
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Agenda Regular Board Meeting Tuesday, October 11, 2016

Gregory A. Pensa, President
Tim Bennett, Vice President
Bernard E. Jones
Larry Lahr
Hilda Zacarias
Carson Link, Student Trustee

Allan Hancock College - Lompoc Campus
Public Safety Training Complex
Building 5 - Room 5-111 - Closed Session - 5:00 p.m.
Building 5 – Room 5-109 - Open Session - 6:00 p.m.
One Hancock Drive
Lompoc, CA 93436

	<u>Page</u>	<u>Tent. Time</u>
1. Call to Order		5:00 PM
2. Public Comment to Closed Session		

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* The leading speaker from the audience on each side of an issue will be limited to five (5) minutes. Additional speakers are limited to two (2) minutes. To address the Board of Trustees, please fill out a Request to Address the Board of Trustees form and provide it to the superintendent/president prior to this part of the agenda.

3. Adjourn to Closed Session		5:00 PM
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3.A. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. George Railey, Kelly Underwood
Employee Association: Faculty Association

Agency designated representatives: Kelly Underwood
Employee Association: Part-Time Faculty Association

Agency designated representatives: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representatives: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representatives: Felix Hernandez Jr.

Employee Organization: California School Employees Association (CSEA) Chapter #251

3.B. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)

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| 4. | Reconvene to Open Session | 6:00 PM |
| 5. | Action Taken in Closed Session | |
| 6. | Pledge of Allegiance | |
| 7. | Approval of Agenda as Presented | |
| 8. | Public Comment | |

The section of the agenda is intended for members of the public to address the board on items involving the school district. Time limits and procedures to address the Board of Trustees, as stated in the Public Comment to Closed Session, apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under public comment. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

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| 9. | Approval of Minutes | |
| | 9.A. Approval of Minutes from the August 30, 2016 special board meeting. | 10 |
| | 9.B. Approval of Minutes from the September 13, 2016 regular board meeting. | 13 |
| 10. | Presentation | |
| | 10.A. Student Activities Showcase | 6:15 PM |
| | Stephanie Robb, coordinator, Student Activities, will provide an update and showcase student events and activities. | |
| 11. | Consent Agenda | 6:25 PM |
| | Consent Agenda items are consistent with adopted policies and approved | |

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practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the Consent Agenda.		
11.A. Register of Warrants Supplemental Payroll 8/10/16 and Regular Payroll 8/31/16	22	
A recommendation that the board of trustees approve commercial warrants.		
11.B. Acceptance of Donations	25	
A recommendation that the board of trustees accept the donation of a 1996 Chrysler Sebring convertible from Stanley Cerveney and Laurie Mayorga, the donation of a 2002 Lincoln LS sedan from Jerry Lee and Virgelia Roth, and the monetary donation of \$200,000 from Dignity Health.		
11.C. Authorization to Declare District Property as Surplus	26	
A recommendation that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures.		
11.D. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	28	
A recommendation that the board of trustees approve part-time faculty appointments, regular faculty overload, and special assignments/stipends.		
11.E. New Community Services (Fee-Based) Education Courses	34	
A recommendation that the board of trustees approve the community service (fee-based) education courses as proposed and authorize that these classes be repeated as frequently as needed to support the needs of the community.		

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11.F. Affirmation of Award of Contract, LVC Building 1 Boiler Replacement, Informal Bid No. 16-206	35	
<p>A recommendation that the board of trustees affirm the award of contract for the LVC Building 1 Boiler Replacement project to Brannon Inc. DBA Smith Electric Services in the amount of \$79,914.</p>		
11.G. Affirmation of Award of Contract, LVC Building 2 Boiler Replacement, Informal Bid No. 16-207	36	
<p>A recommendation that the board of trustees affirm the award of contract for the LVC Building 2 Boiler Replacement project to Brannon Inc. DBA Smith Electric in the amount of \$86,870.</p>		
11.H. Affirmation of Award of Contract, LVC Building 3 Boiler Replacement, Informal Bid No. 16-208	37	
<p>A recommendation that the board of trustees affirm the award of contract for the LVC Building 3 Boiler Replacement project to Brannon Inc. DBA Smith Electric in the amount of \$134,293.</p>		
11.I. Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service	38	
<p>A recommendation that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.</p>		
11.J. Appointments, Transfers, and Promotions of Classified Service Employees	40	
<p>A recommendation that the board of trustees approve the appointment of Kelsie Pike, laboratory assistant, tutorial/open access computer lab (OACL), learning resources, effective November 1, 2016, and contingent upon continued funding. A recommendation may be made that the board of trustees approve the appointment of administrative secretary V, operations. If a recommendation is made, a revised board agenda item will be presented.</p>		

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11.K. Revised Classified Bargaining Unit Job Description	41	
<p>A recommendation that the board of trustees approve the revised classified bargaining unit job description for media production assistant/photographic, as provided, effective October 1, 2016.</p>		
11.L. Reappointment of Temporary Educational Management Position	45	
<p>A recommendation that the board of trustees approve the reappointment of Emily Smith, project director, cooperative work experience, retroactive to October 1, 2016 through December 31, 2016, or earlier per district need, and contingent upon continued funding.</p>		
11.M. Change of Status for Salary Placement of Full-Time Faculty Members	46	
<p>A recommendation that the board of trustees approve the change of status, as presented, for salary placement of full-time faculty members Benjamin Britten, early alert counselor, counseling and student success & support program, retroactive to August 1, 2016; Christopher Straub, assistant professor, geography, social and behavioral sciences department, retroactive to August 16, 2016; Danae Madrid, assistant professor, chemistry, life and physical sciences department, retroactive to August 16, 2016; Patrick Trimbath, assistant professor, art, fine arts department, retroactive to August 16, 2016; Maria Dayana Zepeda de Rosas, noncredit counselor, noncredit education, retroactive to June 1, 2016, and contingent upon continued funding; Ricardo Navarrette, counselor, counseling and student success & support program, retroactive to August 16, 2016; Janae Dimick, assistant professor, English, English department, retroactive to August 16, 2016; and Jennifer Schroeder, assistant professor, speech, languages and communication department, retroactive to August 16, 2016.</p>		
12. Oral Reports		6:35 PM
12.A. Superintendent/President's Report		
12.B. Board Member Reports		
12.C. Association Reports		6:45 PM
1) Academic Senate		
2) California School Employees Association		
3) Associated Student Body Government		
4) AHC Foundation		
5) Management Association		

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6) Part-Time Faculty Association		
7) Faculty Association		
13. Action Items		7:15 PM
13.A. Authorization to Borrow up to 60 Percent of the District's Net Equity in the Self-Insured Program for Employees (SIPE) Workers' Compensation Joint Powers Authority (JPA)	48	
A recommendation that the board of trustees authorize the district to borrow up to 60 percent of the district's net equity in the SIPE workers' compensation JPA if needed for cash flow purposes.		
13.B. Adoption of the 2016-17 Education Protection Account Expenditure Plan	49	
A recommendation that the board of trustees adopt the 2016-17 Education Protection Account expenditure plan.		
13.C. Academic Policy and Planning Committee Curriculum Summary	52	
A recommendation that the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee.		
13.D. Resolution 16-29, Columbia Business Center Lease	63	
A recommendation that the board of trustees ratify and approve the lease executed by the superintendent/president for lease space in the Columbia Business Center.		
13.E. Resolution 16-30 Authorization of Short-Term Lease Agreements	66	
A recommendation that the board of trustees approve a resolution authorizing the Vice President of Operations or the Vice President of Finance and Administration to establish lease fees and execute short-term lease agreements.		
13.F. Building C Forum Lighting & AV Replacement Project, Informal Bid No. 16-203, Notice of Completion	69	
A recommendation that the board of trustees approve filing a notice of completion for Taft Electric Co. for the Building C Forum Lighting & AV Replacement project.		

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13.G. Restructure of Public Safety Department	70	
A recommendation that the board of trustees approve the restructure of the public safety department, including revised job descriptions and applicable salary range adjustments, as presented, retroactive to July 1, 2016 and pending CSEA ratification.		
13.H. Restructure of Cashiering Services	78	
A recommendation that the board of trustees approve the restructure of cashiering services including revised job descriptions and applicable salary range adjustments, as presented, retroactive to July 1, 2016 and pending CSEA ratification.		
13.I. Allan Hancock Joint Community College District and Faculty Association of Allan Hancock College Mutual Proposal for Part-Time Faculty Evaluations	89	
A recommendation that the board of trustees invite the public to forward any comment on the joint proposal of the Allan Hancock Joint Community College District and Faculty Association of Allan Hancock College to the superintendent/president and to schedule the proposal for public comment at the scheduled board meeting on November 8, 2016, in accordance with Board Policy 7140.		
13.J. Salary Schedule Revision for Supervisory/Confidential Employees	91	
A recommendation that the board of trustees approve the revised supervisory/confidential employee salary schedule, as presented, to include purchasing supervisor; accounting supervisor; auxiliary accounting supervisor; payroll supervisor; and campus graphics supervisor positions.		
13.K. Amendment to the Employment Agreement for Superintendent/President	94	
A recommendation that the board of trustees approve the amendment to the superintendent/president's employment agreement to extend the term of the contract through June 30, 2019.		
13.L. Acceptance of Grants Approved	95	
A recommendation to accept funded proposals.		

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14. Information		7:50 PM
14.A. Annual Report of District Accomplishments for 2015-2016	97	
A report of the accomplishments of the college during the 2015-2016 academic year.		
14.B. Employee Resignations and Retirements	109	
The superintendent/president has accepted the retirements of Deborah West, fine arts instructor, fine arts department, effective June 1, 2017; Cordelia Rackley, public information specialist, community education, effective December 31, 2016; Irene Wong, mathematical sciences instructor, mathematical sciences department, effective January 1, 2017; and Pamela Wood, admissions and records technician III, admissions and records, effective December 31, 2016; and Kevin Raine, operations supervisor, plant services, effective December 31, 2016; and the resignations of Shauna Hernandez, design specialist, campus graphics, effective October 10, 2016; and Laura Velazquez, laboratory assistant, Tutorial/OACL, learning resources, effective September 9, 2016.		
14.C. Diversity Data	110	
Equal Employment Opportunity District Report on Recruitment Statistics from July 1, 2015 through June 30, 2016.		
14.D. Annual Report on Club Advisors for Student Clubs	112	
14.E. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	114	
14.F. Monthly Report, Associate Superintendent/Vice President, Student Services	115	
14.G. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	116	
14.H. Monthly Report, Vice President, Institutional Effectiveness	117	
14.I. Monthly Report, Vice President, Operations	118	

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14.J. Monthly Report, Executive Director, College Advancement	119	
14.K. A Status Report on Bond Measure I Projects	120	
14.L. A Monthly Report on the Year-to-Date Financial Data for Various Funds.	123	
15. New Business		8:30 PM
16. Calendar	138	
17. Adjournment		

The next regular meeting of the Board of Trustees will be held on Tuesday, November 8, 2016. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3245. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Special Board Meeting
Tuesday, August 30, 2016

Gregory A. Pensa, President
Tim Bennet, Vice President
Bernard E. Jones
Larry Lahr
Hilda Zacarías
Carson Link, Student Trustee

Allan Hancock College
Building 1 – Room 202
One Hancock Drive Lompoc, CA 93436

1. Call to Order

Trustee Pensa called the meeting to order at 4:31 p.m. with the following trustees present:
Bennet, Jones, Lahr, Pensa

Trustees absent: Zacarías

2. Public Comment to Open Session

Dan Hilker referred to Dr. Walthers' evaluation. He posed a few negative scenarios he believes were caused by Dr. Walthers and asked the board to consider that and take appropriate action. He referred to Vice President Hernandez's move to the Lompoc Valley Center and commented he believes problems with the center were caused by Mr. Hernandez.

Trustee Zacarías arrived at 4:38 p.m.

3. Information

3.A. Human Resources Report

Kelly Underwood provided a brief update on employee data for the previous year. She compared the number of active employees between 7/31/2015 and 7/31/2016. She noted the number of employees has been reduced because reductions were realized in short-term, professional experts, and substitute employees. This translates into hiring full-time employees. The college has made some progress in diversity. Last year there were discussions on finding methods to improve our diversity. She reviewed the list of new full-time faculty orientation opportunities scheduled. She said additional staff development opportunities will be scheduled in the fall. New faculty are touring different parts of the college and community to get a feel for the district. She went on to review the increases in medical benefits of one of the most popular medical plans. She pointed out the cost to the district and the employee. She said there was a small decrease in dental insurance. She is working on creating a taskforce to look at other medical insurance options. They plan to survey other colleges and see what type of insurance may be available. After the data is available, they will review it and consider recommendation options.

3.B. Excellence in Trusteeship Program

Carmen Camacho reported the progress made by three trustees in completing the Excellence in Trustee Program. She explained how workshops in conference agendas are coded to indicate which ones may be used to provide credit toward sections needed to complete the program. She noted there is a time limit to finish the program and will look at online options to help complete the program.

3.C. Accreditation Workshop

Dr. Walthers welcomed Dr. Lori Gaskin, former superintendent/president, and asked her to provide the board of trustees an overview of the upcoming accreditation visit. Dr. Gaskin said she had participated in many accreditation visits and was happy to provide her perspective as team chair and chief executive officer. She explained why and how the board holds a very important role in the accreditation process. She asked the board of trustees thought provoking questions regarding accreditation topics meant to prepare them for the visit and encouraged them to ask questions on the process.

The board took a break at 6:11 p.m.

The meeting resumed at 6:45 p.m.

3.D. Board Self-Evaluation

Dr. Walthers referred to an email announcing a trustee ambassador program and invited the trustees to participate. The trustees went on to discuss their annual self-evaluation and complete the evaluation form.

3.E. Budget and Enrollment Information

Associate Superintendent Black reviewed the preliminary unrestricted general fund budget and how enrollment plays a key role in developing it. He reviewed projected revenue and expenses. He said the reserve looks fairly good and pointed out some anomalies on the revenue side. He pointed out the numbers have not been audited. The other anomaly in funding is the transfer of the book store. He reviewed expenses in maintenance funds, mandated funds, and instructional materials. He discussed the effects of declining enrollment on the budget. He also shared the increase in PERS and STRS costs. He went on to review to number for FTEs the college needs to be considered a mid-size college and receive funding accordingly. He shared other enrollment and funding scenarios. He said staff is working to manage enrollment and manage its effects on the budget.

4. Action Items

4.A. Open Hour for Board of Trustees

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board voted to continue holding trustee open hour on a monthly basis.

4.B. Revision to Appointment for Classified Management Employee

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board approved the \$2,000 relocation stipend for Paul Grohowski, district police chief, campus police, effective September 1, 2016. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

4.C. District Goals and Priorities for 2015-16 and 2016-17

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved district goals and priorities as submitted, including the evaluation of possible student housing options and funding of a fine arts project for the district for 2016-2017.

5. Adjournment

Trustee Pensa adjourned the meeting at 7:45 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Tuesday, September 13, 2016

Gregory A. Pensa, President
Tim Bennett, Vice President
Bernard E. Jones
Larry Lahr
Hilda Zacarías
Carson Link, Student Trustee

Allan Hancock College
Closed Session – Captain’s Room, B-102
Open Session - Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 5:00 p.m. with the following trustees present:
Bennett, Lahr, Pensa

Trustees absent: Jones, Zacarías

2. Public Comment to Closed Session

Dan Hilker said he received a visit from the police department investigating the theft of ammunition from the Public Safety Training Complex during his time as an employee. He asserted that all ammunition, while he was employed to warehouse it, was accounted for. He also complained about the new police chief.

3. Adjourn to Closed Session

Trustee Pensa adjourned the meeting to closed session at 5:02 p.m.

Trustee Zacarías arrived at 5:03 p.m.

4. Reconvene to Open Session

Trustee Pensa reconvened the meeting to open session at 6:30 p.m.

5. Action Taken in Closed Session

Trustee Pensa announced that no action was taken in closed session.

6. Pledge of Allegiance

Paul Arcilla, vice president of finance on the Associated Student Body Government board, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the agenda on a roll-call vote as follows:

Ayes: Bennett, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

Dan Hilker noted his campaign website is not accessible from the college because it is considered pornographic and demanded the designation be removed from the college's internet filters. He referred to Dr. Walthers' evaluation and asked that the board of trustees to consider his opinions when completing it.

9. Approval of Minutes

9.A. Approval of Minutes from the August 9, 2016 regular board meeting.

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board voted unanimously to approve the minutes for the August 9, 2016 regular board meeting as submitted. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: Concur)

10. Presentation

10.A. Orfalea Children's Center Lab School

Yvon Frazier, program director, Orfalea Children's Center Lab School, presented the center's Outcomes Report for the 2015-2016 Early Education and Support Division to the California Department of Education. She described the program's demographics and the self-evaluation process. She reviewed the improvement achieved and comments from the parent survey. She mentioned parents would like more bilingual staff and center hours extended. She explained the definition of domains for infants and toddlers and how they are scored and tracked. She noted the environmental rating scale scores and compared current to past scores. She briefly reviewed some highlights for 2015-2016. It included the Learn Naturally instructional video that features staff as well as the renaming of the center to the Orfalea Children Center Lab School at Allan Hancock College. She shared expansion plans for the center.

Trustee Jones arrived at 6:14 p.m.

10.B. Quality Focus Essay Overview

Dr. Murphy reviewed the Quality Focus Essay (QFE) information contained in the Accreditation 2016 Comprehensive Institutional Self-Evaluation Report. He explained how the college arrived at the two action projects. The projects are Integrated Planning

and Decision Making and Integrated Planning, Program Review, and Resources Allocation. He explained the QFE touches all four accreditation standards and how the action projects will affect outcomes to reach the integrated planning goal. He noted how important it is that any new plans integrate with existing plans. He reviewed the four evidence of effectiveness that make up integrated planning.

11. Consent Agenda

11.K. The job description for media production assistant/photographic was removed from the agenda.

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board voted unanimously to approve the consent agenda on a roll-call as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers acknowledged Robert Nourse and Gordon Rivera for their help with the accreditation self-study handbook. He gave an overview of the personnel changes in Campus Graphics and mentioned Holly Nolan-Chavez has agreed to step into the position vacated by Margaret Lau when she became dean.

12.B. Board Member Reports

Trustee Jones had no report.

Trustee Lahr attended the Joe White dinner and a football game. He thanked everyone that helped with the dinner.

Trustee Bennett attended the 9/11 ceremony at the Public Safety Training Center. Assemblyman Achadjian presented the college with an American flag for the center. He was able to attend the Joe White dinner and the fundraising event at Presqu'ile Winery.

Trustee Pensa attended the president's leadership workshop, academic senate retreat, board retreat, Joe White fundraiser, 9/11 ceremony and the *In the Heights* play in Solvang.

Trustee Zacarías attended the board retreat, 9/11 ceremony, and the Marian Hospital event. She is happy to see the integration between the college and hospital. She thanked Chris Nartatez for helping the college when needed and Campus Graphics staff for their work on "Rockin' For Paws" items.

Student Trustee Link attended a student trustee conference and had a great experience. He said Hancock Hello was a great success. He helped at the Lompoc Valley Center Food Share..Because We Care and noted they ran out of food within an hour. He invited everyone to attend the Constitution Day event in the library.

12.C. Association Reports

1) California School Employees Association

Jessica Parker thanked Jessica Blazer, Mike Black, Kelly Underwood and Andrew Masuda for their work on revising organizational structures. She shared positive comments from a staff member who attended the President's Leadership Academy and hopes the academy will continue. She mentioned Dr. Walthers sponsored a table for CSEA members at the Joe White dinner which helped staff appreciate the fundraising efforts. She added CSEA may sponsor another table next year. She has been working with Liz Phillips on a popular job interview tips workshop to be offered in Santa Maria and the Lompoc Valley Center. She emphasized the interview workshop is available to everyone.

2) Associated Student Body Government

Michael Huggins thanked Dr. Walthers for increasing ASBG's budget. He shared some ASBG highlights which include passing 15 measures including supporting PCPA's *Beauty and the Beast*. They have sworn in eight new officers thus filling their board with 16 officers. They have also successfully passed 16 club charters which includes a Vegan Club and the Go Love Others Club. They are actively preparing for the accreditation team visit and Spirit Week. They are working closely with Kim Ensing to hold tailgating at the upcoming football game and create a student section. They also look forward to the students vs. staff football and continue their winning momentum. They are working on creating and supporting student life at the Lompoc Valley Center. Leadership class students attended the Joe White Dinner and enjoyed dinner and the auction.

3) AHC Foundation

No report was given.

4) Management Association

Rex Van Den Berg announced the management handbook has been completed. The handbook contains a lot of useful information for managers and administrators and will be available online. He thanked Janet Ford and Kelly Underwood for their work on the handbook. He reported the association is working on creating a shorter version of the current evaluation form.

5) Part-Time Faculty Association

No report was given.

6) Faculty Association

Roger Hall described the last month as one of collaboration. He shared a couple of collaboration examples and noted there have been a number of issues that have come up and solutions were found. He referred to the new memorandum of understanding is a great example of people working together to find a solution. He concluded his remarks by saying he has no complaints.

7) Academic Senate

Marla Allegre thanked Trustee Pensa and Bennett for attending the Academic Senate retreat. The focus was to help everyone understand the role of Academic Senate. An Academic Policy and Planning memorandum was signed and will be assessed to see how it is going to work. Academic Senate has discussed accreditation preparation, CANVAS transition, board policies, defining the Senate's role in the Quality Focus Essay, program review, and other process that fall under Academic Senate's purview.

13. Action Items

Moved Item 13.D. Resolution 16-28 Commending Christopher Nartatez to earlier in the agenda.

13.A. Public Hearing for the 2016-2017 Allan Hancock Joint Community College District Budget

Trustee Pensa opened the meeting for public comment.

No comments were received.

Trustee Pensa closed the public comment section of the meeting.

13.B. Adoption of the 2016-2017 Allan Hancock Joint Community College District Budget

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board adopted the 2016-2017 Allan Hancock Joint Community College District Budget. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.C. Resolution 16-27, Appropriations Limit for the 2016-17 Fiscal Year

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board adopted resolution 16-27, appropriations limit for the 2016-17 fiscal year. On a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.D. Resolution 16-28 Commending Christopher Nartatez

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board adopted Resolution 16-28 commending Christopher Nartatez for his exemplary service to Allan Hancock College's Campus Police Department. On a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

13.E. Acceptance of Grant Approved

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board accepted funded proposal as submitted. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.F. Award of Contract, Vehicle and Pedestrian Wayfinding Signage Project, Formal Bid No.16-02

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board awarded the contract for the Vehicle and Pedestrian Wayfinding Signage project to A Good Sign and Graphics Co. in the amount of \$496,700. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.G. Student Housing Authorization to Solicit Request for Qualifications and Proposal No. 17-101

On a motion by Trustee Jones, seconded by Trustee Lahr, the Board authorized the solicitation of requests for qualifications and proposals for Student Housing Proposal No. 17-101. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.H. Memorandum of Understanding Between District, Faculty Association, Academic Senate, and Academic Policy and Planning Committee

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board ratified the Memorandum of Understanding between the Allan Hancock College Faculty Association "FA", the Allan Hancock College Academic Senate "AS", and the Allan Hancock Joint Community College District "District" through the 2016-17 academic year until agreement is reached on change to Article 18 in successor agreement negotiations, effective fall semester 2016, as presented pending Faculty Association Ratification. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.I. Restructure of Auxiliary Accounting Services

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board approved the restructure of auxiliary accounting services including revised and new job descriptions

and applicable salary range adjustments for some positions, as presented, retroactive to July 1, 2016. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.J. Restructure of Business Services

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved the restructure of business services including revised and new job descriptions and applicable salary range adjustments for some positions, as presented, retroactive to July 1, 2016. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

13.K. Restructure of Campus Graphics

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board approved the restructure of Campus Graphics including the permanent job title change and new job description of Gordon Rivera, campus graphics supervisor, campus graphics, retroactive to August 1, 2016; and the revised job description copy center technician, campus graphics, effective September 14, 2016. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

14. Information Items

14.A. Futuris Public Entity Investment Trust Annual Notice

Associate Superintendent Black said the retirement board of authority has met as required. A letter from Keenan Financial Services, program coordinator, will be sent to current retirees providing a link to view the trust's annual statement.

14.B. Grant Proposal Submitted

Executive Director Houghton provided an update on the proposal submitted to the Marled Foundation. She said funds, \$60,000, will be used to enhance PCPA programs.

14.C. Quarterly Report on Volunteer Aides

Dr. Walthers acknowledged the volunteers for their support of college programs.

14.D. Employee Retirement

Dr. Walthers acknowledged Alan Myjak, Susan Reardon, Robert Nichols, and Barbara Irwin for their service and wished them well.

14.E. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

No report was made.

14.F. Monthly Report, Associate Superintendent/Vice President, Student Services

Associate Superintendent Ornelas said Student Services staff are preparing for the Annual Career Exploration Day and encouraged everyone to attend. She noted Cuyama High School plans to attend and they are still looking for more employers to participate. She explained the 3SP report is being temporarily suspended by the Chancellor's Office as they noticed there is a lot of work that is similar to information provided in the Student Equity plan and another report.

14.G. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Associate Superintendent Black was happy to attend some of the President's Leadership Academy. He said work the operating agreement and memorandum of understanding for PCPA Foundation is nearing completion. He thanked Shelly Allen, Polly Blackburn, Keli Seyfert, and Jessica Blazer for their excellent work on closing out last year's books and preparing for another year.

14.H. Monthly Report, Vice President, Institutional Effectiveness

Vice President Murphy indicated enrollment has increased slightly. He reviewed enrollment by demographic, and pointed out a possible concern with online classes. He said faculty and staff have met with Collaborative Brain Trust to help improve enrollment practices. He, Margaret Lau and Holly Nolan-Chavez attended a compression planning training workshop to help progress planning efforts on the Quality Focus Essay.

14.I. Monthly Report, Vice President, Operations

Vice President Hernandez commended Deb Annibali for her collaboration with the San Luis Obispo Police Custody Academy. He referred to three construction projects that will go out for an informal bid soon. He is working with the Lompoc Economic Development Committee to work with Hancock and the business community to help get students into college.

14.J. Monthly Report, Executive Director, College Advancement

Executive Director Houghton acknowledged the donation from the estate of Mrs. Norma Hansen and the Henry W. Bull Foundation. She attributed Mrs. Hanson's donation to the wonderful relationship with Toni McCracken. She said the Foundation will be encouraging renewal and new memberships to the President's Circle. She invited the board of trustees to the Fall Gathering.

14.K. A Status Report on Bond Measure I Projects.

Vice President Hernandez pointed out one graph includes all the funds for the measure and the second chart notes how the funds were spent among the projects.

14.L. A Monthly Report on the Year-to-Date Financial Data for Various Funds.

Associate Superintendent Black invited to board to the review the report.

15. New Business

No new business was reported.

16. Calendar

Dr. Walthers gave a brief update on Bob Weir and noted his health has improved. He invited everyone to see *Gideon's Knot*. He mentioned that accreditation team will be at the college beginning September 26 through the 29. He invited everyone to the ice cream social on the afternoon of the 29th.

17. Adjournment

Trustee Pensa adjourned the meeting at 8:16 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Register of Warrants	Item Number: 11.A.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 3 Full Warrant Register online

BACKGROUND:

The following summary is submitted for board of trustees approval. The full warrant register will be posted on the district's website in the electronic board agenda for review prior to the board meeting.

GENERAL FUND 9410

INVOICE WARRANTS	\$ 1,799,152.59	
SUPPLEMENTAL PAYROLL 8/10/16	53,649.16	
REGULAR PAYROLL 8/31/16	4,334,522.64	
TOTAL GENERAL FUND		\$ 6,187,324.39

CHILD DEVELOPMENT FUND 9433

INVOICE WARRANTS	1,456.52	
SUPPLEMENTAL PAYROLL 8/10/16	0.00	
REGULAR PAYROLL 8/31/16	51,672.79	
TOTAL CHILD DEVELOPMENT FUND		53,129.31

GO BOND CLEARING FUND 9446

INVOICE WARRANTS	36,662.40	
TOTAL GO BOND CLEARING FUND		36,662.40

GO BOND BUILDING FUND 9447

INVOICE WARRANTS	46,544.98	
SUPPLEMENTAL PAYROLL 8/10/16	0.00	
TOTAL GO BOND BUILDING FUND		46,544.98

CAPITAL OUTLAY PROJECTS FUND 9441

INVOICE WARRANTS	55,998.70	
TOTAL CAPITAL OUTLAY PROJECTS FUND		55,998.70

SELF INSURANCE DENTAL FUND 9461

INVOICE CHECK	122,594.00	
TOTAL SELF INSURANCE DENTAL FUND		122,594.00

STUDENT CENTER FEE TRUST FUND 9473

INVOICE WARRANTS	0.00	
TOTAL STUDENT CENTER FEE TRUST FUND		0.00

SELF INSURANCE HEALTH FUND 9462

INVOICE WARRANTS	9,696.49	
TOTAL SELF INSURANCE HEALTH FUND		9,696.49

SELF INSURANCE PROPERTY/LIABILITY FUND 9463

INVOICE WARRANTS	0.00	
TOTAL SELF INSURANCE PROPERTY/LIABILITY FUND		0.00

GRAND TOTAL ALL FUNDS**\$6,511,950.27****RECOMMENDATION:**

Staff recommends that the board of trustees approve commercial warrants 1850497 through 1851067 for a subtotal of \$2,072,105.68, and payroll warrants in the amount of \$4,439,844.59, for a grand total of \$6,511,950.27.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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8/10/2016
PAYROLL
FUND 9410

CERTIFICATED:

1100	Academic Salaries, regular schedule, instructional time	\$0.00
1200	Academic Salaries, regular schedule, non-instructional time	0.00
1300	Certificated Salaries other than regular schedule teaching	18,439.64
1400	Certificated Salaries other than contract non-teaching	20,660.79
3100	State Teachers Retirement	2,920.75
3300	Medicare	563.34
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	19.57
3600	Worker's Compensation Insurance	895.01
3700	State Teachers Retirement/Cash Balance Plan/PARS	396.71
3911	Academic Retirement Incentive	0.00
SUB TOTAL		<u>\$43,895.81</u>

CLASSIFIED:

2100	Classified Salaries, regular schedule	\$4,862.39
2200	Classified Instructional Aide Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	2,900.50
2300	Student Workers, regular	0.00
2400	Instructional Aides, hourly	0.00
2400	Student Workers, Tutors, Peer Counselors	0.00
3200	Public Employees Retirement	839.38
3300	Social Security/Medicare	469.51
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	3.88
3600	Worker's Compensation Insurance	177.69
3700	PARS	0.00
4512	Uniform Allowance	500.00
5113	Externships (Grants Only)	0.00
8890	Income released for stale dated warrant	0.00
SUB TOTAL		<u>\$9,753.35</u>
TOTAL FUND 9410		<u>\$53,649.16</u>

FUND 9433

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
SUB TOTAL		<u>\$0.00</u>
TOTAL FUND 9433		<u>\$0.00</u>

FUND 9447

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
SUB TOTAL		<u>\$0.00</u>
TOTAL FUND 9447		<u>\$0.00</u>
TOTAL DISTRICT PAYROLL		<u><u>53,649.16</u></u>

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

8/31/2016
PAYROLL
FUND 9410

CERTIFICATED:

1100	Academic Salaries, regular schedule, instructional time	\$910,331.77
1200	Academic Salaries, regular schedule, non-instructional time	598,531.78
1300	Certificated Salaries other than regular schedule teaching	413,892.83
1400	Certificated Salaries other than contract non-teaching	95,712.94
3100	State Teachers Retirement	209,367.38
3300	Medicare	32,384.41
3400	Health and Welfare Benefits	155,925.07
3500	State Unemployment Insurance	1006.65
3600	Worker's Compensation Insurance	46,584.77
3700	State Teachers Retirement/Cash Balance Plan/PARS	10,321.56
3911	Academic Retirement Incentive	0.00
	SUB TOTAL	<u>\$2,474,059.16</u>

CLASSIFIED:

2100	Classified Salaries, regular schedule	\$1,067,425.89
2200	Classified Instructional Aide Salaries, regular schedule	76,651.94
2300	Classified Salaries, hourly	89,390.61
2300	Student Workers, regular	125,202.92
2400	Instructional Aides, hourly	23,025.04
2400	Student Workers, Tutors, Peer Counselors	22,129.26
3200	Public Employees Retirement	161,717.26
3300	Social Security/Medicare	82,021.42
3400	Health and Welfare Benefits	185,724.12
3500	State Unemployment Insurance	539.19
3600	Worker's Compensation Insurance	27,549.03
3700	PARS	-913.20
4512	Uniform Allowance	0.00
5113	Externships (Grants Only)	0.00
8890	Income released for stale dated warrant	0.00
	SUB TOTAL	<u>\$1,860,463.48</u>
	TOTAL FUND 9410	<u>\$4,334,522.64</u>

FUND 9433

1200	Academic Salaries, regular schedule, non-instructional time	\$14,754.57
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	1,239.93
2100	Classified Salaries, regular schedule	2,229.43
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	27,536.32
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	1,987.29
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	221.83
3400	Health and Welfare Benefits	2,682.99
3500	State Unemployment Insurance	8.18
3600	Worker's Compensation Insurance	1,004.36
3700	State Teachers Retirement/Cash Balance Plan	7.89
	SUB TOTAL	<u>\$51,672.79</u>
	TOTAL FUND 9433	<u>\$51,672.79</u>

FUND 9447

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
	SUB TOTAL	<u>\$0.00</u>
	TOTAL FUND 9447	<u>\$0.00</u>
	TOTAL DISTRICT PAYROLL	<u>4,386,195.43</u>

**Allan Hancock College
Warrant Register
Check Dates from 8/1/2016 to 8/31/2016**

Vendor Name	Description	Budget Code	Amount	Status	Warrant
AHC - DISTRICT TRUST FUND	RETURN STIPEND/SUPERVISING	69900051 1430	960.00 <u>960.00</u>		WA 00850497
AHC - PART-TIME FACULTY ASSOCIATION	REIMBURSEMENT FOR OFFICE	49420000 4520	84.96		
	REIMBURSEMENT FOR	49420000 5110	1,000.00		
	REIMBURSEMENT FOR	49420000 5540	188.14		
	REIMBURSEMENT FOR OFFICE	49420000 5630	1,466.91 <u>2,740.01</u>		WA 00850498
AMAN NETWORKS INC.	1 yr Basic 5x10 Support1	67873100 5660	1,430.00 <u>1,430.00</u>		WA 00850499
AMAZON	The History Book	61201400 6310	15.73		
	16GB USB FLASH DRIVE 10 PCS	21055000 4520	36.99		
	SHIPPING AND HANDLING	21055000 4520	8.15		
	Supplies for the Chem labs,	19050007 4310	8.66 <u>69.53</u>		WA 00850500
AMBORN, HOWARD G.	2% DISTRICT CONTRIBUTION	59900000 3440	1,892.67 <u>1,892.67</u>		WA 00850501
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	3,450.00 <u>3,450.00</u>		WA 00850502
ATLAS PERFORMANCE IND INC	OFFICE TRAILER W/RR	68102000 5690	650.00		
	RAMP-UNDER 30" STRAIGHT	68102000 5690	435.00 <u>1,085.00</u>		WA 00850503
BECK, JOSEPHINE M	2% DISTRICT CONTRIBUTION	59900000 3440	734.90 <u>734.90</u>		WA 00850504
BLACKBOARD INC	ICM DATA INTEGRATION	61100300 5322	8,000.00 <u>8,000.00</u>		WA 00850505
BOARD OF GOVERNORS	STUDENT RIGHT TO KNOW	66201000 5670	3,900.00 <u>3,900.00</u>		WA 00850506
BRUNELLO, JACQUELINE	2% DISTRICT CONTRIBUTION	59900000 3440	1,374.43 <u>1,374.43</u>		WA 00850507
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	151.38 <u>151.38</u>		WA 00850508
CACCRAO	CACCRAO Membership Dues	62100000 5310	200.00 <u>200.00</u>		WA 00850509
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67343000 3920	125.00		
	SAFETY BOOTS FOR	67343000 3920	-125.00		

Allan Hancock College
Warrant Register
Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SAFETY BOOTS FOR	67343000 3920	125.00 <u>125.00</u>		WA 00850510
CARROLL, HELEN	2% DISTRICT CONTRIBUTION	59900000 3440	1,518.57 <u>1,518.57</u>		WA 00850511
CHEVRON AND TEXACO BUSINESS CARD SERVICE	GASOLINE-CREDIT CARD	67772000 4560	60.45 <u>60.45</u>		WA 00850512
CITY OF SANTA MARIA	WATER SERVICES AND WATER SERVICES AND	65700000 5530 68103000 5530	902.61 225.65 <u>1,128.26</u>		WA 00850513
CITY OF SANTA MARIA	FALSE ALARM RESPONSES	67775200 5590	13.90 <u>13.90</u>		WA 00850514
CLARY, LILLIAN A	2% DISTRICT CONTRIBUTION	59900000 3440	2,200.48 <u>2,200.48</u>		WA 00850515
COMCAST CABLE	MONTHLY RECURRING COSTS MONTHLY RECURRING COSTS	60100800 5560 65700000 5560	6.52 26.09 <u>32.61</u>		WA 00850516
COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	2016-2017 ANNUAL	66200000 5310	16,533.00 <u>16,533.00</u>		WA 00850517
COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	2016-2017 POLICY AND	66200000 5310	2,000.00 <u>2,000.00</u>		WA 00850518
COMPANSOL COMPUTER ANALYSIS & SOLUTIONS	BLUMEN DATABASE: Annual	64900107 5660	299.00 <u>299.00</u>		WA 00850519
COXON, KENNETH J	2% DISTRICT CONTRIBUTION	59900000 3440	1,777.79 <u>1,777.79</u>		WA 00850520
CPP INC	MYERS BRIGGS TYPE SHIPPING	49301000 4311 49301000 4311	5,179.76 21.15 <u>5,200.91</u>		WA 00850521
DE LA TORRE-REED, LILIAN	SPANISH TRANSLATION STEPS SPANISH TRANSLATION SPANISH TRANSLATION SPANISH TRANSLATION	63220001 5110 63220001 5110 63220003 5110 63220014 5110	30.00 319.00 30.00 77.00 <u>456.00</u>		WA 00850522
DOMINGUES, VIRGINIA	2% DISTRICT CONTRIBUTION	59900000 3440	1,652.94		

Allan Hancock College
Warrant Register
Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			1,652.94		WA 00850523
DULYEA, KEVIN	Reimbursement for interview	59902000 5221	300.00		
			300.00		WA 00850524
EDVOLUTION INC	5-Day In-service Training	64900107 5112	5,000.00		
			5,000.00		WA 00850525
Ensing, Kim J	REIMBURSEMENT-KIM ENSING	69610000 4520	195.36		
			195.36		WA 00850526
EWING IRRIGATION PRODUCTS INC	LANDSCAPE SUPPLIES	65510000 4520	152.50		
			152.50		WA 00850527
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	7710300 5870	61.69		
			61.69		WA 00850528
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	5.63		
	PLUMBING SUPPLIES	65110000 4520	55.19		
	PLUMBING SUPPLIES	65110000 4520	11.40		
	PLUMBING SUPPLIES	65110000 4520	207.72		
	PLUMBING SUPPLIES	65110000 4520	44.79		
	PLUMBING SUPPLIES	65110000 4520	127.15		
	PLUMBING SUPPLIES	65110000 4520	82.24		
			534.12		WA 00850529
FISHER SCIENTIFIC CO LLC	BALANCE, ANALYTICAL;	60200315 6410	4,322.05		
	Supplies for the Chemistry	19050007 4310	-32.32		
	Supplies for the Chemistry	19050007 4310	316.39		
	Supplies for the Chemistry	19050007 4310	37.12		
	Supplies for the Chemistry	19050007 4310	35.29		
			4,678.53		WA 00850530
FORRESTER, JAMES A	2% DISTRICT CONTRIBUTION	59900000 3440	1,623.08		
			1,623.08		WA 00850531
Forsmark, John P	2% DISTRICT CONTRIBUTION	59900000 3440	1,665.36		
			1,665.36		WA 00850532
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700400 5540	1,314.98		
			1,314.98		WA 00850533
GALLS LLC	P & H - PACKAGING AND	21055000 4311	0.57		
	DYNAMED CPR HOLSTER KITS	21055000 4311	59.07		
			59.64		WA 00850534
GARDA CL WEST INC.	MONTHLY ARMORED CAR	67211000 5112	362.29		
			362.29		WA 00850535

Allan Hancock College
Warrant Register
Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
GREGORY, SUSAN K	2% DISTRICT CONTRIBUTION	59900000 3440	1,427.71 <u>1,427.71</u>		WA 00850536
HENNEBERGER, GLORIA	2% DISTRICT CONTRIBUTION	67479000 3440	1,738.80 <u>1,738.80</u>		WA 00850537
HIRE, ALLEN H	2% DISTRICT CONTRIBUTION	67479000 3440	2,091.72 <u>2,091.72</u>		WA 00850538
INDIVIDUAL SOFTWARE INC	ON-LINE RESUME MAKER	64744000 5670	1,000.00 <u>1,000.00</u>		WA 00850539
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	KEY/LOCK SUPPLIES	65110000 4520	99.35 <u>99.35</u>		WA 00850540
JJ KELLER AND ASSOCIATES INC	2016 EMERGENCY RESPONSE	03030000 4311	475.22		
	SHIPPING	03030000 4311	115.70 <u>590.92</u>		WA 00850541
JOBELEPHANT.COM INC	Advertising for recruitment	59902000 5880	275.00		
	Advertising for recruitment	67610001 5880	362.41 <u>637.41</u>		WA 00850542
Katich, Candia Jane	2% DISTRICT CONTRIBUTION	59900000 3440	2,047.44 <u>2,047.44</u>		WA 00850543
KELLY PAPER CO	PAPER & CONSUMABLES FOR	67760000 4520	357.42 <u>357.42</u>		WA 00850544
KELLY-MOORE PAINT COMPANY INC	PAINT SUPPLIES	65110000 4520	42.79		
	PAINT SUPPLIES	65110000 4520	42.79 <u>85.58</u>		WA 00850545
KOEHLER PLUMBING INC	WAITS 4" 909 REPAIR KIT	65110000 4520	440.02		
	LABOR CHARGES	65110000 5650	245.00 <u>685.02</u>		WA 00850546
KOLLATH, ANNE	2% DISTRICT CONTRIBUTION	59900000 3440	1,904.59 <u>1,904.59</u>		WA 00850547
Koob, Christina M	Supplies for the Bio 100 labs	04011007 4310	4.31 <u>4.31</u>		WA 00850548
LANE, WILLIAM G	2% DISTRICT CONTRIBUTION	59900000 3440	1,553.40 <u>1,553.40</u>		WA 00850549
LEAGUE FOR INNOVATION	ALLIANCE MEMBERSHIP -	66200000 5310	945.00		

Allan Hancock College
Warrant Register
Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			945.00		WA 00850550
LEWIS, STEVEN A	2% DISTRICT CONTRIBUTION	59900000 3440	2,198.94		
			2,198.94		WA 00850551
MAILFINANCE LLC	LEASE PAYMENT ON IM5000	67700000 5680	1,952.43		
			1,952.43		WA 00850552
MALANGKO, MARK	2% DISTRICT CONTRIBUTION	59900000 3440	2,489.85		
			2,489.85		WA 00850553
Masaoka, Robert W	2% DISTRICT CONTRIBUTION	59900000 3440	2,107.34		
			2,107.34		WA 00850554
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	27.96		
	UNIFORM SERVICES/TOWELS	67772000 5550	27.96		
	UNIFORM SERVICES/TOWELS	67772000 5550	27.96		
	UNIFORM SERVICES/TOWELS	67772000 5550	27.96		
			111.84		WA 00850555
NCS PEARSON INC	CAREER ASSESSMENT	49301000 4311	1,449.00		
	SHIPPING	49301000 4311	72.45		
			1,521.45		WA 00850556
OMNIUPDATE INC	Year 3 of 3: Annual Licenses	67873100 5322	16,000.00		
	Silver Support and OU Search	67873100 5660	4,500.00		
			20,500.00		WA 00850557
ORCHARD BUSINESS/SYNCB	HARDWARE SUPPLIES	65110000 4520	16.21		
	HARDWARE SUPPLIES	65110000 4520	20.55		
	HARDWARE SUPPLIES	65110000 4520	13.87		
	HARDWARE SUPPLIES	65110000 4520	23.40		
			74.03		WA 00850558
OSBORNE, MARY D	2% DISTRICT CONTRIBUTION	59900000 3440	2,144.73		
			2,144.73		WA 00850559
PAPER 360 INC	COPY PAPER, 8 1/2 X 11",	67700000 4520	4,719.70		
			4,719.70		WA 00850560
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES	65110000 4520	42.24		
	PAINT SUPPLIES	65110000 4520	393.28		
	PAINT SUPPLIES	65110000 4520	90.92		
			526.44		WA 00850561
PRAXAIR DISTRIBUTION INC	CYLINDER DEMURRAGE	65110000 4520	135.15		
			135.15		WA 00850562

Allan Hancock College
Warrant Register
Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	38.18		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,039.82		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,736.85		
	CUSTODIAL SUPPLIES FOR	65311000 4520	40.53		
	CUSTODIAL SUPPLIES FOR	65311000 4520	35.25		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,540.92		
	CUSTODIAL SUPPLIES FOR	65311000 4520	2,042.08		
	CUSTODIAL SUPPLIES FOR	65311000 4520	927.51		
	CUSTODIAL SUPPLIES FOR	65311000 4520	112.58		
	CUSTODIAL SUPPLIES	65311400 4520	233.18		
	CUSTODIAL SUPPLIES	65311400 4520	29.98		
	CUSTODIAL SUPPLIES	65311400 4520	241.10		
	CUSTODIAL SUPPLIES FOR	65311000 4520	90.85		
			8,108.83		WA 00850563
RAN GRAPHICS INC	PRINTING OF FALL 2016	49306021 4540	5,215.31		
	SALES TAX (8.25%) ON 5,631	67111020 4540	67.90		
	SALES TAX ON PREPRESS	67111020 4540	25.00		
	BULK MAIL PREP SIMPLIFIED	67111020 4540	1,025.89		
	BULK MAIL PREP 648	67111020 4540	116.28		
	DELIVERY TO AHC AND SM	67111020 4540	360.00		
	PRINTING OF FALL 2016	67111020 4540	5,910.69		
			12,721.07		WA 00850564
RAYNE WATER CONDITIONING	REVERSE OSMOSIS FOR	65700000 5690	220.90		
	REVERSE OSMOSIS: BLDG B 204	67220002 5690	25.95		
			246.85		WA 00850565
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	25.94		
	PARTS/SUPPLIES	67772000 4520	20.52		
	PARTS/SUPPLIES	67772000 4520	12.98		
	PARTS/SUPPLIES	67772000 4520	51.38		
	PARTS/SUPPLIES	67772000 4520	77.93		
	PARTS/SUPPLIES	67772000 4520	37.84		
	PARTS/SUPPLIES	67772000 4520	64.34		
				290.93	
REDDEKOPP, BETTY M	2% DISTRICT CONTRIBUTION	59900000 3440	1,314.16		
			1,314.16		WA 00850567
Reed, Kenneth B	REIMBURSEMENT FOR KEY	21055000 4520	72.90		
			72.90		WA 00850568
REGAN, ELIZABETH ANN	2% DISTRICT CONTRIBUTION	59900000 3440	2,172.62		
			2,172.62		WA 00850569
RICH, KATHRYNE	2% DISTRICT CONTRIBUTION	59900000 3440	1,048.80		
			1,048.80		WA 00850570
SANTA MARIA TOWING	TOWING SERVICE-LE	21055000 5790	65.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			65.00		WA 00850571
SANTA MARIA WASH AND LUBE	JUNE 2016, CARWASH SERVICE	67775000 5790	70.00		
			70.00		WA 00850572
SEGURA, MARGARET L	2% DISTRICT CONTRIBUTION	59900000 3440	2,275.51		
			2,275.51		WA 00850573
SHUTTERSTOCK INC	365-DAY SUBSCRIPTION,	67760000 5670	2,388.00		
			2,388.00		WA 00850574
SMITH PIPE & SUPPLY INC	IRRIGATION/GROUNDS	65510000 4520	61.01		
	IRRIGATION/GROUNDS	65510000 4520	15.79		
	IRRIGATION/GROUNDS	65510000 4520	68.38		
			145.18		WA 00850575
SOUTHERN CALIFORNIA FOOTBALL ASSOC	ANNUAL MEMBERSHIP DUES	69610000 5310	2,200.00		
			2,200.00		WA 00850576
TEMPLETON UNIFIED SCHOOL DISTRICT	AGRICULTURAL EDUCATION	68400307 5112	1,161.81		
			1,161.81		WA 00850577
UNICON INC	Shibboleth Identity Provider	63220001 5112	5,000.00		
			5,000.00		WA 00850578
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	151.14		
	UPS CHARGES	67700000 5870	39.57		
	UPS CHARGES	67700000 5870	25.24		
			215.95		WA 00850579
UNITED REFRIGERATION INC	DISPLAY, SCROLLING	65110000 6413	1,179.93		
	FREIGHT CHARGES	65110000 6413	20.89		
	HVAC SUPPLIES	65110000 4520	54.68		
	HVAC SUPPLIES	65110000 4520	84.16		
	HVAC SUPPLIES	65110000 4520	44.74		
	HVAC SUPPLIES	65110000 4520	299.01		
	HVAC SUPPLIES	65110000 4520	19.61		
	HVAC SUPPLIES	65110000 4520	312.84		
	HVAC SUPPLIES	65110000 4520	9.93		
			2,025.79		WA 00850580
VIKING FENCE CO INC	REPAIR CHAIN LINK GATE	65511400 5650	250.00		
			250.00		WA 00850581
VTC ENTERPRISES	FEE AGREEMENT FOR SUMMER	49303120 5130	10,962.00		
			10,962.00		WA 00850582

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
WEST COAST WATER SERVICES INC	MONTHLY WATER TREATMENT	5110400 5640	288.85		
	MONTHLY WATER TREATMENT	5110400 5640	<u>490.00</u> 778.85		WA 00850583
WEST, JAMES S	2% DISTRICT CONTRIBUTION	67479000 3440	<u>2,292.00</u> 2,292.00		WA 00850584
White, Robert E	2% DISTRICT CONTRIBUTION	59900000 3440	<u>2,193.24</u> 2,193.24		WA 00850585
XEROX CORPORATION	XEROX PHASER 7760DN	67710300 5640	84.90		
	XEROX PHASER 7400DX	67710300 5640	99.92		
	ESTIMATED EXCESS METER	67710300 5640	15.61		
	ESTIMATED EXCESS METER	67710300 5640	401.96		
	XEROX PHASER 7760GX	67710300 5640	113.33		
	ESTIMATED EXCESS METER	67710300 5640	<u>963.36</u> 1,679.08		WA 00850586
Zarate, Christopher	2% DISTRICT CONTRIBUTION	59900000 3440	<u>2,472.24</u> 2,472.24		WA 00850587
V LOPEZ JR & SONS	CONNECTION OF SANTA MARIA	1820058 6212	<u>24,500.00</u> 24,500.00		WB 00850588
Alcantar, Yesenia	Classified Health and Welfare	67900009 3420	<u>245.66</u> 245.66		WC 00850589
Coulter, Loretta	Classified Health and Welfare	67900009 3420	<u>300.00</u> 300.00		WC 00850590
Gabriel, Judith	Classified Health and Welfare	67900009 3420	<u>303.00</u> 303.00		WC 00850591
Rackley, Cordelia L	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>600.00</u> 600.00		WC 00850592
Reed, Linda A	PHYSICAL EXAM FUND REIMB	67900009 3420	67.00		
	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>10.00</u> 77.00		WC 00850593
Reynolds, Laura	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>400.00</u> 400.00		WC 00850594
Tate, Bridget L	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>250.63</u> 250.63		WC 00850595
Wheeler, Cynthia L	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>575.32</u> 575.32		WC 00850596
DELL MARKETING LP INC	OPTP MT 7040 Q#1021722038663.	11730003 6411	949.35		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	243.18		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	ENVIRONMENTAL FEE	71730003 6411	8.50		
	DELL 24" MON	71730003 6411	286.32		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	949.35		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	243.18		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	ENVIRONMENTAL FEE	71730003 6411	8.50		
	DELL 24" MON	71730003 6411	286.32		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	949.35		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	243.18		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	ENVIRONMENTAL FEE	71730003 6411	8.50		
	DELL 24" MON	71730003 6411	286.32		
	DELL 24" MON	71730003 6411	290.82		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
			5,704.87		WI 00850597
MLM PROJECT SERVICES INC	PRIMAVERA CONTRACT	71710005 5675	3,750.00		
	HOSTING DISCOUNT	71710005 5675	-375.00		
			3,375.00		WI 00850598
SEHI COMPUTER PRODUCTS INC	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	HP SCANJET 3000S2 Q#81256	71730003 6411	378.44		
			626.55		WI 00850599
AMAZON	HYDRATION BACKBACK,	21055000 4311	225.70		
	OFFICE SUPPLIES	49308020 4520	104.85		
	HYDRATION BACKBACK,	21055000 4311	270.84		
	HYDRATION BACKBACK,	21055000 4311	157.99		
	190329747864	49308020 4520	-99.98		
	190327564088	49308020 4520	99.98		
	ANCESTRAL JOURNEYS: THE	22000017 4310	12.86		
	BLOOD OF THE CELTS: THE NEW	22000017 4310	21.61		
	CELTIC FROM THE WEST 2	22000017 4310	64.94		
	OFFICE SUPPLIES	49308020 4520	99.98		
			958.77		WA 00850600
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	3,450.00		
			3,450.00		WA 00850601
AMERIPRIDE VALLEY UNIFORM SERVICE	LAUNDRY SERVICE FOR	67760000 5550	35.00		
			35.00		WA 00850602
AQUA SERV ENGINEERS INC	MONTHLY WATER TREATMENT	65110000 5640	212.00		
			212.00		WA 00850603

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ATASCADERO STATE HOSPITAL	REGISTRATION FEES	00000010 9192	-15,640.00		
	MATERIAL FEES	00000010 9192	-4,460.00		
	CONTRACT TRAINING FOR	21055000 5130	31,380.00		
			<u>11,280.00</u>		WA 00850604
BETHKE, DENNIS L	2% DISTRICT CONTRIBUTION	67479000 3440	2,176.03		
			<u>2,176.03</u>		WA 00850605
BREMER AUTO PARTS	FIRE ACADEMY OPERATIONAL	21335000 4520	45.82		
			<u>45.82</u>		WA 00850606
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	22.00		
	ELECTRICAL/LIGHTING	65110000 4520	548.62		
			<u>570.62</u>		WA 00850607
CAL COAST MACHINERY INC	SUPPLIES PER INVOICES:	65510000 4520	53.56		
	FREIGHT CHARGES	65510000 4520	23.00		
	SUPPLIES PER INVOICES:	65510000 4520	35.55		
	SUPPLIES PER INVOICES:	65510000 4520	266.04		
	FREIGHT CHARGES	65510000 4520	10.64		
			<u>388.79</u>		WA 00850608
CALIFORNIA CARBIDE	KNIFE SHARPENING SERVICE	67760000 5650	50.00		
			<u>50.00</u>		WA 00850609
CANON FINANCIAL SERVICES INC	CANON COPIER LEASE	67760000 5680	5,016.28		
			<u>5,016.28</u>		WA 00850610
CARD INTEGRATORS	PVC ULTRA CARD, 30 MIL	62101001 4520	1,190.75		
	PRINT SERVICES	62101001 4520	2,598.00		
	FREIGHT	62101001 4520	55.00		
			<u>3,843.75</u>		WA 00850611
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67343000 3920	125.00		
	SAFETY BOOTS FOR	67343000 3920	120.10		
	SAFETY BOOTS FOR	67343000 3920	125.00		
			<u>370.10</u>		WA 00850612
Carroll, Ryan Charles	Supplies for Bio100L summer	04011007 4310	16.23		
			<u>16.23</u>		WA 00850613
CENTRAL COAST AUTO PARTS	REAR AXLE FOR LE VEHICLE	21055005 6410	866.00		
			<u>866.00</u>		WA 00850614
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	24.79		
	MONTHLY RECURRING COSTS	65700000 5560	99.17		
			<u>123.96</u>		WA 00850615

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
COMPUTERLAND OF SILICON VALLEY	Creative Cloud Enterprise -	67873002 5322	26,505.00		
	Creative Cloud Enterprise -	67873100 5322	<u>8,835.00</u>		WA 00850616
			35,340.00		
CULLIGAN/CENTRAL COAST WATER TREATMENT	DEIONIZED WATER FOR BLDG	65700000 5530	90.00		
			<u>90.00</u>		WA 00850617
DUNN-EDWARDS PAINTS	PAINTING SUPPLIES PER	65110000 4520	16.54		
	PAINTING SUPPLIES PER	65110000 4520	<u>130.64</u>		WA 00850618
			147.18		
EWING IRRIGATION PRODUCTS INC	LANDSCAPE SUPPLIES	65510000 4520	113.27		
			<u>113.27</u>		WA 00850619
FARONICS TECHNOLOGIES USA INC	Deep Freeze ENT NA EDU	67873002 5660	7,500.00		
	Deep Freeze ENT NA EDU	67873002 5660	3,150.00		
	Deep Freeze Mac NA EDU	67873002 5660	450.00		
	Less 5% Discount for PO	67873002 5660	<u>-555.00</u>		WA 00850620
			10,545.00		
FEDERAL EXPRESS CORP	FED EX POSTAGE	64900006 5870	6.35		
	FED EX POSTAGE	64900006 5870	6.35		
	MAILINGS FOR ACCT #1104-8488	67710300 5870	670.05		
	MAILINGS FOR ACCT #1104-8488	67710300 5870	<u>80.22</u>		WA 00850621
			762.97		
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	37.55		
	PLUMBING SUPPLIES	65110000 4520	<u>762.88</u>		WA 00850622
			800.43		
FISHER FLOORS INC	CARPET INSTALLATION, SHAW	65110000 6211	2,409.65		
	CA CARPET ASSESSMENT	65110000 6211	15.00		
	LABOR CHARGES	65110000 6212	<u>1,890.00</u>		WA 00850623
			4,314.65		
FISHER SCIENTIFIC CO LLC	ISOTEMP GRAVITY OVEN 100L	60200315 6410	1,728.37		
	POLYPRO WATER BATH	60200315 6410	452.36		
	POLYPRO WATER BATH	60200315 6410	<u>1,357.09</u>		WA 00850624
			3,537.82		
FOLLETT HEG - AHC BOOKSTORE	PURCHASE TEXTBOOKS FOR	64300301 7620	40.00		
	PURCHASE TEXTBOOKS FOR	64300301 7620	<u>3,466.71</u>		WA 00850625
			3,506.71		
FOLLETT HEG - AHC BOOKSTORE	Art instructional supplies	10300008 4310	153.34		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Office Supplies:	64900107 4520	891.57		
	Food Matters, Bauer	15011207 4310	25.44		
	Geography of Genius, Weiner	15011207 4310	31.66		
	The Humble Way, Humble	15011207 4310	21.11		
	Barbarian Nurseries, Tobar	15011207 4310	21.92		
	Behind the Beautiful Forever,	15011207 4310	12.99		
	OFFICE SUPPLIES AND	60900000 4520	77.90		
	OFFICE SUPPLIES AND	60900000 4520	147.22		
			<u>1,383.15</u>		WA 00850626
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700000 5540	2,203.10		
			<u>2,203.10</u>		WA 00850627
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700400 5540	144.90		
			<u>144.90</u>		WA 00850628
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700000 5540	22.22		
			<u>22.22</u>		WA 00850629
Garcia, Albert P	REIMBURSEMENT FOR SAFETY	67343000 4520	425.60		
			<u>425.60</u>		WA 00850630
GRADLEADERS LLC	INTERFACE ANNUAL LICENSE	64744000 5322	3,250.00		
	CO-OP MODULE ANNUAL FEE	64744000 5322	1,638.00		
			<u>4,888.00</u>		WA 00850631
GRAINGER	MAINTENANCE SUPPLIES	65110000 4520	288.31		
			<u>288.31</u>		WA 00850632
GRAYBAR ELECTRIC	SUPPLIES FOR THE LVC	67873000 4520	2,497.62		
			<u>2,497.62</u>		WA 00850633
GT SOFTWARE INC	NETCOBOL FOR LINUX X64	67873100 5660	1,492.00		
			<u>1,492.00</u>		WA 00850634
HARTFORD, THE	AHC GROUP LIFE INSURANCE	00000010 9537	4,836.06		
			<u>4,836.06</u>		WA 00850635
HAYWARD LUMBER INC	MAINTENANCE SUPPLIES	65110000 4520	73.62		
	MAINTENANCE SUPPLIES	65110000 4520	25.87		
			<u>99.49</u>		WA 00850636
HEALTH SANITATION SERVICES	GREEN/YARD WASTE DISPOSAL	65510000 5690	125.00		
	GREEN/YARD WASTE DISPOSAL	65510000 5570	41.65		
			<u>166.65</u>		WA 00850637
HELP SYSTEMS LLC	InterMapper - (400 devices);	67873100 5660	601.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			601.00		WA 00850638
HOBSON, ANTHONY	2% DISTRICT CONTRIBUTION	59900000 3440	3,095.40		
			<u>3,095.40</u>		WA 00850639
HOME DEPOT	HARDWARE SUPPLIES PER	65110000 4520	26.65		
	RAT GLUE TRAPS PER	65510000 4520	51.45		
			<u>78.10</u>		WA 00850640
HOME DEPOT	SUPPLIES FOR LE TRAINING	21055000 4520	-10.72		
	SUPPLIES FOR LE TRAINING	21055000 4520	40.68		
	SUPPLIES FOR LE TRAINING	21055000 4520	399.47		
	FIRE ACADEMY OPERATIONAL	21335000 4520	141.61		
			<u>571.04</u>		WA 00850641
HOME MOTORS	COIL, 10489421 PER	67772000 4520	64.60		
	HANDLE 15708043 PER	67772000 4520	134.77		
			<u>199.37</u>		WA 00850642
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	LOCKSET, SCHLAGE, ENTRY	65110000 4520	275.67		
	KIT - 06L PASSAGE MORTISE	65110000 4520	357.24		
	KEY/LOCK SUPPLIES	65110000 4520	783.31		
			<u>1,416.22</u>		WA 00850643
JMI TELESCOPES	5" LARGE WHEELS	60200315 4310	99.00		
	MEDIUM SIZE UNIVERSAL	60200315 6410	299.00		
			<u>398.00</u>		WA 00850644
K & A CONSULTING CORPORATION	Technical Consulting Services	67873000 5112	3,250.00		
	Technical Consulting Services	67873000 5112	275.00		
	Technical Consulting Services	67873000 5112	175.00		
			<u>3,700.00</u>		WA 00850645
KELLY PAPER CO	PAPER CONSUMABLES FOR	67760000 4520	1,952.17		
			<u>1,952.17</u>		WA 00850646
LOVARC	FEE AGREEMENT FOR SUMMER	49303120 5130	338.72		
			<u>338.72</u>		WA 00850647
Mcgee, Janet L	FOOD FOR AB104 QUARTERLY	49306021 4710	29.44		
			<u>29.44</u>		WA 00850648
METROPOLITAN LIFE INSURANCE CO	AHC LTD/INCOME PROTECTION	00000010 9544	2,962.26		
			<u>2,962.26</u>		WA 00850649
MID STATE CONTAINERS	CONTAINER RENTAL,	65110400 5690	135.00		
			<u>135.00</u>		WA 00850650

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Moses, Nicole Suzanne	Other Classified Benefits	67302000 3920	1,000.00		
			<u>1,000.00</u>		WA 00850651
NATIONAL ASSN OF STUDENT	NASFAA ANNUAL MEMBERSHIP	4642000 5310	1,926.00		
			<u>1,926.00</u>		WA 00850652
OFFICE DEPOT INC	PO170026 FLAT EASEL BRUSHES	0300008 4310	-58.36		
	OFFICE/OPERATIONAL SUPPLIES	330000 4520	187.23		
	MESA Center supplies for fall	60100703 4520	304.45		
	Summer Supplies	60200315 4520	246.52		
	GENERAL OFFICE SUPPLIES:	64300002 4520	344.33		
	GENERAL OFFICE SUPPLIES:	64300002 4520	10.75		
	GENERAL OFFICE SUPPLIES:	64300002 4520	117.14		
	GENERAL OFFICE SUPPLIES:	64300008 4520	41.78		
	GENERAL OFFICE SUPPLIES:	64300008 4520	92.47		
	OFFICE SUPPLIES	64900107 4520	49.35		
	OFFICE SUPPLIES	64900107 4520	436.17		
	OFFICE SUPPLIES FOR VP,	66201000 4520	86.64		
	OPERATIONAL SUPPLIES	67220000 4520	315.22		
	OPERATIONAL SUPPLIES	67220000 4520	15.90		
	Office Supplies 7/1/16 -	67300100 4520	308.25		
	Office Supplies 7/1/16 -	67300100 4520	354.79		
	Office Supplies 7/1/16 -	67300100 4520	182.81		
	Brown constr. paper	15011207 4310	9.19		
	OFFICE SUPPLIES	22000000 4520	86.61		
	OFFICE SUPPLIES	30070000 4520	111.23		
	OFFICE CONSUMABLES FOR	67760000 4520	325.57		
	OPERATIONAL SUPPLIES 7/1/16	67775000 4520	628.94		
	PO170026 ROUND WOOD	10300008 4310	53.65		
	MESA Center supplies for fall	60100703 4520	110.03		
	OFFICE SUPPLIES	49308020 4520	77.12		
	OFFICE/OPERATIONAL SUPPLIES	2502000 4520	43.40		
	GE 3-WAY LIGHT BULB #35292	15000000 4520	4.10		
	OFFICE/OPERATIONAL SUPPLIES	88101000 4520	281.52		
	OFFICE SUPPLIES FROM 7/13/16	64744000 4520	399.72		
			<u>5,166.52</u>		WA 00850653
ORCHARD BUSINESS/SYNCB	HARDWARE SUPPLIES	65110000 4520	4.10		
	HARDWARE SUPPLIES	65110000 4520	9.61		
	CUSTODIAL SUPPLIES	65311000 4520	20.52		
	SUPPLIES FOR GROUNDS DEPT.	65510000 4520	46.72		
			<u>80.95</u>		WA 00850654
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL FOR	10091020 4311	27.55		
			<u>27.55</u>		WA 00850655
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	28.17		
	CUSTODIAL SUPPLIES	65311400 4520	116.82		
	CUSTODIAL SUPPLIES FOR	65311000 4520	539.30		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,048.92		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			1,733.21		WA 00850656
QUEST DIAGNOSTICS	LABORATORY SERVICES FOR	64400012 5112	14.10		
			14.10		WA 00850657
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	36.64		
	PARTS/SUPPLIES	67772000 4520	114.05		
	PARTS FOR VEHICLES AS	67775000 4520	45.96		
	ORIGINAL INV441852 NOT PD	67772000 4520	54.86		
	PARTS/SUPPLIES	67772000 4520	11.80		
	PARTS/SUPPLIES	67772000 4520	13.55		
	PARTS/SUPPLIES	67772000 4520	125.30		
			402.16		WA 00850658
READYREFRESH BY NESTLE	WATER DELIVERY SERVICE	65510000 4710	48.85		
			48.85		WA 00850659
SANTA MARIA FORD	MISC VEHICLE PARTS FOR	67775000 4520	12.19		
			12.19		WA 00850660
SANTA MARIA TIRE INC	TIRE, SAW TOOTH, 4 PLY	67772000 4520	203.51		
	CA RECYCLE TAX	67772000 4520	7.00		
			210.51		WA 00850661
SIEMENS INDUSTRY INC	ALARM MAINTENANCE FOR SM	67775000 5590	399.00		
	ALARM MAINTENANCE FOR SM	67775000 5590	145.00		
	ALARM MAINTENANCE FOR SM	67775000 5590	290.00		
			834.00		WA 00850662
SISC III	MEDICAL PREMIUMS FOR SISC	00000010 9534	456,025.00		
			456,025.00		WA 00850663
SMITH PIPE & SUPPLY INC	IRRIGATION/GROUNDS	65510000 4520	114.44		
			114.44		WA 00850664
SOLVANG PROPERTIES LLC	Monthly lease for the rooms	60100800 5630	2,000.00		
			2,000.00		WA 00850665
SOUTHERN CALIFORNIA GAS CO	GAS SUPPLY 7/1/16-6/30/17	65700000 5510	440.32		
	GAS SUPPLY 7/1/16-6/30/17	68103000 5510	110.08		
			550.40		WA 00850666
SPORT & CYCLE TEAM ATHLETICS INC	ROGERS 4 MAN MOD SLED	69610003 6410	3,785.39		
	ROGERS TITAN POP UP DUMMY	69610003 6410	647.99		
	ROGERS SET OF 6 RUGGED	69610003 6410	1,166.39		
	ROGERS SET OF 6 6 INCH AGILE	69610003 6410	699.83		
	ROGERS 6 INCH AGILE	69610003 6410	259.18		
	FREIGHT	69610003 6410	675.00		
	WILSON NCAA SOCCER BALLS	69611100 4520	855.23		

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	ADDITIONAL BALLS FREE	69611100 4520	0.00		
	SHIPPING	69611100 4520	37.80		
			8,126.81		WA 00850667
STOLLBERG, JANET M	2% DISTRICT CONTRIBUTION	67479000 3440	1,370.50		
			1,370.50		WA 00850668
Underwood, Kelly D	Reimbursement for overnight	67300100 5870	22.95		
			22.95		WA 00850669
UNITED HEALTH CARE INSURANCE CO	AARP HEALTH INSURANCE	59900000 3440	1,275.95		
	AARP HEALTH INSURANCE	59900000 3440	1,275.95		
			2,551.90		WA 00850670
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	52.93		
			52.93		WA 00850671
UNITED REFRIGERATION INC	HVAC SUPPLIES	65110000 4520	246.77		
	HVAC SUPPLIES	65110000 4520	81.22		
	HVAC SUPPLIES	65110000 4520	45.51		
	HVAC SUPPLIES	65110000 4520	-45.51		
			327.99		WA 00850672
UNITED SITE SERVICES OF CALIFORNIA INC	SERVICE MONTHLY, THREE	68102000 5570	300.00		
			300.00		WA 00850673
US BANK CORPORATE PAYMENT SYSTEM	CONFIDENTIAL/SUPERVISORY	67520004 5210	190.05		
			190.05		WA 00850674
VERIZON SELECT SERVICES INC	LONG DISTANCE AND TOLL	65700000 5540	961.70		
			961.70		WA 00850675
VTC ENTERPRISES	VTC WORK ORDER #W677	67111000 5112	188.61		
			188.61		WA 00850676
WEST COAST WATER SERVICES INC	MONTHLY WATER TREATMENT	65110400 5640	490.00		
	MONTHLY WATER TREATMENT	65110400 5640	288.85		
			778.85		WA 00850677
WEST COVINA NURSERY	GERANIUM 'ROZANNE'	65510000 6120	167.97		
			167.97		WA 00850678
WOOD, MATTHEW	Reimbursement for interviews	59902000 5221	600.00		
			600.00		WA 00850679
XEROX CORPORATION	XEROX PHASER 7760GX	67710300 5640	124.66		

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	XEROX PHASER 7400DX	67710300 5640	<u>109.91</u> 234.57		WA 00850680
YOURMEMBERSHIP.COM INC	30 DAYS JOB POSTING-	64642002 5880	<u>140.00</u> 140.00		WA 00850681
STANTEC CONSULTING SERVICES INC	SURVEYING AND MONITORING	71810007 6230	2,689.50 <u>2,689.50</u>		WB 00850682
Barrett, Holly	Classified Health and Welfare	67900009 3420	<u>179.00</u> 179.00		WC 00850683
Bernardo, Daniel M	Classified Health and Welfare	67900009 3420	<u>50.00</u> 50.00		WC 00850684
Brown, Alexander S	Classified Health and Welfare	67900009 3420	<u>458.82</u> 458.82		WC 00850685
Cardona, Jean Ann	Classified Health and Welfare	67900009 3420	<u>591.35</u> 591.35		WC 00850686
Dungan, Robin L	Classified Health and Welfare	67900009 3420	<u>168.89</u> 168.89		WC 00850687
Hamlin, Cheryl A	Classified Health and Welfare	67900009 3420	<u>300.00</u> 300.00		WC 00850688
Hernandez, Vicki L	Classified Health and Welfare	67900009 3420	<u>310.05</u> 310.05		WC 00850689
Irwin, Barbara K	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>250.00</u> 250.00		WC 00850690
Majoue, Mary A	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>519.67</u> 519.67		WC 00850691
Middleton, Celestina Marie	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>300.00</u> 300.00		WC 00850692
Ojeda, Lilian D	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>61.86</u> 61.86		WC 00850693
Quaid-Maltagliati, Marian	PHYSICAL EXAM FUND REIMB PHYSICAL EXAM FUND REIMB	67900009 3420 67900009 3420	72.99 <u>357.96</u> 430.95		WC 00850694
Robertson, Jennie A	PHYSICAL EXAM FUND REIMB	67900009 3420	<u>239.92</u> 239.92		WC 00850695

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Valadez-Andrade, Yvette	PHYSICAL EXAM FUND REIMB	67900009 3420	50.00		
			50.00		WC 00850696
Wilcox, Betsy J	PHYSICAL EXAM FUND REIMB	67900009 3420	15.56		
	PHYSICAL EXAM FUND REIMB	67900009 3420	120.00		
			135.56		WC 00850697
York, Tamara L	PHYSICAL EXAM FUND REIMB	67900009 3420	489.00		
			489.00		WC 00850698
TAFT ELECTRIC COMPANY	BID #16-203 FORUM LIGHTING &0100125	6212	4,669.00		
	BID #16-203 FORUM LIGHTING &1720060	6212	17,805.15		
	BID #16-203 FORUM LIGHTING &0100125	6212	2,947.61		
	BID #16-203 FORUM LIGHTING &1720060	6212	11,240.64		
			36,662.40		WH 00850699
APPLE COMPUTER	IMAC APPECARE PLAN	71730003 6411	119.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,449.47		
	IMAC WASTE FEE	71730003 6411	4.00		
	IMAC APPECARE PLAN	71730003 6411	119.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,449.47		
	IMAC WASTE FEE	71730003 6411	4.00		
			3,144.94		WI 00850700
DELL MARKETING LP INC	OPTP 7040 Q#1021625732388.1	71730003 6411	906.06		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	949.35		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	243.18		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	DELL 24" MON	71730003 6411	290.82		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	949.35		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	243.18		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	OPTP 7040 Q#1021625732388.1	71730003 6411	907.48		
	SERVICE & WARRANTY	71730003 6411	310.58		
	DELL 24" MON	71730003 6411	290.82		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
			6,042.82		WI 00850701
SEHI COMPUTER PRODUCTS INC	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
			508.22		WI 00850702

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EVERGREEN STATE COLLEGE	SusannahKopeky 7.10-15.16	63100000 5210	1,400.00		
			1,400.00		WA 00850703
EVERGREEN STATE COLLEGE	AntonioRamirez 7.10-15.16	63100000 5210	1,400.00		
			1,400.00		WA 00850704
EVERGREEN STATE COLLEGE	DeborahStrance 7.10-15.16	63100000 5210	1,400.00		
			1,400.00		WA 00850705
EVERGREEN STATE COLLEGE	Yvonne Teniente 7.8-16.16	63100000 5210	1,350.00		
			1,350.00		WA 00850706
Gomez, Petra C	Meals for8.16-17.16 Field Trip	64900107 4640	3,870.00		
			3,870.00		WA 00850707
HUR FLOORING CO	BID 16-204 BUILDING N, GYM	71120000 6212	44,631.00		
			44,631.00		WA 00850708
HYATT REGENCY ORANGE COUNTY	CynthiaDiaz 10.4-7.16	63230003 5210	614.50		
			614.50		WA 00850709
HYATT REGENCY ORANGE COUNTY	BenBritten 10.4-7.16	63230003 5210	614.50		
			614.50		WA 00850710
HYATT REGENCY ORANGE COUNTY	Christian Gardner 10.4-7.16	63220008 5210	614.50		
			614.50		WA 00850711
HYATT REGENCY ORANGE COUNTY	AlfredoKoch 10.4-7.16	63220008 5210	614.50		
			614.50		WA 00850712
HYATT REGENCY ORANGE COUNTY	Veronica Sanchez 10.4-7.16	63230003 5210	614.50		
			614.50		WA 00850713
SMITH ELECTRIC SERVICE	15-103 PROP 39 ENERGY CHANGE ORDER #1 AS	71850002 6212 71850002 6212	9,513.05 392.15		
			9,905.20		WB 00850714
AHC - FOUNDATION	STEM GRANT MATCHING	60200315 5790	440.00		
			440.00		WA 00850715
AHC - FOUNDATION	STEM GRANT MATCHING	60200315 5790	40.00		
			40.00		WA 00850716

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AHC-RCF	Due to Other Funds/RCF	0000010 9521	17,775.17 <u>17,775.17</u>		WA 00850717
ALL AMERICAN SCREEN PRINTING INC	AHC FACILITIES COUNCIL	66240002 4520	195.76 <u>195.76</u>		WA 00850718
AMAZON	CRYING HANDS: EUGENICS & WHEN THE MIND HEARS: A	22000017 4310	36.70		
	Nitrile Gloves, small	22000017 4310	16.23		
	Nitrile Gloves, Large	19050000 4311	54.12		
	Nitrile Gloves, Medium	19050000 4311	56.10		
	HYDRATION BACKPACK,	19050000 4311	65.40		
		21055000 4311	270.84 <u>499.39</u>		WA 00850719
AMERICAN STAR TOURS	CHARTER BUS FOR DANCE	10080000 4640	1,625.00		
	CHARTER BUS SERVICE TO	64945000 4640	3,450.00 <u>5,075.00</u>		WA 00850720
ARMSTRONG'S LOCK AND KEY	KEY/LOCK SUPPLIES	65110000 4520	37.89 <u>37.89</u>		WA 00850721
ATLAS PERFORMANCE IND INC	OFFICE TRAILER W/RR	68102000 5690	650.00		
	RAMP-UNDER 30" STRAIGHT	68102000 5690	435.00 <u>1,085.00</u>		WA 00850722
BENNETT, TIM	TRUSTEE COMPENSATION FOR	66100000 5110	240.00 <u>240.00</u>		WA 00850723
BIG SYSTEMS	WIDEFORMAT CONSUMABLES	67760000 4520	134.99 <u>134.99</u>		WA 00850724
BOUND TREE MEDICAL	STRETCHER COATED SPLINT	12502000 6410	331.12 <u>331.12</u>		WA 00850725
BREMER AUTO PARTS	FIRE ACADEMY OPERATIONAL	21335000 4520	73.16		
	MAINTENANCE SUPPLIES FOR	21335000 4520	2,147.90 <u>2,221.06</u>		WA 00850726
BRUMIT DIESEL INC	DRAIN VALVE	21335000 4520	109.46		
	INBOUND FREIGHT	21335000 4520	16.24 <u>125.70</u>		WA 00850727
CA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES PER	65110000 4520	161.73		
	ELECTRICAL SUPPLIES PER	65110000 4520	473.34		
	ELECTRICAL SUPPLIES PER	65110000 4520	217.42		
	ELECTRICAL SUPPLIES PER	65110000 4520	106.42		
	ELECTRICAL SUPPLIES PER	65110000 4520	170.13		
	ELECTRICAL/LIGHTING	65110000 4520	46.36		

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	ELECTRICAL/LIGHTING	65110000 4520	1,465.34		
			<u>2,640.74</u>		WA 00850728
CANON SOLUTIONS AMERICA INC	LAST BILLING FOR PCPA	67710300 5640	58.23		
	LAST BILLING FOR PCPA	67710300 5640	14.95		
			<u>73.18</u>		WA 00850729
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67343000 3920	125.00		
	SAFETY BOOTS FOR	67343000 3920	125.00		
	SAFETY BOOTS FOR	67343000 3920	125.00		
	SAFETY BOOTS FOR	67343000 3920	117.94		
			<u>492.94</u>		WA 00850730
CDW GOVERNMENT INC	INSPIRATION V 9.2	67873000 5322	55.14		
			<u>55.14</u>		WA 00850731
CENTRAL COAST TECHNOLOGY CONSULTANTS	Professional Services for	67873000 5112	9,040.00		
	Travel Expenses	67873000 5112	540.00		
			<u>9,580.00</u>		WA 00850732
CITY OF SANTA MARIA	DISPOSAL SITE LANDFILL	65700000 5570	43.68		
	WATER SERVICES AND	68103000 5530	51.84		
			<u>95.52</u>		WA 00850733
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	43.23		
	MONTHLY RECURRING COSTS	65700000 5560	172.90		
			<u>216.13</u>		WA 00850734
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	25.23		
	MONTHLY RECURRING COSTS	65700000 5560	100.90		
			<u>126.13</u>		WA 00850735
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	576.58		
	MONTHLY RECURRING COSTS	65700000 5560	2,306.34		
			<u>2,882.92</u>		WA 00850736
COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	Turnitin per campus fee.	67873002 5670	750.00		
	Turnitin per FTE	67873002 5670	21,628.80		
			<u>22,378.80</u>		WA 00850737
CULLIGAN/CENTRAL COAST WATER TREATMENT	Monthly rental for 9" Mixed	04011100 5690	24.00		
	Monthly rental for 9" Mixed	04011100 5690	24.00		
			<u>48.00</u>		WA 00850738
DEPARTMENT OF JUSTICE	Department of Justice	64700000 5820	401.00		
	Department of Justice	67300100 5820	928.00		

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			1,329.00		WA 00850739
DEPT OF FORESTRY & FIRE PROTECTION	FSTEP CERTIFICATION	21330000 4311	800.00		
	SHIPPING	21330000 4311	8.00		
	FSTEP CERTIFICATION	21330000 4311	160.00		
			968.00		WA 00850740
Diablo Valley College	Annual Academy Support Fee	09340000 5112	300.00		
			300.00		WA 00850741
DUNN-EDWARDS PAINTS	PAINTING SUPPLIES PER	65110000 4520	-458.16		
	PAINTING SUPPLIES PER	65110000 4520	458.16		
	PAINTING SUPPLIES PER	65110000 4520	353.04		
			353.04		WA 00850742
EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INSURANCE	67710300 3520	3,094.50		
			3,094.50		WA 00850743
EYEMED VISION CARE	AHC VISION INSURANCE	00000010 9538	2,316.50		
			2,316.50		WA 00850744
FERGUSON ENTERPRISES INC	DRINKING FOUNTAIN, HAWES	65110000 6410	895.78		
	BOTTLE FILL ACCY, HAW1900	65110000 6410	388.62		
	PLUMBING SUPPLIES	65110000 4520	22.30		
			1,306.70		WA 00850745
FIRE CHIEFS ASSN/SLO COUNTY	FIRE CHIEFS ASSOCIATION OF	21330000 5310	25.00		
			25.00		WA 00850746
FIRST CALL BUSINESS SOLUTIONS	BINDERY CONSUMABLES FOR	67760000 4520	84.77		
	BINDERY CONSUMABLES FOR	67760000 4520	28.98		
			113.75		WA 00850747
FISHER FLOORS INC	RUBBER BASE, BURK, 4 INCH	65110000 4520	175.00		
	CARPET SQUARES AND NEW	65110000 6211	443.83		
	LABOR CHARGES	65110000 6212	330.00		
			948.83		WA 00850748
FISHER SCIENTIFIC CO LLC	BALANCE, ANALYTICAL;	60200315 6410	4,322.07		
	BALANCE, ANALYTICAL;	60200315 6410	4,322.04		
	BALANCE, ANALYTICAL;	60200315 6410	4,322.04		
	Supplies for the Chemistry	19050007 4310	-52.01		
	Supplies for the Chemistry	19050007 4310	366.43		
	Uvex Stealth Goggles, case of	19050000 4311	677.08		
			13,957.65		WA 00850749
Flanagan, Mary E	LIVE SCAN REIMB FOR	64700000 5820	7.00		

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			7.00		WA 00850750
FREESTYLE PHOTOGRAPHIC SUPPLIES	FORMULARY IRON BLUE TONER	10110007 4310	20.41		
	FORMULARY COPPER TONER	10110007 4310	45.12		
	LEGACY PRO SEPIA TONER TO	10110007 4310	18.45		
	PICTORICO PREMIUM INKJET	10110007 4310	112.88		
	FORMULARY CYANOTYPE	10110007 4310	26.86		
	FORMULARY VAN DYKE	10110007 4310	253.66		
	ARISTA LIQUID FILM	10110007 4310	212.72		
	ARISTA LIQUID PAPER	10110007 4310	193.37		
	ARISTA UNIVERSAL LIQUID	10110007 4310	106.36		
	ARISTA EDU ULTRA VC RC	10110007 4310	158.02		
	FREIGHT	10110007 4310	49.99		
			<u>1,197.84</u>		WA 00850751
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700000 5540	33.20		
			<u>33.20</u>		WA 00850752
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700000 5540	2,287.50		
	TELEPHONE SERVICE	65700400 5540	915.02		
	TELEPHONE SERVICE	65700500 5540	99.82		
	TELEPHONE SERVICE	68103000 5540	541.14		
			<u>3,843.48</u>		WA 00850753
GRAINGER	MAINTENANCE SUPPLIES	65110000 4520	239.30		
			<u>239.30</u>		WA 00850754
GREENVALE TREE CO.	REMOVE ONE LARGE DEAD	65510000 6120	2,900.00		
	GRIND STUMP 10 INCHES	65510000 6120	425.00		
	PRUNE FOUR PODOCARPUS	65510000 6120	3,900.00		
			<u>7,225.00</u>		WA 00850755
GWS AUTOMOTIVE EQUIPMENT	POWER UNIT FOR TWO POST	67772000 4520	806.25		
	LABOR CHARGES	67772000 5650	150.00		
			<u>956.25</u>		WA 00850756
HAYWARD LUMBER INC	SUPPLIES PER INVOICES:	65110000 4520	132.09		
	CA LUMBER FEES	65110000 4520	1.08		
	SUPPLIES PER INVOICES:	65110000 4520	26.31		
	CA LUMBER FEES	65110000 4520	0.10		
	SUPPLIES PER INVOICES:	65110000 4520	107.46		
	CA LUMBER FEES	65110000 4520	0.35		
	SUPPLIES PER INVOICES:	65110000 4520	51.68		
	CA LUMBER FEES	65110000 4520	0.33		
	SUPPLIES PER INVOICES:	65110000 4520	11.66		
	SUPPLIES PER INVOICES:	65110000 4520	129.60		
	SUPPLIES PER INVOICES:	65110000 4520	214.92		
			<u>675.58</u>		WA 00850757

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HEACOCK TRAILERS & TRUCK ACCESSORIES INC	TRAILER, 14TUT-L20X82 TEXAS	67710300 6410	8,064.63		
	DOC FEE	67710300 6410	45.00		
	TIRE RECYCLING FEE	67710300 6410	7.00		
	FREIGHT/HANDLING	67710300 6410	980.00		
			9,096.63		WA 00850758
		0.00			
		0.00		V VD WA 00850759	
HENRY SCHEIN INC	TAPE ZINC-OXIDE M TAPE	69610000 4530	1,338.30		
	M-TAPE ZINC OXIDE 1"X10 YD	69610000 4530	223.05		
	UNDERWRAP BLUE 2.75" X 30	69610000 4530	67.04		
	ELASTIKON ELSTC TAPE SPEE	69610000 4530	374.63		
	ELASTIKON ELSTC TPE SPEED	69610000 4530	374.63		
	QUICKDRY ADHERENT OD 100Z	69610000 4530	59.00		
	ELASTIC BANDAGE W/VELCRO	69610000 4530	15.00		
	ELASTIC BANDAGE W/VELCRO	69610000 4530	19.70		
	ELASTIC BANDAGE SUPRA	69610000 4530	131.25		
	BANDAGE ADHSV STRIP FABRI	69610000 4530	4.58		
	BANDAGE ADHSV FABRIC	69610000 4530	7.99		
	BANDAGE FLEXIBLE 2 X 3	69610000 4530	5.09		
	SOFTFLEX BANDAGE 4-WING A	69610000 4530	5.78		
	OMNIFIX ELASTIC TAPE L/F	69610000 4530	40.88		
	OMNIFIX ELASTIC TAPE L/F	69610000 4530	11.00		
	TAPE KINESIO TEX BLACK BU	69610000 4530	90.42		
	HEEL & LACE PAD FOAM 3"	69610000 4530	49.41		
	CRITERION N/W SPONGE STER	69610000 4530	10.91		
	GAUZE SPONGE NON STERILE	69610000 4530	3.49		
	GAUZE SPONGE NONWOVEN	69610000 4530	1.74		
	LEUKOTAPE P 1-1/2"	69610000 4530	14.09		
	TELFA ADHESIVE PADS STERI	69610000 4530	20.34		
	BENZOIN PREP TINTURE SWAB	69610000 4530	24.44		
	BACITRACIN ZINC OINTMENT	69610000 4530	16.15		
	BACITRACIN ZINC OINTMENT	69610000 4530	7.14		
	CRUTCH ALUMINUM ADULT	69610000 4530	22.78		
	SCISSOR SUPER PRO TEFLON	69610000 4530	33.09		
	SCISSOR LISTER BANDAGE 7	69610000 4530	27.71		
	CRUTCH ALUMINUM ADULT	69610000 4530	23.62		
	ABHC WATERLESS HAND SANIT	69610000 4530	5.15		
	CLOX ANYWHERE HAND	69610000 4530	29.84		
	ALCOHOL PREP PADS STERILE	69610000 4530	6.06		
	ISOPROPYL ALCOHOL 70%	69610000 4530	37.91		
	HYDROGEN PEROXIDE 3% 16OZ	69610000 4530	3.44		
	VISINE ORIGINAL OPTH DRPS	69610000 4530	10.59		
	PENLIGHT DISPOSABLE W/PUP	69610000 4530	4.50		
	WASHCLOTH CTN/POLY WHT R	69610000 4530	19.00		
	TOWEL HAND TERRY	69610000 4530	37.06		
	JAR SUNDRY GLASS 7 X 4.25	69610000 4530	5.65		
	SKIN-LUBE 5 LB	69610000 4530	26.02		
AMERICAN FOAM ADHESIVE	69610000 4530	16.10			
ADHESIVE FELT WHITE 1/4"	69610000 4530	24.62			

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SCALPELS DISPOSABLE STERI	69610000 4530	5.33		
	HOTPAC NECK W/STD TERRY C	69610000 4530	48.10		
	HOTPAC STANDARD SET W/ TER	69610000 4530	43.14		
	DURA-STICK II ELECTRODES	69610000 4530	117.23		
	STRIP STERI-STRIP CLOSURE	69610000 4530	49.50		
	HAZARDOUS CHARGE	69610000 4530	20.00		
			<u>3,532.49</u>		WA 00850760
HOME DEPOT	GE SILICONE PER	65110000 4520	14.25		
	MOUNTING TAPE AND SWITCH	65110000 4520	33.80		
			<u>48.05</u>		WA 00850761
JOHNSON PLASTICS	ENGRAVING CONSUMABLES	67760000 4520	363.58		
			<u>363.58</u>		WA 00850762
JONES, BERNARD	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>240.00</u>		WA 00850763
LAHR, LARRY	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>240.00</u>		WA 00850764
LINCOLN AQUATICS	SCUMOFF TILE CLEANER,	65110000 4520	65.76		
	THICK TILE AND VINYL	65110000 4520	17.05		
	HANDLING	65110000 4520	4.28		
	FREIGHT CHARGES	65110000 4520	19.75		
			<u>106.84</u>		WA 00850765
LOVARC	FEE AGREEMENT FOR SUMMER	49303120 5130	394.11		
			<u>394.11</u>		WA 00850766
MADLAND TOYOTA-LIFT INC	CYLINDER, O/H KIT AND	67772000 4520	120.34		
	FREIGHT CHARGES	67772000 4520	17.32		
	LABOR CHARGES	67772000 5650	439.90		
			<u>577.56</u>		WA 00850767
Marangi, Brooke L	LIVE SCAN REIMBURSEMENT	64700000 5820	31.00		
			<u>31.00</u>		WA 00850768
NEXTEL COMMUNICATIONS INC	CELL PHONE USAGE FOR	61320000 5540	0.64		
	CELL PHONE MONTHLY	65110000 5540	100.25		
	NEXTEL CELL PHONE MONTHL	67775000 5540	35.87		
			<u>136.76</u>		WA 00850769
NOBLE POWER EQUIPMENT	SUPPLIES PER INVOICES:	65510000 4520	38.49		
	SUPPLIES PER INVOICES:	65510000 4520	78.15		
	SUPPLIES PER INVOICES:	65510000 4520	64.57		
	SUPPLIES/LABOR PER INVOICE	65511400 4520	18.46		
	SUPPLIES/LABOR PER INVOICE	65511400 5650	57.60		
			<u>257.27</u>		WA 00850770

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
NORTHERN SAFETY CO INC	WHIZARD HANDGUARD II 10"	21335000 4520	39.78		
	NS HAND PROTECTION	21335000 4520	29.97		
	NMC LOCKOUT TAGOUT	21335000 4520	18.46		
	SHIPPING	21335000 4520	13.10		
			101.31		WA 00850771
ORCHARD BUSINESS/SYNCB	OSH FINANCE CHG	67220000 4520	7.27		
	HARDWARE SUPPLIES	65110000 4520	22.58		
	HARDWARE SUPPLIES	65110000 4520	17.20		
	HARDWARE SUPPLIES	65110000 4520	23.62		
	HARDWARE SUPPLIES	65110000 4520	4.62		
	HARDWARE SUPPLIES	65110000 4520	0.40		
	HARDWARE SUPPLIES	65110000 4520	8.22		
	HARDWARE SUPPLIES	65110000 4520	0.71		
	HARDWARE SUPPLIES	65110000 4520	2.50		
	HARDWARE SUPPLIES	65110000 4520	31.86		
	HARDWARE SUPPLIES	65110000 4520	8.22		
	CUSTODIAL SUPPLIES	65311000 4520	41.05		
	SUPPLIES PER RECEIPTS:	65110000 4520	14.38		
	SUPPLIES PER RECEIPTS:	65110000 4520	10.27		
			192.90		WA 00850772
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	16.88		
	ELECTRICITY SERVICES	68103000 5520	4.22		
			21.10		WA 00850773
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	61.82		
	ELECTRICITY SERVICES	68103000 5520	15.46		
			77.28		WA 00850774
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	1,698.06		
	ELECTRICITY SERVICES	68103000 5520	424.52		
			2,122.58		WA 00850775
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	3,783.57		
	ELECTRICITY SERVICES	68103000 5520	945.89		
			4,729.46		WA 00850776
PENSA, GREG	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			240.00		WA 00850777
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES PER	65110000 4520	154.85		
			154.85		WA 00850778
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	136.89		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,310.04		
	CUSTODIAL SUPPLIES FOR	65311000 4520	79.55		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,448.74		
	GUM REMOVER, SG1 C BP,	65510000 6410	2,743.23		
SERVICE BOX KIT, WINDSOR	65510000 6410	151.41			

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			5,869.86		WA 00850779
PSYCHOLOGICAL ASSESSMENT RESOURCES INC	SELF DIRECTED SEARCH, FORM#9301000	4311	2,144.00		
	SHIPPING	49301000 4311	171.52		
			2,315.52		WA 00850780
RAY'S AUTO PARTS	SLICK MIST	65510000 4520	21.87		
	MACS PROTECTANT, 16 OZ.	65510000 4520	11.67		
			33.54		WA 00850781
Reed, Kenneth B	REIMBURSEMENT-REPAIR PLUG	21055000 4520	11.86		
	REIMBURSEMENT-SUPPLIES	21055005 4520	194.34		
			206.20		WA 00850782
SANTA BARBARA CITY COLLEGE	REGISTRATION FEE FOR	68400311 5210	3,600.00		
			3,600.00		WA 00850783
SANTA BARBARA NEWS PRESS	ANNUAL NEWSPAPER	61201000 6330	182.36		
			182.36		WA 00850784
SANTA MARIA SUPERIOR COURT	PROCESSING OF CITATIONS	67190360 8891	350.00		
	CITATIONS PROCESSING	67190360 8891	525.00		
			875.00		WA 00850785
SHERWIN-WILLIAMS CO	PAINT SUPPLIES	65110000 4520	5.88		
			5.88		WA 00850786
SIGN MEDIA INC	DVD-WHEN THE MIND HEARS:	22000017 4310	199.95		
	SHIPPING	22000017 4310	14.00		
			213.95		WA 00850787
SMITH PIPE & SUPPLY INC	FERTILIZER, BEST 9-9-9	65510000 4520	1,415.69		
	FERTILIZER, BEST 9-9-9	65510000 4520	326.70		
	SUPPLIES PER RECEIPT B9694/00	65511400 4520	46.37		
			1,788.76		WA 00850788
STERLING COMMUNICATIONS	SERVICE CALL TO CHECK	65110000 5650	225.00		
			225.00		WA 00850789
TARGET SPECIALTY PRODUCTS	CA ESSENTIAL PLUS, 2.5 GAL	65510000 4520	1,034.59		
			1,034.59		WA 00850790
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	135.95		
			135.95		WA 00850791

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UNITED SITE SERVICES OF CALIFORNIA INC	SERVICE MONTHLY, THREE	68102000 5570	300.00		
			300.00		WA 00850792
US BANK CORPORATE PAYMENT SYSTEM	FAR WESTERN TAVERN	63220008 5210	1,801.44		
	PURCHASES WITH CAL CARD	65110000 4520	61.11		
	PURCHASES WITH CAL CARD	65110000 4520	781.12		
	WALMART	66100000 4710	49.55		
	COSTCO	66100000 4710	65.21		
	ZOE'S HAWAIIAN BBQ - BOARD	66100000 4710	109.88		
	2016-17 SPONSORED GUEST	66200000 4520	378.41		
	EL TORO TORTILLA FACTORY	66200000 4710	150.51		
	2016 CEO CTE SUMMIT	66200000 5210	255.00		
	CSU FULLERTON BDP SUMMIT	66200000 5210	51.38		
	PLENTY ON BELL	66200000 5210	67.00		
	FRESCO CAFE	66200000 5210	35.84		
	USB 3.0 to RJ45 network cable	67873000 4514	16.99		
	Hancockcollege.edu domain	67873100 5322	40.00		
	CAL CARD PURCHASE	68101000 5880	151.45		
	PURCHASES WITH CAL CARD	65110000 6410	18.06		
	PURCHASES WITH CAL CARD	65110000 6410	230.89		
	PURCHASES WITH CAL CARD	67700000 4520	5.02		
	PURCHASES WITH CAL CARD	67700000 4520	64.20		
			4,333.06		WA 00850793
VTC ENTERPRISES	COLLECTION OF RECYCLING	65700000 5570	660.00		
			660.00		WA 00850794
ZACARIAS, HILDA	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			240.00		WA 00850795
Heaney, Todd	Classified Health and Welfare	67900009 3420	38.61		
			38.61		WC 00850796
APPLE COMPUTER	IMAC DSKTOP-21.5"	71730003 6411	1,449.47		
	IMAC WASTE FEE	71730003 6411	4.00		
	IMAC APPLE CARE PLAN	71730003 6411	119.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,449.47		
	APPLE WASTE FEE	71730003 6411	4.00		
	IMAC APPLE CARE PLAN	71730003 6411	119.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,449.47		
	IMAC WASTE FEE	71730003 6411	4.00		
	IMAC APPLE CARE PLAN	71730003 6411	119.00		
	iPad Air 2 Wi-Fi 16GB - Space	71730003 6411	4,048.55		
	eWaste Fee/Recycling Fee	71730003 6411	30.00		
			8,795.96		WI 00850797
CDW GOVERNMENT INC	MS SURFACE BOOK 13.5, 17, 8GB	71730003 6411	2,236.12		
	ENVIRONMENTAL FEE	71730003 6411	3.00		
	3 YR EXTENDED WARRANTY	71730003 6411	185.07		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			2,424.19	WI	00850798
DELL MARKETING LP INC	OPTP MT 7040 Q#1021722038663.	71730003 6411	949.35		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	238.68		
	SERVICE & WARRANTY	71730003 6411	4.50		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	SERVICE & WARRANTY	71730003 6411	4.50		
	DELL 24" MON	71730003 6411	286.32		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	949.35		
	SERVICE & WARRANTY	71730003 6411	312.00		
	OPTP MT 7040 Q#1021722038663.	71730003 6411	238.68		
	SERVICE & WARRANTY	71730003 6411	4.50		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	AIO 7440 Q#1021706569303.1	71730003 6411	1,143.11		
	SERVICE & WARRANTY	71730003 6411	233.00		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	AIO 7440 Q#1021706569303.1	71730003 6411	1,143.11		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
	SERVICE & WARRANTY	71730003 6411	233.00		
			6,072.10	WI	00850799
SEHI COMPUTER PRODUCTS INC	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
	HP LJ PRO M402DN Q#81257	71730002 6411	203.51		
	BLK TONER CART #26X	71730002 6411	173.09		
	FREIGHT	71730002 6411	6.00		
	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
			1,144.93	WI	00850800
ASSOC OF CHIEF HUMAN RESOURCES OFFICERS	Sharan Kelly 10.18-21.16	67610003 5210	120.00		
			120.00	WA	00850801
ASSOC OF CHIEF HUMAN RESOURCES OFFICERS	Kelly Underwood 10.18-21.16	67610003 5210	200.00		
			200.00	WA	00850802
ASSOC OF CHIEF HUMAN RESOURCES OFFICERS	Liz Phillips 10.18-21.16	67610003 5210	120.00		
			120.00	WA	00850803
ASSOC OF CHIEF HUMAN RESOURCES OFFICERS	Holly Barrett 10.18-21.16	67610003 5210	120.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			120.00		WA 00850804
Azevedo, Nicole L	FWATA ClinicalSymposium	67520002 5210	1,000.00		
			1,000.00		WA 00850805
BOARD OF GOVERNORS	CintiaMendoza 6.27-29.16	63221021 5210	280.00		
			280.00		WA 00850806
Booher, Mark R	Utah Shakespeare Festival	10071303 5210	493.50		
			493.50		WA 00850807
CAL OES	AlisonHerson 8/29-9/2/16	67775000 5210	800.00		
			800.00		WA 00850808
CAPED	KerryRunkle 10.8-11.16	63220008 5210	465.00		
			465.00		WA 00850809
CCCAOE	HollyNolanChavez 9.26-29.16	60100201 5210	645.00		
			645.00		WA 00850810
Coleman, Terri Lee	Mileage reimbursement	60200315 5210	128.73		
			128.73		WA 00850811
Degroot, David P	ASCCC CurriculumInstitute	67520001 5210	700.00		
			700.00		WA 00850812
Dorado, Yvette Marie	Mileage reimbursement	63100000 5210	432.00		
			432.00		WA 00850813
DOUBLETREE BY HILTON HOTEL	CintiaMendoza 9.27-29.16	63221021 5210	327.75		
			327.75		WA 00850814
Evans, Aimee Melissa	Mileage reimbursement	66240000 5210	27.00		
			27.00		WA 00850815
Fredericks, Christopher Paul	Mileage reimbursement	67873000 5210	37.80		
			37.80		WA 00850816
Garcia, Albert P	Mileage reimbursement	61320000 5210	98.28		
			98.28		WA 00850817
GRANT PROFESSIONALS ASSOCIATION	SuzanneValery 11.8-12.16	60106102 5210	495.00		
			495.00		WA 00850818
Griego, Clarence E	Mileage reimbursement	67720100 5210	345.60		
			345.60		WA 00850819
Guardado, Siboney M	Assoc/CaCommunityCollegeAdmin	60200315 5210	311.68		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			311.68		WA 00850820
Hamer, Philip Glen	Mileage reimbursement	67111000 5210	28.08		
			28.08		WA 00850821
Herson, Alison Nicole	8/29-9/2/16 cash advance	67775000 5210	108.65		
			108.65		WA 00850822
HYATT REGENCY MONTEREY	KerryRunkle 10.8-11.16	63220008 5210	701.77		
			701.77		WA 00850823
HYATT REGENCY SACRAMENTO	SharanKelly 10.18-21.16	67610003 5210	584.85		
			584.85		WA 00850824
HYATT REGENCY SACRAMENTO	KellyUnderwood 10.18-21.16	67610003 5210	584.85		
			584.85		WA 00850825
HYATT REGENCY SACRAMENTO	LizabethPhillips 10.18-21.16	67610003 5210	584.85		
			584.85		WA 00850826
HYATT REGENCY SACRAMENTO	HollyBarrett 10.18-21.16	67610003 5210	584.85		
			584.85		WA 00850827
Kelly, Sharan D	TeamBuildingProfDevelopment	67520004 5210	52.44		
			52.44		WA 00850828
LOVARC	AlisonHerson 8/29-9/2/16	67775000 5210	40.00		
			40.00		WA 00850829
Luque, Robert Anthony	Mileage reimbursement	60100400 5210	34.02		
			34.02		WA 00850830
Martinez, Melinda Suzanne	Supervisory/ConfidentialProfDe	67520004 5210	37.21		
			37.21		WA 00850831
Mclaughlin, Toby	Mileage reimbursement	60100400 5210	98.55		
			98.55		WA 00850832
Nolan-Chavez, Holly	Mileage reimbursement	60100201 5210	97.20		
			97.20		WA 00850833
Rantz, Ricky L	Mileage reimbursement	60100400 5210	151.20		
			151.20		WA 00850834
UC REGENTS	MariaArvizuRodriguez 9.12.16	63221021 5210	60.00		

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			60.00		WA 00850835
UC REGENTS	AshleyBrackett 9.12.16	63221021 5210	60.00		
			60.00		WA 00850836
UC REGENTS	BeverlyGarcia 9.12.16	63221021 5210	60.00		
			60.00		WA 00850837
UC REGENTS	JoseMillan 9.12.16	63221021 5210	60.00		
			60.00		WA 00850838
UC REGENTS	VeronicaSanchez 9.12.16	63231034 5210	60.00		
			60.00		WA 00850839
ACCREDITING COMMISSION FOR	2016-2017 ANNUAL DUES	60900000 5310	26,832.00		
	10 % SPECIAL ASSESSMENT FEE	60900000 5310	2,683.00		
	EVALUATION DEPOSIT FOR A	60900000 5310	3,000.00		
			32,515.00		WA 00850840
Aguayo, Benjamin	LIVE SCAN REIMB FOR	64700000 5820	14.10		
			14.10		WA 00850841
AHC - AUXILIARY CORPORATION	GENERAL FUND ALLOCATION	10070000 7394	175,000.00		
			175,000.00		WA 00850842
AHC - DISTRICT TRUST FUND	SIX FACTORS CUBES -	66200000 4520	218.08		
			218.08		WA 00850843
ALL AMERICAN SCREEN PRINTING INC	YOUTH T-SHIRTS WITH LOGO	67111000 4520	753.58		
	SCREEN SET UP	67111000 4520	16.24		
			769.82		WA 00850844
ALLY	LEASE PAYMENT FOR 2014	64945000 5680	676.01		
	LEASE PAYMENT FOR 2014	64945000 5680	676.01		
			1,352.02		WA 00850845
AMAZON	BOOKS FOR SANTA MARIA	61201009 6310	93.85		
	BOOKS FOR SANTA MARIA	61201009 6310	70.82		
	BOOKS FOR SANTA MARIA	61201009 6310	104.15		
	BOOKS FOR SANTA MARIA	61201009 6310	17.32		
	BOOKS FOR SANTA MARIA	61201009 6310	70.64		
	BOOKS FOR SANTA MARIA	61201009 6310	7.36		
	BOOKS FOR SANTA MARIA	61201009 6310	90.25		
	BOOKS FOR SANTA MARIA	61201009 6310	14.68		
	BOOKS FOR SANTA MARIA	61201009 6310	9.87		
	BOOKS FOR SANTA MARIA	61201009 6310	32.46		
	BOOKS FOR SANTA MARIA	61201009 6310	61.39		
	BOOKS FOR SANTA MARIA	61201009 6310	16.54		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	BOOKS FOR SANTA MARIA	61201009 6310	88.74		
	BOOKS FOR SANTA MARIA	61201009 6310	19.37		
	BOOKS FOR SANTA MARIA	61201009 6310	157.15		
	BOOKS FOR SANTA MARIA	61201009 6310	293.56		
	BOOKS FOR SANTA MARIA	61201009 6310	252.34		
	BOOKS FOR SANTA MARIA	61201009 6310	82.27		
	BOOKS FOR SANTA MARIA	61201009 6310	18.62		
	BOOKS FOR SANTA MARIA	61201009 6310	111.68		
	BOOKS FOR SANTA MARIA	61201009 6310	12.64		
	BOOKS FOR SANTA MARIA	61201009 6310	36.62		
	BOOKS FOR SANTA MARIA	61201009 6310	55.62		
	BOOKS FOR SANTA MARIA	61201009 6310	17.08		
	BOOKS FOR SANTA MARIA	61201009 6310	62.68		
			1,797.70		WA 00850846
AMERICAN RED CROSS	ADULT CPR/AED, INFANT CPR	08370007 4310	216.00		
	DISCOUNT	08370007 4310	-50.00		
			166.00		WA 00850847
AMERIPRIDE VALLEY UNIFORM SERVICE	LAUNDRY SERVICE FOR	67760000 5550	35.00		
			35.00		WA 00850848
ARAMARK UNIFORM SERVICES	Monthly Towel Rental for	21055000 5550	17.00		
	Monthly Towel Rental for	21335000 5550	17.00		
			34.00		WA 00850849
ARBOR SCIENTIFIC	WAVE RIPPLE TANK	60200315 6410	339.00		
	SHIPPING	60200315 6410	18.49		
			357.49		WA 00850850
ASSESSMENT TECHNOLOGIES INSTITUTE	TEAS V TESTING FOR RN	12032002 4310	715.00		
	PN COMPREHENSIVE	12032002 4310	550.00		
			1,265.00		WA 00850851
AT&T	AT&T PHONE DIRECTORY	65700000 5540	9.40		
	AT&T PHONE DIRECTORY	65700000 5540	9.40		
			18.80		WA 00850852
Camargo, Cassandra L	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00850853
CANON FINANCIAL SERVICES INC	DUPLO DC-616 PRO	67760000 5680	517.10		
			517.10		WA 00850854
CENTRAL COAST URGENTCARE	New hire health and physicals	67300100 5821	790.00		
			790.00		WA 00850855

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
CITY OF LOMPOC	COMMERCIAL LIGHT ELECTRIC	65700400 5520	15,880.96		
	WATER SERVICES	65700400 5530	4,944.03		
	WASTE DISPOSAL/SEWER FEES	65700400 5570	1,626.40		
			<u>22,451.39</u>		WA 00850856
COLUMBIA BUSINESS CENTER PARTNERS LP	LEASE OF 890 E STOWELL (CBC)	67710300 5630	23,173.00		
			<u>23,173.00</u>		WA 00850857
COMPANSOL COMPUTER ANALYSIS & SOLUTIONS	Compansol web training for	64900107 5220	1,500.00		
			<u>1,500.00</u>		WA 00850858
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	65700000 5520	25.50		
	ELECTRICITY SERVICES	68103000 5520	6.37		
			<u>31.87</u>		WA 00850859
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	65700000 5520	0.02		
	ELECTRICITY SERVICES	68103000 5520	0.01		
			<u>0.03</u>		WA 00850860
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	65700000 5520	19,456.11		
	ELECTRICITY SERVICES	68103000 5520	4,864.03		
			<u>24,320.14</u>		WA 00850861
COSTCO WHOLESALE MEMBERSHIP	ANNUAL MEMBERSHIP FOR	67220000 5310	110.00		
			<u>110.00</u>		WA 00850862
D'atri, Maria	Reimbursement - #10847	68114230 4311	271.53		
			<u>271.53</u>		WA 00850863
D3 SPORTS INC.	BASEBALLS - FSR100CCC	69610300 4520	2,765.79		
	SHIPPING	69610300 4520	60.00		
	PTS 65 PERFORMANCE POLY	69610300 4520	932.68		
	PTS20 PROWOOL FL-PTS 20	69610300 4520	0.00		
	SHIPPING & HANDLING	69610300 4520	15.00		
	ROYAL CLASSIC CATCHERS	69610300 4520	194.84		
	ROYAL AND GREY SAMURAI	69610300 4520	211.09		
	ROYAL AND GREY SUMUARAI	69610300 4520	227.33		
	CC GRIP COACHES/CATCHERS	69610300 4520	77.94		
	SHIPPING & HANDLING	69610300 4520	25.00		
				<u>4,509.67</u>	
DEMCO INC	Misc supplies for the	61201400 4520	582.78		
			<u>582.78</u>		WA 00850865
DEPT OF FORESTRY & FIRE PROTECTION	CFSTES CERTIFICATION	21330000 4311	2,400.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SHIPPING	21330000 4311	8.00 <u>2,408.00</u>		WA 00850866
DIENZO, RAYMOND	CONSULTANT SERVICES FOR	68400307 5110	180.70 <u>180.70</u>		WA 00850867
ELLUCIAN COMPANY LP	Ellucian Portal Professional Project Management	71301000 5112 71301000 5112	5,610.00 1,496.00 <u>7,106.00</u>		WA 00850868
EWING IRRIGATION PRODUCTS INC	WC 5 GAL RTU WHITE PAINT	69610810 4520	2,572.31		
	WC CONC BLUE PAINT 5GL	69610810 4520	902.05		
	WC CONC OLD GOLD 5GAL	69610810 4520	576.95		
	WC 20OZ EWING ATH WHT PNT	69610810 4520	93.84		
	WC 20 OZ BLACK ATH AERO	69610810 4520	467.33 <u>4,612.48</u>		WA 00850869
FEDERAL EXPRESS CORP	STUDENT EQUITY OVERNIGHT	63220008 5870	52.71		
	MAILINGS FOR ACCT #1104-848	67710300 5870	83.38 <u>136.09</u>		WA 00850870
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	13.83 <u>13.83</u>		WA 00850871
FISHER FLOORS INC	FURNISH AND INSTALL SHAW	67761001 4520	671.00		
	LABOR AND INSTALLATION-N	67761001 5650	318.00 <u>989.00</u>		WA 00850872
FORGEY, PATRICIA	Contract for Adults with	49306021 5110	3,000.00 <u>3,000.00</u>		WA 00850873
FRONTIER COMMUNICATIONS	TELEPHONE SERVICE	65700000 5540	32.20 <u>32.20</u>		WA 00850874
Gilchrist, Laron E	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00850875
Graham, Garyd D	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00850876
GROVER BEACH POLICE DEPARTMENT	2007 CHEVROLET IMPALA	67710300 6410	2,706.25		
	2007 CHEVROLET IMPALA	67710300 6410	2,706.25 <u>5,412.50</u>		WA 00850877
INSTITUTE OF BEAUTY CULTURE INC	AGREEMENT FOR	30070000 5130	21,015.22		
	DSL LINE FEES REQUIRED TO	30070000 5560	123.20		
	AGREEMENT FOR	30070000 5630	14,010.16		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			35,148.58		WA 00850878
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	LOCK SUPPLIES PER INVOICES:65110000	4520	551.31		
	LOCK SUPPLIES PER INVOICES:65110000	4520	453.91		
	FREIGHT CHARGES	65110000 4520	10.80		
	KEY/LOCK SUPPLIES	65110000 4520	21.18		
	KEY/LOCK SUPPLIES	65110000 4520	262.40		
			1,299.60		WA 00850879
J W PEPPER & SON INC	Concert band music purchase	68119520 4310	423.37		
	Concert band music purchase	68119520 4310	18.99		
			442.36		WA 00850880
JOBELEPHANT.COM INC	Advertising for recruitment	67610001 5880	15.00		
	Advertising for recruitment	67610001 5880	15.00		
	Advertising for recruitment	67610001 5880	15.00		
			45.00		WA 00850881
KCOY 12 TV	:30 SPOT PROMOTING FALL	67111000 5880	1,050.00		
			1,050.00		WA 00850882
LIEBERT CASSIDY WHITMORE INC	LEGAL SERVICES 7/1/16-6/30/17	67210600 5730	305.00		
	LEGAL SERVICES 7/1/16-6/30/17	67210600 5730	436.50		
	LEGAL SERVICES 7/1/16-6/30/17	67210600 5730	1,235.50		
	LEGAL SERVICES 7/1/16-6/30/17	67210600 5730	213.50		
			2,190.50		WA 00850883
LOMPOC UNIFIED SCHOOL DISTRICT	Reimbursement for AB104 AEBG	49306021 5112	83,215.63		
			83,215.63		WA 00850884
LOS PADRES FIRE PROTECTION INC	SEMI ANNUAL KITCHEN	65311000 5650	585.00		
	FIRE EXTINGUISHER SERVICE	65311000 5650	2,000.00		
	FIRE EXTINGUISHER SERVICE	65311400 5650	460.00		
			3,045.00		WA 00850885
LOVARC	FEE AGREEMENT FOR SUMMER	49303120 5130	79.17		
			79.17		WA 00850886
Mason, Eric C	Reimbursement for parts	09482000 4520	19.44		
			19.44		WA 00850887
MISSION LINEN & UNIFORM SERVICE INC	Laundry Services for Auto	09480000 5550	26.80		
	Laundry Services for Auto	09482000 5550	7.15		
	UNIFORM SERVICES/TOWELS	67772000 5550	27.96		
			61.91		WA 00850888

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MORRIS PI GROUP	INVESTIGATION SERVICES IN	67775000 5820	3,000.00 <u>3,000.00</u>		WA 00850889
NATIONAL CINEMEDIA LLC	:30 DIGITAL SPOTS PROMOTING	67111000 5880	1,460.00		
	:30 DIGITAL SPOTS PROMOTING	67111000 5880	1,460.00 <u>2,920.00</u>		WA 00850890
OFFICE DEPOT INC	OPERATIONAL SUPPLIES	67220000 4520	16.19 <u>16.19</u>		WA 00850891
OFFICE DEPOT INC	Office Supplies for the	09000000 4520	152.29		
	Office supplies to support	09480000 4520	72.37		
	Office supplies to support	09480000 4520	26.02		
	OFFICE/OPERATIONAL SUPPLIES	65020000 4520	38.97		
	FLOOR LAMP FOR MARK	15000000 4520	31.71		
	Office supplies	49306021 4520	144.17		
	Summer Supplies	60200315 4520	67.50		
	BIC GRIP ROLLER PENS, FINE	64642000 4520	16.14		
	SPARCO HEAVY-DUTY	64642000 4520	36.37		
	PILOT ROLLERBALL PEN	64642000 4520	16.76		
	OFFICE DEPOT BRAND PAPER	64642000 4520	9.95		
	OFFICE DEPOT BRAND	64642000 4520	2.34		
	OFFICE DEPOT FILE FOLDERS	64642000 4520	54.60		
	OFFICE DEPOT BRAND	64642000 4520	16.31		
	TAPE DISPENSER	64642000 4520	27.99		
	SCOTCH MAGIC TAPE	64642000 4520	21.50		
	StarTech.com 3-in-1 Accessory	64642000 4520	92.00		
	OFFICE SUPPLIES	64900107 4520	20.33		
	OFFICE SUPPLIES - PRESIDENT'S	66200000 4520	120.45		
	LOGITECH WIRELESS	67220000 4514	53.36		
	OFFICE/OPERATIONAL SUPPLIES	68101000 4520	-20.61		
	OFFICE/OPERATIONAL SUPPLIES	68101000 4520	25.51		
	Operational Supplies	69600000 4520	207.73		
	OFFICE SUPPLIES	49308020 4520	28.12		
	OFFICE SUPPLIES FROM 7/13/16	64744000 4520	40.70 <u>1,302.58</u>		WA 00850892
OFFICE DEPOT INC	OFFICE SUPPLIES	60100300 4520	31.48 <u>31.48</u>		WA 00850893
OFFICE DEPOT INC	OFFICE/OPERATIONAL SUPPLIES	68101000 4520	81.54 <u>81.54</u>		WA 00850894
OPTIV SECURITY INC	Premium Support Renewal,	67873100 5660	5,460.00		
	Premium Support Renewal,	67873100 5660	5,460.00		
	Palo Alto PANDB URL Filtering	67873100 5670	5,880.00		
	Palo Alto Threat Prevention	67873100 5670	5,888.00		
	Palo Alto PANDB URL Filtering	67873100 5670	4,116.00		
	Palo Alto Threat Prevention	67873100 5670	4,116.00 <u>30,920.00</u>		WA 00850895
ORCHARD BUSINESS/SYNCEB	HARDWARE SUPPLIES	65110000 4520	8.21		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	HARDWARE SUPPLIES	65110000 4520	4.62		
	HARDWARE SUPPLIES	65110000 4520	38.02		
	HARDWARE SUPPLIES	65110000 4520	2.47		
	HARDWARE SUPPLIES	65110000 4520	2.24		
			<u>55.56</u>		WA 00850896
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	418.16		
	ELECTRICITY SERVICES	68103000 5520	104.54		
			<u>522.70</u>		WA 00850897
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	398.65		
	ELECTRICITY SERVICES	68103000 5520	99.66		
			<u>498.31</u>		WA 00850898
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	191.50		
	ELECTRICITY SERVICES	68103000 5520	47.87		
			<u>239.37</u>		WA 00850899
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	27,021.48		
	ELECTRICITY SERVICES	68103000 5520	6,755.37		
			<u>33,776.85</u>		WA 00850900
POSTAGE ONE	MAIL SORTING FEES	67700000 5870	75.00		
			<u>75.00</u>		WA 00850901
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES	65110000 4520	1.40		
	PAINT SUPPLIES	65110000 4520	45.90		
	PAINT SUPPLIES	65110000 4520	20.38		
	PAINT SUPPLIES	65110000 4520	33.47		
			<u>101.15</u>		WA 00850902
PRAXAIR DISTRIBUTION INC	Instructional Supplies for	09565000 4311	203.48		
			<u>203.48</u>		WA 00850903
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	684.45		
	CUSTODIAL SUPPLIES	65311400 4520	336.72		
			<u>1,021.17</u>		WA 00850904
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	15.28		
	PARTS/SUPPLIES	67772000 4520	158.62		
	PARTS/SUPPLIES	67772000 4520	35.85		
	PARTS/SUPPLIES	67772000 4520	67.93		
			<u>277.68</u>		WA 00850905
Reynolds, Matthew G	LIVE SCAN REIMB FOR	64700000 5820	31.00		
			<u>31.00</u>		WA 00850906
Saintmelus, Jeantony	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			<u>15.00</u>		WA 00850907

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
SEHI COMPUTER PRODUCTS INC	HP AIO 8720 CLR PTR Q#79968	64710031 6411	276.04		
	HP 952XL BLACK	64710031 6411	40.49		
	HP 952XL CYAN	64710031 6411	30.47		
	HP 952XL MAGENTA	64710031 6411	30.47		
	HP 952XL YELLOW	64710031 6411	30.54		
	FREIGHT	64710031 6411	6.00		
			<u>414.01</u>		WA 00850908
SIEMENS INDUSTRY INC	ALARM MAINTENANCE FOR SM	67775000 5590	620.00		
	ALARM MAINTENANCE FOR SM	67775000 5590	7,322.00		
	ALARM MAINTENANCE FOR SM	67775000 5590	5,769.00		
			<u>13,711.00</u>		WA 00850909
SIGNS OF SUCCESS INC	VINYL LETTERING ON VEHICLE	66200000 4520	66.84		
	INSTALLATION LABOR ONSITE	66200000 5650	73.25		
			<u>140.09</u>		WA 00850910
SMART & FINAL	Supplies for the Chemistry	19050007 4310	25.47		
	FOOD SUPPLIES:	64300002 4710	448.99		
	FOOD SUPPLIES:	64300008 4710	499.88		
			<u>974.34</u>		WA 00850911
SMITH ELECTRIC SERVICE	MATERIALS TO REPLACE AUTO	65110000 4520	150.01		
	LABOR CHARGES	65110000 5650	285.00		
			<u>435.01</u>		WA 00850912
SMITH PIPE & SUPPLY INC	IRRIGATION/GROUNDS	65510000 4520	204.67		
			<u>204.67</u>		WA 00850913
Smith-Parrott, Kobi S	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			<u>15.00</u>		WA 00850914
STRATA INFORMATION GROUP	Banner Oracle DBA	67873100 5112	5,967.50		
			<u>5,967.50</u>		WA 00850915
STUDENT INSURANCE	IMPACT TESTING, INV. 6352	69610200 5420	623.52		
			<u>623.52</u>		WA 00850916
TROJAN PETROLEUM INC	INSTRUCTIONAL SUPPLIES	60100900 4310	3,060.00		
	FEDERAL DIESEL	60100900 4310	775.69		
			<u>3,835.69</u>		WA 00850917
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	93.97		
			<u>93.97</u>		WA 00850918
UNITED REFRIGERATION INC	HVAC SUPPLIES	65110000 4520	72.99		
	HVAC SUPPLIES	65110000 4520	22.41		
	HVAC SUPPLIES	65110000 4520	61.18		
	HVAC SUPPLIES	65110000 4520	178.87		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	HVAC SUPPLIES	65110000 4520	6.72 <u>342.17</u>		WA 00850919
UNITED SITE SERVICES OF CALIFORNIA INC	SERVICE MONTHLY, THREE	68102000 5570	300.00 <u>300.00</u>		WA 00850920
US BANK CORPORATE PAYMENT SYSTEM	LODGING G. RAILEY	60100100 5210	168.29		
	LODGING G. RAILEY	60100100 5210	150.02		
	FLASH DRIVES FOR	60900000 4520	122.06 <u>440.37</u>		WA 00850921
US POSTAL SERVICE-HASLER	POSTAGE DEPOSIT TO HASLER	67710300 5870	10,000.00 <u>10,000.00</u>		WA 00850922
VTC ENTERPRISES	DELIVERY OF AHC FALL 2016	67111000 5112	178.32		
	VTC WORK ORDER M160859	67111000 5112	102.66		
	FEE AGREEMENT FOR SUMMER	49303120 5130	15,660.00 <u>15,940.98</u>		WA 00850923
Watkins, Tobias	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00850924
WESTERN WAYS	Custodial Services at the	60100800 5112	750.00 <u>750.00</u>		WA 00850925
BRUMMEL MYRICK & ASSOCIATES	ENGINEERING SERVICES IN	71820059 6230	5,800.00		
	ENGINEERING SERVICES IN	71820060 6230	5,027.50		
	ENGINEERING SERVICES IN	71820061 6230	5,430.00 <u>16,257.50</u>		WB 00850926
EARTH SYSTEMS PACIFIC	SPECIAL INSPECTION AND	71810007 6240	362.00 <u>362.00</u>		WB 00850927
Domingues, Gerald	Classified Health and Welfare	67900009 3420	104.00 <u>104.00</u>		WC 00850928
Evangelista, Sherry D	Classified Health and Welfare	67900009 3420	303.95 <u>303.95</u>		WC 00850929
Garcia, Jesse	Classified Health and Welfare	67900009 3420	100.00 <u>100.00</u>		WC 00850930
Lozano, Marivel	PHYSICAL EXAM FUND REIMB	67900009 3420	300.00 <u>300.00</u>		WC 00850931
Tate, Bridget L	PHYSICAL EXAM FUND REIMB	67900009 3420	201.85 <u>201.85</u>		WC 00850932

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APPLE COMPUTER	MACBOOK PRO 13" WITH	71730003 6411	2,001.54		
	E-WASTE FEE/RECYCLING FEE	71730003 6411	3.00		
	APPLECARE PROTECTION PLAN	71730003 6411	183.00		
	iMAC W/27" DISPLAY	71730003 6411	1,936.59		
	ENV FEE	71730003 6411	4.00		
	APPLE CARE	71730003 6411	119.00		
			4,247.13		WI 00850933
EARTH SYSTEMS PACIFIC	AMENDMENT FOUR FOR	71710005 6240	696.25		
			696.25		WI 00850934
SEHI COMPUTER PRODUCTS INC	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
	HP PRINTER M201DW Q#81254	71730003 6411	191.19		
	BLK TONER CART #83A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
			508.22		WI 00850935
CA SCHOOLS DENTAL COALITION	DENTAL PREMIUMS FOR 2016-	67100061 5430	61,297.00		
			61,297.00		WL 00850936
CA SCHOOLS DENTAL COALITION	DENTAL PREMIUMS FOR 2016-	67100061 5430	61,297.00		
			61,297.00		WL 00850937
Baumann, Daniel	Mileage reimbursement	67873000 5210	27.00		
			27.00		WA 00850938
Beckelhymer, Kathy	SCCRC Meeting	49306021 5210	30.24		
			30.24		WA 00850939
BENNETT, TIM	Mileage reimbursement	66100000 5210	26.14		
			26.14		WA 00850940
Black, Michael R	StateBudgetWorkshop	67210600 5210	536.76		
			536.76		WA 00850941
Blanchard, Pamela	Pre-travel Reg. reimbursement	67300103 5210	350.00		
			350.00		WA 00850942
Guerrero, Emmanuel E	UCSB researchPosterColloquium	60200315 5210	104.82		
	PIPELINES IndustryPresentation	60200315 5210	134.08		
			238.90		WA 00850943
HAPPY PEOPLE WIN	BettieShaw and Nicole Moses	64300202 5210	179.00		
			179.00		WA 00850944
Hernandez, Felix O	Mileage reimbursement	66240000 5210	27.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			27.00		WA 00850945
HYATT REGENCY ORANGE COUNTY	Nohemy Ornelas 10.4-7.16	63220008 5210	614.43		
			614.43		WA 00850946
INFORMATION TODAY INC	Nancy Meddings 10.16-18.26	60100602 5210	379.00		
			379.00		WA 00850947
JONES, BERNARD	Mileage reimbursement	66100000 5210	26.78		
			26.78		WA 00850948
Koch, Alfredo	XI Int'l Terroir Conf	67520001 5210	700.00		
			700.00		WA 00850949
Lau, Margaret S	Mileage reimbursement	68400308 5210	119.34		
			119.34		WA 00850950
Link, Carson T	Mileage reimbursement	66100000 5210	22.36		
			22.36		WA 00850951
Lopez-Pacheco, Maria Guadalupe	Pre-travel Reg. reimbursement	67220004 5210	350.00		
			350.00		WA 00850952
Mcgee, Janet L	SCCRC Meeting	49306021 5210	33.48		
			33.48		WA 00850953
MONTEREY MARRIOTT HOTEL	Nancy Meddings 10.16-17.16	60100602 5210	21.00		
	Nancy Meddings 10.16-17.16	60106092 5210	468.00		
			489.00		WA 00850954
Nolan-Chavez, Holly	Mileage reimbursement	60100201 5210	33.48		
			33.48		WA 00850955
PENSA, GREG	Mileage reimbursement	66100000 5210	38.88		
	Mileage reimbursement	66100000 5210	38.77		
			77.65		WA 00850956
Railey Jr, George A	PublicSafetyUpdateMtg	60100100 5210	427.08		
			427.08		WA 00850957
Ramirez Gelpi, Ana Sofia	SoCentralCoastRegConsortiumMtg	68101000 5210	36.50		
			36.50		WA 00850958
Sims, Nathan W	Mileage reimbursement	63102001 5210	84.24		
			84.24		WA 00850959
Walthers, Kevin Glen	CaBaccalaureatePilotProgSummit	66200000 5210	354.03		
	CEO CTE Summit	66200000 5210	524.44		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	StrategicInitiativeMtg	66200000 5210	483.61 <u>1,362.08</u>		WA 00850960
Aguilar, Henry	LIVE SCAN REIMB FOR	64700000 5820	15.00 <u>15.00</u>		WA 00850961
AHC - EOPS	TRANSFER TO EOPS	64300301 7390	707.00 <u>707.00</u>		WA 00850962
ALL AMERICAN SCREEN PRINTING INC	ROYAL BLUE APRON WITH	63220008 4520	275.22		
	SCREEN SET UP	63220008 4520	7.58		
	ADDED TEXT FOR FUNDING	63220008 4520	54.13		
	SCREEN SET UP FOR ADDED	63220008 4520	7.58 <u>344.51</u>		WA 00850963
AMAZON	ART TAPE-4 X COSCO	21055000 4520	11.99		
	SHIPPING AND HANDLING	21055000 4520	6.50		
	32GB FLASHDRIVE	22000017 4310	123.28		
	EXTERNAL BATTERY	22000017 4315	34.35		
	WEBSTER'S NEW WORLD	49306011 4310	94.25		
	WEBSTER'S NEW WORLD	49306011 4310	205.20		
	SCIENCE LAB SUPPLIES	60100407 4310	162.36		
	SCIENCE LAB SUPPLIES	60100407 4310	105.39		
	SCIENCE LAB SUPPLIES	60100407 4310	72.18		
	SCIENCE LAB SUPPLIES	60100407 4310	89.76		
	SCIENCE LAB SUPPLIES	60100407 4310	134.73		
	SCIENCE LAB SUPPLIES	60100407 4310	52.00		
	SCIENCE LAB SUPPLIES	60100407 4310	29.90		
	SCIENCE LAB SUPPLIES	60100407 4310	35.55		
	SUPPLIES FOR COLLEGE FOR	60200315 4310	168.48		
	SUPPLIES FOR COLLEGE FOR	60200315 4310	19.94		
	SUPPLIES FOR COLLEGE FOR	60200315 4310	127.16		
	MARATHON REPLACEMENT	61320000 4520	20.70		
	SHIPPING AND HANDLING	61320000 4520	7.35		
	Supplies for the Chem labs,	19050007 4310	5.58		
	Supplies for the Chem labs,	19050007 4310	25.03 <u>1,531.68</u>		WA 00850964
AMERICAN BUSINESS MACHINES	STAPLES FOR CAMPUS	67760000 4520	818.37 <u>818.37</u>		WA 00850965
AMERICAN CLEANERS & LAUNDRY INC	COSTUME CLEANING	10081000 5550	323.00 <u>323.00</u>		WA 00850966
AMERICAN INDUSTRIAL SUPPLY	FIRE ACADEMY OPERATIONAL	21335000 4520	14.22 <u>14.22</u>		WA 00850967
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	4,140.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	CHARTER BUS SERVICE TO	64945000 4640	<u>4,140.00</u> 8,280.00		WA 00850968
ARAMARK UNIFORM SERVICES	Monthly Towel Rental for	21055000 5550	17.00		
	Monthly Towel Rental for	21335000 5550	<u>17.00</u> 34.00		WA 00850969
Baldan, Federico	LIVE SCAN REIMB FOR	64700000 5820	<u>14.10</u> 14.10		WA 00850970
BEST BUY	SANDISK - 8GB FLASH DRIVE	07010021 4311	<u>2,213.71</u> 2,213.71		WA 00850971
Blair, Mikalah	LIVE SCAN REIMB FOR	64700000 5820	<u>15.00</u> 15.00		WA 00850972
BLUE ROSE STUDIO	CLAY SUPPLIES	10021000 4311	<u>2,067.21</u> 2,067.21		WA 00850973
BOB'S PRINTING & RUBBER STAMPS INC	Self-inking stamp for	69600000 4520	47.63		
			<u>47.63</u>		WA 00850974
Bonneson, Jill M	LIVE SCAN REIMB FOR	64700000 5820	<u>31.00</u> 31.00		WA 00850975
Bravo, Giselle	LIVE SCAN REIMB FOR	64700000 5820	<u>49.00</u> 49.00		WA 00850976
BREMER AUTO PARTS	PARTS FOR LAW ENFORCEMENT	21055005 4520	150.28		
	FIRE ACADEMY OPERATIONAL	21335000 4520	5.39		
	FIRE ACADEMY OPERATIONAL	21335000 4520	<u>33.79</u> 189.46		WA 00850977
Bryant-Clauson, Thomas D	LIVE SCAN REIMB FOR	64700000 5820	<u>15.00</u> 15.00		WA 00850978
BURNHAM INSURANCE SERVICES	CONSULTING SERVICES	67300100 5112	3,250.00		
			<u>3,250.00</u>		WA 00850979
CAL POLY CORPORATION	YR 7 Sub Recipient Agreement	04010018 5112	<u>3,286.14</u> 3,286.14		WA 00850980
CAL POLY CORPORATION	YR 7 Sub Recipient Agreement	04010018 5112	<u>5,426.84</u> 5,426.84		WA 00850981
CANON FINANCIAL SERVICES INC	MAINTENANCE AND COPY	67760000 5640	3,679.02		
	CANON COPIER LEASE	67760000 5680	5,016.28		

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	DUPLO DC-616 PRO	67760000 5680	565.60		
			<u>9,260.90</u>		WA 00850982
CAROLINA BIOLOGICAL	SCIENCE LAB SUPPLIES	60100407 4310	110.07		
	SCIENCE LAB SUPPLIES	60100407 4310	120.96		
	SCIENCE LAB SUPPLIES	60100407 4310	227.47		
	SCIENCE LAB SUPPLIES	60100407 4310	474.66		
	SCIENCE LAB SUPPLIES	60100407 4310	73.96		
	SCIENCE LAB SUPPLIES	60100407 4310	98.40		
	Supplies for Biology Labs,	04011007 4310	106.48		
	Supplies for Biology Labs,	04011007 4310	556.68		
			<u>1,768.68</u>		WA 00850983
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67343000 3920	116.86		
			<u>116.86</u>		WA 00850984
Carrillo, Jessica B	LIVE SCAN REIMB FOR	64700000 5820	49.00		
			<u>49.00</u>		WA 00850985
Chavez Conrado, Daniela	LIVE SCAN REIMB FOR	64700000 5820	49.00		
			<u>49.00</u>		WA 00850986
CHAVEZ, CARMEN	PARTICIPATION IN HIGHER	60200315 5113	500.00		
			<u>500.00</u>		WA 00850987
CHEVRON AND TEXACO BUSINESS CARD SERVICE	GASOLINE-CREDIT CARD	67772000 4560	193.33		
			<u>193.33</u>		WA 00850988
CITY OF LOMPOC	FALSE ALARM CHARGES FROM	67775000 5590	340.00		
			<u>340.00</u>		WA 00850989
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	2,407.69		
	WATER SERVICES AND	65700000 5530	4,817.19		
	WATER SERVICES AND	65700000 5530	3,943.63		
	WATER SERVICES AND	65700000 5530	520.42		
	WATER SERVICES AND	65700000 5530	4,889.02		
	WATER SERVICES AND	65700000 5530	95.34		
	WATER SERVICES AND	65700000 5530	2,193.56		
	WATER SERVICES AND	65700000 5530	4,641.99		
	WATER SERVICES AND	65700000 5530	90.45		
	WATER SERVICES AND	65700000 5530	154.98		
	WATER SERVICES AND	65700000 5530	497.52		
	WATER SERVICES AND	68103000 5530	601.92		
	WATER SERVICES AND	68103000 5530	1,204.30		
	WATER SERVICES AND	68103000 5530	985.91		
	WATER SERVICES AND	68103000 5530	130.10		
	WATER SERVICES AND	68103000 5530	1,222.25		
	WATER SERVICES AND	68103000 5530	23.83		
	WATER SERVICES AND	68103000 5530	548.39		
	WATER SERVICES AND	68103000 5530	1,160.50		
	WATER SERVICES AND	68103000 5530	22.61		

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	WATER SERVICES AND	68103000 5530	38.74		
	WATER SERVICES AND	68103000 5530	124.38		
			<u>30,314.72</u>		WA 00850990
COLLEGIATE DIRECTORIES INC	National Directory of College	62100000 4520	54.95		
	Shipping Fee	62100000 4520	6.00		
			<u>60.95</u>		WA 00850991
COLUMBIA BUSINESS CENTER PARTNERS LP	MONTHLY UTILITIES EXPENSE	67710300 5630	1,092.15		
			<u>1,092.15</u>		WA 00850992
Common, Keri L	Enrollment Expense Reimburse	67302000 3922	178.94		
			<u>178.94</u>		WA 00850993
CORTEZ, MIA	Reimbursement for volunteer	67300100 5820	20.00		
			<u>20.00</u>		WA 00850994
CREASEY PRINTING SERVICES	PRINTING OF 2016-17 AHC	67111000 4540	3,497.00		
	Changes made to proofs	67111000 4540	200.00		
			<u>3,697.00</u>		WA 00850995
D'atri, Maria	Reimbursement for food	68114230 4710	25.32		
			<u>25.32</u>		WA 00850996
Davis, Brandon S	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			<u>15.00</u>		WA 00850997
Davis, Jeremy K	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			<u>15.00</u>		WA 00850998
DUNN-EDWARDS PAINTS	PAINT SUPPLIES	65110000 4520	137.53		
			<u>137.53</u>		WA 00850999
ELECTRONIC PARTS STORE	Instructional supplies to be	09340017 4310	46.76		
			<u>46.76</u>		WA 00851000
ELUMEN COLLABORATIVE	SAAS Products:Core - Annual	67873100 5675	12,900.00		
			<u>12,900.00</u>		WA 00851001
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	67710300 5870	38.81		
			<u>38.81</u>		WA 00851002
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	27.67		
	PLUMBING SUPPLIES	65110000 4520	16.09		
	PLUMBING SUPPLIES	65110000 4520	4.11		
			<u>47.87</u>		WA 00851003
FISHER FLOORS INC	CARPET INSTALLATION,	65110000 6211	9,377.70		

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	CA CARPET ASSESSMENT/ LABOR CHARGES	65110000 6211 65110000 6212	60.80 4,335.00		
	BURK RUBBER BASE, BASE, 4 INCH	65110000 4520 65110000 4520	379.96 80.54		
			14,234.00		WA 00851004
FISHER SCIENTIFIC CO LLC	SCIENCE LAB SUPPLIES	60100407 4310	60.85		
	SCIENCE LAB SUPPLIES	60100407 4310	84.70		
	SCIENCE LAB SUPPLIES	60100407 4310	348.14		
	Supplies for the Chemistry	19050007 4310	60.90		
	SCIENCE LAB SUPPLIES	60100407 4310	105.07		
	DT BAG: AC 19X23 2.0ML RED PR	60200315 4310	32.69		
	WASH BOTTLE SFTY DI WTR	60200315 4310	63.74		
	PETRI DISH 100X15MM STACK	60200315 4310	44.26		
	PETRI DISH, 150X15MM, 100/CS	60200315 4310	84.28		
	SIMMONS CITRATE AGAR 500G	60200315 4310	156.38		
	non contract shipping	60200315 4310	44.96		
			1,085.97		WA 00851005
FLINN SCIENTIFIC INC	Supplies for the Chemistry	19050007 4310	20.45		
			20.45		WA 00851006
Garrick, Marcellus L	LIVE SCAN REIMB FOR	64700000 5820	7.00		
			7.00		WA 00851007
GRANT TRAINING CENTER	One week online NSF proposal	60106102 5220	740.00		
			740.00		WA 00851008
HARDY DIAGNOSTICS	SCIENCE LAB SUPPLIES	60100407 4310	301.73		
			301.73		WA 00851009
Harmonay, Joshua M	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00851010
HEALTH SANITATION SERVICES	GREEN/YARD WASTE DISPOSAL	65510000 5570	111.40		
	GREEN/YARD WASTE DISPOSAL	65510000 5690	125.00		
			236.40		WA 00851011
HEALY AWARDS INC	CHROME FOOTBALL HELMET	69610800 4520	1,000.50		
	SHIP UPS FREIGHT CHARGE	69610800 4520	49.26		
			1,049.76		WA 00851012
HENRY SCHEIN INC	POWERFLEX POWER PK BLACK	69610000 4530	499.96		
	POWERFLEX POWER PK BLACK	69610000 4530	71.42		
	TAPE PERFORM POROUS 2"X15	69610000 4530	514.51		
			1,085.89		WA 00851013
Hernandez, Nancy L	Enrollment Fee Claim	67302000 3920	1,000.00		
			1,000.00		WA 00851014

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HOUGHTON, SUSAN	INDEPENDENT CONTRACTOR	69801000 5110	4,340.00 <u>4,340.00</u>		WA 00851015
HOUSE SANITARY SUPPLY	URINAL SCREEN, CYCLONE	65311000 4520	233.82 <u>233.82</u>		WA 00851016
JAY CEE TROPHY CO INC	FIRE ACADEMY	21335000 4311	520.69		
	1- NAME BADGE INVOICE	21055000 4311	8.77		
	5- BADGES INVOICE #660411	21055000 4311	43.85 <u>573.31</u>		WA 00851017
JMI TELESCOPES	TELESCOPE DOLLY	60200315 6410	299.00		
	5" LARGE WHEELS FOR	60200315 6410	99.00 <u>398.00</u>		WA 00851018
JMPE ELEC ENG LIGHTING DESIGN	ELECTRICAL ENGINEERING	60100125 6230	700.00 <u>700.00</u>		WA 00851019
JOBELEPHANT.COM INC	Advertising for recruitment	67300100 5880	375.00 <u>375.00</u>		WA 00851020
KELLY PAPER CO	PAPER CONSUMABLES FOR	67760000 4520	5,784.15 <u>5,784.15</u>		WA 00851021
LAHR INDUSTRIAL WELDING INC	REPAIR 3 ALUMINUM TABLES	65110000 5650	393.75 <u>393.75</u>		WA 00851022
Limon, Maribel L	Otr Clssfd Bnfts-AHC Tuition	67302000 3922	114.23 <u>114.23</u>		WA 00851023
LYNN MUSIC	BAND MUSICAL INSTRUMENTS	10042000 5650	500.00		
	BAND MUSICAL INSTRUMENTS	10042000 5650	500.00 <u>1,000.00</u>		WA 00851024
MARK ANDY PRINT PRODUCTS	OFFSET PRESS CONSUMABLES	67760000 4520	381.60		
	SHIPPING	67760000 4520	14.49 <u>396.09</u>		WA 00851025
MISSION LINEN & UNIFORM SERVICE INC	Laundry Services for Auto	09480000 5550	26.80		
	Laundry Services for Auto	09482000 5550	7.15		
	UNIFORM SERVICES/TOWELS	67772000 5550	27.96 <u>61.91</u>		WA 00851026
NOBLE POWER EQUIPMENT	BRUSH MOWER, DR, 14.5 HP 26"	65511400 6410	2,433.45 <u>2,433.45</u>		WA 00851027
OFFICE DEPOT INC	INSTRUCTIONAL SUPPLIES	15000010 4310	191.18		

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	OFFICE SUPPLIES	15000010 4520	56.12		
	OFFICE SUPPLIES	15000010 4520	15.13		
	OFFICE SUPPLIES	15000010 4520	18.28		
	OFFICE SUPPLIES	15000010 4520	15.90		
	OFFICE SUPPLIES	15000010 4520	9.54		
	ENERGIZER AA BATTERIES	62100000 4520	15.27		
	UNI-BALL JETSTREAM	62100000 4520	19.49		
	PAPER MATE BALLPOINT STICK	62100000 4520	20.04		
	NEENAH EXACT CARD STOCK	62100000 4520	27.94		
	INNOVATIVE STORAGE	62100000 4520	13.22		
	ACCO PREMIUM PRONG	62100000 4520	9.48		
	PAPER MATE RETRACTABLE	62100000 4520	8.48		
	SKILCRAFT HEAVY-DUTY 2-	62100000 4520	21.31		
	HP 80X BLACK ORIGINAL	62100000 4520	155.91		
	A VERY WHITE INKJET ADDRESS	62100000 4520	21.58		
	VERBATIM USB 2.0 FLASH	62100000 4520	15.80		
	POST-IT ARROW FLAGS 1/2"	62100000 4520	2.37		
	POST-IT 1 1/2" NOTES CANARY	62100000 4520	4.30		
	POST-IT NOTES 3" X 3" CANARY	62100000 4520	18.62		
	POST-IT NOTES 3" X 3" BORA	62100000 4520	19.21		
	SWINGLINE LIGHT TOUCH	62100000 4520	19.59		
	WESTCOTT ALL-PURPOSE	62100000 4520	4.96		
	COSCO MICRO SELF-INKING	62100000 4520	35.73		
	INDEX DIVIDERS	62100000 4520	38.72		
			778.17		WA 00851028
ONLINE LEARNING CONSORTIUM INC	10 workshop passes	60106091 5220	950.00		
	Institutional Membership	60106091 5310	695.00		
			1,645.00		WA 00851029
ORCHARD BUSINESS/SYNCB	Office/Operational Supplies	67220000 4520	5.94		
	HARDWARE SUPPLIES	65110000 4520	41.12		
	HARDWARE SUPPLIES	65110000 4520	14.88		
	HARDWARE SUPPLIES	65110000 4520	4.91		
			66.85		WA 00851030
PACIFIC COAST DRYWALL	FRAME THREE 5/8 METAL	65110000 6211	7,399.93		
	DRYWALL/INSTALLATION,	65110000 6211	11,600.04		
	FRAME THREE 5/8 METAL	65110000 6212	8,400.07		
	DRYWALL/INSTALLATION,	65110000 6212	8,444.96		
			35,845.00		WA 00851031
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	1,321.59		
	ELECTRICITY SERVICES	68103000 5520	330.40		
			1,651.99		WA 00851032
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	303.58		
	ELECTRICITY SERVICES	68103000 5520	75.90		
			379.48		WA 00851033
PCPA	2015-16 Additional	10070007 4310	1,453.52		

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			1,453.52		WA 00851034
PEARSON EDUCATION	Future 5 SB w/MEL & Wkbk	49306021 4310	908.78		
	SHIPPING	49306021 4310	60.16		
			968.94		WA 00851035
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES PER	65110000 4520	342.18		
			342.18		WA 00851036
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL FOR	10091020 4311	28.17		
	Instructional Supplies for	09565000 4311	37.88		
			66.05		WA 00851037
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	49.78		
	CUSTODIAL SUPPLIES FOR	65311000 4520	542.46		
	CUSTODIAL SUPPLIES	65311400 4520	78.41		
	CUSTODIAL SUPPLIES	65311400 4520	371.46		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,811.06		
			2,853.17		WA 00851038
QUINN RENTAL SERVICES	Operational supplies for use	09565000 4520	49.25		
			49.25		WA 00851039
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	27.46		
	PARTS/SUPPLIES	67772000 4520	11.90		
			39.36		WA 00851040
Reed, Kenneth B	REIMBURSEMENT/TECH.	21055000 5322	19.95		
			19.95		WA 00851041
SANTA MARIA TIRE INC	TIRES AND FEES PER INVOICES	67772000 4520	283.08		
	TIRES AND FEES PER INVOICES	67772000 4520	374.28		
	TIRES AND FEES PER INVOICES	67772000 4520	730.02		
	TIRES AND FEES PER INVOICES	67772000 5571	3.26		
	TIRES AND FEES PER INVOICES	67772000 5571	4.32		
	TIRES AND FEES PER INVOICES	67772000 5571	8.42		
	TIRES AND FEES PER INVOICES	67772000 5650	11.43		
	TIRES AND FEES PER INVOICES	67772000 5650	15.11		
	TIRES AND FEES PER INVOICES	67772000 5650	29.46		
			1,459.38		WA 00851042
SHAW HR CONSULTING INC	ACCOMMODATION MEETING /	67342000 5730	2,240.00		
			2,240.00		WA 00851043
SIGN CRAFT INC	SIGNAGE, 2" X 18" X .125" PVC	65118000 4520	37.88		
	SIGNAGE, 2" X 18" X .125" PVC	65118000 4520	37.89		
	SIGNAGE, 2" X 18" X .125" PVC	65118000 4520	37.89		
	SIGNAGE, 2" X 18" X .125" PVC	65118000 4520	37.89		
			151.55		WA 00851044

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SKYLINE FLOWER GROWERS	INSTRUCTIONAL SUPPLIES FOR	01092020 4311	97.00 <u>97.00</u>		WA 00851045
SMITH ELECTRIC SERVICE	ELECTRICAL WORK AT LOMPO	65110400 4520	127.45		
	ELECTRICAL WORK AT LOMPO	65110400 5650	1,519.99		
	ELECTRICAL WORK AT LAP	65110400 4520	50.49		
	ELECTRICAL WORK AT LAP	65110400 5650	760.00 <u>2,457.93</u>		WA 00851046
SMITH PIPE & SUPPLY INC	IRRIGATION/GROUNDS	65510000 4520	105.05		
	IRRIGATION/GROUNDS	65510000 4520	85.50 <u>190.55</u>		WA 00851047
SOLVANG PROPERTIES LLC	Monthly lease for the rooms	60100800 5630	2,000.00 <u>2,000.00</u>		WA 00851048
SOUTHERN CALIFORNIA GAS CO	GAS SUPPLY 7/1/16-6/30/17	65700000 5510	2,752.40		
	GAS SUPPLY 7/1/16-6/30/17	68103000 5510	688.10 <u>3,440.50</u>		WA 00851049
STANTEC CONSULTING SERVICES INC	AMENDMENT THREE FOR	69500004 6230	1,270.00 <u>1,270.00</u>		WA 00851050
TABLEAU SOFTWARE INC	DESKTOP-PROFESSIONAL USER	66201000 5660	300.00 <u>300.00</u>		WA 00851051
TESTA'S CAMPUS CUISINE	TESTA FOOD CARDS FOR CARE	664300002 7614	6,000.00 <u>6,000.00</u>		WA 00851052
TRIARCH INC	AURELIA; STROBILA, EARLY	60200315 4310	99.60		
	AURELIA; STROBILA, LATE	60200315 4310	103.94		
	FREIGHT	60200315 4310	10.00 <u>213.54</u>		WA 00851053
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	35.38 <u>35.38</u>		WA 00851054
VAVRINEK TRINE DAY & CO LLP	DISTRICT & BOND AUDIT	67710300 5710	10,000.00 <u>10,000.00</u>		WA 00851055
Vonheckler, Michael John	Reimbursement for Food and	01120000 4311	212.88 <u>212.88</u>		WA 00851056
WARD'S SCIENCE INC	ROTATION STAGES	60200315 6410	928.75		
	SHIPPING	60200315 6410	73.60 <u>1,002.35</u>		WA 00851057

**Allan Hancock College
Warrant Register**

Check Dates from 8/1/2016 to 8/31/2016

Vendor Name	Description	Budget Code	Amount	Status	Warrant
ARCHITECT'S CONSULTING SERVICE	ARCHITECT SERVICES FOR	71820007 6220	960.00		
			<u>960.00</u>		WB 00851058
STANTEC CONSULTING SERVICES INC	AMENDMENT TWO FOR POST	71810007 6230	1,324.50		
			<u>1,324.50</u>		WB 00851059
Herson, Alison Nicole	Classified Health and Welfare	67900009 3420	322.00		
			<u>322.00</u>		WC 00851060
Landeros, Gloria J	PHYSICAL EXAM FUND REIMB	67900009 3420	443.60		
			<u>443.60</u>		WC 00851061
Lopez-Pacheco, Maria Guadalupe	PHYSICAL EXAM FUND REIMB	67900009 3420	283.80		
			<u>283.80</u>		WC 00851062
Romberger, Amy L	PHYSICAL EXAM FUND REIMB	67900009 3420	312.00		
			<u>312.00</u>		WC 00851063
COAST LINE DISTRIBUTING	Food Supplies for Children's	33697017 4710	378.66		
	Food Supplies for Children's	33697017 4710	351.33		
			<u>729.99</u>		WE 00851064
FOODBANK OF SANTA BARBARA COUNTY	Food Supplies for Children's	33697017 4710	34.97		
	Food Supplies for Children's	33697017 4710	14.13		
			<u>49.10</u>		WE 00851065
SAVE MART SUPERMARKETS	Food Supplies for Children's	33697017 4710	124.53		
	Food Supplies for Children's	33697017 4710	35.38		
	Food Supplies for Children's	33697017 4710	35.62		
	Food Supplies for Children's	33697017 4710	50.21		
	Food Supplies for Children's	33697017 4710	26.60		
	Food Supplies for Children's	33697017 4710	8.76		
	Food Supplies for Children's	33697017 4710	106.42		
	Food Supplies for Children's	33697017 4710	26.10		
	Food Supplies for Children's	33697017 4710	12.12		
	Food Supplies for Children's	33697017 4710	66.19		
	Food Supplies for Children's	33697017 4710	41.78		
	Food Supplies for Children's	33697017 4710	143.72		
			<u>677.43</u>		WE 00851066
WALTERS VENTURES INC.	AMENDMENT SEVEN FOR	71710005 6240	3,253.80		
			<u>3,253.80</u>		WI 00851067

Warrant Register

Check Dates from 8/1/2016 to 8/31/2016

Fund and Reversal Summary

Totals By Fund:

Total for Fund 9410	1,799,152.59
Total for Fund 9421	0.00
Total for Fund 9433	1,456.52
Total for Fund 9441	55,998.70
Total for Fund 9446	36,662.40
Total for Fund 9447	46,544.98
Total for Fund 9461	122,594.00
Total for Fund 9462	9,696.49
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

Reversals:

Total for Fund 9410	0.00
Total for Fund 9421	0.00
Total for Fund 9433	0.00
Total for Fund 9441	0.00
Total for Fund 9446	0.00
Total for Fund 9447	0.00
Total for Fund 9461	0.00
Total for Fund 9462	0.00
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

Allan Hancock College**RCF Check Register**

Checks dated: 8/1/2016 - 8/31/2016

Check Date	Ck ID	Check #	Payee ID	Payee Name	Type	Status	Amount
08/09/2016	RC	00014629	V24009	COURTYARD BY MARRIOTT	MW	IS	3,879.18
08/26/2016	RC	00014630	V24328	FOLLETT HEG - AHC BOOKSTORE	MW	IS	417.34
08/31/2016	RC	00014631	V19712	DEPT OF MOTOR VEHICLES	MW	IS	15.00
08/31/2016	RC	00014632	V19712	DEPT OF MOTOR VEHICLES	MW	IS	15.00
Total							4,326.52
Reversals:							0.00
Grand Total:							4,326.52

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

October 11, 2016

ACRONYMS

AHC-EOPS	Allan Hancock College - Extended Opportunity Programs and Services
AHC-RCF	Allan Hancock College - Revolving for Cash Fund
AT&T	American Telephone & Telegraph
CACCRAO	California Association of Community College Records and Admissions Office
Cal OES	California Office of Emergency Services
CAPED	California Association on Postsecondary Education and Disability
CCCAOE	California Community College Administrators of Occupational Education
CDW Government Inc	Computer Discount Warehouse Government Inc
CPP Inc	Consulting Psychologists Press
D3 Sports Inc	Division III Sports
FOLLETT HEG-AHC	Follett Higher Education Group-Allan Hancock College
GARDA CL West Inc	Garda Cash Logistics West Inc
GT Software Inc	Global Technologies Software
GWS Automotive Equipment	Greater Western Sydney Automotive Equipment
JMI Telescopes	Jims Mobile Incorporated Telescopes
JMPE Elec Eng Lighting Design	John Maloney, Professional Engineer-Electrical Engineering Lighting Design
LOVARC	Life Options, Vocational and Resource Center
Morris PI Group	Morris Private Investigations Group
NCS Pearson Inc	National Computer Systems Pearson
Orchard Business/SYNCB	Orchard Business/Synchrony Bank
PCPA	Pacific Conservatory of the Performing Arts
PPG Architectural Finishes Inc	Pittsburgh Paints & Glass Architectural Finishes
SISC III	Self Insured Schools of California
UC Regents	University of Calif Regents
VTC Enterprises	Vocational Training Center Enterprises

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Acceptance of Donations	Item Number: 11.B.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

Stanley Cerveny and Laurie Mayorga of Santa Maria have donated a 1996 Chrysler Sebring convertible to the industrial technology department for Student Car Club projects. Members of the club who are auto tech and auto body students will learn how to estimate jobs and complete the restoration in small groups.

Jerry Lee and Virgelia Roth of Santa Maria have donated a 2002 Lincoln LS sedan to the industrial technology department for student supervised work in the advanced auto tech and auto body classes.

Dignity Health continues to support the district's nursing program with an annual contribution to the health sciences department of \$200,000 toward the salaries of three full-time nursing instructors.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the board of trustees accept the donation of a 1996 Chrysler Sebring convertible from Stanley Cerveny and Laurie Mayorga, the donation of a 2002 Lincoln LS sedan from Jerry Lee and Virgelia Roth, and the monetary donation of \$200,000 from Dignity Health.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Authorization to Declare District Property as Surplus	Item Number: 11.C.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 2

BACKGROUND

District personnel have determined that the following property can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district.

Education Code Section 81450 allows for the sale, at auction, of district property not required for school purposes. Below is a list of district property to be declared surplus and subsequently sold at auction.

Lot #	Description	Quantity	Condition	AHC ID#	Serial #
855	Wheelchair, E&J	1 each	Fair	706592	NA
856	ECG monitor, Datascope	2 each	Unknown	--	NA
857	Punching bags	6 each	Fair	--	NA
858	Schwinn Airdyne exercise bike	1 each	Poor	--	NA
859	Weight lifting bench	1 each	Poor	--	NA
860	Blood pressure machine, IVAC	1 each	Unknown	--	NA
861	Braun infusion system, Outlook 100	10 each	Unknown	--	A53797, A7640, A65854, A13021, A5935, A13447, A22683, A6681, A6627, A9595
862	Alaris/Alaria infusion system 7130	6 each	Unknown	712237 712231 712233 712238 712236 712232	12343166 12342800 12342692 12342755 12343213 12342717
863	Alaris infusion system, Signature Model	2 each	Unknown	712230 712229	12340886 12340363

(continued)

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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The public safety department would like to surplus and later dispose of the following vehicles that are no longer adequate for normal vehicle use. The law enforcement program has transferred them to the fire technology program to be used as extrication props and training aids. When no longer useful as props, the district will dispose of the scrap metal through a licensed salvage yard. The department estimates that each vehicle will then have scrap value of \$100 or less. Education Code Section 81452 (a) provides for the sale of district property at private sale without advertising if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of \$5,000.

Description	Quantity	Condition	AHC ID#	VIN Number
1998 Ford Crown Victoria	1 each	Poor	LE 104	2FAFP71W4WX105318
1979 Chevrolet Step Van	1 each	Poor	706962	B1304CKM7910W
1999 Ford Crown Victoria	1 each	Poor	LE 110	2FAFP71W8XX190388

Education Code Section 81450.5 authorizes community colleges to donate surplus district property to a school district, community college district, or other public entity. Information Technology Services would like to surplus 23 laptop computers and donate them to Olive Grove Charter School in New Cuyama, CA. These are a combination of Dell and Apple laptops with an average market value of approximately \$59 each, for a total value of \$1,357. This equipment is below the minimum standard to support the college's computing needs, but the school would like to have these computers for student use in their classrooms. Olive Grove Charter School is authorized by the California State Board of Education and has additional learning centers in Santa Barbara, Buellton, Lompoc, Santa Maria, and San Luis Obispo.

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number: 11.D.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 6

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2016-2017 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends

Administrator Initiating Item: George A. Railey	Final Disposition:
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PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
ADMINISTRATION OF JUSTICE				
Fuss, Glenn	20125	AJ 101	Intro to Criminal Justice	.026
CHILDREN'S CENTER				
*Martinez, Melinda	ASSIGNED		Preschool Teacher	.890
*Hired under California Education Code, Section 87482				
COUNSELING				
McKinley, Lisa	ASSIGNED	Counseling	3SP	.041
EMERGENCY MEDICAL SERVICES				
Fabie, Shane	20704	EMS 301	EMS Academy – 1A (EMT)	.035
McDonough, Michael	20704	EMS 301	EMS Academy – 1A (EMT)	.035
ENGLISH				
Mosson, Leslie	22022	ENGL 306	Writing Center	.107
Slama, Jane	22022	ENGL 306	Writing Center	.199
Sukrad, Wilma	22022	ENGL 306	Writing Center	.003
FIRE TECHNOLOGY				
Halbeisen, Marissa	22218	FT 307	Firefighter 1 Academy 1A	.029
McLeod, Derek	22218	FT 307	Firefighter 1 Academy 1A	.032
Signorelli, Henri	22218	FT 307	Firefighter 1 Academy 1A	.029
HEALTH SERVICES				
Brummett, Laurie	ASSIGNED	Health	College Nurse	.101
LAW ENFORCEMENT				
Altavilla, Alex	20896	LE 352	Field Training Officer Update	.033
Camarena, Juan	22265	LE 426	Patrol Rifle Course	.061
Dague, Jean	20758	LE 421	Complaint Dispatcher	.159
Damore, Vonda	20758	LE 421	Complaint Dispatcher	.098
Day, Alan	20957	LE 320	Basic Law Enforcement Academy	.033
Dickel, Jason	22295	LE 366	EVOC	.033
Dickel, Jason	22296	LE 366	EVOC	.033
Dickey, Brian	22227	LE 425	PC 832 Firearms	.100
Dillard, Bryan	22265	LE 426	Patrol Rifle Course	.061
Dillard, Bryan	20957	LE 320	Basic Law Enforcement Academy	.075
Douglas, Jeremy	20758	LE 421	Complaint Dispatcher	.033
Gerber, Sonny	22227	LE 425	PC 832 Firearms	.058
Gerber, Sonny	20957	LE 320	Basic Law Enforcement Academy	.121
Gotschall, Christopher	20957	LE 320	Basic Law Enforcement Academy	.066
Hammill, Marc	20957	LE 320	Basic Law Enforcement Academy	.017
Hollis, Michael	20957	LE 320	Basic Law Enforcement Academy	.033
Huddle, Kevin	20758	LE 421	Complaint Dispatcher	.033
Huddle, Kevin	20957	LE 320	Basic Law Enforcement Academy	.033
Hutton, Trevor	22227	LE 425	PC 832 Firearms	.067
Hutton, Trevor	22265	LE 426	Patrol Rifle Course	.061

PART-TIME FACULTY ASSIGNMENTS - CREDIT
FALL 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Klapakis, Jeffery	20957	LE 320	Basic Law Enforcement Academy	.066
Lincoln, Eric	20758	LE 421	Complaint Dispatcher	.100
Linver, Solomon	20957	LE 320	Basic Law Enforcement Academy	.033
Lopez, Joe	20957	LE 320	Basic Law Enforcement Academy	.059
Lovato, Chris	20957	LE 320	Basic Law Enforcement Academy	.044
Martinez, Alison	20957	LE 320	Basic Law Enforcement Academy	.050
Martinez, Michael	20957	LE 320	Basic Law Enforcement Academy	.066
McBeth, Jerald	20758	LE 421	Complaint Dispatcher	.033
McBeth, Jerald	20957	LE 320	Basic Law Enforcement Academy	.092
Millard, Bryan	20896	LE 352	Field Training Officer Update	.033
Miller, Cristofer	20957	LE 320	Basic Law Enforcement Academy	.017
Miller, Steven	20957	LE 320	Basic Law Enforcement Academy	.099
Miller, Steven	22295	LE 366	EVOC	.033
Neumann, Timothy	20896	LE 352	Field Training Officer Update	.033
Neumann, Timothy	20957	LE 320	Basic Law Enforcement Academy	.100
Olmstead, Brian	20957	LE 320	Basic Law Enforcement Academy	.121
Olmstead, Brian	22295	LE 366	EVOC	.033
Olmstead, Brian	22296	LE 366	EVOC	.025
Owen, Jack	20758	LE 421	Complaint Dispatcher	.033
Perkins, Michael	20957	LE 320	Basic Law Enforcement Academy	.063
Perkins, Michael	22295	LE 366	EVOC	.033
Purcell, Mark	22296	LE 366	EVOC	.033
Reid, Robert	22295	LE 366	EVOC	.033
Reid, Robert	22296	LE 366	EVOC	.033
Ruth, Ross	20957	LE 320	Basic Law Enforcement Academy	.066
Ryland, Chuck	20957	LE 320	Basic Law Enforcement Academy	.092
Smith, Ryan	20957	LE 320	Basic Law Enforcement Academy	.133
Vasquez, Frank	20957	LE 320	Basic Law Enforcement Academy	.066
Vega, Woodrow	20957	LE 320	Basic Law Enforcement Academy	.109
MUSIC				
Stankis, Jessica	22286	MUS 160	Music Business	.133
NURSING				
Bianchi, Joelle	20314	NURS 108	RN Practicum 2	.143
Brown, Douglas	20613	NURS 300	CNA/Acute Care Aide	.176
Page, Randolph	20314	NURS 108	RN Practicum 2	.096
PHYSICAL EDUCATION				
Armendariz, Victor	22202	PE 167	Basketball	.143
Conde, Vincent	22082	PE 167	Basketball	.143
SPEECH COMMUNICATION				
Magruder, Amy	20558	SPCH 101	Public Speaking	.200
THEATRE				
Wiseman, Zoia	20820	THEA 110	Beg Production Lab	.076
Wiseman, Zoia	20828	THEA 305	Materials, Tools & Tech 1	.162
Wiseman, Zoia	21602	THEA 199H	Rep of Trying & Gidions Knot	.100

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Bierly, Gary	Stipend for large class: fall 2016, HIST 101, CRN 20022 linked with HUM 101, CRN 20046 had 102 students at census. \$519 per unit x 3 units = \$1,557. Per faculty agreement 14.6.5 (8/22 – 12/15/16).	\$1,557.00
Bierly, Gary	Stipend for large class: fall 2016, HIST 102, CRN 20048 linked with HUM 101, CRN 20047 had 77 students at census. \$355 per unit x 3 units = \$1,065. Per faculty agreement 14.6.5 (8/22 – 12/15/16).	\$1,065.00
Bierly, Gary	Stipend for large class: fall 2016, PHIL 101, CRN 20796 had 60 students at census. \$300 per unit x 3 units = \$900. Per faculty agreement 14.6.5 (8/22 – 12/15/16).	\$900.00
Brannon, Tammy	Serve as a SESMC Co-PI and application reader (6/1 – 7/31/16).	\$400.00
Caddell, Alice	Revised - Research and develop two non-credit certificates: Licensed Daycare Provider and Bridge to Early Childhood Studies. Includes research and collaboration with Children's Resource and Referral and non-credit ESL faculty.	\$4,478.85
Camarena, Juan	Contract Ed: Core Custody Academy (non-for-credit) class (ARCON-Lab) (8/18/16).	\$124.65
Camarena, Juan	Contract Ed: Core Custody Academy (not-for-credit) class (ARCON-Lab) (8/22/16).	\$99.72
Camarena, Juan	Contract Ed: Core Custody Academy (not-for-credit) class (ARCON-Lab) (8/26/16).	\$149.58
Camarena, Juan	Contract Ed: Core Custody Academy (not-for-credit) class (ARCON-Lab) (9/1 – 9/2/16).	\$199.44
Carroll, Christopher	Participation in BSI Summer Boot Camp activities with Susan Farley and Julia Raybould-Rodgers (8/8 – 8/18/16).	\$1,500.00
Crotty, John	Non-Instructional: Coordination of Firefighter 1 testing changes mandated by CA State Fire Training (7/13 – 8/2/16).	\$1,294.72
Dailey, Allen	Develop English composition curriculum on the topic of students working and attending college simultaneously, to support success of basic skills students in English, funded by BSI (1/25 – 5/27/16).	\$727.00
Day, Alan	Contract Ed: Core Custody Academy (non-for-credit) class (EVOC) (8/29/16).	\$452.32
DeLaurier, Roger	Completion of 6-year comprehensive program review for PCPA-Professional Acting program (8/1/15 – 8/19/16).	\$1,500.00
Farley, Susan	Instruction for English Summer Boot Camp (August 2016)	\$1,694.70
Farrell, Tim	Participation in BSI Summer Boot Camp activities with Susan Farley and Julia Raybould-Rodgers (8/8 – 8/18/16).	\$1,500.00
Gerber, Sonny	Contract Ed: Core Custody Academy (not-for-credit) class (8/3 & 8/31/16).	\$282.65

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Haddad, Lubna	Stipend for large class: fall 2016, PSY 101, CRN 20077 had 61 students at census. \$300 per unit x 3 units = \$900. Per faculty agreement 14.6.5 (8/22 – 12/15/16).	\$900.00
Johnson, Chastity	Coordination of Drug/Substance Abuse Education Program for Athletics (8/9/16).	\$134.92
Lau, Bowman	Provide not-for-credit safety training for oil and gas company employees via Contract Ed (7/7/16).	\$686.40
Mabry, Robert	Provide not-for-credit lesson plans, test grading/evaluations via Contract Ed for the Zodiac Shell contract education agreement (7/25 – 8/6/16).	\$2,775.00
Majoue, Mary Alice	Two separate curriculum development for College For Kids Course similar to Adventures with Math, Engineering, and Computer Science (July – August 4, 2016).	\$1,009.20
Martinez, Alison	Contract Ed: Core Custody Academy (not-for-credit) class (8/1/16).	\$305.58
Martinez, Alison	Contract Ed: Core Custody Academy/preparation for graduation (8/1 – 8/22/16).	\$253.05
Martinez, Alison	Non-Instructional: Coordination duties for the LE Program/Fall 2016 (scheduling, recruit counseling, evaluations and surveys, and instructor evaluations) (Additional hours for August 2016) (8/3 – 8/31/16).	\$578.40
Martinez, Alison	Non-Instructional: Coordination duties for the LE Program/Fall 2016 (scheduling, recruit counseling, evaluations and surveys, and instructor evaluations) (9/1 – 9/30/16).	\$3,253.50
McDonough, Michael	Coordinate restructuring of EMS degree program (8/15 – 9/15/16).	\$2,343.00
Meyer, Rob	Serve as a SESMC Co-PI and application reader (6/1 – 7/31/16).	\$400.00
Olmstead, Brian	Contract Ed: Core Custody Academy (not-for-credit) class (Chemical Agents-Lab) (9/6/16).	\$455.28
Perkins, Mike	Contract Ed: Core Custody Academy (not-for-credit) class (EVOC) (8/9/16).	\$476.40
Perkins, Mike	Contract Ed: Core Custody Academy (not-for-credit) class (EVOC) (8/29/16).	\$476.40
Peters, Dawn	Make weekly purchases for the Culinary Arts courses for fall 2016 semester (8/22 – 12/15/16).	\$2,140.08
Ralston, Lawrence	Contract Ed: Core Custody Academy (not-for-credit) class (ARCON/PT-Lab) (8/2 – 8/31/16).	\$760.20
Ralston, Lawrence	Contract Ed: Core Custody Academy (not-for-credit) class (Report Writing-Lecture) (8/16/16).	\$299.28
Ralston, Lawrence	Contract Ed: Core Custody Academy (not-for-credit) class (ARCON/PT-Lab) (9/1 – 9/7/16).	\$369.24
Raybould-Rodgers	Instruction for English Summer Boot Camp (August 2016).	\$1,793.05
Reid, Robert	Not-for-credit Contract Ed – FOS (8/26/16).	\$226.16
Reid, Robert	Contract Ed: Core Custody Academy (not-for-credit) class (EVOC) (8/29/16).	\$452.32

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Ruth, Ross	Non-Instructional: Coordination duties for LE program (scenario training, Bow-Wow and Career Day) (9/6 – 9/30/16).	\$741.95
Rylant, Chuck	Contract Ed: Core Custody Academy (not-for-credit) class (ARCON-Lecture and report writing) (8/2 – 8/15/16).	\$1,109.79
Rylant, Chuck	Non-for-credit Contract Ed – ARCON (8/26/16).	\$269.04
Souza, Brooke	Assist students with registration, SEPs, counseling/advising and transfer (7/1 – 7/8/16).	\$1,026.66
Stokes, Brian	Stipend for large class: fall 2016, ANTH 102, CRN 20009 had 63 students at census. \$300 per unit x 3 units = \$900. Per faculty agreement 14.6.5 (8/22 – 12/15/16).	\$900.00
Straub, Christopher	Stipend for large class: fall 2016, GEOG 101, CRN 20019 had 77 students at census. \$355 per unit x 3 units = \$1,065. Per faculty agreement 14.6.5 (8/22 – 12/15/16).	\$1,065.00
Trigueros, Alicia	Children’s Center teacher for the Twilight Childcare Program option for fall 2016 (8/22 – 12/15/16).	\$8,397.84
Ying, Chellis	Participation in BSI Summer Boot Camp activities with Susan Farley and Julia Raybould-Rodgers (8/8 – 8/18/16).	\$1,500.00

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: New Community Services (Fee-Based) Education Courses	Item Number: 11.E.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

Two (2) new fee-based classes are proposed. The required review process was completed.

Course Name: Cupcake Decorating Workshop (CSHE 8005)

Make a statement at your next party or event with dazzling cupcakes! You can easily learn the skills to decorate for any occasion. Students need to bring 12-24 baked cupcakes to class. The instructor will provide buttercream and fondant frostings and demonstrate a series of simple and advanced techniques to use for decorating and piping icing. Decorating bags and tips will be available for use, but students may also bring their own decorating equipment.

Course Name: Frosting Applications Workshop (CSHE 8004)

Discover ways to create and use European and American buttercreams and ganache frostings. These are simple yet versatile ways to top your own baked treats at home. Students will learn about the various decorating mediums including modeling chocolate, fondant and gum paste. Bring 12-24 baked but unfrosted cupcakes or cookies to class. Decorating bags and tips will be available for use, but students may also bring their own decorating equipment.

FISCAL IMPACT

Community Services (fee-based) classes are self-supporting.

RECOMMENDATION

Staff recommends that the board of trustees approve these fee-based classes as proposed and authorize that these classes be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item: George A. Railey	Final Disposition:
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**CONSENT ITEM**

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 11, 2016
Subject:	Affirmation of Award of Contract, Lompoc Valley Center Building 1 Boiler Replacement, Informal Bid No. 16-206	Item Number:	11.F.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 1

BACKGROUND

The Lompoc Valley Center Building 1 Boiler Replacement project scope of work includes decommissioning and abandoning the existing boiler and upgrading it with a new higher efficiency boiler pipe in a primary/secondary configuration within building 1's mechanical room.

In January 2015, the board of trustees adopted Resolution 15-03 enacting informal bidding procedures under the California Uniform Public Construction Cost Accounting Act (CUPPCCA). The resolution, in part, authorized the vice president, operations, without further action or authorization of the governing board of the district, to award contracts pursuant to the informal bidding procedures adopted by these resolutions to the pre-qualified bidder submitting the lowest priced responsive bid proposal in the amount of \$175,000 or less.

On August 4, 2016 a solicitation of bids for the LVC Building 1 Boiler Replacement project 16-206 was emailed to boiler, hot water heating, and steam fitting contractors on the district's annual contractor list (as required by CUPPCCA). Informal bids were received on August 30, 2016. The results are below:

<u>Vendor</u>	<u>Location</u>	<u>Total</u>
Brannon Inc. dba Smith Electric Services	Santa Maria, CA	\$79,914

The contract was awarded on September 29, 2016 to the lowest responsive bidder, Brannon Inc. dba Smith Electric Services by the vice president, operations.

FISCAL IMPACT

The construction contract is \$79,914 and will be funded from the State Scheduled Maintenance and Special Repairs Program funds.

RECOMMENDATION

Staff recommends that the board of trustees affirm the award of contract for the Lompoc Valley Center Building 1 Boiler Replacement project to Brannon Inc. dba Smith Electric Services in the amount of \$79,914.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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**CONSENT ITEM**

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 11, 2016
Subject:	Affirmation of Award of Contract, Lompoc Valley Center Building 2 Boiler Replacement, Informal Bid No. 16-207	Item Number:	11.G.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 1

BACKGROUND

The Lompoc Valley Center Building 2 Boiler Replacement project scope of work includes installing a new higher efficiency boiler pipe in a primary/secondary configuration within building 2's mechanical room.

In January 2015, the board of trustees adopted Resolution 15-03 enacting informal bidding procedures under the California Uniform Public Construction Cost Accounting Act (CUPPCCA). The resolution, in part, authorized the vice president, operations, without further action or authorization of the governing board of the district, to award contracts pursuant to the informal bidding procedures adopted by these resolutions to the pre-qualified bidder submitting the lowest priced responsive bid proposal in the amount of \$175,000 or less.

On August 4, 2016 a solicitation of bids for the LVC Building 2 Boiler Replacement project 16-207 was emailed to boiler, hot water heating, and steam fitting contractors on the district's annual contractor list (as required by CUPPCCA). Informal bids were received on August 31, 2016. The results are below:

<u>Vendor</u>	<u>Location</u>	<u>Total</u>
Brannon Inc. dba Smith Electric Services	Santa Maria, CA	\$86,870

The contract was awarded on September 29, 2016 to the lowest responsive bidder, Brannon Inc. dba Smith Electric Services by the vice president, operations.

FISCAL IMPACT

The construction contract is \$86,870 and will be funded from the State Scheduled Maintenance and Special Repairs Program funds.

RECOMMENDATION

Staff recommends that the board of trustees affirm the award of contract for the Lompoc Valley Center Building 2 Boiler Replacement project to Brannon Inc. dba Smith Electric Services in the amount of \$86,870.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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**CONSENT ITEM**

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 11, 2016
Subject:	Affirmation of Award of Contract, Lompoc Valley Center Building 3 Boiler Replacement, Informal Bid No. 16-208	Item Number:	11.H.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 1

BACKGROUND

The Lompoc Valley Center Building 3 Boiler Replacement project scope of work includes installing a new higher efficiency boiler pipe in a primary/secondary configuration within building 3's mechanical room.

In January 2015, the board of trustees adopted Resolution 15-03 enacting informal bidding procedures under the California Uniform Public Construction Cost Accounting Act (CUPPCCA). The resolution, in part, authorized the vice president, operations, without further action or authorization of the governing board of the district, to award contracts pursuant to the informal bidding procedures adopted by these resolutions to the pre-qualified bidder submitting the lowest priced responsive bid proposal in the amount of \$175,000 or less.

On August 4, 2016 a solicitation of bids for the LVC Building 3 Boiler Replacement project 16-208 was emailed to boiler, hot water heating, and steam fitting contractors on the district's annual contractor list (as required by CUPPCCA). Informal bids were received on September 1, 2016. The results are below:

<u>Vendor</u>	<u>Location</u>	<u>Total</u>
Brannon Inc. dba Smith Electric Services	Santa Maria, CA	\$134,293

The contract was awarded on September 29, 2016 to the lowest responsive bidder, Brannon Inc. dba Smith Electric Services by the vice president, operations.

FISCAL IMPACT

The construction contract is \$134,293 and will be funded from the State Scheduled Maintenance and Special Repairs Program funds.

RECOMMENDATION

Staff recommends that the board of trustees affirm the award of contract for the Lompoc Valley Center Building 3 Boiler Replacement project to Brannon Inc. dba Smith Electric Services in the amount of \$134,293.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Short-Term, Substitute, and Professional Expert Appointments Exempt from Classified Service	Item Number: 11.I.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 3

BACKGROUND

The college hires substitutes, short-term employees, and professional experts exempt from classified service per Education Code Section 88003. All appointments are contingent on availability of funding and ending dates could change based on district need. The following is a list of such appointments:

Short-Term:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Johnson, Carl	Program Assistant III	10/17/16 – 6/30/17	Temporary maintenance repair worker needed for electrical repairs and renovations for buildings O 300 and M 400	\$15.59
Sandoval, Michael	Program Assistant V	9/15/16 – 3/31/17	Participate in Harvest	\$25.00
Vega, Cesar	Administrative Assistant III	10/3/16 – 12/30/16	Assist with 3SP Noncredit events and outreach	\$12.53

(Continued)

FISCAL IMPACT

Assignments for the 2016-2017 fiscal year are included in the 2016-2017 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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Substitutes:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Dill, Cody	Copy Center Technician	9/26/16 – 11/24/16	Temporary backfill for vacancy	\$19.01
McNutt, Bryan	Custodial Substitute I	10/17/16 – 6/30/17	On-call substitute for vacation, sick leave, or vacancy	\$10.32

Professional Experts:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Gonzalez, Rebecca	Lifeguard I	9/14/16 – 6/30/17	Lifeguard for instructional credit/noncredit courses	\$12.20
McNeil, Bianca	Lifeguard I	6/11/16 – 6/30/16 and 7/1/16 – 6/30/17	Lifeguard for instructional credit/noncredit courses	\$12.20

EMS, Fire, Law Enforcement Programs

Police and Fire Academy tactical officers, program assistants, and program specialists are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one tactical officer may work a 40-hour workshop in 5 days, but another may work in a one-hour session on 40 different days. The academy needs flexibility to schedule tactical officers as they are available; for instance, if a fire officer is scheduled to work in a class on a certain day but is called to fight a fire that day, another officer is called to fill in. There is no way to accurately predict how many hours each officer may work during the academic year. The total available budget for tactical officers, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of tactical officers.

Professional Experts – EMS, Fire, Law Enforcement Programs

Police and Fire Academy technical aides are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one aide may assist a 40-hour workshop in 5 days, but another may assist a one-hour session on 40 different days. The academy needs flexibility to schedule aides as they are available; for instance, if a fire aide is scheduled to assist a class on a certain day but is called to fight a fire that day, another aide is called to fill in. There is no way to accurately predict how many hours each aide may be required to assist during the academic year. The total available budget for technical aides, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of technical aides.

Fire, Safety and EMS,**Law Enforcement Programs:**

<u>Positions:</u>	<u>Hrly Rate</u>	<u>Max Hrs</u>	<u>Max Days</u>
Program Assistant I	\$10.00	Not more than 40 hours/weekly and/or 999 hours fiscally	170 days within the Fiscal Year
Program Assistant II	\$14.00		
Program Assistant III	\$15.59		
Program Assistant IV	\$18.81		
Program Assistant V	\$25.00		
Program Assistant VI	\$35.00		

Professional Experts: Program Assistant I, III, IV, V, and VI:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>
Ceceña, John	Program Assistant V, VI	10/11/16 – 12/31/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Turner, James	Program Assistant I, III, IV	7/01/16 – 12/31/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs

(Continued)

Additions/Revisions**Short-Term:**

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Murdock, Joscelynn	CAFYES/CARE Program Specialist	10/12/16 – 12/31/16	Substitute for vacancy during recruitment up to 100 days	\$20.10
Padilla, Berizohar	Program Specialist	10/12/16 – 12/31/16	Closeout and clerical functions – STEM grant	\$17.00
Ubias, Erendira	Program Specialist	10/12/16 – 12/31/16	Closeout and clerical functions – STEM grant	\$17.00

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Appointments, Transfers, and Promotions of Classified Service Employees	Item Number: 11.J.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel actions are recommended:

Appointments

1. Kelsie Pike, laboratory assistant, tutorial/open access computer lab (OACL), learning resources, part time, 10 months, 19 hours weekly, range 13-B (pro-rated at .51351), classified bargaining unit salary schedule, effective November 1, 2016, and contingent upon continued funding.

Reason: Ms. Pike replaces Carol Burnard, who retired, effective July 1, 2016.

2. Aimee Evans, administrative secretary V, operations, full time, 12 months, 37 hours weekly, range 29-B, classified bargaining unit salary schedule, effective November 1, 2016.

Reason: Ms. Evans replaces Debbie O'Campo, who transferred to coordinator, plant services, plant services department, effective January 1, 2013.

New appointments are contingent upon successful completion of pre-employment requirements.

FISCAL IMPACT

1. The cost to the unrestricted general fund is approximately \$10,040 for the 2016-2017 fiscal year.
2. The cost to the unrestricted general fund is approximately \$49,610 for the 2016-2017 fiscal year.

These costs are included in the 2016-2017 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the appointments of Kelsie Pike, laboratory assistant, tutorial/open access computer lab (OACL), learning resources, effective November 1, 2016, and contingent upon continued funding; and Aimee Evans, administrative secretary V, operations, effective November 1, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Revised Classified Bargaining Unit Job Description	Item Number: 11.K.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 4

BACKGROUND

After review by the appropriate administrators, the director of human resources, and CSEA, the following revised classified bargaining unit job description is recommended for approval:

Revised

Media Production Assistant/Photographic

Technical, Range 21

(continued)

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the revised classified bargaining unit job description for media production assistant/photographic, as provided, effective October 1, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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Revised
MEDIA PRODUCTION ASSISTANT/PHOTOGRAPHIC

DEFINITION:

Under general supervision of the director of Public Affairs and ~~Publications~~Communications, ~~associate dean, learning resources, assists in the provision of technical services in support of the institutional and instructional programs of the district. The incumbent will performs~~ multimedia services, still photography, and ~~some~~ videography support; ~~and related work to promote the mission of the college as required.~~

CLASS CHARACTERISTICS:

The incumbent is a technical skilled-level position characterized by possession of education and/or experience in the field of photography and multimedia. The responsibilities of this position include ~~providing instructional and event support with multimedia equipment;~~ taking still and video images with digital cameras; and producing images in support of the institutional and instructional programs of the district. The incumbent must be willing to work a schedule which may include evening and weekend work and travel to other locations or which may change based on the needs of the district.

ESSENTIAL FUNCTIONS:

1. ~~Delivers and sets up and operates sound systems and other multimedia presentation equipment~~ Provides video and photographic support for the district's institutional and instructional activities, including events scheduled at all campus sites and offsite locations. ~~to support instructional and institutional activities, including events scheduled at all campus sites and offsite locations.~~
2. Responsible for all the pre- and post-production activities of photographic/video shoots, including, but not limited to set up of lights, backdrop and electronic equipment; scouting of shoot locations; preparing for shoots; editing; processing; retouching; and archiving materials. ~~Provides photographic support for the district's instructional and public relations activities.~~
3. Under supervision of the director of Public Affairs and Publications, associate dean, learning resources works with public affairs and publications, Sshoots and develops images and video for constituents throughout the college for marketing and outreach purposes. ~~and the noncredit education/community program on layout and posing of publicity images.~~
4. Uses digital cameras to take photos and digital video systems to provide video segments.
5. Meets production deadlines.
6. Maintains and inventories equipment and supplies.
7. Stores, maintains, and retrieves files of prints, videos, negatives and color transparencies, both physical media and electronic versions and digital video files in various formats.
8. Produces consistent high-quality video and photographs to enhance the college's visual identity to established standards. ~~Provides support for graphic arts production in digital and print media, using scanners and appropriate image processing software.~~
9. Adheres to appropriate safety precautions and district policies and procedures in performance of duties to ensure the safety of students, staff, and the public.

10. Executes a large variety of photography and videography assignments at various locations that require quick or aggressive turn-arounds.

11. Troubleshoots minor equipment, hardware and software malfunctions, and researches and makes recommendations regarding repair services as needed

10.12. Perform other related duties as assigned. -

MINIMUM QUALIFICATIONS:

Knowledge of:

- ~~Operation of multimedia equipment, including audiovisual, sound and presentation equipment;~~
- Digital image production methods, for both still and video media;
- Digital cameras and software used to download and manipulate digital images, i.e., Adobe Photoshop; digital video cameras and editing software, e.g Final Cut;
- Filing and retrieval methods for both physical media and digital versions of photographic negatives, prints, video and slides;
- Studio photography and photojournalism;
- Lighting techniques for both studio photography and video production;
- Basic computer operations including file management and connection of peripherals.

Demonstrated ability to:

- Interpret the publicity requests and requirements of the district;
- Use digital cameras and understand production requirements of the graphic arts field for both print and digital images and video; understand the needs of print media publishers (e.g. newspapers) for images and of electronic publishing (e.g. Internet) for images;
- Coordinate and meet multiple project deadlines;
- Understand and carry out oral and written directions;
- ~~Work cooperatively with those contacted in the course of work;~~

~~Ability to lift equipment weighing 15-30 pounds and to stand or sit for extended periods of time.~~

~~Ability to use ladders, lifts, or other district equipment to install or maintain multimedia systems.~~

~~Ability to push equipment carts substantial distances within the boundaries of a campus or center.~~

- Apply photojournalism techniques to capture district events and activities;
- Apply studio photography and video skills for district portraits and other needs;
- Operate sound and other audiovisual and multimedia equipment.

Education and Experience:

Possession of or the equivalent to a community college degree, or higher, in photography, or any equivalent combination of training and experience; possession of or the equivalent to a community college degree in digital media (multimedia) or any equivalent combination of training and experience is highly desirable.

Other Requirements:

A valid California driver's license and ability to qualify for district vehicle insurance coverage.

Working Conditions:

- May be required to work a flexible workweek which includes day and evening hours and
—weekend assignments and may be assigned to any district location.
- The incumbent will experience interruptions while performing normal duties during the
—regular workday.
- The incumbent will have contact, in person, on the telephone, or electronically with ~~executive, management, supervisory, academic and classified~~ faculty, staff, and the general public.
- —Work requires travel to other offices or locations to attend meetings or conduct work.

Physical Demands:

- Operates a computer.
- Communicates over the telephone, in person, and by e-mail.
- ~~Regularly lifts, carries, pushes, and/or moves objects or carts weighing up to 40 pounds.~~
Lift equipment weighing 15-30 pounds
- Stand or sit for extended periods of time.
- Push equipment carts substantial distances within the boundaries of a campus or center.

Special Qualification

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 10/2016

R9/11

R 11/06

R 6/05

12/99

7/90

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Reappointment of Temporary Educational Management Position	Item Number: 11.L.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel action is recommended:

Continuation of temporary appointment.

Emily Smith, project director, cooperative work experience, temporary, full time, 12 months, range 20-B, management salary schedule, retroactive to October 1, 2016 through December 31, 2016, or earlier per district need, and contingent upon continued funding.

Reason: This is a continuation of the temporary assignment approved by the board of trustees on June 14, 2015 to oversee the cooperative work experience program. A revised job description is currently under review. Upon approval of that job description, staff will post the permanent position for recruitment.

FISCAL IMPACT

The cost to the Career Technical Education Transitions grant is approximately \$16,999 (67.29 percent) and the cost to the Strong Workforce Program is approximately \$8,263 (32.71 percent) for a total cost of approximately \$25,262 for the 2016-2017 fiscal year and is included in the 2016-2017 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the reappointment of Emily Smith, project director, cooperative work experience, retroactive to October 1, 2016 through December 31, 2016, or earlier per district need, and contingent upon continued funding.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Change of Status for Salary Placement of Full-Time Faculty Members	Item Number: 11.M.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 2

BACKGROUND

Successful applicants for full-time faculty positions receive an offer of employment prior to formally accepting the position. This offer of employment includes an initial salary placement.

The District/Faculty Association Collective Bargaining Agreement states that:

The faculty member will be notified by the office of human resources of his/her initial salary placement. If all appropriate documentation for salary placement has been submitted and he/she believes his/her initial salary placement is in error, it is the faculty member's responsibility to notify the office of human resources within 14 calendar days of notification to request a reevaluation of salary placement. Failure to notify shall cause salary placement to be final for the entire semester of summer session of service.

One new full-time faculty member made a request for reevaluation of initial salary placement, leading to collaborative discussion between the District and Faculty Association on the application of the contract language.

To be equitable, the District reviewed salary placements for all newly hired full-time faculty for the last two years. Despite the contract language presented above, staff determined that the new faculty members listed below should be placed at a higher step than their initial placement based upon a new mutual understanding of the application of contract language for initial salary placement. The Faculty Association and District agree that the District's determination to review salary placements in this case does not constitute a new practice, nor does it set a precedent for future challenges to salary placement.

(Fiscal Impact on Page 2)

RECOMMENDATION

Staff recommends that the board of trustees approve the change of status, as presented, for salary placement of full-time faculty members Benjamin Britten, early alert counselor, counseling and student success & support program, retroactive to August 1, 2016; Christopher Straub, assistant professor, geography, social and behavioral sciences department, retroactive to August 16, 2016; Danae Madrid, assistant professor, chemistry, life and physical sciences department, retroactive to August 16, 2016; Patrick Trimbath, assistant professor, art, fine arts department, retroactive to August 16, 2016; Maria Dayana Zepeda de Rosas, noncredit counselor, noncredit education, retroactive to June 1, 2016, and contingent upon continued funding; Ricardo Navarrette, counselor, counseling and student success & support program, retroactive to August 16, 2016; Janae Dimick, assistant professor, English, English department, retroactive to August 16, 2016; and Jennifer Schroeder, assistant professor, speech, languages and communication department, retroactive to August 16, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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New hires Fall 2016		Column	Step	Revised Column	Revised Step	Cost
1. Benjamin Britten	August 1, 2016	3	4	3	5	\$2,027.00
2. Christopher Straub	August 16, 2016	2	4	2	6	\$3,871.00
3. Danae Madrid	August 16, 2016	2	4	3	5	\$5,666.00
4. Patrick Trimbath	August 16, 2016	3	6	3	8	\$4,409.00
5. Maria Dayana Zepeda de Rosas	June 1, 2016	3	4	2	6	\$232.00
6. Ricardo Navarette	August 16, 2016	2	4	2	8	\$8,011.00
7. Janae Dimick	August 16, 2016	4	6	4	8	\$4,695.00
8. Jennifer Schroeder	August 16, 2016	2	5	2	6	\$1,968.00
						\$30,879.00

FISCAL IMPACT

1. The cost to the Student Equity Program is approximately \$2,373 for the 2016-2017 fiscal year.
2. The cost to the unrestricted general fund is approximately \$4,533 for the 2016-2017 fiscal year.
3. The cost to the unrestricted general fund is approximately \$6,635 for the 2016-2017 fiscal year.
4. The cost to the unrestricted general fund is approximately \$5,163 for the 2016-2017 fiscal year.
5. The cost to the Student Success & Support Program (3SP) is approximately \$272 for the 2016-2017 fiscal year.
6. The cost the unrestricted general fund is approximately \$9,381 for the 2016-2017 fiscal year.
7. The cost to the unrestricted general fund is approximately \$5,498 for the 2016-2017 fiscal year.
8. The cost to the unrestricted general fund is approximately \$2,305 for the 2016-2017 fiscal year.

These costs are included in the 2016-2017 fiscal year budget.

**ACTION ITEM**

To:	Board of Trustees	Date:	
From:	Superintendent/President	October 11, 2016	
Subject:	Authorization to Borrow up to 60 Percent of the District's Net Equity in the Self-Insured Program for Employees (SIPE) Workers' Compensation Joint Powers Authority (JPA)	Item Number:	13.A.
Strategic Goal:	Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures:	Page 1 of 1

BACKGROUND:

As an available option to meet possible cash shortfalls, the district may request a short-term advance of the district's net equity in the SIPE workers' compensation JPA. SIPE's Joint Powers Agreement specifies that any member, with approval of their governing board, may borrow up to 60 percent of their shareholder's net equity, based on the most current financial statement, for a period not to exceed 60 days at a rate equal to the amount that would have been earned through the County Treasurer.

Based on SIPE's June 30, 2015 financial report, Allan Hancock College's net equity in the JPA was \$1,246,946. This would make the district eligible to borrow \$748,168 to help offset any possible cash shortfalls. If this action becomes necessary, the district would repay the loan from SIPE within the allowable 60 days or when the district receives apportionment funding from the state, whichever is earlier.

FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends that the board of trustees authorize the district to borrow up to 60 percent of the district's net equity in the SIPE workers' compensation JPA if needed for cash flow purposes.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Adoption of the 2016-17 Education Protection Account Expenditure Plan	Item Number: 13.B.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 3

BACKGROUND:

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, passed in November 2012. This proposition temporarily raises the sales and use tax by .25 cents for four years (through December 31, 2016) and raises the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. Proposition 30 created an Education Protection Account (EPA) within the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its Internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs, which include district-wide administrative activities, such as district-level fiscal and personnel services; activities concerned with directing and managing the operation of a particular campus; and activities for assisting instructional staff in planning, developing, and evaluating the process of providing learning experiences for students.

The Prop 30 EPA Expenditure Report form and the related reporting guidelines were provided by the California Community Colleges Chancellor's Office. Attached is the 2016-17 expenditure plan for the board's adoption. Also attached for the public record is the report of the actual EPA proceeds and expenditures in 2015-16.

(continued)

FISCAL IMPACT:

The proposed expenditures are included in the 2016-17 adopted budget.

RECOMMENDATION:

Staff recommends that the board of trustees adopt the 2016-17 Education Protection Account expenditure plan.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
 Prop 30 EPA Expenditure Report

For Budget Year: 2016 -2017

District ID: 610

Name: Allan Hancock Joint
 Community College
 District

Activity Classification	Object Code	Unrestricted			
EPA Proceeds:	8630	7,671,026			
Activity Classification	Object Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900	7,671,026			7,671,026
Other Support Activities (list below)	6XXX				
Total Expenditures for EPA*		7,671,026	0	0	7,671,026
Revenues less Expenditures					0
<p>*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.</p>					

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
 Prop 30 EPA Expenditure Report

For Actual Year: 2015 - 2016

District ID: 610

Name: Allan Hancock Joint
 Community College
 District

Activity Classification	Object Code	Unrestricted			
EPA Proceeds:	8630	8,057,040			
Activity Classification	Object Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900	8,057,040			8,057,040
Other Support Activities (list below)	6XXX				
Total Expenditures for EPA*		8,057,040	0	0	8,057,040
Revenues less Expenditures					0
<p>*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.</p>					

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Academic Policy and Planning Committee Curriculum Summary	Item Number: 13.C.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 11

BACKGROUND

The curriculum report for the period August 27 – September 15, 2016 is attached for consideration of the board of trustees. This report includes a summary of new and modified courses and programs, being recommended for adoption, including removal of courses from the catalog which are no longer offered.

New courses will be supported based on current budget allowances within the disciplines/departments either by reallocation of existing funds or cycling existing offerings to allow for the offering of new curriculum. Additionally, full-time faculty receives a stipend of \$250 per new course developed and \$150 per major course modification.

FISCAL IMPACT

New courses will be supported based on current budget allowances within the disciplines/departments either by reallocation of existing funds or cycling existing offerings to allow for the offering of new curriculum. Additionally, full-time faculty receives a stipend of \$250 per new course developed and \$150 per major course modification.

RECOMMENDATION

Staff recommends that the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee for the period.

Administrator Initiating Item: George A. Railey	Final Disposition:
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ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

October 11, 2016

Larry Manalo Jr., Committee Chairperson

Vice-Chair (Vacant)

Christine Bisson, Applied Behavioral Sciences

Anne Cremarosa, Business

Lydia V. Maxwell, Counseling

Denize Cain, English

Tim Webb, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

Mary Pat Nelson, Health Sciences

Gabriel Marquez, Industrial Technology

Andrea Sanders, Languages & Communication

Kathy Headtke, Academic/Student Services

Robert Lennihan, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Kristy Treur, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

ASBG Student Representative (Vacant)

Janet Hooghuis & Betsy Wilcox, Admissions & Records Representative (non-voting)

Non-Credit Education (vacant)

Dave DeGroot, Articulation Officer (non-voting)

George Railey, Vice President, Academic Affairs (non-voting)

Rebecca Andres, Curriculum Specialist (non-voting)

Adopted by Board of Trustees: _____
 President, Board of Trustees Date
 Allan Hancock Joint Community College District

NEW COURSES RECOMMENDED FOR ADOPTION

This section lists all new courses including credit, noncredit, experimental, and special topics.

NEW Courses: Effective 2017-18 catalog and pending Chancellor's Office approval.

Course prefix	Course Title	Units
AG 330	Harvest Bootcamp	0.5

NEW Topics: Effective summer 2017 and pending Chancellor's Office approval.

Course prefix	Course Title	Units
THEA 198H	Rep Of Beauty and the Beast and Newsies	3
THEA 198I	Rep of Newsies and Fences	1
THEA 198J	Rep of Twelfth Night and Fences	1
THEA 199J	Exploration of Twelfth Night and Fences	1
THEA 199K	Rep of Beauty and the Beast and Twelfth Night	1

MODIFICATIONS TO COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

Major modifications to course content, course outline of record, or program listings are included in this section. Modifications include but are not limited to course/program units, hours, prerequisites, co-requisites, advisories, and enrollment limitations.

MODIFICATIONS Major: Effective 2017-18 catalog (and pending Chancellor's Office approval as needed)

Course Prefix	Course Title	Units
BUS	<p>Business courses are being updated as part of its regular course and program review cycle. The original content of the courses below were established under the "359 Institute/Topics In" format in which a generic course outline established the underlying framework for offering curriculum that had common goals and objectives and which could not change from course to course. The courses are offered on the regular 2-year cycle and the common course outline providing the underlying framework no longer applies.</p> <p>The courses listed below are designed to provide students with immediate entry-level skills in a variety of work-place settings. A certificate of accomplishment can be earned when completing a series of these courses.</p>	
BUS 357	Management: Listening	0.5
BUS 360	Introduction to Supervision	0.5
BUS 361	Your Leadership Style	0.5
BUS 363	Management: Conflict	0.5
BUS 364	Winning Business Plans	0.5
BUS 367	Managing Change	0.5
BUS 369	Employment Law	0.5
BUS 370	Ethics and Integrity	0.5
BUS 371	Sexual Harassment Prevention	0.5

BUS 372	Workplace Diversity	0.5
BUS 373	Forming a Small Business	0.5
BUS 374	Business Incorporation	0.5
BUS 375	Patents and Copyrights	0.5
BUS 376	Strategic Planning	0.5
BUS 377	Managing Service Quality	0.5
BUS 378	Effective Sales Methods	0.5
BUS 380	Marketing Strategies	0.5
BUS 381	Entering Global Markets	0.5
BUS 382	Advertising & Public Relations Strategies	0.5
BUS 386	Business Resume Writing	1
BUS 387	Executive Leadership: Series	3
BUS 389	Customer Service: Series	3
BUS 391	Human Resources Management: Series	3
BUS 394	Managing Verbal Communication	0.5
BUS 397	Executive Leadership	0.5
BUS 398	Efficient Meetings	0.5
DA 328	Pit and Fissure Sealants Limitation on enrollment: Admittance to dental assisting program. Update course SLOs to focus on specific student learning. California Dental Board mandated curriculum changes.	0.5
DA 332	RDA Law and Ethics Limitation on enrollment: Admittance to dental assisting program. California Dental Board mandated curriculum changes.	0.5
MT 111	CNC CAD/CAM Advisory: MT 109 The title of this course is being changed from Computer Numerical Controlled (CNC) Principles and Practices 2 in order to clarify that courses in machine technology do not necessarily need to be taken sequentially. Current titles for MT 110 and MT 111 (CNC 1 and CNC 2) were assigned in the sequence the courses were created and they wrongly imply that CNC 1 is an intro course and CNC 2 is an intermediate course. In fact, students can also start with CNC 2 and follow with CNC 1. MT 109 is being added as an advisory course; textbook and materials are being replaced by optional, online materials.	4
MT 112	CNC Multi-Axis Advisory: MT 111 The title of the course is changing from Computer Numerical Controlled (CNC) Principles and Practices 3, the required text is being replaced by optional online e-materials.	4
MT 304	Maintenance Awareness A correction in the catalog description clarifies the Manufacturing Skills Standards Council (MSSC) assessment fees are optional.	2

MUS	The modifications to music courses bring the courses in alignment with the state C-ID so that it can be used as part of the music transfer degree.	
MUS 111	Music Theory 1 C-ID MUS 120, C-ID MUS 125 Advisory: MUS 110 or the ability to read music	4
MUS 112	Music Theory 2 Prerequisite: MUS 111 C-ID: MUS 130, C-ID: MUS 135	4
MUS 113	Music Theory 3 Prerequisite: MUS 112 C-ID: MUS 140, C-ID: MUS 145	4
MUS 114	Music Theory 4 Prerequisite: MUS 113 C-ID: MUS 130, C-ID: MUS 135	4

MODIFICATIONS: Programs

Discipline	Program Title and Award	Units
Electronics Technology	Electronics Technology: Mechatronics Associate in Science Course listing is being updated as a result of EL 111, EL 112, EL 113, and EL 114 no longer being offered. These courses are being replaced by EL 118 and EL 119. The program units are not affected.	52
Electronics Technology	Electronics Technology: Mechatronics Certificate of Achievement Course listing is being updated as a result of EL 111, EL 112, EL 113, and EL 114 no longer being offered. These courses are being replaced by EL 118 and EL 119. The program units are not affected.	52
Agribusiness	Enology/Viticulture Associate in Arts Assembly Bill 1989 allows students 18 years or older who are registered in an enology/viticulture program at an approved institution (AHC is one of them) to “sip and spit” wine. Thus AG 310, Winemaking Operations I, 2 units, and AG 311, Winemaking Operations II, 2 units, are being added to the required core courses. The core units will increase from 10 to 14 units. The selected units are changing from 10 units to 8 units maintaining the total program units of 22. Minor wording edits are being made to program outcomes.	22

OTHER MODIFICATIONS**MODIFICATIONS, Other:** Effective summer 2017

Proposal Type	Course Prefix	Course Title	Units
Minor Mods	ART 150	Painting in Oils 3 Prerequisite: ART 130	3
	BUS 389	Customer Service: Series	3
	BUS 391	Human Resource Mgt: Series	3
	MUS 117	Electronic Music MIDI Recording	2
Textbook changes	NURS 311	Medication Administration Limitation on enrollment: Admittance to vocational nursing program and successful completion of NURS 310.	1.5
	NURS 323	Respiratory System Limitation on enrollment: Admittance to vocational nursing program and successful completion of NURS 310	2
Course Drops	LE 321	Basic Law Enforcement Academy 1A	7
	LE 322	Basic Law Enforcement Academy 1B These courses are no longer being offered.	7

ELECTRONICS TECHNOLOGY: MECHATRONICS-Associate in Science

The associate in science degree or certificate option offer students a comprehensive program of study in the software, electronics and the mechanics of technologies used in automation (process control), robotics, and machine design and maintenance.

The graduate of the associate in science program in electronics technology: mechatronics will:

- Demonstrate a fundamental mastery of knowledge and the use of electronic equipment in electrical, digital and analog circuits.
- Use computer simulation and design software to conduct, analyze and interpret electrical, digital and analog circuits.
- Make calculations involving various electrical laws, formulas and principles for predicting circuit parameters using algebra and trigonometry required for electronics.
- Use research strategies to acquire information pertinent to the solution of electronic circuits and systems.
- Write technical laboratory reports with conclusions.
- Demonstrate learned skills with a capstone project requiring you to design, build and evaluate a piece of electronic equipment.
- Apply current knowledge and adapt to emerging applications of automation and control.

A major of 52 units is required for the associate in science degree.

Units

Required core courses (37 units):

CS 111	Fundamentals of Programming 1	4
EL 104	Introduction to Robotics and Mechatronics	3
	or	
CEL 104	Introduction to Robotics and Mechatronics	3
	or	
ET 104	Introduction to Robotics and Mechatronics	3
EL 118	Fund of DC and AC Circuits Analysis	3
EL 119	Fundamentals of DC and AC Circuits Analysis Lab	2
EL 122	Electronic Devices and Circuits	3
EL 123	Electronic Devices and Circuits Laboratory	2
EL 125	Digital Devices and Circuits	3
EL 126	Digital Devices and Circuits Lab	2
EL 146	Electronic Product Design, Fabrication and Documentation	2
MT 117	Print Reading and Interpretation	3
	or	
WLDT 306	Layout and Fabrication Interpretation	3
MT 109	Survey of Machining and Manufacturing	4
ET 140	Engineering Drawing	3
SP 128	Materials and Processing	3

Plus a minimum of 15 units selected from the following:

Units

EL 105	PC Preventive Maintenance and Upgrading	3
	or	
EL 320	A+ Certification	2
EL 106	Networking Essentials 1	3

EL 107	Networking Essentials 2	3
EL 135	Electronic Measurement and Instrumentation	3
EL 136	Electronics Measurement and Instrumentation Laboratory	2
EL 128	Introduction to Renewable Energy	3
	or	
CEL 128	Intro to Renewable Energy	3
	or	
ET 128	Intro to Renewable Energy	3
EL 131	PLCs and Industrial Control Design	3
	or	
CEL 131	Programmable Logic Controllers and Industrial Control Design	3
	or	
ET 131	Programmable Logic Controllers and Industrial Control Design	3
EL 133	Mechatronic Systems 1	3
	or	
CEL 133	Mechatronic Systems 1	3
	or	
ET 133	Mechatronic Systems 1	3
EL 139	Electrical Power, Motors, and Controls	3
	or	
CEL 139	Electrical Power, Motors, and Controls	3
	or	
ET 139	Electrical Power, Motors, and Controls	3
EL 162	Fluid Power And Control	2
	or	
CEL 162	Fluid Power and Control	2
	or	
ET 162	Fluid Power and Control	2
ET 100	Computer Aided Drafting and Design	3
PHYS 100	Concepts In Physics	3
	or	
PHYS 110	Introductory Physics	3
	or	
PHSC 111	Matter, Energy and Molecules	4
WLDT 106	Beginning Welding	3
WLDT 107	Advanced Welding	3
WLDT 307	G.M.A.W. Welding	3
	or	
WLDT 308	T.I.G. Welding	3
WLDT 315	Metal Fabrication	4

ELECTRONICS TECHNOLOGY: MECHATRONICS-Certificate of Achievement

The associate in science degree or certificate option offer students a comprehensive program of study in the software, electronics and the mechanics of technologies used in automation (process control), robotics, and machine design and maintenance.

The graduate of the certificate of achievement program in electronics technology: mechatronics will:

- Demonstrate a fundamental mastery of knowledge and the use of electronic equipment in electrical, digital and analog circuits.
- Use computer simulation and design software to conduct, analyze and interpret electrical, digital and analog circuits.
- Make calculations involving various electrical laws, formulas and principles for predicting circuit parameters using algebra and trigonometry required for electronics.
- Use research strategies to acquire information pertinent to the solution of electronic circuits and systems.
- Write technical laboratory reports with conclusions.
- Demonstrate learned skills with a capstone project requiring you to design, build and evaluate a piece of electronic equipment.
- Apply current knowledge and adapt to emerging applications of automation and control.

A total of 52 units is required for the certificate.

		Units
Required core courses (37 units):		
CS 111	Fundamentals of Programming 1	4
EL 104	Introduction to Robotics and Mechatronics	3
	or	
CEL 104	Introduction to Robotics and Mechatronics	3
	or	
ET 104	Introduction to Robotics and Mechatronics	3
EL 118	Fund of DC and AC Circuits Analysis	3
EL 119	Fundamentals of DC and AC Circuits Analysis Lab	2
EL 122	Electronic Devices and Circuits	3
EL 123	Electronic Devices and Circuits Laboratory	2
EL 125	Digital Devices and Circuits	3
EL 126	Digital Devices and Circuits Lab	2
MT 117	Print Reading and Interpretation	3
	or	
WLDT 306	Layout and Fabrication Interpretation	3
EL 146	Electronic Product Design, Fabrication and Documentation	2
ET 140	Engineering Drawing	3
MT 109	Survey of Machining and Manufacturing	4
SP 128	Materials and Processing	3

		Units
Plus a minimum of 15 units selected from the following:		
EL 105	PC Preventive Maintenance and Upgrading	3
	or	
EL 320	A+ Certification	2
EL 106	Networking Essentials 1	3
EL 107	Networking Essentials 2	3

EL 135	Electronic Measurement and Instrumentation	3
EL 136	Electronics Measurement and Instrumentation Laboratory	2
EL 128	Introduction to Renewable Energy	3
	or	
CEL 128	Intro to Renewable Energy	3
	or	
ET 128	Intro to Renewable Energy	3
EL 131	PLCs and Industrial Control Design	3
	or	
CEL 131	Programmable Logic Controllers and Industrial Control Design	3
	or	
ET 131	Programmable Logic Controllers and Industrial Control Design	3
EL 133	Mechatronic Systems 1	3
	or	
CEL 133	Mechatronic Systems 1	3
	or	
ET 133	Mechatronic Systems 1	3
EL 139	Electrical Power, Motors, and Controls	3
	or	
CEL 139	Electrical Power, Motors, and Controls	3
	or	
ET 139	Electrical Power, Motors, and Controls	3
EL 162	Fluid Power And Control	2
	or	
CEL 162	Fluid Power and Control	2
	or	
ET 162	Fluid Power and Control	2
ET 100	Computer Aided Drafting and Design	3
PHYS 100	Concepts In Physics	3
	or	
PHYS 110	Introductory Physics	3
	or	
PHSC 111	Matter, Energy and Molecules	4
WLDT 106	Beginning Welding	3
WLDT 107	Advanced Welding	3
WLDT 307	G.M.A.W. Welding	3
	or	
WLDT 308	T.I.G. Welding	3
WLDT 315	Metal Fabrication	4

Total Major Units
52

AGRIBUSINESS: Enology/Viticulture-Associate in Arts

The associate degree program is designed to prepare students for upper division course work leading to a baccalaureate degree in enology or viticulture. The curriculum prepares students for entry level and advanced positions in the wine industry including wine production, quality assurance and control, cellar supervision, vineyard management, research, and grape production.

The graduate of the associate in arts program in agribusiness: enology/viticulture will:

- Demonstrate an understanding of the yearly cycle in the vineyard.
- Describe and demonstrate proficiency in pruning, irrigation, canopy management, pest and disease control, fruit quality assessment and determining time of optimal harvest.
- Demonstrate the ability to make sound viticultural decisions during the entire year to ensure quality fruit and healthy vines.
- Make appropriate additions to maintain wine stability and to determine the optimum time to bottle and release the wine.
- Make sound enological decisions during the course of the entire year (or years to bottling) to ensure wine quality and a clean, safe winery workplace.

A major of 22 units is required for the associate in arts degree.

		Units
Required core courses (14 units):		
AG 101	Introduction to Winemaking/Enology	3
AG 102	Introduction to Viticulture	3
AG 310	Winemaking Operations I	2
AG 311	Winemaking Operations II	2
CHEM 120	Introductory Chemistry	4

Plus a minimum of 8 units selected from the following:

		Units
AG 103	Sensory Evaluation of Wine	3
AG 114	Wine Business	3
AG 125	Soils and Plant Nutrition	4
AG 135	Grapevine Physiology	1
AG 315	Fertilizers & Plant Nutrition	4
BIOL 128	Microbiology	5
BIOL 154	General Botany	5
BUS 121	Business Economics	3
or		
ECON 121	Business Economics	3
CHEM 140	Introductory Organic Chemistry	4
CHEM 150	General Chemistry 1	5
CHEM 151	General Chemistry 2	5
MATH 135	Calculus with Applications	4
MATH 181	Calculus 1	5
MATH 182	Calculus 2	5
PHYS 141	General Physics 1	4
PHYS 142	General Physics 2	4

Total Major Units

22

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Resolution 16-29, Columbia Business Center Lease	Item Number: 13.D.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 3

BACKGROUND

The board of trustees is requested to approve and ratify a lease agreement (“lease”) for the district’s lease, use and occupancy of approximately 25,000 square feet of space in the Columbia Business Center (“CBC”), 890 East Stowell Road (“premises”). At the Board of Trustee’s April 12, 2016 meeting, the board adopted Resolution 16-04 which conferred authority on the superintendent/president, pursuant to Education Code §81655, to execute the lease for the premises upon completing negotiation of the terms and conditions thereof and determination by the superintendent/president that the lease terms and conditions are in the best interests of the district. Negotiation of lease terms and conditions has resulted in terms and conditions deemed by the superintendent/president to be in the best interests of the district. Essential terms of the lease are:

Term:

10 years commencing July 1, 2016 and expiring June 30, 2026

Rent:

July 1, 2016 to December 31, 2018	\$23,283
January 1, 2019 to June 30, 2021	\$24,214
July 1, 2021 to December 31, 2023	\$25,183
January 1, 2024 to June 30, 2026	\$26,190

Building Renovations:

The CBC building and the premises within the CBC are presently non-compliant with Field Act standards for “school buildings.” The lease terms include obligations of the CBC landlord to complete investigations of the CBC building and premises to determine the nature and scope of remedial work necessary for the CBC building and the premises to be Field Act Compliant. The lease terms require the CBC landlord to complete design documents and obtain a construction permit for the remedial work no later than August 17, 2018 and to complete the remedial work no later than October 30, 2018. If the CBC landlord fails to obtain the construction permit or complete remedial work within the time established in the lease, the lease terms provide for the district’s right to terminate the lease.

Continued

FISCAL IMPACT

The fiscal impact of this resolution will be \$279,396 for fiscal year 2016/17.

RECOMMENDATION

Staff recommends that the board of trustees approve Resolution 16-29 Columbia Business Center Lease, which approves and ratifies the lease for the premises executed by the superintendent/president.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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The lease terms provide for a “ceiling” of \$1.5 M in costs to complete remedial work. If the CBC landlord reasonably determines that the remedial work costs exceed the \$1.5 M “ceiling” the lease terms afford the CBC landlord the right to decline completion of remedial work, in which case the district is granted the right to terminate the lease. If the remedial work does not exceed the \$1.5 M “ceiling” the district is obligated by the terms of the lease to contribute \$280,000 to the costs of remedial work. It is anticipated that the district’s contribution to remedial work costs will be primarily used for payment of tests/inspections of construction materials and project inspector services.

Maintenance:

The district is responsible for maintenance of the interior portion of the premises and the CBC landlord is responsible for maintenance of all other portions of the CBC building. Landlord obligations include maintenance of the mechanical equipment/systems serving the premises.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION 16-29**

RATIFICATION OF COLUMBIA BUSINESS CENTER LEASE

WHEREAS, the Allan Hancock Joint Community College District ("District") Board of Trustees ("Board") adopted Resolution 16-04 at the Board of Trustee's meeting conducted on April 12, 2016.

WHEREAS, Resolution 16-04 granted the District's Superintendent/President authority, pursuant to Education Code §81655, to execute a Lease Agreement ("Lease") on behalf of the District for the District's lease, use and occupancy of a portion of the Columbia Business Center ("Premises") upon completing negotiations and determination by the Superintendent/President that the Lease terms and conditions are in the best interests of the District.

WHEREAS, District staff has completed negotiation of Lease terms and conditions, the Superintendent/President has determined that the Lease terms and conditions are in the best interests of the District and the Superintendent/President has executed the Lease on behalf of the District; a copy of the Lease executed by the Superintendent/President is attached hereto as Attachment A.

NOW THEREFORE, the following Resolutions are adopted:

RESOLVED, the Lease for the Premises executed by the President/Superintendent on behalf of the District is hereby approved and ratified.

FURTHER RESOLVED, the Board's action approving and ratifying the Lease does not modify, amend or affect any of the terms or conditions of the Lease.

PASSED AND ADOPTED by the Board of Trustees of the Allan Hancock Joint Community College District this 11th day of October, 2016, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAINED: _____

As Chairperson to the Board of Trustees of Allan Hancock Joint Community College District, I do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the board at the October 11, 2016 meeting, by the vote above stated, which resolution is on file in the office of the Board.

Chairperson to the Board of Trustees
Allan Hancock Joint Community College District

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Resolution 16-30, Authorization of Short-Term Lease Agreements	Item Number: 13.E.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 3

BACKGROUND

Education Code §81378 authorizes the district's board of trustees to lease any district-owned buildings, grounds, or space, together with any personal property located on the property, not needed for school classroom buildings upon terms and conditions agreed upon by the board of trustees and lessee for a period not exceeding fourteen (14) separate or consecutive calendar days, or portions of those days, in each fiscal year. Leases may be entered into by the district without engaging in a bidding/proposal process.

Education Code §81655 authorizes the board of trustees to delegate authority to enter into contracts, including short-term facilities leases, to the district's superintendent/president, or to such persons as he may designate, subject to subsequent board of trustees' approval/ratification of the action taken by the superintendent/president or designated persons to enter into a contract on behalf of the district. Education Code §81655 provides:

“Wherever in this code the power to contract is invested in the governing board of the community college district or any member thereof, *such power may by a majority vote of the board be delegated to its district superintendent, or to such persons as he may designate*, or if there be no district superintendent then to such other officer or employee of the district as the board may designate. *Such delegation of power may be limited as to time, money or subject matter* or may be a blanket authorization in advance of its exercise, all as the governing board may direct; *provided, however, that no contract made pursuant to such delegation and authorization shall be valid or constitute an enforceable obligation against the district unless and until the same shall have been approved or ratified by the governing board, said approval or ratification to be evidenced by a motion of said board duly passed and adopted.* In the event of malfeasance in office, the district official invested by the governing board with such power of contract shall be personally liable to the district employing him for any and all moneys of the district paid out as a result of such malfeasance.” (Emphasis added.)

Short-term facilities lease agreements entered into by the superintendent/president or a designee on behalf of the district by authority conferred under Section §81655 are not valid and enforceable obligations against the district until the board of trustees subsequently approves or ratifies such short-term facilities lease agreements.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the board of trustees adopt Resolution 16-30 Authorization of Short-Term Lease Agreements, to delegate authority for the superintendent/president and designees to enter into short-term facilities lease agreements that are determined by the superintendent/president or the designees as fair and reasonable under the circumstances and in the best interests of the district. The designees identified in the resolution with authority to enter into short-term facilities leases are: (i) district's associate superintendent/vice president, finance and administration, and (ii) district's vice president, operations.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION 16-30**

**AUTHORIZATION OF SHOT-TERM LEASE AGREEMENTS PURSUANT TO EDUCATION CODE
§81378**

WHEREAS, the authority to execute and enter into leases of real property owned by the Allan Hancock Joint Community College District ("District") is generally vested in the District's Board of Trustees ("Board").

WHEREAS, Education Code §81378 authorizes the Board to lease District property, including buildings, grounds, or space therein, together with any personal property located thereon, not needed for school classroom buildings upon terms and conditions agreed upon by the Board and the lessee for a period not exceeding fourteen (14) separate or consecutive calendar days, or portions of those days, in each fiscal year.

WHEREAS, notwithstanding the provisions of Education Code §81378, the Board is authorized by Education Code §81655 to delegate authority to enter into contracts on behalf of the District to the District's Superintendent/President or such District employees the Superintendent/President may designate ("Designees").

WHEREAS, the delegation of authority to enter into contracts on behalf of the District under Education Code §81655 may be limited as to time, money or subject matter or may be a blanket authorization in advance of its exercise, as the Board may direct.

WHEREAS, contracts entered into by the Superintendent/President or the Designee on behalf of the District are not valid and not an enforceable obligation against the District unless and until such contract is approved or ratified by the Board of Trustees.

NOW THEREFORE, the following Resolutions are adopted:

RESOLVED, the District's Superintendent/President and the Designee are each authorized under Education Code §81655 to enter into short-term facilities lease agreements on behalf of the District pursuant to Education Code §81378 upon terms and conditions determined by the Superintendent/President or the Designees as fair and reasonable under the circumstances and in the best interests of the District.

FURTHER RESOLVED, the Designees are: (i) District's Associate Superintendent/Vice President, Finance and Administration, and (ii) District's Vice President, Operations.

FURTHER RESOLVED, the foregoing delegation of authority to the District's Superintendent/President and the Designees is limited to the entering into and executing the short-term facilities lease agreements under Education Code §81378.

FURTHER RESOLVED, notwithstanding the authority conferred upon the Superintendent/President and the Designees by these Resolutions, short-term facilities lease agreements entered into by the Superintendent/President or a Designee on behalf of the District are not enforceable obligations against the District until the Board subsequently approves or ratifies such short-term facilities leases.

FURTHER RESOLVED, after the Superintendent/President or a Designee have entered into a short term facilities lease agreement on behalf of the District, the Superintendent/President or the Designees shall cause an "action" agenda item to be placed on the agenda of next regularly scheduled meeting of the Board for action to approve and ratify such short-term facilities lease.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED AND ADOPTED by the Board of Trustees of the Allan Hancock Joint Community College District this 11th day of October, 2016, by the following vote:

As Chairperson to the Board of Trustees of Allan Hancock Joint Community College District, I do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at the October 11, 2016 meeting, by the vote above stated, which resolution is on file in the office of the Board.

Chairperson to the Board of Trustees
Allan Hancock Joint Community College District

ACTION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 11, 2016
Subject:	Building C Forum Lighting & AV Replacement Project, Informal Bid No. 16-203, Notice of Completion	Item Number:	13.F.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 1

BACKGROUND

On June 14, 2016, the board of trustees affirmed the award of the Building C Forum Lighting & AV Replacement Project 16-203, to Taft Electric Co. in the amount of \$138,000. The project scope included upgrading the audio visual and lighting system in the Forum C-40 room. Some existing systems remained while some of the equipment in the systems were removed and replaced.

The close out of the construction requires technical procedures be implemented to ensure compliance with California state public contract code. Part of the process is to file a notice of completion with the County of Santa Barbara. This notice starts the 35-day waiting period to allow a subcontractor or a material supplier a final opportunity to file a stop notice. Upon completion of the time period and with no outstanding stop notices, the college is obligated to release the retention payment to the contractor.

FISCAL IMPACT

There is no fiscal impact to file a notice of completion. A five percent (5%) retention is held.

RECOMMENDATION

Staff recommends that the board of trustees approve filing a notice of completion for Taft Electric Co. for the Building C Forum Lighting & AV Replacement project.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Restructure of the Public Safety Department	Item Number: 13.G.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 8

BACKGROUND

In fall 2015, the Reclassification Taskforce reviewed a large number of applications for reclassification, including applicants from the public safety department. At the same time, staff were completing the Public Safety Training Complex Strategic Operating Plan. The plan identified the need to make permanent the long-term out-of-class assignment of the administrative secretary II working as the coordinator, public safety as presented here for approval.

Human Resources and CSEA included the public safety program technician position in the review of all Extended Campus positions. The Human Resources Director and President of CSEA Chapter #251 collaborated in the review of all Extended Campus positions, including those in the public safety department, spending all day on September 1, 2016 jointly interviewing the affected employees. At this time, staff are prepared to present for approval the public safety department positions only. Job description changes are scheduled for CSEA ratification.

Per CSEA collective bargaining agreement (CBA) article 17.5.4, all approved reclassifications become effective July 1 of the fiscal year following application; therefore, in order to ensure that those employees who applied for reclassification are appointed per the CBA, the recommendations provided below are retroactive to July 1, 2016.

(Continued)

FISCAL IMPACT

1. The increased cost to the unrestricted general fund is approximately \$6,221 for the 2016-2017 fiscal year.
2. The increased cost to the unrestricted general fund is approximately \$3,918 for the 2016-2017 fiscal year.
3. The increased cost to the unrestricted general fund is approximately \$1,749 for the 2016-2017 fiscal year.

These costs are included in the 2016-2017 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the restructure of the public safety department, including revised job descriptions and applicable salary range adjustments, as presented, retroactive to July 1, 2016 and pending CSEA ratification.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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The recommendations to salary schedule placement are as follows:

New:

Coordinator, Public Safety

Professional, Range 28

Revised:

Program Technician

Technical, Range 17

Replaces: Public Safety Program Technician

Technical, Range 16

1. Denise Baldwin, FROM administrative secretary II, public safety department, full time, 12 months, 37 hours weekly, range 19-D, classified bargaining unit salary schedule TO coordinator, public safety, public safety department, full time, 12 months, 37 hours weekly, range 28-A, classified bargaining unit salary schedule, retroactive to July 1, 2016.
2. Lisa Hernandez, FROM public safety program technician, public safety department, full time, 12 months, 37 hours weekly, range 16-B, classified bargaining unit salary schedule TO program technician, public safety department, full time, 12 months, 37 hours weekly, range 17-C, classified bargaining unit salary schedule, retroactive to July 1, 2016.
3. Celestina Middleton, FROM public safety program technician, public safety department, full time, 12 months, 37 hours weekly, range 16-E, classified bargaining unit salary schedule TO program technician, public safety department, full time, 12 months, 37 hours weekly, range 17-E, classified bargaining unit salary schedule, retroactive to July 1, 2016.

Allan Hancock College
Human Resources

Classified-Professional
Range 28

New
COORDINATOR, PUBLIC SAFETY

DEFINITION:

Under limited supervision of assigned administrator, plans, organizes, coordinates, and facilitates a variety of complex activities that support instructional delivery, training, and operations within the Public Safety Training Complex; values and promotes the mission and vision of the college.

CLASS CHARACTERISTICS

The incumbent will independently perform a wide range of professional work to support the operations of the Public Safety Training Complex. The incumbent is required to make independent decisions concerning appropriate procedures of the office, provide backup for other positions in the division, and may give guidance to other clerical staff, including student help. The incumbent will provide office management and coordination of certain systems, projects, organizations, and events at the Public Safety Training Complex. Incumbents have a high frequency of responsible contact with students, staff, and/or the public requiring tact and good communication skills.

ESSENTIAL FUNCTIONS

1. Responsible for explaining policies, procedures, and practices to students, faculty, staff, and the public.
2. Coordinates facility use for Public Safety Training Complex; tracks facilities utilization and collects necessary documentation including risk and insurance forms; compiles reports; invoices and collects payment.
3. Schedules and calendars rooms and training props; monitors facility use conflicts; coordinates and arranges tours.
4. Routes contract education requests.
5. Coordinates the collection and retention of standard operating procedures and standard operating guidelines; maintains and updates office procedure manual.
6. Assists with budget planning, preparation, implementation, and tracking; monitors financial expenditures; collects and reviews hiring and payroll documentation for processing.
7. Makes recommendations regarding computer, equipment, and supply needs; locates equipment per specifications; investigates funding sources; submits authorized funding requests.
8. Compiles statistical data, develops databases, and utilizes electronic tools to assist administrators with projects, programs, and reports; assists in developing and implementing strategic planning documents and other reports.
9. Assists with marketing efforts.

10. Serves as liaison for outside vendors, independent contractors, and district staff; coordinates computer and equipment installations and maintenance.
11. Coordinates, arranges, and supports meetings; provides support to standing and ad hoc committees and other groups as assigned.
12. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Budget preparation and budget reporting;
- Electronic financial recordkeeping;
- Managing an office environment;
- Scheduling and tracking facilities use and maintenance;
- Electronic records and student and financial database management systems;
- Correct English usage, spelling, grammar, and punctuation;
- State and federal laws, regulations, and mandates that govern higher education, personnel, and the workplace.

Demonstrated ability to:

- Present oral and written reports in a clear and concise manner;
- Compose written communications and prepare various reports;
- Coordination techniques and organizational skills;
- Communicate effectively, both orally and in writing, with students, faculty, and staff;
- Plan, coordinate, gather information, organize, monitor and maintain records;
- Multitask and adapt to changing tasks, workflows, and project expectations;
- Prioritize, set, and evaluate work;
- Analyze operational and procedural problems and develop effective solutions;
- Independently interpret, explain, and apply complex policies and procedures;
- Learn, understand, interpret, and apply college regulations, policies and guidelines, and procedures.

Education and Experience:

Associate's degree and five years of related experience, or an equivalent combination of education and responsible experience as an administrative assistance or any equivalent combination of training and experience. Possession of a bachelor's degree preferred.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.

- The incumbent will have contact, in person, by email or on the telephone, with executive, management, supervisory, academic, and classified staff and the general public.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone, via email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Special Qualification

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students, including those with disabilities.

07/2016

Allan Hancock College
Human Resources

Classified-Technical
Range 176

Revised

PUBLIC SAFETY PROGRAM TECHNICIAN

DEFINITION

Under ~~general limited~~ supervision by the appropriate dean or director, the incumbent is to perform a wide variety of responsible, technical, and secretarial assistance to the assigned program(s) Public Safety Programs; ~~to interpret departmental policies and procedures and regulations~~; and promote and value the mission and vision of the college.

CLASS CHARACTERISTICS

~~Under limited supervision. Under minimal supervision, t~~The incumbent in this position must have a broad understanding of district policies and procedures and will be responsible for learning the specific policies and procedures of the public safety programs as well as understanding and participating in the interactions between public safety agencies, state and federal organizations, and the college. ~~The incumbent will have a high frequency of professional contact with administrative level staff of private and governmental agencies, requiring tact and good communication skills. An~~the incumbent exercises considerable independence, is expected to make decisions concerning appropriate policies and procedures of the organizational unit, and may direct or give guidance to other clerical staff, including student help.

ESSENTIAL FUNCTIONS

1. Serves as first point of contact for students, staff and the public.
1. ~~—~~Interprets state rules, requirements and guidelines for ~~the State of California Regional Academies for prospective pre-service and in-service students~~; monitors all student compliance requirements.
2. _____
- 2.3. Assists Director supervising administrator with administrative detail.
4. Provides an overview of requirements for payroll processing; Receives, reviews, tracks and routes payroll documentation.
3. ~~—~~Prepares employment authorizations for part-time faculty and routes notices of employment assignment for hourly employees; record keeping; generates personnel action requests and extra assignment authorizations.
- 4.5. Generates personnel action requests and extra assignment authorizations.
5. ~~—~~Prepares and processes time sheets, pPrepares lecture/lab assignment matrices, and tracks faculty loads throughout each semester.
6. _____
7. Coordinates academy graduation ceremonies; -uUpdates and prepares invitations and graduations programs; schedules pre- and post-planning meetings; takes and distributes notes; identifies and assigns support staff; prepares awards and name tags.

6. —
- ~~7.8. Orders books and supplies; for certified training courses.~~
~~—Generates and s...~~
8. — ~~p~~Prepares student enrollment forms and for academies and certified training courses.
9. ~~G~~generates certificates of completion for programs and for academy and certified training courses.
10. — Maintains all programmatic records including payroll and state mandated evaluations of faculty;
- ~~11.10. p~~Provides data for preparation of ~~state~~ reports.
- ~~12.11. Processes and maintains state-academy exams.~~
- ~~13.12. Maintains divisional budget records and processes financial transactions including purchase requests and orders.~~
- ~~14. Maintains grant files and monitors institutional grant expenditures~~
- ~~15.13. Monitors and assists with submission of training class schedules, faculty schedules, and schedule changes.~~
- ~~16. Orders and maintains office supplies.~~
- ~~17. Acts as primary receptionist and performs other clerical functions as needed.~~
- ~~14. Updates and maintains program webpage and other electronic information boards.~~
- ~~15. May attend meetings and take minutes (committees and advisory meeting).~~
~~—Perform other related duties as required.~~
- ~~16. Prepares program informational and acceptance letters/packets/brochures; assists with registration and enrollment fee vouchers; verifies information; receives and processes requests for historical data; adds registration attributes; completes override forms; maintains student and course records in compliance with district and external agency requirements.;~~
- ~~18.17. Performs other related work as assigned.~~

MINIMUM QUALIFICATIONS

Knowledge of:

- Office management techniques and organization skills;
- Written business communications;
- Word/information processing applications and production;
- Records management;
- Correct English usage, spelling, grammar, and punctuation;
- Receptionist and telephone techniques for multi-line phone system.

Demonstrated ability to:

- Have strong public relation/communication skills;
- Understand and carry out oral and written directions;
- Work independently, organize workload, and establish priorities;
- Learn and interpret specific rules, laws, and policies and apply them with good judgment in a variety of procedural situations;

- Operate computer with accuracy and speed;
- Perform secretarial work of above average difficulty;
- Establish and maintain office records and files;
- Compose correspondence independently.

Education and Experience:

An associate of science degree or higher in secretarial science or word/information processing systems or related subject matter and two years of increasingly responsible secretarial experience OR the equivalent to completion of the 12th grade and three years of increasingly responsible secretarial experience, ~~one year of which must be equivalent to that of administrative secretary I at Allan Hancock College~~ OR any equivalent combination of training and experience.

Physical Demands:

- Typically may sit for extended periods of time.
- Operates a computer, ~~keyboard~~
- Communicates utilizing appropriate mediums of correspondence and in person.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk, or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, via email, or on the telephone, with executive, management, supervisory, academic and classified staff and the general public.
-

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Restructure of Cashiering Services	Item Number: 13.H.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 2 No changes to pgs. 3 -11

BACKGROUND

This revision is presented to correct the salary placements of Elane Tejada-Vega and Jayme Llamas. There were no additional changes to this item.

In fall 2015, the Reclassification Taskforce reviewed a large number of applications for reclassification from the Business Services department, which then included Cashiering Services. Given the number of applications and potential impact of reclassification on the processes of the department, the taskforce recommended a restructure of Business Services, including Cashiering Services. In order to look broadly at all fiscal processes and the functions of those positions, staff determined that a restructure of Auxiliary Accounting was also necessary (Approved by the Board of Trustees in September - Item 13.I.). The review of both departments led to the determination that Cashiering Services was better placed within Auxiliary Accounting. Per Title 5 section 53021(c)(1), these restructures result in no net increase in the number of employees.

Per CSEA collective bargaining agreement (CBA) article 1, District staff consulted with CSEA on the creation of new supervisory positions on July 6, 2016. In addition, staff met with CSEA to review all job description changes on July 21, 2016 and negotiated again on August 17, 2016. Staff sent final job description changes to CSEA for review and agreement on September 19, 2016. Classified job description changes are scheduled for CSEA ratification.

Per CSEA CBA article 17.5.4, all approved reclassifications become effective July 1 of the fiscal year following application; therefore, in order to ensure that those employees who applied for reclassification are appointed per the CBA, the recommendations provided below are retroactive to July 1, 2016.

The Coordinator, Cashier Services job description has been updated to reflect the current functions of the role. Additionally, the Cashier and Cashier II positions have been merged into a single revised job description and new job title of Cashier Technician. The change will maximize the functionality of current staffing while providing broader coverage of assigned duties and function at a higher level of responsibility, thereby addressing evolving cashiering needs and increasing customer service.

FISCAL IMPACT

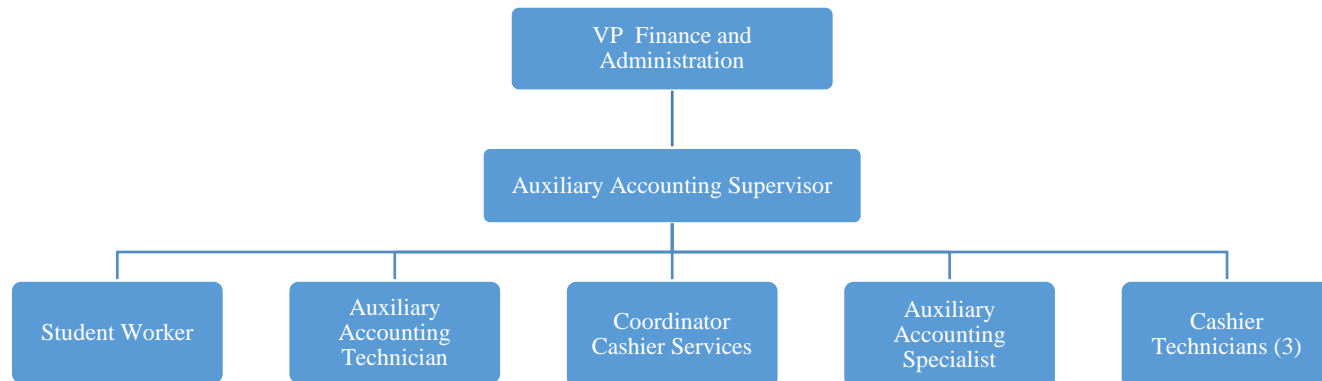
The increased cost to the unrestricted general fund is approximately \$14,610 for the 2016-2017 fiscal year and is included in the 2016-2017 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the restructure of cashiering services including revised job descriptions and applicable salary range adjustments, as presented, retroactive to July 1, 2016 and pending CSEA ratification.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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The proposed structure is illustrated below:



The recommendations to salary schedule placement are as follows:

Coordinator, Cashier Services	Fiscal, Range 29
Replaces: Coordinator, Cashier Services	Fiscal, Range 26
Cashier Technician	Fiscal, Range 16
Replaces: Cashier I	Fiscal Range 14

1. Catalina Staugaard, FROM coordinator, cashier services, business services, full time, 12 months, 37 hours weekly, range 26-E, classified bargaining unit salary schedule TO coordinator, cashier services, auxiliary accounting services, full time, 12 months, 37 hours weekly, range 29-E, classified bargaining unit salary schedule, retroactive to July 1, 2016.
2. Sherry Evangelista, FROM cashier I, business services, full time, 12 months, 37 hours weekly, range 14-D, classified bargaining unit salary schedule TO cashier technician, auxiliary accounting services, full time, 12 months, 37 hours weekly, range 16-D, classified bargaining unit salary schedule, retroactive to July 1, 2016.
3. Elane Tejeda-Vega, FROM cashier I, business services, full time, 12 months, 37 hours weekly, range 14-D, classified bargaining unit salary schedule TO cashier technician, auxiliary accounting services, full time, 12 months, 37 hours weekly, range 16-D, classified bargaining unit salary schedule, retroactive to July 1, 2016.
4. Jayme Llamas, FROM cashier I, business services, full time, 12 months, 37 hours weekly, range 14-B, classified bargaining unit salary schedule TO cashier technician, auxiliary accounting services, full time, 12 months, 37 hours weekly, range 16-B, classified bargaining unit salary schedule, retroactive to July 1, 2016.

Allan Hancock College
Human Resources

Classified-Fiscal
Range ~~26~~ 29

Revised

COORDINATOR, CASHIER SERVICES

DEFINITION:

Under the ~~direction~~ supervision of the Auxiliary Accounting Supervisor; plan, organize, and coordinate the operations, activities, and work of the cashiering services department; ~~minimal supervision, coordinates multifaceted technical cashiering duties to include registration functions at a lead level such as the collection of student fees, processing of student refunds, maintaining records of delinquent fee, compiling, analyzing, reviewing, and distributing web batches; training and coordinating~~ing the work of cashiering staff; value and promote the mission and vision of the college. ;

CLASS CHARACTERISTICS:

Under minimal supervision, This is a lead position. ~~(The incumbent, who reports directly to the director of business services Auxiliary Accounting Supervisor,~~ performs a variety of difficult and technical cashiering and registration duties that require a good working knowledge of all aspects of the cashiering cycle necessary for daily operations of the cashiering department including a substantial amount of administrative detail and non-routine work. The incumbent assists ~~the director~~ in the oversight of coordination of all cashiering services, coordinates the work of cashiering staff, ensures that the instructions of the ~~director~~ Supervisor are carried out efficiently and ~~attends~~ serves on various committees ~~at the request of the director as directed~~. The incumbent serves as ~~as~~ a lead worker over entry-level incumbents ~~and~~ student help. ~~He/she may perform the functions of the accounting services technician I, II, or III and/or the accounting services assistant.~~ The incumbent has a high frequency of contact with students, staff, and/or the public which requires sensitivity and good communication skills. The incumbent resolves conflicts related to collection of student fees ~~both current and past due~~.

ESSENTIAL FUNCTIONS:

1. Coordinates the operations and activities of the cashiering services department in accordance with appropriate regulations and established District policies and procedures. ~~Handles questions from staff and students, arranges cashier coverage on a daily basis; coordinates all setup functions for registration on campus and at off campus sites; gives written and oral instructions to cashiers at all locations.~~
2. Plans and coordinates ~~cashiering services for~~ the daily scheduling of cashiering services staff work hours to ensure adequate coverage is maintained and service to the students is not interrupted. ; ~~assigning access codes, overseeing work performed, training cashier staff, analyzing reconciliations, coordinating with the maintenance department and information~~

technology services regarding equipment needs during the time that cashiering services are relocated to an alternate site.

- ~~2.3.~~ Reviews, posts, and distributes daily cash journal entries to financial system.
- ~~3.~~ Interprets and explains general district and cashiering policies and procedures to staff and students.
- ~~4.~~ Coordinates with campus police department for the safeguard of the to ensure proper transfer of money funds between college departments. and security when using remote locations.
- ~~5.~~ Serves as a liaison with business services, information technology services, campus police financial aid, and admissions and records, and other departments as needed, for program development, process implementation, and/or troubleshooting cashiering problems system issues.
- ~~5.~~ Creates and Updates the cashiering, administrative cashier, and office procedure manuals; initiates, maintains, and updates college publications and communications to students, staff, and the public regarding cashiering fees, information, procedures, and processes.
- ~~6.~~ Verifies and calculates cashier time sheets for director approval.
- ~~7.~~ Maintains and updates fees in the student system; maintains and updates cashiering information in the class schedule, catalog, and on-line web site and college portal.
- ~~8.~~ Updates and maintains mainframe database for college unpaid fee program; coordinates with the various departments from whom the unpaid fees arise to determine the satisfaction of the fee.
- ~~9.6.~~ Initiates program request changes with the cashiering program.
- ~~10.7.~~ Prepares Audits and processes financial aid disbursements and all-online, manual, and exception refund requests; serves as campus administrator for refund management, parking permit management, and credit card management systems. to include financial aid, veteran chapter 33 and exception refund requests.
- ~~11.~~ Oversees balancing for online registration and in person credit card reports Reconciles online and in-person registration credit card transactions.
- ~~8.~~
- ~~12.~~ Coordinates cashier upgrades and customization testing prior to placement implementation in production database; initiates program request changes within the cashiering program; implements start-of-term cashier functions and
- ~~13.~~ Implements start of term cashier functions.
- ~~14.~~ Appointed as security officer/login administrator for refund system.
- ~~9.~~ Prepares processes.
- ~~10.~~ Prepares clear and accurate financial statements, spreadsheets, and reports and analyze based on cashiering system data for presentation to managers and/or at various meetings.
- ~~15.11.~~ Prepares necessary financial and narrative data in preparation for the annual audit.
- ~~16.~~ Effectively and efficiently purchases a variety of supplies, equipment and materials within budget.
- ~~17.~~ Works in conjunction with information technology services to produce 1098t forms.
- ~~18.12.~~ Performs related duties as required.

MINIMUM QUALIFICATONS

Knowledge of:

- ———Methods and practices of financial record keeping;
- Office equipment, procedures and practices;
- Bank deposit procedures;
- General office procedures, practices, and methods;
- Basic methods and practices of bookkeeping;
- General principles of supervision;
- ———Cashiering policies and procedures;
- ———District policies and procedures.

Demonstrated ability to:

- ———Perform financial and statistical clerical work and analyze data;
- Make arithmetic computations quickly and accurately;
- Understand and carry out oral and written directions;
- Develop and maintain cooperative relationships with others;
- Proper techniques of counting and receiving money;
- Post and maintain ledgers and journals;
- Operate a computer ~~terminal~~ and 10-key calculator with speed and accuracy;
- Communicate effectively both orally and in writing;
- Maintain a variety of records and files both physically and electronically.

Education and Experience:

An Bachelor's ~~associate of science or higher degree or certificate~~ in accounting or related field and three years of increasingly responsible financial record-keeping experience or any equivalent combination of training and experience.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer ~~terminal~~.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have a contact, in person, with executive, management, supervisory, academic, and classified staff and the general public.

Physical Demands:

- May sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone.
- Ability to lift, carry, and/or move objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 07/2016

R 07/12

R 3/09

R 10/08

Allan Hancock College
Human Resources

Classified-Fiscal
Range 1416

Revised
CASHIER TECHNICIAN

DEFINITION:

Under the direction of the Cashier Auxiliary Accounting Supervisor, perform a variety of general and technical accounting duties in the review, evaluation and adjustment of assigned College accounts; provide technical accounting support for various accounts and functions such as accounts receivable, fee collection, cashiering, accounts payable, general ledger, and financial aid; audit accounts for errors and make appropriate adjustments; values and promotes the mission and vision of the college.

~~Under general supervision, to perform cashiering functions and related clerical and accounting functions requiring advanced training and experience, including receiving and distributing monies and ensuring that monies received are applied to appropriate accounts; and to do related work as required.~~

CLASS CHARACTERISTICS:

Under ~~limited~~ general supervision, the Cashier Technician provides general accounting support for various accounts and functions such as accounts receivable, cashiering, fee collection and more advanced accounting work requiring considerable accuracy and timeliness using well-established procedures for areas such as accounts payable, general ledger, and other more complex accounts. Incumbents work under general direction and have on-going responsibility for assigned accounts.

~~Positions in this class are distinguished from those in the entrance level class by being assigned clerical and technical accounting duties that require a good working knowledge of cashiering and accounting functions. Incumbents have a high frequency of responsible contact with students, staff, and/or the public, requiring tact and good communication skills. All positions in this class require the ability to use a computer terminal to input and retrieve data with speed and accuracy and may require word processing and typing skills. Duties are performed over the counter, by mail, by e-mail, or by facsimile.~~

ESSENTIAL FUNCTIONS:

1. Perform a variety of general and technical accounting duties in support of assigned accounts and functions such as accounts receivable, fee collection and cashiering; process and verify various financial forms and documents; review accounts for errors and make appropriate adjustments.
2. Maintain, audit and reconcile assigned accounts; assemble, calculate, match, sort, tabulate, review, code and post a variety of financial and statistical data such as income, expenditures and transfers; review, adjust and assure accuracy of ledgers and journal entries; balance, adjust and reconcile accounts.

3. Input a variety of financial and statistical data into an assigned computer system; establish and maintain various automated records and files; initiate queries, develop spreadsheets and generate a variety of computerized reports and statements; assure accuracy of input and output data; establish and maintain filing systems.
4. Process accounts receivable as assigned; collect, receive, code and verify incoming monies; prepare and process receipts; check money totals against receipts and invoices to assure accuracy; prepare and distribute bank deposits as required; prepare, balance and reconcile cash and credit card accounts, prepare invoices, statements, and arrange for billings as directed.
5. Research, compile, prepare, and verify and revise financial data related to assigned accounts and activities; review, prepare, and input non-resident payment plans; prepare and maintain a variety of auditable financial records, reports, statements and files related to accounts, income, expenditures, personnel and assigned activities.
~~Receive, process, sort, verify and file purchase orders, reimbursements, claims, requisitions, warrants and invoices as assigned; prepare and issue payments as directed; maintain contact with vendors to modify and clarify invoices.~~
6. Serve as an informational resource to other departments concerning assigned accounting functions and related activities; respond to inquiries, resolve issues and conflicts, and provide technical information concerning related accounts, transactions, records, laws, regulations, practices, policies and procedures.
7. Receive, review and verify a variety of accounting information; identify and resolve discrepancies; input a variety of accounting data into an assigned computer system; establish and maintain automated financial records and files.
8. Communicate with College personnel, outside agencies and others to exchange information and resolve issues or concerns; answer telephone calls as directed; prepare, distribute and contact students and others vendors to follow up on billings accounts as directed.
~~Assists in the ongoing maintenance of the current software systems and/or implementation of new software systems and applications.~~
9. Performs other related duties as assigned.
1. ~~Accepts, verifies, and prepares cash receipts for posting to proper general ledger accounts the deposits for all board approved fees, student club fundraising, athletic fundraising, and district trust fundraising.~~
2. ~~Accepts and reviews for accuracy all student refund request forms and enrollment fee reimbursement forms.~~
3. ~~Distributes monthly student payroll, and student loan checks; maintains support documentation and compiles reports from the student accounts receivable to assist supervisor with verification of internet registration cash receipt and accounts receivable batches, and the reconciliation of student accounts receivable.~~
4. ~~Posts payments to student accounts receivable.~~
5. ~~Prepares reports and reconciles daily work; creates and maintains accurate financial document files; compiles and reviews data in accounts receivable for billing; may prepare accounts~~

~~receivable billing and mail statements to students.~~

- ~~6. Answers questions and gives directions in person, over the phone, or by e-mail.~~
- ~~7. Informs students of financial obligations for payment of student accounts receivable.~~
- ~~8. Contacts Higher One support center for student refunds and Credentials Solutions Centers for parking pass inquiries.~~
- ~~9. Provides data or reports as required by supervisor; and other related cashiering duties as assigned.~~

Other Requirements:

Ability to qualify for district crime insurance coverage.

MINIMUM QUALIFICATIONS

Knowledge of:

- Methods, procedures and terminology used in general and technical accounting work;
- Financial and statistical record-keeping techniques;
- Preparation, review and control of assigned accounts;
- Preparation of financial statements and comprehensive accounting reports;
- General accounting and business functions of an educational organization;
- Policies and objectives of assigned programs and activities;
- Use and processing of requisitions, purchase orders, invoices and related documents;
- Data control procedures and data entry operations;
- Modern office practices, procedures and equipment;—
- Oral and written communication skills;
- Arithmetic computations;
- Methods and practices of financial record-keeping;
- Office equipment, procedures and practices;
- Bank deposit procedures;
- General office procedures, practices, and methods.

Demonstrated ability to:

- Maintain accurate financial and statistical records;
- Review, process, evaluate and verify a variety of financial information;
- Identify, investigate and resolve financial errors and discrepancies;
- Issue and distribute payments as assigned;
- Monitor and audit income and expenditures;
- Assemble, organize and prepare data for records and reports;
- —Reconcile, balance and audit assigned accounts;
- Compare numbers and detect errors efficiently;
- Learn, interpret, apply and explain laws, codes, rules, regulations, policies and procedures;
- Communicate effectively both orally and in writing;
- Perform arithmetic calculations quickly and accurately.

Count and receive money;
 Make change rapidly and accurately;
 Make mathematical computations quickly and accurately;
 Perform financial and statistical clerical work;
 Operate office equipment such as calculating, copy, and fax machines and computer terminal with speed and accuracy;
 Operate a computer with speed and accuracy to enter and retrieve data, and operate a word processor;
 Understand and accurately carry out detailed oral and written directions;
 Develop and maintain cooperative relationships with those contacted during the course of work.

Education and Experience:

Any combination equivalent to graduation from high school supplemented by college-level coursework in accounting or related field and two years general accounting experience. An associate of science degree in accounting or office accounting technologies is preferred.

~~Equivalent to completion of the 12th grade or higher with ability to read and make mathematic computations at a highly competent level and two years of increasingly responsible financial record keeping or cashiering experience or one year experience performing clerical work at a comparable level of accounting services assistant at Allan Hancock College or in a public school accounting office.~~

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email, or on the telephone, with students, staff and the general public.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer-keyboard.
- Communicates over the telephone, via email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Working Conditions:

~~Duties are primarily performed in an office environment, at a desk or at a computer terminal. The incumbent will experience interruptions while performing normal duties during the regular workday.~~

~~The incumbent will have contact, in person or on the telephone, with students, administrative, supervisory, academic, and classified staff and the general public.~~

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 07/2016

10/12

R9/04

7/90

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Allan Hancock Joint Community College District and Faculty Association of Allan Hancock College Mutual Proposal for Part-time Faculty Evaluations	Item Number: 13.I.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 2

BACKGROUND

Pursuant to Government Code Section 3547.5 initial proposal by the district and the exclusive representative for the Faculty Association of Allan Hancock College are required to be presented in public board meeting and the public given an opportunity to comment.

STATUS

The initial proposal of the District and the Faculty Association of Allan Hancock College is presented in accordance with Board Policy 7140.

(continued)

FISCAL IMPACT

To be determined through negotiations between the District and The Faculty Association of Allan Hancock College.

RECOMMENDATION

Staff recommends that the board of trustees invite the public to forward any comment on the joint proposal of the Allan Hancock Joint Community College District and Faculty Association of Allan Hancock College to the superintendent/president and to schedule the proposal for public comment at the scheduled board meeting on November 8, 2016, in accordance with Board Policy 7140.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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**Allan Hancock Joint Community College District
&
Faculty Association of Allan Hancock College
*Collective Bargaining
Mutual Initial Proposal***

The Educational Employment Relations Act and Board Policy 7140 require that subjects of negotiations be presented publically and that members of the public be given an opportunity to comment upon them in a lawful meeting of the Board of Trustees.

The following issues and interests are mutually presented by the District and the Faculty Association of Allan Hancock College ("FA"):

Per a Memorandum of Understanding originally signed by the California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College Local 6185 that expired on May 31, 2016, "If the District and Full-Time Faculty Association are unable to reach agreement regarding the expanded role of Department Chairs in part-time faculty evaluations by the end of the spring semester of 2016, the District and PFA agree to meet and confer regarding evaluations once again, and to negotiate in good faith an appropriate revision that meets both parties' needs."

The District and PFA were unable to reach agreement on revisions to the collective bargaining agreement language per the requirements in the MOU. Therefore, the collective bargaining agreement article 14 language reverts to the original contract language.

The District and FA share a mutual interest in negotiating the impact of existing language in the PFA collective bargaining agreement that delegates the responsibility of pool 2 part-time faculty evaluations to department chairs (PFA CBA Article 13.4).

Consistent with Article 1.4 of the collective bargaining agreement, this negotiation shall not constitute a reopener but shall result in a memorandum of understanding that meets the needs of both parties.

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Salary Schedule Revision for Supervisory/Confidential Employees	Item Number: 13.J.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 3

BACKGROUND

Restructures of Business Services, Auxiliary Accounting Services, and Campus Graphics were approved at the September 13, 2016 board of trustees meeting. As a result of these restructures the supervisory/confidential salary schedule has been revised to include revisions and additions to supervisory positions:

REVISED:

- | | |
|--|---|
| 1. Purchasing Supervisor
Replaces: Purchasing Agent | Supervisor, Range 1
Supervisor, Range 1 |
| 2. Accounting Supervisor
Replaces: Senior Accounting Specialist | Supervisor, Range 3
Classified, Range 30 |

NEW:

- | | |
|------------------------------------|---------------------|
| 3. Auxiliary Accounting Supervisor | Supervisor, Range 3 |
| 4. Payroll Supervisor | Supervisor, Range 3 |
| 5. Campus Graphics Supervisor | Supervisor, Range 2 |

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees approve the revised supervisory/confidential employee salary schedule, as presented, to include purchasing supervisor; accounting supervisor; auxiliary accounting supervisor; payroll supervisor; and campus graphics supervisor positions.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
~~CONFIDENTIAL AND SUPERVISORS~~ SUPERVISORY/CONFIDENTIAL EMPLOYEES SALARY SCHEDULE
 JULY 1, 2016

1.02% COLA

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
1	66,329	69,645	73,127	76,783	80,622
2	63,047	66,199	69,509	72,984	76,633
3	60,341	63,358	66,526	69,852	73,345
4	57,645	60,527	63,553	66,731	70,068
5	54,940	57,687	60,571	63,600	66,780
6	52,234	54,846	57,588	60,467	63,490
7	49,536	52,013	54,614	57,345	60,212
8	46,833	49,175	51,634	54,216	56,927
9	44,133	46,340	48,657	51,090	53,645
10	41,427	43,498	45,673	47,957	50,355

SS-40
 07/01/2016

RANGE	TITLE - SUPERVISORY AND CONFIDENTIAL POSITIONS
1	Administrative Assistant to the Superintendent/President and the Board of Trustees Budget Analyst Purchasing Agent Supervisor
2	Maintenance Supervisor Campus Graphics Supervisor
3	Accounting Supervisor Auxiliary Accounting Supervisor Payroll Supervisor Coordinator, Employee Relations/Classification Coordinator, Human Resources/Professional Development Coordinator, Recruitment College District Police Sergeant
4	Landscape Supervisor Operations Supervisor
5	Executive Secretary III to the Associate Superintendent Vice President, Finance/Administration Supervisor, Custodial Services (Evening) Executive Secretary I - (Office of Superintendent/President)
6	None
7	None
8	Technical Services Specialist
9	None
10	None

STEP INCREASES

Annual step movement is not automatic, but contingent upon satisfactory work performance and the recommendation of the superintendent/president.

LONGEVITY INCREASES

Employees on the ~~Supervisory/Confidential employees Confidential and Supervisors~~ Salary Schedule hired by the district as regular confidential and supervisory employees prior to September 5, 1993, shall receive longevity steps (2.1 percent of base pay) which will be factored in one year for each three years worked as regular district employees beginning the first year after Column E is reached. Longevity steps accumulate, but no more than one additional step per year may be granted.

Employees on the ~~Supervisory/Confidential Confidential and Supervisors~~ Salary Schedule hired by the district as regular supervisory/confidential ~~confidential and supervisory~~ employees after September 5, 1993, shall receive longevity steps (2.1 percent of base pay) which will be factored at the end of each full two-year work period after the final step of the range is reached.

Longevity increases (2.1 percent of base pay) granted on or after January 1, 2000, will be based on a full two-year work period after the final step of the range is reached, except for employees hired by the district as regular confidential and supervisory employees prior to September 5, 1993. For those employees, any longevity service accumulated prior to January 1, 2000, will continue to be recognized by longevity increases each year based on three-year intervals until the number of longevity increases equals one-third of the number of total years of district service. Thereafter, future longevity increases will be on the two-year cycle.

Longevity is calculated at an increment of 2.1% against the base salary for each longevity period.

Longevity increments are not automatic but are contingent upon satisfactory work performance and the recommendation of the superintendent/president.

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Amendment to the Employment Agreement for Superintendent/President	Item Number: 13.K.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

The Board of Trustees is responsible to provide an annual review of the Superintendent/President's performance. This review was begun at the Special Board Meeting on August 30, 2016 and finished during closed session at the September 13, 2016 regular meeting. The President of the Board and Superintendent/President both signed the tentatively agreed to contract on September 27, 2016. The Board found that the superintendent/ president's performance meets the standards set in 2015 and recommends the superintendent/president's contract be extended from June 30, 2018 through June 30, 2019, consistent with three year Executive Management contract cycles.

No other amendments were made/are recommended to the superintendent/president's contract.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that the board of trustees approve the amendment to the superintendent/president's employment agreement to extend the term of the contract through June 30, 2019.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Acceptance of Grants Approved	Item Number: 13.L.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 2

The office of institutional grants has been notified of the funding for the following grants in the amount of \$603,884.

BACKGROUND

1. California Community College Chancellor's Office: Proposition 39 Clean Energy Workforce Program Grant (\$57,878)

The college has received funding from the Proposition 39 Clean Energy Workforce Program grant with Kern Community College District as fiscal agent. Funds will be used to purchase grinders and welders for the welding program and a high resolution digital thermal imaging camera for the architecture program.

No matching funds are required. The project period is September 1, 2016- April 30, 2017. (Submitted by Margaret Lau)

(continued)

FISCAL IMPACT

1. California Community College Chancellor's Office: Proposition 39 Clean Energy Workforce Program Grant (\$57,878). Matching funds are not required. The project period is September 1, 2016 – April 30, 2017.
2. California Community College Chancellor's Office: Proposition 39 Clean Energy Workforce Program Grant Collaborative (\$38,130). Matching funds are not required. The project period is September 1, 2016 – April 30, 2017.
3. United States Department of Justice: Bulletproof Vest Partnership (\$1,276). There is a 1:1 matching requirement. The project period is August 18, 2016 – August 31, 2018.
4. U.S. Department of Education: TRIO Student Support Services (SSS) Augmentation (\$6,600). No matching funds are required. The project period is August 1, 2016 – September 30, 2017.
5. University of California Santa Barbara (UCSB) - National Science Foundation (NSF): Scholarships in Science, Technology, Engineering, and Mathematics (\$500,000). No matching funds are required. The project period is October 1, 2016 – September 30, 2021.

RECOMMENDATION

Staff recommends that the board of trustees accept these contract for a total of \$603,884 in restricted funds to the district.

Administrator Initiating Item: Susan Houghton	Final Disposition:
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2. California Community College Chancellor's Office: Proposition 39 Clean Energy Workforce Program Grant Collaborative (\$38,130)

The college has received funding from the Proposition 39 Clean Energy Workforce Program grant, with Kern Community College District as fiscal agent, to provide Cal OSHA Train-the-Trainer workshops for faculty within Region 6 community colleges and high schools.

No matching funds are required. The project period is September 1, 2016- April 30, 2017. (Submitted by Margaret Lau)

3. United States Department of Justice: Bulletproof Vest Partnership (\$1,276)

The college has received funding for bulletproof vests that meet the National Institute of Justice standards for safety.

There is a 1:1 matching requirement that will be met with district funds. The project period is August 18, 2016 through August 31, 2018. (Submitted by John Staugaard)

4. U.S. Department of Education: TRIO Student Support Services (SSS) Augmentation (\$6,600)

The college has received a funding augmentation to provide Math tutoring in the College Achievement Now/SSS Center. These funds will be used to increase the tutoring hours of peer coaches.

No matching funds are required. The project period is August 1, 2016 – September 30, 2017. (Submitted by Petra Gomez)

5. University of California Santa Barbara (UCSB) - National Science Foundation (NSF): Scholarships in Science, Technology, Engineering, and Mathematics (\$500,000)

The college has been awarded funding as a sub-recipient under an NSF grant to UCSB to provide scholarships ranging from \$5000 to \$7500 to 25 academically talented but financially challenged students per year while at AHC. Funds will also be used to provide tutoring, faculty mentoring, seminars, and campus visits to UCSB.

There are no matching requirements. The project period is October 1, 2016 – September 30, 2021. (Submitted by D. Dal Bello)

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Annual Report of District Accomplishments for 2015-2016	Item Number: 14.A.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 12

BACKGROUND

Staff has prepared a report of accomplishments for the 2015-2016 academic year. The report is attached for your review.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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District Goals 2015-2016 PROGRESS REPORT

Office of the Superintendent/President

1. Completion of Accreditation Self Report.
2. Development of a comprehensive Enrollment Management Plan.
3. Completion of Public Safety Training Center strategic and budget plan.
4. Began the creation of a staffing plan.
5. Completion of bookstore analysis.
6. Began development of partnerships with four-year colleges and universities with an eye toward creation of a University Center.
7. Additional work was done to improve participation in community events. The Ambassador program allowed us to expand our outreach. ASBG took on an active role in community activities and were instrumental in supporting the Flower Festival.
8. In conjunction with Title V grant, established Institutional Advancement operations at the college.
9. Hired the executive director of College Advancement to oversee the foundation, institutional grants and public affairs
10. Support of board members in their effort to pursue Excellence in Trusteeship status. Board members are actively working on their EIT status

Academic Affairs

1. Accreditation
 - Held 34 meetings/dialogs with various campus groups, including two at All-Staff regarding upcoming 2016 self-evaluation and team visit.
 - Posted first draft of 2016 accreditation self-evaluation.
 - Hosted regional ACCJC training in Oct. 2014; attended San Diego training March 2015.
 - The BVNPT acknowledged the LVN Program with full accreditation in 2014. The accreditation is for four years.
2. Completed the self-evaluation report and submitted to the ACCJC Visiting Team and ACCJC in July

3. Conducted enrollment management training led by Donna Boatright of the Community College Brain Trust, August 5, 2016 for Deans, Department Chairs, and faculty leadership as part of IEPI.
4. Held Academic Dean's all day retreat at the Solvang Center on July 27, 2016
5. Completed draft of dean reorganization at all day working session July 20, 2016
6. Participated in an all-day Board Policy Workshop July 14, 2016
7. Participated in the completion of the Public Safety Complex Strategic Operating Plan 2016
8. Presented at the President's Leadership Academy August, 11th. Attended the Academy Aug. 10-12.
9. Presented at AHC's 2016 All-staff Day
10. Led Full-time Faculty Orientations, August 16-17, 2016
11. Led Part-time Faculty Orientation, August 18, 2016
12. Represented AHC at the Central Coast Regional Consortium meetings and planning retreat spring and summer 2016
13. Attended the CCCCCO Public Safety meeting in Sacramento, CA, July 22, 2016
14. Attended the Central Coast Regional Consortium Stake Holder's meeting, August 5, 2016

Administrative Services

1. Recruitment and New Hires
 - Managing Director, PCPA: Jennifer Schwartz started 1/19/16.
 - Director, Business Services: Jessica Blazer started 3/7/16.
2. Bookstore
 - The Bookstore Task Force held several working sessions and provided valuable input in making the decision to outsource bookstore services.
 - The RFP process was used to select the most lucrative contract. The successful bidder (Follett) will provide a guaranteed minimum of \$250,000 plus for five years.
 - The transition from self-operation to contract operation occurred in March 2016 and subsequent wind-down resulted in \$ 1.4 million in assets transferred to and restricted in the General Fund.
3. PCPA
 - Transition of the PCPA Foundation development activities to PCPA auxiliary program.

4. Accreditation
 - Completed Standard III.D. of the Self-Study.
5. Reorganization
 - Reorganization of Business Services and Auxiliary Accounting Services is in progress.

College Advancement

1. Public Affairs managed the dedication of the Orfalea Children’s Center Lab School and the official grand opening of the Veteran Success Center on the Santa Maria campus. With a combined attendance of campus and community leaders of more than 200, including city, county and local military leaders.
2. Proactive media relations efforts secured more than 98,370 column inches of newspaper coverage including numerous feature articles about the college, its accomplishments and its students. The coverage represents an eight percent increase over the 2014-15 academic year, and a 29 percent jump from 2013-14.
3. Public Affairs organized and executed a new on-campus event to recognize students who are transferring to four-year universities. The spring event called College Signing Day drew more than 100 students who were transferring to a four-year university in fall 2016. Commemorative posters signed by every student were framed and hung around the college campuses.
4. Public Affairs staff wrote, directed and produced a Campus Safety video to educate students, faculty and staff on services or resources available on campus and online. The video aired during All Staff Day and was shared with students in the fall semester. It will be the first in a series of videos called “Keeping You Safe.”
5. Campus Graphics staff retooled and installed a new digital printer fleet in Campus Graphics. The new printers are faster, print in more vibrant colors and are more affordable. The new equipment, which also includes a wide-format laser printer, will allow Campus Graphics to better and more efficiently serve students and the District.
6. Several key publications were designed and printed by Campus Graphics including “Community News”, Commencement program, AHC Foundation Scholarship Banquet, News2Know and flyer template.
7. Institutional Grants submitted 16 proposals for new projects – of which 10 were funding, totaling \$2,179,991. Actively managed 36 current projects/grants on behalf of the College – valued at \$16,373,521. Recovered \$133,691 in indirect costs.
8. The AHC Foundation received more than \$1.7 million in contributions – including a grant of \$785,000 from the Orfalea Foundation supporting the Early Childhood Studies Program.

9. The Foundation's annual scholarship program provided more than \$545,000 to worthy students.
10. A new Student Emergency Fund was created to assist students with emergency financial needs. More than \$11,000 has been donated to date.

Human Resources

1. **Recruitments & Hires**
 - Through August 2016, Human Resources staff completed 88 recruitments and, from those, hired 86 employees, including 21 new full-time faculty and 8 new administrators. This endeavor included screening 1631 applications and interviewing 482 candidates.
2. **Leadership Academy**
 - Human Resources staff supported the first President's Leadership Academy in July of 2015 and the second academy in early August 2016.
3. **Public Safety Training Complex Strategic Operating Plan**
 - Staff completed a review of the staffing needs for all programs under the Public Safety Training Complex umbrella. This included a review of efficiency data, job descriptions, and hiring practices and recommendations to meet growth goals.
4. **Board Policies**
 - The Board approved the following policies/resolutions that Human Resources Council and College Council moved forward for approval:
 - BP 3020 Prohibition of Harassment
 - BP 3010 Prohibition of Employee Discrimination
 - BP 3420 Equal Employment Opportunity and Staff Diversity
 - BP 7217 Reduced Certificated Workload Contract
 - BP 7110 Delegation of Authority for Human Resources
 - BP 3050 Code of Ethics
5. **Department Restructures**
 - In addition to completing the classified staff reclassification process, Human Resources staff facilitated the restructuring of the following departments (some of which were begun in FY 2015-2016 but were completed in early FY 2016-2017):
 - Financial Aid, Business Services, Auxiliary Accounting, and Cashiering Services
6. **Collective Bargaining**
 - Staff negotiated the following items in FY 2015-2016:
 - Memorandum of Understanding with CFT/PFA for Pool 2 Faculty Evaluations (expired May 2016)
 - Memorandum of Understanding the Faculty Association and Academic Senate for the AP&P Technical Review Committee (agreement reached in May 2016)

7. Employee Benefits
 - In early spring 2016, staff successfully completed Affordable Care Act reporting requirements. In addition, the District offered health benefits to all part-time faculty during open enrollment (summer 2016) for the first time, which required outreach to each part-time faculty member.
8. Outreach
 - Human Resources staff attended the San Francisco and Los Angeles Job Fairs in January 2016 in order to reach a more diverse pool of applicants. In addition, Human Resources staff completed a recruitment video and new hire video and began work on a “Start Here. Work Here.” video targeted at AHC students.
9. Transparency
 - In its annual report of accomplishments, Human Resources Council noted increased transparency of Human Resources, specifically in job descriptions and sharing processes, regulations, and hiring intentions.

Information Technology Services

1. CCCApply
 - Provided the technical support for the online CCCApply admission application. It went live on June 7, 2016.
2. Banner Payment Gateway
 - Replaced the Banner credit card/debit card system with Ellucian Payment Center by TouchNet. The new system is tightly integrated with Banner and offers features such as payment plans and electronic billing. It also correctly reflects the student’s financial aid awards.
3. Registration Status
 - Rewrote the logic to calculate when a student can register for a class in a new term. The more efficient program can run throughout the day without affecting Banner performance. Previously students had to wait until the old program ran overnight to get their priority registration.
4. Employee Leave Report
 - Developed a report that employees can request using My Leave Report in Employee Online. The leave report is emailed to the employee as a pdf file showing the current leave balances such as vacation and sick. It also shows time taken for other benefits such as jury duty and birthday holiday.

Institutional Effectiveness

1. Established new Institutional Effectiveness office
 - Hired additional Senior Research Analyst

2. Student Learning Outcomes Assessment Training
 - Provided ongoing assessment related training for faculty and support staff through eLumen drop-in sessions, present at department retreats and department chair meetings, and new faculty orientation each semester. (340 faculty/staff/admin trained).
 - i. Invite secretaries to training to get updated SLOs and assessment information, including eLumen updates, to better serve their faculty.
 - Piloted eight extended evening hours to assist faculty with their assessment questions in Feb/Mar/Apr/May (served 5 faculty).
 - Provided program review training and SLO data sets for each discipline and implemented a new introduction page to assist faculty with interpreting their annual update SLO data. Posted data sets on program review status matrix for campus access.
3. Institutional Level Assessment (ILO)
 - Information & Technology Literacy ILO – assisted team with dissemination of results at both a professional development session and at the Strategic Planning Retreat in fall 2015. Scientific Literacy ILO - Provided data for Scientific Literacy ILO. Courses mapped to this ILO were reviewed and mapping was verified within eLumen for more accurate collection of assessment data results. Report completed in spring 2016.
4. ELumen
 - Worked with IT to implement the demographics into eLumen for disaggregation of assessment results from fall 2015 forward. Demographics include Gender, Age (at term), Ethnicity, Foster, Veteran, Economically Disadvantaged (BOG eligible), DSPS, First Generation (parents=HS grad or less, no college), EOPS & CARE, CalWORKs, and MESA.
5. Program Review
 - Coordinated with Program Review Committee chair to pilot eLumen's Strategic Initiative module for program review. Worked with four faculty to design and fine tune the templates within eLumen and load most recent program review into the system. Supported data preparation for a presentation to academic senate regarding recommendations for program review technology.
 - Completed large program review data sets and facilitated creation/printing/results of student surveys as well as training for over 40 different comprehensive and annual for administrative, student services and academic programs
6. Revised the Web presence
 - Revised the Institutional Effectiveness Website including developed many new pages, reorganized information to be more user-friendly, made more information public.
 - Updated Assessment & IRP channel related to SLOs and assessment. Added more relevant links to important information for faculty.

7. Reports
 - Provided SLO data sets, including SLO data, for Aspen Application, ACCJC Annual report, accreditation self-study, and student equity plan
 - Presented SLOs and program review status report at Planning Retreat.
 - Completed 2016-2016 320 reports (P1, P2, Annual)
 - Facilitated completion of IPEDS data collection
8. Designed a new Faculty SLO's brochure in collaboration with part time faculty and Liz West and shared it with all faculty at department meetings.
9. Tableau
 - Installed/Deployed Tableau Server – Will allow for automated updating of data sources, downloading of tableau report data in excel format, select campus users will be able edit tableau workbooks via web interface
 - New and updated workbooks – room utilization view allows users to visually see when courses are scheduled and their underlying information, FTES estimate view allows users to see up to date FTES information about the college and by subject/course
 - Moved to interactive Fact Book using Tableau
10. Comprehensive research request form created to assist IE staff with organizing requests and allowing for more efficient time management
11. Responded to over 70 formal research requests and many more informal requests
12. Completed 2015-2016 Fact Book
13. Implemented new online survey software, Qualtrics
14. Provided organization for a successful Student Success Summit. Brought in Ken Sorey to address multiple measures placement
15. Participated in Student Equity Plan and Ongoing Support
 - Data analysis for the Student Equity Plan
 - Rewrote sections of SE plan
16. Enrollment Management
 - Secured funding through the IEPI initiative to fund improvement in enrollment management and technical support
 - Worked with Collaborate Brain Trust on enrollment management
 - Provided enrollment Management training for department chairs and deans
17. Common Assessment Initiative and Multiple Measures (in progress)
 - Providing research support to establish placement using high school coursework
 - Supporting faculty development of placement process using new common test

18. Accreditation
 - Wrote Standard I
 - Wrote Data section in Self-Evaluation
 - Facilitated and wrote majority of QFE
19. Aspen Award
 - Provided all data for application
 - Wrote first draft of application
20. Grant Support
 - Provided data and analysis to retain HSI Department of Education eligibility
 - Provided baseline data and wrote evaluation section of HSI STEAM Grant

Operations

1. Lompoc Valley Center - Student Success Center Consolidation
 - The Counseling, Extended Opportunity Programs and Services (EOPS), and Learning Assistance Program (LAP) offices have moved to the first floor of building one. Joining the Information Counter, Admissions and Records, Cashiering, Financial Aid and Student Health Services thus consolidating student services at the Lompoc Valley Center into one location.
2. Public Safety Training Center, Strategic Operating Plan 2016
 - The plan was completed at the end of the 2015-2016 school year and is now being implemented. As a result, Vice President Felix Hernandez has moved his office to the Lompoc Valley Center and will be providing leadership and support for the extended campus.
3. Completed Capital Construction Projects:
 - Building P Roof Replacement Project

The project scope included replacing the 45-year-old building P1 and P2 roofs. Building P1 and P2 are located on South Campus and utilized by the district's Plant Services Department.
 - Building F, K, N Boiler Replacement Project

The old boilers in building F and building K were replaced. Building N was not approved for the boiler replacement project.
 - Building C 12kV Electrical Upgrade Project

Building C existing 5kV system was upgraded to the new campus-wide 12kV electrical system. This upgrade has allowed for a higher volume of electrical demands on the Santa Maria campus.
 - Building K Elevator Upgrade Project

The existing elevator hydraulic and electrical systems in building K were upgraded to meet current building code requirements. Additionally, the elevator fire system was upgraded with new smoke and heat detectors that are wired into the existing campus fire system.

- Proposition 39, Year 2 Energy Efficiency Project
This project included replacing parking lot light fixtures with LED lamps and convert exterior walkway lighting to LED at the Lompoc Valley Center.
- Inner City Grid Expansion
A portion of the allocation is for the expansion of the inner city grid located in the interior of the Emergency Vehicle Operations Course (EVOC) located at the Public Safety Complex. The expansion has created a scaled-down version of city streets.
- Building N Gym Floor Refinishing Project
The Building N, Gym Floor Refinishing project scope of work included sanding, screening, painting lines, painting graphics, and three finish coat applications to refinish the maple tongue and groove wood gym floor.

Student Services

1. Board Policies and Administrative Procedures
 - Identified, reviewed, vetted and updated Student Services Board Policies and Administrative Procedures, and advanced to Academic Senate (10+1 related), College Council, and Board of Trustees for review and approval.
2. Concurrent Enrollment
 - Collaborated with Office of Instruction and local high schools to launch Concurrent Enrollment pilot.
3. Emergency Funds
 - Over 50 students have been assisted with funds totaling \$7,500 due to hardships related to emergencies.
4. Lompoc Valley Center
 - Participated in the remodeling review of the Lompoc Valley Student Success Center.
5. Mentorship Program
 - Established a new AHC mentorship program in collaboration with College Achievement Now, Student Equity, Bridges to the Baccalaureate, and ASBG.
6. Positions in Student Services
Student Services hired the following staff positions:
 - Transcript Evaluator
 - Admissions & Records Technician II
 - EOPS Specialist/Counseling Assistant at the Lompoc Valley Center
 - CARE/CAFYES Office Services Technician
 - Financial Aid Technician at the Lompoc Valley Center
 - Four counseling faculty: Early Alert, Learning Assistance Program, College Achievement Now/TRIO, and University Transfer Center
 - Learning Disabilities Specialist

7. Admissions & Records
 - In collaboration with IT Services, launched CCCApply on June 6, 2016.
 - In collaboration with Student Services, Business Services, and Office of Instruction, offered simultaneous Summer/Fall registration.
 - Collaborated with Student Services, Office of Instruction and local high schools to launch Concurrent Enrollment pilot.

8. CalSOAP
 - Assisted 859 students with FAFSA and CA Dream Act application.
 - Hosted a YELL conference in fall 2015 and had 350 students participate.
 - Hired 75 student tutors.
 - Approximately 800 students tutored daily at various school sites.

9. College Achievement Now/TRIO
 - Collaborated with counseling to launch “SARS Anywhere” an online student scheduling system.
 - Updated program website and online application process to increase student and community outreach.

10. Counseling
 - Get Focused, Stay Focused implemented at local high schools through concurrent enrollment.
 - Noncredit Counseling hosted over 400 ESL students at Allan Hancock College in spring 2016. Students were bused from ESL classes taken in elementary schools – provided tours and new student orientation.
 - Launched “Ask Spike”.

11. EOPS/CARE/CAFYES & CalWORKS
 - Chancellor’s Office awarded Allan Hancock College \$1.2 million for EOPS to implement the new Cooperating Agencies Foster Youth Educational Program (CAFYES).
 - The Book Lending Program was able to assist 608 students this year; saving students over \$102,387.
 - In May 2016, EOPS held its 23rd Annual Recognition Ceremony at the Santa Maria Elks Lodge. Over 300 students and guests attended the event.
 - In 2015-2016, the EOPS program provided students with:
 - \$141,453.30 in cash grants
 - \$103,239.57 in book vouchers

Grand Total of \$244,692.87
 - 81 students graduated with Associate Degrees. There were 52 transfer ready students.
 - Staff provided EOPS presentations to 667 students on campus and AHC/EOPS presentations to 753 potential Allan Hancock College students.
 - 75 CARE students and their families received a complete turkey dinner for the Thanksgiving Holiday. This included a turkey with all the fixings and dessert.
 - CalWORKs instituted an orientation for non-credit students.

12. Financial Aid & Veterans/Learning Assistance Program

- Implemented BOG Fee Waiver Appeal process for those students who did not meet the academic standards of achieving a 2.00 grade point average and completion of 50% of enrolled course work.
- Restructured Financial Aid Veterans and Scholarship office to improve efficiencies and to allow for staff to be trained in all areas of financial aid, veterans and scholarships processes.
- Submitted the Program Participation Agreement and Eligible Certification Approval Report (PPA/ECAR) for authorization to participate in Federal Title IV financial aid programs. College must complete this form every 6 years.

13. Student Activities

- Implement Student Ambassadors Program.
- Students participated in 3 conferences (Student Senate for CCC General Assembly, CCC Student Affairs Assoc. and Cultural Proficiency Conference).
- 813 students voted in the ASBG officer elections (all time high).
- Mentorship Program initiated and completed charter group.
- ASBG sponsored 40 events throughout the year including: Constitution Day, Bulldog Bow WOW, Black History Celebration, International Women's Day, Diversity Day, Earth Day, and Spirit Week just to name a few.
- College transcripts are now annotated to show the office they held in the semester they served as an ASBG officer.
- Gender neutral restrooms approved by student survey.
- Town Hall meeting on Campus Safety was held.
- ASBG/Leadership students participated in shared governance and hiring committees.

14. Student Health Services

- Completed the American College Health Association National College Health Assessment.
- Implemented free monthly HIV testing clinics with Pacific Pride Foundation.
- Invested in upgraded Turning Point Technology Student Response System to enhance class presentation experience.
- Collaborated with North County Rape Crisis Center and participated in The Clothesline Project and Denim Day to spread awareness about sexual assault.

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Employee Resignations and Retirements	Item Number: 14.B.
	Enclosures: Page 1 of 1

BACKGROUND:

The superintendent/president has accepted the following:

Retirements

1. Deborah West, fine arts instructor, fine arts department, effective June 1, 2017.
Ms. West has been employed with the district since September 7, 1989.
2. Cordelia Rackley, public information specialist, community education, effective December 31, 2016.
Ms. Rackley has been employed with the district since November 16, 2005.
3. Irene Wong, mathematical sciences instructor, mathematical sciences department, effective January 1, 2017.
Ms. Wong has been employed with the district since August 20, 1991.
4. Pamela Wood, admissions and records technician III, admissions and records, effective December 31, 2016.
Ms. Wood has been employed with the district since April 16, 1997.
5. Kevin Raine, operations supervisor, plant services, effective December 31, 2016.
Mr. Raine has been employed with the district since September 11, 1989.

Resignations

6. Shauna Hernandez, design specialist, campus graphics, effective October 10, 2016.
Ms. Hernandez has been employed with the district since November 3, 2014.
7. Laura Velazquez, laboratory assistant, Tutorial/OACL, learning resources, effective September 9, 2016.
Ms. Velazquez has been employed with the district since August 1, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Diversity Data	Item Number: 14.C.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 2

Each year, Human Resources staff produce an Equal Employment Opportunity District Report on Recruitment Statistics from July 1, 2015 through June 30, 2016 to the Chancellor's Office.

While the data below falls after the 2015-2016 fiscal year, it is provided to account for the number of faculty recruitments that began within the 2015-2016 fiscal year but were completed (with hire date) after the reporting timeframe.

Total District Employees:

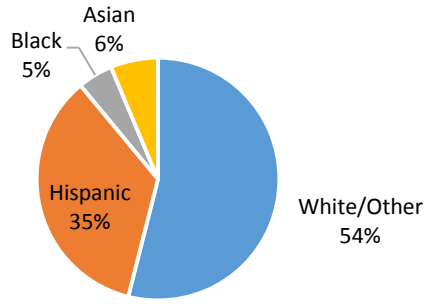
	<u>7/31/2015</u>	<u>8/31/2016</u>
Full-time faculty	147	161
Part-time faculty	717	708
CSEA	240	245
Confidential/Supervisory	14	17
Administrators	32	34
Prof Expert/Short Term /Sub	157	118

The attached graphs illustrate the district's diversity data as provided to the Chancellor's Office (the left column) and data including August full-time faculty hires (the right column) for comparison purposes. Data provided through August will appear on the Equal Employment Opportunity District Report on Recruitment Statistics from July 1, 2016 through June 30, 2017.

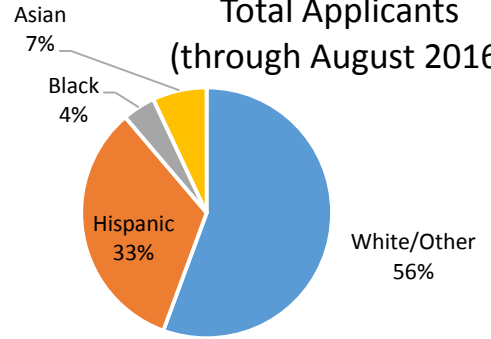
**Self-reported ethnicity is optional for applicants. We have seen a downward trend in the number of applicants who voluntarily report. Other district's report the same trend.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
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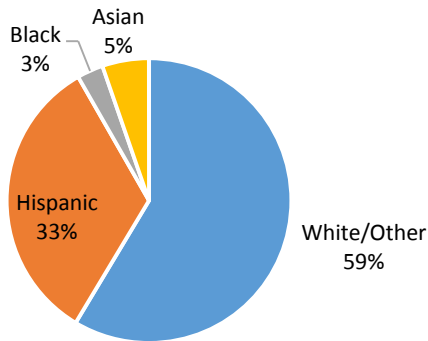
Total Applicants FY 2015/2016



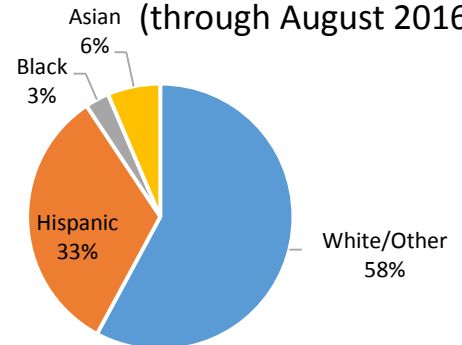
Total Applicants (through August 2016)



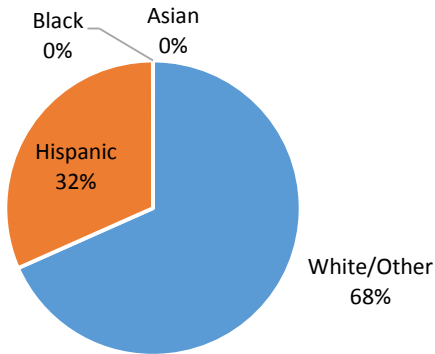
Total Interviewed FY 2015/2016



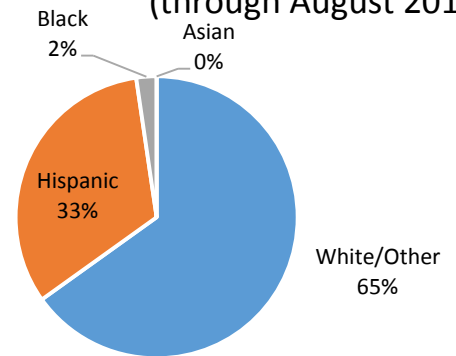
Total Interviewed (through August 2016)



Total Hired FY 2015/2016



Total Hired (through August 2016)



INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Annual Report on Club Advisors for Student Clubs	Item Number: 14.D.
Strategic Goal: Goal SLS5: Nurture students	Enclosures: Page 1 of 2

BACKGROUND

Under California Education Code Section 76060, the Associated Student Body Government (ASBG) has authorized the establishment of various student clubs. In order for any club or organization to have the sponsorship of Allan Hancock College, the club or organization must have approval of Student Activities and ASBG. All student clubs must conform to the California Education Code. Students are required to select a full-time faculty/staff member or part-time faculty member to serve as club advisor.

Club and organization advisors are Allan Hancock College faculty/staff persons who, out of interest and dedication, give their time and talent to the club program. Advisors are not compensated for their participation.

Club Advisor services are being provided by the following:

<u>Name</u>	<u>Volunteer Period</u>	<u>Duties/Responsibilities</u>
Allredge, Sharon	2016-2017	Club Advisor, Grace Lutheran Club
Becker, David	2016-2017	Club Advisor, Jazz and Pep Club
Bisquera, Bradley	2016-2017	Club Advisor, Music Club
Bisson, Christine	2016-2017	Club Advisor, Nutrition and Wellness Club
Boatright, Daphne	2016-2017	Club Advisor, Associated Degree of Nursing
Chung, Eui	2016-2017	Club Advisor, Asian Pacific International Club
Claverie, Kellie	2016-2017	Club Advisor, GLO Club
Cridelich, Dyanna	2016-2017	Club Advisor, Anime and Manga Club
Fred, Patrick	2016-2017	Club Advisor, Young America's Foundation Club
Gomez, Petra	2016-2017	Club Advisor, College Achievement Now
Guerrero, Emmanuel	2016-2017	Club Advisor, Science and Engineering Club
Headtke, Kathy	2016-2017	Club Advisor, Alpha Gamma Sigma
Hite, Chris	2016-2017	Club Advisor, Film Club

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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Majoue, Mary Alice	2016-2017	113 Club Advisor, Alpha Gamma Sigma
Mason, Eric	2016-2017	Club Advisor, AHC Car Club
McGuire, Patrick	2016-2017	Club Advisor, AHC Car Club
McMahon, Michael	2016-2017	Club Advisor, Veg Club
Pavone, Chris	2016-2017	Club Advisor, Math Club
Perez, Liliana	2016-2017	Club Advisor, College Achievement Now
Ramirez, Antonio	2016-2017	Club Advisor, Students Organizing for Advocacy and Retention
Reyes, Benjamin	2016-2017	Club Advisor, New Age Dance Company Club
Sadig, Saad	2016-2017	Club Advisor, American Institute of Architecture Students
Starowicz, Gerry	2016-2017	Club Advisor, AHC Cheer Club
Struras, Jonas	2016-2017	Club Advisor, American Institute of Architecture Students
Vargas, Sylvia	2016-2017	Club Advisor, Big Student, Little Student Club
Webb, Tim	2016-2017	Club Advisor, Film Club
Ying, Chellis	2016-2017	Club Advisor, Journalism Club

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 11, 2016
Subject:	Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number:	14.E.
Strategic Goal:	Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures:	Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Academic Affairs will report on the items listed below in regards to academic affairs:

Dimensions in Dance 2016 (*Goal SLS8: Value student contributions*) is a varied program of faculty and students ranging from ballet to jazz, modern, hip hop, tap, and folklórico. This year's production, held on October 6 – 9, 2016, featured multifaceted award winning choreographer, Adam Parson, who performed the ballet "Rodeo" at the White House for President Bill Clinton. His choreographic works include *So You Think You Can Dance Australia*; a duet for the Prima Ballerina for Seoul National Ballet and the Prima Ballerina for Ballet Folklórico de Mexico; a half-time show at the Staples Center; and the 2012 film, "Love on a Sunday Afternoon."

National MFG Day 2016 (*Goal SLS2: To support student access, achievement, and success.*) In celebration and observance of National Manufacturing Day 2016 on Friday, October 7, 2016, Robert Mabry, lead faculty for the Machine and Manufacturing Technology program, will be partnering with local industry to host factory tours for high school and Allan Hancock College counselors.

Haas CNC Simulator Award (*Goal SLS2: To support student access, achievement, and success.*) This past summer, Robert Mabry attended the four-day Computer Numerical Control (CNC) Educators Training Conference at Central Maine Community College's Haas Technical Education Center. As a result of his entry of AHC students' Lean Manufacturing Die Project, AHC was selected as one of eight schools to be awarded a Haas CNC Simulator and recognition of the die project as one of the nation's Best CNC Learning Project.

LVN Program Student Success (*Goal SLS2: To support student access, achievement, and success.*) AHC's Class of 2016 LVN program graduates posted a 100% pass rate on the National Council Licensure Examination for Practical Nurses (NCLEX-PN) exam, administered by the California Board of Vocational Nursing & Psychiatric Technicians. In comparison, the California average annual NCLEX-PN pass rate for first-time program candidates was 74%, while the average annual pass rate nationally was 83%. Congratulations to the 27 members of the Class of 2016 graduates, and kudos to Bonny Friedrich, Director of the LVN Nursing Program, program faculty, and staff!

Administrator Initiating Item: George A. Railey	Final Disposition:
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INFORMATION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		October 11, 2016
Subject:	Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number:	14.F.
Strategic Goal:	Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures:	Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Student Services will report on the items listed below in regards to student support services and special programs, and/or other matters affecting student success:

Common Assessment Initiative (*Goal SLS2: To support student access, achievement, and success.*) A memo was received from the Chancellor's Office on September 12, 2016 to inform us about the delay in the Common Assessment Initiative (CAI) implementation timeline. The CAI project team, the California Community Colleges Chancellor's Office Assessment Workgroup, and the Academic Senate agree that an additional validation phase is in the best interest of our colleges and our students. As a result a scheduled roll-out of the assessment for about 40 pilot colleges in October is going to be delayed. We are currently revising the project timeline and will continue to be in close contact with impacted colleges.

Cash for College (*Goal SLS3: Ensure students are directed.*) The Cash for College events start the week of October 3, 2016. Thirty events will take place over the next few months throughout the Central Coast. Any student, of any age, from any area can attend a Cash for College event and receive expert advice and assistance with completing the FAFSA or California Dream Act applications. Scholarship information will be available. Parents are highly encouraged to attend with their high school aged students. All events will have computer labs and bilingual assistance.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number: 14.G.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President, Finance and Administration will report on the items listed below in regards to administrative services.

External Audit (*Goal IR2: To develop district financial resources adequate to support quality programs and services.*) The external auditors are here the week of October 10, 2016 to wrap up the FY 2015-2016 audit. Their focus will be on financial statement review and transaction testing for the district and related entities.

PCPA / PCPA Foundation Transition (*Goal IR2: To develop district financial resources adequate to support quality programs and services.*) The revised Operating Agreement and Memorandum of Understanding between the district and the PCPA Foundation is complete and has been approved by both parties.

Information System Review (*Goal IR3: To enhance and maintain currency in technology usage/application in support of students and faculty, staff efficiency and operational effectiveness.*) Staff from Human Resources, Information Technology, Business Services, and Administrative Services met with representatives from Ellucian to begin development of a business case for the potential use of Banner Human Resource and Finance modules. This is a first step in moving towards one system to improve the efficiency and effectiveness of data processing and management for human resources, payroll, and finance.

OPEB Trust (*Goal IR2: To develop district financial resources adequate to support quality programs and services.*) On September 22, 2016, funds totaling \$1,039,567 were transferred from the OPEB reserve to the Futuris irrevocable trust as authorized in the budget adopted on September 13, 2016. This transfer should fund the district's past service liability. The OPEB funding status will be confirmed in the next actuarial study required as of July 1, 2017.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Monthly Report, Vice President, Institutional Effectiveness	Item Number: 14.H.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

Strengthening Student Success Conference (*Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.*) Dr. Paul Murphy attended the 2016 Strengthening Student Success Conference, sponsored by the RP Group, from October 5-7, 2016 in Garden Grove, CA. The conference provided an opportunity for a cross-section of California community college professionals to engage each other about strategies for building institutional effectiveness, supporting student learning, and increasing equitable outcomes. The theme of the 2016 conference was “Shared Responsibility” and focused on shared responsibility for student success.

Dr. Murphy also attended the pre-conference RP Group/IEPI Integrated Planning Regional convening on October 4, 2016. The interactive workshop was designed to engage participants in integrated planning tools and covered topics such as integrated planning and resources, integrated planning model, and logic model.

Administrator Initiating Item: Paul M. Murphy	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Monthly Report, Vice President, Operations	Item Number: 14.I.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 1

BACKGROUND

2016/17 Physical Plant and Instructional Support Program Funds Distribution (*Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.*) The district's 2016/17 Physical Plant and Instructional Support Program funding allocation is \$1,488,692. In order to receive these funds by September 16, 2016, the district must certify that all funds received will be spent in accordance with the provisions and guidelines of the program. The certification document includes a spending plan that states how the funds will be distributed between physical plant services and instructional support programs at the district level. A joint council meeting between the Facilities Council and Student Learning Council was held on Thursday, September 15, 2016. At this meeting, council members developed the distribution recommendation to College Council. A consensus was reached at the September 26, 2016 College Counsel as outlined below.

Distribution of State 2016/17 Physical Plant and Instructional Support Program
Funds Recommendation

Total 2016/17 Allocation	\$1,488,692
Instructional Support	
Instructional Equipment	819,346
Library Materials	50,000
	869,346
Physical Plant	619,346
	\$1,488,692

Administrator Initiating Item: <p style="text-align: center;">Felix Hernandez Jr.</p>	Final Disposition:
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INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: Monthly Report, Executive Director, College Advancement	Item Number: 14.J.
Strategic Goal: Goal II: Community Integration	Enclosures: Page 1 of 1

BACKGROUND

Terri Lee Coleman Recently Honored (*Goal 12: Employee Integration*) Terri Lee Coleman was recently honored by State Assemblyman Katcho Achadjian, 35th Assembly District, with a resolution from the California Legislature Assembly for her work and volunteerism in the community and with the STEM program at Allan Hancock College.

Foundation Donations and Grants (*Goal IR2: To develop district financial resources adequate to support quality programs and services.*) The foundation received 103 donations and grants in September 2016 totaling \$27,653.

President's Circle Fall Gathering (*Goal II: Community Integration.*) Allan Hancock College is hosting a Fall Gathering for community leaders on Wednesday, October 19, 2016, from 5:30 to 7:30 p.m. at Cottonwood Canyon Winery celebrating the start of the 2016–2017 academic year.

Sponsorship of Santa Ynez Valley Union High School Athletics (*Goal II: Community Integration.*) Allan Hancock College officially became a new sponsor of Santa Ynez Valley Union High School athletics. The college now has an ad featured prominently in the athletic program and a banner hanging in the stadium. Public Affairs hopes to continue building the relationship and outreach efforts with SYVUHS.

Solvang Chamber of Commerce Business Expo (*Goal II: Community Integration.*) The Public Affairs office represented the college at the Solvang Chamber of Commerce Business Expo last month. The college was the expo's lead sponsor and Public Affairs staff operated one of the 40-plus booths at the expo promoting everything from concurrent enrollment to athletics to credit and noncredit classes. Campus Graphics designed and printed the event program.

Lompoc Valley Promotional Campaign (*Goal II: Community Integration.*) (*Goal SLS7: Ensure students are connected.*) (*Goal SLS8: Value student contributions.*) The Public Affairs office is working on a campaign to launch in the Lompoc Valley to help build community pride and excitement about Allan Hancock College. Students, including Student Trustee Carson Link, mentioned their desire to create more of a college-like atmosphere at the Lompoc Valley Center and instill more community pride in Hancock. They're dedicated to eliminating the "just" when students answer the question, "Where are you going to college?" The campaign slogan is "My community. My college. My future."

Administrator Initiating Item: Susan Houghton	Final Disposition:
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INFORMATION ITEM

To:	Board of Trustees	Date:	October 11, 2016
From:	Superintendent/President		
Subject:	A Status Report on Bond Measure I Projects	Item Number:	14.K.
Strategic Goal:	Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures:	Page 1 of 3

STATUS

Capital Construction							
Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
Public Safety Complex (C)	\$37,930,509	\$5,000 Priv. Donation	\$393,829	\$38,092,157	(\$550,477)	98%	TBD
Total Capital Projects		\$37,935,509	\$393,829	\$38,092,157	(\$550,477)		

Technology Projects							
Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
Technology and Instructional Equipment Modernization	\$11,066,046	0	\$109,324	\$10,243,164	\$713,558	94%	Summer 2017
Total Information Technology		\$11,066,046	\$109,324	\$10,243,164	\$713,558		

Project Phase Key

C: Construction

WD: Working Drawings

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
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Capital Construction Projects - Completed Phase					
Project Name	BMI Funding	Other Funding	Encumbered	Expended	Balance
One Stop Student Services Center	\$20,560,907	\$16,558,250 State	\$177,666	\$37,812,224	\$-870,733
Childcare Center Addition	8,432,953	150,000 Orfalea Grant	0	8,521,474	61,479
Fine Arts Complex	4,441,759	0	0	4,180,800	260,959
Theatre Arts Complex	362,247	0	0	305,049	57,198
Industrial Technology/ Physical Education and Athletic Fields	25,053,520	250,000 City of SM 250,000 Cap. Restricted	36,564	24,977,762	539,194
Total Capital Projects	\$58,851,386	\$17,208,250	\$214,230	\$75,797,309	\$48,097

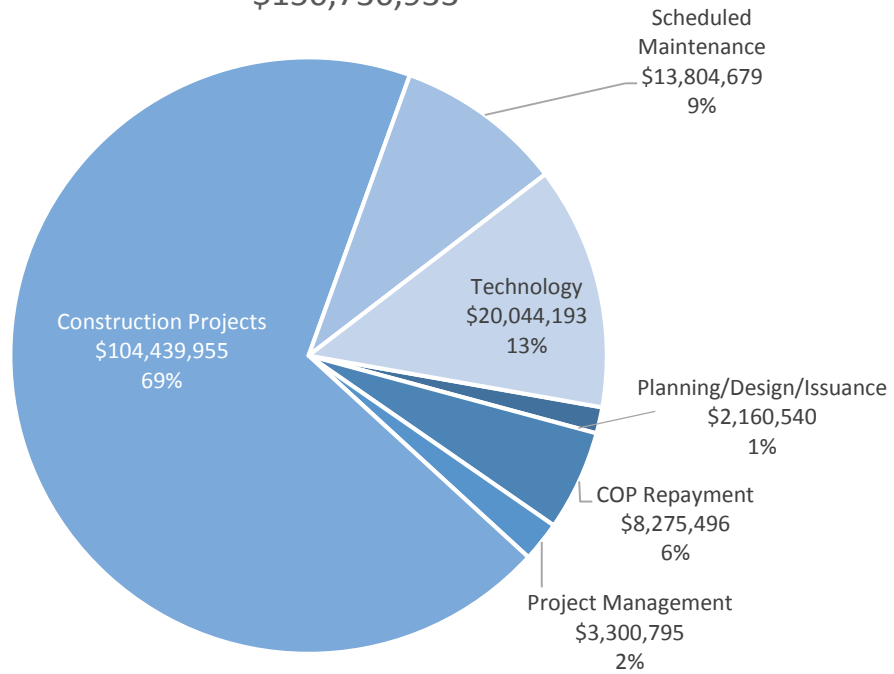
Schedule Maintenance Projects – Completed Phase	
Project Name	Total Expended
Building D Repairs and Upgrades	\$5,711,048
Parking Lot 1 Expansion	1,483,196
Building C, Roof, Paint, and Flooring	1,372,916
LVC EMS Upgrade & HVAC Repair	447,195
Pool Resurfacing	55,499
Building N Roof, Phase III	355,542
M300 HVAC Upgrades Phase I	335,748
Phase I Energy	535,787
Roof Repair and Replacement, Buildings E, F, G & M300	487,916
Underground Fuel/Oil Tank Repair & Replacement	124,204
Campus Upgrade to VOIP & Copper Cabling Project	2,731,970
Total Scheduled Maintenance	\$13,641,021

Project Phase Key

C: Construction

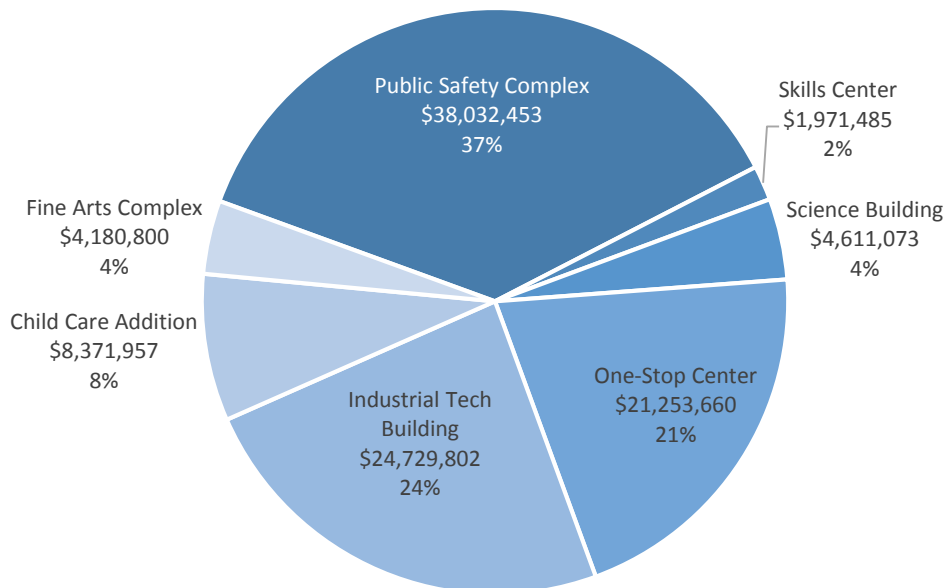
WD: Working Drawings

Measure I Expenditures
Through June 30, 2016
\$150,736,933



Citizens' Oversight Committee Financial Report
August 3, 2016 Meeting

Measure I Construction Projects
Through June 30, 2016
\$104,439,955



Citizens' Oversight Committee Financial Report
August 3, 2016 Meeting

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	October 11, 2016
Subject: A Monthly Report on the Year-to-Date Financial Data for Various Funds	Item Number: 14.L.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 15

BACKGROUND

Attached are copies of financial statements for the following funds:

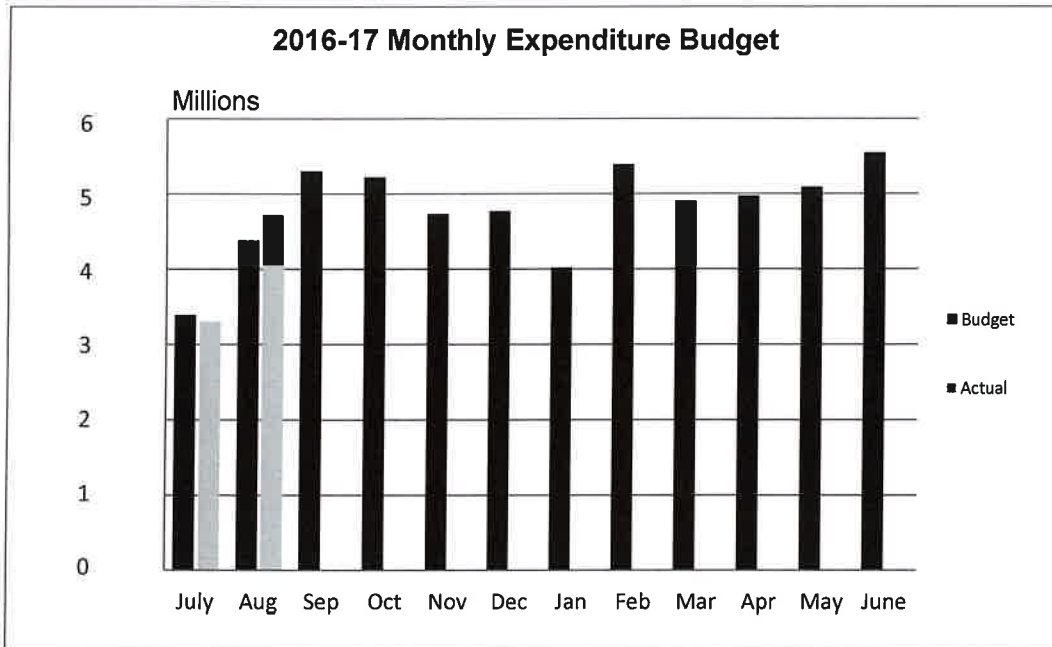
General Fund Unrestricted - Monthly Budget Report
 General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Dental Self-Insurance Fund
 Health Exams Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date financial data and the resulting impact on fund balances.

Administrator Initiating Item: Michael R. Black	Final Disposition:
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
ADOPTED BUDGET

	August Budget	August Expenditures	Percentage Variance
Academic Salaries	1,830,723	1,819,817	99.40%
Classified Salaries	1,098,675	1,070,127	97.40%
Employee Benefits	881,754	863,999	97.99%
Supplies and Materials	73,354	108,182	147.48% *
Contracted Services	379,072	518,492	136.78% *
Capital Outlay	34,303	142,248	414.68% *
Other Outgo/Transfers	<u>92,057</u>	<u>214,105</u>	232.58% *
	4,389,938	4,736,970	107.91%

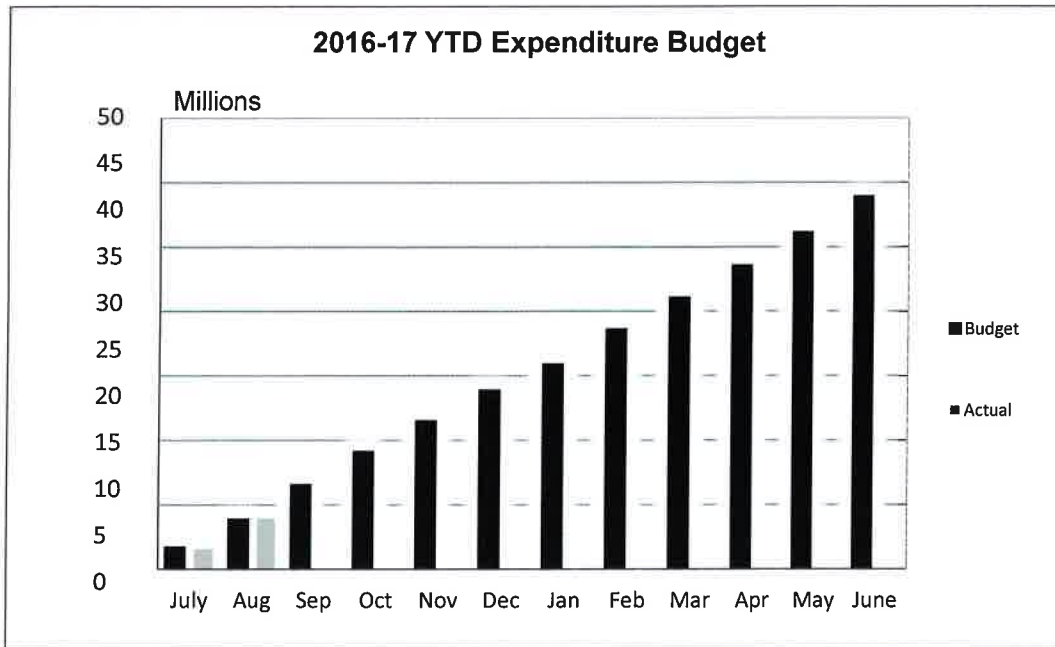


* Variances in monthly expenditures reflect timing differences from prior years.

**GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
ADOPTED BUDGET**

Year to Date Expenditures

	July-August Budget	July-August Year to Date	Percentage Variance
Academic Salaries	2,700,996	2,690,156	99.60%
Classified Salaries	2,060,469	1,989,167	96.54%
Employee Benefits	1,436,150	1,430,836	99.63%
Supplies and Materials	106,964	154,843	144.76% *
Contracted Services	1,231,527	1,392,923	113.11% *
Capital Outlay	35,343	144,820	409.76% *
Other Outgo/Transfers	207,268	241,952	116.73% *
	7,778,717	8,044,697	103.42%



* Variances in monthly expenditures reflect timing differences from prior years.

Allan Hancock College Governmental Funds Group

General Fund

Income Statement by Fund

For Period Ending 08/31/2016

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal revenues	34,200		0.00	2,087,597	13,561	0.64
State Revenues	37,063,860	4,464,996	12.04	12,150,441	4,247,561	34.95
Local Revenues	19,894,956	2,342,273	11.77	2,019,840	779,514	38.59
Total REVENUES	<u>56,993,016</u>	<u>6,807,270</u>	<u>11.94</u>	<u>16,257,879</u>	<u>5,040,637</u>	<u>31.00</u>
EXPENDITURES						
Academic Salaries	23,862,264	2,690,156	11.27	2,936,998	413,656	14.08
Classified Salaries	13,335,039	1,989,167	14.91	3,860,198	542,291	14.04
Employee Benefits	11,438,573	1,430,836	12.50	1,995,263	244,786	12.26
Supplies and Materials	1,046,781	154,843	14.79	1,360,170	50,091	3.68
Other Operating Expenses	6,111,868	1,392,923	22.79	2,669,491	287,420	10.76
Capital Outlay	233,718	144,820	61.96	1,868,190	44,935	2.40
Total EXPENDITURES	<u>56,028,247</u>	<u>7,802,747</u>	<u>13.92</u>	<u>14,690,313</u>	<u>1,583,182</u>	<u>10.77</u>
Excess of Revenues over (Under) Expenditures	964,769	(995,477)		1,567,565	3,457,455	
OTHER FINANCING SOURCES(USES)						
Other Financing Sources	1,180,000		0.00	55,484	3,184	5.73
Total OTHER FINANCING	<u>1,180,000</u>		<u>0.00</u>	<u>55,484</u>	<u>3,184</u>	<u>5.73</u>
OPERATING TRANSFERS OUT						
Other Outgo	1,730,596	241,952	13.98	1,886,360	13,206	0.70
Total OPERATING TRANSFERS OUT	<u>1,730,596</u>	<u>241,952</u>	<u>13.98</u>	<u>1,886,360</u>	<u>13,206</u>	<u>0.70</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	414,173	(1,237,429)		(263,309)	3,447,432	
FUND BALANCE:						
Fund balance, July 1	8,768,062	8,770,015		12,806,883	12,806,881	
Current balance	<u>9,182,235</u>	<u>7,532,585</u>		<u>12,543,573</u>	<u>16,254,313</u>	

Allan Hancock College Governmental Funds Group

Child Development Fund
Income Statement by Fund

For Period Ending 08/31/2016

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal revenues	243,990	52,823	21.64
State Revenues	379,763	63,065	16.60
Local Revenues	895,700	13,685	1.52
Total REVENUES	1,519,453	129,574	8.52
EXPENDITURES			
Academic Salaries	262,995	30,526	11.60
Classified Salaries	90,550	37,047	40.91
Employee Benefits	107,542	9,527	8.85
Supplies and Materials	436,022	1,465	0.33
Other Operating Expenses	174,578	0	0.00
Capital Outlay	200,000	0	0.00
Total EXPENDITURES	1,271,690	78,567	6.17
Excess of Revenues over (Under) Expenditures	247,762	51,006	20.58
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	37,000	0	0.00
Total OTHER FINANCING SOURCES(USES)	37,000	0	0.00
OPERATING TRANSFERS OUT			
Other Outgo	28,815	0	0.00
Total OPERATING TRANSFERS OUT	28,815	0	0.00
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	255,946	51,006	
FUND BALANCE:			
Fund balance, July 1	226,171	226,171	
Current balance	482,117	277,178	

ALLAN HANCOCK COLLEGE
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE PERIOD ENDING 08/31/2016

	Rounded to the Nearest Dollar		
	PCPA BUDGET	PCPA ACTUAL	% BUDGET
	<u>=====</u>	<u>=====</u>	<u>=====</u>
REVENUES:			
Earned income			
Ticket Revenue	1,680,681	838,333	49.88%
Handling	59,000	20,823	35.29%
Concessions	31,000	6,470	20.87%
Advertising	45,000	4,483	9.96%
Touring	40,540	17,843	44.01%
Other	46,000	2,598	5.65%
Total Earned Income	1,902,221	890,550	46.82%
Contributed Income			
Individual sources	70,000	56,622	80.89%
Fundraisers	100,000	978	0.98%
Corporations	45,000	11,300	25.11%
Foundations	662,250	36,775	5.55%
Total contributed income	877,250	105,675	12.05%
Allan Hancock College	<u>1,426,949</u>	<u>175,000</u>	<u>12.26%</u>
Total revenues	4,206,420	1,171,224	27.84%
EXPENSES:			
Production	2,161,955	560,009	25.90%
Conservatory	73,423	11,409	15.54%
Scholarships	709,545	385,258	54.30%
Administration	229,418	42,956	18.72%
Development	231,053	6,917	2.99%
Marketing	471,828	76,392	16.19%
Box office	296,512	59,251	19.98%
Concessions	20,200	1,163	5.76%
Outreach/YPP	11,670	12,358	105.90%
Total expenses	<u>4,205,604</u>	<u>1,155,714</u>	<u>27.48%</u>
EXCESS OF REVENUES OVER EXPENSES	816	15,511	
Outside events (net)	0	0	
FUND BALANCE			
Balance, July 1	<u>206,844</u>	<u>206,845</u>	
Current balance	<u>207,660</u>	<u>222,356</u>	

Allan Hancock College Governmental Funds Group

Capital Outlay Projects Fund

Income Statement by Fund

For Period Ending 08/31/2016

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
State Revenues	276,091	69,708	25.24
Local Revenues	259,810	1,615	0.62
Total REVENUES	<u>535,901</u>	<u>71,324</u>	<u>13.30</u>
EXPENDITURES			
Supplies and Materials	26,119	0	0.00
Other Operating Expenses	43,284	1,390	3.21
Capital Outlay	1,900,536	63,191	3.32
Total EXPENDITURES	<u>1,969,940</u>	<u>64,582</u>	<u>3.27</u>
Excess of Revenues over (Under) Expenditures	(1,434,038)	6,742	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	15,481	0	0.00
Total OTHER FINANCING SOURCES(USES)	<u>15,481</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>(1,418,556)</u>	<u>6,742</u>	
FUND BALANCE:			
Fund balance, July 1	6,058,563	6,058,563	
Current balance	<u>4,640,006</u>	<u>6,065,305</u>	

Allan Hancock College Governmental Funds Group

Gen Oblig Bonds Building Fund

Income Statement by Fund

For Period Ending 08/31/2016

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	25,000	0	0.00
Total REVENUES	<u>25,000</u>	<u>0</u>	<u>0.00</u>
EXPENDITURES			
Supplies and Materials	5,344	0	0.00
Other Operating Expenses	167,350	18,923	11.30
Capital Outlay	1,532,782	55,786	3.63
Total EXPENDITURES	<u>1,705,477</u>	<u>74,709</u>	<u>4.38</u>
Excess of Revenues over (Under) Expenditures	(1,680,477)	(74,709)	
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>(1,680,477)</u>	<u>(74,709)</u>	
FUND BALANCE:			
Fund balance, July 1	2,949,823	2,949,824	
Current balance	<u>1,269,345</u>	<u>2,875,115</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
INTERNAL SERVICE FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 08/31/2016

	DENTAL BUDGET	DENTAL ACTUAL	Rounded to HLTH EXAM BUDGET	the Nearest HLTH EXAM ACTUAL	Dollar PROP/LIAB BUDGET	PROP/LIAB ACTUAL	PST-EMP BNF BUDGET	PST-EMP BNF ACTUAL
REVENUES:								
Local	752,000	108,989	1,600	0	4,000	0	151,000	21,075
Total Revenues	<u>752,000</u>	<u>108,989</u>	<u>1,600</u>	<u>0</u>	<u>4,000</u>	<u>0</u>	<u>151,000</u>	<u>21,075</u>
EXPENDITURES:								
Classified salaries	0	0	0	0	0	0	0	0
Employee benefits	0	0	139,031	5,410	0	0	1,039,567	0
Supplies and materials	0	0	0	0	0	0	0	0
Contracted services	750,000	122,594	0	0	263,000	499	0	0
Capital outlay	0	0	0	0	0	0	0	0
Total Expenditures	<u>750,000</u>	<u>122,594</u>	<u>139,031</u>	<u>5,410</u>	<u>263,000</u>	<u>499</u>	<u>1,039,567</u>	<u>0</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,000	-13,605	-137,431	-5,410	-259,000	-499	-888,567	21,075
OTH FIN SRCS (USES):								
Operating Transfers IN	0	0	0	0	0	0	0	0
Operating Transfers OUT	0	0	0	0	0	0	0	0
Total Oth Fin Srces	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>2,000</u>	<u>-13,605</u>	<u>-137,431</u>	<u>-5,410</u>	<u>-259,000</u>	<u>-499</u>	<u>-888,567</u>	<u>21,075</u>
FUND BALANCE:								
Fund balance, July 1	1,359,985	1,359,986	449,814	449,813	1,133,417	1,133,418	1,039,567	1,039,567
Current balance	<u>1,361,985</u>	<u>1,346,381</u>	<u>312,383</u>	<u>444,403</u>	<u>874,417</u>	<u>1,132,919</u>	<u>151,000</u>	<u>1,060,642</u>

BENEFIT TRUST COMPANY
AS TRUSTEE FOR ALLAN
HANCOCK COMMUNITY COLLEGE
DISTRICT

TRUST EB FORMAT

Statement Period
Account Number
08/01/2016 through 08/31/2016
115150007100

Summary Of Fund

MARKET VALUE AS OF 08/01/2016

7,413,791.61

EARNINGS

NET INCOME CASH RECEIPTS 8,366.83
FEES AND OTHER EXPENSES 5,614.37 -
REALIZED GAIN OR LOSS 25.52
UNREALIZED GAIN OR LOSS 30,601.37

TOTAL EARNINGS 33,379.35

TOTAL MARKET VALUE AS OF 08/31/2016

7,447,170.96

TRUST EB FORMAT

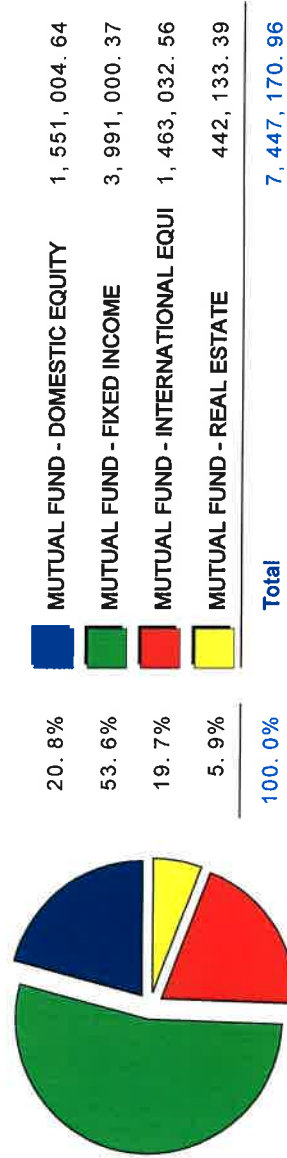
BENEFIT TRUST COMPANY
 AS TRUSTEE FOR ALLAN
 HANCOCK COMMUNITY COLLEGE
 DISTRICT

Statement Period 08/01/2016 through 08/31/2016
 Account Number 115150007100

Asset Summary As Of 08/31/2016

DESCRIPTION	MARKET VALUE	AVG COST	% OF PORT
MUTUAL FUND - FIXED INCOME	3,991,000.37	3,940,368.84	54
MUTUAL FUND - DOMESTIC EQUITY	1,551,004.64	1,529,045.69	21
MUTUAL FUND - INTERNATIONAL EQUITY	1,463,032.56	1,420,918.88	20
MUTUAL FUND - REAL ESTATE	442,133.39	430,176.04	6
TOTAL INVESTMENTS	7,447,170.96	7,320,509.45	
CASH	7,451.88		
DUE FROM BROKER	0.00		
DUE TO BROKER	7,451.88		
TOTAL MARKET VALUE	7,447,170.96		

Ending Asset Allocation



ALLAN HANCOCK COLLEGE FIDUCIARY FUNDS GROUP
TRUST AND AGENCY FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 08/31/2016

Rounded to the Nearest Dollar
TRUST FUNDS

	STUDENT FIN AID	ASB	STUDENT REP FEES	DISTRICT TRUST	STUDENT CENTER FEE TRUST	AGENCY STUDENT CLUBS
REVENUES:						
Sales	0	375	0	5,430	0	172
Gifts and contributions	0	0	0	3,775	0	5,800
Other local revenue	0	0	0	1,265	0	0
Interest	0	5	1	67	0	4
Miscellaneous revenue	2,593,228	0	10,956	-266	17,578	36
Total Revenues	<u>2,593,228</u>	<u>380</u>	<u>10,957</u>	<u>10,272</u>	<u>17,578</u>	<u>6,012</u>
EXPENDITURES:						
Salaries	0	0	0	0	0	0
Supplies and materials	0	8,133	0	5,116	0	0
Contracted services	0	10,508	787	2,110	0	246
Capital outlay	0	0	0	0	0	0
Total Expenditures	<u>0</u>	<u>18,641</u>	<u>787</u>	<u>7,227</u>	<u>0</u>	<u>246</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,593,228	-18,261	10,170	3,045	17,578	5,766
OTH FIN SRCS (USES):						
Operating Transfers IN	3,700	26,762	0	0	0	0
Operating Transfers OUT	2,042,951	0	0	0	0	0
Total Oth Fin Srces (Uses)	<u>-2,039,251</u>	<u>26,762</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>553,977</u>	<u>8,501</u>	<u>10,170</u>	<u>3,045</u>	<u>17,578</u>	<u>5,766</u>
FUND BALANCE:						
Fund balance, July 1	21,600	67,336	9,688	842,970	117,537	53,664
Current balance	<u>575,577</u>	<u>75,837</u>	<u>19,858</u>	<u>846,015</u>	<u>135,116</u>	<u>59,430</u>

Allan Hancock College Governmental Funds Group

Scholarship and Loan Trust Fnd

Income Statement by Fund

For Period Ending 08/31/2016

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	1,000	0	0.00
Total REVENUES	<u>1,000</u>	<u>0</u>	<u>0.00</u>
EXPENDITURES			
Supplies and Materials	0	0	0.00
Other Operating Expenses	0	0	0.00
Total EXPENDITURES	<u>0</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues over (Under) Expenditures	1,000	0	
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00
Total OPERATING TRANSFERS OUT	<u>1,000</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>0</u>	<u>0</u>	
FUND BALANCE:			
Fund balance, July 1	8,708	8,707	
Current balance	<u>8,708</u>	<u>8,707</u>	

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS BY SUBFUND
FOR THE PERIOD ENDING 08/31/2016

	Cash Admin	Rounded to the Nearest Dollar General Operations	Restricted	Dollar Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUE:							
Contributions	0	5,165	74,723	24,012	250,780	0	354,680
Contributions non-cash	0	0	0	0	0	0	0
Interest and dividends	0	3,180	0	0	0	38,817	41,997
Gain/Loss on sale of investments	0	0	0	0	0	32,220	32,220
Change in asset portfolio	0	14,159	0	0	0	613,166	627,325
Royal/Other/Bad Debt Recov.	0	67	25	0	0	0	91
Total revenue	0	22,571	74,748	24,012	250,780	684,203	1,056,313
EXPENDITURES:							
Scholarships	0	0	0	374,914	0	0	374,914
Student Assistance	0	0	3,000	0	0	0	3,000
District/College Support	0	0	11,000	0	0	0	11,000
Salaries	0	27,276	0	0	0	0	27,276
Employee benefits	0	2,809	0	0	0	0	2,809
Supplies and materials	0	2,266	11,004	0	0	0	13,271
Contracted personal services	0	0	0	0	0	0	0
Travel and conference	0	3,795	0	0	0	0	3,795
Memberships and permits	0	295	8	0	0	0	303
Technology Services	0	0	0	0	0	0	0
Telephone	0	113	0	0	0	0	113
Contracts and leases	0	251	0	0	0	0	251
Postage and advertising	0	228	8,000	0	0	0	8,228
Bank/brokerage charges	0	776	0	0	0	32,345	33,120
Miscellaneous expense	0	0	0	0	0	0	0
Building and equipment	0	0	0	0	0	0	0
Credit Card Disc. Fees	0	1	0	0	0	0	1
Total expenditures	0	37,810	33,012	374,914	0	32,345	478,081
Net income(loss)	0	-15,239	41,736	-350,902	250,780	651,858	578,233
OTHER FINANCING SOURCES/OUTGO:							
Transfers in	0	15,142	0	0	0	0	15,142
Transfers out	0	0	0	18,662	0	15,142	33,804
Net transfers	0	15,142	0	-18,662	0	-15,142	-18,662
Net inc/dec in fund bal	0	-97	41,736	-369,564	250,780	636,716	559,571
FUND BALANCE:							
Fund equity, July 1	0	289,766	1,627,011	658,523	18,582,136	996,709	22,154,144
Current balance	0	289,669	1,668,747	288,959	18,832,916	1,633,425	22,713,715

Allan Hancock College Governmental Funds Group

Other Agency Fund

Income Statement by Fund

For Period Ending 08/31/2016

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	60,000	2,138	3.56
Total REVENUES	<u>60,000</u>	<u>2,138</u>	<u>3.56</u>
EXPENDITURES			
Classified Salaries	15,000	0	0.00
Supplies and Materials	20,000	905	4.52
Other Operating Expenses	10,000	1,539	15.39
Capital Outlay	10,000	0	0.00
Total EXPENDITURES	<u>55,000</u>	<u>2,445</u>	<u>4.44</u>
Excess of Revenues over (Under) Expenditures	5,000	(1,396)	
OPERATING TRANSFERS OUT			
Other Outgo	5,000	0	0.00
Total OPERATING TRANSFERS OUT	<u>5,000</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>0</u>	<u>(1,396)</u>	
FUND BALANCE:			
Fund balance, July 1	54,711	54,711	
Current balance	<u>54,711</u>	<u>53,314</u>	

ALLAN HANCOCK COLLEGE



OCTOBER 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 6:00 p.m. Women's Volleyball vs. West Los Angeles College	6 Dimensions in Dance thru October 9 Marian Theatre	7 6:00 p.m. Women's Volleyball vs. Antelope Valley College	8
9	10 Spirit Week thru October 15th	11 6:00 p.m. Board of Trustees Meeting Lompoc	12 3:00 p.m. Women's Water Polo vs. Citrus College Paul Nelson Aquatic Center	13	14 6:00 p.m. Women's Water Polo vs. Ventura College	15 2:00 p.m. Men's Football vs. Santa Barbara City College
16	17	18 2:00 p.m. Women's Soccer vs. Moorpark College 4:00 p.m. Men's Soccer vs. Moorpark College	19 6:00 p.m. Women's Volleyball vs. Moorpark College	20	21 2:00 p.m. Women's Soccer vs. Oxnard College 4:00 p.m. Men's Soccer vs. Oxnard College	22
23	24	25	26	27	28 2:00 p.m. Women's Soccer vs. Santa Barbara City College 4:00 p.m. Men's Soccer vs. Santa Barbara City College 6:00 p.m. Women's Volleyball vs. Santa Barbara City College	29 2:00 p.m. Men's Football vs. L.A. Pierce College
30	31					

ALLAN HANCOCK COLLEGE



NOVEMBER 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 4:00 p.m. Men's Soccer vs. Santa Monica College	2	3 PCPA's <i>Beauty and The Beast</i> thru December 23 Marian Theater	4 3:00 p.m. Women's Basketball vs. Los Angeles Southwest College	5 2:00 p.m. Men's Football vs. Antelope Valley College
6	7	8 6:00 p.m. Board of Trustees Meeting	9	10	11 Veteran's Day Campus Closed 1:00 p.m. Women's Soccer vs. Cuesta College 3:00 p.m. Men's Soccer vs. Los Angeles Mission College 6:00 p.m. Women's Volleyball vs. Cuesta College	12
13	14	15	16	17 6:00 p.m. Women's Basketball vs. Taft College	18 Allan Hancock College Men's Basketball Tournament	19
20	21	22	23	24 Thanksgiving Recess thru November 26 Campus Closed	25	26
27	28	29	30			