
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Meeting was held via Zoom Webinar
Tuesday, February 15, 2022

Jeffery C. Hall, President
Gregory A. Pensa, Vice President
Suzanne Levy, Ed.D.
Alejandra Enciso Medina
Hilda Zacarías
Jacqlyn Rayas, Student Trustee

Allan Hancock College
800 South College Drive, Santa Maria, CA 93454

Due to the Coronavirus crisis and Brown Act modifications approved by Governor Newsom, the board meeting was held via Zoom webinar.

1. Call to Order

Trustee Hall called the meeting to order at 5:00 p.m. with the following trustees present:
Hall, Levy, Pensa

Trustee Medina arrived at 5:20 p.m.

Trustee Zacarías joined the meeting via Zoom at approximately 5:25 p.m.

2. Public Comment to Closed Session and Agenda Item 3

No public comment was made.

3. Implementation of Teleconferencing Requirements under Government Code Section 54953

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees voted to continue to operate under social distancing guidelines and mask requirements in indoor settings as recommended by the Santa Barbara County Health Department, on a roll-call vote as follows:

Ayes: Hall, Levy, Pensa

Noes: None

Abstentions: None

Absent: Medina, Zacarías

4. Adjourn to Closed Session

Trustee Hall adjourned the meeting to closed session at 5:05 p.m.

5. Reconvene to Open Session

Trustee Hall reconvened the meeting to open session at 6:09 p.m.

6. Action Taken in Closed Session

Trustee Hall reported there was no action taken in closed session.

7. Approval of Agenda as Presented

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees approved the agenda, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

Alex de Jounge, coordinator, Student Health Services, submitted a written comment encouraging the board of trustees to keep the mask mandate. She shared a few reasons why she believes it's important for everyone to wear a mask and faculty continue to provide Zoom and hybrid classroom models.

Laurie Brummett, Hancock nurse and faculty member, also submitted a written comment. She has been involved in Hancock's response to COVID-19 and shared the duties she carried out. She concurs with medical experts who have stated it is too soon to lift mask mandates and risk backsliding into more positive cases. She asked the board of trustees to wait just a bit longer in lifting the mask mandate.

Danae Madrid, faculty member, said that after her public comment at January's meeting she was approached by a colleague who insisted she retract her previous statement. She believes everything she said was correct and thinks vaccine mandates are immoral because both vaccinated and unvaccinated individuals can spread COVID-19. She also thinks the mask mandate needs to go even if masks have no adverse effects. She thinks it's wrong to give a subtle message that you are not safe to be around unless your face is covered.

9. Approval of Minutes

9.A. Approval of minutes from the January 11, 2022 regular board meeting.

On a motion by Trustee Levy, seconded by Trustee Medina, the board of trustees voted unanimously to approve the minutes for the January 11, 2022 regular board meeting, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

10. Presentation

10.A Accreditation Standards

Dr. Murphy outlined the structure of the Institutional Self-Evaluation Report (ISER). He explained how the institutional analysis is written and displayed the eleven segments of the report. He noted there are 21 eligibility requirements that must be addressed, but five of them must be addressed separately. He said the college must comply with several accreditation commission policies and federal regulations and must be able to demonstrate we are meeting each accreditation standard. He shared an example of how to decipher an appropriate standard response and how to identify the best supporting evidence.

10.B Changing the Odds

Dr. Walthers reported the Veteran's Center is going into a bigger space and the college will be able to fully meet the state grant requirements. The Basic Skills Center is going to the space previously used for the Veteran's Center. Our facilities and Information Technology teams have been working around the clock along with the program staff in those areas to make sure that the bandwidth and the access are the same for the Lompoc Valley Campus.

11. Consent Agenda

Two items were removed from the consent agenda for further consideration: 11.F. Second Quarter Financial Status Report and 11.J. Authorization to Utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the Procurement of High-Density Mobile Storage from McMurray Stern for the New Fine Arts Complex Building

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees voted to approve the consent agenda, as revised, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers reported he and Trustee Pensa met with Congressman Carbajal to discuss the need for short-term Pell grants during the Community College National Legislative Summit. He also joined other California educators that met with Assistant Secretary Angela Hanks, Employment and Training Administration, and James Kvaal, the undersecretary of the Department of Education in Washington, DC.

12.B. Board Member Reports

Trustee Pensa attended the Community College League of California (CCLC) conference in Sacramento where the budget was the main topic of discussion. Dr. Curry also attended and represented Hancock to discuss the zero-cost textbooks. Trustee Pensa also attended the Association of Community College Trustees' Legislative Summit and met with Assistant Secretary Angela Hanks, Employment and Training Administration, and James Kvaal, the undersecretary of the Department of Education in Washington, DC. He met with other Washington representatives, Secretary Martin Walsh of the Department of Labor, and Secretary of Education Miguel Cardona. He enjoyed the First Lady's, Dr. Jill Biden, speech on student success at the conference.

Trustee Zacarías thanked Trustee Pensa for representing the college. She shared how free tax services are sponsored by Cal Poly.

Trustee Levy attended the CCLC conference. She attended BowWOW! at the Santa Maria campus and plans to attend BowWOW! at the Lompoc Valley Center. She is a mentor in the college's mentor program and is helping a student with any college concerns she may have. She commended the student body government for sending delegates to the National Student Advocacy Conference.

Trustee Medina also attended the CCLC conference and plans to enroll in the Excellence in Trusteeship program. She also watched the women's basketball game online.

Student Trustee Rayas helped at the Bulldog Bound event and is very excited to participate in future bulldog events.

Trustee Hall attended the Hancock Foundation meeting via Zoom. He missed the CCLC conference due to health concerns.

12.C. Association Reports

1) Academic Senate

Alberto Restrepo said the faculty co-chair for accreditation standard IV resigned and the senate is discussing the possibility of not appointing a replacement. He added the Accreditation Steering Committee has agreed to conduct a comprehensive campus-wide climate survey. He referred to Dr. Walthers' memo containing a list of new faculty positions to be hired. He claims the mutually agreed process on the collaborative nature of hiring was not observed. He said the senate is working on a resolution regarding instructional and service modalities which needs to be reviewed to determine their pedagogical value and their professional viability.

2) California School Employees Association

Dorine Mathieu provided a detailed response to the salary change CSEA memo presented to the board of trustees on November 9, 2021. She said CSEA acknowledges the additional step added to salary schedules number 55 and 56 one year earlier than contractually obligated to. She addressed how raises are defined, COLA (cost-of-living adjustments) raises, salary schedule changes, longevity percentages, out-of-class assignments, and how inflation has affected CSEA members. She said their group has not seen equitable increases to their salary schedule in comparison to other constituencies in the past 15 years. She noted there was an error in the CSEA salary changes table that may be confusing. CSEA recommends the board of trustees require more accurate and comprehensive information from the administration.

3) Associated Student Body Government

Marcela Viveros reported there are 18 students serving on various college councils and committees. She said student body officers held a board retreat to review their goals, missions, plans, and the calendar of events. They staffed student information booths on the first two days of school and helped 711 students. They also supported Bulldog BowWOW! She thanked all the staff and faculty who supported the events.

4) AHC Foundation

Dr. Hooten reported Marlyn Cox retired after 20+ years. He reported the deadline to apply for scholarships was last week. He welcomed Mr. Larry Lahr and Ms. Gloria Soto to the Hancock College Foundation Board.

5) Management Association

Dr. Sean Abel reported the Career Center has partnered with the Santa Barbara Foundation and K-12 partners to offer a series of six Career Carnivals this spring at local middle schools and will hold other events for K-12 students. The agriculture program registered 141 students from 14 different high schools to compete in three contests: Soil & Land Evaluation, Vegetable Crop Judging, and Veterinary Science.

6) Part-Time Faculty Association

No report was given

7) Faculty Association

Christine Reed read a report on Roger Hall's behalf. She noted some splintering between the faculty and the administration due to the challenges of offering appropriate modalities for teaching and service faculty. There is a concern about following the faculty hiring process and hoped that some effective

conversations, providing justification and transparency can take place before action is taken. She said the association would like to see trustee open hour reinstated.

13. Action Items

11.F. Second Quarter Financial Status Report

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees accepted the Second Quarter Financial Status Report, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

11.J. Authorization to Utilize the Los Angeles Community College District Piggyback Contract No. 40478 for the Procurement of High-Density Mobile Storage from McMurray Stern for the New Fine Arts Complex Building

On a motion by Trustee Pensa, seconded by Trustee Levy, the board of trustees authorized the use of the Los Angeles Community College District Piggyback Contract No. 40478 for the Procurement of High-Density Mobile Storage from McMurray Stern for the New Fine Arts Complex Building on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.A. Award of Contract for the Construction of the PCPA Stagecraft Building Project (Bid No. 22-04)

On a motion by Trustee Levy, seconded by Trustee Medina, the board of trustees awarded the contract for the construction of the PCPA Stagecraft Building (Bid No. 22-04) to Quincon, Inc. in the amount of \$5,226,499, on a roll-call vote as follows:

Ayes: Hall, Levy, Medina, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

14. Information Items

14.A.1. Review of Grant Proposals Submitted

There were no questions regarding the information presented.

14.A.2. Goals and Accomplishments

Dr. Walthers shared the update of the goals and accomplishments of the district for 2020-2021.

14.A.3. Grand Jury Findings

Dr. Walthers said there's nothing in the report that requires a response. Legal counsel is working on the response to recommendations that the Grand Jury had and will be brought back next month.

14.A.4. COVID-19 Pandemic Update

Dr. Walthers said the only consensus among the different constituency groups was to reduce testing to once a week. He reported that Santa Barbara County still remains in a high transmission zone, and the CDC recommends that we continue the use of masks unless the board of trustees think otherwise. We may reconsider after spring break, but for now Santa Barbara City College and UCSB are continuing their mask mandate.

Ruben Ramirez referred to the revised board agenda item with results status by campus, daily average students on campus, and reviewed the overall mask mandate. He noted the local population vaccination is about 70 percent.

The board of trustees discussed the possibility of keeping or changing the mask and vaccine mandate. The trustees believe it's important to safeguard the health of students, faculty, and staff and provide instruction in a safe environment. There was a consensus to keep the current mandates and consider other options if infection numbers continue to trend down in Santa Barbara County.

7:55 p.m. Trustee Zacarías left the meeting.

14.B. Employee Retirements and Resignations

Dr. Walthers acknowledged the retirements and resignations as reported.

14.C. Volunteer Aides

Dr. Walthers shared the quarterly report on volunteer aides.

14.D. First Reading: Revised Administrative Procedure 5055, Enrollment Priorities

The board of trustees did not suggest changes to the revised administrative procedure.

- 14.E. First Reading: Board Policy and Administrative Procedure 5800, Prevention of Identity Theft in Student Financial Transactions

The board of trustees did not suggest changes to the policy or administrative procedure.

- 14.F. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Associate Superintendent Curry shared the Licensed Vocational Nursing (LVN) Program achieved a 96.7 percent graduation rate which exceeds California's average annual pass rate for first-time candidates. He commended the faculty's great work in this program.

- 14.G. Monthly Report, Associate Superintendent/Vice President, Student Services

Associate Superintendent Ornelas reported Hancock is getting back to the high schools and collaborating with partners and providing help onsite. Hancock is also collaborating with Cal Poly to provide unique experiences for African American students.

- 14.H. Monthly Report, Vice President, Institutional Effectiveness

Dr. Murphy reported his office is working on the accreditation Institutional Self-Evaluation Report. They are also working on a new data dashboard that analyzes the Zero Textbook Cost Initiative with Senate Bill 1359.

- 14.I. Monthly Report, Executive Director, College Advancement

Dr. Hooten reported he and others are preparing for the Bellwether Award presentation in San Antonio. He noted Hancock College is one of the top ten finalists due to the *Credit Where Credit is Due* auto award degree project.

- 14.J. Fiscal Year 2022-23 Governor's Budget Proposal

Associate Superintendent Smith explained what the projected 5.33 percent COLA (cost-of-living adjustment) means for Hancock College. He noted the Governor's Budget proposes to extend current revenue protection in a modified form to avoid creating a sharp fiscal decline in 2025-26. The budget also delivers more scheduled maintenance funds and buys down state pension liabilities.

- 14.K. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Smith said the expenditure variances should always be under 100 percent, our variances are about 96.52 percent.

14.L. A Monthly Report on the Year-to-Date Financial Data for Various Funds

Associate Superintendent Smith briefly reviewed the year-to-date financial report.

15. New Business

Trustee Levy requested a comparison between differences and similarities related to CSEA's lack of salary increase assertions.

Dr. Walthers mentioned constituency group leaders may come to board meetings starting March to give their association reports.

s. Calendar

Dr. Walthers shared events from the calendar and invited the trustees to BowWOW! at the Lompoc Valley Center.

17. Adjournment

Trustee Hall adjourned the meeting at 8:20 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees