
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Agenda

Regular Board Meeting
Tuesday, January 19, 2016

Allan Hancock College
Closed Session - Captain's Room, B-102
Open Session - Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

Gregory A. Pensa, President
Tim Bennett, Vice President
Bernard E. Jones
Larry Lahr
Hilda Zacarias
Cinthya Ortiz, Student Trustee

	<u>Page</u>	<u>Tent. Time</u>
1. Call to Order		5:00 PM
2. Public Comment to Closed Session		

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* The leading speaker from the audience on each side of an issue will be limited to five (5) minutes. Additional speakers are limited to two (2) minutes. To address the Board of Trustees, please fill out a Request to Address the Board of Trustees form and provide it to the superintendent/president prior to this part of the agenda.

3. Adjourn to Closed Session		5:00 PM
------------------------------	--	---------

3.A. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. Kevin Walthers
Employee Association: Faculty Association

Agency designated representatives: Dr. Kevin Walthers
Employee Association: Part-Time Faculty Association

Agency designated representatives: Dr. Kevin Walthers
Unrepresented Employees: Management

Agency designated representatives: Dr. Kevin Walthers
Unrepresented Employees: Supervisory/Confidential

Agency designated representatives: Felix Hernandez Jr.
Employee Organization: California School Employees Association (CSEA) Chapter #251

3.B. Conference with Legal Counsel - Potential Litigation (Govt. Code §54956.9(b):2 cases

3.C. Discipline/Dismissal/Release of Public Employee (1 case) (Govt. Code §54957)

- | | | | |
|----|---------------------------------|--|---------|
| 4. | Reconvene to Open Session | | 6:00 PM |
| 5. | Action Taken in Closed Session | | |
| 6. | Pledge of Allegiance | | |
| 7. | Approval of Agenda as Presented | | |
| 8. | Public Comment | | |

The section of the agenda is intended for members of the public to address the board on items involving the school district. Time limits and procedures to address the Board of Trustees, as stated in the Public Comment to Closed Session, apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under public comment. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

- | | | | |
|-----|--|----|---------|
| 9. | Approval of Minutes | | |
| | 9.A. Approval of Minutes from the December 8, 2015 regular board meeting. | 10 | |
| 10. | Presentation | | 6:15 PM |
| | 10.A. Overview of Accreditation, Program Review, and Student Learning Outcomes | | |

Dr. Railey will provide an overview of the connections between ACCJC Accreditation Standards and Department of Education eligibility requirements for institutional accreditation.

	<u>Page</u>	<u>Tent. Time</u>
11. Consent Agenda		6:25 PM
<p>Consent Agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the Consent Agenda.</p>		
11.A. Register of Warrants Regular Payroll 11/30/15	19	
<p>A recommendation that the board of trustees approve commercial warrants.</p>		
11.B. Acceptance of Donations	77	
<p>A recommendation that the board of trustees accept the monetary donations of \$10,000 from Dignity Health and \$500 from Central Coast Packaging, the donation of 10 Analog System Lab Kits PRO from Texas Instruments Worldwide University Program, and the donation of lighting kits, display cases, easels, and other display equipment from I.S.T. Inc.</p>		
11.C. Authorization to Declare District Property as Surplus	78	
<p>A recommendation that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures.</p>		
11.D. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	79	
<p>A recommendation that the board of trustees approve part-time faculty appointments, regular faculty overload, and special assignments/stipends.</p>		
11.E. New Community Services (Fee-Based) Education Courses	119	
<p>A recommendation that the board of trustees approve the community service (fee-based) education courses as proposed and authorize that these classes be repeated as frequently as needed to support the needs of the community.</p>		

	<u>Page</u>	<u>Tent. Time</u>
11.F. 2015-2016 Catalog Addendum	120	
A recommendation to approve amendments to the 2015-2016 Catalog.		
11.G. Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service	133	
A recommendation that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.		
11.H. Appointment of Tenure-Track Faculty Member	136	
A recommendation that the board of trustees approve the tenure-track faculty appointment of Chad Kelly, assistant professor, reading, English department, effective January 21, 2016.		
11.I. Appointments, Transfers, and Promotions of Classified Employees	137	
A recommendation that the board of trustees approve the appointments of Victoria Rivas, office services technician I, learning resources, effective February 1, 2016, and contingent upon continued funding; Ryan Carroll, lab assistant - life and physical sciences laboratory, life and physical sciences department, effective February 1, 2016; and Corrin Suchan, office services technician II (grants), institutional grants, effective January 20, 2016, and contingent upon continued funding. A recommendation may be made that the board of trustees approve the appointments of custodian/athletic equipment attendant, kinesiology, recreation & athletics department; office services technician II (grants), community education; and web services specialist I, information technology services. If a recommendation is made, a revised board agenda item will be presented.		
11.J. Coaching Appointments and Stipends	139	
A recommendation that the board of trustees approve the coaching appointments and stipends as presented, or earlier per district need.		

	<u>Page</u>	<u>Tent. Time</u>
11.K. Appointment of Supervisor/Confidential Employee	140	
<p>A recommendation may be made that the board of trustees approve the appointment of supervisor, custodial services (evening), plant services. If a recommendation is made, a revised board agenda item will be presented.</p>		
11.L. Revised Classified Bargaining Unit Job Description	141	
<p>A recommendation that the board of trustees approve the revised classified bargaining unit job descriptions, lab assistant – life and physical sciences laboratory; and fiscal administrative technician, as presented, pending ratification by CSEA Chapter #251</p>		
11.M. Out-of-Classification Assignments of Classified Employees	150	
<p>A recommendation that the board of trustees approve the out-of-classification outside the bargaining unit assignment of Jesse Carlon, supervisor, custodial services (evening), plant services, retroactive to December 21, 2015 through June 30, 2016, or earlier per district need; and approve the out-of-classification assignment of Armando Pantoja, custodial lead worker (evening), plant services, retroactive to December 21, 2015 through June 30, 2016, or earlier per district need.</p>		
11.N. Change of Status of Classified Employees	151	
<p>A recommendation that the board of trustees approve the temporary change of status of Cordelia Rackley, community education public information specialist, community education, retroactive to January 5, 2016 through June 30, 2016, or earlier per district need, and contingent upon continued funding; and approve the permanent change of status of Marna Lombardi, academic support specialist, academic affairs, retroactive to January 1, 2016.</p>		
12. Oral Reports		6:35 PM
12.A. Superintendent/President’s Report		
12.B. Board Member Reports		
12.C. Association Reports		6:45 PM
1) Associated Student Body Government		
2) AHC Foundation		

	<u>Page</u>	<u>Tent. Time</u>
3) Management Association		
4) Part-Time Faculty Association		
5) Faculty Association		
6) Academic Senate		
7) California School Employees Association		
 13. Action Items		 7:15 PM
13.A. Audit Report for Year Ending June 30, 2015	152	
A recommendation that the board of trustees accept the audit report for the year ending June 30, 2015, as presented.		
13.B. Nonresident Tuition Rate 2016-2017	153	
A recommendation that the board of trustees establish the 2016-2017 nonresident tuition rate at \$198 per unit, commencing with fall semester 2016.		
13.C. Award of Contract for Management of District Bookstore, RFP 16-102	154	
A recommendation may be made that the board of trustees award the contract for management of the district bookstore. If a recommendation is made, a revised board item will be presented.		
13.D. Re-designation of Official Representatives of the Northern Santa Barbara County Adult Education Consortium Oversight Committee.	155	
A recommendation to approve Elaine Healy, Community Education Coordinator and Dean Sofia Ramirez Gelpi as Allan Hancock's designated representatives of the Northern Santa Barbara County Adult Education Consortium Oversight Committee.		
13.E. Acceptance of Grants Approved	157	
A recommendation to accept funded grants.		
13.F. The District Contract Reopeners with the Faculty Association of Allan Hancock Joint Community College for Fiscal Year 2016-2017	159	
A recommendation that the board of trustees invite the public to forward any comment on the attached proposal to the superintendent/president; and to schedule the proposal for public		

	<u>Page</u>	<u>Tent. Time</u>
comment at the scheduled board meeting on February 9, 2016 in accordance with Board Policy 7140.		
13.G. Appointment of Classified Management Position	161	
A recommendation that the board of trustees approve the promotion of Kelly Underwood, director, human resources, effective January 20, 2016.		
13.H. Revised Salary Schedule for Management Administrators	162	
A recommendation that the board of trustees approve the revised management salary schedule, SS-30, as presented.		
13.I. Revised California School Employees Association Allan Hancock College Chapter #251, Appendix A, Classified Bargaining Unit Positions List	165	
A recommendation that the board of trustees approve the revised Appendix A, Classified Bargaining Unit Positions List, to include the two additional updated job titles, help desk technician and network administrator, information technology services, as presented, pending ratification by CSEA Chapter #251.		
14. Information Items		7:50 PM
14.A.1 Grant Proposals Submitted	171	
A report on grant proposals submitted.		
14.A.2 Distance Learning Substantive Change	172	
A report to the Accrediting Commission for Community and Junior Colleges regarding the substantive change in distance learning.		
14.B. Employee Retirements and Resignations	209	
The superintendent/president has accepted the retirement of Glenn Owen, professor of accounting, business education department, effective August 19, 2016.		

	<u>Page</u>	<u>Tent. Time</u>
14.C. First Reading, Revised Board Policy 2710, Conflict of Interest	210	
A first reading of proposed revisions to the board policy 2710 and the list of designated employees and their disclosure categories.		
14.D. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	216	
A monthly report on academic affairs.		
14.E. Monthly Report, Associate Superintendent/Vice President, Student Services	217	
A monthly report on student services.		
14.F. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	218	
A monthly report on administrative services.		
14.G. Monthly Report, Vice President, Institutional Effectiveness	219	
A monthly report on institutional effectiveness.		
14.H. Monthly Report, Vice President, Operations	220	
A monthly report on operations.		
14.I. Bond Measure I Status Report	222	
A status report on the bond Measure I projects.		
14.J. Monthly District Financial Report	224	
A report on the year-to-date data for various funds.		
15. New Business		8:30 PM
16. Calendar	240	
17. Adjournment		8:35 PM

The next regular meeting of the Board of Trustees will be held on Tuesday, February 9, 2016. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m. A special board meeting will be held on January 29, 2016.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3245. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Tuesday, December 8, 2015

Gregory A. Pensa, President
Tim Bennett, Vice President
Bernard E. Jones
Larry Lahr
Hilda Zacarías
Cinthya Ortiz, Student Trustee

Allan Hancock College
Closed Session – Captain’s Room, B-102
Open Session - Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 5:00 p.m. with the following trustees present:
Bennett, Jones, Lahr, Pensa, Zacarías

Trustees absent: None

2. Public Comment to Closed Session

Dan Hilker corrected a point he made in a letter sent to the Board regarding a job recruitment. He pointed out the problems in the hiring of an employee he believes is not qualified for a college position. He made a suggestion regarding the hiring of a new police chief.

3. Adjourn to Closed Session

Trustee Pensa adjourned the meeting to closed session at 5:04 p.m.

4. Reconvene to Open Session

Trustee Pensa reconvened the meeting to open session at 6:04 p.m. with the following trustees present: Bennett, Jones, Lahr, Pensa, Zacarías.

Trustees absent: None

5. Action Taken in Closed Session

Trustee Pensa reported no action was taken in closed session.

6. Pledge of Allegiance

Katie Jakulsky, Allan Hancock College student, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the agenda on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None
 Concur: Student Trustee

8. Public Comment

No public comment was made.

9. Organizational Meeting

9.A. Election of Board of Trustees Officers

On a motion by Trustee Lahr, seconded by Trustee Zacarías, the Board voted unanimously to elect Trustee Pensa as president and Trustee Bennett as vice president of the Board of Trustees.

9.B. Determination of Date, Time and Place of Regular Board Meetings in 2016.

On a motion by Trustee Lahr, seconded by Trustee Jones, the Board voted unanimously to continue holding board meetings on the second Tuesday of each month at 6:00 p.m. except in January.

9.C. County Committee on School District Organization

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board voted unanimously to appoint Trustee Zacarías as representative to the County Committee on School District Organization.

9.D. Appointment of Trustees to Boards and Committees

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board voted unanimously to appoint Trustee Pensa as representative and Trustee Zacarías as alternate to serve on the Allan Hancock Foundation Board for 2016.

On a motion by Trustee Zacarías, seconded by Trustee Lahr, the Board voted unanimously to appoint Trustee Bennett to serve on the PCPA Foundation Board for 2016.

On a motion by Trustee Lahr, seconded by Trustee Zacarías, the Board voted unanimously to appoint Trustee Pensa and Trustee Jones to serve on the Coordinating Committee with Solvang Theaterfest for 2016.

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board voted unanimously to appoint Trustee Lahr to the Allan Hancock College Auxiliary Programs Corporation Board of Directors for 2016.

On a motion by Trustee Jones, seconded by Trustee Lahr, the Board voted unanimously to appoint Trustee Bennett to the Allan Hancock College Boosters, Inc. Board of Directors for 2016.

On a motion by Trustee Zacarías, seconded by Trustee Jones, the Board voted unanimously to appoint Trustee Lahr to the Retirement Board of Authority for 2016.

Trustee Lahr was appointed on March 18, 2014 and confirmed on January 20, 2015 to serve a three-year term on the Allan Hancock College Viticulture & Enology Foundation Board. His term will expire on June 1, 2017.

9.E. Authorized Signature Forms for the 2016 Calendar Year and Resolution 15-25, Delegation of Governing Board Powers and Duties

The Board approved the authorized signature forms for the 2016 calendar year and adopted resolution 15-25, delegation of governing board powers and duties on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

10. Approval of Minutes

10. On a motion by Trustee Jones, seconded by Trustee Bennett, the Board voted unanimously to approve the minutes for the November 10, 2015 regular board meeting as submitted. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None; Student Advisory Vote: Concur)

11. Presentation

11.A. Sabbatical Presentation

John Hood, fine arts instructor, thanked the board of trustees for their support. He explained how the sabbatical provided an opportunity to explore new ideas. He was able to study geography and molecular structure, abstract ideas, and work with different techniques. He also explored merging science and art. He would like to collaborate with the science department and one of his classes to form a partnership between students in science and engineering classes. This type of collaboration is called STEAM (science, technology, engineering, art/design and mathematics). He was also able to work with other artists who work with different methods including 3-dimensional sketching. He would like to share techniques from various artists and has invited them to speak to Hancock College students. He invited the board of trustees to view a private Berman Kinetic Collection.

11.B. Student Equity Plan

Associate Superintendent Ornelas asked Yvonne Teniente and David Hernandez, college counselors, to provide an update on the Student Equity Plan. Ms. Teniente thanked Dr. Walthers, Ms. Ornelas and others for their dedication to students. She noted the Student Equity Plan is helping change the odds for the students as many are

all benefitting from it. She explained the plan was a team effort that included a number of councils, committees, student groups, and community members. Ms. Teniente reviewed the areas where gaps exist for different groups of students along with the plan's activities to close the gap.

Trustee Jones left the meeting at 6:46 P.M.

Mr. Hernandez discussed degree and certificate completion rates for African-Americans, males, and students with disabilities, along with the plan's activities to help them reach their goals. Ms. Ornelas reviewed the budget and how the program will be expanded.

12. Consent Agenda

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board voted unanimously to approve the consent agenda on a roll-call as follows:

Ayes: Bennett, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Absent: Jones

13. Oral Reports

13.A. Superintendent/President's Report

Dr. Walthers noted three graduations will take place this week. Last week he hosted ASBG students at his house for a BBQ. He wished Richard Carmody and Ardis Neilsen the best on their retirement and thanked David Humphreys for his help.

13.B. Trustee Lahr gave Trustee Jones' report. Trustee Jones enjoyed *Cinderella* with his granddaughter and wife.

Trustee Lahr also enjoyed *Cinderella*. He was able to attend one day of the annual planning retreat, the Auxiliary Programs board meeting, and helped give away turkeys to needy families. He wished Richard Carmody and Ardis Neilsen the best in their retirement.

Trustee Bennett wished everyone a Merry Christmas and a happy New Year. He was able to attend the PCPA Gala, and the law enforcement and fire academy graduations. He echoed Trustee Lahr's wishes for Mr. Carmody and Ms. Neilsen. He noted that he loves his retirement.

Trustee Pensa attended two days of the annual planning retreat. He also attended the Community College League conference where topics such as accreditation, California's promise for free tuition, books, and transportation for all community college students were discussed.

Trustee Zacarías hosted Trustee Open Hour and shared some of the concerns she became aware of. She also attended the Community College League conference. She was able to attend the planning retreat and see *Cinderella* with her granddaughter. She

wished everyone a wonderful holiday.

Student Trustee Ortiz thanked Dr. Walthers for his hospitality. She attended the annual planning meeting and was glad to see student representatives attend. She appreciates the free food for low income students from the food bank and would like to see that continued. She said ASBG has shared their activities on their social media sites and added ASBG had a great semester.

13.C. Association Reports

1) Associated Student Body Government

Kimberly Kallies noted the semester was filled with activities. ASBG sponsored an arts and crafts faire, a thanksgiving pot luck, and planned to uplift student's spirits during finals with a jingle bell rocker activity. She thanked Dr. Walthers for his hospitality.

2) AHC Foundation

No report was given.

3) Management Association

Rob Parisi, thanked Ardis Neilsen and Richard Carmody for their work and wished them well on their retirement. He noted there will be lots of new managers in 2016 and hopes to update their management handbook.

4) Part-Time Faculty Association

Danielle Blanchard reported the executive committee voted to donate \$500 to the Karisa Bennett scholarship. She said Academic Senate voted to give part-time faculty one vote in faculty meetings. She thanked Richard Carmody and Ardis Neilsen for their services and wished everyone happy holidays.

5) Faculty Association

Roger Hall, on the association's behalf, bid farewell to Richard Carmody and Ardis Neilsen. He mentioned the bookstore taskforce completed its work and has shared its findings with College Council. He said some faculty members are concerned for various reasons with this change.

6) Academic Senate

Marla Allegre said the Senate is happy with the new voting arrangement and clarified part-time faculty does not vote for a department chair. The Senate recently approved the Student Equity Plan, Cooperative Work Plan, AP&P changes, and the Concurrent Enrollment Plan. They also drafted an emeritus board policy. She thanked Ardis Neilsen and Richard Carmody for their service

and wished everyone happy holidays.

7) California School Employees Association

Jessica Parker reported CSEA is holding elections and most seats were unopposed and incumbents will be reelected. She said the association plans to focus on professional development. She wished Ardis Neilsen and Richard Carmody well and everyone happy holidays.

14. Action Items

14.A1. Non-Award of Contract for the Concession/Restroom Building and Vineyard Trellis Project, Bid 15-03

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board rejected all bids for the concession/restroom building and vineyard trellis project. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: Concur)

14.A2. Award of Contract for the Inner City Grid Expansion, LVC, Bid 16-01

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board awarded the contract for the inner city grid expansion project to S. Chaves Construction, Inc. in the amount of \$686,462.32. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.B. Student Equity Plan

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the Student Equity Plan as presented. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.C. District Travel Request Outside of the State

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board authorized the request for Warren Gabaree and one student to travel to Portland, Oregon in January 2016. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.D. Acceptance of Grants Approved

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board accepted contracts for a total of \$1,984,991 in restricted funds to the district. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.E. Academic Policy and Planning Committee Curriculum Summary

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board adopted the curriculum additions and changes reflected in the summary report of the Academic

Policy and Planning Committee. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.F. Boiler Replacement Buildings F, K, and N - Informal Bid 15-201

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board approved filing the notice of completion for Brannon, Inc. DBA Smith Electric Service for the Boiler Replacement, Building F, K, and N. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.G. 2016-2017 State Scheduled Maintenance and Special Repairs Program, District Order of Priority Application List

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the 2016-2017 State Scheduled Maintenance and Special Repairs Program, District Order of Priority Application List. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.H. Allan Hancock Joint Community College District & Santa Barbara County Fire Department Ground Lease & Joint Use Agreement.

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board approved changing the Allan Hancock Joint Community College District and Santa Barbara County Fire Department Ground Lease and Joint Use Agreement language to extend the phase I completion requirement from one year to five years. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.I. Agreement Between the Allan Hancock Joint Community College District and the California School Employees Association Allan Hancock College Chapter #251, Article 11 and Article 14

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board approved the updates, changes, and definitions of leave in Article 11 and Article 14 of the Agreement between the Allan Hancock Joint Community College District and the California School Employees Association Allan Hancock College Chapter #251, in accordance with the AB 1522 Healthy Workplace, Healthy Families Act, as presented, pending ratification by CSEA Chapter #251. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.J. Agreement Between the Allan Hancock Joint Community College District and the California School Employees Association Allan Hancock College Chapter #251, Appendix A, Classified Bargaining Unit Positions List

Kelly Underwood noted a correction to the salary range, should be 28 instead of 25, for the curriculum specialist.

On a motion by Trustee Lahr, seconded by Trustee Zacarías, the Board approved the revised Appendix A, Classified Bargaining Unit Positions List, as presented, pending

ratification by CSEA Chapter #251. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

14.K. Appointment of Classified Management Positions

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board approved the appointment of Jennifer Schwartz, managing director, PCPA, (Pacific Conservatory Theater), effective January 19, 2016. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

15. Information Items

15.A. Grant Proposals Submitted

Dr. Walthers noted the Children's Center grant submitted.

15.B. Quarterly Report on Volunteer Aides

Dr. Walthers commented the college is very fortunate to have so many volunteers.

15.C. Employee Retirements and Resignations

Dr. Walthers acknowledged the retirement of Ron Kewish and the resignations of Adrienne Garcia, Madeline Gravitt and Mallory Martenis.

15.D. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Railey attended the Community College League annual convention. Dr. Railey went to the meeting to learn about their work, their response, recommendations to their participants, student equity assets and training. He also attended a workshop for the California College Chief Instructional Officers.

15.E. Monthly Report, Associate Superintendent/Vice President, Student Services

Vice President Ornelas shared that staff is working on the third phase of board policies specific to student services. She acknowledged Marian Quaid-Maltagliati and other administrators for their hard work. Some of the policies are referenced in the college catalog so students are aware of procedures in place. She noted Mayra Morales and other staff members have done a really great job spearheading efforts to set up information tables.

15.F. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Michael Black acknowledged the members of the bookstore taskforce. He gave an overview of the task undertaken. The taskforce, after considering all options, reached the conclusion that it was best to outsource the bookstore. He gave a status report on the search for a new director of business services. He noted the OPEB (post

employment benefits) trust board report will be included in the monthly financial reports.

15.G. Monthly Report, Vice President, Institutional Effectiveness

Vice President Murphy thanked his staff for organizing the annual planning event. He noted a robust and well balanced attendance. There were a lot of activities and a lot of informational presentations. The Institutional Effectiveness Council and Enrollment Management Committee will follow up and develop directions and strategies to carry out goals set at the planning retreat.

15.H. Monthly Report, Vice President, Operations

Vice President Hernandez addressed the progress of two projects. He said the work on the elevator in building K will be completed on January 15 and the electrical retrofit at the Lompoc Valley Campus will also be completed in January.

15.I. Bond Measure I Status Report

Trustee Pensa commented there are a lot of completed projects.

15.J. Monthly District Financial Report

Associate Superintendent Black explained the overage in academic salary expenditures. He added that employee benefits numbers were high as staff had to manually adjust all the non-employee benefits that were not automatically inputted into our financial system. He read a list of capital improvements, such as refurbishing the gym floor, and work on the football field.

16. New Business

No new business was reported.

17. Calendar

Dr. Walthers shared the calendar with the board of trustees.

18. Adjournment

Trustee Pensa adjourned the meeting at 8:05 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Register of Warrants	Item Number: 11.A.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 58

BACKGROUND:

The following warrants are submitted for board of trustees approval:

GENERAL FUND 9410		
INVOICE WARRANTS	1,281,342.64	
REGULAR PAYROLL 11/30/15	4,489,495.29	
TOTAL GENERAL FUND		5,770,837.93
CHILD DEVELOPMENT FUND 9433		
INVOICE WARRANTS	5,237.48	
REGULAR PAYROLL 11/30/15	69,241.19	
TOTAL CHILD DEVELOPMENT FUND		74,478.67
GO BOND CLEARING FUND 9446		
INVOICE WARRANTS	0.00	
TOTAL GO BOND CLEARING FUND		0.00
GO BOND BUILDING FUND 9447		
INVOICE WARRANTS	118,167.14	
TOTAL GO BOND BUILDING FUND		118,167.14
CAPITAL OUTLAY PROJECTS FUND 9441		
INVOICE WARRANTS	128,071.45	
TOTAL CAPITAL OUTLAY PROJECTS FUND		128,071.45
SELF INSURANCE DENTAL FUND 9461		
INVOICE CHECK	61,297.00	
TOTAL SELF INSURANCE DENTAL FUND		61,297.00
STUDENT CENTER FEE TRUST FUND 9473		
INVOICE WARRANTS	0.00	
TOTAL STUDENT CENTER FEE TRUST FUND		0.00
SELF INSURANCE HEALTH FUND 9462		
INVOICE WARRANTS	4,611.91	
TOTAL SELF INSURANCE HEALTH FUND		4,611.91
SELF INSURANCE PROPERTY/LIABILITY FUND 9463		
INVOICE WARRANTS	0.00	
TOTAL SELF INSURANCE PROPERTY/LIABILITY FUND		0.00
<u>GRAND TOTAL ALL FUNDS</u>		<u>\$ 6,157,464.10</u>

RECOMMENDATION:

Staff recommends that the board of trustees approve commercial warrants 1845126 through 1845634 for a subtotal of \$1,598,727.62, and payroll warrants in the amount of \$4,558,736.48, for a grand total of \$6,157,464.10.

Administrator Initiating Item: Michael R. Black	Final Disposition:
---	--------------------

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

11/30/15
PAYROLL
FUND 9410**CERTIFICATED:**

1100	Academic Salaries, regular schedule, instructional time	\$877,240.36
1200	Academic Salaries, regular schedule, non-instructional time	503,600.26
1300	Certificated Salaries other than regular schedule teaching	717,281.65
1400	Certificated Salaries other than contract non-teaching	134,077.13
3100	State Teachers Retirement	178,044.03
3300	Medicare	35,726.39
3400	Health and Welfare Benefits	147,621.83
3500	State Unemployment Insurance	1131.19
3600	Worker's Compensation Insurance	53,471.63
3700	State Teachers Retirement/Cash Balance Plan/PARS	17,221.09
3911	Academic Retirement Incentive	0.00
SUB TOTAL		<u>\$2,665,415.56</u>

CLASSIFIED:

2100	Classified Salaries, regular schedule	\$1,054,215.24
2200	Classified Instructional Aide Salaries, regular schedule	84,939.49
2300	Classified Salaries, hourly	81,271.56
2300	Student Workers, regular	80,011.50
2400	Instructional Aides, hourly	48,424.52
2400	Student Workers, Tutors, Peer Counselors	57,085.32
3200	Public Employees Retirement	132,515.69
3300	Social Security/Medicare	76,269.77
3400	Health and Welfare Benefits	182,689.77
3500	State Unemployment Insurance	527.14
3600	Worker's Compensation Insurance	26,129.73
3700	PARS	0.00
4512	Uniform Allowance	0.00
5113	Externships (Grants Only)	0.00
8890	Income released for stale dated warrant	0.00
SUB TOTAL		<u>\$1,824,079.73</u>
TOTAL FUND 9410		<u>\$4,489,495.29</u>

FUND 9433

1200	Academic Salaries, regular schedule, non-instructional time	\$18,057.68
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	2,541.65
2100	Classified Salaries, regular schedule	4,907.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	36,226.13
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	1,991.22
3200	Public Employees Retirement System (PERS)	317.50
3300	Social Security/Medicare	460.61
3400	Health and Welfare Benefits	3,275.02
3500	State Unemployment Insurance	11.67
3600	Worker's Compensation Insurance	1,371.04
3700	State Teachers Retirement/Cash Balance Plan	81.67
SUB TOTAL		<u>\$69,241.19</u>
TOTAL FUND 9433		<u>\$69,241.19</u>

FUND 9447

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
SUB TOTAL		<u>\$0.00</u>
TOTAL FUND 9447		<u>\$0.00</u>
TOTAL DISTRICT PAYROLL		<u>4,558,736.48</u>

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
AHC - PART-TIME FACULTY ASSOCIATION	REIMBURSEMENT FOR OFFICE	49420000 4520	149.97		
	REIMBURSEMENT FOR	49420000 5110	1,000.00		
	REIMBURSEMENT FOR	49420000 5520	121.88		
	REIMBURSEMENT FOR	49420000 5540	286.10		
	REIMBURSEMENT FOR OFFICE	49420000 5630	1,397.05		
	REIMBURSEMENT FOR STAFF	49420000 5790	120.57		
	REIMBURSEMENT FOR	49420000 5870	250.00		
			3,325.57		WA 00845126
Albright, Andrew C	LIVE SCAN REIMB FOR	64700000 5820	18.00		
			18.00		WA 00845127
ALL AMERICAN SCREEN PRINTING INC	ROYAL BLUE SHIRTS WITH	64900012 4520	3,117.60		
	SCREEN SET UP FEES	64900012 4520	15.16		
			3,132.76		WA 00845128
			0.00		
			0.00	V VD	WA 00845129
AMAZON	The Great Book of Cardboard	09011000 4310	21.48		
	Action Day Weekly Planner	17010000 4520	29.76		
	Redi-Tag Divider Sticky Notes	17010000 4520	8.79		
	SUREFIRE 12 PACK BOXED 123	21055000 4311	77.80		
	BOOKS FOR SM LIBRARY	60106091 6310	363.86		
	BOOKS FOR SM LIBRARY	60106091 6310	512.67		
	MEDIA FOR SM LIBRARY	61201000 6320	11.03		
	Shipping	61201000 6320	3.23		
	MEDIA FOR SM LIBRARY	61201000 6320	8.65		
	Library Media Materials	61201000 6320	3.24		
	Sign Holder Boards/2 pk	63101000 4520	16.13		
	Shipping & Handling	63101000 4520	6.15		
	Sign Holder Boards/2pk	63101000 4520	16.13		
	Shipping & handling	63101000 4520	6.15		
	microfiber cleaning cloths,	19050000 4310	28.37		
	Drinking Bird	19050000 4310	6.76		
	Gloves, med	19050000 4310	6.48		
	Gloves, med	19050000 4310	9.70		
	Computer Speakers	19050000 4514	21.64		
	Ring Binders, 1.5"	19050000 4520	18.84		
	1 inch 3- ing binder	19050000 4520	7.30		
	JUST MOBILE GUM +5000	22000017 4315	59.95		
	OptiMA 9x12 double sided	49306018 4310	252.00		
	Jensen CD-490 stereo CD player	49306018 4310	32.99		
	OptiMA 9x12 double sided	49306018 4310	252.00		
	OptiMA 9x12 double sided	49306018 4310	252.00		
	Jensen CD-490 stereo CD player	49306018 4310	32.99		
	OptiMA 9x12 double sided	49306018 4310	252.00		
	Jensen CD-490 stereo CD player	49306018 4310	32.99		
	OptiMA 9x12 double sided	49306018 4310	210.00		
	Jensen CD-490 stereo CD player	49306018 4310	32.99		

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	OptiMA 9x12 double sided	49306018 4310	252.00		
	Jensen CD-490 stereo CD player	49306018 4310	32.99		
	OptiMA 9x12 double sided	49306018 4310	252.00		
	Jensen CD-490 stereo CD player	49306018 4310	32.99		
	AMAZON GIFT CARD TO	49306006 6320	360.00		
	AMAZON GIFT CARD TO	49306006 6320	65.00		
	AMAZON GIFT CARD TO	49306006 6320	625.00		
	AMAZON GIFT CARD TO	49306006 6320	140.00		
			4,354.05		WA 00845130
AMERICAN RED CROSS	CALIFORNIA CHILD CARE:	12502000 4311	270.00		
			270.00		WA 00845131
AMERICAN SOCIETY OF COMPOSERS	LICENSE FEE FOR NON-	67710300 5320	1,598.45		
			1,598.45		WA 00845132
AMERICAN STAR TOURS	CHARTER BUS SERVICE FOR	64945000 4640	5,125.00		
	CHARTER BUS SERVICE TO	64945000 4640	1,008.00		
	CHARTER BUS SERVICE TO	64945000 4640	2,136.00		
	CHARTER BUS SERVICE TO	64945000 4640	1,008.00		
			9,277.00		WA 00845133
AMERIPRIDE VALLEY UNIFORM SERVICE	Laundry services for the Auto	09481100 5550	49.05		
	Laundry services for the Auto	09482000 5550	11.93		
			60.98		WA 00845134
B & B STEEL & SUPPLY	Instructional supplies for	09565000 4311	98.21		
	Instructional supplies for	09565007 4310	256.29		
			354.50		WA 00845135
B & H PHOTO-VIDEO	Epson 277XL High-Capacity	06122007 4310	16.99		
	Epson 277XL High-Capacity	06122007 4310	16.99		
	Epson 277XL High-Capacity	06122007 4310	16.99		
	Epson 277XL High-Capacity	06122007 4310	16.99		
	Epson 277XL High-Capacity	06122007 4310	16.99		
	Epson 277XL High-Capacity	06122007 4310	16.99		
	Epson 277XL High-Capacity	06122007 4310	39.98		
	Epson 277XL High-Capacity	06122007 4310	16.99		
			158.91		WA 00845136
Bandel, Jessica L	MESA Transfer Award for	60100707 7611	150.00		
			150.00		WA 00845137
BEAR-AIDE INC	5425 Crime Scene Template	21050007 4310	83.75		
			83.75		WA 00845138
BIOLOGY WALL CHARTS	ITEM WC27 - LILY LIFE CYCLE	60100407 4310	41.90		
	ITEM WC28 - FERN LIFE CYCLE	60100407 4310	41.90		
	ITEM WC29 - MOSS LIFE CYCLE	60100407 4310	41.90		
	ITEM WC72 - PHOTOSYNTHESIS	60100407 4310	41.90		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SHIPPING	60100407 4310	16.00		
			<u>183.60</u>		WA 00845139
BOB'S PRINTING & RUBBER STAMPS INC	Unfold/print/refold BOG	64642002 4540	433.13		
			<u>433.13</u>		WA 00845140
BSN SPORTS INC	ROY/WHT-LEAGUE PRACTICE	69610400 4520	452.28		
	ROYAL MENS 3 POCKET FLY	69610400 4520	175.30		
	ANTH/WHT MENS GAMEDAY	69610400 4520	201.28		
	ROYAL BRASILIA 6 MEDIUM	69610400 4520	389.70		
	ROY/ANTH-FB PLAYERS POLO	69610400 4520	240.25		
	FREIGHT	69610400 4520	54.32		
	ANTH/WHT ENFORCER WARM	69610400 4520	1,129.92		
	ANTH/WHT ENFORCER WARM	69610400 4520	818.18		
	FREIGHT	69610400 4520	54.32		
	REFLEX CORNER/MIDFIELD SET	69611100 4520	137.47		
	YELLOW ADULT SCRIMMAGE	69611100 4520	84.44		
	SUNBURST ADULT SCRIMMAGE	69611100 4520	84.44		
	ORANGE LOW PROFILE CONES	69611100 4520	21.63		
	BRINE PHANTOM SOCCER BALL	69611100 4520	467.51		
	CAPTAINS BAND WHITE	69611100 4520	17.28		
	SHIPPING	69611100 4520	39.23		
	REFLEX CORNER/MIDFIELD SET	69611100 4520	-137.47		
	SHIPPING	69611100 4520	-41.98		
			<u>4,188.10</u>		WA 00845141
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	289.41		
	ELECTRICAL/LIGHTING	65110000 4520	19.19		
	ELECTRICAL/LIGHTING	65110000 4520	279.29		
	ELECTRICAL/LIGHTING	65110000 4520	661.20		
	ELECTRICAL/LIGHTING	65110000 4520	1,396.43		
			<u>2,645.52</u>		WA 00845142
CABRILLO HIGH SCHOOL ATHLETIC BOOSTER CLUB	QUARTER PAGE DISPLAY AD IN	67111000 5880	150.00		
			<u>150.00</u>		WA 00845143
CAL OES	FRO CERTIFICATES CSTI	21335000 4311	160.00		
	29 FRO DECON CERTIFICATES	21335000 4311	160.00		
	29 FRO WMD CERTIFICATES	21335000 4311	160.00		
			<u>480.00</u>		WA 00845144
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	10.88		
	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	5.50		
	CAMPUSWIDE CANON COPIER	67710300 5640	36.61		
	CAMPUSWIDE CANON COPIER	67710300 5640	65.54		
	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	9.76		
	CAMPUSWIDE CANON COPIER	67710300 5640	143.16		
	CAMPUSWIDE CANON COPIER	67710300 5640	10.55		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	COPIER MAINTENANCE	67760000 5640	2,102.18		
	CAMPUSWIDE CANON COPIER	67710300 5640	44.67		
	CAMPUSWIDE CANON COPIER	67710300 5640	26.00		
			<u>2,478.85</u>		WA 00845145
CARQUEST AUTO PARTS	Instructional Supplies for	09481107 4310	22.58		
			<u>22.58</u>		WA 00845146
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67343000 3920	121.19		
	SAFETY BOOTS FOR	67343000 3920	125.00		
			<u>246.19</u>		WA 00845147
CDW GOVERNMENT INC	TRIPP REPL BATT PACK	67873000 6410	442.94		
			<u>442.94</u>		WA 00845148
CENTRAL COAST INDUSTRIES	PORTABLE TOILET DEL 10.16.1569610810	5690	680.00		
	HANDICAP TOILET	69610810 5690	100.00		
	SALES TAX 8.25%	69610810 5690	14.40		
			<u>794.40</u>		WA 00845149
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	869.22		
	WATER SERVICES AND	65700000 5530	1,788.33		
	WATER SERVICES AND	65700000 5530	2,821.65		
	WATER SERVICES AND	65700000 5530	3,548.89		
	WATER SERVICES AND	65700000 5530	417.60		
	WATER SERVICES AND	65700000 5530	9,739.51		
	WATER SERVICES AND	65700000 5530	90.87		
	WATER SERVICES AND	65700000 5530	2,870.94		
	WATER SERVICES AND	65700000 5530	4,043.62		
	WATER SERVICES AND	65700000 5530	89.76		
	WATER SERVICES AND	65700000 5530	132.51		
	WATER SERVICES AND	65700000 5530	145.52		
	WATER SERVICES AND	68103000 5530	217.30		
	WATER SERVICES AND	68103000 5530	447.08		
	WATER SERVICES AND	68103000 5530	705.41		
	WATER SERVICES AND	68103000 5530	887.22		
	WATER SERVICES AND	68103000 5530	104.40		
	WATER SERVICES AND	68103000 5530	2,434.88		
	WATER SERVICES AND	68103000 5530	22.72		
	WATER SERVICES AND	68103000 5530	717.73		
	WATER SERVICES AND	68103000 5530	1,010.91		
	WATER SERVICES AND	68103000 5530	22.44		
	WATER SERVICES AND	68103000 5530	33.13		
	WATER SERVICES AND	68103000 5530	36.38		
			<u>33,198.02</u>		WA 00845150
CULLIGAN/CENTRAL COAST WATER TREATMENT	Filter Exchange for Culligan	04011100 5690	100.00		
			<u>100.00</u>		WA 00845151

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
DEPT OF FORESTRY & FIRE PROTECTION	FSTEP CERTIFICATION	21335000 4311	620.00		
	SHIPPING	21335000 4311	8.00		
			628.00		WA 00845152
DEX MEDIA	PHONE DIRECTORY LISTING,	65700000 5540	25.00		
			25.00		WA 00845153
Dickson, Eve H	REIMBURSEMENT FOR	01092020 4311	120.85		
			120.85		WA 00845154
EBSCO INFORMATION SERVICES	ANNUAL RENEWAL FOR	61201000 6330	24,331.93		
			24,331.93		WA 00845155
Estorga III, David	LIVE SCAN REIMB FOR	64700000 5820	7.00		
			7.00		WA 00845156
FEDERAL EXPRESS CORP	FED EX POSTAGE	64900007 5870	6.38		
	MAILINGS FOR ACCT #1104-84887710300	5870	61.90		
	MAILINGS FOR ACCT #1104-84887710300	5870	35.83		
			104.11		WA 00845157
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	3.68		
	PLUMBING SUPPLIES	65110000 4520	87.32		
	PLUMBING SUPPLIES	65110000 4520	2.86		
	PLUMBING SUPPLIES	65110000 4520	50.54		WA 00845158
			144.40		
FISHER SCIENTIFIC CO LLC	Supplies for the Chemistry	19050007 4310	129.56		
	Supplies for the Chemistry	19050007 4310	60.84		
			190.40		WA 00845159
FREESTYLE PHOTOGRAPHIC SUPPLIES	ARISTA LIQUID PAPER	10110007 4310	96.68		
	SHIPPING	10110007 4310	9.99		
			106.67		WA 00845160
GRIEGO POOL SERVICE	POOL SERVICE	65110000 5640	640.00		
			640.00		WA 00845161
Haukoulua, Emose J	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00845162
AMERICAN HEALTH AND SAFETY INSTITUTE	WILDERNESS FIRST AID	12502000 4311	55.00		
	FREIGHT	12502000 4311	9.50		
			64.50		WA 00845163
HOME MOTORS	VEHICLE PARTS 7/1/2015	69500001 4520	101.45		
			101.45		WA 00845164

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
INSTITUTE OF BEAUTY CULTURE INC	AGREEMENT FOR	30070000 5130	19,605.30		
	AGREEMENT FOR	30070000 5630	<u>13,070.20</u> 32,675.50		WA 00845165
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	KEY/LOCK SUPPLIES	65110000 4520	19.49		
			<u>19.49</u>		WA 00845166
J W PEPPER & SON INC	Sheet music for concert band	68119520 4310	599.50		
			<u>599.50</u>		WA 00845167
Jimenez, Hector J	MESA Transfer Award for	60100707 7611	150.00		
			<u>150.00</u>		WA 00845168
JOBELEPHANT.COM INC	Advertising - staff	67610001 5880	1,570.35		
			<u>1,570.35</u>		WA 00845169
KONE INC	MAINTENANCE AGREEMENT	65110000 5640	3,389.40		
	MAINTENANCE AGREEMENT	65110000 5640	<u>3,389.40</u>		
			6,778.80		WA 00845170
LIEBERT CASSIDY WHITMORE INC	LEGAL SERVICES 7/1/15-6/30/16	67210600 5730	1,546.00		
			<u>1,546.00</u>		WA 00845171
LIFE WAY FELLOWSHIP	USE OF FACILITIES FOR FOSTER	3051021 5630	1,375.00		
			<u>1,375.00</u>		WA 00845172
M & W PUMPS INC	SEAL	65510000 4520	169.52		
	SHAFT SLEEVE	65510000 4520	61.38		
	LABOR CHARGES	65510000 5650	262.50		
	MOTOR, 10 HP	65510000 6413	<u>1,251.91</u>		
			1,745.31		WA 00845173
MAILFINANCE LLC	PROPERTY TAX RECOVERY FEE	67700000 5680	246.14		
			<u>246.14</u>		WA 00845174
MARCO POLO'S PIZZA	MEAL PROVIDED TO STUDENTS	63220008 4710	129.35		
			<u>129.35</u>		WA 00845175
MATRANGA FLORAL DISTRIBUTORS INC	INSTRUCTIONAL SUPPLIES FOR	01092020 4311	139.00		
			134.00		
			80.00		
			47.00		
			71.70		
			222.60		
			<u>166.00</u>		
			860.30		WA 00845176

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	99.74		
			99.74		WA 00845177
Muscio, Timothy N	Reimbursement for	09480000 4310	159.14		
			159.14		WA 00845178
OFFICE DEPOT INC	Purchase office/operational	04011000 4520	32.46		
	Centon 8GB Datastick USB	60200200 4514	64.94		
			97.40		WA 00845179
OLD TOWN SHIRT FACTORY	APPAREL, K500P ADULT SHORT	65110001 4520	54.47		
	APPAREL, K500P, 2-XXL	65110001 4520	30.27		
	APPAREL, K500LS, NO	65110001 4520	54.49		
	APPAREL, Y500 YOUTH LS, NO	65110001 4520	27.24		
	APPAREL, S508 ADULT SHORT	65110001 4520	332.98		
	APPAREL, S508 ADULT SHORT	65110001 4520	39.79		
	APPAREL, S508, 2-3XL	65110001 4520	42.39		
	APPAREL, S508TALL, 2-3XT	65110001 4520	45.42		
	APPAREL, S608 ADULT LONG	65110001 4520	66.60		
	APPAREL, S608 ADULT LONG	65110001 4520	39.79		
	APPAREL, S608TALL, 2-XLT	65110001 4520	39.36		
	APPAREL, S608TALL, 2-XXLT	65110001 4520	45.42		
	APPAREL, L508 LADIES SHORT	65110001 4520	16.65		
	APPAREL, LS608 LADIES LONG	65110001 4520	33.30		
	APPAREL, PC61LSP ADULT	65110001 4520	19.10		
	APPAREL, PC61LSP, 1-XXL	65110001 4520	12.10		
	APPAREL, PC61P ADULT SHORT	65110001 4520	100.33		
	APPAREL, PC61P, 10-XXL	65110001 4520	95.91		
	APPAREL, PC61P, 2-3XL	65110001 4520	19.64		
	APPAREL, PC61P, 2-4XL	65110001 4520	20.89		
	LEFT CHEST EMBROIDERED	65110001 4520	305.48		
	RIGHT CHEST EMBROIDERED	65110001 4520	381.85		
	APPAREL, PC61T, 2-3XLT	65110001 4520	22.22		
			1,845.69		WA 00845180
ORCHARD BUSINESS/SYNCB	HARDWARE SUPPLIES	65110000 4520	143.90		
	HARDWARE SUPPLIES	65110000 4520	9.01		
	HARDWARE SUPPLIES	65110000 4520	4.91		
	HARDWARE SUPPLIES	65110000 4520	10.84		
			168.66		WA 00845181
Ormonde Guzman, Melissa M	LIVE SCAN REIMB FOR	64700000 5820	30.00		
			30.00		WA 00845182
Ornelas, Nohemy	Reimbursement-Host lunch	64947000 4710	99.73		
	Reimbursement: Host various	64947000 4710	341.87		
			441.60		WA 00845183
PAPER 360 INC	COPY PAPER, 8 1/2 X 11",	67700000 4520	4,814.96		
			4,814.96		WA 00845184

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
PASCO SCIENTIFIC	Shipping	19050000 4310	10.00		
	Stainless Steel Temp Probes,	19050007 4310	119.08		
			129.08		WA 00845185
PASO ROBLES JT UNIFIED SCHOOL	TRANSPORTATION PASO	64900006 4640	375.18		
			375.18		WA 00845186
Peters, Nancy L	ENROLLMENT FEE CLAIM	67302000 3920	1,000.00		
			1,000.00		WA 00845187
PIONEER ATHLETICS	SUPPLIES FOR FOOTBALL	69610810 4520	86.35		
	SUPPLIES FOR FOOTBALL	69610810 4520	388.69		
	SUPPLIES FOR FOOTBALL	69610810 4520	59.95		
			534.99		WA 00845188
PIONEER VALLEY BOOSTER CLUB	RENEWAL OF AHC BANNER AT	67111000 5880	250.00		
	FULL-PAGE, B/W DISPLAY AD	67111000 5880	50.00		
			300.00		WA 00845189
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES	65110000 4520	129.00		
	PAINT SUPPLIES	65110000 4520	29.67		
	PAINT SUPPLIES	65110000 4520	-29.67		
	PAINT SUPPLIES	65110000 4520	8.87		
	PAINT SUPPLIES	65110000 4520	9.52		
	PAINT SUPPLIES	65110000 4520	25.04		
	PAINT SUPPLIES	65110000 4520	713.68		
			886.11		WA 00845190
PRAXAIR DISTRIBUTION INC	Hydraulic Shop Press Baileigh	09565001 6410	5,082.34		
	Shipping	09565001 6410	930.00		
			6,012.34		WA 00845191
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	136.89		
	CUSTODIAL SUPPLIES FOR	65311000 4520	43.19		
	CUSTODIAL SUPPLIES FOR	65311000 4520	2,781.41		
	CUSTODIAL SUPPLIES FOR	65311000 4520	30.23		
	CUSTODIAL SUPPLIES FOR	65311000 4520	657.15		
	CUSTODIAL SUPPLIES	65311400 4520	457.56		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,802.14		
			5,908.57		WA 00845192
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	5.00		
	PARTS/SUPPLIES	67772000 4520	105.93		
	PARTS/SUPPLIES	67772000 4520	115.32		
	PARTS/SUPPLIES	67772000 4520	16.88		
	PARTS/SUPPLIES	67772000 4520	125.30		
	PARTS/SUPPLIES	67772000 4520	192.96		

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	PARTS/SUPPLIES	67772000 4520	<u>-60.90</u> 500.49		WA 00845193
READYREFRESH BY NESTLE	WATER BOTTLES (8 OZ.) FOR	67300100 4710	<u>35.44</u> 35.44		WA 00845194
READYREFRESH BY NESTLE	WATER DELIVERY SERVICE	65510000 4710	<u>44.36</u> 44.36		WA 00845195
Ribeiro Junior, Edson R	LIVE SCAN REIMB FOR	64700000 5820	<u>7.00</u> 7.00		WA 00845196
RIGHETTI HIGH SCHOOL FOOTBALL	FULL-PAGE, FULL-COLOR	67111000 5880	<u>500.00</u> 500.00		WA 00845197
SANTA BARBARA CO EDUCATION OFFICE	SANTA MARIA INDUSTRIAL	66200000 5222	<u>27.87</u> 27.87		WA 00845198
SANTA MARIA SUPERIOR COURT	PROCESSING OF CITATIONS	67190360 8891	<u>375.00</u> 375.00		WA 00845199
SEHI COMPUTER PRODUCTS INC	HP SCANJET 3000S2 Q#67541	10071300 6411	<u>364.80</u> 6.00		WA 00845200
	FREIGHT	10071300 6411	<u>370.80</u>		
SIRCHIE FINGERPRINT LABS INC	Instructional Supplies	21050007 4310	<u>254.08</u> 24.21		WA 00845201
	Instructional Supplies	21050007 4310	<u>278.29</u>		
SMART & FINAL	Instructional Supplies	13063000 4311	<u>149.91</u> 149.91		WA 00845202
SMITH PIPE & SUPPLY INC	IRRIGATION/GROUNDS	65510000 4520	<u>182.78</u> 182.78		WA 00845203
STERLING COMMUNICATIONS	BATTERY, CP 185 LITHIUM ION,	65110000 4520	<u>129.90</u> 129.90		WA 00845204
	BATTERY, VERTEX 1150 MAH	65110000 4520	<u>258.73</u> 518.53		
	PORTABLE RADIO, CP185,	65110000 6410	<u>518.53</u>		
SYSCO FOOD SERVICES OF VENTURA	Instructional Supplies	13063000 4311	<u>314.76</u> 314.76		WA 00845205

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
TEMAN TRAINING AND CONSULTING	SEVIS RECERTIFICATION AND	63220008 5220	150.00		
			150.00		WA 00845206
TESTA'S CAMPUS CUISINE	FOOD CARDS FOR CARE	64300002 7614	6,000.00		
			6,000.00		WA 00845207
U.S. BANK	GO BOND ADMINISTRATIVE FEE	67710300 5892	385.00		
			385.00		WA 00845208
UNITED REFRIGERATION INC	EVAPORATOR, T/Z MINI SPLIT	65110000 6410	371.00		
	CONDENSER, T/Z MINI SPLIT	65110000 6410	865.65		
	NC KLEEN FLUSH STARTER KIT	65110000 6410	101.30		
	WIRE, STRANDED THHN 600 V	65110000 6410	39.21		
	LITTLE GIANT COND PUMP, 230	65110000 6410	79.91		
	MCQUAY CIRCUIT BOARD,	65110000 6413	4,286.70		
	FREIGHT CHARGES	65110000 6413	126.94		
	DISCOUNT	65110000 6413	-39.60		
	HVAC SUPPLIES PER RECEIPTS:	65110400 4520	1,204.43		
	DISCOUNT	65110400 4520	-10.71		
	HVAC SUPPLIES PER RECEIPTS:	65110400 4520	388.65		
	DISCOUNT	65110400 4520	-3.59		
			7,409.89		WA 00845209
UNITED RENTALS	Generator Rental	05064003 5690	-186.20		
	Environmental Fee	05064003 5690	-2.40		
	Pick up	05064003 5690	-73.61		
	Delivery Charge	05064003 5690	-73.61		
	Generator Rental	05064003 5690	-218.79		
	Generator Rental	05064003 5690	-93.10		
	Environmental Fee	05064003 5690	-1.20		
	Generator Rental	05064003 5690	357.24		
	Environmental Fee	05064003 5690	4.63		
	Pick up	05064003 5690	122.32		
	Delivery Charge	05064003 5690	122.32		
	Generator Rental	05064003 5690	271.93		
			229.53		WA 00845210
US BANK CORPORATE PAYMENT SYSTEM	TRAVEL INSURANCE	60100100 5210	28.93		
	AIRFARE	60100100 5210	503.20		
			532.13		WA 00845211
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400 5540	1,250.31		
			1,250.31		WA 00845212
WARD'S SCIENCE INC	Supplies for Biology labs	04011007 4310	-8.70		
	Supplies for Biology labs	04011007 4310	21.63		
	Supplies for Biology labs	04011007 4310	63.65		
			76.58		WA 00845213
XEROX CORPORATION	XEROX PHASER 7760DN	67710300 5640	77.19		

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	ESTIMATED EXCESS METER	67710300 5640	660.89		
	XEROX PHASER 7760GX	67710300 5640	113.33		
	ESTIMATED EXCESS METER	67710300 5640	2,140.60		
			<u>2,992.01</u>		WA 00845214
GRAYBAR ELECTRIC	CORD FTP CLARITY 6 5FT 26G	71830001 4520	107.82		
	Frieght	71830001 4520	10.93		
			<u>118.75</u>		WB 00845215
STANTEC CONSULTING SERVICES INC	PHASE 1 DESIGN SERVICES FOR	71810007 6220	5,830.00		
			<u>5,830.00</u>		WB 00845216
Barrett, Holly	Physical Exam Fund Reimb	67900009 3420	166.00		
			<u>166.00</u>		WC 00845217
Lewis, Angus Macdonald	Physical Exam Fund Reimb	67900009 3420	37.59		
	Physical Exam Fund Reimb	67900009 3420	261.18		
			<u>298.77</u>		WC 00845218
Ludvigson, Mark Andrew	Physical Exam Fund Reimb	67900009 3420	169.00		
			<u>169.00</u>		WC 00845219
Martenis, Mallory Elizabeth	Physical Exam Fund Reimb	67900009 3420	123.56		
			<u>123.56</u>		WC 00845220
Townsend, Julia M	PHYSICAL EXAM FUND REIMB	67900009 3420	259.98		
			<u>259.98</u>		WC 00845221
Valery, Suzanne M	14/15 FY Phys Exam Allocation	67900009 3430	209.32		
			<u>209.32</u>		WC 00845222
OFFICE DEPOT INC	SPEAKER HEADPHONE	71730002 4310	53.85		
	HEADSETS FOR LANG LAB	71730002 4310	272.56		
	HEADSETS FOR LANG LAB	71730002 4310	51.92		
			<u>378.33</u>		WI 00845223
SEHI COMPUTER PRODUCTS INC	950XL BLACK	71730003 6411	34.49		
	951XL CYAN	71730003 6411	25.84		
	951XL MAGENTA	71730003 6411	25.84		
	951XL YELLOW	71730003 6411	25.84		
	FREIGHT	71730003 6411	6.00		
	HP OJ AIO CLR PTR Q#71192	71730003 6411	195.93		
	HP PRINTER M201DW Q#67538	71730003 6411	154.80		
	BLK TONER CART #CF283A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
			<u>531.66</u>		WI 00845224
AMERICAN EXPRESS CO	Holly Nolan Chavez 12.2-6.15 T	60106101 5210	124.70		
	Holly Nolan Chavez 12.2-6.15 T	60200212 5210	400.00		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			524.70		WA 00845225
Annibali, Deborah A	Int'lAssoc/ChiefOfPoliceConf	21055009 5210	540.00		
			540.00		WA 00845226
Black, Michael R	ACBO Fall Conference	67210600 5210	265.90		
			265.90		WA 00845227
Bradbury, Loren Michael	CCCAOE conference	60100201 5210	436.09		
			436.09		WA 00845228
Cortez, Armando Jesus	LeadingFromTheMiddleWkshp	63230003 5210	248.10		
			248.10		WA 00845229
ENTERPRISE RENT-A-CAR	VEHICLE RENTAL	64300002 5210	653.43		
	VEHICLE RENTAL	64300202 5210	531.95		
			1,185.38		WA 00845230
Garcia, Albert P	Mileage reimbursement	61320000 5210	44.85		
			44.85		WA 00845231
Hite, Christopher E	BlackBearFilmFestPresentation	67520001 5210	700.00		
			700.00		WA 00845232
Kopecky, Susannah I	InternetLibrarianConference	67503001 5210	336.36		
	InternetLibrarianConference	67503003 5210	234.24		
	InternetLibrarianConference	67520001 5210	129.40		
			700.00		WA 00845233
Marquez, Gabriel	FallDisciplineInputGrpMtg	01010001 5210	371.19		
			371.19		WA 00845234
Rantz, Ricky L	CCCAOE conference	60100201 5210	103.18		
			103.18		WA 00845235
Reynolds, Laura	Mileage reimbursement	60100400 5210	29.90		
			29.90		WA 00845236
Robertson, Jennie A	Mileage reimbursement	60200400 5210	28.75		
			28.75		WA 00845237
Stokes, Brian A	FieldTrip/AtascaderoZoo	22000000 4640	63.35		
			63.35		WA 00845238
Townsend, Julia M	LearningDisabilityConference	64230001 5210	40.25		
			40.25		WA 00845239
Vannest, Patty J	Mileage reimbursement	67220000 5210	24.84		
			24.84		WA 00845240

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
Yamaichi, Steve M	Mileage reimbursement	66240000 5210	94.30		
			<u>94.30</u>		WA 00845241
AHC - BOOKSTORE	INSTRUCTIONAL SUPPLIES FOR	0021007 4310	23.17		
	INSTRUCTIONAL SUPPLIES FOR	0021007 4310	42.04		
	INSTRUCTIONAL SUPPLIES FOR	0021007 4310	2.71		
	INSTRUCTIONAL SUPPLIES FOR	0021007 4310	17.13		
	INSTRUCTIONAL SUPPLIES	10021007 4310	7.75		
	INSTRUCTIONAL SUPPLIES	10021007 4310	3.46		
	INSTRUCTIONAL SUPPLIES	10021007 4310	6.33		
	INSTRUCTIONAL SUPPLIES	10021007 4310	1.55		
	WESTERN CIVILIZATION VOL2	22000017 4310	78.48		
	SUPPLIES FOR CAREER EXPO,	64744101 4520	128.60		
			<u>311.22</u>		WA 00845242
AMAZON	SE MH7016B Folding Magnifier	21050000 4310	59.50		
	HP PORTABLE POWER PACK	22000017 4315	43.28		
	office/operational	61201400 4520	243.90		
			<u>346.68</u>		WA 00845243
AMERIGAS	AMERIGAS REPAIR	21335000 5650	39.99		
			<u>39.99</u>		WA 00845244
AMERIPRIDE VALLEY UNIFORM SERVICE	RAGS, APRONS AND LAUNDRY	67760000 5550	35.00		
	RAGS, APRONS AND LAUNDRY	67760000 5550	35.00		
	Laundry services for the Auto	09481100 5550	49.05		
	Laundry services for the Auto	09482000 5550	11.93		
			<u>130.98</u>		WA 00845245
AQUA SERV ENGINEERS INC	MONTHLY WATER TREATMENT	65110000 5640	212.00		
			<u>212.00</u>		WA 00845246
B & H PHOTO-VIDEO	CAM RANGER WIRELESS	61320000 6412	308.65		
	CAM RANGER PT HUB AND MP	61320000 6412	225.39		
			<u>534.04</u>		WA 00845247
BIG SYSTEMS	CONSUMABLES FOR WIDE	67760000 4520	993.30		
			<u>993.30</u>		WA 00845248
BSN SPORTS INC	DQT DIAMOND PRESS BBALL	69610400 4520	151.53		
	DQT DIAMOND PRESS BBALL	69610400 4520	129.88		
	FREIGHT	69610400 4520	15.00		
			<u>296.41</u>		WA 00845249
CA ELECTRIC SUPPLY	LIGHTS, PHILA, F40T12DSGN50	65110000 4520	593.64		
	FLUOR LAMP, SYL,	65110000 4520	170.39		
	BALLAST, LUT, H3DT832GU110,	65110000 4520	1,006.73		
	BALLAST, LUT, H3DT832GU210,	65110000 4520	2,013.45		
	FLOOD BULB, GE,	65110000 4520	97.17		
	LIGHTS, GE, FLE26HT3/2/SW	65110000 4520	116.65		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			3,998.03		WA 00845250
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	52.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	10.64		
	CAMPUSWIDE CANON COPIER	67710300 5640	36.18		
	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	64.62		
	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	22.34		
	CAMPUSWIDE CANON COPIER	67710300 5640	42.97		
	CAMPUSWIDE CANON COPIER	67710300 5640	123.82		
	CAMPUSWIDE CANON COPIER	67710300 5640	79.79		
	CAMPUSWIDE CANON COPIER	67710300 5640	49.29		
	CAMPUSWIDE CANON COPIER	67710300 5640	29.85		
	CAMPUSWIDE CANON COPIER	67710300 5640	52.64		
			588.14		WA 00845251
CARD INTEGRATORS	PVC ULTRA CARD 30 MIL	62101001 4520	2,435.63		
	FREIGHT	62101001 4520	55.00		
			2,490.63		WA 00845252
CAROLINA BIOLOGICAL	Supplies for Biology labs	04011007 4310	141.89		
			141.89		WA 00845253
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67343000 3920	125.00		
			125.00		WA 00845254
CENTRAL COAST INDUSTRIES	PORTABLE TOILET DEL 10.23.1569610810	5690	680.00		
	PORTABLE TOILET	69610810 5690	100.00		
	SALES TAX 8.25%	69610810 5690	14.40		
			794.40		WA 00845255
CITY OF LOMPOC	FALSE ALARM CHARGES	67775000 5590	185.10		
			185.10		WA 00845256
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	5.86		
	MONTHLY RECURRING COSTS	65700000 5560	23.43		
			29.29		WA 00845257
CULLIGAN OF LOMPOC	Monthly Rental for Reverse	21055000 5690	23.50		
			23.50		WA 00845258
CULLIGAN/CENTRAL COAST WATER TREATMENT	DEIONIZED WATER FOR BLDG	65700000 5530	90.00		
	Monthly rental for 9" Mixed	04011100 5690	24.00		
			114.00		WA 00845259
CUSTOM COLORS & AUTOBODY INC	Instructional Supplies for	09482007 4310	15.22		
	Instructional Supplies for	09482007 4310	117.21		

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Instructional Supplies for	09482007 4310	21.49		
			<u>153.92</u>		WA 00845260
DELL MARKETING LP INC	STATE ENVIRONMENTAL FEE	01010001 5571	4.00		
	DELL PRECISION M6800	01010001 6411	1,815.89		
	SERVICE AND WARRANTY	01010001 6411	504.49		
	OPTIPLEX 7020-24" Q#70485050260106091	6411	1,205.94		
	SERVICE & WARRANTY	60106091 6411	126.36		
	ENVIRONMENTAL FEE	60106091 6411	4.00		
			<u>3,660.68</u>		WA 00845261
DEMCO INC	Misc. office/library supplies	61201400 4520	414.70		
			<u>414.70</u>		WA 00845262
ELECTRONIC PARTS STORE	SUPPLIES FOR MULTIMEDIA	61320000 4520	46.43		
			<u>46.43</u>		WA 00845263
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	7710300 5870	22.69		
			<u>22.69</u>		WA 00845264
FERGUSON ENTERPRISES INC	DRINKING FOUNTAIN,	65110000 6410	3,389.42		
	BOTTLE FILLER, HAWS 1900	65110000 6410	388.62		
			<u>3,778.04</u>		WA 00845265
FISHER SCIENTIFIC CO LLC	PEELOFF CHINA MARKER BLK	19050100 4311	47.80		
			<u>47.80</u>		WA 00845266
FORMING MACHINE SERVICES LLC	AFM MK and MPF Oil Tank	09565000 4520	188.92		
	Shipping	09565000 4520	15.82		
			<u>204.74</u>		WA 00845267
GARDA CL WEST INC.	MONTHLY ARMORED CAR	67211000 5112	-15.48		
	MONTHLY ARMORED CAR	67211000 5112	362.29		
			<u>346.81</u>		WA 00845268
Hagen, Wesley David	Purchase of food & wines for	01120000 4311	288.22		
			<u>288.22</u>		WA 00845269
HAYWARD LUMBER INC	MAINTENANCE SUPPLIES	65110000 4520	106.79		
	MAINTENANCE SUPPLIES	65110000 4520	33.45		
	Instructional Supplies for	09563000 4311	118.80		
			<u>259.04</u>		WA 00845270
HENRY SCHEIN INC	WHIRLPOOL STATIONARY	12280001 6410	5,545.24		
			<u>5,545.24</u>		WA 00845271
HERTER, ROBERTA J	OUTSIDE EVALUATOR FOR	60106081 5110	7,500.00		
			<u>7,500.00</u>		WA 00845272
HOME MOTORS	FRONT END ALIGNMENT ON	67772000 5650	99.89		

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	VEHICLE PARTS 7/1/2015	69500001 4520	-101.45		
	PIN KIT, 19329763 PER	67772000 4520	101.45		
			<u>99.89</u>		WA 00845273
JACK'S REPAIR & SALES	REPAIR KIT, WAL K20-WTA	67772000 4520	20.51		
			<u>20.51</u>		WA 00845274
JOBELEPHANT.COM INC	Advertising - staff	59902000 5880	560.00		
			<u>560.00</u>		WA 00845275
JUDICIAL DATA SYSTEMS CORPORATION	PROCESSING PARKING	69500001 5112	187.96		
			<u>187.96</u>		WA 00845276
KELLY PAPER CO	CONSUMABLES FOR	67760000 4520	487.94		
	CONSUMABLES FOR	67760000 4520	487.94		
	CONSUMABLES FOR	67760000 4520	-487.94		
	CONSUMABLES FOR	67760000 4520	2,343.80		
			<u>2,831.74</u>		WA 00845277
KNORR SYSTEMS INC	MURIATIC ACID, 15 GAL DRUM	65110000 4520	253.31		
	CONTAINER DEPOSIT	65110000 4520	50.00		
			<u>303.31</u>		WA 00845278
LEE CENTRAL COAST NEWSPAPERS	ADVERTISEMENT FOR RFP	71190000 5880	356.12		
	STICKY NOTE AD PROMOTING	70910005 5880	550.00		
	SANTAMARIATIMES.COM	70910005 5880	500.00		
			<u>1,406.12</u>		WA 00845279
LINCOLN AQUATICS	LIQUID CHLORINE EXPENSES	65110000 4520	1,334.05		
			<u>1,334.05</u>		WA 00845280
LINCOLN ELECTRIC COMPANY	Instructional Supplies for	09565007 4310	541.25		
			<u>541.25</u>		WA 00845281
LUCIA MAR UNIFIED SCHOOL DIST.	TRANSPORTATION OF JOHN	68400303 4640	162.50		
			<u>162.50</u>		WA 00845282
Luque, Robert Anthony	Enrollment Fee Reimb	67302000 3920	1,000.00		
			<u>1,000.00</u>		WA 00845283
LYNDA.COM INC	LYNDA.COM ANNUAL LICENSE	61320000 5322	239.88		
			<u>239.88</u>		WA 00845284
Mcmahon, Dianne G	REIMBURSEMENT FOR	61400000 4710	92.42		
			<u>92.42</u>		WA 00845285
MID STATE CONTAINERS	CONTAINER RENTAL,	65110400 5690	135.00		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			135.00		WA 00845286
NEXUS ACUPUNCTURE INC	SERVICE AGREEMENT FOR	64400002 5112	1,200.00		
			1,200.00		WA 00845287
			0.00		
			0.00	V VD	WA 00845288
OFFICE DEPOT INC	binder clips, medium pack of	09011000 4520	9.36		
	Pentel leads, item number	09011000 4520	3.05		
	Pentel Twist-Erase Mechanical	09011000 4520	9.41		
	Avery Multi-page capacity	09011000 4520	23.79		
	manila file folders 1/3 cut,	09011017 4310	6.06		
	Brother handheld labeler,	17010000 4520	21.53		
	Swingline Stapler, item 908210	17010000 4520	2.35		
	Writing pads, item 480675	17010000 4520	6.61		
	Avery Marks-A-Lot, item 392522	17010000 4520	10.22		
	File folders manila, item	17010000 4520	12.06		
	Color File folders, item	17010000 4520	34.84		
	HP ink cartridge black item	17010000 4520	100.48		
	HP 78 ink cartridge, item	17010000 4520	106.58		
	Binder clips, medium, 12	17010000 4520	9.31		
	Swingline Standard Staples	17010000 4520	6.80		
	Paper Clips #1, pack of 10	17010000 4520	0.87		
	Paper Clips, Jumbo, pack of	17010000 4520	2.39		
	Partition Hangers, Eldon	17010000 4520	20.22		
	Uniball Gelstick pens med	17010000 4520	5.89		
	Avery labels pack of 252,	17010000 4520	10.62		
	Packing tape, pack of 6	17010000 4520	5.15		
	Hanging file folder tab	17010000 4520	6.43		
	Pentel Twist-Erase III	17010000 4520	9.37		
	Monthly Desk Pad Calendar,	17010000 4520	74.54		
	Painter's tape, blue, item	17010000 4520	14.89		
	Casio handheld calculator,	17010000 4520	8.61		
	Brother labeler tape refills,	17010000 4520	10.74		
	Magnetic Eraser, item 959092	17010007 4310	2.60		
	Swing line stapler, item	17010007 4310	2.36		
	OFFICE SUPPLIES	64900107 4520	36.61		
	OFFICE SUPPLIES	64900107 4520	37.04		
	OFFICE SUPPLIES	64900107 4520	81.14		
	OFFICE SUPPLIES FOR VP,	66201000 4520	78.81		
	OFFICE SUPPLIES	66240000 4520	92.33		
	OFFICE SUPPLIES	66240000 4520	3.24		
	OFFICE SUPPLIES	67111000 4520	227.37		
	OFFICE SUPPLIES	67111000 4520	15.11		
	OPERATIONAL SUPPLIES	67220000 4520	216.60		
	OFFICE SUPPLIES	67873000 4520	48.42		
	whiteboard #918813	63220003 4520	172.23		
	magnets #345803	63220003 4520	8.64		
	OPERATIONAL SUPPLIES	69600000 4520	161.79		
	INSTRUCTIONAL SUPPLIES	10000017 4310	47.38		
	INSTRUCTIONAL SUPPLIES	10000017 4310	147.08		
	INSTRUCTIONAL SUPPLIES	10000017 4310	4.55		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	EXPO DRY-ERASE ERASERS	10000027 4310	15.05		
	EXPO WHITE BOARD CLEANER	10000027 4310	9.47		
	EXPO DRY ERASE MARKERS	10000027 4310	72.41		
	EXPO DRY ERASE ASSORTED	10000027 4310	18.11		
	PORTFOLIO/COMPUTER CASE	10000027 4310	94.78		
	HEADPHONES MAXWELL	10300007 4310	227.27		
	OFFICE SUPPLIES OPEN UNTIL	11010000 4520	5.85		
	OFFICE SUPPLIES OPEN UNTIL	11010000 4520	47.58		
	OFFICE SUPPLIES	22000000 4520	94.07		
	Misc. office supplies for the	61201400 4520	157.12		
	privacy filter #975947	63220003 4520	616.96		
	PILOT ROLLERBALL PEN	64642000 4520	2.14		
	LEXAR JUMPDRIVE TWISTTURN	64642000 4520	43.28		
	OFFICE SUPPLIES CAL-SOAP	64900007 4520	76.39		
	OFFICE SUPPLIES 7/1/15-5/31/16	67210600 4520	409.28		
	MESA Program office and	60100703 4520	6.45		
	MESA Program office and	60100703 4520	278.54		
	OFFICE SUPPLIES - PRESIDENT'S	62000000 4520	34.51		
	OFFICE SUPPLIES	60100400 4520	15.63		
	Power Adaptor #320559	63220003 4520	42.21		
	HP 05A Black Original Toner	60100201 4520	70.58		
			4,253.15		WA 00845289
PAPER CONNECTION	SPECIAL PAPER CONSUMABLES	7760000 4520	2,325.11		
			2,325.11		WA 00845290
PASCO SCIENTIFIC	Wilberforce Pendulum (Item	19020007 4310	172.12		
	Detector Coil, 2000 Turn	19020007 4310	96.34		
	Shipping Fee	19020007 4310	11.00		
			279.46		WA 00845291
PIONEER ATHLETICS	6' STENCIL NUMBER KIT 0-5, G	69610810 6410	465.48		
	ALUMINUM HASH MARK	69610810 6410	966.62		
			1,432.10		WA 00845292
PORTABLE JOHNS INC	RENTAL/SERVICING CHARGES	68102000 5690	689.22		
	RENTAL/SERVICING CHARGES	68102000 5690	274.13		
	ADDITIONAL CLEANING	68102000 5690	110.00		
			1,073.35		WA 00845293
POST-UP STAND	POSTER STAND SMALL 8.25X11	64400002 4520	105.61		
	SHIPPING CHARGES	64400002 4520	154.00		
	POSTER STAND SMALL 8.25X11	64400011 4520	284.39		
			544.00		WA 00845294
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES PER INVOICES	65110400 4520	117.61		
	PAINT SUPPLIES PER INVOICES	65110400 4520	31.13		
			148.74		WA 00845295
PRAXAIR DISTRIBUTION INC	Regulator ESS3-125-540 Edge	09565001 6410	251.14		
	Regulator ESS3-15-510 Edge	09565001 6410	251.14		

**Allan Hancock College
Warrant Register**
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Hose Twin 1 4X25BB GR-R PRS	09565001 6410	47.63		
	Tip Cleaner Std part no.	09565001 6410	6.47		
	Cut Tip ACET 1-101-1 part no.	09565001 6410	30.31		
	Instructional supplies from	09565000 4311	641.98		
			<u>1,228.67</u>		WA 00845296
PREY INC	Prey Software Subscription	67873100 5670	3,110.40		
			<u>3,110.40</u>		WA 00845297
PROCARE JANITORIAL SUPPLY	CAN LINER, 43X47 BLACK	65510000 4520	302.99		
	CUSTODIAL SUPPLIES FOR	65311000 4520	71.74		
	CUSTODIAL SUPPLIES FOR	65311000 4520	1,786.86		
	CUSTODIAL SUPPLIES FOR	65311000 4520	161.64		
	CUSTODIAL SUPPLIES FOR	65311000 4520	41.11		
	CUSTODIAL SUPPLIES FOR	65311000 4520	45.40		
	CUSTODIAL SUPPLIES FOR	65311000 4520	99.37		
	CUSTODIAL SUPPLIES	65311400 4520	384.84		
	CUSTODIAL SUPPLIES FOR	65311000 4520	84.45		
	CUSTODIAL SUPPLIES FOR	65311000 4520	97.36		
			<u>3,075.76</u>		WA 00845298
QUEST DIAGNOSTICS	LABORATORY SERVICES FOR	64400002 5112	16.17		
			<u>16.17</u>		WA 00845299
RAYNE WATER CONDITIONING	REVERSE OSMOSIS FOR	65700000 5690	220.90		
			<u>220.90</u>		WA 00845300
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	86.69		
	PARTS/SUPPLIES	67772000 4520	40.28		
	PARTS/SUPPLIES	67772000 4520	142.07		
	PARTS/SUPPLIES	67772000 4520	2.06		
	PARTS/SUPPLIES	67772000 4520	353.44		
			<u>624.54</u>		WA 00845301
READYREFRESH BY NESTLE	WATER BOTTLES (8 OZ.) FOR	67300100 4710	35.36		
			<u>35.36</u>		WA 00845302
Ruth, Ross Melvin	FED-EX SHIPMENT OF PELLETB	21055000 5870	39.05		
			<u>39.05</u>		WA 00845303
SAFEWAY INC - VONS DIVISION	Supplies for the Biology labs	04011007 4310	9.23		
			<u>9.23</u>		WA 00845304
Sanchez, Miriam	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			<u>15.00</u>		WA 00845305
SANTA CLARITA CCD	PARTICIPATION AGREEMENT &	68400306 5112	1,750.00		
			<u>1,750.00</u>		WA 00845306

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
SANTA MARIA FORD	AUTOMOTIVE PARTS PER	67772000 4520	51.72		
	AUTOMOTIVE PARTS PER	67772000 4520	52.54		
			<u>104.26</u>		WA 00845307
SCRIP-SAFE SECURITY PRODUCTS INC	SCRIP-SAFE 1 YEAR	62100000 5660	300.00		
			<u>300.00</u>		WA 00845308
SHERWIN-WILLIAMS CO	PAINING SUPPLIES PER	65110000 4520	50.75		
	PAINING SUPPLIES PER	65110000 4520	7.61		
	PAINING SUPPLIES PER	65110000 4520	-6.70		
	PAINING SUPPLIES PER	65110000 4520	11.80		
	PAINING SUPPLIES PER	65510000 4520	222.25		
	PAINING SUPPLIES PER	65510000 4520	33.30		
	PAINING SUPPLIES PER	65510000 4520	-29.34		
	PAINING SUPPLIES PER	65510000 4520	51.65		
			<u>341.32</u>		WA 00845309
SISC III	MEDICAL PREMIUMS FOR SISC00000010	9534	456,597.00		
			<u>456,597.00</u>		WA 00845310
SMITH PIPE & SUPPLY INC	IRRIGATION/GROUNDS	65510000 4520	165.18		
	IRRIGATION/GROUNDS	65510000 4520	150.49		
			<u>315.67</u>		WA 00845311
SOUTHERN CALIFORNIA GAS CO	GAS SUPPLY 7/1/15-6/30/16	65700000 5510	851.54		
	GAS SUPPLY 7/1/15-6/30/16	68103000 5510	212.89		
			<u>1,064.43</u>		WA 00845312
SPORT & CYCLE TEAM ATHLETICS INC	MOUTH GUARDS, ROYAL BLUE	69610000 4520	10.37		
	SHIPPING	69610000 4520	4.50		
	MOUTH GUARDS, ROYAL BLUE	69610800 4520	41.47		
			<u>56.34</u>		WA 00845313
TACO ROCO	CAREER EXPLORATION DAY	64744101 4710	2,300.00		
			<u>2,300.00</u>		WA 00845314
Tamayo, Yanet	LIVE SCAN REIMB FOR	64700000 5820	18.00		
			<u>18.00</u>		WA 00845315
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	134.29		
			<u>134.29</u>		WA 00845316
UNITED REFRIGERATION INC	HVAC SUPPLIES	65110000 4520	126.88		
			<u>126.88</u>		WA 00845317
US BANK CORPORATE PAYMENT SYSTEM	Glucose tolerance beverage,	04011000 4310	116.91		
	PRESIDENT'S OFFICE GREETING	62000000 4520	46.85		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	MICHAEL'S - SPIRIT WEEK	66200000 4520	31.20		
	CAL CARD PURCHASE	66200000 4520	75.78		
	DISTRICT BUSINESS LUNCH	66200000 5210	43.26		
	BOX TO SHIP AHC MOUNTED	67111000 4520	6.90		
	SHIPPING OF AHC MOUNTED	67700000 5870	9.61		
	PURCHASES WITH CAL CARD	65110000 4520	69.06		
	PURCHASES WITH CAL CARD	65110000 4520	257.73		
	PURCHASES WITH CAL CARD	65110000 4520	907.23		
	PURCHASES WITH CAL CARD	65311000 4520	7.27		
	PURCHASES WITH CAL CARD	65311000 4520	27.12		
	PURCHASES WITH CAL CARD	65311000 4520	95.45		
	PURCHASES WITH CAL CARD	65510000 4520	21.54		
	PURCHASES WITH CAL CARD	65510000 4520	80.40		
	PURCHASES WITH CAL CARD	65510000 4520	283.01		
	PURCHASES WITH CAL CARD	67700000 4520	0.98		
	PURCHASES WITH CAL CARD	67700000 4520	3.63		
	PURCHASES WITH CAL CARD	67700000 4520	12.79		
			2,096.72		WA 00845318
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	2,521.07		
			2,521.07		WA 00845319
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	15.11		
			15.11		WA 00845320
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400 5540	128.28		
			128.28		WA 00845321
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	107.08		
			107.08		WA 00845322
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	1,745.08		
	TELEPHONE SERVICE	65700400 5540	657.31		
	TELEPHONE SERVICE	65700500 5540	82.29		
	TELEPHONE SERVICE	68103000 5540	406.75		
			2,891.43		WA 00845323
VERIZON SELECT SERVICES INC	LONG DISTANCE AND TOLL	65700000 5540	600.33		
			600.33		WA 00845324
VIRTUAL VRI	TRILINGUAL INTERPRETERS	61142000 5112	2,080.00		
	TYPEWELL SERVICES FOR DEAF	61142000 5112	1,215.00		
	GO TO MEETING	61142000 5112	15.00		
			3,310.00		WA 00845325
WARD'S SCIENCE INC	SCIENCE LAB SUPPLIES	60100407 4310	79.32		
			79.32		WA 00845326
XEROX CORPORATION	XEROX PHASER 7760DN	67710300 5640	77.19		
	XEROX PHASER 7400DX	67710300 5640	99.92		
	XEROX PHASER 7760GX	67710300 5640	113.33		

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			290.44		WA 00845327
ARCHITECT'S CONSULTING SERVICE	ARCHITECTURAL SERVICES	71820048 6220	2,650.00		
			2,650.00		WB 00845328
LEE CENTRAL COAST NEWSPAPERS	LEGAL NOTICE FOR BID #16-01,71810007	5880	959.80		
			959.80		WB 00845329
Allen, Roshelle	Physical Exam Fund Reimb	67900009 3420	134.00		
			134.00		WC 00845330
Flores-Gallardo, Luis E	Physical Exam Fund Reimb	67900009 3420	130.00		
			130.00		WC 00845331
Reed, Linda A	Physical Exam Fund Reimb	67900009 3420	97.00		
			97.00		WC 00845332
Robertson, Jennie A	Physical Exam Fund Reimb	67900009 3420	60.00		
			60.00		WC 00845333
COAST LINE DISTRIBUTING	FOOD SUPPLIES 9/1/15-6/30/16	33697017 4710	323.58		
			323.58		WE 00845334
FOODBANK OF SANTA BARBARA COUNTY	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	100.72		
			100.72		WE 00845335
OFFICE DEPOT INC	OFFICE SUPPLIES	33697000 4520	420.33		
			420.33		WE 00845336
SAVE MART SUPERMARKETS	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	181.94		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	283.23		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	130.42		
			595.59		WE 00845337
APPLE COMPUTER	APPLE CARE PROTECTION	71730002 6411	119.00		
	iMAC 21.5 INCH	71730002 6411	1,352.04		
	e WASTE FEE	71730002 6411	4.00		
	APPLE CARE PROTECTION PLAN	71730003 6411	119.00		
	IMAC 27-INCH WITH RETINA 5K	71730003 6411	2,445.37		
	E-WASTE FEE / RECYCLING FEE	71730003 6411	4.00		
	IMAC APPLE CARE PLAN	71730003 6411	119.00		
	IMAC APPLE CARE PLAN	71730003 6411	119.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,352.04		
	IMAC WASTE FEE	71730003 6411	4.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,352.04		
	IMAC WASTE FEE	71730003 6411	4.01		
	IMAC APPLE CARE PLAN	71730003 6411	119.00		
	IMAC DSKTOP-21.5"	71730003 6411	1,352.04		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	DELL AIO 9030-23"Q#704827347	71730003 6411	943.51		
	DELL AIO 9030-23"Q#704827347	71730003 6411	943.51		
	DELL AIO 9030-23"Q#704827347	71730003 6411	943.51		
	DELL AIO 9030-23"Q#704827347	71730003 6411	943.51		
	SERVICE & WARRANTY	71730003 6411	3,355.16		
	ENVIRONMENTAL FEE	71730003 6411	48.00		
	DELL AIO 9030-23"Q#704827347	71730003 6411	943.51		
	SERVICE & WARRANTY	71730003 6411	279.59		
	ENVIRONMENTAL FEE	71730003 6411	4.00		
			27,245.23		WI 00845342
HIGH-TECH ELECTRIC	ELECTRONIC PARTS PER	71730003 6412	1,669.33		
			1,669.33		WI 00845343
LEE CENTRAL COAST NEWSPAPERS	ADVERTISEMENT FOR BID 15-03	71710023 5880	975.20		
			975.20		WI 00845344
SEHI COMPUTER PRODUCTS INC	HP OJ AIO CLR PTR Q#71192	71730003 6411	195.93		
	950XL BLACK	71730003 6411	34.49		
	951XL CYAN	71730003 6411	25.84		
	951XL MAGENTA	71730003 6411	25.84		
	951XL YELLOW	71730003 6411	25.84		
	FREIGHT	71730003 6411	6.00		
			313.94		WI 00845345
SOURCE GRAPHICS	ONYX THRIVE 211	71730003 5322	2,543.88		
	HP LATEX 360 PRINTER PER	71730003 6410	20,562.08		
	HP DISCOUNT FOR OCTOBER	71730003 6410	-1,000.00		
	SET UP, INSTALLATION AND	71730003 6410	695.00		
			22,800.96		WI 00845346
WALTERS VENTURES INC.	AMENDMENT SEVEN FOR	71710005 6240	7,125.00		
	AMENDMENT SEVEN FOR	71710005 6240	10,307.50		
	AMENDMENT SIX FOR ONGOING	71710005 6240	2,232.50		
			19,665.00		WI 00845347
CA SCHOOLS DENTAL COALITION	DENTAL PREMIUMS	67100061 5430	61,297.00		
			61,297.00		WL 00845348
Allegre, Marla R	Strengthening Student Success Con	63220001 5210	1,242.63		
			1,242.63		WA 00845349
Blanchard, Pamela	Mileage reimbursement	67300100 5210	29.90		
			29.90		WA 00845350
Brackett, Ashley R	CSU Northridge Tour	63220008 5210	322.31		
			322.31		WA 00845351
Costello, Holly	Mileage reimbursement	30070000 5210	16.10		

**Allan Hancock College
Warrant Register**
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			16.10		WA 00845352
Deltoro, Miriana	Mileage reimbursement	64900016 5210	7.94		
			7.94		WA 00845353
Doty, Lori A	CASFAA Annual Conference	64642002 5210	104.05		
			104.05		WA 00845354
Doty, Lori A	11.30-12.4.15 travel cash adv	64642002 5210	541.84		
			541.84		WA 00845355
Henretta, Joan K	11.30-12.4.15 travel cash adv	64642002 5210	172.00		
			172.00		WA 00845356
Johnson, Kathleen	Mileage reimbursement	12401000 5210	57.50		
			57.50		WA 00845357
Lau, Margaret S	Mileage reimbursement	68400305 5210	150.65		
			150.65		WA 00845358
Lovern, John D	Behavioral/AddictiveDisorders	60100201 5210	1,305.36		
			1,305.36		WA 00845359
Murphy, Paul M	StrengtheningStudentSuccessCon	63220001 5210	1,405.00		
			1,405.00		WA 00845360
Nolan-Chavez, Holly	Mileage reimbursement	60200200 5210	101.20		
			101.20		WA 00845361
Nolan-Chavez, Holly	12.2-6.15 travel cash adv	60106101 5210	120.00		
			120.00		WA 00845362
Ornelas, Nohemy	SSSP DirectorTrng/StudentEquit	63220001 5210	480.67		
	CCC ChiefStudentServOffTrng	64510000 5210	464.35		
			945.02		WA 00845363
Parisi, Robert	CASFAA AnnualConference	64642002 5210	240.49		
			240.49		WA 00845364
Perez, Diana M	CASFAA AnnualConference	64900007 5210	118.07		
			118.07		WA 00845365
Reardon, Susan D	FallDisciplineInputGrpMtg	67520001 5210	512.00		
			512.00		WA 00845366
Roepke, Thesa S	CCCECE Board Meeting	60100201 5210	498.75		
			498.75		WA 00845367
Segura Casillas, Fatima Guadal	CenCalProfessionalDevSeminar	64900107 5210	422.68		
			422.68		WA 00845368

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
SHERATON PARK HOTEL AT THE ANAHEIM RESORT	Petra Gomez 11.15-17.15 travel	64900107 5210	375.24		
			375.24		WA 00845369
Sims, Nathan W	Mileage reimbursement	63102001 5210	59.80		
			59.80		WA 00845370
Smith, Emily A	CIWEA SoCalCSummit	64710031 5210	406.34		
			406.34		WA 00845371
Sutter, Wendy C	Statistics Conference	60200315 5210	283.06		
			283.06		WA 00845372
Tait, Karen L	Statistics conference	60200315 5210	283.06		
			283.06		WA 00845373
Underwood, Kelly D	ACHRO conference	67610004 5210	1,138.36		
			1,138.36		WA 00845374
Valery, Suzanne M	Council/ResourceDevConference	60106101 5210	631.78		
	Council/ResourceDevConference	60200212 5210	400.00		
			1,031.78		WA 00845375
Walthers, Kevin Glen	ExecutiveInstitute/Fundraising	60106101 5210	1,372.92		
			1,372.92		WA 00845376
Frazier, Yvon M	CACFP Roundtable Conference	33697017 5210	1,128.88		
			1,128.88		WE 00845377
4IMPRINT INC	ITEM #2212 6' TABLE COVER,	60106091 4520	380.80		
	CARRY CASE FOR AIM TABLE	60106091 4520	25.00		
	SHIPPING	60106091 4520	17.36		
	ITEM #2212 6' TABLE COVER,	63220008 4520	195.00		
	SHIPPING	63220008 4520	8.68		
	ITEM #2212 6' TABLE COVER,	63220008 4520	195.00		
	SHIPPING	63220008 4520	8.68		
	ITEM #2212 6' TABLE COVER,	64642002 4520	195.00		
	CARRY CASE FOR FINANCIAL	64642002 4520	25.00		
	SHIPPING	64642002 4520	8.68		
	ITEM #2212 6' TABLE COVER,	64810007 4520	195.00		
	CARRY CASE FOR VETERAN	64810007 4520	25.00		
	SHIPPING	64810007 4520	8.68		
	ITEM #2212 6' TABLE COVER,	67111000 4520	195.00		
	SHIPPING	67111000 4520	8.68		
			1,491.56		WA 00845378
AC SUPPLY	White Tacky Glue 24 count,	09011000 4310	39.90		
	Midwest grip pins 15 pk, item	09011000 4310	23.48		
	Super Easy Cutter, item #	09011000 4310	33.90		
	Basswood 24 pk Bridge pack by	09011000 4310	68.95		
	Freight	09011000 4310	25.23		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			191.46		WA 00845379
AHC - AUXILIARY CORPORATION	GENERAL FUND ALLOCATION	10070000 7394	75,000.00		
			75,000.00		WA 00845380
AHC - FOUNDATION	STEM GRANT MATCHING	60200315 5790	1,000.00		
			1,000.00		WA 00845381
ALLY	LEASE PAYMENT FOR 2013	64945000 5680	653.95		
	LEASE PAYMENT FOR 2013	64945000 5680	653.95		
	LEASE PAYMENT FOR 2014	64945000 5680	676.01		
	LEASE PAYMENT FOR 2014	64945000 5680	676.01		
			2,659.92		WA 00845382
AMAZON	BOOKS FOR SM LIBRARY	60106091 6310	42.65		
	MEDIA FOR SM LIBRARY	61201000 6320	33.98		
	BOOKS FOR THE SM LIBRARY	61201000 6310	42.03		
	OptiMA 9x12 double sided	49306018 4310	210.00		
	New 100 Pieces dry erase	49306018 4310	36.48		
	OptiMA 9x12 double sided	49306018 4310	168.00		
	New 100 Pieces dry erase	49306018 4310	36.48		
	WALL POWER SUPPLY	60100100 4520	10.81		
	RECEIVER ALARM	60100100 4520	10.81		
	SAFETY ALARM KIT	60100100 4520	38.96		
			630.20		WA 00845383
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	1,188.00		
	CHARTER BUS SERVICE	64945000 4640	1,008.00		
	CHARTER BUS SERVICE TO	64945000 4640	1,008.00		
	CHARTER BUS SERVICE TO	64945000 4640	1,333.00		
	CHARTER BUS SERVICE TO	64945000 4640	1,098.00		
	CHARTER BUS SERVICE TO	64945000 4640	2,016.00		
	BUS CHARTER SERVICES FOR	63220008 4640	1,471.00		
	BUS TRANSPORTATION FROM	63220008 4640	1,075.00		
			10,197.00		WA 00845384
AMERIPRIDE VALLEY UNIFORM SERVICE	Laundry services for the Auto	09481100 5550	49.05		
	Laundry services for the Auto	09482000 5550	12.11		
			61.16		WA 00845385
APPLE COMPUTER	iPad Air 2 Smart Case -	60106091 4520	85.52		
	APPLE WASTE FEE	60106091 5571	3.00		
	2-Year AppleCare+ for iPad.	60106091 6411	79.00		
	APPLE IPAD AIR2 Q#2202579405	60106091 6411	626.77		
			794.29		WA 00845386
ARMSTRONG'S LOCK AND KEY	KEY/LOCK SUPPLIES	65110000 4520	57.64		
			57.64		WA 00845387

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
AT&T	AT&T PHONE DIRECTORY	65700000 5540	9.40		
			9.40		WA 00845388
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	190.41		
	ELECTRICAL/LIGHTING	65110000 4520	342.11		
	ELECTRICAL/LIGHTING	65110000 4520	48.58		
	Office/Operational Supplies	69610810 4520	-245.65		
	Office/Operational Supplies	69610810 4520	-138.80		
	Office/Operational Supplies	69610810 4520	-430.63		
	ELECTRICAL/LIGHTING	65110000 4520	12.65		
	ELECTRICAL/LIGHTING	65110000 4520	1,360.26		
			1,138.93		WA 00845389
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	42.37		
	COPY CHARGES FOR IR2525	63220003 5640	12.01		
	COPY CHARGES FOR IR2525	63220003 5640	32.30		
	CAMPUSWIDE CANON COPIER	67710300 5640	57.25		
	CAMPUSWIDE CANON COPIER	67710300 5640	10.33		
	CAMPUSWIDE CANON COPIER	67710300 5640	15.19		
	CAMPUSWIDE CANON COPIER	67710300 5640	50.07		
	CAMPUSWIDE CANON COPIER	67710300 5640	13.80		
			233.32		WA 00845390
CARD INTEGRATORS	XID-SP-X PBOX6	62101001 4520	64.80		
	XID-SP-X PBOX5	62101001 4520	64.80		
	XID-SP-X PBOX7	62101001 4520	97.20		
	FREIGHT	62101001 4520	11.75		
	XID-SP-X PBOX6	62101001 4520	64.80		
	XID-SP-X PBOX5	62101001 4520	64.80		
	XID-SP-X PBOX7	62101001 4520	97.20		
	FREIGHT	62101001 4520	11.75		
			477.10		WA 00845391
CAROLINA BIOLOGICAL	Supplies for Biology labs	04011007 4310	111.01		
			111.01		WA 00845392
CASHIER DEPT OF PESTICIDE REGULATION	QUALIFIED APPLICATOR	65510000 5320	60.00		
	QUALIFIED APPLICATOR	65510000 5320	60.00		
			120.00		WA 00845393
CCI CENTRAL INC	1000 SINGLE USE STRIP TAPES	67700000 4520	42.07		
	SHIPPING CHARGES	67700000 4520	12.59		
	INK RESERVOIR FOR IM/IS	500067700000 4520	405.00		
	SHIPPING CHARGES	67700000 4520	12.24		
			471.90		WA 00845394
CD PUBLICATIONS	Subscription renewal. Federal	60106101 5670	700.00		
			700.00		WA 00845395
CITY OF LOMPOC	COMMERCIAL LIGHT ELECTRIC	65700400 5520	24,723.96		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	WATER SERVICES	65700400 5530	8,865.63		
	WASTE DISPOSAL/SEWER FEES	65700400 5570	1,626.40		
			<u>35,215.99</u>		WA 00845396
CITY OF SANTA MARIA	DISPOSAL SITE LANDFILL	65700000 5570	251.64		
			<u>251.64</u>		WA 00845397
COLUMBIA BUSINESS CENTER PARTNERS LP	LEASE OF 890 E STOWELL (CBC)	67710300 5630	23,173.00		
			<u>23,173.00</u>		WA 00845398
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	650.12		
	MONTHLY RECURRING COSTS	65700000 5560	2,600.48		
			<u>3,250.60</u>		WA 00845399
CONTINENTAL ATHLETIC SUPPLY	SPEED HARDWARE	69610000 4520	53.85		
	SPEED/REVO HARDWARE	69610000 4520	10.77		
	S BAR STEEL REVO ROYAL	69610000 4520	38.43		
	REVO QR PINS & RECEIPT	69610800 4520	23.54		
	S PAD INFLATE 1"	69610800 4520	40.59		
	SPEED OVERLINER	69610800 4520	26.25		
	PARTS FOR TOTAL UNIT	69610800 4520	55.32		
	VALVES & GROMMETS	69610800 4520	5.59		
	SPEED CLASSIC CROWN	69610800 4520	71.72		
	SPEED CLASSIC BNS LARGE	69610800 4520	86.60		
	FREIGHT	69610800 4520	39.57		
	RECERTIFIED FOOTBALL	69610800 5650	64.75		
	NOCSAE RECERTIFICATION	69610800 5650	29.25		
	SHELL PREPARATION	69610800 5650	29.75		
	HELMETS PAINTED	69610800 5650	57.50		
	PRE ISSUE PERSONALS	69610800 5650	30.00		
	NOCSAE RELATED CHARGE	69610800 5650	3.50		
	FREIGHT	69610800 5650	25.01		
	RECERTIFIED FOOTBALL	69610800 5650	12.95		
	NOCSAE RECERTIFICATION	69610800 5650	5.85		
	SHELL PREPARATION	69610800 5650	5.95		
	PAINT HELMET V GOLD	69610800 5650	11.50		
	REVO SPEED CROWN	69610000 4520	71.72		
			<u>799.96</u>		WA 00845400
CUSTOM COLORS & AUTOBODY INC	Instructional Supplies for	09482007 4310	28.80		
	Instructional Supplies for	09482007 4310	17.21		
			<u>46.01</u>		WA 00845401
DEPARTMENT OF JUSTICE	Department of Justice	64700000 5820	448.00		
	Department of Justice	67300100 5820	768.00		
			<u>1,216.00</u>		WA 00845402
Dickson, Douglas M	REIMBURSEMENT FOR KEURIG	60100901 4520	137.36		
			<u>137.36</u>		WA 00845403

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
DOCUTEAM	DESTRUCTION OF OLD	67300100 5571	<u>36.00</u> 36.00		WA 00845404
EC WEST	Keyboard System - Humanscale	67343000 4520	<u>515.27</u> 515.27		WA 00845405
ELECTRONIC PARTS STORE	Instructional supplies to be	09481107 4310	<u>140.68</u> 140.68		WA 00845406
ELLUCIAN COMPANY LP	RECRUITER-IMPLEMENTATION	63231009 5112	<u>6,217.75</u> 6,217.75		WA 00845407
EVAC CHAIR CORPORATION	EVAC+CHAIR, 300-H (MK4)	65110000 6410	1,495.00		
	EVAC+CHAIR, 300-H (MK4)	65110000 6410	1,495.00		
	EVAC+CHAIR, 300-H (MK4)	65110000 6410	1,495.00		
	SHIPPING AND HANDLING FEES	65110000 6410	<u>180.00</u> 4,665.00		WA 00845408
EYEMED VISION CARE	AHC VISION INSURANCE	00000010 9538	<u>2,316.50</u> 2,316.50		WA 00845409
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	7710300 5870	<u>17.96</u> 17.96		WA 00845410
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	6.69		
	PLUMBING SUPPLIES	65110000 4520	5.08		
	PLUMBING SUPPLIES	65110000 4520	43.84		
	PLUMBING SUPPLIES	65110000 4520	6.95		
	PLUMBING SUPPLIES	65110000 4520	40.92		
	PLUMBING SUPPLIES	65110000 4520	<u>18.79</u> 122.27		WA 00845411
FISHER SCIENTIFIC CO LLC	Unwire Half Racks #14-809-124	04011000 4311	<u>473.66</u> 473.66		WA 00845412
Gardner, Christian L	PURCHASE OF	63231009 5322	<u>216.45</u> 216.45		WA 00845413
HARBOR FREIGHT TOOLS	Instructional Supplies to be	09565007 4310	16.20		
	Instructional Supplies to be	09565007 4310	85.79		
	Instructional Supplies to be	09565007 4310	<u>94.12</u> 196.11		WA 00845414
HENRY SCHEIN ANIMAL HEALTH	RADIOGRAPHIC POSITIONING	01010001 6410	1,710.35		
	SHIPPING	01010001 6410	<u>60.00</u> 1,770.35		WA 00845415
HENRY SCHEIN INC	LEAD WIRE CHANNEL 1 TRANS	69610000 4530	24.01		
	LEAD WIRE - CHANNEL 2 TRANS	69610000 4530	24.01		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	LEAD WIRE INTELECT CHAN 3	69610000 4530	24.01		
	LEAD WIRE INTELECT CHAN 4	69610000 4530	24.01		
	Instructional Supplies	12401000 4310	-133.70		
	GEN2 WAGON 8 STATION SYST	12280001 6410	1,367.64		
	RAPID FORM WACUUM	12280001 6410	496.88		
	MEDPAC KIT 2800 BLACK	12280001 6410	214.42		
	TUFTEK JUNIOR KIT EMPTY	12280001 6410	204.90		
	TABLE TAPING TRAINERS H-B	12280001 6410	1,302.18		
	TREATMENT TABLE PORTABLE	12280001 6410	856.91		
			<u>4,405.27</u>		WA 00845416
HOBSON, ANTHONY	2% DISTRICT CONTRIBUTION	59900000 3440	3,034.68		
			<u>3,034.68</u>		WA 00845417
HOME DEPOT	Instructional supplies for	09565000 4310	89.44		
	Instructional supplies to be	09565000 4311	342.38		
	ROOF COATING PER RECEIPT	65110000 4520	239.45		
	SUPPLIES PER RECEIPTS	65511400 4520	16.18		
	SUPPLIES PER RECEIPTS	65511400 4520	30.11		
			<u>717.56</u>		WA 00845418
HOME DEPOT	FIRE ACADEMY	21330007 4310	200.60		
	FIRE ACADEMY	21330007 4310	62.17		
	OPERATIONAL SUPPLIES FOR	21335000 4520	48.46		
	OPERATIONAL SUPPLIES FOR	21335000 4520	43.01		
	OPERATIONAL SUPPLIES FOR	21335000 4520	47.83		
	OPERATIONAL SUPPLIES FOR	21335000 4520	8.06		
	OPERATIONAL SUPPLIES FOR	21335000 4520	21.57		
	OPERATIONAL SUPPLIES FOR	21335000 4520	31.38		
	SUPPLIES FOR TRAINING	21055000 4520	192.27		
	SUPPLIES FOR TRAINING	21055000 4520	131.04		
			<u>786.39</u>		WA 00845419
INSTITUTE OF BEAUTY CULTURE INC	COVER DSL LINE FEES	30070000 5560	112.19		
	COVER DSL LINE FEES	30070000 5560	112.19		
	COVER DSL LINE FEES	30070000 5560	49.31		
			<u>273.69</u>		WA 00845420
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	KEY/LOCK SUPPLIES	65110000 4520	9.75		
			<u>9.75</u>		WA 00845421
J D HUMANN LANDSCAPING INC	HYDROSEED THE RETENTION	65510000 6120	3,875.00		
			<u>3,875.00</u>		WA 00845422
KATICH, CANDIA	2% DISTRICT CONTRIBUTION	59900000 3440	2,007.24		
			<u>2,007.24</u>		WA 00845423
KOEHLER PLUMBING INC	REPLACE GAS REGULATOR	65110000 4520	561.05		
	BACKFLOW DEVICE TEST AND	65110000 5650	825.00		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	REPLACE GAS REGULATOR	65110000 5650	98.00		
	INSTALL WATER METER-REPAIR	65110400 4520	305.78		
	INSTALL WATER METER-REPAIR	65110400 5650	147.00		
			1,936.83		WA 00845424
KRATOS PUBLIC SAFETY	LABOR CHARGES FOR	65110000 5650	742.50		
			742.50		WA 00845425
LAHR INDUSTRIAL WELDING INC	FABRICATE TWO STEEL	65110000 6211	368.05		
	LABOR CHARGES	65110000 6212	487.13		
			855.18		WA 00845426
LASCO INC	Leica Disto Laser Distance	09530001 4310	1,750.00		
			1,750.00		WA 00845427
LOMPOC UNIFIED SCHOOL DISTRICT	Reimbursement for LUSD for	49306018 5112	887.84		
	Reimbursement for LUSD for	49306018 5112	1,973.26		
	BUS TRANSPORTATION FOR	63220008 4640	358.00		
			3,219.10		WA 00845428
MARCO POLO'S PIZZA	PIZZAS PROVIDED DURING	63220008 4710	210.54		
	PIZZAS PROVIDED DURING	63220008 4710	119.59		
			330.13		WA 00845429
MAVERICK FARMING CO LLC	Complete vine hand work as	01120000 5112	949.78		
	Complete vine hand work as	01120000 5112	1,333.78		
	Complete vine hand work as	01120000 5112	1,059.30		
			3,342.86		WA 00845430
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	46.18		
			46.18		WA 00845431
MORE OFFICE SOLUTIONS	CAMPUSWIDE COPIER	67710300 5640	42.23		
			42.23		WA 00845432
MOXIE CAFE	LUNCH BUFFETS FOR STUDENTS	63220008 4710	811.88		
	COFFEE	63220008 4710	27.06		
	FRUIT SALAD	63220008 4710	135.31		
	GRATUITY	63220008 4710	146.14		
			1,120.39		WA 00845433
NEXT DAY SIGNS	SIGN, 18" X 12" ALUMINUM RED	65110400 4520	142.89		
			142.89		WA 00845434
NOBLE POWER EQUIPMENT	SUPPLIES PER INVOICES:	65510000 4520	62.93		
	SUPPLIES PER INVOICES:	65510000 4520	41.08		
	TRIMMER, 35CC BIKE,	65510000 6410	394.73		
			498.74		WA 00845435

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
OFFICE DEPOT INC	Office supplies for Biology	04011000 4520	15.13		
	Office supplies for Biology	04011000 4520	8.65		
	Office supplies for Biology	04011000 4520	7.57		
	OFFICE SUPPLIES	64900025 4520	<u>230.48</u>		
			261.83		WA 00845436
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES	65110000 4520	29.89		
	PAINT SUPPLIES	65110000 4520	122.37		
	PAINT SUPPLIES	65110000 4520	<u>29.67</u>		
			181.93		WA 00845437
PRAXAIR DISTRIBUTION INC	Beveling Machine 1SA part no.	09565001 6410	1,472.20		
	Beveling Machine 1SA	09565001 6410	2,652.13		
	Instructional supplies for	09565007 4310	<u>219.42</u>		
			4,343.75		WA 00845438
RADIO SHACK	SUPPLIES FOR MULTIMEDIA	61320000 4520	353.88		
	SUPPLIES FOR MULTIMEDIA	61320000 4520	<u>110.36</u>		
			464.24		WA 00845439
RAYS AUTO PARTS	Instructional supplies for	09481107 4310	<u>148.29</u>		
			148.29		WA 00845440
RED WING SHOE STORE	SAFETY BOOTS FOR	67343000 3920	125.00		
	SAFETY BOOTS FOR	67343000 3920	<u>125.00</u>		
			250.00		WA 00845441
REDDING-STEWART, DEBORAH	INDEPENDENT CONTRACTOR	64400002 5110	4,390.21		
			<u>4,390.21</u>		
			4,390.21		WA 00845442
SAFEWAY INC - VONS DIVISION	Supplies for the Biology labs	04011007 4310	36.85		
			<u>36.85</u>		
			36.85		WA 00845443
SANTA BARBARA CO AIR	PERMIT TO OPERATE FEE	67710000 5320	415.00		
	PERMIT TO OPERATE FEE	67710000 5320	<u>415.00</u>		
			830.00		WA 00845444
SANTA CLARITA CCD	PARTICIPATION AGREEMENT	68400306 5210	<u>300.00</u>		
			300.00		WA 00845445
SANTA CLARITA CCD	PARTICIPATION AGREEMENT	68400306 5210	<u>300.00</u>		
			300.00		WA 00845446
SANTA MARIA TIRE INC	TIRES PER INVOICES:	67772000 4520	180.24		
	CA RECYCLE TAX	67772000 4520	3.50		
	TIRES PER INVOICES:	67772000 4520	179.70		
	CA RECYCLE TAX	67772000 4520	3.50		
	TIRES PER INVOICES:	67772000 4520	<u>194.85</u>		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	CA RECYCLE TAX	67772000 4520	3.50		
			<u>565.29</u>		WA 00845447
SANTA MONICA SEAFOOD	Instructional Supplies	13063000 4311	121.74		
			<u>121.74</u>		WA 00845448
SIEMENS INDUSTRY INC	ALARM MAINTENANCE FOR	67775000 5590	266.00		
	ALARM MAINTENANCE FOR	67775000 5590	290.00		
			<u>556.00</u>		WA 00845449
SIGNS OF SUCCESS INC	12" X 18" .080" PARKING	69500004 4520	116.85		
	MOUNTING HOLES	69500004 4520	12.99		
			<u>129.84</u>		WA 00845450
SMART & FINAL	Instructional Supplies	13063000 4311	170.18		
	Instructional Supplies	13063000 4311	115.58		
	Instructional Supplies	13063000 4311	22.36		
	Supplies for the Chemistry	19050007 4310	38.09		
			<u>346.21</u>		WA 00845451
STERLING COMMUNICATIONS	ANTENNA, UHF STUBBY, P1225	65110000 4520	162.38		
			<u>162.38</u>		WA 00845452
TESTA CATERING	COFFEE AND TEA PROVIDED	63220008 4710	62.50		
	COOKIES PROVIDED DURING	63220008 4710	112.50		
			<u>175.00</u>		WA 00845453
WEST COAST WATER SERVICES INC	MONTHLY WATER TREATMENT	5110400 5640	490.00		
	MONTHLY WATER TREATMENT	5110400 5640	288.85		
			<u>778.85</u>		WA 00845454
WESTERN EXTERMINATOR CO	PEST CONTROL SERVICES	65510000 5640	109.50		
			<u>109.50</u>		WA 00845455
WESTERN EXTERMINATOR CO	PEST CONTROL SERVICES	65510000 5650	250.00		
			<u>250.00</u>		WA 00845456
IBI GROUP ARCHITECTURE PLANNING	ARCHITECTURAL SERVICES	71820045 6220	968.80		
	ARCHITECTURAL SERVICES	71850002 6220	1,048.00		
			<u>2,016.80</u>		WB 00845457
SMITH ELECTRIC SERVICE	LABOR AND MATERIALS	71820043 6212	108,051.10		
			<u>108,051.10</u>		WB 00845458
Capelle Lopez, Christine	Physical Exam Fund Reimb	67900009 3420	100.00		
			<u>100.00</u>		WC 00845459

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
Kelly, Sharan D	Physical Exam Fund Reimb	67900009 3420	238.52		
			<u>238.52</u>		WC 00845460
Moore, Carol A	Physical Fund Reimb	67900009 3420	156.40		
			<u>156.40</u>		WC 00845461
PENSA, GREG	Physical Exam Fund Reimb	67900009 3420	150.00		
			<u>150.00</u>		WC 00845462
HOLFORDS LIL JUNGLE FCC	CHILDCARE 8/17/15-12/10/15	69297112 5112	1,111.66		
	CHILDCARE 8/17/15-12/10/15	69297112 5112	794.20		
			<u>1,905.86</u>		WE 00845463
APPLE COMPUTER	IMAC DSKTOP-21.5"	71730003 6411	1,352.04		
	IMAC WASTE FEE	71730003 6411	4.00		
	IMAC APPLECARE PLAN	71730003 6411	119.00		
			<u>1,475.04</u>		WI 00845464
DELL MARKETING LP INC	DELL AIO 9030-23" Q#704830063	71730002 6411	847.03		
	SERVICE & WARRANTY	71730002 6411	279.60		
	ENVIRONMENTAL FEE	71730002 6411	4.00		
			<u>1,130.63</u>		WI 00845465
IBI GROUP ARCHITECTURE PLANNING	ARCHITECTURAL SERVICES	71710023 6220	1,163.40		
			<u>1,163.40</u>		WI 00845466
KRUEGER INTERNATIONAL INC	BOARDROOM VP CHAIR	71710018 6410	942.86		
	42X18X27 FILE CABINETS WITH	71711018 6410	1,580.45		
			<u>2,523.31</u>		WI 00845467
NEXTEL COMMUNICATIONS INC	CELL PHONE USAGE FOR ON-	61320000 5540	1.55		
	NEXTEL CELL PHONE MONTHLY	67775000 5540	25.46		
	Monthly Data Plan with	67873000 5540	37.99		
	UNLIMITED DATA PLAN FOR UB	9610810 5540	37.99		
	CELL PHONE MONTHLY	65110000 5540	61.08		
			<u>164.07</u>		WA 00845468
OFFICIAL PAYMENTS CORPORATION	WEB AND CASHIER CREDIT	67710300 5892	2,332.22		
			<u>2,332.22</u>		WA 00845469
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	1,676.13		
	ELECTRICITY SERVICES	68103000 5520	419.03		
			<u>2,095.16</u>		WA 00845470
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	4,269.91		
	ELECTRICITY SERVICES	68103000 5520	1,067.48		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			5,337.39		WA 00845471
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	371.86		
	ELECTRICITY SERVICES	68103000 5520	92.97		
			<u>464.83</u>		WA 00845472
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	26,573.36		
	ELECTRICITY SERVICES	68103000 5520	6,643.34		
			<u>33,216.70</u>		WA 00845473
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	139.34		
	ELECTRICITY SERVICES	68103000 5520	34.83		
			<u>174.17</u>		WA 00845474
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	35.65		
	ELECTRICITY SERVICES	68103000 5520	8.91		
			<u>44.56</u>		WA 00845475
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	15.32		
	ELECTRICITY SERVICES	68103000 5520	3.83		
			<u>19.15</u>		WA 00845476
PACIFIC PARKING SYSTEMS INC	PAPER ROLLS FOR PARKING	69500001 4520	237.60		
	FREIGHT	69500001 4520	15.51		
			<u>253.11</u>		WA 00845477
PAT'S AUTOMOTIVE	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	7.46		
	AUTOMOTIVE SERVICES PER	67772000 4520	10.68		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	4.47		
	AUTOMOTIVE SERVICES PER	67772000 4520	6.32		
	AUTOMOTIVE SERVICES PER	67772000 4520	53.23		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	42.49		
	AUTOMOTIVE SERVICES PER	67772000 5650	60.83		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	25.48		
	AUTOMOTIVE SERVICES PER	67772000 5650	36.02		
	AUTOMOTIVE SERVICES PER	67772000 5650	<u>303.27</u>		
			759.90		WA 00845478

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
PCPA THEATERFEST	CULTURAL EVENT-PCPA 11.21.16	64300202 4640	1,552.50		
	HANDLING FEE	64300202 4640	6.50		
	CULTURAL EVENT-PCPA	64300202 4640	2,587.50		
	HANDLING FEE	64300202 4640	6.50		
			<u>4,153.00</u>		WA 00845479
POSTAGE ONE	MAIL SORTING FEES	67700000 5870	75.00		
			<u>75.00</u>		WA 00845480
PRAXAIR DISTRIBUTION INC	Instructional supplies from	09565000 4311	617.71		
	Machine cut torch MT210A part	09565001 6410	937.45		
	Instructional supplies for	09565007 4310	313.67		
			<u>1,868.83</u>		WA 00845481
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	2,438.14		
	CUSTODIAL SUPPLIES FOR	65311000 4520	220.39		
	CARPET EXTRACTOR, ADMIRAL	65311000 6410	2,187.64		
	CARPET EXTRACTOR, ADMIRAL	65311000 6410	2,187.65		
			<u>7,033.82</u>		WA 00845482
QUINN RENTAL SERVICES	Operational supplies for use	09565000 4520	68.73		
	CONCRETE PER INVOICE	65110000 4520	557.50		
	RENTAL - AUGER 24" MINI	65510000 5690	27.33		
			<u>653.56</u>		WA 00845483
RADIO SHACK	SUPPLIES FOR MULTIMEDIA	61320000 4520	10.80		
			<u>10.80</u>		WA 00845484
Romberger, Amy L	Employee Reimbursement.	70102150 4710	412.37		
			<u>412.37</u>		WA 00845485
SAFEWAY INC - VONS DIVISION	SCIENCE LAB SUPPLIES	60100407 4310	22.16		
			<u>22.16</u>		WA 00845486
SANTA BARBARA CO DEPT OF SOCIAL SVC	WRC PARTNER CHARGES	10000020 5630	1,614.33		
			<u>1,614.33</u>		WA 00845487
SKYLINE FLOWER GROWERS	INSTRUCTIONAL SUPPLIES FOR	01092020 4311	149.00		
			<u>149.00</u>		WA 00845488
SMART & FINAL	Food supplies for field trips	60100707 4710	61.44		
	Instructional Supplies	13063000 4311	47.65		
	Instructional Supplies	13063000 4311	152.35		
			<u>261.44</u>		WA 00845489
SNAP-ON INDUSTRIAL	Instructional supplies to be	09481107 4310	50.47		
			<u>50.47</u>		WA 00845490

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant	
SPECIALTY GLASS AND MIRROR COMPANY	RESCREEN SCREENS FOR	69610810 6211	181.04			
			<u>181.04</u>		WA 00845491	
STATEWIDE TRAFFIC SAFETY & SIGNS INC	SAFETY/TRAFFIC SUPPLIES	65110000 4520	692.97			
			<u>692.97</u>		WA 00845492	
SUBWAY	BOXED LUNCHES PROVIDED	63220008 4710	357.50			
			<u>357.50</u>		WA 00845493	
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	90.95			
			<u>90.95</u>		WA 00845494	
UNITED REFRIGERATION INC	HVAC SUPPLIES	65110000 4520	26.57			
			251.04			
			<u>277.61</u>		WA 00845495	
US BANK CORPORATE PAYMENT SYSTEM	BOARD DINNER - ZOE'S	66100000 4710	107.88			
	REGISTRATION FEE FOR CCLC	66100000 5210	625.00			
	REGISTRATION FEE FOR CCLC	66100000 5210	625.00			
	CARLTON OAKS COUNTRY	66200000 5210	103.06			
	CARLTON OAKS COUNTRY	66200000 5210	103.06			
	CARLTON OAKS COUNTRY	66200000 5210	103.06			
	CARLTON OAKS COUNTRY	66200000 5210	103.06			
	MONELLO - DINNER	66200000 5210	243.41			
	CAFE COYOTE - DINNER 10/15/16	66200000 5210	180.65			
	GRAND HYATT - ACCT	66200000 5210	0.01			
	GRAND HYATT - ACCT	66200000 5210	0.01			
	GRAND HYATT - ACCT	66200000 5210	0.01			
	GRAND HYATT - ACCT	66200000 5210	0.01			
	GRAND HYATT - ACCT	66200000 5210	0.01			
	GRAND HYATT HOTEL AND	66200000 5210	141.01			
	REGISTRATION FEE FOR CCLC	66200000 5210	625.00			
	SAN LUIS OBISPO COUNTY	66200000 5222	50.00			
	MAIL MERGE TOOLKIT (SINGLE)	66200000 5322	24.00			
				<u>3,034.24</u>		WA 00845496
	VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	256.77		
<u>256.77</u>					WA 00845497	
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	25.01			
			<u>25.01</u>		WA 00845498	
VTC ENTERPRISES	COLLECTION OF RECYCLING	65700000 5570	560.00			
			<u>560.00</u>		WA 00845499	
WARD'S SCIENCE INC	SCIENCE LAB SUPPLIES	60100407 4310	75.96			
			<u>75.96</u>		WA 00845500	

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
WESTERN WAYS	Custodial Services at the	60100800 5112	750.00 <u>750.00</u>		WA 00845501
STRATA INFORMATION GROUP	BANNER PROFESSIONAL	71830001 5112	7,905.00 <u>7,905.00</u>		WB 00845502
Ramirez, Harold	PhysicalExamFundReimb	67900009 3420	125.87 <u>125.87</u>		WC 00845503
SAVE MART SUPERMARKETS	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	116.97 <u>116.97</u>		WE 00845504
SEHI COMPUTER PRODUCTS INC	HP SCANJET 3000S2 Q#67541	71730003 6411	364.81		
	HP PRINTER M201DW Q#67538	71730003 6411	184.60		
	BLK TONER CART #CF283A	71730003 6411	56.92		
	HP SCANJET 3000S2 Q#67541	71730003 6411	364.80		
	HP SCANJET 3000S2 Q#67541	71730003 6411	364.80		
	HP SCANJET 3000S2 Q#67541	71730003 6411	364.80		
	HP SCANJET 3000S2 Q#67541	71730003 6411	364.80		
	HP SCANJET 3000S2 Q#67541	71730003 6411	729.60		
			<u>2,795.13</u>		WI 00845505
SENSIBLE INTERIOR SOLUTIONS	CUSTOM BLACK ROLLER	71711018 6410	6,284.61		
	INSTALLATION CHARGES FOR	71711018 6410	774.00 <u>7,058.61</u>		WI 00845506
ASSOCIATION OF CA COMMUNITY	BudgetWorkshop 1/20/16	67210600 5210	175.00 <u>175.00</u>		WA 00845507
Barrett, Holly	Mileage reimbursement	67300100 5210	57.96 <u>57.96</u>		WA 00845508
BENNETT, TIM	Mileage reimbursement	66100000 5210	30.71 <u>30.71</u>		WA 00845509
Black, Michael R	Mileage reimbursement	67210600 5210	82.13 <u>82.13</u>		WA 00845510
Boatright, Daphne L	CACN/COADN JointConference	12301026 5210	804.18 <u>804.18</u>		WA 00845511
Bruce, William B	CCCEOPSA Conference	64300002 5210	210.15 <u>210.15</u>		WA 00845512
Cole, Joyce M	Mileage reimbursement	64642002 5210	119.60 <u>119.60</u>		WA 00845513

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
DOUBLETREE BY HILTON HOTEL	GregoryWade 11.29-12.18.15	67775000 5210	2,981.35		
			2,981.35		WA 00845514
Ensing, Kim J	CCCAA Fall Conference	69610000 5210	493.75		
			493.75		WA 00845515
Johnson, Kathleen	Educators group meeting	60100201 5210	247.25		
			247.25		WA 00845516
JONES, BERNARD	Mileage reimbursement	66100000 5210	31.74		
			31.74		WA 00845517
Lemus Valencia, Monica Alejand	Mileage reimbursement	64900025 5210	62.68		
			62.68		WA 00845518
Machado, Michelle	CCCEOPSA Fall Conference	64300202 5210	54.00		
			54.00		WA 00845519
Nolan-Chavez, Holly	Mileage reimbursement	60200200 5210	58.65		
			58.65		WA 00845520
ORANGE COUNTY SHERIFF'S DEPARTMENT	Requalification 11.30-12.18.15	67775000 5210	262.00		
			262.00		WA 00845521
Ortiz, Cinthya P	Mileage reimbursement	66100000 5210	11.04		
	Mileage reimbursement	66100000 5210	11.04		
			22.08		WA 00845522
PENSA, GREG	Mileage reimbursement	66100000 5210	41.40		
	Mileage reimbursement	66100000 5210	40.71		
			82.11		WA 00845523
Railey Jr, George A	CCCCIO Conference	60100100 5210	24.79		
			24.79		WA 00845524
Reed, Christine L	EngineeringLiaisonCouncilMtg	60100703 5210	694.10		
			694.10		WA 00845525
Reyes, Veronica	CCCEOPSA Fall Conference	64300202 5210	163.96		
			163.96		WA 00845526
Serpa, Michael V	Fall CSI Conference	60200315 5210	340.66		
			340.66		WA 00845527
Solis, Maria E	Mileage reimbursement	60106091 5210	59.80		
			59.80		WA 00845528
Tuan, Juanita C	CCCEOPSA Fall Conference	64300202 5210	64.00		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			64.00		WA 00845529
Villa, Kiri	CCCEOPSA Fall Conference	64300002 5210	16.55		
			16.55		WA 00845530
Wade, Gregory J	Meals - 11.29-12.18.15 travel	67775000 5210	780.00		
			780.00		WA 00845531
ACCURATE FIRST AID SERVICES	SUPPLIES TO STOCK FIRST AID	71130000 4520	658.18		
			658.18		WA 00845532
AHC - ASB ATHLETICS	DISTRICT ALLOCATION TO ASB	73100000 7391	31,761.75		
			31,761.75		WA 00845533
AHC - BOOKSTORE	TEXT BOOKS - SEE ATTACHED	64300301 7620	1,249.58		
	FALL 2015 BOOK GRANTS	64300301 7620	40,025.96		
			41,275.54		WA 00845534
AHC - PART-TIME FACULTY ASSOCIATION	REIMBURSEMENT FOR OFFICE	49420000 4520	123.30		
	REIMBURSEMENT FOR	49420000 5110	1,000.00		
	REIMBURSEMENT FOR	49420000 5520	132.70		
	REIMBURSEMENT FOR	49420000 5540	324.45		
	REIMBURSEMENT FOR OFFICE	49420000 5630	1,397.05		
	REIMBURSEMENT FOR STAFF	49420000 5790	103.35		
	REIMBURSEMENT FOR	49420000 5870	50.00		
			3,130.85		WA 00845535
AMAZON	INFI-TOUCH, HEAVY DUTY.	21055007 4310	43.96		
	INFI-TOUCH, HEAVY DUTY.	21055007 4310	59.96		
	INFI-TOUCH, HEAVY DUTY.	21055007 4310	59.96		
	INFI-TOUCH, HEAVY DUTY.	21055007 4310	59.96		
	SONY BATTERY 377 (SR626SW)	21055007 4310	29.37		
			253.21		WA 00845536
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	1,205.00		
	CHARTER BUS SERVICE TO	64945000 4640	2,000.00		
	CHARTER BUS SERVICE TO	64945000 4640	2,964.00		
	CHARTER BUS SERVICE TO LA	64945000 4640	1,008.00		
			7,177.00		WA 00845537
AMERIPRIDE VALLEY UNIFORM SERVICE	Laundry services for the Auto	09481100 5550	49.05		
	Laundry services for the Auto	09482000 5550	11.93		
			60.98		WA 00845538
ANNENBERG LEARNER	DVD - Art through Time with	61201400 6320	389.00		
	Shipping and handling	61201400 6320	12.00		
	DVD - Chemistry: Challenges	61201400 6320	375.00		
	Shipping and handling	61201400 6320	3.00		
	Chemistry: Challenges &	61201400 6320	39.95		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Shipping and handling	61201400 6320	3.00 <u>821.95</u>		WA 00845539
ARROYO GRANDE HIGH SCHOOL FOOTBALL	2015 AGHS FOOTBALL	67111000 5880	575.00 <u>575.00</u>		WA 00845540
ATLAS PERFORMANCE IND INC	OFFICE TRAILER W/RR	68102000 5690	650.00		
	RAMP-UNDER 30" STRAIGHT	68102000 5690	435.00 <u>1,085.00</u>		WA 00845541
B & B STEEL & SUPPLY	Instructional supplies for	09565000 4311	1,390.30		
	Instructional supplies for	09565000 4311	703.15 <u>2,093.45</u>		WA 00845542
BENNETT, TIM	TRUSTEE COMPENSATION FOR	66100000 5110	240.00 <u>240.00</u>		WA 00845543
BOB'S PRINTING & RUBBER STAMPS INC	Self-inking "PO #" Stamp	69600000 4520	30.26 <u>30.26</u>		WA 00845544
CA DEPT OF PUBLIC HEALTH	ANNUAL GENERATOR FEE FOR	67710000 5320	25.00 <u>25.00</u>		WA 00845545
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	373.59		
	ELECTRICAL/LIGHTING	65110000 4520	8.31		
	ELECTRICAL/LIGHTING	65110000 4520	42.17		
	ELECTRICAL/LIGHTING	65110000 4520	12.47 <u>436.54</u>		WA 00845546
CAL COAST MACHINERY INC	GROUNDS SUPPLIES PER	65510000 4520	110.00		
	GROUNDS SUPPLIES PER	65510000 4520	5.15		
	GROUNDS SUPPLIES PER	65510000 4520	61.10		
	GROUNDS SUPPLIES PER	65511400 4520	58.37		
	GROUNDS SUPPLIES PER	65511400 4520	2.74		
	GROUNDS SUPPLIES PER	65511400 4520	32.42 <u>269.78</u>		WA 00845547
Campos-Ceja, Michael A	LIVE SCAN REIMB FOR	64700000 5820	25.00 <u>25.00</u>		WA 00845548
CANON FINANCIAL SERVICES INC	CANON COPIER LEASE:	67760000 5680	5,016.29		
	CANON COPIER LEASE:	67760000 5680	5,016.29 <u>10,032.58</u>		WA 00845549
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	15.08		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	CAMPUSWIDE CANON COPIER	67710300 5640	66.25		
	CAMPUSWIDE CANON COPIER	67710300 5640	25.10		
	CAMPUSWIDE CANON COPIER	67710300 5640	22.12		
	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	27.29		
	CAMPUSWIDE CANON COPIER	67710300 5640	12.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	6.06		
	CAMPUSWIDE CANON COPIER	67710300 5640	234.79		
	CAMPUSWIDE CANON COPIER	67710300 5640	45.98		
	CAMPUSWIDE CANON COPIER	67710300 5640	24.80		
	CAMPUSWIDE CANON COPIER	67710300 5640	78.07		
	CAMPUSWIDE CANON COPIER	67710300 5640	27.96		
			609.50		WA 00845550
CENTRAL COAST INDUSTRIES	PORTABLE TOILET DEL 11.6.15	69610810 5690	680.00		
	HANDICAP TOILET	69610810 5690	100.00		
	SALES TAX 8.25%	69610810 5690	14.40		
			794.40		WA 00845551
CHANNING BETE COMPANY INC	HS FA CPR AED COURSE CARD	12502000 4311	155.88		
	BLS HCP COURSE CARD 24 PK	12502000 4311	51.96		
	SHIPPING AND HANDLING	12502000 4311	10.77		
			218.61		WA 00845552
CITY OF SANTA MARIA	FALSE ALARM RESPONSES-SM	67775000 5590	174.20		
			174.20		WA 00845553
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	42.79		
	MONTHLY RECURRING COSTS	65700000 5560	171.18		
			213.97		WA 00845554
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	24.79		
	MONTHLY RECURRING COSTS	65700000 5560	99.18		
			123.97		WA 00845555
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	68103000 5520	3.92		
	ELECTRICITY SERVICES	68103000 5520	0.01		
	ELECTRICITY SERVICES	68103000 5520	5,626.32		
			5,630.25		WA 00845556
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	65700000 5520	15.69		
	ELECTRICITY SERVICES	65700000 5520	0.03		
	ELECTRICITY SERVICES	65700000 5520	22,505.26		
			22,520.98		WA 00845557
COUNCIL FOR RESOURCE DEVELOPMENT	INSTITUTIONAL INDIVIDUAL	60200200 5310	350.00		
			350.00		WA 00845558

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
COURIER SYSTEMS INC.	Courier Services between	60100800 5112	120.00		
			<u>120.00</u>		WA 00845559
CUSTOM COLORS & AUTOBODY INC	Custom Super Exterior	09490001 6410	5,780.19		
	Tieback Straps 18 oz Black	09490001 6410	118.81		
	Custom Super Exterior Curtain	09490001 6410	9,152.05		
	Tieback Straps 18 oz Black	09490001 6410	118.81		
	Freight charges	09490001 6410	627.50		
	Instructional Supplies for	09482007 4310	86.55		
			<u>15,883.91</u>		WA 00845560
DELL MARKETING LP INC	ENVIRONMENTAL FEE	09560001 5571	4.00		
	LAT LAPTOP 15" Q#707514398	09560001 6411	1,083.58		
	SERVICE & WARRANTY	09560001 6411	424.78		
			<u>1,512.36</u>		WA 00845561
DOLPHIN BAY RESORT AND SPA	RENTAL FACILITY & FOOD FOR	64300202 4710	1,600.00		
			<u>1,600.00</u>		WA 00845562
ELECTRONIC PARTS STORE	Instructional Supplies for	09340017 4310	22.01		
			<u>22.01</u>		WA 00845563
EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INSURANCE	67710300 3520	4,025.00		
			<u>4,025.00</u>		WA 00845564
EVISIONS	FormFusion - Maintenance /	67873100 5660	6,118.00		
	Argos Software - Maintenance	67873100 5660	14,476.00		
			<u>20,594.00</u>		WA 00845565
FAAC INCORPORATED	Vehicle Dynamics/Visual Model	68400303 5322	5,412.50		
	Additional Vehicle	68400303 5322	541.25		
	Additional Vehicle	68400303 5322	541.25		
	Additional Vehicle	68400303 5322	541.25		
			<u>7,036.25</u>		WA 00845566
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488	67710300 5870	25.36		
			<u>25.36</u>		WA 00845567
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	19.74		
	COVER/RING/SENSOR	65110000 4520	1,890.82		
	FREIGHT CHARGES	65110000 4520	21.92		
	PLUMBING SUPPLIES	65110000 4520	21.70		
	PLUMBING SUPPLIES	65110000 4520	13.70		
			<u>1,967.88</u>		WA 00845568
FINS AND CRITTERS	MONTHLY SERVICE FOR LVC	04011100 5650	100.00		
			<u>100.00</u>		WA 00845569

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
FISHER SCIENTIFIC CO LLC	Supplies for the Chemistry	19050007 4310	64.08		
	Supplies for the Chemistry	19050007 4310	22.51		
	Supplies for the Chemistry	19050007 4310	1,173.19		
			<u>1,259.78</u>		WA 00845570
GRACE BAPTIST CHURCH	#21846 Tole Painting	68101000 5630	225.00		
			<u>225.00</u>		WA 00845571
GRAINGER	MAINTENANCE SUPPLIES	65110000 4520	107.61		
			<u>107.61</u>		WA 00845572
HARLEQUIN'S THEATRICAL SUPPLY	ROSCO STANDARD FOG FLUID	12502000 4520	129.79		
	SHIPPING	12502000 4520	18.00		
			<u>147.79</u>		WA 00845573
HEARTSMART.COM	PHILIPS HEARTSTART BATTERY	1055000 4310	290.00		
			<u>290.00</u>		WA 00845574
HENRY SCHEIN INC	OPTIM 33 TB SPRAYER - 1381875	2401000 4310	4.32		
			<u>4.32</u>		WA 00845575
HOME DEPOT	Instructional supplies for	09565000 4310	44.25		
			<u>44.25</u>		WA 00845576
HOME DEPOT	OPERATIONAL SUPPLIES FOR	21335000 4520	46.15		
	OPERATIONAL SUPPLIES FOR	21335000 4520	-15.07		
	OPERATIONAL SUPPLIES FOR	21335000 4520	15.09		
	OPERATIONAL SUPPLIES FOR	21335000 4520	140.35		
			<u>186.52</u>		WA 00845577
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	THRESHOLD, PEM271A72IN	65110400 4520	275.32		
	FREIGHT CHARGES	65110400 4520	9.00		
	KEY/LOCK SUPPLIES	65110000 4520	91.69		
	KEY/LOCK SUPPLIES	65110000 4520	75.99		
	KEY/LOCK SUPPLIES	65110000 4520	-75.99		
	KEY/LOCK SUPPLIES	65110000 4520	30.99		
	KEY/LOCK SUPPLIES	65110000 4520	65.07		
			<u>472.07</u>		WA 00845578
JAY CEE TROPHY CO INC	NAME BADGES FOR CLASSES:	21055000 4311	36.31		
			<u>36.31</u>		WA 00845579
JOBELEPHANT.COM INC	Advertising - staff	59902000 5880	125.00		
			<u>125.00</u>		WA 00845580
JONES, BERNARD	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>240.00</u>		WA 00845581
Kealoha, Shana E	STUDENT WORKER LIVE SCAN	64700000 5820	18.00		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			18.00		WA 00845582
KELLY-MOORE PAINT COMPANY INC	PAINT SUPPLIES	65110000 4520	61.68		
			61.68		WA 00845583
KINYON CONSTRUCTION INC	MATERIALS TO INSTALL	65110000 6211	556.08		
	EQUIPMENT AND TRUCK	65110000 6212	1,274.92		
	LABOR CHARGES	65110000 6212	1,824.00		
			3,655.00		WA 00845584
LAHR, LARRY	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			240.00		WA 00845585
LOMPOC HIGH SCHOOL	FULL-PAGE, FULL-COLOR	67111000 5880	100.00		
			100.00		WA 00845586
LOS PADRES FIRE PROTECTION INC	5# DRY CHEM TRAINING FIRE	70102150 4310	170.00		
			170.00		WA 00845587
LOVARC	FEE AGREEMENT FOR FALL	49303120 5130	566.66		
			566.66		WA 00845588
MASTERS NOTARY ACADEMY	21769 Become a CA Notary	68102030 5112	520.00		
	21770 Loan Signing Specialist	68110830 5112	144.00		
			664.00		WA 00845589
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	46.18		
	UNIFORM SERVICES/TOWELS	67772000 5550	46.18		
			92.36		WA 00845590
Morales, Mayra M	SUMMER INSTITUTE SUPPLIES	64300202 4520	33.77		
			33.77		WA 00845591
MWEE	HAZARDOUS WASTE PICK-UP	67710000 5570	1,747.29		
			1,747.29		WA 00845592
NEXT DAY SIGNS	MISC. SIGNS 7/1/2015 THROUGH	69500001 4520	21.65		
			21.65		WA 00845593
			0.00		
			0.00	V VD	WA 00845594
			0.00		
			0.00	V VD	WA 00845595
OFFICE DEPOT INC	OFFICE SUPPLIES 8/11/15 TO	60100100 4520	35.08		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Desk Organizer	60200315 4520	7.57		
	Screen Wipes	60200315 4520	9.30		
	Blue ink refill	60200315 4520	1.14		
	Post-it flags	60200315 4520	1.95		
	Post-it flags	60200315 4520	1.95		
	File folders	60200315 4520	21.64		
	1" binder	60200315 4520	13.70		
	Legal pads	60200315 4520	19.47		
	Wall Calendar	60200315 4520	10.03		
	OFFICE SUPPLIES FOR VP,	66201000 4520	43.84		
	OFFICE SUPPLIES	67111000 4520	20.09		
	OPERATIONAL SUPPLIES	67220000 4520	29.07		
	Office Supplies	67300100 4520	148.05		
	Office Supplies	67300100 4520	1.94		
	Office supplies for Biology	04011000 4520	7.57		
	Office supplies for Biology	04011000 4520	-43.21		
	Purchase office/operational	04011000 4520	82.87		
	Office supplies for the	09000000 4520	36.21		
	Office supplies for the	09000000 4520	27.05		
	Office supplies for the	09000000 4520	15.13		
	INSTRUCTIONAL SUPPLIES	10000017 4310	186.44		
	INSTRUCTIONAL SUPPLIES FOR I	50000000 4310	182.88		
	OFFICE/OPERATIONAL SUPPLIES	50000000 4520	248.90		
	Pack of dozen pens	15011207 4310	12.62		
	Part for hole punch	15011207 4310	30.84		
	stapler	15011207 4310	13.62		
	Pack/50 Sheet Protectors	15011207 4310	7.31		
	INSTRUCTIONAL SUPPLIES	49308007 4310	41.97		
	desk organizer #326448	63220003 4520	-55.73		
	PO161418 Cr PrivacyFilters	63220003 4520	-616.96		
	PRESENTER, LOGITECH	68400305 4315	206.77		
	SUPPLIES FOR ETC GRANT	68400305 4520	88.74		
	Mesh stacking folder #180352	63220003 4520	-20.43		
	At a Glance Calendar	63220003 4520	-18.94		
	Kleenix	63220003 4520	-33.04		
	Clorox wipes	63220003 4520	-10.22		
	Wrist rest #356283	63220003 4520	-45.43		
	Sortwik #458547	63220003 4520	-1.40		
	Wrist #356247	63220003 4520	-45.43		
	Sticky notes #723832	63220003 4520	-28.42		
	Sticky notes #570995	63220003 4520	-37.83		
	Pens #358778	63220003 4520	-12.67		
	pens #524960	63220003 4520	-8.78		
	highlighters #204392	63220003 4520	-5.93		
	magazine file #567012	63220003 4520	-23.38		
	highlighters #708586	63220003 4520	-9.83		
	magnets #566564	63220003 4520	-23.80		
	post its #506424	63220003 4520	-23.30		
	pens #234200	63220003 4520	-7.44		
	file sorter #868068	63220003 4520	-29.87		
	pens #738546	63220003 4520	-11.90		
	hand sanitizer #514515	63220003 4520	-31.48		
	lined notes #530238	63220003 4520	-9.19		
	toner #690252	63220003 4520	-94.71		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	toner #690306	63220003 4520	-94.71		
	toner #690279	63220003 4520	-94.71		
	fileas #375808	63220003 4520	-13.03		
	paper clip holder #169972	63220003 4520	-3.03		
	Mag.Wall Pocket #867914	63220003 4520	-23.58		
	pencil holder #169990	63220003 4520	-5.04		
	hanger #764772	63220003 4520	-19.03		
	tape #520328	63220003 4520	-4.64		
	sharpie #976765	63220003 4520	-5.84		
	correction tape #606422	63220003 4520	-6.75		
	pens #894775	63220003 4520	-7.79		
	pencils #906035	63220003 4520	-8.30		
	staples #35450	63220003 4520	-3.90		
	flags #160064	63220003 4520	-6.29		
	tacks #34615	63220003 4520	-2.34		
	sortwik #548547	63220003 4520	-1.41		
	INSTRUCTIONAL SUPPLIES	10042007 4310	82.02		
			86.05		WA 00845596
			0.00		
			0.00	V VD	WA 00845597
OFFICE DEPOT INC	Office supplies for Biology	04011000 4520	80.72		
	Mesh stacking folder #180352	63220003 4520	20.43		
	At a Glance Calendar	63220003 4520	18.94		
	Kleenix	63220003 4520	33.04		
	Clorox wipes	63220003 4520	10.22		
	Wrist rest #356283	63220003 4520	45.43		
	Sortwik #458547	63220003 4520	1.41		
	Wrist #356247	63220003 4520	45.43		
	Sticky notes #723832	63220003 4520	28.42		
	Sticky notes #570995	63220003 4520	37.83		
	Pens #358778	63220003 4520	12.67		
	pens #524960	63220003 4520	8.78		
	highlighters #204392	63220003 4520	5.93		
	magazine file #567012	63220003 4520	23.38		
	highlighters #708586	63220003 4520	9.83		
	magnets #566564	63220003 4520	23.80		
	post its #506424	63220003 4520	23.30		
	pens #234200	63220003 4520	7.44		
	file sorter #868068	63220003 4520	29.87		
	pens #738546	63220003 4520	11.90		
	hand sanitizer #514515	63220003 4520	31.50		
	lined notes #530238	63220003 4520	9.19		
	toner #690252	63220003 4520	94.71		
	toner #690306	63220003 4520	94.71		
	toner #690279	63220003 4520	94.71		
	fileas #375808	63220003 4520	13.03		
	paper clip holder #169972	63220003 4520	3.03		
	Mag.Wall Pocket #867914	63220003 4520	23.58		
	pencil holder #169990	63220003 4520	5.04		
	hanger #764772	63220003 4520	19.03		
	tape #520328	63220003 4520	4.64		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	sharpie #976765	63220003 4520	5.84		
	desk organizer #326448	63220003 4520	55.74		
	correction tape #606422	63220003 4520	6.75		
	pens #894775	63220003 4520	7.79		
	pencils #906035	63220003 4520	8.30		
	staples #35450	63220003 4520	3.90		
	flags #160064	63220003 4520	6.29		
	tacks #34615	63220003 4520	2.34		
	sortwik #548547	63220003 4520	1.40		
	PO161418 Display,Leaflet	63220003 4520	327.85		
			1,298.14		WA 00845598
			0.00		
			0.00	V VD	WA 00845599
OFFICE DEPOT INC	Mesh stacking folder #180352	63220003 4520	20.43		
	At a Glance Calendar	63220003 4520	18.94		
	Kleenix	63220003 4520	33.04		
	Clorox wipes	63220003 4520	10.22		
	Wrist rest #356283	63220003 4520	45.43		
	Sortwik #458547	63220003 4520	1.41		
	Wrist #356247	63220003 4520	45.43		
	Sticky notes #723832	63220003 4520	28.42		
	Sticky notes #570995	63220003 4520	37.83		
	Pens #358778	63220003 4520	12.67		
	pens #524960	63220003 4520	8.78		
	highlighters #204392	63220003 4520	5.93		
	magazine file #567012	63220003 4520	23.38		
	highlighters #708586	63220003 4520	9.83		
	magnets #566564	63220003 4520	23.80		
	post its #506424	63220003 4520	23.30		
	pens #234200	63220003 4520	7.44		
	file sorter #868068	63220003 4520	29.87		
	pens #738546	63220003 4520	11.90		
	hand sanitizer #514515	63220003 4520	31.50		
	lined notes #530238	63220003 4520	9.19		
	toner #690252	63220003 4520	94.71		
	toner #690306	63220003 4520	94.71		
	toner #690279	63220003 4520	94.71		
	fileas #375808	63220003 4520	13.03		
	paper clip holder #169972	63220003 4520	3.03		
	PO161418 Display Returned	63220003 4520	-327.88		
	Mag. Wall Pocket #867914	63220003 4520	23.55		
	pencil holder #169990	63220003 4520	5.04		
	hanger #764772	63220003 4520	19.03		
	tape #520328	63220003 4520	4.64		
	sharpie #976765	63220003 4520	5.84		
	desk organizer #326448	63220003 4520	55.74		
	correction tape #606422	63220003 4520	6.75		
	pens #894775	63220003 4520	7.79		
	pencils #906035	63220003 4520	8.30		
	staples #35450	63220003 4520	3.90		
	flags #160064	63220003 4520	6.29		

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	tacks #34615	63220003 4520	2.34		
	sortwik #548547	63220003 4520	1.40		
			561.66		WA 00845600
ORCHARD BUSINESS/SYNCB	Supplies for Biology labs	04011007 4310	110.97		
	Supplies for the Chemistry	19050000 4310	41.09		
	SUPPLIES FOR MULTIMEDIA	61320000 4520	79.10		
	HARDWARE SUPPLIES	65110000 4520	3.89		
	HARDWARE SUPPLIES	65110000 4520	20.54		
	HARDWARE SUPPLIES	65110000 4520	26.73		
	HARDWARE SUPPLIES	65110000 4520	49.78		
	HARDWARE SUPPLIES	65110000 4520	13.36		
	CUSTODIAL SUPPLIES	65311000 4520	32.82		
	SUPPLIES FOR GROUNDS DEPT	65510000 4520	7.19		
			385.47		WA 00845601
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	316.56		
	ELECTRICITY SERVICES	68103000 5520	79.14		
			395.70		WA 00845602
PENSA, GREG	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			240.00		WA 00845603
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES	65110000 4520	65.91		
	PAINT SUPPLIES	65110000 4520	7.24		
	PAINT SUPPLIES	65110000 4520	131.83		
			204.98		WA 00845604
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	1,867.73		
			1,867.73		WA 00845605
RAN GRAPHICS INC	PRINTING OF SPRING 2016	64642002 4540	999.98		
	PRINTING OF SPRING 2016	67111000 4540	5,040.02		
	SALES TAX (8.25%) ON APPROX	67111000 4540	45.69		
	BULK MAIL PREP SIMPLIFIED	67111000 4540	803.89		
	BULK MAIL PREP 1,675	67111000 4540	126.54		
	DELIVERY TO AHC AND SANTA	67111000 4540	340.00		
			7,356.12		WA 00845606
SAFEWAY INC - VONS DIVISION	FOOD SUPPLIES FOR	13060020 4311	16.22		
	FOOD SUPPLIES FOR	13060020 4311	48.14		
			64.36		WA 00845607
SANTA BARBARA CITY COLLEGE	Food and showers for 30	19009000 4640	4,050.00		
			4,050.00		WA 00845608
SKYLINE FLOWER GROWERS	INSTRUCTIONAL SUPPLIES FOR	01092020 4311	140.00		
			140.00		WA 00845609

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
SNAP-ON INDUSTRIAL	Instructional supplies to be	09481107 4310	29.74		
			<u>29.74</u>		WA 00845610
SOLVANG PROPERTIES LLC	Monthly lease for the rooms	60100800 5630	2,000.00		
			<u>2,000.00</u>		WA 00845611
SPENCERS FRESH MARKETS	FOOD SUPPLIES FOR	13060020 4311	59.24		
	FOOD SUPPLIES FOR	13060020 4311	87.94		
			<u>147.18</u>		WA 00845612
STERLING COMMUNICATIONS	LABOR CHARGES - SERVICE	65110000 5650	64.50		
			<u>64.50</u>		WA 00845613
U.S. BANK	GO BOND ADMINISTRATIVE FEE	67710300 5892	385.00		
			<u>385.00</u>		WA 00845614
U.S. BANK	GO BOND ADMINISTRATIVE FEE	67710300 5892	385.00		
			<u>385.00</u>		WA 00845615
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	30.81		
			<u>30.81</u>		WA 00845616
UNITED REFRIGERATION INC	AIR CONDITIONING UNIT,	65110000 6410	2,986.30		
	ICP ECONOMIZER VERTICAL,	65110000 6410	637.93		
	LUVATA COIL COATING,	65110000 6410	611.61		
	AIR CONDITIONING UNIT-	65110000 6410	21.67		
	DISCOUNT	65110000 6410	-39.13		
	HVAC SUPPLIES	65110000 4520	48.03		
	HVAC SUPPLIES-DISCOUNT	65110000 4520	-0.44		
			<u>4,265.97</u>		WA 00845617
US BANK CORPORATE PAYMENT SYSTEM	Amazon.com, 16GB RAM memory	67873000 4514	83.34		
	Amazon.com, 16GB RAM memory	67873000 4514	83.34		
	Amazon.com, Apple USB power	67873000 4514	75.96		
	Amazon.com, Steel swaging tool	67873000 4514	33.93		
	Amazon.com, iPad cases (3)	67873000 4514	38.97		
	Amazon.com, Wire Rope cutter,	67873000 4514	118.88		
	Amazon.com, Wire Rope cutter,	67873000 4514	61.31		
	Microsoftstore.com, Surface	67873000 6411	575.82		
	Comodo.com, SSL for	67873100 5322	177.90		
	Network Solutions, Hancock	67873100 5322	303.92		
	Network Solutions, Hancock	67873100 5322	649.95		
	Comodo.com, SSL for Unified	67873100 5322	355.00		
	Comodo.com, SSL for	67873100 5322	177.90		
	COMODO.COM, SSL for	67873100 5322	177.90		
			<u>2,914.12</u>		WA 00845618
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400 5540	1,228.81		
			<u>1,228.81</u>		WA 00845619

Allan Hancock College
Warrant Register
Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
VTC ENTERPRISES	FEE AGREEMENT FOR FALL	49303120 5130	17,226.00		
			<u>17,226.00</u>		WA 00845620
WELT, ROGER	2% DISTRICT CONTRIBUTION	59900000 3440	3,244.44		
			<u>3,244.44</u>		WA 00845621
MCELROY TECHNOLOGY SOLUTIONS	CONSULTANT SERVICES FOR	71830001 5112	120.00		
	CONSULTANT SERVICES FOR	71830001 5112	300.00		
	CONSULTANT SERVICES FOR	71830001 5112	120.00		
			<u>540.00</u>		WB 00845622
Barrett, Holly	Physical Fund Reimb	67900009 3420	65.00		
			<u>65.00</u>		WC 00845623
Capelle Lopez, Christine	Physical Exam Fund Reimb	67900009 3420	460.76		
			<u>460.76</u>		WC 00845624
Duran, Teresa L	Physical Exam Fund Reimb	67900009 3420	347.00		
			<u>347.00</u>		WC 00845625
Garner, Judith L	Physical Exam Fund Reimb	67900009 3420	300.00		
			<u>300.00</u>		WC 00845626
Hernandez, Shauna Leigh	Physical Exam Fund Reimb	67900009 3420	60.75		
			<u>60.75</u>		WC 00845627
Mathieu, Dorine M	Physical Exam Fund Reimb	67900009 3420	189.98		
			<u>189.98</u>		WC 00845628
Parra, Jessica	PhysicalExamFundReimb	67900009 3420	300.00		
			<u>300.00</u>		WC 00845629
Tejeda-Vega, Elane	14/15 FY New Hire Beg Bal	67900009 3420	470.00		
			<u>470.00</u>		WC 00845630
SAVE MART SUPERMARKETS	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	90.96		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	79.34		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	65.77		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	67.65		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	187.99		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	103.96		
	FOOD SUPPLIES 7/1/15-6/30/16	33697017 4710	49.88		
			<u>645.55</u>		WE 00845631
CDW GOVERNMENT INC	MSFT S-PRO 3 I5 256 Q#GHJH06971730003	6411	1,265.44		
	MSFT S-PRO 3 TYPE COVER	71730003 6411	108.85		
	MSFT S-PRO 3 RECYCLING FEE	71730003 6411	3.00		
	MSFT S-PRO 3 EXT WARRANTY	71730003 6411	87.20		
			<u>1,464.49</u>		WI 00845632

**Allan Hancock College
Warrant Register**

Check Dates from 11/1/2015 to 11/30/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
DELL MARKETING LP INC	DELL LAT LAPTP 14"	71730002 6411	774.89		
	SERVICE & WARRANTY	71730002 6411	356.00		
	ENVIRONMENTAL FEE	71730002 6411	3.00		
			1,133.89		WI 00845633
SEHI COMPUTER PRODUCTS INC	HP PRINTER M201DW Q#67538	71730003 6411	619.19		
	BLK TONER CART #CF283A	71730003 6411	227.67		
	HP PRINTER M201DW Q#67538	71730003 6411	193.26		
	BLK TONER CART #CF283A	71730003 6411	56.92		
	FREIGHT	71730003 6411	6.00		
			1,103.04		WI 00845634

74 Warrant Register

Check Dates from 11/1/2015 to 11/30/2015

Fund and Reversal Summary

Totals By Fund:

Total for Fund 9410	1,281,342.64
Total for Fund 9421	0.00
Total for Fund 9433	5,237.48
Total for Fund 9441	128,071.45
Total for Fund 9446	0.00
Total for Fund 9447	118,167.14
Total for Fund 9461	61,297.00
Total for Fund 9462	4,611.91
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

Reversals:

Total for Fund 9410	0.00
Total for Fund 9421	0.00
Total for Fund 9433	0.00
Total for Fund 9441	0.00
Total for Fund 9446	0.00
Total for Fund 9447	0.00
Total for Fund 9461	0.00
Total for Fund 9462	0.00
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

75
Allan Hancock College
RCF Check Register

Checks dated: 7/1/2015 - 11/30/2015

Check Date	Ck ID	Check #	Payee ID	Payee Name	Type	Status	Amount
07/06/2015	RC	00014535	V24010	PERSONALITY PROFILE SOLUTIONS LLC	MW	CX	52.95
07/07/2015	RC	00014536	V05527	ACADEMIC SENATE FOR	MW	CX	545.00
07/07/2015	RC	00014537	V05492	SHERATON	MW	CX	570.00
07/15/2015	RC	00014538	H01669481	Leslie Taylorsnow	MW	CX	55.00
07/15/2015	RC	00014539	V22599	US DEPT-VETERANS AFFAIRS	MW	CX	201.00
07/15/2015	RC	00014540	V24020	EVANGELINA BARA	MW	CX	78.00
07/24/2015	RC	00014541	H20036782	Monica A Lemus Valencia	MW	CX	79.74
07/31/2015	RC	00014542	V14092	HOME DEPOT	MW	CX	5,753.47
08/25/2015	RC	00014543	V24076	JULES MARTINEZ HIRST	MW	CX	2,500.00
09/01/2015	RC	00014544	V17745	COMMUNITY COLLEGE FACILITY COALITION	MW	CX	340.00
09/01/2015	RC	00014545	V17745	COMMUNITY COLLEGE FACILITY COALITION	MW	CX	340.00
09/03/2015	RC	00014546	E1008536	Tommy Alan Dodson	MW	CX	1,254.55
09/08/2015	RC	00014547	V22203	HOLIDAY INN	MW	CX	434.70
09/10/2015	RC	00014548	V14092	HOME DEPOT	MW	CX	648.42
09/10/2015	RC	00014549	E1006094	Luis Antonio Ayala	MW	CX	130.00
09/10/2015	RC	00014550	V24006	CA STATE UNIV FULLERTON	MW	CX	100.00
09/10/2015	RC	00014551	V01997	COURTYARD BY MARRIOTT	MW	RV	325.20
09/10/2015	RC	00014552	V24006	CA STATE UNIV FULLERTON	MW	CX	100.00
09/14/2015	RC	00014553	V16832	COUNCIL FOR OPPORTUNITY	MW	CX	815.00
09/14/2015	RC	00014554	E1008331	Petra C Gomez	MW	CX	192.00
09/14/2015	RC	00014555	V06107	HYATT REGENCY	MW	CX	1,123.99
09/15/2015	RC	00014556	V24102	CA STATE DISBURSEMENT UNIT	MW	CX	193.00
09/16/2015	RC	00014557	E1006782	Torey John Paul Dunn	MW	CX	220.00
09/16/2015	RC	00014558	V23082	LA QUINTA INN & SUITES	MW	RV	549.45
09/16/2015	RC	00014559	V03729	SANTA ANA COLLEGE	MW	CX	52.00
09/21/2015	RC	00014560	V04249	CAPED	MW	CX	475.00
09/24/2015	RC	00014561	V11917	CALIFORNIA ASSOCIATION OF STUDENT	MW	CX	300.00
09/25/2015	RC	00014562	V16847	CANON FINANCIAL SERVICES INC	MW	CX	4,911.31
10/01/2015	RC	00014563	V24131	ALEXANDER IAN GITTELSON	MW	CX	1,250.00
10/01/2015	RC	00014564	V22461	TEMAN TRAINING AND CONSULTING	MW	CX	150.00
10/05/2015	RC	00014565	V19276	HYATT REGENCY SACRAMENTO	MW	CX	527.90
10/05/2015	RC	00014566	V24100	UC DAVIS PHSA	MW	CX	3,776.59
10/16/2015	RC	00014567	V04153	CALIFORNIA COMMUNITY COLLEGE	MW	CX	425.00
10/16/2015	RC	00014568	V11917	CALIFORNIA ASSOCIATION OF STUDENT	MW	CX	375.00
10/21/2015	RC	00014569	V24157	EMPLOYMENT SECURITY DEPARTMENT	MW	CX	170.00
11/18/2015	RC	00014570	V03940	COSTCO WHOLESALE	MW	CX	461.50
11/20/2015	RC	00014571	V22192	TESTA CATERING	MW	CX	273.32
11/24/2015	RC	00014572	V13607	COSTCO WHOLESALE MEMBERSHIP	MW	CX	110.00
11/30/2015	RC	00014573	V22721	CA DEPARTMENT OF JUSTICE	MW	IS	876.00

Total 30,735.09

Reversals: 874.65

Grand Total: 29,860.44

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
January 19, 2016

ACRONYMS

AC SUPPLY	Air Conditioning Supply
AT&T	American Telephone & Telegraph
BSN Sports	Best Supply Network in Sports
CAE Healthcare Inc	Computer Aided Education Healthcare Inc
CAL-OES	California Office of Emergency Services
CAPED	California Association on Postsecondary Education and Disability
CCI Central Inc	Central Coast Innovative
CD Publications	Compact Disc Publications
CDW Government Inc	Computer Discount Warehouse Government Inc
EC West	Ergo Comfort West
ESBCO Information Services	Elton B Stephens Company Information Services
EVAC Chair Corp	Evacuation Chair Corporation
GARDA CL West Inc	Garda Cash Logistics West Inc
IBI Group Architecture Planning	Irwin Beinhaker International Group Architecture Planning
LOVARC	Life Options, Vocational and Resource Center
MWEE	Medical Waste Environmental Engineers
PCPA Theatrefest	Pacific Conservatory of the Performing Arts
PPG Architectural Finishes	Pittsburgh Paints & Glass Architectural Finishes
Santa Clarita CCD	Santa Clarita Community College District
SISC	Self Insured Schools of California
UC DAVIS PHSA	UC Davis Pre-Health Alliance
Virtual VRI	Virtual Video Remote Interpreting
VTC Enterprises	Vocational Training Center Enterprises

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Acceptance of Donations	Item Number: 11.B.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

Dignity Health supports the district's nursing program with a contribution of \$10,000 every other year to the health sciences department to facilitate the delivery of the nursing programs or to directly impact student success.

Central Coast Packaging of Santa Maria has donated \$500 to the SPAT Club (Students Pursuing Athletic Training) to go towards their fundraising efforts to send club members to the Far West Athletic Trainer's Association Annual Meeting and Symposium on July 12-16, 2016. The cost per club member will be approximately \$1,250.

Texas Instruments Worldwide University Program has donated 10 Analog System Lab Kits PRO to the industrial technology department, electronics technology program, for student instruction in the EL 123 Electronic Devices and Circuits class.

I.S.T. Inc. of Orcutt has donated various lighting kits, display cases, easels, and other display equipment to be used by Public Affairs and Human Resources at trade shows and events representing the college.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the board of trustees accept the monetary donations of \$10,000 from Dignity Health and \$500 from Central Coast Packaging, the donation of 10 Analog System Lab Kits PRO from Texas Instruments Worldwide University Program, and the donation of lighting kits, display cases, easels, and other display equipment from I.S.T. Inc.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Authorization to Declare District Property as Surplus	Item Number: 11.C.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

District personnel have determined that the following property can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district.

Education Code Section 81450.5 authorizes community colleges to donate property that is no longer suitable for district use to a school district or other public entity. The industrial technology department wishes to donate to Lompoc High School the vehicles listed below, which can no longer be used by the auto technology program.

Description	Quantity	AHC ID#	Serial #/VIN #
1997 Chevrolet Monte Carlo	1 each	IT 105	2G1WX12X9V9289763
1995 Pontiac Grand Prix	1 each		1G2WJ12X3SF266348

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	Item Number: 11.D.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 40

BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT

Budgeted for the 2015-2016 fiscal year.

RECOMMENDATION

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

**FULL-TIME FACULTY ASSIGNMENTS - CREDIT
WINTER 2015**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
ENVIRONMENTAL TECHNOLOGY				
Treur, Kristy	30056	ENVT 450	HAZPOWER Refresher 8 Hour	.033
PSYCHOLOGY				
Haddad, Lubna	30030	PSY 117	Child Psychology	.212
Haddad, Lubna	30031	PSY 118	Lifespan Development	.212

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
WINTER 2015**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
COUNSELING				
Garcia, Beverly	Assigned	Counseling	Counseling for EOPS/CTEA	.122
Hurd, Carol	Assigned	Counseling	Counseling Santa Maria	.095
Machado, Michelle	Assigned	Counseling	Counseling CARE Program	.019
Machado, Michelle	Assigned	Counseling	Counseling EOPS Program	.019
Machado, Michelle	Assigned	Counseling	Counseling TANF Program	.037
McKinley, Lisa	Assigned	Counseling	Counseling Santa Maria	.024
Paz, Cynthia	Assigned	Counseling	Counseling Santa Maria	.074
Perales, Cynthia	Assigned	Counseling	Student Equity Counselor	.054
Segura, Fatima	Assigned	Counseling	Counseling CAN/Trio	.047
Stever, Cindy	Assigned	Counseling	Counseling Santa Maria	.084
Wright-Morgan, C.	Assigned	Counseling	Student Equity Counselor	.061
PHILOSOPHY				
Tennberg, Chris	30045	PHIL 121	Religions of the Modern World	.212

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
ACCOUNTING				
Darwin, Brent	40061	ACCT 140	Managerial Accounting	0.200
Flores, Anthony	40688	ACCT 130	Financial Accounting	0.200
Flores, Anthony	42208	ACCT 317	Bookkeeping 1	0.200
Flores, Anthony	42209	ACCT 317	Bookkeeping 1	0.200
Galloway, Michael	40063	ACCT 170	Introduction to Tax Accounting	0.200
Lebar, Christine	40059	ACCT 130	Financial Accounting	0.200
Lebar, Christine	42210	ACCT 318	Bookkeeping 2	0.200
Shafer, Nancy	40717	ACCT 130	Financial Accounting	0.200
ADMINISTRATION OF JUSTICE				
Barber, David	40999	AJ 150	Introduction to Forensics	0.200
Fuss, Glenn	40019	AJ 102	Criminal Procedures	0.200
Fuss, Glenn	40072	AJ 104	Legal Aspects of Evidence	0.200
Harris, Marguerite	40728	AJ 120	Juvenile Law and Procedures	0.200
Kruse, Kurt	40018	AJ 101	Intro to Criminal Justice	0.200
Kruse, Kurt	41014	AJ 101	Intro to Criminal Justice	0.200
Lupo, Edward	40726	AJ 103	Concepts of Criminal Law	0.200
Lupo, Edward	40869	AJ 101	Intro to Criminal Justice	0.200
Lupo, Edward	41315	AJ 104	Legal Aspects of Evidence	0.200
Martino, Maria	40067	AJ 103	Concepts of Criminal Law	0.200
Vaughan, Chris	40016	AJ 101	Intro to Criminal Justice	0.200
Vaughan, Chris	40073	AJ 105	Community Relations	0.200
AGRIBUSINESS				
Braun, Douglas	41664	AG 104	Advanced Wine Evaluation	0.200
Burroughs, Virginia	41233	AG 152	Introduction to Animal Science	0.200
Fuller, Richard	40009	AG 121	Viticulture Operations 2	0.133
Fuller, Richard	40009	AG 121	Viticulture Operations 2	0.188
Shiers, Eric	40621	AG 315	Fertilizers & Plant Nutrition	0.200
Shiers, Eric	40621	AG 315	Fertilizers & Plant Nutrition	0.188
AMERICAN SIGN LANGUAGE				
Chavez, Camille	41791	ASL 120	American Sign Language 1	0.200
Park, Garrett	41061	ASL 120	American Sign Language 1	0.200
Rivera, Maria	40712	ASL 120	American Sign Language 1	0.200
Rivera, Maria	41062	ASL 138	History of Deaf	0.200
Rivera, Maria	41458	ASL 121	American Sign Language 2	0.200
Tucker, Erich	40897	ASL 121	American Sign Language 2	0.200
ANTHROPOLOGY				
Borlas, Christopher	41000	ANTH 101	Intro to Biological Anthro	0.200
Borlas, Christopher	42049	ANTH 102	Intro to Cultural Anthro	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Borlas, Christopher	42050	ANTH 102	Intro to Cultural Anthro	0.200
Roberts, Paul	40725	ANTH 102	Intro to Cultural Anthro	0.200
Roberts, Paul	40755	ANTH 102	Intro to Cultural Anthro	0.200
Scott, Linda	40087	ANTH 102	Intro to Cultural Anthro	0.200
Scott, Linda	40814	ANTH 101	Intro to Biological Anthro	0.200

ARCHITECTURE

Adames, Robert	40796	ARCH 321	International Building Code	0.200
Bradley, Joanne	41172	ARCH 160	Digital Tools in Architecture	0.133
Bradley, Joanne	41172	ARCH 160	Digital Tools in Architecture	0.176
Ornelas, Pedro	40794	ARCH 122	Architectural Drawing 2	0.133
Ornelas, Pedro	40794	ARCH 122	Architectural Drawing 2	0.353
Sadig, Saad	40795	ARCH 152	Architectural Design Studio II	0.200
Sadig, Saad	40795	ARCH 152	Architectural Design Studio II	0.353
Sturas, Jonas	40793	ARCH 111	Arch. Graphics & Design I	0.133
Sturas, Jonas	40793	ARCH 111	Arch. Graphics & Design I	0.235

ART

Doe, Kristopher	40105	ART 101	Art Appreciation	0.200
Doe, Kristopher	40115	ART 110	Design 1	0.133
Doe, Kristopher	40115	ART 110	Design 1	0.250
Durham, William	40103	ART 101	Art Appreciation	0.200
Durham, William	40870	ART 120	Drawing 1	0.133
Durham, William	40870	ART 120	Drawing 1	0.250
Fast, Martha	40126	ART 122	Life Drawing 1	0.133
Fast, Martha	40126	ART 122	Life Drawing 1	0.250
Folk, Elizabeth	40745	ART 101	Art Appreciation	0.200
Johnson, Arnold	40117	ART 115	Introduction to Animation	0.100
Johnson, Arnold	40117	ART 115	Introduction to Animation	0.265
Johnson, Arnold	42169	ART 164	Sculpture 1	0.133
Johnson, Arnold	42169	ART 164	Sculpture 1	0.001
Johnson, Arnold	42169	ART 164	Sculpture 1	0.059
Shaw, Susan	40772	ART 366	Working the Potter's Wheel	0.067
Shaw, Susan	40772	ART 366	Working the Potter's Wheel	0.176
Thayer, Jill	40031	ART 101	Art Appreciation	0.200
Thayer, Jill	40867	ART 101	Art Appreciation	0.200
Thomas, Laura	40122	ART 120	Drawing 1	0.133
Thomas, Laura	40122	ART 120	Drawing 1	0.250
Tye Talkin, Helen	40022	ART 101	Art Appreciation	0.200
Tye Talkin, Helen	40108	ART 105	Art History-Art of Mexico	0.200
Tye Talkin, Helen	41551	ART 101	Art Appreciation	0.100
Tye Talkin, Helen	41551	ART 101	Art Appreciation	0.100
Vosburg, Candace	40139	ART 160	Ceramics 1	0.133
Vosburg, Candace	40139	ART 160	Ceramics 1	0.235

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Weiss, Cheryl	42108	ART 380	Art Lab (Ceramics) 1	0.221
Weiss, Cheryl	42108	ART 380	Art Lab (Ceramics) 1	0.147
Weiss, Cheryl	42108	ART 380	Art Lab (Ceramics) 1	0.103
Weiss, Cheryl	42108	ART 380	Art Lab (Ceramics) 1	0.118
ATHLETIC TRAINING				
George, Kayla	41697	ATH 104	Care/Prevention-Ath Injuries	0.200
George, Kayla	41697	ATH 104	Care/Prevention-Ath Injuries	0.059
George, Kayla	41698	ATH 106	Orthopedic Injury Assess/Rehab	0.200
George, Kayla	41698	ATH 106	Orthopedic Injury Assess/Rehab	0.176
AUTO BODY				
Hill, Robert	40523	AB 351	Auto Body Metal	0.133
Hill, Robert	40523	AB 351	Auto Body Metal	0.235
Watanabe, John	40058	AB 356	Automotive Painting Techniques	0.133
Watanabe, John	40058	AB 356	Automotive Painting Techniques	0.235
AUTOMOTIVE TECHNOLOGY				
Domingos, Ronald	40262	AT 343	Engine Performance/Diagnosis	0.200
Domingos, Ronald	40262	AT 343	Engine Performance/Diagnosis	0.353
Foster, Arthur	40036	AT 100	Automotive Fundamentals	0.200
Foster, Arthur	40036	AT 100	Automotive Fundamentals	0.176
Horstmann, Jay	41777	AT 100	Automotive Fundamentals	0.200
Horstmann, Jay	41777	AT 100	Automotive Fundamentals	0.176
Leonard, Richard	41778	AT 344	Emission Control/BAR CAC	0.200
Leonard, Richard	41778	AT 344	Emission Control/BAR CAC	0.176
Mathiesen, Per	40035	AT 100	Automotive Fundamentals	0.200
Mathiesen, Per	40035	AT 100	Automotive Fundamentals	0.176
Rosenthal, Mark	40260	AT 306	Auto Air Conditioning Systems	0.200
Rosenthal, Mark	40260	AT 306	Auto Air Conditioning Systems	0.176
Vargas, Marcos	40038	AT 314	Suspension and Alignment	0.200
Vargas, Marcos	40038	AT 314	Suspension and Alignment	0.250
BIOLOGY				
Hadley, Wendy	41352	BIOL 100	Introductory Biology	0.200
Hadley, Wendy	41352	BIOL 100	Introductory Biology	0.188
Hendricks, Steven	40883	BIOL 132	Marine Biology	0.200
Hendricks, Steven	40883	BIOL 132	Marine Biology	0.188
Knowles, Julliet	41353	BIOL 120	Humans & the Environment	0.200
Knowles, Julliet	41630	BIOL 120	Humans & the Environment	0.200
Morris, Jennifer	40041	BIOL 100	Introductory Biology	0.200
Morris, Jennifer	40041	BIOL 100	Introductory Biology	0.188
Morris, Marcy	42220	BIOL 100	Introductory Biology	0.188
Morris, Marcy	40273	BIOL 125	Human Physiology	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Morris, Marcy	40273	BIOL 125	Human Physiology	0.188
Morris, Marcy	42223	BIOL 125	Human Physiology	0.188
Pierce, Kerry	40265	BIOL 100	Introductory Biology	0.388
Robinette, Daniel	40264	BIOL 100	Introductory Biology	0.200
Robinette, Daniel	40264	BIOL 100	Introductory Biology	0.188
Robinette, Daniel	40882	BIOL 120	Humans & the Environment	0.200
BUSINESS				
Barnard, Thomas	40609	BUS 110	Business Law	0.200
Gallina, Henry	40602	BUS 362	Management: People Skills	0.016
Gallina, Henry	40602	BUS 362	Management: People Skills	0.017
Gallina, Henry	41821	BUS 302	Essentials of Management	0.100
Gallina, Henry	41821	BUS 302	Essentials of Management	0.100
Gallina, Henry	41822	BUS 391	Human Resource Mgt: Series	0.100
Gallina, Henry	41822	BUS 391	Human Resource Mgt: Series	0.100
Murray, Earl	40808	BUS 372	Workplace Diversity	0.016
Murray, Earl	40808	BUS 372	Workplace Diversity	0.017
Murray, Earl	41823	BUS 107	Human Relations in Business	0.067
Murray, Earl	41823	BUS 107	Human Relations in Business	0.067
Murray, Earl	41823	BUS 107	Human Relations in Business	0.066
Murray, Earl	41862	BUS 364	Winning Business Plans	0.016
Murray, Earl	41862	BUS 364	Winning Business Plans	0.017
Murray, Earl	42014	BUS 365	Managing Teams	0.016
Murray, Earl	42014	BUS 365	Managing Teams	0.017
Murray, Earl	42224	BUS 107	Human Relations in Business	0.001
Nowicki, Alicia	40601	BUS 394	Management: Verbal	0.016
Nowicki, Alicia	40601	BUS 394	Management: Verbal	0.017
Sherrod, Jerry	40600	BUS 377	Managing Service Quality	0.016
Sherrod, Jerry	40600	BUS 377	Managing Service Quality	0.017
Wagner, Stephen	40810	BUS 373	Forming a Small Business	0.016
Wagner, Stephen	40810	BUS 373	Forming a Small Business	0.017
Wagner, Stephen	40860	BUS 375	Patents and Copyrights	0.016
Wagner, Stephen	40860	BUS 375	Patents and Copyrights	0.017
Wagner, Stephen	41150	BUS 369	Employment Law	0.016
Wagner, Stephen	41150	BUS 369	Employment Law	0.017
CHEMISTRY				
Ahler, Michael	40515	CHEM 140	Introductory Organic Chemistry	0.388
Oakes, Raymond	40514	CHEM 120	Introductory Chemistry	0.388
Oakes, Raymond	42228	CHEM 120	Introductory Chemistry	0.188
Phillips, Tracy	40884	CHEM 120	Introductory Chemistry	0.200
Phillips, Tracy	40884	CHEM 120	Introductory Chemistry	0.188
Schroeder, Feride	42229	CHEM 150	General Chemistry 1	0.375
Sikand, Vanda	40513	CHEM 120	Introductory Chemistry	0.388

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
COMPUTER BUSINESS INFORMATION SYSTEMS				
Reinwald, Eileen	40086	CBIS 112	Intro to Visual Basic Program	0.200
Reinwald, Eileen	41727	CBIS 373	Intro to Windows	0.067
Robertus, Paul	40085	CBIS 101	Computer Concepts & Apps	0.200
COMPUTER BUSINESS OFFICE TECHNOLOGY				
Kirker, Robert	40675	CBOT 131	Intro to Word Processing	0.200
Reinwald, Eileen	40731	CBOT 312	Keyboarding Speed/ Development	0.067
Reinwald, Eileen	42016	CBOT 361	Intro to PowerPoint	0.067
Reinwald, Eileen	42072	CBOT 312	Keyboarding Speed/ Development	0.067
Reinwald, Eileen	42171	CBOT 350	Office Tech Procedures Lab	0.143
Robertus, Paul	40576	CBOT 360	Word - Basics	0.067
COMPUTER SCIENCE				
Reinwald, Carl	42045	CS 131	Computer Organization	0.200
CULINARY ARTS				
Cardiel, Kathleen	40594	CA 124	Sanitation, Safety & Equipment	0.133
Cardiel, Kathleen	40594	CA 124	Sanitation, Safety & Equipment	0.067
Lovell, Ronald	40595	CA 125	Supervision & Training	0.200
Lovell, Ronald	40646	CA 119	Intro to Hospitality Industry	0.133
Lovell, Ronald	40659	CA 126	Food Production Cost, Control	0.200
Russell, Amber	40591	CA 323	Specialty & Wedding Cakes	0.033
Russell, Amber	40591	CA 323	Specialty & Wedding Cakes	0.088
Russell, Amber	41655	CA 122	Advanced Baking And Pastry	0.133
Russell, Amber	41655	CA 122	Advanced Baking And Pastry	0.176
COUNSELING				
Britten, Benjamin	Assigned	Counseling - SM		0.432
Britten, Benjamin	Assigned	Counseling/SM		0.014
Cassaro, Matthew	Assigned	Counseling/LAP		0.307
Cassaro, Matthew	Assigned	Counseling/LAP-Other Duties		0.044
Enriquez, Angelica	Assigned	Counseling STEM Ctr/Yr5-Other		0.014
Enriquez, Angelica	Assigned	Counseling for STEM Center/Yr5		0.027
Garcia, Beverly	Assigned	Counseling for EOPS/CTEA		0.433
Garcia, Beverly	Assigned	CTEA/EOPS Counseling-Other		0.433
Hurd, Carol	Assigned	Student Equity Counseling		0.432
Johnson, Rachel	Assigned	Counseling3SP		0.216
Machado, Michelle	Assigned	Counseling CARE Program		0.108
Machado, Michelle	Assigned	Counseling EOPS Program		0.108
Machado, Michelle	Assigned	CARE		0.054
Machado, Michelle	Assigned	EOPS Program		0.054
Machado, Michelle	Assigned	TANF		0.108

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Machado, Michelle	Assigned	TANF Program		0.216
McKinley, Lisa	Assigned	Counseling - SM		0.432
McKinley, Lisa	Assigned	Counseling/SM		0.081
Orr Fritts, Karen	Assigned	Counseling3SP		0.216
Paz, Cynthia	Assigned	Counseling - SM		0.432
Paz, Cynthia	Assigned	Counseling/SM		0.163
Perales, Carissa	Assigned	Student Equity Counseling		0.419
Perales, Carissa	Assigned	Student Equity Counseling		0.095
Rorabaugh, Charles	Assigned	Counseling/LAP		0.324
Rorabaugh, Charles	Assigned	Counseling/LAP-Other Duties		0.027
Segura Casillas, Fatima	Assigned	Counseling - SM		0.444
Segura Casillas, Fatima	Assigned	Counseling/SM		0.149
Teniente, Celilia	Assigned	Counseling CARE Program		0.086
Teniente, Celilia	Assigned	Counseling EOPS Program		0.258
Teniente, Celilia	Assigned	CARE		0.015
Teniente, Celilia	Assigned	EOPS Program		0.047
West, Veronica	Assigned	Student Equity Counseling		0.419
West, Veronica	Assigned	Student Equity Counseling		0.108
Wright-Morgan, C.	Assigned	Student Equity Counseling		0.433
Wright-Morgan, C.	Assigned	Student Equity Counseling		0.216
Zepeda de Rosas, Maria	Assigned	Counseling CARE Program		0.216
Zepeda de Rosas, Maria	Assigned	Counseling EOPS Program		0.216
Zepeda de Rosas, Maria	Assigned	CARE		0.108
Zepeda de Rosas, Maria	Assigned	EOPS Program		0.108

DENTAL ASSISTING

Detter, Diane	42156	DA 325	Clinical Dental Procedures	0.059
Detter, Diane	42156	DA 325	Clinical Dental Procedures	0.088
Detter, Diane	42156	DA 325	Clinical Dental Procedures	0.015
Detter, Diane	42156	DA 325	Clinical Dental Procedures	0.029
Detter, Diane	42156	DA 325	Clinical Dental Procedures	0.011
Detter, Diane	42157	DA 325	Clinical Dental Procedures	0.029
Detter, Diane	42157	DA 325	Clinical Dental Procedures	0.044
Detter, Diane	42157	DA 325	Clinical Dental Procedures	0.029
Detter, Diane	42157	DA 325	Clinical Dental Procedures	0.018
Detter, Diane	42157	DA 325	Clinical Dental Procedures	0.018
Detter, Diane	42157	DA 325	Clinical Dental Procedures	0.059
Detter, Diane	42199	DA 326	Dental Radiography	0.016
Detter, Diane	42199	DA 326	Dental Radiography	0.016
Detter, Diane	42206	DA 326	Dental Radiography	0.016
Detter, Diane	42206	DA 326	Dental Radiography	0.016
Detter, Diane	42206	DA 326	Dental Radiography	0.016
Detter, Diane	42206	DA 326	Dental Radiography	0.016
Garcia, Joan	42160	DA 329	Dental Assisting Practicum	0.073

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Garcia, Joan	42160	DA 329	Dental Assisting Practicum	0.015
Garcia, Joan	42199	DA 326	Dental Radiography	0.016
Garcia, Joan	42206	DA 326	Dental Radiography	0.063
Garcia, Joan	42206	DA 326	Dental Radiography	0.016
Garcia, Joan	42206	DA 326	Dental Radiography	0.016
Gisclon, Amy	42158	DA 327	Dental Screening	0.017
Gisclon, Amy	42158	DA 327	Dental Screening	0.017
Gisclon, Amy	42159	DA 327	Dental Screening	0.017
Gisclon, Amy	42159	DA 327	Dental Screening	0.017
Gisclon, Amy	42199	DA 326	Dental Radiography	0.039
Gisclon, Amy	42199	DA 326	Dental Radiography	0.016
Gisclon, Amy	42199	DA 326	Dental Radiography	0.031
Gisclon, Amy	42199	DA 326	Dental Radiography	0.016
Gisclon, Amy	42200	DA 328	Pit and Fissure Sealants	0.018
Gisclon, Amy	42200	DA 328	Pit and Fissure Sealants	0.074
Gisclon, Amy	42201	DA 328	Pit and Fissure Sealants	0.018
Gisclon, Amy	42201	DA 328	Pit and Fissure Sealants	0.074
Gisclon, Amy	42202	DA 330	Coronal Polish	0.033
Gisclon, Amy	42202	DA 330	Coronal Polish	0.018
Gisclon, Amy	42202	DA 330	Coronal Polish	0.074
Gisclon, Amy	42203	DA 330	Coronal Polish	0.018
Gisclon, Amy	42203	DA 330	Coronal Polish	0.074
Gisclon, Amy	42206	DA 326	Dental Radiography	0.016
Gisclon, Amy	42206	DA 326	Dental Radiography	0.016
Gomez, Michael	42158	DA 327	Dental Screening	0.017
Gomez, Michael	42158	DA 327	Dental Screening	0.017
Gomez, Michael	42159	DA 327	Dental Screening	0.017
Gomez, Michael	42159	DA 327	Dental Screening	0.017
Gomez, Michael	42200	DA 328	Pit and Fissure Sealants	0.033
Gomez, Michael	42200	DA 328	Pit and Fissure Sealants	0.044
Gomez, Michael	42201	DA 328	Pit and Fissure Sealants	0.018
Gomez, Michael	42201	DA 328	Pit and Fissure Sealants	0.044
Kucska, Simone	42199	DA 326	Dental Radiography	0.016
Kucska, Simone	42199	DA 326	Dental Radiography	0.047
Kucska, Simone	42199	DA 326	Dental Radiography	0.059
Kucska, Simone	42199	DA 326	Dental Radiography	0.031
Kucska, Simone	42199	DA 326	Dental Radiography	0.016
Kucska, Simone	42199	DA 326	Dental Radiography	0.016
Kucska, Simone	42202	DA 330	Coronal Polish	0.018
Kucska, Simone	42202	DA 330	Coronal Polish	0.074
Kucska, Simone	42203	DA 330	Coronal Polish	0.018
Kucska, Simone	42203	DA 330	Coronal Polish	0.074
Kucska, Simone	42206	DA 326	Dental Radiography	0.016
Kucska, Simone	42206	DA 326	Dental Radiography	0.063

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Kucska, Simone	42206	DA 326	Dental Radiography	0.063
Kucska, Simone	42206	DA 326	Dental Radiography	0.047
Kucska, Simone	42206	DA 326	Dental Radiography	0.016
Kucska, Simone	42206	DA 326	Dental Radiography	0.047
Kucska, Simone	42206	DA 326	Dental Radiography	0.016
Orozco, Sandra	42160	DA 329	Dental Assisting Practicum	0.074
Orozco, Sandra	42160	DA 329	Dental Assisting Practicum	0.015
Orozco, Sandra	42200	DA 328	Pit and Fissure Sealants	0.018
Orozco, Sandra	42200	DA 328	Pit and Fissure Sealants	0.029
Orozco, Sandra	42201	DA 328	Pit and Fissure Sealants	0.029
Titus, Maureen	42199	DA 326	Dental Radiography	0.139
Titus, Maureen	42199	DA 326	Dental Radiography	0.035
Titus, Maureen	42199	DA 326	Dental Radiography	0.039
Titus, Maureen	42199	DA 326	Dental Radiography	0.016
Titus, Maureen	42199	DA 326	Dental Radiography	0.017
Titus, Maureen	42199	DA 326	Dental Radiography	0.093
Titus, Maureen	42199	DA 326	Dental Radiography	0.020
Titus, Maureen	42199	DA 326	Dental Radiography	0.017
Titus, Maureen	42199	DA 326	Dental Radiography	0.020
Titus, Maureen	42199	DA 326	Dental Radiography	0.016
Titus, Maureen	42199	DA 326	Dental Radiography	0.016
Titus, Maureen	42199	DA 326	Dental Radiography	0.020
Titus, Maureen	42206	DA 326	Dental Radiography	0.063
Titus, Maureen	42206	DA 326	Dental Radiography	0.016
Titus, Maureen	42206	DA 326	Dental Radiography	0.031
Titus, Maureen	42206	DA 326	Dental Radiography	0.016
Titus, Maureen	42206	DA 326	Dental Radiography	0.016
DANCE				
Claverie, Kellie	41682	DANC 138	Intermediate Hip Hop Dance	0.100
Claverie, Kellie	41682	DANC 138	Intermediate Hip Hop Dance	0.088
Claverie, Kellie	42164	DANC 185	Intro to Performance Skills	0.118
Claverie, Kellie	42190	DANC 135	Advanced Jazz	0.067
Claverie, Kellie	42190	DANC 135	Advanced Jazz	0.001
Claverie, Kellie	42190	DANC 135	Advanced Jazz	0.088
Heredia, Horacio	40404	DANC 110	Beginning Modern Dance	0.100
Heredia, Horacio	40404	DANC 110	Beginning Modern Dance	0.088
Heredia, Horacio	40417	DANC 140	Beginning Folklorico	0.100
Heredia, Horacio	40417	DANC 140	Beginning Folklorico	0.088
Heredia, Horacio	42197	DANC 111	Intermediate Modern Dance	0.050
Heredia, Horacio	42197	DANC 111	Intermediate Modern Dance	0.001
Heredia, Horacio	42197	DANC 111	Intermediate Modern Dance	0.044
Johnson, Michael	42196	DANC 182	Technical Production Lab	0.529
Kim, Young	42163	DANC 183	Dance Ensemble	0.147

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Kline, Valerie	40603	DANC 101	Dance Appreciation	0.200
Nazarenko, Larissa	41678	DANC 120	Beginning Ballet	0.100
Nazarenko, Larissa	41678	DANC 120	Beginning Ballet	0.088
Reyes, Benjamin	40416	DANC 133	Hip Hop Dance	0.100
Reyes, Benjamin	40416	DANC 133	Hip Hop Dance	0.088
Reyes, Benjamin	40700	DANC 130	Beginning Jazz	0.100
Reyes, Benjamin	40700	DANC 130	Beginning Jazz	0.088
Reyes, Benjamin	42164	DANC 185	Intro to Performance Skills	0.118
Rivera, Candace	40411	DANC 120	Beginning Ballet	0.100
Rivera, Candace	40411	DANC 120	Beginning Ballet	0.088
Segura, Monique	40604	DANC 152	Beginning Tap	0.100
Segura, Monique	40604	DANC 152	Beginning Tap	0.088
Segura, Monique	42163	DANC 183	Dance Ensemble	0.235
Shouse, Sarah	42164	DANC 185	Intro to Performance Skills	0.206
Shouse, Sarah	42197	DANC 111	Intermediate Modern Dance	0.050
Shouse, Sarah	42197	DANC 111	Intermediate Modern Dance	0.044
Shouse, Sarah	42198	DANC 121	Intermediate Ballet	0.050
Shouse, Sarah	42198	DANC 121	Intermediate Ballet	0.044
Solorio, Jesus	42166	DANC 180	Performance Laboratory	0.500
Solorio, Jesus	42190	DANC 135	Advanced Jazz	0.067
Solorio, Jesus	42190	DANC 135	Advanced Jazz	0.088
Valenzuela, Cynthia	42164	DANC 185	Intro to Performance Skills	0.059
Valenzuela, Cynthia	42166	DANC 180	Performance Laboratory	0.059
Valenzuela, Cynthia	42198	DANC 121	Intermediate Ballet	0.050
Valenzuela, Cynthia	42198	DANC 121	Intermediate Ballet	0.001
Valenzuela, Cynthia	42198	DANC 121	Intermediate Ballet	0.044
DRAMA				
Blanchard Foster, D.	41686	DRMA 104	Introduction to Acting	0.200
Blanchard Foster, D.	41687	DRMA 103	Introduction to Theatre	0.200
Machamer, Joshua	40435	DRMA 111	History World Theatre 2	0.200
EARLY CHILDHOOD STUDIES				
Candelaria, Carmen	40496	ECS 125	Curriculum for School-Age Chil	0.200
Malinowski, Mayra	40489	ECS 112	Preschool Child with Special N	0.200
Malinowski, Mayra	40592	ECS 100	Child Growth and Development	0.200
Shaw, Michael	40593	ECS 122	Positive Child Guidance	0.200
Shaw, Michael	40708	ECS 130	Exploring Teaching	0.133
Shaw, Michael	40708	ECS 130	Exploring Teaching	0.176
Shaw, Michael	40719	ECS 312	Music Activities for Young Chi	0.011
Shaw, Michael	40719	ECS 312	Music Activities for Young Chi	0.011
Shaw, Michael	40719	ECS 312	Music Activities for Young Chi	0.011
Viker, Sharol	40661	ECS 105	Observation and Assessment	0.200
Viker, Sharol	41018	ECS 104	Principles and Practices	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Viker, Sharol	41656	ECS 106	Intro to EC Curriculum	0.200
ECONOMICS				
Avery, Helena	40502	ECON 101	Principles of Macro-Economics	0.200
Avery, Helena	41820	ECON 101	Principles of Macro-Economics	0.200
Murphy, Paul	40752	ECON 102	Principles of Micro-Economics	0.200
EDUCATION				
Magni, Ricardo	42017	EDUC 140	Math & Science Teaching Career	0.067
Magni, Ricardo	42017	EDUC 140	Math & Science Teaching Career	0.059
ELECTRONICS				
Keinert, Kevin	41181	EL 106	Networking Essentials 1	0.133
Keinert, Kevin	41181	EL 106	Networking Essentials 1	0.176
Keinert, Kevin	42195	EL 105	PC Care and Upgrade	0.025
Keinert, Kevin	42195	EL 105	PC Care and Upgrade	0.033
Sanguinet, Joe	41779	EL 122	Electronic Devices & Circuits	0.200
Schug, Gregory	41780	EL 123	Electronic Devices & Circ Lab	0.353
Schug, Gregory	42195	EL 105	PC Care and Upgrade	0.108
Schug, Gregory	42195	EL 105	PC Care and Upgrade	0.001
Schug, Gregory	42195	EL 105	PC Care and Upgrade	0.143
Wilson, Jeff	41781	EL 104	Intro to Robotics & Mechatroni	0.133
Wilson, Jeff	41781	EL 104	Intro to Robotics & Mechatroni	0.176
EMERGENCY MEDICAL SERVICES				
McDonough, Michael	42125	EMS 319	Emergency Response to Terroris	0.200
Roehl, Susan	40321	EMS 301	EMS Academy - 1A (EMT)	0.267
Roehl, Susan	40321	EMS 301	EMS Academy - 1A (EMT)	0.070
Roehl, Susan	40321	EMS 301	EMS Academy - 1A (EMT)	0.070
Roehl, Susan	40321	EMS 301	EMS Academy - 1A (EMT)	0.071
Roehl, Susan	40321	EMS 301	EMS Academy - 1A (EMT)	0.071
Roehl, Susan	40321	EMS 301	EMS Academy - 1A (EMT)	0.071
Schuetz-Jones, Deborah	41511	EMS 306	CPR for Healthcare Providers	0.016
Schuetz-Jones, Deborah	41511	EMS 306	CPR for Healthcare Providers	0.017
Schuetz-Jones, Deborah	42064	EMS 306	CPR for Healthcare Providers	0.016
Schuetz-Jones, Deborah	42064	EMS 306	CPR for Healthcare Providers	0.017
Wilmerding, David	40669	EMS 401	EMT 1 (Basic) Refresher	0.117
ENGINEERING				
Dal Bello, Dominic	40339	ENGR 156	Strength of Materials	0.267
Dal Bello, Dominic	40892	ENGR 100	Introduction to Engineering	0.067
Dal Bello, Dominic	41666	ENGR 170	Electric Circuit Analysis	0.200
Gutierrez Franco, Juan	40337	ENGR 126	Matlab for Science/Engineering	0.094
Gutierrez Franco, Juan	42058	ENGR 171	Electric Circuit Lab	0.188

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Gutierrez Franco, Juan	42205	ENGR 171	Electric Circuit Lab	0.188
ENGINEERING TECHNOLOGY				
Breschini, Timothy	40737	ET 145	Advanced Engineering Drawing	0.067
Breschini, Timothy	40737	ET 145	Advanced Engineering Drawing	0.294
Breschini, Timothy	41175	ET 117	Print Reading & Interpretation	0.200
ENGLISH				
Aro, Diane	40045	ENGL 101	Freshman Comp: Exposition	0.288
Aro, Diane	40679	ENGL 101	Freshman Comp: Exposition	0.288
Ayres, Amanda	40359	ENGL 101	Freshman Comp: Exposition	0.216
Ayres, Amanda	40359	ENGL 101	Freshman Comp: Exposition	0.072
Ayres, Amanda	42026	ENGL 101	Freshman Comp: Exposition	0.216
Ayres, Amanda	42026	ENGL 101	Freshman Comp: Exposition	0.072
Bartley, Kymba	40362	ENGL 101	Freshman Comp: Exposition	0.216
Bartley, Kymba	40362	ENGL 101	Freshman Comp: Exposition	0.072
Bartley, Kymba	42030	ENGL 103	Critical Thinking & Compositio	0.216
Belknap, Jacquelyn	42170	ENGL 306	Writing Laboratory	0.190
Brooks, Amanda	40643	ENGL 513	Writing Skills 3	0.288
Brooks, Amanda	40643	ENGL 513	Writing Skills 3	0.118
Carroll, Christopher	40763	ENGL 514	Writing Skills 4	0.288
Carroll, Christopher	41506	ENGL 514	Writing Skills 4	0.288
Carroll, Christopher	42170	ENGL 306	Writing Laboratory	0.071
Dailey, Allen	40637	ENGL 513	Writing Skills 3	0.288
Dailey, Allen	41052	ENGL 514	Writing Skills 4	0.288
Davis, Jessica	42170	ENGL 306	Writing Laboratory	0.143
Farrell, Tim	41505	ENGL 101	Freshman Comp: Exposition	0.216
Farrell, Tim	41505	ENGL 101	Freshman Comp: Exposition	0.072
Greenelsh, Shawn	42170	ENGL 306	Writing Laboratory	0.214
Greenelsh, Shawn	42170	ENGL 306	Writing Laboratory	0.214
Guido Brunet, Melanie	42170	ENGL 306	Writing Laboratory	0.155
Guido Brunet, Melanie	42170	ENGL 306	Writing Laboratory	0.190
Guido Brunet, Melanie	42170	ENGL 306	Writing Laboratory	0.190
Halderman, Anthony	40369	ENGL 103	Critical Thinking & Compositio	0.216
Halderman, Anthony	40636	ENGL 513	Writing Skills 3	0.288
Halderman, Anthony	42170	ENGL 306	Writing Laboratory	0.143
Harmon, Colleen	42170	ENGL 306	Writing Laboratory	0.190
Harmon, Colleen	42170	ENGL 306	Writing Laboratory	0.155
Harris, Laura	41313	ENGL 101	Freshman Comp: Exposition	0.216
Harris, Laura	41313	ENGL 101	Freshman Comp: Exposition	0.072
Harris, Laura	42028	ENGL 101	Freshman Comp: Exposition	0.216
Harris, Laura	42028	ENGL 101	Freshman Comp: Exposition	0.072
Harris, Laura	42170	ENGL 306	Writing Laboratory	0.058
Hidinger, Matthew	40866	ENGL 513	Writing Skills 3	0.288

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Hidinger, Matthew	41314	ENGL 514	Writing Skills 4	0.144
Hidinger, Matthew	41314	ENGL 514	Writing Skills 4	0.144
Holliday, Istar	42170	ENGL 306	Writing Laboratory	0.095
Holliday, Istar	42170	ENGL 306	Writing Laboratory	0.155
Huk, Peter	40365	ENGL 101	Freshman Comp: Exposition	0.216
Huk, Peter	40365	ENGL 101	Freshman Comp: Exposition	0.072
Huk, Peter	40375	ENGL 103	Critical Thinking & Compositio	0.216
Kazarian, Albert	40349	ENGL 101	Freshman Comp: Exposition	0.216
Kazarian, Albert	40349	ENGL 101	Freshman Comp: Exposition	0.072
Kazarian, Albert	40767	ENGL 514	Writing Skills 4	0.288
Kazarian, Albert	42170	ENGL 306	Writing Laboratory	0.071
Kelly, Chad	40644	ENGL 514	Writing Skills 4	0.288
Kelly, Chad	40644	ENGL 514	Writing Skills 4	0.118
Kindle, Thomas	40645	ENGL 514	Writing Skills 4	0.288
Kindle, Thomas	40645	ENGL 514	Writing Skills 4	0.118
Lauer, Christophe	40588	ENGL 103	Critical Thinking & Compositio	0.216
Licoscos, Christine	40641	ENGL 514	Writing Skills 4	0.288
Licoscos, Christine	42170	ENGL 306	Writing Laboratory	0.048
Loomis, Sherry	40633	ENGL 513	Writing Skills 3	0.288
Loomis, Sherry	41053	ENGL 514	Writing Skills 4	0.288
Loomis, Sherry	42170	ENGL 306	Writing Laboratory	0.071
Manzo, Fred	41775	ENGL 512	Writing Skills 2	0.288
Manzo, Fred	41775	ENGL 512	Writing Skills 2	0.118
McMahon, Michael	42170	ENGL 306	Writing Laboratory	0.190
McMahon, Michael	42170	ENGL 306	Writing Laboratory	0.238
McMahon, Michael	42170	ENGL 306	Writing Laboratory	0.238
Miles, John	42170	ENGL 306	Writing Laboratory	0.095
Miles, John	42170	ENGL 306	Writing Laboratory	0.190
Miles, John	42170	ENGL 306	Writing Laboratory	0.238
Miller, Mark	40642	ENGL 514	Writing Skills 4	0.288
Miller, Mark	40865	ENGL 103	Critical Thinking & Compositio	0.216
Miller, Mark	42170	ENGL 306	Writing Laboratory	0.048
Moretti, Alicia	42170	ENGL 306	Writing Laboratory	0.155
Morgan, Kelly	40361	ENGL 101	Freshman Comp: Exposition	0.216
Morgan, Kelly	40361	ENGL 101	Freshman Comp: Exposition	0.072
Morgan, Kelly	40802	ENGL 514	Writing Skills 4	0.288
Mosson, Leslie	42170	ENGL 306	Writing Laboratory	0.190
Nolan, Francis	40627	ENGL 511	Writing Skills 1	0.288
Nolan, Francis	40627	ENGL 511	Writing Skills 1	0.118
O'Reilly, Meagan	41507	ENGL 514	Writing Skills 4	0.288
O'Reilly, Meagan	41507	ENGL 514	Writing Skills 4	0.118
O'Reilly, Meagan	42170	ENGL 306	Writing Laboratory	0.238
Olson, Emily	42170	ENGL 306	Writing Laboratory	0.155
Romo, Alina	42170	ENGL 306	Writing Laboratory	0.190

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Romo, Alina	42170	ENGL 306	Writing Laboratory	0.190
Romo, Alina	42170	ENGL 306	Writing Laboratory	0.174
Schmidt, Roderic	40363	ENGL 101	Freshman Comp: Exposition	0.288
Shattuck, Patrick	40907	ENGL 514	Writing Skills 4	0.288
Shields, Nathan	40906	ENGL 103	Critical Thinking & Compositio	0.216
Slama, Jane	40358	ENGL 101	Freshman Comp: Exposition	0.216
Slama, Jane	40358	ENGL 101	Freshman Comp: Exposition	0.072
Slama, Jane	42170	ENGL 306	Writing Laboratory	0.095
Slama, Jane	42170	ENGL 306	Writing Laboratory	0.095
Sukrad, Wilma	40631	ENGL 513	Writing Skills 3	0.288
Sukrad, Wilma	40632	ENGL 513	Writing Skills 3	0.288
Sukrad, Wilma	42170	ENGL 306	Writing Laboratory	0.071
Sullivan, Darren	40364	ENGL 101	Freshman Comp: Exposition	0.216
Sullivan, Darren	40364	ENGL 101	Freshman Comp: Exposition	0.072
Sullivan, Darren	40803	ENGL 514	Writing Skills 4	0.288
ENGLISH AS A SECOND LANGUAGE				
Pierson, Susan	41794	ESL 538	Writing Skills 3	0.267
Pierson, Susan	41794	ESL 538	Writing Skills 3	0.059
Pierson, Susan	41804	ESL 543	Listening & Speaking Skills 2	0.200
FAMILY AND CONSUMER SCIENCE				
Behnke, Ginger	40880	FCS 138	Professional Apparel Selection	0.200
Behnke, Ginger	40881	FCS 144	Historic Fashion/Costume	0.200
Breshears, Stacey	42315	FCS 134	Food/Nutrition/Customs/Culture	0.200
Connolly, Linda	40460	FCS 131	Life Management	0.200
Gil, Bessy	40858	FCS 109	Basic Nutrition for Health	0.200
Gil, Bessy	40902	FCS 109	Basic Nutrition for Health	0.200
Hopkins, Nancy	41092	FCS 140	Apparel Construction	0.067
Hopkins, Nancy	41092	FCS 140	Apparel Construction	0.176
Parker, Elizabeth	40614	FCS 112	Nutrition/Wgt Mgt/Eating Disor	0.200
Young, Sherilyn	40525	FCS 131	Life Management	0.200
Behnke, Ginger	130100	FCS	FCS Coordinating	0.200
FILM				
Barros, Randi	40465	FILM 105	Film and Television Writing I	0.200
Fraser, Alan	40468	FILM 125	Computer Video Editing	0.133
Fraser, Alan	40468	FILM 125	Computer Video Editing	0.188
Fraser, Alan	41342	FILM 102	Hollywood & the American Film	0.261
Moret, Jeanine	40462	FILM 101	Film Art & Communication	0.167
Moret, Jeanine	40462	FILM 101	Film Art & Communication	0.094
Simonsen, Michele	40868	FILM 101	Film Art & Communication	0.167
Simonsen, Michele	40868	FILM 101	Film Art & Communication	0.094
Simonsen, Michele	41550	FILM 101	Film Art & Communication	0.261

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Smith, Robin	42193	FILM 380	Film Production Lab	0.176
FIRE TECHNOLOGY				
Capehart, Timothy	41586	FT 322	Fire Prevention 1	0.167
Capehart, Timothy	42192	FT 322	Fire Prevention 1	0.167
Cecena, John	42069	FT 326	Fire Management 1	0.083
Cecena, John	42069	FT 326	Fire Management 1	0.083
Childress, Dennis	40781	FT 332	Command 1C	0.167
Childress, Dennis	40782	FT 332	Command 1C	0.167
Eckles, Timothy	42300	FT 324	Training Instructor 1A	0.083
Eckles, Timothy	42300	FT 324	Training Instructor 1A	0.084
Ortiz, Frank	40779	FT 326	Fire Management 1	0.167
Ortiz, Frank	40780	FT 326	Fire Management 1	0.167
Senior, Cristin	40827	FT 341	Fire Hydraulics	0.200
Senior, Cristin	42184	FT 107	Apparatus and Equipment	0.200
Snodgrass, James	42070	FT 327	Fire Investigation 1A	0.083
Snodgrass, James	42070	FT 327	Fire Investigation 1A	0.084
Swanson, Tom	42301	FT 361	Confined Space Awareness	0.017
Swanson, Tom	42301	FT 361	Confined Space Awareness	0.015
Taylor, Kevin	40582	FT 320	Command 1A	0.167
Taylor, Kevin	40769	FT 321	Fire Command 1B	0.167
Taylor, Kevin	42312	FT 320	Command 1A	0.167
Taylor, Kevin	42313	FT 321	Fire Command 1B	0.167
FRENCH				
Lewis, Corin	41805	FRCH 102	Elementary French	0.333
Lewis, Corin	41805	FRCH 102	Elementary French	0.059
Serrano, Charles	41339	FRCH 101	Elementary French	0.392
FOOD SCIENCE AND NUTRITION				
Bisson, Christine	40566	FSN 110	Nutrition Science	0.200
Bisson, Christine	41094	FSN 110	Nutrition Science	0.200
Dunbar, Constance	40596	FSN 109	Basic Nutrition for Health	0.200
Dunbar, Constance	40597	FSN 109	Basic Nutrition for Health	0.200
Farrington, Susan	40567	FSN 110	Nutrition Science	0.200
Farrington, Susan	40598	FSN 109	Basic Nutrition for Health	0.200
Gariepy, Chantel	40805	FSN 110	Nutrition Science	0.200
Gariepy, Chantel	41028	FSN 109	Basic Nutrition for Health	0.200
Gariepy, Chantel	41742	FSN 110	Nutrition Science	0.200
Kohlen, Corinne	41658	FSN 110	Nutrition Science	0.200
Parker, Elizabeth	41659	FSN 133	Introduction to Food Science	0.200
Bisson, Christine	130600	FSN	FSN Coordinating	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
GEOGRAPHY				
Chaudhari, Rajni	40078	GEOG 101	Physical Geography	0.200
Chaudhari, Rajni	40089	GEOG 102	Human Geography	0.200
Chaudhari, Rajni	41002	GEOG 102	Human Geography	0.200
Sifuentes, Jorge	40819	GEOG 101	Physical Geography	0.200
Sifuentes, Jorge	42033	GEOG 102	Human Geography	0.200
Straub, Christopher	40083	GEOG 101	Physical Geography	0.200
Straub, Christopher	40873	GEOG 103	World Regional Geography	0.200
Straub, Christopher	41633	GEOG 102	Human Geography	0.200
GEOLOGY				
Schroeder, Feride	42234	GEOL 114	Oceanography	0.200
Schroeder, Feride	42234	GEOL 114	Oceanography	0.001
Schroeder, Feride	42234	GEOL 114	Oceanography	0.059
GLOBAL STUDIES				
Ashbaugh, John	40818	GBST 101	Introduction to Global Studies	0.200
GRAPHICS				
Downing, Jason	41207	GRPH 130	3D Modeling for Production	0.100
Downing, Jason	41207	GRPH 130	3D Modeling for Production	0.281
Hiramatsu, Glenn	40125	GRPH 114	Digital Illustration Lab	0.188
Hiramatsu, Glenn	42194	GRPH 360	Applied Design Graphics Lab 1	0.176
Jacoby, Richard	40116	GRPH 112	Digital Imagery	0.167
Jacoby, Richard	40116	GRPH 112	Digital Imagery	0.094
Schuldt, Mandy	40109	GRPH 110	Introduction to Graphic Design	0.167
Schuldt, Mandy	40109	GRPH 110	Introduction to Graphic Design	0.094
Schuldt, Mandy	40127	GRPH 115	Digital Design & Publishing	0.133
Schuldt, Mandy	40127	GRPH 115	Digital Design & Publishing	0.188
Zofio, Amber	40113	GRPH 111	Digital Imagery Lab	0.188
HEALTH EDUCATION				
Garcia, Charles	42073	HED 100	Health and Wellness	0.067
Garcia, Charles	42073	HED 100	Health and Wellness	0.066
Garcia, Charles	42073	HED 100	Health and Wellness	0.067
Garcia, Charles	42217	HED 100	Health and Wellness	0.001
Griego, Clarence	40145	HED 100	Health and Wellness	0.200
Griego, Clarence	40151	HED 100	Health and Wellness	0.200
Hazard-Mcloughlin, K.	40147	HED 100	Health and Wellness	0.200
Hazard-Mcloughlin, K.	40885	HED 100	Health and Wellness	0.200
Maltagliati, Frank	40149	HED 100	Health and Wellness	0.200
Maltagliati, Frank	40886	HED 100	Health and Wellness	0.200
Melena, Jennifer	40152	HED 100	Health and Wellness	0.200
Motenko, Joshua	40146	HED 100	Health and Wellness	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Nickason, Scott	41219	HED 100	Health and Wellness	0.200
Vernon, Sherman	40154	HED 100	Health and Wellness	0.200
Weare, Myrna	41218	HED 100	Health and Wellness	0.200
HISTORY				
Ashbaugh, John	40181	HIST 108	U S History 1877 to Present	0.200
Ashbaugh, John	40182	HIST 118	U S History	0.200
Christoferson, Jalaine	40188	HIST 118	U S History	0.200
Christoferson, Jalaine	41005	HIST 108	U S History 1877 to Present	0.200
Fischer, Klaus	41003	HIST 105	Western Civilization Since 165	0.200
Gerich, Robert	40750	HIST 118	U S History	0.200
Jenkins, Basil	40575	HIST 104	Western Civilizations to 1650	0.200
Jenkins, Basil	40874	HIST 105	Western Civilization Since 165	0.200
Moreno, Michelle	40565	HIST 118	U S History	0.200
Moreno, Michelle	41115	HIST 118	U S History	0.200
Moreno, Michelle	42141	HIST 108	U S History 1877 to Present	0.200
Nerelli, Cary	41333	HIST 107	US History to 1877	0.200
Severn, Josh	40672	HIST 118	U S History	0.200
Severn, Josh	41634	HIST 107	US History to 1877	0.200
Severn, Josh	41636	HIST 119	History of California	0.200
Siegel, Steven	40178	HIST 107	US History to 1877	0.200
Siegel, Steven	40187	HIST 118	U S History	0.200
Simpson, Roger	40185	HIST 118	U S History	0.200
Simpson, Roger	41435	HIST 118	U S History	0.200
Simpson, Roger	42207	HIST 108	U S History 1877 to Present	0.200
Wilson, Jonathan	40183	HIST 118	U S History	0.200
Wilson, Jonathan	40184	HIST 118	U S History	0.200
Wilson, Jonathan	40186	HIST 118	U S History	0.200
HUMAN SERVICES				
Connolly, Linda	40200	HUSV 106	Fam Systems, Addiction, Trauma	0.200
Connolly, Linda	40209	HUSV 113	Women and Addiction	0.200
Curtis, Kathleen	40196	HUSV 102	Case Management of Diverse Cli	0.200
Elam, Sharon	40195	HUSV 101	Becoming a Helping Professiona	0.200
Elam, Sharon	40288	HUSV 128	Positive Psychology	0.200
Huizar, Jose	41660	HUSV 101	Becoming a Helping Professiona	0.200
Jacobsen, Delynn	41095	HUSV 110	Alcohol, Drugs and Addiction	0.200
Mandziara, Maria	41006	HUSV 101	Becoming a Helping Professiona	0.200
McGarigle, Rebecca	40197	HUSV 103	Basic Counseling Skills	0.200
Rodriguez, Refugio	40201	HUSV 107	Serving Culturally Diverse Cli	0.200
Rodriguez, Roberto	41247	HUSV 110	Alcohol, Drugs and Addiction	0.200
Rodriguez, Roberto	41661	HUSV 102	Case Management of Diverse Cli	0.200
Segura, Raymond	40768	HUSV 104	Group Dynamics	0.200
Young, Sherilyn	40202	HUSV 108	Crisis Intervention Strategies	0.200

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
INTERCOLLEGIATE ATHLETICS				
Denne, Harold	42215	PEIA 170	Intercollegiate Golf, Men	0.476
Denne, Harold	42215	PEIA 170	Intercollegiate Golf, Men	0.001
Molina, Julio	42219	PEIA 195	Intercollegiate Conditioning	0.286
Molina, Julio	42219	PEIA 195	Intercollegiate Conditioning	0.001
Nerelli, Cary	42225	PEIA 135	Intercollegiate Basketball, W	0.238
Nerelli, Cary	42225	PEIA 135	Intercollegiate Basketball, W	0.001
Nerelli, Cary	42226	PEIA 195	Intercollegiate Conditioning	0.143
Nerelli, Cary	42226	PEIA 195	Intercollegiate Conditioning	0.001
Quintana, Louie	40541	PEIA 150	Intercollegiate Track, Men	0.476
Vinnedge, Billy	42231	PEIA 195	Intercollegiate Conditioning	0.286
Vinnedge, Billy	42231	PEIA 195	Intercollegiate Conditioning	0.001
LIBRARY				
Beck, Colleen	Librarian	BSI Grant		.029
Passage, Trevor	Librarian	BSI Grant		.029
Yurasek, James	Librarian	BSI Grant		.054
Orr Fritts, Karen	Librarian	LVC		0.216
Spencer, Michael	Librarian	LVC		0.216
Beck, Colleen	Librarian	SM		0.257
Mosson, Leslie	Librarian	SM		0.108
Passage, Trevor	Librarian	SM		0.345
Yurasek, James	Librarian	SM		0.291
MACHINE TECHNOLOGY				
Holm, Cynthia	41789	MT 304	Maintenance Awareness	0.133
Mcchesney, Leroy	41231	MT 115	Lean Manufacturing	0.200
Mogg, Danny	41229	MT 110	CNC Principles and Practices 1	0.133
Mogg, Danny	41229	MT 110	CNC Principles and Practices 1	0.235
Mogg, Danny	41229	MT 110	CNC Principles and Practices 1	0.118
Tapper, David	40302	MT 109	Survey of Machining and Mfg.	0.066
Tapper, David	40302	MT 109	Survey of Machining and Mfg.	0.067
Tapper, David	40302	MT 109	Survey of Machining and Mfg.	0.176
Tapper, David	40302	MT 109	Survey of Machining and Mfg.	0.177
MATHEMATICS				
Abela, Alexander	40653	MATH 182	Calculus 2	0.333
Adams, David	40389	MATH 311	Algebra 1	0.267
Adams, David	40390	MATH 311	Algebra 1	0.267
Appel, Jeffrey	40306	MATH 121	Trigonometry	0.200
Appel, Jeffrey	41163	MATH 182	Calculus 2	0.333
Banerian, Laurie	40412	MATH 331	Algebra 2	0.333
Banerian, Laurie	42136	MATH 331	Algebra 2	0.333

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Beck, Leslie	41180	MATH 311	Algebra 1	0.267
Burton, Breanna	40410	MATH 331	Algebra 2	0.333
Burton, Breanna	41183	MATH 331	Algebra 2	0.333
Crain, Richard	40396	MATH 311	Algebra 1	0.267
Debleds, Julia	40739	MATH 331	Algebra 2	0.333
Debleds, Julia	42062	MATH 331	Algebra 2	0.333
Felix, Christopher	40330	MATH 141	Precalculus	0.333
Frainer, Marcia	41187	MATH 521	Foundations of Mathematics	0.400
Gerami, Saba	42059	MATH 309	Algebra and Math Literacy	0.333
Gerami, Saba	42132	MATH 123	Elementary Statistics	0.333
Gildea, John	40400	MATH 321	First Year Geometry	0.200
Gildea, John	41148	MATH 331	Algebra 2	0.333
Grelck, John	40392	MATH 311	Algebra 1	0.267
Grelck, John	40406	MATH 331	Algebra 2	0.333
Harlan, Nahid	40391	MATH 311	Algebra 1	0.267
Lombard, Amdanda	40395	MATH 311	Algebra 1	0.267
Lombard, Amdanda	40420	MATH 531	Pre-Algebra	0.200
Lundy, Francis	41621	MATH 123	Elementary Statistics	0.333
Macias, Eva	40741	MATH 334	Algebra 2: Part 2	0.259
Macias, Eva	42216	MATH 123	Elementary Statistics	0.333
Martin, Ernest	40698	MATH 331	Algebra 2	0.333
Martin, Ernest	40878	MATH 311	Algebra 1	0.267
McDonald, Karl	40879	MATH 141	Precalculus	0.333
Meidell, Ronald	40398	MATH 311	Algebra 1	0.267
Meidell, Ronald	40407	MATH 331	Algebra 2	0.333
Mesri, Parivash	40403	MATH 331	Algebra 2	0.333
Mesri, Parivash	40738	MATH 331	Algebra 2	0.333
Mickle, Gary	40393	MATH 311	Algebra 1	0.267
Mickle, Gary	40413	MATH 331	Algebra 2	0.333
Ohap, Richard	41671	MATH 331	Algebra 2	0.333
Pande, Anurag	40405	MATH 331	Algebra 2	0.333
Serpa, Michael	41626	MATH 123	Elementary Statistics	0.333
Silva, Douglas	41624	MATH 123	Elementary Statistics	0.333
Underwood, Scott	40532	MATH 334	Algebra 2: Part 2	0.259
Vacca, Kimberly	41623	MATH 123	Elementary Statistics	0.333
Woods, Anne	42133	MATH 123	Elementary Statistics	0.333
Woods, Anne	42134	MATH 123	Elementary Statistics	0.333
Yundt, David	40414	MATH 331	Algebra 2	0.333
MEDICAL ASSISTING				
Adkins, Robyn	41225	MA 360	Medical Billing & Insurance	0.133
Adkins, Robyn	41225	MA 360	Medical Billing & Insurance	0.353
Austin, George	41226	MA 361	Coding for Medical Insurance	0.133
Austin, George	41226	MA 361	Coding for Medical Insurance	0.176

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Bissin, Carmen	42147	MA 353	MA Clinical Procedures 2	0.186
Bissin, Carmen	42147	MA 353	MA Clinical Procedures 2	0.186
Hertzog, Francis	42147	MA 353	MA Clinical Procedures 2	0.186
Hertzog, Francis	42148	MA 355	MA Pharmacology	0.063
Hertzog, Francis	42148	MA 355	MA Pharmacology	0.069
Hertzog, Francis	42148	MA 355	MA Pharmacology	0.165
Hertzog, Francis	42148	MA 355	MA Pharmacology	0.182
Osuna, Gerri	42147	MA 353	MA Clinical Procedures 2	0.186
Sorrentino, Betty	42148	MA 355	MA Pharmacology	0.165
Sorrentino, Betty	42148	MA 355	MA Pharmacology	0.182

MULTIMEDIA ARTS AND COMMUNICATION

Neuman, Thomas	40026	MMAC 114	Dynamic Internet Design	0.133
Neuman, Thomas	40026	MMAC 114	Dynamic Internet Design	0.176
Neuman, Thomas	40422	MMAC 101	Introduction to Multimedia	0.133
Neuman, Thomas	40423	MMAC 102	Introduction to Multimedia Lab	0.176

MUSIC

Coelho, Jerry	40458	MUS 125	Beginning Guitar	0.033
Coelho, Jerry	40458	MUS 125	Beginning Guitar	0.147
Coelho, Jerry	41748	MUS 125	Beginning Guitar	0.180
Foreman, Karen	40011	MUS 120	Beginning Piano	0.033
Foreman, Karen	40011	MUS 120	Beginning Piano	0.088
Foreman, Karen	40447	MUS 120	Beginning Piano	0.033
Foreman, Karen	40447	MUS 120	Beginning Piano	0.088
Foreman, Karen	40448	MUS 120	Beginning Piano	0.033
Foreman, Karen	40448	MUS 120	Beginning Piano	0.088
Foreman, Karen	40534	MUS 110	Music Fundamentals	0.133
Keast, Lawrence	40449	MUS 120	Beginning Piano	0.121
Keast, Lawrence	40787	MUS 120	Beginning Piano	0.121
Osborne, Charles	40535	MUS 146	Jazz Ensemble	0.176
Rackley, David	40008	MUS 100	Music Appreciation	0.200
Sargen, Kimberly	40457	MUS 123	Class Vocal Techniques	0.067
Sargen, Kimberly	40457	MUS 123	Class Vocal Techniques	0.176
Stankis, Jessica	41535	MUS 100	Music Appreciation	0.200
Stankis, Jessica	41696	MUS 160	Music Business	0.133
Stoll, Greg	40478	MUS 140	Symphonic Band	0.176

NURSING

Bissin, Carmen	42151	NURS 300	CNA/Acute Care Aide	0.017
Bissin, Carmen	42151	NURS 300	CNA/Acute Care Aide	0.176
Colon, Benjamin	42149	NURS 103	RN Practicum 1	0.441
Colon, Benjamin	42149	NURS 103	RN Practicum 1	0.221
Conner, Bethany	42153	NURS 311	Medication Administration	0.066

**PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016**

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Conner, Bethany	42154	NURS 317	Fundamentals of Nursing	0.088
Delejja, Luz	42154	NURS 317	Fundamentals of Nursing	0.121
Delejja, Luz	42155	NURS 318	Clinical Lab 1	0.029
Delejja, Luz	42155	NURS 318	Clinical Lab 1	0.118
Delejja, Luz	42155	NURS 318	Clinical Lab 1	0.118
Machado, Marilyn	42149	NURS 103	RN Practicum 1	0.441
Machado, Marilyn	42149	NURS 103	RN Practicum 1	0.221
Mccomas, Megan	42154	NURS 317	Fundamentals of Nursing	0.044
Mccomas, Megan	42155	NURS 318	Clinical Lab 1	0.235
Mccomas, Megan	42155	NURS 318	Clinical Lab 1	0.118
Mccomas, Megan	42155	NURS 318	Clinical Lab 1	0.118
Mccomas, Megan	42155	NURS 318	Clinical Lab 1	0.118
Mccomas, Megan	42155	NURS 318	Clinical Lab 1	0.029
Melsheimer, Ayleen	42149	NURS 103	RN Practicum 1	0.441
Melsheimer, Ayleen	42149	NURS 103	RN Practicum 1	0.221
Miller, Jacqueline	42155	NURS 318	Clinical Lab 1	0.235
Miller, Jacqueline	42155	NURS 318	Clinical Lab 1	0.118
Ramiah, Padma	42155	NURS 318	Clinical Lab 1	0.235
Ramiah, Padma	42155	NURS 318	Clinical Lab 1	0.118
Ramiah, Padma	42155	NURS 318	Clinical Lab 1	0.029

PARALEGAL

Barnard, Thomas	41728	PLGL 108	Wills and Trusts	0.200
Bixby, David	40861	PLGL 102	Criminal Law & Procedure	0.200
Hinden, John	40730	PLGL 103	Civil Litigation	0.200
Hinden, John	41154	PLGL 107	Ethics for Paralegals	0.033
Hinden, John	41154	PLGL 107	Ethics for Paralegals	0.034
Wagner, Stephen	40657	PLGL 101	Intro to Paralegal Studies	0.200
Wagner, Stephen	41153	PLGL 109	Family Law	0.200

PERSONAL DEVELOPMENT

Arvizu-Rodriguez, M.	41679	PD 101	Success in College	0.200
Davis, Henry	41684	PD 101	Success in College	0.200
Davis, Henry	41685	PD 101	Success in College	0.200
Stein, Jeffrey	40093	PD 100	Personal & Career Exploration	0.200
Stein, Jeffrey	40100	PD 101	Success in College	0.200
Stein, Jeffrey	40104	PD 101	Success in College	0.200
Wong, Nicole	40024	PD 100	Personal & Career Exploration	0.200

PHILOSOPHY

Fischer, Klaus	41648	PHIL 105	Ethics	0.200
Heiges, Kenneth	40130	PHIL 114	Critical Thinking	0.216
Heiges, Kenneth	40527	PHIL 114	Critical Thinking	0.216
Heiges, Kenneth	40749	PHIL 121	Religions of the Modern World	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Moran, Geoffrey	40133	PHIL 121	Religions of the Modern World	0.200
Rabinowitz, Craig	40120	PHIL 102	Existence & Reality	0.200
Rabinowitz, Craig	40123	PHIL 112	Logic	0.200
Rabinowitz, Craig	40528	PHIL 121	Religions of the Modern World	0.200
Verhaegh, Marcus	42052	PHIL 114	Critical Thinking	0.216

PHOTOGRAPHY

Dickerson, Joseph	41703	PHTO 179A	Intro to View Camera	0.100
Dickerson, Joseph	41703	PHTO 179A	Intro to View Camera	0.088
Dickerson, Joseph	42191	PHTO 380	Black and White Photo Lab 1	0.239
Gingras, Theresa	41863	PHTO 170	Digital Photography	0.133
Gingras, Theresa	41863	PHTO 170	Digital Photography	0.176
Jacoby, Richard	40155	PHTO 110	Basic Photography	0.133
Jacoby, Richard	40155	PHTO 110	Basic Photography	0.176
Weiner, Betsy	42232	PHTO 110	Basic Photography	0.176

PHYSICAL EDUCATION

Armendariz, Victor	41690	PE 128	Sport Psychology	0.200
Armendariz, Victor	41692	PE 154	Jogging/Walking	0.143
Bittle, Cynthia	40162	PE 132	Cardio Kickboxing	0.143
Bittle, Cynthia	40164	PE 132	Cardio Kickboxing	0.143
Bittle, Cynthia	40165	PE 132	Cardio Kickboxing	0.143
Clark, Jada	41701	PE 133	Yoga Fitness	0.143
Claverie, Kellie	40163	PE 132	Cardio Kickboxing	0.143
Cross-Boyle, Deanna	40167	PE 133	Yoga Fitness	0.143
Cross-Boyle, Deanna	40654	PE 146	Strength and Flexibility	0.143
Garcia, Charles	41689	PE 128	Sport Psychology	0.200
Garcia, Charles	41691	PE 154	Jogging/Walking	0.143
Garcia, Charles	42173	PE 140	Physical Fitness Laboratory	0.119
King, Roy	40544	PE 120	Beginning & Intermed. Swimming	0.143
King, Roy	42174	PE 121	Swim Fitness Lab	0.071
King, Roy	42174	PE 121	Swim Fitness Lab	0.071
King, Roy	42174	PE 121	Swim Fitness Lab	0.048
King, Roy	42174	PE 121	Swim Fitness Lab	0.048
Koivisto, Patricia	40166	PE 133	Yoga Fitness	0.143
Koivisto, Patricia	40168	PE 133	Yoga Fitness	0.143
Koivisto, Patricia	40174	PE 143	Step Aerobics	0.143
Koivisto, Patricia	40175	PE 143	Step Aerobics	0.143
Landers, Shannon	40161	PE 130	Self Defense	0.143
Landers, Shannon	40170	PE 134	Martial Arts Techniques	0.143
Landers, Shannon	41347	PE 130	Self Defense	0.143
Landers, Shannon	41348	PE 134	Martial Arts Techniques	0.143
Melena, Jennifer	41220	PE 100	Introduction to Kinesiology	0.200
Melena, Jennifer	42174	PE 121	Swim Fitness Lab	0.048

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Melena, Jennifer	42174	PE 121	Swim Fitness Lab	0.048
Miller, Leslie	40864	PE 154	Jogging/Walking	0.143
Miller, Leslie	42173	PE 140	Physical Fitness Laboratory	0.143
Motenko, Joshua	40198	PE 167	Basketball	0.143
Motenko, Joshua	41702	PE 106	Sports Officiating	0.133
Motenko, Joshua	41702	PE 106	Sports Officiating	0.176
Nickason, Scott	42173	PE 140	Physical Fitness Laboratory	0.143
Schuetz-Jones, Deborah	42075	PE 129	First Aid-CPR: Educator/Coach	0.033
Schuetz-Jones, Deborah	42075	PE 129	First Aid-CPR: Educator/Coach	0.034
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.071
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.071
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.048
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.095
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.095
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.095
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.095
Twitchell, Mary	42174	PE 121	Swim Fitness Lab	0.095
Vernon, Sherman	40715	PE 179C	Health & Fitness for Public Sa	0.298
Vernon, Sherman	40890	PE 146	Strength and Flexibility	0.143
PHYSICAL SCIENCE				
Fulton, Michelle	42043	PHSC 199F	Death Valley - Adv Studies	0.067
Fulton, Michelle	42043	PHSC 199F	Death Valley - Adv Studies	0.234
PHYSICS				
Gutierrez Franco, Juan	42218	PHYS 142	General Physics 2	0.188
POLITICAL SCIENCE				
Alvarez, Scott	42041	POLS 103	American Government	0.200
Den Otter, Ronald	40822	POLS 103	American Government	0.200
Masaoka, Robert	40213	POLS 103	American Government	0.200
Payne, Daniel	40214	POLS 103	American Government	0.200
Payne, Daniel	40216	POLS 103	American Government	0.200
Siegel, Steven	40207	POLS 101	Intro to Political Science	0.200
Sprecher, Christopher	42116	POLS 104	International Relations	0.200
Sprecher, Christopher	42117	POLS 104	International Relations	0.200
Weinstock, Rita	40208	POLS 101	Intro to Political Science	0.200
Weinstock, Rita	40220	POLS 103	American Government	0.200
PSYCHOLOGY				
Collett, Richard	40227	PSY 101	General Psychology	0.200
Collett, Richard	42042	PSY 119	Abnormal Psychology	0.200
Curtis, Kathleen	41825	PSY 101	General Psychology	0.200
Eybel, Ernest	41651	PSY 101	General Psychology	0.200

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Gaona, Daniel	40876	PSY 118	Lifespan Development	0.200
Gaona, Daniel	41649	PSY 101	General Psychology	0.200
Gaona, Daniel	41650	PSY 101	General Psychology	0.200
Mandziara, Maria	40226	PSY 101	General Psychology	0.200
Mandziara, Maria	40231	PSY 112	Human Sexuality	0.200
Redding-Stewart, Debra	40050	PSY 101	General Psychology	0.200
Traga, Larisa	41337	PSY 101	General Psychology	0.200
Vonfrausing-Borch, Ole	40225	PSY 101	General Psychology	0.200
Vonfrausing-Borch, Ole	41336	PSY 101	General Psychology	0.200
Vonfrausing-Borch, Ole	41338	PSY 112	Human Sexuality	0.200
READING				
Weyandt, Mary	41037	READ 110	Reading for College 4	0.200
Weyandt, Mary	41037	READ 110	Reading for College 4	0.059
REAL ESTATE				
Rigali, James	40729	RE 100	Real Estate Principles	0.200
RECREATION				
Griego, Clarence	40887	REC 179A	Outdoor & Adventure Recreation	0.200
LeSage, Paul	40545	REC 101	Intro to Recreation Management	0.200
LeSage, Paul	40546	REC 103	Leadership in Rec. Services	0.200
LeSage, Paul	40547	REC 107	Recreational Sport Programming	0.200
SOCIOLOGY				
Readey, Karen	41441	SOC 101	Intro to Sociology	0.200
Segura, Raymond	40747	SOC 102	Social Problems	0.200
Traga, Lulzim	40247	SOC 101	Intro to Sociology	0.200
Traga, Lulzim	42035	SOC 101	Intro to Sociology	0.200
Traga, Lulzim	42048	SOC 101	Intro to Sociology	0.066
Traga, Lulzim	42048	SOC 101	Intro to Sociology	0.067
Traga, Lulzim	42048	SOC 101	Intro to Sociology	0.067
Traga, Lulzim	42230	SOC 101	Intro to Sociology	0.001
SPANISH				
Anderson-Cain, B.	41807	SPAN 101	Elementary Spanish I	0.333
Anderson-Cain, B.	41807	SPAN 101	Elementary Spanish I	0.059
Plascencia, Claudia	40570	SPAN 101	Elementary Spanish I	0.333
Plascencia, Claudia	40570	SPAN 101	Elementary Spanish I	0.059
Plascencia, Claudia	40811	SPAN 101	Elementary Spanish I	0.333
Plascencia, Claudia	40811	SPAN 101	Elementary Spanish I	0.059
Plascencia, Claudia	42021	SPAN 111	Intermediate Span Conversation	0.133

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Ramirez Gelpi, Sofia	41808	SPAN 105	Adv Composition & Grammar	0.392
SPEECH COMMUNICATION				
Bodishbaugh, Timothy	40029	SPCH 101	Public Speaking	0.200
Bodishbaugh, Timothy	40310	SPCH 101	Public Speaking	0.200
Bodishbaugh, Timothy	40862	SPCH 102	Small Group Communication	0.200
Byrne, Jean	40301	SPCH 101	Public Speaking	0.200
Byrne, Jean	40697	SPCH 101	Public Speaking	0.200
Coggins, Lynn	40607	SPCH 102	Small Group Communication	0.200
Gerbasi, Suzanne	40308	SPCH 101	Public Speaking	0.200
Gerbasi, Suzanne	40322	SPCH 102	Small Group Communication	0.200
Gerbasi, Suzanne	40872	SPCH 102	Small Group Communication	0.200
Greco, Ashley	40048	SPCH 101	Public Speaking	0.200
Greco, Ashley	42022	SPCH 102	Small Group Communication	0.200
Greco, Ashley	42130	SPCH 106	Argumentation and Debate	0.200
Henderson, Bruce	40608	SPCH 102	Small Group Communication	0.200
Henderson, Bruce	40727	SPCH 101	Public Speaking	0.200
Magruder, Amy	40316	SPCH 102	Small Group Communication	0.200
Magruder, Amy	40562	SPCH 101	Public Speaking	0.200
Magruder, Amy	40746	SPCH 101	Public Speaking	0.200
Ward, Amy	40318	SPCH 102	Small Group Communication	0.200
Ward, Amy	40324	SPCH 102	Small Group Communication	0.200
Ward, Amy	41089	SPCH 110	Intercultural Communication	0.200
THEATRE				
Allen, Jeffery	42188	THEA 301	Beg Prep for Rep Production	0.037
Allen, Jeffery	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Appel, Susan	42161	THEA 102	Applied Professional Acting II	0.237
Appel, Susan	42161	THEA 102	Applied Professional Acting II	0.235
Barrows, Eddy	42185	THEA 111	Interm Producion Lab	0.055
Barrows, Eddy	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Beltramo, Ellen	42185	THEA 111	Interm Producion Lab	0.064
Beltramo, Ellen	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Bolen, Jason	42185	THEA 111	Interm Producion Lab	0.055
Bolen, Jason	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Carroll, Brad	42162	THEA 115	Interm Performance Lab	0.074
Carroll, Brad	42187	THEA 121	Adv. Professional Acting II	0.078
Firestone-Walker, Polly	42161	THEA 102	Applied Professional Acting II	0.119
Firestone-Walker, Polly	42161	THEA 102	Applied Professional Acting II	0.026
Firestone-Walker, Polly	42187	THEA 121	Adv. Professional Acting II	0.119
Firestone-Walker, Polly	42187	THEA 121	Adv. Professional Acting II	0.209
Garren, Shelagh	40839	THEA 104	Int Prof Thea Dance Styles	0.067

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Garren, Shelagh	40839	THEA 104	Int Prof Thea Dance Styles	0.176
Hendricks, Karin	42162	THEA 115	Interm Performance Lab	0.099
Hendricks, Karin	42187	THEA 121	Adv. Professional Acting II	0.078
Hogan, Abigail	42185	THEA 111	Interm Producion Lab	0.055
Hogan, Abigail	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Hogan, Tim	42185	THEA 111	Interm Producion Lab	0.055
Hogan, Tim	42188	THEA 301	Beg Prep for Rep Production	0.111
Hogan, Tim	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Jenkinson, Michael	40841	THEA 123	Adv Prof Theatre Dance Styles	0.067
Jenkinson, Michael	40841	THEA 123	Adv Prof Theatre Dance Styles	0.176
Kline, Valerie	40840	THEA 104	Int Prof Thea Dance Styles	0.067
Kline, Valerie	40840	THEA 104	Int Prof Thea Dance Styles	0.176
Koenig, Matthew	42162	THEA 115	Interm Performance Lab	0.062
Koenig, Matthew	42187	THEA 121	Adv. Professional Acting II	0.105
Kowerko, Nicholas	42161	THEA 102	Applied Professional Acting II	0.157
Morris, Callum	42161	THEA 102	Applied Professional Acting II	0.144
Morris, Callum	42162	THEA 115	Interm Performance Lab	0.062
Newell, Robin	42185	THEA 111	Interm Producion Lab	0.055
Newell, Robin	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Shouse, Sarah	41848	THEA 123	Adv Prof Theatre Dance Styles	0.067
Shouse, Sarah	41848	THEA 123	Adv Prof Theatre Dance Styles	0.176
Stewart, Donald	42187	THEA 121	Adv. Professional Acting II	0.237
Stewart, Donald	42187	THEA 121	Adv. Professional Acting II	0.261
Walker, George	42161	THEA 102	Applied Professional Acting II	0.144
Walker, George	42162	THEA 115	Interm Performance Lab	0.062
Ware, Lynn	42185	THEA 111	Interm Producion Lab	0.055
Ware, Lynn	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Weidner, Elisabeth	42185	THEA 111	Interm Producion Lab	0.055
Weidner, Elisabeth	42189	THEA 305	Materials, Tools, & Tech 1	0.149
Zornow, Jennifer	42185	THEA 111	Interm Producion Lab	0.055
Zornow, Jennifer	42189	THEA 305	Materials, Tools, & Tech 1	0.149

WELDING TECHNOLOGY

Collins, Harold	40799	WLDT 317	Ornamental Iron 1	0.033
Collins, Harold	40799	WLDT 317	Ornamental Iron 1	0.088
Duus, Hans	42175	WLDT 319	Blacksmithing Projects	0.033
Duus, Hans	42175	WLDT 319	Blacksmithing Projects	0.088
Howard, Daniel	40563	WLDT 106	Beginning Welding	0.133
Howard, Daniel	40563	WLDT 106	Beginning Welding	0.235
Sjostedt, Nohl	40381	WLDT 107	Advanced Welding	0.133
Sjostedt, Nohl	40381	WLDT 107	Advanced Welding	0.235
Snowden, Rayvell	40800	WLDT 107	Advanced Welding	0.133

PART-TIME FACULTY ASSIGNMENTS - CREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Snowden, Rayvell	40800	WLDT 107	Advanced Welding	0.235
Vea, Larry	40382	WLDT 308	T.I.G. Welding	0.133
Vea, Larry	40382	WLDT 308	T.I.G. Welding	0.235
WILDLAND FIRE TECHNOLOGY OPERATIONS				
Gonzales, Richard	42299	WFTO 344	Intro Fire Beh Cal S-390	0.066
Gonzales, Richard	42299	WFTO 344	Intro Fire Beh Cal S-390	0.067
MISCELLANEOUS				
Sadig, Saad	020100	ARCH	Architectural Drafting Coord	0.100
Fast, Martha	6140	ART	Art Gallery Coordinator	0.186
Ralston, Lawrence	210550	Assigned	POST Coordinator	0.500
Allen, Jeffery	100600	Assigned	Director, Technical Theatre	0.476
Keinert, Kevin	093400	Assigned	Electronics Coordinating	0.100
Cooper, Ann	6440	Assigned	Health Services	0.405
SantaCruz, Dalila	6440	Assigned	Health Services	0.405
Vonfrausing-Borch, Ole	6440	Assigned	Health Services	0.027
Zachrich, Richard	6440	Assigned	Health Services	0.051

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		BASIC SKILLS		
Appel, Jeffrey	42146	BASK 7014	Mathematics Lab	0.048
Appel, Jeffrey	42146	BASK 7014	Mathematics Lab	0.048
Castaneda, Enedina	41735	BASK 7007A	GED Test Prep: Language Arts	0.162
Crain, Richard	42146	BASK 7014	Mathematics Lab	0.071
Crain, Richard	42146	BASK 7014	Mathematics Lab	0.095
Crain, Richard	42146	BASK 7014	Mathematics Lab	0.071
Crain, Richard	42146	BASK 7014	Mathematics Lab	0.007
Garcia, Katherine	41706	BASK 7003A	Reading, Writing, and Math	0.162
Garcia, Katherine	41711	BASK 7005A	GED Test Preparation	0.162
Garcia, Katherine	41713	BASK 7005A	GED Test Preparation	0.162
Gonzalez, Carlos	41733	BASK 7006A	GED Test Prep: Math Reasoning	0.162
Gutierrez, Silvia	42246	BASK 7014	Mathematics Lab	0.108
Harlan, Nahid	42146	BASK 7014	Mathematics Lab	0.083
Harlan, Nahid	42146	BASK 7014	Mathematics Lab	0.083
Harlan, Nahid	42146	BASK 7014	Mathematics Lab	0.048
Harlan, Nahid	42146	BASK 7014	Mathematics Lab	0.083
Harlan, Nahid	42146	BASK 7014	Mathematics Lab	0.083
Howard, Joanne	41707	BASK 7003A	Reading, Writing, and Math	0.162
Howard, Joanne	41708	BASK 7003A	Reading, Writing, and Math	0.162
Mickle, Gary	42146	BASK 7014	Mathematics Lab	0.003
Mickle, Gary	42146	BASK 7014	Mathematics Lab	0.024
Mickle, Gary	42146	BASK 7014	Mathematics Lab	0.024
Pande, Anurag	42146	BASK 7014	Mathematics Lab	0.048
Rivera, Griselda	42076	BASK 7005A	GED Test Preparation	0.162
Rivera, Griselda	42247	BASK 7005A	GED Test Preparation	0.081
Robertus, Paul	41719	BASK 7005A	GED Test Preparation	0.162
Serpa, Michael	42146	BASK 7014	Mathematics Lab	0.048
Serpa, Michael	42146	BASK 7014	Mathematics Lab	0.003
Suarez, Hedy	42109	BASK 7006A	GED Test Prep: Math Reasoning	0.162
Suarez, Hedy	42246	BASK 7014	Mathematics Lab	0.041
Suarez, Hedy	42272	BASK 7005B	Preparing for the GED Tests	0.081
Uribe, Armando	41709	BASK 7003A	Reading, Writing, and Math	0.162
Wambolt, Lilia	41710	BASK 7003A	Reading, Writing, and Math	0.162
Wambolt, Lilia	41730	BASK 7005A	GED Test Preparation	0.162
Wambolt, Lilia	41734	BASK 7006A	GED Test Prep: Math Reasoning	0.162
Wambolt, Lilia	42247	BASK 7005A	GED Test Preparation	0.081
		CITIZENSHIP		
Castaneda, Sarah	41764	CITZ 7000A	Preparation for Citizenship	0.162
Lara, Julieta	41765	CITZ 7000A	Preparation for Citizenship	0.162
Lara, Julieta	41766	CITZ 7000A	Preparation for Citizenship	0.162
Uribe, Armando	42275	CITZ 7000B	Preparation for Citizenship	0.081

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
		ENGLISH AS A SECOND LANGUAGE		
Aguilera, Virginia	41970	NESL 7003T	Intro to English B1	0.162
Aguilera, Virginia	41973	NESL 7003T	Intro to English B1	0.162
Aguilera, Virginia	42248	NESL 7003T	Intro to English B1	0.162
Aguilera, Virginia	42249	NESL 7003T	Intro to English B1	0.162
Balsiger, Theresa	41969	NESL 7003T	Intro to English B1	0.162
Balsiger, Theresa	41972	NESL 7003T	Intro to English B1	0.162
Beckelhymer, Kathy	41980	NESL 7003T	Intro to English B1	0.162
Beckelhymer, Kathy	41998	NESL 7007T	Intro to English D1	0.162
Beckelhymer, Kathy	42252	NESL 7003T	Intro to English B1	0.162
Beckelhymer, Kathy	42253	NESL 7003T	Intro to English B1	0.162
Chakshiri, Alexander	41941	NESL 7000T	Intro to English: Pre-A	0.162
Colvin, Samuel	41954	NESL 7001T	Intro to English A1	0.162
Colvin, Samuel	42178	NESL 7001T	Intro to English A1	0.162
Cunningham, Angela	42095	NESL 7005T	Intro to English C1	0.162
Delker, Natalie	41951	NESL 7001T	Intro to English A1	0.162
Dominguez, Aurea	42002	NESL 7020A	Spanish Literacy	0.162
Dominguez, Aurea	42099	NESL 7030	ESL for Written Driving Test	0.013
Dominguez, Aurea	42099	NESL 7030	ESL for Written Driving Test	0.013
Dominguez, Aurea	42101	NESL 7030	ESL for Written Driving Test	0.013
Dominguez, Aurea	42101	NESL 7030	ESL for Written Driving Test	0.013
Dreger, Elliot	41987	NESL 7005T	Intro to English C1	0.162
Dreger, Elliot	41989	NESL 7005T	Intro to English C1	0.162
Elliott, Barbara	41957	NESL 7001T	Intro to English A1	0.162
Elliott, Barbara	41991	NESL 7005T	Intro to English C1	0.162
Elliott, Barbara	41992	NESL 7005T	Intro to English C1	0.162
Faries, Martin	41979	NESL 7003T	Intro to English B1	0.162
Faries, Martin	41997	NESL 7007T	Intro to English D1	0.162
Faries, Martin	42238	NESL 7060T	ESL Instructional Lab	0.027
Faries, Martin	42238	NESL 7060T	ESL Instructional Lab	0.027
Faries, Martin	42238	NESL 7060T	ESL Instructional Lab	0.027
Faries, Martin	42238	NESL 7060T	ESL Instructional Lab	0.027
Franklin, Suzanne	42237	NESL 7060T	ESL Instructional Lab	0.054
Franklin, Suzanne	42237	NESL 7060T	ESL Instructional Lab	0.054
Franklin, Suzanne	42237	NESL 7060T	ESL Instructional Lab	0.054
Franklin, Suzanne	42237	NESL 7060T	ESL Instructional Lab	0.054
Franklin, Suzanne	42255	NESL 7001T	Intro to English A1	0.162
Franklin, Suzanne	42256	NESL 7002T	Intro to English A2	0.162
Gutierrez, Jaime	41950	NESL 7001T	Intro to English A1	0.162
Gutierrez, Jaime	41974	NESL 7003T	Intro to English B1	0.162
Gutierrez, Jaime	42258	NESL 7001T	Intro to English A1	0.162
Gutierrez, Jaime	42259	NESL 7001T	Intro to English A1	0.162
Hamrick, Lucia	42260	NESL 7005T	Intro to English C1	0.162
Hamrick, Lucia	42261	NESL 7005T	Intro to English C1	0.162

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Heredia, Bertha	42001	NESL 7020A	Spanish Literacy	0.162
Lane, Peggy	41960	NESL 7001T	Intro to English A1	0.162
Lane, Peggy	41962	NESL 7001T	Intro to English A1	0.162
Leon, Henry	41949	NESL 7001T	Intro to English A1	0.162
Leon, Henry	41952	NESL 7001T	Intro to English A1	0.162
Lester, Janet	42094	NESL 7005T	Intro to English C1	0.162
Limon, Delia	42236	NESL 7060T	ESL Instructional Lab	0.027
Limon, Delia	42236	NESL 7060T	ESL Instructional Lab	0.027
Limon, Delia	42236	NESL 7060T	ESL Instructional Lab	0.027
Limon, Delia	42236	NESL 7060T	ESL Instructional Lab	0.027
Limon, Delia	42241	NESL 7060T	ESL Instructional Lab	0.054
Limon, Delia	42241	NESL 7060T	ESL Instructional Lab	0.054
Limon, Delia	42263	NESL 7001T	Intro to English A1	0.162
Limon, Delia	42264	NESL 7001T	Intro to English A1	0.162
Locicero, Patricia	41959	NESL 7001T	Intro to English A1	0.162
McSparron, Edward	41947	NESL 7001T	Intro to English A1	0.162
McSparron, Edward	41988	NESL 7005T	Intro to English C1	0.162
McSparron, Edward	41990	NESL 7005T	Intro to English C1	0.162
Papworth, Lara	41958	NESL 7001T	Intro to English A1	0.162
Papworth, Lara	42092	NESL 7001T	Intro to English A1	0.162
Rangel, Minerva	41942	NESL 7000T	Intro to English: Pre-A	0.162
Rosa, Kimberly	41953	NESL 7001T	Intro to English A1	0.162
Schwartz, Rebeca	41986	NESL 7005T	Intro to English C1	0.162
Schwartz, Rebeca	42239	NESL 7060T	ESL Instructional Lab	0.027
Schwartz, Rebeca	42239	NESL 7060T	ESL Instructional Lab	0.027
Schwartz, Rebeca	42239	NESL 7060T	ESL Instructional Lab	0.027
Schwartz, Rebeca	42239	NESL 7060T	ESL Instructional Lab	0.027
Schwartz, Rebeca	42268	NESL 7007T	Intro to English D1	0.162
Schwartz, Rebeca	42269	NESL 7007T	Intro to English D1	0.162
Shpak, Donna	41939	NESL 7000T	Intro to English: Pre-A	0.162
Shpak, Donna	41940	NESL 7000T	Intro to English: Pre-A	0.162
Shpak, Donna	42270	NESL 7000T	Intro to English: Pre-A	0.162
Shpak, Donna	42271	NESL 7000T	Intro to English: Pre-A	0.162
Torbert, George	41971	NESL 7003T	Intro to English B1	0.162
Torbert, George	42100	NESL 7030	ESL for Written Driving Test	0.013
Torbert, George	42100	NESL 7030	ESL for Written Driving Test	0.013
Torbert, George	42102	NESL 7030	ESL for Written Driving Test	0.013
Torbert, George	42102	NESL 7030	ESL for Written Driving Test	0.013
Uitti, Rosalie	41985	NESL 7005T	Intro to English C1	0.162
Uitti, Rosalie	42273	NESL 7005T	Intro to English C1	0.162
Uitti, Rosalie	42274	NESL 7005T	Intro to English C1	0.162

HEALTH AND SAFETY

Hupp, John	41817	HEAL 7104	Stress Management	0.014
------------	-------	-----------	-------------------	-------

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Purcell, Mark	41816	HEAL 7101	Mature Driver Improvement	0.014
HOME ECONOMICS				
Addington, Karolyn	41828	HOEC 7007	Cultural Aspects of Food	0.014
Addington, Karolyn	41834	HOEC 7035	Light Cooking for 1-2 People	0.020
D'Atri, Maria	41843	HOEC 7102A	Sewing Studio-Open Lab	0.108
D'Atri, Maria	41845	HOEC 7103A	Clothing Alterations	0.108
Dworaczyk, Terry	41865	HOEC 7401	Planning for Retirement	0.015
Dworaczyk, Terry	41866	HOEC 7403	Investment/Stock Market Basics	0.015
Gabel, Mary	41844	HOEC 7102A	Sewing Studio-Open Lab	0.108
Gabel, Mary	41846	HOEC 7108A	Serger Sewing	0.081
Gabel, Mary	41847	HOEC 7110A	Embroidery Machine Basics	0.081
Gabel, Mary	41849	HOEC 7111A	Creative Sewing	0.081
Gabel, Mary	41851	HOEC 7112A	Clothing Construction 3	0.108
Jaquez, Arcelia	41840	HOEC 7100A	Beg Clothing Construction	0.108
Jaquez, Arcelia	41842	HOEC 7101A	Clothing Construction 2	0.108
Jaquez, Arcelia	41852	HOEC 7115A	Fitting & Pattern Alterations	0.108
Jaquez, Arcelia	42086	HOEC 7100A	Beg Clothing Construction	0.108
Juarez, Mario	41861	HOEC 7400	Estate Planning	0.015
Juarez, Mario	41864	HOEC 7400	Estate Planning	0.015
Missamore, Patricia	41853	HOEC 7151A	Quilting	0.081
Missamore, Patricia	41854	HOEC 7151A	Quilting	0.081
Missamore, Patricia	41855	HOEC 7151A	Quilting	0.081
Porter, Barbara	41856	HOEC 7151A	Quilting	0.081
Porter, Barbara	41857	HOEC 7151A	Quilting	0.081
Porter, Barbara	41858	HOEC 7151A	Quilting	0.081
Porter, Barbara	41859	HOEC 7164A	Crochet and Knitting	0.081
Porter, Barbara	41860	HOEC 7164A	Crochet and Knitting	0.081
Russell, Amber	41829	HOEC 7030	Chocolate Desserts	0.020
Russell, Amber	41835	HOEC 7036	Tarts: Sweet and Savory	0.020
OLDER ADULTS				
Brown, Nadya	41897	OLDR 7212A	Watercolor Painting	0.081
Coriat, Ruth	41889	OLDR 7201A	Jewelry, Sculpture & Repousse	0.081
Costa, Katherine	41890	OLDR 7206A	Tole Painting	0.081
Costa, Katherine	41891	OLDR 7206A	Tole Painting	0.081
Costa, Katherine	41892	OLDR 7206A	Tole Painting	0.081
Eastey, Karen	41868	OLDR 7100A	Sensory Awareness	0.054
Eastey, Karen	41869	OLDR 7100A	Sensory Awareness	0.054
Eastey, Karen	41870	OLDR 7100A	Sensory Awareness	0.054
Fast, Martha	41888	OLDR 7200A	Int. Watercolor Painting	0.081
Gingras, Theresa	41900	OLDR 7300B	Digital Photography, Level 1	0.054
Gingras, Theresa	41902	OLDR 7301B	Digital Photography, Level 2	0.054
Golodner, Charles	41886	OLDR 7102A	Current Topics	0.027

PART-TIME FACULTY ASSIGNMENTS - NONCREDIT
SPRING 2016

INSTRUCTOR	CRN	COURSE	COURSE NAME	FTE
Golodner, Charles	41887	OLDR 7102A	Current Topics	0.027
Griffith, Lisa	41872	OLDR 7100A	Sensory Awareness	0.054
Griffith, Lisa	41873	OLDR 7100A	Sensory Awareness	0.054
Griffith, Lisa	41874	OLDR 7100A	Sensory Awareness	0.054
Griffith, Lisa	41883	OLDR 7101A	Crafts for Seniors	0.054
Griffith, Lisa	42257	OLDR 7100A	Sensory Awareness	0.027
Griffith, Lisa	42257	OLDR 7100A	Sensory Awareness	0.027
Johnson, Sandra	41894	OLDR 7209A	Botanical Illustration	0.081
Johnson, Sandra	41898	OLDR 7212A	Watercolor Painting	0.081
Johnson, Sandra	42087	OLDR 7209A	Botanical Illustration	0.081
Parker, Tiana	41875	OLDR 7100A	Sensory Awareness	0.054
Parker, Tiana	41876	OLDR 7100A	Sensory Awareness	0.054
Parker, Tiana	41877	OLDR 7100A	Sensory Awareness	0.054
Rogers, Ronald	41896	OLDR 7211A	The Joy of Drawing	0.081
Rogers, Ronald	42115	OLDR 7211A	The Joy of Drawing	0.081
Sais, Rebecca	41879	OLDR 7100A	Sensory Awareness	0.054
Sais, Rebecca	41880	OLDR 7100A	Sensory Awareness	0.054
Sais, Rebecca	41881	OLDR 7100A	Sensory Awareness	0.054
Sais, Rebecca	42267	OLDR 7100A	Sensory Awareness	0.027
Sais, Rebecca	42267	OLDR 7100A	Sensory Awareness	0.027
SantaCruz, Dalila	41882	OLDR 7100A	Sensory Awareness	0.054
SantaCruz, Dalila	41884	OLDR 7101A	Crafts for Seniors	0.054
SantaCruz, Dalila	41885	OLDR 7101A	Crafts for Seniors	0.054
Targer, Jill	41893	OLDR 7207B	Silk Painting	0.041
Wallace, Shirley	41899	OLDR 7213A	Painting in Oils and Acrylics	0.081
Weiss, Cheryl	42243	OLDR 7005	Film Appreciation	0.005
Weiss, Cheryl	42243	OLDR 7005	Film Appreciation	0.005

VOCATIONAL COMMUNITY ED

Andrews-Scott, Julie	41934	VOCE 7617B	Gardens & Landscape Structures	0.030
Andrews-Scott, Julie	42250	VOCE 7622	Green Gardening: Beginning	0.038
Andrews-Scott, Julie	42251	VOCE 7623	Green Gardening: Advanced	0.038
Antles, Nicole	41914	VOCE 7101A	Computers and You: Level 2	0.108
Antles, Nicole	41920	VOCE 7102A	Computers and You: Level 3	0.108
Antles, Nicole	41924	VOCE 7105A	Introduction to Microsoft Word	0.054
Antles, Nicole	42244	VOCE 7108A	Business Skills Lab	0.081
Antles, Nicole	42244	VOCE 7108A	Business Skills Lab	0.081
Bahena, Norma	41915	VOCE 7101A	Computers and You: Level 2	0.108
Castro, John	42090	VOCE 7503	Intro to Tax Prep Software	0.007
Castro, John	42090	VOCE 7503	Intro to Tax Prep Software	0.007
Castro, John	42091	VOCE 7504	Income Tax Prep Internship	0.068
Collins, Harold	42245	VOCE 7034A	Welding Lab	0.081
Collins, Harold	42245	VOCE 7034A	Welding Lab	0.081
Dickson, Eve	41931	VOCE 7400B	Beginning Floral Design	0.041

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY - STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Aguilera, Virginia	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$117.78
Ayala, Zak	Law enforcement not-for-credit contract education (11/19/15-11/23/15).	\$597.36
Ayala, Zak	Law enforcement not-for-credit contract education (11/20/15).	\$199.12
Ayala, Zak	Law enforcement not-for-credit contract education (12/7/15).	\$199.12
Balsiger, Theresa	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$117.78
Barr, Cinthia	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$117.78
Barr, Cinthia	Resource teacher assignment for noncredit ESL program, Spring 2016.	\$9,898.56
Beckelhymer, Kathy	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$35.10
Bierly, Gary	Completion of 6 year comprehensive program review for Cosmetology (8/17/15-12/3/15).	\$1,500.00
Brackett, Ashley	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (11/16/15-11/24/15).	\$1,050.36
Castaneda, Enedina	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$32.31
Chakshiri, Alexander	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$98.88
Colvin, Samuel	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$92.76
Day, Alan	Law enforcement not-for-credit contract education (11/19/15-11/19/15).	\$226.04
Delker, Natalie	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$115.92
Derry, Jody	Major course modification for CWE 149, CWE 302, CBOT 305 and CBOT 312 (8/17/15-10/15/15).	\$600.00

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY - STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Diaz, Cynthia	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (11/10/15-11/18/15).	\$1,317.03
Dillard, Bryan	Law enforcement not-for-credit contract education (12/8/15-12/9/15).	\$877.76
Dominguez, Aurea	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$92.76
Dreger, Elliot	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$113.88
Faries, Martin	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$109.77
Fischer, Klaus	Stipend for Marcus Verhaegh's fall 2015 part-time faculty evaluation per article 13.4.1 (fall 2015).	\$105.00
Franklin, Suzanne	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$123.93
Garcia, Katherine	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$35.78
Gonzalez, Carlos	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$39.26
Guitierrez, Jaime	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$109.77
Hernandez, David	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (10/26/15-10/30/15).	\$1,191.36
Hernandez, David	Worked at the Industrial Technology Dept. to increase certificate and associate completion rates and provide counseling for students (10/12/15-12/7/15).	\$1,985.60
Hollis, Mike	Law enforcement not-for-credit contract education (11/24/15).	\$456.64
Howard, Joanne	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$39.26

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY - STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Keinert, Kevin	Installation of router equipment for the Electronics Lab purchased with CTEA 15-16 funds (1/23/16).	\$407.00
Lane, Peggy	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$92.76
Lang, Mark	To provide not-for-credit contract education - Welding program to the FCC inmates (11/3/15-11/24/15).	\$2,520.00
Lester, Janet	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$109.77
Limon, Delia	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$113.88
Martinez, Mike	Law enforcement not-for-credit contract education (11/13/15-11/13/15).	\$470.40
Martinez, Mike	Law enforcement not-for-credit contract education (12/4/15).	\$176.40
Martinez, Mike	Law enforcement not-for-credit contract education (11/20/15).	\$470.40
Martinez, Mike	Law enforcement not-for-credit contract education (12/2/15).	\$470.40
Martinez, Mike	Law enforcement not-for-credit contract education (12/1/15).	\$470.40
Maxwell, Lydia	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (10/19/15-10/23/15).	\$1,841.49
Messina, Michael	To develop a noncredit vocational photography certificate that includes new course and modifying existing courses (11/1/15-12/11/15).	\$1,000.00
Millan, Jose	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (11/16/15-11/24/15).	\$1,086.06
Papworth, Lara	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$103.08
Perkins, Michael	Law enforcement not-for-credit contract education (12/4/15).	\$443.20
Perkins, Michael	Law enforcement not-for-credit contract education (12/17/15).	\$443.20
Perkins, Michael	Law enforcement not-for-credit contract education (12/18/15).	\$443.20

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY - STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Perkins, Michael	Law enforcement not-for-credit contract education (12/5/15).	\$443.20
Perkins, Michael	Law enforcement not-for-credit contract education (11/21/15).	\$443.20
Ramirez, Antonio	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (11/9/15-11/24/15).	\$1,086.06
Rangel, Michael	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$107.34
Reid, Robert	Law enforcement not-for-credit contract education (11/19/15-11/19/15).	\$446.64
Reid, Robert	Law enforcement not-for-credit contract education (12/18/15).	\$446.64
Reid, Robert	Law enforcement not-for-credit contract education (12/15/15).	\$446.64
Reid, Robert	Law enforcement not-for-credit contract education (12/16/15).	\$446.64
Rice, Joan	Hearing and vision screening (2/23/16-4/20/16).	\$1,098.80
Rivera, Candace	Publicity for Dance Spectrum and Folkloric 2016 (1/25/16-4/30/16).	\$7,590.00
Robertus, Paul	Attend noncredit computer certificate development meeting, 11/19/15	\$40.01
Robertus, Paul	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$40.01
Rosa, Kimberly	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$101.19
Sanchez, Veronica	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (11/2/15-11/6/15).	\$1,453.50
Scarffe, Jessica	New course development, POLS 106 (9/29/14-9/24/15).	\$250.00
Schuetz-Jones, Deborah	Facilitate not-for-credit health and safety training for government client (11/10/15).	\$130.00
Shpak, Donna	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$117.78
Souza, Brooke	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (10/12/15-10/16/15).	\$1,500.42

**FACULTY ASSIGNMENTS
FULL-TIME AND PART-TIME FACULTY - STIPENDS**

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Suarez, Hedy	Attend noncredit basic skills/GED certificate development meeting/professional development, 11/24/15.	\$35.78
Teniente, Yvonne	Worked at University Transfer Center to support transcript evaluation and degree/transfer counseling for students (11/9/15-12/11/15).	\$1,598.76
Trigueros, Alicia	Children's Center teacher for the Twilight Childcare Program during the spring 2016 session.	\$8,292.24
Uitti, Rosalie	Attend noncredit ESL Faculty Professional Development on 11/7/15.	\$117.78
Vega, Woodrow	Law enforcement not-for-credit contract education (12/1/15).	\$413.44
Vega, Woodrow	Law enforcement not-for-credit contract education (12/17/15).	\$413.44
Vega, Woodrow	Law enforcement not-for-credit contract education (12/15/15).	\$413.44
Vega, Woodrow	Law enforcement not-for-credit contract education (12/7/15).	\$413.44
Vega, Woodrow	Law enforcement not-for-credit contract education (12/3/15).	\$413.44

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: New Community Services (Fee-Based) Education Courses	Item Number: 11.E.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

One (1) new fee-based class is proposed. The required college review process was completed.

Course Name: Patient Screening Clinical Certification (CSCT 8071)

Description:

The course provides clinical experience in dental screening skills. Emphasis is on performing four-handed dentistry and identifying and recording patient clinical findings of intra-oral and extra-oral examination. Eligible patients will be provided the opportunity to schedule subsequent dental appointments in radiography, coronal polish, and pit and fissure sealant clinics. The course offered is two 4-hour classes.

FISCAL IMPACT

Community Services (fee-based) classes are self-supporting.

RECOMMENDATION

Staff recommends that the board of trustees approve this fee-based class as proposed and authorize that this class be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

**ACTION ITEM**

To: Board of Trustees	Date: January 19, 2016
From: Superintendent/President	
Subject: 2015-2016 Catalog Addendum	Item Number: 11.F.
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 13

BACKGROUND

While every effort is made to ensure the accuracy of instructional programs listed in the Allan Hancock College catalog, the content is subject to amendment due to changes in regulations, district policy, or new curriculum approved after the publication of the existing catalog. An addendum to the 2015-2016 catalog is necessary to inform students of new courses and programs, and an additional course for meeting the math competency graduation requirement. The addendum will be posted on the college's website.

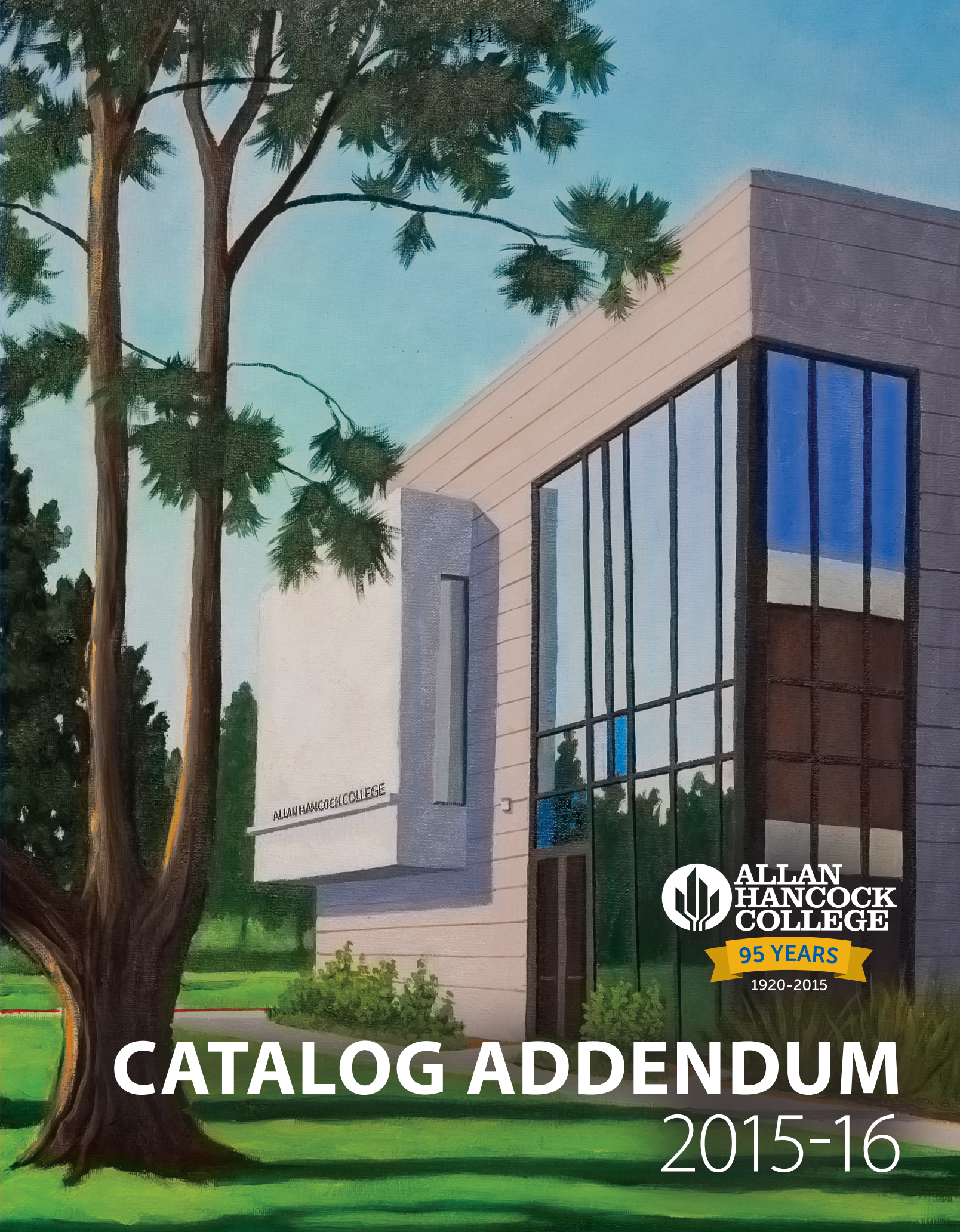
FISCAL IMPACT

None. No printed copies of the addendum will be made.

RECOMMENDATION

A recommendation to approve amendments to the 2015-2016 Catalog.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------



ALLAN HANCOCK COLLEGE



ALLAN
HANCOCK
COLLEGE

95 YEARS

1920-2015

CATALOG ADDENDUM 2015-16



Catalog Addendum

2015-16

Effective Fall Session 2015

Santa Maria Campus

800 South College Drive, Santa Maria, CA 93454-6399
 Admissions & Records Office
 (805) 922-6966 ext. 3248

Lompoc Valley Center

One Hancock Drive, Lompoc, CA 93436
 (805) 735-3366

Vandenberg AFB Center

641 Utah Avenue, Bldg. 13640, Rm. 216, Vandenberg AFB, CA 93437-6312
 (805) 734-3500

Solvang Center

Located at the corner of Elverhoy Way/Alisal Mesa Road and Alisal Road
 320 Alisal Road, Ste. 306, Solvang, CA 93463
 (805) 693-1543

Toll-free from Santa Barbara and San Luis Obispo counties

1-866-DIAL AHC (342-5242)

www.hancockcollege.edu

Every effort has been made to update all information which appears in this catalog. The college reserves the right to change its requirements in accordance with changing state laws and actions of the Allan Hancock College Board of Trustees. Such laws and actions will supersede regulations on the same subject which appear in this catalog and other official college publications.

The Allan Hancock Joint Community College District is committed to the active promotion of diversity and equal access and opportunities to all staff, students, and applicants, including qualified members of underrepresented/protected groups. The college assures that no person shall be discriminated against because of race, color, ancestry, religion, gender, national origin, age, physical/mental disability, medical condition, status as a Vietnam-era veteran, marital status, or sexual orientation.

Allan Hancock College will provide, upon request, alternate translation of its general information documents in large print, Braille, e-text etc. Please call (805) 922-6966 ext. 3788.

MISSION OF THE COLLEGE

Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural and economic vitality of our diverse community.

2015-16 CATALOG ADDENDUM

TABLE OF CONTENTS

General Information	4
Student Services	5
Policies & Procedures	6
New Degrees and Certificates	7
Graduation Requirements	10
New Courses	11
Early Childhood Studies	12
English	12

MISSION OF THE COLLEGE

Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural and economic vitality of our diverse community.

VISION STATEMENT

Allan Hancock College will be the recognized leader in student success through excellence in teaching, learning and services in an environment of mutual respect.

ALLAN HANCOCK COLLEGE SHARED VALUES

Student Success
Innovation
Mutual Respect
Lifelong Learning
Diversity
Academic Freedom
Shared Governance
Excellence

We at Allan Hancock College express our values in all that we do. Our commitment is to find innovative ways to enhance student achievement and to always put students first. We operate in a culture of mutual respect and lifelong learning, developing relationships among students and employees to enrich our collective appreciation for diverse ideas, thoughts and experiences. Our culture is supported by a philosophy that shared governance and academic freedom are primary vehicles in promoting excellence in all teaching, learning and services through open and honest communication. (Allan Hancock College Board Policy 2510, Allan Hancock College Board Policy 4030)

ACADEMIC FREEDOM

To ensure the freedom to seek and profess truth and knowledge, the faculty member shall not be subjected to censorship or discipline by the college solely on grounds that the faculty member has expressed opinions or views, or provided access to materials, or guest speakers, which are controversial, unpopular, or contrary to the attitudes of the community or institution. At the same time, the faculty member should not purport to be an institutional spokesperson, should show respect for the right of others to express their opinions, and has the responsibility to present the subject matter of his/her course as announced to students and as approved by the faculty in their collective responsibility for the curriculum.

ACCREDITATION

Allan Hancock College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (10 Commercial Blvd., Ste. 204, Novato, CA, 94949, (415) 506-0234), an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education. The college has been continuously accredited since 1952. The latest accreditation is available for review on the Allan Hancock College public website. In addition, the licensing or other approval documents by a state agency for the various programs

that require additional credentials are available by request through the office of the Vice President of Academic Affairs.

Students may contact the Accrediting Commission for Community and Junior Colleges (ACCJC) directly with complaints related to noncompliance with accreditation standards. Information on the ACCJC complaint process can be accessed at www.accjc.org/complaint-process.

PHILOSOPHY STATEMENT ON ASSESSMENT AND STUDENT LEARNING OUTCOMES

Excerpt from the statement adopted by the Allan Hancock College Academic Senate; Allan Hancock College is committed to excellence in learning, in teaching, and service in order to enable students to reach their educational goals. Student success is the highest priority at Allan Hancock College. Working with students and the community, all campus constituencies collaborate to provide innovative and comprehensive programs and services to ensure student achievement and meet community needs.

Thus, the primary goal of assessment at Allan Hancock College is to improve student learning. Learning is more than simply acquiring knowledge: "it entails not only what students know but what they can do with what they know; it involves not only knowledge and abilities but values, attitudes, and habits of mind that affect both academic success and performance beyond the classroom" (AAHE Nine Principles of Good Practice for Assessing Student Learning). The entire campus, seeking input from the greater community when appropriate, works together in a spirit of continuous improvement to support student growth and development for lifelong learning.

Students learn best when they assume ownership of and responsibility for their own learning; it is Allan Hancock College's goal to provide an environment that best facilitates that learning. Therefore, outcomes assessment not only monitors what and how well students learn, but also measures the success of the institution in providing effective learning opportunities. Outcomes assessment occurs in both instructional and student service settings. The keys to the process are well-defined student learning outcomes and student support strategies implanted in an environment of high academic standards.

Information from Learning Outcomes Assessment Committee

Assessment is the ongoing process of analyzing student academic achievements compared to expected outcomes. Student work may be used as part of the assessment process and will be anonymous. Activities may include, but are not limited to, examinations, performance assessments, written papers, projects, learning journals, portfolios, case studies, questionnaires, surveys, focus groups, interviews, and follow-up studies. Assessment differs from grades in that results are used to understand effectiveness and improve the college's programs and services to support student success. AHC's outcomes are available at www.hancockcollege.edu/institutional_research_planning/learning_outcomes/.

Cal Grant A

Cal Grant A helps low- and middle-income students with tuition/fee costs. Grant recipients are selected on the basis of financial need and grade point average. The grant will be held in reserve for students who attend a public community college until transfer to a four-year college. To be eligible for a new (first-time) Cal Grant A, a student may not have completed more than six semesters, or nine quarters of college study, and must enroll at least half time.

Cal Grant B

Cal Grant B provides a living allowance (and sometimes tuition/fee help) for students with very low incomes. A minimum grade point average of 2.00 is required for assistance; however, preference is given to students showing high potential for success. Nearly all Cal Grant B awards are available only to students who have completed less than one semester of full-time or 16 units of part-time study. There are a limited number of special Cal Grant B awards authorized for community college students transferring to four-year colleges. To be eligible for this special award, an applicant may not have completed more than six semesters or nine quarters of college study.

Cal Grant C

Cal Grant C helps vocational school students with tuition and training costs. Training-related costs include special clothing, tools, equipment, books, supplies and transportation. Recipients must be enrolled in a vocational program at a community college, independent college or vocational school, in a program of study from four months to two years in length. This program is intended to provide training in areas of manpower need. In California, these include computer science, electronics, health science, nursing, retailing and agriculture.

Extended Opportunity Programs and Services (EOPS) Grant

(Allan Hancock College Board Policy 5150)

This state-funded program offers academically and educationally disadvantaged students “over and above” services in academic counseling, extra tutoring, peer advising and other ongoing support services to assist students in attaining their educational goals. Financial assistance for books and child care are also available for those who qualify.

Law Enforcement Personnel Dependent Scholarships

This grant program provides educational benefits to the dependents of California police and other law enforcement officers (Highway Patrol, county sheriffs and correctional officers) who have been killed or totally disabled in the line of duty. The death or disablement must have been the result of an accident or injury caused by external violence or physical force, incurred in the performance of duty. Grants range from \$100 to \$1,500 per year with a maximum of \$6,000 in a six-year period. Write directly to the Student Aid Commission, 1410 Fifth Street, Sacramento CA, 95814, for application materials.

Aid for American Indians

The Bureau of Indian Affairs provides federal grants to assist in meeting the costs of attending college. In order to qualify, the student must be at least one-fourth Native American, Eskimo or Aleut, must enroll full time, and must show financial need.

SATISFACTORY ACADEMIC PROGRESS STANDARDS FOR BOARD OF GOVERNORS FEE WAIVER PROGRAM

Once you've qualified for the BOG Fee Waiver, it's important to ensure that you're meeting the academic and progress standards in order to avoid losing the fee waiver.

Academic — Sustain a GPA of 2.0 or higher

If your cumulative GPA falls below 2.0 for two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters), you may lose your fee waiver eligibility.

Progress — Complete more than 50% of your coursework

If the cumulative number of units you complete is not more than 50% in two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters), you may lose your fee waiver eligibility.

Combination of Academic and Progress Standards

Any combination of two consecutive terms of cumulative GPA below 2.0, and/or cumulative unit completion of not more than 50% may result in loss of fee waiver eligibility.

How Will I Know?

You'll be notified within 30 days of the end of each term if you are being placed on either Academic (GPA) and/or Progress (Course Completion) probation. Your notification will include the information that a second term of probation will result in loss of fee waiver eligibility. After the second consecutive term of probation, you may lose eligibility for the fee waiver at your next registration opportunity.

How to Regain Eligibility

If you lose eligibility for the BOG Fee Waiver, there are a few ways that you can have it reinstated:

- Improve your GPA or Course Completion measures to meet the academic and progress standards
- Successful appeal regarding extenuating circumstances
- Not attending your school district for two consecutive primary terms (fall/spring semesters, or fall/winter/spring quarters)

The appeals **process** for extenuating circumstances includes:

- Verified accidents, illness or other circumstances beyond your control
- Changes in economic situation
- Evidence of inability to obtain essential support services
- Special consideration factors for CalWORKs, EOPS, DSPS and veteran students
- Disability accommodations not received in a timely manner

Please note that foster youth and former foster youth (age 24 years and younger) are not subject to loss of the BOG Fee Waiver under these regulations.

If you have questions or need assistance, please contact the financial aid office or registrar at your college.

ATTENDANCE

You must attend the first class meeting and/or orientation of each new class whether it's a lecture or a laboratory. If you cannot be there, notify your instructor in writing; via email or by phone no later than 24 hours prior to the first class session. Without prior notification, you may be dropped from the class and wait list students could be admitted in your place. For instructor's email addresses and telephone extensions, visit the AHC home page and select Directories.

Regular attendance at all class sessions is a primary obligation of the student. Regular participation in distance learning and TBA components is part of attendance, with minimum time required each day or week depending on the course section. Both the successful completion of college work and the financial support of the college are dependent on regular attendance. Students are required to remain for the entire period. Each college instructor will explain the absence policy for his or her class at the beginning of the semester; however, failure to attend regularly may result in a reduction of the student's final grade, or in the student being dropped from the class altogether. In the event of a prolonged illness, instructors should be notified either by the student or by Health Services. Veterans should contact the Financial Aid/Veterans Affairs office on the Santa Maria campus.

AUTHORITY OF INSTRUCTORS

Dropping Students

For the guidance of instructors, each department will develop its own standard concerning dropping students with excessive absences. Individual instructors will include in the course syllabus, which is distributed to students, a statement, consistent with the departmental standard, concerning student absences. Copies of course syllabi will be on file with the appropriate academic dean. Students who have absences exceeding the number permitted under these standards may be dropped by the instructor.

Suspending Students

Any student who violates the Guidelines for Student Conduct adopted by the Board of Trustees may be suspended from a class by the instructor for two consecutive class sessions, to include the day of removal.

ACADEMIC HONESTY

(Allan Hancock College Board Policy 5500)

Honesty and integrity are essential to the academic community. Faculty, students and staff are expected to be truthful, trustworthy and fair in all academic endeavors. Students who violate these principles by cheating, plagiarizing or acting in other academically dishonest ways are subject to disciplinary action.

Below are examples of academically dishonest behaviors.

- Copying from another student's work without instructor approval;
- Giving answers to another student without instructor approval;
- Using notes, books or other unauthorized materials during an exam;
- Taking a test for someone else;
- Submitting someone else's work as one's own;
- Completing an assignment for another student;

- Using other people's ideas, words, images or artistic works – from any medium, including the Internet – without acknowledging them with proper documentation.

If an instructor determines, after a conference with the student, that the student has been academically dishonest, the instructor at his/her discretion may issue a failing grade on the assignment, or take other measures that are reasonable and appropriate. The student may also be subject to further disciplinary action through the associate superintendent/vice president, student services.

An appeals process is available to the student through the office of the associate superintendent/vice president, student services.

CHANGE OF PROGRAM (ADDS AND DROPS)

During the first week of a semester-length course and up to the census roster due date, a student may add an open class via online registration at www.hancockcollege.edu after obtaining an add authorization code from the class instructor. To add a class after the mentioned timeline, the instructor and student must complete a Student Petition for Late Admission to Class form. The form must be submitted to the Admissions and Records office. Upon review the petition may or may not be approved.

It is the student's responsibility to drop their classes via the MyHancock student portal but must do so by the published date. Non-attendance does not constitute official withdrawal. Students may drop classes on or prior to the last date to drop listed in the online class search without incurring grade responsibility. This policy refers to semester-length classes. For specific information regarding non-semester-length classes, refer to the online class search. (Allan Hancock College Administrative Procedure 5075)

FINAL EXAMINATIONS

Final examinations are required at the close of each semester's work. Students failing to take these examinations will forfeit the right to receive any credit for the course. Absence due to illness will be excused only when verified by a physician's excuse in writing. Requests for special examination to meet the student's own personal needs (at a time other than that regularly scheduled) must be approved in advance by the instructor.

WITHDRAWAL FROM COLLEGE

Prior to the end of the 12th week of instruction for semester-length classes, or 75 percent of the length of shorter term classes, a student may officially withdraw from classes online at www.hancockcollege.edu. Deadline dates are posted within the online class search feature.

ACADEMIC CREDIT

Unit of Credit

The unit of credit represents one hour of lecture or recitation per week for one semester. In laboratory, physical education and some other courses, additional hours are required for each unit. Each unit of work in academic subjects presupposes two hours of outside preparation.

Advanced Placement Program (AP)

Allan Hancock College grants credit towards its associate degrees for successful completion of examinations in the AP. Students who complete AP Examinations with scores of 3, 4 or 5 will receive credit according to the Allan Hancock College AP, CLEP, & IB Equivalency List.

ASSOCIATE in ARTS in ELEMENTARY TEACHER EDUCATION for TRANSFER (A.A.T.)

The Associate in Arts in Elementary Teacher Education for transfer is designed to provide students who intend to enroll in California State University baccalaureate teacher preparation program with a pattern of coursework necessary to transition into upper division course requirements. The program develops competencies in critical thinking and communication, both spoken and written, and incorporates the elementary subject matter requirements established by the California Commission on Teaching Credentialing.

The graduate of the associate in arts in elementary teacher education for transfer program will:

- Complete the prescribed pattern of general education courses (37-39 units).
- Complete the major core requirements (50 units).
- Complete a total of 60 transfer applicable units.

Associate Degree for Transfer Requirements

Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

- A. The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE). [The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.]
- B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.
- C. Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of "C" or better.

Associate in Arts in Elementary Teacher Education for Transfer Program Requirements

1. **GENERAL EDUCATION:** Complete one of the following:
 - a) CSU General Education Pattern 39 units
 - b) Intersegmental General Education Transfer Curriculum 37 units
 - Total GE Units: 37-39 units
2. **MAJOR CORE COURSES:** A major of 50 units is required for the associate in arts in elementary teacher education for transfer degree.

COURSE NUMBER	TITLE	UNITS
Required core courses (47 units):		
ART 101	Art Appreciation	3
BIOL 100	Introductory Biology	4
ECS 100	Child Growth and Development	3
EDUC 130	Exploring Teaching	3
ENGL 101	Freshman Composition: Exposition	4
ENGL 102	Freshman Composition: Literature	3
GEOG 103	World Regional Geography	3
HIST 101	World Civilizations to 1600	3
HIST 107	U. S. History to 1877	3
MATH 105	Mathematics for Teachers	4
PHSC 111	Matter, Energy, and Molecules	4
PHSC 112	Earth and the Universe	4
POLS 103	American Government	3
SPCH 101	Public Speaking	3

List A: Select one course from the following (3 units):

ENGL 103	Critical Thinking and Composition	3
PHIL 114	Critical Thinking	3

List B: Restricted electives: select the course not selected in List A above plus additional courses from List B below to total 10 units, or select all 10 units from the courses in List B below:

BIOL 124	Human Anatomy (CSUN, CSUStan)	4
BIOL 125	Human Physiology (CSUN, CSUStan)	4
CHEM 110	Chemistry and Society (CSUN, CSUSB)	4
ECS/EDUC 132	Child Identity & Learning (CP, SLO)	3
GEOL 100	Physical Geology (CSUSac, HSU, SFSU)	4
GEOL 114	Oceanography (CSUN, CSUStan)	3
HED 100	Health and Wellness (CSUEB, CSUSB)	3
HIST 102	World Civilizations Since 1500 (CSUC, CSULA)	3
HIST 108	U. S. History from 1877 to the Present (CSUDH, SDSU)	3
HIST 118	United States History (CSUC, CSUSB)	3
HIST 119	History of California (CPSLO, CSUB, CSUCI, CSUSB)	3
MATH 123	Elementary Statistics (CPSLO, CSUC)	4
PHIL 105	Ethics (CSUSB, CSUStan.)	3
PHIL 112	Logic (CSUN, CSUSB, CSUStan, SDSU)	3
PSY 101	General Psychology (CPSLO)	3
PSY 117	Child Psychology (CSUN, CSUSac, CSUSB, CSWUSM, SDSU)	3
PSY 118	Human Development Across the Lifespan (SDSU, SJSU)	3
SPCH 102	Small Group Communication (CSUC, CSUStan, SDSU)	3
SPCH 106	Argumentation and Debate (CSUSB, CSUStan, SDSU)	3

Total Major Units:	50	IGETC 50
General Education Units:	39	37
Transferable Electives (as needed):	10	10
Double Counted Units:	39	34-37
Total Degree Units (maximum):	60	60

Associate in Arts in Studio Arts for Transfer (A.A.T.)

Art and design have permeated human experience for thousands of years. The fine artist and the designer both require knowledge of the same visual principles. An art major is trained in visual perception, design principles and manual skills necessary for personal expression or a commercial career in various art media. The Associate in Arts in Studio Arts for Transfer will prepare students for further studies toward a California State University (CSU) baccalaureate degree in Art, Ceramics, Commercial Art, Digital Media, Fine Arts, Painting, Photography and Sculpture.

The graduate of the associate in arts in studio arts for transfer program will:

- participate in a variety of visual arts, demonstrate accomplishment of skills, techniques and processes involved in their creation through a portfolio of work.
- demonstrate understanding of concepts, materials, and processes involved in the creation of visual art throughout history by participation in discussions, knowledge of terminology and successful execution of projects and assignments.

Associate Degree for Transfer Program Requirements

Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

- The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE). [The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.]
- A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.
- Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of "C" or better.

Associate in Arts in Studio Arts for Transfer Program Requirements

1. **GENERAL EDUCATION:** Complete one of the following:

- CSU General Education Pattern 39 units
- Intersegmental General Education Transfer Curriculum 37 units
Total GE Units: 37-39 units

2. A major of 24 units is required for the associate in arts in studio arts for transfer program.

COURSE NUMBER

TITLE

UNITS

Required core courses (15 units):

ART 103	Art History - Ancient to Medieval	3
ART 104	Art History - Renaissance to Modern	3
ART 110	Design 1	3
ART 113	Three Dimensional Design	3
ART 120	Drawing 1	3

List A: Select three courses from three different areas (9 units):

Digital Art Area		
ART 107	Computer Fine Art	3
Color Area		
ART 112	Design Color Theory	3
Drawing Area		
ART 121	Drawing 2	3
or		
ART 122	Life Drawing 1	3
Painting Area		
ART 125	Painting in Acrylics 1	3
or		
ART 127	Painting in Watercolor 1	3
or		
ART 129	Painting in Oils 1	3
Ceramics Area		
ART 160	Ceramics 1	3
Sculpture Area		
ART 164	Sculpture 1	3
Photography Area		
PHTO 110	Basic Photography	3

	CSU	IGETC
Total Major Units:	24	24
General Education Units:	37	39
Transferable Electives (as needed):	3	3
Double Counted Units:	6	6
Total Degree Units (maximum):	60	60

SPORTS MEDICINE (A.S.)

Allan Hancock College's (AHC) sports medicine program is designed to provide students with the skills and knowledge necessary to transfer and pursue a career in athletic training, exercise science, physical therapy, and other sports medicine related fields. Identification, prevention, evaluation, treatment, and rehabilitation of sport and activity related injuries are emphasized. The program stresses the importance of transfer to four-year institutions offering Commission on Accreditation of Athletic Training Education (CAATE) accredited baccalaureate degrees. The program also prepares students to obtain internships or entry-level positions in a physical therapy/sports medicine workplace.

General education requirements are met by following the CSU or IGETC pattern.

The graduate of the Associate of Science in Sports Medicine will:

- demonstrate techniques associated with the recognition, evaluation, and immediate
- treatment of sport and physical activity related injury.
- understand and apply techniques related to sport and physical activity injury
- prevention and risk management.
- demonstrate skills and techniques related to rehabilitation and repairing of sport
- and physical activity related injury.
- understand and relate anatomical, physiological, and biomechanical systems to sport and physical activity.
- demonstrate effective communication, professionalism, legal and ethical understanding, and general organization and administration within a sports medicine setting.
- understand the educational preparation required for specifically attaining status as a certified, and licensed sports medicine professional.

A major of 33-39 units is required for the associate in science degree.

COURSE NUMBER	TITLE	UNITS
ATH 104	Care and Prevention of Athletic Injury	3
ATH 106	Orthopedic Injury Assess/Rehab	4
BIOL 100	Introductory Biology	4
BIOL 124	Human Anatomy	4
BIOL 125	Human Physiology	4
FSN 110	Nutrition Science	3
PE 100	Introduction to Kinesiology	3
PE 129	First Aid-CPR: Educator/Coach	1
PE 149 or CWE 149	Co-op Work Experience Occupational	4-8
and		
MATH 100	Nature of Modern Mathematics	3
or		
MATH 181	Calculus 1 5	3

	CSU	IGETC
Total Major Units:	33-39	33-39
General Education Units:	39	37
Transferable Electives (as needed):	0	0
Double Counted Units:	10-12	9
	(Area B2, B4, & E)	(Area 5B & 2)
Total Degree Units (maximum):	(60 - 62) - (66 -68)	61 - 67

6. **COMPETENCY IN READING, IN WRITTEN EXPRESSION, AND IN MATHEMATICS** has been demonstrated.

Students will demonstrate competence in reading by completing the general education requirements (below).

Students will demonstrate competence in written expression by completing English 100 (grade C or higher) or English 101 (grade C or higher).

NOTE: Students who plan to transfer to a four-year institution should demonstrate competence in written expression by completing English 101 rather than English 100.

Students will demonstrate competence in mathematics by meeting any one of the following standards:

- A. Pass one of the following courses with a C or better:
Math 321, Math 331, Math 309, or Math 333/334 or any 100-level math course of at least three units.
- B. Receive a math placement recommendation for any 100-level math course based on the current Allan Hancock START process.

NOTE: Students should consult a counselor to see if Math 309 is best for them. STEM majors and others who intend to take Math 121 or higher, should take Math 331.

COURSE INFORMATION

Students should familiarize themselves with the information given below about the course descriptions. Courses are listed alphabetically. Each course is designated by a prefix and number. A descriptive title and the unit value follow the course number. The semester in which the course is usually offered is noted at the end of the course description following the grading option. See the key at the end of this section.

Numbering System: Courses numbered 100-199 are baccalaureate-level courses and will transfer to the California State University system and other four-year institutions. Please note that some of these courses would not be appropriate for specific majors or for the general education requirements for graduation. Students should check the current catalog of the institution of transfer to determine which courses are appropriate.

Courses numbered 300-399 are intended for certificate and associate degree programs. In some cases, with special arrangements, they may be acceptable for transfer to some four-year universities.

Courses numbered 400-499 are primarily vocational credit courses that are not applicable to the associate degree programs and do not transfer to four-year institutions.

Courses numbered 500-599 are college preparatory in nature and are not applicable to the associate degree programs and do not transfer to four-year institutions.

Cooperative Work Experience (149/302): Cooperative Work Experience courses provide on-the-job learning related to a student's educational or occupational goals, and are offered by numerous disciplines. See "Cooperative Work Experience" for a more complete description.

Experimental Courses (179, 379, 479, and 579): Formerly known as "Workshop," these courses are designed in specific disciplines to test new curriculum before adopting it as part of an academic program. See "Experimental Courses" for a more complete description of the concept.

Independent Projects (189/389): These courses are academic opportunities for students who are capable of independent work and who demonstrate the need or desire for additional study beyond the regular curriculum. See "Independent Projects" for a more complete description of the concept.

Special Topics Courses (199/399/499/599): Formerly known as "Institutes" or "Topics In," these courses are designed to meet specific and unique curriculum need within the college's service area. These courses address a specific topic relating to a discipline and are not offered on a regular cycle (not within a two-year period). These courses are not included in any major core.

Acceptable for Credit: This designation identifies the course and unit transferability to the CSU and UC systems.

CSU - accepted towards graduation at all California State University campuses.

CSU-CL (Credit Limitation) – limited number of units accepted towards graduation at all California State University campuses.

UC - accepted towards graduation at all University of California campuses.

UC – CL (Credit Limitation) - limited number of units accepted towards graduation at all University of California campuses.

UC–DAT (Determined after Transfer) acceptance towards graduation at the UC campus is determined after the student has transferred. Course units may not be applied for the UC 60-unit admission requirement.

Course Repeatability: Effective fall 2013 only certain courses can be designated repeatable. Courses so designated will provide for increasing competency levels of performance in intercollegiate athletics, preparation for a bachelor's degree in specific majors, or preparation for non-athletic intercollegiate or vocational competitions. Please check this catalog for identification of course repeatability.

Course Requirements: Course descriptions include skill requirements or recommended levels of preparation as follows:

Prerequisite: A prerequisite is a course (or equivalent skills or prior experience) that a student must complete with a grade of "C" or better (or possess) before enrolling in a more advanced course. A prerequisite is a course needed before a student may register for a subsequent course. If a student believes the prerequisite has been met by other means, an appeal for prerequisite equivalency can be filed with the dean of counseling and matriculation. Deadlines for submission of an appeal are printed in the Prerequisites, Requisites and Advisories link on myHancock at <http://www.hancockcollege.edu/Default.asp?Page=501>.

Requisite: A corequisite is a course that must be taken prior to or at the same time the student is enrolling in the desired course. Deadlines for submission of an appeal are printed in the Prerequisites, Corequisites and Advisories link on myHancock at <http://www.hancockcollege.edu/Default.asp?Page=501>.

Advisory: An advisory is a course that a student is encouraged, but not required, to take before enrolling in a more advanced course. The advisory course will, in all likelihood, enhance a student's learning in the advanced course.

Limitation on enrollment: Enrollment is subject to limitations based on reasons of:

1. health and safety; or
2. in cases of intercollegiate competition or public performance courses, allocation of available seats to those students judged most qualified and providing such courses are not core requirements for a major or a general education requirement for which there is no other course available; or one or more sections of a course are limited to a cohort of students when other sections of the same course are available for open enrollment.

To Be Arranged (TBA) Courses: Some courses have "to be arranged" (TBA) components and/or may be offered via distance learning (DL). TBA components require participation in a minimum number of hours each week (for semester length courses), or minimum number of hours each day (for shorter terms), in addition to the scheduled days and times designated in the schedule of classes. Regular participation is required of all students in courses with TBA components and/or classes offered via distance learning. For detailed information about participation requirements, visit www.hancockcollege.edu and select the class schedule to search. After finding the course section of interest, click on the blue class CRN for complete details.

Field Trips: Certain courses have field trips scheduled as a regular part of the course. Some of these trips are scheduled for the evening, and some for Saturdays or other days when the college is not usually in session. These trips are scheduled far enough in advance to give the student ample time for planning. Unless specifically advised otherwise, students are responsible for arranging their own transportation to and from the class site. The district assumes no liability or responsibility neither for the transportation nor for any person driving a personal vehicle who is not an agent of the district.

Grading Options:

P/NP	pass/no pass
GR/P/NP	grade or pass/no pass
GR	letter grade only

Travel Courses: The possibility of offering enriched experiences to students through travel in both the United States and in foreign countries has been recognized by the college, and certain courses may be presented as travel classes during vacation time. Any travel class offered is equivalent to the same offering on campus and the student workload and testing is comparable to that on campus. The college assumes no responsibility for travel expenses living costs or incidental expenses incurred by anyone participating in a travel class. Because of enrollment demands, expenses, housing and travel arrangements and other special considerations, travel classes will be offered only when student interest and other factors make them appropriate.

Semester in which a course is usually offered:

F = fall only	UF = summer, fall
S = spring only	F1 = fall, odd years
U = summer only	F2 = fall, even years
W = winter only	S1 = spring, odd years
FSU= fall, spring, summer	S2 = spring, even years
FS = fall, spring	A = as needed
SU = spring, summer	D = contact department

EARLY CHILDHOOD STUDIES**ECS 150 Administrative II: Personnel and Leadership in Early Childhood Education 3 units**

Prerequisite: ECS 106

Advisory: ENGL 513

This course covers effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and developing strategies for establishing collaboration and communication for a diverse and inclusive early care and education program. (F, S) (GR/P/NP)

ENGLISH**ENGL 140 Graphic Novel as Literature 3 units**

Prerequisite: ENGL 101

Graphic Novel as Literature, English 140, will examine the emergence of the form, its multicultural nature, and its subversive nature. The class will require several papers including a research paper. It will transfer to CSU Long Beach and will fulfill a humanities and multicultural GE requirement. It is a three unit class. (F, S) (GR/P/NP)

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service	Item Number: 11.G.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 4

BACKGROUND

The college hires substitutes, short-term employees, and professional experts exempt from classified service per Education Code Section 88003. All appointments are contingent on availability of funding and ending dates could change based on district need. The following is a list of such appointments:

Short-Term:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Garcia, Tristan	Program Assistant III	1/1/16 – 6/30/16	Temporary painter, plant services	\$15.59
Hrynezuk, Michael	Maintenance Assistant II	1/1/16 – 6/30/16	Temporary maintenance worker for electrical repairs and renovations	\$15.11
Westbrook, Darrin	Carpenter Substitute	1/1/16 – 6/30/16	Temporary additional craftsman for renovation projects	\$18.81

(continued)

FISCAL IMPACT

Assignments for the 2015-2016 fiscal year are included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

Professional Expert:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Berchtold-Tripp, Stephen	Lifeguard I	1/1/16 – 6/30/16	Lifeguard for instruction credit/noncredit courses	\$12.20
Dacus, Cody	Lifeguard I	1/1/16 – 6/30/16	Lifeguard for instruction credit/noncredit courses	\$12.20
Gonzalez, Natalia	Lifeguard I	1/1/16 – 6/30/16	Lifeguard for instruction credit/noncredit courses	\$12.20
Maddox, Robert	Lifeguard I	1/1/16 – 6/30/16	Lifeguard for instruction credit/noncredit courses	\$12.20
McNeil, Bianca	Lifeguard I	1/1/16 – 6/30/16	Lifeguard for instruction credit/noncredit courses	\$12.20
Veloz, Sarah	Lifeguard I	1/1/16 – 6/30/16	Lifeguard for instruction credit/noncredit courses	\$12.20

Substitutes:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Dodson, Tommy	Program Assistant II	1/1/16 – 6/30/16	On-call when other groundskeepers are on leave	\$14.00
Evans, Aimee	Administrative Secretary V	12/01/15 – 1/31/16*	Substitute for employee on leave	\$26.44
Ferdinandi, Tom	Physical Education and Athletic Technician	12/1/15 – 1/9/16	Substitute for vacancy	\$15.36
Gebhart, David	Custodial Substitute (Evening)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32
Keener, Matthew	Custodial Substitute (Evening)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32
Llamas, Irma	Custodial Substitute (Evening)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32
Raine, Luccas	Custodial Substitute (Daytime)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32
Rivas, Samuel	Custodial Substitute (Daytime)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32
Rivera, Dylan	Custodial Substitute (Evening)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32
Torres, Esaul	Custodial Substitute (Daytime)	1/1/16 – 6/30/16	On-call when other custodians are on leave	\$10.32

*Revised ending date

(continued)

EMS, Fire, Law Enforcement Programs

Police and Fire Academy tactical officers, program assistants, and program specialists are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one tactical officer may work a 40-hour workshop in 5 days, but another may work in a one-hour session on 40 different days. The academy needs flexibility to schedule tactical officers as they are available; for instance, if a fire officer is scheduled to work in a class on a certain day but is called to fight a fire that day, another officer is called to fill in. There is no way to accurately predict how many hours each officer may work during the academic year. The total available budget for tactical officers, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of tactical officers.

Professional Experts – EMS, Fire, Law Enforcement Programs

Police and Fire Academy technical aides are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one aide may assist a 40-hour workshop in 5 days, but another may assist a one-hour session on 40 different days. The academy needs flexibility to schedule aides as they are available; for instance, if a fire aide is scheduled to assist a class on a certain day but is called to fight a fire that day, another aide is called to fill in. There is no way to accurately predict how many hours each aide may be required to assist during the academic year. The total available budget for technical aides, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of technical aides.

Fire, Safety and EMS, Law Enforcement Programs:

<u>Positions:</u>	<u>Hrly Rate</u>	<u>Max Hrs</u>	<u>Max Days</u>
Program Assistant I	\$ 10.00	Not more than 40 hours/weekly and/or 999 hours fiscally	170 days within the Fiscal Year
Program Assistant II	\$14.00		
Program Assistant III	\$15.59		
Program Assistant IV	\$18.81		
Program Assistant V	\$25.00		
Program Assistant VI	\$35.00		

Professional Experts: Program Assistant I, III, IV, V, and VI:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>
Curry, Scott	Program Assistant V, VI	1/20/16 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs

REVISIONS/ADDITIONS

Substitutes:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Dill, Cody	Copy Center Technician	1/20/16 – 5/30/16	Additional temporary assignment to address workload	\$18.82
Dungan, Robin	EOPS Specialist/Counseling Assistant	1/20/16 – 6/30/16	Perform duties of the EOPS specialist/counseling assistant during recruitment up to 100 days	\$20.48
Evans, Aimee	Administrative Secretary V	2/1/16 – 2/29/16	Substitute for employee on leave	\$26.44
Carroll, Ryan	Laboratory Assistant, Life and Physical Sciences Department	1/1/16 – 1/31/16	Perform duties of the laboratory assistant during recruitment up to 100 days	\$16.42

(continued)

Short-Term:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Matagi, Tafiele	Program Assistant II	1/1/16 – 6/30/16	Ticket taker/concession attendant, Kinesiology, Recreation and Athletics department	\$14.00
Morales, Maricela	Program Specialist	1/20/16 – 3/20/16	Middle class outreach, Cal-SOAP	\$20.00
Portillo, Zulema	Clerk III	1/20/16 – 6/30/16	Registration support for noncredit ESL – Dugan Grant	\$12.53

Professional Experts:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Adams, Herb	Program Assistant III	1/1/16 – 6/30/16	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Recreation and Athletics department	\$15.59
Diaz, Muriel	Program Assistant III	1/1/16 – 6/30/16	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Recreation and Athletics department	\$15.59
Hodges, Stephen	Program Assistant III	1/1/16 – 6/30/16	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Recreation and Athletics department	\$15.59
Lutz, Lee	Program Assistant III	1/1/16 – 6/30/16	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Recreation and Athletics department	\$15.59
Sommer, Charles	Program Assistant III	1/1/16 – 6/30/16	Statistician; score board keeper; clock operator; announcer; video/camera operator; event manager; broadcasting, Recreation and Athletics department	\$15.59

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Appointment of Tenure-Track Faculty Member	Item Number: 11.H.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

The following tenure-track faculty appointment is recommended:

Chad Kelly, assistant professor, reading, English department, full time, 175 day (10 month annual contract), column 2, step 8, faculty salary schedule, effective January 21, 2016.

Mr. Kelly earned a bachelor of arts degree in sociology and psychology from San Diego State University, San Diego, California, in June 2007; and he earned a master of arts degree in English from California State Polytechnic University, Pomona, Pomona, California, in December 2009. Mr. Kelly has been a part-time English instructor at Allan Hancock College since August 2015. Additionally, since August 2015, Mr. Kelly has been a part-time instructor at Santa Barbara City College, Santa Barbara, California; Ventura College, Ventura, California; and Westmont College, Ventura, California; from January 2012 through June 2015, he was a part-time instructor at Southwestern College, Chula Vista, California; from August 2011 through June 2015, he was a part-time instructor at Grossmont College, El Cajon, California; University of California, San Diego, San Diego, California; and Mesa College, San Diego, California; and from January 2013 through June 2013, he was a part-time instructor at San Diego Miramar College, San Diego, California.

FISCAL IMPACT

The cost to the Title V Grant is approximately \$43,175 for the 2015-2016 fiscal year and is included in the 2015-2016 fiscal year budget. This position will be institutionalized over the lifetime of the grant.

RECOMMENDATION

Staff recommends that the board of trustees approve the tenure-track faculty appointment of Chad Kelly, assistant professor, reading, English department, effective January 21, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Appointments, Transfers and Promotions of Classified Employees	Item Number: 11.I.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 2

BACKGROUND

The following personnel actions are recommended:

Appointments:

1. Victoria Rivas, office services technician I, learning resources, part time, 12 months, 19 hours weekly, range 12-A (prorated at .51351), classified bargaining unit salary schedule, effective February 1, 2016, and contingent upon continued funding.

Reason: New position

(continued)

FISCAL IMPACT

1. The cost to the Basic Skills Initiative grant is approximately \$6,802 for the 2015-2016 fiscal year.
2. The cost to the unrestricted general fund is approximately \$1,758 and the cost to the foundation is approximately \$5,611 for a total cost of approximately \$7,369 for the 2015-2016 fiscal year.
3. The cost to the Title V grant is approximately \$6,809 for the 2015-2016 fiscal year.
4. The cost to the Assembly Bill 104 - Adult Education Block Grant (AB104 Grant) is approximately \$23,246 for the 2015-2016 fiscal year.
5. The cost to the unrestricted general fund is approximately \$6,219 for the 2015-2016 fiscal year.
6. The cost to the unrestricted general fund is approximately \$34,930 for the 2015-2016 fiscal year.

These costs are included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the appointments of Victoria Rivas, office services technician I, learning resources, effective February 1, 2016, and contingent upon continued funding; Ryan Carroll, lab assistant - life and physical sciences laboratory, life and physical sciences department, effective February 1, 2016; Corrin Suchan, office services technician II (grants), institutional grants, effective January 20, 2016 through September 30, 2019, and contingent upon continued funding; Janet McGee, office services technician II (grants), community education, effective January 20, 2016 through June 30, 2018, and contingent upon continued funding; Louie Alvarez, custodian/athletic equipment attendant, kinesiology, recreation & athletics department, effective February 1, 2016; and Louie Torres, Jr., web services specialist I, information technology services, effective February 1, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

2. Ryan Carroll, lab assistant - life and physical sciences laboratory, life and physical sciences department, part time, 11 months, 19 hours weekly, range 13-B (prorated at .51351), classified bargaining unit salary schedule, effective February 1, 2016.

Reason: Mr. Carroll replaces Shonda Gydesen, who resigned, effective October 6, 2015.

3. Corrin Suchan, office services technician II, institutional grants, part time, 12 months, 16 hours weekly, range 15-A (prorated at .43243), classified bargaining unit salary schedule, effective January 20, 2016 through September 30, 2019, and contingent upon continued funding.

Reason: Ms. Suchan replaces Katherine Klock, who resigned, effective October 16, 2015.

4. Janet McGee, office services technician II (grants), community education, part time, 12 months, 30 hours weekly, range 15-C (prorated at .81081), classified bargaining unit salary schedule, effective January 20, 2016 through June 30, 2018, and contingent upon continued funding.

Reason: Ms. McGee will provide support for the Assembly Bill 104 - Adult Education Block Grant (AB104 Grant).

5. Louie Alvarez, custodian/athletic equipment attendant, kinesiology, recreation & athletics department, part time, 12 months, 18 hours weekly, range 11-A (prorated at .48648), classified bargaining unit salary schedule, effective February 1, 2016.

Reason: Mr. Alvarez replaces Shawn Almaguer, who resigned, effective March 28, 2015.

6. Louie Torres, Jr., web services specialist I, information technology services, full time, 12 months, 37 hours weekly, range 30-B, classified bargaining unit salary schedule, effective February 1, 2016.

Reason: Per the restructure of the information technology department approved by the Board of Trustees at the regular board meeting on July 14, 2015.

Appointments are contingent upon successful completion of pre-employment requirements.

CONSENT ITEM

To: Board of Trustees	Date: January 19, 2016
From: Superintendent/President	
Subject: Coaching Appointments and Stipends	Item Number: 11.J.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel actions for coaching appointments and stipends are recommended. The college reserves the right to cancel any coaching appointment or to reassign the area of service.

Coaching Appointments and Stipends

Head Coach:

The coaching appointment for the period of January 20, 2016 through June 30, 2016, or earlier per district need:

1. Cantrall, Rob soccer (w), \$6,300

Assistant Coaches:

The coaching appointments for the period of January 25, 2016 through May 31, 2016, or earlier per district need:

2. Aguilar, Rick football, \$1,200
3. Garcia Jr., Charles football, \$3,864
4. Maltagliati, Frank football, \$3,500
5. Parker, Joseph football, \$1,200
6. Pope, Michael football, \$3,000

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$21,828 for the 2015-2016 fiscal year and is included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the coaching appointments and stipends as presented, or earlier per district need.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

**CONSENT ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Appointment of Supervisor/Confidential Employee	Item Number: 11.K.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

Promotion:

Russell Ashman, FROM custodial lead worker, plant services, full time, 12 months, 37 hours weekly, range 14-E, classified bargaining unit salary schedule TO supervisor, custodial services (evening), plant services, full time, 12 months, 37 hours weekly, range 5-B, confidential and supervisors salary schedule, effective February 1, 2016.

Reason: Mr. Ashman replaces Joseph Raiti, who retired, effective January 1, 2016.

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$33,253 for the 2015-2016 fiscal year and is included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the appointment of Russell Ashman, supervisor, custodial services (evening), plant services, effective February 1, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

CONSENT ITEM

To: Board of Trustees	Date: January 19, 2016
From: Superintendent/President	
Subject: Revised Classified Bargaining Unit Job Descriptions	Item Number: 11.L.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 9

BACKGROUND

After review by the appropriate administrators and the interim director, human resources, the following revised classified bargaining unit job descriptions are recommended for approval:

Revised

- | | |
|--|----------------------|
| 1. Lab Assistant – Life and Physical Sciences Laboratory | Technical – Range 13 |
| 2. Fiscal Administrative Technician | Technical – Range 19 |
| Replaces: Central Coast California Student Opportunity and Access Program (Cal SOAP) Secretary | Clerical – Range 15 |

(continued)

FISCAL IMPACT

1. Cost is neutral.
2. To be determined when the position is filled.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised classified bargaining unit job descriptions, lab assistant – life and physical sciences laboratory; and fiscal administrative technician, as presented, pending ratification by CSEA Chapter #251.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

LAB ASSISTANT – LIFE AND PHYSICAL SCIENCES LABORATORY**DEFINITION:**

Under supervision of Dean, Academic Affairs, the incumbent performs technical work in science laboratory preparations and assist with the district's hazard communications program; to promote and value the mission and vision of the district.

CLASS CHARACTERISTICS:

This position under minimal supervision is characterized by possession of education and experience in a life and/or physical science field. Incumbents are expected to assist the Instructional Assistants in preparing instructional materials for scientific laboratory setups and assisting with the district's hazard communication program. The incumbent will receive technical direction from the instructional assistants and instructors in the Life and Physical science department.

ESSENTIAL FUNCTIONS:

1. Assists in the preparation of solutions, specimens and equipment and sees that solutions, specimens, equipment and supplies are ready for classroom use and instruction on the main campus as well as for off campus centers at specified times.
2. Maintains all specimens, equipment and supplies as needed when not in use.
3. Assists in repairs, modifications and maintenance of laboratory equipment.
4. Adheres to state and local laws relating to health and safety; safely disposes of laboratory waste in accordance with college and governmental regulations.
5. Assists in the receiving and storage of materials.
6. Maintains records with respect to inventories, acquisition and disposal of chemicals, and other records as required.
7. Assists in the upkeep of the storeroom to be in a clean, safe, secure, and orderly condition.
8. Assists in assembling and disassembling laboratory preparations.
9. Provide assistance to students on availability and use of laboratory supplies and equipment.
10. May assist instructors in the field.
11. Perform other related work as assigned.

MINIMUM QUALIFICATIONS:**Knowledge of:**

- Correct English usage, spelling, grammar and punctuation;
- Standard equipment, procedures, supplies and materials of biology and chemistry, including toxic hazards of chemicals, prepared solutions and specimens;
- Recordkeeping and filing techniques;
- General federal and state safety and animal housing laws;
- Computer processing methods;

- Inventory methods and procedures.

Demonstrated ability to:

- Understand and carry out oral and written instruction;
- Organize and inventory laboratory stockroom and identify equipment, specimens, supplies, solutions and materials common to the field.
- Use a computer.

Education and Experience:

Must have completed at least ~~15-25~~ quarter units/~~25-16.675~~ semester units, preferably ~~45-75~~ quarter units/~~75-50.02~~ semester units, of upper division coursework in Biology and/or Chemistry.

One year of responsible scientific laboratory experience is desirable.

A valid California driver's license is required.

Physical Demands:

- Typically may stand for extended periods of time.
- Operates a computer.
- Communicates over the telephone, via email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 25 pounds.

Working conditions:

- This position may require a flexible schedule according to assigned class utilizing the laboratories.
- Duties are primarily performed in a laboratory setting.
- Approximately 95% of the work time is expected to be devoted to laboratory activities for the Life and Physical sciences department and approximately 5% of the work time will be devoted to assisting with compliance routines associated with the district's hazard communication program under coordination with the Instructional Assistant.

Special Qualifications:

Evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic background of staff and to staff and students with disabilities.

12/15
04/14

Allan Hancock College
Human Resources

Classified-Clerical/Technical
Range 1519

REVISED

**CENTRAL COAST CALIFORNIA STUDENT OPPORTUNITY AND ACCESS
PROGRAM (Cal-SOAP) SECRETARY/FISCAL ADMINISTRATIVE
TECHNICIAN**

DEFINITION:

Under general supervision of the Project Director, Cal-SOAP, to perform wide variety of responsible and comprehensive secretarial and clerical work in support departmental functions and responsible and comprehensive technical and clerical duties involved in implementing grants; to interpret grant-specific policies, procedures, and regulations; values and promotes the mission and vision of the college and the California Student Aid Commission.; assistance to the director of the California Student Opportunity and Access Program (Cal-SOAP) to interpret program policies, procedures and regulations; and to do related work as required.

CLASS CHARACTERISTICS:

This is a grant-funded position and will be filled through the duration of the grant. An incumbent in this position requires prior highly responsible clerical, grant, database and fiscal experience and will be secretarial experience and is responsible for secretarial-administrative functions and tasks for the Cal-SOAP director. The incumbent in this position will report fiscal matters to the Cal-SOAP Governing Board and may be required to answer to related information. The incumbent will have non-routine work delegated to her/him, will share policies and procedures from both the fiscal agent and CSAC to other staff, faculty and students. The incumbent will attend state mandated training workshops.

The incumbent in this position must have a strong knowledge of and ability to interpret the California Student Aid Commission (CSAC) law, policies, and procedures governing Cal-SOAP, as well as the policies and procedures of Allan Hancock College. The incumbent must have a broad knowledge of the functions of the organizational unit. The incumbent will have a substantial amount of administrative detail and non-routine work delegated to her/him and will explain policies, procedures, and precedence to other staff and to faculty and students. The incumbent exercises considerable independence of action and is expected to make independent decisions concerning appropriate policies and procedures of Cal-SOAP. He/she may direct or provide guidance to other clerical staff, including student help. The incumbent will have a high frequency of responsible contact with students, staff, and administrators from various school districts, community colleges, universities, youth centers, and the California Student Aid Commission (CSAC). This position requires excellent spread sheet, database management, word processing and typing skills with speed and accuracy, as well as use of a computer terminal.

ESSENTIAL FUNCTIONS:

1. Establishes and maintains budget and matching resources component of database.
2. Assists with budget planning.
3. Generates internal and CSAC quarterly and annual budget reports.
4. Audits payroll and general Cal-SOAP budgets.
5. Maintains budget records and appropriate budget files; verifies available funds and reconciles discrepancies; and coordinates budget requests.
5. _____
6. Researches budget allocations and informs project director and Cal-SOAP Governing Board of current budget status.
- ~~6. staff of current budget status.~~
7. Develops measurement tools to monitor budgetary, personnel and project performance in compliance with established policies and procedures of CSAC, Cal-SOAP, and the fiscal agent.
8. Trains and monitors staff with data entry to track students served.
9. Assists with hiring processes, the screening process to determine eligibility for Cal-SOAP employment, and forwards new-hire information for final processing.
10. Collects, audits, and processes time sheets.
11. Acts as liaison between the Cal-SOAP office, site coordinators, and Cal-SOAP employees, both at on-and off-campus sites.
12. Identifies database requirements by analyzing state guidelines, creates queries, programs and generates reports for state
13. Works with Information Technology Services for Cal-SOAP database maintenance. ~~input,~~
14. Maintains Cal-SOAP project webpage on the Allan Hancock College website
15. Assists project director with administrative detail; maintains project director calendar.
16. Participates in internal compliance audits.
17. Coordinates and assists with Cal-SOAP outreach activities.
18. Perform other duties as assigned.
- ~~12. Participates in internal compliance audits.~~
- ~~13. Coordinates and assists with Cal SOAP outreach activities.~~
- ~~14. Prepares correspondence, memoranda, reports, and other materials from rough draft or general instruction.~~
- ~~15. Composes correspondence on routine matters, takes notes and transcribes minutes.~~
- ~~16. Establishes and maintains filing systems.~~
- ~~17. Proofs and edits materials.~~

ADDITIONAL RESPONSIBILITIES:

- ~~1. Attends executive and governing board meetings and prepares minutes.~~
- ~~2. Processes travel arrangements.~~
- ~~3. Generates purchase requisitions.~~

4. ~~Determines validity of and processes consortium member reimbursement requests.~~
5. ~~Researches vendors and pricing.~~
6. ~~Processes and distributes mail and materials.~~
7. ~~Schedules appointments and meetings.~~
8. ~~Maintains appointment calendar and itinerary.~~
9. ~~Coordinates meeting site arrangements.~~
10. ~~Assists with designing forms and brochures.~~
11. ~~Assists with preparation for special events.~~
12. ~~Orients office staff with policies and procedures.~~

MINIMUM QUALIFICATIONS

Knowledge of:

- Office management techniques and organizational skills;
- Preparing correspondence, memoranda, reports, and other material from rough draft or general instruction.
- Word/Information processing, database and software applications and production;
- Records management;
- Purchasing systems or practices;
- Proof read and assists with grant writing projects
- Office methods, procedures, and computer/office equipment, including filing systems, and telephone techniques.

Demonstrated ability to:

- Establish and maintain office records and files;
- Compose correspondence independently;
- Work independently, organize workload and establish priorities;
- Learn and interpret specific rules, laws, and policies and apply them in a variety of procedural situations;
- Perform secretarial work of above average difficulty;

Education and Experience:

An associate of science degree in secretarial science or word/information processing systems or related subject matter and two years of increasingly responsible secretarial experience OR the equivalent to completion of the 12th grade and three years of increasingly responsible secretarial experience, OR any equivalent combination of training and experience.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk or at a computer.

- The incumbent will experience interruptions while performing normal duties during the regular workday;
- The incumbent will have contact, in person or on the telephone, with faculty, management, staff and the general public.
- May be required to work a flexible workweek, which includes day and evening hours and occasional weekend assignments and may be assigned to any district location.
- Work requires travel to other offices or locations to attend meetings or conduct work.

Physical Demands:

- Typically may sit for extended periods of time.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.
- Operates a computer.
- Communicates over the telephone and in person.

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R 11/2015 MINIMUM QUALIFICATIONS

Knowledge of:

Office management techniques and organizational skills;
 Written business communications;
 Word/Information processing applications and production;
 Records management;
 Correct English usage, spelling, grammar, and punctuation;
 Formatting;
 Office methods, procedures, and equipment, including filing systems, receptionist, and telephone techniques.

Demonstrated ability to:

Develop and maintain cooperative working relationships with those contacted during the course of work;
 Understand and carry out oral and written directions;
 Work independently, organize workload and establish priorities;
 Learn and interpret specific rules, laws, and policies and apply them with good judgment in a variety of procedural situations;
 Operate a word processor and computer terminal with accuracy and speed;
 Perform secretarial work of above average difficulty;
 Type at a rate of 50 wpm from clear, legible copy;
 Establish and maintain office records and files;
 Operate other standard office equipment;
 Compose correspondence independently.

Education and Experience:

~~An associate of science degree in secretarial science or word/information processing systems or related subject matter and two years of increasingly responsible secretarial experience OR the equivalent to completion of the 12th grade and three years of increasingly responsible secretarial experience, OR any equivalent combination of training and experience.~~

Other Requirements:

~~A valid California driver's license and ability to qualify for district vehicle insurance coverage.~~

Working Conditions:

~~May be required to work a flexible workweek which includes day and evening hours and occasional weekend assignments.~~
~~Duties are primarily performed in an office environment, at a desk, or at a computer terminal.~~
~~The incumbent will experience interruptions while performing normal duties during the regular workday.~~
~~The incumbent will have contact, in person or on the telephone, with executive, management, supervisory, academic, instructional, classified staff and the general public.~~

Physical Demands:

~~Typically may sit for extended periods of time.~~
~~Operates a computer keyboard.~~
~~Communicates over the telephone and in person.~~
~~Regularly lifts, carries and/or moves objects weighing up to 25 pounds.~~

Special Qualification:

~~A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.~~

2/05

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Out-of-Classification Assignments of Classified Employees	Item Number: 11.M.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 2

BACKGROUND

The following personnel actions are recommended:

1. Jesse Carlon, FROM custodial lead worker (evening), plant services, full time, 12 months, 37 hours weekly, range 14-E, classified bargaining unit salary schedule TO supervisor, custodial services (evening), plant services, full time, 12 months, 37 hours weekly, range 5-A, confidential and supervisors salary schedule, retroactive to December 21, 2015 through June 30, 2016, or earlier per district need.

Reason: Per article 9.15 of the classified bargaining unit agreement, Mr. Carlon is working out-of-classification outside the bargaining unit to temporarily fill a vacancy due to the retirement of Joseph Raiti, effective January 1, 2016. Mr. Carlon will return to his regular classified bargaining unit assignment effective July 1, 2016, or earlier per district need.

(continued)

FISCAL IMPACT

1. The cost to the unrestricted general fund is approximately \$6,212 for the 2015-2016 fiscal year.
2. The cost to the unrestricted general fund is approximately \$5,146 for the 2015-2016 fiscal year.
3. The cost to the unrestricted general fund is approximately \$4,581 for the 2015-2016 fiscal year.
4. The cost to the unrestricted general fund is approximately \$1,268 for the 2015-2016 fiscal year.
5. The cost to the unrestricted general fund is approximately \$1,193 for the 2015-2016 fiscal year.

These costs are included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the out-of-classification outside the bargaining unit assignments of Jesse Carlon, supervisor, custodial services (evening), plant services, retroactive to December 21, 2015 through June 30, 2016, or earlier per district need; **Paulette Blackburn, senior accounting specialist, business services, retroactive to January 1, 2016 through June 30, 2016, or earlier per district need; and Keli Seyfert, auxiliary accounting specialist II, auxiliary accounting, retroactive to January 1, 2016 through June 30, 2016, or earlier per district need;** and approve the out-of-classification assignments of Armando Pantoja, custodial lead worker (evening), plant services, retroactive to December 21, 2015 through June 30, 2016, or earlier per district need; and **Dana Avila, financial aid assistant, financial aid, effective February 1, 2016 through June 30, 2016, or earlier per district need.**

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

2. **Paulette Blackburn, FROM senior accounting specialist, business services, full time, 12 months, 37 hours weekly, range 30-E, classified bargaining unit salary schedule TO senior accounting specialist, business services, full time, 12 months, 37 hours weekly, range 1-D, confidential and supervisors salary schedule, retroactive to January 1, 2016 through June 30, 2016, or earlier per district need.**

Reason: To fill the need for supervision in the absence of the Director, Business Services, due to the retirement of Richard Carmody, effective December 30, 2015. Ms. Blackburn will return to her regular classified bargaining unit assignment effective July 1, 2016, or earlier per district need.

3. **Keli Seyfert, FROM auxiliary accounting specialist II, auxiliary accounting, full time, 12 months, 37 hours weekly, range 26-E, classified bargaining unit salary schedule TO auxiliary accounting specialist II, auxiliary accounting, full time, 12 months, 37 hours weekly, range 2-C, confidential and supervisors salary schedule, retroactive to January 1, 2016 through June 30, 2016, or earlier per district need.**

Reason: To fill the need for supervision in the absence of the Director, Business Services, due to the retirement of Richard Carmody, effective December 30, 2015. Ms. Seyfert will return to her regular classified bargaining unit assignment effective July 1, 2016, or earlier per district need.

4. Armando Pantoja, FROM custodian (evening), plant services, full time 12 months, 37 hours weekly, range 11-D, classified bargaining unit salary schedule TO custodial lead worker (evening), plant services, full time, 12 months, 37 hours weekly, range 14-C, classified bargaining unit salary schedule, retroactive to December 21, 2015 through June 30, 2016, or earlier per district need.

Reason: Ms. Pantoja is working out-of-classification to backfill for Jesse Carlon, who is working out-of-classification as supervisor, custodial services (evening), to fill a vacancy due to the retirement of Joseph Raiti, effective January 1, 2016. Mr. Pantoja will return to his regular assignment effective July 1, 2016, or earlier per district need.

5. **Dana Avila, FROM financial aid assistant, financial aid, full time, 12 months, 37 hours weekly, range 18-E, classified bargaining unit salary schedule TO financial aid assistant, full time, 12 months, 37 hours weekly, range 18-E plus five (5) percent, classified bargaining unit salary schedule, effective February 1, 2016 through June 30, 2016, or earlier per district need.**

Reason: Ms. Avila will assist with scholarship duties, due to the retirement of Shirley Rorabaugh, effective February 1, 2016. Ms. Avila will return to her regular assignment effective July 1, 2016, or earlier per district need.

CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Change of Status of Classified Employees	Item Number: 11.N.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel actions are recommended:

Temporary Change of Status:

1. Cordelia Rackley, FROM community education public information specialist, community education, part time, 12 months, 20 hours weekly, range 20-E, classified bargaining unit salary schedule TO community education public information specialist, community education, part time, 12 months, 30 hours weekly, range 20-E, classified bargaining unit salary schedule, retroactive to January 5, 2016 through June 30, 2016, or earlier per district need, and contingent upon continued funding.

Reason: Ms. Rackley is supporting outreach for the AB 104 Grant.

Permanent Change of Status:

2. Marna Lombardi, FROM academic support specialist, academic affairs, part time, 10 months, 30 hours weekly, range 17-E, classified bargaining unit salary schedule TO academic support specialist, academic affairs, full time, 11 months, 37 hours weekly, range 17-E, classified bargaining unit salary schedule retroactive to January 1, 2016.

Reason: Increased hours due to the workload for this position.

FISCAL IMPACT

1. The increased cost to the Adult Education Block Grant (AB104) is approximately \$18,736 for the 2015-2016 fiscal year.
2. The increased cost to the unrestricted general fund is approximately \$12,181 for the 2015-2016 fiscal year.

These costs are included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the temporary change of status of Cordelia Rackley, community education public information specialist, community education, retroactive to January 5, 2016 through June 30, 2016, or earlier per district need, and contingent upon continued funding; and approve the permanent change of status of Marna Lombardi, academic support specialist, academic affairs, retroactive to January 1, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Audit Report for Year Ending June 30, 2015	Item Number: 13.A.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

Education code 84040 requires that the governing board of each community college provide for an annual audit in accordance with the standards and procedures developed by the California Community College Board of Governors and the State of California Department of Finance.

The audit for the year ending June 30, 2015 is completed and is included under separate cover. For the electronic version, go to the following link <http://tiny.cc/auditreport2015>.

Ms. Chris Chitlik from the audit firm Vavrinek, Trine, Day & Co. will be present at the board meeting to provide background information and answer questions.

FISCAL IMPACT

The audit expense was budgeted in the fiscal year 2015-2016 per contractual amount.

RECOMMENDATION

Staff recommends that the board of trustees accept the audit report for the year ending June 30, 2015, as presented.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Nonresident Tuition Rate 2016-2017	Item Number: 13.B.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

Prior to February 1 each year, the governing board of a community college district is required to establish the nonresident tuition rate to be charged in the next academic year. State law prescribes the formula by which this rate is calculated. The calculation involves the prior year's "current expense of education" (CEE), full-time equivalent students (FTES) including apprenticeship hours and nonresident attendance, and the latest two years of the United States Consumer Price Index (USCPI).

The Allan Hancock College nonresident tuition rates for the last eight years are listed below.

<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
\$181	\$190	\$190	\$190	\$190	\$190	\$193	\$185

Community colleges are not eligible for state apportionment funding for nonresident students. Nonresident tuition is intended to make up for this loss of revenue. Staff recommends increasing the rate for Allan Hancock College to \$198 per semester unit, based on district average cost per FTES for 2014-15 base year.

FISCAL IMPACT

Nonresident tuition is projected to generate approximately \$580,000 for fiscal year 2016-2017. Based on projected nonresident enrollment and the recommended tuition rate, projected income may be higher than 2015-2016.

RECOMMENDATION

Staff recommends that the board of trustees establish the Allan Hancock College 2016-2017 nonresident tuition rate at \$198 per unit, commencing with fall semester 2016.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Award of Contract for Management of District Bookstore, RFP 16-102	Item Number: 13.C.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

Michael Black shared with the board of trustees at the December 8, 2015 board meeting the Bookstore Taskforce recommendation that bookstore services should be outsourced.

The Request for Proposals (RFP) was mailed to nine companies and two responded: Barnes & Noble Education, Inc. and Follett Higher Education Group, Inc. These two vendors attended a bidder's conference and a complete walk-through of the Santa Maria and Lompoc bookstore facilities on September 24, 2015. Presentations by both companies were held on November 5, 2015. The Bookstore Taskforce met with the consultant to review the comparative analysis and formulate recommendations. Michael Black presented to College Council the financial analysis and taskforce recommendation that the bookstore services should be outsourced as an information update on December 6 and as an action item on December 21, 2015.

As both proposals were so close financially, both companies were asked to provide an annual minimum financial guarantee. Barnes & Noble Education, Inc. declined to provide this option. After review, staff determined that Follett Higher Education Group presented the best option to meet the district's needs, subject to final clarification of negotiated items.

FISCAL IMPACT

Minimum Fiscal Guarantee:

<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
\$280,000	\$280,000	\$250,000	\$225,000	\$200,000

RECOMMENDATION

A recommendation that the board of trustees award the five-year contract for management of the district bookstore to Follett Higher Education Group, Inc. per the proposal and amendments dated January 4, 2016, contingent upon satisfactory finalization of negotiations.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Re-Designation of Official Representative of the Northern Santa Barbara County Adult Education Consortium Oversight Committee	Item Number: 13.D.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 2

BACKGROUND:

Ardis Neilsen has been the designated district consortium representative for the past two years and is retired effective December 31, 2015. Sofia Ramirez Gelpi replaced Ms. Neilsen as the Interim Dean effective January 4, 2016 and as the AEBG district designated representative along with Community Education Coordinator Elaine Healy.

The California State Legislatures recently passed Assembly Bill 104, the 2015-16 Education Finance Bill. Article 9 in the bill establishes the Adult Education Block Grant (AEBG) that replaces the AB86 Adult Education Planning Grant funding with a more permanent source of funding to provide academic and support services for noncredit adult education programs.

This legislation establishes initial guidelines for consortiums developed under AB86 to receive and distribute AEBG funding and further delineates governance structure and participation responsibilities for the participating educational agencies. All agencies that continue in the consortium as members shall commit to reporting all funds available for the purpose of educating and preparing adults for the workforce and how the funds are spent. In addition, members of the consortium shall be represented only by officials designated by the governing board of the member district.

(Continued)

FISCAL IMPACT:

None

RECOMMENDATION:

Staff recommends that the board of trustees designate Elaine Healy, Community Education Coordinator and Dean Sofia Ramirez Gelpi as Allan Hancock's designated representatives of the Northern Santa Barbara County Adult Education Consortium Oversight Committee.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

Participation guidelines stipulate that officially designated members shall participate in any decision made by the consortium. The proposed decisions must be considered at open, properly noticed public meetings of the consortium, with time for public comments, and the decisions which are made at consortium oversight committee meetings are final.

The persons designated by the Allan Hancock Joint Community College District Board of Trustees shall provide input and make decisions in the following areas:

1. Actions that members of the consortium will take to address the educational needs of adults identified in the initial report to the state.
2. Actions that members of the consortium will take to improve the effectiveness of services provided.
3. Actions that members and partners of the consortium will take to improve integration of services and student transitions to post-adult education employment and education.
4. Actions regarding the alignment of adult education programs and services to career pathways and other workforce sector strategies as required in WIOA.
5. Annual update of Adult Education Plan and approval of new Adult Education Plan every three years.
6. Annual approval of budget and funding distribution schedule.

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Acceptance of Grants Approved	Item Number: 13.E.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 2

The office of institutional grants has been notified of the funding for the following grants in the amount of \$115,990

BACKGROUND:

1. California Community Colleges Chancellor's Office: Deputy Sector Navigator: Agriculture, Water, Environmental Technology (\$100,000)

The college has received augmentation funding to serve the South Central Coast Regional Consortium in the Agriculture, Water, and Environmental Technology sector. The project works with employers, industry, and labor organizations to strengthen sector programs at regional colleges and high schools, provide incumbent worker training, and promote opportunities for contract education and faculty professional development.

No matching funds are required. The project period is January 2016 to December 2016. (Submitted by Margaret Lau)

(continued)

FISCAL IMPACT:

1. California Community Colleges Chancellor's Office: Deputy Sector Navigator: Agriculture, Water, Environmental Technology: Initiative in amount of \$100,000. Matching funds are not required. The project period is January 2016 to December 2016.
2. California Department of Education: General Childcare and Development Programs in amount of \$15,990. Matching funds are not required. The project period is July 2015 to June 2016.

RECOMMENDATION:

Staff recommends that the board of trustees accept these grants or contracts for a total of \$115,990 in restricted funds to the district.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

BACKGROUND: (continued)

2. California Department of Education: General Childcare and Development Programs (\$15,990)
The college has been notified of augmented funding to support the facilitation of a quality childcare lab program, retain lab school staff, and develop curriculum. The maximum daily rate per child is increased from \$36.10 to \$38.29.

There is no matching requirement. The project period is July 1, 2015 to June 30, 2016. (Submitted by Yvon Frazier)

**ACTION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: The District Contract Reopeners with the Faculty Association of Allan Hancock Joint Community College for Fiscal Year 2016-2017	Item Number: 13.F.
Strategic Goal: Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.	Enclosures: Page 1 of 2

BACKGROUND

Pursuant to Government Code Section 3547.5 initial proposals by the District and the exclusive representative for the Faculty Association of Allan Hancock College are required to be presented in public Board meeting and the public given an opportunity to comment.

STATUS

The initial proposal of the District with the Faculty Association of Allan Hancock College is presented in accordance with Board Policy 7140.

(continued)

FISCAL IMPACT

To be determined through negotiations between the District and the Faculty Association of Allan Hancock College.

RECOMMENDATION

Staff recommends that the board of trustees invite the public to forward any comment on the attached proposal to the superintendent/president; and to schedule the proposal for public comment at the scheduled board meeting on February 9, 2016 in accordance with Board Policy 7140.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------



**Allan Hancock Joint Community College District
&
Faculty Association of Allan Hancock College
Collective Bargaining
Mutual Initial Proposal**

The Educational Employment Relations Act and Board Policy 7140 require that subjects of negotiations be presented publically and that members of the public be given an opportunity to comment upon them in a lawful meeting of the Board of Trustees.

The following are the issues and interests are mutually presented by the District and Faculty Association:

Article 18.14.3 – Reassigned Time Allocations

The parties have a mutual interest to correct errors in language as the parties have agreed not to collectively bargain automatic reopeners per the July 1, 2014 through June 30, 2017 collective bargaining agreement. The parties share a mutual interest in negotiating reassign time and maintaining the list of reassigned/assigned time on an as needed basis.

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Appointment of Classified Management Position	Item Number: 13.G.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND

The following personnel action is recommended:

Promotion:

Kelly Underwood, FROM coordinator, language arts center, learning resources, full time, 10 months, 37 hours weekly, range 28-E classified bargaining unit salary schedule TO director, human resources, full time, 12 months, range 7-C, management salary schedule, effective January 20, 2016.

Reason: Ms. Underwood fills the vacancy created by the resignation of Cynthia Mesaros, effective June 30, 2014. She has served as the interim director of human resources since February 1, 2015.

Ms. Underwood worked at Allan Hancock College as the writing center coordinator from April 2005 through January 2015, as an academic dean intern in the summer of 2014, as a Title V grant project lead from 2006 through 2011, and as a part-time faculty member in English each summer from 2006 through 2012. Ms. Underwood also served as the California School Employees Association Chapter #251 president from January of 2012 through December of 2013, as the chief negotiator from January 2011 through December 2013, and as the grievance chair from January 2010 through December 2011. Ms. Underwood earned a bachelor of arts degree in English from California Polytechnic State University, San Luis Obispo, in June 2001 and completed her coursework for a master of arts degree in English at Cal Poly in 2006; she earned a master of arts degree in Educational Leadership from California Lutheran University, Thousand Oaks, in May 2014; and Ms. Underwood was awarded a Society of Human Resource Management *Essentials of Human Resource Management* certificate of completion from George Mason University, Fairfax, Virginia, in March 2014 and an Association of Chief Human Resource Officers *2015 Leadership Academy* certificate of completion in October 2015.

FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$66,393 for the 2015-2016 fiscal year and is included in the 2015-2016 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the promotion of Kelly Underwood, director, human resources, effective January 20, 2016.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Revised Salary Schedule for Management Administrators	Item Number: 13.H.
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 3

BACKGROUND

After review by the appropriate administrators and the interim director, human resources, the management salary schedule, SS-30, has been revised to update position job titles to reflect current management staffing, and is being presented for approval. Changes to the salary schedule will be made if staffing changes in the future, as needed.

(continued)

FISCAL IMPACT

The cost is neutral.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised management salary schedule, SS-30, as presented.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
MANAGEMENT SALARY SCHEDULE
JULY 1, 2015

0.85% COLA

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
4	117,124	121,340	125,708	130,233	134,921	139,778
5	113,712	117,806	122,047	126,441	130,993	135,709
6	110,400	114,374	118,491	122,757	127,176	131,754
7	107,185	111,044	115,042	119,184	123,475	127,920
8	104,063	107,809	111,690	115,711	119,877	124,193
9	101,032	104,669	108,437	112,341	116,385	120,575
10	98,090	101,621	105,279	109,069	112,995	117,063
11	95,232	98,660	102,212	105,892	109,704	113,653
12	92,458	95,786	99,234	102,806	106,507	110,341
13	89,767	92,999	96,347	99,815	103,408	107,131
14	87,153	90,291	93,541	96,908	100,397	104,011
15	84,614	87,660	90,816	94,085	97,472	100,981
16	82,149	85,106	88,170	91,344	94,632	98,039
17	79,756	82,627	85,602	88,684	91,877	95,185
18	77,433	80,221	83,109	86,101	89,201	92,412
19	75,179	77,885	80,689	83,594	86,603	89,721
20	72,988	75,616	78,338	81,158	84,080	87,107

SS-30
R 12/01/2015
5/1/15

5	None	13	Director, Institutional Grants
6	None	13	Director, Outreach and Retention
		13	Director, Law Enforcement Training
		13	Director, Fire, Safety, and EMS Education
			<u>Managing Director, PCPA</u>
7	Dean, Academic Affairs	14	Director, Learning Assistance Program
7	Dean, Noncredit Education & Community Programs	14	Director, Plant Services
7	Dean, Student Services/Counseling & Matriculation	14	Director, Public Affairs and Publications
	Dean, The Extended Campus	14	Executive Director, Allan Hancock College Foundation
	Director, Human Resources/EEO		
	Director, Information Technology Services	15	None
	Dean, Student Services		
	<u>Executive Director, College Advancement</u>		
8	None	16	Director, EOPS and Special Outreach
9	Associate Dean, Learning Resources	16	Director of Public Safety/Chief of Police, Police Chief
9	Artistic Director,/Associate Dean, PCPA	16	Director, Student Financial Aid
9	Director, Institutional <u>Research</u> and Planning		
9	Associate Dean/ Kinesiology, Recreation and Athletics	17	Managing Director, PCPA/Director, Auxiliary Accounting
9	Associate Dean, Public Safety		
10	None	18	Project Director, TRIO – Student Support Services Program
11	Director, Business Services	18	Assistant Director, Information Technology Services
12	Director, Admissions and Records	18	Assistant Director, Institutional Grant
		18	Project Director, Cal-SOAP
		19	Director, AHC Bookstore Services
		20	Project Director, South Coast Environmental, Health, Safety & Homeland Security Environmental Training Center
		20	Director, Special Projects (Grants)
		20	<u>Project Director, Cooperative Work Experience</u>

STEP INCREASES

Annual step movement is not automatic, but contingent upon satisfactory work performance and the recommendation of the superintendent/president.

DOCTORAL STIPEND

All administrators holding an earned doctorate from an accredited institution will receive a doctoral stipend of \$2,500

LONGEVITY INCREASES

Employees on the Management Salary Schedule hired by the district as regular management team employees prior to September 5, 1993, shall receive longevity steps (2.1 percent of base pay) which will be factored in one year for each three years worked as regular district employees beginning the first year after Column F is reached. Longevity steps accumulate, but no more than one additional step per year may be granted.

Employees on the Management Salary Schedule hired by the district as regular management team employees after September 5, 1993, shall receive longevity steps (2.1 percent of base pay) which will be factored at the end of each full two-year work period after the final step of the range is reached.

Longevity increases (2.1 percent of base pay) granted on or after January 1, 2000, will be based on a full two-year work period after the final step of the range is reached, except for employees hired by the district as regular management team employees prior to September 5, 1993. For those employees, any longevity service accumulated prior to January 1, 2000, will continue to be recognized by longevity increases each year based on three-year intervals until the number of longevity increases equals one-third of the number of total years of district service. Thereafter, future longevity increases will be on the two-year cycle. Longevity is calculated at an increment of 2.1% against the based salary for each longevity period.

Effective July 1, 2014, longevity increases (1.25 percent of base pay) granted on or after July 1, 2014 will be based on a full one-year work period after the final step of the range is reached. Longevity increases shall be granted on July 1 of any fiscal year. Longevity increases accumulated prior to July 1, 2014 will continue to be recognized as noted above.

In order to achieve a July 1 date for all longevity increases, employees already receiving longevity increments will receive a pro-rata adjustment effective July 1, 2014 based on their last longevity increase. Subsequent increases shall be based on a one-year cycle and calculated at an increment of 1.25 percent of the base salary for each longevity period.

Employees eligible for their first longevity increase shall receive a pro-rata adjustment based on their anniversary date. Subsequent increases shall be based on a one-year cycle and calculated at an increment of 1.25 percent of the base salary for each longevity period.

Longevity increments are not automatic but are contingent upon satisfactory work performance and the recommendation of the superintendent/president.

ACTION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Revised California School Employees Association Allan Hancock College Chapter #251, Appendix A, Classified Bargaining Unit Positions List	Item Number: 13.I.
Strategic Goal: Goal IR3: To enhance and maintain currency in technology usage/application in support of students and faculty, staff efficiency and operational effectiveness.	Enclosures: Page 1 of 6

BACKGROUND

California School Employees Association (CSEA) and the District submitted revisions to the positions in Appendix A of the California School Employees Association Chapter #251 Collective Bargaining Agreement to the Board of Trustees at the December 15, 2015 board meeting. Due to the restructure of Information Technology Services, approved by the Board of Trustees at the July 14, 2015 board meeting, changes made to two job titles that were included in the restructure were not reflected in the Appendix A presented on December 15, 2015. Therefore, per the restructure, Appendix A of the California School Employees Association Chapter #251 Collective Bargaining Agreement has been revised to include two updated job titles, help desk technician, information technology services and network administrator, information technology services.

(continued)

FISCAL IMPACT

Cost is neutral.

RECOMMENDATION

Staff recommends that the board of trustees approve the revised Appendix A, Classified Bargaining Unit Positions List, to include the two additional updated job titles, help desk technician and network administrator, information technology services, as presented, pending ratification by CSEA Chapter #251.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

APPENDIX A: BARGAINING UNIT POSITION LIST**A.1 Sorted Alphabetically**

Position Titles	Category	Range
Academic Affairs Support Technician	Technical	18
Academic Resources Technical Specialist	Technical	32
Academic Support Specialist (formerly Administrative Secretary I)	Clerical	17
Academic Support Specialist II	Clerical	18
Accounting Services Technician I	Fiscal	14
Accounting Services Technician II	Fiscal	16
Accounting Services Technician III	Fiscal	17
Accounts Receivable Technician	Fiscal	17
Administrative Secretary II	Clerical	19
Administrative Secretary III	Clerical	21
Administrative Secretary III/Coordinator Cosmetology	Professional	28
Administrative Secretary V	Clerical	29
Admissions & Records Clerk	Clerical	11
Admissions & Records Technician I	Clerical	12
Admissions & Records Technician II	Clerical	15
Admissions & Records Technician III	Clerical	16
Alternative Media Specialist	Technical	25
Assessment Technician	Professional	19
Assistant Athletic Trainer	Professional	30
Athletic Equipment Manager*	Services	12
Athletic Trainer	Professional	31
Automotive Mechanic*	Crafts	21
Auxiliary Accounting Services Technician Bookstore	Fiscal	14
Auxiliary Accounting Specialist	Fiscal	21
Auxiliary Accounting Specialist II	Fiscal	26
Basic Skills Coordinator	Professional	29
Benefits Technician	Fiscal	27
Bookstore Buyer I	Fiscal	17
Bookstore Buyer II	Fiscal	19
Bookstore Buyer III	Fiscal	21
Bookstore Technician	Fiscal	14
Cal-SOAP Secretary	Clerical	15
Campus Safety Officer	Technical	14
Career Center Technician	Technical	17
Career/Job Placement Services Assistant	Clerical	14
Career/Job Placement Services Program Specialist	Technical	20
Cashier	Fiscal	14
Cashier II	Fiscal	16
Children's Center Administrative Secretary	Clerical	12

College Achievement Now (CAN/TRiO) SSS Assistant	Technical	18
College District Police Corporal	Technical	29
College District Police Officer	Technical	28
Community Education Program Technician II	Technical	16
Community Education Public Information Specialist	Technical	20
Community Education Technician III	Technical	17
Community Education Technician/Clerk II	Technical	13
Community Education Technician/Clerk III	Technical	14
Cook-Children Center*	Services	12
Coordinator of Assessment	Technical	28
Coordinator, Academic Affairs/Administrative Secretary V	Professional	31
Coordinator, Admissions & Records Services	Professional	30
Coordinator, Campus Graphics*	Technical	31
Coordinator, Career and Job Placement	Professional	29
Coordinator, Cashier Services	Fiscal	26
Coordinator, Community Education	Professional	33
Coordinator, Facilities & Construction	Professional	29
Coordinator, Financial Aid	Professional	30
Coordinator, Instructional Technology	Professional	30
Coordinator, Interpreting and Communications Services	Professional	28
Coordinator, Mathematics	Professional	28
Coordinator, Noncredit English as a Second Language	Professional	27
Coordinator, Noncredit Programs	Professional	28
Coordinator, Plant Services	Professional	24
Coordinator, Student Activities	Professional	29
Coordinator, The Extended Campus	Professional	28
Coordinator, Writing Center Laboratory	Professional	28
Coordinator/Instructional Assistant, Computer Resources Center	Professional	22
Copy Center Technician*	Technical	17
Counseling Assistant	Professional	20
Counseling Program Specialist – Non Credit	Professional	20
Counseling Services Technician – Non Credit	Clerical	12
Courier*	Services	11
Curriculum Specialist	Technical	28
Custodial Lead Worker*	Services	14
Custodial Lead Worker, Off-Campus Programs*	Services	15
Custodian*	Services	11
Custodian/Athletic Equipment Attendant*	Services	11
Design Specialist	Technical	20
Distance Learning/Courseware Technician	Technical	24
DSPS Assistant	Professional	16
DSPS Specialist	Professional	21
EOPS Assistant	Technical	18
EOPS Specialist	Professional	19
EOPS/CalWORKs Specialist	Professional	19
EOPS/Financial Aid Specialist	Professional	19

EOPS Specialist/Counseling Assistant	Professional	20
Equipment Specialist	Services	20
ESL Clerk	Technical	12
Financial Aid Accounting Technician	Fiscal	16
Financial Aid Assistant	Technical	18
Financial Aid Specialist/Counseling Assistant	Professional	20
Financial Aid Systems Technician	Technical	19
Financial Aid Technician	Technical	19
Fine Arts Assistant	Technical	17
Fire, Safety and Emergency Medical Services (EMS) Maintenance Specialist*	Crafts	23
Grant Coordinator	Professional	29
Grants & Special Projects Specialist	Technical	27
Grants Analyst	Professional	29
Grants Analyst II	Professional	30
Graphic Designer – Campus Graphics	Technical	27
Groundskeeper I*	Services	12
Groundskeeper II*	Services	14
Groundskeeper III*	Services	16
Health Sciences Program Technician	Technical	16
Heating and Refrigeration Mechanic*	Crafts	26
Heating, Ventilation, Air Conditioning, and Controls Technician*	Crafts	28
Help Desk Technician	Technical	23
Human Resources Assistant	Clerical	18
Information Technology Support Assistant	Technical	22
Information Technology Network and Data Security Specialist	Technical	32
Information Technology Technical Support Coordinator	Technical	27
Instructional Assistant, Automotive Technology*	Technical	20
Instructional Assistant, Ceramics/Sculpture Studio	Professional	20
Instructional Assistant, CRC Lompoc Valley Center	Technical	20
Instructional Assistant, Emergency Medical Technician*	Professional	20
Instructional Assistant, Engineering*	Technical	20
Instructional Assistant, Fire Science*	Professional	20
Instructional Assistant, Language Labs	Professional	20
Instructional Assistant, Learning Assistance Program	Professional	20
Instructional Assistant, Mathematics	Professional	20
Instructional Assistant, Piano Accompanist	Professional	20
Instructional Assistant, Police Academy*	Professional	20
Instructional Assistant, Stem Center	Professional	20
Instructional Assistant, Welding*	Technical	20
Instructional Assistant, Writing Center Laboratory	Professional	20
Instructional Associate, Computer Resource Center	Technical	18
Instructional Technician, Dental Laboratory	Technical	20
Instructional Technician, Media Labs	Technical	22
Laboratory Assistant I-CRC	Technical	13
Laboratory Assistant, Business Skills	Technical	13

Laboratory Assistant, Learning Assistance Program	Technical	13
Laboratory Assistant, Life and Physical Science*	Technical	13
Laboratory Assistant, Writing Center Laboratory	Technical	13
Laboratory Assistant, Tutorial OACL	Technical	13
Laboratory Technician, Community Education	Technical	11
Lead Groundskeeper*	Services	18
Lead Library/Multi-Media Services Technician	Technical	24
Learning Assistance Assessment Technician	Professional	20
Learning Outcomes Analyst	Technical	28
Library/Multi-Media Service Technician	Technical	20
Maintenance Lead Worker	Services	29
Maintenance Repair Worker I*	Services	12
Maintenance Repair Worker II*	Services	15
Maintenance Repair Worker III*	Services	17
Maintenance Specialist – Carpenter*	Crafts	21
Maintenance Specialist – Electrician*	Crafts	25
Maintenance Specialist – Locksmith*	Crafts	22
Maintenance Specialist – Painter*	Crafts	21
Maintenance Specialist – Plumber*	Crafts	21
Media Production Assistant/Photographic	Technical	23
Multimedia Services Technician II*	Technical	28
Multimedia Services Technician*	Technical	25
<u>Network Administrator</u>	<u>Technical</u>	<u>32</u>
Office Services Assistant I	Clerical	11
Office Services Assistant II	Clerical	11
Office Services Technician I	Clerical	12
Office Services Technician I – EOPS/CARE/CalWORKs	Clerical	12
Office Services Technician II (Off-Campus Programs)	Clerical	15
Office Services Technician II Grants	Clerical	15
Payroll Technician	Fiscal	30
Physical Education and Athletic Technician*	Services	11
Police Services Dispatcher Technician	Technical	20
Police Support Services Technician	Clerical	12
Production Specialist*	Technical	20
Public Affairs & Publications Coordinator	Clerical	22
Public Affairs & Publications Technician	Clerical	18
Public Safety Program Technician	Technical	16
Public Safety Support Technician I	Clerical	12
Public/Sports Information Specialist	Professional	23
Purchasing Technician	Fiscal	17
Research Information Technician	Technical	26
Scheduling/Course Data Tech II	Technical	26
Scholarship & Veterans Affairs Technician	Technical	19
Science Laboratory Specialist*	Technical	27
Senior Accounting Specialist	Professional	30
Senior Institutional Research & Planning Analyst	Professional	29

Server Administrator	Technical	30
Shipping & Receiving Clerk (Bookstore)*	Clerical	12
Shipping & Receiving Clerk (Plant Services)*	Clerical	12
Skilled Carpenter/Maintenance Craftsman*	Crafts	21
Software Development/System Support Specialist	Technical	30
Student Activities Assistant	Technical	18
Student Services Medical Assistant	Technical	14
Student Services Support Technician	Technical	18
Student Services Technician I	Clerical	13
Student Services Technician II	Clerical	15
Student Success and Support (3SP) Technical Specialist	Professional	27
Student Success Technician	Technical	15
Systems Analyst	Technical	33
Technical Support Specialist I	Technical	25
Technical Support Specialist II	Technical	27
Telecommunication Technical Support Specialist*	Technical	27
Testing Specialist	Technical	20
Testing Technician	Technical	19
Transcript Evaluator	Technical	18
Transfer and Career/Job Placement Technician	Technical	19
Transportation and Equipment Lead Technician *	Crafts	25
Tutorial/Open Access Computer Lab Technician	Technical	19
University Transfer Center (UTC) Technician	Technical	16
Web Content Coordinator	Technical	28
Web Services Specialist I	Technical	30
Web Services Specialist II	Technical	32
Wellness Program Specialist	Professional	18
Women's Equipment Manager/Custodian*	Services	12

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Grant Proposals Submitted	Item Number: 14.A.1
Strategic Goal: Goal IR2: To develop district financial resources adequate to support quality programs and services.	Enclosures: Page 1 of 1

BACKGROUND

The office of institutional grants has submitted the following grant application for a total of \$75,000 in requested funds:

1. Arthur N. Rupe Foundation: Nursing Assistant Grant (\$75,000)

The college has submitted an application to the Arthur N. Rupe Foundation for student and instructional support for the Certified Nursing Assistant Program.

No matching funds are required. The project period is July 2016- June 2017. (Submitted by Mary Pat Nelson; Larissa Nazarenko)

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Distance Learning Substantive Change	Item Number: 14.A.2
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 37

BACKGROUND

When an institution makes changes in the mode used for the delivery of degree, program, or certificate programs such that 50% or more of a program, degree, or certificate credits are awarded through distance education, the institution is required to notify ACCJC of such changes and submit a substantive change proposal for review and approval consideration.

The purpose of this substantive change is to obtain ACCJC approval for offering five A.A. degrees, twelve A.S. degrees, and one certificate fifty percent or more online. These are in addition to the online degrees and certificates already approved through substantive changes in 2007-08 and 2008-09.

The attached is part of the substantive change process. Once the proposal has been reviewed by ACCJC during the spring meeting, a notification will be sent as to the disposition of our proposal.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

SUBSTANTIVE CHANGE PROPOSAL:

**Addition of Courses That Constitute 50 Percent or More
of a Program Offered Through a Mode of Distance Education**



**Prepared By: Dr. George Railey, Assoc. Superintendent/V.P. Academic Affairs, ALO
Nancy Meddings, Dean, Academic Affairs
Fred Patrick, Faculty Distance Learning Specialist**

**Submitted to: Accrediting Commission for Community
And Junior Colleges
10 Commercial Boulevard Suite 204
Novato, CA 94949**

January 29, 2016

Allan Hancock College Board of Trustees:

Gregory A. Pensa, President

Tim Bennett

Bernard E. Jones

Larry Lahr

Hilda Zacarias

President/Superintendent:

Kevin G. Walthers, Ph.D.

Accreditation Liaison Officer:

Dr. George Railey



Table of Contents

	Page
A. Introduction	3
Description of the Proposed Change	3
Relationship to the Mission	4
Rational for the Change	4
B. Description of the Programs to be Offered	5
C. Planning Process Leading to the Request for Change	6
D. Evidence of Adequate Resources and Processes	8
E. Evidence of Necessary Internal and External Approvals	11
F. Evidence Eligibility Requirements will be Fulfilled	12
G. Evidence That Each Accreditation standard will be Fulfilled	16
Relevant Commission Policies are Addressed	22
Evidence Appendix	
List of GE Requirements Available Online	24
Sample DL Modification Curriculum Form	26
Annual Distance Education Board Report (2014.15)	30
ACCJC Approval Letters for 2007-08 DL Changes	33
Academic Affairs Org Chart (DL is under Learning Resources)	35

A. Concise Description of the Proposed Change and the Reasons for It

Description of the Change

Allan Hancock Joint Community College District covers all of northern Santa Barbara County and parts of San Luis Obispo and Ventura Counties. The district is primarily semi-rural, with substantial distances between population centers. The College is the primary higher education center for the area, with programs that meet regional needs for transfer, vocational training, and basic skills.

The purpose of this substantive change is to obtain approval for offering five A.A. degrees, twelve A.S. degrees, and one certificate 50 percent or more online. These are in addition to the online degrees and certificates already approved through substantive changes in 2007-08 and 2008-09. The following table shows the additional eighteen degrees and certificates:

Note: Percentage shown includes General Education (21) units (See evidence appendix for GE requirements)

AA DEGREE PROGRAMS	Units	Degree % online
Agribusiness: Enology/Viticulture	22	55%
Computer Science	19	53%
Liberal Arts: Arts & Humanities	18	65%
Liberal Arts: Mathematics & Science	18	65%
Liberal Arts: Social & Behavioral Science	18	65%

AS DEGREE PROGRAMS	Units	Degree % online
Agribusiness: Wine Business	22	72%
Computer Business Office Technology: Administrative Assistant/Secretarial	29	80%
Computer Business Office Technology: Legal Secretarial	30	80%
Early Childhood Studies: Elementary Education	42	60%
Early Childhood Studies: Preschool/Infant-Toddler Program Director	38	63%
Electronics Engineering Technology	42	65%
Electronics Technology w/Emphasis in Network Maintenance & Digital Technologies	29	58%
Emergency Medical Services	34	68%
Entrepreneurship	36	80%
Family and Consumer Sciences General	23	55%
Film and Video Production	36	55%

CERTIFICATES	Units	% online
Human Services: Family Services Worker 3	9	100%

Relationship to the Institution's Stated Mission

The [Allan Hancock Joint Community College District](#) covers 3,000 square miles on California's beautiful central coast, and serves over 20,000 credit students annually. The Allan Hancock College (AHC) Mission is:

Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural and economic vitality of our diverse community.

The college currently offers onsite courses at the main campus in Santa Maria and at the Lompoc Valley Center, as well as small sites in Solvang and Vandenberg Air Force base. However, public transportation is very poor and there are many areas in the north county including Buellton, Santa Ynez, Los Alamos and Guadalupe where there is no physical site. In addition, about one third of the community is at or below the federal poverty level. The ability to offer online degrees and certificates provides access to our diverse credit student population, who declared the following goals in fall 2012:

Transfer, plus a degree: 44.4%

Two year degree: 15.2%

Vocational certificate: 4.5 %

Source: [AHC Fact Book 2014 page 4.5](#)

Rationale for the Change

As a means to increase student access to education, Alan Hancock College has a long history of offering distance education courses. In the past, courses were offered via correspondence, audiocassette, television, videocassette, and DVD. As far back as 1994-95, AHC had formed a Distance Learning Taskforce due to the popularity of remote modalities. In 1999-2000, the college purchased its first Blackboard server, at a cost of \$6000, and the transition to online offerings began.

Online course grew exponentially from 2000 through about 2008-09; when the recession occurred and sections were reduced, the Vice President of Academic Affairs at the time decided to focus on face-to-face courses until the college was in restoration mode. Over the next four years, curriculum work was primarily items such as coding activities and updating textbooks. In 2012-13, AHC began to restore sections and since that time, the curriculum committee has started approving new courses in the distance mode, as well as modifications to put existing courses and programs online.

Expanding programs online ties directly into the [AHC Technology Master Plan 2014-2020](#) Goal Eight, Distance Learning and Online Student Success. The major direction for that goal is “*Enhance distance learning activities and support for online student access*”. As an active participant in the state-wide Online Education Initiative (OEI), the district strives to continually improve both course delivery and support services to online learners. Virtually all student and academic support services are available online including the myHancock portal, enrollment, orientation, counseling, tutoring, and the library.

Distance learning also is included in the [AHC Strategic Plan 2014-2020](#) under Strategic Direction 2, Student Learning and Success. Goal SLS2 is to “support student access, achievement and success”; goal SLS6 is to “Actively involve students in meaningful and authentic educational experiences and activities inside and outside the classroom.”

At this time, distance education is typically the second largest enrollment in the district after the main campus in Santa Maria; fall 2014 distance learning headcount was 4,312 and FTE was 434.1. Online enrollments have been flat or slightly declining the past few years, a reflection of few or no new offerings online for several years. The [Distance Learning Committee](#) (CCPD, pg. 59) is currently focusing on best practices, online instructor training, and preparation to convert from the Blackboard platform to Canvas in 2016-17 as part of the state-wide OEI.

B. Description of the Educational Programs to be Offered

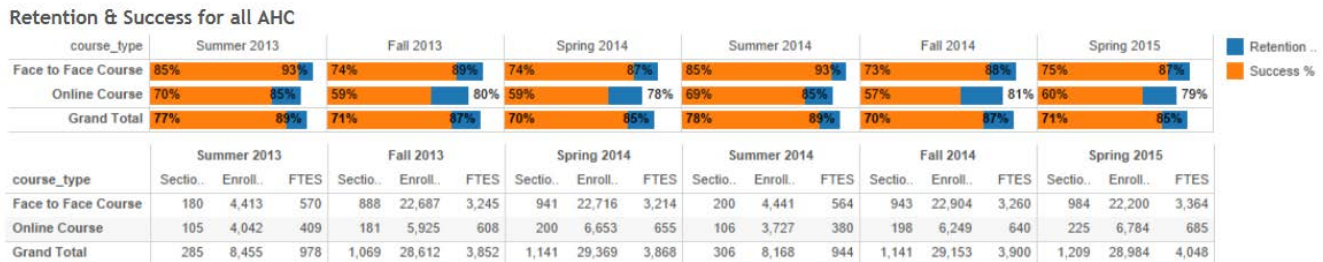
Educational Purposes of the Change are Clear and Appropriate

The seventeen degrees and one certificate to be offered online are not new programs. They have been offered onsite for some time, after all appropriate local and state approvals. The change is 50% or more delivery through distance learning. The main purpose of the change is increased access to students.

At AHC, all programs go through a curriculum approval process that utilizes the CurricUNET system and is overseen through the Academic Senate Curriculum Committee, known locally as [Academic Policy and Planning](#). Regardless of delivery mode, courses have only one course outline of record and are required to have the same rigor, breadth, academic quality, and student learning outcomes. Delivering courses online requires a major modification process through the AP&P committee. (See the Evidence Appendix for a sample modification proposal)

Prior to delivering instruction online, full and part-time faculty must meet with and receive approval from the faculty distance learning (DL) specialist. The DL specialist also chairs the Distance Learning Committee and reports to the Student Learning Council on distance education issues. The DL Specialist and DL Committee are tasked with ensuring effective pedagogical techniques and that regular and substantive contact is maintained between online instructors and students.

AHC acquired the Tableau dashboard in 2014, which gives the college access to “at a glance” outcomes for distance learning. Tableau’s basic view shows outcomes across semesters for each subject area taught and overall and also compares face-to-face success and retention to online retention. A sample of the basic Tableau view is shown below.



Based on data such as this, the retention difference between onsite and online students is an average of 8 percentage points apart, which is very close to the state average of a 7.1% gap over seven years as reported in the *Distance Education Report 2013* posted on the California Community College Chancellor’s Office (CCCCO) website. The overall online success rate at AHC from 2013 through 2015 is 62.3%, which is 6.4% higher than the state average of 55.9% in the same report.

Proposed Program Meets Eligibility Requirements, Accreditation Standards, and Commission Policies Related to Student Learning Programs and Services and Resources

As described more fully in sections F and G below, the college continues to meet all the ACCJC Eligibility Requirements, Accreditation Standards, and Commission policies related to student learning programs, services, and resources. AHC has been in good [accreditation](#) standing (no sanctions) for many years, including the 2010 full review and external team evaluation, and the 2013 midterm report.

C. Description of the Planning Process Which Led to the Request for the Change

The Change’s Relationship to the Institutions Planning, Evaluation and Stated Mission

AHC maintains an integrated planning process based on the college [mission, vision and values](#). Distance learning is part of the learning resources division, under the oversight of an academic dean and the associate superintendent/vice president, academic affairs. Distance learning is part of the shared governance decision process through the Distance Learning Committee. Distance learning is also part of the institutional integrated planning process, as stated earlier.

All of the online programs are included in the established evaluation, outcomes and assessment process for academic programs at AHC. As part of academic program review, distance learning courses must specifically be examined for success and retention, as well as methods used by instructors to ensure regular substantive contact.

Online education clearly fits within the scope of the AHC mission by providing access to quality educational opportunities within this large rural district that offers poor or no public transportation options.

The Assessment of Needs and Resources That has Taken Place

Technology needs are assessed through periodic surveys, including one done in conjunction with the *AHC Technology Master Plan 2014-2020*. In that survey 66%, (or 87 of 131) respondents from all constituencies of the college rated “Providing online/distance education via the Web” as very or somewhat essential. Students in a 2013 climate survey ranked “Providing online/distance learning courses” a 4.1, with 5 being the most important. AHC offers an average of 175 sections online each fall and spring; they typically fill, often with waiting lists.

Course and program needs are reviewed through both the AP&P committee when curriculum is modified to be offered online, and through program review resource requests. Comprehensive program reviews are currently performed every six years, but all programs must submit annual updates that include budget, staff, facilities, materials and equipment, and technology requests.

When resources are allocated through various budget channels that include district, grant, categorical and bond funds, the requesting department must submit proof that the need was documented through the program review process.

The current programs seeking approval had no additional resource needs in order to add the online modality. There was also no need for additional funding for the distance learning division, in terms of technology, staff, or budget. At AHC, distance learning has had a substantial district budget for many years. For FY 2015/16, the amount allocated for distance learning is \$469,000.

This covers both the Blackboard CMS and three full time support staff. Additional funding is available for professional development and conferences such as Blackboard World. Currently, the district is planning to move to the Canvas CMS in late 2016-early 2017, as part of the state Online Education Initiative (OEI). There are no initial costs for that transition.

Anticipated Effect of the Proposed Change on the Institution

The most obvious effect is increased student access to quality programs. According to the [AHC Fact Book 2014](#) about 36% of online students are seeking a degree, certificate, transfer, or some combination of these three. Due to state Student Equity and SSSP program funding, services for online students have recently been increased, which will support these additional programs. There is a new online orientation as of 2015, and additional counselors have been hired or are in the process currently.

Benefits That Will Result From the Change

Expanded access for students is the most obvious benefit. One interesting benefit is the ability to serve our Hispanic students better. AHC is a Hispanic Serving Institution under federal criteria, and the fastest growing segment of our online student population is Hispanic. According to the *AHC Fact Book 2014*, 31.1% of the online student population was Hispanic in 2010; in 2013, it had grown to 39.2%.

A Description of the Preparation and Planning Process for the Change

These online degree and certificate programs are in addition to existing ones, so preparation and planning was part of an existing and systematic process. When a course or program is proposed for online delivery, it goes through the AP&P Committee curriculum approval process. At that point, if the faculty proposing the online delivery is not already trained, he or she receives training as described later in this proposal. After local board approval, state approval is obtained. The time span from the initial proposal to offering new online courses and programs usually takes at least one year, and sometimes longer.

D. Evidence That the Institution has Provided Adequate Human, Physical, Technology and Financial Resources and Processes Necessary to Initiate, Maintain, and Monitor the Change, and to Assure That the Activities Undertaken are Accomplished with Acceptable Quality

Adequate and Accessible Student Support Services

Support services are available in a variety of modalities to all online students. The [library webpage](#) offers 24/7 access to journals, e-books, email reference service, research tips and more. [Counseling](#) is available by appointment, drop-in, phone, and online, and includes DSPS services. Other services with both onsite and online components include [admissions and records](#), [financial aid](#), [health services](#), [tutoring](#), the [bookstore](#) and programs such as MESA.

There is a [student help desk](#), as well as the [distance learning student page](#) for online students to receive support specific to online courses and/or Blackboard. There is an additional centralized listing of online services for distance learning students on the DL student page, so that online students don't have to jump around the website to find support. All services onsite and online are ADA compliant. The College received two commendations for its support services during the last ACCJC comprehensive external team visit in 2010.

Sufficient and Qualified Faculty, Management and Support Staffing

Allan Hancock College has well-qualified [distance learning faculty and staff](#) at all levels. Distance learning is housed in the learning resources division of the college, under the direction of an academic dean who has 10 years' experience with distance learning. The faculty DL specialist also teaches online, so he has first-hand experience with some of the challenges and needs of online instructors and students. In addition to two technical support and training staff, there is also a coordinator of instructional technology and photographer/videographer available to assist faculty who wish to create original video material or images for their courses.

At AHC, the preference has been to restrict online teaching to local full-time faculty as much as possible. This is due to the necessary curriculum and training processes, which are not usually required of part-time faculty. In addition, full time faculty are more available to participate in the shared governance bodies that advise distance learning, including the Distance Learning Committee, the Student Learning Council, and the Academic Senate. In a few cases, particularly in disciplines that have no full time faculty, part-time faculty are willing to undertake the responsibility of modifying curriculum and training to teach online. The faculty DL specialist maintains a record of the faculty he has met with, trained, and recommends for online teaching.

Professional Development for Faculty and Staff to Effect the Change

As mentioned, the faculty DL specialist initially trains all faculty who wish to teach online. After that time, regular training sessions are offered each fall and spring semester through the AHC professional development schedule on new and advanced features in the Blackboard system. In addition, @One training is always recommended, and the dean, faculty DL specialist and other online teachers regularly attend the annual Online Teaching Conference.

Appropriate Equipment and Facilities

All necessary equipment and facilities are in place. The Blackboard CMS is securely and redundantly hosted in Reston, Virginia. The majority of faculty training occurs in the state-of-the-art Teacher Learning Center, housed in the Academic Resources Center in Bldg. L. There are large open access computer labs at both the Santa Maria and Lompoc campuses to serve students who might need access to their online courses. Both campuses already have complete wireless coverage for students who bring laptops or other devices; in December 2015, the wireless network was upgraded to seamlessly handle more traffic.

Sustainable Fiscal Resources

The college has an adequate district budget in place to support all distance learning needs, and costs are projected to decline due to the move to Canvas in 2016-2017 through the state OEI. The associate superintendent/ vice-president of academic affairs has already planned to set existing funds aside for Canvas in anticipation of funding it in the 2018-2019 time frame. During the “free” Canvas years, the V.P.A.A. has requested that some DL funds go to enhanced training opportunities for faculty teaching online.

Comparative Analysis of the Budget, Enrollment, and Resources; Identify New or Reallocated Funds

There is no new or reallocated funding requested or needed for these degree and certificate programs. Online teaching is typically part of the regular assigned load for faculty, so no new salary funding is anticipated.

Plan for Monitoring Achievement of the Desired Outcomes

Student learning outcomes and student achievement are monitored through several systems and processes. The Institutional Research and Planning staff tracks outcomes, and student retention and success data are published in an annual fact book. Data are also available on the Tableau dashboard, which is accessible to all faculty and staff through the myHancock portal.

In addition, there is an annual student success summit held at the college each spring. Various data are presented, and usually one or more areas of instructional quality receive particular focus. In 2014, distance learning was one of the areas. The Distance Learning Committee has followed up with discussion on strategies to maintain and improve the quality of online learning. Distance learning was also one of the focus areas during the fall 2015 annual strategic planning retreat.

Evaluation and Assessment of Student Success, Retention and Completion

Assessment of all courses and programs, including online ones, are housed in the AHC eLumen outcomes software platform. Outcomes data comes into eLumen through the program review process, which incorporates assessment of SLOs. As part of the comprehensive six-year process, programs are asked to compare success and retention of online courses to the onsite versions of the same course, and address any major gaps.

As is the case with most California Community Colleges, online success and retention are generally lower than onsite versions of the same courses. However, this varies tremendously from course to course. The DL Committee recently surveyed individual online courses from 2013 through 2015 to compare them the state average for retention. There were 74 courses that were at or above the state average for retention, and 59 courses that were three or more percentage points below it. In most cases, disciplines had courses on both lists.

Certain programs such as speech and human services have done well overall in both success and retention online. Others like mathematics have analyzed gaps and decided to limit or not teach online sections until retention and success strategies can result in improved outcomes. In the case of math, 42 transfer-level sections are offered in spring 2016--only 6 are offered online.

In addition to assessment at the course and program level, there are institutional student achievement standards required by ACCJC and the state Institutional Effectiveness Partnership Initiative (IEPI). AHC has a recognized course completion gap between students prepared for college at 61.4% and unprepared at 35.1%. One way of addressing this gap through the online perspective has been to limit online courses to college transfer-level; the students who place into these courses are in the prepared group.

Additional evaluation measures include the established college processes for evaluating faculty and staff (which include student input), and student satisfaction and climate surveys conducted by the Office of Institutional Effectiveness. Distance learning is typically a component of all satisfaction surveys.

One area that is always considered in assessing online courses and student performance is student readiness for distance learning. There has been a student resources area of the AHC distance learning public web page for many years; an addition in 2015 is a set of [tutorials](#) for online student readiness produced by the state OEI.

E. Evidence That the Institution has Received All Necessary Internal and External Approvals

Faculty, Administrative, Governing Board or Regulatory Agency Approvals

All courses, programs, degrees, and certificates have been approved by the AP&P Curriculum Committee which has Academic Senate oversight, the Allan Hancock College Board of Trustees, and the California community Colleges Chancellor's Office. This substantive change was approved by the Board at the January 19, 2016 regular board meeting. (Link will be inserted after the meeting).

Legal Requirements

AHC is in compliance with all federal and state regulations related to distance learning. The faculty DL specialist and dean of academic affairs maintain currency on compliance through attendance at the monthly statewide Distance Education Coordinators webinar meetings, through the Wiche Cooperative for Educational Technologies (WCET), and through conferences including the state Academic Senate Plenary Sessions and Online Teaching Conferences.

Evidence of Governing Board Action to Approve the Change and any Budget Supporting the Change

The AHC Board of Trustees approves all courses modified for distance learning delivery two times annually, near the end of the fall and spring semesters. There is no budget change associated with the conversion of these degrees and certificates to 50% or more delivery online.

F. Evidence That Each Eligibility Requirement Will Still be Fulfilled Specifically Related to the Change

The delivery of online courses generally does not significantly affect most of the eligibility requirements, as demonstrated below:

1. Authority: Allan Hancock College is authorized by the California Education Code and California Community Colleges Board of Governors to operate as an educational institution and to award degrees. AHC has the authority to operate as a degree-granting institution based on continual accreditation with the Accrediting commission for Community and Junior Colleges of the Western Association of Schools and Colleges. This authority includes online courses and programs.

2. Operational Status: AHC enrolls approximately 15,000 credit, noncredit, and community service students each semester. Students are actively pursuing degrees and transfer; 41.6% stated both an associate's degree and transfer as their goal in fall 2013. The College is fully operational, with fall, spring, and summer onsite and online courses designed to meet the varied educational needs of students. The addition of online courses, degrees and programs expands access and opportunity to students.

3. Degrees: In accordance with the Chancellor's Office standards and guidelines, AHC offers organized sequences of courses leading to degrees and certificates. In the [AHC Catalog 2015-16](#), the college offers 79 associate degrees, 13 associate degrees for transfer and 111 certificates. With the programs submitted as part of this change, there are 14 degrees that can be earned 100% online.

4. Chief Executive Officer: The AHC Board of Trustees selects and appoints the superintendent/president of the district, who has primary responsibility for the college. [Dr. Kevin G. Walthers](#) started in this capacity on July 8, 2013. Dr. Walthers administers board policies and has full-time responsibility to the college. Dr. Walthers supports and promotes all degree and certificate programs, including those online.

5. Financial Accountability: The College annually undergoes an external financial audit by a certified public accounting firm, and reports the results publicly at a Board of Trustees meeting. The audit is certified, and any exceptions are explained. AHC has a proud history of positive audit reports, including compliance with federal and state regulations. The most recent audit was accepted by the Board at the January 20, 2015 [meeting](#)

6. Mission: The AHC Board of Trustees adopts the [college mission](#), which was last revised in 2009. The mission is clearly stated and reviewed regularly by the Board of Trustees and the college at large at the annual planning retreat every fall. All courses onsite and online must meet standards set by the college AP&P (curriculum) Committee and align with the college mission.

7. Governing Board: The AHC Board is composed of five members elected by trustee area on alternating years for a term of four years, plus one nonvoting student trustee elected by the student body for a term of one year. The Board duties and responsibilities are outlined in [BP 2200](#). The Board is responsible for monitoring institutional performance and educational quality. The Board is informed when courses are modified for online delivery through AP&P reports, and also receive an annual report on distance learning.

8. Administrative Capacity: Allan Hancock College employs well-qualified and sufficient numbers of [administrators](#) to support its mission and purpose. Distance learning has support and oversight from the associate superintendent/vice-president academic affairs and an academic affairs dean. Administrative services typically provided for distance learning include budget management, scheduling support, faculty evaluation, web services, and compliance reporting.

9. Educational Programs: All degree programs are congruent with the College mission and are in recognized fields of study that lead to degrees and certificates. All programs meet state guidelines and AHC Academic Senate requirements in length, breadth, depth, scope, and rigor. All programs including those delivered online are assessed each year, in either annual program review updates or comprehensive program review. Course and program student learning outcomes are recorded in the course outline of record in CurricUNET and on course syllabi, and are identical no matter what modality content is delivered in.

10. Academic Credit: All academic credit awarded at AHC is consistent with California Education Code and Title 5 regulations. Clearly stated criteria for the award of [credit](#) are published in the annual college catalog. For most courses, credit is awarded based on the conventional Carnegie unit; each unit represents one hour of student class time for one full semester, and two hours of outside class preparation per unit. Distance learning courses require the same rigor and student time investment as onsite courses for the award of academic credit.

11. Student Learning and Student Achievement: AHC publishes student learning outcomes at the course, program, degree, and institution level, and for student services. Course outcomes are in the course outline of record, as well as on every syllabus. Program and institutional outcomes are published in the annual catalog. All outcomes are assessed as part of a well-established process that ties to program review. The College reached the proficiency level in SLOs assessment in 2012-13, as confirmed in the Midterm Report of March 2013 and the [ACCJC response](#) letter dated July 3, 2013. Student achievement outcomes (retention and success rates) are published regularly in the annual AHC fact book. The fact book has a separate section on [distance learning](#) in order to understand the similarities and differences in onsite and online student demographics and achievement.

12. General Education: Allan Hancock College's general education (G.E.) component of AA/AS degrees is designed to develop a breadth of knowledge and promote intellectual inquiry in all students. A minimum of 21 semester units in G.E. is required for all degrees except AA/AS Transfer degrees. All G.E. courses have identified student learning outcomes, which are assessed. There are adequate G.E. courses offered through distance learning for a student to complete the entire G.E. sequence online.

13. Academic Freedom: All AHC faculty and students are free to examine ideas and test knowledge appropriate to their disciplines. [Board Policy 4030](#) Academic Freedom and Responsibility applies to all teaching, and online faculty and students will be afforded the same practices under this policy as any others.

14. Faculty: There is a sufficient number (142) of well-qualified, full-time faculty at AHC who meet all state minimum education and experience qualifications or the equivalent. Faculty responsibilities are published in the Faculty Association Collective Bargaining Agreement, the Faculty Resource Guide, in personnel policies and procedures, and in job announcements. Curriculum and assessment of learning are clearly within the scope of faculty responsibilities as outlined in the Academic Senate 10+1 academic and professional matters. The vast majority of online teachers are full time faculty, and all faculty who teach online first must meet with the faculty DL specialist for training.

15. Student Support Services: AHC offers a comprehensive array of onsite and online student services consistent with the college mission to serve the diverse student population. These include [admissions and records](#), [counseling](#), [financial aid](#), [learning assistance \(DSPS\)](#), and the [testing center](#). A comprehensive list of available services and resources are prominently featured on the public website [student services](#) page. Most services have been available partially or completely in an online modality since 2008-2009. The college anticipates some upcoming changes in connection with the state OEI. The online admission process will change to CCC Apply, and online tutoring is likely to change to Net Tutor.

16. Admissions: AHC admission policies are in accordance with its mission to serve the diverse community and generally reflective of the open access philosophy of California Community Colleges. [Board Policy 5010](#) stipulates the qualifications for admission in compliance with federal code and regulations. For most of AHC's credit programs, admissions currently occur online through the Banner system according to established policies and protocols. In 2016, AHC will move to CCC Apply for admissions. The vast majority of distance learning students will continue to have the ability to complete the admission process without physically coming to campus.

17. Information and Learning Support Services: The College provides access to information and learning resources and services to support its mission and instructional programs. All students have onsite and online access to [library](#) resources, including journals and e-books. [Tutoring](#) is available onsite and online through the Academic Resources Center (ARC), which houses a Tutoring and [Writing Center](#), and a separate [Math Center](#). The [Open Access Computer Lab \(OACL\)](#) is housed in the ARC. Since the majority of the online students at AHC are local and also take onsite courses, it is common to assist students with online course and Blackboard help in the onsite learning centers. The newest learning center, the [AIM Center](#), is entirely virtual and available 24/7.

18. Financial Resources: Allocations to support all programs and services, both onsite and online, are in accordance with the AHC mission and reflect institutional priorities. Budget goals and priorities are developed and updated annually through shared governance Budget Council. Allan Hancock College has remained fiscally stable throughout years of budget reductions in the California Community College system, with adequate resources to support a comprehensive offering of programs and services. Distance learning has had adequate district financial support since its inception at the college.

19. Institutional Planning and Evaluation: Allan Hancock College systematically plans for continuous improvement of institutional structures, processes, and student achievement of educational outcomes. Strategic planning is accomplished through a shared governance structure often referred to as CCPD (Councils and Committees Pathways to Decisions), and an annual planning retreat. Program review of academic, student services and administrative areas occurs in regular cycles with annual updates focused on outcomes assessment and improvement plans. Program review resource requests link to the priorities established through strategic planning. Resource allocation is based on strategic priorities, program review resource requests, and other established processes such as full time faculty prioritization. Data on the results of many planning efforts and learning outcomes are available publicly in the annual fact book and other documents published by the [Office of Institutional Research and Planning](#). Distance Learning is incorporated into all established planning and assessment processes.

20. Integrity in Communication with the Public: AHC produces an accurate and current annual [catalog](#) both in hard copy and online, and an updated [website](#) which provide all of the required general information, requirements, major policies affecting students, and locations where other policies may be found. There are sections of particular interest to online students in the catalog, including personal security for distance learning students. In the course schedule, searches can be limited to DL courses only for those interested in online learning.

21: Integrity in Relations with the Accrediting Commission: AHC adheres to all ACCJC Commission eligibility requirements, accreditation standards, and policies. The College complies with all ACCJC directives in a complete, honest, and accurate manner, and notifies ACCJC regarding any changes in status. The Commission is being notified of the change in delivery mode for programs that can be completed 50% or more online for the third time through this substantive change; earlier substantive changes were filed in 2007-08 and 2008-09 (see evidence appendix).

G. Evidence That Each Accreditation Standard will still be Fulfilled Specifically Related to the Change and That All Relevant Commission Policies are Addressed

Standard I. Mission, Academic Quality and Institutional Effectiveness, and Integrity

A. Mission

The mission of Allan Hancock College is:

Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural and economic vitality of our diverse community.

The mission is regularly reviewed by the Board and campus representatives at the annual planning retreat every fall. Data on student success and retention are also reviewed at the planning retreat to ensure that the college is effectively setting goals and priorities, and making decisions on resource allocation that align with the mission. The AHC mission is widely published in campus publications including the website, catalog and board agendas.

The AHC mission of providing quality educational opportunities to our diverse population encompasses the use of various delivery modes to meet the creative, intellectual, cultural and economic vitality of the community. AHC offers credit and noncredit courses throughout northern Santa Barbara County to provide access to as much of our community as we can. Offering courses online is another way to serve students who are unable to physically attend onsite.

B. Academic Quality and Institutional Effectiveness

At AHC, there are systematic processes and procedures in place to improve overall academic quality and effectiveness through integrated planning, assessment, and resource allocation. The two Learning Outcomes and Assessment Committees ([LOACs](#)) oversee the creation and assessment of student learning and student services outcomes. Through use of the eLumen online student learning outcomes system, assessment and improvement plans are recorded and utilized in program reviews, as well as in department discussions on quality. Distance learning is integrated into these processes as part of program review. All of these processes are regularly evaluated within a broad-based shared governance structure.

Dialog on student outcomes, equity, academic quality and institutional effectiveness occurs regularly as part of the shared governance council and committee structure. Academic quality as it pertains to online learning is a particular focus of the Distance Learning Committee and the Student Learning Council. Data on student achievement across semesters can be disaggregated by discipline, ethnicity, gender, and other criteria including online course outcomes as they compare to onsite outcomes.

The Vice President for Institutional Effectiveness was hired in 2015 in acknowledgement of the increased importance of data analysis in the overall planning and resource allocation process. The new V.P. co-chairs the Institutional Effectiveness Council, which functions as the accreditation steering committee. The Council also works to coordinate institutional planning timelines and the annual strategic planning retreat, where data are evaluated to identify annual and long term priorities and goals. Data on distance learning are presented for discussion as part of the annual planning retreat, as well as within the governance structure in the Distance Learning Committee.

C. Institutional Integrity

Allan Hancock College maintains a public [website](#) for providing the most up-to-date and accurate information to students and the community at large. An [accreditation page](#) shows our current status. The catalog is available both online and in print, and contains complete descriptions of programs that include learning outcomes, content and course requirements. Information on student achievement and academic quality is a [student success scorecard](#) link on the homepage, as well as in the annual AHC [Fact Book](#) on the Institutional Research and Planning page.

Integrity in all communications from AHC is overseen by the Office of Public Affairs and Publications, under the direction of the superintendent/president. All board policies, including Academic Freedom and Responsibility ([BP 4030](#)) are readily available on the public website. Integrity for all college constituencies is encompassed in the Institutional Code of Ethics ([BP 3050](#)). Allan Hancock College is in good standing with ACCJC and complies with all eligibility requirements, accreditation standards, policies, reporting, and substantive changes. This includes distance learning data on the annual reports, as well as substantive changes for distance learning.

Standard II. Student Learning Programs and Support Services

A. Instructional Programs

Allan Hancock College offers high quality instructional programs, consistent with its mission, that meet the needs of our diverse community. These include transfer, basic skills, career-technical and noncredit courses and programs. All programs, including those offered online, have established procedures that assure ongoing and systematic program review of their relevance, appropriateness, achievement of learning outcomes, currency, and future resource needs. Comprehensive program reviews occur every six years, with annual updates that include SLOs assessment. While program discontinuance has not been necessary due to prudent financial management, planning for such an event resulted in a program vitality policy ([BP 4021](#)).

Faculty expertise is relied on to identify and measure student learning through outcomes assessment. Faculty expertise is also relied upon through the Academic Senate [AP&P Committee](#) to develop all curriculum, including major modifications for online delivery. Faculty members of the AP&P committee assure the length, breadth, depth and rigor of all courses.

AHC offers pre-collegiate courses in both noncredit and credit, but only college-level courses are offered online. All credit degree programs include a general education component, as well as focused study in the major. Courses are scheduled so that students can complete a degree or certificate in two years or less, with online courses often factored into efficient scheduling of high-demand gateway courses such as English. Credit is awarded and transferred according to clearly stated policies as outlined in the catalog.

All transfer-level courses are mapped to institutional learning outcomes ([ILOs](#)) that include communication competency, information literacy, quantitative literacy, and cultural competency. Career and technical programs have industry-based advisory committees and prepare students for external licensure.

B. Library and Learning Support Services

AHC library and learning support services are sufficient in quantity, currency, depth and variety to support the College's instructional programs and other activities (see Eligibility Requirement #17). Library and learning support services are available in the day and evening onsite, and some are 24/7 online for all AHC students, faculty and staff. Services include the [library](#), tutoring, writing center, math center, [AIM](#) center (basic skills) and the open access computer lab. All academic services have defined outcomes that are regularly evaluated for improvement as part of program review.

Library and learning support services specifically targeted to online students include electronic books and e-reference services, databases with journal and other periodical articles, [Libguides](#) that list discipline-specific research sources, and online tutoring through Smarthinking. There is also a [distance learning](#) page that includes student resources.

C. Student Support Services

Comprehensive [student support services](#) from qualified and trained staff that address the needs of all students in an encouraging environment are accessible both onsite and online (see Eligibility Requirement #15). [Admissions](#) policies are clear, consistent, and available online and in the print catalog. An orientation to services is available both onsite and online through the myHancock portal. [Counseling](#) is available for academic, career, transfer or personal needs. A [Student Equity](#) Plan assures equitable access to underserved students including foster youth. Student records are maintained securely and staff is trained in confidentiality requirements, including FERPA. All student services perform program review and have defined outcomes that are regularly and systematically evaluated for improvement.

Standard III. Resources

A. Human Resources

Allan Hancock College employs an appropriate number of qualified faculty, staff and administrators to support student learning and services and improve institutional effectiveness.

Faculty, administrators and staff are hired through the AHC [Human Resources](#) department in accordance with well-established processes that ensure equal opportunity. All faculty meet state [minimum qualifications](#) per education code section 87356, and those who wish to teach distance learning receive additional training from the faculty DL specialist.

All college employees are regularly evaluated through a proscribed process (negotiated through collective bargaining for faculty and classified staff) in order to assess effectiveness and foster improvement. Full time faculty are evaluated in each of their first four years, and then every three years once they have achieved tenure. All instructional program personnel are subject to all the standards, regulations and processes in place to ensure quality, professional ethics, and integrity. After surveys to identify training requests and needs, a schedule of professional development activities is published annually on the myHancock portal for all faculty and staff. For those involved in online teaching, the faculty DL specialist offers one or two general sessions each semester on best practices or other aspects of distance learning. The DL technical support staff also offer regular Blackboard training sessions through the professional development schedule.

B. Physical Resources

The College provides sufficient and safe physical resources to support and assure the quality of its programs. Many new buildings and modernized labs have been built due to [Bond Measure I](#), a ten-year bond that provided over 180 million dollars for new construction, existing facility upgrades, and technology. Most classrooms have been upgraded with new computer and A/V systems. Distance learning staff is housed in the Academic Resources Center (ARC), constructed in 2007 in the central commons area of the Santa Maria campus. Training for online faculty occurs in the state-of-the-art Teacher Learning Center (TLC) on the 2nd floor of the ARC.

Physical resources associated with distance learning such as the TLC and Open Access Computer Lab are secured by various alarm systems, locking mechanisms, and campus police.

C. Technology Resources

AHC provides appropriate, adequate, and secure technology resources to support student learning and services. Technology planning is overseen by the Technology Council and its various subcommittees including the Web Services Committee and Technology Advisory Committee, which recommends technology projects funded through the Measure I Bond. The integrated planning goals for technology are in the [Technology Master Plan 2014-2020](#). The major systems utilized by faculty and students include Banner for registration and schedules, the myHancock portal for announcements and information such as transcripts and waitlist status, and Blackboard for online learning. The Blackboard system is securely and redundantly hosted in Reston, Virginia.

D. Financial Resources

Planning

Allan Hancock College plans and manages financial affairs with integrity, in alignment with the college mission, and in a manner that ensures financial stability. The shared governance Budget Council works to provide the campus with a realistic assessment of resource availability, and is part of the overall integrated planning process. The College maintains a sufficient cash flow to meet obligations, and is consistently regarded as credible and accurate in reporting by qualified external auditors.

Fiscal Responsibility and Stability

The Board of Trustees monitors the college budget stability through monthly reports in every board agenda book. AHC maintains a prudent reserve and has weathered the recent recession without cutting programs or laying off staff. The annual college [Budget Book](#) is the result of careful planning and is posted publicly to ensure transparency. Distance learning has been included in the district budget for many years, and has been adequately funded.

Liabilities

AHC considers long-range obligations when making short-term plans. Future obligations are listed in the annual Budget Book. The Other Post- Employment Benefits (OPEB) liability was handled by funding a reserve and then establishing an irrevocable trust in January 2015. Future obligations related to technology (such as the Blackboard contract) are projected five years ahead and regularly reviewed by the director of I.T. Services and the associate superintendent/vice president, finance and administration. The college has not issued any debt instruments since the voter-approved 10 year Measure I Bond, which is paid by district taxpayers.

Contractual Agreements

The AHC Board annually authorizes individuals who may enter into contracts on behalf of the district. Contractual agreements are consistent with the college mission and goals. The district has guidelines and procedures for protecting college interests and integrity when entering into contractual agreements, including templates and instructions for independent contractors and service agreements. The college currently has a three year contract with Blackboard for hosting and delivering online courses that expires in spring 2017.

Standard IV. Leadership and Governance

A. Decision-Making Roles and Process

Institutional excellence including ethical and effective leadership is a tradition at Allan Hancock College. The Councils and Committees: Pathways to Decisions (CPPD) shared governance structure has been in place since 2010 and ensures that all constituencies have a voice in the decision making process. Committees and councils make recommendations within the scope of their respective expertise (Budget Council, Technology Council, Student Services Council, etc.). These recommendations are then finalized and forwarded to the superintendent/president and Board at College Council, which is co-chaired by the Academic Senate president and superintendent/president. Accomplishments of the councils are reported and evaluation of the structure and processes occur annually. The Distance Learning Committee, Technology Council, Academic Senate, and Student Learning Council may all provide input and recommendations related to distance learning.

B. Chief Executive Officer

[Dr. Kevin G. Walthers](#) is the CEO and has served as AHC's superintendent/president since July 2013. He has assumed primary responsibility for the college and provides leadership in planning, budget, institutional effectiveness, and accreditation. He assures that all institutional practices and policies are consistent with the college mission and allocation of resources supports high quality learning and student achievement. He is kept informed on distance learning issues through his senior managers (Cabinet), discussion at College Council, the annual distance learning report to the Board, and feedback from the community.

C. Governing Board

Allan Hancock College has five board members who serve staggered four-year terms. The AHC Board of Trustees represents the public interest in AHC through ethical, consistent policy and decision making. The [Board](#) works closely with the superintendent/president in carrying out the college mission, ensuring educational quality, and maintaining financial integrity. All [board policies](#) are readily available to the community through the AHC website. The Board holds public meetings once a month, with special meetings held as needed. One or more board members is in attendance at the annual planning retreat as well as many other college events.

The Board participates in self-evaluation annually, as well as annual evaluation of the superintendent/president. The superintendent/president keeps the Board well informed on all accreditation activities, and board members have attended accreditation trainings. The Board is informed on distance learning annually in a report included in the board agenda book (see evidence appendix) and at other times as needed.

D. Multi-College Districts or Systems

N/A—Allan Hancock Joint Community College District is a single-college district.

Relevant Commission Policies

AHC remains compliant with all ACCJC Commission Policies as listed in the *Accreditation Reference Handbook*. There are two policies that are particularly relevant to this notification:

1) Policy on Distance Education and Correspondence Education

All distance learning courses at Allan Hancock College meet the definition of using technology to deliver instruction to students who are separated from the instructor and support regular and substantive interaction between the students and instructor, per Code of Federal Regulations requirements.

All distance learning at AHC is offered either entirely online asynchronously through Blackboard, or offered asynchronously online with some onsite attendance required for lab work or exams. The college does not offer correspondence courses at this time.

Allan Hancock College addresses all the policy elements as follows:

- Mission—Development, implementation and evaluation of distance learning courses takes place within the college mission to provide quality educational opportunities to our diverse community.
 - Control—Development, implementation and evaluation of online learning at AHC is controlled through the Academic Senate, relevant shared governance councils and committees, and established practices and policies.
 - Student Learning Outcomes—SLOs are developed and assessed by faculty for all courses and programs. Curriculum delivered online has separate approval by the AP&P Curriculum Committee, but the SLOs on the course outline of record apply to any delivery method.
 - Resources and Structure for Assessment-- AHC has two learning outcomes committees in place, one for student services and one for academic courses. There is an [Institutional Assessment Plan](#) that is regularly revised by the learning outcomes committees.
 - Delivery Mode—The College has been delivering asynchronous online courses for fifteen years. As part of the OEI, it is anticipated that AHC will move from Blackboard to Canvas in 2016-17, but there is no plan to change from asynchronous delivery.
 - 50% Threshold—AHC has been conscientious in tracking online programs, degrees and certificates that can be earned 50% or more online. This is the third substantive change proposal sent to the Commission pertaining to distance learning.
-
- Student Authentication and Privacy—At this time, students primarily access Blackboard through the myHancock student portal using a secure and unique log-in. Blackboard rosters are updated every 4 hours from the Banner Enterprise system, to capture student drops, adds, and withdrawals. In addition to the log-in, some instructors require onsite attendance with a picture I.D. for exams or other activities. Some instructors also require a brief essay at the start of the semester to file as a writing sample for comparison later in the semester. [Board Policy 5040](#) addresses student privacy; in addition, there is an advisory notice in the [catalog](#) “Personal Security for Distance Learning Students”.

2) Policy on Substantive Change

As required by this policy, AHC reports all changes including new programs, new locations, and changes in mode of delivery. In 2014-15, AHC has reported new programs for sports medicine and registered veterinary technician, as well as the move of the public safety programs to a new training complex located on the Lompoc Campus. This proposal is for seventeen degrees and one certificate now offered 50% or more through distance education.

<u>EVIDENCE APPENDIX</u>

2014–15 Allan Hancock College General Education (only) Requirements

As of December 15, 2015

(*) courses that have been approved as DL.

Courses in bold may be used for option V - Multicultural/Gender Studies

I. General Education (21 units)

Category 1: Natural Sciences (3 units)

Agribusiness 102*
 Anthropology 101*, 110 (when taken in conjunction with ANTH 101*)
 Astronomy 100
 Biology 100*, 120*, 124, 132, 135
 Chemistry 110*, 120
 Food Science and Nutrition 110*
 Geography 101*
 Geology 100, 114, 131, 141
 Physical Science 111, 112
 Physics 100

Category 2: Human Institutions (6 units) (3 units in A and 3 units in B)

A. SOCIAL SCIENCE

Administration of Justice 101, 103
Anthropology 102*, 103*, 105*
Business 121*, 141*
Economics 101*, 102*, 121*, 141*
English 105*
Geography 102*, 103*
Global Studies 141*
Political Science 101, 104*, 105
Psychology 101*, 112*, 113, 117*, 118*, 119, 120, 121
Sociology 101*, 102*, 104*, 120*, 122, 155, 160
Speech 110*

B. AMERICAN HISTORY OR GOVERNMENT

History 107*, 108*, 118*, 119*
 Political Science 101, 103*

Category 3: Humanities (3 units)

American Sign Language 138

Art 101*, 103, 104, **105****Dance 101**, 110, 120, 130**Drama 103***, 110, 111**English 102***, 106*, **130***, **131***, 132*, 133*, 135*, 138*, **139***, 144*, 145*, 146*, **148***

Family and Consumer Sciences 144

Film 101*, **102***, **103***, 110

French 101*, 102*

History 101*, **102***, **103**, 104*, 105*, **120**, 138**Humanities 101***, **102***, **103**, 104*, 105*

Italian 101*, 102*

Latin 101

Multimedia Arts and Communication 101, 102

Category 4: Language & Rationality (6 units) (3 units in A and 3 units in B)**A. WRITTEN COMPOSITION**

English 100* (grade C or higher), or English 101* (grade C or higher).

B. COMMUNICATION AND ANALYTICAL THINKING

Computer Business Information Systems 101*, 112*

Computer Science 102*, 111*

English 103*, 104*

Math 100, 105*, 123*, 135, 181*, 321

Philosophy 112* 114*;

Speech 101, 102*, 106

Category 5: Living Skills (3 units)

Business 130*

Culinary Arts 120

Early Childhood Studies 114

Economics 130*

Emergency Medical Services 102

Family Consumer Science 109*, 112, 120, 130*, **131**, 138

Food Science and Nutrition 109*, 112

Health Education 100*

Humans Services 106, 110

Leadership 111*

Learning Skills 101

Personal Development 100*, 101, 102

Psychology 106, 112*, 113, 118*, **120****Sociology 106**, **110***

Speech 103*

SAMPLE DL CURRICULUM MODIFICATION PROPOSAL—Fall 2015

Academic Policy and
Planning

This proposal is for
Department: English

Distant Learning Report Form

Course: ENGL 108

Literary Arts Journal 2

DL CERTIFICATION FORM - CURRICULUM DEVELOPMENT STATEMENT

Instructions: Please meet with the faculty DL Coordinator as soon as a draft of the DL Request, with course description and goals, has been prepared. Allow a minimum of one week for this form to be completed.

Goal: To develop a cooperative relationship between the initiator of the new course and the DL Coordinator as it relates to appropriate Distance Teaching training and plans for continued training as education technology evolves.

Review Process:

1. Course is pre-launched in CN.
2. The course is reviewed by DL coordinator, adaptive technology internet access specialist, articulation officer, and curriculum specialist. and provides analysis and Recommendations may be forwarded to the course initiator.
3. The DL coordinator will forward the proposal to the dean, library/learning resources after the recommendations have been addressed.

NOTE: DL CERTIFICATION FORM MUST BE SUBMITTED ALONG WITH COURSE PROPOSAL FORM.

Proposed Course: ENGL 108

Course Name: Literary Arts Journal 2

Department: English

What DL training and/or expertise does the initiator have in order to teach this course? Please be aware that such training must also be in place for any other instructor teaching the course besides the course initiator.

Both initiators have had ongoing Blackboard training and professional development and both have had over ten years experience teaching online classes at Allan Hancock College.

What DL training and/or expertise does the initiator plan to have once the DL Request is approved? Please be aware that such training must also be in place for any other instructor teaching this DL course besides the course initiator.

Faculty teaching this course will attend appropriate professional development opportunities, including ongoing Blackboard training, to remain current in the field.

Additional Comments:

DISTANCE LEARNING REQUEST - PROPOSED CHANGES

Explain how this course meets requirements for an existing degree, certificate, or GE pattern as established in the most recent AHC catalog; or explain how the course meets a formal (documented) continuing education offering within a discipline.

This course is an elective for our English degree.

Identify how this course fits into the overall plan for distance education development within your department. Attach supporting documentation of program review data, annual program review data, or other sources as necessary.

This course is not part of our composition/literature sequence, but it provides students an opportunity to experience and practice real-world writing and editing processes. It is part of the English Department's plan to offer its degree completely online. Furthermore, the course enables students coming out of ENGL 106: Creative Writing to continue their practice.

If this is a new course [not an existing course undergoing DL conversion], identify the staffing plan for this course as an additional offering with the department over the next year and three-year period.

Not applicable

Describe below the adjustments you will make to the type of assignments students will have to complete on the DE course [as opposed to the face-to-face course].

Attach a separate page if needed.

The assignments will be the same, and they lend themselves to either online or classroom instruction. We will employ Blackboard's Discussion Board and Workshop Group features to analyze, discuss, and evaluate various texts.

Describe below the adjustments you will make to the type of evaluation tools you will use to assess students' performance and progress in the DE course [as opposed to the face-to-face course].

Attach a separate page(s) if needed

The assignments and the evaluation methods will be the same.

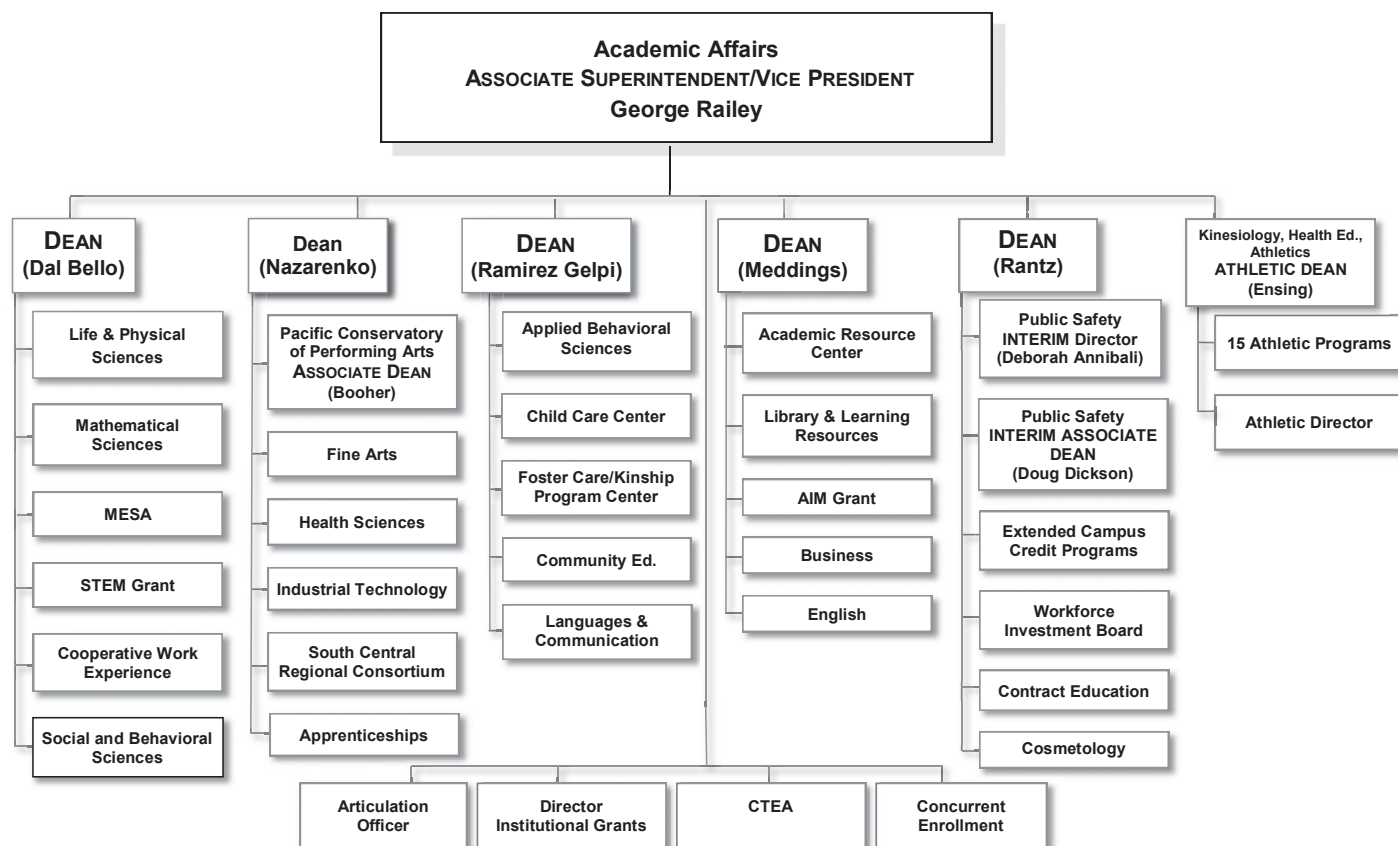
You will need to meet with the Adaptive Technology/Internet Access specialist to describe below the strategies that will be used to make the course accessible to students with disabilities, and to ensure that the opportunity for participation for the disabled students is as effective as that provided to others. Indicate the nature of the technical assistance that will be required to offer this course and make it ADA compliant.

Attach a separate page(s) if needed

We have already consulted and confirmed that images will include alt-tags, videos will be closed captioned, and textbooks will be adapted in Braille as necessary. No specific assistance will be required.



Academic Affairs



Revised January 12, 2016



AGENDA ITEM

To: Board of Trustees		Date: August 11, 2015
From: Superintendent/President		
Subject: Annual Distance Learning Report		
Reason for Board Consideration: INFORMATION	Item Number:	Enclosures: Page 1 of 2

BACKGROUND

Annually, staff prepares a brief report on distance learning for the Board in accordance with CCR Title 5, section 55210.

REPORT

Statistics:

Year (Fall)	Internet	Hybrid	Other (Audio, Video, TV, etc)	Total
2004	104	7	16	127
2005	110	8	13	131
2006	141	9	15	165
2007	152	11	14	177
2008	174		10	184
2009	174		4	178
2010	163			163
2011	145			145
2012	146			146
2013	174			174
2014	192			192

<u>YEAR</u>	<u>FTEs</u>
2003/04	594.78
2004/05	1019.10**(See Note)
2005/06	1198.30
2006/07	1325.90
2007/08	1346.00
2008/09	1136.90
2009/10	1179.00
2010/11	1128.60
2011/12	1159.00
2012/13	1187.59
2013/14	1175.23
2014/15	1196.83

** Years prior to 2004/05 were calculated in-house using data from several sources, including the Registrar and Institutional Research Office. Starting with 2004/05, data is calculated at the Chancellor's office using MIS files supplied by the district.

The student headcount for distance learning in fall 2014 was 4,312, just slightly below the previous fall's 4,480. The average class size fell from 39 to 37.5, with exactly the same number (115) of sections available.

Technology

At the end of spring 2015 AHC moved to Blackboard version 9.1, service pack 14. In fall 2014, 571 active course sections were supported by Blackboard staff; of these, 154 are categorized as distance learning for reporting purposes, and 417 were onsite courses utilizing Blackboard for some course components. Use by faculty teaching onsite has increased more rapidly the past two years than new online instructors. In all, 1,309 course sections are housed on our Blackboard server hosted in Reston, Virginia.

Analysis

AHC online students have maintained a remarkably consistent profile over time: They are mostly part-time, continuing students who live locally. There are 10% more female than male students, and the biggest age group is 20 to 24 years old. One aspect of the online population that is shifting is ethnicity. Hispanic online enrollment was 31.1% in 2010 and 39.2% in fall 2013, making that group the fastest growing one online.

The retention gap between onsite and online students at AHC has been improving every year for the past three years, and is 7% in fall 2014. The success gap remains wider and static, at about 15% every year. In 2014, the district obtained a new data dashboard called Tableau that allows onsite vs. online outcomes analysis at the course level. This will be an important tool in analyzing which disciplines support student success best in the online environment. Currently, among the most successful are anthropology, chemistry, some English courses, some history courses, and speech.

The Future

There are a number of initiatives underway at the state level that will eventually impact AHC. One of them is called the Online Education Initiative (OEI), which is being spearheaded by the Foothill-DeAnza district. The OEI task force at the state level is recommending a learning management system called Canvas as a state-wide platform, which several AHC faculty tried and liked in the past; but Canvas was not adopted because it was more expensive than Blackboard at the time. If the state can offer a consortium discount and the AHC Academic Senate is in favor of moving to Canvas, the earliest AHC can implement the change is spring of 2017, when our current Blackboard contracts expire.

Considerations for AHC faculty in changing to Canvas and being part of the OEI include considerable retraining, and a review process for AHC courses that involves scoring at a certain level on a rubric in order to be added to the state-wide Canvas system. A separate consideration is whether or not AHC online students will be very interested in the state-wide system, as an overwhelming majority are local (about 90%) and also take courses onsite here.

Finally, every year since 2011 the Board has heard about SARA, which is the acronym for state authentication reciprocity agreement. This is federal legislation that could affect the district's ability to accept online out-of-state students without paying an additional fee to ensure AHC credits will be accepted in other states. (Students in the military who may be deployed overseas or sent to another state are exempt from SARA.) At this time, bills to repeal the online part of SARA are moving slowly through Congress. AHC has very few out-of-state online students, so even if SARA is enacted, the impact here would be fairly minimal.



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
E. JAN KEHOE
CCLDIF

Vice Chairperson
LURELEAN B. GAINES
East Los Angeles College

President
BARBARA A. BENO

Vice President
SUSAN CLIFFORD

Vice President
STEVE MARADIAN

Vice President
GARMAN JACK POND

Associate Vice President
LILY OWYANG

Business Officer
DEANNE WILBURN

ITAS
TOM LANE

Administrative Assistant
CLARE GOLDBERG

April 25, 2008

Dr. Jose Ortiz
Superintendent/President
Allan Hancock College
800 South College Drive
Santa Maria, CA 93454-6399

Dear President Ortiz:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges met on April 18, 2008 to review the request submitted by Allan Hancock College:

To offer 50% or more of the following degree programs delivered through distance education: AA - Business Administration; AA - Liberal Arts - Fine Arts; Human Institutions; Humanities; Natural Sciences; AS - Business - Option 2: Marketing; AS - Computer Business Information Systems - Option 1 -; AS - Computer Business Office Technology - Option 3: Word/Information Processing

The Committee acted to approve the request. The Committee appreciated the information provided in the proposal and recognized that many of the programs are already being offered. The clarifications offered during the conference call by institutional colleagues were helpful to the Committee deliberation. In taking its action, the Committee expects that as the programs progress, the College continues to monitor student support services to ensure adequacy of student support for on-line courses.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. It remains the College's responsibility to inform the Commission of any program change. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Please contact Dr. Susan Clifford if you have further questions about the contents of this letter.

Sincerely

Barbara A. Beno, Ph.D.
President

BAB/tl

Cc: Ms. Anna Davies, Accreditation Liaison Officer



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

December 3, 2008

RECEIVED
DEC 19 2008

Dr. Jose M. Ortiz
Superintendent/President
Allan Hancock College
800 South College Drive
Santa Maria, CA 93454

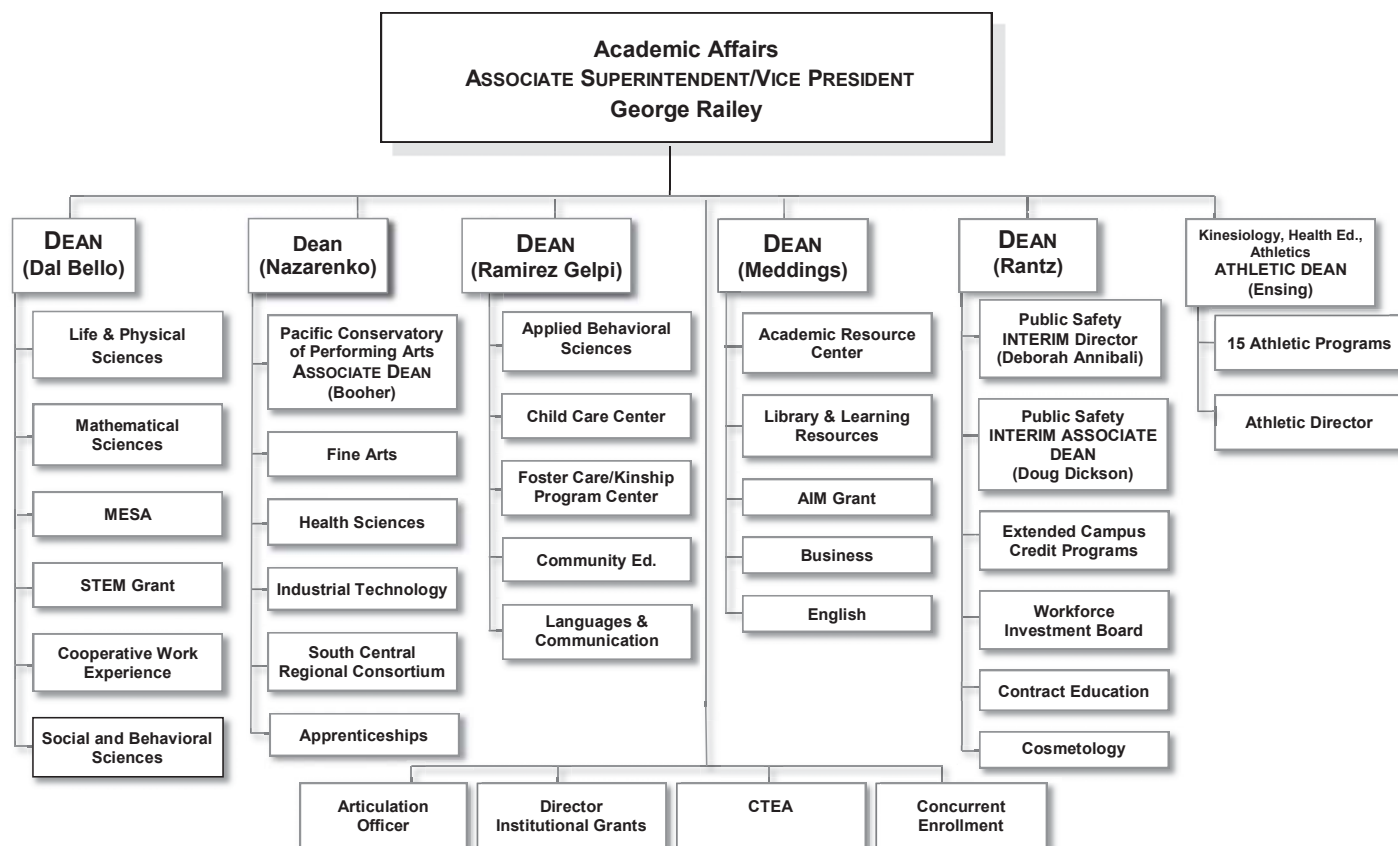
Dear President Ortiz:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges met on November 14, 2008 to review the request submitted by Allan Hancock College:

To offer 50% or more of the following associate degree program majors delivered through the mode of distance electronic delivery: English, International Studies, Psychology, Social Science, Environmental studies Option #1 Social Science, Environmental Studies Option #2 Natural Science, Liberal Studies-Elementary Teacher Preparation, Physical Education, Spanish and Speech Communication.



Academic Affairs



Revised January 12, 2016

**INFORMATION ITEM**

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Employee Retirements and Resignations	Item Number: 14.B.
Strategic Goal: Goal IR1: To recruit and retain quality employees.	Enclosures: Page 1 of 1

BACKGROUND:

The superintendent/president has accepted the following:

Retirement:

1. Glenn Owen, professor of accounting, business education department, effective August 19, 2016.

Mr. Owen has been employed with the district as a faculty member since August 16, 1995.

Resignation:

2. Vilma Contreras, grant coordinator, Title V AIM Grant (2014 – 2019), institutional grants, effective January 16, 2016.

Ms. Contreras has been employed with the district since December 1, 2014.

Administrator Initiating Item: Kelly Underwood	Final Disposition:
---	--------------------

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: First Reading, Revised Board Policy 2710 Conflict of Interest	Item Number: 14.C.
Strategic Goal: Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.	Enclosures: Page 1 of 6

BACKGROUND

The current board policy has been reviewed and revised to align with the standards set by the Fair Political Practices Commission (FPPC).

Revisions are being proposed to board policy 2710. Specifically, the list of designated positions and their assigned disclosure categories have been revised to reflect current titles, organizational structure, addition of the Viticulture and Enology Foundation and Retirement Board of Authority, and other minor revisions as required by the FPPC.

Since the Allan Hancock Joint Community College District has jurisdiction in more than one county, the public must be given an opportunity to request a public hearing. A notice of intention to amend the code was publicly posted. The notice included the opportunity for members of the public and staff to request a public hearing, on or before January 1, 2016. No one has requested a public hearing.

The revised board policy 2710 appendix is being presented for a first reading. It will be brought back for adoption at the February 9, 2016 meeting.

Administrator Initiating Item: Kevin G. Walthers	Final Disposition:
---	--------------------



**Allan Hancock Joint Community College District
Board Policy
Chapter 2 – Board of Trustees**

BP 2710 CONFLICT OF INTEREST

Board members shall not be financially interested in any contract made by the Board of Trustees or in any contract they make in their capacity as Board members.

A Board member shall not be considered to be financially interested in a contract if his/her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.

A Board member who has a remote interest in any contract considered by the Board shall disclose his/her interest during a Board meeting and have the disclosure noted in the official Board minutes. The Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract.

A Board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with or inimical to his/her duties as an officer of the District.

In compliance with law and regulation, the Superintendent/President shall establish administrative procedures to provide for disclosure of assets of income of Board members who may be affected by their official actions, and prevent members from making or participating in the making of Board decisions which may foreseeably have a material effect on their financial interest.

Board members shall file statements of economic interest with the filing officer identified by the administrative procedures.

Board members are encouraged to seek counsel from the District's legal advisor in every case where any question arises.

The Political Reform Act (Government Code Sections 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices,

designating officials and employees and establishing disclosure categories, shall constitute the conflict-of-interest code of the Allan Hancock Joint Community College District (District).

Designated positions shall file their statements with the District, which will make the statements available for public inspection and reproduction. (Government Code Section 81008) Statements for all designated positions will be retained by the District.

Also see AP 2710 titled Conflict of Interest

References: Government Code Sections 1090 et seq.; 1126; 8100 et seq., and 87200 et seq.;
Title 2 Sections 18730 et seq.

Adopted: 12/17/92

Revised: 8/18/04

Revised: 11/18/08

Revised: 9/13/11

Revised: 11/18/14

(Replaces Board Policy 1400)

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
CONFLICT-OF-INTEREST CODE
APPENDIX A - DESIGNATED POSITIONS**

POSITION	CATEGORY
Associate Superintendent/Vice President, Academic Affairs	1, 2, 3,4
Associate Superintendent/Vice President, Student Services	1, 2, 3,4
Dean, Academic Affairs	<u>53</u>
Dean, Counseling and Matriculation	<u>53</u>
Dean, Extended Campus Division	<u>53</u>
Associate Dean, Associate, Kinesiology, Recreation, and Athletics, Health, & Physical Education	53
Dean, Community Education, Student Services	53
Associate Dean, Learning Resources	53
Associate Dean, Associate, Artistic Director, PCPA	53
Vice President, Facilities and Operations	1, 2, 3,4
Vice President, Institutional Effectiveness	1, 2
Executive Director, Executive College Advancement Foundation	53
Director, Admissions and Records	<u>53</u>
Director, AHC Bookstore Services	<u>53</u>
Director, Business Services	1,4
Director, Information Technology	<u>53</u>
Director, EOPS and Special Outreach	<u>53</u>
Director, Institutional Grants	<u>53</u>
Director, Institutional Research and Planning	5
Director, Human Resources/Labor Relations	53
Director, Fire, Safety and EMS Education	3
Director, Law Enforcement Training	3
Director, Learning Assistance Program	53
Director, Mathematics, Engineering, & Science Achievement	3
Director, Outreach and Retention	53
Director, Plant Services	53
Director, Public Affairs and Publications	53
Director, Public Safety/Chief of Police	53
Director, Student Financial Aid	53
Director, TRiO/College Achievement Now	53
Department Chairs	53
Academic Specialist/Mathematics, Engineering, & Science Achievement	5
Coordinator, Fire Science and Fire Academy	53
Director, Post Programs	53
Maintenance Supervisor	<u>53</u>
Landscape Supervisor	<u>53</u>
Purchasing Agent	1,4
Director of Marketing, PCPA	<u>53</u>
Production Manager, PCPA	<u>53</u>
Technical Director, PCPA	<u>53</u>
Purchasing Coordinator, PCPA	1,4
Managing Director, PCPA/Auxiliary Accounting	<u>53</u>
Board Members, Retirement Board of Authority	1
Board Members, Viticulture and Enology Foundation	1

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
CONFLICT-OF-INTEREST CODE
APPENDIX A - DESIGNATED POSITIONS**

POSITION	CATEGORY
Consultants/New Positions	*

* Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Superintendent/President may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent/President’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

The following positions are not covered by the code because the positions manage public investments. Individuals holding such positions must file under Government Code Section 87200 and are listed for informational purposes only. Section 87200 requires disclosure of all investments and business positions in business entities, all income, including gifts, loans and travel payments, and real property.

Board of Trustees
Superintendent/President
Associate Superintendent/Vice President, Administrative Services

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
CONFLICT-OF-INTEREST CODE
APPENDIX B-DISCLOSURE CATEGORIES**

Category 1: All investments and business positions in, and sources of income, including gifts, loans, and travel payments, from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of the type purchased or leased by the District.

Category 2:

- a. Interest in real property within the jurisdiction.
- b. Investments and business positions in business entities or income (including receipt of gifts, loans, and travel payments) from sources of the type that engage in the acquisition of disposal of real property or are engaged in building construction or design for school districts.

~~All interests in real property that is located in whole or in part within, or not more than two (2) miles outside, the boundaries of the District.~~

Category 3: ~~All investments and business positions in, business entities, and sources of income, including loans, gifts, and travel payments, from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department. sources of the type that engage in the acquisition, disposal, or development of real property within the District.~~

Category 4: ~~All investments and business positions in, and sources of income, including gifts, loans, and travel payments, from, business entities that are banking, savings and loan, or other financial institutions.~~

Category 5: ~~All investments and business positions in, and sources of income including gifts, loans, and travel payments, from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's Department.~~

INFORMATION ITEM

To:	Board of Trustees	Date:	
From:	Superintendent/President		January 19, 2016
Subject:	Monthly Report, Associate Superintendent/Vice President, Academic Affairs	Item Number:	14.D.
Strategic Goal:	Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures:	Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Academic Affairs will report on items listed below in regards to academic affairs:

Math Center (*Goal SLS2: To support student access, achievement and success*) The Math Center will be extending its hours during spring 2016.

New hours were added based on staff recommendations and supported by student surveys. The hours for spring 2016 will be as follows; Mon-Thurs 9:00am – 8:00pm, Fri 9:00am - 2:00pm, Sat 11:00am - 3:00pm.

Mathematical Sciences Department Textbook Loan Program (TLP) (*Goal SLS2: To support student access, achievement and success*) The Math Department will loan textbooks to students in the two traditionally taught Math 531 Prealgebra sections each semester.

The Math TLP was started by Dominic Dal Bello, who purchased previous edition books, with funding provided from the Basic Skills Initiative.

Life and Physical Sciences (*Goal SLS3: Ensure students are directed*) The Life and Physical Sciences Department, along with the Mathematical Sciences and Industrial Technology Departments will host Friday Night Science.

Administrator Initiating Item: George A. Railey	Final Disposition:
--	--------------------

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Monthly Report, Associate Superintendent/Vice President, Student Services	Item Number: 14.E.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President of Student Services will report on the items listed below in regards to student support services and special programs, and/or other matters affecting student success:

Student Success Summit Planning (*Goal SLS2: To support student access, achievement, and success.*) Student Services in collaboration with Academic Affairs and Office of Institutional Effectiveness have scheduled this year's summit for Friday, April 15, 2016. An agenda is currently being developed.

Emergency Fund Program (*Goal SLS5: Nurture students*) The Emergency Fund Program disbursed \$3,900 to support nineteen students during the fall semester. The Associated Student Body Government has expressed interest in supporting this fund and will explore fundraising efforts this spring.

Community Collaboration Efforts (*Goal II: Community Integration*) Student Services has reached out to local school districts to enhance collaboration efforts to promote college and create awareness of educational opportunities at Allan Hancock College.

Administrator Initiating Item: Nohemy Ornelas	Final Disposition:
--	--------------------



INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration	Item Number: 14.F.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

The Associate Superintendent/Vice President, Finance and Administration provides the following update on the items listed below in regards to administrative services.

2016-17 State Budget (*Goal IR2: To develop district financial resources adequate to support quality programs and services.*): Governor Brown released his proposed budget on January 7, which is currently being analyzed. Michael Black is attending the ACBO Board of Directors meeting and state budget workshop in Sacramento on January 19 and 20. He will bring back information on major components of statewide funding changes and the estimated impact on the district's budget.

Recruitment Activities (*Goal IRI: To recruit and retain quality employees.*): Jennifer Schwartz starts on January 19 as the Managing Director, PCPA. Recruitment was extended through January 15 for Director, Business Services, and interviews are scheduled for February 2, 2016. In the interim Michael Black is meeting with Business Services staff twice weekly (and as needed) to provide operational support and necessary approvals and oversight.

OPEB Trust Board Report (*Goal IR2: To develop district financial resources adequate to support quality programs and services.*): The Benefit Trust Company summary statement for the Other Post-Employment Benefits (OPEB) Trust is included as part of the monthly financial report, following the Post-Employment Benefits Fund.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Monthly Report, Vice President, Institutional Effectiveness	Item Number: 14.G.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 1

BACKGROUND

The Vice President, Institutional Effectiveness will report on the item listed below and other matters affecting institutional effectiveness:

Institutional Effectiveness Partnership Initiative Workshop, *Integrated Planning: Adapting Best Practices for Your College* (Goal IE2: Provide valid and reliable assessment of institutional processes in a consistent and timely manner.): This workshop provided an opportunity for colleagues at various community colleges to discuss strategies to ensure integration of institutional planning processes. Representatives from College of the Canyons, Foothill College, and South Orange Community College District shared their processes and organizational structures to ensure that planning and resources are integrated and that the linkages and processes are transparent and connected to program review. Key points included the need for a focus on college key performance indicators, including institution set standards; Educational Master Plans tied to academic program planning; integration of program review into institutional planning and resource allocation in a well understood process; a clearly articulated timeline of planning and resource allocation; and a systematic evaluation of planning processes. There will be two more workshops focused on this topic.

Paul Murphy is chairing taskforce council co-chairs to update and revise Board Policy 3250 – Institutional Planning. The taskforce is also revising language in the Councils and Committees Pathways to Decisions (CCPD) document to ensure clarity in the planning and resource allocation processes.

Administrator Initiating Item: Paul M. Murphy	Final Disposition:
--	--------------------



INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Monthly Report, Vice President, Operations	Item Number: 14.H.
Strategic Goal: Goal IE1: To identify the institutional capacity to fulfill the college mission	Enclosures: Page 1 of 2

BACKGROUND

The Vice President of Operations will report on items listed below in regards to operations:

Campus Safety Training Team: *(Goals IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.)* A campus safety seminar is scheduled to take place on January 21, 2016, the day before All Staff Day, from 9:00 a.m.-12:00 p.m., in the Forum. This seminar is designed to provide information and guidance to faculty, staff, and students to be better prepared in case of an active shooter situation or violent threat. Topics to be covered include how to identify and handle a violent situation, the college's notification system and lockdown procedures, our campus lock security plan, and the CAST/violence prevention and services program. This seminar is the first part of a campus safety training series. Team members include Diane Auten, Deb Annibali, John Staugaard, Alex Bell, Andrew Masuda, Rex Van Den Berg, Nohemy Ornelas, Kelly Underwood, Robert Parisi, Susan Reardon, Jennifer Morris, George Railey, and Felix Hernandez Jr. (meeting facilitator).

AB 1906 Community College Property – Direct Cost for Use Regulations: *(Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.)* AB 1906 extended the definition of direct costs in section 82542 of the Education Code to include costs for maintenance, repair, restoration, and refurbishment proportional to an entity's use of the college facilities or grounds until January 1, 2020. AB 1906 also directed the Chancellor's Office to develop regulations for determining the proportionate share and allowable costs that a community college district may include for use of the college's facilities or grounds. The Board of Governors of the California Community College adopted this regulation on December 31, 2015. On December 18, 2015, the district received a model calculation (Model) that calculates direct costs and can be charged to non-profit entities. The district's staff will ask the board of trustees, to consider, updating the district's facilities use fees.

Public Safety Training Center Strategic Plan - Development Update: *(Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.)* The Strategic Plan includes a 3-year financial report for the Public Safety Training Complex supported by goals, objectives, and strategies that will maintain the public safety program's high academic standards while covering the operational and maintenance cost. A planning retreat took place on June 5, 2015 to allow staff to explore comparable facilities rental fees, establish staffing needs assumptions, and evaluate the cost of offering each course. Staff anticipates completing the Strategic Plan during the 2016 spring semester.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
---	--------------------

The Affordable Care Act (ACA) Update: (*Goal IR1: To recruit and retain quality employees.*) ACA requires a large amount of employee tracking, data gathering, and reporting from the district. For 2015, if the district was not at least 70% compliant in offering benefits to employees who work 30 hours of more per week, on average annually, we would owe what is called a “Play or Pay” penalty. Losing our only benefits tech in early 2015 and transitioning to a new payroll system not long after left us vulnerable to noncompliance and a penalty of \$1.8 million. However, our “new” Benefits Technician Pam Blanchard – with the help of Holly Barrett - has managed to gather all of the necessary data and fill the gaps in a very short timeframe, saving the district \$1.8 million. In addition, employees will receive the required tax form on schedule at the end of January, saving additional penalties. Way to go Pam!

INFORMATION ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 19, 2016
Subject: Bond Measure I Monthly Report	Item Number: 14.I.
Strategic Goal: Goal IR4: To provide a safe, attractive, and accessible physical environment that enhances the ability to teach, learn, and work.	Enclosures: Page 1 of 2

STATUS

Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
One Stop Student Services Center (C)	20,560,907	16,558,250 State	61,781	37,788,987	-731,611	100%	Oct-Dec 2013
Public Safety Complex (C)	37,930,509	5,000 Priv. Donation	288,317	37,683,997	-47,588	98%	Oct 2013
Childcare Center Addition (C)	8,432,953	150,000 Orfalea Grant	0	8,516,647	66,306	100%	Jan 2013
Fine Arts Complex (WD)	4,441,759	0	45,060	2,645,364	215,898	100%	Fall 2013
Theatre Arts Complex (WD)	362,247	0	5,382	305,049	51,815	100%	Fall 2013
Industrial Technology/Physical Education and Athletic Fields (C)	25,053,520	250,000 City of SM 250,000 Cap. Restricted	42,215	24,957,766	549,466	Fields 100% Bldg. 100% Restroom 0%	Spring 2014
Total Capital Projects		\$113,995,145	\$442,755	\$111,897,810	\$104,286		

Scheduled Maintenance Projects							
Building D, Repairs and Upgrades (C)	5,712,032	440,970	500	6,147,787	4,714	100%	January 2014
Lompoc Valley Center, Repairs and Upgrades (WD)	129,922	0	2,500	126,640	782	95%	Summer 2015
Total Scheduled Maintenance		\$6,282,924	\$3,000	\$6,274,427	\$5,496		

Project Phase Key

C: Construction

WD: Working Drawings

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition:
---	--------------------

Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
Technology Projects							
Technology and Instructional Equipment Modernization	11,066,046	0	173,411	9,656,315	1,236,320	89%	Summer 2017
VOIP Equipment	1,456,323	0	0	1,432,002	24,322	98%	Spring 2016
Total Information Technology		\$12,522,369	\$173,411	\$11,088,317	\$1,260,642		



To: Board of Trustees		Date: January 19, 2016
From: Superintendent/President		
Subject: Monthly District Financial Report		
Reason for Board Consideration: INFORMATION	Item Number: 14.J.	Enclosures: Page 1 of 16

BACKGROUND:

Attached are copies of financial statements for the following funds:

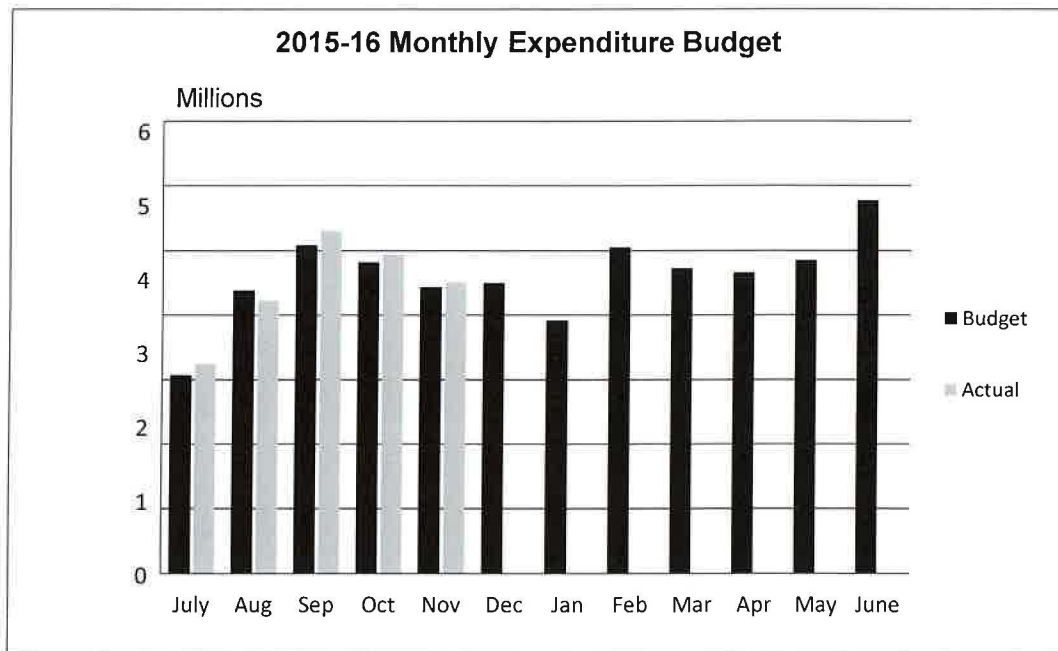
General Fund Unrestricted - Monthly Budget Report
 General Fund - Unrestricted
 General Fund - Restricted
 Child Development Fund
 PCPA Fund
 Capital Outlay Projects Fund
 General Obligation Bond Building Fund
 Bookstore Fund
 Dental Self-Insurance Fund
 Health Exams Fund
 Property and Liability Self-Insurance Fund
 Post-Employment Benefits Fund
 Other Post-Employment Benefits (OPEB) Trust Summary
 Student Financial Aid Trust Fund
 Scholarship and Loan Trust Fund
 Associated Students Trust Fund
 Student Representation Fee Trust Fund
 Student Body Center Fee Trust Fund
 District Trust Fund
 Student Clubs Agency Fund
 Foundation Agency Fund
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date data and the resulting impact on fund balances.

Administrator Initiating Item: Michael R. Black	Final Disposition:
--	--------------------

**GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
ADOPTED BUDGET**

	November Budget	November Expenditures	Percentage Variance	
Academic Salaries	2,072,893	2,080,278	100.36%	*
Classified Salaries	1,107,583	1,112,089	100.41%	*
Employee Benefits	788,706	831,549	105.43%	*
Supplies and Materials	82,865	83,333	100.56%	*
Contracted Services	351,281	296,328	84.36%	
Capital Outlay	20,001	30,030	150.14%	*
Other Outgo/Transfers	<u>8,669</u>	<u>78,305</u>	903.28%	*
	4,431,998	4,511,912	101.80%	

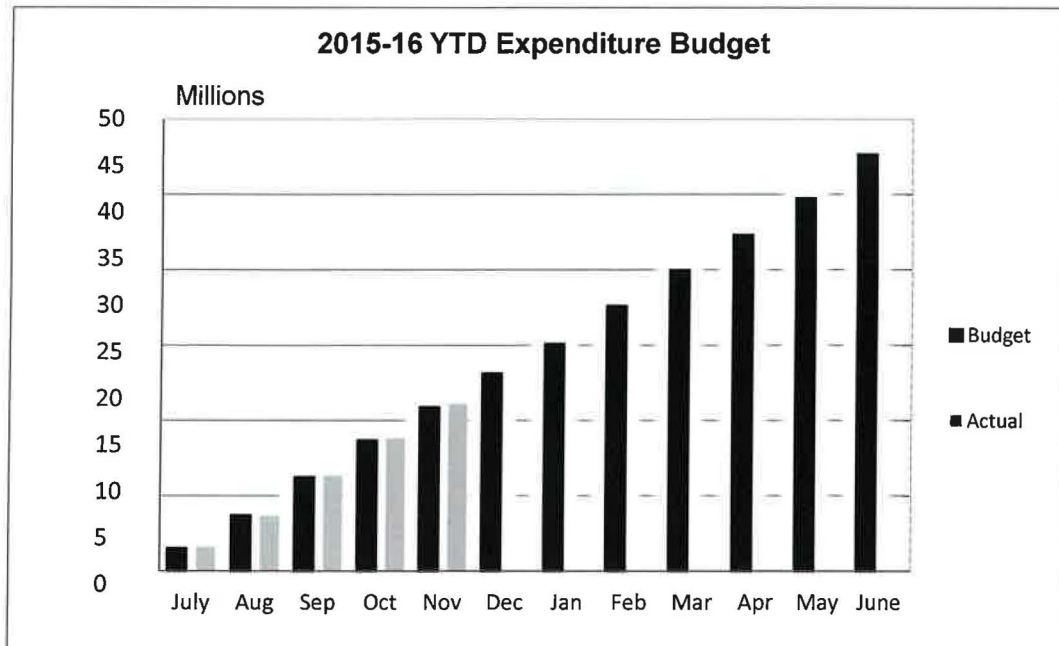


* Variances in monthly expenditures reflect timing differences from prior years.

GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
ADOPTED BUDGET

Year to Date Expenditures

	July-November Budget	July-November Year to Date	Percentage Variance	
Academic Salaries	9,362,893	9,426,836	100.68%	*
Classified Salaries	5,223,444	5,228,654	100.10%	*
Employee Benefits	3,810,407	3,766,763	98.85%	
Supplies and Materials	371,290	494,229	133.11%	*
Contracted Services	2,442,391	2,510,142	102.77%	*
Capital Outlay	70,848	237,317	334.97%	*
Other Outgo/Transfers	<u>511,628</u>	<u>580,523</u>	113.47%	*
	21,792,901	22,244,464	102.07%	



* Variances in monthly expenditures reflect timing differences from prior years.

Allan Hancock College Governmental Funds Group

General Fund

Income Statement by Fund

For Period Ending 11/30/2015

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
REVENUES						
Federal revenues	34,200	17,509	51.19	3,319,412	254,005	7.65
State Revenues	42,842,648	15,284,285	35.67	6,869,851	4,123,391	60.02
Local Revenues	17,024,193	6,416,154	37.68	1,709,214	1,034,269	60.51
Total REVENUES	<u>59,901,041</u>	<u>21,717,949</u>	<u>36.25</u>	<u>11,898,478</u>	<u>5,411,667</u>	<u>45.48</u>
EXPENDITURES						
Academic Salaries	22,899,881	9,426,836	41.16	2,193,921	811,341	36.98
Classified Salaries	12,753,618	5,228,654	40.99	3,187,935	1,290,524	40.48
Employee Benefits	10,400,398	3,766,763	36.21	1,304,337	463,206	35.51
Supplies and Materials	1,242,256	494,229	39.78	910,822	214,849	23.58
Other Operating Expenses	6,090,466	2,510,142	41.21	1,395,217	525,798	37.68
Capital Outlay	182,805	237,317	129.81	963,207	355,385	36.89
Total EXPENDITURES	<u>53,569,427</u>	<u>21,663,944</u>	<u>40.44</u>	<u>9,955,442</u>	<u>3,661,105</u>	<u>36.77</u>
Excess of Revenues over (Under) Expenditures	6,331,613	54,004		1,943,036	1,750,561	
OTHER FINANCING SOURCES(USES)						
Other Financing Sources	735,113	190,893	25.96	52,868	568	1.07
Total OTHER FINANCING	<u>735,113</u>	<u>190,893</u>	<u>25.96</u>	<u>52,868</u>	<u>568</u>	<u>1.07</u>
OPERATING TRANSFERS OUT						
Other Outgo	1,700,596	580,523	34.13	1,238,337	184,444	14.89
Total OPERATING TRANSFERS OUT	<u>1,700,596</u>	<u>580,523</u>	<u>34.13</u>	<u>1,238,337</u>	<u>184,444</u>	<u>14.89</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>5,366,130</u>	<u>(335,625)</u>		<u>757,568</u>	<u>1,566,686</u>	
FUND BALANCE:						
Fund balance, July 1	5,857,364	5,857,365		7,441,514	7,441,514	
Current balance	<u>11,223,494</u>	<u>5,521,739</u>		<u>8,199,082</u>	<u>9,008,200</u>	

Allan Hancock College Governmental Funds Group

Child Development Fund

Income Statement by Fund

For Period Ending 11/30/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal revenues	264,797	96,248	36.34
State Revenues	275,657	163,588	59.34
Local Revenues	139,500	47,624	34.13
Total REVENUES	<u>679,955</u>	<u>307,462</u>	<u>45.21</u>
EXPENDITURES			
Academic Salaries	197,416	92,429	46.81
Classified Salaries	144,196	166,459	115.43
Employee Benefits	70,207	33,789	48.12
Supplies and Materials	46,346	18,845	40.66
Other Operating Expenses	44,932	8,626	19.19
Capital Outlay	0	0	0.00
Total EXPENDITURES	<u>503,099</u>	<u>320,150</u>	<u>63.63</u>
Excess of Revenues over (Under) Expenditures	176,856	(12,688)	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	30,000	17,129	57.09
Total OTHER FINANCING SOURCES(USES)	<u>30,000</u>	<u>17,129</u>	<u>57.09</u>
OPERATING TRANSFERS OUT			
Other Outgo	0	7,129	0.00
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>7,129</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>206,856</u>	<u>(2,688)</u>	
FUND BALANCE:			
Fund balance, July 1	177,514	177,513	
Current balance	<u>384,370</u>	<u>174,824</u>	

Allan Hancock College Governmental Funds Group

Capital Outlay Projects Fund

Income Statement by Fund

For Period Ending 11/30/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
State Revenues	276,091	411,465	149.03
Local Revenues	1,186,758	10,634	0.89
Total REVENUES	<u>1,462,849</u>	<u>422,100</u>	<u>28.85</u>
EXPENDITURES			
Supplies and Materials	46,372	1,083	2.33
Other Operating Expenses	96,750	38,887	40.19
Capital Outlay	2,440,417	274,678	11.25
Total EXPENDITURES	<u>2,583,540</u>	<u>314,649</u>	<u>12.17</u>
Excess of Revenues over (Under) Expenditures	(1,120,691)	107,451	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	15,481	0	0.00
Total OTHER FINANCING SOURCES(USES)	<u>15,481</u>	<u>0</u>	<u>0.00</u>
OPERATING TRANSFERS OUT			
Other Outgo	0	163,882	0.00
Total OPERATING TRANSFERS OUT	<u>0</u>	<u>163,882</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>(1,105,209)</u>	<u>(56,431)</u>	
FUND BALANCE:			
Fund balance, July 1	6,108,901	6,108,901	
Current balance	<u>5,003,691</u>	<u>6,052,470</u>	

Allan Hancock College Governmental Funds Group

Gen Oblig Bonds Building Fund

Income Statement by Fund

For Period Ending 11/30/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	25,000	8,235	32.94
Total REVENUES	<u>25,000</u>	<u>8,235</u>	<u>32.94</u>
EXPENDITURES			
Supplies and Materials	7,031	1,349	19.19
Other Operating Expenses	353,085	49,013	13.88
Capital Outlay	1,598,515	276,447	17.29
Total EXPENDITURES	<u>1,958,631</u>	<u>326,810</u>	<u>16.68</u>
Excess of Revenues over (Under) Expenditures	(1,933,631)	(318,575)	
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>(1,933,631)</u>	<u>(318,575)</u>	<u>16.47</u>
FUND BALANCE:			
Fund balance, July 1	4,185,448	4,185,448	
Current balance	<u>2,251,816</u>	<u>3,866,873</u>	

ALLAN HANCOCK COLLEGE
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE PERIOD ENDING 11/30/2015

Rounded to the Nearest Dollar

	<u>PCPA BUDGET</u>	<u>PCPA ACTUAL</u>	<u>% BUDGET</u>
REVENUES:			
Earned income			
Ticket Revenue	1,407,324	1,080,253	76.76%
Handling	40,000	34,169	85.42%
Concessions	20,000	7,352	36.76%
Advertising	40,000	18,498	46.25%
Touring	42,350	18,307	43.23%
Other	50,000	30,789	61.58%
Total Earned Income	1,599,674	1,189,369	74.35%
Contributed Income			
Individual sources	40,000	23,592	58.98%
Fundraisers	5,000	1,250	25.00%
Corporations	40,000	14,925	37.31%
Foundations	500,000	60,531	12.11%
Total contributed income	585,000	100,298	17.14%
Allan Hancock College	<u>1,426,949</u>	<u>425,000</u>	<u>29.78%</u>
Total revenues	3,611,623	1,714,666	47.48%
EXPENSES:			
Production	1,856,292	1,002,245	53.99%
Conservatory	34,650	12,342	35.62%
Scholarships	658,359	298,699	45.37%
Administration	229,073	104,632	45.68%
Development	5,000	0	
Marketing	455,827	184,585	40.49%
Box office	277,278	130,672	47.13%
Concessions	12,000	4,855	40.46%
Outreach/YPP	73,963	32,400	43.81%
Total expenses	<u>3,602,442</u>	<u>1,770,429</u>	<u>49.15%</u>
EXCESS OF REVENUES OVER EXPENSES	9,181	-55,763	
Outside events (net)	0	1,279	
FUND BALANCE			
Balance, July 1	211,386	206,103	
Current balance	<u>220,567</u>	<u>151,619</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
 ENTERPRISE FUNDS
 STATEMENT OF OPERATIONS AND RETAINED EARNINGS
 FOR PERIOD ENDING 11/30/2015

	Rounded to the Nearest Dollar BOOKSTORE BUDGET	BOOKSTORE ACTUAL	% BUDGET
	=====	=====	=====
OPERATING REVENUES:			
Net sales	1,800,000	900,324	50.02%
Rental Text Income	500,000	61,045	12.21%
COST OF SALES:			
Cost of goods sold	1,436,600	645,002	44.90%
Gross profit on sales	<u>863,400</u>	<u>316,368</u>	<u>36.64%</u>
OPERATING EXPENSES:			
Salaries	525,986	135,210	25.71%
Employee benefits	141,036	30,232	21.44%
Supplies and materials	25,000	7,430	29.72%
Other Operating Expenses	177,600	85,922	48.38%
Total expenses	<u>869,622</u>	<u>258,794</u>	<u>29.76%</u>
Net operating income (loss)	-6,222	57,574	
OTHER INCOME AND EXPENSE:			
Interest income	1,000	603	60.25%
Miscellaneous income	10,000	2,649	26.49%
Total other income	<u>11,000</u>	<u>3,251</u>	<u>29.56%</u>
Non-operating income/(loss)	11,000	3,251	29.56%
Net income (loss)	<u>4,778</u>	<u>60,825</u>	<u>1,273.02%</u>
OTH FIN SRCES (USES):			
Transfers out	34,515	34,515	100.00%
Total oth fin srces (uses)	<u>-34,515</u>	<u>-34,515</u>	<u>100.00%</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENSES AND OTHER USES	<u>-29,737</u>	<u>26,310</u>	
FUND BALANCE:			
Fund balance, July 1	1,461,895	1,461,894	
Current balance	<u>1,432,158</u>	<u>1,488,204</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
INTERNAL SERVICE FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 11/30/2015

	DENTAL BUDGET	DENTAL ACTUAL	Rounded to HLTH EXAM BUDGET	the Nearest HLTH EXAM ACTUAL	Dollar PROP/LIAB BUDGET	PROP/LIAB ACTUAL	PST-EMP BNF BUDGET	PST-EMP BNF ACTUAL
REVENUES:								
Local	752,000	302,489	1,600	477	4,000	1,314	446,000	65,728
Total Revenues	<u>752,000</u>	<u>302,489</u>	<u>1,600</u>	<u>477</u>	<u>4,000</u>	<u>1,314</u>	<u>446,000</u>	<u>65,728</u>
EXPENDITURES:								
Classified salaries	0	0	0	0	0	0	0	0
Employee benefits	0	0	139,031	23,180	0	0	0	0
Supplies and materials	0	0	0	0	0	0	0	0
Contracted services	750,000	289,381	0	0	263,000	2,716	0	0
Capital outlay	0	0	0	0	0	0	0	0
Total Expenditures	<u>750,000</u>	<u>289,381</u>	<u>139,031</u>	<u>23,180</u>	<u>263,000</u>	<u>2,716</u>	<u>0</u>	<u>0</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,000	13,108	-137,431	-22,703	-259,000	-1,401	446,000	65,728
OTH FIN SRCS (USES):								
Operating Transfers IN	0	0	0	0	0	160	0	0
Operating Transfers OUT	0	0	0	0	0	0	0	0
Total Oth Fin Srcs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>160</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>2,000</u>	<u>13,108</u>	<u>-137,431</u>	<u>-22,703</u>	<u>-259,000</u>	<u>-1,241</u>	<u>446,000</u>	<u>65,728</u>
FUND BALANCE:								
Fund balance, July 1	1,270,334	1,270,334	432,508	432,507	1,183,669	1,183,670	307,023	307,023
Current balance	<u>1,272,334</u>	<u>1,283,442</u>	<u>295,077</u>	<u>409,804</u>	<u>924,669</u>	<u>1,182,429</u>	<u>753,023</u>	<u>372,751</u>

TRUST EB FORMAT

Statement Period
Account Number
11/01/2015 through 11/30/2015
115150007100

Summary Of Fund

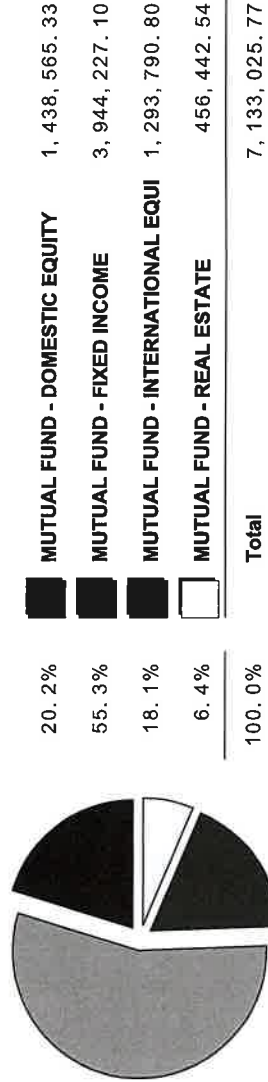
MARKET VALUE AS OF 11/01/2015	7,147,325.42
EARNINGS	
NET INCOME CASH RECEIPTS	8,659.64
REALIZED GAIN OR LOSS	58.77-
UNREALIZED GAIN OR LOSS	17,467.14-
TOTAL EARNINGS	8,866.27-
OTHER DISBURSEMENTS	5,433.39-
TOTAL MARKET VALUE AS OF 11/30/2015	7,133,025.76

Statement Period 11/01/2015 through 11/30/2015
Account Number 115150007100

Asset Summary As Of 11/30/2015

DESCRIPTION	MARKET VALUE	AVG COST	% OF PORT
MUTUAL FUND - FIXED INCOME	3,944,227.10	3,999,915.17	55
MUTUAL FUND - DOMESTIC EQUITY	1,438,565.33	1,439,419.96	20
MUTUAL FUND - INTERNATIONAL EQUITY	1,293,790.80	1,373,333.82	18
MUTUAL FUND - REAL ESTATE	456,442.54	471,307.64	6
TOTAL INVESTMENTS	7,133,025.77	7,283,976.59	
CASH	5,799.86		
DUE FROM BROKER	0.00		
DUE TO BROKER	5,799.87		
TOTAL MARKET VALUE	7,133,025.76		

Ending Asset Allocation



ALLAN HANCOCK COLLEGE FIDUCIARY FUNDS GROUP
TRUST AND AGENCY FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 11/30/2015

Rounded to the Nearest Dollar
TRUST FUNDS

	STUDENT FIN AID	ASB	STUDENT REP FEES	DISTRICT TRUST	STUDENT CENTER FEE TRUST	AGENCY STUDENT CLUBS
REVENUES:						
Sales	0	15,914	0	97,323	0	2,159
Gifts and contributions	0	33	0	12,114	0	6,184
Other local revenue	0	180	0	7,061	0	450
Interest	2	8	2	153	124	8
Miscellaneous revenue	5,863,124	0	15,984	1,121	16,772	1,142
Total Revenues	<u>5,863,126</u>	<u>16,135</u>	<u>15,986</u>	<u>117,771</u>	<u>16,896</u>	<u>9,943</u>
EXPENDITURES:						
Supplies and materials	0	60,028	0	41,526	0	1,540
Contracted services	0	51,821	5,709	21,432	0	557
Capital outlay	0	0	0	0	0	0
Total Expenditures	<u>0</u>	<u>111,848</u>	<u>5,709</u>	<u>62,958</u>	<u>0</u>	<u>2,097</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	5,863,126	-95,713	10,277	54,813	16,896	7,846
OTH FIN SRCES (USES):						
Operating Transfers IN	59,625	129,800	0	6,100	0	2,700
Operating Transfers OUT	5,866,149	2,900	0	1,580	0	4,520
Total Oth Fin Srces (Uses)	<u>-5,806,524</u>	<u>126,900</u>	<u>0</u>	<u>4,520</u>	<u>0</u>	<u>-1,820</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>56,602</u>	<u>31,187</u>	<u>10,277</u>	<u>59,333</u>	<u>16,896</u>	<u>6,026</u>
FUND BALANCE:						
Fund balance, July 1	21,149	69,343	1,940	751,072	102,840	42,350
Current balance	<u>77,751</u>	<u>100,530</u>	<u>12,217</u>	<u>810,406</u>	<u>119,735</u>	<u>48,377</u>

Allan Hancock College Governmental Funds Group

Scholarship and Loan Trust Fnd

Income Statement by Fund

For Period Ending 11/30/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	1,000	0	0.00
Total REVENUES	<u>1,000</u>	<u>0</u>	<u>0.00</u>
EXPENDITURES			
Supplies and Materials	0	5	0.00
Other Operating Expenses	0	40	0.00
Total EXPENDITURES	<u>0</u>	<u>45</u>	<u>0.00</u>
Excess of Revenues over (Under) Expenditures	1,000	(45)	
OPERATING TRANSFERS OUT			
Other Outgo	1,000	0	0.00
Total OPERATING TRANSFERS OUT	<u>1,000</u>	<u>0</u>	<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>0</u>	<u>(45)</u>	<u>0.00</u>
FUND BALANCE:			
Fund balance, July 1	8,421	8,420	
Current balance	<u>8,421</u>	<u>8,375</u>	

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS BY SUBFUND
FOR THE PERIOD ENDING 11/30/2015

	Cash Admin	Rounded to the Nearest General Operations	Restricted	Dollar Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUE:							
Contributions	0	3,272	927,069	145,192	146,403	0	1,221,937
Contributions non-cash	0	0	0	0	0	0	0
Interest and dividends	0	7,979	0	0	0	128,877	136,856
Gain/Loss on sale of investments	0	0	0	0	0	390,476	390,476
Change in asset portfolio	0	-12,040	0	0	0	-996,978	-1,009,018
Royal/Other/Bad Debt Recov.	0	0	2,155	240	0	0	2,395
Total revenue	0	-789	929,224	145,432	146,403	-477,625	742,645
EXPENDITURES:							
Scholarships	0	0	0	612,086	0	0	612,086
Student Assistance	0	0	13,023	0	0	0	13,023
District/College Support	0	0	35,210	0	0	0	35,210
Salaries	0	55,828	0	0	0	0	55,828
Employee benefits	0	5,557	0	0	0	0	5,557
Supplies and materials	0	5,332	29,885	0	0	0	35,217
Contracted personal services	0	0	1,070	0	0	0	1,070
Travel and conference	0	2,266	17,464	0	0	0	19,730
Memberships and permits	0	0	0	0	0	0	0
Technology Services	0	0	0	0	0	0	0
Telephone	0	215	0	0	0	0	215
Contracts and leases	0	1,352	0	0	0	0	1,352
Postage and advertising	0	353	14,137	0	0	0	14,490
Bank/brokerage charges	0	1,578	0	0	0	67,628	69,206
Miscellaneous expense	0	0	953	0	0	0	953
Building and equipment	0	0	0	0	0	0	0
Credit Card Disc. Fees	0	529	0	0	0	0	529
Total expenditures	0	73,010	111,741	612,086	0	67,628	864,465
Net income(loss)	0	-73,798	817,483	-466,653	146,403	-545,253	-121,819
OTHER FINANCING SOURCES/OUTGO:							
Transfers in	0	99,086	0	635	12,700	0	112,421
Transfers out	0	0	35,250	45,409	0	69,086	149,745
Net transfers	0	99,086	-35,250	-44,774	12,700	-69,086	-37,324
Net inc/dec in fund bal	0	25,288	782,233	-511,427	159,103	-614,339	-159,143
FUND BALANCE:							
Fund equity, July 1	0	310,150	1,655,466	829,521	18,332,451	1,796,413	22,924,001
Current balance	0	335,438	2,437,699	318,094	18,491,554	1,182,073	22,764,858

Allan Hancock College Governmental Funds Group

Other Agency Fund

Income Statement by Fund

For Period Ending 11/30/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	15,000	76,189	507.93
Total REVENUES	<u>15,000</u>	<u>76,189</u>	<u>507.93</u>
EXPENDITURES			
Supplies and Materials	15,000	13,659	91.06
Other Operating Expenses	0	1,750	0.00
Total EXPENDITURES	<u>15,000</u>	<u>15,409</u>	<u>102.72</u>
Excess of Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	0	60,780	0.00
FUND BALANCE:			
Fund balance, July 1	3,636	3,636	
Current balance	<u>3,636</u>	<u>64,417</u>	

ALLAN HANCOCK COLLEGE



JANUARY 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Winter Holiday College Closed	2
3	4	5	6 5:00 p.m. Women's Basketball vs. Santa Barbara City College 7:00 p.m. Men's Basketball vs. Santa Barbara City College	7	8	9 3:00 p.m. Women's Basketball vs. Oxnard College 5:00 p.m. Men's Basketball vs. Oxnard College
10	11	12	13	14 Winter Session Finals	15	16
17	18 Dr. Martin Luther King Jr. Holiday College Closed	19 6:00 p.m. Board of Trustees Meeting	20 5:00 p.m. Women's Basketball vs. L.A. Pierce College 7:00 p.m. Men's Basketball vs. L.A. Pierce College	21 Professional Development Day	22 All Staff Day Marian Theatre	23 3:00 p.m. Women's Basketball vs. Cuesta College 5:00 p.m. Men's Basketball vs. Cuesta College
24	25 1st Day of Spring Classes	26	27	28	29 1:00 PM Women's Softball vs. Taft College	30 11:00 a.m. Women's Softball vs. San Diego 3:00 p.m. Women's Softball vs. College of the Sequoias
31						

ALLAN HANCOCK COLLEGE



FEBRUARY 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6 1:00 p.m. Women's Softball vs. Mt. San Jacinto 3:00 p.m. Women's Softball vs. Mt. San Jacinto 5:00 p.m. Women's Basketball vs. Moorpark College 5:00 p.m. Men's Basketball vs. Moorpark College
7	8	9 6:00 p.m. Board of Trustees Meeting	10 5:00 p.m. Women's Basketball vs. Ventura College 7:00 p.m. Men's Basketball vs. Ventura College	11 PCPA's <i>Pirates of Penzance</i> thru March 6 at Marian Theatre	12 Lincoln Day College Closed	13
14	15 Washington Day College Closed	16	17	18	19 2:00 p.m. Women's Softball vs. LA Valley	20 2:00 p.m. Women's Softball vs. Riverside
21	22	23	24	25 2:00 p.m. Women's Softball vs. Bakersfield College	26	27
28	29					