the public hearing.

No comments were made.

Trustee Hall closed the public hearing.

13.C. Adoption of Resolution 22-01 Approving Adjusted Trustee Area Boundaries

On a motion by Trustee Medina, seconded by Trustee Levy, the board of trustees adopted Resolution 22-01 Approving Adjusted Trustee Area Boundaries as presented, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

14. Information Items

14.A.1. Employee Retirements and Resignations

Dr. Walthers acknowledged the resignations and retirements as reported.

14.A.2. COVID-19 Update

Ruben Ramirez provided an update on COVID-19 protocols. He said quarantine and isolation guidelines will change on Friday and will be shared with the campus community. He said COVID-19 tests are still offered on campus. Operationally, everyone can be tested, on campus, once a week.

Dr. Walthers explained the process when there is an exposure in a class. If there is an exposure, faculty can move class to zoom for a period of time. He noted protocols will be discussed in College Council and a recommendation may be made to the board of trustees in February.

14.A.3. Instructional Modality

The board of trustees reviewed the modalities report. Dr. Levy requested clarification on hybrid modality. Trustee Medina would like students and counselors to have more in-person meeting time and requested a comparison of this year's counseling hours vs. previous years.

Trustee Hall asked for an update in March.

Trustee Zacarías would like to ensure students find the services they need to reach their goals.

14.B. Board Self Evaluation

The board of trustees acknowledged the summary of their self-evaluation.

14.C. Enrollment Update

Dr. Murphy gave an enrollment update. He shared national, state, and local trends and compared them to Hancock trends. He shared headcount data for fall 2019, fall 2020, and fall 2021. He noted fall 2019 data was before the pandemic. He reviewed the impact the pandemic has had on enrollment, in various categories including gender, ethnicity, and age. He went on to share the impact the pandemic has had in spring 2020 to 2022 enrollment.

14.D. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Curry highlighted the library's semester-long textbook lending program. They have also loaned 376 laptops and Chromebooks, and 181 hotspots.

14.E. Monthly Report, Associate Superintendent/Vice President, Student Services

Dr. Ornelas said Student Services is focused on helping with spring enrollment and are helping high school students complete financial aid and promise initiative applications.

14.F. Monthly Report, Vice President, Institutional Effectiveness

Dr. Murphy noted the end of College Pathways is coming and an expenditure report will be completed. The initiative created collaborate groups from different service areas looking at student data to help identify strategies to better serve students.

14.G. Monthly Report, Executive Director, College Advancement

Dr. Hooten and Lauren Milbourne shared a brief video that highlights the spring enrollment campaign. It highlights a single parent, veteran, scholarship recipient, who is a re-entry student and how college support programs and staff has helped her on her career path.

14.H. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Smith reported the fine arts project completion is near and the furniture will be ordered.

14.I. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Dr. Walthers noted the governor's budget is favorable for community colleges.

15. New Business

There were no requests for new business.

16. Calendar

Dr. Walthers shared events from the calendar and reported All Staff Day will be held virtually.

17. Adjournment

Trustee Hall adjourned the meeting at 8:20 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Register of Warrants and Payroll Summary 12/01/21 through 12/31/21	Item Number: 11.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3 Full Warrant Register online

BACKGROUND

The following summary is submitted for board of trustees' approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

	<u>Fund Expenditures</u>	<u>Total Fund Expenditures</u>
General Fund 9410		
Invoice Warrants	\$2,345,979.64	
Payroll 12/1/21 - 12/31/21	5,975,735.85	
Total General Fund		\$8,321,715.49
Child Development Fund 9433		
Invoice Warrants	11,763.57	
Payroll 12/1/21 - 12/31/21	68,487.31	
Total Child Development Fund		80,250.88
Capital Projects Fund 9440		
Invoice Warrants	0.00	
Payroll 12/1/21 - 12/31/21	3,378.51	
Total Capital Projects Fund		3,378.51
Capital Outlay Projects Fund 9441		
Invoice Warrants	9,007,408.44	
Total Capital Outlay Projects Fund		9,007,408.44
Go Bond Building Fund 9447		
Invoice Warrants	3,010,136.76	
Total Go Bond Building Fund		3,010,136.76
Self-Insurance Dental Fund 9461		
Invoice Warrants	52,005.00	
Total Self-Insurance Dental Fund		52,005.00
Self-Insurance Property/Liability Fund 9463		
Invoice Warrants	1,759.93	
Total Self-Insurance Property/Liability Fund		1,759.93
Post-Employment Benefits Fund 9469		
Invoice Warrants	0.00	
Total Post-Employment Benefits Fund 9469		0.00
Student Center Fee Trust Fund 9473		
Invoice Warrants	\$0.00	
Total Student Center Fee Trust Fund		\$0.00
 <u>Grand Total All Funds</u>		 <u>\$20,476,655.01</u>

RECOMMENDATION

Staff recommends that the board of trustees approve commercial warrants 25028578 through 25029290 for a subtotal of \$14,429,053.34 and payroll warrants in the amount of \$6,047,601.67, for a grand total of \$20,476,655.01.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
12/01/2021 - 12/31/2021
Payroll

General Fund 10

100 Academic Salaries

1100A	Academic Salaries Full Time	1,667,466.24
1100B	Administrators (Cert.) Non Teaching	259,560.47
1100D	Part Time Faculty	805,027.00
SUB TOTAL		<u><u>\$2,732,053.71</u></u>

200 Classified Salaries

2000A	CSEA	1,243,738.22
2000B	Confidential/Supervisory	184,464.00
2000C	Classified Administrators	206,284.34
2000E	Classified Hourly	188,209.08
2000F	Student Workers	158,505.89
2000G	Board Member	1,200.00
SUB TOTAL		<u><u>\$1,982,401.53</u></u>

300 Employee Benefits

3000A	STRS	364,974.04
3000B	PERS	357,498.44
3000C	OASDHI-FICA	158,075.78
3000D	Health & Welfare	325,452.36
3000E	EDD-SUI	21,608.62
3000F	Workers Comp	33,671.37
SUB TOTAL		<u><u>\$1,261,280.61</u></u>

TOTAL FUND 10 **\$5,975,735.85**

Child Development Fund 33

100 Academic Salaries

1100A	Academic Salaries Full Time	18,855.17
SUB TOTAL		<u><u>\$18,855.17</u></u>

200 Classified Salaries

2000A	CSEA	3,255.08
2000E	Classified Hourly	4,319.28
2000F	Student Workers	34,597.34
SUB TOTAL		<u><u>\$42,171.70</u></u>

300 Employee Benefits

3000A	STRS	3,161.52
3000B	PERS	576.59
3000C	OASDHI-FICA	628.22
3000D	Health & Welfare	2,526.59
3000E	EDD-SUI	129.57
3000F	Workers Comp	437.95
SUB TOTAL		<u><u>\$7,460.44</u></u>

TOTAL FUND 33 **\$68,487.31**

Capital Projects 40

200 Classified Salaries

2000A	CSEA	2,231.50
SUB TOTAL		<u>2,231.50</u>

300 Employee Benefits

3000B	PERS	486.89
3000C	OASDHI-FICA	155.32
3000D	Health & Welfare	479.34
3000E	EDD-SUI	10.15
3000F	Workers Comp	15.31
SUB TOTAL		<u>1,147.01</u>

TOTAL FUND 40	<u>3,378.51</u>
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TOTAL DISTRICT PAYROLL	<u>6,047,601.67</u>
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Allan Hancock College

Warrant Register

Check Dates from 12/1/2021 to 12/31/2021

Bank Code: CT

Vendor Name	Description	Amount	Warrant
19six Architects	Construction Documents	\$3,045.00	
		\$3,045.00	CT 25028578
AHC Foundation	Fiscal 2021-22 FDTN Adv Spec Salary Rmb	\$6,483.08	
		\$6,483.08	CT 25028579
All American Screen Printing Inc	CORK COASTER WITH AHC LOGO INVOICE #34487	\$4,893.75	
		\$4,893.75	CT 25028580
Stephanie Alvarado	Reimbursement for CAN-TRIO First-Gen Day	\$71.71	
	Reimbursement for Preparing the 2020-2021 SSS	\$350.00	
		\$421.71	CT 25028581
Amazon	INSTRUCTIONAL SUPPLIES VALID 10-15-21 TO 5-31-22	(\$168.50)	
	INSTRUCTIONAL SUPPLIES VALID 10-15-21 TO 5-31-22	(\$69.40)	
	INSTRUCTIONAL SUPPLIES VALID 10-15-21 TO 5-31-22	(\$69.40)	
	OFFICE OPERATIONAL SUPPLIES FOR FY2021-2022	\$282.72	
	Office Supplies 11.01.21 to 05.31.22	\$591.17	
	Student Materials 7-22-21 to 5-31-22	\$54.30	
	Physics lab supplies 10-19-21 to 5-31-2022	\$19.61	
	Physics lab supplies 10-19-21 to 5-31-2022	\$14.91	
	Physics lab supplies 10-19-21 to 5-31-2022	\$16.30	
	Physics lab supplies 10-19-21 to 5-31-2022	\$18.59	
	Lipper International 8185S Bamboo Wood Stacking	\$167.10	
	Operational Supplies	\$47.82	
	Misc Supplies for Child Center 10-4-21 to 12-31-21	\$763.44	
	Misc Supplies for Child Center 10-4-21 to 12-31-21	\$68.50	
	Misc Supplies for Child Center 10-4-21 to 12-31-21	\$762.61	
	Misc Supplies for Child Center 10-4-21 to 12-31-21	\$239.24	
	Misc Supplies for Child Center 10-4-21 to 12-31-21	\$231.44	
	INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.22	\$107.81	
	INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.22	\$200.03	
	Technology Supplies July 1, 2021 - May 31, 2022	\$17.37	
	Technology Supplies July 1, 2021 - May 31, 2022	\$36.88	
	Technology Supplies July 1, 2021 - May 31, 2022	\$238.07	
	Instructional Supplies July 17, 2021-May 31, 2022	\$52.79	
	Instructional supplies 11-09-21 to 05-31-22	\$24.99	
	Instructional supplies 11-09-21 to 05-31-22	\$31.12	
	Instructional supplies 11-09-21 to 05-31-22	\$47.82	
	Instructional supplies 11-09-21 to 05-31-22	\$27.19	
	Instructional supplies 11-09-21 to 05-31-22	\$65.24	
	Instructional supplies 11-09-21 to 05-31-22	\$65.24	
	Instructional supplies 11-09-21 to 05-31-22	\$167.42	
	Introduction to Game Design, Prototyping, and	\$66.07	
	Operational Supplies for MESA & STEM Center	\$74.92	
	Operational Supplies for MESA & STEM Center	\$66.15	
	Operational Supplies for MESA & STEM Center	\$79.82	
	Operational Supplies for MESA & STEM Center	\$6.60	
	Operational Supplies for MESA & STEM Center	\$20.15	
	Operational Supplies for MESA & STEM Center	\$8.70	
	Operational Supplies for MESA & STEM Center	\$13.05	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Amazon	Operational Supplies for MESA & STEM Center	\$36.77	
	Operational Supplies for MESA & STEM Center	\$229.44	
	Operational Supplies for MESA & STEM Center	\$59.16	
	Operational Supplies for MESA & STEM Center	\$55.73	
	Operational Supplies for MESA & STEM Center	\$54.32	
	Operational Supplies for MESA & STEM Center	\$7.55	
	Operational Supplies for MESA & STEM Center	\$12.60	
	Physics lab supplies 10-19-21 to 5-31-2022	\$10.86	
	Physics lab supplies 10-19-21 to 5-31-2022	\$15.17	
	Physics lab supplies 10-19-21 to 5-31-2022	\$25.78	
	Physics lab supplies 10-19-21 to 5-31-2022	\$29.28	
	Physics lab supplies 10-19-21 to 5-31-2022	\$30.43	
	Physics lab supplies 10-19-21 to 5-31-2022	\$228.20	
	Office / Operational Supplies	\$26.28	
		\$5,209.45	CT 25028582
American Automatic Doors Inc	Parts to Repair Electrical Room Doors	\$1,769.36	
	Labor Charges	\$1,920.00	
	\$3,689.36	CT 25028583	
American Business Machines	Canon Copier iR 2525, Serial #RMU01022, ID #10966,	\$10.58	
	Canon Copier iR Adv 4251, Serial #RKP09130,	\$92.23	
	Canon Copier iR Adv 4251, Serial #RKP06410,	\$4.69	
	\$107.50	CT 25028584	
American Star Tours, Inc.	Bus Service - AHC Womens Basketball, 11-19-21	\$2,635.00	
		\$2,635.00	CT 25028585
Bremer Auto Parts	Parts-Tools for LE Vehicles 7-7-21 to 5-31-22	\$14.86	
		\$14.86	CT 25028586
Cal-Coast Machinery, Inc.	Parts per Invoices 725589, 726552 and 726376	\$142.77	
	Parts per Invoices 725589, 726552 and 726376	\$74.77	
	Freight Charges	\$10.00	
	Parts per Invoices 725589, 726552 and 726376	\$1,479.65	
	Freight Charges	\$27.00	
	\$1,734.19	CT 25028587	
California Electric Supply	Electrical-Lighting Supplies,7-01-21 thru 05-31-22	\$510.80	
		\$510.80	CT 25028588
CDW Government Inc	HP Officejet Pro 9020 AIO - MF Color printer	\$385.94	
		\$385.94	CT 25028589
Jacob Chavez	Open Mileage 10.6-11.02.21	\$268.80	
	Open Mileage 10.6-11.02.21	\$268.80	
		\$537.60	CT 25028590
City of Lompoc	Commercial Light Electric 7.1.2021 - 6.30.2022	\$15,237.20	
		\$15,237.20	CT 25028591
Coast Clutch & Brake Supply	Alignment Tool per Invoice 149538	\$33.70	
		\$33.70	CT 25028592
Comcast Cable	Comcast Monthly Recurring Costs	\$192.42	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$192.42	CT 25028593
Comcast Cable	Comcast Monthly Recurring Costs	\$170.01	
		\$170.01	CT 25028594
	Comcast Monthly Recurring Costs	\$61.50	
		\$61.50	CT 25028595
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies	\$145.59	
	Instructional Supplies	\$30.35	
		\$175.94	CT 25028596
Gerald Domingues	Sustainability Conference Pasadena CA	\$75.00	
		\$75.00	CT 25028597
Christopher Hite	Ojai, CA 11.08.21 Present film production	\$106.40	
		\$106.40	CT 25028598
Christina Koob	Reimburse for Supplies for the Chemistry labs.	\$22.14	
		\$22.14	CT 25028599
Toby McLaughlin	Open Mileage 9.23,11.10-16.21	\$40.32	
		\$40.32	CT 25028600
Pacific Gas & Electric Company	Electricity Services 7.1.2021- 6.30.2022	\$1,223.74	
	Electricity Services 7.1.2021 - 6.30.2022	\$305.93	
		\$1,529.67	CT 25028601
	Electricity Services 7.1.2021- 6.30.2022	\$100.36	
	Electricity Services 7.1.2021 - 6.30.2022	\$25.09	
		\$125.45	CT 25028602
Adelina Pozos	Open Mileage 7.26-11.18.21	\$148.96	
		\$148.96	CT 25028603
Julie Rios	Open Mileage 11.03-24.21	\$26.21	
		\$26.21	CT 25028604
Bridget Tate	Sustainability Conference Pasadena CA	\$99.00	
		\$99.00	CT 25028605
Verizon Wireless	Monthly Line Charges for 805.621.2466 thru 6.30.22	\$76.02	
		\$76.02	CT 25028606
	Cell Phone Service Fees, 7-01-21 thru 06-30-22	\$257.67	
		\$257.67	CT 25028607
Kurt Dykema	Reimbursement for Food Purchase	\$295.46	
		\$295.46	CT 25028608
Federal Express Corp	Mailings for Acct #1104-8488	\$7.34	
	Mailings for Acct #1104-8488	\$29.51	
		\$36.85	CT 25028609
Fisher Scientific Co Llc	Supplies for the Chem Labs 07-01-21 thru 05-31-22.	\$60.69	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$60.69	CT 25028610
Hardy Diagnostics	Science Lab Supplies July 1, 2021-May 31, 2022	\$81.63	
		\$81.63	CT 25028611
Hayward Lumber Inc	Hardware-Lumber Supplies, 7-1-21 thru 5-31-22	\$74.60	
		\$74.60	CT 25028612
Henry Schein Inc	2- Way radio RM Series UHF 8 Channel	\$1,803.10	
		\$1,803.10	CT 25028613
Hispanic Association of Colleges & Universities	2022 INSTITUTIONAL MEMBERSHIP	\$9,310.00	
		\$9,310.00	CT 25028614
Redilyn Holladay	COVID Test Kit Reimbursement	\$25.83	
		\$25.83	CT 25028615
J B Dewar	Fuel for the AHC Community Ed. Truck Driving Class	\$323.96	
	Fuel for the AHC Community Ed. Truck Driving Class	\$527.00	
		\$850.96	CT 25028616
Kone Inc	Elevators Service Agreement, 7-1-21 thru 6-30-22	\$4,227.60	
		\$4,227.60	CT 25028617
L.N. Curtis & Sons	Sz 2 Astro Bod Access Harness with Hose Clamp Transportation/Shipping	\$2,936.25 \$35.00	
		\$2,971.25	CT 25028618
Labcorp Employer Services Inc	Offsite Screening - Pixel Kit COVID - Ordered	\$108.00	
	Offsite Screening - Pixel Kit COVID - Processed -	\$75.00	
		\$183.00	CT 25028619
Mission Linen Supply	Laundry Services for Auto Tech Program	\$42.97	
	Laundry Service for Auto Collison Program	\$13.90	
	Laundry Service for Auto Collison Program	\$13.90	
	Laundry Service for Auto Collison Program	\$13.90	
		\$84.67	CT 25028620
Mizuno USA	B6 Batting Helmets Solid ADT Royal	\$49.70	
	B6 Batting Helmets Solid ADT Royal	\$31.07	
	B6 Batting Helmets Solid ADT Royal	\$450.23	
	B6 Batting Helmets Solid ADT Royal	\$281.39	
	Shipping Cost	\$155.65	
		\$968.04	CT 25028621
Office Depot	Dell Black toner cartridge	\$140.92	
	Office Depot Monthly Desk Pad Calendar	\$13.03	
	At-A-Glance Reversible Yearly Wall Calendar	\$45.66	
	Office Supplies, 7.01.21 thru 5.31.22.	\$79.95	
	Instructional Supplies 10/1/2021 -12/31/2021	\$62.68	
	Office supplies for July 1, 2021 to May 31, 2022	\$192.82	
	Office Supplies 7-1-21 through 5-31-22	\$122.95	
	Office Supplies 7-1-21 through 5-31-22	\$119.56	
	Office Supplies 7-1-21 through 5-31-22	\$152.11	
	Office Supplies 7-1-21 through 5-31-22	\$18.33	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Office Depot	Office Supplies 7-1-21 through 5-31-22	\$91.34	
	Bella + Canvas Reusable 2-Ply Cloth Face Masks,	\$175.29	
	Bella + Canvas Reusable 2-Ply Cloth Face Masks,	(\$126.61)	
		\$1,088.03	CT 25028622
Old Town Shirt Factory	Tee Shirt, Long Sleeve, XL	\$31.32	
	Jacket, XL	\$35.64	
	Sweatshirt, XL	\$19.98	
	Embroidery Charges	\$46.22	
		\$133.16	CT 25028623
Orcutt Pioneer	Quarter-page ad promoting winter spring reg to run	\$425.00	
		\$425.00	CT 25028624
Otto Frei	Instructional supplies for noncredit jewelry class	\$434.55	
		\$434.55	CT 25028625
OverDrive, Inc	EBooks	\$3,278.09	
	Audio Books	\$1,650.68	
	Video Books	\$68.97	
		\$4,997.74	CT 25028626
Dolores Peralta Barragan	Bilingual Translation	\$15.00	
		\$15.00	CT 25028627
Postmaster	Postmaster, Bulk Permit #45 for winter promise	\$1,196.73	
		\$1,196.73	CT 25028628
Adelina Pozos	Reimbursement for Snacks for Bulldog Bite Basket	\$912.17	
		\$912.17	CT 25028629
Rayne Water Conditioning	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2	\$327.90	
	Reverse Osmosis for Buildings: J,K,M,N,CBC,S2,R2	\$111.80	
		\$439.70	CT 25028630
Rays Auto Parts	Parts-Supplies, 07-01-21 thru 5-31-22	\$16.21	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$10.32	
	Fuel Filter, Spark Plugs per Invoice 591737	\$31.07	
	Battery, Lead Conversion Post per Invoice 591437	\$166.37	
	CA Env Charge	\$0.50	
	CA Env Charge	\$0.50	
	Battery per Invoice 589742	\$173.99	
	CA Env Charge	\$0.50	
	CA Env Charge	\$0.50	
		\$399.96	CT 25028631
Santa Maria Sun LLC	Digital companion ad 300px x 350px	\$45.00	
	Quarter-page ad promoting winter and	\$306.00	
	Digital companion ad 300px x 350px	\$45.00	
		\$396.00	CT 25028632
Santa Ynez Valley Star	Quarter-page Display Ad Promoting Fall Registratio	\$272.00	
	Ditigal Big Box ad Promoting Fall Reg to run on	\$300.00	
	Quarter-page Display Ad Promoting Hancock Promise	\$272.00	
	Big Box Ditigal Ad Promoting Hancock Promise Plus	\$300.00	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Santa Ynez Valley Star	Quarter-page Ad and companion Big Box Digital Ad	\$300.00	
	Quarter-page Ad and companion Big Box Digital Ad	\$272.00	
		\$1,716.00	CT 25028633
Siemens Industry Inc	Siemens Burglary Alarm Contract for Santa Maria	\$12,876.00	
	Siemens Burglary Alarm Contract for Santa Maria	\$1,891.05	
		\$14,767.05	CT 25028634
Smart & Final	Food Supplies for Student Events and Activities	\$554.06	
	Food Supplies for Student Events and Activities	\$665.43	
	Food Supplies for Student Events and Activities	\$62.40	
	Food Supplies for Student Events and Activities	\$844.97	
	Food Supplies for Student Events and Activities	\$252.08	
		\$2,378.94	CT 25028635
Smith Pipe & Supply Inc	Landscape Supplies, 7-1-21 thru 5-31-22	\$219.11	
	Landscape Supplies, 7-1-21 thru 5-31-22	\$238.83	
	Landscape Supplies, 7-1-21 thru 5-31-22	\$105.49	
	Landscape Supplies, 7-1-21 thru 5-31-22	\$41.23	
	Landscape Supplies, 7-1-21 thru 5-31-22	\$41.23	
	Landscape Supplies, 7-1-21 thru 5-31-22	\$257.30	
		\$903.19	CT 25028636
Snell Manufacturing, LLC	Snorkels for Swimming	\$900.00	
	Shipping Charge	\$30.00	
		\$930.00	CT 25028637
Sport & Cycle Team Athletics Inc	Autograph Basketball Item #1072501 Quote #6426	\$71.75	
	Overnight Shipping	\$92.14	
		\$163.89	CT 25028638
Subway	Cash for College food for Arroyo Grande High	\$39.99	
		\$39.99	CT 25028639
United Parcel Service	UPS Charges, 7-1-21 thru 6-30-22	\$48.93	
	UPS Charges, 7-1-21 thru 6-30-22	\$51.81	
		\$100.74	CT 25028640
United Site Services Of California Inc	Services - 3 Portable Toilets, 7-1-21 thru 6-30-22	\$479.25	
	Portable Toilets for Home Football Games	\$1,015.57	
	Portable Toilets for Home Football Games	\$1,015.57	
	Portable Toilets for Home Football Games	\$1,015.57	
	Portable Toilets for Home Football Games	\$1,015.57	
	Portable Toilets for Home Football Games	\$1,015.57	
		\$5,557.10	CT 25028641
Urbane Cafe	Food Cards for Two Workshops Data-Informed	\$450.00	
		\$450.00	CT 25028642
US Bank Corporate Payment System	Credit on 9.27.21 US BANK Statement	(\$1,950.00)	
	GoodHire, Advertising Job Vacancies	\$867.00	
	Society for HR, Membership Dues	\$219.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
US Bank Corporate Payment System	Zip Recruiter, Advertising Job Vacancies	\$649.00	
	Best Buy, Power Adapters, USB Cables	\$65.20	
	Best Buy, Power Adapters, USB Cables	\$217.40	
	Amazon, Wall or Desk Charging Box	\$158.17	
	GoodHire.Com, Advertising Job Vacancies	\$1,054.00	
	Canva, Data Subscription	\$119.99	
	Foundation Comm. Colleges, ACHRO/EEO Virtual Conf	\$550.00	
	Amazon, Wireless Barcode Scanners	\$150.82	
	Amazon, 4 Digit Tally Counters	\$30.14	
	Office Depot: Office Supplies	\$57.29	
	Office Depot: Office Supplies	\$16.63	
	Office Depot: Office Supplies	\$18.47	
	Dominos Pizza: for Leadership Class 8-25-21	\$146.37	
	Fattes Pizza: for ASBG Board retreat 8-27-21	\$43.87	
	Amazon: supplies for ASBG	\$88.71	
	In N Out Burger: Leadership Class Lunch 8-30-21	\$159.32	
	Smart Final: Supplies for Food Share	\$232.52	
	Fattes Pizza: Leadership Class Food 9-7-21	\$113.12	
	Dominoes Pizza: LVC Bow Wow-ASBG 9-8-21	\$102.19	
	Party City: Golf Tournament Supplies-	\$45.62	
	El Pollo Loco: Leadership Class Food 9-13-21	\$207.66	
	OTC Brands Inc:Bulldog Bound Outreach	\$737.78	
	Fattes Pizza: Food Share Lunch 9-18-21	\$126.26	
	Chick Fila: Leadership Class Food 9-20-21	\$130.83	
		\$4,357.36	CT 25028643
Victor Alvarado	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028644
Erick Armenta	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028645
Santiago Ayuso	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028646
Keila Catalan Pineda	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028647
Deanna Cendejas	Manual Refund Submitted	\$1,473.00	
		\$1,473.00	CT 25028648
Gina Chase	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028649
Amber Cheney	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028650
Anna Marie Coxsey	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028651
Moises Cruz	Manual Refund Submitted	\$23.00	
		\$23.00	CT 25028652

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Larry Daniel	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028653
Elizabeth Dawson	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028654
Asja Dearmond	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028655
Antonio Demarco	Manual Refund Submitted	\$1,136.00	
		\$1,136.00	CT 25028656
Luis Enrique Escobedo	Manual Refund Submitted	\$35.00	
		\$35.00	CT 25028657
Joseph Garcia	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028658
Allan Gonzalez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028659
Abraham Guerrero	Manual Refund Submitted	\$26.00	
		\$26.00	CT 25028660
Daniel Gutierrez	Manual Refund Submitted	\$2.00	
		\$2.00	CT 25028661
Gandhi Gutierrez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028662
Benjamin Hawley	Manual Refund Submitted	\$2.00	
		\$2.00	CT 25028663
Marysa Heredia	Manual Refund Submitted	\$23.00	
		\$23.00	CT 25028664
Tyler Huang	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028665
Jennifer Jara	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028666
Nicholas Kipraseut	Manual Refund Submitted	\$2.00	
		\$2.00	CT 25028667
Maria Ledesma	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028668
Mireya Leon	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028669
Jennifer Leon Conde	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028670
Andrea Loera	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028671
Valeria Lopez-Gonzalez	Manual Refund Submitted	\$450.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$450.00	CT 25028672
Emilio Madrueno Farias	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028673
Mariz Marasigan	Manual Refund Submitted	\$350.00	
		\$350.00	CT 25028674
Alejandrina Martinez	Manual Refund Submitted	\$1,461.00	
		\$1,461.00	CT 25028675
Sofia Martinez	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028676
Anessa Mejia	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028677
Rebecca Mello	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028678
Elissa Mincitar	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028679
Jovonni Morin	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028680
Zhenia Nevarez	Manual Refund Submitted	\$1,089.00	
		\$1,089.00	CT 25028681
Lucas Onofre Torres	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028682
Abigail Pangilinan	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028683
Cynthia Perez	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028684
Samantha Peterson	Manual Refund Submitted	\$744.00	
		\$744.00	CT 25028685
Giselle Ponce	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028686
Christopher Pratte	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028687
Moris Recinos	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028688
Francisco Reyes	Manual Refund Submitted	\$188.00	
		\$188.00	CT 25028689
Mariah Robinson	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028690
Lyric Salas	Manual Refund Submitted	\$250.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$250.00	CT 25028691
Mia Saldana	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028692
Marina Sanchez	Manual Refund Submitted	\$141.00	
		\$141.00	CT 25028693
Mary Santizo	Manual Refund Submitted	\$2.00	
		\$2.00	CT 25028694
Esekielu Storer	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028695
Haylee Thomas	Manual Refund Submitted	\$141.00	
		\$141.00	CT 25028696
Elizabeth Tinoco	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028697
Andres Vargas-Hernandez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028698
Angel Vargas-Hernandez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028699
Joseph Vasquez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028700
Jaslyn Villagomez	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028701
Jana Marie Villena	Manual Refund Submitted	\$203.00	
		\$203.00	CT 25028702
Brittany Wilkins	Manual Refund Submitted	\$140.00	
		\$140.00	CT 25028703
Alexis Zarate De Jesus	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028704
Manuel Zuniga	Manual Refund Submitted	\$23.00	
		\$23.00	CT 25028705
Acme Auto Leasing Llc	Lease payments 2018 Dodge Charger 7/2021-06/2022	\$658.80	
		\$658.80	CT 25028706
Acupuncture Center of Santa Maria	SERVICE AGREEMENT 18 AUG 2021 THRU 30 JUN 2022	\$5,925.00	
		\$5,925.00	CT 25028707
AHC Viticulture & Enology Foundation	Reimburse V&E Fdtn for Class Supplies	\$158.55	
		\$158.55	CT 25028708
Ahern Rentals Inc.	Rental of Personnel Lift 12' Electric 2 Man	\$462.19	
	Environmental Charge	\$8.16	
	CA Heavy Equipment Rental Tax	\$3.19	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Ahem Rentals Inc.	Rental Protection Plan	\$63.75	
		\$537.29	CT 25028709
Airgas Usa Llc	Table Welding Build Pro	\$2,442.41	
		\$2,442.41	CT 25028710
Amazon	Special Speeco Products 11' Red Hay Hook 47010500	\$58.44	
	Office Supplies - Deans office 10/1/21 - 5/31/22	\$190.38	
	FM MP3 Bluetooth Radio Headphones Wireless	\$70.24	
	Student Materials 7-22-21 to 5-31-22	\$139.64	
	Instructional Supplies for Machining and	\$249.04	
	Instructional Supplies for Machining and	\$375.24	
	Notonparts JW2-H6181-02-00 JW2-H6181-01-00 48V MAC	\$91.32	
	INSTRUCTIONAL SUPPLIES VALID 10-15-21 TO 5-31-22	\$176.53	
	INSTRUCTIONAL SUPPLIES VALID 10-15-21 TO 5-31-22	\$364.52	
	INSTRUCTIONAL SUPPLIES VALID 10-15-21 TO 5-31-22	\$342.75	
	Purchase of Instructional supplies for	\$31.70	
	Purchase of Instructional supplies for	\$126.98	
	Purchase of Instructional supplies for	\$244.37	
	Office/Operational Supplies	\$16.30	
	Office/Operational Supplies	\$13.57	
	INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.22	\$206.62	
	Office operational Supplies for CA program courses	\$32.60	
	Life Savers Rolls, Pack of 20	\$42.56	
	Life Savers, 50 oz Party Size Bag	\$17.42	
	Instructional supplies 10-18-21 to 5-31-22	\$28.25	
	Instructional supplies 10-18-21 to 5-31-22	\$68.08	
	Instructional supplies 10-18-21 to 5-31-22	\$185.85	
	ECO WORTHY SOLAR PANEL KIT 100 WATT 12 VOLT 20A	\$848.22	
	Instructional supplies 7-14-21 to 5-31-22	\$68.50	
	Instructional supplies 7-14-21 to 5-31-22	\$176.10	
	Instructional supplies 7-14-21 to 5-31-22	\$315.36	
	Best-Rite Wheasel, Double Sided Magnetic Dry	\$328.84	
	Instructional Supplies July 17, 2021-May 31, 2022	\$16.89	
		\$4,826.31	CT 25028711
Amazon Web Services, Inc	Amazon Web Services (AWS)	\$302.40	
	Amazon Web Services (AWS)	\$1,155.87	
		\$1,458.27	CT 25028712
AMG & Associates, Inc	Fine Arts Complex Project	\$2,209,286.32	
	Fine Arts Complex Project	\$604,374.30	
	Change Order #007 to Include West Bridge Window	\$53,999.00	
		\$2,867,659.62	CT 25028713
	Fine Arts Complex Project	\$118,509.81	
	Fine Arts Complex Project	\$32,419.65	
		\$150,929.46	CT 25028714
Apple Inc.	13-inch MacBook Air Space Gray Part #Z125	\$5,781.15	
	Recycle Fee	\$16.00	
		\$5,797.15	CT 25028715

**Allan Hancock College
Warrant Register**

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Bank Code: CT

Vendor Name	Description	Amount	Warrant
Aramark Uniform Services	TOWEL SERVICE FOR	\$42.84	
		\$42.84	CT 25028716
Atkinson Andelson Loya Ruud And Romo	General Legal Services	\$1,008.00	
	General Legal Services	\$1,008.00	
		\$2,016.00	CT 25028717
Diane Auten	Reimbursement for the purchase of a	\$161.61	
		\$161.61	CT 25028718
B&H Photo Video	Sony HDR-CX405 Full HD Handycam Kit with Soft	\$250.11	
	HuddleCam HD Small Camera Wall Mount	\$1,752.27	
	Magewell USB Capture Card Gen 2	\$7,040.48	
	HuddleCam HD Small Camera Wall Mount	\$159.29	
	Ergotron LX Desk Mount LCD ARM	\$1,784.92	
	Glide Desktop Studio Zoom LV Stream Multi Mount	\$729.98	
	Black Magic Mini SDI Converter Distributor	\$750.43	
		\$12,467.48	CT 25028719
Bremer Auto Parts	Napa Battery Part#7234: Sales Order #238146	\$998.65	
	CA Battery Environmental Fee Part#520	\$6.00	
	Core Deposit Part #7234	\$14.18	
	Part-Tools for Truck Driving Class Vehicles	\$46.06	
	Part-Tools for Truck Driving Class Vehicles	\$62.63	
	Part-Tools for Truck Driving Class Vehicles	\$889.53	
	OPERATIONAL SUPPLIES	\$94.13	
	OPERATIONAL SUPPLIES	\$49.11	
		\$2,160.29	CT 25028720
Burnham Insurance Services	ACA Consulting July 1, 2021 - June 30, 2022	\$3,250.00	
		\$3,250.00	CT 25028721
Ca Fire Tech Directors Assoc	CFTDA Annual Membership Dues 2022: John Cecena,	\$40.00	
	CFTDA Annual Membership Dues 2022: John Cecena,	\$40.00	
	CFTDA Annual Membership Dues 2022: John Cecena,	\$40.00	
	CFTDA Annual Membership Dues 2022: John Cecena,	\$40.00	
		\$160.00	CT 25028722
Cal State Auto Parts	Auto Supplies, 07-01-21 thru 05-31-22	\$47.56	
	Auto Supplies, 07-01-21 thru 05-31-22	(\$13.32)	
	Auto Supplies, 07-01-21 thru 05-31-22	\$15.36	
	Auto Supplies, 07-01-21 thru 05-31-22	\$135.15	
		\$184.75	CT 25028723
Califitness Equipment Expert	Installed Replacement Parts Invoice# 13531	\$190.00	
		\$190.00	CT 25028724
California Electric Supply	Electrical-Lighting Supplies, 11-1-21 thru 05-31-22	\$171.59	
		\$171.59	CT 25028725
Juan Camacho	Reimbursement for bungee cords	\$52.02	
		\$52.02	CT 25028726
Capitol Advisors Group LLC	CONSULTING AND ADVOCACY 7/1/21 - 6/30/22	\$2,000.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
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Vendor Name	Description	Amount	Warrant
		\$2,000.00	CT 25028727
Carolina Biological	Instructional supplies for Biology labs	\$743.85	
		\$743.85	CT 25028728
Carr's Boot Shop	Safety boots for employees 7-1-21 to 6-30-22	\$152.51	
	Safety boots for employees 7-1-21 to 6-30-22	\$153.33	
		\$305.84	CT 25028729
CDW Government Inc	Logitech TV Mount For Meetup	\$1,238.71	
	Logitech Meetup All In One Camera	\$12,017.83	
	Blue Yeti Tri-Capsule USB Microphone	\$2,058.25	
	NVIDIA T400 Graphics Card 2GB	\$2,335.52	
	Dell Optiplex 7090 SFF i5 16GB 512 SSD Computer	\$1,150.60	
	Dell Optiplex 7090 SFF i5 16GB 512 SSD Computer	\$17,258.95	
	NVIDIA T400 Graphics Card 2GB	\$333.65	
	Total Micro Adapter 65W USB-C	\$3,394.74	
		\$39,788.25	CT 25028730
Central City Tool Supply	Instructional Supplies for WLDT Program	\$60.86	
	Instructional Supplies for WLDT Program	\$39.13	
		\$99.99	CT 25028731
Central Coast Family Care	SERVICES AGREEMENT FY 2021-22 MD-NP SERVICES	\$10,257.00	
		\$20,257.00	CT 25028732
Central Coast Machining	Labor Charges - Disassemble Mower Linkage	\$380.00	
	Labor Charges - Repair Extending Mower Arms	\$285.00	
		\$665.00	CT 25028733
City of Lompoc	Waste Disposal-Sewer Fees 7.1.2021 - 6.30.2022	\$1,433.56	
	Waste Disposal-Sewer Fees 7.1.2021 - 6.30.2022	\$413.20	
	Water Services 7.1.2021 - 6.30.2022	\$4,718.07	
		\$6,564.83	CT 25028734
City Of Santa Maria	Water Services and Disposal Site	\$1,690.62	
	Water Services and Disposal Site	\$422.66	
	Water Services and Disposal Site	\$3,722.14	
	Water Services and Disposal Site	\$930.53	
	Water Services and Disposal Site	\$3,116.72	
	Water Services and Disposal Site	\$779.18	
	Water Services and Disposal Site	\$545.18	
	Water Services and Disposal Site	\$136.29	
	Water Services and Disposal Site	\$1,758.34	
	Water Services and Disposal Site	\$439.58	
	Water Services and Disposal Site	\$174.31	
	Water Services and Disposal Site	\$43.58	
	Water Services and Disposal Site	\$3,612.15	
	Water Services and Disposal Site	\$903.04	
	Water Services and Disposal Site	\$4,187.78	
	Water Services and Disposal Site	\$1,046.94	
	Water Services and Disposal Site	\$118.27	
	Water Services and Disposal Site	\$29.57	
	Water Services and Disposal Site	\$146.58	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
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Vendor Name	Description	Amount	Warrant
City Of Santa Maria	Water Services and Disposal Site	\$36.64	
	Water Services and Disposal Site	\$186.25	
	Water Services and Disposal Site	\$46.56	
	Water Services and Disposal Site	\$973.93	
	Water Services and Disposal Site	\$243.48	
		\$25,290.32	CT 25028735
Comcast Cable	Comcast Monthly Recurring Costs	\$220.01	
		\$220.01	CT 25028736
	Comcast Monthly Recurring Costs	\$2,633.98	
		\$2,633.98	CT 25028737
Culligan Of Lompoc	Monthly rental for 7 mixed bed ID tanks	\$28.75	
		\$28.75	CT 25028738
Culligan/Central Coast Water Treatment	Deionized Water for Bldg M	\$346.50	
		\$346.50	CT 25028739
	Deionized Water for Bldg M	\$100.00	
		\$100.00	CT 25028740
	Bottled Water Delivery, 7-01-21 thru 6-30-22	\$41.55	
	Stand Rentals (hot and cold) 7-01-21 thru 6-30-22	\$11.00	
		\$52.55	CT 25028741
	Bottled Water Delivery, 7-01-21 thru 6-30-22	\$41.43	
	Stand Rentals (hot and cold) 7-01-21 thru 6-30-22	\$11.00	
		\$52.43	CT 25028742
Robert Curry	CCCCIO Fall 2021 San Diego, CA	\$331.48	
		\$331.48	CT 25028743
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies	\$47.68	
		\$47.68	CT 25028744
Cyber Copy Inc	Online posting of PCPA Stagecraft Project,	\$161.00	
		\$161.00	CT 25028745
Redilyn Holladay	CAEL Conference 11.16-18.21	\$76.02	
		\$76.02	CT 25028746
Geraldine Montoya	Open Mileage 11.4-19.20	\$34.16	
		\$34.16	CT 25028747
Karina Ortega	Open Mileage 10.5-28.21	\$81.42	
	Open Mileage 11.18.21	\$18.26	
		\$99.68	CT 25028748
Patricia Prado-Rios	Open Mileage Nov 21	\$141.12	
	Open Mileage 10.1-28.21	\$286.72	
	Open Mileage 9.1-24.21	\$132.82	
		\$560.66	CT 25028749
Patricia Rodriguez Gallardo	Open Mileage 11.04.21	\$67.42	

**Allan Hancock College
Warrant Register**

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Vendor Name	Description	Amount	Warrant
		\$67.42	CT 25028750
Lucerito Salgado Olivera	Open Mileage 11.24.21	\$28.34	
		\$28.34	CT 25028751
Christopher Scaduto	Manual Refund Submitted	\$437.00	
		\$437.00	CT 25028752
Southern California Gas Co	Gas Supply 7.1.2021 - 6.30.2022	\$4,155.84	
	Gas Supply 7.1.2021 - 6.30.2022	\$1,038.96	
		\$5,194.80	CT 25028753
T-Mobile USA Inc	Extended Service Contract for Hotspots	\$2,070.32	
		\$2,070.32	CT 25028754
US Department of Veterans Affairs	Return of VA 33 Esteban Delacruz	\$23.00	
		\$23.00	CT 25028755
	Return of VA 33 overpayment Roberto Deluna	\$276.00	
		\$276.00	CT 25028756
	Return VA 33 overpayment for Diontre McLoyd	\$23.00	
		\$23.00	CT 25028757
	Return VA33 overpayment Harlen Shaw	\$21.00	
		\$21.00	CT 25028758
	Return of VA33 overpayment Roberto Deluna	\$188.00	
		\$188.00	CT 25028759
	Return VA33 overpayment Jose Izquierdo	\$23.00	
		\$23.00	CT 25028760
	Return VA33 overpayment Jose Baroza-Martinez	\$18.40	
		\$18.40	CT 25028761
Verizon Wireless	Samsung Galaxy S21 Ultra 5G 128GB Phantom Black	\$4,814.91	
	Samsung Galaxy S21 Ultra 5G 128GB Phantom Black	\$1,604.97	
	Cellphone Service from 07-01-21 to 06-30-22	\$477.12	
		\$6,897.00	CT 25028762
Wex Bank	Gas Credit Card Purchases, 07-01-21 thru 06-30-22	\$466.61	
		\$466.61	CT 25028763
Discount Mugs	Item #BM19FS710 - Die Cut Handle Plastic Bags	\$662.07	
	Screen Charges	\$65.25	
		\$727.32	CT 25028764
DLR Group	Additional Services to Support the Fine Arts	\$29,255.56	
	Additional Services to Support the Fine Arts	\$29,255.56	
		\$58,511.12	CT 25028765
Dovetail Decision Consultants, Inc.	Furniture equipment consulting services	\$0.00	
	Furniture equipment consulting services	\$3,500.00	
	Furniture equipment consulting services	\$0.00	

Allan Hancock College
Warrant Register

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Vendor Name	Description	Amount	Warrant
Dovetail Decision Consultants, Inc.	Furniture equipment consulting services	\$3,500.00	
		\$7,000.00	CT 25028766
Downs Government Affairs, LLC	Services for consortium project 7/1/2021-6/30/2022	\$2,000.00	
		\$2,000.00	CT 25028767
Eyemed Vision Care	Vision insurance premiums for December 2021	\$557.10	
	Vision insurance premiums for Dec.21 Active employ	\$3,940.16	
		\$4,497.26	CT 25028768
Facilities Planning And Consulting Services	Consulting Services for AHC for FY 2021-2022	\$740.00	
		\$740.00	CT 25028769
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-21 thru 5-31-22	\$405.94	
	Plumbing Supplies, 07-01-21 thru 5-31-22	\$307.48	
	Water Heater, Tankless per Quote B854103	\$1,101.09	
	Water Heater Valve Kit	\$69.60	
	4 Quantum Coup per Invoice 9614474	\$208.19	
		\$2,092.30	CT 25028770
Fisher Scientific Co Llc	Instructional supplies for Biology labs	\$70.45	
	Science Lab Supplies July 1, 2021-May 31, 2022	\$102.99	
	Science Lab Supplies July 1, 2021-May 31, 2022	\$426.14	
	Medium weigh dish, #08732113	\$92.09	
		\$691.67	CT 25028771
Foodbank Of Santa Barbara County	Food for Distribution 2021-2022 7/1/21 - 6/30/22	\$524.40	
	Food for Distribution 2021-2022 7/1/21 - 6/30/22	\$988.25	
		\$1,512.65	CT 25028772
Franchise Tax Board	Payroll Deduction for payroll dated 12/10/2021	\$150.00	
		\$150.00	CT 25028773
Galls Llc	BG237 Patrol Ready Bag Black Quote 19203752	\$1,859.63	
		\$1,859.63	CT 25028774
Giffin Rental	26 FT. Scissor Lift Rental Quote# q14193-1	\$81.02	
	Damage Waiver	\$11.24	
	ENV Fee	\$2.63	
		\$94.89	CT 25028775
GotSafety, LLC	Monthly Consultation fees from 07/1/21 to 06/30/22	\$1,150.00	
		\$1,150.00	CT 25028776
Institute Of Beauty Culture Inc	AGREEMENT FOR COSMETOLOGY TRAINING	\$49,946.40	
	DSL LINE FEES JULY 1 2021-JUNE 30 2022	\$123.20	
	AGREEMENT FOR COSMETOLOGY TRAINING	\$33,297.60	
		\$83,367.20	CT 25028777
Integrated Industrial Supply Inc	Gloves, G-Flex Nylon per Invoice 80923	\$127.24	
		\$127.24	CT 25028778
Intermountain Lock And	Door Lock Cylinder, Schlage SCH20-750XP-C345-626	\$1,454.57	

Allan Hancock College
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Vendor Name	Description	Amount	Warrant
Security Supply		\$1,454.57	CT 25028779
Ips Group Inc	Monthly Secure Gateway Wireless Data Fee	\$495.00	
		\$495.00	CT 25028780
Ives Training And Compliance Group Inc	MEWP Combined Requalification Package	\$148.99	
	MEWP Combined Compliance Package shipping	\$154.73	
		\$20.46	
		\$324.18	CT 25028781
J.E. Halliday Sales Inc	Office Supplies - Envelope Press Toner and parts	\$1,160.00	
		\$1,160.00	CT 25028782
Jay Cee Trophy	Star Res. Plaques Invoice# 660067	\$110.93	
	Flame Res. Plaques	\$41.33	
	Engraving Cost	\$14.99	
		\$167.25	CT 25028783
Jim's Burgers	Food Purchase for Planning Retreat	\$119.52	
		\$119.52	CT 25028784
Kenco Construction Services, Inc	Ballfield Restroom Building Inspection Site Work	\$7,200.00	
		\$7,200.00	CT 25028785
Koehler Plumbing Inc	Removal of water supply from building D	\$216.61	
	Removal of water supply from building D	\$392.02	
		\$608.63	CT 25028786
Krueger International Inc	Torsion Pedestal Base Chair	\$1,223.74	
	Torsion Pedestal Base Chair, armless, uphol seat/	\$4,980.92	
		\$6,204.66	CT 25028787
L.N. Curtis & Sons	Lock Slot 8 Axe with Fiberglass Handle	\$352.35	
	Transportation/Shipping	\$150.00	
		\$502.35	CT 25028788
Lahr Industrial Welding, Inc.	Fabricate and install two ramp rails	\$5,150.00	
		\$5,150.00	CT 25028789
Liebert Cassidy Whitmore	Professional Legal Services - Sept 2021 Inv#205247	\$140.00	
	Professional Legal Services - Oct 2021 Inv#208198	\$1,278.00	
	Professional Legal Services - Oct 2021 Inv#208202	\$1,388.00	
	Professional Legal Services - Oct 2021 Inv#206894	\$2,604.00	
		\$5,410.00	CT 25028790
Lucia Mar Unified School Dist	Materials/Supplies for Env. Science garden project	\$1,437.15	
		\$1,437.15	CT 25028791
Machollywood Inc	3in1 Cable for Cintiq 13HD	\$54.32	
		\$54.32	CT 25028792
Matranga Floral	Instructional Supplies for Noncredit Floral Class	\$70.42	

Allan Hancock College
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Vendor Name	Description	Amount	Warrant
		\$70.42	CT 25028793
McKesson Medical Surgical Inc	PPD solution item # 162671	(\$382.11)	
	Exam Table Paper Item # 919574	\$44.60	
	Exam Gloves Item #765875	\$85.13	
	Face Mask item #849736	\$56.33	
	PPD solution item # 162671	\$382.74	
	ship on ice fee	\$8.70	
		\$195.39	CT 25028794
Metlife Small Market	Insurance Premiums for Nov-21	\$6,275.14	
		\$6,275.14	CT 25028795
Mi Amore Pizza & Pasta	Pizza for Application Workshop	\$170.14	
	Delivery Fee	\$3.50	
		\$173.64	CT 25028796
Mission Linen Supply	Laundry Services for Auto Tech Program	\$42.97	
	Laundry Services for Auto Tech Program	\$42.97	
	Laundry Services for Auto Tech Program	\$42.97	
	Laundry Services for Auto Tech Program	\$42.97	
	Laundry Services for Auto Tech Program	\$42.97	
		\$214.85	CT 25028797
National Cinemedia Llc	30-second AHC ad on all screens at SM 10 and	\$956.67	
	30-second AHC ad on LEN lobby screens at SM 10	\$43.33	
		\$1,000.00	CT 25028798
PARS Public Agency Retirement	Payroll Deduction for payroll dated 12/10/2021	\$12,405.36	
		\$12,405.36	CT 25028799
Part Time Faculty AHC - Member	Payroll Deduction for payroll dated 12/10/2021	\$8.36	
		\$8.36	CT 25028800
Passmore Electric Co, Inc	Passmore Electric Co Inc., will provide labor to	\$5,006.25	
		\$5,006.25	CT 25028801
Dolores Peralta Barragan	Spanish Translator Services	\$90.00	
		\$90.00	CT 25028802
Praxair Distribution Inc. INVALID RECORD	Carbon Dioxide Liquid, 7-1-21 thru 06-30-22	\$294.69	
	Carbon Dioxide Liquid, 7-1-21 thru 06-30-22	\$294.69	
		\$589.38	CT 25028803
Premier Water Management, LLC	Monthly Water Treatment, Santa Maria Campus	\$197.90	
	Monthly Water Treatment, Lompoc Campus	\$246.20	
		\$444.10	CT 25028804
Premium Quality Lighting	Lighting Supplies, 07-01-21 thru 06-30-22	\$49.25	
		\$49.25	CT 25028805
ProCare Janitorial Supply, Inc.	Custodial Supplies-Lompoc, 07-01-21 thru 05-31-22	\$56.05	

**Allan Hancock College
Warrant Register**

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Vendor Name	Description	Amount	Warrant
ProCare Janitorial Supply, Inc.	Custodial Supplies-Lompoc, 07-01-21 thru 05-31-22	\$374.92	
	Custodial Supplies, 8-1-21 thru 6-30-22	\$429.78	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$30.77	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$220.28	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$366.38	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$2,140.00	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$75.07	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$344.91	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$1,264.06	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$223.46	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$566.37	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$973.28	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$2,154.49	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$472.05	
	Custodial Supplies-SM, 07-1-21 thru 05-31-22	\$3,341.03	
	\$13,032.90		CT 25028806
Quinn Company	47 Kilowatt Generator XQ60 Rental	\$217.50	
	Environmental Fee	\$10.99	
	\$228.49		CT 25028807
R&R Roll-Off	Rental-40 Yard Drop Box per Invoice 56788	\$225.00	
	Disposal Fee, Mixed Debris	\$205.91	
	Santa Maria Franchise Fee	\$8.62	
	\$439.53		CT 25028808
Randy De La Pena Photos	Cal STAR EMS Lompoc 2 hours 11-3-21 Photography	\$200.00	
	MESA/STEM Building 1 hour 11-10-21	\$100.00	
	New Year Ambassadors 1 hour 11-10-21	\$100.00	
	\$400.00		CT 25028809
Rays Auto Parts	Parts-Supplies, 07-01-21 thru 5-31-22	\$35.15	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$72.75	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$119.91	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$16.85	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$41.04	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$26.09	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$11.27	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$70.14	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$8.68	
	\$401.88		CT 25028810
Santa Barbara Co Dept Of Social Svc	WRC Lease Operating Costs 7-1-21 to 6-30-22	\$1,795.00	
		\$1,795.00	CT 25028811
Santa Maria Times	Digital Reveal Ad promoting winter spring reg	\$350.00	
	Monthly Online Big Ad July 2021-June 2022	\$1,000.00	
	Legal advertising for PCPA Stagecraft Building Bid	\$624.08	
	\$1,974.08		CT 25028812
SISC III	Insurance Premiums December 2021	\$470,872.00	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$470,872.00	CT 25028813
SiteOne Landscape Supply, LLC	Hilltopper Mound Clay for Baseball Field	\$2,436.00	
	Freight	\$95.00	
		\$2,531.00	CT 25028814
Smart & Final	Custodial Supplies, 07-01-21 thru 05-31-22	\$308.93	
	Food for Business Services In-Service Meeting	\$175.94	
	Biz Color Safe Powder	\$36.93	
	Sun Detergent	\$16.28	
	Sun 2X Tropical Breeze	\$16.51	
		\$554.59	CT 25028815
Specialty Constructors Services Inc	Baseball Softball Field Restroom Facilities	\$84,322.00	
		\$84,322.00	CT 25028816
Strata Information Group	DBA Consulting 7/1/21 - 12/31/21	\$8,060.00	
	DBA Consulting for Oracle 19c Upgrade Thru 6/30/22	\$1,588.75	
	DBA and ODS Consulting Services	\$1,472.50	
	ODS - Functional and Technical Consulting	\$6,626.25	
		\$17,747.50	CT 25028817
Tom Little Inspections	Inspection and Fees for the Fine Arts Complex	\$18,500.00	
		\$18,500.00	CT 25028818
Transitions~Mental Health Association	2021 Suicide Prevention Forum Billing	\$2,811.80	
		\$2,811.80	CT 25028819
United Health Care Insurance Co	Insurance Premiums January 2021	\$751.91	
		\$751.91	CT 25028820
United Refrigeration Inc	HVAC Supplies, 07-01-21 thru 05-31-22	\$34.06	
	Browning Cogged Belt, BX62-B	\$54.95	
	Browning Cogged Belt, AX25-B	\$22.09	
		\$111.10	CT 25028821
US Bank Corporate Payment System	Costco - Food for EOPS Students for ongoing Fall	\$86.89	
	Costco - Food for EOPS Students for ongoing Fall	\$65.16	
	Costco - Food for EOPS Students for ongoing Fall	\$65.16	
	Dunkin Donuts - Rising Scholars Fall Welcome	\$16.30	
	Costco - Snacks for Rising Scholars Fall Welcome	\$10.99	
	Costco - Pizza for Rising Scholars Fall Welcome	\$129.85	
	Fairfield Inn Suites – Emergency housing provided	\$163.81	
	Fairfield Inn Suites – Emergency housing provided	\$144.74	
	Testa's Campus Cuisine -	\$114.20	
	Zip Recruiter, Advertising	\$649.00	
	Walmart.com, Antigen Self Tests	\$182.70	
	CVS Pharmacy, Antigen Self Tests	\$105.00	
	Walgreens, Antigen Self Tests	\$52.18	
	Goodhire.com, Advertising Job Vacancies	\$1,219.98	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
US Bank Corporate Payment System	CVS.com, Antigen Self Tests	\$143.94	
	Home Depot, Supplies for Check-In Tents	\$336.34	
	Smart Final: Bulldog Bound-O-Ween Candy -	\$1,201.53	
	Fattes Pizza: Food for Food Share Volunteers-	\$122.48	
	Smart Final: Bulldog Bound-O-Ween Candy-	\$342.81	
	Wingstop: Food for Leadership Class- 10-18-21	\$149.19	
	SMART FINAL	\$57.55	
	ALBERTSONS	\$163.07	
	AHC SANTA MARIA BOOKSTORE	\$24.46	
	EL POLLO LOCO	\$156.06	
	HACU	\$469.00	
	UNITED AIRLINES	\$542.40	
	GRAND HYATT SAN DIEGO	\$3,033.27	
	GRAND HYATT SAN DIEGO	\$1,011.09	
	GRAND HYATT SAN DIEGO	\$1,131.09	
	UNITED AIRLINES	\$944.80	
	OFFICE DEPOT	\$34.55	
	United Airlines	\$372.60	
	CCCCIO fall conference 2021	\$500.00	
	Chevron fuel for vehicle	\$58.64	
	B & G fuel for vehicle	\$33.39	
	Chevron Fuel for vehicle	\$58.70	
	B & G Fuel for vehicle	\$50.98	
	Kapwing video captioning monthly subscription	\$20.00	
	Facebook COVID-19 safety awareness	\$3.13	
	Facebook Term 2 Class Registration	\$136.48	
	Amazon - Gas Regulators	\$1,139.68	
	Old Town Cups and Crumbs - Food cards for students	\$150.00	
	Summit Racing - Engine Block Torque Plates;	\$282.74	
	CA Parks & Recreation Society District 8 -	\$450.00	
	Courtyard by Marriott - Hotel Stay for J Gerrity	\$387.94	
	Courtyard by Marriott - Hotel Stay for S Copeland	\$367.94	
	Replacement handle for EOC Safe - Master Lock	\$32.63	
	Grand Hyatt San Diego - N.Ornelas hotel stay	\$1,131.09	
	Network Solutions - .xxx domains -	\$649.95	
	Techsmith - Camtasia License	\$49.99	
	Pearson Education - MacOS Support Essentials 11	\$41.99	
	Credit on Refund 10.25.21 US BANK Statement	(\$850.00)	
	Credit on Refund 10.25.21 US BANK Statement	(\$150.00)	
		\$17,787.46	CT 25028822
Us Postal Service-Hasler	Postage Deposit to Hasler for Meter in	\$10,000.00	
		\$10,000.00	CT 25028823
Veriforce, LLC	2022 Instructor Renewal Fee	\$595.00	
		\$595.00	CT 25028824
James Acasio	Manual Refund Submitted	\$23.00	
		\$23.00	CT 25028825
Nancy Acheoual	Manual Refund Submitted	\$50.00	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$50.00	CT 25028826
Gladys Acuna	Manual Refund Submitted	\$350.00	
		\$350.00	CT 25028827
Elizabeth Aguila Ochoa	Manual Refund Submitted	\$425.00	
		\$425.00	CT 25028828
Ashley Aguilar Ayala	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028829
Francisco Alcalá	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25028830
Christopher Alley	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028831
Maria Alonso Cabrera	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028832
Danielle Alvarado	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028833
Victor Alvarado	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028834
Anahlia Aparicio	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028835
Erick Armenta	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028836
Jenevie Aros	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028837
Santiago Ayuso	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028838
Amanda Azevedo	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028839
Jason Balch	Manual Refund Submitted	\$2,074.00	
		\$2,074.00	CT 25028840
Daniel Barker	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028841
Amanda Barrera	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028842
Teresa Barron	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028843
Brayan Bautista	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028844
Jorge Boers	Manual Refund Submitted	\$400.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$400.00	CT 25028845
Nathan Boyer	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028846
Eiligh Brevet	Manual Refund Submitted	\$500.00	
		\$500.00	CT 25028847
Victoria Buranen	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028848
Nathaly Camacho	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028849
Irving Camarena Morales	Manual Refund Submitted	\$350.00	
		\$350.00	CT 25028850
Alexandria Cantrell	Manual Refund Submitted	\$404.00	
		\$404.00	CT 25028851
Idelis Carballo	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028852
Kailen Castillo	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028853
Keila Catalan Pineda	Manual Refund Submitted	\$175.00	
	Manual Refund Submitted	\$174.00	
		\$349.00	CT 25028854
Brent Ceri	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028855
Jacob Chavez	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028856
Amber Cheney	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028857
Sage Christianson	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028858
Emiliano Cisneros	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028859
Juan Cisneros	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028860
Cynthia Colocho	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028861
Adrien Concepcion	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028862
Trey Cooper	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028863
Aaron Corbeil	Manual Refund Submitted	\$200.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$200.00	CT 25028864
Jackelin Corona	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028865
Anna Marie Coxsey	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028866
Sam Damirchi	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028867
Sydney Davis	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028868
Elizabeth Dawson	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028869
Antonio De La Cruz	Manual Refund Submitted	\$2,074.00	
		\$2,074.00	CT 25028870
Asja Dearmond	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028871
Monet Delacruz	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028872
Elena Deleon	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028873
Jessica Delgado	Manual Refund Submitted	\$23.00	
		\$23.00	CT 25028874
Antonio Demarco	Manual Refund Submitted	\$1,137.00	
		\$1,137.00	CT 25028875
Andaman Deyoung	Manual Refund Submitted	\$125.00	
	Manual Refund Submitted	\$394.00	
		\$519.00	CT 25028876
Dominique Diaz	Manual Refund Submitted	\$1,236.00	
		\$1,236.00	CT 25028877
Landon Dimock	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028878
Kristopher Dutra	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028879
Nathalie Escobar	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028880
Eduardo Estrada	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028881
Marcos Farias	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028882
Andrea Flores	Manual Refund Submitted	\$100.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$100.00	CT 25028883
Cristian Franco	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028884
Emmanuel Fuerte	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028885
Troy Fulton	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028886
Jessica Galvan	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028887
Jesus Garcia	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028888
Joseph Garcia	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028889
Moses Garcia	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028890
Jovanna Garcia Castillo	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028891
Joseph Giles	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028892
Alyssa Giovanazzi	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028893
Alisha Gonzalez	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25028894
Allan Gonzalez	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028895
Makayla Good	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028896
Jaquelin Gracida	Manual Refund Submitted	\$2,074.00	
		\$2,074.00	CT 25028897
Faith Grant	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028898
Doris Green	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028899
Erika Guerrero Garcia	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028900
Rafael Guevara	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028901
Kaila Guillemín	Manual Refund Submitted	\$200.00	

Allan Hancock College

Warrant Register

Check Dates from 12/1/2021 to 12/31/2021

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$200.00	CT 25028902
Gandhi Gutierrez	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028903
Rogelio Gutierrez	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028904
Stacey Gutierrez Mendez	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028905
Tanya Gutierrez Mendez	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028906
Jaelynn Guzman	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028907
Jacob Hensley	Manual Refund Submitted	\$250.00	
	Manual Refund Submitted	\$237.00	
		\$487.00	CT 25028908
Alfredo Hernandez	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028909
Andres Hernandez	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028910
Eduardo Hernandez	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028911
Jailine Hernandez	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028912
Juan Hernandez	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028913
Nathan Hernandez	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028914
David Hernandez Becerra	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028915
Johnny Herrera Figueroa	Manual Refund Submitted	\$350.00	
		\$350.00	CT 25028916
Lawson Hill	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028917
Jacob Hornby	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25028918
Michael Hoyos	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028919
Emma Jacobs	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028920
Genesis Jimenez	Manual Refund Submitted	\$200.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$200.00	CT 25028921
Nora Jimenez	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028922
Andrea Jimenez Bautista	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028923
Kayla Jones	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028924
Adriana Lachino	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028925
Kyle Lapioli	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028926
Maria Ledesma	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028927
Mireya Leon	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028928
Aubrey Livermore	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028929
Ariel Lizarraga	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028930
Craig Lodes	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028931
Aiden Lombard	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028932
Sarahy Lomeli Ruiz	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028933
Jose Lopez	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028934
Keeanna Luna	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028935
Abraham Maciel	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028936
Luke Maquinalez	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028937
Jessica Martinez	Manual Refund Submitted/EC	\$250.00	
		\$250.00	CT 25028938
Karen Martinez Leon	Manual Refund Submitted	\$50.00	
		\$50.00	CT 25028939
Mathew Mauldin	Manual Refund Submitted	\$125.00	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$125.00	CT 25028940
Natalia Mckay	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028941
Anessa Mejia	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028942
Edgar Mendez	Manual Refund Submitted	\$987.00	
		\$987.00	CT 25028943
Gaviella Mendez	Manual Refund Submitted	\$125.00	
	Manual Refund Submitted	\$21.00	
		\$146.00	CT 25028944
Francisco Meza	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028945
Angelly Minchez	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028946
Elissa Mincitar	Manual Refund Submitted	\$912.00	
		\$912.00	CT 25028947
Edwin Mincitar Echevar	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028948
Hallie Mitchell	Manual Refund Submitted	\$1,416.00	
		\$1,416.00	CT 25028949
Sujey Montano Espinoza	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028950
Arely Montiel Iniestra	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028951
Jazmin Morales	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028952
Cooper Morrison	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028953
Juan Negrete	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028954
Gillan Nickason	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028955
Jose Ochoa	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028956
David Olivera	Manual Refund Submitted	\$150.00	
		\$150.00	CT 25028957
T Onnen	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028958
Ivette Ordez	Manual Refund Submitted	\$1,874.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$1,874.00	CT 25028959
Stacy Ortiz	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028960
Ignacio Palomar	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028961
Elenor Paul	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028962
Spencer Petersen	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028963
Isaiah Porraz	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25028964
Evelin Ramirez	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028965
Denise Ramos	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028966
Moris Recinos	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028967
Veronica Renteria	Manual Refund Submitted	\$2.00	
		\$2.00	CT 25028968
Luke Reyes	Manual Refund Submitted	\$23.00	
		\$23.00	CT 25028969
Luis Reyes-Cruz	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028970
Tiana Rincon	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028971
Mariah Robinson	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028972
Aubrey Robsion	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25028973
Karla Rodriguez	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028974
Natalie Rodriguez	Manual Refund Submitted	\$900.00	
		\$900.00	CT 25028975
Jasmine Rubio	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028976
Logan Rust	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028977
Mia Saldana	Manual Refund Submitted	\$450.00	

Allan Hancock College

Warrant Register

Check Dates from 12/1/2021 to 12/31/2021

Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$450.00	CT 25028978
Jscquelin Sanchez	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028979
Karen Sanchez	Manual Refund Submitted	\$300.00	
		\$300.00	CT 25028980
Luis Sanchez	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028981
Bo Santiago	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028982
Nicholas Schiro	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028983
Estefany Sevilla Hernandez	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028984
Madison Sikes	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028985
Nancy Silva-Teran	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028986
Matthew Simms	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028987
Joshua Smith	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028988
Ali Stockman	Manual Refund Submitted	\$400.00	
		\$400.00	CT 25028989
Alexander Stowell	Manual Refund Submitted	\$605.00	
		\$605.00	CT 25028990
Leanne Sturman	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028991
Abiel Tello-Luna	Manual Refund Submitted	\$2,076.00	
		\$2,076.00	CT 25028992
Alexander Thao	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25028993
Isabel Torres	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028994
Jose Torres	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25028995
Madison Torres	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25028996
Yazmin Torres Ascencio	Manual Refund Submitted	\$175.00	

**Allan Hancock College
Warrant Register**

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Vendor Name	Description	Amount	Warrant
		\$175.00	CT 25028997
Yasmin Torres Hernandez	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028998
Joseph Vasquez	Manual Refund Submitted	\$175.00	
		\$175.00	CT 25028999
Adrian Vega	Manual Refund Submitted	\$273.00	
		\$273.00	CT 25029000
Angel Vences	Manual Refund Submitted	\$450.00	
		\$450.00	CT 25029001
Jana Marie Villena	Manual Refund Submitted	\$204.00	
		\$204.00	CT 25029002
Benjamin Walker	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25029003
Kyle Wells	Manual Refund Submitted	\$125.00	
		\$125.00	CT 25029004
Koby Wescom	Manual Refund Submitted	\$250.00	
		\$250.00	CT 25029005
Kaitlyn Wright	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25029006
Xavier Zaragoza	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25029007
Academic Senate	Academic Senate 2021-2022 Membership Dues	\$3,910.92	
		\$3,910.92	CT 25029008
Ad Astra Info Sys	Cloud Environment (Astra Schedule)	\$8,400.00	
	Support (Astra Schedule)	\$9,056.25	
		\$17,456.25	CT 25029009
Joseph Adams	Open Mileage 10.14-11.23.21	\$364.00	
		\$364.00	CT 25029010
Airgas Usa Llc	Positioning Welding 110V Table	\$2,555.63	
		\$2,555.63	CT 25029011
Stephanie Alvarado	WESTOP Conference Waikoloa HI	\$650.00	
	WESTOP Conference Waikoloa HI	\$1,150.00	
		\$1,800.00	CT 25029012
Amazon	BOOKS FOR SANTA MARIA LIBRARY, 8-25-21 TO 5-31-22	\$60.73	
	BOOKS FOR SANTA MARIA LIBRARY, 8-25-21 TO 5-31-22	\$56.50	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$333.24	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$331.42	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$296.97	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$290.79	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$147.75	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$41.87	

Allan Hancock College
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Vendor Name	Description	Amount	Warrant
Amazon	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$32.60	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$24.03	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$20.45	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$18.76	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22 (DORITY FUND)	\$9.99	
		\$1,665.10	CT 25029013
American Automatic Doors Inc	Optex I-One Sensor Cover	\$32.63	
	Freight Charges	\$20.00	
		\$52.63	CT 25029014
American Business Machines	Office Supplies - Printer and Bindery Staples	\$1,951.12	
	Canon Copier iR4535, Serial #RKJ17964, ID #10846	\$16.25	
	Canon Copier iR4535, Serial #RKJ17964, ID #10846	\$8.12	
	Canon Copier iR4535, Serial #RKJ17964, ID #10846	\$8.12	
		\$1,983.61	CT 25029015
American General Media Inc.	30-second ad promoting winter spring registration	\$500.00	
	30-second ad promoting winter spring registration	\$500.00	
		\$1,000.00	CT 25029016
American Industrial Supply	Instructional Supplies for WLDT Program	\$183.13	
	SS Cap Screw, 1/2x1 per Invoice 0364264-IN	\$7.32	
	SS Cap Screw, 1/2x2-1/2	\$5.80	
		\$196.25	CT 25029017
American Medical Response	Standby Services Sat. 11-13-21 1330 to 1730 Hours	\$887.46	
		\$887.46	CT 25029018
American Star Tours, Inc.	Bus Service, AHC Men's Basketball Team	\$1,558.00	
		\$1,558.00	CT 25029019
AMG & Associates, Inc	Fine Arts Complex Project	\$1,915,418.21	
	Fine Arts Complex Project	\$523,672.85	
	Change Order #008R to Include a New Gas Line,	\$94,416.00	
		\$2,533,507.06	CT 25029020
	Fine Arts Complex Project	\$104,713.84	
	Fine Arts Complex Project	\$28,628.63	
		\$133,342.47	CT 25029021
Battery Systems Inc	Batteries for alarm panels from 7/1/21-5/31/22	(\$3.00)	
	Batteries for alarm panels from 7/1/21-5/31/22	\$36.29	
		\$33.29	CT 25029022
BC Pump Sales And Service	Labor Charges - CE1208 Taco Pump	\$200.00	
	Stainless Screw	\$3.26	
	Taco Pump Seal Kit	\$425.99	
		\$629.25	CT 25029023
Bremer Auto Parts	Parts-Tools for LE Vehicles 7-7-21 to 5-31-22	\$5.74	
	Parts-Tools for LE Vehicles 7-7-21 to 5-31-22	\$118.52	
		\$124.26	CT 25029024
Brownells	100-039-843WB 12 Gauge 2-3/4" 1oz #7.5 Dummies	\$353.15	
	Shipping	\$6.95	

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Vendor Name	Description	Amount	Warrant
		\$360.10	CT 25029025
Buellton Chamber of Commerce	MEMBERSHIP DUES	\$150.00	
		\$150.00	CT 25029026
California Electric Supply	Electrical-Lighting Supplies,11-1-21 thru 05-31-22	\$304.50	
	Electrical-Lighting Supplies,11-1-21 thru 05-31-22	\$64.90	
		\$369.40	CT 25029027
Canon Financial Services Inc	LEASE CONTRACT CHARGES FOR DUPLO DC646	\$980.73	
	CAMPUS GRAPHICS COPIERS LEASE	\$3,917.15	
		\$4,897.88	CT 25029028
Casey's Wood Products	3/4" Wooden Block Cube, Item #171, Order #0231229	\$243.60	
	Shipping	\$37.00	
		\$280.60	CT 25029029
CCI Central Inc	Seal Tight per Invoice INST291762	\$61.77	
	Freight Charges	\$10.95	
		\$72.72	CT 25029030
City Of Santa Maria	Rental Fee for the Equity Summit Conference on	\$126.00	
		\$126.00	CT 25029031
CMC Rescue Inc	Prusik Sewn Loop 8MM Red 18" CMC	\$215.51	
		\$215.51	CT 25029032
Comcast Cable	Comcast Monthly Recurring Costs	\$130.01	
		\$130.01	CT 25029033
Constellation Newenergy Inc	Electricity Services 7.1.2021 - 6.30.2022	\$30,829.78	
	Electricity Services 7.1.2021 - 6.30.2022	\$7,707.44	
		\$38,537.22	CT 25029034
	Electricity Services 7.1.2021 - 6.30.2022	\$2.04	
	Electricity Services 7.1.2021 - 6.30.2022	\$0.51	
		\$2.55	CT 25029035
	Electricity Services 7.1.2021 - 6.30.2022	\$24.88	
	Electricity Services 7.1.2021 - 6.30.2022	\$6.22	
		\$31.10	CT 25029036
Culligan/Central Coast Water Treatment	CAMPUS GRAPHICS DRINKING WATER DELIVERY	\$6.25	
	FUEL SURCHARGE	\$1.28	
	HOT / COLD WATER STAND RENTAL	\$11.00	
		\$18.53	CT 25029037
Custom Colors Auto Body Supplies, Inc.	Nitro Welder; Part Number 8203; Order #1-0655643	\$983.92	
	Nitro Welder; Part Number 8203; Order #1-0655643	\$3,799.99	
		\$4,783.91	CT 25029038
Ford Motor Credit Company Llc	Lease Payments for Three 2018 Ford Police	\$1,786.92	

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Vendor Name	Description	Amount	Warrant
		\$1,786.92	CT 25029039
Kevin Good	Refund employee deduction	\$333.05	
		\$333.05	CT 25029040
Dwight Jabot	Open Mileage	\$233.52	
		\$233.52	CT 25029041
Keentek Inc	AVER PTZ310 Professional Live Streaming Camera	\$42,748.86	
	Shipping	\$134.85	
		\$42,883.71	CT 25029042
Stacy Krelle	Open Mileage 10.16-11.18.21	\$112.00	
		\$112.00	CT 25029043
Mitch McCann	PORAC Conference Monterey Ca	\$333.00	
		\$333.00	CT 25029044
Holly Nolan-Chavez	Vision Conference New Orleans LA	\$2,001.83	
		\$2,001.83	CT 25029045
Northern Trust, NA	Boyd Acct November 2021	\$4,767.38	
		\$4,767.38	CT 25029046
Ageo Olivera-Angon	Sanitary Expo Las Vegas, NV	\$361.01	
		\$361.01	CT 25029047
Pacific Gas & Electric Company	Electricity Services 7.1.2021- 6.30.2022	\$30,306.54	
	Electricity Services 7.1.2021 - 6.30.2022	\$7,576.63	
		\$37,883.17	CT 25029048
	Electricity Services 7.1.2021- 6.30.2022	\$98.11	
	Electricity Services 7.1.2021 - 6.30.2022	\$24.53	
		\$122.64	CT 25029049
	Electricity Services 7.1.2021- 6.30.2022	\$46.03	
	Electricity Services 7.1.2021 - 6.30.2022	\$11.51	
		\$57.54	CT 25029050
	Electricity Services 7.1.2021- 6.30.2022	\$22.82	
	Electricity Services 7.1.2021 - 6.30.2022	\$5.71	
		\$28.53	CT 25029051
	Electricity Services 7.1.2021- 6.30.2022	\$1,814.12	
	Electricity Services 7.1.2021 - 6.30.2022	\$453.53	
		\$2,267.65	CT 25029052
	Electricity Services 7.1.2021- 6.30.2022	\$2,580.54	
	Electricity Services 7.1.2021 - 6.30.2022	\$645.13	
		\$3,225.67	CT 25029053
	Electricity Services 7.1.2021- 6.30.2022	\$289.54	
	Electricity Services 7.1.2021 - 6.30.2022	\$72.39	
		\$361.93	CT 25029054
Dolores Peralta Barragan	Spanish translation of the mirrored	\$25.00	

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Vendor Name	Description	Amount	Warrant
		\$25.00	CT 25029055
Adelina Pozos	Career Center SLO retreat lunch 12/1/21;	\$68.28	
		\$68.28	CT 25029056
Andre Scott	Reimburse for Lunch for the Veteran Success	\$50.46	
		\$50.46	CT 25029057
Nohl Sjostedt	Open Mileage 11.3-29.21	\$87.36	
		\$87.36	CT 25029058
Smart & Final	Supply purchases for CA 120 and CA 121 classes	\$24.64	
	Supply purchases for CA 120 and CA 121 classes	\$111.70	
	Supply purchases for CA 120 and CA 121 classes	\$3.99	
		\$140.33	CT 25029059
US Department of Veterans Affairs	Return overpayment VA33 Hernandez, Michael A.	\$10.89	
		\$10.89	CT 25029060
	Return overpayment VA33 Wry, Chad Michael	\$23.00	
		\$23.00	CT 25029061
	Return overpayment VA33 Reyes Ramirez, Osvaldo	\$23.00	
		\$23.00	CT 25029062
	Return overpayment VA33 Sanchez, Jorge Alan	\$23.00	
		\$23.00	CT 25029063
	Return overpayment VA33 Sanchez, Maria	\$21.00	
		\$21.00	CT 25029064
	Return overpayment VA33 Sneed, Andrea	\$23.00	
		\$23.00	CT 25029065
Marina Washburn	CAEL Conference Coronado CA	\$278.07	
		\$278.07	CT 25029066
Amazon	Instructional supplies for Biology labs	\$32.47	
	Instructional supplies for Biology labs	\$153.44	
	Athletics Supplies for 07-01-21 thru 05-31-22	\$39.12	
	INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.22	\$17.07	
	INSTRUCTIONAL SUPPLIES OPEN UNTIL 5.31.22	\$110.93	
	FSN Operational supplies 8.13.21 thru 5.31.22	\$73.62	
	FSN Operational supplies 8.13.21 thru 5.31.22	\$130.50	
	LIBRARY BOOKS, 10.13.21 TO 5.31.22 (DORITY FUND)	\$16.30	
		\$573.45	CT 25029067
Ca Schools Dental Coalition	Delta Dental insurance premium January 2022	\$52,005.00	
		\$52,005.00	CT 25029068
Eve Dickson	Reimbursement for Instructional materials	\$182.49	
		\$182.49	CT 25029069
Ellucian Company LP	20 - NeoEd eForms License Fee	\$9,337.00	
	70 - NeoEd Recruit and Onboard License Fee	\$15,062.00	
	10 - NeoEd Recruit and Onboard Setup Services	\$4,000.00	

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Vendor Name	Description	Amount	Warrant
Ellucian Company LP	120 - NeoEd Recruit and Onboard Training	\$4,000.00	CT 25029070
	130 - NeoEd eForms Setup and Training	\$3,000.00	
		\$35,399.00	
Federal Express Corp	Mailings for Acct #1104-8488	\$10.15	CT 25029071
	Mailings for Acct #1104-8488	\$29.51	
		\$39.66	
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-21 thru 5-31-22	\$97.53	CT 25029072
	Plumbing Supplies, 07-01-21 thru 5-31-22	\$123.64	
		\$221.17	
Fisher Scientific Co Llc	Supplies for the Chem Labs 07-01-21 thru 05-31-22.	\$388.10	CT 25029073
		\$388.10	
Galls Llc	5.11 Tac Lite Pants #TR506 BLK 32 30	\$101.68	CT 25029074
	Pro Audio Tube w/ 3.5mm Plug #AP415	\$319.46	
	Leather Trouser Belt #LP072 BW SIL 32	\$40.67	
	Womens Stryke Pant #TR980 BLK 14 REG	\$147.90	
		\$609.71	
Gemma Garcia Bautista	Reimbursement for Food Purchase	\$215.00	CT 25029075
		\$215.00	
Grainger Inc.	Maintenance Supplies, 7-1-21 thru 5-31-22	\$212.04	CT 25029076
		\$212.04	
Hardy Diagnostics	Instructional supplies for Biology labs	\$60.87	CT 25029077
	Instructional supplies for Biology labs	\$413.76	
		\$474.63	
Hayward Lumber Inc	Hardware-Lumber Supplies, 7-1-21 thru 5-31-22	\$23.91	CT 25029078
		\$23.91	
Henry Schein Inc	Tape Lite-Guard Order# 19240681 SQ	\$420.52	CT 25029078
	Tape Lite-Guard	\$210.85	
	Heel & Lace Pad Foam	\$19.86	
	Cover Roll Stretch Bandage	\$39.63	
	Elastic Bandage Supra	\$144.43	
	Eye Wash Irrigation Twist	\$14.42	
	Foot Gym W/Slant Board	\$28.06	
	Penlight Disposable	\$9.49	
	Flexi-Wrap W/Handle	\$113.30	
	Contact Lens Case	\$2.61	
	Tuffner Clear Spray	\$71.39	
	Adhesive Felt	\$12.43	
	Felt Adhesive #609	\$29.92	
	Turf Toe Strap Adhesive	\$33.91	
	Spenco Second Skin	\$44.61	
	Hammer Percussion Reflex	\$5.76	
	Pinwheel Wartenberg	\$6.95	
	Sleeve f/02 Cylinder	\$22.05	
	M-Wrap Big Sunburst	\$96.11	
	Conco AC Tape	\$324.95	

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Vendor Name	Description	Amount	Warrant
Henry Schein Inc	Medi-Lyte Electrolyte Tab	\$16.74	
	Conco AC Tape	\$524.26	
	Instructional Supplies Per Quote # 20766400 SQ	(\$5.29)	
	Instructional Supplies Per Quote # 20766400 SQ	(\$9.55)	
	Instructional Supplies Per Quote # 20766400 SQ	\$5.29	
	Instructional Supplies Per Quote # 20766400 SQ	\$58.07	
	Instructional Supplies Per Quote # 20766400 SQ	\$911.57	
		\$3,152.34	CT 25029079
Hodges Automotive	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
	Smog Testing for Vehicles, Lompoc Campus	\$56.70	
		\$623.70	CT 25029080
House Sanitary Supply, Inc.	GLV Nitrile Aura Blue Medium #ASP-GNMGP	\$1,439.34	
	GLV Nitrile Aura Blue Large #ASP-GNLGP	\$1,439.34	
		\$2,878.68	CT 25029081
Intermountain Lock And Security Supply	QELA Baseplate Conversation Kit and Con 3 ft.	\$5,072.10	
			\$5,072.10
Internet Software Sciences	Web+Center annual support	\$3,000.00	
			\$3,000.00
Kelly Paper Co	Office Supplies - Paper, Wideformat, and Bindery	\$721.23	
	Office Supplies - Paper, Wideformat, and Bindery	\$2,005.01	
	Office Supplies - Paper, Wideformat, and Bindery	\$2,492.28	
		\$5,218.52	CT 25029084
Lompoc Valley Chamber of Commerce & Visitors Bureau	MEMBERSHIP DUES	\$165.00	
			\$165.00
Maaco Auto Painting & Bodyworks	Auto Body Repair- Nissan Frontier	\$455.00	
	Supplies and Paint Materials	\$415.97	
	Body Labor	\$201.50	
	Parts	\$679.85	
	Sublet	\$7.61	
		\$1,759.93	CT 25029086
Macroscopic Technology	Macroscopic Consulting Fees	\$0.00	
	Macroscopic Consulting Fees	\$4,200.00	
		\$4,200.00	CT 25029087

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Vendor Name	Description	Amount	Warrant
Dorine Mathieu	Reimb for Office and operational supplies	\$153.32	
		\$153.32	CT 25029088
Matranga Floral	Instructional Supplies for Noncredit Floral Class	\$60.11	
	Instructional Supplies for Noncredit Floral Class	\$275.95	
	Instructional Supplies for Noncredit Floral Class	\$467.16	
	Instructional Supplies for Noncredit Floral Class	\$246.18	
	Instructional Supplies for Noncredit Floral Class	\$201.98	
		\$1,251.38	CT 25029089
McKesson Medical Surgical Inc	Medical Supplies per attached Quote #117524220	\$37.44	
	Medical Supplies per attached Quote #117524220	\$70.60	
	Medical Supplies per attached Quote #117524220	\$130.47	
	Medical Supplies per attached Quote #117524220	\$521.00	
		\$759.51	CT 25029090
Medco Supply Company	Mueller M-Tape 15 yd.	\$1,579.05	
	Vortex Ice Bags Order# ESTMD3045737	\$331.38	
	Medicine Balls Set of Five	\$179.59	
	Mueller TapeWRAP Premium Cohesive Tape 6 yd. Black	\$261.00	
	Mueller TapeWRAP Premium Cohesive Tape 6 yd. Blue	\$278.57	
	Mueller Face Shield	\$93.89	
	Gatorade 7oz Cups 2000/case	\$226.35	
	Powerade 10 Gallon Cooler Cup Holder	\$127.92	
	Sqwincher Sqweeze Electrolyte Replenishing Pops	\$41.39	
	RockTape Extra Sticky	\$51.50	
	PH Nitrile Gloves 100PK Size L	\$81.09	
	J & J Baby Oil	\$5.77	
	Shipping Charge	\$152.24	
	Terry Cloth Towels 12/pack	\$25.69	
	Transcend Gluc Gel STBRY	\$64.29	
	Medco Sports Medicine Fanny Pack Est# ESTMD3046565	\$288.73	
	Lister Bandage Scissors	\$60.68	
	Mueller M-Tape 32 Rolls/Case	\$631.62	
	Medco Sports Medicine Pro-Trainer Foam Underwrap	\$53.27	
	Shipping Charge	\$97.86	
	Hartmann AC-tape Speedpack	\$133.22	
		\$4,765.10	CT 25029091
Paul Meddings	Reimbursement for Online Continuing Education	\$69.00	
		\$69.00	CT 25029092
Mike Brown Grandstands Inc	Grandstand Rental 204x11 Rows per Invoice 12560 BG	\$13,375.00	
	48x8x10 High Platform with Stair	\$1,900.00	
	ADA Platform with Ramp 10x78x36 High,	\$2,000.00	
		\$17,275.00	CT 25029093
Mission Linen Supply	Uniform Services and Towels, 7-01-21 thru 6-30-22	\$40.63	
	Uniform Services and Towels, 7-01-21 thru 6-30-22	\$40.63	
	Laundry Services for Auto Tech	\$42.97	
	Laundry Service for Auto Collison Program	\$13.90	
	Laundry Service for Auto Collison Program	\$13.90	

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Vendor Name	Description	Amount	Warrant
		\$152.03	CT 25029094
National Athletic Trainers Assn	NATA Certified Professional Membership for Eliseo	\$150.00	
	District 08CA Certified Professional Membership	\$82.00	
	District 08 Certified Professional Membership	\$3.00	
		\$235.00	CT 25029095
	NATA Certified Professional Membership for Kayla	\$150.00	
	District 08CA Certified Professional Membership	\$82.00	
	District 08 Certified Professional Membership	\$3.00	
		\$235.00	CT 25029096
Nick Rail Music	Yamaha DBR12 12" 1000w Powered Speaker	\$663.38	
		\$663.38	CT 25029097
Noble Power Equipment	Filter-Oil per Invoice 522717	\$15.67	
	Filters per Invoice 523240	\$121.07	
		\$136.74	CT 25029098
Parchment LLC	Parking Transaction Fees July 2021 thru Dec. 2021	\$94.50	
		\$94.50	CT 25029099
Pioneer Athletics	Brite Stripe, White, 5 gl. per Invoice #INV799662	\$1,272.38	
	Brite Stripe, Blue, 5 gl.	\$783.00	
	Supply Chain Surcharge	\$550.82	
	Shipping-Handling Charges	\$177.28	
		\$2,783.48	CT 25029100
Portable Johns, Inc.	Rental-Servicing Portable Toilets and Hand	\$747.77	
	Rental-Servicing Portable Toilets and Hand	\$752.82	
		\$1,500.59	CT 25029101
PPG Architectural Finishes Inc	Paint Supplies, 11-01-21 thru 5-31-22	\$39.30	
		\$39.30	CT 25029102
Premier Medical Products, Inc	Pneumotrac Spirometer	\$3,142.65	
	Vitalograph Calibration Syringe	\$407.81	
	Stand-Alone Installation	\$407.81	
		\$3,958.27	CT 25029103
ProCare Janitorial Supply, Inc.	Custodial Supplies-Lompoc 11-01-21 thru 06-30-22	\$162.90	
	Custodial Supplies-SM, 11-01-21 thru 06-30-22	\$1,580.51	
	Custodial Supplies-SM, 11-01-21 thru 06-30-22	\$636.19	
	Custodial Supplies-SM, 11-01-21 thru 06-30-22	\$130.02	
	Wood Floor Coating, Arena 300 Water Based	\$1,627.30	
	Screen Clean, 5 gal	\$311.86	
	Screen, 120 Grit 20" 10/cs	\$226.03	
		\$4,674.81	CT 25029104
Proquest Llc	LIBRARY BOOKS, 9-7-21 TO 5-31-22	\$854.27	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$55.47	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$493.85	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$854.05	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$2,230.57	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$171.38	

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Vendor Name	Description	Amount	Warrant
Proquest Llc	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$336.50	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$556.20	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$97.03	
	LIBRARY BOOKS, 10-5-21 TO 5-31-22	\$99.39	
		\$5,748.71	CT 25029105
Rodney Ragsdale	Co-Authoring OER Kinesiology Textbook	\$500.00	
		\$500.00	CT 25029106
Ravatt, Albrecht & Associates, Inc.	Professional services related to the design and	\$9,158.40	
	Baseball/Softball Field Restrooms- Project Mgmt.	\$1,406.00	
	Baseball/Softball Field Restrooms- Project Mgmt.	\$848.96	
		\$11,413.36	CT 25029107
Redistricting Insights, LLC	Redistricting Services 3/17/21 - 1/31/22	\$5,000.00	
	Redistricting Services 3/17/21 - 1/31/22	\$5,000.00	
		\$10,000.00	CT 25029108
Roebbelen Construction Management Services	AHC Fine Arts Project - Construction Management	\$62,425.00	
		\$62,425.00	CT 25029109
Save Mart Supermarkets	Food Supplies Children's Center 8-20-21 to 6-30-22	\$156.82	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$111.96	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$148.51	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$87.83	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$89.36	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$84.28	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$107.03	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$115.77	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$107.24	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$107.40	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$114.75	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$106.69	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$77.24	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$81.35	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$150.21	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$114.72	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$101.17	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$75.52	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$69.01	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$156.43	
Food Supplies Children's Center 8-20-21 to 6-30-22	\$23.36		
		\$2,186.65	CT 25029110
Secure Content Solutions Inc	Sophos Central Email 29 month license upgrade sync	\$6,485.72	
		\$6,485.72	CT 25029111
Shadow Health, Inc	Student Software #16; Shadow Health Digital	\$2,102.72	
	Student Software #47; Shadow Health Digital	\$2,096.32	
	Student Software #78; Shadow Health Digital	\$2,096.32	
	Student Software #76; Shadow Health Digital	\$2,102.72	
	Student Software #54; Shadow Health Digital	\$2,102.72	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
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Vendor Name	Description	Amount	Warrant
Shadow Health, Inc	Student Software #07; Shadow Health Digital	\$2,102.72	
	Student Software #30; Shadow Health Digital	\$2,102.72	
		\$14,706.24	CT 25029112
Signs Of Success Inc	Signage, 4x10 Max. Occupancy ID per Est. 10170	\$220.48	
	Design Labor	\$125.00	
	Paint Setup	\$81.56	
	Ready to apply vinyl logo Invoice #70108	\$50.03	
	Installation Labor and Travel	\$87.00	
		\$564.07	CT 25029113
SLO Pest And Termite	Pest Control Services, 07-01-21 thru 06-30-22	\$120.00	
	Pest Control Services, 07-01-21 thru 06-30-22	\$125.00	
	Pest Control Services, 07-01-21 thru 06-30-22	\$75.00	
		\$320.00	CT 25029114
Smart & Final	Supply purchases for CA 120 and CA 121 classes	\$158.02	
	Supply purchases for CA 120 and CA 121 classes	\$129.10	
	Supply purchases for CA 120 and CA 121 classes	\$97.22	
	Supply purchases for CA 120 and CA 121 classes	\$90.84	
	Supply purchases for CA 120 and CA 121 classes	\$56.09	
	Supply purchases for CA 120 and CA 121 classes	\$109.92	
	Supply purchases for CA 120 and CA 121 classes	\$82.35	
	Supply purchases for CA 120 and CA 121 classes	\$70.15	
	Supply purchases for CA 120 and CA 121 classes	\$50.03	
	Supply purchases for CA 120 and CA 121 classes	\$52.04	
	Supply purchases for CA 120 and CA 121 classes	\$22.78	
	Supply purchases for CA 120 and CA 121 classes	\$42.23	
	Supply purchases for CA 120 and CA 121 classes	\$107.78	
	Supply purchases for CA 120 and CA 121 classes	\$7.99	
	Food for childrens center 10-6-21 to 6-30-22	\$79.98	
		\$1,156.52	CT 25029115
Source Graphics	HP 360 Wide format Supplies	\$434.13	
	HP 360 Wide format Supplies	\$689.38	
	HP 360 Latex Printer Repair Quote#AAAQ71856	\$1,278.00	
	Travel Expenses	\$395.00	
	Tube Assembly SRK 64	\$1,632.59	
	Shipping	\$35.00	
		\$4,464.10	CT 25029116
Spectrum Reach	Digital Ad Campaign to Promote 2021 Term 2 Classes	\$1,750.00	
	Production Charges for Promise Plus Ad 8/31/21	\$750.00	
	Digital Display Geofencing Ads promoting winter	\$2,000.00	
		\$4,500.00	CT 25029117
Strata Information Group	DBA Consulting Services to upgrade Degree Works	\$310.00	
	DBA Consulting Services to upgrade Degree Works	\$193.75	
	DBA Consulting Services to upgrade Degree Works	\$542.50	
	DBA Consulting 7/1/21 - 12/31/21	\$1,240.00	
	DBA and ODS Consulting Services	\$116.25	
	DBA and ODS Consulting Services	\$697.50	

**Allan Hancock College
Warrant Register**

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Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$3,100.00	CT 25029118
Texas Life Insurance Co.	Insurance Premiums November 2021	\$9,758.56	
		\$9,758.56	CT 25029119
The Criterion Collection Inc	Criterion Channel Bulk Subscription 4 Months	\$540.00	
		\$540.00	CT 25029120
Transportation USA	Bus Service on 11-20-21, AHC Football Team	\$5,600.00	
		\$5,600.00	CT 25029121
Trojan Petroleum, Inc	Gasoline Purchases, 07-01-21 thru 6-30-22	\$7,816.42	
	Gasoline Purchases, 07-01-21 thru 6-30-22	(\$51.66)	
		\$7,764.76	CT 25029122
U.S. Bank	AHJCCD District 2017 General	\$400.00	
		\$400.00	CT 25029123
United Parcel Service	UPS Charges, 7-1-21 thru 6-30-22	\$96.00	
	UPS Charges, 7-1-21 thru 6-30-22	\$43.99	
		\$139.99	CT 25029124
United Refrigeration Inc	HVAC Supplies, 11-01-21 thru 05-31-22	\$168.63	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$94.27	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$195.26	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$787.61	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$88.25	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$79.05	
		\$1,413.07	CT 25029125
United Rentals	Rental - Sod Cutter per Invoice 200933864-001	\$0.00	
	Rental - Sod Cutter per Invoice 200933864-001	\$158.26	
		\$158.26	CT 25029126
Urbane Cafe	Food Purchase for Meeting	\$303.41	
	Delivery Fee	\$15.00	
		\$318.41	CT 25029127
Valley Autoglass	Glass: Part #DW1099 GTN	\$65.25	
	KIT: Fast Cure Urethane & Primer	\$32.63	
	Labor: Windshield replacement	\$130.00	
		\$227.88	CT 25029128
Virtual Vri	ASL interpreting -	\$465.00	
	Remote TypeWell Transcription Services for DHH	\$1,567.50	
		\$2,032.50	CT 25029129
VTC Enterprises	Fee Agreement for Fall 2021	\$1,566.00	
	Fee Agreement for Fall 2021	\$261.00	
	ADVISORY LETTER BULK MAILING/SORTING SERVICES	\$106.49	
		\$1,933.49	CT 25029130
Western Propane Service	Fill of propane tanks used by Culinary Arts	\$74.30	
		\$74.30	CT 25029131
Yankee Book Peddler Inc	BOOKS FOR SM LIBRARY, 9/20/21 TO 5/31/22	\$3,377.75	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$3,377.75	CT 25029132
Chrislaina Anderson	Manual Refund Submitted	\$18.00	
		\$18.00	CT 25029133
Sage Christianson	Manual Refund Submitted	\$1,624.00	
		\$1,624.00	CT 25029134
Marsharl Flores	Manual Refund Submitted	\$100.00	
		\$100.00	CT 25029135
Cody Forbes	Manual Refund Submitted	\$138.00	
		\$138.00	CT 25029136
Ashley Gonzalez	Manual Refund Submitted	\$1,237.00	
		\$1,237.00	CT 25029137
Christopher Gonzalez	Manual Refund Submitted	\$608.00	
		\$608.00	CT 25029138
Jacob Hensley	Manual Refund Submitted	\$200.00	
		\$200.00	CT 25029139
Paul Holder	Manual Refund Submitted	\$284.00	
		\$284.00	CT 25029140
Isaac Kim	Manual Refund Submitted	\$211.00	
		\$211.00	CT 25029141
Alejandrina Martinez	Manual Refund Submitted	\$1,462.00	
		\$1,462.00	CT 25029142
Samantha Martinez	Manual Refund Submitted	\$750.00	
		\$750.00	CT 25029143
Michael Melena	Manual Refund Submitted	\$470.00	
		\$470.00	CT 25029144
Zhenia Nevarez	Manual Refund Submitted	\$1,111.00	
		\$1,111.00	CT 25029145
Alexis Oropeza Avila	Manual Refund Submitted	\$1.00	
		\$1.00	CT 25029146
Lorraine Padilla Ruiz	Manual Refund Submitted	\$47.00	
		\$47.00	CT 25029147
Angel Serna Garcia	Manual Refund Submitted	\$1,212.00	
		\$1,212.00	CT 25029148
Abiel Tello-Luna	Manual Refund Submitted	\$1,624.00	
		\$1,624.00	CT 25029149
Erick Torres	Manual Refund Submitted	\$230.00	
		\$230.00	CT 25029150
19six Architects	Construction Documents	\$435.00	
	Amendment #01 for Bidding (\$800) and Construction	\$400.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
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Vendor Name	Description	Amount	Warrant
19six Architects	Bidding	\$812.50	
	Construction Documents	\$29,805.00	
		\$31,452.50	CT 25029151
4imprint Inc.	Halcyon Water Bottle with Flip Straw 24 oz	\$4,810.00	
	Set-Up Charge for Halcyon Water Bottle	\$54.38	
	Freight for Water Bottles	\$994.00	
	On the Go Charging Kit	\$11,298.59	
	Set-Up Charge for Charging Kit	\$59.81	
	Freight for Charging Kit	\$163.94	
		\$17,380.72	CT 25029152
AHC - Part-Time Faculty Association	Bic Sticky Notes Item #2375-25 Quote #21687927	\$630.74	
	Freight	\$933.80	
	Performance Stretch 2-Ply Face Masks Item #159919	\$758.53	
	Set Up Charge	\$184.88	
	Value Grocery Tote 13" x 12" Item #106836-1312	\$2,044.50	
	Hang In There Lanyard 40" Item #110303-40	\$1,272.38	
	Protector Hand Sanitizer w/Leash Item #157185-12-L	\$1,294.13	
	Etched Pocket Drawstring Sportpack Item #143408	\$1,837.88	
		\$8,956.84	CT 25029153
AHC - Part-Time Faculty Association	Reimbursement for Rent PT Faculty	\$1,617.28	
	Reimbursement for Phone	\$143.84	
	Reimbursement for Utilities	\$75.71	
	Reimbursement for Postage	\$17.99	
	Reimbursement for Computer Consultant	\$20.00	
	Reimbursement for Financial Consultant	\$200.00	
	Reimbursement for Office Supplies	\$133.48	
	\$2,208.30	CT 25029154	
Alliance Ready Mix, Inc	Concrete Blocks #104273 - Invoice #7297	\$646.50	
	Concrete Blocks #104274	\$129.30	
		\$775.80	CT 25029155
American Industrial Supply	OPERATIONAL SUPPLIES FOR FIRE ACADEMY	\$42.03	
		\$42.03	CT 25029156
Aquapulse Chemicals	Aqua-Chlor 12.5% per Invoice 2111002708	\$1,555.13	
		\$1,555.13	CT 25029157
Armstrong's Lock And Key	Key-Lock Supplies, 7-01-21 thru 5-31-22	\$32.08	
		\$32.08	CT 25029158
Blackhawk Network, Inc	Amazon Gift Cards	\$400.00	
	Shipping	\$8.50	
		\$408.50	CT 25029159
Charlotte Boye-Christensen	Technique Masterclass with Dance Students	\$250.00	
		\$250.00	CT 25029160
Bremer Auto Parts	Parts-Tools for LE Vehicles 7-7-21 to 5-31-22	\$108.38	
	Parts-Tools for LE Vehicles 7-7-21 to 5-31-22	\$83.52	

**Allan Hancock College
Warrant Register**

Check Dates from 12/1/2021 to 12/31/2021
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Vendor Name	Description	Amount	Warrant
		\$191.90	CT 25029161
Cal State Auto Parts	Auto Supplies, 11-01-21 thru 05-31-22	\$18.68	
	Auto Supplies, 11-01-21 thru 05-31-22	\$29.94	
		\$48.62	CT 25029162
California Electric Supply	Light Bulbs, HALCO PL28D/28	\$125.67	
		\$125.67	CT 25029163
CCCAOE	Registration Spring Conference	\$695.00	
		\$695.00	CT 25029164
CDW Government Inc	DELL OPTIPLEX 3080 CORE i5, CDW #6532956	\$9,872.85	
	LOGITECH C920e WEB CAM, CDW #6383651	\$721.67	
	LOGITECH H650e ON EAR HEAD SET, CDW #2979636	\$2,189.27	
	DELL P2419H LED MONITOR 24", CDW #5850945	\$3,413.88	
	RECYCLE FEE, CDW #654810	\$60.00	
		\$16,257.67	CT 25029165
Central Coast Newspaper Service	LOS ANGELES TIMES DAILY AND SUNDAY SERVICE	\$806.00	
		\$806.00	CT 25029166
City of Lompoc	Commercial Light Electric 7.1.2021 - 6.30.2022	\$11,576.43	
		\$11,576.43	CT 25029167
City Of Santa Maria	Disposal Site Landfill	\$25.00	
		\$25.00	CT 25029168
City of Santa Maria Fire Department	False Alarm Charge on 7/13/21 Invoice #85853	\$298.00	
		\$298.00	CT 25029169
Columbia Business Center Partners Lp	Lease of 890 E Stowell CBC 2021-22 Base Rent Lease	\$25,183.00	
		\$25,183.00	CT 25029170
Comcast Cable	Comcast Monthly Recurring Costs	\$208.70	
		\$208.70	CT 25029171
Community College League Of California	LSP LIBRARY SERVICE PLATFORM PROGRAM	\$22,744.00	
		\$22,744.00	CT 25029172
Credentials Solutions LLC	Net Due to Credentials for Nov 2021 Transcripts	\$1,239.95	
		\$1,239.95	CT 25029173
Robert Curry	CCCCIO Fall 2021 San Diego, CA	\$243.48	
		\$243.48	CT 25029174
Custom Colors Auto Body Supplies, Inc.	Instructional Supplies	\$66.63	
	Instructional Supplies	\$29.03	
		\$95.66	CT 25029175
Digital West Networks, Inc	Telephone Service 7/1/2021 - 6/30/2022	\$4,675.17	
	Telephone Service 7/1/2021 - 6/30/2022	\$2,216.91	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
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Vendor Name	Description	Amount	Warrant
Digital West Networks, Inc	Telephone Service 7/1/2021 - 6/30/2022	\$1,723.02	
		\$8,615.10	CT 25029176
Ex Libris (USA) Inc	ALMA DIGITAL SUBSCRIPTION, 12-20-21 TO 12-19-22	\$3,611.66	
		\$3,611.66	CT 25029177
Ferguson Enterprises Inc	Plumbing Supplies, 07-01-21 thru 5-31-22	\$402.20	
		\$402.20	CT 25029178
Beverly Garcia	Open Mileage 8.19.21	\$28.56	
		\$28.56	CT 25029179
GM Financial Leasing	Leasing 2020 Chev Suburban, 7-01-21 thru 06-30-22	\$768.55	
		\$768.55	CT 25029180
	Leasing 2020 Chev Suburban, 7-01-21 thru 06-30-22	\$768.55	
		\$768.55	CT 25029181
	Leasing 2020 Chev Suburban, 7-01-21 thru 6-30-22	\$759.61	
		\$759.61	CT 25029182
	Leasing 2020 Chev Suburban, 7-01-21 thru 6-30-22	\$759.61	
		\$759.61	CT 25029183
Silvia Gutierrez	Open Mileage 12.6-8.21	\$56.00	
		\$56.00	CT 25029184
Institute Of Beauty Culture Inc	AGREEMENT FOR COSMETOLOGY TRAINING	\$840.00	
	AGREEMENT FOR COSMETOLOGY TRAINING	\$560.00	
		\$1,400.00	CT 25029185
Andria Keiser	CAEL Conference Coronado CA	\$112.20	
		\$112.20	CT 25029186
Margaret Lau	Open Mileage	\$135.52	
		\$135.52	CT 25029187
Melinda Martinez	Open Mileage	\$12.15	
	Open Mileage	\$3.36	
		\$15.51	CT 25029188
Mitch McCann	Open Mileage 11.23-12.07.21	\$43.68	
		\$43.68	CT 25029189
Office Depot	General Office Supplies Ending May 31, 2022	\$41.54	
	General Office Supplies Ending May 31, 2022	\$5.19	
	General Office Supplies Ending May 31, 2022	\$5.19	
		\$51.92	CT 25029190
Pacific Gas & Electric Company	Electricity Services 7.1.2021- 6.30.2022	\$27,330.58	
	Electricity Services 7.1.2021 - 6.30.2022	\$6,832.65	
		\$34,163.23	CT 25029191
	Electricity Services 7.1.2021- 6.30.2022	\$1,164.24	
	Electricity Services 7.1.2021 - 6.30.2022	\$291.06	

**Allan Hancock College
Warrant Register**

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Vendor Name	Description	Amount	Warrant
		\$1,455.30	CT 25029192
Pacific Gas & Electric Company	Electricity Services 7.1.2021- 6.30.2022	\$93.44	
	Electricity Services 7.1.2021 - 6.30.2022	\$23.36	
		\$116.80	CT 25029193
Christine Reed	Reimbursement for Coffee NASA Cert. Workshop	\$35.90	
	Reimbursement for shuttle bus to DART Launch	\$750.00	
		\$785.90	CT 25029194
Jose Rodriguez	Open Mileage	\$113.34	
		\$113.34	CT 25029195
Craig Shafer	Voice recording and creation of MP3 file monthly	\$100.00	
	Voice recording and creation of MP3 file monthly	\$100.00	
		\$200.00	CT 25029196
US Bank Corporate Payment System	Napa Valley College - Tuition for Campus Law	\$257.00	
	Napa Valley College - Tuition for Campus Law	\$775.00	
	Facebook-Noncredit Class Promotion	\$200.00	
	ACCE Zoom-In Workshop	\$120.00	
	Facebook-Noncredit Class Promotion	\$150.19	
	Zoom-Monthly Subscription for the FKCE Program	\$40.00	
	Facebook-Noncredit Class Promotion	\$200.00	
	Facebook-Noncredit Class Promotion	\$200.00	
	Facebook-Noncredit Class Promotion	\$200.00	
	National Training Institute-Conference Training	\$300.00	
	Smart & Final: food purchased	\$350.79	
	Smart & Final: Gift cards purchased	\$1,000.00	
		\$3,792.98	CT 25029197
US Department of Veterans Affairs	Return VA33 overpayment Cuen, Ronald Allan	\$325.00	
		\$325.00	CT 25029198
	Return VA33 overpayment McGrane, Christopher J.	\$418.00	
		\$418.00	CT 25029199
	Return VA33 overpayment Muguira, Milan Moyses	\$566.00	
		\$566.00	CT 25029200
Kevin Walthers	FCC President Meeting Visalia CA	\$412.80	
		\$412.80	CT 25029201
Lori Williamson	Open Mileage 8.3-12.7.21	\$25.70	
		\$25.70	CT 25029202
Yondoo Broadband, LLC	Yondoo Broadband to Provide Turn-Key	\$230.00	
		\$230.00	CT 25029203
Ahc - District Trust Fund	Payroll Deduction for 12/29/2021	\$150.00	
		\$150.00	CT 25029204
AHC Foundation	Payroll Deduction for 12/29/2021	\$2,848.96	

Allan Hancock College
Warrant Register

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Vendor Name	Description	Amount	Warrant
		\$2,848.96	CT 25029205
Amazon	Physics supplies August 1, 2021 thru May 31, 2022	\$23.80	
	Instructional supplies 10-18-21 to 5-31-22	\$31.52	
	Purchase of instructional supplies	\$215.48	
		\$270.80	CT 25029206
American Business Machines	Canon Copier iR Adv 4235, Serial #QHP03847,	\$59.49	
	Canon Copier iR Adv 4225, Serial #TYH24500,	\$0.35	
	Canon Copier iR Adv 4225, Serial #TYH24500,	\$0.34	
	Canon Copier iR Adv 4225, Serial #TYH24500,	\$1.73	
	Canon Copier iR Adv 4225, Serial #TYH24500,	\$1.72	
	Canon Copier iR Adv 4235, Serial #QHP03847,	\$13.13	
		\$76.76	CT 25029207
American Star Tours, Inc.	Bus Service - AHC Women's Basketball	\$1,558.00	
		\$1,558.00	CT 25029208
Eric Aranda Alvarado	Campus Law Enforcement Training	\$275.00	
		\$275.00	CT 25029209
Assoc CA Community College Admin	Payroll Deduction for 12/29/2021	\$97.74	
		\$97.74	CT 25029210
C.S.E.A. Chapter 251 Dues - AHC	Payroll Deduction for 12/29/2021	\$490.00	
		\$490.00	CT 25029211
C.S.E.A. Victory Club	Payroll Deduction for 12/29/2021	\$119.50	
		\$119.50	CT 25029212
CA School Employees Association	Payroll Deduction for 12/29/2021	\$8,891.79	
		\$8,891.79	CT 25029213
D-Tech International USA LLC	HoldIT secure main unit with a 19" touch screen,	\$11,957.06	
	15 bay locker unit, white finish	\$18,476.63	
	Roof for each Kiosk	\$2,120.63	
	RAL Colour	\$815.63	
	HoldIT Locker finishing side panels	\$543.75	
	Services 12-mo License, Support, Hardware Maint.	\$2,600.00	
	HoldIT Kiosk secure main unit w/ 19" touch screen,	\$13,044.56	
	15 bay locker unit, white finish	\$10,869.56	
	RAL Colour	\$815.63	
	HoldIT Locker finishing side panels	\$543.75	
	Installation and training of all hardware	\$2,400.00	
		\$64,187.20	CT 25029214
Dovetail Decision Consultants, Inc.	Furniture equipment consulting services	\$0.00	
	Furniture equipment consulting services	\$7,000.00	
		\$7,000.00	CT 25029215
Earth Systems Pacific	Allan Hancock Fine Arts Building	\$2,368.00	

**Allan Hancock College
Warrant Register**

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Vendor Name	Description	Amount	Warrant
		\$2,368.00	CT 25029216
Employment Development Dept	Payroll Deduction for 12/29/2021	\$212.86	
		\$212.86	CT 25029217
Envoy Plan Services Inc.	Payroll Deduction for 12/29/2021	\$124,524.31	
		\$124,524.31	CT 25029218
Exchange Press Inc	COLLEGE/LIBRARY STREAMING & DOWNLOAD SUBSCRIPTION	\$399.00	
		\$399.00	CT 25029219
FACCC Fac Assoc CA Comm Colleges	Payroll Deduction for 12/29/2021	\$330.50	
		\$330.50	CT 25029220
Faculty Association of AHCC	Payroll Deduction for 12/29/2021	\$6,741.48	
		\$6,741.48	CT 25029221
Farm Supply Company	Rain Jacket, Maxflect	\$86.99	
	Rain Pants, Maxflect	\$71.76	
		\$158.75	CT 25029222
Fastenal	Nylock Nut	\$25.01	
	Flat Washer	\$22.53	
	Hex Cap Screw	\$41.62	
		\$89.16	CT 25029223
Fisher Scientific Co Llc	Ohaus Port Bal W LCD Screen	\$2,032.25	
	Fuel Surcharge	\$5.94	
	Supplies for the Chem Labs 07-01-21 thru 05-31-22.	\$66.51	
		\$2,104.70	CT 25029224
Foodbank Of Santa Barbara County	Food for Distribution 2021-2022 7/1/21 - 6/30/22	\$519.23	
		\$519.23	CT 25029225
Franchise Tax Board	Payroll Deduction for 12/29/2021	\$604.18	
		\$604.18	CT 25029226
Froggy'S Fog Llc	TS-FR-55 Training Smoke - Fire Rescue Fog - Long	\$1,141.86	
		\$1,141.86	CT 25029227
Grainger Inc.	Facial Tissue per Invoice 9137824166	\$36.80	
	Wall Clock, Analog, Battery	\$81.85	
	Carbide Bur Set, 5 pcs. per Invoice 9088440723	\$176.05	
		\$294.70	CT 25029228
Grant House Sewing Machines	Consew CM794-7DD Direct Drive Fully Auto	\$1,521.42	
	Consew 7360R-7DD-1 High Speed Direct	\$1,303.91	
	Consew 7360R-7DD-1 High Speed Direct	\$1,303.91	
	Heavy Duty Locking Castors	\$108.75	
	Installation and Delivery	\$378.00	
		\$4,615.99	CT 25029229
Health Sanitation Services	Roll off for 12-14-21 per Invoice 0069700-1082-0	\$167.32	
	Green Yard Waste - Disposal Per Ton	\$135.42	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$302.74	CT 25029230
HMC Architects	Consulting Services for the Athletic	\$5,566.50	
	Consulting Services for the Athletic	\$5,566.50	
		\$11,133.00	CT 25029231
Home Depot	Instructional supplies for fire technology	(\$216.41)	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	(\$271.71)	
	Instructional Supplies for Fire Technology	(\$76.08)	
	OPERATIONAL SUPPLIES FOR	\$26.58	
	Instructional Supplies WLDT Program	\$18.44	
	Instructional supplies for fire technology	\$346.22	
	Instructional Supplies for Fire Academy	\$85.85	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$14.32	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$14.62	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$17.36	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$22.49	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$30.96	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$38.80	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$41.26	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$46.02	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$49.97	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$83.42	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$89.98	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$242.56	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$247.56	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$260.90	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$271.71	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$271.71	
	Maintenance Supplies - SM, 10-1-21 thru 5-31-22	\$87.70	
	Instructional Supplies for Fire Academy	\$110.14	
	Instructional Supplies for Fire Academy	\$223.31	
	Instructional Supplies for Fire Technology	\$29.30	
	Instructional Supplies for Fire Technology	\$63.08	
	Instructional Supplies for Fire Technology	\$119.52	
	Instructional Supplies for Fire Technology	\$146.71	
	Instructional Supplies for Fire Technology	\$317.00	
	Instructional Supplies for Fire Technology	\$1,324.29	
	Quikrete Concrete Mix per Invoice 4013691	\$15.40	
	Hardware Cloth, Galv, Mesh per Invoice 8614321	\$23.78	
	Step Ladder, 6 ft. per Invoice 8904795	\$107.63	
	Garage Shelving Unit, 4-Tier, Edsal	\$650.33	
	Coppertop 9V Battery	\$15.20	
	Brass Lock 4pk	\$27.19	
	Padlock 2pk	\$152.16	
		\$5,069.27	CT 25029232
House Sanitary Supply, Inc.	Gloves-Nitrile Aura Blue Large ASP-GNLGP	\$145.00	
	Gloves-Nitrile Aura Blue Medium ASP-GNMGP	\$144.99	
		\$289.99	CT 25029233
Industrial Medical Group Of	TB-Xray-Medical-Physicals 7-1-21 to 6-30-22	\$920.00	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Santa Maria Valley		\$920.00	CT 25029234
Institute Of Beauty Culture Inc	AGREEMENT FOR COSMETOLOGY TRAINING	\$1,117.20	
	AGREEMENT FOR COSMETOLOGY TRAINING	\$744.80	
	AGREEMENT FOR COSMETOLOGY TRAINING	\$1,951.20	
	AGREEMENT FOR COSMETOLOGY TRAINING	\$1,300.80	
		\$5,114.00	CT 25029235
Interstate Batteries Of Central Coast	Battery, 31-AGM7	\$2,348.56	
	CA Battery Fees	\$8.00	
	Battery, SRM-24	\$102.17	
	CA Battery Fees	\$1.00	
	Battery Mt-34	\$117.40	
	CA Battery Fees	\$1.00	
		\$2,578.13	CT 25029236
InVeris Training Solutions, Inc	Model 870 VR Shotgun	\$1,794.38	
	M4 VR Rifle	\$2,120.63	
		\$3,915.01	CT 25029237
IRS ACS Support	Payroll Deduction for 12/29/2021	\$239.00	
		\$239.00	CT 25029238
Iworx Systems Inc	Advanced Human Physiology Teaching Kit	\$64,425.00	
	Shipping	\$1,073.00	
		\$65,498.00	CT 25029239
J B Dewar	PARTS FOR LE VEH 7-1-21 TO 5-31-22	\$840.12	
		\$840.12	CT 25029240
Kelly Paper Co	Office Supplies - Paper, Wideformat, and Bindery	\$68.40	
		\$68.40	CT 25029241
KIDI/KRTO/KTAP La Buena	FESTIVAL OF LIGHTS SPONSORSHIP - DEC. 4, 2021	\$2,500.00	
		\$2,500.00	CT 25029242
Krueger International Inc	Pirouette, Rectangle 60x144, 29H, 74P Edge;	\$2,624.49	
		\$2,624.49	CT 25029243
Suzanne Lewy	LIVE SCAN REIMBURSEMENT	\$31.00	
		\$31.00	CT 25029244
Linde Gas & Equipment Inc.	Instructional Supplies Welding	\$1,210.49	
		\$1,210.49	CT 25029245
Ronald Lovell	Reimb for Food for Guided Pathways 12-3-21 event	\$59.58	
		\$59.58	CT 25029246
Briante Meeks	Enrollment Expense Reimbursement	\$1,000.00	
		\$1,000.00	CT 25029247
Mission Linen Supply	Uniform Services and Towels, 7-01-21 thru 6-30-22	\$40.63	
		\$40.63	CT 25029248

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
National Pen Co, LLC	MPS-XYZ Full Color White Metal Arlington Pens	\$502.32	
		\$502.32	CT 25029249
New Times	1/2v Menus Feature Ad	\$550.00	
	Full Page Menus Culinary Viticulture Ad	\$1,320.00	
		\$1,870.00	CT 25029250
Nick Rail Music	Planet Waves 15' Instrument Cable w/ ¼" Gold	\$19.57	
	Planet Waves PW-M-05 Custom Series 5' XLR Mic	\$19.03	
	On Stage DB500 Passive DI Box	\$26.10	
	On Stage Keyboard Sustain Pedal }}	\$19.58	
	On Stage Classic Single-X Keyboard Stands }}	\$23.39	
	On Stage SSP7950 7950 Aluminum Stand Pr w Bag	\$103.31	
	On Stage MPCOMBO-100 MPCOMBO-100 XLR + IEC	\$391.50	
		\$602.48	CT 25029251
Niles Biological	Live specimen for Biology labs	\$39.92	
	Live specimen for Biology labs	\$48.61	
		\$88.53	CT 25029252
Office Depot	office supplies for covid testing site	\$20.00	
	OPERATIONAL SUPPLIES JULY 1, 2021-MAY 31, 2022	\$30.21	
	OPERATIONAL SUPPLIES JULY 1, 2021-MAY 31, 2022	\$24.83	
	Office/operational supplies 7.12.21-5.31.22	\$132.76	
	Office/operational supplies 7.12.21-5.31.22	\$22.07	
	Office supplies 7-14-21 to 5-31-22	\$87.22	
	Office supplies through May 31, 2022	\$106.69	
	Office supplies through May 31, 2022	\$12.06	
	Office supplies through May 31, 2022	\$9.99	
	Office supplies through May 31, 2022	\$16.31	
	Office supplies through May 31, 2022	\$17.06	
	Office supplies through May 31, 2022	\$27.50	
	Office Supplies 07/01/21 - 05/31/22	\$21.74	
	Office Supplies 07/01/21 - 05/31/22	\$89.25	
	Office/Operational supplies 8.10.21 to 5.31.22	\$188.93	
	Realspace Steel Storage Cabinet	\$613.08	
	Office Supplies, July 1, 2021 - May 31, 2022	\$49.41	
	Instructional Supplies July 1, 2021-May 31, 2022	\$30.67	
	Instructional Supplies July 1, 2021-May 31, 2022	\$79.86	
	Instructional Supplies July 1, 2021-May 31, 2022	\$28.24	
	Instructional Supplies 10/1/2021 -12/31/2021	\$162.69	
	Instructional Supplies July 17, 2021-May 31, 2022	\$180.57	
	Instructional Supplies July 17, 2021-May 31, 2022	\$35.81	
	Operational Supplies	\$61.75	
	Office supplies 7-1-21 to 5-31-22	\$126.08	
	Office Supplies 7-1-21 through 5-31-22	\$38.29	
	Office Supplies 7-1-21 through 5-31-22	\$41.30	
	Purchase of Office and Operational Supplies	\$101.31	
	Office Supplies - Deans office	\$140.52	
	Office Supplies - Deans office	\$59.79	
	Office Supplies 07/01/21-05/31/22	\$137.01	
	Deflect-O Stackable Cube with 4 drawers	\$23.69	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Office Depot	Deflect-O Stackable Cube with 2 drawers	\$20.44	
	Deflect-O Stackable Cube with X divider	\$17.17	
	Deflect-O Stackable Cube with 2 shelves	\$22.82	
	Post-it Notes Pop-up Note Dispenser 3x3	\$7.70	
	Office supplies 7-1-21 to 5-31-22	\$43.49	
		\$2,828.31	CT 25029253
Old Town Shirt Factory	Gildan Heavy Cotton T-Shirts Item#5000 Inv#210392	\$483.94	
		\$483.94	CT 25029254
On Deck Sports	Jaeger J-Band Baseball Adult Black Quote#QT5356813	\$190.05	
	Tanner Tee Original Adult 26-43 Inch Item# TA2403	\$380.84	
	Big League Base Plugs Pack of 3 Item# BA2049	\$51.22	
	Infield Tamp 12x12 Item# BA2038	\$141.83	
	Shipping	\$92.17	
		\$856.11	CT 25029255
Open Jar Studios, LLC	Singer's Mask (black, adult size, ear loop), shipping	\$1,057.50	
		\$24.71	
		\$1,082.21	CT 25029256
Opus Inspection	OPUS BAR-97 Emissions Inspection System	\$16,258.13	
	Mustang Dynamometer (Refurb)	\$13,593.75	
		\$29,851.88	CT 25029257
OverDrive, Inc	LICENSING AND HOSTING, FEB. 2021 - JAN 2022	\$750.00	
		\$750.00	CT 25029258
PARS Public Agency Retirement	Payroll Deduction for 12/29/2021	\$11,473.24	
		\$11,473.24	CT 25029259
Part Time Faculty AHC - Member	Payroll Deduction for 12/29/2021	\$11,194.85	
		\$11,194.85	CT 25029260
Pike Agri-Lab Supplies Inc	Lagua CA Meter	\$399.99	
	Lagua EC 11 Meter	\$120.00	
	Lagua EC 22 Meter	\$140.00	
	Infrared Sensor	\$129.99	
	Lagua K Meter	\$359.99	
	Lagua N03 Meter	\$359.99	
	Lagua PC 11 Meter	\$120.00	
	Lagua PC 22 Meter	\$140.00	
	StH-14 Test Kit	\$870.00	
	HI 8424 Meter	\$320.00	
	HI 9033 Meter	\$530.00	
	Shipping	\$12.99	
			\$3,502.95
Pioneer Athletics	Pleefix Marker Green per Invoice #INV799056	\$391.39	
	Pleefix Marker Driving Tool	\$21.70	
	Shipping-Handling Fees	\$21.59	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$434.68	CT 25029262
PPG Architectural Finishes Inc	Paint Supplies, 11-01-21 thru 5-31-22	\$51.87	
	Paint Supplies, 11-01-21 thru 5-31-22	\$616.94	
		\$668.81	CT 25029263
Precor Commercial Fitness	WaterRower Commercial Model M1 HiRise	\$921.66	
	Shipping and Handling	\$38.04	
		\$959.70	CT 25029264
Premium Quality Lighting	Lighting Supplies, 07-01-21 thru 06-30-22	\$172.24	
		\$172.24	CT 25029265
Prestosports Inc	PrestoWeb - Website Design/Setup Fee - Pro	\$1,250.00	
		\$1,250.00	CT 25029266
ProCare Janitorial Supply, Inc.	Easy trap duster Item# MMM55654W Quote#147426	\$269.58	
	Green Towlet Refill Cartridge Item# TXLL420	\$531.07	
		\$800.65	CT 25029267
Quark Glass LLC	Replacement Caps, #QMS-42-3, Quote# HNCK211207Q	\$45.03	
	Replacement O-Rings, #QMS-43-3	\$114.66	
	Shipping	\$12.70	
		\$172.39	CT 25029268
Rays Auto Parts	Parts-Supplies, 07-01-21 thru 5-31-22	\$86.89	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$21.62	
	Parts-Supplies, 07-01-21 thru 5-31-22	\$8.68	
		\$117.19	CT 25029269
Robert Reid	Reimbursement for automotive oil and shop towels	\$22.60	
		\$22.60	CT 25029270
RSS Consulting, LLC	Services to facilitate Executive Retreat 12/9/21	\$6,000.00	
		\$6,000.00	CT 25029271
Santa Barbara County Sheriff's Office	Payroll Deduction for 12/29/2021	\$1,035.53	
		\$1,035.53	CT 25029272
Santa Ynez Chamber Of Commerce	ANNUAL MEMBERSHIP DUES	\$100.00	
		\$100.00	CT 25029273
Save Mart Supermarkets	Food Supplies Children's Center 8-20-21 to 6-30-22	\$87.23	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$12.73	
	Food Supplies Children's Center 8-20-21 to 6-30-22	\$35.47	
		\$135.43	CT 25029274
Scantron Corporation	IN4ES, Dual Maintenance	\$1,381.00	
		\$1,381.00	CT 25029275
ScholarShare College Savings 529	Payroll Deduction for 12/29/2021	\$30.00	
		\$30.00	CT 25029276
Seguin Moreau Napa	Bordeaux Export Classic French Oak Medium Toast	\$1,082.06	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Vendor Name	Description	Amount	Warrant
Cooperage Inc	Shipping	\$134.99	
		\$1,217.05	CT 25029277
Smart & Final	Supplies for the Chem Labs 07-01-21 thru 05-31-22.	\$32.43	
		\$32.43	CT 25029278
Sousa Tire Service	Tires, Firestone Transforce per Invoice 63835	\$411.08	
	Tires, Cooper Discoverer	\$461.10	
	State Tax Recycle Fee	\$7.00	
		\$879.18	CT 25029279
Southern California Gas Co	Gas Supply 7.1.2021 - 6.30.2022	\$16,687.65	
	Gas Supply 7.1.2021 - 6.30.2022	\$4,171.91	
		\$20,859.56	CT 25029280
Strategic Planning Online, LLC	SPOL Cloud Service Single Module Accreditation	\$6,750.00	
	SPOL Cloud Service Single Module Assessment	\$6,750.00	
	SPOL RM Cloud Service BU UNL	\$6,750.00	
	SPOL Cloud Service Single Module Planning	\$6,750.00	
		\$27,000.00	CT 25029281
TimelyMD	College Buys Silver Program for Student Telehealth	\$238,000.00	
	Campus Support and Training Fee	\$10,000.00	
		\$248,000.00	CT 25029282
Total Access Group Inc.	Lifestyle latex free condoms item #LFSN7801	\$54.36	
	Ultra-Sensitive lubricated condoms item #LFUL5400	\$75.59	
	Ribbed Pleasure lubricated condoms item# LFBL5600	\$75.59	
	shipping	\$23.62	
		\$229.16	CT 25029283
Tropics	Salt Water and Misc Parts, quote #4024	\$161.81	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$113.98	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$161.81	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$113.98	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$161.81	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$113.98	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$161.81	
	Labor for aquarium maintenance, quote #4023	\$40.00	
	Salt Water and Misc Parts, quote #4024	\$113.98	
	Labor for aquarium maintenance, quote #4023	\$40.00	
		\$1,423.16	CT 25029284
United Refrigeration Inc	HVAC Supplies, 11-01-21 thru 05-31-22	\$368.61	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$50.28	
	HVAC Supplies, 11-01-21 thru 05-31-22	\$313.35	

Allan Hancock College
Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
 Bank Code: CT

Vendor Name	Description	Amount	Warrant
		\$732.24	CT 25029285
United Way of the Central Coast	Payroll Deduction for 12/29/2021	\$35.00	
		\$35.00	CT 25029286
Urbane Cafe	Food for Food Share Volunteers 08.27.21 Inv #64713	\$235.93	
	Gratuity	\$15.00	
		\$250.93	CT 25029287
Viking Mechanical Refrigeration, Inc	Service Call, LVC Bldg. 5 per Estimate 13426	\$6,850.00	
	Labor Charges, LVC Bldg. 5 per Invoice 17721	\$480.00	
		\$7,330.00	CT 25029288
Nancy Ward	Reimbursement for external hard drive for O-310	\$651.65	
		\$651.65	CT 25029289
Western Exterminator Company	Pest Control Services - CBC Bldg.	\$103.55	
	Pest Control Services - CBC Bldg.	\$103.55	
	Pest Control Services - Bldg. G Cafeteria	\$124.25	
	Pest Control Services - Bldg. D (PCPA Theater)	\$299.75	
	Pest Control Services - Bldg. D (PCPA Theater)	\$299.75	
		\$930.85	CT 25029290

Warrant Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: CT

Fund and Reversal Summary

Totals By Fund:

Total for General Fund 9410	\$2,345,979.64
Total for Bond Interest & Redemption Fund 9421	\$0.00
Total for Child Development Fund 9433	\$11,763.57
Total for Capital Outlay Project Fund 9441	\$9,007,408.44
Total for General Obligation Bond Fund 9447	\$3,010,136.76
Total for Dental Self-Insurance Fund 9461	\$52,005.00
Total for Self-Insurance Health Exam Fund 9462	\$0.00
Total for Self-Insurance, Property, & Liability Fund 9463	\$1,759.93
Total for Post-Employment Benefits Fund 9469	\$0.00
Total for Student Body Center Fee Trust Fund 9473	\$0.00

Allan Hancock College

Check Register

Check Dates from 12/1/2021 to 12/31/2021
Bank Code: RC

Vendor Name	Description	Amount	Check
		<hr/> \$0.00	
		<hr/> Total: \$0.00	

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT	
December 2021	
ACRONYMS	
19six Architects	Nineteen Six Architects (Formerly PMSM)
AHC District Trust Fund	Allan Hancock College District Trust Fund
AHC Foundation	Allan Hancock College Foundation
AHC - Part - Time Faculty Association	Allan Hancock College - Part Time Faculty Association
AHC Viticulture & Enology	Allan Hancock College Viticulture & Enology Foundation
CCCAOE	California Community College Association for Occupation Education
CDW Government Inc	Computer Discount Warehouse Government Inc
CMC RESCUE INC	California Mountain Company Rescue Inc
C.S.E.A. Chapter 251 Dues AHC	California School Employees Association Chapter 251 Dues Allan Hancock College
C.S.E.A. Victory Club	California School Employees Association Victory Club
CCI Central Inc	Central Coast Innovators
DLR Group	Dana Larson Roubal Group
FACCC	Faculty Association of California Community Colleges
GM Financial Leasing	General Motors Financial Leasing
IPS Group INC	International Parking Systems
IRS ACS Support	Internal Revenue Service Automated Collection System Support
PARS	Public Agency Retirement System
PPG Architectural Finishes	Pittsburgh Paints & Glass Architectural Finishes
SISC III	Self Insured Schools of California
SLO Pest and Termite	San Luis Obispo Pest and Termite
VTC Enterprises	Vocational Training Center Enterprises

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Authorization to Declare District Property as Surplus	Item Number: 11.B.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 8

BACKGROUND

District personnel have determined the following property can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district. Education Code Section §81450 allows for the sale of district property not required for school purposes. Attached is a list of district property to be declared surplus and subsequently sold at auction.

Education Code Section §81452 (a) provides for the sale of district property at private sale without advertising if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of \$5,000.

FISCAL IMPACT

Total proceeds are dependent on the auction and/or private sale participation level.

RECOMMENDATION

Staff recommends that the board of trustees declare the items listed to be surplus and authorize disposal of the items through the appropriate procedures.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Department	Serial #
Surplus Yard	Riccar Home Sewing Machine used by FASH and INTD programs. Model 515	1	Not operational. Motor is frozen. Machine is no longer able to be repaired.	Credit Courses FASH/ INTD	NA	67433	ABS	803494
Surplus Yard	Riccar Home Sewing Machine used by FASH and INTD programs. Model 515	1	Not operational. Motor is frozen. Stiche selector is broken. Machine is no longer able to be repaired.	Credit Courses FASH/ INTD	NA	67430	ABS	803525
Surplus Yard	Riccar Home Sewing Machine used by FASH and INTD programs. Model 515	1	Not operational. Motor is frozen. Needle hits bobbin case, chirping in turn wheel.	Credit Courses FASH/ INTD	NA	67431	ABS	803585
Surplus Yard	Riccar Home Sewing Machine used by FASH and INTD programs. Model 515	1	Not operational. Stiche selector is broken. Machine is no longer able to be repaired.	Credit Courses FASH/ INTD	NA	67429	ABS	803480
Surplus Yard	Riccar Home Sewing Machine used by FASH and INTD programs. Model 515	1	Not operational. Motor is frozen. Machine is no longer able to be repaired.	Credit Courses FASH/ INTD	NA	67434	ABS	803527
Surplus Yard	Columbia Home Sewing Machine used by FASH and INTD programs. Model N430-2	1	Not operational. Electrical problem, foot pedal came off, motor is frozen. Machine needs extensive repairs.	Credit Courses FASH/ INTD	NA	67435	ABS	97085

Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Dept.	Serial #
Surplus Yard	Serger Baby Lock	1	No longer operational, motor is frozen. Cost to repair outweighs replacement cost	Credit Courses FASH/ INTD	NA	67428	ABS	637777
Surplus Yard	Women mannequins used by FASH credit programs	2	Parts are missing / broken. Can be operational with repairs	Credit Courses FASH/ INTD	NA	67436	ABS	NA
Industrial Tech Dept	Ganesh Horizontal Bandsaw Model # S-1014VS	1	No longer operational. Many parts no longer work. Last use unknown. Hydraulic feed inoperable and leaking after multiple repairs; manufacturer no longer supports repairs.	NA	NA	67479	Industrial Technology Dept	1005805
O219/O300	Honda Accord LX White 4 door	1	2.3L engine; mileage - 171792; lic. plate. 1479768; unknown last on road usage; tires have expired life along with some cracks; check engine light is on, missing or broken interior trim, may have body damage KBB-if fair condition \$525.00	NA	NA	67522	Academic Affairs	VIN JHMC66551C025117

Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Dept.	Serial #
O219/O300	Chrysler Sebring JXI green convertible	1	2.5L engine; mileage - 135144; lic. plate. 1381055; DOES NOT RUN; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage. KBB-if fair condition \$150.00	NA	NA	67523	Academic Affairs	VIN 3C3EL55HOTT311299
O219/O300	Toyota Corolla Red 4 dr	1	1.8L engine; mileage - 179237; lic. plate. 1381050; check engine light; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$421.00 **This car was donated to the Car Club, any proceeds from sale or scrape goes to the Club**	NA	NA	67544	Academic Affairs	VIN 2T1BR18E6XC225138

Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Dept.	Serial #
O219/O300	Toyota Prius Blue 4dr	1	1.5L engine; mileage - INOP; lic. plate. 1237584; check engine light; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$622.00	NA	NA	67545	Academic Affairs	VIN JT2BK12U010012538
O219/O300	2001 Isuzu	1	Diesel engine. INOP lic plate 1237590. Needs batteries and engine diagnosis. Unknow last on road usage tires have expired life along with some cracks. Missing or broken interior trim. May have body damage. KBB if fair condition \$5,000	NA	NA	67546	Academic Affairs	VIN JALC413149X7010024

Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Dept.	Serial #
O219/O300	1998 Chevrolet Monte Carlo	1	3.4L engine; mileage - INOP; lic. plate. 1237580; Does not run; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$150.00	NA	NA	67549	Academic Affairs	VIN 2G1WX12X9V9289763
O219/O300	Toyota Highlander Silver 4dr	1	2.4L engine; mileage - INOP; lic. plate. NONE; No engine; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$1830.00	NA	NA	67547	Academic Affairs	VIN JTEGD21A530065528

Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Dept.	Serial #
O219/O300	Pontiac Grand Prix GTP	1	3.4L engine; mileage - INOP; lic. plate. 6DBO885; Does not run; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$150.00	NA	NA	67548	Academic Affairs	VIN 1G2WJ12X3SF266348
O219/O300	2003 Toyota Sienna LE Silver	1	3.3L engine; mileage - 262309; lic. plate. 5BZH876; has oil leaks; unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$419.00	NA	NA	67550	Academic Affairs	VIN 5TDZA23C94SOO1091

Surplus List for February 15, 2022 Board Meeting

Location	Description	Qty	Condition	AHC ID #	Grant Tag #	Facilities Work Order	Dept.	Serial #
O219/O300	1999 Harley Davidson FLHTCU1	1	88 engine; mileage - ? ; lic. plate. none; unknown last on road usage; tires have expired life along with some cracks KBB-if fair condition \$5,010.00 **Harley was donated to the Foundation, all proceeds must be provided to them**	NA	NA	67552	Academic Affairs	VIN 1HD1FCW35XY622786
O219/O300	2008 Nissan Rogue SL Black	1	2.5L engine; mileage - 143473; lic. plate. 6DRG885; exhaust manifold and converter are bad unknown last on road usage; tires have expired life along with some cracks; missing or broken interior trim, may have body damage KBB-if fair condition \$1394.00	NA	NA	67551	Academic Affairs	VIN JN8AS58T08W014861

**CONSENT ITEM**

To: Board of Trustees	Date: February 15, 2022
From: Superintendent/President	
Subject: Authorization to Destroy Class 3 – Disposable Records	Item Number: 11.C.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 5

BACKGROUND

The district has been retaining and storing old records, including but not limited to student records, employment records, and financial records, in compliance with provisions established under Chapter 2.5 (commencing with Section 59020 of Division 10, Part VI) of Title 5, California Administrative Code.

Title 5 Section 59025 allows for the destruction of class 3 – disposable records that have been retained for at least three fiscal years after the year in which they were originally created. In accordance with Board Policy 3310 and Administrative Procedure 3310, a list of records recommended for destruction must be submitted to the board of trustees to specify the identified records to be destroyed. No records included on the attached list are in conflict with applicable laws, regulations, or Administrative Procedure 3310.

FISCAL IMPACT

For destruction of disposable records, \$1000 is included in the 2021-22 district budget.

RECOMMENDATION

Staff recommends that the board of trustees authorize destruction of the records as listed, in accordance with Administrative Procedure 3310.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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FACILITIES DEPARTMENT
Document Destruction Log
February 8, 2022

Lot # Box #	Document Date	File Name	Destroy Date
Lot 2			
752	2015-2016	AHC Bookstore - Rentals Not Returned binder, Program Reviews 2001, 2004, 2009; Outstanding RNR's-Winter 2015; IFAS User Guide & Training Manual; Gift Card Log; NSF Log; Misc. GC Info; Square Info; Un-used Gift Cards (no amounts loaded), Bruce Wade, Auxiliary Account Specialist	7/1/2021
753	2015-2016	Miscellaneous files from Bookstore manager's office, Textbook Buyer's office and Account Tech's office, Bruce Wade, Auxiliary Account Specialist	7/1/2021
757	2015-2016	AHC Bookstore - FY15 & FY16 Bookstore Daily Statements February 1 2016-June 30 2016, Bruce Wade, Auxiliary Account Specialist	7/1/2021
758	2015-2016	AHC Bookstore AP July-February, Bruce Wade, Auxiliary Account Specialist	7/1/2021
761	2015-2016	AHC ASB AP July-April, Bruce Wade, Auxiliary Account Specialist	7/1/2021
762	2015-2016	ASB AP May-August, Blue Sheets, Journal Entries, Check Registers, Accounts Receivable, CR Batches, Banner Scholarship, Canceled/duplicates/denied/voided green sheets, TR Batches, Transfer of Funds, Misc. Files, Green Sheets Sent to H.R., Bruce Wade, Auxiliary Account Specialist	7/1/2021
763	2015-2016	FDTN AP, Robobank Deposits, Morgan Stanley Deposits, LPL Deposits, AR Backup, Payroll, Journal Entries, Check Registers, 1099, Bruce Wade, Auxiliary Account Specialist	7/1/2021
764	2015-2016	Bookstore, ASB V/E Work Paper Files, Bruce Wade, Auxiliary Account Specialist	7/1/2021
1	2010-2011	RN 2009, Sandy Zepeda, Secretary	7/1/2021
1	2010-2011	LVN 2009, Sandy Zepeda, Secretary	7/1/2021
2 of 2	2010-2012	LVN 2009, Sandy Zepeda, Secretary	7/2/2021
1	2013-2014	CNA F2012, S2013, U2013 HHA - MA 2012-2013, Tawnya Karstrom, Program Technician	7/1/2021
1	2013-2014	RN Class 2013, RN 2014, did not reapply applications, Tawnya Karstrom, Program Technician	7/1/2021
1 of 1	2013-2014	CNA S14, MA class of 2013-2014, LVN 2014 did not reapply, Tawnya Karstrom, Program Technician	7/1/2021
14-030	2014-2015	A/P Paid Invoices A-BMI, Jessica Blazer, Director of Business Services	7/1/2021
14-034	2014-2015	A/P Paid invoices O-Ph, Jessica Blazer, Director of Business Services	7/1/2021
14-035	2014-2015	A/P Paid invoices Po-Sa, Jessica Blazer, Director of Business Services	7/1/2021
17-081	2017-2018	Business Services Bank Reconciliations, Rebecca Holmes, Director of Business Services	7/1/2021
100	2009-2010	CWE Student Files - Fall 2009 A-Z & Spring 2010 A-S, Thomas Lamica Project Director	7/1/2021
101	2010-2012	CWE Student Files - Spring 2010 S-Z and Spring 2012 A-V, Thomas Lamica Project Director	7/1/2021
102	2013-2015	CWE Student Files - (A-Z) FA 2013-Spring 2015, Thomas Lamica Project Director	7/1/2021
103	2015	CWE Student Files SP/2015-Fall 2015, Thomas Lamica Project Director	7/1/2021
104	2012-2013	CWE Student Files Summer 2012-Summer 2013, Thomas Lamica Project Director	7/1/2021
105	2016-2017	CWE Student Files: Spring 2016 (A-Z) & Spring 2017 (A-L), Thomas Lamica Project Director	7/1/2021

FACILITIES DEPARTMENT
Document Destruction Log
February 8, 2022

Lot # Box #	Document Date	File Name	Destroy Date
Lot 3			
46	2017-2018	Student Files, Yvonne Teniente, Dean of Student Services, Counseling	7/1/2021
747	2015-2016	AHC Bookstore January Daily Statements, Bruce Wade, Auxiliary Account Specialist	7/1/2021
749	2015-2016	AHC Bookstore Miscellaneous from Sara's desk; inactive A/R accounts; Store Operational supply files, Bruce Wade, Auxiliary Account Specialist	7/1/2021
750	2015-2016	AHC Bookstore--All NSF/DA paperwork 1999-2016, Bruce Wade, Auxiliary Account Specialist	7/1/2021
759	2015-2016	AHC Bookstore AP March-June, Journal Entries, Check Registers, Statements, Outstanding Credits to Follett, W-9, Accounts Receivable, Misc. Files, Bruce Wade, Auxiliary Account Specialist	7/1/2021
765	2015-2016	Fiscal Year 2016 AHC Foundation Work Paper Files and Investment, Bruce Wade, Auxiliary Account Specialist	7/1/2021
767	2015-2016	May-June 2016 - Work Envelopes and Deposit Logs, Catalina Staugaard, Coordinator, Cashiering Services	7/1/2021
1	2010-2011	LVN 2009, Sandy Zepeda, Secretary	7/1/2021
1	2010-2011	CNA Spring/Fall 2009, Sandy Zepeda, Secretary	7/1/2021
1	2010-2011	CNA Spring/Fall 2010, Sandy Zepeda, Secretary	7/1/2021
1 of 1	2013-2014	CNA F2012, S2013, U2013 EKG, F2013 - LVN 2012-2013 Did not reapply and gave up seats - RN 2013 Did not reapply, Tawnya Karstrom, Program Technician	7/1/2021
1 of 1	2013-2014	LVN 2013, Tawnya Karstrom, Program Technician	7/1/2021
14-032	2014-2015	A/P Paid invoices E-I, Jessica Blazer, Director of Business Services	7/1/2021
14-033	2014-2015	A/P Paid invoices J-N, Jessica Blazer, Director of Business Services	7/1/2021
14-036	2014-2015	A/P Paid invoices Se-Va, Jessica Blazer, Director of Business Services	7/1/2021
14-037	2014-2015	A/P Paid invoices Ve-Z, Jessica Blazer, Director of Business Services	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts, 2014 MATH 311/331 - SOC 101, Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts, 2014 ENGL 101 - GRPH 117, Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2017-2018	2017-2018 Audit, No Responsible Party	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts 2013/2014 AB-BIO 199, Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts Jan. 8, 2015 through March 17, 2016, Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts 2014 BUS 101-ENGL 101, Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts 2014 SOC 102-Misc, Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts 2013 Misc. (Box 1), Bruce Wade, Auxiliary Account Specialist	7/1/2021
No Number	2015-2016	AHC Bookstore Rental contracts 2013 Misc. (Box 2), Bruce Wade, Auxiliary Account Specialist	7/1/2021

FACILITIES DEPARTMENT
Document Destruction Log
February 8, 2022

Lot #	Document Date	File Name	Destroy Date
Box #			
Lot 4			
11-095	2005-2011	Grants, Laura Becker, Director of Business Services	12/31/2015
13-082	2013-2014	ARD, Banner, VA-33 Deposits, Laura Becker, Director of Business Services	7/1/2020
13-083	2011-2014	Grants, Laura Becker, Director of Business Services	12/31/2018
14-041	2008-2015	Grants, Laura Becker, Director of Business Services	12/31/2019
16-003	2016-2017	14/15 Bank Recon, Laura Becker, Director of Business Services	12/31/2019
16-017	2008-2016	Grants, Laura Becker, Director of Business Services	12/31/2020
16-018	2014-2017	Grants, Laura Becker, Director of Business Services	12/31/2020
16-019	2008-2017	Grants, Laura Becker, Director of Business Services	12/31/2021
16-020	2008-2017	Grants, Laura Becker, Director of Business Services	12/31/2021
16-065	2016-2017	Paid Invoices, Laura Becker, Director of Business Services	7/1/2021
16-066	2012-2016	Grants, Laura Becker, Director of Business Services	12/31/2020
17-067	2017-2018	16/17 #A-AM Paid Invoices, Laura Becker, Director of Business Services	12/31/2021
17-068	2017-2018	16/17 AN-CMISC Paid Invoices, Laura Becker Director of Business Services	12/31/2021
17-069	2017-2018	16/17 CA-DA Paid Invoices, Laura Becker, Director of Business Services	12/31/2021
17-070	2017-2018	16/17 DB-FE Paid Invoices, Laura Becker, Director of Business Services	12/31/2021
17-071	2017-2018	16/17 Paid Invoices FF-HMISC, Laura Becker, Director of Business Services	12/31/2021
17-072	2017-2018	16/17 Paid Invoices HA-LMISC, Laura Becker, Director of Business Services	12/31/2021
17-073	2017-2018	16/17 Paid Invoices La-Mi, Laura Becker, Director of Business Services	12/31/2021
17-074	2017-2018	16/17 Paid Invoices MJ-OP, Laura Becker, Director of Business Services	12/31/2021
17-075	2017-2018	16/17 Paid Invoices OQ-PP, Laura Becker, Director of Business Services	12/31/2021
17-076	2017-2018	16/17 Paid Invoices PQ-SOMISC, Laura Becker, Director of Business Services	12/31/2021
17-077	2017-2018	16/17 Paid Invoices SP-SZ, Laura Becker, Director of Business Services	12/31/2021
17-078	2017-2018	16/17 Paid Invoices T-VA, Laura Becker, Director of Business Services	12/31/2021
17-079	2017-2018	16/17 Paid Invoices Ve-Z, Laura Becker, Director of Business Services	12/31/2021
17-081	2014-2017	Grants, Laura Becker, Director of Business Services	12/31/2021
18-015	2017-2018	Terminated Employee Retirement Benefits, Laura Becker, Director of Business Services	12/31/2021
20-002	2014-2017	14/15-16/17 Accrual-EOPS-GS-JE's-FADISB, Laura Becker, Director of Business Services	2/13/2021

**CONSENT ITEM**

To: Board of Trustees	Date: February 15, 2022
From: Superintendent/President	
Subject: Confirmation of Bank Accounts	Item Number: 11.D.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

The California Community Colleges Budget and Accounting Manual recommends that all district-authorized bank accounts be presented annually to the board of trustees for review and confirmation of need. A list of bank accounts and their status is attached for this purpose.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees confirm the list of district bank accounts.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT BANK ACCOUNTS

Reporting Fund Bank Account	Purpose	Interest Rate	GL Balance 12/31/2021
<u>General Fund</u>			
Mechanics Bank *3601	Revolving Cash Account Business Checking Account Prepayments and purchasing of services and materials	0.01%	\$ 30,000.35
Mechanics Bank *5511	Clearing Account - Credit Card	0.00%	\$ 1,006,103.72
Mechanics Bank *5512	Clearing Account - Checking MM	0.00%	\$ 624,602.80
Mechanics Bank *5513	Clearing Account - Checking	0.02%	\$ 110.54
Mechanics Bank *3617	Student Refund Clearing Account	0.00%	\$ 20,000.00
Mechanics Bank *0711	Traffic Fines Account	0.00%	\$ 1,836.00
<u>Student Financial Aid Trust Fund</u>			
Wells Fargo Bank *5556	AHC - Cal - Grants Business checking account	0.01%	\$ 96,209.80
Wells Fargo Bank *6954	AHC - EOPS Business checking account Deposit of state aid and distribution to AHC students in EOPS program	0.01%	\$ 11,781.45
<u>Scholarship and Loan Trust Fund</u>			
Mechanics Bank *5950	AHC Student Veteran Emergency Loan Fund Donations to fund and distribute emergency loans to AHC student veterans	0.00%	\$ 6,555.64
<u>Student Representation Fee Trust Fund</u>			
Mechanics Bank *0773	ACJCCD-Student Rep Fee Trust Fund Money Market savings account	0.05%	\$ 69,238.87
<u>District Trust Fund</u>			
Mechanics Bank *0781	AHJCCD District Trust - Business Savings Money Market Account	0.05%	\$ 1,136,824.61
Mechanics Bank *8785	Allan Hancock Joint Community College AHC Auxiliary Funds Checking	0.00%	25,000.00

ALLAN HANCOCK JOINT COMMUNITY COLLEGE
DISTRICT BANK ACCOUNTS

Reporting Fund Bank Account	Purpose	Interest Rate	GL Balance 12/31/2021
<u>AHC Auxiliary Programs Corporation</u>			
<u>PCPA Fund</u>			
Mechanics Bank *4506	PCPA/AHC Auxiliary Programs Credit card and Solvang deposit	0.00%	\$ 250,004.73
Mechanics Bank *1788	PCPA/AHC Auxiliary Programs Money Market Account	0.05%	\$ 2,713,208.83
<u>Associated Students Trust Fund</u>			
Mechanics Bank *3291	Assoc Std Body-Money Market Money Market Account - Deposit and clearing of cash transactions	0.05%	326,995.53
Mechanics Bank *3283	Assoc. Student Body-checking Business checking vendor payments	0.00%	\$ 25,000.00
<u>Student Clubs Agency Fund</u>			
Mechanics Bank *0749	AHJCCD-Std Clubs Agency Trust Money Market account and clearing of cash transactions	0.05%	69,743.20
<u>Foundation Agency Fund</u>			
Morgan Stanley Active Assets *4009	AHC Foundation Checking Account	.05%/1.70%	116,300.06
Mechanics Bank *4314	AHC Foundation Business Checking Account	0.00%	538,439.45
<u>AHC Viticulture & Enology Foundation Agency Fund</u>			
Mechanics Bank *5654	Viticulture & Enology Foundation Checking	0.00%	49,412.89

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Nonresident Tuition Rate 2022-2023	Item Number: 11.E.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

Each January, the governing board is required to establish the nonresident tuition rate for the next academic year. State law mandates the formula to calculate the rate. The calculation involves the prior year's "current expense of education" (CEE), full-time equivalent students (FTES) including apprenticeship hours and nonresident attendance, and the prior two years of the United States Consumer Price Index (USCPI). The calculation for the upcoming year allows for two options; a rate of \$332 per semester unit based on the statewide average or a rate of \$327 per semester unit based on the district average. The current year rate is \$279 per semester unit.

Community colleges are not eligible for state apportionment funding for nonresident students. As a result, nonresident tuition is intended to make up for this loss of revenue. Staff recommends changing the rate for Allan Hancock College to \$327 per semester unit, based on the district average cost per FTES for the 2021-2022 base year.

FISCAL IMPACT

Nonresident tuition should generate approximately \$935,000 for fiscal year 2022-2023. Based on projected nonresident enrollment, and the recommended tuition rate, revenue from nonresident tuition anticipates being \$136,000 higher in fiscal year 2022-2023 than in the current fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees establish the Allan Hancock College 2022-2023 nonresident tuition rate at \$327 per semester unit, commencing with fall semester 2022.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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**CONSENT ITEM**

To: Board of Trustees	Date: February 15, 2022
From: Superintendent/President	
Subject: Second Quarter Financial Status Report	Item Number: 11.F.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 5

BACKGROUND

The second quarter financial status report is a routine report, which must be submitted to the State Chancellor's Office on a quarterly basis. It is used by that office to monitor the financial health of a district, both as to cash flow and fiscal solvency.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees accept the second quarter financial status report.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2021-2022

Quarter Ended: (Q2) Dec 31, 2021

District: (610) ALLAN HANCOCK

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	69,081,362	70,611,563	68,813,355	72,044,947
A.2	Other Financing Sources (Object 8900)	554,500	534,142	380,373	4,905,285
A.3	Total Unrestricted Revenue (A.1 + A.2)	69,635,862	71,145,705	69,193,728	76,950,232
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	61,370,563	63,208,543	61,410,962	69,874,483
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,723,468	6,875,666	4,761,887	7,792,932
B.3	Total Unrestricted Expenditures (B.1 + B.2)	67,094,031	70,084,209	66,172,849	77,667,415
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	2,541,831	1,061,496	3,020,879	-717,183
D.	Fund Balance, Beginning	12,301,500	14,843,331	15,904,827	18,925,704
D.1	Prior Year Adjustments + (-)	0	0	-2	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	12,301,500	14,843,331	15,904,825	18,925,704
E.	Fund Balance, Ending (C. + D.2)	14,843,331	15,904,827	18,925,704	18,208,521
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	22.1%	22.7%	28.6%	23.4%

II. Annualized Attendance FTES:

		Actual 2018-19	Actual 2019-20	Actual 2020-21	Projected 2021-22
G.1	Annualized FTES (excluding apprentice and non-resident)	9,554.00	8,720.00	7,298.57	7,392.83

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2018-19	2019-20	2020-21	2021-22
H.1	Cash, excluding borrowed funds		37,050,494	33,853,448	41,638,707
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	36,464,179	37,050,494	33,853,448	41,638,707

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	71,983,245	72,044,947	32,825,098	45.6%
I.2	Other Financing Sources (Object 8900)	0	4,905,285	3,318,321	67.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	71,983,245	76,950,232	36,143,419	47%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	66,850,303	69,874,483	32,717,382	46.8%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,929,194	7,792,932	2,649,994	34%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	70,779,497	77,667,415	35,367,376	45.5%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	1,203,748	-717,183	776,043	
L	Adjusted Fund Balance, Beginning	18,925,704	18,925,704	18,925,704	
L.1	Fund Balance, Ending (C. + L.2)	20,129,452	18,208,521	19,701,747	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	28.4%	23.4%		

V. Has the district settled any employee contracts during this quarter?

NO

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?
Next year?

NO
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD ▾

Fiscal Year: 2021-2022

Quarter Ended: (Q2) Dec 31, 2021

District: (610) ALLAN HANCOCK

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Eric D. Smith
CBO Phone: 805-922-6966

CBO Signature: _____
Date Signed: _____

Chief Executive Officer Name: Kevin G. Walthers

CEO Signature: _____
Date Signed: _____

Electronic Cert Date: 02/03/2022

District Contact Person

Name: Shelly Allen
Title: Budget Analyst

Telephone: 805-922-6966

Fax: 805-928-7905

E-Mail: sallen@hancockcollege.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
ccfs311admin@ccco.edu

Allan Hancock College
General Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal Revenues	\$ 34,200	\$ 550	1.61%	\$ 26,982,581	\$ 9,581,979	35.51%
State Revenues	47,281,141	23,464,451	49.63%	20,409,651	14,973,638	73.37%
Local Revenues	24,729,606	9,360,098	37.85%	2,134,305	978,475	45.85%
Total REVENUES	<u>72,044,947</u>	<u>32,825,099</u>	<u>45.56%</u>	<u>49,526,537</u>	<u>25,534,092</u>	<u>51.56%</u>
EXPENDITURES						
Academic Salaries	25,533,746	12,851,992	50.33%	4,144,969	2,193,696	52.92%
Classified Salaries	18,255,333	8,997,154	49.29%	8,022,053	2,830,364	35.28%
Employee Benefits	14,466,151	6,066,149	41.93%	3,696,972	1,249,741	33.80%
Supplies and Materials	1,517,831	533,767	35.17%	5,513,266	3,165,007	57.41%
Other Operating Exp. and Services	8,215,801	3,678,295	44.77%	5,064,172	1,719,871	33.96%
Capital Outlay	1,885,621	590,025	31.29%	6,331,092	904,946	14.29%
Total EXPENDITURES	<u>69,874,483</u>	<u>32,717,382</u>	<u>46.82%</u>	<u>32,772,524</u>	<u>12,063,625</u>	<u>36.81%</u>
Excess of Revenues Over/ (Under) Expenditures	2,170,464	107,717		16,754,013	13,470,467	
OTHER FINANCING SOURCES(USES)						
Other Financing Sources	4,905,285	3,318,321	0.00%	682,358	2,500.00	0.37%
Total OTHER FINANCING SOURCES (USES)	<u>4,905,285</u>	<u>3,318,321</u>	<u>0.00%</u>	<u>682,358</u>	<u>2,500.00</u>	<u>0.37%</u>
OPERATING TRANSFERS OUT						
Other Outgo	7,792,932	2,649,994	34.01%	18,050,658	5,520,539	30.58%
Total OPERATING TRANSFERS OUT	<u>7,792,932</u>	<u>2,649,994</u>	<u>34.01%</u>	<u>18,050,658</u>	<u>5,520,539</u>	<u>30.58%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(717,183)	776,044		(614,287)	7,952,428	
FUND BALANCE						
Fund balance, July 1	<u>18,925,704</u>	<u>18,925,704</u>		<u>15,597,709</u>	<u>15,597,709</u>	
Current Balance	<u>\$ 18,208,521</u>	<u>\$ 19,701,748</u>		<u>\$ 14,983,422</u>	<u>\$ 23,550,137</u>	

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Authorization to Solicit Bids for the Procurement of a Sound System for the Marian Theatre	Item Number: 11.G.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

PCPA seeks to replace and upgrade an aging sound system in the Marian Theatre that is no longer industry standard and therefore an inadequate learning tool for our students. This system is specifically designed for the Marian Theatre and will improve the sound dramatically, particularly for the production of modern musicals. In response to the resource needs documented in the 2021 PCPA program annual updates and the fall 2021 equipment prioritization process, PCPA seeks to move forward with the procurement of a state-of-the-industry sound system for the Marian Theatre.

FISCAL IMPACT

The estimated cost of the sound system including installation is between \$260,000-270,000. This amount does not include a networked Dante computer system that is used to operate the sound system. The computer system will have to be purchased separately for an estimated \$10,000 to be funded by Capital Projects fund.

RECOMMENDATION

Staff recommends that the board of trustees authorize solicitation of bids for a sound system for the Marian Theatre.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
---	--------------------

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Approval of Change Orders with Specialty Constructors Services, Inc. for Construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04)	Item Number: 11.H.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 51

BACKGROUND

On July 13, 2021, the board of trustees awarded the contract for the construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04) to Specialty Constructors Services, Inc. in the amount of \$545,455. Since that time, five change orders to the existing agreement have occurred. There are three ways in which a change order can occur: 1) an unforeseen condition; 2) an error omission in the plans; and 3) an owner enhancement. The amount, type and description of each change order for this project is listed below:

Change Order No. 1 Amount: \$29,838

Type: Unforeseen Condition

Description: Discovery of existing PG&E conduit under the building footprint, necessitated that the location of the building be shifted eleven feet to the west to avoid the underground electrical conduit.

Change Order No. 2 Amount: \$4,082

Type: Error or Omission in the Plans

Description: Isolating men and women's restroom plumbing not called for in the plans

Change Order No. 3 Amount: \$10,609

Type: Unforeseen Condition

Description: Added backflow prevention device to new fire suppression line per City of Santa Maria requirements.

Change Order No. 4 Amount: \$9,325

Type: Owner Enhancement

Description: Stubbed out additional conduits to provide utilities to future Concession building.

Change Order No. 5 Amount: \$1,767

Type: Error or Omission in the Plans

Description: Low voltage provided to men and women's restroom not called out in plan.

As previously requested by the board members, supporting documents for each of the change orders are included for your reference.

FISCAL IMPACT

The total fiscal impact for the change orders is \$55,621 and will be funded through Measure I General Obligation Bond funds.

RECOMMENDATION

Staff recommends that the board of trustees approve the change orders in the amount of \$55,621 with Specialty Constructors Services, Inc. for the construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04).

Administrator Initiating Item: Eric D. Smith	Final Disposition:
---	--------------------



Purchase Order Change Request

PO Number: P2200449

Vendor H#: H20144220 Vendor Name: Specialty Constructors Service

Description of Change: PCO #1 Baseball Softball Field Restroom Facilities Project
 (example of changes: Increase, decrease, change FOAP, change order)


Comments: PCO # 1 increase includes moving the building approximately 11 feet West, over excavate/recompact, add lean concrete footing, and add sitework .

Line Item Information

Quantity	Units	Price	Description	F	O	A	P	Amt Change
1	Each	29,838.00	Baseball/Softball Field Restroom Facilities Project Increase	410001	DPS	621400	711015	29,838.00
								0.00
								0.00
								0.00

Total \$ Amount of Change: 29,838.00

New Total \$ on PO: \$565,293.00

Requested by 

If PO is increased, attach proof of fund availability.

Attach to PO, and then email srodin@hancockcollege.edu with PO number when complete

Purchasing Department/Date Completed: _____



P.O. Box 341
Grover Beach, CA 93483
(805) 550-2107

SCS-AHC-001-R2
September 17, 2021

Larry Mitchell
Projects Director
125 Union Ave #201
Orcutt, CA 93455
Santa Maria, CA 93455

Subject: Baseball/Softball Field Restroom Facilities Project

P2200449

RE: Cost Proposal 001 – CCD 001-Rev2

Dear Mr. Mitchell,

Attached for your review and disposition, please find Specialty Constructors Services itemized cost proposal in the amount of **\$29,838.00** to move the building approximately 11 feet West, over excavate/recompact, add lean concrete footing, and add sitework per RFI #017 and CCD 001 scope of work. Cost proposal includes a 42-calendar day time extension to be added to the final completion date based on commencing additional scope of work on 9/21/21.

Please forward the necessary related modification to incorporate this added scope of work into the contract. If you have any questions, please contact me.

Sincerely,
Specialty Constructors Services

Jose Rodriguez
Digitally signed by Jose Rodriguez
Date: 2021.09.17 15:55:19 -07'00'

Jose Rodriguez
Project Manager

Eric D. Smith

CC: Gerald Domingues



Date: 9/17/21

Project: Baseball/Softball Field Restroom Facilities Project
Cost Proposal 001-Rev2 - CCD 001 Scope of Work

Scope of Work: As per CCD 001 due to the discovery of the existing PG&E conduit under the building footprint, the building shall be moved approx 11 feet West to avoid the conduit, and over excavation shall include RFI #011 response.

ITEM	DESCRIPTION	QTY.	UNIT	LABOR COST PER UNIT	LABOR COST TOTAL	MATL. COST PER UNIT	MATL. COST TOTAL	EQUIP. COST PER UNIT	EQUIP. COST TOTAL	OTHER COSTS	TOTAL
1	Survey Control Points/Building Corners Layout (See attached MBS Land Surveys quote)	1	quote							\$1,600	\$1,600
2	Over-ex/compact pad and flatwork sub-grade (See attached Butch Popoe Engineering quote)	1	quote							\$8,605	\$8,605
3	Lean concrete material, excavate footing, and added flat work (See attached JJ Fisher Construction quote)	1	quote							\$12,090	\$12,090
4	Electrical feeder conduit, wire and trenching (See attached Taft Electric quote)	1	quote							\$705.00	\$705
5	General Contractor - Additional Cal. Days for additional scope supervision and direct job costs (Daily rate \$610)	5	days							\$3,050	\$3,050
7	Job Trailer Daily Cost For downtime (8/19/21 -9/20/21) = 33 calendar days	33	days					\$ 28.46	\$ 939.18		\$ 939.18
8	20 ea. Delineator Daily Cost For downtime (8/10/21 -9/20/21) = 42 calendar days	42	days					\$ 13.00	\$ 546.00		\$ 546.00
10											
11	Subcontractor Work								SUB-TOTAL=		\$23,000
12	OH/Profit Subcontract Work	5%									\$1,150
13											\$24,150
14											
15	General Contractors Work										\$4,535
16	OH/Profit General Constructors work	10%									\$454
17											\$4,989



Purchase Order Change Request

PO Number: P2200449

Vendor H#: H20144220

Vendor Name: Specialty Constructors Service

Description of Change: PCO #2 Baseball Softball Field Restroom Facilities Project
 (example of changes: Increase, decrease, change FOAP, change order)


Comments: PCO # 2 increase includes isolating the men and womens restroom plumbing system.

Line Item Information

Quantity	Units	Price	Description	F	O	A	P	Amt Change
1	Each	4,082.00	Baseball/Softball Field Restroom Facilities Project Increase	410001	DPS	621400	711015	4,082.00
								0.00
								0.00
								0.00

Total \$ Amount of Change: 4,082.00

New Total \$ on PO: \$569,375.00

Requested by: 

If PO is increased, attach proof of fund availability.

Attach to PO, and then email srodin@hancockcollege.edu with PO number when complete

Purchasing Department/Date Completed: _____



P.O. Box 341
Grover Beach, CA 93483
(805) 550-2107

SCS-AHC-002
October 18, 2021

Larry Mitchell
Projects Director
125 Union Ave #201
Orcutt, CA 93455
Santa Maria, CA 93455

Subject: Baseball/Softball Field Restroom Facilities Project *P2200449*
RE: Cost Proposal 002 – Isolate the Men and Women Restroom Plumbing System per RFI #023 response

Dear Mr. Mitchell,

Attached for your review and disposition, please find Specialty Constructors Services itemized cost proposal in the amount of **\$4,082.00** to isolate the men and women restroom plumbing system as per RFI #023 response. Cost proposal includes a 1-calendar day time extension to be added to the final completion date.

Please forward the necessary related modification to incorporate this added scope of work into the contract. If you have any questions, please contact me.

Sincerely,
Specialty Constructors Services

Jose Rodriguez
Digitally signed by Jose Rodriguez
Date: 2021.10.18 11:50:23
0708

Eric D. Smith

Jose Rodriguez
Project Manager

CC: Gerald Domingues



Date: 10/18/21

Project: Baseball/Softball Field Restroom Facilities Project
Cost Proposal 002 - Isolate the mens and womens restroom plumbing system as per RFI #023 response.
Scope of Work: Isolate the mens and womens restroom plumbing system as per RFI #023 response.

ITEM	DESCRIPTION	QTY.	UNIT	LABOR COST PER UNIT	LABOR COST TOTAL	MATL. COST PER UNIT	MATL. COST TOTAL	EQUIP. COST PER UNIT	EQUIP. COST TOTAL	OTHER COSTS	TOTAL
1	Isolate men and women restroom plumbing system per RFI #0023 response (See attached J. Noble Binns Plumbing quote)	1	quote							\$3,116	\$3,116
2											
3											
4	General Contractor - Additional Cal. Days for additional scope supervision and direct job costs (Daily rate \$610)	1	day							\$650	\$650
5											
6											
7											
8	Subcontractor Work								SUB-TOTAL=		\$3,116
9	OH/Profit Subcontract Work		5%						SUB-TOTAL=		\$156
10											\$3,272
11											
12	General Contractors Work								SUB-TOTAL=		\$650
13	OH/Profit General Contractors work		10%						SUB-TOTAL=		\$65
14											\$715
15											
16	Total Cost GC and Subcontractors										\$3,987
17	BOND		2.4%								\$96
18									SUB-TOTAL=		\$4,082
19											
20	INCREASE IN CONTRACT TIME FOR ADDITIONAL SCOPE = 1 day									GRAND TOTAL=	\$4,082



P.O. Box 341
Grover Beach, CA 93483
(805) 550-2107

SCS-AHC-004R2
December 6, 2021

Larry Mitchell
Projects Director
125 Union Ave #201
Orcutt, CA 93455
Santa Maria, CA 93455

Subject: Baseball/Softball Field Restroom Facilities Project

RE: Cost Proposal 003 – Add Backflow Preventer per CCD-B05

Dear Mr. Mitchell,

Attached for your review and disposition, please find Specialty Constructors Services itemized revised cost proposal in the amount of \$10,609.00 to add a backflow preventer to the new fire line as per CCD-B05. Cost proposal includes a 1-calendar day time extension to be added to the final completion date.

Please forward the necessary related modification to incorporate this added scope of work into the contract. If you have any questions, please contact me.

Sincerely,
Specialty Constructors Services

Jose Rodriguez
Project Manager

CC: Gerald Domingues



Date: 12/6/21

Project: Baseball/Softball Field Restroom Facilities Project
Cost Proposal 003 - Add a backflow preventer to the new fire line as per CCD-B05
Scope of Work: Add a backflow preventer to the new fire line as per CCD-B05

ITEM	DESCRIPTION	QTY.	UNIT	LABOR COST PER UNIT	LABOR COST TOTAL	MATL. COST PER UNIT	MATL. COST TOTAL	EQUIP. COS PER UNIT	EQUIP. COST TOTAL	OTHER COSTS	TOTAL
1	Add backflow preventer to new fire line (See attached Butch Pope Engineering quote)	1	quote							\$9,228	\$9,228
2											
3											
4	General Contractor - Additional Cal. Days for additional scope supervision and direct job costs (Daily rate \$610)	1	Day							\$610	\$610
5											
6	=====										
7											
8	Subcontractor Work								SUB-TOTAL=		\$9,228
9	OH/Profit Subcontract Work	5%							SUB-TOTAL=		\$461
10									SUB-TOTAL=		\$9,689
11											
12	General Contractors Work								SUB-TOTAL=		\$610
13	OH/Profit General Contractors work	10%							SUB-TOTAL=		\$61
14									SUB-TOTAL=		\$671
15											
16	Total Cost GC and Subcontractors										\$10,360
17	BOND	2.4%									\$249
18									SUB-TOTAL=		\$10,609
19	=====										
20									GRAND TOTAL=		\$10,609
	INCREASE IN CONTRACT TIME FOR ADDITIONAL SCOPE =		1 day								



LIC# 740160
 Garrett Lane, Arroyo Grande, CA. 93444
 Office: (805) 343-6897 Fax: (805) 343-9360
 Field Phone: (805) 459-2395

PROPOSED CHANGE ORDER

Project: AHC Softball Restroom Building Project
Date: Wednesday, November 17, 2021
BPC PCO#: 3 (2nd Revision)

DESCRIPTION: CCD-B05

Addition of a 6" Backflow Preventer to the new Fire Line in accordance with revisions indicated by delta one per revised sheets C2-2.01 and C-3.01, attached. Revisions are based on the Santa Maria City Standard Detail WA-27F. All work to be performed in reference to RFI#15 and RFI#16.

A) MATERIAL	QTY:	Price:	
Iconix (Additional Materials)	1	\$5,175.58	\$5,175.58
PCC (1 CY for additional Thrust Blocks)	1	\$168.74	\$168.74
			<hr/>
			\$5,344.32
B) LABOR	Hours:	Price:	
Foreman	8	\$82.58	\$660.64
Operator	8	\$82.58	\$660.64
Laborer	8	\$64.68	\$517.44
			<hr/>
	Sub-total		\$1,838.72
	Burden	33%	\$606.78
			<hr/>
			\$2,445.50
C) EQUIPMENT	Hours:	Price:	
JD 85 Excavator	4	\$75.00	\$300.00
JD 210K Skip Loader	4	\$75.00	\$300.00
			<hr/>
			\$600.00
D) SUBTOTAL:			\$8,389.82
E) OVEHEAD & PROFIT	10%		\$838.98
			<hr/>
TOTAL			\$9,228.80

ICONIX Waterworks (US) Inc.

2350 WESTGATE ROAD
 Santa Maria, CA 93455-1046
 USA
 Tel: 805-354-0378
 Fax: 805-287-9605
 www.iconixww.com

QUOTATION



Sales Quote Number: U2110010999
 Sales Quote Date: 11/17/21
 Version No.: 1
 Page: 1

Quote To: BUTCH POPE ENGINEERING, INC
 PO BOX 1677
 NIPOMO, CA 93444
 USA
 Tel: 805-343-6897
 Fax: 805-343-9360

Ship To: BUTCH POPE ENGINEERING, INC
 PO BOX 1677
 NIPOMO, CA 93444
 USA

Customer No.	BUTPOP	Closing Date		Project	
Terms	Net 30 days	Bid Date		Engineer	
Ship Via		Ordered By		Cust Job No.	
Ship Method		Sales Person	Clark Stiles	Cust PO No.	AHC SOFTBALL change
F.O.B.		Creator	Clark Stiles		
Printed	CSTILES	11/17/2021	10:34 AM		

Item No.	Description	Purch. Code	Unit	Quantity	Unit Price	Total Price
	6" FIRE BACKFLOW					
WWIMJF9006	6 MJXFLG 90 EL IMP		EA	2	120.13	240.26
SPL06X0500FF	6X5'0 FXF DI SPOOL IMP		EA	2	488.00	976.00
WWIFL900606	6X6 FLG 90 ELL IMP		EA	2	170.45	340.90
WWIMJACC06	6 MJ ACCESSORY SET IMP		EA	2	31.02	62.04
NBBLTS06	6 A307A PLATED BOLT UP SET 150#		EA	6	9.29	55.74
NBGARG106	6 RING NON-ASBESTOS 1/16 GASKET 150#		EA	7	1.54	10.78
VBKWA757060C	6 WATTS 757 DCDA CFM		EA	1	3,140.00	3,140.00

Taxable Amount	Tax Exempt Amount	Subtotal:	4,825.72
	0.00	Total Sales Tax:	349.86
			Total: 5,175.58

Thank you for the opportunity to quote. This quote prepared for you by: Clark Stiles
 Tel: 805-354-0378 Clark.Stiles@iconixww.com

THIS QUOTATION IS VALID FOR THE IDENTIFIED CUSTOMER ONLY AND DOES NOT CONSTITUTE AN OFFER TO SELL. ALL QUOTATIONS ARE SUBJECT TO APPROVAL OF CREDIT. ICONIX ACCEPTS NO RESPONSIBILITY FOR THE CORRECTNESS OR COMPLETENESS OF MATERIAL QUOTED. F.O.B. POINT & PRICES ARE BASED ON ALL ITEMS AND QUANTITIES QUOTED UNLESS OTHERWISE NOTED. SPECIAL/CUSTOM ORDER PRODUCT NOTED WITHIN THE QUOTE IS NON-CANCELABLE AND NON-RETURNABLE. ANY ORDER RESULTING FROM THIS QUOTATION CONSTITUTES AN OFFER UNDER ICONIX TERMS AND CONDITIONS, WHICH BECOME BINDING UPON ACCEPTANCE OF THE ORDER BY ICONIX. CUSTOMER MUST CONFIRM SIZES, SPECIFICATIONS AND QUANTITIES AT TIME OF ORDER. DUE TO PRODUCT AVAILABILITY AND PRICING UNCERTAINTY, ALL PRICES QUOTED HEREIN WILL NEED TO BE REVIEWED AND MAY BE ADJUSTED AT THE TIME OF ORDER. PRICING IS SUBJECT TO CHANGE IF THERE IS AN INCREASE IN PRODUCT MANUFACTURER'S PRICES AT THE TIME OF PRODUCT AVAILABILITY. PAYMENT TERMS FOR ALL GOODS AND SERVICES WILL BE NET 30 DAYS FROM THE INVOICE DATE. INTEREST IS CHARGED AT 2% ON ALL OVERDUE AMOUNTS. ANY GOODS OR SERVICES PROVIDED BY ICONIX WILL BE SUBJECT TO A LIMITED WARRANTY PROVIDED THAT WHERE ICONIX IS NOT THE MANUFACTURER OF GOODS, CUSTOMER'S SOLE RECOURSE FOR DEFECTIVE GOODS WILL BE TO THE MANUFACTURER'S EXPRESS WARRANTY, IF ANY. EXCEPT AS OTHERWISE SET OUT HEREIN, ALL GOODS AND SERVICES DESCRIBED HEREIN WILL BE PROVIDED SUBJECT TO ICONIX'S TERMS AND CONDITIONS WHICH SUPERSEDE AND TAKE PRECEDENCE OVER ANY OTHER TERMS AND CONDITIONS. THE ICONIX SALE TERMS AND CONDITIONS ARE AVAILABLE ON REQUEST OR ONLINE AT ICONIXWWW.COM/LIMITED-STATES/TERMS-AND-CONDITIONS-OF-SALE/



Construction Change Document CCD-B05

To: Specialty Constructors Services

November 16, 2021

Project: AHC Baseball/Softball Field Restroom Facilities, Bid #21-04
Allan Hancock Joint Community College District, RA #20.786
DSA File 40-H3, Appl. No. A03-120948

From: Larry E. Mitchell, Projects Director

DESCRIPTION OF WORK TO BE PERFORMED: Requested by: City of Santa Maria

Description: Add Backflow Preventer at Fire Line.

Reason: To meet City requirements.

Reference Sheet C2.01 Site Utility Plan & C3.01 Civil Details:

1. Add a backflow preventer to the new fire line in accordance with revisions indicated by delta one per revised Sheets C2.01 and C3.01, attached. Revisions are based on the Department of Public Works Encroachment Permit Application and City Standard WA-27F, previously received.

Attachments: Sheet C2.01
Sheet C3.01

ACTION TO BE TAKEN:

You are not authorized to proceed with the described change. Promptly provide the Architect with your credit or cost proposal in accordance with the General Conditions of the Contract.

Any additions and/or corrections shall be transmitted to the Architect within five (5) days.

RAVATT, ALBRECHT & ASSOCIATES, INC.

Orcutt Office: 125 Union Ave. #201, Orcutt, CA 93455 | PO Box 2267, Santa Maria, CA 93457-2267 | 805-928-5002
San Luis Obispo Office: 1371 Pacific St., San Luis Obispo, CA 93401 | 805-786-4391 | www.RAArchitectsEngineers.com



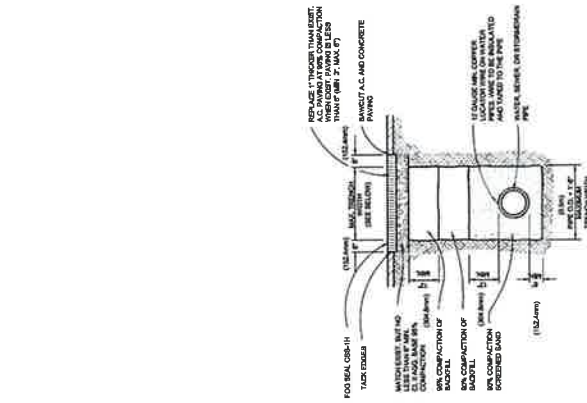
BA & ASSOCIATES
ARCHITECTURAL ENGINEERING
10000 UNIVERSITY AVENUE, SUITE 200
SAN LEANDRO, CA 94588
(925) 709-1000 FAX 709-1005



PROJECT: RESTROOM BUILDING
SHEET TITLE: CMC DETAILS
OWNER: ALLAN HANCOCK COLLEGE
SANTA MARA, CA 95354

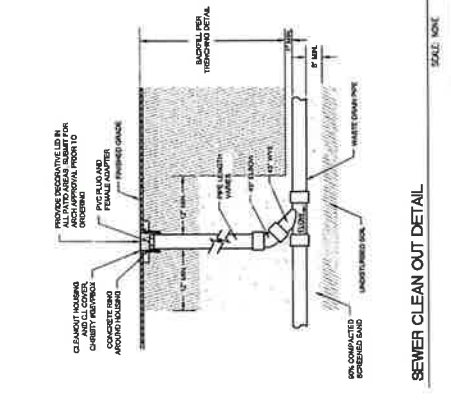
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11/11/01	92
11/11/01	93
11/11/01	94
11/11/01	95
11/11/01	96
11/11/01	97
11/11/01	98
11/11/01	99
11/11/01	100

DATE: 10/20/00
SHEET NO.: 11
PROJECT: RESTROOM BUILDING
SHEET TITLE: CMC DETAILS
OWNER: ALLAN HANCOCK COLLEGE
SANTA MARA, CA 95354

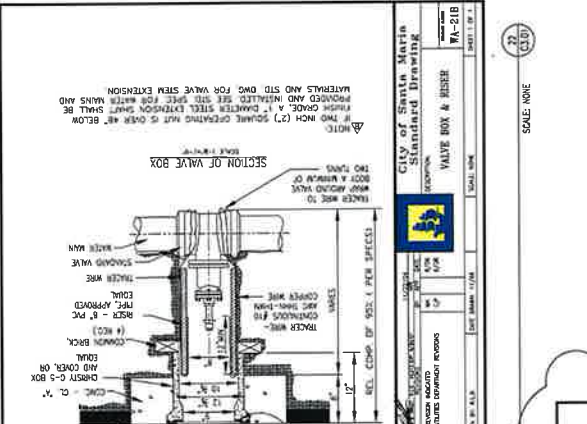


NOTES:
1. NO 12 AWG LOCATOR WIRE REQUIRED ON ALL WATER MAINS AND SERVICES.
2. ALL LOCATOR WIRE SHALL BE APPROVED BY BACTRA.
3. 1000MM SHALL BE A MINIMUM THICKNESS OF 1 INCHES (25.4MM).

UTILITY TRENCH AND BACKFILL DETAIL SCALE: NINE (1/8" = 1'-0")

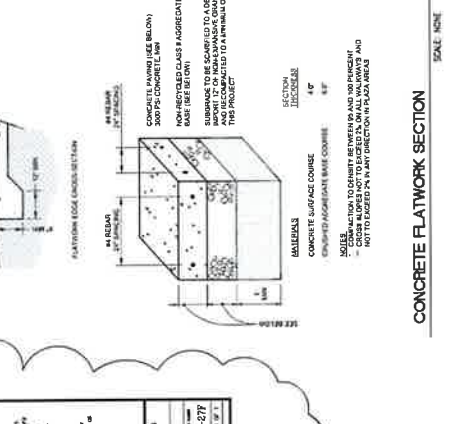


SEWER CLEAN OUT DETAIL SCALE: NINE (1/8" = 1'-0")

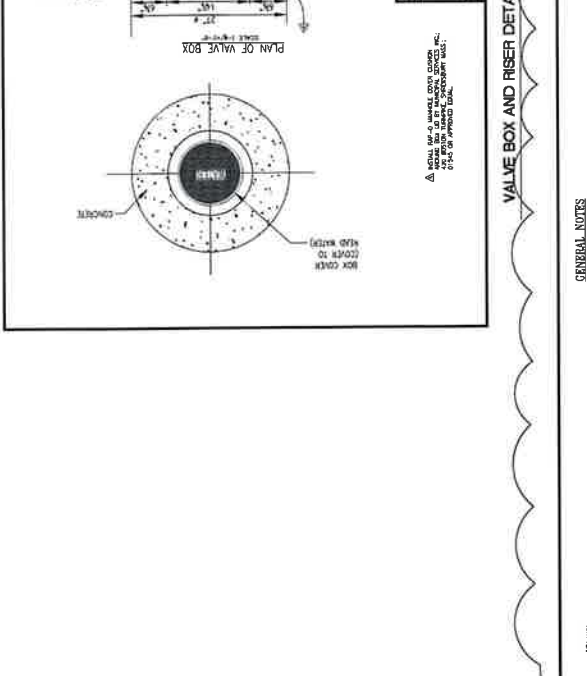


NOTES:
1. ALL VALVE BOXES SHALL BE CONCRETE.
2. ALL RISERS SHALL BE CONCRETE.
3. ALL RISERS SHALL BE 12" DIA. UNLESS OTHERWISE NOTED.

VALVE BOX AND RISER DETAIL SCALE: NINE (1/8" = 1'-0")

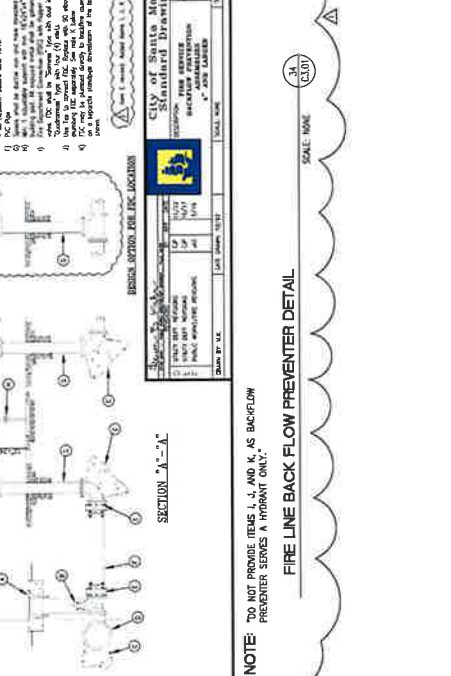


CONCRETE FLATWORK SECTION SCALE: NINE (1/8" = 1'-0")



GENERAL NOTES:
1. ALL VALVE BOXES SHALL BE CONCRETE.
2. ALL RISERS SHALL BE CONCRETE.
3. ALL RISERS SHALL BE 12" DIA. UNLESS OTHERWISE NOTED.

VALVE BOX AND RISER DETAIL SCALE: NINE (1/8" = 1'-0")



FIRE LINE BACK FLOW PREVENTER DETAIL SCALE: NINE (1/8" = 1'-0")

NOTE: DO NOT PROVIDE ITEMS J, L, AND K AS BACKFLOW PREVENTER SERVES A HYDRANT ONLY.



LIC# 740160
 730 Garrett Lane, Arroyo Grande, CA. 93444
 Office Ph: (805) 343-6897 Fax: (805) 343-9360
 Field Ph: (805) 459-2395

11/17/2021

Specialty Constructors
 28296 Constellation Road
 Grover Beach, CA. 93433
 Tel: (805) 550-2107

RE: AHC Baseball / Softball Field Restroom Facilities Project
Subject: Product Data Submittal – 33-10-00 Water Utilities Submittal
Architech: Ravatt Albrecht & Associates, Inc.
Drawing: C-2.01

WATER UTILITIES (ADDED BACKFLOW) SUBMITTAL

Item No.	Manufacturer:	Description:	Spec. Section / Paragraph:
#1	Watts	Double Check Detector Assembly	33-10-00 (2.1)
#2	Giocomini	Fire Department Connection	33-10-00 (2.1)
#3	United Brass Works	Threaded Check Valves	33-10-00 (2.1)
#4	Custom Pipe & Coupling	Ductile Iron Fittings	33-10-00 (2.1)

For Approval Re-submit As Requested For Review Other

Please review attached Water Utilities Product Data submittal for approval.

Approved Approved with Exceptions Disapproved and subject to any applicable Comments below

Comments/Exceptions: _____

Sent By: Albert Silva - ALBERT SILVA - Date: 11/17/2021

Approved By: _____ Date: _____

For Non-Health Hazard Applications

Job Name HANCOCK SOFBALL
 Job Location SANTA MARIA
 Engineer RA & ASSOCIATES
 Approval _____

Contractor BUTCH POPE ENG.
 Approval _____
 Contractor's P.O. No. _____
 Representative ALBERT SILVA

Series 757DCDA, 757NDCDA

Double Check Detector Assemblies

Sizes: 2½" – 10" (65 – 250 mm)

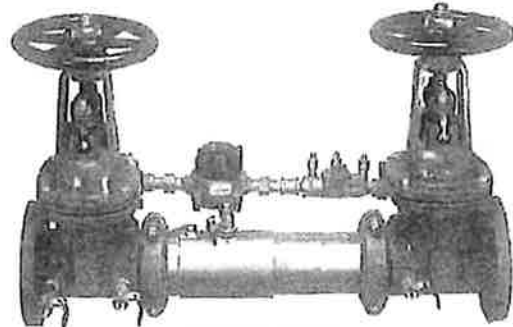
Series 757DCDA, 757NDCDA Double Check Detector Assemblies are used to prevent backflow of non-health hazard pollutants that are objectionable but not toxic, from entering the potable water supply system. The 757DCDA, 757NDCDA may be installed under continuous pressure service and may be subjected to backpressure and backsiphonage. Series 757DCDA, 757NDCDA is used primarily on fire line sprinkler systems when it is necessary to monitor unauthorized use of water.

Features

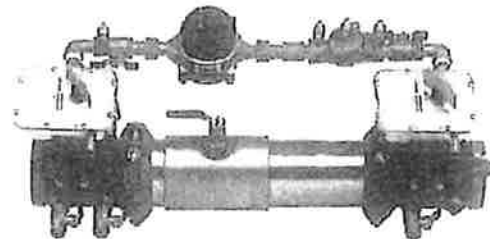
- Extremely compact design
- 70% Lighter than traditional designs
- 304 (Schedule 40) stainless steel housing & sleeve
- Groove fittings allow integral pipeline adjustment
- Patented tri-link spring check provides lowest pressure loss
- Unmatched ease of serviceability
- Available with grooved butterfly valve shutoffs
- May be used for horizontal, vertical or N pattern installations
- Replaceable check disc rubber

Specifications

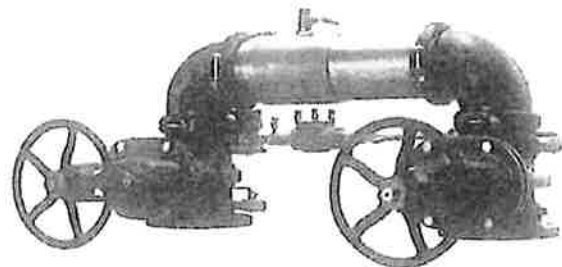
The Double Check Detector Assembly shall consist of two independent tri-link check modules within a single housing, sleeve access port, four test cocks and two drip tight shutoff valves. Tri-link checks shall be removable and serviceable, without the use of special tools. The housing shall be constructed of 304 Schedule 40 stainless steel pipe with groove end connections. Tri-link checks shall have reversible elastomer discs and in operation shall produce drip tight closure against reverse flow caused by backpressure or backsiphonage. The bypass assembly shall consist of a meter, which registers in either gallon or cubic measurement, a double check backflow assembly and required test cocks. Assembly shall be a Watts Regulator Company Series 757DCDA, 757NDCDA.



757DCDAOSY



757DCDABFG



757NDCDAOSY

Watts product specifications in U.S. customary units and metric are approximate and are provided for reference only. For precise measurements, please contact Watts Technical Service. Watts reserves the right to change or modify product design, construction, specifications, or materials without prior notice and without incurring any obligation to make such changes and modifications on Watts products previously or subsequently sold.

WATTS®

#1

Available Models

Suffix:

- OSY – UL/FM outside stem and yoke resilient seated gate valves
- BFG – UL/FM grooved gear operated butterfly valves with tamper switch
- *OSY FxG – Flanged inlet gate connection and grooved outlet gate connection
- *OSY GxG – Grooved inlet gate connection and flanged outlet gate connection
- *OSY GxG – Grooved inlet gate connection and grooved outlet gate connection

Available with grooved NRS gate valves - consult factory*
 Post indicator plate and operating nut available - consult factory*
 *Consult factory for dimensions

Materials

- Housing & Sleeve: 304 (Schedule 40) Stainless Steel
- Elastomers: EPDM, Silicone and Buna-N
- Tri-link Checks: Noryl[®], Stainless Steel
- Check Discs: Reversible Silicone or EPDM
- Test Cocks: Bronze Body Nickel Plated
- Pins & Fasteners: 300 Series Stainless Steel
- Springs: Stainless Steel

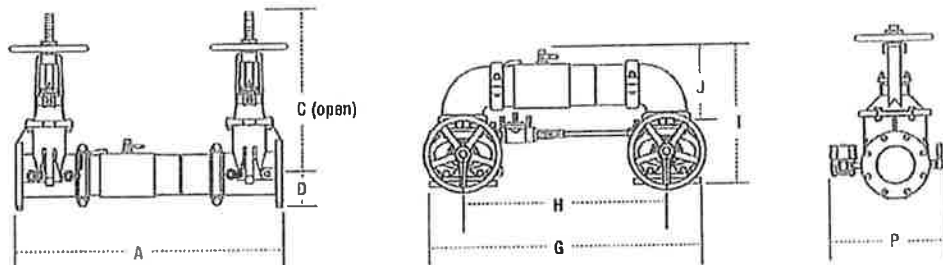
Pressure – Temperature

Temperature Range: 33°F – 140°F (0.5°C – 60°C)
 Maximum Working Pressure: 175psi (12.1 bar)

Approvals

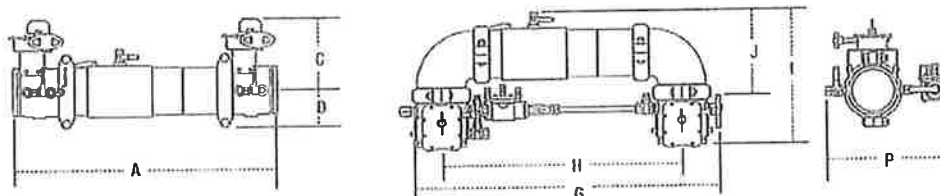


Dimensions – Weight



757DCDA, 757NDCDA

SIZE (DN)		DIMENSIONS										WEIGHT									
in.	mm	A		C (OSY)		D		G		H		I		J		P		757DCDA		757NDCDA	
		in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	lbs.	kgs.	lbs.	kgs.
2½	65	31	787	16⅞	416	3½	89	29⅛	730	21½	546	15¼	393	8⅞	223	13⅞	335	139	63	147	67
3	80	31⅛	805	18⅞	479	3⅞	94	30¼	768	22¼	565	17⅞	435	9⅞	233	14½	368	159	72	172	78
4	100	33½	851	22¼	578	4	102	33	838	23½	597	18½	470	9⅞	252	15⅞	386	175	79	198	90
6	150	44	1118	30¼	765	5½	140	44¼	1137	33¼	857	23⅞	589	13⅞	332	19	483	309	140	350	159
8	200	50	1270	37¼	959	6⅞	170	54½	1375	40⅞	1032	27⅞	697	15⅞	399	21⅞	538	494	224	569	258
10	250	57½	1461	45¼	1162	8⅞	208	66	1676	50	1270	32½	826	17⅞	440	24	610	795	361	965	438



757DCDABFG, 757NDCDABFG

SIZE (DN)		DIMENSIONS										WEIGHT									
in.	mm	A		C		D		G		H		I		J		P		757DCDABFG		757NDCDABFG	
		in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	in.	mm	lbs.	kgs.	lbs.	kgs.
2½	65	27½	698	8	203	3½	89	29⅞	759	21½	546	14⅞	379	8⅞	223	13	330	70	32	78	35
3	80	28	711	8⅞	211	3⅞	94	30⅛	779	22¼	565	15⅞	392	9⅞	233	13⅞	343	68	31	81	37
4	100	28⅞	730	8⅞	227	3⅞	94	31⅞	811	23½	597	16¼	412	9⅞	252	14	356	75	34	98	44
6	150	37	940	10	254	5	127	43⅞	1097	33¼	857	19⅞	500	13⅞	332	14½	368	131	59	171	78
8	200	43½	1105	12¼	311	6½	165	51⅞	1297	40⅞	1032	23⅞	592	15⅞	399	18⅞	462	275	125	351	159

Noryl[®] is a registered trademark of SABIC Innovative Plastics Holding BV.

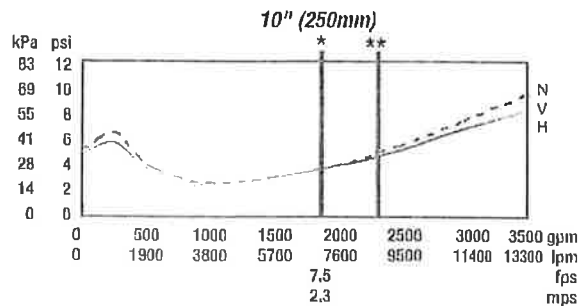
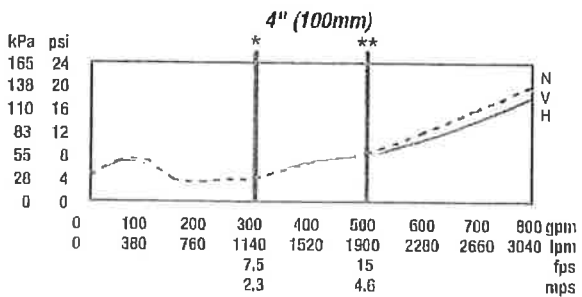
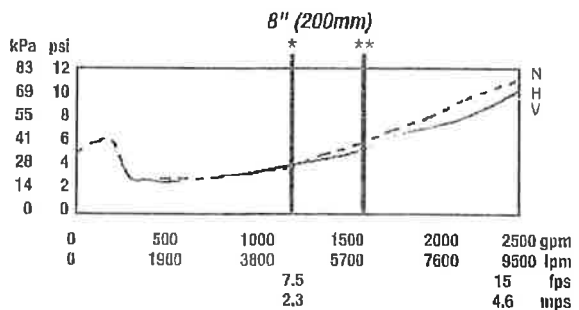
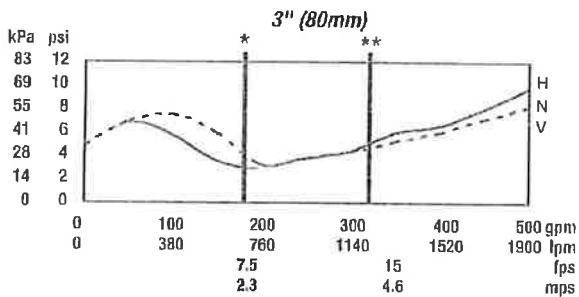
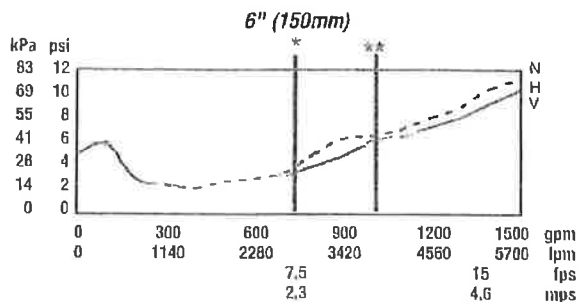
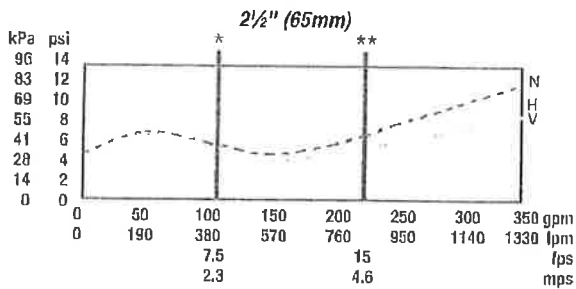
#1

Capacity

Series 757DCDA, 757NDCDA flow curves as tested by Underwriters Laboratory per UL 1469, 1996.
Flow characteristics collected using butterfly shutoff valves

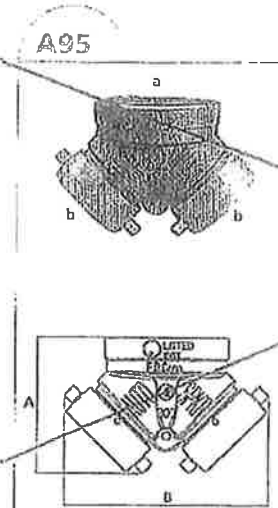
* = Rated flow ** = UL Rated flow

— Horizontal - - - - Vertical - - - - N - Pattern



Straight Single Clapper Two-Way Inlets

A95



Exposed auxiliary inlet connection with 500 G.P.M. Inlet capacity to supplement fire protection water supply. Exposed design provides an economical method of satisfying Fire Dept. Inlet requirements.

Standard equipment: Cast brass two-way inlet body with single swing clapper and pin or rocker lug hose thread swivel; straight NPT outlet connection.

Branding: "AUTO SPKR"

CERTIFICATIONS

FMI APPROVED ULC CE X 1191 UL LISTED 166Y

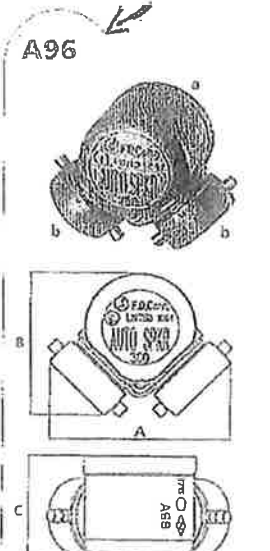
a	b
4"	2-1/2"

	4" x 2-1/2"
A	5-33/64"
B	8-5/64"

SPECIFY THREAD

90° Single Clapper Two-Way Inlets

A96



Exposed auxiliary inlet connection with 500 G.P.M. inlet capacity to supplement fire protection water supply. Exposed design provides an economical method of satisfying Fire Dept. inlet requirements.

Standard equipment: Cast brass two-way inlet body with single swing clapper and pin or rocker lug hose thread swivel; angle NPT outlet connection.

Branding: "AUTO SPKR"

CERTIFICATIONS

ULC CE X 1191 UL LISTED 166Y

a	b
4"	2-1/2"

	4" x 2-1/2"
A	8-5/64"
B	6-11/16"
C	4-29/32"

SPECIFY THREAD



UNITED BRASS WORKS, INC.

714 S. Main St. Randleman, N.C. 27317

Tel: 800-334-3035 Fax: 800-498-4696 www.ubw.com



Model 68

Threaded Check Valve

Male NPT x Female NPT

UL Listed • FM Approved

**As anti-water hammer check valve for fire pump service only!*

250 WOG @ 180 ° Max

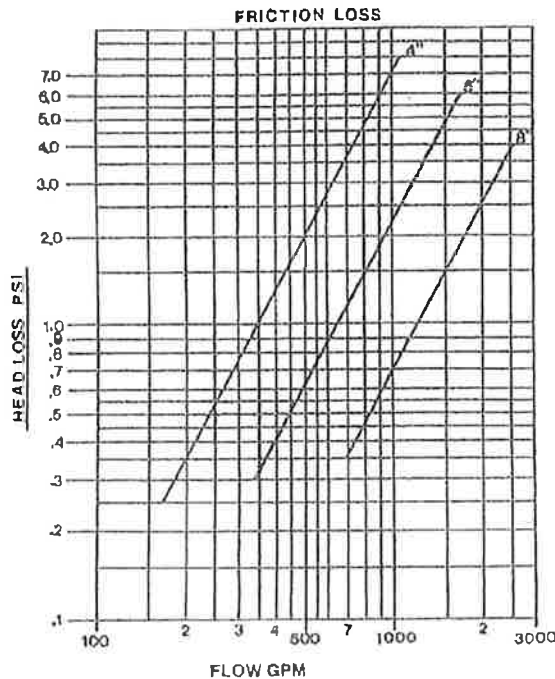
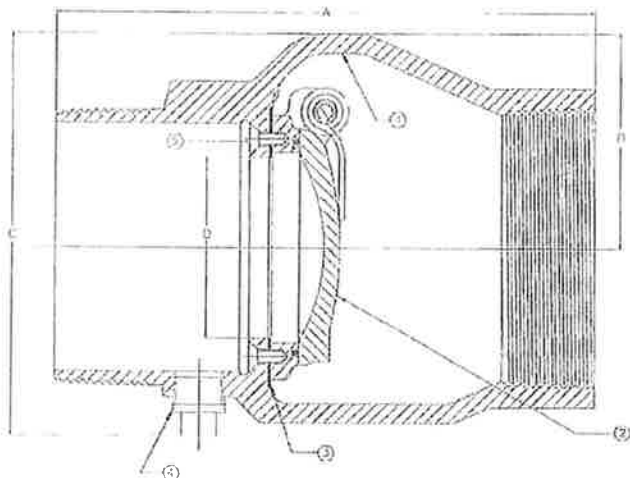
100% Pressure Tested

Threaded Ends

Contains Lead. Not For Use in Water Systems Intended For Human Consumption

MATERIAL LIST

NO.	DESCRIPTION	MATERIAL
1	Body	Ductile Iron
2	Seat Ring Assembly	Bronze
3	Seat Ring Gasket	Buna
4	Pipe Plug	Steel
5	Screw	Stainless Steel



Size	A	B	C	D
4"	8.56	3.44	6.25	3.00

Ship Wgt. (lbs.)	Qty. Per Ctn.
17.0	1

#9

**CUSTOM PIPE & COUPLING** Co., INC.

To: Corix Water Products

Clark Stiles

Re: Submittal Information

This will certify that all Ductile Iron pipe spools fabricated by Custom Pipe and Coupling are made to conform to, ANSI/AWWA C115/A21.15, C151/A21.51, C606 standards. Custom Pipe and Coupling is a member of the National Association of Pipe Fabricators. Custom Pipe & Coupling fabricates all Ductile Iron spools in Stanton, California and Phoenix, Arizona.

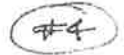
Sincerely,

Michael T. Litty

Sales Manager

Custom Pipe & Coupling

10560 Fern Avenue Stanton, Ca. Phone 714-761-8801 / Fax 714-761-3417



Material used in accordance with AWWA & ANSI standards

Pipe ***Class 53 Ductile Iron per AWWA/ANSI C151 / A21.51***

Flanged ***Ductile Iron per AWWA/ANSI C115 / A21.15***

Grooved ***Rigid per AWWA C606 (Flex upon request only)***

Lining ***Cement per AWWA C104***

Coating ***Bituminous***



Construction Change Document CCD-B05

To: Specialty Constructors Services

November 16, 2021

Project: AHC Baseball/Softball Field Restroom Facilities, Bid #21-04
Allan Hancock Joint Community College District, RA #20.786
DSA File 40-H3, Appl. No. A03-120948

From: Larry E. Mitchell, Projects Director

DESCRIPTION OF WORK TO BE PERFORMED: Requested by: City of Santa Maria

Description: Add Backflow Preventer at Fire Line. **Reason:** To meet City requirements.

Reference Sheet C2.01 Site Utility Plan & C3.01 Civil Details:

1. Add a backflow preventer to the new fire line in accordance with revisions indicated by delta one per revised Sheets C2.01 and C3.01, attached. Revisions are based on the Department of Public Works Encroachment Permit Application and City Standard WA-27F, previously received.

Attachments: Sheet C2.01
Sheet C3.01

ACTION TO BE TAKEN:

You are not authorized to proceed with the described change. Promptly provide the Architect with your credit or cost proposal in accordance with the General Conditions of the Contract.

Any additions and/or corrections shall be transmitted to the Architect within five (5) days.

RAVATT, ALBRECHT & ASSOCIATES, INC.

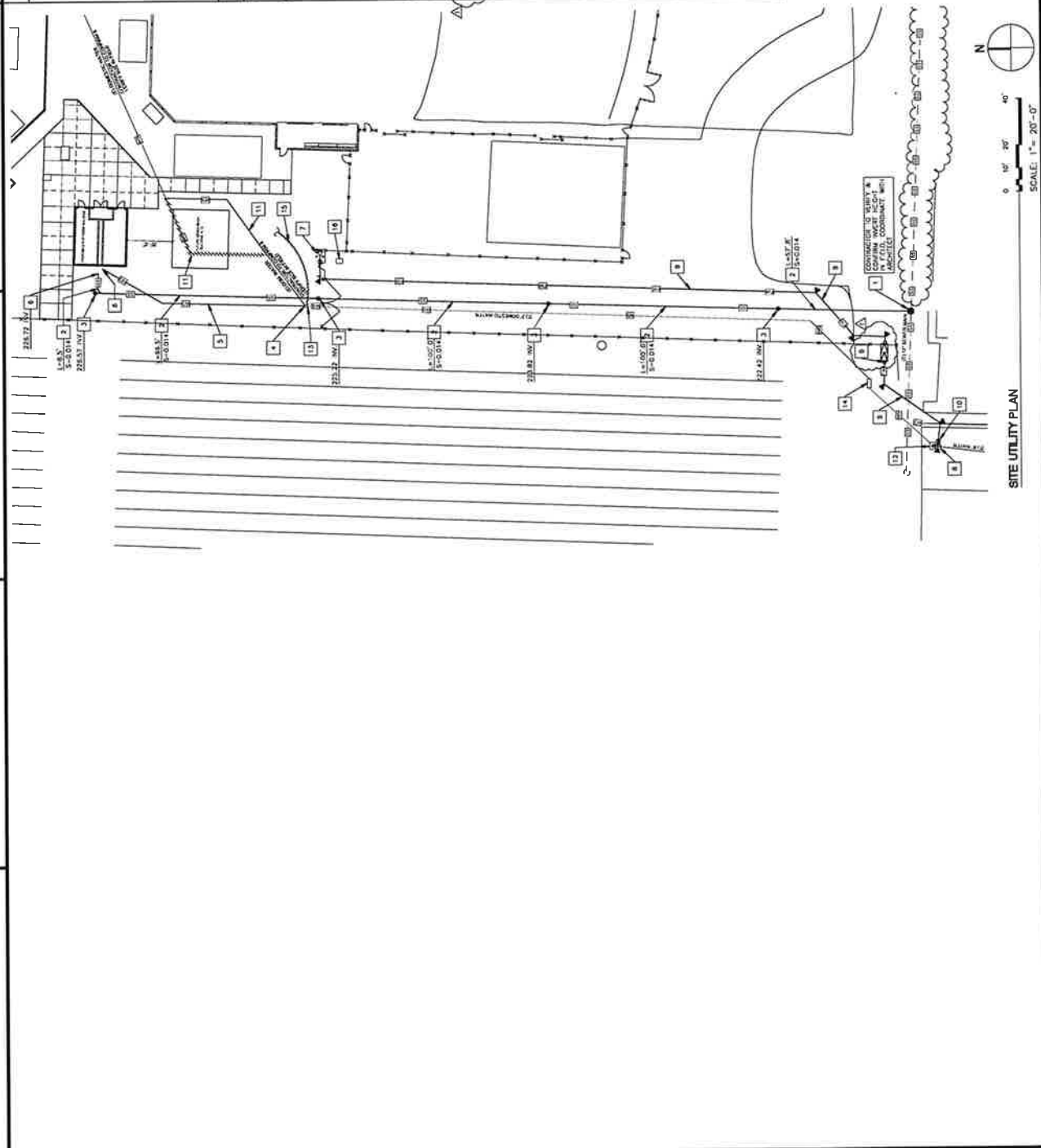
Orcutt Office: 125 Union Ave. #201, Orcutt, CA 93455 | PO Box 2267, Santa Maria, CA 93457-2267 | 805-928-5002
San Luis Obispo Office: 1371 Pacific St., San Luis Obispo, CA 93401 | 805-786-4391 | www.RAArchitectsEngineers.com

UTILITY PLAN GENERAL NOTES

- CONTRACTOR TO VERIFY EXACT LOCATION AND DEPTH OF ALL POINTS OF CONNECTION (POC) IN FIELD AND ON CONSTRUCTION DRAWINGS FROM ALL EXISTING RECORD PLANS, SURVEY PLANS AND ARCHITECTURAL PLANS. IF CONTACTS OR DISCREPANCIES ARE FOUND, REPORT EXACT LOCATION AND DEPTH OF UTILITY TO ARCHITECT AND ENGINEER.
- ANY EXISTING SITE WORK, IRREGULAR UTILITIES DISCOVERED DURING ANY WORKING SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPORT AND REMOVE.
- CONTACT THE PUBLIC WORKS INSPECTION DIVISION WITH AT LEAST A 48 HOUR NOTICE FOR ANY REQUIRED ENCROACHMENT PERMIT INSPECTION OR FINAL INSPECTION.
- CONTRACTOR TO WEEP ALL PIPES & JOINTS DUE TO THE CORROSION OF STEEL PRODUCT INTO GROUND TO PREVENT PIPES TO OVERTURN.

CONSTRUCTION KEYNOTES

- POINT OF CONNECTION TO (G) SEWER CONTRACTOR TO PORTHOLE & FIELD CONNECTION TO (G) SEWER CONTRACTOR TO PORTHOLE & FIELD CONNECTION. CONTACT ARCHITECT IF CONFLICT IN FIELD ARISE.
- INSTALL 6" DIA-35 PVC SEWER LINE. SEE DETAIL 12/C3/D1. MINIMUM 36" MIN. OF COVER OVER PPE.
- INSTALL SEWER CLEANOUT. SEE DETAIL 14/C3/D1.
- POINT OF CONNECTION TO (G) 2" DOMESTIC WATER LINE. CONNECTION TO (G) 2" DOMESTIC WATER LINE. SEE & LOCATION OF (G) UTILITY PRIOR TO CONSTRUCTION. CONTACT ARCHITECT IF CONFLICT IN FIELD ARISE.
- INSTALL 2" DIA-40 PVC DOMESTIC WATER LINE. SEE DETAIL 12/C3/D1.
- CONTRACTOR TO COORDINATE BUILDING POINT OF CONNECTION WITH PLUMBING PLAN.
- INSTALL FIRE PROTECTANT W/ PROTECTIVE BOLLS AND SHUT-OFF VALVE PER SANTA MARIIA STANDARDS WA-103 & WA-204. SHEET 3.07.
- CONNECT (G) 2" WATER LINE TO SHUTTER PER SANTA MARIIA STANDARD PER SANTA MARIIA STANDARDS WA-103 & WA-204. SHEET 3.07.
- CONTRACTOR TO VERIFY LOCATION OF (G) UTILITY PRIOR TO CONSTRUCTION. CONTACT ARCHITECT IF CONFLICT IN FIELD ARISE.
- CONTRACTOR TO VERIFY LOCATION OF (G) UTILITY PRIOR TO CONSTRUCTION. CONTACT ARCHITECT IF CONFLICT IN FIELD ARISE.
- INSTALL GATE VALVE PER SANTA MARIIA STANDARDS WA-718. SHEET C3.01
- REDUCE WATER USE TO EXISTING DRINKING FOUNTAIN AROUND FUTURE CONSTRUCTION. REMOVE ALL SIGNS OF PUMPING IN FIELD.
- EXISTING WATER VALVE BOX.
- CONTRACTOR TO VERIFY LOCATION OF (G) UTILITY PRIOR TO CONSTRUCTION. CONTACT ARCHITECT IF CONFLICT IN FIELD ARISE.
- CONTRACTOR TO VERIFY LOCATION OF (G) UTILITY PRIOR TO CONSTRUCTION. CONTACT ARCHITECT IF CONFLICT IN FIELD ARISE.
- EXISTING DRAINAGE PROTECTOR.
- EXISTING DRAINAGE PROTECTOR.
- EXISTING ELECTRICAL PULLBOX.



SITE UTILITY PLAN

SCALE: 1" = 20'-0"

DIGALERT
 CALL TOLL FREE
 811 OR
 (1-800-277-6600)
 AT LEAST TWO DAYS
 BEFORE YOU DIG
 UNDERGROUND SERVICE ALERT OF CALIFORNIA

BA
 & ASSOCIATED
 ARCHITECTURE/ENGINEERING
 KAWATI, ALBRICHT & ASSOC.
 1000 UNIVERSITY AVENUE
 SAN LUIS OBISPO, CA 93101
 (805) 786-4198 FAX 786-4192

KAWATI, ALBRICHT & ASSOC.
 225 LINCOLN AVE.
 OROVILLE, CA 95955
 (805) 938-0000 FAX 938-0095

REVISIONS

NO. 1	DATE	BY	DESCRIPTION
1	07.1.2022	RS	ISSUE FOR PERMIT

OWNER
ALLAN HANCOCK COLLEGE
 SOUTH HILLS, GO. ANYWHERE
 ALLAN HANCOCK COLLEGE
 800'S COLLEGE DRIVE
 SANTA MARIA, CA 93456

PROJECT
RESTROOM BUILDING

SHEET TITLE
SITE UTILITY PLAN

DATE: 07.1.2022
 DESIGNER: RS
 PROJECT MANAGER:
 DRAWN BY: JAJ 2/20
 SHEET NUMBER:
C2.01



BA & ASSOCIATES
ARCHITECTURE/ENGINEERING
BARBARA ALBERTI & ASSOC.
SAN LUIS OBispo, CA 93801
(805) 786-1919 FAX 786-1970
BARBARA ALBERTI & ASSOC.
SUITE 200
1000 AVENUE
DUBLITT, CA 95015
(805) 789-5002 FAX 920-0999



69
REVISIONS
A. BACKFLOW PREVENTER
B. M-27
C. M-27
D. M-27
E. M-27
F. M-27
G. M-27
H. M-27
I. M-27
J. M-27
K. M-27
L. M-27
M. M-27
N. M-27
O. M-27
P. M-27
Q. M-27
R. M-27
S. M-27
T. M-27
U. M-27
V. M-27
W. M-27
X. M-27
Y. M-27
Z. M-27

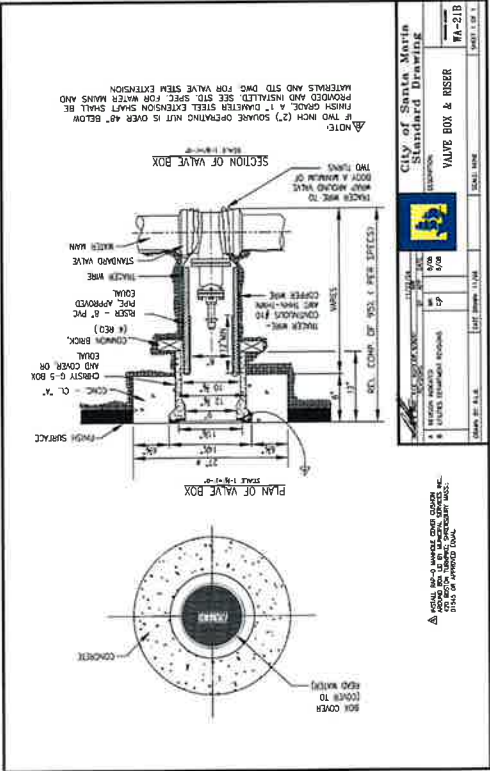
PROJECT
RESTROOM BUILDING

SHEET TITLE
CHILD DETAILS

OWNER
ALLAN HANCOCK COLLEGE
Santa Maria, CA 93454

DATE: 07.1.2020
DESIGNER: EM
PROJECT MANAGER: M

SHEET NUMBER
C3.01



VALVE BOX AND RISER DETAIL
SCALE: NONE

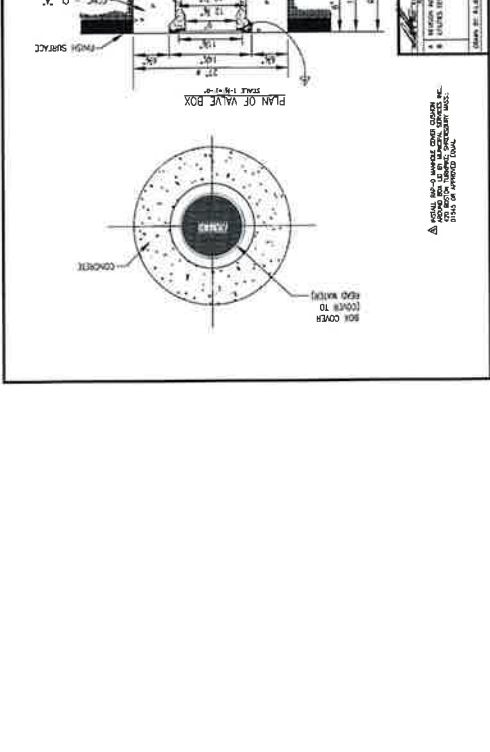
GENERAL NOTES
1. GENERAL NOTES TO BE REFERENCED TO SECTION 1200 OF THE 17 OF THE CALIFORNIA STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS.
2. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
3. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
4. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
5. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
6. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
7. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
8. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
9. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
10. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.

CITY OF SANTA MARIA
Standardized Drainage
VALVE BOX & RISER
DATE: 07.1.2020
DRAWN BY: A.L.B.
CHECKED BY: J.M.
SCALE: NONE



CONCRETE FLATWORK SECTION
SCALE: NONE

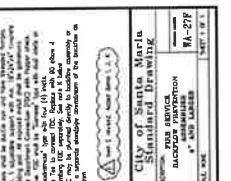
CONCRETE SURFACE COURSE: 4" (100mm)
CONCRETE BASE COURSE: 8" (200mm)
FINISH GRANULAR: 1" (25mm)
TOTAL THICKNESS: 13" (325mm)



FIRE LINE BACKFLOW PREVENTER DETAIL
SCALE: NONE

GENERAL NOTES
1. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
2. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
3. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
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10. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.

CITY OF SANTA MARIA
Standardized Drainage
FIRE LINE BACKFLOW PREVENTER
DATE: 07.1.2020
DRAWN BY: A.L.B.
CHECKED BY: J.M.
SCALE: NONE



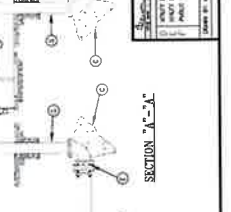
LEGEND
1. FIRE LINE BACKFLOW PREVENTER
2. FIRE LINE BACKFLOW PREVENTER
3. FIRE LINE BACKFLOW PREVENTER
4. FIRE LINE BACKFLOW PREVENTER
5. FIRE LINE BACKFLOW PREVENTER
6. FIRE LINE BACKFLOW PREVENTER
7. FIRE LINE BACKFLOW PREVENTER
8. FIRE LINE BACKFLOW PREVENTER
9. FIRE LINE BACKFLOW PREVENTER
10. FIRE LINE BACKFLOW PREVENTER



UTILITY TRENCH AND BACKFILL DETAIL
SCALE: NONE

GENERAL NOTES
1. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
2. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.
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10. REFER TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND BUILDINGS FOR THE LATEST REVISIONS.

CITY OF SANTA MARIA
Standardized Drainage
UTILITY TRENCH AND BACKFILL
DATE: 07.1.2020
DRAWN BY: A.L.B.
CHECKED BY: J.M.
SCALE: NONE



SEWER CLEAN OUT DETAIL
SCALE: NONE

CONCRETE SURFACE COURSE: 4" (100mm)
CONCRETE BASE COURSE: 8" (200mm)
FINISH GRANULAR: 1" (25mm)
TOTAL THICKNESS: 13" (325mm)



P.O. Box 341
Grover Beach, CA 93483
(805) 550-2107

SCS-AHC-004
December 1, 2021

Larry Mitchell
Projects Director
125 Union Ave #201
Orcutt, CA 93455
Santa Maria, CA 93455

**Subject: Baseball/Softball Field Restroom Facilities
Project**

**RE: Cost Proposal 004 – Add (1) 2-1/2”, (2) 1-1/2”, and
(1) 1-1/4” Conduit for Future Concession Bldg.**

Dear Mr. Mitchell,

Attached for your review and disposition, please find Specialty Constructors Services revised itemized cost proposal in the amount of **\$9,325.00** to add (1) 2-1/2”, (2) 1-1/4”, and (1) 1-1/4” conduit for future concessions Bldg. as per CCD-B04R2 and as discussed in onsite meeting on 12/1/21. Cost proposal includes a 1 calendar days time extension to be added to the final completion date.

Please forward the necessary related modification to incorporate this added scope of work into the contract. If you have any questions, please contact me.

Sincerely,
Specialty Constructors Services

Jose Rodriguez
Project Manager

CC: Gerald Domingues



Date: 12/1/21

Project: Baseball/Softball Field Restroom Facilities Project

Cost Proposal 004 - Add (1) 2-1/2", Add (2) 1-1/2" conduits, and add (1) 1-1/4" for future concessions Bldg. as per CCD-B04R2 and as discussed in onsite meeting on 12/1/21.
 Scope of Work: Add (1) 2-1/2", Add (2) 1-1/2" conduits, and add (1) 1-1/4" for future concessions Bldg. as per CCD-B04R2 and as discussed in onsite meeting on 12/1/21.

ITEM	DESCRIPTION	QTY.	UNIT	LABOR COST PER UNIT	LABOR COST TOTAL	MATL. COST PER UNIT	MATL. COST TOTAL	EQUIP. COST PER UNIT	EQUIP. COST TOTAL	OTHER COSTS	TOTAL
1	Excavate electrical trench, install sand bedding, backfill, and compact to 95%(See attached Butch Pope Engineering quote)	1	quote							\$4,045	\$3,988
2	Add (1), 2-1/2" , (2) 1-1/2", and (1) 1-1/4" conduit for future concession building (See attached Taft Electric quote)	1	quote							\$ 3,458.80	\$ 4,045.00
3	General Contractor - Additional Cal. Days for additional scope supervision and direct job costs (Daily rate \$610)	1	day							\$610	\$610
5	=====										
7	Subcontractor Work										
8	OH/Profit Subcontract Work	5%									
9											
10											
11	General Contractors Work										
12	OH/Profit General Contractors work	10%									
13											
14											
15	Total Cost GC and Subcontractors										
16	BOND	2.4%									
17											
18	=====										
19											
	INCREASE IN CONTRACT TIME FOR ADDITIONAL SCOPE =				1 days						
										GRAND TOTAL=	\$9,325



LIC# 740160
 Garrett Lane, Arroyo Grande, CA. 93444
 Office: (805) 343-6897 Fax: (805) 343-9360
 Field Phone: (805) 459-2395

PROPOSED CHANGE ORDER

Project: AHC Softball Restroom Building Project
Date: Tuesday, November 23, 2021
BPC PCO#: 4 (revised)

DESCRIPTION: **CCD-B04R2**

Cost reflects the addition of 79 LF of Trenching / Backfilling to be performed by BPE. All Trenching, Sand Bedding & Shading, Compaction to be performed by BPE per SSD-B04R2. Import Fill Sand to be provided by BPE (Inspector Required this on Sewer Scope).

All Piping Furnish & install to be performed by others.

A) MATERIAL	QTY:	Price:	
Bedding Sand (Hanson per ton)	18	\$13.64	\$245.52
Trucking (Bedding Sand 1 Load @ 1 Hour)	1	\$130.00	\$130.00
			<hr/>
			\$375.52
 B) LABOR	 Hours:	 Price:	
Operator	12	\$82.58	\$990.96
Laborer	12	\$64.68	\$776.16
			<hr/>
	Sub-total		\$1,767.12
	Burden	33%	\$583.15
			<hr/>
			\$2,350.27
 C) EQUIPMENT	 Hours:	 Price:	
JD 85 Excavator	6	\$75.00	\$450.00
JD 210K Skip	6	\$75.00	\$450.00
			<hr/>
			\$900.00
 D) SUBTOTAL:			\$3,625.79
E) OVEHEAD & PROFIT	10%		\$362.58
			<hr/>
TOTAL			\$3,988.37

TAFT ELECTRIC COMPANY

ELECTRICAL CONTRACTORS

STATE LICENSE NO. 772245

2310 A Street, Unit A • SANTA MARIA, CALIFORNIA 93455 • (805) 688-0121

Allan Hancock Restroom Building**November 30th, 2021**800 S. College Drive,
Santa Maria, CA 93454

RE: **Allan Hancock Restroom Building**

SUBJECT: **ADDED (1) 2 ½", (2) 1 ½" and (1) 1 ¼" Conduits.**

ATTENTION: **SPECIALTY CONSTRUCTORS – JOSE RODRIGUEZ**

Our Price for Taft Electric's proposed change order # 02 REV 2.1 is as follows:

TOTAL CHANGE TO CONTRACT **\$4,045.00**

Schedule Activities Impacted N/A

Additional Time Required: 2 Days

This change proposal is based on the usual cost elements such as labor, materials, and markup. Note: the proposal does not include any amount for impacts such as interference, disruptions, rescheduling, and change in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items should we be faced with performing work under any of these conditions.

This change proposal affects certain schedule activity durations as indicated above. We expect the work items will be incorporated into the most current schedule based on direction to proceed. The Contractor/Owner shall determine if this change or work by others have a direct effect on project completion.

This cost proposal supersedes all previously submitted cost proposals relating to this same work. The work of other trades which may be required to complete this change order is not a part of this change proposal.

This quote is valid for 30 calendar days from the above date and void thereafter. All work affected by either the acceptance or rejection of the enclosed change order quotation is on hold pending notification.

Sincerely,
Taft Electric Co.

Kenny Moody

Service Manager

TAFT ELECTRIC COMPANY

ELECTRICAL CONTRACTORS

STATE LICENSE NO. 772245

37 INDUSTRIAL WAY, SUITE 107 • BUELLTON, CALIFORNIA 93427 • (805) 688-0121

Allan Hancock Restroom Building
 800 S College Dr.
 Santa Maria, CA 93454

November 30th, 2021

RE: **Allan Hancock Restroom Building**

SUBJECT: **(1) 2 ½" POWER, (2) 1 ½" AND (1) 1 ¼" COMM CONDUITS FOR FUTURE CONCESSIONS BLDG.**

ATTENTION: **SPECIALTY CONSTRUCTORS – JOSE RODRIGUEZ**

NARRATIVE

Dear Mr. Rodriguez,

Change Proposal #02 REV 2.1 includes material and labor costs associated with the installation of (1) 2 ½" conduit from the new transformer pad to point just outside of new hardscape. Also included are (2) 1 ½" and (1) 1 ¼" conduits from E. comm pull box to point just outside of new hardscape. Conduit end point locations as per CCD-B04R2 and attached mark-up. Conduit ends will be staked with ¾" PVC stubs. All conduits to be schedule 40 PVC. No spacing between comm conduits as per phone direction from Jose Rodriguez (12-1-21.) We will maintain 12" of spacing between comm and power conduit.

EXCLUSIONS

- Trenching.
- Backfill.
- Compaction.
- Slurry/concrete/sand.
- Concrete saw cutting/coring or patch back.
- Compaction testing.
- Underground utility locating.
- Repairs to damaged unmarked utilities, branch circuits/conduits, plumbing and irrigation lines.

Sincerely,
 Taft Electric Co.

Kenny Moody

Service Manager



Job ID: AHC - BASEBALL & SOFTBALL RESTROOM
Project: AHC - Baseball & Softball Restroom

Takeoff

Vendor: TAFT **Labor Level:** TAFT **1 Dec 2021 13:37:02**

Region: CP 02 - ADDED CONCESSION CONDUIT

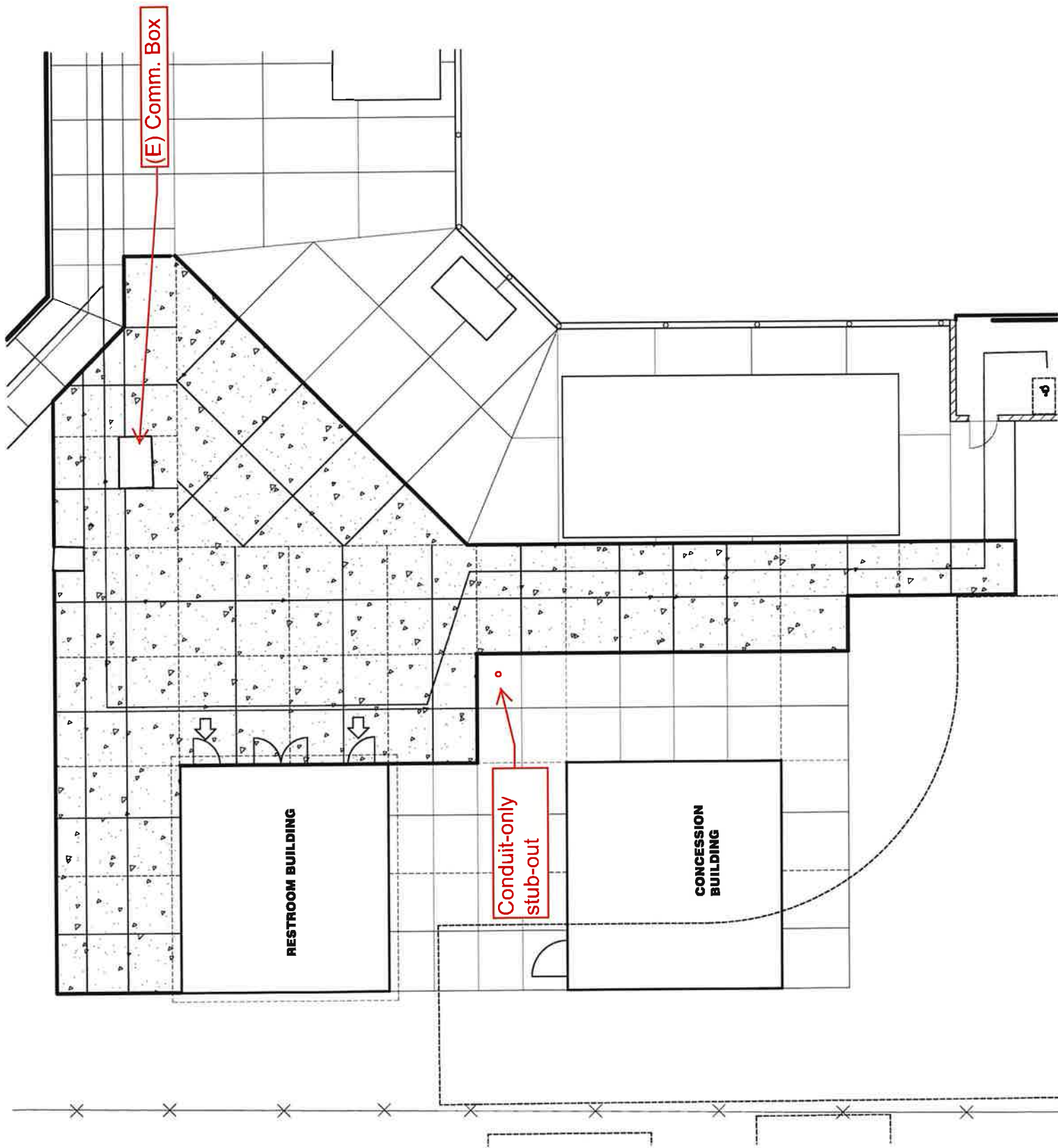
Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
TITLE	0.00				ADDED 2 1/2" C. FOR CONCESSIONS BLDG				
10079	80.00	FT	M	2 1/2	1-DUCT / NO TRENCHING 2 1/2" PVC	0.0000	0.00	0.0000	0.00
390046	16.00	EA	M	3 x 2	PVC SCH 40 10' LAID IN TRENCH LBR.	5.1289	410.31	0.0380	3.04
390285	84.00	FT	M	3"	BASE DUCT BANK CONDUIT SPACER	1.9028	30.44	0.0500	0.80
40030	8.00	OZ	M	12" WIDE	RED TRENCH CAUTION TAPE	0.0334	2.80	0.0030	0.25
390083	80.00	FT	M	12" WIDE	PVC (GLUE) CEMENT	0.8131	6.50	0.0100	0.08
					HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	1.60
					1-DUCT / NO TRENCHING 2 1/2" PVC Totals:	5.6258	450.06	0.0721	5.77
20013	1.00	EA	M	2 1/2	PVC SCH 40 90-DEG ELBOW 36"R	140.8729	140.87	0.5000	0.50
30343	2.00	EA	M	2 1/2	PVC CONDUIT CAP	22.3927	44.79	0.1150	0.23
					COMM CONDUITS (2) 1 1/2" C.				
TITLE	50.00				SCH 40 DIRECT-BURIED 1-DUCT	0.0000	0.00	0.0000	0.00
10077	50.00	FT	M	1 1/2	PVC SCH 40 10' LAID IN TRENCH LBR.	2.5683	128.42	0.0340	1.70
40030	3.00	OZ	M	12" WIDE	PVC (GLUE) CEMENT	0.8131	2.44	0.0090	0.03
390285	53.00	FT	M	3"	RED TRENCH CAUTION TAPE	0.0334	1.77	0.0030	0.16
390083	50.00	FT	M	12" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	1.00
					SCH 40 DIRECT-BURIED 1-DUCT Totals:	2.6524	132.62	0.0577	2.89
TITLE	50.00				SCH 40 DIRECT-BURIED 1-DUCT	0.0000	0.00	0.0000	0.00
10077	50.00	FT	M	1 1/2	PVC SCH 40 10' LAID IN TRENCH LBR.	2.5683	128.42	0.0340	1.70
40030	3.00	OZ	M	12" WIDE	PVC (GLUE) CEMENT	0.8131	2.44	0.0090	0.03
390285	53.00	FT	M	3"	RED TRENCH CAUTION TAPE	0.0334	1.77	0.0030	0.16
390083	50.00	FT	M	12" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	1.00
					SCH 40 DIRECT-BURIED 1-DUCT Totals:	2.6524	132.62	0.0577	2.89
TITLE	2.00				PVC 90RISER	0.0000	0.00	0.0000	0.00
20004	2.00	EA	M	1 1/2	PVC SCH 40 90-DEG ELBOW	10.6996	21.40	0.1750	0.35
30260	2.00	EA	M	1 1/2	PVC COUPLING	0.8472	1.69	0.0700	0.14

Taft Electric Company 1694 Eastman Avenue **Phone:** 805-642-0121
Ventura, CA 93003 **Web:** www.taftelectric.com

Region: CP 02 - ADDED CONCESSION CONDUIT

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
10061	10.00	FT	M	1 1/2	PVC SCH 40	2.5683	25.68	0.0490	0.49
30290	2.00	EA	M	1 1/2	PVC MALE ADAPTER	1.0717	2.14	0.1500	0.30
40119	4.00	EA	M	1 1/2	LOCKNUT	4.3245	17.30	0.0875	0.35
40223	2.00	EA	M	1 1/2	GROUNDING BUSHING	2.4646	4.93	0.2700	0.54
					<i>PVC 90RISER Totals:</i>	36.5736	73.15	1.0850	2.17
TITLE	50.00		M	1 1/4	SCH 40 DIRECT-BURIED 1-DUCT	0.0000	0.00	0.0000	0.00
10076	50.00	FT	M	1 1/4	PVC SCH 40 10' LAID IN TRENCH LBR.	2.4013	120.07	0.0320	1.60
40030	2.00	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.8131	1.63	0.0090	0.02
390285	53.00	FT	M	3"	RED TRENCH CAUTION TAPE	0.0334	1.77	0.0030	0.16
390083	50.00	FT	M	12" WIDE	HAND TRIM SAND TRENCH	0.0000	0.00	0.0200	1.00
					<i>SCH 40 DIRECT-BURIED 1-DUCT Totals:</i>	2.4692	123.46	0.0555	2.78
TITLE	1.00		M	1-1/4	PVC 90RISER	0.0000	0.00	0.0000	0.00
20003	1.00	EA	M	1 1/4	PVC SCH 40 90-DEG ELBOW	8.2860	8.29	0.1500	0.15
30259	1.00	EA	M	1 1/4	PVC COUPLING	0.6038	0.60	0.0650	0.06
10060	5.00	FT	M	1 1/4	PVC SCH 40	2.4013	12.01	0.0420	0.21
30289	1.00	EA	M	1 1/4	PVC MALE ADAPTER	0.9029	0.90	0.1450	0.14
40118	2.00	EA	M	1 1/4	LOCKNUT	1.2918	2.58	0.0700	0.14
40222	1.00	EA	M	1 1/4	GROUNDING BUSHING	1.7892	1.79	0.2550	0.25
					<i>PVC 90RISER Totals:</i>	26.1720	26.17	0.9650	0.96
30314	2.00	EA	M	1 1/2	PVC END BELLS	5.3910	10.78	0.1250	0.25
30341	6.00	EA	M	1 1/2	PVC CONDUIT CAP	4.2054	25.23	0.0900	0.54
					MISC				
500121	500.00	FT	M		PULL LINE (STRING)	0.0204	10.19	0.0020	1.00
					<i>PULL LINE (STRING) Totals:</i>	0.0204	10.19	0.0020	1.00
740136	8.00	EA	M		CONDUIT TAG	4.0000	32.00	0.0500	0.40
20070	1.00	EA	M	2 1/2	PVC FIELD BEND	0.0000	0.00	0.7500	0.75
10047	50.00	FT	M	3/4	EMT	1.2650	63.25	0.0350	1.75
390421	80.00	FT	M		STEEL TIE WIRE	0.1000	8.00	0.0200	1.60
10058	10.00	FT	M	3/4	PVC SCH 40	0.9967	9.97	0.0315	0.32
					Phase Totals:	1,283.17			24.79
					Job Totals:	1,283.17			24.79

Taft Electric Company
 1694 Eastman Avenue
 Ventura, CA 93003
 Phone: 805-642-0121
 Web: www.taftelectric.com





Construction Change Document CCD-B04R2

To: Specialty Constructors Services November 18, 2021
Project: AHC Baseball/Softball Field Restroom Facilities, Bid #21-04
 Allan Hancock Joint Community College District, RA #20.786
 DSA File 40-H3, Appl. No. A03-120948
From: Larry E. Mitchell, Projects Director

DESCRIPTION OF WORK TO BE PERFORMED: **Requested by: Owner**

Description: Provide Conduit for future Concessions Bldg. **Reason:** To meet Owner requirements.

Reference Sheet E2.0 Electrical Site Plan:

1. Provide 2-1/2-inch underground PVC Schedule 40 conduit from new transformer secondary toward future Concessions Building at 24 inches below grade. Sweep bell end up at transformer.
2. Provide (2) 3-inch and (1) 1-1/4-inch underground PVC Schedule 40 conduits from (E) communications pullbox toward future Concessions Building at 24 inches below grade.
3. Utilize the same trench for both conduit stub-outs as much as possible. Extend all conduit to at least 12-1/2 feet south and 9-1/2 feet east of the southeast corner of the Restroom Building, just past the new hardscape. Cap conduit at both ends. Stake and mark conduit stub for future extension.

Attachments: Sketch of stub-out location.

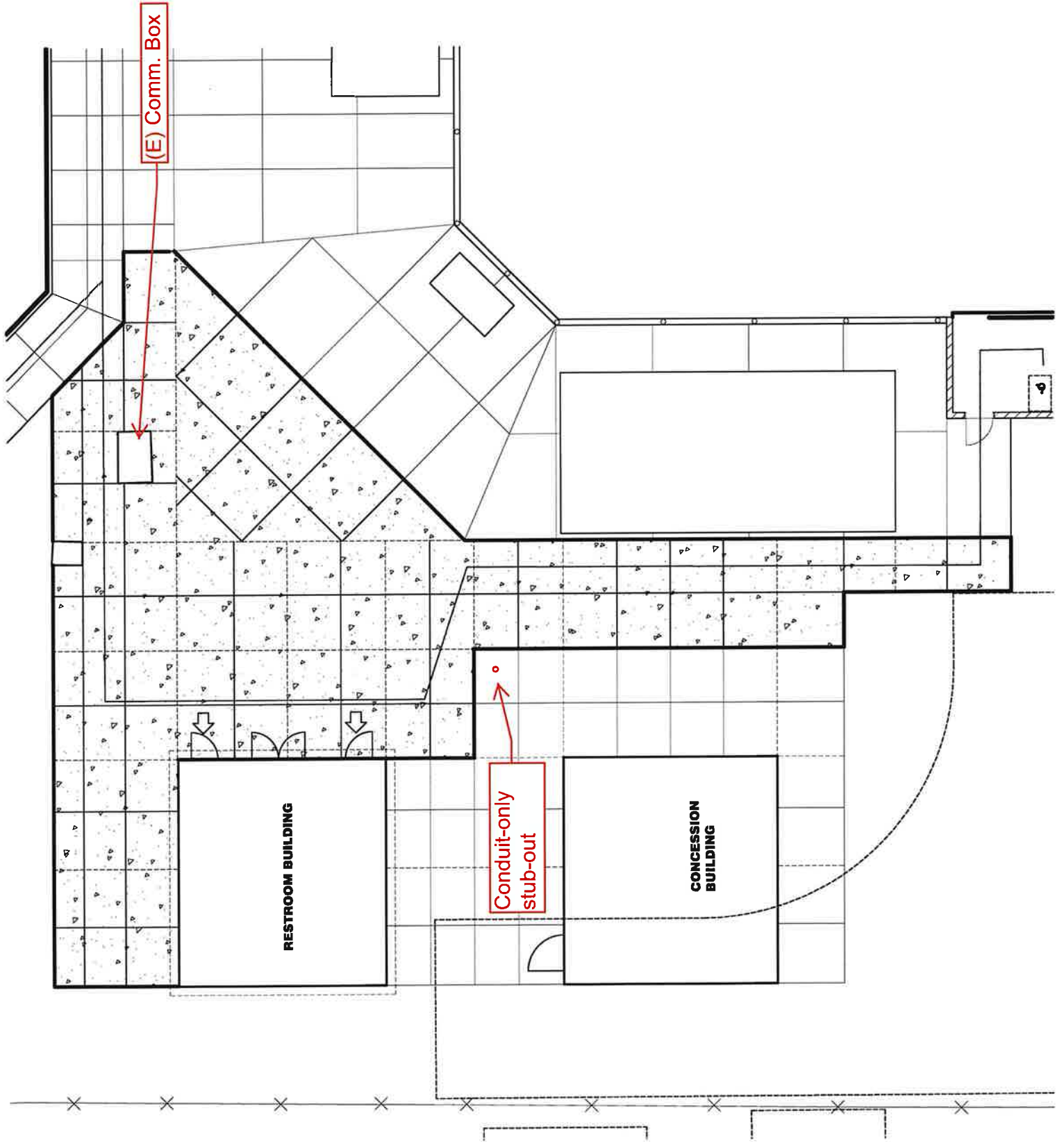
ACTION TO BE TAKEN:

You are not authorized to proceed with the described change. Promptly provide the Architect with your credit or cost proposal in accordance with the General Conditions of the Contract.

Any additions and/or corrections shall be transmitted to the Architect within five (5) days.

RAVATT, ALBRECHT & ASSOCIATES, INC.

Orcutt Office: 125 Union Ave. #201, Orcutt, CA 93455 | PO Box 2267, Santa Maria, CA 93457-2267 | 805-928-5002
San Luis Obispo Office: 1371 Pacific St., San Luis Obispo, CA 93401 | 805-786-4391 | www.RAArchitectsEngineers.com



P2200449



P.O. Box 341
Grover Beach, CA 93483
(805) 550-2107

SCS-AHC-005
January 7, 2022

Larry Mitchell
Projects Director
125 Union Ave #201
Orcutt, CA 93455
Santa Maria, CA 93455

Subject: Baseball/Softball Field Restroom Facilities Project

RE: Cost Proposal 005 – Add LV Power For Men’s and Women’s Restroom

Dear Mr. Mitchell,

Attached for your review and disposition, please find Specialty Constructors Services itemized revised cost proposal in the amount of **\$1,767.00** to add LV Power For Men’s and Women’s restroom as per RFI #034. Cost proposal includes a 3-calendar days of time extension to be added to the final completion date due material lead time/drywall installation impacts and successor activities.

Please forward the necessary related modification to incorporate this added scope of work into the contract. If you have any questions, please contact me.

Sincerely,
Specialty Constructors Services

Jose Rodriguez
Project Manager

CC: Gerald Domingues

Eric D. Smith

1/11/2022



Date: 1/7/22

Project: Baseball/Softball Field Restroom Facilities Project
 Cost Proposal 005 - Add LV Power For Men's and Women's Restrooms as per RFI #034.
 Scope of Work: Add LV Power For Men's and Women's Restroom as per RFI #034

ITEM	DESCRIPTION	QTY.	UNIT	LABOR COST PER UNIT	LABOR COST TOTAL	MATL. COST PER UNIT	MATL. COST TOTAL	EQUIP. COST PER UNIT	EQUIP. COST TOTAL	OTHER COSTS	TOTAL
1	Add LV power for Men's and Women's Restroom (See attached Taft Electric quote)	1	quote							\$1,643	\$1,643
2											
3											
4											
5											
6	=====										
7											
8	Subcontractor Work								SUB-TOTAL=		\$1,643
9	OH/Profit Subcontract Work	5%									\$82
10									SUB-TOTAL=		\$1,726
11											
12	General Contractors Work								SUB-TOTAL=		\$0
13	OH/Profit General Contractors work	10%									\$0
14									SUB-TOTAL=		\$0
15											
16	Total Cost GC and Subcontractors										\$1,726
17	BOND	2.4%									\$41
18									SUB-TOTAL=		\$1,767
19	=====										
20									GRAND TOTAL=		\$1,767
	INCREASE IN CONTRACT TIME FOR ADDITIONAL SCOPE = 3 days										

TAFT ELECTRIC COMPANY

ELECTRICAL CONTRACTORS

STATE LICENSE NO. 772245

2310 A Street, Unit A • SANTA MARIA, CALIFORNIA 93455 • (805) 688-0121

Allan Hancock Restroom Building

January 6th, 2022

800 S. College Drive,
Santa Maria, CA 93454

RE: Allan Hancock Restroom Building
SUBJECT: Added LV power for Men and Women's Toilets
ATTENTION: SPECIALTY CONSTRUCTORS – JOSE RODRIGUEZ

Our Price for Taft Electric's proposed change order # 04 is as follows:

TOTAL CHANGE TO CONTRACT **\$1,643.43**

Schedule Activities Impacted N/A

Additional Time Required: 1 Days

This change proposal is based on the usual cost elements such as labor, materials, and markup. Note: the proposal does not include any amount for impacts such as interference, disruptions, rescheduling, and change in the sequence of work, delays and/or associated acceleration. We expressly reserve the right to submit our request for any of these items should we be faced with performing work under any of these conditions.

This change proposal affects certain schedule activity durations as indicated above. We expect the work items will be incorporated into the most current schedule based on direction to proceed. The Contractor/Owner shall determine if this change or work by others have a direct effect on project completion.

This cost proposal supersedes all previously submitted cost proposals relating to this same work. The work of other trades which may be required to complete this change order is not a part of this change proposal.

This quote is valid for 30 calendar days from the above date and void thereafter. All work affected by either the acceptance or rejection of the enclosed change order quotation is on hold pending notification.

Sincerely,
Taft Electric Co.

Kenny Moody

Service Manager

TAFT ELECTRIC COMPANY

ELECTRICAL CONTRACTORS

STATE LICENSE NO. 772245

37 INDUSTRIAL WAY, SUITE 107 • BUELLTON, CALIFORNIA 93427 • (805) 688-0121

Allan Hancock Restroom Building

January 6th, 2022

800 S College Dr.
Santa Maria, CA 93454

RE: **Allan Hancock Restroom Building**

SUBJECT: **Added LV Power For Men and Women's Toilets.**

ATTENTION: **SPECIALTY CONSTRUCTORS – JOSE RODRIGUEZ**

NARRATIVE

Dear Mr. Rodriguez,

Change Proposal #4 includes material and labor costs associated with the added PNL LBC HR CK 8, low voltage cabling to be ran free air in open chase. Low voltage transformer to be provided by others. Cable to be type Belden 2C16-CMP-NA-B-FA-BED.

Sincerely,
Taft Electric Co.

Kenny Moody

Service Manager

TAFT ELECTRIC COMPANY

CHANGE PROPOSAL # 04

PROJECT: Hancock Bathroom Conduit Extension

DATE: 1-6-21

JOB#: 30-3376

DESCRIPTION: Added HR and LV Power for Bathrooms

SOURCE	DESCRIPTION	MATERIAL	LABOR	NON-PRODUCTIVE HOURS
CPO	TAKE OFF	\$282.58	9.22	SUPERVISION 0
		\$0.00	0.00	PRODUCTIVITY 0
		\$0.00	0.00	OVERTIME OR SHIFT 0
		\$0.00	0.00	TRAVEL TIME 0
		\$0.00	0.00	MISC 0
		\$0.00	0.00	
	Belden Cable	\$311.37	0.00	NON-PROD TOTAL 0
		\$0.00	0.00	
		\$0.00	0.00	
		\$0.00	0.00	
		\$0.00	0.00	
		\$0.00	0.00	
	MISC MATERIAL .25% OF TOTAL MATERIAL	\$1.48		
	TOTAL	\$595.43	9.22	
TAX	8.00%	\$47.63		
		\$643.07		
LABOR RATE CALCULATIONS				
LABOR CLASS	HOURS	RATE	LABOR COST	
FOREMAN	2.77	97.65	270.10	
CREW	6.45	90.00	580.86	
FOREMAN -OT	0.00	146.48	0.00	
CREW - OT	0.00	135.00	0.00	
	0.00	0.00	0.00	
PROJECT MGR	0.00	125.00	0.00	
TOTAL LABOR	9.22		\$850.96	
SUPERVISION	0.00%		\$0.00	
		LABOR \$	\$850.96	

DIRECT JOB EXPENSE

INSPECTION FEE & LIC	0.00%	\$0.00
GENERAL SUPERVISION	0.00%	\$0.00
DWGS & ENGINEERING	0.00%	\$0.00
CORING MACHINE	0.00%	\$0.00
JOB TRUCKS @ 9.63/HR	0.00%	\$0.00
OUTHOUSE	0.00%	\$0.00
STORAGE	0.00%	\$0.00
COMP/JACK HAMMER	0.00%	\$0.00
UTILITY CHARGES	0.00%	\$0.00
FORKLIFT	0.00%	\$0.00
DUMP TRUCK	0.00%	\$0.00
CONCRETE SAW	0.00%	\$0.00
ROAD PLATES	0.00%	\$0.00
TRENCHING	0.00%	\$0.00

TOTAL DIRECT JOB EXPENSE \$0.00

PROPOSAL SUMMARY

LABOR COST	\$850.96
MATERIAL COST	\$643.07
DIR JOB EXPENSE	\$0.00
PRIME COST (LESS SUBS)	\$1,494.03
LABOR OH/P	10.00% \$85.10
MATERIAL OH/P	10.00% \$64.31
JOB EXPENSE OH/P	10.00% \$0.00
SUB CONTRACTORS	\$0.00
BOND	0.00% \$0.00
ADJUSTMENTS	\$0.00

TOTAL \$1,643.43

SUB CONTRACTORS

	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
TOTAL SUB CONTRACTORS	\$0.00
UP \$ 5000	10.00% \$0.00
EXCESS OF 5K	5.00% \$0.00
SUBCONTRACTORS INCL MARKUP	\$0.00



Job ID: AHC - BASEBALL & SOFTBALL RESTROOM
Project: AHC - Baseball & Softball Restroom

Takeoff

Vendor: TAFT **Region:** CP 04 - POWER FOR TOILETS **Labor Level:** TAFT **7 Jan 2022 9:14:58**

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
TITLE	0.00				HR FROM LBC TO JUNCTION BOX W/XFMR				
					3/4" EMT (2)#12+G	0.0000	0.00	0.0000	0.00
10047	10.00	FT	M	3/4	EMT	1.2650	12.65	0.0350	0.35
30137	1.00	EA	M	3/4	EMT STEEL-COMP COUPLING	0.7968	0.80	0.0360	0.04
30217	4.00	EA	M	3/4	EMT STEEL COMP CONNECTOR	0.6905	2.76	0.0720	0.29
70029	22.00	FT	M	12	THHN/THWN CU (SOL)	0.3043	6.69	0.0040	0.09
70111	11.00	FT	M	12	GREEN THHN CU (GRD 20A)	0.3043	3.35	0.0040	0.04
630065	2.00	EA	M	3/4	COND PUSH-IN HGR TO SCREW-ON STUD-WALL	1.9180	3.84	0.0320	0.06
160575	3.00	EA	M	# 10 x 1"	TEK SCREW	0.0224	0.07	0.0000	0.00
					3/4" EMT (2)#12+G Totals:	3.0154	30.15	0.0870	0.87
TITLE	1.00				BOX 4S BLANK				
					BOX 4S BLANK	0.0000	0.00	0.0000	0.00
150041	1.00	EA	M	2-1/8"D 30.3-CI	4"SQ CMB-KO NO BRKT	8.0983	8.10	0.1200	0.12
160725	1.00	EA	M	24"	T-BAR BOX HANGER	6.6683	6.67	0.0300	0.03
150090	1.00	EA	M		4"SQ BLANK CVR	1.8908	1.89	0.0300	0.03
160575	6.00	EA	M	# 10 x 1"	TEK SCREW	0.0224	0.13	0.0000	0.00
100080	1.00	EA	M	#14	PIGTAIL W/GRD SCREW	0.7500	0.75	0.0200	0.02
100095	1.00	EA	M	18-12	PSH-IN 4-WIRE CONN	0.1567	0.16	0.0300	0.03
100094	1.00	EA	M	18-12	PSH-IN 3-WIRE CONN	0.1515	0.15	0.0250	0.03
100269	2.00	EA	M	3/8-1/2	ANTI-SHORT BUSHING	0.0006	0.00	0.0050	0.01
					BOX 4S BLANK Totals:	17.8515	17.85	0.2650	0.26
180088	1.00	EA	M	20/1	BOLT-ON BREAKER	0.0000	0.00	0.2100	0.21
20189	3.00	EA	M	3/4	EMT FIELD BEND	0.0000	0.00	0.2000	0.60
180185	1.00	EA	M		OPEN & CLOSE EXISTING PANEL	0.0000	0.00	2.0000	2.00
500154	1.00	EA	M	3/4	ENCLOSURE HOLE PUNCH	0.0000	0.00	0.3300	0.33
					WOMEN'S RESTROOM LV CABLING				
	0.00				CONTROL CABLE	0.0000	0.00	0.0140	1.05

Taft Electric Company
 1694 Eastman Avenue
 Ventura, CA 93003
Phone: 805-642-0121
Web: www.taftelectric.com

Takeoff Report: AHC - Baseball & Softball Restroom

Region: CP 04 - POWER FOR TOILETS

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
MEN'S RESTROOM LV CABLING									
90297	0.00	65.00	FT	M 16/2C	CONTROL CABLE	0.0000	0.00	0.0140	0.91
MISC									
160840	50.00	EA	M	1/2"	STAPLE	1.6941	84.71	0.0050	0.25
100150	20.00	EA	M	16	WIRE TERMINATION	0.0000	0.00	0.0300	0.60
TITLE	8.00	EA	M	2-1/8 DEEP	BOX 4S BLANK	0.0000	0.00	0.0000	0.00
150041	8.00	EA	M	2-1/8"D 30.3-CI	4"SQ CMB-KO NO BRKT	8.0983	64.79	0.1200	0.96
160725	8.00	EA	M	24"	T-BAR BOX HANGER	6.6683	53.35	0.0300	0.24
150090	8.00	EA	M		4"SQ BLANK CVR	1.8908	15.13	0.0300	0.24
160575	48.00	EA	M	#10 x 1"	TEK SCREW	0.0224	1.08	0.0000	0.00
100080	8.00	EA	M	#14	PIGTAIL W/GRD SCREW	0.7500	6.00	0.0200	0.16
100095	2.00	EA	M	18-12	PSH-IN 4-WIRE CONN	0.1567	0.31	0.0300	0.06
100094	8.00	EA	M	18-12	PSH-IN 3-WIRE CONN	0.1515	1.21	0.0250	0.20
100269	16.00	EA	M	3/8-1/2	ANTI-SHORT BUSHING	0.0006	0.01	0.0050	0.08
BOX 4S BLANK Totals:						17.7340	141.87	0.2425	1.94
10211	10.00	EA	M		DRILL WOOD STUD	0.8000	8.00	0.0200	0.20
Phase Totals:						282.58	9.22		
Job Totals:						282.58	9.22		

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Phone: 805-642-0121
Web: www.taftelectric.com

1694 Eastman Avenue
Ventura, CA 93003

Taft Electric Company

5360 OVERPASS RD
 SANTA BARBARA CA 93111-2008
 Phone: 805-979-4200
 Fax: 805-967-3753

To: TAFT ELECTRIC (CD)
 1694 EASTMAN AVE
 VENTURA CA 93003-5705
 Attn: Kenny Moody
 Phone: 805-642-0121
 Email: avalentine@taftelectric.com
 Fax: 805-644-6488


Date: 01/06/2022
 Project Name: 01062022
 GB Quote #: 0239681283
 Purchase Order Nbr: 01062022
 Release Nbr:
 Additional Ref#:
 Revision Nbr:
 Valid From: 01/06/2022
 Valid To: 01/15/2022
 Contact: EDWARD CEA
 Email: eddie.cea@graybar.com

Proposal

We appreciate your request and take pleasure in responding as follows

Notes:

Item	ItemType	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100		1000	BELDEN	2C16-CMP-NA-B-FA-BED	6200UE 877U1000	\$311.37	1000	\$311.37

 **GB Part#:**99801401
UNSPCS:26121600
[MFR SPEC SHEET](#)
ECCN:EAR99
Country:USA
Schedule B:8544.49.3080
Ship From:Stock POMONA, CA
Long Description:Natural Plenum electronic wire has (2) 16 AWG conductors. Wire is packaged in 1000 ft. Box. Belden alt. mfr. number: 6200UE 877U1000

Total in USD (Tax not included): \$311.37

Additional items that may Work to your Advantage!!

 OR-TJ5E00-00 ORTRONICS INCORPOR.. TRACJACK CSE CLARITY T568A/B FLUSH BLACK \$5.83 / 1	 THHN-6-STR-GRN-CUT .. GENERIC VENDOR WIR.. THHN/THWN-2 19 STR 600V 90DEG CU \$1,004.78 / 1000	 OR-404TJ2 ORTRONICS INCORPOR.. TRACJACK SMB 2PORT \$3.04 / 1	 S88D THE SIEMON COMPANY MOUNTING BRACKET \$2.69 / 1	 SA1-100 THE SIEMON COMPANY 2POS BRIDGING CLIP 100BG \$12.40 / 1	 MPLS ERICO INTERNATIONAL .. BRACKETMOUNTINGLOW VOLTSINGLE GANG SCR \$312.45 / 100
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This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.



REQUEST FOR INFORMATION

RFI No.: 034

To: Larry E. Mitchell
 Company: Ravatt, Albrecht & Associates, Inc.

Date: 12/29/21
 Discipline: Architectural

Project: AHC Baseball/Softball Field Restroom Facilities Project

Subject: Toilets/Urinals Electrical Requirement

Response Requested By: 1-3-21

DRAWINGS & SPECIFICATION REFERENCES

Drawing Sheet	Specification	Detail / Sub Section	Comments
E2.1			

Time Effect: YES Cost Effect: YES

QUESTION

It was determined during an onsite correspondence that the toilets and urinals for the new restroom building require low voltage power. This was not something that was shown on the electrical drawings (sheet E2.1) and therefore, has not been roughed in. Please confirm that the toilets/urinals do require low voltage power and if so, please provide a revised electrical drawing showing how these items are to be roughed in to panel "LBC" and their corresponding low voltage transformers.

ANSWER

Provide plumbing transformer Zurn P6000-HW6 (plumbing submittal 17.1). Follow manufacturer's installation instructions. Install near Panel LBC and provide primary power from circuit 8, 120V, 20A, #12 THHN. See attached panel schedule. Provide low voltage circuit from transformer to plumbing fixtures, use #18 AWG min. for total length not to exceed 40', otherwise use #16 AWG. Coordinate with Plumbing for precise location of plumbing fixture wiring connections.

Response Provided By: Joe Torrez RA 12/29/2021
 Name Company Date

Question Initiated By: Taft Electric
Submitted By: Jose Rodriguez -SCS



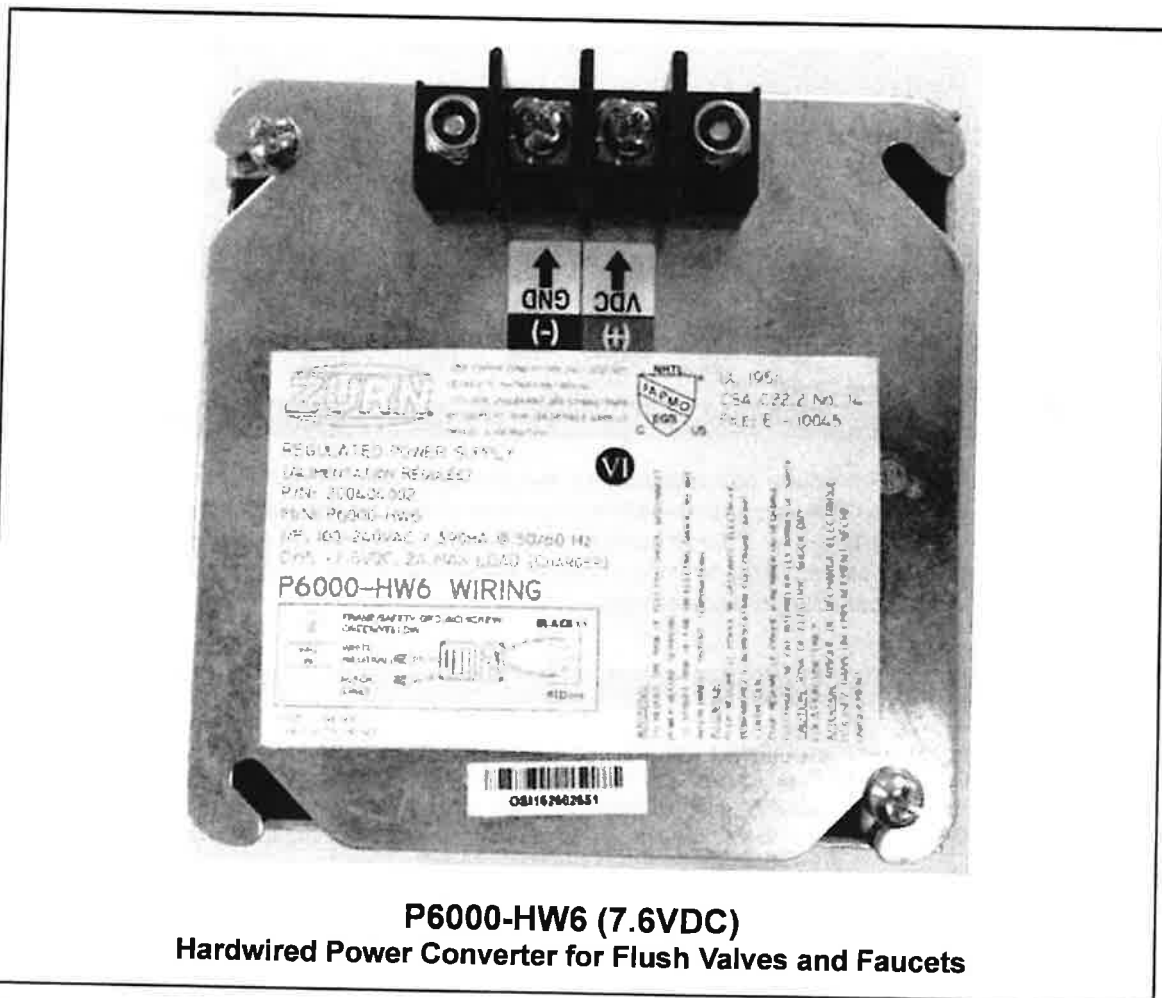
P6000-HW6

Power Converter

For Select Automatic Sensor-Operated
Faucets & Flushometers

Installation, Operation, Maintenance and Parts Manual

Patented and Patents Pending



P6000-HW6 (7.6VDC)
Hardwired Power Converter for Flush Valves and Faucets

- ⚠ **WARNING:** Cancer and Reproductive Harm - www.P65Warnings.ca.gov
 ⚠ **ADVERTENCIA:** Cáncer y daño reproductivo - www.P65Warnings.ca.gov
 ⚠ **AVERTISSEMENT:** Cancer et effets néfastes sur la reproduction - www.P65Warnings.ca.gov

LIMITED WARRANTY

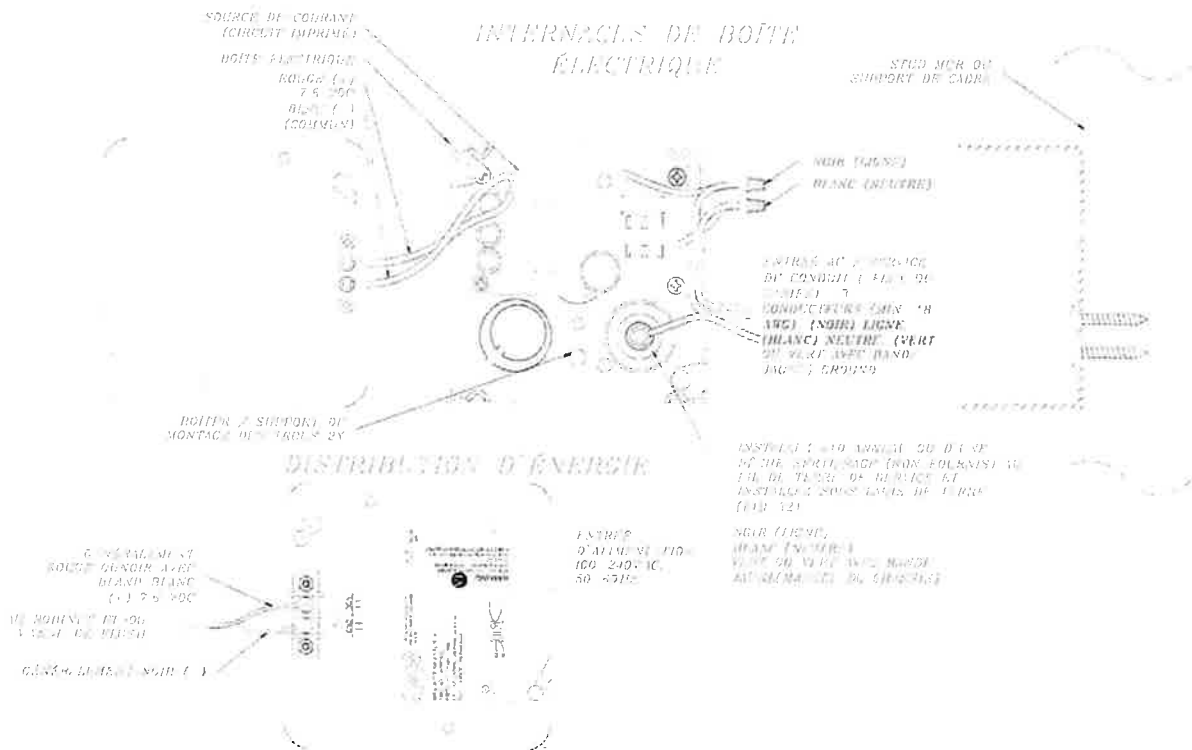
All goods sold hereunder are warranted to be free from defects in material and factory workmanship for a period of three years from the date of purchase. Decorative finishes warranted for one year. We will replace at no costs goods that prove defective provided we are notified in writing of such defect and the goods are returned to us prepaid at Sanford, NC, with evidence that they have been properly maintained and used in accordance with instructions. We shall not be responsible for any labor charges or any loss, injury or damages whatsoever, including incidental or consequential damages. The sole and exclusive remedy shall be limited to the replacement of the defective goods. Before installation and use, the purchaser shall determine the suitability of the product for his intended use and the purchaser assumes all risk and liability whatever in connection therewith. Where permitted by law, the implied warranty of merchantability is expressly excluded. If the products sold hereunder are "consumer products," the implied warranty of merchantability is limited to a period of three years and shall be limited solely to the replacement of the defective goods. All weights stated in our catalogs and lists are approximate and are not guaranteed.

Installation Instructions:

Caution: Circuit may be energized. 100-240 VAC 50/60 Hz

- 1.) Verify circuit with a voltmeter or inductive AC power probe that AC power has been turned OFF. Recommend securing circuit power OFF via Lock-Out/Tag-Out methods prior to installation, service, or replacement of unit.
- 2.) Loosen the 2 enclosure/cover retaining screws and rotate the power supply integrated cover plate to allow internal access of the 4" L x 4" W x 2-1/8" D electrical enclosure box.
- 3.) Connect the 4" L x 4" W x 2-1/8" D electrical enclosure box to conduit (conductor/cable clamps are NOT provided) and securely fasten the enclosure with suitable fasteners to a frame or support member. Two holes are accessible in the bottom of the enclosure with the supply installed on the standoffs. A minimum of (2) screws should be inserted through the enclosure holes and secured into a wooden or steel stud, frame support, or other supporting surface. Suitable fasteners (wood screws, sheet metal screws, or expansion fasteners are not provided with this product).

Note: Do not remove supply from the enclosure.



- 4.) Connect the P6000-HW6 power supply to the AC service conductors as outlined below in the diagrams. The internal (Line & Neutral) conductor terminations/connections, shall be implemented using UL approved screw terminals, wire nuts, insulated crimp splices, or soldered using hook & loop method with the solder joint(s) post insulated or as specified within the National Electrical Code (NEC) and/or superseding relevant local specified code(s).
- 5.) Connect frame/safety ground from AC service as outlined above.
- 6.) Verify continuity between the enclosure and the frame/safety ground supply line.
- 7.) Form conductor leads as required to allow unimpeded installation of the cover plate (with integrated terminal block) to the electrical box enclosure and secure the cover with the 2 cover screws.
- 8.) Restore AC power and measure the low voltage output with a DC voltmeter to verify output to be ~7.6 VDC.
- 9.) Install M4.0 or #8 ring or spade crimp terminals (not provided) to the product leads for attachment to the low voltage output terminals as labeled.

Note: For remote lengths of < 40', recommend utilizing 18AWG, CMP, CMR, CMX or other UL performance category type cables as specified in the NEC for overhead, behind walls, vertical shafts, and/or plenum installations. Remote installation to the final product connector/cable should be implemented using a Mini-junction box, insulated connectors/crimp splices/screw terminals, or soldered using hook and loop method with the solder joint(s) post insulated with heat shrink or electrical tape.

- 10.) Ground Jumper is required for sensor circuit noise reduction and should not be removed.

ELECTRICAL PANEL SCHEDULE															
PANEL NAME: LBC				RATING: 100A MCB				MIN. INTERRUPTING RATING: 10K							
VOLTAGE-PHASE: 208Y/120V-3Φ				TYPE: BOLT-ON				ENCLOSURE-MOUNT: NEMA 1 - SURFACE							
DESCRIPTION	POLE	AMP	CKT	CAT	ØA		ØB		ØC		CAT	CKT	AMP	POLE	DESCRIPTION
OUTDOOR EAST RECEPT	1	20	1		180	180						2	20	1	OUTDOOR WEST RECEPT
RR/CUST RECEP	1	20	3				540	1500				4	20	1	WOMEN'S HAND DRYER
MENS HAND DRYER	1	20	5						1500	476	C	8	20	1	LIGHTING
H2O HEATER	2	35	7		3600	180						8	20	1	PLUMBING XFMR
"	"	"	9				3600					10	20	1	SPARE
H2O HEATER	2	35	11						3600			12			
"	"	"	13		3600							14			
			15									16			
			17									18			
			19									20			
			21									22			
			23									24			
TOTAL CONNECTED LOAD:					7740		5640		5576		VA	CURRENT = 52.8 A			
25% OF CONTINUOUS LOADS:					0		0		119		VA				
TOTAL LOAD:					7740		5640		5695		VA				

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Construction of the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04), Notice of Completion	Item Number: 11.I.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

On July 13, 2021, the board of trustees awarded the contract for construction for the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04) to Specialty Constructors Services, Inc. in the amount of \$535,455. The work is now complete. Therefore, it is appropriate for the district to file a notice of completion with the Santa Barbara County Recorder's Office.

The filing of the notice of completion starts the 30-day period within which subcontractors or material suppliers must file any stop payment notices. Upon completion of the time period and with no outstanding stop notices, the college is obligated to release the retention payment to the contractor in accordance with public contract code section 7107(c).

FISCAL IMPACT

There is no fiscal impact to file a notice of completion.

RECOMMENDATION

Staff recommends that the board of trustees approve filing a notice of completion for the service site development work for the Baseball/Softball Field Restroom Facilities Project (Bid No. 21-04), Notice of Completion performed by Specialty Constructors Services, Inc.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Authorization to Utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the Procurement of High-Density Mobile Storage from McMurray Stern for the New Fine Arts Building.	Item Number: 11.J.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 10

BACKGROUND

This request is for authorization to utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the procurement of High-Density Mobile Storage from McMurray Stern for the New Fine Arts Building under the provisions of California Public Contract Code 20652 (Community College Districts).

Public Contract Code 20652 allows school districts, community college districts, colleges, universities, and county offices of education to procure items per the Public Contract Code referenced above.

This contract will end in August 2022, with a renewal option for two (2) additional years in one-year increments.

FISCAL IMPACT

The estimated purchase amount is \$150,000 and will be funded through Measure I General Obligation Bond funds.

RECOMMENDATION

Staff recommends that the board of trustees approve authorization to utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the procurement of high-density mobile storage from McMurray Stern for the new Fine Arts Complex building in the estimated amount of \$150,000.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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MASTER PROCUREMENT AGREEMENT

CONTRACT NO.: 40478

SUPPLIER: Gatehouse MSI, LLC dba McMurray Stern
15511 Carmenita Road
Santa Fe Springs, CA 90670

CONTACT: Randy Hacker, Senior Design Consultant
rhacker@mcstern.com
Phone: 805-532-0189 Ext.

PROJECT NO.: 50J.4J55.05 (Bid No. FE-19-05-RFB)

BID CATEGORIES: Nineteen (19)



THIS MASTER PROCUREMENT AGREEMENT BETWEEN DISTRICT AND SUPPLIER FOR LOCKERS, SHELVING AND EDUCATIONAL FURNITURE ("Master Agreement") is entered into on this 8th day of August, 2019 by and between the LOS ANGELES COMMUNITY COLLEGE DISTRICT, a community college district organized under the laws of the State of California ("District") and the undersigned Supplier ("Supplier") / Vendor ("Vendor").

ARTICLE 1 DEFINITIONS

Capitalized terms used in the Contract Documents shall have the meanings assigned to them in the General Conditions. Capitalized terms not defined in the General Conditions shall have the meanings assigned to them in, or if none is assigned as reasonably understood to apply to them by the context of, the portion of the Contract Documents where such terms are used.

ARTICLE 2 GOODS

2.1 COMPLIANT GOODS. Supplier agrees to provide, on the terms set forth in the Contract Documents, the Goods described in Exhibit "C" hereto in strict accordance with the requirements of this Master Agreement and the other Contract Documents, including, without limitation, the Technical Specifications attached hereto as Exhibit "C"

2.2 WARRANTY. Supplier warrants that all Goods, when delivered, will be new and or in good working order. The Supplier warrants all Goods delivered to be free from defects in materials and workmanship for minimum period of one (1) year from the date the Goods are put into service by the District. Any Goods found to be defective within the first ninety (90) days of service shall, at the District's option, be returned for a full refund or exchange at no cost to the District. Goods found to be defective after the first ninety (90) days of service may be either repaired or replaced at the District's option. The warranty must include all costs of repair, including transportation costs, during the warranty period.

ARTICLE 3 TERM

The term of the Agreement is three (3) base years and two (2) one-year options at the sole discretion of the District. The base year term begins to run from the date of approval of this Master Agreement by the Board of Trustees of the Los Angeles Community College District or until the earlier of either of the following occurrences: (1) purchases are made under this Master Agreement equal to the Maximum Contract Value set forth in Section 4.3, below; or (2) termination of this Master Agreement by District in accordance with the provisions of Article 12 of the General Conditions.

ARTICLE 4 COMPENSATION

4.1 PURCHASE PRICE

4.1.1 Purchase Price Amount. Supplier's compensation for performance in accordance with the Contract Documents is the Purchase Price, which is comprised of the unit price for the Goods as set forth in the Supplier's Bid on the Bid Form attached hereto as Exhibit "C", plus Applicable Sales Taxes.

4.1.2 All-Inclusive Price. Without limitation to the foregoing, the Purchase Price includes compensation for all sales taxes, costs of shipment, delivery and set-up of the Goods to the Destination at the college specified on the Order, and as such are deemed free of any "destination in" charges to District, and all similar charges (including, without limitation, charges for delivery, shipping, drayage, express, storage, parcel post, packing, cartage, insurance, license fees, permits, and bonds).

4.1.3 Exclusive Compensation. The Purchase Price constitutes the Supplier's sole, exclusive and full compensation for the performance by Supplier of its obligations under the Contract Documents and is deemed to cover all Losses to the Supplier arising out of or related to the performance of such obligations, the acts of the elements or any unforeseen difficulties or obstructions upon the Supplier's performance, all risks (including, without limitation, cost and market price escalation, from any cause whatsoever) connected with the manufacture, shipment, delivery and storage of the Goods and any and all expenses incurred due to Delay.

4.1.4 Applicable Sales Taxes. Applicable Sales Taxes shall be computed on the basis of the sales tax percentage imposed by Applicable Laws on the sale of Goods multiplied times the unit price in Exhibit "C" attached hereto. Unless otherwise required by Applicable Laws, Applicable Sales Taxes as a part of the Purchase Price for Goods covered by an Order shall be computed as of the date of Receipt of Order applicable to such Order.

4.2 NOT USED

4.3 MAXIMUM CONTRACT VALUE

District shall not purchase nor be entitled to purchase from Supplier, and Supplier shall not provide or be required to sell, Goods in quantities that exceed the Maximum Contract Value of **five million dollars (USD \$5,000,000)**.

Supplier is obligated to furnish for the Purchase Price, if, as and when Order(s) is/are placed by District in accordance with this Master Agreement, Goods from each Bid Category in quantities up to but not exceeding the Maximum Contract Value stated above. Except as otherwise provided in Section 4.2, above, District makes no promise or representation that it will purchase Goods in any particular quantity under this Master Agreement, including, without limitation, quantities approximating or equaling the Maximum Contract Value set forth above. Goods purchased that are later returned or rejected or that constitute Defective Work shall be included in the calculation of the dollar value of Goods purchased for purposes of determining whether the Maximum Contract Value has been reached.

4.4 ORDERING AND CANCELLATION

4.4.1 Content of Order. Supplier's obligations with respect to Goods covered by an Order shall commence upon Receipt of an Order setting forth the following: (1) a reference to this Master Agreement; (2) a description of the Goods ordered; (3) a statement of the quantity of the Goods ordered; (3) the Delivery Date; (4) the name and address of the District placing the Order; and (5) the Destination.

4.4.2 Order Authorizations. The District's Chief Facilities Executive, or a Purchasing Agent, authorized by the Chief Facilities Executive in writing (collectively "Purchasing Agent"), is the sole person or entity authorized on behalf of the District to issue Orders for purchases of Goods under this Master Agreement. The Purchasing Agent's authority is limited to issuing Orders for purchases of Goods, including, without limitation, issuing Supplementary Ordering Instructions and such other authority as is expressly conferred upon the Purchasing Agent under the terms of the Contract Documents. All other rights and obligations of the District relating to purchases of Goods, including, without limitation, payment of compensation to Supplier and ordering of Changes to Work, are rights and obligations that are to be exercised or performed by the District only and not by the Purchasing Agent. Orders for Goods under the Master Agreement shall only be permitted if made, and shall not be honored by Supplier unless requested, pursuant to an Order issued by the Purchasing Agent to the Supplier. Purchases by the District or Designated Districts and Agencies of Goods under this Master Agreement by any other means is prohibited.

4.4.3 Separate Destinations. A separate Order shall be issued for each Lot of Goods ordered by District for delivery to a different Destination.

4.4.4 Supplier Proposals. With respect to any Order placed by District, the District will not be bound by any provisions contained in any of Supplier's proposals, purchase orders, acknowledgements, counter-offers, invoices, acceptances or other documents prepared by Supplier (whether or not attached, referenced or incorporated in the terms of the Order) that contain terms or conditions that in any way differ from or are an addition to the terms and conditions of the Order and this Master Agreement and District's failure to object to such different or additional provisions will not be deemed an acceptance of such different or additional terms and conditions nor a waiver of the terms and conditions set forth in the Order and this Master Agreement.

4.4.5 Cancellation Without Charge. The District shall have the right to cancel an Order, without incurring any responsibility or liability to Supplier, in the following circumstances: (1) District shall have the right to cancel any Order, or portion of an Order, of Goods, at no cost to the District and without any charge or cancellation fee of any kind, provided that the District gives written notice to the Supplier of such cancellation within one (1) Working Day of Receipt of Order by the Supplier; and (2) District shall have the right, at no cost to the District and without any charge or cancellation fee of any kind, in the event of a termination of an Order due to Supplier default pursuant to Section 12 of the General Conditions, to cancel the Order directly affected by such default as well as any other outstanding Order that involves the purchase of Goods that, because of their relationship to the Goods covered by the terminated Order, are rendered substantially less useful or valuable to the District as a result of the such termination.

4.5 OTHER DESIGNATED DISTRICTS AND AGENCIES

ACCEPT 4.5 **REJECT 4.5**

If Supplier or Vendor agrees, Districts or Agencies that qualify under Public Contract Code Section 20652 for purchases of Goods under this Master Agreement (Designated Districts and Agencies"), shall have the same rights as the Los Angeles Community College District to request performance of Work during the Term of this Master Agreement, without the necessity of further competitive bidding or other competition; provided, however, that any such requests must be made through the Purchasing Agent, who is the sole person or entity authorized to issue Orders under the terms of this Master Agreement. The Vendor agrees to perform the Work and Changes to the Work as ordered and requested by the Designated Districts and Agencies on and under the same terms and conditions as are available to District under the Contract Documents; provided however, that: (1) each such Order and request shall be deemed financially separate; (2) the Designated District or Agency making such Order or request shall be

solely and separately responsible to Supplier for its financial and other commitments under the Contract Documents; and (3) no fiduciary responsibility, contractual obligation nor performance liability shall exist between the District and any of the Designated Districts or Agencies or between or among any of the Designated Districts and Agencies. Orders by Designated Districts and Agencies shall be complied with by the Supplier in accordance with the Supplier's obligations under this Master Agreement and the other Contract Documents. In addition, Supplier agrees to comply with such other customary contracting requirements of any Designated Districts and Agencies (including, without limitation, execution of any affidavits, certifications, bond requirements or other required documentation) that are consistent with the contracting rules, regulations or practices adopted and approved by the governing board or council for such Designated District or Agency.

4.6 TRADE-IN PROGRAMS

Pursuant to Education Code Section 81454 the governing board of any community college district may dispose of personal property belonging to the District for the purpose of replacement by providing in the notice calling for bids for furnishing new materials, articles, or supplies that each bidder shall agree in his bid to purchase the property being replaced and to remove it from the school grounds and shall state in his bid the amount which he will deduct from the price bid for furnishing new materials, articles, or supplies as the purchase price for the personal property being purchased from the District.

4.6.1 Discounts. Although discounts offered for trade-in will not be considered in the Award of the Master Agreement, District shall be entitled to receive trade-in discounts from the Purchase Price that are then offered by Supplier. In the event that more than one discount is offered, District will be entitled to the most favorable discount offered

4.6.2 Offer. Provided the Supplier offers a trade-in program the Supplier, at the time of the Bid, shall include the trade-in program details available to the District. The District may, at its discretion, choose to exercise the trade-in option offered by the Supplier.

ARTICLE 5 TIME

5.1 DELIVERY DATE

5.1.1 Delivery Schedule. Unless otherwise mutually agreed between the District and Supplier, the Delivery Date set forth in an Order shall not be earlier than, but may be any time after, one (1) Day from the date of Receipt of Order.

5.1.2 Delivery Date Changes. A Delivery Date may be changed at any time by Supplementary Ordering Instructions and Supplier shall comply therewith. Provided that a change in Delivery Date is communicated to Supplier no later than forty two (42) Days after actual receipt by District of a Notice of Delivery from Supplier, Supplier shall comply with such changes in Delivery Date without additional charge. If Notice of Delivery is not provided by Supplier as required by the Contract Documents, then any additional costs incurred by Supplier in order to comply with any change in Delivery Date shall be at Supplier's Own Expense.

5.1.3 No Early Delivery. No Goods shall be delivered prior to the Delivery Date applicable to such Goods and any Goods delivered early may be rejected by the District or placed in storage, either by District or by Supplier at the District's request, at the Supplier's Own Expense.

5.2 DELAY IN DELIVERY

5.2.1 Time of Essence. Time is of the essence to the Completed Delivery of the Goods. District shall have the right to refuse to accept and pay for a tender of Goods delivered after the Delivery Date.

5.2.2 District Options. The District and the Supplier acknowledge and agree that if the Supplier fails to achieve Completed Delivery of a Lot of Goods on the Delivery Date specified in the Order that the District will suffer

substantial Losses which are both extremely difficult and impracticable to ascertain. In recognition thereof, it is agreed that if the Supplier fails to achieve Completed Delivery on the Delivery Date (as adjusted for extensions permitted by the General Conditions) designated in an Order for Completed Delivery of a Lot of Goods, that the District shall have the right, exercised in its sole discretion, to accept tender by Supplier in accordance with Paragraph 5.2.3, below, of Leased Goods, in which case Supplier will not be assessed liquidated damages for any period of time that District is in possession of Leased Goods tendered by Supplier in accordance with the requirements of Paragraph 5.2.3, below. District shall have the right to exercise the foregoing rights with respect to all or any portion of the Goods or with respect to all or any portion of a period of time for which a delivery of Goods is delayed beyond the Delivery Date.

5.2.3 Leased Goods. The District shall have the right, in the exercise of its sole discretion, to accept tender by Supplier of temporary replacement Leased Goods for the whole or any portion of period of time for which the District. Leased Goods are provided, placed and removed at the Supplier's Own Expense. Tender of Leased Goods by the Supplier means delivery, at the Destination designated by the District in its Order, of Leased Goods that are equivalent in all material respects to the Goods identified in the applicable Order and that are wholly suitable for use by the District as a replacement for the Goods. Supplier is solely responsible for the delivery, placement and removal of Leased Goods and for any repairs to Existing Improvements caused by the move in, placement or removal of the Leased Goods. Supplier remains solely responsible for any Loss caused to Leased Goods while they are in use by the District, other than a Loss that Supplier demonstrates was caused by abuse or neglect on the part of the District, District Suppliers or Separate Contractors.

5.2.4 Other Remedies. District shall have the right to refuse to accept and pay for a tender of Goods delivered after the Delivery Date and to refuse tender of Leased Goods. The District's exercise of its rights to refuse to accept and pay for any Goods shall not limit any right or remedy of the District in the event of any other default by the Supplier (including, without limitation, failure to provide timely Notice of Shipment or Notice of Delivery) other than a failure to meet a Delivery Date.

5.3 DELAY TO SUPPLIER

Supplier's sole and exclusive right in the event of an Excusable Delay consists of an extension of time to the applicable Delivery Date. The Supplier agrees to accept such extension of time as its sole and exclusive right and remedy for Delay, regardless of cause (including, without limitation, any act or omission by the District constituting negligence or breach of contract) in lieu of any and all other rights to recovery of Losses for Delay.

ARTICLE 6 PAYMENT

6.1 APPLICATIONS FOR PAYMENT

6.1.1 General. Applications for Payment for Goods covered by an Order shall be submitted by Supplier to the College Project Manager, following Completed Delivery and issuance of Notice of Completed Delivery for the Goods described in the Order. Separate Applications for Payment shall be submitted for each Order. Unless otherwise authorized by the District in writing, Applications for Payment shall be permitted only after Completed Delivery of the entire Lot, and not for portions of a Lot, designated in an Order. Based upon Applications for Payment and other supporting documentation submitted by the Supplier in accordance with the Contract Documents, and upon Certificates for Payment issued in accordance with the Contract Documents, the District shall make payments of undisputed sums to the Supplier as provided in Sections 6.2 and 6.3, below, and elsewhere in the Contract Documents.

6.1.2 Content of Application. Each Application for Payment shall specify with respect to the Goods covered by such Application the following:

- .1 A description of the Goods covered by the Order;
- .2 The dates of (1) Completed Delivery, and (2) issuance of the Notice of Completed Delivery;

.3 The (1) quantity of such Goods included in the current Application for Payment; and (2) the total quantity of Goods ordered under the Master Agreement (calculated by adding the quantity of Goods for which payment is requested in the current Application for Payment to the quantities of all other Goods included in all Orders previously issued to the Supplier);

.4 The Monthly Lease or Purchase Price for such Goods permitted by this Master Agreement;

and,

.5 Applicable Sales Taxes paid or payable by Supplier on account of the transaction covered by the Order.

6.1.3 Submission of Applications. Applications for Payment shall be properly prepared and submitted by Supplier to the College Project Manager after the Notice of Completed Delivery is issued for the Goods covered by the Order and no later than the fifth (5th) day of the following month.

6.2 PAYMENT AMOUNT

6.2.1 Payment Amount. Subject to the provisions of the Contract Documents, the amount of each payment to Supplier for Goods covered by an Order shall be computed as follows:

.1 Take the sum properly allocable to the Monthly Lease or Purchase Price for the Goods as determined in accordance with Subparagraph 6.1.2.4, above;

.2 Subtract amounts, if any, previously paid for the Goods covered by the Order; and

.3 Subtract amounts, if any, for which the Certification of Payment has been withheld or nullified a Certification for Payment as provided in Section 8.4 of the General Conditions or other provisions of the Contract Documents.

6.3 TIME FOR PAYMENT

6.3.1 Payment. Payment on behalf of District of sums to the Supplier that are undisputed by the District placing the Order shall be made not later than thirty (30) Days after receipt of a properly prepared and submitted Application for Payment requesting payment and issuance of a Certification for Payment in accordance with the requirements of the Contract Documents.

6.3.2 Not a Condition of Performance. Payment is not a condition precedent to the Supplier's obligation to deliver and otherwise perform its obligations under the Contract Documents.

6.3.3 Not Acceptance. Certification for Payment, payment, or partial or entire use of Goods shall not constitute acceptance of Goods that is not in accordance with the Contract Documents.

6.3.4 No Late Payment Fees. Late payments by District shall not be subject to any late charges, penalties or interest charges.

6.4 REJECTION OF APPLICATION FOR PAYMENT

Any Application for Payment determined to be disputed, improper or unsuitable for payment shall be returned to the Supplier as soon as reasonably practicable, accompanied by a written statement of the reasons why the Application for Payment was rejected. Failure to either timely reject an Application for Payment or specify any grounds for rejection shall not constitute a waiver of any rights by the District. Application for Payments that are rejected shall be corrected and resubmitted within seven (7) Days after receipt by the Supplier of the statement of reasons for the rejection.

6.5 DISCOUNTS

Although discounts offered for prompt payment, if not requested by District as part of the Bidding Documents issued by the District, will not be considered in the Award of the Master Agreement, District shall be entitled to receive all prompt payment discounts from the Purchase Price that are then offered by Supplier to other customers or stated on the Supplier's invoice if the payment is made within the discount period set forth in the offer. In the event that more than one discount is offered, District will be entitled to the most favorable discount offered.

6.6 REPORTS AND REVIEWS

6.6.1 Quarterly Sales Reports. The Supplier shall provide, at the District's request, to the District's Program Manager quarterly statements, which shall include: an aggregate sales report of (1) the total quantities and dollar sales of Goods covered by all Applications for Payments submitted under the Master Agreement; (2) the quantities and dollar sales of Goods in Clause (1) further segregated by Product Type; (3) the quantities and dollar sales of Goods in Clause (2) further segregated by Destination; (4) the total quantity of Goods remaining to be purchased in order for LACCD to meet its obligation with respect to the Guaranteed Minimum Quantity of Goods that are required to be purchased; and (5) the difference between the total of the Purchase Price(s) of all Goods purchased and the Maximum Purchase Amount.

6.6.2 Quarterly Performance Reports. The Supplier will submit, if requested by the District, quarterly performance reports, which shall include:

- .1 a customer satisfaction survey, in such form as directed by District
- .2 a list of Delivery Dates and actual dates of Completed Delivery and final completion, segregated by Order, Product Type and Destination
- .3 a summary of warranty claims received and Supplier's response, segregated by Destination; and
- .4 a summary of any outstanding and unresolved Claims.

6.6.3 Quarterly Performance Reviews. Supplier shall, if requested by the District, participate in quarterly business meetings to review Supplier's performance and to establish a best practices approach to customer satisfaction that satisfies the requirements of the Contract Documents and the needs of the District and its users. Supplier shall designate at least two (2) representatives of its executive and managerial staff and two (2) representatives of each Manufacturer to participate in such meetings. Such meeting shall be held at the Los Angeles Community District, 770 Wilshire Boulevard, 3rd Floor, Los Angeles, CA 90017, or such other location within Los Angeles County as may be designated by LACCD.

ARTICLE 7 BONDS

NOT USED

ARTICLE 8 TERMINATION OR SUSPENSION

8.1 TERMINATION

The Master Agreement may be terminated by District as provided in Article 12 of the General Conditions. In addition, and without terminating the Master Agreement, separate Orders may be terminated by District as provided in Article 12 of the General Conditions.

8.2 SUSPENSION

Supplier's performance under the Master Agreement may be suspended by District as provided in Article 12 of the General Conditions. In addition, and without terminating the Master Agreement, separate Orders may be suspended by District as provided in Article 12 of the General Conditions.

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

9.1 List of Contract Documents

The Contract Documents (as that term is defined in the General Conditions), except for Orders, issued after execution of this Master Agreement, include, without limitation, the following:

9.1.1 Master Agreement. The Master Agreement is this executed Master Agreement between District and Supplier for the Lease or Purchase of Modular and Temporary Structures, including the following Exhibits attached hereto and incorporated herein by this reference:

- .1 Exhibit "A" Minimum Performance & Service Requirements
- .2 Exhibit "B" Delivery Locations
- .3 Exhibit "C" Performance Specifications
- .4 Exhibit "D" Bid Form
- .5 Exhibit "E" Bid Sheet
- .6 Exhibit "F" Vendor's Questionnaire
- .7 Exhibit "G" Authorized 3rd Party Service Providers
- .8 Exhibit "H" Acknowledgement of Addenda
- .9 Exhibit "I" General Conditions
- .10 Exhibit "J" Vendor's Bid
- .11 Exhibit "K" RFB and Addenda
- .12 Exhibit "L" Pallet Rack Anchoring Detail
- .13 Exhibit "M" Department of State Architecture ("DSA") Change Process

9.1.2 **Addenda.** The Addenda, if any, are as follows:

Number	Title	Pages	Date
1	ADDENDUM NO. 01 REQUEST for BIDS (RFB) LOCKERS, SHELVING AND EDUCATIONAL FURNITURE (RFB FE-19-05-RFB)	2	June 18, 2019
2	ADDENDUM NO. 2 REQUEST for BIDS (RFB) LOCKERS, SHELVING AND EDUCATIONAL FURNITURE (RFB FE-19-05-RFB)	2	June 28, 2019
3	ADDENDUM NO. 03 REQUEST for BIDS (RFB) LOCKERS, SHELVING AND EDUCATIONAL FURNITURE (RFB FE-19-05-RFB)	3	July 10, 2019
4	ADDENDUM NO. 04 REQUEST for BIDS (RFB) LOCKERS, SHELVING AND EDUCATIONAL FURNITURE (RFB FE-19-05-RFB)	2	July 15, 2019

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

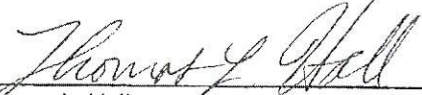
**ARTICLE 10
MANDATORY DISPUTE RESOLUTION PROCEDURES**


The parties agree that in the event a dispute or claim arises in the performance of this Agreement, that the claimant shall provide written notice of such claim and the parties shall first attempt to meet in good faith and negotiate such dispute. If the dispute cannot be resolved by such negotiations, then, prior to commencing litigation the parties shall submit the dispute to non-binding mediation. The parties shall mutually agree upon the selection of the mediator of any and all disputed claims. If the dispute remains unresolved after non-binding mediation, either party may initiate litigation.

WHEREFORE, this Master Agreement is entered into as of the day and year first written above.

LOS ANGELES COMMUNITY COLLEGE DISTRICT

GATEHOUSE MSI, LLC DBA MCMURRAY STERN a CA LLC

By: 
Thomas L. Hall

By: 

Title: Acting Chief Facilities Executive

Title: E.V.P.

Date: 8/20/19

Date: 8/14/19

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number: 11.K.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 16

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2021-2022 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

Administrator Initiating Item: Robert Curry	Final Disposition:
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PART-TIME FACULTY ASSIGNMENTS - CREDIT
WINTER 2022

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
COUNSELING				
Machado, Michelle	Assigned	COUN	EOPS Program Counseling – Other	.007
Machado, Michelle	Assigned	COUN	Counseling EOPS Program	.027
LAW ENFORCEMENT				
Hammill, Marc	30066	LE 424	Arrest and Control	.146
Reyes, Geronimo	30066	LE 424	Arrest and Control	.037
Rivera, Lisa	30066	LE 424	Arrest and Control	.037

**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS
SPRING 2022**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ANTHROPOLOGY		
Stokes, Brian	40015	ANTH 101	Intro to Biological Anthro	.200
		BASIC SKILLS		
Kopecky, Susannah	40961	BASK 7015	Reading and Writing Lab	.048
		ENGLISH		
Guido Brunet, Melanie	41142	ENGL 112	Transfer Engl Composition Skill	.052
Guido Brunet, Melanie	42011	ENGL 103	Critical Thinking & Composition	.216
		COUNSELING		
Britten, Benjamin	Assigned	COUN	Title V Counseling	.065
Perales, Carissa	Assigned	COUN	Title V Counseling	.053
		FIRE TECHNOLOGY		
Cecena, John	41119	FT 102	Fire Prevention Technology	.200
Cecena, John	42015	FT 308	Firefighter 1 Academy 1B	.162
Champion, Leonard	42015	FT 308	Firefighter 1 Academy 1B	.001
		GRAPHICS		
Ward, Nancy	40354	GRPH 108	Design 1 on the Computer	.200
		LAW ENFORCEMENT		
George, Kenneth	41791	LE 321	Basic L.E. Academy	.304
George, Kenneth	41776	LE 310	Intro to LE Acad (Pre-Academy)	.082
		LIBRARY		
Passage, Trevor	Assigned	LIBR	Librarian – SM	.020
		MATHEMATICS		
Astacio Rivera, Jaime	41184	MATH 123S	Support for Math 123: Elementa	.080
Astacio Rivera, Jaime	40614	MATH 123	Elementary Statistics	.015
West, Elizabeth	41181	MATH 123S	Support for Math 123: Elementa	.001
West, Elizabeth	40722	MATH 121	Trigonometry	.169
		MEDICAL ASSISTING		
Cralley, Jill	40402	MA 353	MA Clinical Procedures 2	.186
		SOCIOLOGY		
McNeil, Daniel	40186	SOC 102	Social Problems	.040
McNeil, Daniel	41731	SOC 110	Intro to Marriage and Family	.160
Restrepo, Alberto	40184	SOC 101	Intro to Sociology	.030
Restrepo, Alberto	40419	SOC 120	Race and Ethnic Relations	.200
Restrepo, Alberto	40868	SOC 104	Social Science Research Method	.200
		ACCOUNTING		
Carmody, Richard	42182	ACCT 318	Bookkeeping 2	.200
Carmody, Richard	42183	ACCT 327	Payroll Accounting	.200

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2022**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		AMERICAN SIGN LANGUAGE		
Grigor, Emily	41302	ASL 121	American Sign Language 2	.200
		AUTOMOTIVE TECHNOLOGY		
Hernandez Ferniza, Roberto	40901	AT 100	Automotive Fundamentals	.376
Solorio, Federico	40434	AT 100	Automotive Fundamentals	.376
		BIOLOGY		
Pierce, Kerry	421149	BIOL 100	Introductory Biology	.188
		COUNSELING		
Eulloqui, Angelica	Assigned	COUN	Counseling SEAP – Other Duties	.108
Eulloqui, Angelica	Assigned	COUN	Counseling SEAP	.433
Machado, Michelle	Assigned	COUN	Counseling SM – Other	.007
Machado, Michelle	Assigned	COUN	Counseling SM	.027
Machado, Michelle	Assigned	COUN	Counseling SEAP – Other Duties	.112
Machado, Michelle	Assigned	COUN	Counseling SEAP	.449
Machado, Michelle	Assigned	COUN	EOPS Program Counseling – Other	.003
Machado, Michelle	Assigned	COUN	Counseling EOPS Program	.010
Wright-Morgan, Christina	Assigned	COUN	Title V Counseling – Other Duties	.008
Wright-Morgan, Christina	Assigned	COUN	Title V Counseling	.032
		CULINARY ARTS		
King, Suzanne	40534	CA 120	Principles of Food 1	.176
		DANCE		
Reyes, Benjamin	40822	DANC 140	Beginning Folklorico	.188
		DENTAL ASSISTING		
Traylor, Shelby	40453	DA 332	RDA Law and Ethics	.033
		EMERGENCY MEDICAL SERVICES		
Turner, James	41381	EMS 102	First Aid & Safety	.200
		ENGLISH		
Harris, Laura	42160	ENGL 101	Freshman Comp: Exposition	.288
Licoscos, Christine	40220	ENGL 101	Freshman Comp: Exposition	.288
Pasion, Adam	41832	ENGL 101	Freshman Comp: Exposition	.288
		ETHNIC STUDIES		
Keniston, William	41704	ES 121	African American History	.200
		FASHION		
Diaz, Melissa	41311	FASH 110	Apparel Construction 1	.235
		FIRE TECHNOLOGY		
Collins, Brandyn	42013	FT 307	Firefighter 1 Academy 1A	.033
D'Andrea, Dana	42013	FT 307	Firefighter 1 Academy 1A	.067

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2022

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Dickson, Douglas	42013	FT 307	Firefighter 1 Academy 1A	.050
Halbeisen, Marissa	42013	FT 307	Firefighter 1 Academy 1A	.029
Jantsch, Bruce	42013	FT 307	Firefighter 1 Academy 1A	.185
Markley, John	42024	FT 363	Low Angle Rescue	.091
Markley, John	42013	FT 307	Firefighter 1 Academy 1A	.029
Martinez, Christopher	42013	FT 307	Firefighter 1 Academy 1A	.046
Martinez, Essex	42013	FT 307	Firefighter 1 Academy 1A	.029
McMann, Scott	42013	FT 307	Firefighter 1 Academy 1A	.062
Montejo, Vincent	42013	FT 307	Firefighter 1 Academy 1A	.029
HEALTH SERVICES				
SantaCruz, Dalila	Assigned	Health	Health Services	.608
HUMAN SERVICES				
Gonzales, Ada	40155	HUSV 110	Alcohol, Other Drugs, and Addic	.200
Munoz, Magdalena	40149	HUSV 106	Fam Systems, Addiction, Trauma	.200
Parham, Rebecca	40149	HUSV 143	Co-occ Disorders: Treatment	.200
LAW ENFORCEMENT				
Abbas, Hussein	40990	LE 425	PC 832 Firearms	.029
Alvarez, Gabriel	41791	LE 321	Basic L.E. Academy	.058
Bianchi, Cathy	42091	LE 330	Core Custody Academy	.079
Bianchi, Cathy	40496	LE 351	Field Training Officer	.017
Bianchi, Cathy	41791	LE 321	Basic L.E. Academy	.050
Camarena, Juan	40990	LE 425	PC 832 Firearms	.062
Camarena, Juan	42091	LE 330	Core Custody Academy	.058
Consorti, Nicholas	42091	LE 330	Core Custody Academy	.017
Culver, David	40990	LE 425	PC 832 Firearms	.051
Dague, Jean	41791	LE 321	Basic L.E. Academy	.017
Delgado, Matthew	42091	LE 330	Core Custody Academy	.033
Dickel, Jason	40496	LE 351	Field Training Officer	.083
Dickel, Jason	41791	LE 321	Basic L.E. Academy	.066
Dillard, Bryan	41791	LE 321	Basic L.E. Academy	.054
Gerber, Sonny	41791	LE 321	Basic L.E. Academy	.029
Gotschall, Christopher	42091	LE 330	Core Custody Academy	.033
Gotschall, Christopher	41791	LE 321	Basic L.E. Academy	.117
Hammill, Marc	40990	LE 425	PC 832 Firearms	.022
Hammill, Marc	42091	LE 330	Core Custody Academy	.033
Hieatt, Jay	41791	LE 321	Basic L.E. Academy	.017
Hollis, Michael	41791	LE 321	Basic L.E. Academy	.013
Huddle, Kevin	40496	LE 351	Field Training Officer	.067
Hutton, Trevor	40990	LE 425	PC 832 Firearms	.051
Kuhl, Perry	41791	LE 321	Basic L.E. Academy	.017
Lovato, Chris	41791	LE 321	Basic L.E. Academy	.096
Magana, Jorge	41791	LE 321	Basic L.E. Academy	.033
Martinez, Alison	41791	LE 321	Basic L.E. Academy	.050
Martinez, Michael	41791	LE 321	Basic L.E. Academy	.033
McBeth, Jerald	41791	LE 321	Basic L.E. Academy	.100
Miller, Steve	41791	LE 321	Basic L.E. Academy	.066
Olmstead, Brian	41791	LE 321	Basic L.E. Academy	.050

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2022

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Payne, Christopher	40990	LE 425	PC 832 Firearms	.029
Perkins, Michael	41791	LE 321	Basic L.E. Academy	.038
Purcell, Mark	41791	LE 321	Basic L.E. Academy	.066
Rauchhaus, Kristina	41791	LE 321	Basic L.E. Academy	.017
Reid, Robert	41791	LE 321	Basic L.E. Academy	.096
Ruth, Ross	41791	LE 321	Basic L.E. Academy	.017
Rylant, Chuck	41791	LE 321	Basic L.E. Academy	.182
Siegel, Amanda	41791	LE 321	Basic L.E. Academy	.117
Sullivan, Ryan	42091	LE 330	Core Custody Academy	.054
Vega, Woodrow	41791	LE 321	Basic L.E. Academy	.192
Vega, Woodrow	42091	LE 330	Core Custody Academy	.051
Waits, Jared	42091	LE 330	Core Custody Academy	.042
Waits, Jared	41791	LE 321	Basic L.E. Academy	.058
LIBRARY				
Lara, Karina	Assigned	Librarian	SM	.162
Nichols, Caleb	Assigned	Librarian	SM	.108
Pendleton, Kim	Assigned	Librarian	LVC	.054
MEDICAL ASSISTING				
Bissin, Carmen	40403	MA 355	MA Pharmacology	.132
Mabansag, Liza	40402	MA 353	MA Clinical Procedures 2	.186
MEDICAL BILLING				
Wilde, Lacey	41665	MB 361	Coding for Medical Insurance	.376
MULTIMEDIA ARTS AND COMMUNICATION				
Crockett, Nicholas	41833	MMAC 114	Game and App Design	.309
NURSING				
Miller, Jacqueline	40060	NURS 318	Clinical Lab 1	.059
Palmer, Holly	40335	NURS 103	RN Practicum 1	.147
Salazar, Patricia	40060	NURS 318	Clinical Lab 1	.059
PHYSICAL EDUCATION				
Ayers, Deanna	40005	PE 140	Physical Fitness Lab	.285
Frapart, Alexander	40005	PE 140	Physical Fitness Lab	.048
Frapart, Alexander	40119	PE 121	Swim Fitness Lab	.190
Fukuhara, Robert	40005	PE 140	Physical Fitness Lab	.048
Koivisto, Patricia	40119	PE 121	Swim Fitness Lab	.190
Schuetz-Jones, Deborah	42141	PE 129	First Aid-CPR: Educator/Coach	.034
Smith, Danah	40005	PE 140	Physical Fitness Lab	.119
POLITICAL SCIENCE				
Dingman, Carol	41979	POLS 101	Intro to Political Science	.200
Dingman, Carol	42078	POLS 103	American Government	.200
PROFESSIONAL DEVELOPMENT				
Conrad, Alexandria	42163	PROD 301	Life/Career Planning Intro	.200

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2022**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		PSYCHOLOGY		
Mandziara, Maria	40166	PSY 101	General Psychology	.200
Mandziara, Maria	40168	PSY 101	General Psychology	.200
		SPEECH COMMUNICATION		
Paolello, Angelina	41190	SPCH 101	Public Speaking	.200
Paolello, Angelina	41846	SPCH 101	Public Speaking	.200
		THEATRE		
Barrows, Eddy	40511	THEA 306	Materials, Tools, & Tech 2	.136
Brenneman, Jay	40504	THEA 115	Interm Performance Lab	.168
Brusasco, Michael	40502	THEA 111	Interm Production Lab	.045
		VITICULTURE AND ENOLOGY		
Casassa, Luis	42075	VEN 104	Advanced Wine Evaluation	.200

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2022

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
ADULT BASIC SKILLS				
Aleman, Florentino	41562	BASK 7005	High School Equivalency Exam Prep	.162
Davis, Jessica	40961	BASK 7015	Reading and Writing Lab	.286
Garcia, Katherine	41558	BASK 7005	High School Equivalency Exam Prep	.162
Gonzalez, Carlos	40749	BASK 7006	GED Test Prep: Math Reasoning	.162
Greenelsh, Shawn	40961	BASK 7015	Reading and Writing Lab	.452
Halderman, Anthony	40961	BASK 7015	Reading and Writing Lab	.095
Loomis, Sherry	40961	BASK 7015	Reading and Writing Lab	.060
McMahon, Michael	40961	BASK 7015	Reading and Writing Lab	.571
Mejia-Angulo, Byron	41563	BASK 7011	Basic Math	.162
Miller, Michael	40745	BASK 7014	Mathematics Lab	.306
Moretti, Alicia	40961	BASK 7015	Reading and Writing Lab	.270
Parra, Fidel	41561	BASK 7005	High School Equivalency Exam Prep	.162
Tait, Karen	40745	BASK 7014	Mathematics Lab	.196
Wambolt, Lilia	40751	BASK 7013	High School Equivalency Exam Prep: Computer Skills	.054
Wambolt, Lilia	41557	BASK 7005	High School Equivalency Exam Prep	.162
Wambolt, Lilia	41559	BASK 7005	High School Equivalency Exam Prep	.162
Wambolt, Lilia	41560	BASK 7005	High School Equivalency Exam Prep	.162
CITIZENSHIP				
Lopez, Mirko	40752	CITZ 7000	Preparation for Citizenship	.162
Lopez, Mirko	40755	CITZ 7000	Preparation for Citizenship	.081
Predazzi, Brenda	41858	CITZ 7000	Preparation for Citizenship	.081
ENGLISH AS A SECOND LANGUAGE				
Aguilera, Virginia	41597	NESL 7003	Intro to English B	.162
Aguilera, Virginia	41598	NESL 7003	Intro to English B	.162
Aguilera, Virginia	41599	NESL 7003	Intro to English B	.162
Aguilera, Virginia	41600	NESL 7003	Intro to English B	.162
Ambriz Delgado, Alberto	40832	NESL 7003	Intro to English B	.162
Ambriz Delgado, Alberto	41032	NESL 7003	Intro to English B	.162
Ambriz Delgado, Alberto	41060	NESL 7060	ESL Instructional Lab	.108
Ambriz Delgado, Alberto	41610	NESL 7040	Conversation for Beginning ESL	.054
Ambriz Delgado, Alberto	41611	NESL 7040	Conversation for Beginning ESL	.054
Arevalo Lopez, Sara	41044	NESL 7005	Intro to English C	.162
Arevalo Lopez, Sara	41954	NESL 7005	Intro to English C	.162
Beckelhymer, Kathy	41601	NESL 7005	Intro to English C	.162
Beckelhymer, Kathy	41606	NESL 7009	Bridge from Noncredit to Credit	.162
Chamberlain, John	40827	NESL 7001	Intro to English A	.162
Chamberlain, John	41022	NESL 7001	Intro to English A	.162
Chamberlain, John	41594	NESL 7001	Intro to English A	.162
Chamberlain, John	41951	NESL 7000	Intro to English Pre-A	.162

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2022

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Delker, Natalie	40823	NESL 7000	Intro to English Pre-A	.162
Delker, Natalie	40824	NESL 7000	Intro to English Pre-A	.162
Delker, Natalie	40825	NESL 7000	Intro to English Pre-A	.162
Delker, Natalie	40826	NESL 7000	Intro to English Pre-A	.162
Dominguez, Aurea	41608	NESL 7020	Spanish Literacy	.162
Dominguez, Aurea	41609	NESL 7020	Spanish Literacy	.162
Faries, Martin	40831	NESL 7003	Intro to English B	.162
Faries, Martin	40891	NESL 7003	Intro to English B	.162
Faries, Martin	41602	NESL 7005	Intro to English C	.162
Faries, Martin	41604	NESL 7007	Intro to English D	.162
Fleischer, Isabelle	41033	NESL 7003	Intro to English B	.162
Franklin, Suzanne	40828	NESL 7001	Intro to English A	.162
Franklin, Suzanne	41023	NESL 7001	Intro to English A	.162
Franklin, Suzanne	41056	NESL 7040	Conversation for Beginning ESL	.054
Franklin, Suzanne	41057	NESL 7040	Conversation for Beginning ESL	.054
Gutierrez, Jaime	41587	NESL 7000	Intro to English Pre-A	.162
Gutierrez, Jaime	41588	NESL 7000	Intro to English Pre-A	.162
Gutierrez, Jaime	41589	NESL 7000	Intro to English Pre-A	.162
Gutierrez, Jaime	41590	NESL 7000	Intro to English Pre-A	.162
Heredia-Vital, Bertha	41607	NESL 7020	Spanish Literacy	.162
Johnson, Kristin	41052	NESL 7007	Intro to English D	.162
Johnson, Kristin	41956	NESL 7007	Intro to English D	.162
Larosa, Andrea	41039	NESL 7005	Intro to English C	.162
Larosa, Andrea	41619	NESL 7041	Conversation for Intermediate	.054
Larosa, Andrea	41620	NESL 7041	Conversation for Intermediate	.054
Larosa, Andrea	41955	NESL 7005	Intro to English C	.162
Leon, Henry	40870	NESL 7000	Intro to English Pre-A	.162
Leon, Henry	41593	NESL 7001	Intro to English A	.162
Lester, Janet	40936	NESL 7001	Intro to English A	.162
Lester, Janet	41024	NESL 7001	Intro to English A	.162
McSparron, Edward	40839	NESL 7005	Intro to English C	.162
McSparron, Edward	41040	NESL 7005	Intro to English C	.162
Papworth, Lara	41952	NESL 7001	Intro to English A	.162
Papworth, Lara	41953	NESL 7001	Intro to English A	.162
Rangel, Minerva	42145	NESL 7000	Intro to English Pre-A	.162
Ruiz, Melissa	41591	NESL 7001	Intro to English A	.162
Ruiz, Melissa	41612	NESL 7040	Conversation for Beginning ESL	.054
Ruiz, Melissa	41616	NESL 7041	Conversation for Intermediate	.054
Suarez Guzman, Anabel	41595	NESL 7001	Intro to English A	.162
Suarez Guzman, Anabel	42146	NESL 7000	Intro to English Pre-A	.162
HEALTH AND SAFETY				
Grindy, Robert	40770	HEAL 7101	Mature Driver Improvement	.014
Hupp, John	40771	HEAL 7104	Stress Management	.014
Hupp, John	41948	HEAL 7105	Reduce Stress with Self-Hypnosis	.027
Melena, Jennifer	40769	HEAL 7021	Balance and Mobility	.041

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2022**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
HOME ECONOMICS				
D'Atri, Maria	40773	HOEC 7102	Sewing Studio-Open Lab	.108
D'Atri, Maria	40775	HOEC 7105	Sewing with Special Fabrics	.108
D'Atri, Maria	41578	HOEC 7115	Fitting & Pattern Alterations	.108
Gabel, Mary Jo	40776	HOEC 7108	Serger Sewing	.081
Gabel, Mary Jo	41009	HOEC 7112	Clothing Construction 3	.108
Gabel, Mary Jo	41016	HOEC 7105	Sewing with Special Fabrics	.108
Jaquez, Arcelia	40772	HOEC 7100	Beg Clothing Construction	.108
Jaquez, Arcelia	40774	HOEC 7102	Sewing Studio-Open Lab	.108
Jaquez, Arcelia	40872	HOEC 7103	Clothing Alterations	.108
Jaquez, Arcelia	40935	HOEC 7106	Modern Tailoring Techniques	.108
Jaquez, Arcelia	41015	HOEC 7100	Beg Clothing Construction	.108
Jaquez, Arcelia	41836	HOEC 7101	Clothing Construction 2	.108
Lopez, Bonnie	40782	HOEC 7151	Quilting	.081
Lopez, Bonnie	41154	HOEC 7151	Quilting	.081
OLDER ADULTS				
Antles, Nicole	41628	OLDR 7100	Sensory Awareness	.054
Durham, William	41667	OLDR 7211	The Joy of Drawing	.081
Eastey, Karen	41621	OLDR 7100	Sensory Awareness	.054
Eastey, Karen	41626	OLDR 7100	Sensory Awareness	.054
Easton, Samantha	41629	OLDR 7209	Botanical Illustration	.054
Easton, Samantha	41630	OLDR 7213	Painting in Oils and Acrylics	.054
Easton, Samantha	41631	OLDR 7213	Painting in Oils and Acrylics	.054
Ostapiuk, Elizabeth	40804	OLDR 7212	Watercolor Painting	.081
Ostapiuk, Elizabeth	40965	OLDR 7212	Watercolor Painting	.081
Parker, Tiana	42148	OLDR 7100	Sensory Awareness	.054
SantaCruz, Dalila	41627	OLDR 7100	Sensory Awareness	.054
SHORT-TERM VOCATIONAL				
Aleman, Florentino	41085	VOCE 7108	Computer Skills Lab	.081
Aleman, Florentino	41644	VOCE 7108	Computer Skills Lab	.081
Aleman, Florentino	41646	VOCE 7110	Social Media	.027
Antles, Nicole	41086	VOCE 7108	Computer Skills Lab	.081
Antles, Nicole	41645	VOCE 7108	Computer Skills Lab	.081
Baldizon, Rebecca	41339	VOCE 7622	Green Gardening: Beginning	.042
Baldizon, Rebecca	41340	VOCE 7623	Green Gardening: Advance	.042
Barragan, Roberto	41669	VOCE 7800	Truck Driving: Prep for Permit	.108
Bergstrom Smith, Joan	41089	VOCE 7109	Microsoft Windows	.027
Bergstrom Smith, Joan	41348	VOCE 7107	Intro to Microsoft Excel	.054
Bergstrom Smith, Joan	41640	VOCE 7105	Intro to Microsoft Word	.054
Bergstrom Smith, Joan	41647	VOCE 7111	Email	.027
Castro Perez, Luis	41653	VOCE 7801	Truck Driving: Behind the Wheel	.135
Castro Perez, Luis	41654	VOCE 7801	Truck Driving: Behind the Wheel	.135
Castro Perez, Luis	41655	VOCE 7801	Truck Driving: Behind the Wheel	.135
Castro Perez, Luis	41656	VOCE 7801	Truck Driving: Behind the Wheel	.135
Clinton, Karis	41668	VOCE 7613	Gardening w/California Natives	.041
Collins, Harold	40806	VOCE 7034	Welding Lab	.162

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2022

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Dickson, Eve	41651	VOCE 7402	Floral Design: Beyond Basics II	.041
Dickson, Eve	41652	VOCE 7404	Floral Design: Special Events	.041
Garcia, Katherine	41637	VOCE 7101	Computers and You: Level 2	.054
Garcia, Katherine	41643	VOCE 7108	Computer Skills Lab	.054
Gonzalez, Carlos	41081	VOCE 7100	Computers and You: Level 1	.054
Gonzalez, Carlos	41636	VOCE 7101	Computers and You: Level 2	.054
Gonzalez, Carlos	41648	VOCE 7112	Intro to Microsoft: PowerPoint	.027
Gray, Cary	40861	VOCE 7503	Intro to Tax Prep Software	.007
Gray, Cary	41079	VOCE 7502	Intro to Tax Preparation	.011
Gray, Cary	41508	VOCE 7504	Income Tax Prep Internship	.061
Guzman, Anthony	40807	VOCE 7035	Jewelry Making & Repair	.108
Regalado, Sarina	41649	VOCE 7301	Child Health and Safety	.054
Regalado, Sarina	41650	VOCE 7304	Ethics and Business Contracts	.034
Suarez, Maria	41841	VOCE 7300	Family Childcare Business	.002
Uribe, Armando	41090	VOCE 7112	Intro to Microsoft PowerPoint	.027
Uribe, Armando	41641	VOCE 7107	Intro to Microsoft Excel	.054
Wambolt, Lilia	41083	VOCE 7100	Computers and You: Level 1	.054
Wambolt, Lilia	41638	VOCE 7101	Computers and You: Level 2	.054
WORKFORCE PREPARATION				
Smith, Vickey	41660	WKPR 7001	Planning a Job Search	.007
Smith, Vickey	41661	WKPR 7001	Planning a Job Search	.007
Smith, Vickey	41662	WKPR 7002	Impression Management	.007
Smith, Vickey	41663	WKPR 7002	Impression Management	.007

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
District Funded Bierly, Gary	Large class stipend: winter 2022, HIST 101 CRN 30009/HUM 101, CRN 30010 had 64 students at census. \$600 per unit x 3 = \$1,800. Per faculty agreement 14.6.2 (12/13/21 - 1/13/22).	\$1,800.00
Bianchi, Catherine	Revision CORE Behavioral Health 3-day course exams to bring them up to date (1/29/22).	\$194.90
Bianchi, Catherine	To provide not-for-credit training via contract education (1/12/22 - 1/14/22).	\$1,646.64
Bianchi, Catherine	To provide not-for-credit training via contract education (1/5/22 - 1/7/22).	\$1,646.64
Caddell, Alice	To review the latest research, curriculum, instructional materials, and other college courses to support deliverables reported in the Dual Language Learner Grant from First 5 of Santa Barbara County (8/16/21 - 9/30/21).	\$1,200.00
Camarena, Juan	To provide not-for-credit training via contract education (1/13/22).	\$576.16
Camarena, Juan	To provide not-for-credit training via contract education (1/4/22 - 1/6/22).	\$1,152.32
Day, Alan	To provide not-for-credit training via contract education (1/11/22 - 1/14/22).	\$2,273.92
Garrett, William	To provide not-for-credit training via contract education (1/11/22 - 1/14/22).	\$2,031.04
Garrett, William	To provide not-for-credit training via contract education (1/4/22 - 1/7/22).	\$2,031.04
LeMaire, Neal	Non-instructional: coordination duties for Advanced Officer Training (AOT) for spring 2022 (1/24/22 - 6/10/22).	\$17,150.76
Lopez, Joe	To provide not-for-credit training via contract education (1/11/22 - 1/14/22).	\$2,790.40
Lopez, Joe	To provide not-for-credit training via contract education (1/4/22 - 1/7/22).	\$2,790.40
Madrigal, Hector	To provide not-for-credit training via contract education (1/10/22 - 1/14/22).	\$3,097.60
Madrigal, Hector	To provide not-for-credit training via contract education (1/3/22).	\$617.44
Magna, Jorge	To provide not-for-credit training via contract education (1/12/22 - 1/14/22).	\$1,523.28
Magna, Jorge	To provide not-for-credit training via contract education (1/4/22 - 1/7/22).	\$2,031.04
Miller, Steven	To provide not-for-credit training via contract education (1/4/22 - 1/7/22).	\$2,195.52
Miller, Steven	To provide not-for-credit training via contract education (1/11/22 - 1/14/22).	\$2,195.52
Neumann, Tim	To provide not-for-credit training via contract education (1/13/22 - 1/14/22).	\$1,183.68
Pavone, Chris	Provide mentoring for 2 ENGAGE Scholars in the fall semester (9/1/21 - 12/31/21).	\$540.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Perkins, Michael	To provide not-for-credit training via contract education (1/14/22).	\$598.64
Purcell, Mark	To provide not-for-credit training via contract education (1/4/22 - 1/6/22).	\$1,705.44
Purcell, Mark	To provide not-for-credit training via contract education (1/11/22 - 1/14/22).	\$2,273.92
Reid, Robert	Non-instructional: spring 2022 coordination duties for perishable skills program (not-for-credit courses). Coordinate training dates with agency training managers and schedule training classes (1/18/22 - 1/19/22).	\$522.12
Reid, Robert	To provide not-for-credit training via contract education (1/3/22 - 1/7/22).	\$2,705.20
Reid, Robert	To provide not-for-credit training via contract education (1/10/22 - 1/14/22).	\$2,705.20
Reyes, Benjamin	Assist with filming, editing, music, and opening doors for Folklorico production (1/24/22 - 3/7/22).	\$700.80
Scarffe, Jessica	Grant coordinator: CC ECHO, Department of Education 3-year OER grant (1/1/22 - 5/31/22).	\$6,000.00
Selby, Megan	Coordination of FCS/FASH/INTD program (1/24/22 - 5/25/22).	\$5,127.90
Sorenson, Sydney	Choreography for Folklorico (1/24/22 - 3/13/22).	\$1,318.72
Sjostedt, Nohl	To provide not-for-credit training via contract education - welding program at the prison (1/1/22).	\$8,976.25
Stevens, Chris	The employee has been requested to work an additional assignment for the following reasons: organization and operation of baseball camp for youth. Baseball instruction on non-duty days (12/20/21 - 12/22/21).	\$1,099.80
Vega, Woodrow	To provide not-for-credit training via contract education (1/11/22 - 1/12/22).	\$1,097.76
Wong, Sebastian	Sebastian is part-time faculty working with our EMS program assisting in putting together the curriculum for our upcoming fall 2022 Paramedic Program. He will be working on certifications and course materials in preparation for the upcoming program (1/24/22 - 1/28/22).	\$1,604.00

Grant Funded

Baker, David	"Train the Trainer" professional development/training for four-story burn building new course. Upon completion of training, instructor will be certified to train others on the use of the prop (1/14/22 - 1/16/22).	\$934.40
Barragan, Roberto	Consultation on the Truck Driving Program and time spent on meetings (1/7/22 - 1/14/22).	\$220.95
Becerra-Valencia, Lynn	Member of PROD 301 hiring committee that met to screen, collaborate and interview new instructors (12/10/21 - 12/17/21).	\$480.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Britten, Benjamin	Member of PROD 301 hiring committee that met to screen, collaborate and interview new instructors (1/4/22 - 1/11/22).	\$480.00
Britten, Benjamin	Member of PROD 301 hiring committee that met to screen, collaborate and interview new instructors (12/10/21 - 12/17/21).	\$480.00
Castro Perez, Luis	Truck driving class meetings and webinars (1/19/22 - 1/21/22).	\$215.25
Castro Perez, Luis	Truck driving class transportation to DMV to help students who are testing for license (12/8/21 - 12/14/21).	\$107.63
Dal Bello, Dominic	PI for "Inclusion in Mechanics and the Mechanics of Inclusion" grant (California Education Learning Lab grant with Cal Poly San Luis Obispo). Create concept tests, learning materials, and other content for project. Attend meeting with Cal Poly partners. Hiring learning assistants and attend learning assistant training (1/1/22 - 6/30/22).	\$7,500.00
Dal Bello, Dominic	To serve as the MESA faculty advisor for spring 2022 term (1/24/22 - 5/25/22).	\$600.00
Dal Bello, Dominic	To serve as the engineering on-site faculty for MESA/STEM students' supplemental office hours week 1 and 2 of spring 2022 (1/25/22 - 2/2/22).	\$900.00
Dal Bello, Dominic	Extra hours to open the MESA/STEM center Friday and Saturday nights and provide tutorial support for STEM students (10/15/21 - 12/4/22).	\$2,160.00
Diaz, Cynthia	Member of part-time hiring committee that met to screen, collaborate and interview new counselors (1/4/22 - 1/11/22).	\$480.00
Diaz, Cynthia	Member of PROD 301 hiring committee that met to screen, collaborate and interview new instructors (12/10/21 - 12/17/21).	\$480.00
Gerrity, John	Provide mentoring for 1 ESTEEM Scholar in the fall semester. (9/1/21 - 12/31/21).	\$300.00
Gomez De Torrez, Ana	Participate in the Hancock Academy Fall 2021 Equity 1 series. (10/22/21 - 12/10/21).	\$720.00
Gomez De Torrez, Ana	Participation and attendance at the Culturally Responsive-Sustaining Higher Education Curriculum Scorecard professional development (11/19/21).	\$240.00
Gottlieb, Sean	Provide mentoring for 2 ENGAGE Scholars in fall semester (9/1/21 - 12/31/21).	\$540.00
Jorstad, Robert	Provide mentoring for 5 ENGAGE Scholars in fall semester (9/1/21 - 12/31/21).	\$1,080.00
Jorstad, Robert	Provide mentoring for 1 ESTEEM Scholar in fall semester (9/1/21 - 12/31/21).	\$300.00
Jorstad, Robert	Co-PI for "Inclusion in Mechanics and the Mechanics of Inclusion" grant (California Education Learning Lab grant with Cal Poly San	\$7,500.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
	Luis Obispo). Create videos, concept tests, learning materials, and other content for project. Attend meeting with Cal Poly partners (1/1/22 - 6/30/22).	
Koivisto, Patricia	Participation in the Hancock Academy Fall 2021 Equity 1 series. (10/22/21 - 12/10/21).	\$571.20
Kopecky, Susie	Pre-semester online chat staffing to assist students with the Books for Bulldogs program and other library needs (1/10/22 - 1/23/22).	\$4,080.00
LeMaire, Neal	A non-loaded stipend to perform administrative functions in conjunction with coordination of Law Enforcement training activities at the Public Safety Training Complex (1/24/22 - 6/10/22).	\$8,410.35
Markley, John	"Train the Trainer" professional development/training for four-story burn building new course. Upon completion of training, instructor will be certified to train others on the use of the prop (1/14/22 - 1/16/22).	\$934.40
Martinez, Christopher	"Train the Trainer" professional development/training for four-story burn building new course. Upon completion of training, instructor will be certified to train others on the use of the prop (1/14/22 - 1/16/22).	\$834.40
Passage, Trevor	Pre-semester online chat staffing to assist students with the Books for Bulldogs program and other library needs (1/10/22 - 1/23/22).	\$4,320.00
Powell, Katherine	Participate in the Hancock Academy Fall 2021 Equity 1 series. (10/22/21 - 12/10/21).	\$389.28
Roepke, Thesa	To provide support in the administration of the Child Development Training Consortium (CDTC) grant (8/16/21 - 12/31/21).	\$984.00
Schroeder, Jennifer	Roadmaps to Success Co-lead: work with design teams, consultants, facilitate core meetings, steering meetings, research GP practices, conduct and attend professional development for spring 2022 (1/17/22 - 5/31/22).	\$12,240.00
Sorenson, Sydney	Participate in the Hancock Academy Fall 2021 Equity 1 series. (10/22/21 - 12/10/21).	\$720.00
Wagner, Michael	Provide mentoring for 4 ESTEEM Scholars in fall semester (9/1/21 - 12/31/21).	\$840.00
Ward, Amy	Participate in the Hancock Academy Fall 2021 Equity 1 series. (10/22/21 - 12/10/21).	\$529.44
Youngblood, Brian	Provide mentoring for 4 ENGAGE Scholars in fall semester (9/1/21 - 12/31/21).	\$900.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Youngblood, Brian	Provide mentoring for 3 ESTEEM Scholars in fall semester (9/1/21 - 12/31/21).	\$660.00
Youngblood, Brian	Co-PI for "Inclusion in Mechanics and the Mechanics of Inclusion" grant (California Education Learning Lab grant with Cal Poly San Luis Obispo). Create videos, concept tests, learning materials, and other content for project. Attend meeting with Cal Poly partners (1/1/22 - 6/30/22).	\$7,500.00

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Equivalency Certification for Faculty	Item Number: 11.L.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's Board Policy 7211 (formerly 4105), those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached are equivalency certifications for faculty members who have been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in Board Policy 7211 and as restricted by the equivalency certification document.

Regular Equivalency Certification
Name
Szekely, Sunset
Discipline
Commercial Truck Driving (noncredit)
FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the attached equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in Board Policy 7211 and as restricted by the equivalency certification document.

**Equivalency Certification for Noncredit
Short-term Vocational**

Name: Sunset Szekely

Department: Community Education

Semester/Year: Spring 2022

Discipline/Area: Commercial Truck Driving

Criteria for Equivalency: The applicant named above meets the criteria for equivalency. This has been verified by review of the applicant's official college transcripts and other materials. (Attach documents used to verify candidate's qualifications.)

Minimum Qualifications

A bachelor's degree and two years of occupational experience related to the subject of the course taught, or
An associate degree, and six years of occupational experience related to the subject of the course taught, or
Possession of a full-time clear California Designated Subjects Adult Education Teaching Credential authorizing instruction in the subject matter, or
For courses in an occupation for which the district offers or has offered apprenticeship instruction, the minimum qualifications for noncredit apprenticeship instructors in that occupation, as specified in Section 53413.

Criteria for Equivalency

- Licensure or certification in a vocational area where the license or certification requires specified hours of formal instruction and four years of professional experience in the area of specialization in lieu of formal college preparation and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.
- Recognized accomplishments which demonstrate expertise and skills in the field of study clearly beyond those that are normal and evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

Rationale: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation.

- 7+ years of occupational experience with commercial truck transportation.
- OSHA certification, FEMA training, Hazmat Endorsement certification, National Safety CPR.
- GE Area B – ECON 101 (3 units), ECON 102 (3 units), SOC 212 (3 units); Active Shooter training, National Safety CPR.
- GE Area C – LITR 221 (3 units)
- GE Area D1/2 – ENGL 200 (3 units), MATH 110 (3 units); Accident Investigation and Report Writing.

Signature of Candidate: <u><i>Szekely, S</i></u> <small>Szekely, S (Jan 21, 2022 21:30 PST)</small>	Date <u>Jan 21, 2022</u>
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I have reviewed all documentation and recommend approval of regular equivalency certification.			
Signature of Department Chair (N/A)	Date	Signature of Dean (Sofia Ramirez Gelpi) <i>SRG</i>	Date
Signature of Appropriate Academic Vice President <i>Robert Curry</i> <small>Robert Curry (Feb 11, 2022 10:28 PST)</small>	Date	Signature of Committee Chair Professional Standards Committee <i>David DeGroot</i>	Date

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Revised New Community Services (Fee-Based) Education Course	Item Number: 11.M.
Institutional Goal: Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures: Page 1 of 1

BACKGROUND

A new community services (fee-based) education course was submitted for the board's review and approval on January 11, 2022 and is being resubmitted to include revisions to the course name and description as follows:

Course Name:

Previously Presented: Commercial Truck Driving Refresher (DMV) (CSCT 8042)
 Revised: Comm Truck Driver DMV Test (CSCT 8042)

Description:

Previously Presented:

This class is limited to students who have completed the Hancock Commercial Truck Driver Program but have reached maximum number of VOCE 7801 repeats, but still need a refresher, including DMV testing.

Upon completion of this course, students will be able to attend a DMV driving exam with AHC-provided vehicle and CDL licensed driver (instructor).

Revised:

Enrollment is limited to students who have completed the federal required instruction hours and 80 percent test competency or have a Commercial Truck Driver's Learner's Permit. Enrollment is given priority to those who completed the Allan Hancock commercial truck driving program - VOCE 7801 Behind the Wheel. Verification of hours and competency is required. This course allows the student to take the Dept. of Motor Vehicles road test required to obtain a California Commercial Driver's License – Class A or B. Students will be provided with a vehicle for the test. Upon passing the road test, students are prepared for an entry-level position in the trucking industry. Enrollment is restricted.

Requirements:

- 1) Present a current Commercial Driver's Learner's Permit
- 2) Submit an authorized Medical Examination Report
- 3) Submit a 10-year driving history from DMV
- 4) Submit a clear drug and alcohol screening test at a Hancock-approved medical provider

FISCAL IMPACT

Community Service (fee-based) courses are self-supporting.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised fee-based course as proposed and authorize this course be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Out-of-State Travel Request - Pacific Conservatory of the Performing Arts	Item Number: 11.N.
Institutional Goal: Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures: Page 1 of 1

BACKGROUND

In accordance with board policy 4300, the Pacific Conservatory of the Performing Arts (PCPA) Student Chapter of USITT (United States Institute for Theatre Technology; *The Association of Design, Production and Technology Professionals in the Performing Arts and Entertainment Industry*), advised by faculty member Jennifer 'Z' Zornow, are requesting approval to attend the USITT Conference and Stage Expo 2022 in Baltimore, MD. The purpose of this trip is to participate in the technical theatre industry's yearly, four-day conference and product showcase. This internationally important event takes place on Wednesday, March 2 through Sunday, March 5, 2022.

A maximum of four students will be in the traveling group. Sara Curran Ice, part-time faculty, will be attending the event, recruiting for the Conservatory's Technical program, and will be available should the students need faculty assistance.

FISCAL IMPACT

There is no cost to the district for this trip. Students will bear their own costs of transportation, lodging, and meals.

RECOMMENDATION

Staff recommends that the board of trustees authorize out-of-state travel for Sara Curran Ice, part-time faculty, and four PCPA students to attend the he USITT Conference and Stage Expo 2022 in Baltimore, MD on March 2-5, 2022.

Administrator Initiating Item: Robert Curry	Final Disposition:
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**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Out-of-State Travel Request - Student Body Government	Item Number: 11.O.
Institutional Goal: Ed Master Plan Goal C. Student Progression through Program of Study	Enclosures: Page 1 of 1

BACKGROUND

The Associated Student Body Government, Allan Hancock College, would like to send up to ten students and two staff members to Washington, DC March 19-22, 2022 for the American Student Association of Community Colleges (ASACC) National Student Advocacy Conference.

LISTEN...LEARN...LEAD

The conference will provide general sessions, keynote speakers, workshops and forums designed to educate the student participants on the major issues that are critical to community colleges. Issues include:

- Pell Grants
- Student Loan Interest Rates
- Federal Work-Study Funding
- America's College Promise
- Reauthorization of the Higher Education Act
- Student Debt Relief/Using Pre-Tax Dollars for Student Loans
- AND MORE!!

While attending and participating in the conference students are given time to meet with their representatives and Senators, or their staff members, regarding these important issues and other campus issues that have been coordinated with campus administration. The conference serves as a very strong educational experience which teaches the values espoused by ASACC: **LEADERSHIP, CITIZENSHIP, and ADVOCACY!**

FISCAL IMPACT

None. The Associated Student Body Government, Allan Hancock College, student representation fee funds will cover the costs of travel, lodging, transportation, and per diem.

RECOMMENDATION

Staff recommend the board of trustees authorize the Associated Student Body Government/Leadership students and advisors to attend the ASACC National Student Advocacy conference in Washington DC on March 19-22, 2022.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Bond Measure I Citizens' Oversight Committee Representatives	Item Number: 11.P.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

The Allan Hancock Joint Community College District formed the Measure I Citizens' Oversight Committee at the October 17, 2006 board of trustees meeting. The committee is composed of six community members and up to two Allan Hancock College students.

The committee is currently comprised of the following members:

- Sarai Gonzalez, student representative
- Angelica Gutierrez, business organization representative
- Roy Reed, taxpayers association representative
- Sue Slavens, senior organization representative
- Kristy Soriano, student representative
- Kenneth L. Wolf, community at-large representative

The following new committee member appointment is recommended:

- Judith Dale, support organization representative

The Citizens' Oversight Committee currently has a representative vacancy in the following area:

- (1) Community at-large

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the appointment of Judith Dale to the Bond Measure I Citizens' Oversight Committee as the support organization representative for a two-year term.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Short- Term/On-Call, Substitute, and Professional Expert Appointments Exempt from Classified Service	Item Number: 11.Q.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 3

BACKGROUND

The college hires short-term/on-call employees, substitutes, and professional experts exempt from classified service per Education Code Section 88003. The following appointments are contingent upon availability of funding and the ending date could change based on district need.

**** IMPORTANT NOTICE: NEW EMPLOYEES ARE NOT TO BEGIN WORKING UNTIL CLEARANCE HAS BEEN CONFIRMED FROM THE HUMAN RESOURCES OFFICE.**

Short-Term:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Burns, Michael	Program Specialist I	1/24/22 – 5/31/22	Health check-in station screener.	\$16.98
Lopez, Nancy	Program Specialist I	1/24/22 – 5/31/22	Health check-in station screener.	\$16.98
Velasco, Jose de Jesus	Program Specialist I	1/24/22 – 5/31/22	Health check-in station screener.	\$16.98
Valentin de Jesus, Jennifer	Program Specialist I	1/24/22 – 5/31/22	Health check-in station screener.	\$16.98
Bettencourt, Brooke	Program Specialist I	1/24/22 – 5/31/22	Health check-in station screener.	\$16.98
Fuerch, Chelsea	Program Assistant II	1/11/22 – 6/30/22	Provide additional support for all career center programs.	\$16.98

(Continued page 2)

FISCAL IMPACT

Assignments for the 2021-2022 fiscal year will be included in the 2021-2022 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the short-term/on-call, substitute, and professional expert appointments exempt from classified service as presented.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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Continued Short-Term:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Hernandez, Adriana	Program Assistant II	1/24/22 – 5/31/22	Health check-in station screener	\$16.98
Arciga, Erick	Program Assistant III	1/24/22 – 5/31/22	Health check-in crew leader	\$19.34
Bise, Maria	Program Assistant III	1/24/22 – 5/31/22	Health check-in crew leader	\$19.34
Espinoza, Maria Del Carmen	Program Assistant III	1/19/22 – 6/30/22	To lead in the toddler 2 group in the children's center	\$19.34
Adams, Herbert	Program Assistant III	8/1/21 – 06/30/22	Event staff (scoreboard keeper, clock operator, announcer, video/camera operator)	\$19.34
Montoya, Damaris	Program Assistant III	2/1/22 – 6/30/22	Provide bilingual support in the non-credit programs	\$19.34
Morales, Janet	Program Assistant IV	1/17/22 – 2/16/22	Assist in the financial aid office	\$23.54
Gibson, Michael	Program Assistant V	1/24/22 – 5/31/22	Health check-in station leader	\$26.00
Trigueros, Alicia	Program Assistant VI	1/12/22 – 6/30/22	To run the afternoon childcare program	\$36.00
Treiber, Madison	Lab Assistant	2/18/22 – 5/7/22	Assist students in anatomy and physiology classes	Stipend \$4,500
Willink, Rana	Lab Assistant	2/18/22 – 5/7/22	Assist students in anatomy and physiology classes	Stipend \$4,500
Colin Garcia, Roberto	Tutor	2/16/22 – 6/30/22	Tutor for Cal-SOAP program	\$20.00
Desheva-Barajas, Galina	Student Services Support Technician	1/19/22 – 5/31/22	Substitute while permanent employee is on leave	\$20.43
Lopez, Elias	Lifeguard	1/21/22 – 6/30/22	Lifeguard for instructional classes	\$17.54
Cutliff, Madisyn	Lifeguard	2/1/22 – 6/30/22	Lifeguard for instructional classes	\$17.54

Fire, Safety and EMS, Law Enforcement Programs:

<u>Positions:</u>	<u>Hourly Rate</u>	<u>Max Hours</u>	<u>Max Days</u>
Instructional Aide I	\$15.00	Not more than 40 hours/weekly and/or 999 hours fiscally	170 days within the Fiscal Year
Instructional Aide II	\$16.98		
Instructional Aide III	\$19.34		
Instructional Aide IV	\$23.54		
Instructional Aide V	\$26.00		
Instructional Aide VI	\$36.00		

On-Call: Program Assistant I, III, IV, V, and VI:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>
Diaz Rodriguez, Jhony	Instructional Aide III	2/16/22 – 6/30/22	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs

Continued On-Call: Program Assistant I, III, IV, V, and VI:

Hrabe, Sabrina	Instructional Aide IV	2/9/22 – 6/30/22	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs
Bull, Brian	Instructional Aide V	2/9/22 – 6/30/22	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs
Allegranza, Jared	Instructional Aide V	2/9/22 – 6/30/22	See Short-Term/On-Call Appointments – EMS, Fire, Law Enforcement Programs

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Appointments, Transfers, and Promotions of Classified Service Employees	Item Number: 11.R.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

The following personnel actions are recommended:

Appointments

1. Garrett Waterbury, lab assistant, life and physical science, full-time, 11 months, 37 hours weekly, range 14-C, classified bargaining unit salary schedule 55, effective February 16, 2022.

Reason: Mr. Waterbury fills the vacancy of Yuchen Li who resigned, effective November 4, 2021.

FISCAL IMPACT

1. The cost to the unrestricted general fund is approximately \$24,737 for the 2021-2022 fiscal year.
2. The cost to the unrestricted general fund is approximately \$31,235 for the 2021-2022 fiscal year
3. The cost to the SEAP fund is approximately \$32,659 for the 2021-2022 fiscal year

These costs will be included in the 2021-2022 fiscal year budget.

Promotions

2. Julie Rios, FROM student services technician, admissions and records, full time, 12 months, 37 hours weekly, range 19-D, classified bargaining unit salary schedule 55 TO coordinator, public safety, full time, 12 months, 37 hours weekly, range 28-A, classified bargaining unit salary schedule 55, effective February 16, 2022.
3. Alyssa Stovall, FROM admissions and records technician II, admissions and records, full time, 12 months, 37 hours weekly, range 18-C, classified bargaining unit salary schedule 55 TO career center program specialist, career center, full time, 12 months, 37 hours weekly, range 26-B, classified bargaining unit salary schedule 55, effective February 16, 2022.

RECOMMENDATION

Staff recommends that the board of trustees approve the appointment of Garrett Waterbury, lab assistant, life and physical science, effective February 16, 2022; and the promotions of Julie Rios, coordinator, public safety, effective February 16, 2022, and, Alyssa Stovall, Career center program specialist, career center, effective February 16, 2022.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Out-of-Classification Assignments of Classified Service Employees	Item Number: 11.S.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 4

BACKGROUND

Special Note: Pursuant to Government Code 20480 effective January 1, 2018, employees may be limited to 960 hours of out-of-classification pay in a fiscal year.

The following personnel actions are recommended:

1. Armando Gonzalez-Diaz, FROM equipment specialist, athletics, full time, 12 months, 37 hours weekly, range 18 - F, classified bargaining unit salary schedule 55 TO equipment specialist, athletics, full time, 12 months, 37 hours weekly, range 18-F, plus eight (8) percent retroactive July 1, 2021 through June 30, 2022, or earlier per district need.

Reason: Mr. Gonzalez-Diaz is performing duties outside of his job description to ensure custodial duties are carried out by staff and students. Mr. Gonzalez-Diaz will return to his regular assignment effective July 1, 2022, or earlier per district need.

FISCAL IMPACT

1. The cost to the unrestricted general fund is approximately \$5,283 for the 2021-2022 fiscal year.
2. The cost to the HEERF II fund is approximately \$4,367 for the 2021-2022 fiscal year.

(Continue Page 2)

These costs are included in the 2021-2022 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the out-of-classification assignments of Armando Gonzalez-Diaz, equipment specialist, athletics, July 1, 2021 through June 30, 2022, or earlier per district need; Eliseo "Cheo" Munoz, athletic trainer, kinesiology, recreation, and athletics, retroactive January 1, 2022 through June 30, 2022, or earlier, per district need; Kayla George, athletic trainer, kinesiology, recreation and athletics, retroactive January 1, 2022 through June 30, 2022, or earlier per district need; Adelina Pozos, career center coordinator, career center retroactive November 15, 2021 through February 28, 2022, or earlier per district need; Kara Mushegan, administrative assistant III, academic affairs, January 3, 2022 through March 31, 2022, or earlier per district need; Gregory Deleon, financial aid coordinator, financial aid, retroactive January 3, 2022 through June 30, 2022, or earlier per district need; Joan Henretta, financial aid technical specialist, financial aid, retroactive October 4, 2021 through February 28, 2022, or earlier per district need; Sherry Bell, financial aid accounting technician, financial aid, retroactive January 3, 2022 through February 28, 2022, or earlier per district need; Jeannette Hernandez, financial aid assistant, financial aid, retroactive January 3, 2022 through February 28, 2022, or earlier per district need; Shawn Almaguer, equipment attendant/custodian, kinesiology, recreation and athletics, retroactive January 1, 2022 through June 30, 2022, or earlier per district need; Briante Meeks, administrative assistant II, academic affairs, business education, effective February 1, 2022 through June 30, 2022, or earlier per district need; **Brenden Robertson, integrated services technician, information technology services, retroactive January 1, 2022 through June 30, 2022, or earlier per district need; and, Stefanie Aye, human resources analyst, human resources, effective February 1, 2022 through June 30, 2022, or earlier per district need.**

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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FISCAL IMPACT (Continued)

3. The cost to the HEERF II fund is approximately \$3,653 for the 2021-2022 fiscal year.
4. The cost to the SEAP fund is approximately \$1,232 for the 2021-2022 fiscal year.
5. The cost to the unrestricted general fund is approximately \$275 for the 2021-2022 fiscal year.
6. The cost to the unrestricted general fund is approximately \$5,404, and \$470 to the BEAP fund for the 2021-2022 fiscal year.
7. The cost to the unrestricted general fund is approximately \$1,571 for the 2021-2022 fiscal year.
8. The cost to the unrestricted general fund is approximately \$578, and \$64 to BEAP fund for the 2021-2022 fiscal year.
9. The cost to the unrestricted general fund is approximately \$592 for the 2021-2022 fiscal year.
10. The cost to the unrestricted general fund is approximately \$2,866 for the 2021-2022 fiscal year.
11. The cost to the LSAMP Grant is approximately \$6,914 for the 2021-2022 fiscal year.
- 12. The cost to the HEERF II fund is approximately \$2,082 for the 2021-2022 fiscal year.**
- 13. The cost to the unrestricted general fund is approximately \$2,700 for the 2021-2022 fiscal year.**

2. Eliseo “Cheo” Munoz, FROM athletic trainer, kinesiology, recreation, and athletics, full time, 12 months, 40 hours weekly, range 13-E, classified bargaining unit exempt salary schedule 56 TO athletic trainer, kinesiology, recreation, and athletics, full time, 12 months, 40 hours weekly, range 13-E plus five (5) percent, classified bargaining unit exempt salary schedule 56, effective January 1, 2022 through June 30, 2022, or earlier per district need. This is an FLSA exempt position.

Reason: Mr. Munoz is performing duties outside his job description, managing COVID-19 protocols for all athletes including contact tracing, monitoring status of exposure before and after, preparing, and conducting educational presentations regarding COVID-19 vaccination information. Mr. Munoz will return to his regular assignment effective July 1, 2022, or earlier per district need.

3. Kayla George, FROM athletic trainer, kinesiology, recreation, and athletics, full time, 12 months, 40 hours weekly, range 13-C, classified bargaining unit exempt salary schedule 56 TO athletic trainer, kinesiology, recreation, and athletics, full time, 12 months, 40 hours weekly, range 13-C plus five (5) percent, classified bargaining unit exempt salary schedule 56, effective January 1, 2022 through June 30, 2022, or earlier per district need. This is an FLSA exempt position.

Reason: Ms. George is performing duties outside her job description, managing COVID-19 protocols for all athletes including contact tracing, monitoring status of exposure before and after, preparing, and conducting educational presentations regarding COVID-19 vaccination information. Ms. George will return to her regular assignment effective July 1, 2022, or earlier per district need.

4. Adelina Pozos, FROM career center coordinator, career center, full time, 12 months, 37 hours weekly, range 30 - D, classified bargaining unit salary schedule 55 TO career center coordinator, career center, full time, 12 months, 37 hours weekly, range 30-D, plus (5) percent retroactive November 15, 2021 through February 28, 2022, or earlier per district need.

Reason: Ms. Pozos is performing duties outside of her job description to fulfill the job duties of the career center program specialist. Ms. Pozos will return to her regular assignment effective July 1, 2022, or earlier per district need.

5. Kara Mushegan, FROM administrative assistant III, academic affairs, full time, 12 months, 37 hours weekly, range 25-C, classified bargaining unit salary schedule 55 TO administrative assistant III, academic affairs, full time, 12 months, 37 hours weekly, range 25-C, plus (5) percent effective January 3, 2022 through March 31, 2022, or earlier per district need.

Reason: Ms. Mushegan is performing duties outside of her job description by assisting with the vacant administrative assistant II position during the recruitment process. Ms. Mushegan will return to her regular assignment effective April 1, 2022, or earlier per district need.

6. Gregory DeLeon, FROM financial aid analyst, financial aid, full time, 12 months, 37 hours weekly, range 26-F, classified bargaining unit salary schedule TO coordinator financial aid, full time, 12 months, 37 hours weekly, range 30-E, classified bargaining unit salary schedule, retroactive January 3, 2022 through June 30, 2022, or earlier per district need.

Reason: Mr. DeLeon is temporarily covering the coordinator- financial aid position for Lori Doty who retired effective January 4, 2022. Mr. DeLeon will return to his regular assignment effective July 1, 2022, or earlier per district need.

7. Joan Henretta, FROM financial aid technical specialist, financial aid, full time, 12 months, 37 hours weekly, range 27-F, classified bargaining unit salary schedule TO financial aid technical specialist, financial aid, full time, 12 months, 37 hours weekly, range 27-F plus five (5) percent, classified bargaining unit salary schedule, retroactive to October 4, 2021 through February 28, 2022, or earlier per district need.

Reason: Ms. Henretta is temporarily covering the financial aid accounting technician duties. Ms. Henretta will return to her regular assignment effective March 1, 2022, or earlier per district need.

8. **Sherry Bell, FROM financial aid assistant, financial aid, full time, 12 months, 37 hours weekly, range 19-F, classified bargaining unit salary schedule TO financial aid accounting technician, financial aid, full time, 12 months, 37 hours weekly, range 21-F, classified bargaining unit salary schedule, retroactive January 3, 2022 through May 27, 2022, or earlier per district need.**

Reason: Ms. Bell is temporarily covering the financial aid department accounting technician duties. Ms. Bell will return to her regular assignment effective May 28, 2022, or earlier per district need.

9. Jeanette Hernandez, FROM financial aid support technician, financial aid, full time, 12 months, 37 hours weekly, range 14-F, classified bargaining unit salary schedule TO financial aid assistant, financial aid, full time, 12 months, 37 hours weekly, range 19-D, classified bargaining unit salary schedule, retroactive January 3, 2022 through February 28, 2022, or earlier per district need.

Reason: Ms. Hernandez is temporarily covering the financial aid department assistant duties. Ms. Hernandez will return to her regular assignment effective March 1, 2022, or earlier per district need.

10. Shawn Almaguer, FROM equipment attendant/custodian, kinesiology, recreation and athletics, full time, 12 months, 37 hours weekly, range 15-E, classified bargaining unit salary schedule 55 TO equipment technician, kinesiology, recreation and athletics, full time, 12 months, 37 hours weekly, range 18-E, classified bargaining unit salary schedule 55, retroactive to January 1, 2022 through June 30, 2022, or earlier per district need.

Reason: Mr. Almaguer has been performing additional duties as the equipment technician. Mr. Almaguer will return to his regular assignment effective July 1, 2022, or earlier per district need.

11. Briante Meeks, FROM administrative assistant II, academic affairs, part time, 10 months, 25 hours weekly, range 17-A, classified bargaining unit salary schedule 55 TO administrative assistant II, academic affairs, full time, 10 months, 37 hours weekly, range 17-A, classified bargaining unit salary schedule 55, effective February 1, 2022 through June 30, 2022, or earlier per district need.

Reason: Ms. Meeks will provide support for the Louis Stokes Alliance for Minority Program (LSAMP), National Science Foundation (NSF) collaborative grant. Ms. Meeks will return to her regular assignment effective July 1, 2022, or earlier per district need.

12. **Brenden Robertson, FROM integrated services technician, information technology services, full time, 12 months, 37 hours weekly, range 28-E, classified bargaining unit salary schedule 55 TO integrated services technician, information technology services; full time, 12 months, 37 hours weekly, range 28-D plus five (5) percent, classified bargaining unit salary schedule 55, retroactive January 1, 2022 through June 30, 2022, or earlier per district need.**

Reason: Mr. Robertson is performing duties related to COVID-19 pandemic by installing new hybrid equipment in classrooms. Mr. Robertson will return to his regular assignment effective July 1, 2022, or earlier per district need.

- 13. Stefanie Aye, FROM human resources analyst, human resources, full time, 12 months, 40 hours weekly, range 10-B, supervisory/confidential salary schedule 40 TO human resources analyst, human resources, full time, 12 months, 40 hours weekly, range 10-B plus five (5) percent, confidential salary schedule 40, effective February 1, 2022 through June 30, 2022, or earlier per district need.**

Reason: Ms. Aye continues to perform duties outside of her job description due to a department vacancy. These duties include assisting with the board book, budgetary items, creating PO's, receiving Cal Card statements, safety boots and glasses. Ms. Aye will return to her regular assignment effective July 1, 2022, or earlier per district need.

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Change of Status of Classified Service Employees	Item Number: 11.T.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

The following personnel action is recommended:

1. Eunice Barcenas, FROM transcript evaluator, admissions and records, full time, 12 months, 37 hours weekly, range 22 -E, classified bargaining unit salary schedule 55 TO transcript evaluator, admissions and records, full time, 12 months, 37 hours weekly, range 22 -E, classified bargaining unit salary schedule 55, effective February 1, 2022.

Reason: Ms. Barcenas fills the position of Stephen Bernardo, who was promoted to EOPS assistant (Extended Opportunity Program Services), effective January 12, 2022. The position will change from grant funds to district funds.

2. Liam Hosley, FROM technical support specialist I, information technology services, full time, 12 months, 37 hours weekly, range 25-B, classified bargaining unit salary schedule 55 TO technical support specialist I, information technology services, full time, 12 months, 37 hours weekly, range 25-B, classified bargaining unit salary schedule 55, effective January 24, 2022.

Reason: Mr. Hosley fills the position of Dylan Gitchell who resigned effective January 7, 2022. The position will change from HEERF funds to district funds.

FISCAL IMPACT

1. The increased cost to the unrestricted general fund is approximately \$37,553 for the 2021-2022 fiscal year.
2. The increased cost to the unrestricted general fund is approximately \$31,573 for the 2021-2022 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the permanent change of status of Eunice Barcenas, transcript evaluator, admissions and records, effective February 1, 2022, and ongoing per district need; and, Liam Holey, technical support specialist I, information technology services, effective January 7, 2022, and ongoing per district need.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Award of Contract for the Construction of the PCPA Stagecraft Building Project (Bid No. 22-04)	Item Number: 13.A.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

On November 9, 2021, the board of trustees authorized solicitation of bids for the construction of the PCPA Stagecraft Building Project (Bid No. 22-04). The bid project was listed with Cyber Copy Reprographics, and advertised in the Santa Maria Times on November 23 and 30, 2021. On Friday, December 3, 2021 the mandatory job walk was held with ten qualified bidders present.

On January 21, 2022 bids were due and five responsive bids were received. As indicated on the Bid Tabulation form, the lowest responsive bidder for this project was Quincon, Inc. with a total bid amount of \$5,226,499, which includes additive alternates #1 and #2.

FISCAL IMPACT

The bid amount is \$5,226,499 and will be funded through Measure I General Obligation Bond funds.

RECOMMENDATION

Staff recommends that the board of trustees award the contract for the construction of the PCPA Stagecraft Building Project (Bid No. 22-04) to Quincon, Inc. for the amount of \$5,226,499.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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ALLAN HANCOCK COLLEGE
PCPA STAGECRAFT PROJECT BID NO. 22-04

JANUARY 21, 2022, 2:00 p.m.

BID TABULATION

BIDDER	BASE BID AMOUNT	ADD/DEDUCT ALTERNATE #1 SUN SHADES	ADD/DEDUCT ALTERNATE #2 GAS LINE	BID TOTAL
Quincon, Inc.	\$5,137,254.00	\$77,017.00	\$12,228.00	\$5,226,499.00
AMG & Associates, Inc.	\$5,525,000.00	\$0.00	\$14,000.00	\$5,539,000.00
Edwards Construction Group	\$5,743,734.00	-\$10,000.00	\$14,000.00	\$5,747,734.00
Pre Con Industries, Inc.	\$5,998,000.00	\$90,000.00	\$30,000.00	\$6,118,000.00
Jacob Construction & Design	\$7,622,376.34	\$53,340.00	\$19,092.00	\$7,694,808.34

Opened by: Kara Pizano

Witnessed by: Pedro Rodriguez, Alex Hernandez, Craig Shallenberger, Carolyn Caldwell, Jessica Vazquez, Tracy Franci, Laura Joines, Daryl Petrilli, Eric D. Smith, Laura Becker

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Review of Grant Proposals Submitted	Item Number: 14.A.1.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

Review of Grant Proposals Submitted

Institutional Grants has submitted the following grant application for a total of \$3,764,507 in requested funds.

1. Arthur N. Rupe Foundation: 2022 Dorothy Rupe CNA Program grant (\$37,560)

The college applied for \$37,560 in funding for the Certified Nursing Assistant Program grant for the 2022-23 academic year. Funds may be used for instructional support, student support and/or emergency assistance, exam fees and/or testing travel expenses.

No matching funds are required. The project period is for one year from July 1, 2022 to June 30, 2023.
(Submitted by Mary Pat Nelson and Margaret Lau)

2. United States Department of Education: College Assistance Migrant Program (\$2,289,263)

The college applied for \$2,289,263 in funding for the United States Department of Education: College Assistant Migrant Program (CAMP) grant. The purpose of the CAMP grant is to assist migrant and seasonal farmworkers and members of their immediate family to complete their first academic year of college and to continue in postsecondary education.

No matching funds are required. The project period is July 1, 2022 – June 30, 2027.
(Submitted by Yvonne Teniente-Cuello)

3. Department of Education: Upward Bound (\$1,437,684)

The college applied for \$1,437,684 in funding for the United States Department of Education: Upward Bound Program grant. The purpose of Upward Bound is to generate in program participants the skills and motivation necessary to complete a program of secondary education and to enter and succeed in a program of postsecondary education. The project is designed to improve students' social, emotional, academic, and career development, with a focus on underserved students, through providing multi-tiered systems of supports that address learning barriers both in and out of the classroom, that enable healthy development and respond to students' needs.

No matching funds are required. The project period is July 1, 2022 – June 30, 2027.
(Submitted by Thomas Lamica)

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Update on Goals and Accomplishments 2020-21	Item Number: 14.A.2
Institutional Goal: Accreditation Standard I	Enclosures: Page 1 of 11

BACKGROUND

Staff has prepared a report of goals and accomplishments for the 2020-21 academic year. The report is attached for your review.

Administrator Initiating Item: Kevin Walthers	Final Disposition:
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Allan Hancock College

2020/21 Goals and Accomplishments

Dept.: Academic Affairs

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Move to Online Instruction	In response to COVID-19, move almost all onsite instruction to online: create ERT modality, offer faculty training, support transition of courses, faculty, and academic affairs processes to online modality	\$2M	Spring/Fall 2020	Accreditation Standard II	Bob/Deans/Dept. Chairs/AA Staff/Senate/Faculty Association/Part-time Faculty Association	Completed; online instruction continuing
2	Co-develop Pandemic Plan	Work with Student Services to develop and publish AHC Pandemic Plan	none	2020	Accreditation Standard III	Bob/Deans/Dept. Chairs/AA Staff	Plan completed in fall 2020
3	Equipment Prioritization	Prioritize instructional equipment (at department, dean, and division levels) and expend annual equipment allocation, Strong Workforce, and CTEA funds to purchase equipment	\$954,000	9/2020-3/2021	Accreditation Standard III	Bob/Deans/Dept. Chairs	Ongoing: Received 239 requests and 80 were funded (estimate \$954,357)
4	Online and Expanded Library Lending	Semester-long lending of laptops, hotspots, and textbooks through Library catalog and Books for Bulldogs Program.	\$ 300,000	2020-2021	Accreditation Standard III	Mary Patrick	Ongoing improvements to program.
5	Noncredit Admission and Registration Process	Development of a noncredit admission process not requiring CCCApply, including a mobile registration form that can be texted to students as a link, to facilitate/improve access to noncredit classes/programs.	none	2020-2021	Ed Master Plan Goal A. Connect with Students	Sofia Ramirez Gelpi; Marian Quaid Maltagliati; Andy Specht	Fully implemented
6	Board Policies	Through the Student Learning Council, work with Academic Senate to develop new board policies and review and revise old policies related to academic programs	none	2020-2021	Accreditation Standard II	Bob/SLC/Senate	Ongoing: 8 policies reviewed, one new policy developed.
7	Class A Burr Building	Work with Facilities to replace the PSTC class A burr building for the fire technology program	\$ 850,000	2020-2021	Accreditation Standard III	Mitch McCann	Building installation completed in July 2021
8	Add classroom	Work with Facilities to install a portable classroom for the law enforcement program	\$ 423,000	2020-2022	Accreditation Standard III	Mitch McCann	Building installation completed in April 2021

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Dept.: Administrative Services

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Updated Board Policies & Administrative Procedures	Updated one board policy and one admin. procedure in regards to the business services department.	None	FY 2020-2021	Accreditation Standard III	E. Smith, Budget Council	Completed
2	HEERF II & III Funds	Establish and monitor HEERF budgets to mitigate and suppress COVID.	\$ 24,778,266	FY 2020-2021	Accreditation Standard III	E. Smith, Budget Council, RAC	All resources have been fully budgeted
3	COVID-19 Response	Provided logistical and financial support for district-wide COVID response.	-	FY 2020-2021	Accreditation Standard III	Administrative Services	In Process
4	Technology Reserve	Recommended interfund transfer for ongoing technology needs.	None	FY 2020-2021	Accreditation Standard III	Administrative Services, Budget Council	Completed
5	Threshold for Purchasing Supplies	Increased dollar threshold for purchasing supplies from \$200 to \$500.	None	FY 2020-2021	Accreditation Standard III	Administrative Services, RAC, Budget Council	Completed
6	Capitalization Threshold	Increased dollar threshold for informal quote policy from \$5,000 to 10,000 for non-categorical items.	None	FY 2020-2021	Accreditation Standard III	Administrative Services	Completed
7	Restricted Lottery Reserve	Established a restricted lottery reserve and process for spend down plan.	None	FY 2020-2021	Accreditation Standard III	Administrative Services, RAC, Budget Council	Completed
8	OPEB Trust	Vetted OPEB Trust transfer from Keenan/Futuris to League/Meketa.	None	FY 2020-2021	Accreditation Standard III	Administrative Services, Budget Council	Completed

Dept.: College Advancement

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Athletics / Spike re-brand	Complete the rebranding of the Athletics program, including a refresh of the Spike logo.	n/a	May 2022	Ed Master Plan Goal A. Connect with Students	Hooten/Milbourne, Ensing	
2	Launch Hancock Honors event	Design and execute a new annual event honoring those who embody the best of Hancock.	n/a	September 2022	Accreditation Standard III	Hooten / Foundation Staff	
3	Hancock Promise Campaign	Continue solicitations for the Hancock Promise fund, with a goal to surpass \$7 million by end of the calendar year.	n/a	December 2022	Accreditation Standard III	Hooten / Foundation Staff	
4	Institutional Grants	Expand training opportunities and improve communications with campus constituencies	n/a	December 2022	Accreditation Standard III	McNulty	

Dept.: Human Resources

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Classified ReClass Task Force	Launched a new reclassification process.	\$ -	N/A	Accreditation Standard III	Ruben Ramirez	Completed
2	FA Contract Negotiations	Successfully negotiated full-time faculty contract.	\$ -	N/A	Accreditation Standard III	Ruben Ramirez	Completed
3	MOU's	Negotiated MOU's relating to COVID-19 pandemic, and vaccine mandate.	\$ -	N/A	Accreditation Standard III	Ruben Ramirez	Completed
4	COVID-19 Response	Vaccine mandate, health check-in teams, testing teams and vendors, Accomplished first-day professional development and leadership academy.	Funded	N/A	Accreditation Standard III	Ruben Ramirez	Completed
5	Professional Development	Virtual recruiting and hiring was implemented.	Funded	N/A	Accreditation Standard III	Thomas Reynolds	Completed
6	Recruiting	The new system will provide an improved candidate and user experience, advanced reporting to include adverse impact and recruitment health metrics, improved committee screening methods, and cutting-edge equity techniques such as blind candidate review.	IT budget cost neutral	Spring 2022	EEO Plan	Ruben Ramirez	Completed
7	NeOEd Launch (New Applicant Tracking Software)	Reorganization of the HR department was made.					Ongoing
8	HR Department eForms	Leveraging NeoEd eForms to create electronic personnel action forms, replacing the PARNE.	Funded	Fall 2021	Accreditation Standard III	Ruben Ramirez	Completed
9	Digital Employee Files	HR will be creating digital employee files into existing software for the increasing offering of professional development opportunities to all in-person hiring and onboarding updates.	Existing Software	Summer 2022	Accreditation Standard III	Ruben Ramirez	Ongoing
10	Professional Development	HR is conducting a comprehensive program review.	\$ -	Ongoing	Accreditation Standard III	Tina Middleton	Ongoing
11	Hiring and Onboarding				EEO Plan	Thomas Reynolds	Ongoing
12	Administrative Program Review					Ruben Ramirez	Ongoing
13						HR Council	Ongoing

Dept.: Information Technology Services

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Chromebook Lending	Partnered with the library to make hundreds of Chromebooks available to students	\$500,000	Fall 2020 - Fall 2021	Accreditation Standard III	Jake Zent/Mary Patrick	Complete
2	Dynamic Forms	Launched custom form software used by financial aid, EOPS, and other departments	\$7,000/year	Summer 2020	Accreditation Standard III	Andy Specht	Complete
3	Hancock College Zoom	Implemented Zoom tenant managed by Hancock College (instead of Chancellor's Office)	\$0	Winter 2021	Accreditation Standard III	Andy Specht, Phil Hamer, Chris	Complete
4	Multi-Factor Authentication	Required multi-factor authentication (MFA) for all Hancock employees.	\$0	Winter/Spring 2021	Accreditation Standard III	Andy Specht, Chris McMain, Dan	Complete
5	Windows Virtual Desktops	Created service for students to use Windows desktops within a web browser	\$1,666/mo.	Spring 2021	Accreditation Standard III	Andy Specht, David Hughes, Dan	Complete
6	EOPS Custom Page	Developed custom page for EOPS staff to track students	\$0	Spring 2021	Accreditation Standard III	Philip Moore	Complete
7	AWS Disaster Recovery	Implemented failover process for critical systems in Amazon Web Services (AWS)	\$1,300/mo.	Fall 2020 - Spring 2021	Accreditation Standard III	Andy Specht, David Hughes, Dan	Complete
8	CCCAApply Glue	Set up connector to transfer CCCApply data directly to Banner	\$0	Spring 2021	Accreditation Standard III	Steve Reed, Jessica	Complete

Dept.: Institutional Effectiveness

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Ed Master Plan	Facilitate completion of new Educational Master Plan	\$15,000	Completed	Accreditation Standard I	Paul Murphy	
2	Mission/vision	Facilitate update to mission statement and vision statement		Completed	Accreditation Standard I	Paul Murphy	
3	AB 705	ESL Placement, data analysis for math and English		Ongoing	Ed Master Plan Goal C. Student Progression	Erica Biely/IE Office	
4	Data dashboards	Equity, scheduling, cohort dashboards		Ongoing	Accreditation Standard I	Armando Cortez/IE	
5	Data coaching	Management team/GP teams		Ongoing	Accreditation Standard I	IE Office	
6	Website Development and Program Review Draft Revision	Update dashboards and links to resources Facilitated draft of new program review process with Program Review		Ongoing	Accreditation Standard III	Janet McGee/IE Office	
7	Program review support	Training, data packets, surveys, SLOs assistance		Completed.	Accreditation Standard I	Steven Butler/IE	
8	Grant Support	Title V. Guided Pathways		Ongoing	Accreditation Standard III	IE Office	
9	Virtual Planning Retreat	Data linked to student journey, priority activities		Completed	Accreditation Standard I	IE Office	
10	Covid support	Surveys (needs assessment, modality), student outcomes		Ongoing	Accreditation Standard II	Erica Biely/IE Office	
11	College-wide surveys	Ongoing support for survey research (95 surveys)		Ongoing	Accreditation Standard II	Erica Biely/Steven	
12	Assessment revision	Assist with modification to SLOs assessment process and provide training		Completed	Accreditation Standard II	Steven Butler/IE	

Dept.: Operations

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Updated Board Policies & Administrative Procedures	Updated two board policies and two admin. procedures in regards to the facilities department.	None	FY 2020-2021	Accreditation Standard III	E. Smith, Facilities Council	Completed
2	MESA/STEM Student Academic Success Center	Construction of a 2880 sq. Ft. modular classroom for the MESA/STEM Academic Program.	\$1.8 million	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Completed
3	Athletic Training Modular Building	Installation of a modular building for athletic trainers.	\$ 150,000	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Completed
4	Soccer Scoreboard	Installation of new soccer scoreboard.	\$ 35,967	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Completed
5	Burn Building Project at LVC	Construction and placement of Burn Building Props.	\$ 971,484	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Completed
6	PSTC Portable	Construction of a modular building for the Public Safety Training Complex.	\$ 522,255	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Completed
7	Outdoor Weight Room	Installation of outdoor equipment for Athletics Department.	\$ 136,995	FY 2020-2021	Accreditation Standard III	E. Smith, Facilities Council	Completed
8	Fine Arts Complex Project	Construction for the new Fine Arts building (began in Sept 2020).	\$48 million	FY 2020-2021, FY 2021-2022	Accreditation Standard III	E. Smith	Project scheduled to be completed Sept 2022
9	Electric Vehicle Charging Stations	Installation of charging stations at Santa Maria Campus and LVC. Usage is for Hancock students, staff, faculty, and the public.	\$ 90,000	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council, Sustainability Committee	SM Campus Completed. LVC project scheduled to be completed once grant is approved
10	Baseball/Softball Field Restroom Facilities	Construction of a permanent 600 sq. ft. restroom facility at the baseball/softball fields.	\$ 500,000	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Project scheduled to be completed January 2022
11	Commencement Location	2022 Commencement will take place at the football field.	TBD	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	In Process
12	Facilities Master Plan	Update of Facilities Master Plan for the district for 2022-2032.	\$ 350,200	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Project scheduled to be completed June 2022
13	Athletic Feasibility Study	Consulting Services for the Athletic Precinct Feasibility Study.	\$ 37,110	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	In Process
14	ADA Transitional Plan (DAC)	Completion of an ADA Self-Evaluation and Transition Plan for the District.	\$ 99,495	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Project scheduled to be completed Spring 2022
15	Baseball/Softball Concession Building	Construction of a 600 sq. ft Concession building.	TBD	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	In Process
16	Student Health Center	Construction of a modular building for a new Student Health Center Complex.	\$ 3,853,720	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Project scheduled to be completed Fall 2022
17	PCPA Stage Craft	Construction of 6,700 sq. ft. building for the PCPA Stage Craft.	\$6.9 million	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Project scheduled to be completed January 2023

18	Childcare Yard Expansion LVC & Santa Maria Campus	Expand and improve yards for the Childcare Center.	\$ 640,653	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	In Process
19	Solar Project Forefront	Installation of solar and energy facilities for the district.	None	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council, Sustainability Committee	In Process
20	Security Lock Phase 3	Retrofit manual door locks with electronic key pads for the district.	\$ 300,000	FY 2020-2021 FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	In Process
21	HVAC Santa Maria Campus	Installation of Heating Ventilation and Air-conditioning upgrades for the district.	\$3.4 million	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Pending December 2021 Board Approval
22	Reroofing Project	Reroofing buildings L, G, M300, & M400.	\$2.2 million	FY 2021-2022	Accreditation Standard III	E. Smith, Facilities Council	Pending December 2021 Board Approval

Dept.: Public Affairs and Communications							
No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	COVID-19 Response	<p>In 2021, Public Affairs & Campus Graphics continued to be heavily involved in every aspect of messaging both the external public and internal staff, faculty, and students about the ever-changing pandemic situation. This included the:</p> <ul style="list-style-type: none"> - vaccination clinics in spring 2021 - vaccination/testing mandate in fall 2021 - \$250 vaccination incentive initiative - on-site Covid testing sites - on-site health screening booths <p>In regard to the aforementioned initiatives, PAC & CG oversaw:</p> <ul style="list-style-type: none"> - Covid-19 website & FAQs creation, daily updates, management, promotion - All signage (copywriting, design, print, placement, distribution, etc.) - All emails, text messages, social media posts - The public Covid Information Hotline - Design & print of all daily health screening stickers & signage - Local media management (crafting and distributing news releases, coordinating media coverage) - Design & print of all Covid-related materials for administrator use 	N/A - all graphic design & print work done in-house	Jan. 2021-Dec. 2021	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs & Campus Graphics	Ongoing
2	Enrollment Campaigns	<ul style="list-style-type: none"> - During the pandemic, PAC & CG continued to promote enrollment periods via development of marketing campaign plans. The campaign slogans: Spring 21: You Got This; Summer/Fall 21: It's Go Time; Short-Term: Up Your Game; Winter: Rain or Shine. The departments employed the following marketing tactics (in both English and Spanish): - digital marketing (see below) - social media promotion - developed website landing pages & bitly's for tracking - posters, fliers (both print & digital) - college entrance banners, table-top banners - news releases and coordinated media promotion - schedule-at-a-glances mailed to households - radio/TV/YouTube advertisements - emails/text messages w/ important registration dates - print advertising - Google ads - Hancock portal 	\$88K	Jan. 2021-Dec. 2021	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs & Campus Graphics	Ongoing

3	Digital Marketing	<p>In 2021, Public Affairs launched the most aggressive and strategic digital marketing strategy to date. Digital marketing is another effective tool to revive interest after the loss of enrollments during the COVID-19 pandemic. We created effective messaging and realize the tremendous reach in online video and radio, cable TV, social media, outdoor, custom digital display, geofencing, Pay Per Click, and over-the-top (OTT) advertising. The college is currently advertising digitally in both English and Spanish and in a variety of channels and platforms. Due to the strategic digital advertising strategy, the college is seeing great results both monetarily and in engagements.</p> <p>A single month effort shows:</p> <ul style="list-style-type: none"> - 21K clicks on digital ads (click-through rate is approx. 50%, national average CTR is 3.5%) - 47K digital ad impressions - 218K Facebook & Instagram impressions (click-through rate is approx. .92%, national average CTR is .7%) - 100K YouTube impressions (view-through rate is approx. 48%, national average VTR is 20-25%) 	\$130K	Sept. 2021-June 2022	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs	Ongoing
4	Promise Promotional Campaign	<p>Executed a multi-phased marketing and promotional campaign for the Hancock Promise & the new Promise Plus; targeted high school students, parents, junior high school and elementary school students; Promise Partners and community members; developed, updated and distributed outreach materials; launched and continually updated webpage; placed ads in sports programs at district high schools. Developed all new materials to target the different co-horts of Promise students as the cohorts move through the years.</p>	cost varies	continuous	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs, Campus Graphics & Student Services	Ongoing
5	Rave Email/Text Promotions	<p>Rave: in the 2020-21 Fiscal Year, PAC sent out a total of 570 email messages and 256 text messages, to students and/or staff using the Rave messaging system. Each email and text sent reaches up to 10K individuals at a time. Many of these messages, likely the majority of them, were related to COVID-19; communicating important information about policies and procedures, support services, testing, and vaccination.</p>	N/A	continuous	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs	Ongoing
6	Social Media Promotions	<p>Social Media: During the 2020-21 FY, PAC created a combined total of 1,972 posts across the college's three major social media platforms: Facebook, Twitter, and Instagram.</p> <p>Combined engagements (users interacting with the college's pages by liking, sharing, commenting, etc.) across all three platforms increased by 53% from the 2019-20 FY. This indicates that the college's posts are not simply being read, but that the quality and content of the posts are engaging and encouraging interaction.</p> <p>Highlights:</p> <p>Facebook: Total Posts- 715; Total Followers- 13,918; Engagement (reactions, shares, comments)- 12,069 (up 38% from previous FY)</p> <p>Twitter: Total Posts- 646; Total Followers- 2,082; Engagement (likes, retweets, replies, quote tweets)- 1,154 (up 78% from previous FY)</p> <p>Instagram: Total Posts- 611; Total Followers- 3,162; Engagement (likes and comments)- 24,858 (up 56% from previous FY)</p> <p>TikTok: In late February of 2021, PAC launched the college's TikTok account. Between the account launch and the end of FY 2020-21, the account garnered 119 followers, and videos posted to the account garnered 5,796</p>	Mostly cost-free; some paid advertising included in annual marketing budget	continuous	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs	Ongoing

7	Misc. Promotions	<p>In addition to COVID-19 informational promotions and annual registration promotions, PAC & CG assisted in promoting (via the marketing tools mentioned in the aforementioned marketing achievements) the following events, initiatives, and programs in 2021:</p> <ul style="list-style-type: none"> - Asteroid Days - Promise Plus - Career Education - Community Education - TimelyCare/Virtual Care - Commencement - Transfer Stars - Food Share Because We Care - Cash for College - Fine Arts events (unveilings, dance shows, choir concerts) 	N/A	Jan.-Dec.	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs & Campus Graphics	Complete
8	Mailings	<p>Public Affairs oversees annual bulk mailings from the college in order to promote registration, celebrations, and more. Mailings are sent to district homes, currently enrolled students, and out-of-district students. Special mailings are sent to specific groups, including . A total of 464,672 mailed pieces went out in 2021 and they include:</p> <ul style="list-style-type: none"> - 2020 Fall class schedule mailer - 2021 Winter/Spr Credit Schedule - 2021 Spring Spectrum - 2021 Community News - 2021 Summer/Fall Credit Sched - Centennial Celebration Save the Date Postcard - 2021 Summer Spectrum - 2020 Thankyou Card 	N/A	Annually	Accreditation Standard I Ed Master Plan Goal A. Connect with Students	Public Affairs & Campus Graphics	Complete
9	CCPRO Awards	<p>PAC and CG received multiple awards from the statewide Community College Public Relations Organization (CCPRO) for their work promoting the college. The departments received seven total awards during CCPRO's annual awards ceremony: first-place awards in the categories of short-format promotional video, best logo design, best magazine, and best promotional campaign. The department also took home second and third place awards in the areas of local application of a statewide campaign, promotional campaign and novelty advertising.</p>	N/A	Spring 2021	Accreditation Standard I	Public Affairs	Complete
10	Media Relations	<p>Over this past year, PAC put out various news releases to media outlets regarding COVID-19 response information, events, achievements, and more. Results:</p> <ul style="list-style-type: none"> - # of press releases sent in 2021: 52 - # of online news/media postings the college garnered: 352 - # of newspaper clippings (of Hancock news) from July 2020 - June 2021 is 9822.3 square inches. That equates to filling four full weekly newspapers. - The open rate for advertising in the Santa Maria Times is \$18pci on Saturday and \$16pci on weekdays. The amount of college coverage (as stated above) equates to \$166,974 of essentially 'free advertising.' 	N/A	continuous	Accreditation Standard I	Public Affairs	Complete
11	Centennial Celebration	<p>PAC (along with the college Foundation) led the charge on the college's centennial celebration planning. That included creating a comprehensive calendar of events, developing logos and branding, and outreach and inreach communications.</p>	N/A	Spring 2021	Accreditation Standard I	Public Affairs, Foundation & Campus Graphics	Complete

12	Campus Graphics Achievements	After undergoing a Campus Graphics customer satisfaction survey, 97% of CG customers reported they are Extremely Satisfied with Campus Graphics services and product. The team was extremely busy this year with COVID-19 response added to the regular workload. 1) 2654 Total Orders 2) 1,165.07 hours of design labor 3) Total Revenue - \$234,365 a) Institutional chargebacks – \$173,742.79 b) Insourcing revenue - \$60,622.21 4) 2328 Print Orders a) 12 PAC Orders b) 262 COVID Orders c) 353 Insourcing Orders (Non-profits outside the college) d) 1,701 Additional Institutional orders 5) 326 Design Only Orders a) 118 PAC Orders b) 1 COVID Order c) 4 Insourcing Orders d) 203 Additional Institutional Orders	N/A	Jan. 2021-Dec. 2021	Accreditation Standard I	Campus Graphics	Complete
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Dept.: Student Services

No.	Project Name	Project Description	Cost	Timeline	Institutional Goals	Person(s) Responsible	Update
1	Concurrent Enrollment	25 % increase in academic and CTE course offerings with K12 sites	N/A	Completed	Ed Master Plan Goal C: Student Progression through program of study	Career Center- Tom Lamica	October and November Data Sizzle from IEC reported a 19% increase in Concurrent Enrollment. This doesn't include the Spring CBOT 312 pilot which will enroll an additional 100 students.
2	Skills USA Accomplishments	Increased participating and 15 National competitors in top ten	\$ 4,000	Completed	Ed Master Plan Goal A: Connect with Students	Career Center- Tom Lamica	14 Students placed in the top ten at Nationals. 2 Students were crowned as National Champions. 4 Students won the Silver medal at Nationals. 3 Students won the Bronze medal at Nationals. 1 student was invited to compete on the Worlds Skills USA Team.
3	Career Readiness Academy	102 participants in 4 cohorts, 75% increase from 2019/20	\$ 2,000	Completed	Ed Master Plan Goal F: Gainful Employment	Career Center- Tom Lamica	Rising Scholars, YMCA, OAHs and LHS have all partnered with CRA. All CRA sections were successfully completed and LHS will grade approx. 20 students on Dec. 16. We are adding an 8 week Customer Service Academy to follow CRA. The first CSA academy will be this Spring at LHS.
4	Justice Involved Programming	Juvenile Hall and Court Schools Partnerships for College NOW!	N/A	In Progress	Ed Master Plan Goal A: Connect with Students	Career Center- Tom Lamica	We currently have 4 staff approved to work inside Juvenile Hall. We are preparing for Pathways to Home implementation which will serve 100 students in detention. This project is a collaboration with EOPS and SB County.
5	Career Center remodel	Student Centered Career Café and Career Assessment Center	\$ 3,000	Completed	Ed Master Plan Goal A: Connect with Students	Career Center- Tom Lamica	Completed in August of 2021.
6	Virtual Career Services	Zoom NOW!, Career Expo, College NOW! Orientation, K12 Collaboration	N/A	Completed	Ed Master Plan Goal A: Connect with Students	Career Center- Tom Lamica	The Career Center continues to offer Zoom NOW! from 9am to 4:30pm. This link is manned by staff and continues to be a great platform for customers.

7	Virtual K12 Outreach	CTE Roundtables, CTE Showcases, Guided Pathways Roadmaps Events	N/A	In Progress	Ed Master Plan Goal A: Connect with Students	Career Center- Tom Lamica	Completed and now face to face.
8	SMIUSD CTE Site Partnership	Addition of Concurrent Enrollment, College NOW! And outreach	N/A	In Progress	Ed Master Plan Goal C: Student Progression through program of study	Career Center- Tom Lamica	Several new courses/sections added.
9	Jobspeaker Implementation	Campus and Regional implementation of Career Services platform	\$ 25,000	In Progress	Ed Master Plan Goal F: Gainful Employment	Career Center- Tom Lamica	Completed and implemented Fall 21.
10	Basic Needs Initiative	Develop the Basic Needs Initiative to promote campus and community resources to increase student access to resources as well as persistence & graduation. Connect with local government and philanthropic organizations to increase resource base to serve a greater diversity of student needs. Create outreach materials, develop the Basic Needs Website, manage the student emergency fund, promote CalFresh applications	N/A	2020-2021	Student Equity Plan	Basic Needs-Mary Sherman	- Hired Project Director to develop program - Implemented Advocate Case Management Software - Connected with over 450 students to assist with financial emergencies, housing resources, food support, and other needs - Established the Bulldog Go! Program, allowing for students to ride the SMAT bus for free - Hired 3 student ambassadors for outreach, programming, and CalFresh programming - Established partnership with Fighting Back Santa Maria Valley to support transitional aged youth connect with housing resources - Pre-screened 480 students for CalFresh
11	Duplicate Diplomas/Certificates	Transitioned from a paper form to an online order form through Parchment/Credentials for requesting duplicate diplomas and certificates	N/A	Fall 2020-Spring 2021	Ed Master Plan Goal E: Transition to Transfer and/or Gainful Employment	Admissions & Records- David Vasquez	-Hosted 8 outreach events throughout campus, including Athletics and FoodShare collaborations As of mid-2021, the online order form is live for students to use, and A+R technicians have been processing requests from the site.
12	Virtual student services	Continue to provide access to all A+R services while working remotely	N/A	Summer 2020-Spring 2021	Ed Master Plan Goal A: Connect with Students	Admissions & Records- David Vasquez	Despite working remotely or on a hybrid schedule for all of this period, A+R remained open, taking student phone calls, accepting digital forms, and meeting student needs.
13	Paperless Office	Transitioned from using paper forms to an almost universal use of fillable PDFs	N/A	Summer 2021-Fall 2021	Ed Master Plan Goal C: Student Progression through Program of Study	Admissions & Records- David Vasquez	The use of fillable PDFs significantly reduced the amount of paper used in the office and allowed staff to continue to serve students, including all requests requiring a form or documentation.
14	Auto Awarding Expansion	Effective with fall 2020, the process included auto awarding California State University General Education and Intersegmental General Education Transfer Curriculum certificates of achievement.	N/A	Spring 2021-Fall 2021	Ed Master Plan Goal E: Transition to Transfer and/or Gainful Employment	Admissions & Records- David Vasquez	The expansion of auto awarding to these two certificates significantly increased the number of overall awards per term.
15	Electronic Census Roster	Provided faculty to ability to submit their census rosters online instead of paper form. Additionally, allows faculty to submit their drops (no shows).	N/A	Fall 2021	Ed Master Plan Goal C: Student Progression through Program of Study	Admissions & Records- David Vasquez	The conversion has streamlined the submission process. Faculty are appreciative of the transition.
17	Converted files to electronic format in Xtender (LAP)	Due to COVID, moved all paper files into electronic format in Xtender, paralleling the rest of student services	N/A	Fall 2020	Ed Master Plan Goal A: Connect with Students	LAP- Stephanie Crosby	Students have access to information in an electronic format.
18	Implemented electronic records and service scheduling system (AIM) (LAP)	Implement AIM software for the Learning Assistance Program	N/A	Fall 2020-Spring 2021	Ed Master Plan Goal A: Connect with Students	LAP- Stephanie Crosby	set up and implementation was completed to allow students easier access to accommodation and a faster application (in compliance with prior OCR finding)

21	Extend Day 1 Priority Registration for categorical groups	Proposal to extend the number of days for Day 1 priority registration groups up to one additional week.	N/A	Spring 2022	Ed Master Plan Goal C: Student Progression through program of study and Ed Master Plan Goal D: Student Completion	EOPS- Vanessa Dominguez	Mary Dominguez continues to champion this request. Rising Scholars has been added to the request for Day 2 Priority Registration.
22	Streamline Internal EOPS Dpmt Application and Database and Expand Technology Resources for Students	Switch from home-made Access database to ITS-created database that works with SuccessNet and Banner. Transition from paper applications to 508-compliant English and Spanish applications that assess student eligibility for up to six programs within the EOPS Dpmt. Purchase and distribute laptops with internal webcams to support our students during this hybrid modality, and afterward.	N/A	Fall 2021	Ed Master Plan Goal A: Connect with Students	EOPS- Vanessa Dominguez	Completed
23	Increase EOPS Dpmt participation for underrepresented student groups	Bolster outreach efforts to high schools, community organizations, and AHC classroom presentations. Strategically outreach to students of color. Strategically create a diverse, inclusive, respective culture via website, social media, physical office environment, and staff professional development.	NA	Fall 2021	Ed Master Plan Goal A: Connect with Students	EOPS- Vanessa Dominguez	Completed
24	Barriers to Entry/Student Experience/Dpmt Name Change	Administer a student experience/satisfaction survey in partnership with Institutional Effectiveness to better assess the barriers to entry for underrepresented student populations, and better understanding students reasons for joining/not joining the EOPS Dpmt.	N/A	Fall 2022	Ed Master Plan Goal A: Connect with Students	EOPS- Vanessa Dominguez	In partnership with IE, the survey has been detained until the campus fully returns in-person.
25	CAN-TRIO- Implemented new self check-in	Implement a self-check in for CAN/TRIO students	N/A	Summer 2021	Ed Master Plan Goal C: Student Progression through	CAN/TRIO- Stephanie Alvarado	Implementing BLUMEN Online, program participants can now self-check-in and select the service needed. Services align to grant program objectives, which data automatically is entered and populated for Annual Performance Report.
25	CAN-TRIO- Implemented new electronic application	Ensure accessibility and implementation of new program participants' applications	N/A	Summer 2021	Ed Master Plan Goal A: Connect with Students	CAN/TRIO- Stephanie Alvarado	BLUMEN software was renewed and updated to an online access. This allows for students fill complete online application and streamlines information to be entered automatically in CAN-TRIO's database. Moving away from the paper format application (staying in compliance with TRIO grant guidelines).
26	Basic Needs	Establish a Basic Needs Office and website.	N/A	Fall 2021	Student Equity Plan	Basic Needs-Mary Sherman	Provide ongoing support to student community. Hire student ambassadors to provide support and resources to students who request basic needs.
28	Bulldog Bound	Provide Bulldog Bound opportunities to area elementary school students in socially distanced ways, including the filming of eight workshops to be distributed virtually and creating a summer program of Spike visits to campuses to pass out activity kits to children within the AHICCD	N/A	Ongoing	Ed Master Plan Goal A: Connect with Students	Student Activities- Stephanie Robb	The Bulldog Bound program will continue to evolve as safety measures change to ensure the program continue to be available to students.
29	Outreach	Participate in Outreach events to encourage enrollment and share information regarding college programs and services	N/A	Completed	Ed Master Plan Goal A: Connect with Students	Student Activities- Stephanie Robb	The outreach arm of the department participated in over 150 community outreach events ranging from Downtown Fridays in Santa Maria to career fairs around the district and beyond.
30	Student Clubs	Provide an active study environment by having more than 30 clubs active on campus	N/A	Ongoing	Ed Master Plan Goal A: Connect with Students	Student Activities- Stephanie Robb	Clubs remained active during lockdown, and have been reinvigorated by the ability to meet in person, with membership increasing across the board.
31	Associated Student Body Government	The Associated Student Body Government (ASBG) has returned to meeting in person and providing events open to the entire campus community	N/A	Ongoing	Ed Master Plan Goal A: Connect with Students	Student Activities- Stephanie Robb	Events are held promoting opportunities available regularly throughout the semester.

32	Foodshare Because We Care	Groceries have been made available to students and community members throughout 2020 and 2021	N/A	Ongoing	Ed Master Plan Goal C. Student Progression through Program of Study	Student Activities- Stephanie Robb	Community Foodshare is now held on the third Thursday of every month and the student only foodshare continues to be held every Thursday beginning at 1:30 p.m. on the Santa Maria Campus and 2:30 p.m. at the Lompoc Valley Center.
33	Launch to College events for Hancock Promise students	Potential Hancock Promise students will have the opportunity to meet with a counselor one on one to complete their first semester or year plan. The goal is to get students to complete all of their Promise steps so they are able to have priority registration	N/A	Spring 2022	Ed Master Plan Goal A: Connect with Students	Counseling- Yvonne Teniente	Counselors will meet with students virtually and in person as well as several Saturday events. The goal is to meet 1200 students.
34	Roadmaps to Success Student Success Teams	Continue to implement Roadmaps to Success and counseling being part of the Success Teams	N/A	completed	Ed Master Plan Goal C. Student Progression through	Counseling- Yvonne Teniente	Continue to support RZS initiative
35	Men's Support Group	Increase numbers in Men's Support Group in order to increase certificate and degree completion	N/A	ongoing	Ed Master Plan Goal A: Connect with Students	Counseling- Yvonne Teniente	Continue to outreach and expand to Noncredit
36	Student Education Plans	Increase Student Education Plans for students to meet Vision for Success Goal	N/A	Spring 2022	Ed Master Plan Goal C: Student Progression through program of study and Ed Master Plan Goal D: Student Completion	Counseling- Yvonne Teniente	Work with students who are undecided so they are able to choose an area of study as well reach out to those students who are in need of a student education plan
37	Equity Summit	Provide Professional Development to AHC, community partners and K12 faculty and staff to better serve our students	N/A	Spring 2022	Ed Master Plan Goal A: Connect with Students	Counseling- Yvonne Teniente	Equity Summit is slated for Feb 25th at the Veterans Memorial Hall
38	Learning Assistance Program	High School Outreach	NA	Spring 2022	Accreditation Standard II, Master Plan Goal A	LAP- Stephanie Crosby	Visits have been made to multiple classrooms in person and via Zoom to present information on LAP and complete applications with students. Ongoing plans have been made with SMJHSD to engage students through the term and provide parent info nights
39	Veteran Success Center	Degree completion	NA	Fall 2022	Accreditation Standard II, Master Plan Goal C,D	VSC- Stephanie Crosby	Counseling and benefit outreach is ongoing. Students meet with counselors and CO to verify continuation of approved degree plan
40	Veteran Success Center	Apply for Military Articulation Platform	NA	Fall 2021	Accreditation Standard II, Master Plan Goal C,D	VSC- Stephanie Crosby	Completed, and accepted into cohort
41	Veteran Success Center	Utilize MAP and ACE to align JST's with degree requirements at AHC	NA	Fall 2022	Accreditation Standard II, Master Plan Goal C,D	VSC- Stephanie Crosby	MAP committee members have been selected, and awaiting dates from state on training to begin
42	Learning Assistance Program	SEP C Completion	NA	Summer 2022	Accreditation Standard II, Master Plan Goal C,D	LAP- Stephanie Crosby	83% of LAP students enrolled in spring have an SEPC completed. 78% of the remaining students have an SEPA completed.

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Response to Grand Jury Findings	Item Number: 14.A.3.
	Enclosures: Page 1 of 1

BACKGROUND

The Santa Barbara County Grand Jury's investigative report found all the allegations made against the college were not sustainable. Staff will complete a response to the report and share with the board of trustees and the college community.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: COVID-19 Pandemic Update	Item Number: 14.A.4.
	Enclosures: Page 1 of 4

BACKGROUND

College Council met on Monday, February 7, 2022, to discuss Spring COVID-19 protocols. All constituent leaders polled their membership for input on the campus vaccine and testing mandate as it relates to the scope and frequency of testing, as well as masking. Most groups could not reach consensus on the matter of extending the testing requirement to vaccinated individuals, with most reporting an even split on those who wish to see required testing expanded to include vaccinated persons and those who do not. Most groups did reach consensus on testing frequency. If testing continues to be required (regardless of population being tested), most groups were in favor of reducing the required frequency of testing to once per week.

College Council further recommended the board of trustees consider standards established by state and federal health agencies, as well as Cal OSHA for direction on campus testing and masking protocols.

	California	SB County	AHC
<i>Population Vaccinated</i>	83%	67%	70%
<i>Test Positivity</i>	6.2%	16% (As of Feb 7)	1.67% (Feb 7 to Current)
<i>New Cases</i>	57 per 100k	244 (As of Feb 10)	4 (Feb 10 to Current)

Weekly Testing Data

Week Of*	24-Jan		31-Jan		7-Feb	
RESULT	COUNT	RATE	COUNT	RATE	COUNT	RATE
Negative	1456	88.89%	1331	93.67%	1043	97.02%
Positive	138	8.42%	62	4.36%	18	1.67%
Invalid	41	2.50%	27	1.90%	13	1.21%
Not Tested	3	0.18%	1	0.07%	1	0.13%
	1638	100%	1421	100%	1075	100%

* Testing week is a seven-day week that runs Monday through Sunday.

Weekly Exposure Data

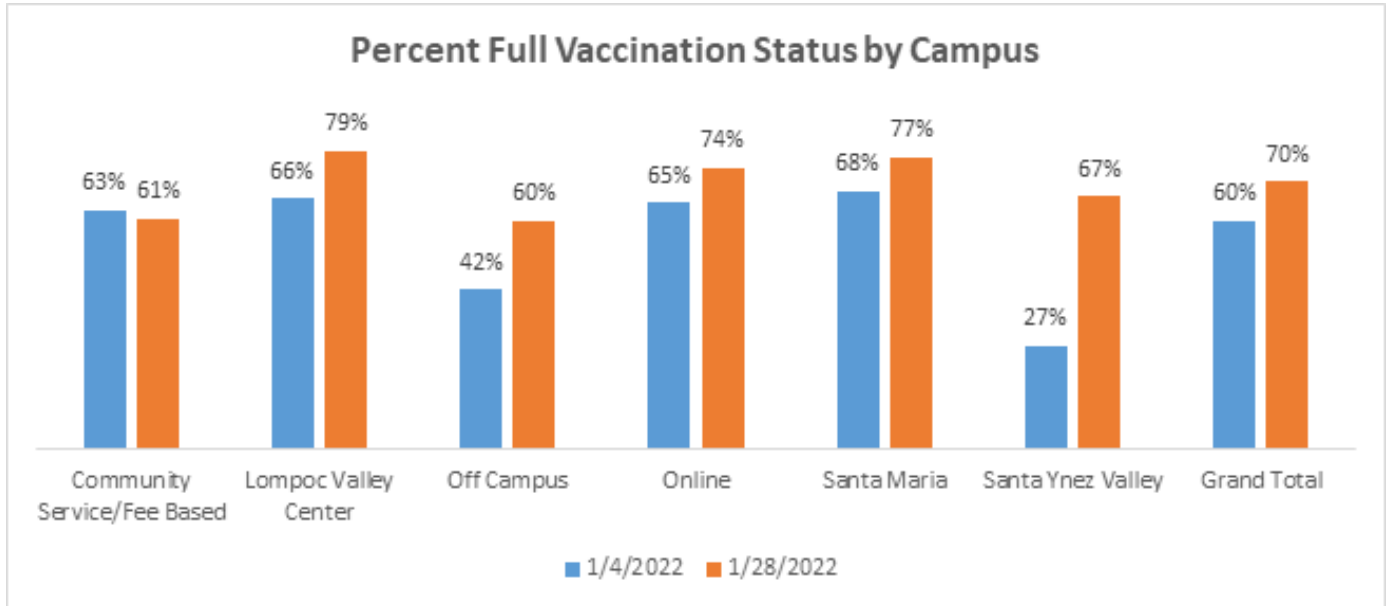
Week Of*	24-Jan		31-Jan		7-Feb	
Exposure Result	COUNT	RATE	COUNT	RATE	COUNT	RATE
No Exposure	1586	96.83%	1403	98.73%	1065	98.40%
Exposure**	52	3.17%	18	1.27%	7	0.65%
Unknown	0	0.00%	0	0.00%	3	0.28%
	1638	100%	1421	100%	1075	100%

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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Results by Vaccination Status

Test Result	Vaccination Status				Grand Total
	Full	Unknown	Not Vaccinated	Partial	
Negative	2143	168	1405	114	3830
Positive	138	18	58	4	218
Invalid	50	4	24	3	81
Not Tested	1	0	4	0	5
Grand Total	2332	190	1491	121	4134

Campus Vaccination Rates



Students Accessing Campus

	Week of Jan. 24	Week of Jan. 31	Week of Feb. 7
<i>Total # of Students</i>	10,226	9,410	8,760
<i>Daily Average</i>	2,556	2,352	2,190

Overall Mandate Summary

	CDPH*	Cal OSHA	SB County	AHC
Indoor Masking	Unvaccinated Only	Unvaccinated Only	Unvaccinated Only	Everyone
Outdoor Masking	Not Required	Not Required	Not Required	Not Required
Public Transit Masking	Recommended	Recommended	Required for all	n/a
K-12 Masking	Recommended	Recommended	Required for all	n/a
Childcare Masking	Recommended	Recommended	Required for all	Required for all
Health Care Masking	Required	Required	Required for all	Required for all
Testing Requirement (unvaccinated)	Recommend if symptoms appear	With Symptoms, exposed, outbreaks, and return from iso/quarantine	n/a	3 days prior to being on campus

Face Coverings Effective February 16, 2022

CDPH*	SB County	Cal OSHA
Required for unvaccinated people. Recommended for everyone in public transit, healthcare settings (including long term care facilities), adult and senior care facilities; indoors in K-12 schools, childcare, and other youth settings, state and local correctional facilities and detention centers, homeless shelters, emergency shelters, and cooling centers.	Required for unvaccinated people in indoor public settings. Required for everyone, regardless of vaccination status, in certain settings including public transit, indoors in K-12 schools, childcares, shelters, healthcare settings, correctional facilities, and other care facilities.	Requires employers to provide employees who are not fully vaccinated with face coverings and to ensure they are properly worn over the nose and mouth when indoors and in vehicles. Outdoors, no employees need to use face coverings regardless of vaccination status, unless there is an outbreak.

Testing

AHC Mandate	Cal OSHA	CDPH*
All unvaccinated individuals must provide proof of a negative test taken no more than three days prior to accessing campus instruction or services.	The ETS requires an employer to offer testing at no cost and during paid time to all employees with COVID-19 symptoms, workplace expositors, during an outbreak, or for isolation/quarantine protocols	The CDPH recommends testing if symptomatic or following an exposure.

*CDPH – California Department of Public Health

RESOLUTION NO. 21-22
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

DIRECTING THE SUPERINTENDENT/PRESIDENT TO DEVELOP AND IMPLEMENT A COVID VACCINE REQUIREMENT TO INCREASE VACCINATION RATES FOR STUDENTS, FACULTY, AND STAFF

WHEREAS, people who have not been vaccinated against COVID-19 are most at risk of infection, adverse health consequences, and further spreading COVID-19, including the highly transmissible Delta Variant, to friends, family, colleagues, and the community at large; and

WHEREAS, the overwhelming majority of serious illness, hospitalizations, and death resulting from COVID-19, including the Delta Variant, are among the unvaccinated; and

WHEREAS, on August 10, 2021, the Allan Hancock Joint Community College District (the "District") Board of Trustees voted to require all faculty, staff, and students to demonstrate they are fully vaccinated by October 1, 2021; and

WHEREAS, the Board of Trustees approved limited exemptions to the vaccination policy; and

WHEREAS, the Board of Trustees seeks to provide clarification as to how exemptions are to be administered;

NOW THEREFORE BE IT RESOLVED, that consistent with recommendations and directives from the State of California and the federal government, the Board of Trustees directs the superintendent/president or designee to take any and all actions necessary to develop and implement a COVID-19 vaccine requirement ("Vaccine Requirement") for District employees, students, and others who access District facilities at any District location; and

BE IT FURTHER RESOLVED, that the Vaccine Requirement will be effective for District employees, students, and others who access District facilities at any District location effective no later than October 1, 2021; and

BE IT FURTHER RESOLVED, that the Vaccine Requirement will be developed consistent with applicable legal requirements, including exceptions for medical conditions, including antibodies from prior infection, and sincerely held beliefs;

BE IT FURTHER RESOLVED, that any District employee, students, and others who claim any exemption shall provide confirmation of a negative test within the three days prior to entering a campus facility to the District's Human Resources and/or Student Services department; and

BE IT FURTHER RESOLVED, that the superintendent/president or Designee shall have the authority to amend the Vaccine Requirement as necessary based on the evolving nature of the COVID-19 pandemic and recommendations from federal, state, and local public health authorities. Such notifications shall be coordinated with the officers of the Board of Trustees and shared with constituency leaders prior to implementation.

Motion to adopt said resolution was made by: Pensa
Seconded by: Zacarías

PASSED and ADOPTED this 31ST day of August, 2021, by the following vote:

AYES: Hall, Levy, Medina Pensa, Zacarías

NOES: None

ABSENT: None

ABSTAIN: None


Secretary to the Board of Trustees

INFORMATION ITEM

To: Board of Trustees	Date: February 15, 2022
From: Superintendent/President	Item Number: 14.B.
Subject: Employee Resignations and Retirements	Enclosures: Page 1 of 1

BACKGROUND

The superintendent/president has accepted the following:

Retirement

1. Karen Parent, financial aid accounting technician, financial aid, effective February 1, 2022.

Ms. Parent has been employed with the district since January 29, 2007.

Resignation

2. Mary Sherman, basic needs project director, counseling and student success, effective February 10, 2022.

Ms. Sherman has been employed with the district since June 9, 2021.

3. **Melissa Dill, human resources technician, human resources, effective February 22, 2022.**

Ms. Dill has been employed with the district since October 5, 2016.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date: February 15, 2022
From: Superintendent/President	Item Number: 14.C.
Subject: Quarterly Report on Volunteer Aides	Enclosures: Page 1 of 1

BACKGROUND

California Education Code 72401 and Board Policy 7500 authorizes the use of volunteer aides to perform non-teaching work. Volunteer aides assist academic personnel in the performance of their teaching or administrative responsibilities. Volunteers do not receive salary or any other benefits available to employees of the district. However, in accordance with labor code section 3364.5, a volunteer is an employee for the purpose of workers' compensation benefits.

Volunteer services are being provided by the following:

<u>Name</u>	<u>Volunteer Period</u>	<u>Duties/Responsibilities</u>
Harrington, Timothy	2/1/22 – 8/31/22	Assist students in the mentorship program.
Arias, Ana Isabel	2/1/22 – 8/31/22	Assist students in the mentorship program.
Thomas-Harrington, Lucy	2/1/22 – 8/31/22	Assist students in the mentorship program.
Dodd, Veronica	2/1/22 – 8/31/22	Assist students in the mentorship program.
Ng, Chuen	2/1/22 – 8/31/22	Assist students in the mentorship program.
Mahon, Richard	2/1/22 – 8/31/22	Assist students in the mentorship program.

Administrator Initiating Item: Ruben Ramirez	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: First Reading: Revised Administrative Procedure 5055, Enrollment Priorities	Item Number: 14.D.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 6

BACKGROUND

Revised Administrative Procedure 5055, Enrollment Enrollments is presented for approval. The administrative procedure was revised to update and clarify language as well as expand priority registration for special student populations.

The revised administrative procedure has been vetted through the shared governance process.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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Allan Hancock Joint Community College District
Administrative Procedure
 Chapter 5 – Student Services

AP 5055 ENROLLMENT PRIORITIES

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites (See BP and AP 4260, titled Prerequisites, and Co-requisites, Advisories).

Enrollment may be limited due to the following:

- health and safety considerations;
- facility limitations;
- faculty workload;
- availability of qualified instructors;
- funding limitations;
- regional planning;
- legal requirements; and/or
- Contractual requirements.

The District will provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a four-year college or university, or career advancement. These registration priorities apply to courses offered during regular semesters (fall and spring) and winter and summer sessions.

The following students will have first priority for enrollment:

- ~~Students who have completed orientation, placement, and developed student education plans and are eligible as a member of the armed forces or a veteran pursuant to Education Code Section 66025.8 or as a foster youth or former foster youth pursuant to Education Code Section 66025.9;~~
- ~~Students who have completed orientation, placement, and developed student education plans and are eligible and receiving services through Disabled Student Programs and Services or Extended Opportunity Programs and Services; and~~
- ~~Students who have completed orientation, placement, and developed student education plans and are eligible and receiving services through CalWORKS; and~~
- ~~Students who have completed orientation, placement, and developed student education plans and are Tribal TANF recipients.~~

The following students will have ~~second~~ priority for enrollment:

- ~~Students who are continuing students, not on academic or progress probation for two consecutive terms as defined in these policies and procedures, and first-time students who have completed orientation, placement, and developed student education plans.~~

These registration priorities ~~do~~ apply to courses offered during summer or intersessions.

Priority registration groups are defined below. Students will continue to have access to register any time after their priority registration group.

Students awarded priority registration in groups 1-5 must have completed orientation, placement, and either an abbreviated or comprehensive student education plan (CSEP) and must NOT be on academic or progress probation for two consecutive terms as defined in these policies and procedures. Students must also be in good program standing as applicable.

The following students will receive group 1 priority:

- A member of the armed forces or a veteran pursuant to Education Code Section 66025.8;
- A foster youth, former foster youth, homeless youth, or former homeless youth pursuant to Education Code Section 66025.9;
- A student who has been determined to be eligible for Disabled Student Programs at Allan Hancock College, known as Learning Assistance Program (LAP), pursuant to Education Code Section 66025.91;
- A student who has been determined to be eligible for Extended Opportunity Program and Services (EOPS) pursuant to Education Code Section 66025.91;
- A student who is receiving services through CalWORKS pursuant to Education Code Section 66025.92;
- A student who is a Tribal Temporary Assistance for Needy Families (TANF) recipient pursuant to Education Code Section 10553.25.

The following students will receive group 2 priority:

- Student Athletes
- CAN/TRIO students
- LAP note takers
- MESA students
- Pre-approved nursing students
- PUENTE students
- Rising Scholar students
- AIM award students
- ~~Approved for a one-time priority registration bump (CSEP required) *~~

The following students will receive group 3 priority:**Students in this category group will be awarded processed each day ^[JT1] in the order they are shown below:**

- 3.a. Continuing students who have completed 45.0-85.0 units ^[HC2]
- 3.b. Continuing students who have completed 15.0-44.5 units
- 3.c. New Hancock Promise students

The following students will receive group 4 priority:**Students in this category group will be awarded processed each day in the order they are shown below:**

- 4.a. Continuing students who have completed .5-14.5 units
- 4.b. Continuing students who have completed 85.5-99.5 units

The following students will receive group 5 priority:

- First time and first time transfer students
- First time transfer students

Open registration for the following students after group 5:

- Continuing students who have completed 100 or more units;
- All other eligible students who have NOT completed orientation, placement, or a student education plan
- Students who are on second time academic and/or second time progress probation A2/P2 and above
- Community Education students

College Now students will be eligible to register following 10 working days after open registration begins.

*A student may request a one-time priority registration bump to receive a higher-level priority group for one semester/session registration period.

Students in groups 3-5 and open registration may receive a group 2 priority for a one semester/session registration period.

For purposes of this section a unit is earned when a student receives a grade of A, B, C, D, or P as defined in BP /AP 4230, Grading and Academic Record Symbols. This 100-unit limit does not include units for non-degree applicable English as a Second Language or basic skills courses as defined by the Vice President, Academic Affairs.

Loss of Priority Registration

Registration priority specified above shall be lost at the first registration opportunity after a student:

- Is placed on academic and/or progress probation or any combination thereof as defined in BP titled 4250, Probation, Disqualification, and Readmission; AP 4250,

~~AP 4255, titled Probation; and AP 4255, titled Disqualification and Readmission for two consecutive terms; or~~

- Has earned one hundred (100) or more degree-applicable semester or quarter equivalent units at the District.

~~For purposes of this section a unit is earned when a student receives a grade of A, B, C, D or P as defined in BP and AP 4230 titled Grading and Academic Record Symbols. This 100-unit limit does not include units for non-degree applicable English as a Second Language or basic skills courses as defined by the Chief Instructional Officer.~~

The District shall notify students:

- ~~who are placed on academic or progress probation, of the potential for loss of enrollment priority. The district shall notify the student~~
- ~~that a second consecutive term on academic or progress probation will result in the loss of priority registration as long as the student remains on probation. The District shall notify students or~~
- ~~who have earned 75 percent or more of the unit limit, that enrollment priority will be lost when the student reaches the unit limit.~~

Appeal of Loss of Enrollment Priority

~~Students may appeal the loss of enrollment priority when:~~

- ~~when the loss is due to extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student; or~~
- ~~when a student with a disability applied for, but did not receive a reasonable accommodation in a timely manner. Students enrolled in high unit majors or programs as designated by the Chief Instructional Officer may also appeal the loss of priority registration. The dean, counseling or designee will determine the appeal in his/her sole discretion.~~
- a student has demonstrated significant satisfactory academic improvement by completing their last semester with a 2.00 or higher and complete more than 50 percent of their last semester coursework;
- a student is enrolled in high unit major/program that include but not limited to Science, Technology, Engineering, and Mathematics (STEM) fields. Student must attach a comprehensive student education plan

Foster youth or former foster youth are exempt from the loss of priority registration pursuant to Education Code Section 66025.9(b).

The District will ensure ~~that~~ these procedures are reflected in course catalogs and ~~that~~ all students have appropriate and timely notice of the requirements of this procedure.

~~Day 2 priority registration is granted to qualified students in the following groups:~~

- ~~College Achievement Now~~
- ~~MESA~~
- ~~Bridges to the Baccalaureate~~
- ~~LAP Note takers~~

- ~~Athletes~~
- ~~Preapproved Nursing Students~~
- ~~Students who have completed 50—100 units at AHC~~
- ~~PUENTE~~

~~Day 3 priority registration is granted to:~~

- ~~New students who have completed orientation, placement, and have completed student educational plan~~
- ~~Students who have completed 30 units at Allan Hancock College and who are not in an academic standing which prevents priority registration~~

~~Day 4 priority registration is granted to:~~

- ~~Students who have completed 12 units at Allan Hancock College and who are not in an academic standing which prevents priority registration~~

~~Day 5 priority registration is granted to:~~

- ~~Qualified first time transfer students~~

References: Title 5 Sections 51006, 58106, and 58108

Approved: 6/16/15

Revised: 6/11/19

**INFORMATION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: First Reading: Board Policy and Administrative Procedure 5800, Prevention of Identity Theft in Student Financial Transactions	Item Number: 14.E.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 7

BACKGROUND

Board Policy and Administrative Procedure 5800, Prevention of Identity Theft in Student Financial Transactions are presented for approval. The board policy and administrative procedure were reviewed per Administrative Procedure 2410, Board Policies which states all policies and procedures are to be reviewed on a five-year cycle. After review, the board policy and administrative procedure required no revisions or updates.

The board policy and administrative procedure have been vetted through the shared governance process.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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**Allan Hancock Joint Community College District
Board Policy
Chapter 5 – Student Services**

**BP 5800 PREVENTION OF IDENTITY THEFT IN STUDENT
FINANCIAL TRANSACTIONS**

The District is required to provide for the identification, detection, and response to patterns, practices, or specific activities (“Red Flags”) that could indicate identity theft of students when the District serves as a creditor in relation to its students. When applicable, the Superintendent/President is directed to develop procedures to implement an Identity Theft Prevention Program (ITPP) to control reasonably foreseeable risks to students from identity theft.

References: 15 U.S. Code Section 1681m(e)
(Fair and Accurate Credit Transaction Act (FACT ACT or FACTA))

Adopted: 1/10/17

(This is a new policy)



Allan Hancock Joint Community College District
Administrative Procedure
 Chapter 5 – Student Services

AP 5800 PREVENTION OF IDENTITY THEFT IN STUDENT FINANCIAL TRANSACTIONS

I. The Purpose of the Identity Theft Prevention Program

The purpose of this Identity Theft Prevention Program (ITPP) is to control reasonably foreseeable risks to students from identity theft, by providing for the identification, detection, and response to patterns, practices, or specific activities (“Red Flags”) that could indicate identity theft.

II. Definitions

“*Identity theft*” is a fraud attempted or committed using identifying information of another person without authority.

A “*creditor*” includes government entities who defer payment for goods (for example, payment plans for bookstore accounts or parking tickets), issued loans or issued student debit cards. Government entities that defer payment for services provided are not considered creditors for purposes of this ITPP.

“*Deferring payments*” refers to postponing payments to a future date and/or installment payments on fines or costs.

A “*covered account*” includes one that involves multiple payments or transactions such as the Bulldog card and OS Tuition payment plans.

“*Person*” means any individual who is receiving goods, receives a loan, and/or is issued a debit card from the District and is making payments on a deferred basis for said goods, loan, and/or debit card.

Detection or discovery of a “*Red Flag*” implicates the need to take action under this ITPP to help prevent, detect, and correct identity theft.

III. Detecting “Red Flags” For Potential Identity Theft

- A. Risk Factors for Identifying “Red Flags”. The District will consider the following factors in identifying relevant “Red Flags”:
- 1) the types of covered accounts the District offers or maintains;
 - 2) the methods the District provides to open the District’s covered accounts;

- 3) the methods the District provides to access the District's covered accounts; and
- 4) the District's previous experience(s) with identity theft.

B. Sources of "Red Flags"

The District will continue to incorporate relevant "Red Flags" into this ITPP from the following sources:

- 1) incidents of identity theft that the District has experienced;
- 2) methods of identity theft that the District identifies that reflects changes in identity theft risks; and
- 3) guidance from the District's supervisor's who identify changes in identity theft risks.

C. Categories of "Red Flags"

The following Red Flags have been identified for the District's covered accounts:

Suspicious Documents

- 1) Documents provided for identification appear to have been forged or altered.
- 2) The photograph or physical description on the identification is not consistent with the appearance of the applicant or customer presenting the identification.
- 3) Other information on the identification is not consistent with information provided by the person opening a new covered account or customer presenting the identification.
- 4) Other information on the identification is not consistent with readily accessible information that is on file with the District, such as District identification number, Social Security number or Date of Birth.
- 5) A written request concerning a covered account appears to have been altered or forged, or gives the appearance of having been destroyed or reassembled.

Suspicious Personally Identifying Information

- 6) Personal identifying information provided is inconsistent when compared against external information sources used by the District.
For example: The Social Security Number (SSN) has not been issued, or is listed on the Social Security Administration's Death Master File.
- 7) Personal identifying information provided by a person is not consistent with other personal identifying information provided by the person. For example, there is a lack of correlation between the SSN range and date of birth.
- 8) Personal identifying information is associated with known fraudulent activity as indicated by internal or third-party sources use by the District.
For example:
 - (a) The address on an application is the same as the address provided on a fraudulent application;

- (b) The phone number on an application is the same as the phone number provided on a fraudulent application;
- 9) Personal identifying information provided is of a type commonly associated with fraudulent activity as indicated by internal or third-party sources used by the District. For example:
 - (a) The address on an application is fictitious, or
 - (b) The phone number is invalid,
- 10) The SSN provided is the same as that submitted by other persons currently being served by the District.
- 11) The address or telephone number provided is the same or similar to the account number or telephone number submitted by an unusually large number of other persons being served by the District.
- 12) The person opening the covered account fails to provide all required personal identifying information on a written request or in response to notification that the request is incomplete.
- 13) Personal identifying information provided is not consistent with personal identifying information that is on file with the District.
- 14) The person opening the covered account cannot provide authenticating information beyond that which generally would be available by an individual.

Unusual Use of/or Suspicious Activity Relating to a Covered Account

- 15) A new covered account is used in a manner that is commonly associated with known patterns of fraud patterns. For example, a person makes a first payment, but there are no subsequent payments made.
- 16) A covered account is used in a manner that is not consistent with established patterns of activity on the account. For example, there is:
 - (a) Nonpayment when there is no history of late or missed payments; or
 - (b) A material change in electronic fund transfer patterns in connection with a payment.
- 17) A covered account that has been inactive for a reasonably lengthy period of time is suddenly used or active.
- 18) Mail sent to the person holding the covered account is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the person's covered account.
- 19) The District is notified that the person is not receiving paper account statements.
- 20) The District is notified of unauthorized transactions in connection with a person's covered account.

Notices from Customers/Persons, Victims of Identity Theft, Law Enforcement Authorities, or Other Businesses about Possible Identity Theft in Connection with Covered Accounts

- 21) The District is notified by a person with a covered account, a victim of identity theft, a law enforcement authority, or any other person, that it has opened a fraudulent account for a person engaged in identity theft.

IV. Measures to Detect “Red Flags”

The District shall do the following to aid in the detection of “Red Flags:”

- 1) Persons with covered accounts who request a change in their personal information on file, such as a change of name, will have the requested changes verified by the District.

The person shall provide at least one written form of verification reflecting the requested changes to the personal information. For example, if a name change is requested, then documentation evidencing the new name shall be obtained.

V. Preventing and Mitigating Identity Theft

One or more of the following measures, as deemed appropriate under the particular circumstances, shall be implemented to respond to “Red Flags” that are detected:

- 1) Monitor the covered account for evidence of identity theft;
- 2) Contact the person who holds the covered account;
- 3) Change any passwords, security codes, or other security devices that permit access to a covered account;
- 4) Reopen the covered account with a new account number;
- 5) Not open a new covered account for the person;
- 6) Close an existing covered account;
- 7) Not attempt to collect on a covered account or not sell a covered account to a debt collector;
- 8) Notifying law enforcement;
- 9) Determine that no response is warranted under the particular circumstances.

VI. Updating the ITPP

The District shall update this ITPP on an annual basis to reflect changes in risks to persons with covered accounts, and/or to reflect changes in risks to the safety and soundness of the District from identity theft, based on the following factors:

- 1) The experiences of the District with identity theft;
- 2) Changes in methods of identity theft;
- 3) Changes in methods to detect, prevent and mitigate identity theft;
- 4) Changes in the types of covered accounts that the District maintains;
- 5) Changes in the business arrangements of the District, including service provider arrangements.

VII. Methods for Administering the ITPP

A. Oversight of the ITPP. Oversight by the District’s Chief Business Officer shall include:

- 1) Assigning specific responsibility for the ITPP’s implementation;
- 2) Reviewing reports prepared by the staff regarding compliance of the ITPP; and
- 3) Approving material changes to the ITPP as necessary to address changing identity theft risks.

B. Reports

- 1) **In General:** Staff responsible for the development, implementation, and administration of this ITPP shall report to the Governing Board on an annual basis.
- 2) **Contents of Report:** The report shall address material matters to the ITPP and evaluate the following issues: the effectiveness of the policies and procedures in addressing the risk of identity theft in connection with opening new covered accounts and with respect to existing covered accounts; service provider arrangements; significant incidents involving identity theft and management's response; and recommendations for material changes to the ITPP.
- 3) **Oversight of Service Provider Arrangements:** Whenever the District engages a service provider to perform an activity in connection with one or more covered accounts the District shall take steps to ensure that the activity of the service provider is conducted in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft. To that end, the District shall require our service contractors, by contract, to have policies and procedures to detect relevant "Red Flags" that may arise in the performance of the service provider's activities, and either report the "Red Flags" to the District, or to take appropriate steps to prevent or mitigate identity theft.

References: 15 U.S. Code Section 1681m(e)(Fair and Accurate Credit Transactions Act (FACT ACT or FACTA))

Approved: 12/13/16

(This is a new procedure)

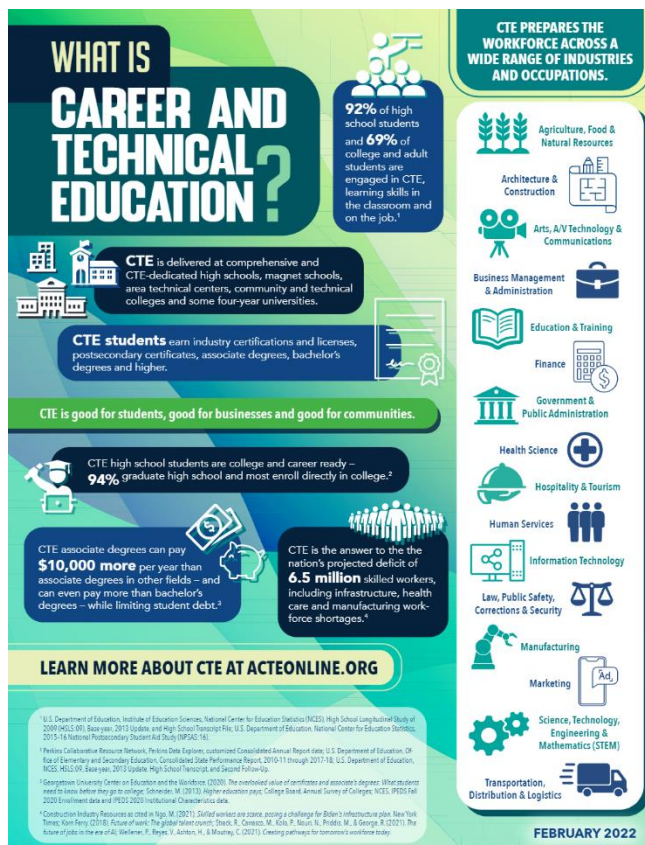
To:	Board of Trustees	Date:	
From:	Superintendent/President	February 15, 2022	
Subject:	Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number:	14.F.
Institutional Goal:	Ed Master Plan Goal D. Student Completion	Enclosures:	Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Academic Affairs will report on the items listed below in regards to academic affairs:

Licensed Vocational Nurse (LVN) Program Success: Academic Affairs is pleased to congratulate LVN Program Coordinator/Professor Eileen Donnelly and LVN Program Assistant Professors Veronica DeLeija and Michelle Lehne, a cadre of top-notch clinical instructors and community clinical site, and the Class of 2020 LVN graduates. According to the latest report (4th Quarter 2021) from the State Department of Consumer Affairs, Board of Vocational Nursing and Psychiatric Technicians (BVNPT), Allan Hancock College's LVN program graduates achieved a pass-rate of 96.97 percent on the National Council Licensure Examination – Practical Nurse (NCLEX-PN). AHC's LVN pass rate far exceeds California's average annual pass rate for first-time program candidates of 72 percent.

Career Technical Education (CTE) Month: Academic Affairs joins Dean Margaret Lau in recognizing and thanking our entire AHC campus community for their support of our CTE programs, faculty, staff, and students, especially during this month of February, designated as CTE Month.



WHAT IS CAREER AND TECHNICAL EDUCATION?

92% of high school students and 69% of college and adult students are engaged in CTE, learning skills in the classroom and on the job.¹

CTE is delivered at comprehensive and CTE-dedicated high schools, magnet schools, area technical centers, community and technical colleges and some four-year universities.

CTE students earn industry certifications and licenses, postsecondary certificates, associate degrees, bachelor's degrees and higher.

CTE is good for students, good for businesses and good for communities.

CTE high school students are college and career ready – 94% graduate high school and most enroll directly in college.²

CTE associate degrees can pay \$10,000 more per year than associate degrees in other fields – and can even pay more than bachelor's degrees – while limiting student debt.³

CTE is the answer to the nation's projected deficit of 6.5 million skilled workers, including infrastructure, health care and manufacturing workforce shortages.⁴

LEARN MORE ABOUT CTE AT ACTEONLINE.ORG

CTE PREPARES THE WORKFORCE ACROSS A WIDE RANGE OF INDUSTRIES AND OCCUPATIONS.

- Agriculture, Food & Natural Resources
- Architecture & Construction
- Arts, A/V Technology & Communications
- Business Management & Administration
- Education & Training
- Finance
- Government & Public Administration
- Health Science
- Hospitality & Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections & Security
- Manufacturing
- Marketing
- Science, Technology, Engineering & Mathematics (STEM)
- Transportation, Distribution & Logistics

FEBRUARY 2022

U.S. Department of Education, Institute of Education Sciences, National Center for Education Statistics (NCEES), High School Longitudinal Study of 2009-10 (HSLS-10), Base year, 2013 Update and High School Transcript File, U.S. Department of Education, National Center for Education Statistics, 2015-16 National Postsecondary Student Aid Study (NPSAS), 161.

¹ Perkins Collaborative Resource Network, Perkins Data Explorer, customized Consolidated Annual Report data, U.S. Department of Education, Office of Elementary and Secondary Education, Consolidated State Performance Report, 2010-11 through 2017-18, U.S. Department of Education, NCEES, HSLS-10, Base year, 2013 Update, High School Transcript, and Second Follow-up.

² Georgetown University Center on Education and the Workforce (CEW), The unmet need for workforce and associate's degree: What students need to know before they go to college, September, 16, 2017. Higher education page, College Board, annual Survey of Colleges, NCEES, IPEDS Fall 2020 Enrollment data and IPEDS 2020 Institutional Characteristics data.

³ Construction Industry Resources as cited in Ng, M. (2017). Skilled workers are scarce, posing a challenge for Biden's infrastructure plan. New York Times. Last revised (2018): Skilled workers: The global talent search. Shetty, R., Chatterjee, M., Kulkarni, N., Prasad, M., & George, R. (2017). The future of jobs in the age of AI. McKinsey, P., Rayo, V., Jantzen, H., & Moultrie, C. (2017). Creating pathways for tomorrow's workforce today.

Administrator Initiating Item:

Robert Curry

Final Disposition:

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number: 14.G.
Institutional Goal: Accreditation Standard II	Enclosures: Page 1 of 1

BACKGROUND

Cal-SOAP Project. The Central Coast Cal-SOAP Project is partnering with Cal Poly to provide a unique experience for African American students from the Lompoc Unified School and Santa Maria Joint Union School districts. One hundred high school students will spend one day at Cal Poly’s “United By Excellence” conference on Friday, March 4, 2022. The event will feature guest speakers, campus tours, breakout sessions, lunch, and motivational entertainment.

Student Health Ambassadors. The Wellness League is an initiative that has been developed by students for the campus community. The program is a collaboration with campus resources, student participants, student leaders, and community partners to advance mental and physical wellness and direct students to resources of need. Events are planned for the Spring 2022 semester, with the goal of having the first cohort of Wellness Champions complete the program.

Military Articulation Platform. Allan Hancock College has been accepted into the 2022 California MAP (Military Articulation Platform) cohort. A team of faculty, staff, and administrators will participate. This program provides guidance in aligning JST (Joint Service Transcripts) and military experience with college credits. Completing this alignment will support veterans and active duty military in reaching their educational goals.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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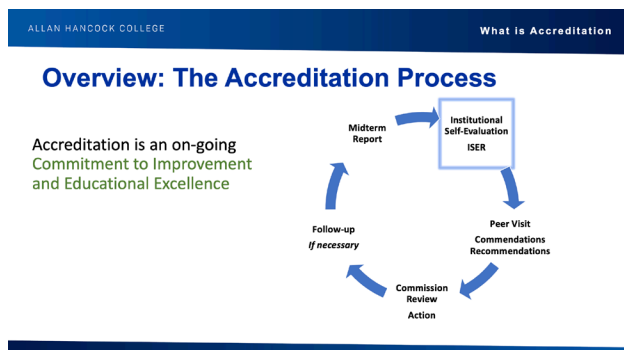
To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Monthly Report Vice President Institutional Effectiveness	Item Number: 14.H.
Institutional Goal: Accreditation Standard I	Enclosures: Page 1 of 1

BACKGROUND

Accreditation

The Institutional Effectiveness office is busy facilitating work on the accreditation Institutional Self-Evaluation Report. Dr. Paul Murphy gave a presentation at All Staff outlining the process, including an overview of standards, Institutional Self Evaluation Report (ISER) timeline, and steering committee participants. He also reviewed the Formative/Summative Peer Review Model which includes team ISER review, focused site visit, and commission action.

Janet McGee is working on updating the accreditation web page in preparation for the accreditation team site visit. This includes making sure all college plans are up to date on the Planning and Shared Governance web page and commission required documents are current. The IE office is also gathering evidence and working on Standard I drafts for steering committee review.



New Data Dashboard- Zero Textbook Cost Analysis

Institutional Effectiveness developed a new data dashboard that analyzes the Zero Textbook Cost (ZTC) initiative in compliance with Senate Bill 1359 (Donahoe Higher Education Act). Courses are flagged in the class schedule with the ZTC flag if there is an option for the student to access the textbook electronically at no charge. The dashboard examines the enrollment, course count, section count and headcount of ZTC courses over the last three years. The dashboard also disaggregates these metrics by discipline, ethnicity, and gender of students enrolled in the courses. The headcount of students increased from 1,370 students in fall 2020 to 2,447 in fall 2021 after a slight decrease from fall 2019 to spring 2020. The dashboard indicates that the discipline with the highest headcount is speech followed by math and political science.

Link: <https://public.tableau.com/app/profile/allanhancockcollege/viz/ZTCDashboard/ZTCCourseSectionHeadcount>

Administrator Initiating Item: Paul M. Murphy	Final Disposition:
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**INFORMATION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Monthly Report, Executive Director, College Advancement	Item Number: 14.I.
Institutional Goal: Ed Master Plan Goal A. Connect with Students	Enclosures: Page 1 of 1

BACKGROUND**Bellwether Award Presentation**

College Advancement is leading the preparation of the presentation for the Bellwether Award nomination. The presentation will consist of videos, tabletop displays, a digital binder, and a digital presentation to be made on-site in San Antonio on February 28. Three videos will be shown live to the Bellwether judging panel and feature college administrators and students as they share the story of degree auto-awarding. Fully designed digital binders and augmented reality tabletop displays will accompany the presentation.

Administrator Initiating Item: Jon Hooten	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Fiscal Year 2022-23 Proposed State Budget	Item Number: 14.J.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 2

BACKGROUND

Governor Newsom released his proposed fiscal year 2022-23 budget on January 10, 2022. Bolstered by a strengthened economy, the Governor’s proposed budget reflects renewed optimism in the revenue generating capacity of the state. California’s labor force participation rate is expected to improve, along with job growth and reduced unemployment. Resumed tourism and travel into the state is expected to bolster growth in low-wage, high-touch sectors that have been disproportionately impacted by the COVID-19 pandemic, and wage growth (particularly in low-wage sectors) is expected to increase.

This positive forecast is reflected in the revenue assumptions from the state’s largest revenue source—the “Big Three” taxes. The 2022-23 Governor’s Budget assumes that tax revenues from two of the three main taxes (the personal income and sales and use tax) will increase from 2021-22.

Big Three Taxes (in billions)		
	2021-22	2022-23
Personal Income Tax	\$120.9	\$130.3
Sales and Use Tax	\$30.9	\$32.2
Corporation Tax	\$32.9	\$23.7

Robust state revenues provide the state a general fund surplus of \$45.7 billion surplus for the 2022-23 fiscal year, of which over \$16 billion must be spent on public education through adjustments and increases in the Proposition 98 minimum guarantee.

For 2022–23, the Governor’s proposes allocating \$409.4 million to fund an ongoing cost of living adjustment (COLA) of 5.33 percent to the Student-Centered Funding Formula (SCFF). Based on this proposal, we estimate an additional \$3,457,802 in unrestricted funding for the 2022-23 fiscal year. Most state categorical programs will also receive the 5.33 percent COLA. The 2022–23 Governor’s Proposed State Budget also includes additional funding for the following programs:

- \$100 million ongoing for students newly eligible for the Student Success Completion Grant due to expanded Cal Grant B and Cal Grant C eligibility for California Community College (CCC) students
- \$105 million one-time to support the system-wide implementation of a common course numbering system pursuant to the provisions of Assembly Bill (AB) 1111 (Berman, Statutes of 2021)

(Continued)

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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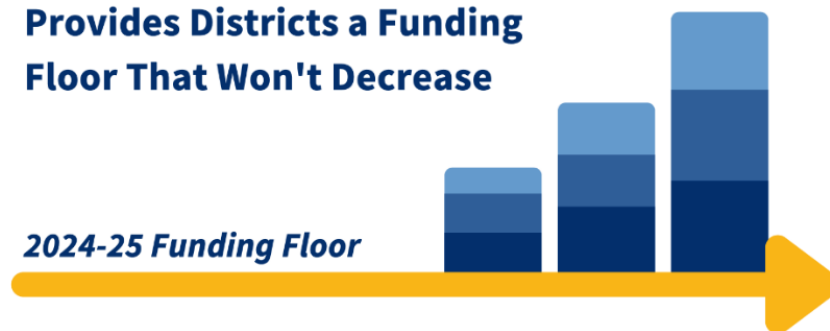
- \$65 million one-time for community colleges to implement the transfer reform provisions required by AB 928 (Berman, Statutes of 2021)
- \$25 million one-time to assist community colleges with the procurement and implementation of software that maps intersegmental curricular pathways
- \$10 million ongoing to support the sustainable implementation of Equal Employment Opportunity Program best practices to diversify CCC faculty, staff, and administrators
- \$10 million ongoing to augment resources provided to CCC financial aid offices
- \$10 million ongoing to expand availability of foster youth support services offered by the NextUp program from 20 districts to 30 districts

Provides Future Funding Stability

The Governor’s Budget proposes to extend current revenue protections in a modified form to avoid creating sharp fiscal declines in 2025-26. Under the Governor’s proposal, a district’s 2024-25 funding would represent its new “floor” below which it could not drop. Funding rates would continue to increase to reflect the statutory COLA if provided in the budget act language, but this revised hold harmless provision would no longer automatically include adjustments to reflect cumulative COLAs over time, as is the case with the current provision in effect through 2024-25.

Predictability & Stability

Provides Districts a Funding Floor That Won't Decrease



This protection effectively eliminates the “fiscal cliff” many districts, including our own, would have been confronted with in fiscal year 2025-26 when revenues would have been reduced to commensurate with each college’s drop-in enrollment over the last seven years (i.e., fiscal year 2017-18 through 2024-25).

Delivers More Scheduled Maintenance Funds

Building on the \$511 million in one-time funds provided in the 2021 Budget Act, the Governor’s Budget includes \$387.6 million one-time Proposition 98 funds to address scheduled maintenance and energy efficiency projects across the system. Based on this proposal, staff estimates we will receive roughly \$2.1 million in scheduled maintenance funds for the 2022-23 fiscal year.

Buys Down State Pension Liabilities

The Governor’s Budget proposes to contribute \$3.5 billion towards state pension liabilities. The payment would reduce state-level pension liabilities. Since the Governor proposes a supplemental payment using Proposition 2 debt repayment funding, the investment would not directly reduce the CalPERS Schools Pool liability. However, it is important to note that the projected fiscal year 2022-23 district employer contribution rates (from the April 2021 CalPERS board actions) are based on a 7 percent rate of return, which CalPERS exceeded by approximately 14 percent.

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number: 14.K.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Finance and Administration will report on the items listed below in regards to administrative services:

Higher Education Emergency Relief Fund (HEERF) Time Extension

We received notice from the California Community Colleges Chancellor's Office on February 2, 2022, that we can request a no cost extension of up to twelve months to exhaust all our federal HEERF funds. The original deadline was May 19, 2022. This is particularly good news for SitelogIQ, and the Heating, Ventilation, and Air Conditioning (HVAC) retrofit project, which was operating under a compressed timeline for implementation.

Budgeting Best Practices

The California Community Colleges Chancellor's Office is recommending that districts adopt policies and practices consistent with the "Budgeting Best Practices" published by the Government Finance Officers Association (GFOA). Foremost among these is the designation of adequate reserves for economic uncertainty. The GFOA recommends that local governments maintain sufficient unrestricted reserves with a suggested minimum of two months of total general fund operating expenses, or roughly 17 percent.

Building M300 and M400 Re-roofing

The Garland Company, and their subcontractor, L&L Roofing will refurbish the roofs on Buildings M300 and M400 over the spring break. Buildings L and G will be re-roofed over the summer.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	February 15, 2022
Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds	Item Number: 14.L.
Institutional Goal: Accreditation Standard III	Enclosures: Page 1 of 22

BACKGROUND

Attached are copies of financial statements for the following funds:

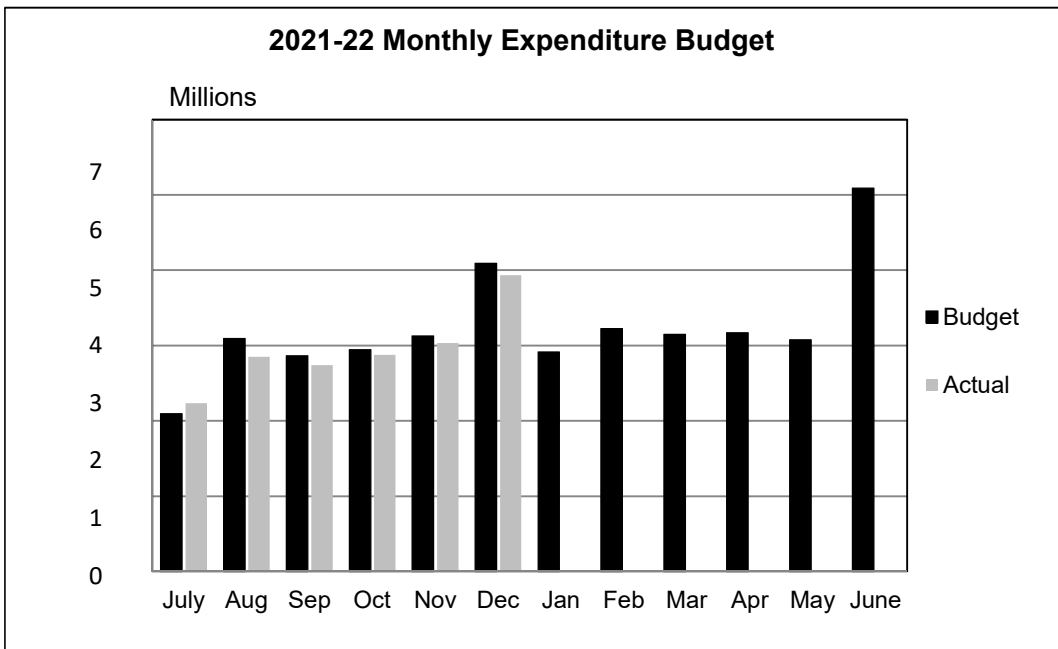
General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Dental Self-Insurance Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date budgets and financial data.

Administrator Initiating Item: Eric D. Smith	Final Disposition:
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

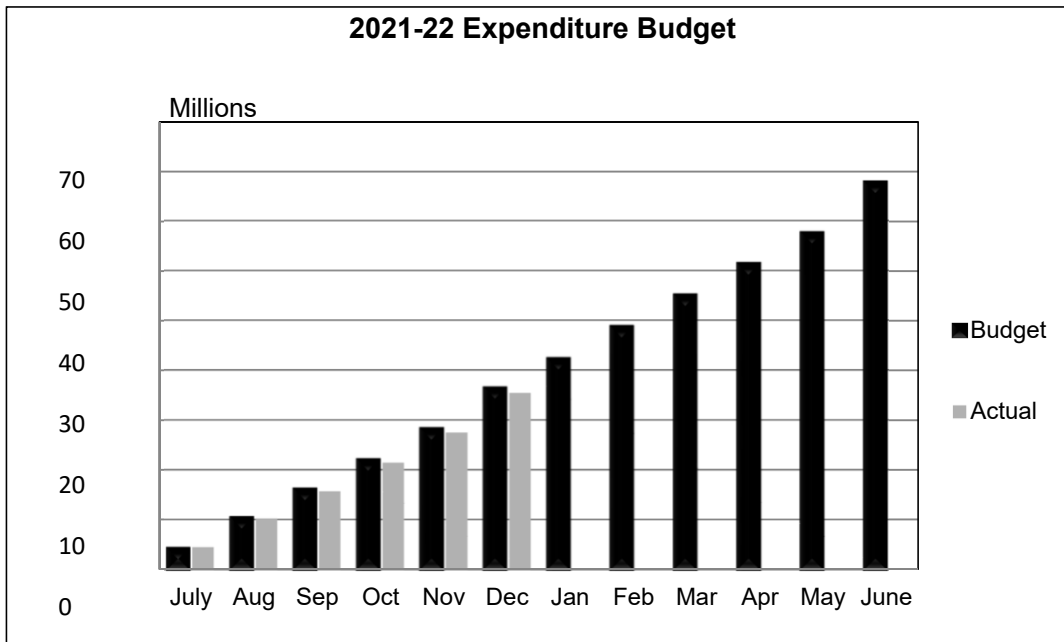
	December Budget	December Expenditures	Percentage Variance
Academic Salaries	2,430,109	2,403,110	98.89%
Classified Salaries	1,498,633	1,454,542	97.06%
Employee Benefits	1,098,907	1,076,434	97.95%
Supplies and Materials	117,238	99,792	85.12%
Other Operating Expenses	558,102	449,530	80.55%
Capital Outlay	161,232	146,595	90.92%
Other Outgo/Transfers	<u>2,317,516</u>	<u>2,266,754</u>	97.81%
	8,181,737	7,896,757	96.52%



GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET

Year to Date Expenditures

	July-December Budget	July-December Year to Date	Percentage Variance
Academic Salaries	12,874,310	12,851,992	99.83%
Classified Salaries	9,163,922	8,997,154	98.18%
Employee Benefits	6,234,125	6,066,149	97.31%
Supplies and Materials	657,129	533,767	81.23%
Other Operating Expenses	4,108,122	3,678,295	89.54%
Capital Outlay	644,605	590,025	91.53%
Other Outgo/Transfers	<u>2,739,832</u>	<u>2,649,994</u>	96.72%
	36,422,045	35,367,376	97.10%



Allan Hancock College
General Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal Revenues	\$ 34,200	\$ 550	1.61%	\$ 26,982,581	\$ 9,581,979	35.51%
State Revenues	47,281,141	23,464,451	49.63%	20,409,651	14,973,638	73.37%
Local Revenues	<u>24,729,606</u>	<u>9,360,098</u>	<u>37.85%</u>	<u>2,134,305</u>	<u>978,475</u>	<u>45.85%</u>
Total REVENUES	<u>72,044,947</u>	<u>32,825,099</u>	<u>45.56%</u>	<u>49,526,537</u>	<u>25,534,092</u>	<u>51.56%</u>
EXPENDITURES						
Academic Salaries	25,533,746	12,851,992	50.33%	4,144,969	2,193,696	52.92%
Classified Salaries	18,255,333	8,997,154	49.29%	8,022,053	2,830,364	35.28%
Employee Benefits	14,466,151	6,066,149	41.93%	3,696,972	1,249,741	33.80%
Supplies and Materials	1,517,831	533,767	35.17%	5,513,266	3,165,007	57.41%
Other Operating Exp. and Services	8,215,801	3,678,295	44.77%	5,064,172	1,719,871	33.96%
Capital Outlay	<u>1,885,621</u>	<u>590,025</u>	<u>31.29%</u>	<u>6,331,092</u>	<u>904,946</u>	<u>14.29%</u>
Total EXPENDITURES	<u>69,874,483</u>	<u>32,717,382</u>	<u>46.82%</u>	<u>32,772,524</u>	<u>12,063,625</u>	<u>36.81%</u>
Excess of Revenues Over/ (Under) Expenditures	2,170,464	107,717		16,754,013	13,470,467	
OTHER FINANCING SOURCES(USES)						
Other Financing Sources	4,905,285	3,318,321	0.00%	682,358	2,500.00	0.37%
Total OTHER FINANCING SOURCES (USES)	<u>4,905,285</u>	<u>3,318,321</u>	<u>0.00%</u>	<u>682,358</u>	<u>2,500.00</u>	<u>0.37%</u>
OPERATING TRANSFERS OUT						
Other Outgo	<u>7,792,932</u>	<u>2,649,994</u>	<u>34.01%</u>	<u>18,050,658</u>	<u>5,520,539</u>	<u>30.58%</u>
Total OPERATING TRANSFERS OUT	<u>7,792,932</u>	<u>2,649,994</u>	<u>34.01%</u>	<u>18,050,658</u>	<u>5,520,539</u>	<u>30.58%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(717,183)	776,044		(614,287)	7,952,428	
FUND BALANCE						
Fund balance, July 1	<u>18,925,704</u>	<u>18,925,704</u>		<u>15,597,709</u>	<u>15,597,709</u>	
Current Balance	<u>\$ 18,208,521</u>	<u>\$ 19,701,748</u>		<u>\$ 14,983,422</u>	<u>\$ 23,550,137</u>	

Allan Hancock College
Child Development Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 375,618	\$ 110,901	29.52%
State Revenues	621,256	365,179	58.78%
Local Revenues	711,105	46,376	6.52%
Total REVENUES	<u>1,707,979</u>	<u>522,457</u>	<u>30.59%</u>
EXPENDITURES			
Academic Salaries	265,062	105,515	39.81%
Classified Salaries	640,986	240,661	37.55%
Employee Benefits	132,663	53,344	40.21%
Supplies and Materials	345,399	23,893	6.92%
Other Operating Exp. and Services	176,736	6,249	3.54%
Capital Outlay	229,037	21,362	9.33%
Total EXPENDITURES	<u>1,789,884</u>	<u>451,024</u>	<u>25.20%</u>
Excess of Revenues Over/ (Under) Expenditures	(81,905)	71,433	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	30,000	10,000	33.33%
Total OTHER FINANCING SOURCES (USES)	<u>30,000</u>	<u>10,000</u>	<u>33.33%</u>
FUND BALANCE			
Fund balance, July 1	<u>405,375</u>	<u>405,375</u>	
Current Balance	<u>\$ 353,470</u>	<u>\$ 486,808</u>	

Allan Hancock College
PCPA Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 501,963	\$ 0	0.00%
Local Revenues	1,752,943	1,748,894	99.77%
Total REVENUES	<u>2,254,906</u>	<u>1,748,894</u>	<u>77.56%</u>
EXPENDITURES			
Classified Salaries	2,712,527	1,226,220	45.21%
Employee Benefits	734,095	276,283	37.64%
Supplies and Materials	381,025	93,598	24.56%
Other Operating Exp. and Services	624,839	212,482	34.01%
Capital Outlay	40,460	5,894	14.57%
Total EXPENDITURES	<u>4,492,946</u>	<u>1,814,477</u>	<u>40.39%</u>
Excess of Revenues Over/ (Under) Expenditures	(2,238,040)	(65,583)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	2,572,587	500,000	19.44%
Total OTHER FINANCING SOURCES (USES)	<u>2,572,587</u>	<u>500,000</u>	<u>19.44%</u>
OPERATING TRANSFERS			
OUT Other Outgo	324,388	80,850	24.92%
Total OPERATING TRANSFERS OUT	<u>324,388</u>	<u>80,850</u>	<u>24.92%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	10,159	353,567	
FUND BALANCE			
Fund balance, July 1	2,413,433	2,413,433	
Current Balance	<u>\$ 2,423,592</u>	<u>\$ 2,767,000</u>	

Allan Hancock College
Capital Outlay Project Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
State Revenues	\$ 15,131,441	\$11,101,617	73.37%
Local Revenues	15,396,272	15,376,311	99.87%
Total REVENUES	<u>30,527,713</u>	<u>26,477,928</u>	<u>86.73%</u>
EXPENDITURES			
Supplies and Materials	9,652	11,494	119.08%
Other Operating Exp. and Services	77,900	46,661	59.90%
Capital Outlay	36,550,404	10,609,425	29.03%
Total EXPENDITURES	<u>36,637,956</u>	<u>10,667,580</u>	<u>29.12%</u>
Excess of Revenues Over/ (Under) Expenditures	(6,110,243)	15,810,348	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	4,077,445	2,254,254	55.29%
Total OTHER FINANCING SOURCES (USES)	<u>4,077,445</u>	<u>2,254,254</u>	<u>55.29%</u>
OPERATING TRANSFERS OUT			
Other Outgo	50,800	50,800	100.00%
Total OPERATING TRANSFERS OUT	<u>50,800</u>	<u>50,800</u>	<u>100.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(2,083,598)	18,013,802	
FUND BALANCE			
Fund balance, July 1	11,727,273	11,727,273	
Current Balance	<u>\$ 9,643,674</u>	<u>\$ 29,741,075</u>	

Allan Hancock College
General Obligation Bond Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 100,000	\$ 0	0.00%
Total REVENUES	<u>100,000</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Classified Salaries	25,862	13,058	50.49%
Employee Benefits	13,981	6,681	47.79%
Supplies and Materials	8,146	8,885	109.08%
Other Operating Exp. and Services	69,560	18,282	26.28%
Capital Outlay	<u>25,503,673</u>	<u>4,355,029</u>	<u>17.08%</u>
Total EXPENDITURES	<u>25,621,222</u>	<u>4,401,935</u>	<u>17.18%</u>
Excess of Revenues Over/ (Under) Expenditures	(25,521,222)	(4,401,935)	
FUND BALANCE			
Fund balance, July 1	<u>25,521,223</u>	<u>25,521,223</u>	
Current Balance	<u>\$ 0</u>	<u>\$ 21,119,288</u>	

Allan Hancock College
Dental Self Insurance Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 804,000	\$ 147,583	18.36%
Total REVENUES	<u>804,000</u>	<u>147,583</u>	<u>18.36%</u>
EXPENDITURES			
Other Operating Exp. and Services	660,000	314,072	47.59%
Total EXPENDITURES	<u>660,000</u>	<u>314,072</u>	<u>47.59%</u>
Excess of Revenues Over/ (Under) Expenditures	144,000	(166,489)	
OPERATING TRANSFERS OUT			
Other Outgo	1,000,000	1,000,000	100.00%
Total OPERATING TRANSFERS OUT	<u>1,000,000</u>	<u>1,000,000</u>	<u>100.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(856,000)	(1,166,489)	
FUND BALANCE			
Fund balance, July 1	<u>1,846,204</u>	<u>1,846,204</u>	
Current Balance	<u>\$ 990,204</u>	<u>\$ 679,715</u>	

Allan Hancock College
Self Ins - Property & Liab. Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 5,000	\$ 0	0.00%
Total REVENUES	<u>5,000</u>	<u>0</u>	<u>0.00%</u>
EXPENDITURES			
Supplies and Materials	16,177	6,681	41.30%
Other Operating Exp. and Services	40,680	3,078	7.57%
Capital Outlay	50,003	32,324	64.65%
Total EXPENDITURES	<u>106,860</u>	<u>42,083</u>	<u>39.38%</u>
Excess of Revenues Over/ (Under) Expenditures	(101,860)	(42,083)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	0	26,301	0.00%
Total OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>26,301</u>	<u>0.00%</u>
FUND BALANCE			
Fund balance, July 1	<u>971,914</u>	<u>971,914</u>	
Current Balance	<u>\$ 870,054</u>	<u>\$ 956,132</u>	

Allan Hancock College
Post Employment Benefits Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 4,000	\$ 950	23.76%
Total REVENUES	<u>4,000</u>	<u>950</u>	<u>23.76%</u>
EXPENDITURES			
Other Operating Exp. and Services	28,670	4,670	16.29%
Total EXPENDITURES	<u>28,670</u>	<u>4,670</u>	<u>16.29%</u>
Excess of Revenues Over/ (Under) Expenditures	(24,670)	(3,720)	
FUND BALANCE			
Fund balance, July 1	<u>1,003,930</u>	<u>1,003,930</u>	
Current Balance	<u>\$ 979,260</u>	<u>\$ 1,000,210</u>	

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RHBPT-HANCOCK-DELEGATED DISCRETION
ACCOUNT 6746018043

Period from December 1, 2021 to December 31, 2021

MARKET AND COST RECONCILIATION

	12/31/2021 MARKET	12/31/2021 BOOK VALUE
Beginning Market And Cost	10,603,640.90	10,245,689.12
Investment Activity		
Interest	.65	.65
Dividends	84,327.25	84,327.25
Realized Gain/Loss	65,172.52	65,172.52
Change In Unrealized Gain/Loss	77,386.69	.00
Net Accrued Income (Current-Prior)	-.23	-.23
Total Investment Activity	226,886.88	149,500.19
Plan Expenses		
Administrative Expenses*	- 1,158.29	- 1,158.29
Total Plan Expenses	- 1,158.29	- 1,158.29
Net Change In Market And Cost	225,728.59	148,341.90
Ending Market And Cost	10,829,369.49	10,394,031.02

MARKET AND COST RECONCILIATION MESSAGES

* Includes Professional Fees, Contract Administrator Fees and Investment Advisory Fees

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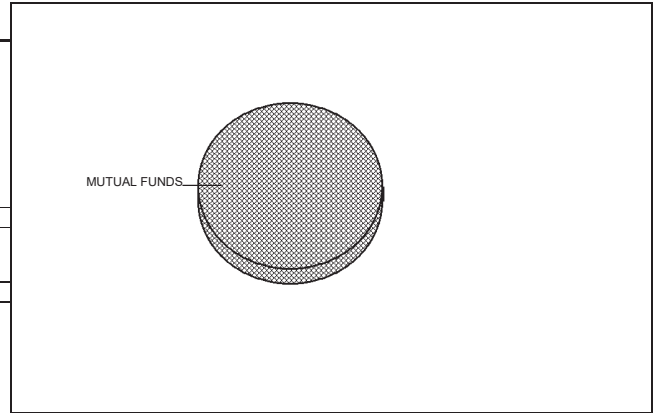
RHBPT-HANCOCK-DELEGATED DISCRETION
 ACCOUNT 6746018043

Period from December 1, 2021 to December 31, 2021

ASSET SUMMARY

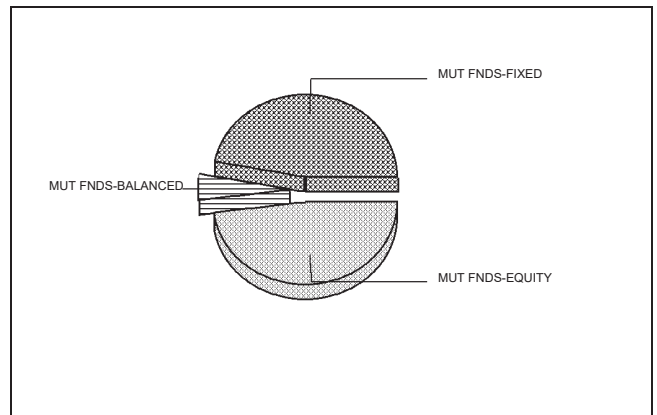
ASSETS	12/31/2021 MARKET	12/31/2021 BOOK VALUE	% OF MARKET
Cash And Equivalents	24,814.22	24,814.22	0.23
Mutual Funds-Equity	5,220,330.05	4,760,798.48	48.20
Mutual Funds-Fixed Income	5,148,299.77	5,181,629.66	47.54
Mutual Funds-Balanced	435,925.03	426,788.24	4.03
Total Assets	10,829,369.07	10,394,030.60	100.00
Accrued Income	.42	.42	0.00
Grand Total	10,829,369.49	10,394,031.02	100.00

Estimated Annual Income **228,823.58**



ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



Allan Hancock College
Associated Students Trust Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 163,977	\$ 95,130	58.01%
Total REVENUES	<u>163,977</u>	<u>95,130</u>	<u>58.01%</u>
EXPENDITURES			
Supplies and Materials	183,940	80,933	44.00%
Other Operating Exp. and Services	69,194	42,223	61.02%
Total EXPENDITURES	<u>253,134</u>	<u>123,155</u>	<u>48.65%</u>
Excess of Revenues Over/ (Under) Expenditures	(89,157)	(28,026)	
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	177,047	177,047	100.00%
Total OTHER FINANCING SOURCES (USES)	<u>177,047</u>	<u>177,047</u>	<u>100.00%</u>
OPERATING TRANSFERS			
OUT Other Outgo	245,855	84,900	34.53%
Total OPERATING TRANSFERS OUT	<u>245,855</u>	<u>84,900</u>	<u>34.53%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(157,965)	64,121	
FUND BALANCE			
Fund balance, July 1	<u>378,040</u>	<u>378,040</u>	
Current Balance	<u>\$ 220,075</u>	<u>\$ 442,162</u>	

Allan Hancock College
Student Representation Fee Trust Fnd

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 36,010	\$ 31,662	87.93%
Total REVENUES	<u>36,010</u>	<u>31,662</u>	<u>87.93%</u>
EXPENDITURES			
Other Operating Exp. and Services	<u>22,275</u>	<u>1,767</u>	<u>7.93%</u>
Total EXPENDITURES	<u>22,275</u>	<u>1,767</u>	<u>7.93%</u>
Excess of Revenues Over/ (Under) Expenditures	13,735	29,895	
OPERATING TRANSFERS OUT			
Other Outgo	<u>1,340</u>	<u>0</u>	<u>0.00%</u>
Total OPERATING TRANSFERS OUT	<u>1,340</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	12,395	29,895	
FUND BALANCE			
Fund balance, July 1	<u>67,500</u>	<u>67,500</u>	
Current Balance	<u>\$ 79,895</u>	<u>\$ 97,395</u>	

Allan Hancock College
Student Body Center Fee Trust Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 20,800	\$ 13,188	63.40%
Total REVENUES	<u>20,800</u>	<u>13,188</u>	<u>63.40%</u>
EXPENDITURES			
Supplies and Materials	1,610	222	13.77%
Capital Outlay	<u>22,000</u>	<u>20,800</u>	<u>94.55%</u>
Total EXPENDITURES	<u>23,610</u>	<u>21,022</u>	<u>89.04%</u>
Excess of Revenues Over/ (Under) Expenditures	(2,810)	(7,834)	
FUND BALANCE			
Fund balance, July 1	<u>243,793</u>	<u>243,793</u>	
Current Balance	<u>\$ 240,983</u>	<u>\$ 235,959</u>	

Allan Hancock College
Student Financial Aid Trust Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal Revenues	\$ 10,675,229	\$ 5,524,137	51.75%
State Revenues	2,200,000	2,004,125	91.10%
Local Revenues	0	12	0.00%
Total REVENUES	<u>12,875,229</u>	<u>7,528,274</u>	<u>58.47%</u>
OTHER FINANCING SOURCES			
Other Financing Sources (USES)	10,526,309	1,933,871	18.37%
Total OTHER FINANCING SOURCES (USES)	<u>10,526,309</u>	<u>1,933,871</u>	<u>18.37%</u>
OPERATING TRANSFERS OUT			
Other Outgo	23,401,538	8,267,831	35.33%
Total OPERATING TRANSFERS OUT	<u>23,401,538</u>	<u>8,267,831</u>	<u>35.33%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	0	1,194,314	
FUND BALANCE			
Fund balance, July 1	<u>21,600</u>	<u>21,600</u>	
Current Balance	<u>\$ 21,600</u>	<u>\$ 1,215,914</u>	

Allan Hancock College
Scholarship and Loan Trust Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 1,000	\$ 0	0.00%
Total REVENUES	<u>1,000</u>	<u>0</u>	<u>0.00%</u>
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00%
Total OPERATING TRANSFERS OUT	<u>1,000</u>	<u>0</u>	<u>0.00%</u>
 Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	 0	 0	
 FUND BALANCE			
Fund balance, July 1	<u>8,708</u>	<u>8,708</u>	
 Current Balance	 <u>\$ 8,708</u>	 <u>\$ 8,708</u>	

Allan Hancock College
District Trust Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 83,236	\$ 71,499	85.90%
Total REVENUES	<u>83,236</u>	<u>71,499</u>	<u>85.90%</u>
EXPENDITURES			
Academic Salaries	1,586	0	0.00%
Classified Salaries	24,586	0	0.00%
Employee Benefits	99	0	0.00%
Supplies and Materials	76,951	28,149	36.58%
Other Operating Exp. and Services	32,294	2,422	7.50%
Capital Outlay	17,331	0	0.00%
Total EXPENDITURES	<u>152,848</u>	<u>30,570</u>	<u>20.00%</u>
Excess of Revenues Over/ (Under) Expenditures	(69,613)	40,928	
OPERATING TRANSFERS OUT			
Other Outgo	29,900	600	2.01%
Total OPERATING TRANSFERS OUT	<u>29,900</u>	<u>600</u>	<u>2.01%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(99,513)	40,328	
FUND BALANCE			
Fund balance, July 1	<u>1,134,088</u>	<u>1,134,088</u>	
Current Balance	<u>\$ 1,034,575</u>	<u>\$ 1,174,416</u>	

Allan Hancock College
Student Clubs Agency Fund

Income Statement by Fund
For Period Ending 12/31/2021

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	\$ 3,375	\$ 5,286	156.62%
Total REVENUES	<u>3,375</u>	<u>5,286</u>	<u>156.62%</u>
EXPENDITURES			
Supplies and Materials	21,631	1,945	8.99%
Other Operating Exp. and Services	8,973	7	0.08%
Total EXPENDITURES	<u>30,604</u>	<u>1,952</u>	<u>6.38%</u>
Excess of Revenues Over/ (Under) Expenditures	(27,230)	3,334	
OPERATING TRANSFERS OUT			
Other Outgo	52	0	0.00%
Total OPERATING TRANSFERS OUT	<u>52</u>	<u>0</u>	<u>0.00%</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	(27,282)	3,334	
FUND BALANCE			
Fund balance, July 1	<u>66,211</u>	<u>66,211</u>	
Current Balance	<u>\$ 38,929</u>	<u>\$ 69,545</u>	

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ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDING 12/31/2021

	Cash Admin	General Operations	Restricted	Scholarships	Endow ment Principal	Endow ment Rev/Exp	Total
REVENUES:							
Contributions, Gifts, Grants & Endow m nts	0	25,991	306,640	222,767	80,355	0	635,753
Interest and Investment Income Realized	0	18,440	9	0	0	354,551	373,001
Gain/Loss on Invest Unrealized Gain/Loss on Invest	0	3,206	0	0	0	3,094,628	3,097,834
Other Local Revenues	0	17,738	0	0	0	(2,716,153)	(2,698,415)
Other Local Revenues	0	61	3,882	7,695	0	0	11,637
Total Revenues	0	65,436	310,531	230,462	80,355	733,026	1,419,810
EXPENSES:							
Non Bargaining Unit	0	130,913	0	0	0	0	130,913
Benefits	0	11,602	0	0	0	0	11,602
Office/Operational Supplies	0	1,924	19,058	0	0	0	20,982
Non Instr Printing	0	6,037	720	0	0	0	6,757
Food - Business Meetings/Events Indep	0	1,368	9,687	0	0	0	11,055
Contractor (Individuals) Service	0	0	200	0	0	0	200
Contracts (Businesses) Travel - All	0	1,507	0	0	0	0	1,507
Travel Costs Foundation Com m unity	0	319	0	0	0	0	319
Activities Dues & Memberships	0	4,350	2,390	0	0	0	6,740
Non-Tech Licenses, Permits, Fees Softw are/Technology Licenses Software	0	2,748	1,659	0	0	0	4,406
Maintenance Agreement Equipment	0	425	21,613	0	0	0	22,038
Rental	0	0	480	0	0	0	480
Rental	0	7,948	2,272	0	0	0	10,219
District/College Support	0	0	1,896	0	0	0	1,896
Postage/Express Services Advertising	0	0	47,944	0	10,289,934	5,086,377	15,424,256
Bank Service Charges Investment	0	5,782	0	0	0	0	5,782
Brokerage Fees PCPA Support	0	1,866	0	0	0	0	1,866
Equipment	0	1,772	560	0	0	0	2,332
Student Assistance	0	1,963	0	0	(4,705)	133,019	130,277
Scholarships	0	0	0	42,008	0	0	42,008
	0	0	1,648	0	0	0	1,648
	0	0	11,062	0	0	0	11,062
	0	0	0	501,687	0	0	501,687
Total Expenses	0	180,524	121,189	543,695	10,285,229	5,219,396	16,350,033
Net Income (Loss)	0	(115,088)	189,342	(313,233)	(10,204,874)	(4,486,370)	(14,930,223)
OTHER FINANCING SOURCES/OUTGO:							
Intrafund Transfer-In	0	69,728	19,960	5,660	248,480	0	343,828
Intrafund Transfers-Out	0	0	317,758	21,162	0	68,163	407,084
Other Transfer-In	0	161,898	0	0	0	0	161,898
Net Transfers	0	231,627	(297,799)	(15,502)	248,480	(68,163)	98,643
Net Inc/Dec in Fund Bal	0	116,539	(108,457)	(328,735)	(9,956,394)	(4,554,533)	(14,831,580)
FUND BALANCE:							
Fund Equity, July 1	0	596,043	2,090,702	790,712	24,089,018	9,877,791	37,444,267
Current Balance	0	712,582	1,982,245	461,977	14,132,624	5,323,258	22,612,687

Allan Hancock College
Viticulture & Enology Foundation Fund

Income Statement by Fund
For The Period Ending 12/31/2021

REVENUES	Budget	Actual	% Budget
Contributed Gifts/Grants/Endw	\$ 25	\$ 1,500	6000.00%
Non-Cash Contributions	19,740	12,833	65.01%
Other Local Revenues	0	630	
Intrafund Transfer-In	<u>0</u>	<u>0</u>	<u>0.00%</u>
Net Revenue	19,765	14,963	0.00%
WINE OPERATION			
Sales & Commissions	87,750	40,949	46.67%
Less: Returns & Allowances	0	0	0.00%
Less: Sales Discounts	<u>(35,100)</u>	<u>(10,406)</u>	<u>29.65%</u>
Net Sales	52,650	30,543	
Less: Cost of Goods Sold	<u>(17,015)</u>	<u>(17,015)</u>	<u>100.00%</u>
Gross Profit	<u>35,635</u>	<u>13,528</u>	
Total REVENUES	<u>55,400</u>	<u>28,491</u>	<u>51.43%</u>
EXPENDITURES			
Academic Salaries	0	0	0.00%
Classified Salaries	0	0	0.00%
Supplies and Materials	48,095	27,811	57.83%
Inventory Allocation Expense	(72,381)	(30,094)	41.58%
Other Operating Exp. and Services	66,999	38,738	57.82%
Capital Outlay	<u>16,920</u>	<u>8,325</u>	<u>0.00%</u>
Total EXPENDITURES	<u>59,633</u>	<u>44,780</u>	<u>75.09%</u>
Excess of Revenues Over (Under) Expenditures	(4,233)	(16,289)	
FUND BALANCE			
Fund balance, July 1	<u>195,973</u>	<u>195,973</u>	
Current Balance	<u>\$ 191,740</u>	<u>\$ 179,684</u>	



ALLAN HANCOCK COLLEGE

FEBRUARY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 3:00 p.m. Women's Basketball vs. Ventura College	3 <i>Student Food Share</i> every Thursday 1:30 p.m. Santa Maria campus and 2:30 p.m. Lompoc Valley Center	4	5 10:00 a.m./12:00 p.m. Softball vs. Porterville College 2:00 p.m. Baseball vs. College of the Canyons 3:00 p.m. Men's Basketball 5:00 p.m. Women's Basketball vs. Oxnard College
6	7 10:00 a.m.-2:00p.m. Blood Drive through February 8 Santa Maria campus 5:00 p.m. Men's Basketball 7:00 p.m. Women's Basketball vs. Cuesta College	8 12:00 p.m. Softball vs. Bakersfield College 2:00 p.m. Baseball vs. Rio Hondo College	9	10	11	12
13	14 7:00 p.m. Women's Basketball vs. Moorpark College	15 2:00 p.m. Baseball vs. Taft College 6:00 p.m. Board of Trustees Meeting	16	17 PCPA's <i>As You Like It</i> through March 6 Marian Theatre 2:00 p.m. Baseball vs. Bakersfield College	18 Lincoln Day College Closed 5:00 p.m. Men's Basketball 7:00 p.m. Women's Basketball vs. L.A. Pierce College	19 10:00 a.m. <i>Community Food Share</i> every 3rd Saturday of the month
20	21 Washington Day College Closed	22 12:00/2:00 p.m. Softball vs. Taft College	23	24 2:00 p.m. Baseball vs. Moorpark College	25 8:30 a.m. 2022 Equity Summit 12:00/2:00 p.m. Softball vs. Citrus College 5:00 p.m. Men's Basketball vs. Ventura College	26 12:00/2:00 p.m. Softball vs. Glendale College
27	28					



ALLAN HANCOCK COLLEGE

MARCH 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 PCPA's <i>As You Like It</i> through March 6 Marian Theatre 2:00 p.m. Baseball vs. Cuesta College	2	3 <i>Student Food Share</i> every Thursday 1:30 p.m. Santa Maria campus and 2:30 p.m. Lompoc Valley Center 2:30 p.m. Softball vs. LA Valley College	4	5 1:00 p.m. Baseball vs. Cuesta College
6	7	8 2:00 p.m. Baseball vs. Oxnard College 6:00 p.m. Board of Trustees Meeting	9	10 PCPA's <i>Mother Road</i> through March 27 Severson Theatre 2:30 p.m. Softball vs. Santa Monica College	11	12 1:00 p.m. Softball vs. Riverside College
13	14	15	16 Term 3 classes end	17 Term 3 final exams March 17-18	18 2:30 p.m. Baseball vs. Santa Barbara City College	19 10:00 a.m. <i>Community Food</i> <i>Share</i> every 3rd Saturday of the month 1:00 p.m. Baseball vs. Santa Barbara City College
20	21 Spring Recess No Classes March 21 - 26	22 1:00 p.m. Softball vs. Santa Barbara City College 3:00 p.m. Baseball vs. Ventura College	23	24	25 Spring Holiday College Closed	26 1:00 p.m. Baseball vs. Ventura College
27	28 Term 4 classes begin	29 1:00 p.m. Softball vs. Oxnard College 3:00 p.m. Baseball vs. Rio Hondo College	30	31		