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# ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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## Agenda

Regular Board Meeting  
Tuesday, September 8, 2015

Allan Hancock College  
Closed Session - Captain's Room, B-102  
Open Session - Boardroom, B-100  
800 South College Drive, Santa Maria, CA 93454

Gregory A. Pensa, President  
Tim Bennett, Vice President  
Bernard E. Jones  
Larry Lahr  
Hilda Zacarias  
Cinthya Ortiz, Student Trustee

	<b><u>Page</u></b>	<b><u>Tent. Time</u></b>
1. Call to Order		5:00 PM
2. Public Comment to Closed Session		

This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* The leading speaker from the audience on each side of an issue will be limited to five (5) minutes. Additional speakers are limited to two (2) minutes. To address the Board of Trustees, please fill out a Request to Address the Board of Trustees form and provide it to the superintendent/president prior to this part of the agenda.

3. Adjourn to Closed Session		5:00 PM
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3.A. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Dr. Kevin Walthers  
Employee Association: Faculty Association

Agency designated representatives: Dr. Kevin Walthers  
Employee Association: Part-Time Faculty Association

Agency designated representatives: Dr. Kevin Walthers  
Unrepresented Employees: Management

Agency designated representatives: Dr. Kevin Walthers  
Unrepresented Employees: Supervisory/Confidential

Agency designated representatives: Felix Hernandez Jr.  
Employee Organization: California School Employees Association (CSEA) Chapter #251

- 3.B. Discipline/Dismissal/Release of Public Employee (2 cases)  
(Govt. Code §54957)
- 3.C. Student Disciplinary/Expulsion Matters (1 case) (Government Code §54957.6)
- 3.D. Conference with Labor Negotiator – (Government Code §54957.6)

Agency designated representatives: Kelly Underwood  
Unrepresented Employee: Superintendent/President Walthers

- 4. Reconvene to Open Session 6:00 PM
- 5. Action Taken in Closed Session
- 6. Pledge of Allegiance
- 7. Approval of Agenda as Presented
- 8. Public Comment

The section of the agenda is intended for members of the public to address the board on items involving the school district. Time limits and procedures to address the Board of Trustees, as stated in the Public Comment to Closed Session, apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under public comment. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

- 9. Approval of Minutes
  - 9.A. Approval of Minutes from the July 31, 2015 special board meeting. 10
  - 9.B. Approval of Minutes from the August 11, 2015 regular board meeting. 15

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10. Presentation		
10.A. Title V AIM Grant Activities Update		6:15 PM
<p>Maria Solis, Basic Skills Coordinator; Suzanne Valery, Director, Institutional Grants; and Nancy Meddings, Dean, AIM Grant, will present an update on the Title V Advance, Innovate and Maintain Grant activities.</p>		
11. Consent Agenda		6:25 PM
<p>Consent Agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the Consent Agenda.</p>		
11.A. Register of Warrants Supplemental Payroll 7/10/15 Regular Payroll 7/31/15	22	
<p>A recommendation that the board of trustees approve commercial warrants.</p>		
11.B. Acceptance of Donation	82	
<p>A recommendation that the board of trustees accept the donation of an extensive collection of original sheet music and vinyl records from the late Donald Pereira.</p>		
11.C. Authorization to Declare District Property as Surplus	83	
<p>A recommendation that the board of trustees declare the items listed to be surplus and authorize disposal of the items.</p>		
11.D. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	84	
<p>A recommendation to approve part-time faculty appointments, regular faculty overload, and special assignments/stipends.</p>		
11.E. Equivalency Certification for Faculty	101	
<p>A recommendation to approve equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in Board Policy 7211 and as restricted by the equivalency certification document.</p>		

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11.F. New Community Services (Fee-Based) Education Courses	109	
<p>A recommendation to approve the community service (fee-based) education courses as proposed and authorize that these classes be repeated as frequently as needed to support the needs of the community.</p>		
11.G. Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service	110	
<p>A recommendation that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.</p>		
11.H. Appointments, Transfers, and Promotions of Classified Employees	113	
<p>A recommendation that the board of trustees approve the appointments of Kasandra Hendricks, office services technician I, health sciences department, effective October 1, 2015; Raquel Orozco, student success technician, counseling and student success &amp; support program, effective September 1, 2015, and contingent upon continued funding; and Alicia Valdiviezo, student success technician, counseling and student success &amp; support program, effective September 14, 2015, and contingent upon continued funding; and approve the promotion of Veronica Reyes, EOPS assistant, extended opportunity programs and services (EOPS)/cooperative agencies resources for education (CARE), effective September 9, 2015, and contingent upon continued funding. A recommendation may be made that the board of trustees approve the appointment of accounting services technician I, business services. If a recommendation is made, a revised board agenda item will be presented.</p>		
11.I. Transfer of Full-Time Faculty Member	115	
<p>A recommendation that the board of trustees approve the temporary transfer of Mayra Morales, noncredit counselor, noncredit counseling and student success &amp; support program, effective August 24, 2015 through June 30, 2016, and contingent upon continued funding.</p>		
11.J. Coaching Appointments and Stipends	116	
<p>A recommendation that the board of trustees approve the coaching appointments and stipends as presented, or earlier per district need.</p>		

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11.K. Change of Status of Classified Employees	117	
<p>A recommendation that the board of trustees approve the changes of status of Robert Luque, student services technician I, The Extended Campus, retroactive to July 1, 2015, and contingent upon continued funding; and Shanell Walters, student services technician I, The Extended Campus, retroactive to July 1, 2015, and contingent upon continued funding.</p>		
11.L. New and/or Revised Classified Bargaining Unit Job Descriptions	119	
<p>A recommendation that the board of trustees approve the revised classified bargaining unit job descriptions groundskeeper I; server administrator; and human resources assistant; and approve the new classified bargaining unit job description, maintenance lead worker, as presented.</p>		
11.M. New and/or Revised Management Job Descriptions	132	
<p>A recommendation that the board of trustees approve the new management job description project director, cooperative work experience, as presented.</p>		
11.N. Second Reading: Revised Board Policy 2410 Board Policies and Administrative Procedures	136	
<p>A recommendation that the board of trustees adopt revised Board Policy 2410 Board Policies and Administrative Procedures</p>		
11.O. Second Reading: Revised Board Policy 2510 Shared Governance	140	
<p>A recommendation that the board of trustees adopt revised Board Policy 2510 Procedure Shared Governance</p>		
11.P. Second Reading: Revised Board Policy 2730 Board Member Health Benefits	143	
<p>A recommendation that the board of trustees adopt revised Board Policy 2730 Board Member Health Benefits.</p>		

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11.Q. Second Reading: Board Policy 3010, Prohibition of Employment Discrimination	145	
A recommendation that the board of trustees adopt revised board policy 3010, Prohibition of Employment Discrimination.		
11.R. Second Reading: Board Policy 3020, Prohibition of Harassment	147	
A recommendation that the board of trustees adopt revised board policy 3020, Prohibition of Harassment.		
11.S. Change of Status of Faculty Member	150	
A recommendation may be made that the board of trustees approve a change of status of a faculty member. If a recommendation is made, a revised board agenda item will be presented.		
12. Oral Reports		6:35 PM
12.A. Superintendent/President's Report		
12.B. Board Member Reports		
12.C. Association Reports		6:45 PM
1) AHC Foundation		
2) Management Association		
3) Part-Time Faculty Association		
4) Faculty Association		
5) Academic Senate		
6) California School Employees Association		
7) Associated Student Body Government		
13. Action Items		7:15 PM
13.A. Public Hearing for the 2015-2016 Allan Hancock Joint Community College District Budget	151	
A recommendation that the board of trustees open the public hearing for the 2015-2016 Allan Hancock Joint Community College District Budget.		
13.B. Adoption of the 2015-2016 Allan Hancock Joint Community College District Budget	152	
A recommendation that the board of trustees adopt the 2015-2016 Allan Hancock Joint Community College District Budget.		

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13.C. Resolution 15-23, Appropriations Limit for the 2015-2016 Fiscal Year	182	
A recommendation that the board of trustees adopt resolution 15-23, appropriations limit for the 2015-16 fiscal year.		
13.D. Authorization to Lease Copiers for Campus Graphics Utilizing Existing Contracts	186	
A recommendation that the board of trustees authorize awarding the lease of five replacement copiers to American Business Machines in the amount of \$7,460 per month under the terms and conditions of the King County Directors Association (KCDA) Purchasing Cooperative Contract No. 11-213/15-213 offered by Canon USA, Inc. The board of trustees finds and determines that it is in the best interest of the district to lease copiers utilizing existing contracts.		
13.E. Acceptance of Grants Approved	187	
A recommendation to accept funded proposals.		
13.F. Request to Travel Outside the United States	189	
A recommendation to authorize the request for Josh Machamer for travel in October 2015.		
13.G. Authorization to Solicit Bids for the Pedestrian and Vehicular Wayfinding Signage Project, 16-02	190	
Staff recommends that the board of trustees authorize solicitation of bids for the Pedestrian and Vehicular Wayfinding Signage Project.		
13.H. Revised On-Call/Short-Term/Professional Expert Employees Salary Schedule	191	
A recommendation that the board of trustees approve the revised On-Call/Short-Term/Professional Expert Salary Schedule, SS-80, effective September 1, 2015.		

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13.I. Memorandum of Understanding Between the Allan Hancock College Joint Community College District and the Allan Hancock College Faculty Association	196	
<p>A recommendation that the board of trustees ratify the Memorandum of Understanding between the Allan Hancock College Joint Community College District and the Allan Hancock College Faculty Association, where agreement was reached that faculty load for noncredit classes will be determined in the same manner as with credit classes, effective fall semester 2015, as presented.</p>		
13.J. Change in Meeting Time of Regular Board Meetings	198	
<p>A recommendation that the board of trustees set the board meetings in a way that best meets their needs.</p>		
14. Information Items		7:50 PM
14.A. Grant Proposals Submitted	199	
<p>A report on grant proposals submitted.</p>		
14.B. Quarterly Report on Volunteer Aides	200	
<p>A quarterly report on volunteer aides.</p>		
14.C1 Employee Resignations and Retirements	202	
<p>The superintendent/president has accepted the resignation of Regina Martinez, tutorial/open access computer lab technician, learning resources, effective September 30, 2015.</p>		
14.C2 Student Success and Support Program Plan (3SP) Credit and Noncredit	203	
<p>A recommendation to review the draft Student Success and Support Program Plan (3SP) for Credit and Noncredit. Both plans will be submitted to the Chancellors Office by October 30, 2015.</p>		
14.D. Monthly Report, Associate Superintendent/Vice President, Academic Affairs	204	
<p>A monthly report on academic affairs.</p>		

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14.E. Monthly Report, Associate Superintendent/Vice President, Student Services	206	
A monthly report on student services.		
14.F. Monthly Report, Associate Superintendent/Vice President, Finance and Administration	207	
A monthly report on administrative services.		
14.G. Monthly Report, Vice President, Operations	208	
A monthly report on operations.		
14.H. Bond Measure I Status Report	209	
A status report on the bond Measure I projects.		
14.I. Monthly District Financial Report	211	
A report on the year-to-date data for various funds.		
15. New Business		8:30 PM
16. Calendar	223	
17. Adjournment		8:35 PM

The next regular meeting of the Board of Trustees will be held on Tuesday, October 13, 2015. The meeting may be held at the Lompoc Valley Center. Closed session begins at 5:00 p.m. Open session begins at 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3245. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Kevin G. Walthers, Ph.D.  
Secretary to the Board of Trustees

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# ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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## Minutes Special Board Meeting Friday, July 31, 2015

Gregory A. Pensa, President  
Tim Bennet, Vice President  
Bernard E. Jones  
Larry Lahr  
Hilda Zacarías  
Cynthia Ortiz, Student Trustee

Allan Hancock College- Lompoc Campus  
Public Safety Training Complex  
Building 5 – Room 5-111 – Open Session – 8:30 a.m.  
Building 5 – Room 5-111 – Closed Session – 12:00 p.m.  
One Hancock Drive Lompoc, CA 93436

1. Call to Order

Trustee Pensa called the meeting to order at 8:39 a.m. with the following trustees present:  
Bennet, Jones, Lahr, Pensa, Zacarías

Trustees absent: None

2. Public Comment to Open Session

No public comment was made.

3. Information

3.A Human Resources Report

Kelly Underwood announced that a human services coordinator and the benefits technician will come to Lompoc Campus twice a month to meet with staff on a walk-in basis. She gave a diversity overview of 1,307 current employees. She also shared data on applicant diversity for the last three years. She reviewed the diversity of each group, i.e., classified, confidential, management, full and part-time faculty. The hiring trends, including reassign time, overload, professional expert assignments in public safety program needs, were discussed.

Ms. Underwood provided a snapshot of professional development activities planned for 2015-16 and described some of the topics to be covered. She noted that the investigation training is preventative.

She went over the increases in dental and medical benefit rates on an annual basis. Dr. Walthers mentioned there are efforts to reduce costs. Ms. Underwood shared a list of upcoming human resources projects. Producing a staffing plan, professional development plan, and exploring the possibility of becoming self-insured to lower health and welfare costs are among the projects.

3.B Enrollment in Special Training Programs

Dr. Railey reported on enrollment in Hancock College's special training program. He provided an overview of the information students see on the website for the special training programs. The website outlines the entrance requirements, including

minimum qualifications, physical fitness requirements, application packet checklist, and background check guidelines.

Deb Annibali provided information on law enforcement and firefighter job prospects. She said graduates stay on a contact list for three years and if the academy is called by agencies with job openings, they will alert graduates. Doug Dickson explained the fire academy training and how it relates to being hired as a firefighter. Ms. Annibali noted that contact with prospective police officers, at a younger age, would be helpful in preventing them from making decisions that disqualifies them from being hired in the future. She explained the types of choices that prevent candidates from being employable. Mr. Dickson reviewed the competitive nature of becoming a firefighter and the number of candidates for one job opening. Ms. Annibali noted that students are counseled on the possibilities of securing a position. Mr. Dickson gave an overview of what fire departments are looking for in prospective employees.

Dr. Railey went over the requirements for the dental program. He touched on the different certificates and admission requirement in the medical field. Larissa Nazarenko added that applications received that meet entry qualifications are assigned a random number by a computer to ensure equality and are put on a wait list to enter the programs. She also explained how Hancock College students who complete licensed vocational nursing program and meet requirements, advance to the registered nursing program. She noted that expanding the nursing program is a challenge due to the lack of instructors and clinical space. The diversity in these programs was reviewed. Dr. Walthers noted the possibility of reaching out to underrepresented high school students who may be interested in this field.

A discussion on the Emergency Medical Services program took place. The program will be reviewed and recommendations will be made.

The requirements for the registered nursing program was discussed in detail, including the challenges of successfully completing prerequisites such as an anatomy class. Reaching out to prospective students and providing a pathway was discussed.

Trustee Jones expressed an interest in improving diversity numbers in the special enrollment programs. There was a discussion on the possibilities of improving the African-American student ratios. Doug Dickson and Deb Annibali explained the process for scoring and ranking prospective students.

Trustee Zacarías commented that the process to enter into these special enrollment programs is flexible, fair, and applied consistently. It was noted that the requirements and process to enroll in these special enrollment programs is explained in more detail on the website.

### 3.C Budget and Enrollment Information

Vice President Black reviewed the budget for 2014-15 and 2015-16. He anticipates a loss in revenue due to decreased enrollment. Dr. Walthers explained the meaning of P-1, P-2, and P-3 (enrollment reports to the state for period 1, 2, and 3). Mr. Black estimates that there will be a shortfall of \$1,177,185. He went on to explain the enrollment report figures, the mid-size college threshold, and the FTEs (full-time equivalent) figures from previous and current years. Dr. Murphy provided the background on the previously reported FTE enrollment figures and the challenges of meeting the mid-size college threshold.

Vice President Black went on to review the increases to the estimated pension rate. He briefly reviewed the requests for additional funding requests. He said there may be funds available in one-time funds and restricted funds. He said it's important to establish guiding principles and establish a prioritization list to allocate the funds.

Trustee Lahr said it's important to have a list of ongoing and one-time needs in order to allocate incremental and one-time funds. Dr. Walthers shared the upcoming increase in retirement benefit expenses and the need to hire more full-time faculty are just two of the future expenditures. Trustee Zacarías expressed a need to have a prioritization list that is inclusive and takes into consideration the Board's direction. Mr. Black reviewed possible uses for deferred maintenance and instructional equipment funds. Trustee Lahr said it's important to set money aside to replace aging HVAC systems and vehicles. He proposed having a process in place to allocate funds.

Trustee Lahr would like to review the draft budget and provide input before it is presented for approval. Dr. Walthers offered to hold a special meeting to review the budget in August.

### 3.D Institutional Goals and Effectiveness

Vice President Murphy shared the meaning of institutional effectiveness as defined by the Southern Association of Colleges. Essentially, colleges determine their mission and assess its progress through a data driven assessment and decision-making process. He said it's a comprehensive look at all aspects of the college. He explained the intent of the two Senate bills that created a new Institutional Effectiveness initiative. A partnership was created to include community colleges and an executive group to oversee the process. Money has been set aside to support this initiative. In order to be eligible for funds, the college must fully participate in the process, establish and submit goals and assess our progress. The partnership includes a group of educational leaders that visit participating colleges. Hancock College received a visit from this group to assist with enrollment management and suggest improvements. He reviewed the desired outcomes and the major components of the Institutional Effectiveness Partnership Initiative.

Dr. Murphy reviewed the success indicators for Allan Hancock. He explained how the college goals are to be set. He reviewed the process and challenges of setting these goals. This year, Hancock College selected four of the proposed 18 goals. Two of the four goals are eliminating accreditation sanctions and audit findings as well expanding access for our students and attainment of their educational goals.

### 3.E. Excellence in Trusteeship Program

Dr. Walthers reviewed the Excellence in Trustee Partnership Program sponsored by the California Community Colleges League. He explained the benefits of participating in the program and offered assistance in helping the trustees meet program requirements.

## 4. Action

### 4. A. Open Hour for Board of Trustees

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board voted to continue holding an open hour with a member of the board of trustees on a monthly basis. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None)

#### 4. B. Appointments of Interim Academic Management Positions

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the appointments of Douglas Dickson, interim director of fire, safety and EMS education, public safety department, effective August 3, 2015 through June 30, 2016, or earlier per district need; and David Humphreys, interim dean, academic affairs, effective August 3, 2015 through December 31, 2015, or earlier per district need.. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None)

#### 4. C. Appointments of Tenure-Track Faculty Members

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved the tenure-track faculty appointments of Antonio Ramirez, Student Support & Success Program (3SP) counselor, counseling department, effective August 12, 2015, and contingent upon continued funding; and José Millan, Student Support & Success Program (3SP) counselor, counseling department, effective August 12, 2015, and contingent upon continued funding. (Ayes: Bennett, Jones, Lahr, Pensa, Zacarías; Noes: None; Absent: None)

#### 4. D. Board Self-Evaluation

The trustees discussed areas in which they improved from the previous year as well as areas that could benefit from adjustments. Limiting handouts at meetings, being more involved in the planning stages of the budget, and a greater understanding of the quality and effectiveness of educational programs and services were discussed.

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board voted to accept their self-evaluation as discussed. (Ayes: Bennett, Lahr, Pensa, Noes: None; Absent: None)

#### 4. E. District Goals and Priorities for 2014-2015 and 2015-16

Dr. Walthers reviewed the goals reached last year. He noted the need to improve the college's recognition and participation in events. In particular, improving the college's presence at the Lompoc flower festival and Solvang parade is needed. He pointed out that the accreditation self-report is on the top of the priority list and gave a timeline on its review on campus, board approval, and submission in August to the accreditation commission. Staff is working on enrollment management, Public Safety Training Plan Center Strategic Plan, bookstore analysis, and student housing. He is also working with CSU Channel Islands to offer bachelor degrees at Hancock College. He would also like to finalize the job description for an institutional advancement director.

Trustee Zacarías mentioned it's important to continue the connection between the local high schools and the college. Would like to focus on outreach to manage enrollment and when participating in community events introducing different professions as well as attending classes at Hancock College.

Trustee Lahr brought the following projects to the board's attention: the Patty Boyd donation for the design of a fine arts buildings and the use of the South Campus property. He has noticed efforts to create internships with community partnerships has improved, but there is still room for improvement. He noted there's also an opportunity to reach out to parents of elementary school students. Trustee Zacarías noted there may also be an ESL connection opportunity.

On a motion by Trustee Lahr, seconded by Trustee Jones, the Board voted to accept their goals and priorities as discussed. (Ayes: Bennett, Lahr, Pensa, Noes: None; Absent: None)

5. Reconvene to Closed Session

Trustee Pensa called the meeting to order at 1:00 p.m. with the following trustees present: Bennet, Jones, Lahr, Pensa, Zacarías

6. Public Comment to Closed Session

No public comment was made.

7. Adjourn to Closed Session

The Board adjourned to closed session for annual evaluation of the Superintendent/President.

8. Adjournment

Trustee Pensa adjourned the meeting at 2:30 p.m. to tour the Public Safety Training Complex with the following trustees present: Lahr, Pensa, Bennett, Jones Absent: Zacarías.

Trustee Jones, Bennett, and Zacarías were unable to tour the Public Safety Training Complex.



Kevin G. Walthers, Ph.D.  
Secretary to the Board of Trustees

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# ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

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Minutes  
Regular Board Meeting  
Tuesday, August 11, 2015

Gregory A. Pensa, President  
Tim Bennett, Vice President  
Bernard E. Jones  
Larry Lahr  
Hilda Zacarias  
Cinthya Ortiz, Student Trustee

Allan Hancock College  
Closed Session – Captain’s Room, B-102  
Open Session - Boardroom, B-100  
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Pensa called the meeting to order at 4:40 p.m. with the following trustees present:  
Bennett, Lahr, Pensa, Zacarias

Trustees absent: Jones

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Pensa adjourned the meeting to closed session at 4:40 p.m.

4. Reconvene to Open Session

Trustee Pensa reconvened the meeting to open session at 6:03 p.m.

5. Action Taken in Closed Session

Trustee Pensa announced that no action was taken in closed session.

6. Pledge of Allegiance

Quianna Cater, Hancock College student, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

Dr. Walthers noted that the recommendation in agenda item 11.H. to appoint Lori Thompson was removed from the agenda.

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the agenda, as revised, on a roll-call vote as follows:

Ayes: Bennett, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Public Comment

No public comment was made.

9. Approval of Minutes

9.A. Approval of Minutes from the July 14, 2015 regular board meeting.

On a motion by Trustee Lahr seconded by Trustee Bennett, the Board voted unanimously to approve the minutes for the July 14, 2015 regular board meeting as submitted. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: Concur)

10. Presentation

10.A. Veteran Success Center

Dr. Rob Parisi, student services dean, reviewed the timeline of funds received and used to open the Veterans Center. He noted veterans were asked to provide input on their needs. As a result, the Center has computer stations and sofas. He reviewed the purpose of the Center which includes enhancing campus awareness of both staff and students regarding the presence of veterans and their reintegration processes. It also provides a place for a connection with others with similar backgrounds, experiences, and circumstances. He pointed out that the Center is in the middle of the Student Center to convey a feeling of being connected and welcomed. The Center may also be used by veterans' dependents. Its grand opening will be September 10 at 2:00 p.m. He ended the presentation with a picture of veterans who graduated in 2015.

11. Consent Agenda

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board voted unanimously to approve the consent agenda as revised, on a roll-call as follows:

Ayes: Bennett, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

12. Oral Reports

12.A. Superintendent/President's Report

Dr. Walthers said the executive team held a retreat. One of goals of the meeting was to respond to concerns or direction from the recent Board of Trustee's retreat. He said

board meeting handouts will be limited and reports from vice presidents will be more detailed and tied to the Strategic Plan. He shared that Melinda Martinez and Trustee Pensa had nominated Carmen Camacho to receive the 2015 ACCT Regional Professional Board Staff Member Award. He said the Joe White dinner will be held on August 15 and CSEA and Confidential/Supervisory staff were invited to enjoy the event at donated tables. He noted the *Peter and the Star Catcher* pre-show reception is scheduled for the following Saturday. He invited everyone to attend the retirement reception for Jeff Cotter.

#### 12.B. Board Member Reports

Trustee Lahr appreciated experiencing going into a lit fire tower at the Public Safety Training Complex. He also enjoyed driving the back half of the fire truck.

Trustee Bennett was not able to tour the fire tower due to his shoulder surgery. He plans to attend the *Peter and the Starcatcher* play, the first home football game and the PCPA gala.

Trustee Zacarías expressed the utmost respect for law enforcement personnel. She thanked the staff who hosted the Board and provided valuable information. She was able to be an EOPS speaker at UCSB. She attended the funeral of Raul Segura and was glad to see Hancock College staff members there.

Trustee Pensa, along with other board members, attended the Chancellor's Circle luncheon. He also attended Hancock's leadership academy. He also toured the fire tower and found putting fire retardant gear and going into a burning building a daunting experience. He plans to attend All Staff Day, Hancock's first home football game and the Joe White dinner.

Student Trustee Cinthya Ortiz announced Bow-WOW is scheduled for September 2. She plans to attend a student trustee workshop in Costa Mesa this weekend.

#### 12.C. Association Reports

##### 1) AHC Foundation

Jeff Cotter reported he attended a meeting with the Orfalea Foundation. He thanked Dr. Walthers and Dean Nielsen for attending the meeting. He thanked the Board of Trustees for allowing him the great opportunity to experience serving the college.

##### 2) Management Association

No report was given.

##### 3) Part-Time Faculty Association

Danielle Blanchard announced their second annual picnic will be held on September 7 at Pioneer Park. She congratulated Jeff Cotter on his retirement.

## 4) Faculty Association

No report was given

## 5) Academic Senate

Marla Allegre shared full-time faculty obligation numbers. She shared a list of community colleges containing the percentages of full-time faculty. She noted Hancock College is 47 out of 72 districts. She provided a copy of the full-time faculty obligation numbers for Santa Barbara, San Luis Obispo, and Hancock College. She pointed out that the percentages for Hancock College have decreased from November 2013 to November 2014 while others have maintained or increased their percentages. She attended a budget workshop and noted that for the first time in many years there is money in the budget to hire full-time faculty. She emphasized that the legislature is committed to reaching a 75 percent standard. She added that if numbers do not indicate a need to hire this year, the money is to be used to support faculty and instruction. She mentioned that nine faculty members have volunteered to serve in accreditation break-out sessions on All Staff Day.

## 6) California School Employees Association

No report was given.

## 7) Associated Student Body Government

No report was given.

13. Action Items

## 13.A. Acceptance of Grants Approved

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board accepted funded proposals as submitted. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: Concur)

## 13.B. Public Hearing on the District's and the California School Employees Association Allan Hancock College Chapter #251 Contract Reopeners for Fiscal Year 2015-2016.

Trustee Pensa opened the meeting to public comment.

No comments received.

Trustee Pensa closed the meeting to public comment.

## 13.C. Revised Executive Salary Schedule

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the revised Executive Salary Schedule, adding the vice president, institutional effectiveness position as presented, retroactive to July 1, 2015. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

## 13.D. Revised Confidential and Supervisors Salary Schedule

On a motion by Trustee Lahr, seconded by Trustee Bennett, the Board approved the revised Confidential and Supervisors Salary Schedule, SS-40, due to revisions to the purchasing agent; coordinator, recruitment; and coordinator, human resources/professional development positions as presented, retroactive to July 1, 2015. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

## 13.E. Change in Compensation and Amendment of Employment Agreement for Superintendent/President

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board approved the amendment to the superintendent/president's employment agreement to extend the term of the contract through June 30, 2018; approve an amendment to the new contract to reflect a 3.00 percent COLA increase retroactive to January 1, 2015; 0.85 percent COLA starting July 1, 2015, and 1.02 percent COLA beginning July 1, 2016 commensurate with other employee groups on campus; change to 1.25% longevity as of July 1, 2016; and a \$1,500 per month 403(b) contribution through October 2016 and \$1,917 per month 403(b) contribution beginning November 2016 to become vested after two additional years of service. It is additionally recommended that the board of trustees adopt revisions to the 2015-2016 district budget to reflect the recommended salary adjustments. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

## 13.F. Authorization of Dental Insurance Premium Rate Increase

On a motion by Trustee Bennett, seconded by Trustee Lahr, the Board authorized a 7.79 percent dental insurance premium rate increase, effective October 1, 2015. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: N/A)

## 13.G. Authorization to Solicit Bids for the Inner City Grid Expansion, LVC, Bid 16-01

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board authorized a 7.79 percent dental insurance premium rate increase, effective October 1, 2015. (Ayes: Bennett, Lahr, Pensa, Zacarías; Noes: None; Absent: Jones; Student Advisory Vote: Concur)

## 14. Information Items

### 14.A.1 Grant-Proposals Submitted

Dr. Railey reviewed the grant applications submitted.

### 14.A.2 Institutional Grants Annual Report

Dr. Suzanne Valery, institutional grants director, reviewed the grant activity for fiscal year ending July 30, 2015. Eight new projects were funded this year. She noted lots of staff cooperated to make the grants happen.

### 14.B. Annual Distance Learning Report

Dr. Railey reviewed the statistics on the distance learning report. He commended Nancy Meddings for her work on the report.

### 14.C. First Reading: Revised Board Policy and New Administrative Procedure 2410 Board Policies and Administrative Procedures

The Board did not suggest changes to the policy. The final copy will be presented at the September board meeting for adoption.

### 14.D. First Reading: Revised Board Policy and Revised Administrative Procedure 2510 Shared Governance

The Board did not suggest changes to the policy. The final copy will be presented at the September board meeting for adoption.

### 14.E. First Reading: Revised Board Policy 2730 Board Member Health Benefits

The Board did not suggest changes to the policy. The final copy will be presented at the September board meeting for adoption.

### 14.F. First Reading: Revised Administrative Procedure 5530, Student Rights and Grievances

The Board did not suggest changes to the procedure. It will become effective as submitted.

### 14.G. Monthly Report, Associate Superintendent/Vice President, Academic Affairs

Dr. Railey noted a working draft of the accreditation report is posted online. The report is available for review and input. The report will be submitted to the Board of Trustees for approval and then submitted to the accreditation commission. He said nine faculty members and eight administrators working on sessions will lead accreditation work sessions during All Staff Day. He thanked Nancy Meddings for having a draft accreditation report almost a year before it is due.

## 14.H. Monthly Report, Associate Superintendent/Vice President, Student Services

Vice President Ornelas said a new student ambassador program was created. She noted the outreach committee worked hard to develop the criterion and the application process to become an ambassador. Four student ambassadors have been hired and will attend training. They will represent Hancock College in the community and outreach events on campus. She reported that Petra Gomez and Dr. Gabaree proposed a mentor pilot program. An informational meeting for interested mentors will be held. Mentors will be volunteer community members as well as staff members.

## 14.I. Monthly Report, Associate Superintendent/Vice President, Finance and Administration

Vice President Black reported the new county system has been implemented. He acknowledged his payroll staff and others who worked together as a team to get payroll checks issued. A draft Request for Proposal for bookstore services has been received and will be reviewed before sending it out prospective vendors. He said the auditors will be here to review Foundation and PCPA records. He hopes to complete closing the books and have a draft budget by August 26.

## 14.J. Monthly Report, Vice President, Operations

Vice President Hernandez provided an update on the signage at the Solvang Center.

## 14.K. Bond Measure I Status Report

Dr. Walthers invited the board to review the report.

## 14.L. Monthly District Financial Report

Vice President Black offered to answer any questions regarding the financial report.

15. New Business

No new business was reported.

16. Calendar

Dr. Walthers noted the upcoming PCPA reception. He announced the home football games will start at 2:00 p.m.

17. Adjournment

Trustee Pensa adjourned the meeting at 7:17 p.m.



Kevin G. Walthers, Ph.D.  
Secretary to the Board of Trustees

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Register of Warrants		
Reason for Board Consideration	Item Number	Enclosures
CONSENT - ACTION	11.A.	Page 1 of 60

**BACKGROUND:**

The following warrants are submitted for board of trustees approval:

GENERAL FUND 9410		
INVOICE WARRANTS	\$ 2,234,431.62	
SUPPLEMENTAL PAYROLL 7/10/15	201,029.19	
REGULAR PAYROLL 7/31/15	2,661,040.01	
TOTAL GENERAL FUND		\$ 5,096,500.82
CHILD DEVELOPMENT FUND 9433		
INVOICE WARRANTS	1,065.29	
SUPPLEMENTAL PAYROLL 7/10/15	20,797.76	
REGULAR PAYROLL 7/31/15	29,850.36	
TOTAL CHILD DEVELOPMENT FUND		51,713.41
GO BOND CLEARING FUND 9446		
INVOICE WARRANTS	43,169.38	
TOTAL GO BOND CLEARING FUND		43,169.38
GO BOND BUILDING FUND 9447		
INVOICE WARRANTS	218,528.99	
TOTAL GO BOND BUILDING FUND		218,528.99
CAPITAL OUTLAY PROJECTS FUND 9441		
INVOICE WARRANTS	22,136.60	
TOTAL CAPITAL OUTLAY PROJECTS FUND		22,136.60
SELF INSURANCE DENTAL FUND 9461		
INVOICE CHECK	52,745.00	
TOTAL SELF INSURANCE DENTAL FUND		52,745.00
STUDENT CENTER FEE TRUST FUND 9473		
INVOICE WARRANTS	0.00	
TOTAL STUDENT CENTER FEE TRUST FUND		0.00
SELF INSURANCE HEALTH FUND 9462		
INVOICE WARRANTS	6,060.20	
TOTAL SELF INSURANCE HEALTH FUND		6,060.20
SELF INSURANCE PROPERTY/LIABILITY FUND 9463		
INVOICE WARRANTS	0.00	
TOTAL SELF INSURANCE PROPERTY/LIABILITY FUND		0.00
<b><u>GRAND TOTAL ALL FUNDS</u></b>		<b><u>\$ 5,490,854.40</u></b>

**RECOMMENDATION:**

Staff recommends that the board of trustees approve commercial warrants 1842874 through 1843437 for a subtotal of \$2,578,137.08, and payroll warrants in the amount of \$2,912,717.32, for a grand total of \$5,490,854.40.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
--	--------------------

7/10/15  
PAYROLL  
FUND 9410

**CERTIFICATED:**

1100	Academic Salaries, regular schedule, instructional time	\$0.00
1200	Academic Salaries, regular schedule, non-instructional time	10,993.84
1300	Certificated Salaries other than regular schedule teaching	33,701.63
1400	Certificated Salaries other than contract non-teaching	9,743.30
3100	State Teachers Retirement	1,636.78
3300	Medicare	1,738.27
3400	Health and Welfare Benefits	57.17
3500	State Unemployment Insurance	42.95
3600	Worker's Compensation Insurance	2,314.83
3700	State Teachers Retirement/Cash Balance Plan/PARS	971.26
3911	Academic Retirement Incentive	0.00
	<b>SUB TOTAL</b>	<b>\$61,200.03</b>

**CLASSIFIED:**

2100	Classified Salaries, regular schedule	\$6,752.34
2200	Classified Instructional Aide Salaries, regular schedule	9,347.90
2300	Classified Salaries, hourly	32,416.57
2300	Student Workers, regular	49,555.63
2400	Instructional Aides, hourly	20,694.91
2400	Student Workers, Tutors, Peer Counselors	15,490.71
3200	Public Employees Retirement	1,502.86
3300	Social Security/Medicare	1,495.79
3400	Health and Welfare Benefits	9.71
3500	State Unemployment Insurance	18.53
3600	Worker's Compensation Insurance	2,044.21
3700	PARS	0.00
4512	Uniform Allowance	0.00
5113	Externships (Grants Only)	500.00
8890	Income released for stale dated warrant	0.00
	<b>SUB TOTAL</b>	<b>\$139,829.16</b>
	<b>TOTAL FUND 9410</b>	<b>\$201,029.19</b>

**FUND 9433**

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	20,329.38
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	468.38
3700	State Teachers Retirement/Cash Balance Plan	0.00
	<b>SUB TOTAL</b>	<b>\$20,797.76</b>
	<b>TOTAL FUND 9433</b>	<b>\$20,797.76</b>

**FUND 9447**

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
	<b>SUB TOTAL</b>	<b>\$0.00</b>
	<b>TOTAL FUND 9447</b>	<b>\$0.00</b>
	<b>TOTAL DISTRICT PAYROLL</b>	<b>221,826.95</b>

7/31/15  
PAYROLL  
FUND 9410

**CERTIFICATED:**

1100	Academic Salaries, regular schedule, instructional time	\$39,574.07
1200	Academic Salaries, regular schedule, non-instructional time	347,849.81
1300	Certificated Salaries other than regular schedule teaching	528,580.23
1400	Certificated Salaries other than contract non-teaching	92,841.56
3100	State Teachers Retirement	69,272.23
3300	Medicare	15,925.49
3400	Health and Welfare Benefits	30,893.93
3500	State Unemployment Insurance	517.78
3600	Worker's Compensation Insurance	24,056.25
3700	State Teachers Retirement/Cash Balance Plan/PARS	10,730.71
3911	Academic Retirement Incentive	0.00
	<b>SUB TOTAL</b>	<b>\$1,160,242.06</b>

**CLASSIFIED:**

2100	Classified Salaries, regular schedule	\$1,007,548.07
2200	Classified Instructional Aide Salaries, regular schedule	25,427.53
2300	Classified Salaries, hourly	20,652.45
2300	Student Workers, regular	27,873.06
2400	Instructional Aides, hourly	16,867.12
2400	Student Workers, Tutors, Peer Counselors	8,654.59
3200	Public Employees Retirement	120,436.89
3300	Social Security/Medicare	73,068.37
3400	Health and Welfare Benefits	176,854.58
3500	State Unemployment Insurance	482.73
3600	Worker's Compensation Insurance	22,932.56
3700	PARS	0.00
4512	Uniform Allowance	0.00
5113	Externships (Grants Only)	0.00
8890	Income released for state dated warrant	0.00
	<b>SUB TOTAL</b>	<b>\$1,500,797.95</b>
	<b>TOTAL FUND 9410</b>	<b>\$2,661,040.01</b>

**FUND 9433**

1200	Academic Salaries, regular schedule, non-instructional time	\$8,455.17
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	1,162.67
2100	Classified Salaries, regular schedule	4,907.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	11,676.50
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	1,031.98
3200	Public Employees Retirement System (PERS)	317.50
3300	Social Security/Medicare	371.50
3400	Health and Welfare Benefits	1,337.33
3500	State Unemployment Insurance	6.83
3600	Worker's Compensation Insurance	583.88
3700	State Teachers Retirement/Cash Balance Plan	0.00
	<b>SUB TOTAL</b>	<b>\$29,850.36</b>
	<b>TOTAL FUND 9433</b>	<b>\$29,850.36</b>

**FUND 9447**

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2100	Classified Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
	<b>SUB TOTAL</b>	<b>\$0.00</b>
	<b>TOTAL FUND 9447</b>	<b>\$0.00</b>

**TOTAL DISTRICT PAYROLL** 2,690,890.37

**Allan Hancock College**  
**Warrant Register**  
Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			0.00		
			0.00	V	VD WA 00842874
AHC - BOOKSTORE	ART SUPPLIES FOR CERAMICS	10021007 4310	70.02		
	INSTRUCTIONAL SUPPLIES	10090007 4310	15.46		
	INSTRUCTIONAL SUPPLIES	10090007 4310	7.25		
	INSTRUCTIONAL SUPPLIES	22000017 4310	71.22		
	INSTRUCTIONAL SUPPLIES	22000017 4310	-4.19		
	BOARD OF TRUSTEES	66100000 4520	357.43		
	MATTBOARDS WHITE 3/16" ITEM	67760000 4520	352.92		
	Instructional	60100400 4310	-118.80		
	INTRO AND INTER ALGEBRA	64230001 4310	164.00		
	CAPS & GOWNS FOR	64300002 7611	39.73		
	CAPS & GOWNS FOR	64300002 7611	39.39		
	CAPS & GOWNS FOR	64300002 7611	39.39		
	CAPS & GOWNS FOR	64300002 7611	34.51		
	CAPS & GOWNS FOR	64300002 7611	34.59		
	CAPS & GOWNS FOR	64300002 7611	39.39		
	CAPS & GOWNS FOR	64300002 7611	34.59		
	CAPS & GOWNS FOR	64300002 7611	34.59		
	CAPS & GOWNS FOR	64300002 7611	34.59		
	CAPS & GOWNS FOR	64300002 7611	34.59		
	SUPPLIES FOR CAREER	64744101 4520	107.75		
	OPERATIONAL SUPPLIES	67300100 4520	5.69		
	Business Law Custom Ed.	05000007 4310	49.74		
	Legend of Colton H. Bryant,	15011207 4310	14.40		
	Great Gatsby, Fitzgerald	15011207 4310	15.00		
	Pearl, Steinbeck	15011207 4310	10.00		
	Angela's Ashes, McCourt	15011207 4310	10.45		
	Lovely Bones, Sebold	15011207 4310	2.98		
	Fences, Wilson	15011207 4310	14.07		
	Instructional	60100400 4310	278.64		
	Instructional	60100400 4310	100.82		
	Instructional	60100400 4310	231.82		
	Instructional	60100400 4310	86.67		
	Office/Operational Supplies	60100400 4520	32.93		
	T-SHIRTS FOR AHC	60900000 4520	794.52		
	OPERATIONAL SUPPLIES	63220001 4520	25.33		
	OPERATIONAL SUPPLIES	63220001 4520	16.89		
	SUPPLIES FOR CAREER	64744101 4520	51.61		
	SUPPLIES FOR CAREER	64744101 4520	9.08		
	SUPPLIES FOR CAREER	64744101 4520	26.40		
	OFFICE SUPPLIES	67760000 4520	71.32		
	OFFICE SUPPLIES	67760000 4520	18.77		
	PO152137 OFFICE SUPPLIES	64900105 4520	7.57		
	PO152137 OFFICE SUPPLIES	64900105 4520	229.06		
	PO152137 OFFICE SUPPLIES	64900105 4520	7.57		
	PO151809 OFFICE SUPPLIES	22000010 4520	3.03		
	PO150546 Instructional Supplie	10090007 4310	9.94		
	PO150546 Instructional Supplie	10090007 4310	44.17		
	PO150546 Instructional Supplie	10090007 4310	97.20		
	PO150505 Art Supplies	10021007 4310	1.20		

**Allan Hancock College**  
**Warrant Register**  
Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	PO150505 Art Supplies	10021007 4310	46.76		
	PO150551 INSTRUCTIONAL	10000017 4310	46.76		
	2015 DIPLOMA COVERS	69900051 4550	1,096.03		
	2015 DIPLOMA COVERS	64511000 4550	1,096.03		
	OFFICE SUPPLIES 12/15/14 -	22000010 4520	96.80		
	Instructional Supplies	21040000 4310	35.92		
	ART SUPPLIES FOR CLASSES	10021007 4310	22.72		
	INSTRUCTIONAL SUPPLIES	10000017 4310	7.58		
	INSTRUCTIONAL SUPPLIES	10000017 4310	6.48		
	INSTRUCTIONAL SUPPLIES	10000017 4310	26.55		
			<u>6,136.92</u>		WA 00842875
AHC - BOOKSTORE	ALEKS for Math 6-wk Access	49306007 4310	2,026.00		
			<u>2,026.00</u>		WA 00842876
AHC FOUNDATION	REIMBURSEMENT OF	67111000 4520	183.56		
			<u>183.56</u>		WA 00842877
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	3,450.00		
			<u>3,450.00</u>		WA 00842878
ARROWHEAD	DRINKING WATER FOR THE	10071300 5530	11.90		
	DRINKING WATER FOR THE	10071300 5530	11.90		
			<u>23.80</u>		WA 00842879
ASSESSMENT TECHNOLOGIES INSTITUTE	TEAS V TEST	12032002 4310	1,575.00		
			<u>1,575.00</u>		WA 00842880
B & B STEEL & SUPPLY	Instructional Supplies for	09563000 4311	242.48		
			<u>242.48</u>		WA 00842881
Baker, Ashley N	CalPolyMileage	04010016 5210	249.76		
			<u>249.76</u>		WA 00842882
Barron, Guillermo	CalPolyMileage	04010016 5210	249.76		
			<u>249.76</u>		WA 00842883
BC PUMP SALES AND SERVICE	COUPLING INSERT 3JE	65110000 4520	21.65		
			<u>21.65</u>		WA 00842884
Benckert, Ashley J	LIVE SCAN REIMB FOR	64700000 5820	25.00		
			<u>25.00</u>		WA 00842885
Benedict, Anthowen	LIVE SCAN REIMB FOR	64700000 5820	16.00		
			<u>16.00</u>		WA 00842886
BETTY'S FABRICS	INSTRUCTIONAL SUPPLIES	13030021 4311	39.90		
			<u>39.90</u>		WA 00842887

**Allan Hancock College  
Warrant Register**

Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
BLUE ROSE STUDIO	CERAMICS CLAY ACCOUNT	10021000 4311	370.58		
	CERAMICS CLAY ACCOUNT	10021000 4311	714.69		
			<u>1,085.27</u>		WA 00842888
Cabrera, Reinaldo	LIVE SCAN REIMB FOR	64700000 5820	17.00		
			<u>17.00</u>		WA 00842889
CAL OES	FRO CERTIFICATES	21350000 4311	160.00		
			<u>160.00</u>		WA 00842890
CAL POLY CORPORATION	YR 6 NIH SUB RECIPIENT	04010016 5112	1,477.93		
			2,766.92		
			<u>4,244.85</u>		WA 00842891
Canas, Alejandro E	CalPolyMileage	04010016 5210	249.76		
			<u>249.76</u>		WA 00842892
CAROLINA BIOLOGICAL	CANDLER, EGG; CATALOG NO.	01121001 4310	208.73		
			<u>208.73</u>		WA 00842893
Carpintero-Flores, Stephanie B	CalPolyMileage	04010016 5210	249.76		
			<u>249.76</u>		WA 00842894
Chavez, Thalia	CalPolyMileage	04010016 5210	249.76		
			<u>249.76</u>		WA 00842895
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	1,465.45		
			2,037.27		
			3,690.02		
			507.22		
			8,563.82		
			95.05		
			2,435.37		
			2,996.31		
			89.70		
			107.31		
			148.10		
			366.36		
			509.32		
			922.50		
			126.80		
			2,140.96		
			23.76		
			608.84		
			749.08		
			22.42		
26.83					
<u>37.03</u>					
			<u>27,669.52</u>		WA 00842896
Close, Josiah	CalPolyMileage	04010016 5210	249.76		

**Allan Hancock College**  
**Warrant Register**  
Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			249.76		WA 00842897
COLUMBIA BUSINESS CENTER PARTNERS LP	MONTHLY UTILITIES EXPENSE	67710300 5630	619.72		
	MONTHLY IMPOUND EXPENSE	67710300 5630	1,731.00		
	LEASE OF 890 E. STOWELL (CBG)	67710300 5630	21,280.00		
			<u>23,630.72</u>		WA 00842898
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	0.08		
	MONTHLY RECURRING COSTS	65700000 5560	0.32		
			<u>0.40</u>		WA 00842899
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	52.59		
	MONTHLY RECURRING COSTS	65700000 5560	210.38		
			<u>262.97</u>		WA 00842900
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	6.79		
	MONTHLY RECURRING COSTS	60100800 5560	6.79		
	MONTHLY RECURRING COSTS	60100800 5560	6.79		
	MONTHLY RECURRING COSTS	65700000 5560	27.15		
	MONTHLY RECURRING COSTS	65700000 5560	27.15		
	MONTHLY RECURRING COSTS	65700000 5560	27.15		
			<u>101.82</u>		WA 00842901
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	26.94		
	MONTHLY RECURRING COSTS	65700000 5560	107.78		
			<u>134.72</u>		WA 00842902
Connolly, Courtney L	CalPolyMileage	04010016 5210	249.76		
			<u>249.76</u>		WA 00842903
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	65700000 5520	13.52		
	ELECTRICITY SERVICES	65700000 5520	0.02		
	ELECTRICITY SERVICES	65700000 5520	12.02		
	ELECTRICITY SERVICES	65700000 5520	30.40		
	ELECTRICITY SERVICES	65700000 5520	18,960.38		
	ELECTRICITY SERVICES	68103000 5520	3.38		
	ELECTRICITY SERVICES	68103000 5520	0.00		
	ELECTRICITY SERVICES	68103000 5520	3.01		
	ELECTRICITY SERVICES	68103000 5520	7.60		
	ELECTRICITY SERVICES	68103000 5520	4,740.10		
			<u>23,770.43</u>		WA 00842904
DE LA TORRE-REED, LILIAN	SPANISH TRANSLATION OF	67111000 5110	80.00		
			<u>80.00</u>		WA 00842905
Deltoro, Miriana	VariousLocalMileage	64900016 5210	2.46		
			<u>2.46</u>		WA 00842906
Eshaghi Sichani, Mohammad	CalPolyMileage	04010016 5210	249.76		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			249.76		WA 00842907
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-84887710300	5870	17.09		
	MAILINGS FOR ACCT #1104-84887710300	5870	17.34		
			34.43		WA 00842908
FELICIANO-HIX, MIMI	DEVELOP TWO TWO-HOUR	13051021 5110	1,000.00		
			1,000.00		WA 00842909
Gomez, Edgar	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00842910
GRAINGER	DISPOSABLE RESPIRATOR, PK	65110000 4520	68.76		
	BATTERY, AA , ALKALINE,	65110000 4520	59.54		
	BATTERY, AAA, ALKALINE,	65110000 4520	17.87		
	TAPE MEASURE, 1 IN X 25 FT,	65110000 4520	30.08		
	FRAMING HAMMER, ANTIVIBE,	65110000 4520	37.31		
			213.56		WA 00842911
Haddad, Lubna A	WPsychologyAssnConv-LasVegas,N6	7520001 5210	700.00		
			700.00		WA 00842912
Hotchkiss, Elizabeth M	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842913
J W PEPPER & SON INC	PO150516 Amazing Grace	10042007 4310	15.97		
			15.97		WA 00842914
JACK'S REPAIR & SALES	PULLEY 2X5/8, PART POW 308	65510000 4520	33.12		
			33.12		WA 00842915
JUDICIAL DATA SYSTEMS CORPORATION	PROCESSING PARKING	69500001 5112	100.00		
			100.00		WA 00842916
KAMAN INDUSTRIAL TECH CORP	PO151242Instructional Supplies	09565007 4310	11.70		
			11.70		WA 00842917
LINCOLN AQUATICS	LIQUID CHLORINE EXPENSES	65110000 4520	2,152.28		
			2,152.28		WA 00842918
Lopez, Victoria A	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842919
Mariscal, Jennifer	LIVE SCAN REIMB FOR	64700000 5820	17.00		
			17.00		WA 00842920
Martinez Vargas, Salvador	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842921

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Montano, Maria E	LIVE SCAN REIMB FOR	64700000 5820	<u>15.00</u> 15.00		WA 00842922
Morales, Gabriela	CalPolyMileage	04010016 5210	<u>249.76</u> 249.76		WA 00842923
Newton, Rose	VariousLocalMileage	67220000 5210	<u>8.40</u> 8.40		WA 00842924
Nguyen, Hoang	LIVE SCAN REIMB FOR	64700000 5820	<u>15.00</u> 15.00		WA 00842925
NOBLE POWER EQUIPMENT	LANDSCAPING SUPPLIES	65511400 4520	<u>94.55</u> 94.55		WA 00842926
OFFICE DEPOT INC	OFFICE/OPERATIONAL SUPPLIES	50000000 4520	<u>7.73</u> 7.73		WA 00842927
OFFICE DEPOT INC	OFFICE SUPPLIES MAY -JUNE 30	67220000 4520	129.89		
	OPERATIONAL SUPPLIES	67873000 4520	478.85		
	OPERATIONAL SUPPLIES	67873000 4520	<u>194.84</u> 803.58		WA 00842928
OFFICE DEPOT INC	OFFICE/OPERATIONAL SUPPLIES	50000000 4520	42.19		
	PO153037 Cr Inv 769055613001	67220000 4520	-43.07		
	PO153037 Office Supplies	67220000 4520	<u>43.07</u> 42.19		WA 00842929
PACIFIC COAST PROFESSIONAL MEDIA	ORGANIZE, VIDEOTAPE, EDIT	60200133 5112	5,000.00 <u>5,000.00</u>		WA 00842930
Pepin, Ginette A	AccuplacerConf-Philadelphia,PA	63101000 5210	<u>192.35</u> 192.35		WA 00842931
Perez, Eduardo	VariousLocalMileage	64900006 5210	250.88		
	VariousLocalMileage	64900006 5210	<u>49.28</u> 300.16		WA 00842932
Peterson, Kristan M	LIVE SCAN REIMB FOR	64700000 5820	<u>15.00</u> 15.00		WA 00842933
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL FOR	10091020 4311	28.17		
	CARBON DIOXIDE LIQUID	65110000 4520	<u>489.04</u> 517.21		WA 00842934
Quintanilla, Christina	CalPolyMileage	04010016 5210	<u>249.76</u> 249.76		WA 00842935
Rachuy, William T	LIVE SCAN REIMB FOR	64700000 5820	15.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			15.00		WA 00842936
Ramirez Munguia, Karen M	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842937
Ramos, Salvador	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842938
Rodriguez, Cynthia	LIVE SCAN REIMB FOR	64700000 5820	30.00		
			30.00		WA 00842939
Rosas, Maria M	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842940
Sanchez, Subrina M	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00842941
Santa Cruz, Betsy R	LIVE SCAN REIMB FOR	64700000 5820	49.00		
			49.00		WA 00842942
SHAFER, CRAIG	VOICE RECORDING AND	60100400 5110	100.00		
	VOICE RECORDING AND	67111000 5110	100.00		
			200.00		WA 00842943
SMITH PIPE & SUPPLY INC	IRRIGATION SUPPLIES	65510000 4520	112.49		
	IRRIGATION SUPPLIES	65510000 4520	72.08		
	IRRIGATION SUPPLIES	65510000 4520	39.84		
	IRRIGATION SUPPLIES	65510000 4520	50.40		
	IRRIGATION SUPPLIES	65511400 4520	7.02		
	IRRIGATION SUPPLIES	65511400 4520	4.50		
	IRRIGATION SUPPLIES	65511400 4520	2.49		
	IRRIGATION SUPPLIES	65511400 4520	3.15		
			291.97		WA 00842944
SPORT & CYCLE TEAM ATHLETICS INC	ADIDAS SOCCER BALLS FOR	08350017 4310	318.17		
	GAME SOCCER BALL OFFICIAL	08350017 4310	583.14		
	WILSON MEN'S SOLUTION	08350017 4310	698.28		
	WILSON WOMEN'S EVOLUTION	08350017 4310	594.60		
	WILSON GST LEATHER GAME	08350017 4310	408.18		
	MOLTEN GAME VOLLEYBALLS	08350017 4310	277.86		
	DIAMOND SOFTBALLS OFFICIAL	08350017 4310	483.75		
	SHIPPING	08350017 4310	220.75		
	GET 2 MEN'S AND 2 WOMEN'S	08350017 4310	0.00		
			3,584.73		WA 00842945
SWEETWATER SOUND INC	AVID PRO TOOLS + USP EDU BXI	10040009 5322	598.00		
	DISCOUNT	10040009 6410	-5,990.00		
	AVID PRO TOOLS HDX AUDIO	10040009 6410	9,999.00		
	AVID PRO TOOLS HDX AUDIO	10040009 6410	9,999.00		
	HDio AVID AUDIO INTERFACE	10040009 6410	3,995.00		
	HDio AVID AUDIO INTERFACE	10040009 6410	3,995.00		

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	THUNDERBOLT 1-SLOT	10040009 6410	349.00		
	TBCABLE2m APPLE	10040009 6410	78.00		
	AVID DIGITAL EXP CARD	10040009 6410	995.00		
	YAMAHA 8 CH ADAT	10040009 6410	309.99		
	THUNDERBOLT 1-SLOT	10040009 6410	349.00		
	AVID DIGITAL EXP CARD	10040009 6410	995.00		
	YAMAHA 8 CH ADAT	10040009 6410	309.99		
			25,981.98		WA 00842946
Tun-Duarte, Maria J	CalPolyMileage	04010016 5210	249.76		
			249.76		WA 00842947
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	166.81		
			166.81		WA 00842948
Vannest, Patty J	VariousLocalMileage	67220000 5210	26.55		
			26.55		WA 00842949
Waldon, Rie	LIVE SCAN REIMB FOR	64700000 5820	17.00		
			17.00		WA 00842950
WARD'S SCIENCE INC	SLIDES FOR ANATOMY MODEL	60200314 4310	103.92		
			103.92		WA 00842951
Wu, Xueyan	LIVE SCAN REIMB FOR	64700000 5820	49.00		
			49.00		WA 00842952
XEROX CORPORATION	XEROX PHASER 7400DX	67710300 5640	90.84		
	ESTIMATED EXCESS METERS	67710300 5640	240.25		
			331.09		WA 00842953
ZUNIGA, ANA E	PROVIDE CPR AND FIRST AID	13051021 5110	825.00		
	PROVIDE CPR AND FIRST AID	13051021 5110	880.00		
			1,705.00		WA 00842954
Zuniga, Elizabeth	LIVE SCAN REIMB FOR	64700000 5820	7.00		
			7.00		WA 00842955
COAST LINE DISTRIBUTING	FOOD SUPPLIES 7/1/14-6/30/15	33697017 4710	86.55		
	FOOD SUPPLIES 7/1/14-9/30/14	69297111 4710	14.63		
	FOOD SUPPLIES 3/30/15-6/30/15	33697017 4710	45.06		
			146.24		WE 00842956
SAVE MART SUPERMARKETS	FOOD SUPPLIES 7/1/14-6/30/15	33697017 4710	153.51		
	FOOD SUPPLIES 7/1/14-6/30/15	33697017 4710	105.78		
	FOOD SUPPLIES 7/1/14-6/30/15	33697017 4710	24.09		
	FOOD SUPPLIES 3/30/15-6/30/15	33697017 4710	34.04		
	FOOD SUPPLIES 4/1/15-6/30/15	69297112 4710	17.06		
	FOOD SUPPLIES 4/1/15-6/30/15	69297112 4710	15.54		
	FOOD SUPPLIES 4/1/15-6/30/15	69297112 4710	2.68		
	FOOD SUPPLIES 3/30/15-6/30/15	33697017 4710	171.05		

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	FOOD SUPPLIES 4/1/15-6/30/15	69297112 4710	19.01		
			<u>542.76</u>		WE 00842957
Allredge, Sharon M	AccuplacerConf-Philadelphia,PA	63102001 5210	888.56		
			<u>888.56</u>		WA 00842958
Alonzo-Rael, Priscilla L	VariousLocalMileage	64900006 5210	36.51		
			<u>36.51</u>		WA 00842959
AMERICAN EXPRESS CO	PO150285 S HART	70102150 5210	2,856.10		
	PO150285 S COFFMAN	70102150 5210	2,856.10		
			<u>5,712.20</u>		WA 00842960
Aye, Tyson Paul	BasketballMeeting-Cerritos	69610000 5210	274.14		
			<u>274.14</u>		WA 00842961
B & H PHOTO-VIDEO	SHARP TV 70' AQUOS 1080P	12000401 6412	1,449.00		
	SHARP TV 70' AQUOS 1080P	12000401 6412	1,449.00		
	PANASONIC PROJECTOR	12000401 6412	1,650.00		
	PANASONIC PROJECTOR	12000401 6412	1,650.00		
	CHIEF SINGLE CEILING MOUNTI	2000401 6412	376.00		
			<u>6,574.00</u>		WA 00842962
BAY AREA COMM COLLEGE JPA	PROPERTY/LIABILITY	67710200 5410	320,772.00		
			<u>320,772.00</u>		WA 00842963
CAL COAST MACHINERY INC	BLADE, TCU15882 PER	65510000 4520	182.18		
	MOWER BLADE, M142514	65510000 4520	153.15		
	CREDIT INVOICE 257327,	65510000 4520	-182.18		
			<u>153.15</u>		WA 00842964
CAMPUS ALTERNATIVE, THE	CONTRACT TRAINING FOR	21333000 5130	45,747.00		
			<u>45,747.00</u>		WA 00842965
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	18.48		
	CAMPUSWIDE CANON COPIER	67710300 5640	41.66		
	CAMPUSWIDE CANON COPIER	67710300 5640	123.82		
	CAMPUSWIDE CANON COPIER	67710300 5640	21.78		
	CAMPUSWIDE CANON COPIER	67710300 5640	85.95		
	CAMPUSWIDE CANON COPIER	67710300 5640	21.82		
	CAMPUSWIDE CANON COPIER	67710300 5640	40.49		
	CAMPUSWIDE CANON COPIER	67710300 5640	35.13		
	CAMPUSWIDE CANON COPIER	67710300 5640	32.96		
	CAMPUSWIDE CANON COPIER	67710300 5640	22.04		
	CAMPUSWIDE CANON COPIER	67710300 5640	6.44		
	CAMPUSWIDE CANON COPIER	67710300 5640	119.39		
			<u>569.96</u>		WA 00842966
CAREER AMERICA LLC	FINANCIAL AID TV BASIC	64642002 5670	6,500.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			6,500.00		WA 00842967
Carmody, Richard	VariousLocalMileage	67220000 5210	64.40		
			64.40		WA 00842968
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	823.31		
	WATER SERVICES AND	68103000 5530	205.83		
			1,029.14		WA 00842969
COLUMBIA BUSINESS CENTER PARTNERS LP	RENT & OPERATING EXPENSES	67710300 5630	20,929.36		
			20,929.36		WA 00842970
COMCAST CABLE	MONTHLY RECURRING COSTS	60100800 5560	42.79		
	MONTHLY RECURRING COSTS	65700000 5560	171.18		
			213.97		WA 00842971
CULLIGAN/CENTRAL COAST WATER TREATMENT	DEIONIZED WATER FOR BLDG	65700000 5530	116.45		
			116.45		WA 00842972
DEX MEDIA	PHONE DIRECTORY LISTING,	65700000 5540	25.00		
			25.00		WA 00842973
Farley, Susan D	AccelDevEngConf-CostaMesa	49306007 5210	622.72		
	AccelDevEngConf-CostaMesa	67503001 5210	700.00		
			1,322.72		WA 00842974
GATEWOOD, DAVID	Reimbursement for 2	59902000 5221	572.49		
			572.49		WA 00842975
George, Tricia Kelly	AccelDevEngConf-CostaMesa	49306007 5210	444.86		
	AccelDevEngConf-CostaMesa	67503003 5210	57.29		
	AccelDevEngConf-CostaMesa	67520001 5210	642.71		
			1,144.86		WA 00842976
Grelck, Christine M	VariousLocalMileage	60100400 5210	32.48		
			32.48		WA 00842977
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	CYLINDER DOGGING KIT,	65110000 4520	810.57		
			810.57		WA 00842978
HEWLETT PACKARD CORPORATION	Maintenance Agreements	67710300 5640	677.60		
	Maintenance Agreements	67710300 5640	600.00		
	SHEET MUSIC	10040009 4310	431.40		
	SHEET MUSIC	10040009 4310	155.89		
			587.29		WA 00842979
KNORR SYSTEMS INC	MISC MATERIAL AND BURNER	65110000 4520	256.10		

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	SERVICE CALL-LABOR	65110000 5650	1,505.00		
			<u>1,761.10</u>		WA 00842980
Koch, Alfredo	Viticulture/EnologyProg-France	67503001 5210	700.00		
			<u>700.00</u>		WA 00842981
Lau, Margaret S	VariousLocalMileage	68400303 5210	127.12		
			<u>127.12</u>		WA 00842982
LEE CENTRAL COAST NEWSPAPERS	STICKY AD PROMOTING FALL	67111000 5880	4,100.00		
	ONLINE ADVERTISING	67111000 5880	756.60		
	ONLINE ADVERTISING	67111050 5880	143.40		
	Late Fee	67220000 4520	1.34		
			<u>5,001.34</u>		WA 00842983
Lewis, Angus Macdonald	VariousLocalMileage	60200314 5210	12.99		
	VariousLocalMileage	60200314 5210	27.78		
			<u>40.77</u>		WA 00842984
MATHESON TRI-GAS INC	Instructional Supplies for	09565000 4311	66.85		
			<u>66.85</u>		WA 00842985
Murtha, Robert K	AccelDevEngConf-CostaMesa	49306007 5210	550.76		
	AccelDevEngConf-CostaMesa	67520001 5210	700.00		
			<u>1,250.76</u>		WA 00842986
NATIONAL EMERGENCY NUMBER ASSOCIATION	CID Company Identifier	67873100 5670	250.00		
			<u>250.00</u>		WA 00842987
Neilsen, Ardis	FOOD FOR PROFESSIONAL	68100005 4710	155.00		
			<u>155.00</u>		WA 00842988
NEXT DAY SIGNS	SIGNAGE, 18 " X 12",	65110000 4520	142.89		
			<u>142.89</u>		WA 00842989
Ornelas, Nohemy	Host Student Services	63200000 4710	401.05		
	DJ Cost for Commencement	64511000 4550	200.00		
	Host CAN/TRIO Graduation	64947000 4710	500.00		
			<u>1,101.05</u>		WA 00842990
PEC/PREMIER SAFETY MANAGEMENT LLC	Student Workbooks and SITAS;	70102150 4310	3,500.00		
	SHIPPING	70102150 4310	399.00		
			<u>3,899.00</u>		WA 00842991
Perez, Diana M	CuestaCollegeMileage	64900006 5210	49.28		
	VariousLocalMileage	64900016 5210	130.48		
			<u>179.76</u>		WA 00842992

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PORTABLE JOHNS INC	RENTAL/SERVICING CHARGES	68102000 5690	689.22		
	ADDITIONAL SERVICES NEEDED	68102000 5690	219.13		
			908.35		WA 00842993
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	1,358.39		
	CUSTODIAL SUPPLIES FOR	65311000 4520	64.55		
			1,422.94		WA 00842994
Raybould-Rodgers, Julia	AccelDevEngConf-CostaMesa	49306007 5210	659.27		
	AccelDevEngConf-CostaMesa	67503001 5210	700.00		
			1,359.27		WA 00842995
RP GROUP	2015-16 INSTITUTIONAL	66201000 5310	350.00		
			350.00		WA 00842996
Solis, Maria E	TransitionalMath-Oxnard	60106091 5210	117.60		
			117.60		WA 00842997
Stogden, Dakota A	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00842998
STRATEGIC VITALITY LLC	Consultant for AB86 Grant	49306018 5112	8,000.00		
			8,000.00		WA 00842999
US BANK CORPORATE PAYMENT SYSTEM	STUDENT GRAD SUPPLIES	64511000 4550	73.98		
	FOOD SUPPLIES FOR STUDENTS	64947000 4710	129.38		
			203.36		WA 00843000
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400 5540	871.51		
			871.51		WA 00843001
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	1,611.98		
			1,611.98		WA 00843002
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	14.96		
			14.96		WA 00843003
COAST LINE DISTRIBUTING	FOOD SUPPLIES 7/1/14-6/30/15	33697017 4710	60.15		
			60.15		WE 00843004
SAVE MART SUPERMARKETS	FOOD SUPPLIES 3/30/15-6/30/15	33697017 4710	115.02		
	PO152897 FOOD SUPPLIES	69297112 4710	12.79		
			127.81		WE 00843005
Aldama, Raul Martinez	VariousLocalMileage	64642002 5210	91.39		
			91.39		WA 00843006
			0.00		

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			0.00	V	VD WA 00843007
AMAZON	TETON SPORTS TRAILRUNNER	21055000 4311	364.52		
	TETON SPORTS TRAILRUNNER	21055000 4311	308.44		
	TETON SPORTS TRAILRUNNER	21055000 4311	364.52		
	TETON SPORTS TRAILRUNNER	21055000 4311	56.08		
	TETON SPORTS TRAILRUNNER	21055000 4311	280.40		
	TETON SPORTS TRAILRUNNER	21055000 4311	112.16		
	TETON SPORTS TRAILRUNNER	21055000 4311	84.12		
	Book-"The Psychology of	21040000 4310	41.60		
	Book-"The Psychology of	21040000 4310	0.82		
	PO151051 Credit	21055000 4520	-20.18		
	EVECASE SLIMBOOK FOLIO	49306007 4310	53.94		
	SKINOMI SCREEN PROTECTOR	49306007 4310	53.70		
	PO153303 Shipping	49306007 4310	7.92		
	BOOK, TITLE: WATER AND THE	49306007 4310	36.70		
	BOOK, TITLE: WATER AND THE	49306007 4310	36.70		
	BOOK, TITLE: PUNISHED,	49306007 4310	552.44		
	BOOK, TITLE: SO YOU'VE BEEN	49306007 4310	166.04		
	BOOK, TITLE: WATER AND THE	49306007 4310	18.35		
	BOOK, TITLE: PUNISHED,	49306007 4310	39.47		
	2-YEAR PROTECTION PLAN	49306007 4315	149.94		
	AMAZON.COM GIFT CARD	49306007 6320	390.00		
	PROJECTOR BULB	61320007 4310	141.76		
	PROJECTOR BULB	61320007 4310	177.20		
	PROJECTOR BULB	61320007 4310	98.80		
	THE TWELVE CHAIRS DVD	06122007 4310	16.04		
	LEVIATHAN DVD	06122007 4310	21.63		
	STRAWBERRY AND	06122007 4310	32.46		
	TOMAS GUTIERREZ ALEA 4-DVD	06122007 4310	122.99		
	WINTER SLEEP DVD	06122007 4310	21.64		
	THE AMAZING CATFISH DVD	06122007 4310	16.23		
	POWER & PATHOS: BRONZE	22000017 4310	47.41		
	BOOK, TITLE: WATER AND THE	49306007 4310	73.40		
	PROJECTOR BULB	61320007 4310	143.84		
	PO152935 ELPLP61	61320007 4310	-25.69		
	PO152935 ELPLP61	61320007 4310	-25.69		
	MEMORIES OF	06122007 4310	29.99		
	BLACK GOD WHITE DEVIL DVD	06122007 4310	20.99		
	VIDAS SECAS	06122007 4310	29.95		
	THE GREAT BEAUTY DVD	06122007 4310	15.49		
	STRAY DOGS DVD	06122007 4310	19.99		
	STILL LIFE DVD	06122007 4310	29.95		
	24 CITY DVD	06122007 4310	29.95		
	TOUCH OF SIN DVD	06122007 4310	24.99		
	THE INVISIBLE WAR	06122007 4310	15.49		
	MEN, WOMEN & CHILDREN DVD	06122007 4310	14.96		
	POST TENEBRAS LUX	06122007 4310	16.19		
	MISS REPRESENTATION	06122007 4310	9.87		
	MAGNIFICENT OBSESSION DVD	06122007 4310	24.95		
	THE MOON IS BLUE DVE	06122007 4310	17.63		
	THE MAN WITH THE GOLDEN	06122007 4310	5.49		
	42nd STREET DVD	06122007 4310	9.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	UNCLE BOONMEE WHO CAN	06122007 4310	16.83		
	THE HEADLESS WOMAN DVD	06122007 4310	17.99		
	BOYHOOD DVD	06122007 4310	19.99		
	FORCE MAJEURE DVD	06122007 4310	12.14		
	DARWIN'S NIGHTMARE DVD	06122007 4310	19.99		
	LA CIENAGA DVD	06122007 4310	20.25		
	LUCIA DVD	06122007 4310	29.99		
	SHIPPING	06122007 4310	32.02		
	SE MH7016B Magnifying Glass	13010000 4310	80.46		
	PO152972 Balance	13010000 4520	14.90		
			4,539.14		WA 00843008
ARAMARK UNIFORM SERVICES	MONTHLY TOWEL RENTAL FOR	1055000 5550	21.50		
	MONTHLY TOWEL RENTAL FOR	1335000 5550	21.50		
			43.00		WA 00843009
ARROWHEAD	DRINKING WATER FOR THE	10071300 5530	4.32		
			4.32		WA 00843010
BAKER & TAYLOR BOOKS	BOOKS FOR SM LIBRARY	61201000 6310	133.61		
			133.61		WA 00843011
Boland, Kevin	VariousLocalMileage	61320000 5210	205.52		
			205.52		WA 00843012
CANON SOLUTIONS AMERICA INC	MAINTENANCE FOR CANON	63220003 5640	12.01		
	CAMPUSWIDE CANON COPIER	67710300 5640	56.13		
	CAMPUSWIDE CANON COPIER	67710300 5640	6.71		
	CAMPUSWIDE CANON COPIER	67710300 5640	10.60		
			85.45		WA 00843013
CARR'S BOOT SHOP	SAFETY BOOTS FOR	67720000 3920	86.55		
			86.55		WA 00843014
CENTRAL COAST FAMILY CARE	SERVICE AGREEMENT FY 2014-64400002	5112	18,232.00		
			18,232.00		WA 00843015
CRYSTAL CLEANERS & LAUNDRY	DRY CLEANING BAND JACKETS	0042000 5550	450.00		
			450.00		WA 00843016
CULLIGAN OF LOMPOC	Monthly Rental for Reverse	21055000 5690	69.50		
	PO151628 Reverse Osmosis	21055000 4520	0.50		
			70.00		WA 00843017
DOCUTEAM	SHREDDER BIN - 32 GALLON	67300100 4520	18.00		
			18.00		WA 00843018

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DOUBLETREE BY HILTON HOTEL	CONF 85986376 7.17-20.15	67520001 5210	631.46		
			631.46		WA 00843019
Ensing, Kim J	WStateConf/JtSoCaMeeting-Ventu	69610000 5210	173.00		
	WStateConfReview-Glendora	69610000 5210	50.00		
			223.00		WA 00843020
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	21.32		
	PLUMBING SUPPLIES	65110000 4520	43.53		
	PLUMBING SUPPLIES	65110000 4520	140.07		
	PLUMBING SUPPLIES	65110000 4520	102.04		
	PLUMBING SUPPLIES	65110000 4520	5.13		
	PLUMBING SUPPLIES	65110000 4520	14.40		
	PLUMBING SUPPLIES	65110000 4520	87.08		
	PLUMBING SUPPLIES	65110000 4520	10.39		
	PLUMBING SUPPLIES	65110000 4520	31.00		
	PLUMBING SUPPLIES	65110000 4520	150.43		
	PLUMBING SUPPLIES	65110000 4520	2.73		
	PLUMBING SUPPLIES	65110000 4520	8.19		
	PLUMBING SUPPLIES	65110000 4520	5.33		
	PLUMBING SUPPLIES	65110000 4520	24.36		
	PLUMBING SUPPLIES	65110000 4520	30.63		
	PLUMBING SUPPLIES	65110000 4520	93.57		
	PLUMBING SUPPLIES	65110000 4520	11.18		
	PLUMBING SUPPLIES	65510000 4520	0.29		
	PLUMBING SUPPLIES	65510000 4520	0.59		
	PLUMBING SUPPLIES	65510000 4520	1.89		
	PLUMBING SUPPLIES	65510000 4520	1.38		
	PLUMBING SUPPLIES	65510000 4520	0.07		
	PLUMBING SUPPLIES	65510000 4520	0.19		
	PLUMBING SUPPLIES	65510000 4520	1.17		
	PLUMBING SUPPLIES	65510000 4520	0.14		
	PLUMBING SUPPLIES	65510000 4520	0.42		
	PLUMBING SUPPLIES	65510000 4520	2.03		
	PLUMBING SUPPLIES	65510000 4520	0.04		
	PLUMBING SUPPLIES	65510000 4520	0.11		
	PLUMBING SUPPLIES	65510000 4520	0.07		
	PLUMBING SUPPLIES	65510000 4520	0.33		
	PLUMBING SUPPLIES	65510000 4520	0.41		
	PLUMBING SUPPLIES	65510000 4520	1.26		
	PLUMBING SUPPLIES	65510000 4520	0.15		
			791.92		WA 00843021
GALLS LLC	PO153255 Returns	67775000 4520	-131.52		
	PO153255	67775000 4520	174.31		
			42.79		WA 00843022
Garcia, Beverly A	FresnoFieldTrip	64300202 5210	25.00		
			25.00		WA 00843023
GARDA CL WEST INC.	MONTHLY ARMORED CAR	67211000 5112	3.36		

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			3.36		WA 00843024
George, Tricia Kelly	ReadingApprentTraining-Oakland	49306007 5210	873.45		
			873.45		WA 00843025
GLENN BURDETTE PHILLIPS	DISTRICT & BOND AUDIT	67710300 5710	2,275.00		
	DISTRICT & BOND AUDIT	67710300 5710	750.00		
	DISTRICT & BOND AUDIT	69801000 5710	1,875.00		
			4,900.00		WA 00843026
HOME DEPOT	Wood purchased for Fire	21330107 4310	126.38		
	PO153622	12500007 4310	248.12		
			374.50		WA 00843027
KELLY PAPER CO	CONSUMABLES FOR	67760000 4520	3,677.73		
			3,677.73		WA 00843028
LOMPOC UNIFIED SCHOOL DISTRICT	Reimbursement for LUSD for	49306018 5112	1,550.00		
			1,550.00		WA 00843029
MARRIOTT	7.26-29.15 RORABAUGH	64642002 5210	560.52		
			560.52		WA 00843030
MOORE MEDICAL LLC	PO152967 Practi-Powder	12080007 4310	61.28		
			61.28		WA 00843031
Perez, Kenia	LIVE SCAN REIMB FOR	64700000 5820	25.00		
			25.00		WA 00843032
POSTMASTER - SANTA MARIA	DEPOSIT TO PUBLIC AFFAIRS	67700000 5870	7,000.00		
			7,000.00		WA 00843033
QUIZNO'S SUB	BOX LUNCHES AND WATER FOR	60200134 5220	925.95		
			925.95		WA 00843034
Rodin, Sandra	LocalMileage	67220000 5210	6.72		
			6.72		WA 00843035
SANTA MARIA TIRE INC	TIRES, GDYR WRANGLER,	67772000 4520	386.71		
	CA RECYCLE TAX	67772000 4520	7.00		
			393.71		WA 00843036
Shiers, Eric M	7.17-20.15PerDiem-SanDiego	67520001 5210	132.00		
			132.00		WA 00843037
SMITH PIPE & SUPPLY INC	IRRIGATION SUPPLIES	65510000 4520	869.99		
	IRRIGATION SUPPLIES	65510000 4520	141.69		
			1,011.68		WA 00843038

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SNAP-ON INDUSTRIAL	PO152178 Cr Inv ARV24876961	09490001 6410	-294.96		
	PO152178	09490001 6410	317.10		
			22.14		WA 00843039
Tuan, Juanita C	EMPLOYEE REIMBURSEMENT	63220008 4710	59.75		
			59.75		WA 00843040
Valenzuela, Espie R	EMPLOYEE REIMBURSEMENT	63220001 5870	36.49		
	EMPLOYEE REIMBURSEMENT	63231009 4710	41.66		
			78.15		WA 00843041
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	1,885.00		
	TELEPHONE SERVICE	65700400 5540	642.95		
	TELEPHONE SERVICE	65700500 5540	82.47		
	TELEPHONE SERVICE	68103000 5540	442.51		
			3,052.93		WA 00843042
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	127.22		
			127.22		WA 00843043
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	501.23		
			501.23		WA 00843044
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	106.98		
			106.98		WA 00843045
WARD'S SCIENCE INC	LM Drosophila wild type red	04011007 4310	27.11		
	LM Drosophila Ebony Body	04011007 4310	29.49		
	LM Drosophila White eye	04011007 4310	29.49		
	LM Drosophila, Apterous	04011007 4310	29.88		
			115.97		WA 00843046
FOODBANK OF SANTA BARBARA COUNTY	FOOD SUPPLIES 7/1/14-6/30/15	33697017 4710	58.33		
			58.33		WE 00843047
AMAZON	HOME THEATER SYSTEM	71730002 6412	323.67		
	NETWORK A/V RECEIVER	71730002 6412	599.00		
	SPEAKER MOUNT BRACKETS	71730002 6412	16.69		
	PANASONIC PT-VW431 D	71710006 4520	2,430.00		
	PANASONIC Shipping	71710006 4520	24.90		
			3,394.26		WI 00843048
B & H PHOTO-VIDEO	PANASONIC LCD	71730002 6412	1,695.00		
	DALITE WHITE FLOATING	71730002 6412	62.44		
	DALITE MODEL C 65x116"MATTE	730002 6412	346.43		
	DALITE MODEL C 65x116"MATTE	730002 6412	95.00		
			2,198.87		WI 00843049
ENTERPRISE COMPUTING SOLUTIONS	PRNX-FVP-STND Pernix FVP	71730003 5322	12,487.50		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	PRNX-FVP-SUP-3P-STND 3 Years	71730003 5322	12,737.25		
			<u>25,224.75</u>	WI	00843050
ROSETTA STONE LTD	ROSETTA STONE LANGUAGE	71730002 5322	2,487.50		
			<u>2,487.50</u>	WI	00843051
US BANK CORPORATE PAYMENT SYSTEM	SIGN K-7793 PREFERRED	71710006 4520	19.95		
	SIGN K-7793 PREFERRED	71710006 4520	6.99		
			<u>26.94</u>	WI	00843052
ACTT ASSOCIATION OF CLASSROOM TEACHER TESTERS	CELSA SITE LICENSE FOR	63101000 5322	210.60		
	CTA TESTS UNITS	63101000 5322	400.00		
			<u>610.60</u>	WA	00843053
AMAZON	"INTRODUCTION TO ANIMAL	01121001 6310	167.89		
	"FROM THE FARM TO YOUR	01121001 6310	7.58		
	"FLORICULTURE: DESIGNING &	01121001 6310	183.29		
	"THE FUNDAMENTALS OF	01121001 6310	48.70		
	"FUNDAMENTALS OF ANIMAL	01121001 6310	125.03		
	"AGRISCIENCE FUNDAMENTALS	01121001 6310	175.04		
	"BEEKEEPING FOR DUMMIES"	01121001 6310	19.03		
	"BACKYARD BEEKEEPER, 3RD	01121001 6310	17.44		
	"ANIMAL SCIENCE: THE	01121001 6310	83.65		
	"INTRODUCTION TO FRUIT	01121001 6310	82.69		
	"POSTHARVEST: AN	01121001 6310	55.93		
			<u>966.27</u>	WA	00843054
AMERICAN STAR TOURS	CHARTER BUS FOR CAL STATE	63220008 4640	1,469.00		
			<u>1,469.00</u>	WA	00843055
B & H PHOTO-VIDEO	CONVERTER, RODE	61320000 4520	9.79		
	MICROPHONE, RODE,	61320000 6412	224.42		
			<u>234.21</u>	WA	00843056
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	12.59		
	ELECTRICAL/LIGHTING	65110000 4520	39.80		
	ELECTRICAL/LIGHTING	65110000 4520	-103.05		
	ELECTRICAL/LIGHTING	65110000 4520	101.09		
	ELECTRICAL/LIGHTING	65110000 4520	49.49		
	ELECTRICAL/LIGHTING	65110000 4520	166.55		
	ELECTRICAL/LIGHTING	65110000 4520	426.78		
			<u>693.25</u>	WA	00843057
CITY OF SANTA MARIA	DISPOSAL SITE LANDFILL	65700000 5570	301.74		
			<u>301.74</u>	WA	00843058
CSO RESEARCH INC	INTERFASE ANNUAL LICENSE	63450000 5322	3,155.00		
	CO-OP MODULE ANNUAL	63450000 5322	1,591.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			4,746.00		WA 00843059
DATA PRINT CORPORATION	Instructional supplies for	09240000 4311	19.43		
			19.43		WA 00843060
DEPT OF FORESTRY & FIRE PROTECTION	FSTEP CERTIFICATION	21330000 4311	540.00		
	SHIPPING	21330000 4311	8.00		
	SHIPPING	21330000 4311	8.00		
			556.00		WA 00843061
DEPT OF FORESTRY & FIRE PROTECTION	CFSTES CERTIFICATION	21330000 4311	2,640.00		
			2,640.00		WA 00843062
DEPT OF FORESTRY & FIRE PROTECTION	FSTEP CERTIFICATION	21335000 4311	720.00		
	SHIPPING	21335000 4311	8.00		
			728.00		WA 00843063
Diaz, Guadalupe R	CounselorConf-LongBeach	63220001 5210	306.19		
			306.19		WA 00843064
ELLUCIAN COMPANY LP	MOBILE PLATFORM EDITION.	67873002 5660	20,416.00		
	MAINTENANCE EMC	67873100 5660	1,923.00		
	MAINTENANCE UC4	67873100 5660	2,482.00		
	MAINTENANCE UC4 AGENT FOR	67873100 5660	4,679.00		
	MAINTENANCE FINANCIAL AID	67873100 5660	6,747.00		
	CREDIT MEMO DOC NO.	67873100 5660	-16,929.00		
	MAINTENANCE TERM 07/01/201	67873100 5660	157,390.00		
			176,708.00		WA 00843065
GALE	BOOKS FOR THE SM LIBRARY	61201000 6310	89.24		
			89.24		WA 00843066
HIGHER ONE INC	ANNUAL SUBSCRIPTION FEE TO	67211000 5112	5,556.60		
			5,556.60		WA 00843067
JOBELEPHANT.COM INC	advertising to increase	67300100 5880	310.77		
			310.77		WA 00843068
KELLY PAPER CO	CONSUMABLES FOR	67760000 4520	375.79		
			375.79		WA 00843069
KNORR SYSTEMS INC	MURIATIC ACID, 15 GAL DRUM	65110000 4520	253.31		
	CONTAINER DEPOSIT	65110000 4520	50.00		
			303.31		WA 00843070
KOEHLER PLUMBING INC	BACKFLOW DEVICE TESTS	65110000 5650	175.00		
	SERVICE CALLS PER	65110400 5650	196.00		
	SERVICE CALLS PER	65110400 5650	196.00		

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			567.00		WA 00843071
LIGHTING & MAINTENANCE SOLUTIONS	FLUORESCENT BULBS, 18 WAT	65110000 4520	2,101.70		
	SHIPPING	65110000 4520	20.10		
			2,121.80		WA 00843072
MID STATE CONTAINERS	CONTAINER RENTAL,	65110400 5690	135.00		
			135.00		WA 00843073
Neilsen, Ardis	DOUBLE OVEN GAS RANGE	13060001 6410	4,511.78		
	GAS RANGE INSTALL KIT	13060001 6410	80.59		
	DISCOUNT	13060001 6410	-53.75		
			4,538.62		WA 00843074
NOBLE POWER EQUIPMENT	EDGER BLADE, 10" X 1/2"	65510000 4520	213.79		
			213.79		WA 00843075
ORACLE AMERICA INC	ORACLE LINUX BASIC LIMITED	67873100 5660	513.97		
	Tuning Pack - Named User Plus	67873100 5322	522.68		
	Configuration Management Pack	67873100 5322	522.68		
	Oracle Database Enterprise	67873100 5322	6,969.01		
	Internet Application Server	67873100 5322	5,226.76		
	Internet Developer Suite -	67873100 5322	860.39		
	Programmer - Named User Plus	67873100 5322	160.82		
	Diagnostics Pack - Named User	67873100 5322	565.80		
	Internet Application Server	67873100 5322	1,855.27		
	Tuning Pack - Named User Plus	67873100 5322	185.53		
	Configuration Management Pack	67873100 5322	185.53		
	Diagnostics Pack - Named User	67873100 5322	185.53		
	Oracle Database Enterprise	67873100 5322	2,517.86		
	Configuration Management Pack	67873100 5322	295.23		
	Diagnostics Pack - Named User	67873100 5322	421.76		
	Oracle Database Enterprise	67873100 5322	4,006.73		
	Internet Application Server	67873100 5322	2,952.33		
	Tuning Pack - Named User Plus	67873100 5322	421.76		
			28,369.64		WA 00843076
PORTABLE JOHNS INC	Portable John Service	70910000 5690	334.40		
	Portable John Rental	70910000 5690	49.36		
	Portable John Service	70910000 5690	193.60		
	Portable John Rental	70910000 5690	28.58		
			605.94		WA 00843077
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES PER INVOICES	65110000 4520	31.70		
	PAINT SUPPLIES PER INVOICES	65110000 4520	19.03		
	PAINT SUPPLIES PER INVOICES	65110000 4520	6.27		
	PAINT SUPPLIES PER INVOICES	65110000 4520	6.27		
	PAINT SUPPLIES PER INVOICES	65110000 4520	7.03		
			70.30		WA 00843078

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RAYS AUTO PARTS	AUTO SUPPLIES PER INVOICES:67772000	4520	200.33			
	AUTO SUPPLIES PER INVOICES:67772000	4520	-89.49			
	AUTO SUPPLIES PER INVOICES:67772000	4520	22.72			
	AUTO SUPPLIES PER INVOICES:67772000	4520	38.94			
	AUTO SUPPLIES PER INVOICES:67772000	4520	5.04			
	AUTO SUPPLIES PER INVOICES:67772000	4520	0.27			
	AUTO SUPPLIES PER INVOICES:67772000	4520	17.31			
	AUTO SUPPLIES PER INVOICES:67772000	4520	54.67			
	AUTO SUPPLIES PER INVOICES:67772000	4520	-54.67			
	AUTO SUPPLIES PER INVOICES:67772000	4520	17.73			
	TOGGLE RED 20A	67775000	4520	3.92		
	LOOM-SPLIT POLY	67775000	4520	7.79		
			224.56		WA 00843079	
SISC III	MEDICAL PREMIUMS FOR SISC	59900600 3440	455,809.00			
			455,809.00		WA 00843080	
SMART & FINAL	Supplies for the Biology	04011000 4310	59.01			
			59.01		WA 00843081	
Storie, Pamela H	LocalMileage-SantaMaria	63300000 5210	56.00			
			56.00		WA 00843082	
SUNGARD PUBLIC SECTOR INC	ONESOLUTION - MKS	67873100 5660	440.46			
			440.46		WA 00843083	
TABLEAU SOFTWARE INC	DESKTOP PROFESSIONAL USER	66201000 5322	300.00			
			300.00			
			600.00		WA 00843084	
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	257.41			
			257.41		WA 00843085	
US POSTAL SERVICE-HASLER	POSTAGE DEPOSIT TO HASLER	67710300 5870	10,000.00			
			10,000.00		WA 00843086	
West, Veronica D	REIMBURSEMENT FOR ITEMS	63220008 4710	110.98			
			44.28			
			155.26		WA 00843087	
MCELROY TECHNOLOGY SOLUTIONS	CONSULTING,	71830001 5112	150.00			
			150.00		WB 00843088	
B & H PHOTO-VIDEO	MOTORIZED	71730002 6412	736.91			
			SHIPPING	168.00		
			PANASONIC REPLACEMENT	450.10		
			1,355.01		WI 00843089	
ORACLE AMERICA INC	Primavera Software Support and	71710023 5660	625.79			

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	Primavera Software Support and	71710023 5660	625.79 <u>1,251.58</u>		WI 00843090
STRATA INFORMATION GROUP	Banner Professional Services	71730003 5112	3,720.00 <u>3,720.00</u>		WI 00843091
SVA ARCHITECTS INC	AMENDMENT SEVEN FOR	71710005 6220	12,145.00		
	AMENDMENT SIX FOR	71710005 6220	12,145.00		
	AMENDMENT SIX FOR	71710005 6220	12,626.26 <u>36,916.26</u>		WI 00843092
ACCUVANT Inc.	LIC-8-AP ACCESS POINT	15010001 5322	294.98		
	LIC-PEFNG-8 POLICY	15010001 5322	270.09		
	SN1-LIC-8-AP ARUBACARE	15010001 5322	42.50		
	SN1-LIC-PEFNG-8 ARUBACARE	15010001 5322	37.50		
	SN1-AP-105 NEXT-DAY SUPPORT	15010001 6411	112.00		
	AP-105 ARUBA 105 WIRELESS	15010001 6411	3,009.35		
	AP-105 ARUBA 105 WIRELESS	15010001 6411	14.87		
	LIC-8-AP ACCESS POINT	49306007 5322	294.99		
	LIC-PEFNG-8 POLICY	49306007 5322	270.09		
	SN1-LIC-8-AP ARUBACARE	49306007 5322	42.50		
	SN1-LIC-PEFNG-8 ARUBACARE	49306007 5322	37.50		
	SN1-AP-105 NEXT-DAY SUPPORT	49306007 6411	112.00		
	AP-105 ARUBA 105 WIRELESS	49306007 6411	3,009.36		
	AP-105 ARUBA 105 WIRELESS	49306007 6411	14.87 <u>7,562.60</u>		WA 00843093
AHC - ASB ATHLETICS	DISTRICT ALLOCATION TO ASB	73100000 7391	31,761.75 <u>31,761.75</u>		WA 00843094
AHC - FOUNDATION	STEM GRANT MATCHING	60200314 5790	420.00 <u>420.00</u>		WA 00843095
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	4,140.00		
	CHARTER BUS SERVICE TO	64945000 4640	4,140.00		
	CHARTER BUS SERVICE TO	64945000 4640	690.00		
	CHARTER BUS SERVICE TO	64945000 4640	690.00 <u>9,660.00</u>		WA 00843096
Armijo-Staugaard, Catalina	VariousLocalMileage	67220000 5210	45.04 <u>45.04</u>		WA 00843097
ASSOCIATION OF CHIEF	7.27-28.15 StateBudgetWorkshop	67210600 5210	85.00 <u>85.00</u>		WA 00843098
Blair, Sandy Burnadett	CalStateUniv-Fresno	64900104 4640	50.00		
	CSU/UCSB-Camarillo/SantaBarbar	64900105 4640	50.00 <u>100.00</u>		WA 00843099
CA AGRICULTURAL TEACHER'S ASSOC	REGISTRATION FEE FOR 2015	68400306 5210	6,300.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			6,300.00		WA 00843100
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	19.01		
	CAMPUSWIDE CANON COPIER	67710300 5640	19.22		
			38.23		WA 00843101
CENTRAL COAST URGENTCARE	To cover physicals, x-rays,	67300100 5821	569.00		
			569.00		WA 00843102
COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	TURNITIN PER CAMPUS FEE.	67873002 5670	550.00		
	TURNITIN PER FTE	67873002 5670	17,838.62		
			18,388.62		WA 00843103
CUESTA COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	68400306 5210	1,291.44		
			1,291.44		WA 00843104
DEPARTMENT OF JUSTICE	Fingerprint/Background	64700000 5820	768.00		
	Fingerprint/Background	67300100 5820	864.00		
			1,632.00		WA 00843105
EDU BUSINESS SOLUTIONS	PSP MANAGER SUPPORT. ITEM	67761001 5660	989.10		
	PSP WEBDESK SUPPORT ITEM	67761001 5660	1,439.10		
	LDAP SUPPORT, ITEM#32012	67761001 5660	719.10		
	PSP DOC CONVERTER SUPPORT	67761001 5660	773.10		
	TEMPLATE BUILDER SUPPORT,	67761001 5660	719.10		
			4,639.50		WA 00843106
Esquivel, Emigdio	VariousLocalMileage	63220001 5210	65.54		
	VariousLocalMileage	63220001 5210	90.59		
			156.13		WA 00843107
FRANK DIAZ CONSULTING	MULTI OFFSET PRESS 1652	67760000 5640	3,437.50		
	PERIOD CUTTER PROCUT 42- 6	67760000 5640	1,100.00		
	MULTI PAPER DRILL- 6 VISITS	67760000 5640	303.00		
	MAINTENANCE AGREEMENT	67760000 5640	711.50		
	MAINTENANCE AGREEMENT	67760000 5640	659.00		
	MAINTENANCE AGREEMENT	67760000 5640	565.00		
	SERVICE AGREEMENT TWO-	67760000 5640	3,495.00		
			10,271.00		WA 00843108
GARDA CL WEST INC.	MONTHLY ARMORED CAR	67211000 5112	340.55		
			340.55		WA 00843109
George, Jessica Marie	CLEARs TRAINING/LUNCHEON	67775000 5210	25.00		
			25.00		WA 00843110
Gomez, Petra C	CalPoly/Melad-SanLuis/GroverBe	64900104 4640	25.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	HearstCastle-SanSimeon	64900104 4640	50.00		
	WestopCenCalMeeing-CalPoly	64900105 5210	63.08		
			138.08		WA 00843111
HAYWARD LUMBER INC	SUPPLIES PER INVOICES:	65110000 4520	26.50		
	SUPPLIES PER INVOICES:	65110000 4520	157.94		
	CA LBR FEE	65110000 4520	1.10		
	SUPPLIES PER INVOICES:	65110000 4520	38.62		
	SUPPLIES PER INVOICES:	65110000 4520	16.22		
			240.38		WA 00843112
Huk, Peter M	RhetoriciansConf-Monterey	67520001 5210	700.00		
			700.00		WA 00843113
Lemus Valencia, Monica Alejand	VariousLocalMileage	64900016 5210	61.71		
			61.71		WA 00843114
LENS MASTERS OF ORCUTT	SAFETY GLASSES FOR	67720000 4520	175.00		
			175.00		WA 00843115
LOMPOC VALLEY CHAMBER OF COMMERCE	LOMPOC VALLEY CHAMBER OF	60100400 5210	35.00		
			35.00		WA 00843116
Mcmillan, Christina L	CommSkillsConf-Monterey	60100201 5210	24.95		
			24.95		WA 00843117
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	99.74		
	UNIFORM SERVICES/TOWELS	67772000 5550	46.18		
			145.92		WA 00843118
Morales, Mayra M	EMPLOYEE REIMBURSEMENT	63220008 4710	420.53		
			420.53		WA 00843119
NEXTEL COMMUNICATIONS INC	CELL PHONE USAGE FOR ON-	61320000 5540	1.19		
	CELL PHONE MONTHLY	65110000 5540	70.23		
	NEXTEL CELL PHONE MONTHLY	67775000 5540	107.50		
	Monthly Data Plan with	67873000 5540	17.36		
	Netgear Zing Mobile Hotspot	67873000 5540	17.63		
			213.91		WA 00843120
OMNIUPDATE INC	YEAR 2 OF 3: ANNUAL LICENSES	67873100 5322	16,000.00		
	SILVER SUPPORT AND OU	67873100 5660	4,500.00		
			20,500.00		WA 00843121
Ornelas, Nohemy	REIMBURSEMENT FOR	63220008 5870	10.03		
			10.03		WA 00843122
Ornelas, Nohemy	VariousLocalMileage	63200000 5210	51.52		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	VariousLocalMileage	63200000 5210	78.96		
	VariousLocalMileage	63200000 5210	33.60		
	VariousLocalMileage	63200000 5210	109.76		
	VariousLocalMileage	63200000 5210	61.04		
	VariousLocalMileage	63200000 5210	78.40		
	VariousLocalMileage	63200000 5210	89.60		
	VariousLocalMileage	63200000 5210	64.96		
	VariousLocalMileage	63200000 5210	101.92		
	VariousLocalMileage	63200000 5210	89.60		
	VariousLocalMileage	63200000 5210	187.04		
	VariousLocalMileage	63220001 5210	53.76		
	LocalMileage-Lompoc	63220001 5210	25.76		
	LocalMileage-Lompoc	63220001 5210	25.76		
	LocalMileage-Lompoc	63220001 5210	25.76		
	LocalMileage-Lompoc	63220008 5210	25.76		
			1,103.20		WA 00843123
Orozco, Raquel N	VariousLocalMileage	63220001 5210	239.14		
	LocalMileage-Lompoc	63220001 5210	289.97		
	LocalMileage-Lompoc	63220001 5210	289.97		
			819.08		WA 00843124
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	15.31		
	ELECTRICITY SERVICES	68103000 5520	3.83		
			19.14		WA 00843125
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	38.48		
	ELECTRICITY SERVICES	68103000 5520	9.62		
			48.10		WA 00843126
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	1,667.26		
	ELECTRICITY SERVICES	68103000 5520	416.82		
			2,084.08		WA 00843127
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	2,945.73		
	ELECTRICITY SERVICES	68103000 5520	736.43		
			3,682.16		WA 00843128
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	435.60		
	ELECTRICITY SERVICES	68103000 5520	108.90		
			544.50		WA 00843129
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	134.88		
	ELECTRICITY SERVICES	68103000 5520	33.72		
			168.60		WA 00843130
QUALITY INN & SUITES	M Black 7.27.15-Livermore	67210600 5210	117.67		
			117.67		WA 00843131
RAYS AUTO PARTS	Instructional Supplies for	09481107 4310	48.71		
			48.71		WA 00843132

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Roepke, Thesa S	LocalMileage-Lompoc	67720100 5210	100.80		
	LocalMileage-Lompoc	67720100 5210	201.60		
			<u>302.40</u>		WA 00843133
SAFeway INC - VONS DIVISION	Supplies for the Biology labs	04011007 4310	7.17		
			<u>7.17</u>		WA 00843134
Salgado Olivera, Lucerito	VariousLocalMileage	63220003 5210	42.22		
	VariousLocalMileage	63220003 5210	10.19		
	VariousLocalMileage	63220003 5210	8.90		
			<u>61.31</u>		WA 00843135
SANTA BARBARA CO SHERIFF'S DEPT	CONTRACT EDUCATION	21055000 5130	25,000.00		
			<u>25,000.00</u>		WA 00843136
SARS SOFTWARE PRODUCTS INC	SARS GRID SUPPORT LICENSE	63220001 5660	3,000.00		
	SARS MSGS SUPPORT LICENSE	63220001 5660	800.00		
	SARS TRAK SUPPORT LICENSE	63220001 5660	1,500.00		
			<u>5,300.00</u>		WA 00843137
SECURE CONTENT SOLUTIONS INC	SOPHOS ENDPOINT	67873002 5322	6,562.12		
	SOPHOS ENDPOINT	67873100 5322	12,186.78		
			<u>18,748.90</u>		WA 00843138
SOUTHERN CALIFORNIA GAS CO	GAS SUPPLY 7/1/14-6/30/15	65700000 5510	1,275.38		
	GAS SUPPLY 7/1/14-6/30/15	68103000 5510	318.85		
			<u>1,594.23</u>		WA 00843139
Strance, Deborah	LocalMileage-SantaMaria	67720100 5210	658.00		
			<u>658.00</u>		WA 00843140
STUDENT INSURANCE	BASIC COVERAGE STUDENT	64400002 5420	30,529.50		
	CATASTROPHIC COVERAGE	64400002 5420	2,580.00		
	ATHLETIC BASIC COVERAGE	69610200 5420	91,588.50		
	INTERCOLLEGIATE	69610200 5420	6,538.00		
	IMPACT TRAINING & TESTING	69610200 5420	848.52		
			<u>132,084.52</u>		WA 00843141
UNITED REFRIGERATION INC	SUPPLIES PER INVOICES:	65110000 4520	34.53		
	SUPPLIES PER INVOICES:	65110000 4520	631.22		
	SUPPLIES PER INVOICES:	65110000 4520	133.71		
	SUPPLIES PER INVOICES:	65110000 4520	9.01		
	SUPPLIES PER INVOICES:	65110000 4520	114.16		
	SUPPLIES PER INVOICES:	65110000 4520	13.96		
	SUPPLIES PER INVOICES:	65110000 4520	29.33		
	SUPPLIES PER INVOICES:	65110000 4520	518.90		
	SUPPLIES PER INVOICES:	65110000 4520	118.98		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	FILTER PER INVOICE 47179858	65110400 4520	3.71		
			<u>1,607.51</u>		WA 00843142
US BANK CORPORATE PAYMENT SYSTEM	PURCHASES WITH CAL CARD	65110000 4520	718.68		
	PURCHASES WITH CAL CARD	65110000 4520	19.93		
	PURCHASES WITH CAL CARD	65110000 4520	235.87		
	PURCHASES WITH CAL CARD	65311000 4520	81.86		
	PURCHASES WITH CAL CARD	65311000 4520	2.27		
	PURCHASES WITH CAL CARD	65311000 4520	26.86		
	PURCHASES WITH CAL CARD	67772000 4520	173.92		
	PURCHASES WITH CAL CARD	67772000 4520	4.82		
	PURCHASES WITH CAL CARD	67772000 4520	57.08		
	CAL CARD PURCHASE	67111000 4520	21.00		
			<u>1,342.29</u>		WA 00843143
Valverde, Dana L	VariousLocalMileage	63220003 5210	72.11		
	VariousLocalMileage	63220003 5210	35.39		
	VariousLocalMileage	63220003 5210	65.61		
			<u>173.11</u>		WA 00843144
VAVRINEK TRINE DAY & CO	DISTRICT & BOND AUDIT	67710300 5710	22,000.00		
			<u>22,000.00</u>		WA 00843145
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	25.00		
			<u>25.00</u>		WA 00843146
WESTERN EXTERMINATOR CO	PEST CONTROL SERVICES	65510000 5640	109.50		
			<u>109.50</u>		WA 00843147
WESTERN WAYS	Custodial Services between the	60100800 5112	750.00		
			<u>750.00</u>		WA 00843148
PUBLIC AGENCY LAW GROUP	LEGAL SERVICES RELATED TO	71850001 5730	190.00		
			<u>190.00</u>		WB 00843149
Camacho, Carmen	PHYSICAL EXAM FUND REIMB	67900009 3420	300.00		
			<u>300.00</u>		WC 00843150
George, Jessica Marie	PHYSICAL EXAM FUND REIMB	67900009 3420	268.80		
			<u>268.80</u>		WC 00843151
Gonzales, Stephanie	PHYSICAL EXAM FUND REIMB	67900009 3420	259.98		
			<u>259.98</u>		WC 00843152
Mcmillan, Christina L	PHYSICAL EXAM FUND REIMB	67900009 3420	671.29		
			<u>671.29</u>		WC 00843153
Parisi, Robert	PHYSICAL EXAM FUND REIMB	67900009 3430	179.98		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	PHYSICAL EXAM FUND REIMB	67900009 3430	65.25		
			<u>245.23</u>		WC 00843154
Santos, Josue	PHYSICAL EXAM FUND REIMB	67900009 3420	471.63		
			<u>471.63</u>		WC 00843155
Valenzuela, Espie R	PHYSICAL EXAM FUND REIMB	67900009 3420	143.23		
			<u>143.23</u>		WC 00843156
LOUIE'S CRANE SERVICE	LABOR TO INSTALL ROCKS ON	33697100 5650	130.00		
			<u>130.00</u>		WE 00843157
BEST BUY AUTOMOTIVE EQUIPMENT	AUTOLIFT ROLLING AIR JACK	21055003 6410	772.51		
	AUTOLIFT ALIGNMENT RACK	71810005 6410	4,112.42		
	AUTOLIFT ROLLING AIR JACK	71810005 6410	304.58		
	FREIGHT	71810005 6410	583.00		
			<u>5,772.51</u>		WH 00843158
AMAZON	PO153531 Epson ELPLP61 Replace	71710006 4520	135.35		
			<u>135.35</u>		WI 00843159
CANON SOLUTIONS AMERICA INC	CANON IMAGERUNNER 2525	71730002 6410	1,773.13		
	COST PER COPY CHARGE, ALL	71730003 6410	8.11		
			<u>1,781.24</u>		WI 00843160
PUBLIC AGENCY LAW GROUP	Legal fees through 6/30/15	71710005 5730	5,294.90		
	Legal fees through 6/30/15	71710005 5730	8,725.60		
			<u>14,020.50</u>		WI 00843161
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	3,450.00		
			<u>3,450.00</u>		WA 00843162
ARROWHEAD	WATER BOTTLE (8 OZ.	67300100 4710	68.20		
			<u>68.20</u>		WA 00843163
BENNETT, TIM	LocalMileage	66100000 5210	30.82		
	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>270.82</u>		WA 00843164
BIG SYSTEMS	CONSUMABLES FOR WIDE	67760000 4520	900.99		
			<u>900.99</u>		WA 00843165
Blair, Sandy Burnadett	Reimbursement for beverages	64510000 4520	165.02		
	Reimbursement for office	64900105 4520	75.86		
	CAN Recognition Ceremony	64900105 4520	368.71		
	Reimbursement for food for	64947000 4710	27.49		
	Reimbursement for beverages	64947000 4710	82.83		
			<u>719.91</u>		WA 00843166

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BREMER AUTO PARTS	AUTO PARTS FOR FIRE	21335000 4520	4.43 <u>4.43</u>		WA 00843167
BUCHANAN, BRENDAN	PO151037 Reissue Stale Date	64700000 5820	21.00 <u>21.00</u>		WA 00843168
DAYS INN	UCBERKELEY/USSANTACRUZT64900105	64900105 4640	2,681.10 <u>2,681.10</u>		WA 00843169
Domingues, Taylor-Ann	Reissue Stale Date 1838162	64700000 5820	7.00 <u>7.00</u>		WA 00843170
EL DORADO BROADCASTERS	30-SECOND SPOT PROMOTING	67111050 5880	1,240.00 <u>1,240.00</u>		WA 00843171
FREESTYLE PHOTOGRAPHIC SUPPLIES	ARISTA UNIVERSAL LIQUID	10110007 4310	70.91		
	DELTA GRAY CARDS 8" X 10"	10110007 4310	64.44		
	ARISTA LIQUID PAPER	10110007 4310	193.37		
	VARTA PX28 4G13 544 4SR44 6.2	10110007 4310	42.96		
	ARISTA EDU ULTRA VC RC	10110007 4310	150.11		
	ARISTA DRY MOUNT TISSUE	10110007 4310	52.66		
	ARISTA BAMBOO TONGS	10110007 4310	45.09		
	ARISTA EDU ULTRA 400 ISO	10110007 4310	34.62		
	ARISTA LIQUID FILM	10110007 4310	212.72		
	ARISTA LIQUID FILM	10110007 4310	49.99 <u>916.87</u>		WA 00843172
Gardner, Christian L	CACommCollBannerConf-Monterey	63220001 5210	735.47		
	EllucianLiveconf-NewOrleans,LA	63220001 5210	199.00 <u>934.47</u>		WA 00843173
Gomez, Petra C	Melodrama-Oceano	64900105 4640	435.00 <u>435.00</u>		WA 00843174
Gomez, Petra C	UCBERKELEY/UCSANTACRUZT64900105	64900105 4640	1,480.00 <u>1,480.00</u>		WA 00843175
Gydesen, Shonda Lee	VariousLocalMileage	04011000 5210	22.40 <u>22.40</u>		WA 00843176
Hernandez II, David L	InstEquityRetreat-Montecito	63220008 5210	91.14 <u>91.14</u>		WA 00843177
HOME DEPOT	HomeDepotFinanceChg	67220000 4520	20.00 <u>20.00</u>		WA 00843178
INTERSPIRO INC	O RING (10PACK) NBR	21335005 4311	34.53		
	336890129 vALVE CONE ASSY	21335005 4311	811.55		
	BALANCING DIAPHRAGM 5	21335005 4311	236.29		

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	PROTECTIVE BAND 10 PACK	21335005 4311	95.80		
	FABRIC HEAD HARNESS TABS	21335005 4311	2,037.16		
	SEALING KIT, 10 PACK	21335005 4311	17.40		
	O RING BACKUP 10 PACK	21335005 4311	9.39		
	O-RING 10 PACK REPLACES	21335005 4311	12.06		
	CIRCLIP 10 PACK	21335005 4311	14.45		
	EMERGENCY AIR POUCH -	21335005 4311	960.61		
	O-RING LP QC REPAIR	21335005 4311	0.00		
	O RING LP QC REPAIR	21335005 4311	0.00		
	SHIPPING	21335005 4311	21.81		
	CYLINDER 45 MIN SUPERLIGHT	21335005 6410	22,028.88		
	SHIPPING	21335005 6410	320.46		
	Cr 97660-01	21335005 6410	-6,250.00		
			<u>20,350.39</u>		WA 00843179
JONES, BERNARD	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
	LocalMileage	66100000 5210	28.29		
			<u>268.29</u>		WA 00843180
Juarez, Christopher L	Reissue Stale Date 1839088	64700000 5820	15.00		
			<u>15.00</u>		WA 00843181
LAHR, LARRY	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>240.00</u>		WA 00843182
LEE CENTRAL COAST NEWSPAPERS	STICKY AD PROMOTING FALL	67111000 5880	400.00		
			<u>400.00</u>		WA 00843183
LIEBERT CASSIDY WHITMORE INC	LEGAL SERVICES 7/1/14-6/30/15	67210600 5730	3,927.50		
	LEGAL SERVICES 7/1/14-6/30/15	67210600 5730	6,135.96		
			<u>10,063.46</u>		WA 00843184
MAVERICK FARMING CO LLC	SERVICE AGREEMENT FOR	01120008 5112	870.00		
			<u>870.00</u>		WA 00843185
Mccullough, Timothy	REISSUE STALE DATE 1837582	64700000 5820	13.70		
			<u>13.70</u>		WA 00843186
Mcguire, Patrick H	Tech&SkillsRegConf-RedondoBeac	60100201 5210	228.68		
			<u>228.68</u>		WA 00843187
Minami, Steven M	REISSUE STALE DATE 1838185	64700000 5820	30.00		
			<u>30.00</u>		WA 00843188
NCTA MEMBERSHIP	NCTA Membership Dues 15-16	63101000 5310	55.00		
			<u>55.00</u>		WA 00843189
OFFICIAL PAYMENTS CORPORATION	WEB AND CASHIER CREDIT	67710300 5892	9,681.25		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			9,681.25		WA 00843190
Ornelas, Nohemy	StudentEdPlanConf-Rocklin	63230001 5210	431.28		
			431.28		WA 00843191
Ornelas, Nohemy	DuealEnrollConf-Sacramento	63220001 5210	253.68		
			253.68		WA 00843192
PENSA, GREG	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
	LocalMileage	66100000 5210	40.94		
			280.94		WA 00843193
Pepin, Ginette A	Reimbursement for At-A-Glance	63101000 4520	48.57		
			48.57		WA 00843194
Perry, Kevon	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00843195
POSTMASTER - SANTA MARIA	BULK MAILING FOR PUBLIC	67700000 5870	73.06		
			73.06		WA 00843196
PRINTPAL PROMOTIONS	Item #1224 slip push cap pen	67111000 4520	1,064.92		
	set up charge for 1 location	67111000 4520	32.40		
	Shipping of pens	67111000 4520	27.00		
			1,124.32		WA 00843197
Ramirez Gelpi, Ana Sofia	LeadingMiddleConf-Pomona	63230003 5210	210.87		
			210.87		WA 00843198
Ray, Samantha A	LIVE SCAN REIMB FOR	64700000 5820	25.00		
			25.00		WA 00843199
RAYNE WATER CONDITIONING	REVERSE OSMOSIS FOR	65700000 5690	220.90		
			220.90		WA 00843200
Rothanzl, Jessica A	REISSUE STALE DATE 1838579	64700000 5820	7.00		
			7.00		WA 00843201
Sanchez, Hugo A	REISSUE STALE DATE 1838763	60100703 7611	200.00		
			200.00		WA 00843202
SANTA BARBARA CO DEPT OF SOCIAL SVC	WRC PARTNER CHARGES	68101000 5630	1,572.06		
			1,572.06		WA 00843203
Schneider, Marcus K	REISSUE STALE DATE 1839113	64700000 5820	15.00		
			15.00		WA 00843204

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
Segura Casillas, Fatima Guadal	Cal-StateNorthridgeTour	63220008 5210	50.00 <u>50.00</u>		WA 00843205
SILVERADO STAGES	Transportation to UC Berkeley	64900105 4640	2,280.00 <u>2,280.00</u>		WA 00843206
SPECTRUM REACH	DIGITAL CAMPAIGN INCLUDING 30-SECOND TV COMMERCIAL	67111050 5880 67111050 5880	750.00 1,357.00 <u>2,107.00</u>		WA 00843207
Stvil, Romelson	REISSUE STALE DATE 1838531	64700000 5820	15.00 <u>15.00</u>		WA 00843208
Teniente, Yvonne D	LeadingMiddleAcad-Pomona	63230003 5210	313.32 <u>313.32</u>		WA 00843209
US BANK CORPORATE PAYMENT SYSTEM	BOARD MEETING AHC SHIRTS FOR PRESIDENT	66100000 4710 66200000 5550	5.99 18.50 <u>24.49</u>		WA 00843210
Valverde, Dana L	InstForEquityRetreat-Montecito	63220008 5210	91.14 <u>91.14</u>		WA 00843211
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	266.87 <u>266.87</u>		WA 00843212
VTC ENTERPRISES	COLLECTION OF RECYCLING	65700000 5570	560.00 <u>560.00</u>		WA 00843213
Wells, Austin J	REISSUE STALE DATE 1838131	64700000 5820	25.00 <u>25.00</u>		WA 00843214
ZACARIAS, HILDA	TRUSTEE COMPENSATION FOR	66100000 5110	240.00 <u>240.00</u>		WA 00843215
PUBLIC AGENCY LAW GROUP	Legal Services through	71720019 5730	1,734.50 <u>1,734.50</u>		WI 00843216
WESTBERG & WHITE ARCHITECTS INC	SETTLEMENT AGREEMENT	71720019 6220	47,500.00 <u>47,500.00</u>		WI 00843217
4C/SD	MEMBERSHIP 2015-2016	67300100 5310	125.00 <u>125.00</u>		WA 00843218
ACCURATE FIRST AID SERVICES	SUPPLIES TO STOCK FIRST AID SUPPLIES TO STOCK FIRST AID	71130000 4520 71130000 4520	650.37 148.64		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			799.01		WA 00843219
ACTLA	MEMBERSHIP FOR	61140000 5310	35.00		
			35.00		WA 00843220
AMERICAN STAR TOURS	CHARTER BUS FOR SUMMER	10080000 4640	1,395.00		
			1,395.00		WA 00843221
AMERIPRIDE VALLEY UNIFORM SERVICE	PO150045 Laundry Svc	67760000 5550	27.13		
	PO150045 Laundry Svc	67760000 5550	27.13		
			54.26		WA 00843222
B & B STEEL & SUPPLY	Instructional supplies for	09565007 4310	379.61		
			379.61		WA 00843223
BAPS NEWS SERIVCE	LOS ANGELES TIMES DAILY	61201000 6330	572.00		
			572.00		WA 00843224
BATTERY SYSTEMS INC	BATTERIES FOR PARKING	69500001 4520	245.51		
			245.51		WA 00843225
BREMER AUTO PARTS	AUTO PARTS FOR EMS	12502000 4520	28.43		
			28.43		WA 00843226
BROWNELLS	12153 #120 DRILL PRESS VISE	21055000 4520	86.00		
	HOOK AND PICK SET	21055000 4520	13.00		
	SD-STAR-11 11 PIECE STAR	21055000 4520	46.00		
	HG7 PISTOLSMITH	21055000 4520	33.00		
			178.00		WA 00843227
CA ELECTRIC SUPPLY	LED FIX HEAD, UNIV-BRA,	65110000 6410	1,517.67		
	LIGHT FIXTURE, LUMIE 3000A	65110400 6410	939.92		
	12' POLE ONLY, GARDC PER	65110000 6410	694.97		
			3,152.56		WA 00843228
CANON FINANCIAL SERVICES INC	LEASED COPIERS: IRC9065	67760000 5680	4,911.31		
			4,911.31		WA 00843229
Carmody, Richard	REIMBURSEMENT FOR	67220000 4520	77.98		
			77.98		WA 00843230
Cervantes-Flores, Merisa	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00843231
CITY OF LOMPOC	COMMERCIAL LIGHT ELECTRIC	65700400 5520	18,863.37		
	WATER SERVICES	65700400 5530	4,150.05		
	WASTE DISPOSAL/SEWER FEES	65700400 5570	1,103.48		
			24,116.90		WA 00843232

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
COLUMBIA BUSINESS CENTER PARTNERS LP	LEASE OF 890 E. STOWELL (CBC)7710300 5630		662.71		
	LEASE OF 890 E. STOWELL (CBC)7710300 5630		<u>1,134.00</u> 1,796.71		WA 00843233
COLUMBIA BUSINESS CENTER PARTNERS LP	LEASE OF 890 E STOWELL (CBC)7710300 5630		23,173.00		
			<u>23,173.00</u>		WA 00843234
COMCAST CABLE	MONTHLY RECURRING COSTS 60100800 5560		886.21		
	MONTHLY RECURRING COSTS 65700000 5560		<u>3,544.82</u> 4,431.03		WA 00843235
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES 65700000 5520		12.03		
	ELECTRICITY SERVICES 65700000 5520		30.42		
	ELECTRICITY SERVICES 65700000 5520		19,984.45		
	ELECTRICITY SERVICES 68103000 5520		3.01		
	ELECTRICITY SERVICES 68103000 5520		7.60		
	ELECTRICITY SERVICES 68103000 5520		<u>4,996.11</u> 25,033.62		WA 00843236
Coulter, Loretta	LocalMileage-Lompoc 63230001 5210		80.64		
			<u>80.64</u>		WA 00843237
CUESTA COMMUNITY COLLEGE	REIMBURSEMENT OF DR. JOHN68400306 5210		550.00		
			<u>550.00</u>		WA 00843238
CULLIGAN/CENTRAL COAST WATER TREATMENT	Monthly rental for 9" Mixed 04011100 5690		24.71		
	Filter Exchange for Culligan 04011100 5690		100.00		
	Monthly rental for 9" Mixed 04011100 5690		24.00		
	Monthly rental for 9" Mixed 04011100 5690		24.00		
			<u>172.71</u>		WA 00843239
CULLIGAN/CENTRAL COAST WATER TREATMENT	DEIONIZED WATER FOR BLDG 65700000 5530		90.00		
			<u>90.00</u>		WA 00843240
CUSTOM COLORS & AUTOBODY INC	QT MIXING CUP - 09482000 4310		57.52		
	HEAT GUN 09482000 4310		23.84		
	5 GALLON ACETONE 09482000 4310		61.65		
	16'X350' PLASTIC SHEETING 09482000 4310		27.01		
			<u>170.02</u>		WA 00843241
Deleon, Gregory J	LocalMileage-Lompoc 64642002 5210		55.20		
			<u>55.20</u>		WA 00843242
EDITS	COPS CAREER ASSESSMENT 49301000 4311		133.84		
	COPS CAREER ASSESSMENT 49301000 4311		141.90		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SHIPPING/FREIGHT	49301000 4311	15.39		
			<u>291.13</u>		WA 00843243
ELLUCIAN COMPANY LP	CONSULTANT FOR WORK	63220001 5112	46.75		
			<u>46.75</u>		WA 00843244
ERB, ANN	Volunteer reimbursement for	67300100 5820	7.00		
			<u>7.00</u>		WA 00843245
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-84887710300	5870	66.85		
	MAILINGS FOR ACCT #1104-84887710300	5870	14.37		
	MAILINGS FOR ACCT #1104-84887710300	5870	6.98		
			<u>88.20</u>		WA 00843246
FIRE CHIEFS ASSN/SLO COUNTY	2015/2016 SLO COUNTY CHIEFS	21330000 5310	25.00		
			<u>25.00</u>		WA 00843247
FISHER SCIENTIFIC	1L beakers, #02-540P, Quote#	19050000 4311	202.19		
	250mL beakers, # 02-540K	19050000 4311	143.65		
	Crucibles, 30 mL, #FB965E	19050000 4311	252.48		
	13 x 100 mm test	19050000 4311	295.33		
	500 mL Nalgene bottles,	19050007 4310	200.31		
			<u>1,093.96</u>		WA 00843248
FLINN SCIENTIFIC INC	Kimwipes, #AP1141	19050000 4311	90.93		
	Stoppers, 1-hole, size 1,	19050007 4310	14.72		
	Stoppers, 1-hole, size#2, #	19050007 4310	14.72		
	Wire Gauze Squares, 5x5,	19050007 4310	160.38		
	Litmus Blue Test Papers,	19050007 4310	12.99		
	Policeman, rubber, angle,	19050007 4310	24.36		
	Potassium Chlorate, #P0040	19050007 4310	14.02		
	Potassium Iodide, #P0279	19050007 4310	80.75		
	Potassium Hydrogen Phthalate,	19050007 4310	35.13		
	Iodine, Reagent, #I007	19050007 4310	46.49		
	Pipet, medicine dropper,	19050007 4310	35.85		
	Stoppers, rubber, #9 solid,	19050007 4310	14.72		
	Stopper, rubber, #9, 1-hole,	19050007 4310	14.72		
	100 mL graduated cylinder,	19050007 4310	11.64		
	Flint Lighter, #AP8346	19050007 4310	15.43		
	Rubber tubing, 1/4", black,	19050007 4310	98.40		
			<u>685.25</u>		WA 00843249
FOX, ALICIA	Reimbursement for travel	59902000 5221	397.21		
			<u>397.21</u>		WA 00843250
Freeland, Clint M	VariousLocalMileage	63230001 5210	191.52		
			<u>191.52</u>		WA 00843251
FREESTYLE PHOTOGRAPHIC SUPPLIES	ARISTA UNIVERSAL LIQUID	10110007 4310	141.82		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			141.82		WA 00843252
George, Madeline R	LIVE SCAN REIMB FOR	64700000 5820	25.00		
			25.00		WA 00843253
GRAY ELECTRICAL CONSULTING ENGINEERING LLC	Consulting Services to	66240000 5112	2,325.00		
	Consulting Services to	66240000 5112	9.99		
	Consulting Services to	66240000 5112	8.60		
	Consulting Services to	66240000 5112	10.19		
	Consulting Services to	66240000 5112	10.83		
			2,364.61		WA 00843254
Grelck, Christine M	REIMBURSEMENT FOR CANDY	63220001 4710	11.99		
			11.99		WA 00843255
HAMON OVERHEAD DOOR CO	LABOR TO ADJUST DOOR,	65110000 5650	104.00		
			104.00		WA 00843256
Harper, Jennifer	LIVE SCAN REIMB FOR	64700000 5820	30.00		
			30.00		WA 00843257
Hernandez II, David L	VariousLocalMileage	63230001 5210	279.15		
			279.15		WA 00843258
INTERMOUNTAIN LOCK AND SECURITY SUPPLY	KEY/LOCK SUPPLIES	65110000 4520	41.83		
	KEY/LOCK SUPPLIES	65110000 4520	12.47		
	KEY/LOCK SUPPLIES	65110000 4520	32.49		
	KEY/LOCK SUPPLIES	65110400 4520	32.49		
	KEY/LOCK SUPPLIES	65110400 4520	84.63		
			203.91		WA 00843259
Juarez-Gonzalez, Jose N	LIVE SCAN REIMB FOR	64700000 5820	15.00		
			15.00		WA 00843260
LIEBERT CASSIDY WHITMORE INC	AGREEMENT FOR CENTRAL	67300100 5220	3,650.50		
	PROFESSIONAL SERVICES	67341000 5730	550.00		
			4,200.50		WA 00843261
Lopez Cruz, Esther	LIVE SCAN REIMB FOR	64700000 5820	25.00		
			25.00		WA 00843262
Lopez, Brittany L	LIVE SCAN REIMB FOR	64700000 5820	7.00		
			7.00		WA 00843263
Luque, Robert Anthony	VariousLocalMileage	60100400 5210	23.52		
	VariousLocalMileage	60100400 5210	31.36		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	VariousLocalMileage	60100400 5210	35.28		
	VariousLocalMileage	60100400 5210	31.36		
	VariousLocalMileage	60100400 5210	31.36		
	VariousLocalMileage	60100400 5210	31.36		
			184.24		WA 00843264
M & W PUMPS INC	BEARING ASSEMBLY FOR	65110000 4520	515.21		
	SERVICE CALL - LABOR	65110000 5650	262.50		
			777.71		WA 00843265
MAILFINANCE LLC	LEASE PAYMENT ON IM5000	67700000 5680	1,997.21		
			1,997.21		WA 00843266
Maxwell, Lydia V	LocalMileage-Lompoc	63100000 5210	53.76		
			53.76		WA 00843267
MENDEZ, VERONICA	Candidate reimbursement for	59902000 5221	300.00		
			300.00		WA 00843268
MIKE BROWN GRANDSTANDS INC	FOOTBALL GRANDSTANDS	69610810 5690	8,875.00		
	PLATFORM WITH STAIR	69610810 5690	1,400.00		
	ADA PLATFORM WITH RAMP	69610810 5690	1,710.00		
			11,985.00		WA 00843269
Morales, Mayra M	REIMBURSEMENT FOR SNACKS	63220001 4710	39.77		
			39.77		WA 00843270
Moreno-Limon, Valeria	LIVE SCAN REIMB FOR	64700000 5820	49.00		
			49.00		WA 00843271
MWEE	HAZARDOUSE WASTE PICK-UP	67710000 5570	371.61		
			371.61		WA 00843272
NCS PEARSON INC	SMARTHINKING TUTORING	49306007 5670	13,000.00		
			13,000.00		WA 00843273
OFFICE DEPOT INC	Clorox Disinfecting Wipes BX/6	63101000 4520	45.68		
	OD Multipurpose Paper	63101000 4520	43.97		
	Sharpie Highlighters Yellow	63101000 4520	9.83		
	Avery Glue Stic	63101000 4520	2.80		
	OD Metro Mesh Organizer/Black	63101000 4520	9.88		
	post it notes assorted bright	64642000 4520	6.72		
	Office Supplies	67300100 4520	83.45		
	Office Supplies	67300100 4520	9.19		
	label tape, #239384	19050000 4520	56.30		
	Ruler, #502290	19050000 4520	6.71		
	Highlighters, Fluorescent	19050000 4520	4.91		
	Papermate Correction Tape,	19050000 4520	3.68		
	Ring Binder, Blue, 1 1/2	19050000 4520	4.99		
	Ring Binder, 1 1/2 inch,	19050000 4520	9.98		
	Ring Binder, 1 inch, White, #	19050000 4520	4.07		

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	Index cards, pack of 300	19050000 4520	5.94		
	OFFICE DEPOT BRAND	64642000 4520	5.85		
	OFFICE SUPPLIES JULY 1, 2015	64900021 4520	13.38		
	OFFICE SUPPLIES JULY 1, 2015	64900021 4520	213.69		
			<u>541.02</u>		WA 00843274
OLD TOWN SHIRT FACTORY	WORK SHIRTS PER ESTIMATE	65110001 4520	4,208.38		
			<u>4,208.38</u>		WA 00843275
Ornelas, Nohemy	POSTAGE REIMBURSEMENT	63220001 5870	92.53		
	LUNCH REIMBURSEMENT FOR	63220008 4710	91.56		
			<u>184.09</u>		WA 00843276
PACIFIC COAST BUSINESS TIMES	Subscription to Pacific Coast	68400500 4520	49.99		
			<u>49.99</u>		WA 00843277
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	321.78		
	ELECTRICITY SERVICES	68103000 5520	80.44		
	ELECTRICITY SERVICES	65700000 5520	22,464.25		
	ELECTRICITY SERVICES	68103000 5520	5,616.06		
			<u>28,482.53</u>		WA 00843278
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	208.78		
	ELECTRICITY SERVICES	68103000 5520	52.19		
			<u>260.97</u>		WA 00843279
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	1,449.34		
	ELECTRICITY SERVICES	68103000 5520	362.33		
			<u>1,811.67</u>		WA 00843280
PANERA BREAD CAFE 3180	FOOD FOR BRIDGES TO	63220001 4710	325.84		
			<u>325.84</u>		WA 00843281
POCKET NURSE ENTERPRISES INC	BASIC PROTEIN KIT -	12303007 4310	41.95		
			<u>41.95</u>		WA 00843282
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES	65311000 4520	303.56		
	CUSTODIAL SUPPLIES	65311000 4520	123.49		
	CUSTODIAL SUPPLIES	65311000 4520	63.89		
	CUSTODIAL SUPPLIES	65311400 4520	30.58		
	CUSTODIAL SUPPLIES	65311400 4520	12.44		
	CUSTODIAL SUPPLIES	65311400 4520	6.44		
	CUSTODIAL SUPPLIES FOR	65311000 4520	2,085.19		
	CUSTODIAL SUPPLIES FOR	65311000 4520	2,391.38		
	CUSTODIAL SUPPLIES FOR	65311000 4520	107.30		
			<u>5,124.27</u>		WA 00843283
PUBLIC AGENCY LAW GROUP	LEGAL SERVICES FOR THE VICE	6240000 5730	952.00		

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	LEGAL SERVICES FOR THE VIC	66240000 5730	420.00		
	LEGAL SERVICES FOR THE VIC	66240000 5730	812.00		
	LEGAL SERVICES FOR THE VIC	66240000 5730	4,706.80		
	LEGAL SERVICES FOR THE VIC	66240000 5730	3,724.00		
			<u>10,614.80</u>		WA 00843284
RAN GRAPHICS INC	PRINTING OF FALL 2015	64642002 4540	700.05		
	PRINTING OF FALL 2015	67111020 4540	5,577.95		
	SALES TAX (8.25%) ON APPROX	67111020 4540	38.03		
	SALES TAX ON PREPRESS	67111020 4540	22.03		
	BULK MAIL PREP SIMPLIFIED	67111020 4540	1,067.45		
	BULK MAIL PREP 611	67111020 4540	109.98		
	DELIVERY TO AHC AND SANTA	67111020 4540	350.00		
			<u>7,865.49</u>		WA 00843285
Rantz, Ricky L	VariousLocalMileage	60100400 5210	58.24		
	VariousLocalMileage	60100400 5210	171.36		
	VariousLocalMileage	60100400 5210	249.76		
			<u>479.36</u>		WA 00843286
REDDING-STEWART, DEBORAH	INDEPENDENT CONTRACTOR	64400002 5110	4,390.22		
			<u>4,390.22</u>		WA 00843287
Reed, Christine L	RegionalMeeting-SantaBarbara	60100707 5210	84.00		
			<u>84.00</u>		WA 00843288
Rorabaugh, Shirley A	LocalMileage-Lompoc	64642002 5210	82.80		
			<u>82.80</u>		WA 00843289
SAFEWAY INC - VONS DIVISION	Supplies for the Biology labs	04011007 4310	14.65		
			<u>14.65</u>		WA 00843290
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT	BUS SERVICES TO TRANSPORT	63220008 4640	136.00		
			<u>136.00</u>		WA 00843291
SMITH PIPE & SUPPLY INC	OPERATING WRENCH, CORONA	65110000 4520	70.64		
	VLV KEY HEAD, CORONA	65110000 4520	11.98		
	METER KEY HEAD, CORONA,	65110000 4520	17.06		
	SQUARE HEAD KEY, CORONA	65110000 4520	18.88		
	FREIGHT CHARGES	65110000 4520	12.00		
	IRRIGATION/GROUNDS	65510000 4520	45.06		
			<u>175.62</u>		WA 00843292
STATE TEACHERS RETIREMENT SYSTEM	CONTRIBUTION REQUIRED FOR	67210600 3130	34,256.85		
			<u>34,256.85</u>		WA 00843293
Teniente, Yvonne D	REIMBURSEMENT FOR FOOD	63220001 4710	463.50		

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			463.50		WA 00843294
Teniente, Yvonne D	CACommCollReg6Meeting-Ventura	63220001 5210	107.63		
	DualEnrollConf-Sacramento	63220001 5210	248.68		
	LatinaLeadershpNtwkConf-Ventura	63220008 5210	125.21		
	StudentEdPlanConf-Rocklin	63230001 5210	60.00		
	LeadingMiddleAcad-Pomona	63230003 5210	358.32		
			899.84		WA 00843295
TESTA CATERING	Breakfast for VP interview	67300100 4710	142.08		
	COFFEE PROVIDED AT	63220001 4710	81.19		
	WATER PROVIDED AT BRIDGES	63220001 4710	50.00		
			273.27		WA 00843296
THOMPSON, PATRICIA	Volunteer reimbursement for	67300100 5820	30.00		
			30.00		WA 00843297
TROJAN PETROLEUM INC	GASOLINE CHARGES FOR	67772000 4560	7,357.40		
	GASOLINE CHARGES FOR	67772000 4560	2,479.77		
			9,837.17		WA 00843298
UNITED REFRIGERATION INC	HVAC SUPPLIES	65110000 4520	7.49		
	HVAC SUPPLIES	65110000 4520	279.29		
	HVAC SUPPLIES	65110000 4520	822.72		
	HVAC SUPPLIES	65110000 4520	41.46		
	HVAC SUPPLIES	65110000 4520	22.02		
	HVAC SUPPLIES	65110000 4520	8.99		
	DRIP PAN PLASTIC, SCOTSMAN	65110000 4520	24.80		
	FREIGHT CHARGE	65110000 4520	10.78		
			1,217.55		WA 00843299
US BANK CORPORATE PAYMENT SYSTEM	MI AMORE PIZZA PASTA	66100000 4710	118.47		
	T-PINS FOR PICTURE HANGING	66200000 4520	10.26		
	CAREER BAG - LAPTOP	66200000 4520	27.05		
	CULTURAL PROFICIENCY	63220008 5210	350.00		
	CCLC - EXCELLENCE IN	66100000 5210	75.00		
	LANDS END ORDER - SHIRTS	66200000 4520	310.76		
	SMART SIGN - PARKING PERMIT	66200000 4520	43.90		
	LANDS END ORDER	66200000 4520	176.87		
	NORDSTROM	66200000 4520	550.86		
	LANDS END ORDER - RETURN	66200000 4520	-171.87		
	LANDS END ORDER RETURN	66200000 4520	-310.76		
	ANN TAYLOR - SHIRTS FOR	66200000 4520	136.88		
	NORDSTROM SHIRT RETURN	66200000 4520	-59.54		
	ADMIN TEAM LUNCH JUNE 9,	66200000 4710	907.20		
	INITIAL PARTNERSHIP	66200000 4710	71.72		
	DISTRICT BUSINESS CABINET	66200000 5210	141.59		
	DISTRICT BUSINESS	66200000 5210	27.00		
	DISTRICT BUSINESS	66200000 5210	85.00		
	RETA CLASSES JUNE 12, 2015	66200000 5210	96.00		
	DISTRICT BUSINESS JUNE 11,	66200000 5210	62.00		
	DISTRICT BUSINESS	66200000 5210	65.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			2,713.39		WA 00843300
VTC ENTERPRISES	FEE AGREEMENT FOR SUMMER	49303120 5130	8,613.00		
			8,613.00		WA 00843301
Walthers, Kevin Glen	REIMBURSEMENT FOR SALUTE	66200000 5222	22.00		
			22.00		WA 00843302
WARD'S SCIENCE INC	Instructional supplies for	04011007 4310	6.44		
	Streak Plates, Black, Pack of	19140000 4310	39.46		
	Shipping Fee	19140000 4310	6.74		
			52.64		WA 00843303
WEST COVINA NURSERY	PENNISETUM SETACEUM	65510000 4520	53.75		
	HEUCHERA 'PURPLE PALACE,	65510000 4520	38.70		
	CORREA 'CARMINE BELL', 1	65510000 4520	159.91		
	HEBE 'PINNOCHIO', 5 GAL.	65510000 4520	167.70		
	ARCTOSTAPHYLOS 'E. CARPET'	65510000 4520	51.06		
	RHAPHIOLEPSIS i 'BALLERINA',	65510000 4520	167.70		
	LOMANDRA 'BREEZE', 1 GAL.	65510000 4520	58.05		
	CEANOTHUS 'YANKEE POINT',	65510000 6120	96.75		
	FESTUCA 'ELIJAH BLUE', 1 GAL.	65510000 6120	137.60		
			931.22		WA 00843304
West, Veronica D	VariousLocalMieleage	63220008 5210	62.72		
			62.72		WA 00843305
WESTERN PRE-HUNG INC	DOOR WITH DOOR FRAME	65110000 4520	297.68		
	DOOR	65110000 4520	205.68		
			503.36		WA 00843306
WESTERN STATE CONFERENCE	WESTERN STATE CONFERENCE	69610000 5310	5,200.00		
			5,200.00		WA 00843307
GRAY ELECTRICAL CONSULTING ENGINEERING LLC	AMENDMENT TWO FOR	71840015 6230	3,000.00		
			3,000.00		WB 00843308
IBI GROUP ARCHITECTURE PLANNING	ARCHITECTURAL SERVICES	71820044 6220	1,952.00		
	ARCHITECTURAL SERVICES	71820044 6220	5,945.60		
	ARCHITECTURAL SERVICES	71850001 6220	2,660.00		
	ARCHITECTURAL SERVICES	71850001 6220	5,017.00		
			15,574.60		WB 00843309
PUBLIC AGENCY LAW GROUP	LEGAL SERVICES RELATED TO	71820041 5730	345.00		
	LEGAL SERVICES RELATED TO	71820043 5730	337.50		
	LEGAL SERVICES RELATED TO	71820044 5730	988.00		
	LEGAL SERVICES RELATED TO	71820048 5730	563.50		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	LEGAL SERVICES RELATED TO	71850001 5730	988.00 <u>3,222.00</u>		WB 00843310
Aldama, Raul Martinez	PHYSICAL EXAM FUND REIMB	67900009 3420	300.00 <u>300.00</u>		WC 00843311
Aquino, Lucy	PHYSICAL EXAM FUND REIMB	67900009 3420	120.21 <u>120.21</u>		WC 00843312
Flores-Gallardo, Luis E	PHYSICAL EXAM FUND REIMB	67900009 3420	99.00 <u>99.00</u>		WC 00843313
Hoyos, Jason J	PHYSICAL EXAM FUND REIMB	67900009 3420	700.00 <u>700.00</u>		WC 00843314
Koob, Christina M	PHYSICAL EXAM FUND REIMB	67900009 3420	88.15 <u>88.15</u>		WC 00843315
LAHR, LARRY	PHYSICAL EXAM FUND REIMB	67900009 3420	100.00 <u>100.00</u>		WC 00843316
Martinez, Melinda Suzanne	PHYSICAL EXAM FUND REIMB PHYSICAL EXAM FUND REIMB	67900009 3420 67900009 3420	46.83 134.88 <u>181.71</u>		WC 00843317
Moreno, Martha	PHYSICAL EXAM FUND REIMB	67900009 3420	190.00 <u>190.00</u>		WC 00843318
Newton, Rose	PHYSICAL EXAM FUND REIMB	67900009 3420	212.29 <u>212.29</u>		WC 00843319
Olmedo, Rosa M	PHYSICAL EXAM FUND REIMB	67900009 3420	587.00 <u>587.00</u>		WC 00843320
Rice, Anna M	PHYSICAL EXAM FUND REIMB	67900009 3420	459.18 <u>459.18</u>		WC 00843321
Walthers, Kevin Glen	PHYSICAL EXAM FUND REIMB	67900009 3430	600.00 <u>600.00</u>		WC 00843322
Wright, Shawna Jeanine	PHYSICAL EXAM FUND REIMB	67900009 3420	62.50 <u>62.50</u>		WC 00843323
CANON SOLUTIONS AMERICA INC	COST PER COPY CHARGE @	71730002 6410	12.00 <u>12.00</u>		WI 00843324
CDW GOVERNMENT INC	MSFT S-PRO 3 IS 256 Q#GHJH06971730003	6411	1,265.44		
	MSFT S-PRO 3 IS 256 Q#GHJH06971730003	6411	1,265.45		
	MSFT S-PRO 3 TYPE COVER	71730003 6411	217.69		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	MSFT S-PRO 3 RECYCLING FEE	71730003 6411	6.00		
	MS SURFACE PRO 3 PER QUOTE	71730003 6411	1,265.44		
	DOCKING STATION	71730003 6411	334.51		
	RECYCLE FEE	71730003 6411	3.00		
	MS SURFACE PRO 3 COVER	71730003 6411	108.85		
			4,466.38		WI 00843325
IBI GROUP ARCHITECTURE PLANNING	ARCHITECTURAL SERVICES	71710023 6220	231.47		
	ARCHITECTURAL SERVICES	71710023 6220	570.00		
			801.47		WI 00843326
MLM PROJECT SERVICES INC	Primavera Contract Manager	71710005 5675	3,750.00		
			3,750.00		WI 00843327
MORE OFFICE SOLUTIONS	Copier Service related to the	71700002 5640	500.04		
			500.04		WI 00843328
PUBLIC AGENCY LAW GROUP	Legal Services through	71710017 5730	310.67		
	Legal Services through	71711017 5730	1,046.21		
			1,356.88		WI 00843329
CA SCHOOLS DENTAL COALITION	DENTAL PREMIUMS	00000061 9534	52,745.00		
			52,745.00		WL 00843330
1800CALCULATORS.COM	CALCULATORS TI 83 PLUS	17010006 4310	1,558.63		
			1,558.63		WA 00843331
AHC - BOOKSTORE	EMERGENCY MEDICAL	12502000 4311	1,512.00		
			1,512.00		WA 00843332
AIRGAS USA LLC	EMS INSTRUCTIONAL SUPPLIES	2500007 4310	331.20		
			331.20		WA 00843333
ALLY	LEASE PAYMENT FOR 2014	64945000 5680	676.01		
	LEASE PAYMENT FOR 2014	64945000 5680	676.01		
	LEASE PAYMENT FOR 2013	64945000 5680	653.95		
	LEASE PAYMENT FOR 2013	64945000 5680	653.95		
			2,659.92		WA 00843334
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO	64945000 4640	4,140.00		
	CHARTER BUS SERVICE TO	64945000 4640	690.00		
			4,830.00		WA 00843335
AMERIGAS	PROPANE FOR PUBLIC SAFETY	21330000 4311	747.73		
	ELSTER AMERICAN METER.	70102150 6410	2,002.63		
	INSTALLATION.	70102150 6410	576.00		
	PARTS FOR INSTALLATION.	70102150 6410	108.25		
			3,434.61		WA 00843336

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
ASHI & 24-7 ESM REMITTANCE	INSTTWFA-10, WILDERNESS	12500007 4310	59.55		
	PKGWF-02, WILDERNESS	12500007 4310	49.74		
	SHIPPING	12500007 4310	13.40		
			122.69		WA 00843337
ASSOCIATION OF COMMUNITY	2015-16 MEMBERSHIP RENEWA	66100000 5310	6,114.00		
			6,114.00		WA 00843338
AT&T	AT&T PHONE DIRECTORY	65700000 5540	9.13		
			9.13		WA 00843339
ATASCADERO STATE HOSPITAL	REGISTRATION FEES	00000010 9192	-8,602.00		
	MATERIALS FEES	00000010 9192	-2,676.00		
	CONTRACT TRAINING FOR	21333000 5130	17,820.00		
			6,542.00		WA 00843340
BEWLEY, RENEE	Volunteer reimbursement for	67300100 5820	16.00		
			16.00		WA 00843341
BINNS DRENNON LLC	CONSULTANTS TO LEAD	60106101 5112	11,147.50		
			11,147.50		WA 00843342
BLACKBOARD INC	DATA INTEGRATION ICM	61100300 5322	8,000.00		
			8,000.00		WA 00843343
Britten, Benjamin Grady	Conf-Los Angeles Amended Claim	63220008 5210	97.95		
			97.95		WA 00843344
CA COMMUNITY COLLEGE ATHLETIC ASSN	CCCAA MEMBERSHIP DUES FOR	66200000 5310	8,175.00		
			8,175.00		WA 00843345
CA ELECTRIC SUPPLY	ELECTRICAL/LIGHTING	65110000 4520	6.14		
	ELECTRICAL/LIGHTING	65110000 4520	-26.14		
	ELECTRICAL/LIGHTING	65110000 4520	26.14		
	ELECTRICAL/LIGHTING	65110000 4520	35.65		
			41.79		WA 00843346
CABLES AND KITS.COM	Power cord, #C1683096	19050007 4310	101.92		
			101.92		WA 00843347
CANON SOLUTIONS AMERICA INC	CAMPUSWIDE CANON COPIER	67710300 5640	6.38		
	CAMPUSWIDE CANON COPIER	67710300 5640	10.53		
	CAMPUSWIDE CANON COPIER	67710300 5640	14.34		
	CAMPUSWIDE CANON COPIER	67710300 5640	96.23		
	CAMPUSWIDE CANON COPIER	67710300 5640	25.81		
	CAMPUSWIDE CANON COPIER	67710300 5640	24.17		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	CAMPUSWIDE CANON COPIER	67710300 5640	6.67		
	CAMPUSWIDE CANON COPIER	67710300 5640	13.74		
			197.87		WA 00843348
CHEVRON AND TEXACO BUSINESS CARD SERVICE	GASOLINE-CREDIT CARD	67772000 4560	114.00		
	GASOLINE-CREDIT CARD	67772000 4560	99.25		
			213.25		WA 00843349
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	1,799.51		
	WATER SERVICES AND	65700000 5530	2,660.26		
	WATER SERVICES AND	65700000 5530	3,620.88		
	WATER SERVICES AND	65700000 5530	455.36		
	WATER SERVICES AND	68103000 5530	449.88		
	WATER SERVICES AND	68103000 5530	665.06		
	WATER SERVICES AND	68103000 5530	905.22		
	WATER SERVICES AND	68103000 5530	113.84		
			10,670.01		WA 00843350
CONTINENTAL ATHLETIC SUPPLY	STAINLESS STEEL HARDWARE	69610800 4520	10.70		
	SHIPPING	69610800 4520	10.83		
	STAINLESS STEEL HARDWARE	69610800 4520	6.18		
	SHIPPING	69610800 4520	10.83		
	ESTIMATED SHOULDER PAD	69610800 4520	224.62		
	STAINLESS STEEL HARDWARE	69610800 4520	534.59		
	ESTIMATED HELMET LINER	69610800 4520	1,796.95		
	SHIPPING	69610800 4520	150.00		
	ESTIMATED SHOULDER PAD	69610800 4520	11.37		
	HELMET CURRENT COLOR	69610800 5650	12.95		
	NOCSAE RECERTIFICATION	69610800 5650	5.85		
	SHELL PREP FOR PAINTING	69610800 5650	5.95		
	PAINT 228 VEGAS GOLD	69610800 5650	11.50		
	HELMET CURRENT COLOR	69610800 5650	12.95		
	NOCSAE RECERTIFICATION	69610800 5650	5.85		
	SHELL PREP FOR PAINTING	69610800 5650	5.95		
	PAINT 228 VEGAS GOLD	69610800 5650	11.50		
	SHOULDER PADS	69610800 5650	830.00		
	HELMET CURRENT COLOR	69610800 5650	1,074.85		
	NOCSAE RECERTIFICATION	69610800 5650	485.55		
	SHELL PREP FOR PAINTING	69610800 5650	207.50		
	PAINT 228 VEGAS GOLD	69610800 5650	913.00		
	SHOULDER PADS	69610800 5650	83.73		
			6,423.20		WA 00843351
CPP INC	MYERS BRIGGS TYPE	49301000 4311	4,855.02		
	FREIGHT	49301000 4311	24.81		
			4,879.83		WA 00843352
ELECTRONIC PARTS STORE	SUPPLIES FOR MULTIMEDIA	61320000 4520	24.07		
			24.07		WA 00843353
EMERALD WAVE MEDIA	DJ services for live remote -	68400503 5112	250.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Talent fee per live remote -	68400503 5112	250.00		
	Talent fee per live remote -	68400503 5112	500.00		
	Talent fee per live remote -	68400503 5112	250.00		
			1,250.00		WA 00843354
FARONICS TECHNOLOGIES USA INC	DEEP FREEZE ENT NA EDU	67873002 5660	3,000.00		
	DEEP FREEZE MAC NA EDU	67873002 5660	180.00		
	ANTI-EXECUTABLE ENT NA EDU	67873002 5660	100.00		
			3,280.00		WA 00843355
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	16.92		
	PLUMBING SUPPLIES	65110000 4520	18.46		
	PLUMBING SUPPLIES	65110000 4520	5.94		
			41.32		WA 00843356
FISHER SCIENTIFIC	Ammonium Persulfate,	19050007 4310	44.13		
	Chromium (VI) Oxide,	19050007 4310	94.17		
	Oxalic Acid, #S25455	19050007 4310	24.85		
	Potassium Chloride, #S25484A	19050007 4310	20.76		
	Sodium Chloride, #S25542A	19050007 4310	22.81		
	Sodium Hydroxide, #S25548D	19050007 4310	68.20		
	Thioacetamide, #AC42453100	19050007 4310	145.87		
	Stannic Chloride, #S25576	19050007 4310	15.83		
	1,4-Dibromobenzene, #	19050007 4310	41.46		
	Starch, Soluble, #AC424495000	19050007 4310	51.83		
	Iron Support Stand, # S47807	19050007 4310	168.48		
			698.39		WA 00843357
GRAYBAR ELECTRIC	OPERATIONAL SUPPLIES	67873000 4520	241.33		
	OPERATIONAL SUPPLIES	67873000 4520	1,739.46		
			1,980.79		WA 00843358
GTSOFTWARE	NETCOBOL FOR LINUX X64	67873100 5660	1,386.00		
			1,386.00		WA 00843359
Hernandez II, David L	Mileage-WestmontCollege	60100201 5210	76.04		
			76.04		WA 00843360
HOME DEPOT	M12 MULTI TOOL - BARE	65110000 4520	171.04		
	1 18 FUEL 3/8" IMPACT WRENCH	65110000 4520	172.12		
	M18 CORDLESS MULTI TOOL,	65110000 4520	214.34		
	RECIPROCATING HACKZALL,	65110000 4520	321.50		
	M18 LED FLOOD LIGHT TOOL	65110000 4520	321.50		
	SHOCKWAVE 5 PC NUT	65110000 4520	32.41		
	HUSKY 8" AND 20" TOTE BAG	65110000 4520	43.24		
	M18 FUEL BAND SAW TOOL	65110000 6410	356.14		
	DRILL, M18 COMPACT 2 PC	65110000 6410	430.84		
	MAG WRMDRV SKILSAW,	65110000 6410	215.42		
	5-POINT PLUMB/SQUARE LASER	65110000 6410	215.42		
	SHOCKWAVE DRILL BITS,	65111000 4520	378.52		
	BLACK OXIDE TB SET,	65111000 4520	649.18		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	HACKZALL KIT, M12,	65111000 4520	750.17		
	RIGHT ANGLE DRILL BARE	65111000 4520	171.04		
	LED WORK LIGHT, M-12,	65111000 4520	337.74		
	WET/DRY VAC, RIDGID 4 GAL,	65111000 4520	865.68		
	WET/DRY VAC, RIDGID	65111000 4520	107.17		
			<u>5,753.47</u>	M RV	WA 00843361
KRUGER BENSEN ZIEMER	SM CAMPUS 12KV ELECTRICAL	66240000 5112	26,200.00		
			<u>26,200.00</u>		WA 00843362
LEAGUE FOR INNOVATION	ANNUAL MEMBERSHIP DUES T6	6200000 5310	945.00		
			<u>945.00</u>		WA 00843363
LOVARC	FEE AGREEMENT FOR SUMMER	49303120 5130	417.60		
			<u>417.60</u>		WA 00843364
Maxwell, Lydia V	LocalMileage-Lompoc	63100000 5210	26.88		
			<u>26.88</u>		WA 00843365
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	46.18		
	UNIFORM SERVICES/TOWELS	67772000 5550	46.18		
			<u>92.36</u>		WA 00843366
ORCHARD BUSINESS/SYNCB	HARDWARE SUPPLIES	65110000 4520	79.00		
	HARDWARE SUPPLIES	65110000 4520	20.21		
	HARDWARE SUPPLIES	65110000 4520	26.30		
	HARDWARE SUPPLIES	65110000 4520	43.68		
	HARDWARE SUPPLIES	65110000 4520	15.41		
	HARDWARE SUPPLIES	65110000 4520	69.89		
	HARDWARE SUPPLIES	65110000 4520	48.05		
	HARDWARE SUPPLIES	65110000 4520	9.23		
	HARDWARE SUPPLIES	65110000 4520	41.16		
	HARDWARE SUPPLIES	65110000 4520	5.13		
	CUSTODIAL SUPPLIES	65311000 4520	7.31		
	CUSTODIAL SUPPLIES	65311000 4520	18.41		
			<u>383.78</u>		WA 00843367
Ornelas, Nohemy	TitleIXTrainingCertCourse-SanD	64510000 5210	433.00		
			<u>433.00</u>		WA 00843368
Ortiz, Cinthya P	LocalMileage	66100000 5210	11.15		
			<u>11.15</u>		WA 00843369
PAPER CONNECTION	SPECIAL PAPER CONSUMABLES	57760000 4520	1,801.76		
			<u>1,801.76</u>		WA 00843370
Pepin, Ginette A	AccuplacerConf-Philadelphia	63101000 5210	45.00		
			<u>45.00</u>		WA 00843371
POSTAGE ONE	MAIL SORTING FEES	67700000 5870	75.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			75.00		WA 00843372
Romberger, Amy L	Employee Reimbursement.	70102150 4710	630.87		
			630.87		WA 00843373
SANTA YNEZ VALLEY UNION	HEALTH FEE PAID BY SYVUHS	00000010 9192	-3,553.00		
	REIMBURSEMENT FOR	22050110 5130	18,000.00		
			14,447.00		WA 00843374
STANTEC CONSULTING SERVICES INC	PARKING LOT 8 CM SERVICES	69500005 6213	6,482.21		
			6,482.21		WA 00843375
STRATA INFORMATION GROUP	CONSULTANT FOR WORK	63220001 5112	310.00		
	CONSULTANT FOR WORK	63220001 5112	581.25		
			891.25		WA 00843376
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	138.37		
	UPS CHARGES	67700000 5870	113.70		
			252.07		WA 00843377
US BANK CORPORATE PAYMENT SYSTEM	AMAZON, NOTEBOOK MEMORY	67873000 4514	60.61		
	AMAZON, DISPLAY PORT TO	67873000 4514	89.95		
	AMAZON, DISPLAY PORT TO	67873000 4514	95.97		
	AMAZON, APPLE	67873000 4514	13.47		
	WALMART, COMMERCIAL	67873000 4520	371.68		
	ADOBE, FORMSCENTRAL	67873100 5670	14.99		
			646.67		WA 00843378
Vasques, Julie A	CentCoastTsfConsMeeting-SantaB	63300000 5210	85.11		
			85.11		WA 00843379
WARD'S SCIENCE INC	MODEL COMPREHENSIVE LEG	04011001 6410	1,968.43		
	MODEL COMPREHENSIVE LEG	04011001 6410	1,968.43		
			3,936.86		WA 00843380
WELDON, JOHN	Volunteer reimbursement for	67300100 5820	13.70		
			13.70		WA 00843381
WHISTLER, SHEILA	Volunteer reimbursement for	67300100 5820	7.00		
			7.00		WA 00843382
XEROX CORPORATION	BASE CHARGE OF \$158.88 PER	67760000 5640	158.88		
	COLOR METER CHARGES AT .15	67760000 5640	77.62		
	BLACK CLICK CHARGE AT .0206	67760000 5640	2.14		
			238.64		WA 00843383
IBI GROUP ARCHITECTURE PLANNING	AMENDMENT SIX FOR	71710023 6220	63,098.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			63,098.00		WI 00843384
AHC - BOOKSTORE	FY15 DISTRICT SHARE OF	67710300 5892	833.09		
			833.09		WA 00843385
ALPHACARD	BLANK, PLAIN WHITE PVC	67775000 4520	16.24		
	SHIPPING	67775000 4520	9.50		
			25.74		WA 00843386
Andres, Rebecca	CurriculumInst-Orange	60100100 5210	202.39		
			202.39		WA 00843387
ATLAS PERFORMANCE IND INC	OFFICE TRAILER W/RR	68102000 5690	650.00		
	RAMP-UNDER 30" STRAIGHT	68102000 5690	435.00		
			1,085.00		WA 00843388
CACCRAO	CACCRAO Membership Dues	62100000 5310	200.00		
			200.00		WA 00843389
CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE	67760000 5640	3,924.00		
	CAMPUSWIDE CANON COPIER	67710300 5640	40.27		
			3,964.27		WA 00843390
CITY OF SANTA MARIA	WATER SERVICES AND	65700000 5530	9,047.79		
	WATER SERVICES AND	65700000 5530	95.05		
	WATER SERVICES AND	65700000 5530	1,496.22		
	WATER SERVICES AND	65700000 5530	4,020.46		
	WATER SERVICES AND	65700000 5530	86.59		
	WATER SERVICES AND	65700000 5530	123.33		
	WATER SERVICES AND	65700000 5530	148.10		
	WATER SERVICES AND	68103000 5530	2,261.95		
	WATER SERVICES AND	68103000 5530	23.76		
	WATER SERVICES AND	68103000 5530	374.06		
	WATER SERVICES AND	68103000 5530	1,005.11		
	WATER SERVICES AND	68103000 5530	21.65		
	WATER SERVICES AND	68103000 5530	30.83		
	WATER SERVICES AND	68103000 5530	37.03		
			18,771.93		WA 00843391
COURTYARD SACRAMENTO RANCHO CORDOVA	Aug 2-5	64900016 5210	323.85		
			323.85		WA 00843392
COURTYARD SACRAMENTO RANCHO CORDOVA	8.3-5 Shaw	64900016 5210	215.90		
			215.90		WA 00843393
Degroot, David P	AcadSenateCurrInst-Orange	67520001 5210	700.00		
			700.00		WA 00843394

**Allan Hancock College  
Warrant Register**  
Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
DEX MEDIA	PHONE DIRECTORY LISTING,	65700000 5540	25.00 <u>25.00</u>		WA 00843395
EWING IRRIGATION PRODUCTS INC	LANDSCAPE SUPPLIES	65510000 4520	49.30 <u>49.30</u>		WA 00843396
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-84887710300	5870	28.25		
	MAILINGS FOR ACCT #1104-84887710300	5870	-20.00 <u>8.25</u>		WA 00843397
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000 4520	90.76 <u>90.76</u>		WA 00843398
FINS AND CRITTERS	25 GALLONS WATER CHANGE	04011100 4520	25.00		
	MONTHLY SERVICE FOR LVC	04011100 5650	75.00 <u>100.00</u>		WA 00843399
FISHER SCIENTIFIC	125 mL Nalgene bottles,	19050007 4310	150.37		
	pH test strip, pH 0 - 1.5,	19050007 4310	33.56 <u>183.93</u>		WA 00843400
FRESNO CITY COLLEGE	REGISTRATION FOR	21055000 5210	150.00 <u>150.00</u>		WA 00843401
George, Tricia Kelly	ReadingApprntTraining-Oakland	49306007 5210	1,400.04 <u>1,400.04</u>		WA 00843402
HAVELKA, KATHY	Volunteer reimbursement for	67300100 5820	7.00 <u>7.00</u>		WA 00843403
HISPANIC ASSOCIATION OF	HACU MEMBERSHIP DUES JULY	66200000 5310	4,218.00 <u>4,218.00</u>		WA 00843404
KELLY PAPER CO	CONSUMABLES FOR	67760000 4520	2,424.61 <u>2,424.61</u>		WA 00843405
LIEBERT CASSIDY WHITMORE INC	4/15/15 Title 9, Clery Act	67300100 5220	3,250.00 <u>3,250.00</u>		WA 00843406
Mcgee, Janet L	12x12x02 Box for mailing	49306018 4520	3.79		
	Postage to Sacramento	49306018 5870	10.17 <u>13.96</u>		WA 00843407
Montanez-Rodriguez, Carmen	CareerTechEdWorkshop-LaJolla	05000000 5210	210.99 <u>210.99</u>		WA 00843408
NISOD	ANNUAL MEMBERSHIP NISOD	66200000 5310	995.00 <u>995.00</u>		WA 00843409

**Allan Hancock College**  
**Warrant Register**  
Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
OFFICE DEPOT INC	OFFICE SUPPLIES INV	64947000 4520	41.64		
			<u>41.64</u>		WA 00843410
PANERA BREAD CAFE 3180	FOOD FOR BRIDGES TO	63220001 4710	519.67		
			<u>519.67</u>		WA 00843411
Passage, David L	REIMBURSEMENT FOR	10110000 4310	30.82		
	REIMBURSEMENT FOR	60100300 4310	66.21		
			<u>97.03</u>		WA 00843412
PPG ARCHITECTURAL FINISHES INC	PAINT SUPPLIES	65110000 4520	920.69		
	Cr Inv 812304014022	65110000 4520	-230.17		
	PAINT SUPPLIES	65110000 4520	26.48		
	PAINT SUPPLIES	65110000 4520	21.63		
	PAINT SUPPLIES	65110000 4520	9.52		
	PAINT SUPPLIES	65110000 4520	63.39		
	PAINT SUPPLIES	65110000 4520	12.54		
			<u>824.08</u>		WA 00843413
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL FOR	10091020 4311	27.55		
	CYLINDER DEMURRAGE	65110000 4520	135.15		
	CARBON DIOXIDE LIQUID	65110000 4520	489.04		
			<u>651.74</u>		WA 00843414
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES FOR	65311000 4520	111.59		
	CUSTODIAL SUPPLIES FOR	65311000 4520	2,808.11		
	CUSTODIAL SUPPLIES FOR	65311000 4520	875.13		
	EXPO DRY ERASE WHITE	67710301 4310	1,760.16		
	EXPO WHITE BOARD ERASER,	67710301 4310	738.37		
			<u>6,293.36</u>		WA 00843415
RAN GRAPHICS INC	PRINTING OF FALL 2015	64642002 4540	1,000.00		
	PRINTING OF 2015-16 AHC	67111000 4540	3,498.64		
	PRINTING CORRECTIONS	67111000 4540	64.00		
	PRINTING OF FALL 2015	67111000 4540	2,922.50		
	SALES TAX (8.25%) ON 975	67111000 4540	4.23		
	SALES TAX ON PREPRESS	67111000 4540	22.38		
	BULK MAIL PREP OF 72,125	67111000 4540	771.74		
	BULK MAIL PREP OF 1,900	67111000 4540	124.63		
	DELIVERY TO SMPO AND AHC	67111000 4540	350.00		
			<u>8,758.12</u>		WA 00843416
RAYS AUTO PARTS	PARTS/SUPPLIES	67772000 4520	10.48		
	PARTS/SUPPLIES	67772000 4520	188.91		
	PARTS/SUPPLIES	67772000 4520	-41.24		
	PARTS/SUPPLIES	67772000 4520	9.19		
	PARTS/SUPPLIES	67772000 4520	3.34		
	PARTS/SUPPLIES	67772000 4520	13.03		
	PARTS/SUPPLIES	67772000 4520	415.51		
	PARTS/SUPPLIES	67772000 4520	40.85		

**Allan Hancock College  
Warrant Register**  
Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
			640.07		WA 00843417
RELIANCE FOUNDRY CO LTD	ARCHITECTURAL BOLLARD	69500005 6211	3,225.00		
	REMOVABLE MOUNTING	69500005 6211	1,170.00		
	CARTAGE & FREIGHT	69500005 6211	271.00		
			<u>4,666.00</u>		WA 00843418
SAFEWAY INC - VONS DIVISION	Supplies for the Biology labs	04011007 4310	41.14		
			<u>41.14</u>		WA 00843419
SANTA MARIA SEWING	BABYLOCK ECLIPSE BLE1DX2	13030021 4520	72.01		
	PFAFF HOBBYLOCK 797	13030021 4520	3.86		
	JANOME 3 - 4 THREAD SERGER	13030021 4520	1.71		
	LABOR TO SERVICE BABYLOCK	13030021 5650	97.30		
	LABOR TO SERVICE PFAFF	13030021 5650	97.30		
	LABOR TO SERVICE JANOME 3	13030021 5650	97.30		
			<u>369.48</u>		WA 00843420
SHUTE, DAWN	Volunteer reimbursement for	67300100 5820	7.00		
			<u>7.00</u>		WA 00843421
SHUTTERSTOCK INC	SHUTTERSTOCK IMAGES	67760000 5670	2,559.00		
			<u>2,559.00</u>		WA 00843422
Sims, Nathan W	LocalMileage-SantaMaria	63102001 5210	29.90		
			<u>29.90</u>		WA 00843423
SANTA BARBARA CO	Licenses and Permits	67710000 5320	14.45		
	CUSTODIAL SUPPLIES	65311000 4520	43.26		
	CUSTODIAL SUPPLIES	65311000 4520	335.14		
			<u>378.40</u>		WA 00843424
Storie, Pamela H	UnivTour-Fresno	63300400 4640	15.00		
			<u>15.00</u>		WA 00843425
TROJAN PETROLEUM INC	DIESEL CHARGES FOR	64945000 4610	968.76		
			<u>968.76</u>		WA 00843426
UNITED PARCEL SERVICE	UPS CHARGES	67700000 5870	90.20		
			<u>90.20</u>		WA 00843427
VAVRINEK TRINE DAY & CO	DISTRICT & BOND AUDIT	67710300 5710	500.00		
	DISTRICT & BOND AUDIT	69801000 5710	10,500.00		
			<u>11,000.00</u>		WA 00843428
VICTORINO, CINDY	Volunteer reimbursement for	67300100 5820	7.00		
			<u>7.00</u>		WA 00843429
VINTNER VAULT	1" KANA FLEX 210 HFG DUTY	01120000 4310	476.30		
	1.5" KANA-FLEX HEAVY DUTY	01120000 4310	562.24		



**Allan Hancock College  
Warrant Register**

Check Dates from 7/1/2015 to 7/31/2015

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	MS SURFACE PRO EXT	71730003 6411	87.20		
			<u>261.60</u>		WI 00843436
DELL MARKETING LP INC	DELL 24" MONITOR Q#703103924	71730003 6411	1,883.49		
	ENVIRONMENTAL FEE	71730003 6411	24.00		
	GRAPHIC CARD	71730002 6411	44.80		
	PO112449 Cr Latitude E6510	71730003 6411	<u>-7.48</u>		
			1,944.81		WI 00843437

**Warrant Register**

Check Dates from 7/1/2015 to 7/31/2015

## Fund and Reversal Summary

**Totals By Fund:**

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Total for Fund 9410	2,234,431.62
Total for Fund 9421	0.00
Total for Fund 9433	1,065.29
Total for Fund 9441	22,136.60
Total for Fund 9446	43,169.38
Total for Fund 9447	218,528.99
Total for Fund 9461	52,745.00
Total for Fund 9462	6,060.20
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

**Reversals:**

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Total for Fund 9410	5,753.47
Total for Fund 9421	0.00
Total for Fund 9433	0.00
Total for Fund 9441	0.00
Total for Fund 9446	0.00
Total for Fund 9447	0.00
Total for Fund 9461	0.00
Total for Fund 9462	0.00
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

**Allan Hancock College****RCF Check Register**

Checks dated: 6/1/2015 - 6/30/2015

Check Date	Ck ID	Check #	Payee ID	Payee Name	Type	Status	Amount
06/01/2015	RC	00014523	V08406	CULLIGAN/CENTRAL COAST WATER	MW	CX	2,132.64
06/04/2015	RC	00014524	H20054392	Charles J Brown	MW	IS	69.00
06/04/2015	RC	00014525	E1006000	Scott B Coffman	MW	CX	1,731.20
06/04/2015	RC	00014526	V22847	Family Care Network	MW	CX	163.00
06/04/2015	RC	00014527	E1005869	Stanley K Hart	MW	CX	1,731.20
06/04/2015	RC	00014528	H20056216	Jesus V Jimenez	MW	CX	322.00
06/04/2015	RC	00014529	H01039984	Tani Zavalla	MW	CX	605.00
06/05/2015	RC	00014530	V23812	ALEC M TESTA	MW	CX	2,500.00
06/08/2015	RC	00014531	V13254	DIVISION OF THE STATE ARCHITECT	MW	CX	512.31
06/11/2015	RC	00014532	V12508	AHC- STD REP FEE	MW	CX	111.92
06/11/2015	RC	00014533	V14897	ENTERPRISE RENT-A-CAR	MW	CX	73.54
06/15/2015	RC	00014534	V13254	DIVISION OF THE STATE ARCHITECT	MW	IS	500.00
<b>Total</b>							<b>10,451.81</b>
<b>Reversals:</b>							<b>0.00</b>
<b>Grand Total:</b>							<b>10,451.81</b>

## ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

September 8, 2015

## ACRONYMS

4C/SD	California Community College Council for Staff Development
ACTLA	Association of Colleges for Tutoring & Learning Assistance
ASHI & 24-7 EMS Remittance	American Safety Health Institute & 24-7 Emergency Medical Service
AT&T	American Telephone & Telegraph
B C Pumps	Bill Caldwell Pumps
Bay Area Comm College JPA	Bay Area Community College Joint Powers Authority
CACCRAO	California Association of Community College Records and Admissions Officers
CAL-OES	California Office of Emergency Services
CDW Government Inc	Computer Discount Warehouse Government Inc
CPP Inc	Consulting Psychologists Press
CSO Research	Carrer Service Office Research
EDITS	Educational and Industrial Testing Service
EDU Business Solutions	Education Business Solutions
GARDA CL West Inc	Garda Cash Logistics West Inc
GTSsoftware	Global Technologies Software
IBI Group Arch	Irwin Beinhaker International Group Architecture Planning
LOVARC	Life Options, Vocational and Resource Center
MWEE	Medical Waste Environmental Engineers
NCS Pearson	National Computer Systems Pearson
NCTA Membership	National College Testing Association Membership
NISOD	Natl Institute / Staff & Organizational Development
PPG Architectural Finishes	Pittsburgh Paints & Glass Architectural Finishes
RP GROUP	Research & Planning Group for California Community Colleges
SARS Software Products	Scheduling and Reporting Software Products
SISC	Self Insured Schools of California
SVA Architects Inc	Simons Vasquez Associates Architects Inc
VTC Enterprises	Vocational Training Center Enterprises



To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Acceptance of Donations		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 11.B.	Enclosures: Page 1 of 1

**BACKGROUND:**

Donald Pereira, late of Santa Maria, a former student of Santa Maria High School and Allan Hancock College, donated an extensive collection of original sheet music and recordings. This donation includes music from the beginning of the 20th century up until the 1940s and contains illustrated first editions from Cole Porter, the Gershwin Brothers, and other prominent composers from that era. Accompanying this significant collection are vinyl sound recordings of early American music, jazz, and Broadway musicals. Since Mr. Pereira's passing, aficionados from around the country have shown considerable interest in purchasing the collection. While Mr. Pereira allowed in his bequest for the sale of the vinyl, it was his intention that the sheet music should be kept intact and used for the purposes of education.

Arroyo Grande High School has donated a scoreboard to be used on the football field for the Bulldogs' home games. When the high school recently installed a new scoreboard, they offered their old one to the college. Plant Services was able to install appropriate electrical and infrastructure and refreshed it with the Allan Hancock College colors and logo.

Haas Automation, Inc. of Anaheim has donated a Haas simulator module dual machine to the industrial technology department for use in the machining and manufacturing technology program. This computer-numerical-controlled (CNC) simulator is a replica of the controls on the Haas CNC machines in the lab. Students may enter CNC programs into the simulator and see a graphic display of the motion before entering the programs into the actual machines.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Staff recommends that the board of trustees accept the donation of an extensive collection of original sheet music and vinyl records from the late Donald Pereira, the donation of a scoreboard from Arroyo Grande High School, and the donation of a Haas simulator module dual machine from Haas Automation, Inc.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Authorization to Declare District Property as Surplus		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.C.	Enclosures:  Page 1 of 1

**BACKGROUND:**

District personnel have determined that all items listed can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district.

Education Code Section 81450 allows for the sale, at auction, of district property not required for school purposes. Below is a list of district property to be declared surplus and subsequently sold at auction.

Lot #	Description	Quantity	Condition	AHC ID#	Serial/Lic. #
832	Xerox 250 color copier , hard drive removed	1 each	Fair	715120	VGW631359

Education Code Section 81452 (a) provides for the sale of district property at private sale without advertising if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of \$5,000. The information technology services department would like to surplus and dispose of the following computers at private sale through Dell's Asset Recovery Services. This equipment is below the minimum standard to support the district computing needs, but may be of value in the open market.

Desktop Computer/Monitor	Quantity	Total Value
Core 2 Duo (All)	160	\$ 2,945
Xeon X2.3.4	1	19
LCD Monitors (All)	184	1,546
<b>TOTALS</b>	<b>345</b>	<b>\$ 4,510</b>

**FISCAL IMPACT:**

Total proceeds are dependent on the auction and private sale participation level.

**RECOMMENDATION:**

Staff recommends that the board of trustees declare the items to be surplus and authorize disposal through the appropriate procedures.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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AGENDA ITEM

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 11.D.	Enclosures: Page 1 of 17

### BACKGROUND

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

### FISCAL IMPACT

Budgeted for the 2015-2016 fiscal year.

### RECOMMENDATION

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

Administrator Initiating Item:  George A. Railey	Final Disposition:
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**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS**  
**FALL 2015**

<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
<b>ACCOUNTING</b>				
Owen, Glenn	20245	ACCT 100	Accounting for Entrepreneurs	.200
Owen, Glenn	20253	ACCT 140	Managerial Accounting	.200
<b>ADMINISTRATION OF JUSTICE</b>				
Avila, Alvaro	21941	AJ 111	Criminal Investigation	.200
<b>AGRIBUSINESS</b>				
Koch, Alfredo	20197	AG 101	Intro into Winemaking/Enology	.255
Koch, Alfredo	20657	AG 101	Intro into Winemaking/Enology	.200
<b>ANTHROPOLOGY</b>				
Stokes, Brian	20614	ANTH 101	Intro into Biological Anthropology	.200
Stokes, Brian	20005	ANTH 101	Intro into Biological Anthropology	.200
Stokes, Brian	20008	ANTH 102	Intro into Cultural Anthropology	.176
<b>ART</b>				
Hood, John	20485	ART 101	Art Appreciation	.166
Trimbath, Patrick	20814	ART 101	Art Appreciation	.166
<b>ASTRONOMY</b>				
Tobin, Vincent	20204	ASTR 100	Elementary Astronomy	.055
<b>AUTO BODY</b>				
Mason, Eric	21743	AB 356	Automotive Painting Technique	.380
<b>AUTOMOTIVE TECHNOLOGY</b>				
Bradbury, Loren	20381	AT 100	Automotive Fundamentals	.376
Bradbury, Loren	20391	AT 303	Automotive Electricity	.128
McGuire, Patrick	20398	AT 323	Power Trains	.128
<b>BIOLOGY</b>				
Lenniham, Robert	20263	BIOL 128	Microbiology	.026
Miyahara, Leonard	20256	BIOL 125	Human Physiology	.152
<b>BUSINESS</b>				
Bryant, Robert	20259	BUS 101	Introduction to Business	.200
Bryant, Robert	20785	BUS 102	Marketing	.200
Bryant, Robert	20266	BUS 106	Small Business Management	.067
Bryant, Robert	20273	BUS 303	Sales and Marketing	.200
Comstock, Marie	20265	BUS 104	Business Organization & Mgmt	.200
Comstock, Marie	20265	BUS 104	Business Organization & Mgmt	.200
Comstock, Marie	20268	BUS 110	Business Law	.200
Comstock, Marie	21637	BUS 110	Business Law	.200

**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS**  
**FALL 2015**

<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
<b>CHEMISTRY</b>				
Nouri, Dustin	20287	CHEM 120	Introductory Chemistry	.301
O'Neil, Stephen	20297	CHEM 150	General Chemistry I	.513
Philbin, Donald	20286	CHEM 110	Chemistry and Society	.151
Philbin, Donald	20290	CHEM 120	Introductory Chemistry	.388
<b>COMPUTER BUSINESS INFORMATION SYSTEMS</b>				
Montanez-Rodriguez, C	20282	CBIS 301	Computer Fundamentals I	.200
Montanez-Rodriguez, C	20577	CBIS 321	Internet Business Applications	.142
Montanez-Rodriguez, C	21037	CBIS 373	Intro into Windows	.067
Warrick, Margaret	20275	CBIS 101	Computer Concepts & Apps	.152
Warrick, Margaret	20276	CBIS 101	Computer Concepts & Apps	.200
Warrick, Margaret	22031	CBIS 141	Microsoft Excel-Comprehensive	.200
<b>COMPUTER BUSINESS OFFICE TECHNOLOGY</b>				
Derry, Jody	20719	CBOT 100	Keyboarding	.067
Derry, Jody	20750	CBOT 100	Keyboarding	.067
Derry, Jody	20718	CBOT 100	Keyboarding	.067
Derry, Jody	20294	CBOT 131	Intro into Word Processing	.177
Warrick, Margaret	20751	CBOT 100	Keyboarding	.067
Warrick, Margaret	20766	CBOT 100	Word – Basics	.067
<b>COMPUTER SCIENCE</b>				
Pavone, Christopher	21653	CS 161	Discrete Structures	.200
Wagner, Michael	22209	CS 102	Intro into Computing with HTML	.200
Wagner, Michael	20995	CS 102	Intro into Computing with HTML	.200
Wagner, Michael	22209	CS 111	Fundamentals of Programming I	.268
<b>COUNSELING</b>				
Teniente, Yvonne	ASSIGNED		Counseling – SM	.400
<b>CULINARY ARTS</b>				
Weir, Robert	20136	CA 120	Principles of Food I	.395
<b>DANCE</b>				
McMahon, Dianne	22171	DANC 180	Performance Laboratory	.388
McMahon, Dianne	22172	DANC 186	Dance Production	.529
Solorio, Jesus	21542	DANC 131	Intermediate Jazz	.188
Solorio, Jesus	22175	DANC 148	Folklorico Concert Production	.456
<b>DENTAL ASSISTING</b>				
Johnson, Kathleen	20328	DA 319	DA Administrative Skills	.067
<b>EARLY CHILDHOOD STUDIES</b>				
Caddell, Alice	20890	ECS 101	Child, Family and Community	.200
Caddell, Alice	20153	ECS 114	Parent/Child Relationships	.200

**FULL-TIME FACULTY OVERLOAD ASSIGNMENTS**  
**FALL 2015**

<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
Demchak, Karen	20149	ECS 102	Child Health, Safety & Nutrition	.200
Frazier, Yvon	22008	ECS 118	Practicum: Preschool	.271
Ramos, Magdalena	20152	ECS 106	Intro to EC Curriculum	.200
Roepke, Thesa	21563	ECS 105	Observation and Assessment	.200
Roepke, Thesa	20189	ECS 320	Admin: Staff Leadership	.092
Roepke, Thesa	20932	ECS 321	Admin: Professional Ethics	.092
<b>ECONOMICS</b>				
Elliot, Herbert	20013	ECON 101	Principles of Macro-Economics	.200
Elliot, Herbert	20014	ECON 101	Principles of Macro-Economics	.200
Elliot, Herbert	20615	ECON 101	Principles of Macro-Economics	.200
Elliot, Herbert	20016	ECON 102	Principles of Micro-Economics	.007
<b>EMERGENCY MEDICAL SERVICES</b>				
Messina, Michael	20645	EMS 102	First Aid & Safety	.200
Messina, Michael	21606	EMS 102	First Aid & Safety	.200
Messina, Michael	21987	EMS 301	EMS Academy – 1A (EMT)	.180
Messina, Michael	21510	EMS 401	EMT 1 (Basic) Refresher	.117
<b>ENGLISH</b>				
Adams, Kathryn	20450	ENGL 101	Freshman Comp: Exposition	.175
Adams, Kathryn	20468	ENGL 130	American Lit to 1865	.200
Estrada, Patricia	20629	ENGL 145	British Lit to 1800	.064
Farley, Susan	20665	ENGL 103	Critical Thinking & Composition	.216
Farley, Susan	21416	ENGL 514	Writing Skills 4	.194
Jozwiak, Jennifer	20465	ENGL 105	Language and Culture	.153
Kappen, Karin	21531	ENGL 101	Freshman Comp: Exposition	.150
Kopecky, Susannah	21996	ENGL 306	Writing Laboratory	.190
Kopecky, Susannah	21372	ENGL 514	Writing Skills 4	.406
Murtha, Robert	21465	ENGL 101	Freshman Comp: Exposition	.264
Nunez, Christina	20739	ENGL 102	Freshman Comp: Exposition	.104
Nunez, Christina	20457	ENGL 103	Critical Thinking & Composition	.216
Raybould-Rodgers, J	20666	ENGL 511	Writing Skills 1	.406
Raybould-Rodgers, J	21373	ENGL 514	Writing Skills 4	.149
Read, James	20434	ENGL 101	Freshman Comp: Exposition	.266
Read, James	20664	ENGL 102	Freshman Comp: Literature	.216
Ying, Chellis	22169	ENGL 101	Freshman Comp: Exposition	.151
<b>ENGLISH AS A SECOND LANGUAGE</b>				
Nishimori, Melinda	22004	ESL 543	Listening & Speaking Skills 2	.119
Phelan, George	21694	ESL 551	Grammar 2	.081
<b>ENVIRONMENTAL TECHNOLOGY</b>				
Treur, Kristy	20870	ENVGT 101	Intro Envir Hazmat Technology	.200
Treur, Kristy	21605	ENVVT 160	Air & Water Pollution Permitti	.133
Treur, Kristy	20705	ENVVT 450	HAZWOPER Refresher 8 Hour	.049
Treur, Kristy	20791	ENVVT 456	FRO Refresher	.033

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
<b>FILM</b>				
Hite, Christopher	20986	FILM 107	History of World Cinema	.043
Webb, Timothy	21423	FILM 101	Film & Art Communication	.244
Webb, Timothy	20526	FILM 110	Intro Motion Picture/Video Pro	.388
<b>FIRE TECHNOLOGY</b>				
Densmore, Andrew	21988	FT 307	Firefighter 1 Academy 1A	.321
Densmore, Andrew	21986	FT 308	Firefighter 1 Academy 1B	.340
<b>GRAPHICS</b>				
Ward, Nancy	20844	GRPH 117	Typography	.226
<b>HEALTH EDUCATION</b>				
Bates, Sheri	20159	HED 100	Health and Wellness	.200
Bates, Sheri	20162	HED 100	Health and Wellness	.105
Bates, Sheri	20161	HED 100	Health and Wellness	.200
Caminada, Rinaldo	20169	HED 100	Health and Wellness	.211
<b>HISTORY</b>				
Bierly, Gary	20023	HIST 101	World Civilizations to 1600	.200
Bierly, Gary	20051	HIST 102	World Civilizations since 1500	.200
Bierly, Gary	20025	HIST 103	East Asian Civilization	.070
Hall, Roger	20029	HIST 107	US History to 1877	.118
Hall, Roger	20032	HIST 107	US History to 1877	.200
Hall, Roger	20034	HIST 108	US History to 1877 to Present	.200
<b>HUMAN SERVICES</b>				
Lovern, John	21730	HUSV 121	Human Serv Gen Prac Seminar	.133
Lovern, John	20224	HUSV 126	Meditation/ Mindfulness/ Relaxation	.100
Lovern, John	20239	HUSV 142	Co-occ Disorders: Engagement	.200
<b>LAW ENFORCEMENT</b>				
George, Kenneth	21753	LE 310	Intro to LE Acad (Pre-Academy)	.075
George, Kenneth	22147	LE 320	Basic Law Enforcement Academy	.248
<b>MACHINE TECHNOLOGY</b>				
Mabry, Robert	21337	MT 300	Shop Math and Measurement	.062
<b>MATHEMATICS</b>				
Chung, Eui	21001	MATH 131	College Algebra	.209
King, Scott	20901	MATH 131	College Algebra	.288
King, Scott	20363	MATH 181	Calculus 1	.080
Landeros, Martin	20374	MATH 311	Algebra 1	.212
Mesri, Bahman	20416	MATH 531	Pre-Algebra	.224
Mitchem, Jon	20368	MATH 184	Linear Algebra/Diff Equations	.360
Mitchem, Jon	20369	MATH 311	Algebra 1	.157

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
Pavone, Christopher	20804	MATH 131	Algebra 2	.360
Pavone, Christopher	20361	MATH 141	Precalculus	.110
Stance, Deborah	20856	MATH 131	Algebra 1	.288
Stance, Deborah	20362	MATH 141	Precalculus	.212
Sutter, Wendy	20353	MATH 123	Elementary Statistics	.089
Tait, Karen	20392	MATH 321	First Year Geometry	.175
West, Elizabeth	20372	MATH 311	Algebra 1	.177
Wong, Irene	20413	MATH 531	Pre-Algebra	.080
Yavari, Mina	20348	MATH 105	Mathematics for Teachers	.288
Yavari, Mina	20732	MATH 182	Calculus 2	.134
<b>MEDICAL ASSISTING</b>				
Reardon, Susan	20618	MA 350	MA Fundamentals	.042
<b>MUSIC</b>				
Engelmann, Marcus	20784	MUS 100	Music Appreciation	.200
Engelmann, Marcus	20547	MUS 111	Music Theory 1	.042
Lucas, Ann	20546	MUS 106	World Music Appreciation	.043
<b>NURSING</b>				
Boatright, Daphne	21990	NURS 108	RN Practicum 2	.282
Boatright, Daphne	20332	NURS 110	Mental Health Nursing	.167
Donnelly, Jane	20337	NURS 330	Pediatrics	.100
Donnelly, Jane	20339	NURS 332	Neurosensory System	.075
Friedrich, Bonny	20336	NURS 322	Maternal and Infant Health	.063
Friedrich, Bonny	20340	NURS 337	Professional Relationships	.067
Manalo, Lauro	20330	NURS 106	Leadership & Management	.133
Manalo, Lauro	21991	NURS 112	Advanced RN Skills	.139
Manalo, Lauro	20335	NURS 310	Pharmacology	.200
Nelson, Mary	21992	NURS 300	CAN/Acute Care Aide	.321
Royce, Geraldine	21992	NURS 300	CAN/Acute Care Aide	.122
Stromberg, Holly	20978	NURS 109	Medical Surgical Nursing 2	.167
Stromberg, Holly	21991	NURS 112	Advanced RN Skills	.085
Walters-Derry, Sandra	20338	NURS 331	Circulatory System	.133
Walters-Derry, Sandra	21995	NURS 370	Intravenous Therapy	.130
<b>PERSONAL DEVELOPMENT</b>				
Alvarez, Hector	20097	PD 101	Success in College	.200
English, Blake	20063	PD 100	Personal & Career Exploration	.200
English, Blake	20058	PD 100	Personal & Career Exploration	.200
English, Blake	20604	PD 115	Career Planning	.067
English, Blake	20105	PD 115	Career Planning	.067
Freeland, Clint	20903	PD 100	Personal & Career Exploration	.200
Freeland, Clint	20088	PD 100	Personal & Career Exploration	.200
Reed, Christine	20102	PD 101	Success in College	.200
Tuan, Juanita	20973	PD 110	College Success Seminar	.067

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
<b>PHILOSOPHY</b>				
Bierly, Gary	20880	PHIL 101	Survey of Philosophy	.200
<b>PHOTOGRAPHY</b>				
Passage, David	22184	PHTO 110	Basic Photography	.060
<b>PHYSICAL EDUCATION</b>				
Maumausolo, Scia	20729	PE 128	Sport Psychology	.175
Stevens, Christopher	22001	PE 121	Swim Fitness Lab	.259
<b>PHYSICAL EDUCATION INTERCOLLEGIATE ATHLETICS</b>				
Aye, Tyson	ASSIGNED		Basketball Mens Head Coaching	.266
Dutra, Kristopher	ASSIGNED		Football Head Coaching	.666
Maumausolo, Scia	ASSIGNED		Softball Head Coaching	.400
Stevens, Christopher	ASSIGNED		Baseball Head Coaching	.400
<b>PHYSICAL SCIENCE</b>				
Meyer, Robert	20308	PHSC 111	Matter & Energy	.164
Meyer, Robert	21623	PHSC 199G	Field Study: Eastern Sierra NV	.301
<b>PHYSICS</b>				
Jorstad, Robert	20312	PHYS 161	Engineering Physics 1	.085
Metaxas, Linda	20309	PHYS 110	Introductory Physics	.200
Metaxas, Linda	21021	PHYS 163	Engineering Physics 3	.043
<b>POLITICAL SCIENCE</b>				
Patrick, Frederic	20588	POLS 101	Intro into Basic Science	.200
Scarffe, Jessica	20079	POLS 103	American Government	.200
Scarffe, Jessica	20073	POLS 103	American Government	.200
<b>PSYCHOLOGY</b>				
Haddad, Lubna	20080	PSY 101	General Psychology	.200
Haddad, Lubna	20616	PSY 117	Child Psychology	.200
Haddad, Lubna	20101	PSY 118	Lifespan Development	.200
Vandermolen, Thomas	20082	PSY 101	General Psychology	.200
Vandermolen, Thomas	20096	PSY 112	Human Sexuality	.200
<b>READING</b>				
Knight, Julie	20514	READ 310	Reading for College 3	.126
<b>REGISTERED VETERINARY TECHNICIAN</b>				
Seidenberg, Richard	20859	RVT 302	Veterinary Office Procedures	.133
Seidenberg, Richard	20860	RVT 303	Veterinary Pharmacology	.066
<b>SOCIOLOGY</b>				
McNeil, Daniel	20928	SOC 101	Intro to Sociology	.200

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
McNeil, Daniel	20114	SOC 101	Intro to Sociology	.200
McNeil, Daniel	20123	SOC 110	Intro to Marriage and Family	.200
Restrepo, Alberto	20118	SOC 102	Social Problems	.200
Restrepo, Alberto	20617	SOC 120	Race and Ethnic Relations	.200
<b>SPANISH</b>				
Chavez, Noe	20428	SPAN 101	Elementary Spanish I	.176
Gomez De Torres, Ana	20776	SPAN 102	Elementary Spanish II	.176
Ramirez Gelpi, Ana	20873	SPAN 103	Intermediate Spanish I	.192
<b>SPEECH COMMUNICATION</b>				
Auten, Diane	20867	SPCH 103	Interpersonal Communication	.200
Auten, Diane	20483	SPCH 103	Interpersonal Communication	.200
<b>THEATRE</b>				
DeLaurier, Roger	22011	THEA 101	Applied Professional Acting I	.049
DeLaurier, Roger	22102	THEA 114	Beg Performance Lab	.093
<b>WELDING TECHNOLOGY</b>				
Marquez, Gabriel	20612	WLDT 307	G.M.A.W. Welding	.368
Marquez, Gabriel	20613	WLDT 315	Metal Fabrication	.340
Marquez, Gabriel	22174	WLDT 330	Welding Certification	.067

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
		<b>ADMINISTRATION OF JUSTICE</b>		
Vaughan, Chris	20809	AJ 105	Community Relations	.200
		<b>AGRIBUSINESS</b>		
Flory, Melissa	21619	AG 150	Intro to Agribusiness	.200
		<b>AMERICAN SIGN LANGUAGE</b>		
Rivera, Maria	22183	ASL 121	American Sign Language 2	.200
		<b>AUTO BODY</b>		
Hill, Robert	21744	AB 351	Auto Body Metal	.368
		<b>BIOLOGY</b>		
Maples, Michael	20881	BIOL 100	Introductory Biology	.388
Maples, Michael	21681	BIOL 125	Human Physiology	.188
		<b>COUNSELING</b>		
Arvizu-Rodriguez, M	ASSIGNED	Counseling	NonCredit 3SP	.162
Britten, Benjamin	ASSIGNED	Counseling	Santa Maria	.487
Davis, Henry	ASSIGNED	Counseling	Santa Maria	.054
Enriquez, Angelica	ASSIGNED	Counseling	STEM Center/Yr4	.662
Segura Casillas, F	ASSIGNED	Counseling	Santa Maria	.486
Segura Casillas, F	ASSIGNED	Counseling	CAN/Trio	.024
West, Veronica	ASSIGNED	Counseling	Student Equity	.567
		<b>ELECTRONICS</b>		
Johnson, Gregory	21593	EL 104	Intro to Robotics & Mechatronics	.309
		<b>EMERGENCY MEDICAL SERVICES</b>		
Schuetz-Jones, D	20304	EMS 102	First Aid & Safety	.200
Turner, James	20302	EMS 102	First Aid & Safety	.200
Turner, James	20303	EMS 102	First Aid & Safety	.200
Turner, James	20828	EMS 306	CPR for Healthcare Providers	.033
		<b>ENGLISH</b>		
Dallery, Allen	20648	ENGL 101	Freshman Comp: Exposition	.288
Dallery, Allen	21534	ENGL 514	Writing Skills 4	.288
Harris, Laura	21536	ENGL 514	Writing Skills 4	.288
Harris, Laura	21996	ENGL 306	Writing Center	.193
Kelly, Chad	20461	ENGL 103	Critical Thinking & Composition	.216
O'Reilly, Meagan	20458	ENGL 103	Critical Thinking & Composition	.216
O'Reilly, Meagan	20462	ENGL 103	Critical Thinking & Composition	.216
Pierson, Susie	22180	ENGL 306	Language Lab	.190
Shattuck, Patrick	20813	ENGL 514	Writing Skills4	.288
Shields, Nathan	20677	ENGL 513	Writing Skills4	.288
		<b>ENGLISH AS A SECOND LANGUAGE</b>		
Pierson, Susie	20414	ESL 531	Reading Skills 1	.267
Pierson, Susie	22003	ESL 542	Listening & Speaking Skills 1	.200

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
<b>FIRE TECHNOLOGY</b>				
Capehart, Timothy	22162	FT 322	Fire Prevention 1	.167
Eckles, Timothy	22214	FT 327	Fire Investigation 1A	.167
Swanson, Tom	22213	FT 360	Rescue Systems 1	.159
<b>FOOD SCIENCE AND NUTRITION</b>				
Gariepy, Chantal	20195	FSN 109	Basic Nutrition for Health	.200
<b>HEALTH EDUCATION</b>				
King, Roy	20165	HED 100	Health and Wellness	.200
Maltagliati, Frank	20787	HED 100	Health and Wellness	.200
<b>HISTORY</b>				
Moreno, Michelle	20037	HIST 108	US History 1877 to Present	.200
Moreno, Michelle	20040	HIST 118	US History	.200
<b>HUMAN SERVICES</b>				
Jacobsen, Delynn	20219	HUSV 110	Alcohol, Drugs and Addiction	.200
Rodriguez, Roberto	22181	HUSV 111	Addiction Treatment & Recovery	.200
Rodriguez, Roberto	22182	HUSV 142	Co-occ Disorders: Engagement	.200
<b>LIBRARIANS</b>				
Yurasek, James	ASSIGNED	Librarian	Santa Maria	.290
Yurasek, James	ASSIGNED	Librarian	BSI Grant 14/15	.033
<b>MATHEMATICS</b>				
Gutierrez Franco, Juan	ASSIGNED		Math Lab	.081
White, Robert	20351	MATH 123	Elementary Statistics	.333
White, Robert	20352	MATH 123	Elementary Statistics	.333
White Robert	22186	MATH 123	Elementary Statistics	.251
<b>NURSING</b>				
Brown, Douglas	20662	NURS 300	CNA/Acute Care Aide	.118
Colon, Benjamin	20331	NURS 108	RN Practicum 2	.382
Conner, Bethany	20342	NURS 370	Intravenous Therapy	.055
Deleija, Luz	20341	NURS 338	Clinical Lab 3	.411
Eckles, Deborah	20663	NURS 300	CNA/Acute Care Aide	.044
Hall, Deanette	20662	NURS 300	CNA/Acute Care Aide	.075
Hall, Deanette	20663	NURS 300	CNA/Acute Care Aide	.157
Hull, Martha	20662	NURS 300	CNA/Acute Care Aide	.088
Hull, Martha	20663	NURS 300	CNA/Acute Care Aide	.163
Jay, Beulah	20341	NURS 338	Clinical Lab 3	.353
Machado, Marilyn	20331	NURS 108	RN Practicum 2	.598
McCombs, Megan	20341	NURS 338	Clinical Lab 3	.381
Melsheimer, Ayleen	20331	NURS 108	RN Practicum 2	.338
Miller, Jacqueline	20341	NURS 338	Clinical Lab 3	.235
Quigley, Catherine	20331	NURS 108	RN Practicum 2	.286

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
Ramiah, Padma	20342	NURS 370	Intravenous Therapy	.044
Stitch, Agnes	20341	NURS 338	Clinical Lab 3	.382
Sweet, Zoila	20331	NURS 108	RN Practicum 2	.382
<b>PERSONAL DEVELOPMENT</b>				
Arvizu-Rodriguez, M	20905	PD 101	Success in College	.200
<b>PHILOSOPHY</b>				
Verhaegh, Marcus	20066	PHIL 114	Critical Thinking	.216
<b>PHOTOGRAPHY</b>				
Weiner, Betsy	22184	PHTO 110	Basic Photography	.176
<b>PHYSICAL EDUCATION</b>				
Armendariz, Victor	22000	PE 140	Physical Fitness Laboratory	.143
Armendariz, Victor	21674	PE 160	Tennis	.143
Carnine, Keith	22000	PE 140	Physical Fitness Laboratory	.071
King, Roy	22001	PE 121	Swim Fitness Lab	.048
<b>PHYSICAL EDUCATION INTERCOLLEGIATE ATHLETICS</b>				
Britten, Benjamin	22185	PEIA 195	Intercollegiate Conditioning	.287
Maltagliati, Frank	21392	PEIA 100	Intercollegiate Football	.388
Mcevoy, Adam	22179	PEIA 105	Intercollegiate Soccer, Women	.476
Pope, Michael	21392	PEIA 100	Intercollegiate Football	.089
<b>POLITICAL SCIENCE</b>				
Sprecher, Christopher	22164	POLS 103	American Government	.200
Sprecher, Christopher	22165	POLS 101	Intro to Political Science	.200
<b>PHYSICS</b>				
Gutierrez Franco, Juan	20311	PHYS 141	General Physics 1	.188
<b>PSYCHOLOGY</b>				
Eybel, Ernest	20087	PSY 101	General Psychology	.200
Gaona, Daniel	22044	PSY 101	General Psychology	.200
Gaona, Daniel	22045	PSY 101	General Psychology	.200
Gaona, Daniel	21573	PSY 118	Lifespan Development	.200
Melena, Jennifer	21315	PSY 118	Lifespan Development	.200
Vonfrausing-Borch, Ole	20083	PSY 101	General Psychology	.200
<b>SOCIOLOGY</b>				
Traga, Lulzim	20589	SOC 101	Intro to Sociology	.200
Traga, Lulzim	21389	SOC 104	Social Science Research Method	.200
<b>SPANISH</b>				
Plascencia, Claudia	22212	SPAN 111	Intermediate Span Conversation	.133

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
		<b>SPEECH COMMUNICATION</b>		
Gerbas, Suzanne	20746	SPCH 101	Public Speaking	.200
		<b>THEATRE</b>		
Firestone-Walker, P	21831	THEA 101	Applied Professional Acting I	.137
Firestone-Walker, P	21832	THEA 120	Advanced Professional Acting	.310
		<b>WELDING</b>		
Sjostedt, Nohl	22174	WLDT 330	Welding Certification	.185
Snowden, Rayvell	22168	WLDT 106	Beginning Welding	.185
Ve, Larry	22168	WLDT 106	Beginning Welding	.186
		<b>MISCELLANEOUS</b>		
Ralston, Lawrence	ASSIGNED	Coordinator	POST	.500

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
<b>ADULT BASIC SKILLS</b>				
Armendiaz, Vic	21734	BASK 7008A	Success in College Lab	.033
Carnine, Keith	21734	BASK 7008A	Success in College Lab	.066
Castenada, Enedina	21725	BASK 7007A	Preparing for the GED Tests	.162
Craine, Richard	21997	BASK 7014	Mathematics Lab	.381
Garcia, Katherine	21706	BASK 7005A	Preparing for the GED Tests	.162
Garcia, Katherine	21709	BASK 7005A	Preparing for the GED Tests	.162
Garcia, Katherine	21713	BASK 7005A	Preparing for the GED Tests	.162
Gonzalez, Carlos	21720	BASK 7006A	GED Test Prep: Math Reasoning	.162
Griego, Clarence	21734	BASK 7008A	Success in College Lab	.055
Gutierrez, Silvia	22078	BASK 7014	Mathematics Lab	.108
Gutierrez, Franco	21997	BASK 7014	Mathematics Lab	.081
Howard, Joanne	21703	BASK 7003A	Reading, Writing & Math	.162
Howard, Joanne	21704	BASK 7003A	Reading, Writing & Math	.162
Johnson, Aria	21734	BASK 7008A	Success in College Lab	.066
Johnson, Chastity	21734	BASK 7008A	Success in College Lab	.099
Madrigal, Loiuse	21734	BASK 7008A	Success in College Lab	.172
Motenko, Josh	21734	BASK 7008A	Success in College Lab	.103
Raybould-Rodgers, J	21734	BASK 7008A	Success in College Lab	.033
Rivera, Griselda	21712	BASK 7005A	Preparing for the GED Tests	.162
Robertus, Paul	21714	BASK 7005A	Preparing for the GED Tests	.162
Sanguinet, Joe	21997	BASK 7014	Mathematics Lab	.072
Suarez, Hedy	21718	BASK 7005A	Preparing for the GED Tests	.162
Suarez, Hedy	21719	BASK 7005B	Preparing for the GED Tests	.162
Underwood, Scott	21997	BASK 7014	Mathematics Lab	.048
Uribe, Armando	21700	BASK 7003A	Reading, Writing & Math	.162
Wambolt, Lilia	21715	BASK 7005A	Preparing for the GED Tests	.162
Wambolt, Lilia	21721	BASK 7006A	GED Test Prep: Math Reasoning	.162
Wambolt, Lilia	21722	BASK 7006A	GED Test Prep: Math Reasoning	.162
Wambolt, Lilia	21723	BASK 7006A	GED Test Prep: Math Reasoning	.162
<b>CITIZENSHIP</b>				
Castaneda, Sarah	22065	CITZ 7000A	Preparation for Citizenship	.162
Lara, Julieta	21766	CITZ 7000A	Preparation for Citizenship	.162
Lara, Julieta	21767	CITZ 7000A	Preparation for Citizenship	.162
Uribe, A J	21768	CITZ 7000A	Preparation for Citizenship	.162
<b>ENGLISH AS A SECOND LANGUAGE</b>				
Aguilera, Virginia	21927	NESL 7003T	Intro to English B1	.162
Aguilera, Virginia	21928	NESL 7003T	Intro to English B1	.162
Aguilera, Virginia	21931	NESL 7003T	Intro to English B1	.162
Aguilera, Virginia	21934	NESL 7003T	Intro to English B1	.162
Balsiger, Theresa	21930	NESL 7003T	Intro to English B1	.162
Balsiger, Theresa	21933	NESL 7003T	Intro to English B1	.162
Beckelhymer, Kathy	21916	NESL 7003T	Intro to English B1	.162
Beckelhymer, Kathy	21925	NESL 7003T	Intro to English B1	.162
Beckelhymer, Kathy	22070	NESL 7003T	Intro to English B1	.162
Casalinuovo, Lucia	21948	NESL 7003T	Intro to English B1	.162

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<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
Chakshiri, Alexander	21902	NESL 7000T	Intro to English: Pre-A	.162
Cunningham, Angela	21922	NESL 7001T	Intro to English A1	.162
Delker, Natalie	21913	NESL 7001T	Intro to English A1	.162
Dominguez, Aurea	21974	NESL 7020A	Spanish Literacy	.162
Dreger, Elliot	21959	NESL 7005T	Intro to English C1	.162
Dreger, Elliot	21961	NESL 7005T	Intro to English C1	.162
Elliott, Barbara	21963	NESL 7005T	Intro to English C1	.162
Elliott, Barbara	21964	NESL 7005T	Intro to English C1	.162
Elliott, Barbara	22068	NESL 7001T	Intro to English A1	.162
Faries, Martin	22072	NESL 7003T	Intro to English B1	.162
Faries, Martin	21970	NESL 7007T	Intro to English D1	.162
Faries, Martin	22113	NESL 7060T	ESL Instructional Lab	.108
Franklin, Suzanne	22108	NESL 7060T	ESL Instructional Lab	.108
Franklin, Suzanne	22124	NESL 7001T	Intro to English A1	.162
Franklin, Suzanne	22125	NESL 7002T	Intro to English A2	.162
Gutierrez, Jaime	21906	NESL 7001T	Intro to English A1	.162
Gutierrez, Jaime	21907	NESL 7001T	Intro to English A1	.162
Gutierrez, Jaime	21912	NESL 7001T	Intro to English A1	.162
Gutierrez, Jaime	21918	NESL 7001T	Intro to English A1	.162
Hamrick, Lucia	21955	NESL 7005T	Intro to English C1	.162
Hamrick, Lucia	21956	NESL 7005T	Intro to English C1	.162
Heredia, Bertha	21973	NESL 7020A	Spanish Literacy	.162
Leon, Henry	21911	NESL 7001T	Intro to English A1	.162
Leon, Henry	21914	NESL 7001T	Intro to English A1	.162
Lester, Janet	21969	NESL 7007T	Intro to English D1	.162
Limon, Delia	22071	NESL 7003T	Intro to English B1	.162
Limon, Delia	21904	NESL 7001T	Intro to English A1	.162
Limon, Delia	21905	NESL 7001T	Intro to English A1	.162
Limon, Delia	22109	NESL 7060T	ESL Instructional Lab	.108
Limon, Delia	22111	NESL 7060T	ESL Instructional Lab	.108
McSparron, Edward	21909	NESL 7001T	Intro to English A1	.162
McSparron, Edward	21960	NESL 7005T	Intro to English C1	.162
McSparron, Edward	21962	NESL 7005T	Intro to English C1	.162
Papworth, Lara	21908	NESL 7001T	Intro to English A1	.162
Papworth, Lara	21917	NESL 7001T	Intro to English A1	.162
Papworth, Lara	21920	NESL 7001T	Intro to English A1	.162
Rangel, Minerva	21903	NESL 7000T	Intro to English: Pre-A	.162
Rosa, Kimberly	21915	NESL 7001T	Intro to English A1	.162
Schwartz, Rebeca	21958	NESL 7005T	Intro to English C1	.162
Schwartz, Rebeca	21965	NESL 7007T	Intro to English D1	.162
Schwartz, Rebeca	21966	NESL 7007T	Intro to English D1	.162
Schwartz, Rebeca	22115	NESL 7060T	ESL Instructional Lab	.108
Shpak, Donna	21896	NESL 7000T	Intro to English: Pre-A	.162
Shpak, Donna	21897	NESL 7000T	Intro to English: Pre-A	.162
Shpak, Donna	21898	NESL 7000T	Intro to English: Pre-A	.162
Shpak, Donna	21900	NESL 7000T	Intro to English: Pre-A	.162
Torbert, George	21932	NESL 7003T	Intro to English B1	.162
Uitti, Rosalie	21953	NESL 7005T	Intro to English C1	.162
Uitti, Rosalie	21954	NESL 7005T	Intro to English C1	.162

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT**  
**FALL 2015**

<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
Uitti, Rosalie	21957	NESL 7005T	Intro to English C1	.162
<b>HEALTH AND SAFETY</b>				
Hupp, John	21799	HEAL 7104	Stress Management	.014
Purcell, Mark	21798	HEAL 7101	Mature Driver Improvement	.014
<b>HOME ECONOMICS</b>				
Addington, Karolyn	21801	HOEC 7007	Cultural Aspects of Food	.014
Addington, Karolyn	21803	HOEC 7007	Cultural Aspects of Food	.014
D'Atri, M D	21809	HOEC 7102A	Sewing Studio-Open Lab	
Gabel, Mary Jo	21808	HOEC 7102A	Sewing Studio-Open Lab	.108
Gabel, Mary Jo	21812	HOEC 7106A	Modern Tailoring Techniques	.108
Gabel, Mary Jo	21813	HOEC 7108A	Serger Sewing	.081
Gabel, Mary Jo	21814	HOEC 7110A	Embroidery Machine Basics	.081
Gabel, Mary Jo	21815	HOEC 7111A	Creative Sewing	.081
Jaquez, Arcelia	21806	HOEC 7100A	Beg Clothing Construction	.108
Jaquez, Arcelia	21807	HOEC 7101A	Clothing Construction 2	.108
Jaquez, Arcelia	21810	HOEC 7102A	Sewing Studio-Open Lab	.108
Jaquez, Arcelia	21811	HOEC 7103A	Clothing Alterations	.108
Missamore, Patricia	21816	HOEC 7151A	Quilting	.081
Missamore, Patricia	21817	HOEC 7151A	Quilting	.081
Missamore, Patricia	21818	HOEC 7151A	Quilting	.081
Porter, Barbara	21819	HOEC 7151A	Quilting	.081
Porter, Barbara	21820	HOEC 7151A	Quilting	.081
Porter, Barbara	21821	HOEC 7151A	Quilting	.081
Porter, Barbara	21822	HOEC 7164A	A Crochet and Knitting	.081
Porter, Barbara	21823	HOEC 7164A	A Crochet and Knitting	.081
Russell, Amber	21805	HOEC 7030	Holiday Cookies & Candy	.020
Russell, Amber	21804	HOEC 7009	Chocolate Desserts	.020
<b>OLDER ADULTS</b>				
Brown, Nadya	21852	OLDR 7212A	Watercolor Painting	.081
Coriat, Ruth	21845	OLDR 7201A	Jewelry, Sculpture & Repoussé	.081
Costa, Katherine	21846	OLDR 7206A	Tole Painting	.081
Costa, Katherine	21847	OLDR 7206A	Tole Painting	.081
Costa, Katherine	21848	OLDR 7206A	Tole Painting	.081
Eastey, Karen	21824	OLDR 7100A	Sensory Awareness	.054
Eastey, Karen	21825	OLDR 7100A	Sensory Awareness	.054
Eastey, Karen	22207	OLDR 7100A	Sensory Awareness	.054
Fast, Martha	21844	OLDR 7200A	Int. Watercolor Painting	.081
Gingras, Theresa	21854	OLDR 7300B	Digital Photography, Level 1	.054
Gingras, Theresa	21856	OLDR 7300B	Digital Photography, Level 1	.054
Golodner, Charles	21842	OLDR 7102A	Current Topics	.027
Golodner, Charles	21843	OLDR 7102A	Current Topics	.027
Griffith, Lisa	21826	OLDR 7100A	Sensory Awareness	.054
Griffith, Lisa	21827	OLDR 7100A	Sensory Awareness	.054
Griffith, Lisa	21828	OLDR 7100A	Sensory Awareness	.054
Griffith, Lisa	21829	OLDR 7100A	Sensory Awareness	.054

**PART-TIME FACULTY ASSIGNMENTS - NONCREDIT**  
**FALL 2015**

<b>INSTRUCTOR</b>	<b>CRN</b>	<b>COURSE</b>	<b>COURSE NAME</b>	<b>FTE</b>
Griffith, Lisa	21840	OLDR 7101A	Crafts for Seniors	.054
Johnson, Sandra	21850	OLDR 7209A	Botanical Illustration	.081
Johnson, Sandra	21853	OLDR 7212A	Watercolor Painting	.081
Parker, Tiana	21830	OLDR 7100A	Sensory Awareness	.054
Parker, Tiana	21833	OLDR 7100A	Sensory Awareness	.054
Parker, Tiana	21834	OLDR 7100A	Sensory Awareness	.054
Rogers, Rogers	21851	OLDR 7211A	The Joy of Drawing	.081
Sais, Rebecca	22131	OLDR 7100A	Sensory Awareness	.054
Sais, Rebecca	21836	OLDR 7100A	Sensory Awareness	.054
Sais, Rebecca	21837	OLDR 7100A	Sensory Awareness	.054
Sais, Rebecca	21838	OLDR 7100A	Sensory Awareness	.054
Santa Cruz, Dalila	21839	OLDR 7100A	Sensory Awareness	.054
Santa Cruz, Dalila	21841	OLDR 7101A	Crafts for Seniors	.054
Santa Cruz, Dalila	22173	OLDR 7101A	Crafts for Seniors	.054
Targer, Jill	21849	OLDR 7207B	Silk Painting	.041
Wallace, Shirley	22166	OLDR 7213A	Painting in Oils and Acrylics	.081
<b>SHORT-TERM VOCATIONAL</b>				
Andrews-Scott	21891	VOCE 7620B	Landscape Design	.041
Andrews-Scott	22122	VOCE 7622	Green Gardening: Beginning	.038
Andrews-Scott	22123	VOCE 7623	Green Gardening: Advanced	.038
Antles, Nicole	21865	VOCE 7100A	Computers and You: Level 1	.108
Antles, Nicole	21872	VOCE 7101A	Computers and You: Level 2	.054
Antles, Nicole	21880	VOCE 7107A	Introduction to Excel	.054
Antles, Nicole	22119	VOCE 7108A	Business Skills Lab	.054
Bahena, Norma	21864	VOCE 7100A	Computers and You: Level 1	.108
Collins, Harold	22120	VOCE 7034A	Welding Lab	.162
Dickson, Eve	21888	VOCE 7400B	Beginning Floral Design	.041
Dickson, Eve	21889	VOCE 7401B	Floral Design: Beyond Basics	.041
Dickson, Eve	21890	VOCE 7405	Floral Season Celebrations	.041
Gonzalez, Carlos	21868	VOCE 7100A	Computers & You - Level 1	.108
Gonzalez, Carlos	21869	VOCE 7100A	Computers & You - Level 1	.108
Guzman, Anthony	21861	VOCE 7035A	Jewelry Making & Repair	.108
Guzman, Anthony	21862	VOCE 7035A	Jewelry Making & Repair	.108
Guzman, Anthony	21863	VOCE 7035A	Jewelry Making & Repair	.108
Krantz, Joyce	21871	VOCE 7101A	Computers & You – Level 2	.108
Krantz, Joyce	21873	VOCE 7102A	Computers & You – Level 3	.108
Krantz, Joyce	21876	VOCE 7103A	Introduction to the Internet	.081
Mercado-Gomez, R	21877	VOCE 7103A	Introduction to the Internet	.108
Mercado-Gomez, R	22127	VOCE 7105A	Intro to Microsoft Word	.054
Mercado-Gomez, R	22128	VOCE 7107A	Introduction to Excel	.054
Plascencia, Claudia	22020	VOCE 7108B	Spanish in the Workplace	.041
Predazzi, Brenda	21870	VOCE 7101A	Computers & You: Level 2	.108
Robertus, Paul	21867	VOCE 7100A	Computers & You: Level 1	.108
Robertus, Paul	21881	VOCE 7107A	Introduction to Excel	.054
Stoffers, Joyce	21859	VOCE 7031A	Career Lab	.649
Uribe, A	21866	VOCE 7100A	Computers & You - Level 1	.108
Velasco, Francisco	21875	VOCE 7102A	Computers & You – Level 3	.108
Wender, Cleo	21859	VOCE 7031A	Career Lab	.567

**FACULTY ASSIGNMENTS  
FULL-TIME AND PART-TIME FACULTY – STIPENDS**

<b>INSTRUCTOR</b>	<b>ASSIGNMENT</b>	<b>DOLLAR AMOUNT</b>
Claverie, Kellie	Assist student choreographers in Dimensions in Dance Concert (8/24/15 – 10/19/15)	\$1,527.63
Coffman, Scott	Facilitate delivery of not-for-credit OSHA 30 workshop for professional development (7/6/15 – 7/30/15)	\$2,350.00
Coffman, Scott	Provide not-for-credit Basic Safety Orientation for oil and gas employees in Port Hueneme and the Lompoc Valley Center via Contract Education (July 2015)	\$2,720.02
Gabaree, Warren	Bridges to the Baccalaureate Director (8/19/15 – 12/11/15)	\$6,151.68
Heredia-Vital, Horacio	Rehearsal assistant for choreography in Dimensions in Dance, Celebration and Dream Catcher concerts (8/24/15 – 12/7/15)	\$4,490.64
Kim, Kevin	Assist Director on auditions and assist student choreographers in Dimensions in Dance Concert (8/24/15 – 10/30/15)	\$4,048.80
Lang, Mark	Provide not-for-credit Contract Education Welding Program for FCC inmates (August 2015)	\$3,780.00
Lau, Bowman	Provide not-for-credit Basic Safety Orientation for oil and gas company employees at the Lompoc Valley Center (June 2015)	\$3,010.80
Lau, Bowman	Provide not-for-credit Basic Safety Orientation for oil and gas company employees in Port Hueneme and Lompoc Valley Center ( July 2015)	\$5,068.80
McNeil Chand, Christina	Assist in Jazz choreography in Dimensions in Dance Concert (8/24/15 – 10/30/15)	\$1,506.35
Patrick, Fred	Large class for summer 2015, POLS 103, CRN# 10171 , 71 students. (6/15/15 – 7/23/15)	\$1,065.00
Reyes, Ben	Assist choreographers in Dimensions in Dance Concert and Dream Catcher Concert (8/24/15 – 12/7/15)	\$5,556.60
Rivera, Candace	Publicity for Dimensions in Dance Concert (8/24/15 – 11/30/15)	\$7,481.47
Segura, Monique	Assist tap choreographer for Dimensions in Dance Concert (8/24/15 – 10/19/15)	\$2,659.89
Shouse, Sarah	Assist in Modern choreography in Dimensions in Dance Concert (8/24/15 – 12/30/15)	\$3,265.60
Valenzuela, Cynthia	Assist in Ballet choreography in Dimensions in Dance Concert (8/24/15 – 10/30/15)	419.88
Wambolt, Lilia	Develop bilingual (Spanish/English) instructional materials for noncredit GED courses (7/1/15 – 7/31/15)	250.00

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Equivalency Certification for Faculty		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.E.	Enclosures:  Page 1 of 8

**BACKGROUND:**

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's Board Policy 7211 (formerly 4105), those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached are equivalency certifications for faculty members who have been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in Board Policy 7211 and as restricted by the equivalency certification document.

**Regular Equivalency Certification**

<u>Name</u>	<u>Discipline</u>
Megan O'Reilly	English
Eric Shiers	Biology
Abby Winters	Physical Education

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Staff recommends that the board of trustees approve the attached equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in Board Policy 7211 and as restricted by the equivalency certification document.

Administrator Initiating Item:  George A. Railey	Final Disposition:
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Equivalency Approval Date: 8/11/15
Not Approved Date:

**EQUIVALENCY CERTIFICATION FOR  
DISCIPLINES REQUIRING THE MASTER'S DEGREE  
(For Credit Courses)**

NAME: Meagan O'Reilly	DIVISION: Academic Affairs
DEPARTMENT: English	DISCIPLINE: English

- Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Near completion of a Master's degree (lacking no more than one semester/quarter) in the discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Bachelor's degree in the discipline or related discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- Recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education and provide evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

**RATIONALE: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. Please refer to Professional Standards Guidelines for outline format. (Signature block on the reverse side of this form.)**

**Education**

**B.A. English, Chapman University, Orange, CA 2011**

**M.A. English, Cal Poly, San Luis Obispo, CA, 6/2015, all coursework and graduate examination has been completed except the Foreign Language requirement which she will be completing in the fall 2015**

**Experience**

**Writing tutor, 2012-2015 Cal Poly SLO Writing and Rhetoric Center**

**English Teaching Associate, 2013-2014, Cal Poly**

**Writing tutor, 2009-2011, Chapman University**

I hereby certify that all information submitted above is true and correct.

Signature of Candidate:

*[Handwritten Signature]*

Date:

7/29/15

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair:

*[Handwritten Signature]*

Date:

7/29/15

Signature of Dean:

*[Handwritten Signature]*

Date:

7/30/15

Signature of Appropriate Academic  
or Student Services Vice President:

*[Handwritten Signature]*

Date:

8/3/15

Signature of Committee Chair  
Professional Standards Committee:

*[Handwritten Signature]*

Date:

8/11/15

Date of Board Approval:

ALLAN HANCOCK COLLEGE

X	Equivalency Approval Date: 8/24/15
	Not Approved Date:

**EQUIVALENCY CERTIFICATION FOR  
DISCIPLINES REQUIRING THE MASTER'S DEGREE**  
(For Credit Courses)

NAME: Eric Shiers	DIVISION: Academic Affairs
DEPARTMENT: Life & Physical Sciences	DISCIPLINE: Biology

- Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Near completion of a Master's degree (lacking no more than one semester/quarter) in the discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Bachelor's degree in the discipline or related discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- Recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education and provide evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

NOTE: Teaching and professional experience may be combined to total the required number of years.

NOTE: Official copies of transcripts are required for all coursework being submitted for equivalency.

NOTE: An Allan Hancock College Verification of Employment (VOE) form is required for all employment being submitted for equivalency.

**RATIONALE:** Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. Please refer to Professional Standards Guidelines for outline format. (Signature block on the reverse side of this form.)

**Master's degree in any discipline;** plus 24 units of course work in the discipline of the assignment (18 of which must be either upper division or graduate level).

**Master of Science in Soil, Water, & Environmental Science, University of Arizona [May 2002]**

**Bachelor of Science, Cal Poly, SLO [June 10, 1995]**

Coursework included 37 units of credit in biology, including 25 upper division biology units. Please note that Zoology (zoo) and Botany (bot) are both biology courses identifiers.

**Lower Division classes:**

F88 Zoo 131 general zoology	4 units
W89 Zoo 132 general zoology	4 units
S89 Bot 123 Intro to plant Taxonomy	4 units

**Total Lower Division Units 12 units**

**Upper Division classes**

S88 Zoo 324 zoo biology	3 units
U89 Bio 325 general ecology	3 units
F89 Bio 461 Senior project	3 units
W90 Bot 326 plant ecology	4 units
S90 Bio 334 Freshwater ecology	3 units
F90 Bio 442 Biometry	4 units

**Total upper Division units 20 units**

**Total Undergraduate Units 32 units**

**Related Graduate Coursework:**

F2000 Geo 578 Global Change	3 units
S2001 Geo 541 Soil Genesis	3 units
S2001 Geo 596A Mineral-petrology	3 units
F2001 Geo 572 Global Biochemistry	3 units
F1998 SW 602 Soil-plant Relationships	3 units

**Total Related Graduate units 15 Units**

I hereby certify that all information submitted above is true and correct.

Signature of Candidate:



Date:

8/24/15

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair:

*[Handwritten Signature]*

Date:

8/24/15

Signature of Dean:

*[Handwritten Signature]*

Date:

8/24/15

Signature of Appropriate Academic  
or Student Services Vice President:

*[Handwritten Signature]*

Date:

8/24/15

Signature of Committee Chair  
Professional Standards Committee:

*[Handwritten Signature]*

Date:

8/24/15

Date of Board Approval:

ALLAN HANCOCK COLLEGE

Equivalency Approval Date: <i>8-18-15</i>
Not Approved Date:

**EQUIVALENCY CERTIFICATION FOR  
DISCIPLINES REQUIRING THE MASTER'S DEGREE**  
(For Credit Courses)

NAME: Winters, Abby	DIVISION: Academic Affairs
DEPARTMENT: Athletics, Health & physical Education	DISCIPLINE: Physical Education

- Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Near completion of a Master's degree (lacking no more than one semester/quarter) in the discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Bachelor's degree in the discipline or related discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- Recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education and provide evidence of attaining coursework or experience equal to the general education requirements as outlined in Title 5 section 55063.

NOTE: Teaching and professional experience may be combined to total the required number of years.

NOTE: Official copies of transcripts are required for all coursework being submitted for equivalency.

NOTE: An Allan Hancock College Verification of Employment (VOE) form is required for all employment being submitted for equivalency.

**RATIONALE: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. Please refer to Professional Standards Guidelines for outline format. (Signature block on the reverse side of this form.)**

**Education**

2006-2011 Bachelor of Science/Liberal Studies/California State University, Fresno, CA

**Teaching Experience**

8/13-Present Teacher, Santa Maria Bonita School District, Santa Maria, CA  
 4/13-7/13 Long Term Substitute, Clovis Unified School District, Clovis, CA  
 4/13-9/13 Enrichment/Intervention, Clovis Unified School District, Clovis, CA  
 8/11-9/13 Intervention Instructor, Clovis Unified School District, Clovis, CA

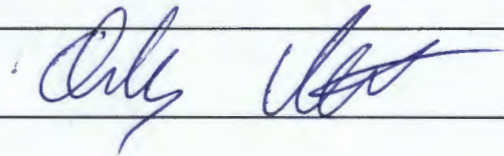
**Coaching Experience**

8/13-Present Age Group Coach, Bronze Level Group, Santa Maria Swim Club, Santa Maria, Ca  
 8/07-8/13 Assistant Swim Coach, Clovis Unified School District, Reyburn Intermediate Middle School Clovis, CA  
 8/06-8/13 Head Age Group Coach/Lead Trainer/Camp Director/Coach Clovis Unified School District, Sports & Recreation Department, Clovis, CA  
 8/06-10/12 Water Polo Coach/Clovis Unified School District, Reyburn Intermediate Middle School, Clovis, CA

**Certificates:** United States Swimming Coaches Member, Member of American Coaches Association of Swimming (ASCA), CPR& First Aid Certification-Expires-6/2/16

I hereby certify that all information submitted above is true and correct.

Signature of Candidate:

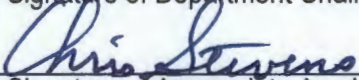


Date:

8/13/15

I have reviewed all documentation and recommend approval of regular equivalency certification.

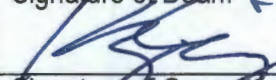
Signature of Department Chair:



Date:

8/12/15

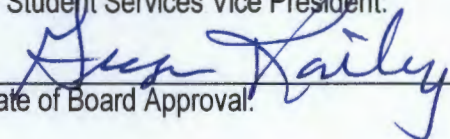
Signature of Dean:



Date:

8/12/15

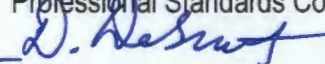
Signature of Appropriate Academic or Student Services Vice President:



Date:

8/18/15

Signature of Committee Chair Professional Standards Committee:



Date:

8/18/15

Date of Board Approval:

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: New Community Services (Fee-Based) Education Courses		
Reason for Board Consideration:  CONSENT-ACTION	Item Number:  11.F.	Enclosures:  Page 1 of 1

**BACKGROUND:**

Two (2) new fee-based classes are proposed. The required college review process was completed.

Course Name: Beginning Tap (CFK 8014 )

**DESCRIPTION:**

Students learn simple tap steps, combinations, and movement in this introductory tap class. No previous dance training needed. Ages: 6-12

Course Name: Honey Appreciation (CSPD 8082)

**DESCRIPTION:**

Learn to appreciate the value of honeybees, not only as pollinators, but also as providers of more than 300 varieties of honey in the United States. Experience the unique flavors of local honey through honey tastings, which is critical to a better understanding and appreciation of honeybees. This class will also help consumers make educated decisions in selecting the best honeybee-related products including pollen, bee venom, propolis, and royal jelly.

**FISCAL IMPACT:**

Community Services (fee-based) classes are self-supporting.

**RECOMMENDATION:**

Staff recommends that the board of trustees approve this fee-based class as proposed and authorize that this class be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item:  George Railey	Final Disposition:
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## AGENDA ITEM

To: Board of Trustees	Date:	
From: Superintendent/President	September 8, 2015	
Subject: Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service		
Reason for Board Consideration: CONSENT – ACTION	Item Number: 11.G.	Enclosures: Page 1 of 3

**BACKGROUND**

The college hires substitutes, short-term employees, and professional experts exempt from classified service per Education Code Section 88003. All appointments are contingent on availability of funding and ending dates could change based on district need. The following is a list of such appointments:

**Professional Experts:**

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Maddox, Robert	Lifeguard I	8/19/15 – 6/30/16	Lifeguard for credit/noncredit courses	\$9.00

**Substitutes:**

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Coulter, Lori	Academic Support Specialist	9/1/15 – 11/30/15	Substitute for mathematical sciences department during recruitment	\$18.82
Ferdinandi, Tom	Physical Education and Athletic Technician	7/15/15 – 11/30/15	Substitute for vacancy	\$15.36
Lopez, Santino	Program Assistant III	7/1/15 – 6/30/16	On call coverage, campus police, for vacations, sick leave, training and special events	\$15.59

**FISCAL IMPACT**

Assignments for the 2015-2016 fiscal year will be included in the 2015-2016 fiscal year budget.

**RECOMMENDATION**

Staff recommends that the board of trustees approve the short-term, substitute, and professional expert appointments exempt from classified service as presented.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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EMS, Fire, Law Enforcement Programs

Police and Fire Academy tactical officers, program assistants, and program specialists are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one tactical officer may work a 40-hour workshop in 5 days, but another may work in a one-hour session on 40 different days. The academy needs flexibility to schedule tactical officers as they are available; for instance, if a fire officer is scheduled to work in a class on a certain day but is called to fight a fire that day, another officer is called to fill in. There is no way to accurately predict how many hours each officer may work during the academic year. The total available budget for tactical officers, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of tactical officers.

Professional Experts – EMS, Fire, Law Enforcement Programs

Police and Fire Academy technical aides are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one aide may assist a 40-hour workshop in 5 days, but another may assist a one-hour session on 40 different days. The academy needs flexibility to schedule aides as they are available; for instance, if a fire aide is scheduled to assist a class on a certain day but is called to fight a fire that day, another aide is called to fill in. There is no way to accurately predict how many hours each aide may be required to assist during the academic year. The total available budget for technical aides, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of technical aides.

**Fire, Safety and EMS,****Law Enforcement Programs:**

<b><u>Positions:</u></b>	<b><u>Hrly Rate</u></b>	<b><u>Max Hrs</u></b>	<b><u>Max Days</u></b>
Program Assistant I	\$ 9.96	<b>Not more than 40 hours/weekly and/or 999 hours fiscally</b>	<b>170 days within the Fiscal Year</b>
Program Assistant II	\$14.00		
Program Assistant III	\$15.59		
Program Assistant IV	\$18.81		
Program Assistant V	\$25.00		
Program Assistant VI	\$35.00		

**Professional Experts: Program Assistant I, III, IV, V, and VI:**

<b><u>Name</u></b>	<b><u>Position Title</u></b>	<b><u>Dates</u></b>	<b><u>Duties/Responsibilities</u></b>
Canales, Michael	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Byer-Schiff, Anna	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Daphne, Gregory	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Enriquez, Emiliano	Program Assistant V, VI	9/1/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Fabie, Shane	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Hightower, Kevin	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs

**Professional Experts: Program Assistant I, III, IV, V, and VI: (continued)**

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>
Houston, Clifford	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Janatsch, Bruce	Program Assistant V, VI	9/1/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Lambert, Michael	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Luna, Jeffrey	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Medina, Fernando	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs
Schmitz, Patrick	Program Assistant I, III, IV	8/12/15 – 6/30/16	See Professional Expert Appointments – EMS, Fire, Law Enforcement Programs

**Additions/Revisions****Professional Experts:**

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Valdiviezo, Alicia	Program Assistant V	8/10/15 – 9/12/15	Outreach Specialist/Noncredit	\$25.00

**Short Term:**

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Girty, Mary	Program Assistant VI	9/1/15 – 6/30/16	Accreditation support	\$35.00



To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Appointments, Transfers, and Promotions of Classified Employees		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.H.	Enclosures:  Page 1 of 2

### BACKGROUND

The following personnel actions are recommended:

#### Appointments:

1. Kasandra Hendricks, part time, 10 months, 10 hours weekly (prorated at .27027), range 12-B, classified bargaining unit salary schedule, effective October 1, 2015.

Reason: Ms. Hendricks is replacing Mayra Andrade, who resigned, effective April 25, 2015.

2. Raquel Orozco, student success technician, counseling and student success & support program, full time, 12 months, 37 hours weekly, range 15-A, classified bargaining unit salary schedule, effective September 1, 2015, and contingent upon continued funding.

Reason: New position.

### FISCAL IMPACT

1. The cost to the unrestricted general fund is approximately \$5,728 for the 2015-2016 fiscal year.
2. The cost to the student success & support program (3SP) is approximately \$48,137 for the 2015-2016 fiscal year.
3. The cost to the student success & support program (3SP) is approximately \$48,287 for the 2015-2016 fiscal year.
4. The cost to the unrestricted general fund is approximately \$42,851 for the 2015-2016 fiscal year.
5. The total cost of the position is divided between the district (46 percent), extended opportunity programs and services (EOPS) program (44 percent), and temporary assistance for needy families (TANF) program (10 percent). The approximate cost for the 2015-2016 fiscal year is \$50,851.

These costs will be included in the 2015-2016 fiscal year budget.

### RECOMMENDATION

Staff recommends that the board of trustees approve the appointments of Kasandra Hendricks, office services technician I, health sciences department, effective October 1, 2015; Raquel Orozco, student success technician, counseling and student success & support program, effective September 1, 2015, and contingent upon continued funding; Alicia Valdiviezo, student success technician, counseling and student success & support program, effective September 14, 2015, and contingent upon continued funding; and Cheryl Hamlin, accounting services technician I, business services, effective September 9, 2015; and approve the promotion of Veronica Reyes, EOPS assistant, extended opportunity programs and services (EOPS)/cooperative agencies resources for education (CARE), effective September 9, 2015, and contingent upon continued funding.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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3. Alicia Valdiviezo, student success technician, counseling and student success & support program, full time, 12 months, 37 hours, range 15-A, classified bargaining unit salary schedule, effective September 14, 2015, and contingent upon continued funding.

Reason: New position.

4. Cheryl Hamlin, FROM cashier, business services, part time, 12 months, 18 hours weekly, range 14-A (pro-rated at .48648), classified bargaining unit salary schedule TO accounting services technician I, business services, full time, 12 months, 37 hours weekly, range 14-B, classified bargaining unit salary schedule, effective September 9, 2015.

Reason: Ms. Hamlin replace Stephanie Gonzales, who was promoted to payroll technician, business services, effective June 1, 2015.

Promotion:

5. Veronica Reyes, FROM office services technician I, extended opportunity programs and services (EOPS), EOPS/CARE, full time, 12 months, 37 hours weekly, range 12-E, classified bargaining unit salary schedule TO extended opportunity programs and services (EOPS) assistant, EOPS/CARE, full time, 12 months, 37 hours weekly, range 18-C, classified bargaining unit salary schedule, effective September 9, 2015, and contingent upon continued funding.

Reason: Ms. Reyes is replacing Christine Hockensmith, who resigned, effective October 25, 2014.

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Transfer of Full Time Faculty Member		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.I.	Enclosures:  Page 1 of 1

### BACKGROUND

The following personnel action is recommended:

Mayra Morales, FROM extended opportunity programs and services (EOPS)/cooperative agencies resources for education (CARE) counselor, full time, 10 months over 12 months, TO noncredit counselor, noncredit counseling and student success & support program, full time, 175-day, column IV, step 14, faculty salary schedule, effective August 24, 2015 through June 30, 2016, and contingent upon continued funding. The transfer will be evaluated in spring 2015 to determine whether or not it will become permanent.

Reason: Ms. Morales is replacing Dana Valverde, who resigned, effective July 1, 2015.

### FISCAL IMPACT

The cost to the student success & support program (3SP) is approximately \$116,758 for the 2015 – 2016 fiscal year and will be included in the 2015 – 2016 fiscal year budget.

### RECOMMENDATION

Staff recommends that the board of trustees approve the temporary transfer of Mayra Morales, noncredit counselor, noncredit counseling and student success & support program, effective August 24, 2015 through June 30, 2016, and contingent upon continued funding.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Coaching Appointments and Stipends		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.J.	Enclosures:  Page 1 of 2

### BACKGROUND

The following personnel action for coaching appointments and stipends are recommended. The college reserves the right to cancel any coaching appointment or to reassign the area of service.

#### Coaching Appointments and Stipends

##### Assistant Coaches

The coaching appointments for the period of August 1, 2015 through February 29, 2016, or earlier per district need.

1. Madrigal, Louise - basketball (w), \$4,366
2. Miller, Leslie - basketball (w), \$4,366

\*The coaching appointment for the period of August 1, 2015 through August 16, 2015, or earlier per district need.  
\*Revised ending date

3. Aguilar, Rick - football, \$3,200

\*The coaching appointment for the period of August 17, 2015 through December 31, 2015, or earlier per district need.  
\*Revised starting date

4. Aguilar, Rick - football, \$8,000

(continued)

### FISCAL IMPACT

The cost to the unrestricted general fund is approximately \$32,693 for the 2015-2016 fiscal year and will be included in the 2015-2016 fiscal year budget.

### RECOMMENDATION

Staff recommends that the board of trustees approve the coaching appointments and stipends as presented, or earlier per district need.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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Additions

Assistant Coaches

The coaching appointments for the period of October 1, 2015 through May 31, 2016, or earlier per district need.

5. Voss, Caitlin - softball, \$6,732
6. Johnson, Chasity - softball, \$2,500



## AGENDA ITEM

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Change of Status of Classified Employees		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.K.	Enclosures:  Page 1 of 2

BACKGROUND

The following changes of status for classified employees are recommended:

Changes of Status

1. Robert Luque, FROM student services technician I, The Extended Campus, part time, 12 months, 16 hours weekly, range 13-B (prorated at .43243), classified bargaining unit salary schedule TO student services technician I, The Extended Campus, part time, 12 months, 19.5 hours weekly, range 13-B (prorated at .52702), classified bargaining unit salary schedule, retroactive to July 1, 2015, and contingent upon continued funding.

Reason: This is a continuation of the increase in hours that was approved by the Board of Trustees at their regular meeting on November 18, 2014, to provide support necessary to maintain student and faculty services at Extended Campus Centers.

FISCAL IMPACT

1. The cost to the student success and support program (3SP) is approximately \$3,312 for the 2015 – 2016 fiscal year budget.
2. The cost to the student success and support program (3SP) is approximately \$3,312 for the 2015 – 2016 fiscal year budget.

These costs will be included in the 2015 – 2016 year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the changes of status of Robert Luque, student services technician I, The Extended Campus, retroactive to July 1, 2015, and contingent upon continued funding; and Shanell Walters, student services technician I, The Extended Campus, retroactive to July 1, 2015, and contingent upon continued funding.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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2. Shanell Walters, FROM student services technician I, The Extended Campus, part time, 12 months, 16 hours weekly, range 13-B (prorated at .43243), classified bargaining unit salary schedule TO student services technician I, The Extended Campus, part time, 12 months, 19.5 hours weekly, range 13-B (prorated at .52702), classified bargaining unit salary schedule, retroactive to July 1, 2015, and contingent upon continued funding.

Reason: This is a continuation of the increase in hours that was approved by the Board of Trustees at their regular meeting on November 18, 2014, to provide support necessary to maintain student and faculty services at Extended Campus Centers.

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: New and/or Revised Classified Bargaining Unit Job Descriptions		
Reason for Board Consideration:  CONSENT – ACTION	Item Number:  11.L.	Enclosures:  Page 1 of 13

### BACKGROUND

After review by the appropriate administrators, the Interim Director, Human Resources/EEO, and CSEA, the following new classified bargaining unit job description are recommended for approval:

#### Revised

- |                              |                                    |
|------------------------------|------------------------------------|
| 1. Groundskeeper I           | Classified – Services<br>Range 12  |
| 2. Server Administrator      | Classified – Technical<br>Range 30 |
| 3. Human Resources Assistant | Classified – Clerical<br>Range 18  |

#### New

- |                            |                                 |
|----------------------------|---------------------------------|
| 4. Maintenance Lead Worker | Classified – Crafts<br>Range 29 |
|----------------------------|---------------------------------|

### FISCAL IMPACT

1. Cost is neutral
2. Cost is neutral
3. Cost is neutral
4. To be determined when the position is filled

### RECOMMENDATION

Staff recommends that the board of trustees approve the revised classified bargaining unit job descriptions groundskeeper I; server administrator; and human resources assistant; and approve the new classified bargaining unit job description, maintenance lead worker, as presented.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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Revised  
**GROUNDSKEEPER I**

**DEFINITION:**

Under ~~general~~ supervision of Landscape Supervisor, the ~~to~~ incumbent will perform a wide variety of grounds maintenance and general gardening work ~~including maintaining landscaped areas, sidewalks, parking lots, exterior trash receptacles, and recycling bins, and turf areas in a well-groomed, clean, and orderly condition; and performs to supervise student workers; and to do related work, as required.~~ value and promote the mission and vision of the college.

**CLASS CHARACTERISTICS:**

Incumbents are expected to perform a variety of unskilled and semi-skilled ground maintenance ~~work, and gardening work.~~ The incumbent will be report to the landscape supervisor and grounds lead worker. Incumbents, under ~~general direction~~ limited supervision, perform grounds-keeping and gardening work including operation of handwalk-behind mowers, rototillers, and hand grounds equipment; planting, cultivating and watering irrigation of plants, shrubs and trees; repairing sprinkler systems. May receive oversight and direction from the Lead Groundskeeper. ~~and reports to the director, plant services. The incumbent may supervise student workers and perform higher level responsibilities in the absence of the grounds lead worker.~~

**ESSENTIAL FUNCTIONS:**

1. ~~Maintains and irrigates lawns by mowing, shrubs, hedges, flowers, and trees, including thatching, edging, overseeding over seeding, aerating/aerifying, and lawn renovating on.~~
- 1.2. Maintains planters, shrub areas, landscape materials, and hedges in landscaped areas, around buildings, in turf areas, around athletic fields, and in parking lots.
- 2.3. ~~3. Sprays pesticides, transplants and fertilizes lawns, plants, and shrubs.~~
- ~~2.4. Operates power equipment, such as walk behind mowers, edgers, blowers, hedge trimmers, chain saws, brush chippers, string trimmers/weed and brush cutters, backpack and hand-held blowers, renovators, aerators, sweepers, tractors, and other ground maintenance equipment as required.~~
5. ~~5.3. Sprays pesticides~~ 4. Performs general pest control duties: Apply pesticides and maintains records related to work performed.
- 4.6. ~~4.6. Uses hand tools to cultivate soil, and remove weeds, undergrowth, and debris from grounds, planters and landscape areas.~~
- 5.7. ~~5.7. Maintains walkways, and driveways, and landscaped areas litter free.~~
- 6.8. ~~6.8. Collects and disposes of rubbish and debris.~~
7. ~~7.9. Performs shrub and tree trimming from ground level.~~
- 9.
8. ~~10. Empties trash and recycling containers, sorts recyclable material, and coordinates delivery for deposit to recycling vendor.~~
- 9.10. ~~9. Prepares and maintains athletic fields, including marking field lines.~~
- 10.11. ~~10.11. Installs, operates and maintains manual and automated irrigation systems.~~

- ~~11.12. \_\_\_\_ 11.12. Install and maintain landscape materials in planters.; i.e, mulch, weed fabric, rocks, etc.Cleans and maintains retention basins.~~
- ~~12.13. \_\_\_\_ 12.13. Cleans and maintains roof drains, gutters, storm drain inlets and retention basinsground level drains.~~
- ~~13. 13.14. Performs other related tasks as required in the grounds/landscape field.~~
- ~~14. 14.15. May aAssists in the set-up and tear-down of campus eventsremoval of event furniture and equipment.~~
- ~~14.15. \_\_\_\_ Performs other related tasks as required in the grounds/landscape field.~~

### **LICENSE AND CERTIFICATION REQUIREMENTS:**

- Possession of a valid and appropriate California Driver's License; and the ability to qualify for district vehicle insurance coverage.
- Forklift certification.

### **MINIMUM QUALIFICATIONS**

#### **Knowledge of:**

- ~~Proper methods of planting, cultivating, pruning, spraying, fertilizing, irrigating and caring for lawns, shrubs, hedges, flower beds and trees ornamental trees, shrubs, lawns and flowers;~~  
Gardening materials, tools, and equipment, and their use and care in a safe manner;
  - Maintaining grounds-keeping maintenance equipment in safe and effective operating condition;
  - Proper methods of planting, cultivating, pruning, spraying, fertilizing, irrigating and caring for lawns, shrubs, hedges, flower beds and trees;
  - Approved methods and materials used in controlling/eradicating common plant diseases and pests;
  - Proper maintenance and adjustmentcare of manual and automatic irrigation systems;:-
  - Irrigation repair and maintenance.

#### **Demonstrated ability to:**

- ~~Use hand and power tools common to grounds\_keeping and landscape maintenance work;~~  
~~Learn to perform general grounds maintenance work;~~
  - Operate a truck, observing legal and defensive driving practices;
  - Use hand and power tools common to grounds-keeping and landscape maintenance work;
  - Understand and carry out oral and written directions;
  - Communicate effectively both orally and in writing;
  - Work cooperatively with those contacted in the course of work;
  - Learn and work with automated work order system.

#### **Education and Experience:**

Must complete an equivalent to the twelfth grade and obtain a high school diploma or GED.

Minimum of two (2) years' experience in landscape maintenance.

~~Individuals possessing the knowledge of the abilities listed above are considered to possess the necessary education and experience.~~

**Physical Demands and Working Conditions:**

- Strength: Heavy work—Lifting, carrying, pushing and/or pulling ~~100-75~~ pounds maximum with frequent lifting and/or carrying of objects weighing up to 50 pounds.
- Environmental Conditions: Works outside with effective protection from weather.

**Special Qualification:**

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

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R 08/15

Draft: 8/21/12  
 R 3/09 Reclass10/08  
 6/8/08  
 9/6/07  
 R3/00  
 87/88

Allan Hancock College  
Human Resources

Classified-Technical  
Range 30

REVISED  
**SERVER ADMINISTRATOR**

**DEFINITION:**

Under supervision of Director, Informational Technology Services this position ~~Under the direction of the director, information technology services is t,~~ to administer the district data center physical and virtual servers, data storage, and backup systems; ~~to~~ manage the email exchange system; to manage the active directory system; ~~to~~ provide direct support and serve as a resource for all district servers; and value and promote the mission and vision of the college.  
~~to do related work as required.~~

**CLASS CHARACTERISTICS:**

The incumbent, under minimal supervision, ~~in this position~~ performs highly technical and professional work in support of the district's servers from user and vendor specifications. The district's servers include physical and virtual servers and are located locally and in the cloud. The incumbent will assist the systems and web services ~~software development~~ staff in the duties of updating and maintaining operating systems, database management systems, and system services. They ~~The incumbent~~ will be responsible for effective provisioning, installation/configuration, operation, and maintenance of systems hardware and software and related infrastructure. In addition, the incumbent will have a high frequency of contact with other Allan Hancock College staff requiring tact and good communication skills. ~~The incumbent must also be able to work with minimum supervision.~~

**ESSENTIAL FUNCTIONS:**

1. Perform server administration of campus-wide Linux and Windows servers. This includes installing and maintaining system software and keeping patches up-to-date.
2. Serve as the primary support for the VMware server virtualization environment, Storage Area Network (SAN) infrastructure, and the district domain name system (DNS).  
~~— Serve as the primary support for the Storage Area Network (SAN) infrastructure;~~
3. ~~Serve as the primary support for the district domain name system (DNS).~~
- 4.3. Repair and recover from hardware or software failures and ~~—c~~Coordinate and communicate with impacted constituencies.
4. Manage email systems, including virus scanning, spam filtering and list creation and management.
5. Manage district e-mail and calendar hosted and cloud services.
6. ~~Active Directory design, implementation and administration including Group Policies~~ Maintain the active directory of users by adding, removing, and/or editing users; create access rights to users and user groups; create groups and mailing lists.

7. Write applications using various scripts, macros, and programming languages to administer the systems.
8. Research and recommend equipment and software solutions for stated needs.
9. Install new-/rebuild existing servers and configure hardware, peripherals, services, settings, directories, storage, etc. in accordance with standards and project/operational requirements.
- ~~9.10.~~ Troubleshoot and repair servers and storage as needed, including performance issues.
- ~~10.11.~~ Develop and maintain installation and configuration procedures.
- ~~11.12.~~ Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups.
13. Perform daily backup operations, ensuring all required file systems and system data are successfully backed up to the appropriate media and location.
- ~~12.~~, recovery tapes or disks are created, and media is recycled and sent off site as necessary.
- ~~13.14.~~ Perform regular file archival and purge as ~~necessary~~needed ensuring that media is recycled and sent off site as necessary.
- ~~14.~~ Develop and implement Windows Server and Linux operating system best practices and :
15. aApply Linux and Windows Server OS patches and upgrades on a regular basis, ~~and~~ upgrade administrative tools and utilities, and ~~c~~Configure and add new services as necessary.
16. Perform periodic performance reporting to support capacity planning.
17. Perform ongoing performance tuning, hardware upgrades, and resource optimization as required. Configure CPU, memory, and disk partitions as required.
- ~~17.18.~~ Perform other related duties as assigned.

#### **ADDITIONAL RESPONSIBILITIES:**

- ~~1. Performs all the information technology technical support specialist II functions as needed.~~
- ~~2. Performs other information technology services and district related functions as assigned.~~

#### **MINIMUM QUALIFICATIONS:**

##### **Knowledge of:**

- Storage Area Networks
- Windows Server and Linux operating systems
- VMware server virtualization
- Exchange Server
- Active Directory and LDAP
- Disk/Tape backup systems such as CommVault and Veeam
- Scripting languages
- Server hardware
- IP Networks
- Domain Name System

**Demonstrated ability to:**

- Manage a complex data center environment of servers;
- Analyze data and draw sound conclusions;
- Prepare clear, complete, and concise directions and instructions;
- Understand and carry out written directions;
- Develop and maintain cooperative relationships with users.

**Education and Experience:**

Possession of or the equivalent to a bachelors' degree related to computer science, information systems, or related fields. Three years of server administration, or, any equivalent combination of training and experience.

**Other Requirement:**

- Must possess a valid California driver's license and the ability to qualify for district vehicle insurance coverage.

**Working Conditions:**

- Duties primarily performed in an office environment at a desk with a personal computer and in a data center with several servers under air conditioning.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person, by email, or on the telephone, with executive, management, supervisory, academic, and classified staff and the general public.

**Physical Demands:**

- Typically may sit for extended periods of time.
- Operates a computer ~~keyboard~~.
- Communicates over the telephone, by email, and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 20-30 pounds.

**Special Qualification:**

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

R27/15

R5/10

**HUMAN RESOURCES ASSISTANT****DEFINITION**

Under the direction of the Director, Human Resources/Labor Relations, performs diversified and complex clerical and technical support duties relative to all aspects of the human resources department operation; ~~and~~ values and promotes the vision and mission of the college.

**CLASS CHARACTERISTICS**

Under minimal supervision, this position is distinguished by providing clerical and technical support in academic and classified personnel processes and in contract negotiations and contract administration with limited supervision. The incumbent will perform diversified routine and multifaceted clerical and technical support duties involving independent judgment requiring in-depth knowledge of assigned functions and will receive direction from human resources coordinators with regard to their specific areas of responsibility when providing assistance.

**ESSENTIAL FUNCTIONS**

1. Composes and proofreads correspondence; prepares meeting notes; processes and updates various forms, applications and related documents.
2. Serves as an informational resource to employees, job applicants and the general public, including performing receptionist duties.
3. Compiles information and prepares, maintains, and updates a variety of documents and personnel files; establishes and maintains filing systems and records management and verifies accuracy and completeness.
- ~~3.4.~~ Assists with recruitment activities, including organization and maintenance of recruitment records, interview documents and may serve as equity monitor for interview sessions.
- ~~4.5.~~ Inputs employee information and other data, to include tuberculosis and fingerprint clearances, into an assigned computer system; establishes and maintains automated records and files; initiates queries and generates computerized reports and documents.
- ~~5.6.~~ Provides assistance with new employee orientation, candidate interview process, and employee TB and fingerprinting services.
- ~~6.7.~~ Provides assistance to input and review data from employee leave of absence reports and requests in a timely manner to insure compliance with the district's policies and employee collective bargaining agreements regulations.
- ~~7.8.~~ Responds to staff questions regarding routine workers' compensation and claims procedures and assists with preparing accident/injury claim reports and files.
- ~~8.9.~~ Processes incoming and outgoing mail; responds to inquiries and provides a variety of detailed information to personnel, students and the public concerning program or function services, policies and procedures.
- ~~9.10.~~ Monitors and maintains inventory levels of office and other designated supplies to

include ordering, receiving office supplies; creates purchase requisitions and process invoices for payment.

~~10.11.~~ Schedules and arranges appointments, meetings, special events and other activities as directed; coordinates facility use; assists with maintaining office calendar.

~~11.12.~~ Provides assistance to maintain and monitor staff professional development program and calendar of activities.

~~12.13.~~ Provides assistance for the preparation of monthly board agenda items.

~~13.14.~~ Provides assistance with monitoring the administrator and classified employee annual performance evaluation process.

~~14.15.~~ Assists coordinators with developing new and revised employee position job descriptions.

~~15.~~ Performs other duties as assigned.

~~16.~~

~~17.16.~~

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- Human resources policies and procedures;
- Telephone techniques and etiquette;
- Federal and state laws and regulations governing areas of responsibility;
- Recordkeeping and report preparation techniques;
- Business letter and report writing, editing and proofreading;
- Office organization and file maintenance;
- Applicable computer software programs to manage word-processing, the development of spreadsheets, and database manipulation;
- Collective bargaining agreement rules and regulations for all employees, as appropriate.

### **Demonstrated Ability to:**

- Communicate effectively, both orally and in writing;
- Interpret and apply human resources department policies, procedures, rules and regulations;
- Perform diversified and complex clerical support duties involving independent judgment requiring in-depth knowledge of an assigned function or program;
- Use a computer with speed and accuracy and utilize multiple computer software applications;
- Understand and follow oral and written directions, analyze situations accurately, and make decisions on routine procedural matters with limited supervision;
- Effective customer service and organizational skills, as well as timely completion of assigned projects and activities.

### **Education and Experience:**

An associate of science degree in secretarial science or word/information processing systems or comparable college level coursework in business, human resources or related field and two years increasingly responsible clerical experience involving frequent public contact, preferably in a human resources office OR any equivalent combination

of training and experience.

**Working Conditions:**

- Duties are primarily performed in an office environment, at a desk or at a computer.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person or on the telephone, with executive, management, supervisory, academic and classified staff and the general public.

**Physical Demands:**

- Typically may sit for extended periods of time.
- Regularly lifts, carries and/or moves objects weighing up to 10 pounds.
- Operates a computer ~~keyboard~~.
- Communicates over the telephone, by email and in person.

**Special Qualification:**

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with physical and learning disabilities.

R 9/15

R 5/13

3/00

9/97

**NEW**  
**MAINTENANCE LEAD WORKER**

**DEFINITION:**

Under the direction of the Maintenance Supervisor, assists in planning, organizing, prioritizes, and oversees the craft and service maintenance workers assigned to the maintenance supervisor; performs specialized and technical jobs; participates in all aspects of craft and service maintenance assignments and repair of district facilities and equipment; and promotes and values the vision and mission of the college.

**CLASS CHARACTERISTICS:**

The incumbent in this position will be required to perform all duties under minimal supervision. The incumbent will regularly carry out a wide range of general maintenance and repair work. Incumbent will be required to interact and communicate with customers, suppliers, and management on campus. Incumbent will provide support to the Plant Services director in the absence of the supervisor. In addition, this lead worker may be assigned more specialized or technical tasks.

**ESSENTIAL FUNCTIONS:**

1. Assists supervisor in the planning, prioritizing, organizing, and overseeing of the maintenance staff and other plant services staff as assigned.
2. Alters, repairs, inspects, maintains, and performs skilled work in multiple trades.
3. Assigns, organizes and assists, with setups and teardowns for campus events at any Hancock College facility.
4. Troubleshoots leaks and makes repairs to roofing material and roofing.
5. Reads and interprets blueprints, drawings, and sketches.
6. Operates light to heavy machinery including, but not limited to, forklifts, man lifts, scissor lifts, and loaders.
7. Utilizes a variety of hand tools, power tools, and equipment.
8. Welds, fabricates, and repairs equipment, furniture, and metal structures.
9. Estimates labor and material costs, orders supplies; and works with supervisor to plan out operations.
10. Performs work on high ladders, man lifts, scissor lifts, and scaffolding. Assembles and safely sets up equipment as needed. Uses harnesses and other safety equipment as required.
11. Performs manual labor including, but not limited to, digging and trenching, preparation and pouring of concrete, equipment and fixture moving.
12. Utilizes computer for obtaining, creating, assigning, monitoring, and updating work assignments, accessing the energy management system, corresponding through e-mail, Internet access for research and ordering, and creating spread sheets and bid proposals.
13. Reports safety, sanitary, and fire hazards when recognized or encountered.
14. Makes recommendations and works with supervisor for improvements in staff morale, promoting safety, recommending safety trainings, and prioritizing / scheduling work assignments.
15. Responds or assists with campus emergencies as assigned during normal working hours; employee may be called and requested to assist in emergencies or repairs at times other than normal working hours at any Hancock College facility.

**MINIMUM QUALIFICATIONS:****Knowledge of:**

- The methods, procedures, materials, and equipment used in the building trades;
- Safety practices, precautions, and procedures;
- Basic supervision;
- Welding techniques, safety practices, and equipment;
- The proper operation and safety of light to heavy maintenance equipment;
- Effective troubleshooting and problem resolution techniques and approaches;
- Computers, including Microsoft office programs, email and internet;
- Electrical, carpentry, painting, metalworking, plumbing, HVAC, welding, locking hardware, and light to heavy equipment operation.

**Ability to:**

- Provide leadership and training to staff;
- Use tools, machines, and equipment at a highly skilled level;
- Plan and lay out work independently;
- Read and interpret blueprints, plans and specifications;
- Create shop drawings and sketches for work assignments for self and plant services staff;
- Maintain records and create proposals and spread sheets;
- Perform math calculations;
- Ability to read / write English;
- Operate equipment such as but not limited to a truck, forklift, man lift, and loader observing legal and defensive driving practices;
- Understand, assign, and carry out oral and written directions;
- Troubleshoot problems and recommend sound, feasible solutions;
- Work cooperatively with those contacted in the course of work;
- Prioritize work assignments.

**Education and Experience:**

Five years of increasingly responsible experience at a skilled level in the maintenance trades with leadership experience or any equivalent combination of training and experience.

Equivalent to completion of 12<sup>th</sup> grade or completion of a GED program.

**Licenses and Certification Requirements:**

- Possession of a valid and appropriate California driver's license and the ability to qualify for district vehicle insurance coverage;
- Forklift Operator certificate, within the first year of employment;
- Man-lift Operator certificate, within the first year of employment.

**Working Conditions:**

- Heavy work - Lifting, carrying, pushing and/or pulling 100 pounds maximum with frequent lifting, pushing and/or carrying of objects weighing up to 75 pounds.
- Duties are primarily performed on the Lompoc campus and off-campus centers, but may also be assigned to work on the Santa Maria campus when needed.
- Duties are performed indoors and outdoors.
- Work requires standing and walking for prolonged periods.

- Will be required to perform duties at times in inclement weather.

**Special Qualification:**

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

08/15

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: New and/or Revised Management Job Descriptions		
Reason for Board Consideration: CONSENT – ACTION	Item Number: 11.M.	Enclosures: Page 1 of 4

### BACKGROUND

After review by the appropriate administrators and college council, the following new management job description is recommended for approval:

#### New

Project Director, Cooperative Work Experience

Management – Range 20

### FISCAL IMPACT

To be determined when the position is filled.

### RECOMMENDATION

Staff recommends that the board of trustees approve the new management job description project director, cooperative work experience, as presented.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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**PROJECT DIRECTOR, COOPERATIVE WORK EXPERIENCE****DEFINITION:**

Under the general supervision of the appropriate dean, the incumbent will coordinate and implement the CWE and internship programs. The incumbent will partner with workforce and industry to expand pursuit of community partnerships and search out opportunities to advance the mission and vision of the college. The position will be authorized for one year as a pilot project.

**CLASS CHARACTERISTICS:**

The incumbent in this position independently performs professional work implementing the program in full compliance with all applicable federal regulations and requirements and district policies and procedures. In addition to having a good understanding of grants administration, an incumbent in this position must be knowledgeable of student services counseling functions and work collaboratively with career and transfer counselors. The incumbent is responsible for directing the implementation of activities that support achievement of grant objectives and create connections that underscore students' involvement with the college and its community.

**ESSENTIAL FUNCTIONS:**

1. Works with employers to develop internships that lead to job placement.
2. Promotes the concept of CWE to students, college personnel, businesses, industry, government, and the public in general.
4. Develops a CWE Advisory Committee.
5. Participates in and ensures implementation of CWE departmental and college program review.
6. Directs the marketing of the program and recruitment of CWE students.
7. Participates in the selection of faculty for the CWE program in accordance with the District's hiring policies and acts as liaison with other department directors.
8. Prepares and provides necessary in-service training for CWE faculty and support staff.
9. Develops schedule of CWE offerings each semester.
10. Participates in District meetings and state conference on legislation and regulations governing CWE Programs.
11. Ensures the CWE program follows Title 5 requirements, including maintenance of required records.
12. Develops, expands and maintains employer relationships with the goal of identifying and meeting their human resources needs.
13. Facilitates linkages with business/industry, and community organizations to support student opportunities and transitions to employment.
14. Serves as a member of varied associations, chambers of commerce and other community or industry related groups in support of the institutional objectives.

15. Represents the District at off campus meetings and conferences, in relationships with other educational institutions, community organizations and businesses.
16. Researches and analyzes employment trends and needs of the local business community as well as high growth industries in the region and state, to provide school staff and graduates with information.
17. Arranges site visits with employers to provide visibility of program and increase hiring opportunities for students; conducts site visits to businesses regularly.
18. Delivers presentations to agencies and businesses to facilitate the development of high quality internships and job lead referrals.
19. Develops, maintains, and enhances working relationships with local employers to obtain information on internship and employment opportunities.
20. Works in concert with the Career Center in providing opportunities for students.
21. Works with the Public Affairs and staff and faculty in creating new marketing materials for applicable programs.
22. Engages in professional growth opportunities to remain current with trends, demands, and emerging careers in a rapidly changing workforce.
23. Prepares a variety of reports and correspondence appropriate to assignments.
24. Develops, monitors and implements area goals and objectives.
25. Directs the preparation and management of the budgets for assigned areas of responsibility.
26. Serves and participates on relevant campus-wide committees and District activities, as assigned.
27. The incumbent will coordinate Career Exploration.
28. Makes oral and written presentation on behalf of the College.
29. Provides direction and support to CWE faculty.
30. Performs other related duties as assigned.

### **MINIMUM QUALIFICATIONS:**

#### **Knowledge of:**

- Demonstrated excellence in oral and written communication
- Knowledge of budget development and fiscal management
- Knowledge of project recordkeeping processes and procedures

#### **Demonstrated ability to:**

- Communicate effectively;
- Organize multiple tasks and events;
- Use computer software applications proficiently;
- Adjust priorities and work under pressure of deadlines;
- Establish effective working relationships;
- Work with a high degree of independence and initiative.

#### **Education and Experience:**

- A bachelor's degree from an accredited college or university. Master's degree in education, administration, guidance counseling or related area preferred. Minimum two years experience

in student services program areas or related fields or administrative experience in areas working with under-prepared or disadvantaged students. Master's degree in a related field may be substituted for one year of experience.

**Other Requirements:**

A valid California driver's license and ability to qualify for district vehicle insurance

**Working Conditions:**

The incumbent will have contact, in person and on the phone, with executive, management and supervisory staff. Work requires travel to other offices or locations to attend meetings or conduct work. Must be able to accommodate flexible work hours including some evenings and weekends.

**Physical Demands:**

Typically sits for extended periods of time. Operates a computer.

Communicates over the telephone, by email, and in person.

Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

**Special Qualification:**

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

09/15

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Second Reading: Revised Board Policy 2410, Board Policies and Administrative Procedures		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.N.	Enclosures:  Page 1 of 4

### BACKGROUND

Board policy and administrative procedure 2410 are required to comply with accreditation standards. Board policy 2410 states that established policies, as authorized by law or determined to be necessary for the efficient operation of the district are to be approved by a majority vote of the members of the Board.

The policy and procedure were presented for first reading on August 11, 2015. The revisions to this policy have been recommended by the California Community College League's Policy and Procedure Service.

### FISCAL IMPACT

None

### RECOMMENDATION

Staff recommends that the board of trustees adopt revised Board Policy Board Policy 2410, Board Policies and Administrative Procedures as submitted.

Administrator Initiating Item:  Kevin G. Walthers	Final Disposition:
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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 2 – Board of Trustees**

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**BP 2410 BOARD POLICIES AND ADMINISTRATIVE PROCEDURES**

The Board of Trustees may adopt such policies as are authorized by law or determined by the Board of Trustees to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board of Trustees on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board of Trustees may be adopted, revised, added to, or amended at any meeting of the Board by a majority vote of the members of the Board. Proposed changes or additions shall be introduced not less than one meeting prior to the meeting at which action is recommended.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing board policy. Such administrative procedures shall be consistent with the intent of board policy. Administrative procedures may be revised as deemed necessary by the Superintendent/President. Before review by the Board, representatives from the faculty, classified staff, administration and students as members of the College Council, shall have an opportunity to review any administrative procedure change or suspension and to make their views known. Participation of college constituencies shall be consistent with Board Policy 2510 Shared Governance and Administrative Procedure 2510 Shared Governance related to shared governance. The Board of Trustees reserves the right to direct revisions of the administrative procedures should they, in the Board of Trustee's judgment, be inconsistent with the Board of Trustee's own policies.

In addition, the following documents, as approved by the Board of Trustees, are considered a part of these policies and procedures, and should be consulted in conjunction with the related sections of this manual:

- College Catalog
- Agreement Between the District and California School Employees Association Allan Hancock College Chapter #251

- Agreement Between the District and the Faculty Association of Allan Hancock College
- Agreement Between District and California Federation of Teachers/Part-Time Faculty Association of Allan Hancock College Local 6185
- Guidelines for Student Conduct, Disciplinary Action and Procedural Fairness
- Student Rules and Regulations
- Injury and Illness Prevention Program

Should a statute or administrative code section of the State of California be added, repealed or amended, or should a court decision or an opinion of the County Counsel or the Attorney General of the State of California make changes in any of the policies of the Board of Trustees, or in the administrative procedures of this District, the policies and procedures shall be considered to be automatically amended to comply. The Board shall be notified of these changes and their effect on the District.

Should a conflict exist between the publications cited in paragraph five of this page and the policies contained herein, said policies will prevail.

The Superintendent/President shall make copies readily available of all policies and administrative procedures to District employees and to each member of the Board of Trustees.

### **Policy Changes**

The policies adopted by the Allan Hancock College Board of Trustees have been written to be consistent with the provisions of law but do not encompass all laws relating to the District's activities. Any change in policy or suspension of policy, other than those within the scope of bargaining, shall first be proposed for information at any meeting of the Board of Trustees, and may not be acted upon until the next meeting of the Board of Trustees. Before action is taken by the Board, representatives from the faculty, the classified staff, the administration and students as members of the College Council, shall have an opportunity to review any policy change or policy suspension and to make their views and recommendations known. Participation of college constituencies shall be consistent with Board Policy 2510 Shared Governance and Administrative Procedure 2510 Shared Governance related to shared governance.

When policy is suspended or amended it must be by a majority vote of the entire Board.

Such suspension or amendment shall not become effective for one week, in order for those affected by the change to become acquainted with the change and comply.

The Superintendent/President shall notify employees of changes in policy. The Superintendent/President shall make readily available copies of all policies and administrative procedures to District employees and to each member of the Board of Trustees.

**References:** Education Code 70902  
WASC/ACCJC Accreditation Standards I.B.7, 1.C.5, and IV.C.7

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**Adopted: 3/18/83**

**Revised: 2/18/97**

**Revised: 4/16/13**

**Revised:**

*(Replaces Board Policies 1110 and 1111)*

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Second Reading: Revised Board 2510, Shared Governance		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.O.	Enclosures:  Page 1 of 3

### BACKGROUND

Board policy 2510 is legally required. It outlines the essential structure for effective shared governance. The policy is also closely tied to accreditation standards.

The policy and procedure were presented for first reading on August 11, 2015 as board policy 2510 Participation in Local Decision Making. The content of the policy and procedure has not changed with the exception of its name, it is now board policy 2510 Shared Governance. The revisions to this policy and procedure have been recommended by the California Community College League's Policy and Procedure Service.

### FISCAL IMPACT

None

### RECOMMENDATION

Staff recommends that the board of trustees adopt revised Board Policy Board Policy 2510, Shared Governance as submitted.

Administrator Initiating Item:  Kevin G. Walthers	Final Disposition:
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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 2 – Board of Trustees**

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**BP 2510 SHARED GOVERNANCE**

Allan Hancock College is strongly committed to the concept and the practice of shared governance as a process for institutional decision making. Shared governance is the meaningful involvement of those affected by decisions in the decision making process in a climate of mutual trust and respect. In order to implement shared governance the District subscribes to the following principles.

1. Faculty, administrators, classified staff, and students each possess a special knowledge and expertise that will enhance the quality of decisions.
2. All parties involved must work for the good of the institution in fulfilling its mission.
3. The welfare of students is our most important goal and all parties must be committed to the institution's primary mission which is the highest possible quality of education and service to students.
4. The decision making process depends upon open communication and full sharing of information with all parties involved.
5. While shared governance is time consuming and requires a high level of commitment on the part of all parties involved, the benefits, including greater understanding and acceptance of decisions, are worthy of the effort.
6. Consensus will not always be possible and the governing board, as the entity holding the institution in trust for the community, has the ultimate responsibility to act. However, such action should be taken only after every effort has been made to resolve the matter collegially and should only occur in unusual circumstances and for compelling reasons. When such conditions exist the Board's decision will be accompanied by a written explanation to the parties involved.
7. In order for shared governance to work, the most critical component is mutual trust.

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Superintendent/President action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the District:

**Academic Senate(s)** (Title 5 Sections 53200-53206)

The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

**Staff** (Title 5 Section 51023.5)

Staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. The opinions and recommendations of the faculty association, CSEA, management, classified senate, supervisory/confidential will be given every reasonable consideration.

**Students** (Title 5 Section 51023.7)

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.

**References:** Education Code Section 70902(b) (7);  
 Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and  
 51023.7 (Students);  
 WASC/ACCJC Accreditation Standard IV.A

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**Adopted: No date**

**Revised:**

*(Replaces Board Policy 1112)*

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Second Reading: Revised Board Policy 2730, Board Member Health Benefits		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.P.	Enclosures:  Page 1 of 2

### BACKGROUND

Board policy 2730 is legally advised. Board policy 2730 outlines the medical benefits for current board members. It also addresses health benefits for former trustees who began serving before January 1, 1995. The revision to this policy has been recommended by the California Community College League's Policy and Procedure Service.

The policy was presented for first reading on August 11, 2015. It was revised to clarify that the board members will pay the employee's portion of health insurance premiums for their benefits and all board members must be enrolled in a health plan. The revisions to this policy have been recommended by the California Community College League's Policy and Procedure Service.

### FISCAL IMPACT

None

### RECOMMENDATION

Staff recommends that the board of trustees adopt revised Board Policy 2730, Board Member Health Benefits as submitted.

Administrator Initiating Item:  Kevin G. Walthers	Final Disposition:
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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 2 – Board of Trustees**

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**BP 2730 BOARD MEMBER HEALTH BENEFITS**

Members of the Board of Trustees shall be permitted to participate in the District's health benefit programs. The benefits of members of the Board through the District's health benefits programs shall not be greater than the most generous schedule of benefits being received by any category of non-safety employee of the District.

Former members of the Board may continue to participate in the District's health benefits programs upon leaving the Board if the following criteria are met: the member must have begun service on the Board after January 1, 1981; the member must have been first elected to the Board before January 1, 1995; and the member must have served at least 12 years. All other former Board members may continue to participate in the District's health benefits programs on a self-pay basis.

The District shall provide health insurance coverage in Board-approved group insurance plans for active Board members, with employee premiums to be paid by Board members the District. All active Board members must be enrolled in a health plan. Only Board members who are covered on another group health insurance plan as the employee or retiree, but not as the dependent of a spouse, may decline coverage. Proof of coverage will be required if participation is declined.

The District shall also provide optional dental insurance coverage in Board-approved insurance plans for active Board members, with employee premiums paid by Board members.

Board members who have completed one or more terms of office may continue coverage upon retirement from the Board for a period not to exceed 18 months or until attaining age 65 or eligibility for Medicare. Employee premiums will be paid by the Board member.

The Board will review this policy prior to the close of each fiscal year.

References: Government Code Sections 53201 and 53208.5

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**Adopted: 9/15/98**  
**Revised: 9/12/00**  
**Revised:**

*(Replaces Board Policy 1500)*



To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Second Reading: New Board Policy 3410, Nondiscrimination		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.Q.	Enclosures:  Page 1 of 2

### BACKGROUND

New Board Policy 3410, Nondiscrimination, is legally required. The new board policy has been recommended by the California Community College League's Policy and Procedure Services and is an accreditation requirement.

The new board policy was originally submitted by Human Resources Council to College Council in October of 2012 as Board Policy 3010, Prohibition of Employment Discrimination. At that time, the Faculty Association of Allan Hancock College and Classified School Employees Association Chapter #251 raised concerns about administrative procedure language asserting employee discipline for violation of the policy. This policy (BP 3010 Prohibition of Employment Discrimination) was presented again to College Council in May of 2015 without the administrative procedure. College Council approved the policy in July 2015, and Academic Senate approved the policy on September 1, 2015.

The new board policy was submitted for the board's review on July 14, 2015 as Board Policy 3010 Prohibition of Employment Discrimination. Since that presentation, staff has learned that the numbering of the policies as presented by the League changed from the numbering first considered by College Council in October 2012 and again in May of 2015 as did the title of the policy. This submission for second reading and adoption contains the change of policy number from 3010 to 3410; a change to the title; a change to the chapter number of the policy from Chapter 7 (Human Resources) to Chapter 3 (General Institution) to reflect the policy numbering; and one change of the reference "employee" to "individual" to reflect the requirement of law. The new board policy is now presented to the board of trustees for adoption.

The Board's adoption of the policy will meet the requirements of the law while staff work on the Administrative Procedure.

### FISCAL IMPACT

None

### RECOMMENDATION

A recommendation that the board of trustees adopt revised board policy 3410, Nondiscrimination.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 3 – General Institution**

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## **BP 3410 NONDISCRIMINATION**

The Allan Hancock Joint Community College District (“District”) is committed to equal opportunity in employment and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Director, Human Resources shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

Pursuant to Education Code section 72014, no District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics.

Any individual who believes that he or she has been discriminated against in violation of this policy should immediately report such incidents by following the procedures described in Administration Regulation 3410.

*References: Education Code Sections 66250 et seq., 72010 et seq., and 87100 et seq.;*  
*Title 5 Sections 53000 et seq. and 59300 et seq.;*  
*Penal Code Section 422.55;*  
*Government Code Sections 12926.1 and 12940 et seq.;*  
*WASC/ACCJC Accreditation Eligibility Requirement 20.*

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Second Reading: New Board Policy 3430, Prohibition of Harassment		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.R.	Enclosures:  Page 1 of 3

### BACKGROUND

New Board Policy 3430, Prohibition of Harassment, is legally required. The new board policy has been recommended by the California Community College League's Policy and Procedure Services and is an accreditation requirement.

The new board policy was originally submitted by Human Resources Council to College Council in October of 2012 as Board Policy 3020. At that time, the Faculty Association of Allan Hancock College and Classified School Employees Association Chapter #251 raised concerns about administrative procedure language asserting employee discipline for violation of the policy. This policy was presented again to College Council in May of 2015 without the administrative procedure. College Council approved the policy in July 2015, and Academic Senate approved the policy on September 1, 2015.

The new board policy was submitted for the board's review on July 14, 2015 as Board Policy 3020. Since that presentation, staff has learned that the numbering of the policies as presented by the League changed from the numbering first considered by College Council in October 2012 and again in May of 2015. This submission for second reading and adoption contains the change of policy number from 3020 to 3430; a change to the chapter number of the policy from Chapter 7 (Human Resources) to Chapter 3 (General Institution) to reflect the policy numbering; and one change of the reference "employee" to "individual" to reflect the requirement of law. The new board policy is now presented to the board of trustees for adoption.

The Board's adoption of the policy will meet the requirements of the law while staff work on the Administrative Procedure.

### FISCAL IMPACT

None

### RECOMMENDATION

A recommendation that the board of trustees adopt revised board policy 3430, Prohibition of Harassment.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 3 – General Institution**

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## **BP 3430 PROHIBITION OF HARASSMENT**

The Allan Hancock Joint Community College District (“District”) is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation of any person, or because he or she is perceived to have one or more of the foregoing characteristics, or because he or she associates with persons with those characteristics.

The District seeks to foster an environment in which all employees feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to stop such conduct.

Any individual who believes that he or she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in Administration Regulation 3430. Supervisors, Managers and Administrators are required to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all terms and conditions of employment, including but not limited to, hiring, assignment, promotion, disciplinary action, layoff, recall, transfer, leaves of absence, training opportunities and compensation.

To this end the Superintendent/President or designee shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent, minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President or designee shall establish procedures that define harassment on campus. The Superintendent/President or designee shall further establish procedures for employees and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, and agents.

*References: Education Code Sections 212.5; 66252;  
66281.5; Government Code 12950.1;  
Title VII of the Civil Rights Act of 1964, 42 U.S.C.A. §  
2000e. 5 CCR 59320 et seq.*

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Change of Status of Faculty Member		
Reason for Board Consideration:  CONSENT - ACTION	Item Number:  11.S.	Enclosures:  Page 1 of 1

A recommendation may be made that the board of trustees approve a change of status of a faculty member. If a recommendation is made, a revised board agenda item will be presented.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Public Hearing for the 2015-2016 Allan Hancock Joint Community College District Budget		
Reason for Board Consideration:  ACTION	Item Number:  13.A.	Enclosures:  Page 1 of 1

**BACKGROUND:**

To comply with Title 5, Code Section 58301, the public hearing regarding the 2015-2016 budget must be held on or before the fifteenth of September. At the June 16, 2015 board meeting, the Allan Hancock Joint Community College District Board of Trustees established the date of September 8, 2015 for the required hearing.

The proposed budget was made available for public inspection beginning September 1<sup>st</sup> in the administration building, room B 105.

The public hearing is intended to provide an opportunity for any member of the community to comment on the budget that is being proposed for the district. A public notice of the hearing was both published and posted on August 24, 2015.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Staff recommends that the board of trustees open the public hearing for the 2015-2016 Allan Hancock Joint Community College District budget. At the conclusion of public comments, staff recommends that the board of trustees close the public hearing.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Adoption of the 2015-2016 Allan Hancock Joint Community College District Budget		
Reason for Board Consideration:  ACTION	Item Number:  13.B.	Enclosures:  Page 1 of 30

**BACKGROUND:**

Attached is the 2015-2016 Allan Hancock Joint Community College District proposed budget. The budget documents and supporting information are submitted for review and adoption, including the following budgets and funds.

- General Fund - Unrestricted
- General Fund - Restricted
- Bond Interest and Redemption Fund
- Child Development Fund
- PCPA Fund
- Capital Outlay Projects Fund
- General Obligation Bond Building Fund
- Bookstore Fund
- Dental Self-Insurance Fund
- Health Exams Fund
- Property and Liability Self-Insurance Fund
- Post-Employment Benefits Fund
- Student Financial Aid Trust Fund
- Scholarship and Loan Trust Fund
- Associated Students Trust Fund
- Student Representation Fee Trust Fund
- Student Body Center Fee Trust Fund
- District Trust Fund
- Student Clubs Agency Fund
- Foundation Agency Fund
- AHC Viticulture & Enology Foundation Agency Fund

Budget development activities for fiscal year 2015-2016 have focused on cash flow issues, maintaining fiscal stability, and the district's unrestricted reserve. Projected general fund-unrestricted income currently exceeds expenditures by \$5,366,130. Of this total, proceeds from the Mandate Block Grant in the amount of \$5,340,838 are reserved for future allocation, leaving an excess of \$25,292. Additionally, the proposed budget for fiscal year 2015-2016 projects a 9.02 percent unrestricted reserve.

The budgets presented are based on information available to the district at the time of adoption. It is anticipated that revisions will occur as the year progresses, primarily due to final program funding approvals. The funds most likely to be impacted by changes are the general fund unrestricted, general fund restricted, the capital projects fund, the general obligation bond fund, and the student financial aid fund.

(continued)

**FISCAL IMPACT:**

Detailed in supporting documents.

**RECOMMENDATION:**

Staff recommends that the board of trustees adopt the 2015-2016 Allan Hancock Joint Community College District budget.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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## 2015-2016 Adopted Budget

The following information is intended to highlight significant components of the budget and to assist in the overall review process.

**GENERAL FUND UNRESTRICTED BUDGET**

The 2015-2016 proposed budget projects an unrestricted beginning balance of \$4,959,921, total income of \$60,636,154 and total expenditures of \$55,270,024. Total income exceeds total expenditures by \$5,366,130. Total income includes Mandate Block Grant revenue in the amount of \$5,340,838. This amount has been reserved pending allocation based on the district planning process. The result is an unrestricted reserve of \$4,985,213, which is 9.02 percent of total expenditures.

INCOME

The following factors reflect those having a significant impact on 2015-2016 total income.

**COLA:** \$494,198. There is a 1.02 percent proposed inflation adjustment.

**Growth:** \$403,924. There is a 1.97 percent proposed growth adjustment less 97.26 FTES claimed in 2014-2015.

**Deficit:** It is anticipated that a 2.5 percent deficit will be applied to the district's apportionment calculation. The deficit represents a loss of \$1,301,699 in funding to the district for 2015-2016.

**Base Revenue Adjustment:** \$2,214,245. An increase to the district's base funding.

**FON Adjustment:** \$504,867. FON = Full-time faculty obligation.

EXPENDITURES

The following changes are reflected in the 2015-2016 expenditure budget. Other accounts generally reflect continuation of existing programs and services at the 2014-2015 approved funding levels.

**Salaries:** Salary schedule movement is projected at \$525,097. Increases to salary/benefit accounts include \$499,758 for increase in class sections available to students, \$967,250 for salary adjustments/increases/positions, and \$13,127 to reflect the increase in minimum wage.

**Benefits:** The California State Teachers Retirement System (CalSTRS) has implemented a rate increase projected to increase district expense by \$226,709.

The Public Employee Retirement System (PERS) has implemented a rate increase projected to increase district expense by \$27,232.

The Self Insurance Program for Employees (SIPE) has implemented a rate increase for Allan Hancock College in workers' compensation premiums that is projected to increase expenses by \$79,864.

Benefit accounts have been increased by \$276,185 to reflect prior year negotiated increases and staffing changes.

**Other:** Utilities have been increased by \$97,363.

Supplies have been increased by \$80,343.

Other operating expenses have been increased by \$177,218.

Technology expenses are projected to increase by \$35,000.

Professional development has been increased by \$35,600.

Other miscellaneous net increases total \$66,939.

**GENERAL FUND-RESTRICTED**

The restricted general fund accounts for resources available for the operation and support of the educational programs that are specifically restricted by donors or other outside agencies as to their expenditure. Only the known or approved categorical programs have been included at this time. Pending final program approval, expenditure budgets are reflected in restricted reserve accounts.

**BOND INTEREST AND REDEMPTION FUND**

The bond interest and redemption fund reflects the activity of the Santa Barbara County Treasurer related to the collection of property taxes and repayment of taxpayer approved bond issuances.

**CHILD DEVELOPMENT FUND**

The child development fund accounts for all revenues for, or from the operation of, childcare and development services.

**PCPA FUND**

The PCPA fund is used to account for the district's career technical program for aspiring actors and theater technicians consisting of lecture, performance lab, and production lab elements. Graduates of the two-year program receive a certificate of completion.

**CAPITAL OUTLAY PROJECTS FUND**

The capital outlay projects fund is used to account for the accumulation of money for the acquisition of capital outlay items, major repairs, or construction. Projects for 2015-2016 include Proposition 39 energy efficiency projects and scheduled maintenance projects.

**GENERAL OBLIGATION BOND BUILDING FUND**

The general obligation bond building fund is used to account for the proceeds from the issuance of the election of 2006 general obligation bonds and for authorized expenditures related to those proceeds. The first series of general obligation bonds in the amount of \$68 million was issued during 2006-07. The second and third series in the amount of \$30 million were issued during 2009-10. The fourth series was issued during 2012-13 in the amount of approximately \$39 million. The fifth series in the amount of approximately \$8.8 million was issued during 2013-14. The district issued general obligation refunding bonds during 2014-15.

**BOOKSTORE FUND**

The bookstore is treated as an enterprise fund for accounting purposes, which is similar to the treatment of a for-profit organization. The bookstore fund accounts for all operations of the bookstore and reflects total costs, including depreciation. The bookstore supports the Associated Student Body Government (ASBG) by providing 1.6 percent of the bookstore's prior-year gross earnings. The 2015-2016 budget reflects a transfer of \$34,515 for this purpose. The beginning balance of \$1,461,895 for 2015-2016 includes an \$89,703 reserve for buildings and equipment that have been acquired, reflected as an asset on the balance sheet, and expensed through depreciation over the useful life of the asset. Also included is a \$420,355 reserve for inventory, which reflects the book value of inventory, held for sale as of June 30, 2015, and a reserve of \$30,000 for replacement of bookstore equipment and software. These reserves are not available to meet current expenditure obligations.

**DENTAL SELF-INSURANCE FUND**

This fund is used to account for the income and expenditures of the dental self-insurance program. Based on the current fund balance and utilization data, a 7.79 percent rate increase was approved by the board August 11, 2015.

**HEALTH EXAMS FUND**

The health exams fund is a self-insurance fund and accounts for the transactions related to the employee physical examinations benefit. The district maintains a fund balance equal to projected outstanding obligations as of June 30, 2015 and projected expenditures in 2015-2016.

**PROPERTY AND LIABILITY SELF-INSURANCE FUND**

The self-insurance fund accounts for the deductible portion of the district's property and liability insurance program. The funding for this program is provided by the general fund and is currently budgeted as an expenditure in the general fund and as income to the property and liability self-insurance fund. The fund balance is established to meet actuarial standards of projected open reserves and unbilled closed claims plus an estimate of incurred but not reported claims.

**POST-EMPLOYMENT BENEFITS FUND**

The proposed budget reflects the transfer of assets reserved to meet the GASB 45 requirements into the irrevocable trust established in March 2015 to fund obligations related to retiree health benefits. The proposed general fund-unrestricted budget addresses the future service liability and includes .52 percent of budgeted salaries for eligible

## 2015-2016 Adopted Budget

employees. This assessment is projected to generate approximately \$120,000. Additionally, \$325,000 is included to address the past service liability. Assets held to meet the retiree health benefit obligation will be managed within the post-employment benefits fund and the irrevocable trust.

### **STUDENT FINANCIAL AID TRUST FUND**

The student financial aid trust fund accounts for the deposit and direct payment of government-funded student aid. These moneys are restricted and may not be used for other purposes. The 2015-2016 budget reflects the initial grant allocation per the U.S. Department of Education statement of account for the 2015-2016 award year.

### **SCHOLARSHIP AND LOAN TRUST FUND**

The scholarship and loan trust fund is used to account for such gifts, donations, bequests, and devises (subject to donor restrictions) that are to be used for scholarships or for grants in aid and loans to students. The board of trustees established a separate bank account in December 2015 to account for the income and expenses of providing emergency loans to AHC student veterans.

### **ASSOCIATED STUDENTS TRUST FUND**

The associated students trust fund is designated to account for moneys held in trust by the district for organized student body associations. The fund is supported by transfers from the bookstore, the general fund-unrestricted, and by fundraising activities. The bookstore supports the Associated Student Body Government (ASBG) by providing 1.6 percent of the bookstore's prior-year gross earnings. For 2015-2016 the bookstore support is calculated to be \$34,515.

### **STUDENT REPRESENTATION FEE TRUST FUND**

The student representation fee trust fund is designated as the receiving fund for fees collected pursuant to Education Code Section 76060.5, which provides for a student representation fee of one dollar per semester if approved by two-thirds of the students voting in the election. The fee is to be expended to provide for the support of governmental affairs representatives who may be stating their positions and viewpoints.

### **STUDENT BODY CENTER FEE TRUST FUND**

The student body center fee trust fund is designed to account for income and expenditure of moneys for fees collected pursuant to Education Code Section 76375, which provides for a building and operating fee for the purpose of financing, constructing, enlarging, remodeling, refurbishing, and operating a student center. The fund was established at the August 20, 1996 board meeting. The district began to collect the fees in spring 1997.

### **DISTRICT TRUST FUND**

The district trust fund is used to account for the income and expenditure of moneys held in trust by the district for individuals, organizations, or clubs. Income is received primarily through fundraising activities.

### **STUDENT CLUBS AGENCY FUND**

The student clubs agency fund is used to account for assets held by the district as an agent for student clubs. Income is received primarily through fundraising activities and an allocation from the Associated Student Body Government.

### **FOUNDATION AGENCY FUND**

The Allan Hancock College Foundation is a separately incorporated (nonprofit corporation) entity formed for the purpose of operating to advance education, to promote and provide educational and recreational facilities, to receive gifts and bequests, and to expend moneys for the general welfare of the students and faculty. The Allan Hancock College Foundation Investment Committee and the foundation board have reviewed components of the proposed budget for the foundation.

### **AHC VITICULTURE & ENOLOGY FOUNDATION AGENCY FUND**

The Allan Hancock College Viticulture & Enology Foundation is a separately incorporated (nonprofit corporation) entity formed for the purpose of obtaining a bonded winery permit for commercial production of wine at a bonded winery operated as part of an instructional program in viticulture and enology.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
GENERAL FUND - UNRESTRICTED**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
	Unrestricted	4,040,148	4,040,148	4,959,921
	Restricted Reserves	1,530,378	1,530,378	897,443
	<b>NET BEGINNING BALANCE JULY 1</b>	<b>5,570,526</b>	<b>5,570,526</b>	<b>5,857,364</b>
	<b>FEDERAL INCOME</b>			
8110	Forest Reserve	4,000	4,213	4,200
8199	Other Federal Income	30,000	29,429	30,000
Total	Federal Income	34,000	33,642	34,200
	<b>STATE INCOME</b>			
8611	Principal Apportionment	25,445,782	23,264,543	27,546,412
8611	Principal Apportionment - Prior Year	720,000	1,843,552	182,033
8612	Apprenticeship	30,000	32,657	54,600
8614	Board Financial Assistance Program	100,000	133,281	136,680
8618	Over Cap FTES (Basic Skills)	0	0	0
8630	Education Protection Account	7,200,000	8,956,324	7,200,000
8672	Homeowners Property Tax Relief	90,000	75,843	90,000
8680	Lottery Funds	1,255,000	1,231,350	1,314,040
8681	Mandated Cost Claims	255,000	682,304	265,000
8681	Mandate Block Grant	0	0	5,340,838
8699	Full-Time Faculty	0	0	504,867
8699	Other State Funds	208,178	217,692	208,178
Total	State Income	35,303,960	36,437,546	42,842,648
	<b>LOCAL INCOME</b>			
8811	District Taxes - Secured Roll	11,300,000	12,108,195	11,300,000
8812	District Taxes - Unsecured Roll	550,000	848,512	550,000
8813	District Taxes - Prior Years	0	-100,780	0
8814	District Taxes - ERAF	450,000	381,665	450,000
8815	In Lieu Housing Authority	0	0	0
8818	Redevelopment Agency Funds	300,000	200,624	300,000
8820	Contributed Income	249,000	272,423	210,000
8831	Contract Instructional Services	52,600	194,885	52,000
8840	Sales	95,843	102,062	25,000
8850	Rentals and Leases	20,000	33,376	20,000
8860	Interest and Investment Income	50,000	60,243	50,000
8872	Community Services Classes	120,000	120,572	120,000
8874	Enrollment Fees	2,882,653	2,522,364	2,882,653
8875	Use of Nondistrict Facilities	7,680	0	9,000
8877	Sales, Instructional Materials	442,030	193,273	243,982
8880	Nonresident Tuition	550,000	546,026	550,000
8885	Student Fines/Fees	65,009	64,942	73,600
8890	Miscellaneous Income	100,000	141,112	137,958
8890	Prior Year Adjustment	0	0	0
8891	Parking Citations	70,000	42,538	50,000
Total	Local Income	17,304,815	17,732,032	17,024,193
	<b>INCOMING TRANSFERS</b>			
8980	Interfund Transfers	11,500	10,015	735,113
Total	Incoming Transfers	11,500	10,015	735,113
<b>TOTAL</b>	<b>INCOME - ALL SOURCES</b>	<b>52,654,275</b>	<b>54,213,235</b>	<b>60,636,154</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>58,224,801</b>	<b>59,783,761</b>	<b>66,493,518</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**  
**2015-2016 PROPOSED**  
**GENERAL FUND - UNRESTRICTED**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
1000	<b>ACADEMIC SALARIES</b>			
1100	Regular-Instructional Salaries	9,372,962	8,325,026	8,865,126
1200	Regular Non-Instructional Salaries	4,841,736	4,843,359	4,998,669
1300	Other Instructional Salaries	7,242,112	8,131,678	8,114,111
1400	Other Non-Instructional Salaries	778,676	896,131	921,976
Total	Academic Salaries	22,235,486	22,196,194	22,899,882
2000	<b>CLASSIFIED SALARIES</b>			
2100	Regular Classified Salaries	10,839,130	10,141,811	11,140,176
2200	Regular Inst Aide Salaries	414,946	524,204	682,034
2300	Other Classified Salaries	367,699	738,166	440,026
2400	Other Inst Aide Salaries	510,895	594,554	491,383
Total	Classified Salaries	12,132,670	11,998,735	12,753,619
3000	<b>STAFF BENEFITS</b>			
3100	State Teachers' Retirement	1,514,911	1,478,058	2,229,968
3200	Public Employees' Retirement	1,567,675	1,373,700	1,363,704
3300	Social Security - OASDI	1,153,531	1,090,817	1,180,350
3400	Health and Welfare	4,856,211	4,676,099	4,648,150
3500	Unemployment Insurance	126,430	25,994	27,173
3600	Workers' Compensation Insurance	622,228	683,266	785,477
3700	Other Benefits Retirement	121,970	167,148	144,871
3900	Other Benefits	18,954	12,711	20,704
Total	Staff Benefits	9,981,910	9,507,793	10,400,397
4000	<b>BOOKS, SUPPLIES, AND MATERIALS</b>			
4300	Instructional Supplies	619,334	486,244	439,560
4500	Non-Instructional Supplies	629,246	549,236	641,746
4600	Pupil Transportation Supplies	177,820	160,878	156,277
4700	Food Supplies	7,145	6,536	4,675
Total	Books, Supplies, and Materials	1,433,545	1,202,894	1,242,258
5000	<b>OPERATING EXPENSES &amp; SERVICES</b>			
5100	Contract for Personal Services	1,060,896	776,987	928,196
5200	Travel, Conf. and In-Service Training	158,136	148,094	140,936
5300	Dues, Memberships, and Licenses	522,189	535,173	642,724
5400	Insurance	475,343	472,746	485,601
5500	Utilities and Housekeeping Services	1,695,527	1,755,493	1,796,370
5600	Rents, Leases and Repairs	1,508,642	1,405,710	1,527,377
5700	Legal, Elections and Audit Expenses	353,876	251,624	332,322
5800	Other Services, Postage, Advertising	360,580	311,341	351,940
5900	Other Operating Expenses	111,685	105,042	(115,000)
Total	Operating Expenses & Services	6,246,874	5,762,210	6,090,466

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
GENERAL FUND - UNRESTRICTED**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
6000	<b>CAPITAL OUTLAY</b>			
6100	Sites and Improvements	10,000	9,867	10,000
6200	Buildings & Improvements	17,009	6,160	30,860
6300	Books and Media for Libraries	65,212	27,018	66,274
6400	Equipment	155,722	153,460	75,672
Total	Capital Outlay	247,943	196,505	182,806
7300	Interfund Transfer - Debt Svc/Cap Proj	0	0	0
7300	Interfund Transfer - Transformer Failure	0	0	0
7300	Interfund Transfer - Cap Proj - Misc Projects	71,826	446,825	15,000
7300	Interfund Transfer - Co-curricular	177,047	177,047	127,047
7300	Interfund Transfer - Child Development	10,000	10,000	10,000
7300	Interfund Transfer - PCPA	1,426,949	1,446,949	1,426,949
7300	Interfund Transfer - Foundation	0	0	0
7300	Interfund Transfer - Restricted G/F	146,293	150,016	51,100
7300	Interfund Transfer - Miscellaneous	0	725,113	0
7500	Student Financial Aid	70,000	105,702	70,000
7600	Misc Payments to/for Students	500	414	500
Total	Other Outgo	1,902,615	3,062,066	1,700,596
Total	<b>Expenditures and Other Outgo</b>	54,181,043	53,926,397	55,270,024
7900	Appropriation for Contingencies	3,980,104	0	4,985,213
7920	Reserve for Recovery	0	0	0
7922	Restricted Reserve	16,008	0	5,340,838
7923	Reserve for One-Time Funds	26,886	697,443	697,443
7926	Reserve for Bad Debt	0	0	0
7991	Reserve for Reallocation	20,760	200,000	200,000
7994	Reserve for OPEB	0	0	0
TOTAL	<b>EXPENDITURES, OTHER OUTGO AND CONTINGENCIES</b>	58,224,801	54,823,840	66,493,518
	General Reserve (Net Ending Balance)		4,959,921	
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	58,224,801	59,783,761	66,493,518

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
GENERAL FUND - RESTRICTED**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	6,830,992	6,830,994	7,441,514
	<b>FEDERAL INCOME</b>			
8120	College Work Study	140,326	154,981	173,771
8121	Higher Education Act/Title V	1,857,922	1,187,544	1,651,863
8133	Workforce Investment Act WIA	0	0	0
8140	TANF	72,647	72,647	69,015
8170	VTEA - Basic Grant	0	0	0
8170	VTEA - Special Projects	0	0	553,009
8170	Tech-Prep/CTE Grants	598,325	555,056	0
8199	Other Federal Income	1,316,385	788,612	871,754
Total	Federal Income	3,985,605	2,758,840	3,319,412
	<b>STATE INCOME</b>			
8619	Basic Skills Apportionment	479,257	271,663	193,855
8621	Disabled Students Programs & Svc	671,789	671,802	638,200
8622	Extended Opportunity Program & Services	537,461	537,461	537,461
8623	Student Maintenance Allow	0	0	0
8624	Cooperative Agencies Resources for Education CARE	211,664	211,664	211,664
8625	Other State Categorical Programs	452,721	426,740	459,194
8626	Student Success and Support Programs	2,299,429	1,656,775	2,075,215
8627	Block Grant/Instructional Equipment & Physical Plant	250,895	250,895	1,250,655
8628	CalWORKS	315,355	313,707	299,669
8651	Foster Parent Training Grant	86,829	86,372	82,488
8653	Economic Development	771,558	515,417	784,475
8654	Child Dev Trng Consortium	7,967	9,392	176
8655	Scheduled Maintenance & Special Repair	14,264	14,264	0
8656	Independent Living Grant	0	0	0
8659	Misc. State Grants	421,736	276,840	189,910
86XX	Other State Revenues	147,668	341,229	146,891
Total	State Income	6,668,593	5,584,221	6,869,853
	<b>LOCAL INCOME</b>			
8820	Contributions	487,766	284,781	429,328
8830	Contracted Instruction	27,409	375	33,150
8840	Sales	40,000	43,777	40,000
8850	Leases and Rentals	0	1,440	0
8876	Health Fees	450,000	467,245	475,000
887X	Sales, Instr Mtl	386,827	83,652	389,820
8881	Parking Services Fees	260,000	288,977	285,000
8885	Other Student Fees	34,028	34,294	39,500
8890	Other Income	106,443	-3,673	17,416
Total	Local Income	1,792,473	1,200,868	1,709,214
	<b>INCOMING TRANSFERS</b>			
8980	Interfund Transfers	122,492	874,559	52,869
TOTAL	<b>INCOME - ALL SOURCES</b>	12,569,163	10,418,488	11,951,348
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	19,400,155	17,249,482	19,392,862

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
GENERAL FUND - RESTRICTED**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
1000	<b>ACADEMIC SALARIES</b>			
1100	Regular-Instructional Salaries	113,347	61,286	27,287
1200	Regular Non-Instructional Salaries	1,200,037	1,104,462	1,459,408
1300	Other Instructional Salaries	53,369	36,938	49,583
1400	Other Non-Instructional Salaries	936,360	741,718	657,644
Total	Academic Salaries	2,303,113	1,944,404	2,193,922
2000	<b>CLASSIFIED SALARIES</b>			
2100	Regular Classified Salaries	1,700,524	1,556,229	1,965,312
2200	Regular Inst Aide Salaries	298,102	247,315	406,466
2300	Other Classified Salaries	769,672	627,698	657,660
2400	Other Inst Aide Salaries	311,831	352,869	158,498
Total	Classified Salaries	3,080,129	2,784,111	3,187,936
3000	<b>STAFF BENEFITS</b>			
3100	State Teachers' Retirement	152,148	121,593	145,208
3200	Public Employees' Retirement	259,122	206,989	248,199
3300	Social Security - OASDI & Medicare	187,527	151,898	176,094
3400	Health & Welfare	629,321	464,161	621,920
3500	Unemployment Insurance	6,348	1,914	2,579
3600	Workers' Compensation Insurance	91,334	91,310	100,315
3700	Non-Academic STRS	15,672	23,435	10,027
3900	Other Benefits - Projects	0	0	0
Total	Staff Benefits	1,341,472	1,061,300	1,304,342
4000	<b>BOOKS, SUPPLIES, AND MATERIALS</b>			
4300	Instructional Supplies	525,352	199,049	488,445
4500	Non-instructional Supplies	451,199	177,761	376,816
4600	Pupil Transportation Supplies	44,812	33,978	30,586
4700	Food Supplies	54,146	32,061	14,975
Total	Books, Supplies, and Materials	1,075,509	442,849	910,822
5000	<b>OPERATING EXPENSES &amp; SERVICES</b>			
5100	Contract for Personal Services	619,811	482,247	470,736
5200	Travel, Conf. & In-service Training	504,741	255,822	357,043
5300	Dues, Memberships, and Licenses	262,501	132,225	148,996
5400	Insurance	36,703	36,063	33,110
5500	Utilities and Housekeeping Services	23,691	2,929	22,002
5600	Rents, Leases and Repairs	247,916	144,702	204,033
5700	Legal, Elections and Audit Expenses	129,370	101,125	46,187
5800	Other Services, Postage, Advertising	25,872	19,535	34,251
5900	Indirect Support Charges	148,483	105,105	78,860
Total	Operating Expenses & Services	1,999,088	1,279,753	1,395,218

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
GENERAL FUND - RESTRICTED**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
6000	<b>CAPITAL OUTLAY</b>			
6100	Sites and Improvements	0	0	0
6200	Buildings & Improvement	613,560	584,364	6,060
6300	Books & Media for Libraries	43,555	77,337	20,098
6400	Equipment	1,574,594	1,115,634	937,049
6500	Lease/Purchase Agreements	0	0	0
Total	Capital Outlay	2,231,709	1,777,335	963,207
7000	<b>OTHER OUTGO</b>			
7300	Interfund Transfer - Capital Projects - Infrastructure	0	0	0
7300	Interfund Transfer - Scheduled Maintenance Projects	0	0	0
7300	Interfund Transfer - Capital Projects	0	0	0
7300	Interfund Transfers	268,264	274,082	793,484
7500	Student Financial Aid	464,003	118,055	358,334
7600	Other Payments to Students	125,781	126,079	86,519
Total	Other Outgo	858,048	518,216	1,238,337
7950	Restricted Reserve	6,511,087	0	8,199,078
TOTAL	<b>EXPENDITURES, OTHER OUTGO AND CONTINGENCY</b>	19,400,155	9,807,968	19,392,862
	General Reserve (Net Ending Balance)		7,441,514	
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	19,400,155	17,249,482	19,392,862

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
BOND INTEREST AND REDEMPTION FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	7,878,573	7,878,573	7,115,929
	<b>LOCAL INCOME</b>			
88XX	Local Income	5,300,000	6,011,623	6,000,000
8942	GO Bond Proceeds	0	62,059,517	0
TOTAL	Income	5,300,000	68,071,140	6,000,000
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	13,178,573	75,949,713	13,115,929
	<b>EXPENDITURES</b>			
	<b>OPERATING EXPENSES &amp; SERVICES</b>			
5800	Other Services	0	248,310	0
	<b>DEBT RETIREMENT</b>			
7100	Debt Retirement	7,396,272	6,783,439	6,161,735
7200	Other Financing	0	61,802,035	0
TOTAL	<b>EXPENDITURES</b>	7,396,272	68,833,784	6,161,735
7900	Appropriation for Contingencies	5,782,301	0	6,954,194
TOTAL	<b>EXPENDITURES AND CONTINGENCIES</b>	13,178,573	68,833,784	13,115,929
	NET ENDING BALANCE	0	7,115,929	0
TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	13,178,573	75,949,713	13,115,929

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
CHILD DEVELOPMENT FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	154,761	154,758	177,514
	<b>FEDERAL INCOME</b>			
8100	Other Federal Income	274,298	302,636	264,797
	<b>STATE INCOME</b>			
8600	Other State Income	269,272	237,367	275,658
	<b>LOCAL INCOME</b>			
8820	Contributions	0	0	0
8860	Interest	500	530	500
8890	Other Local Revenue	170,000	175,298	139,000
Total	Local Income	170,500	175,828	139,500
	<b>INCOMING TRANSFERS</b>			
8980	Interfund Transfers	30,000	59,680	30,000
<b>TOTAL</b>	<b>INCOME AND INCOMING TRANSFERS</b>	<b>744,070</b>	<b>775,511</b>	<b>709,955</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>898,831</b>	<b>930,269</b>	<b>887,469</b>
	<b>ACADEMIC SALARIES</b>			
1000	Regular - Non-instructional Salaries	190,149	192,937	197,416
1200	Other Instructional Salaries	0	0	0
1300	Other - Non-instructional Salaries	35,806	40,695	0
1400				
Total	Academic Salaries	225,955	233,632	197,416
	<b>CLASSIFIED SALARIES</b>			
2000	All Classified Salaries	345,801	357,521	144,197
	<b>STAFF BENEFITS</b>			
3000	All Staff Benefits	75,728	71,589	70,208
	<b>BOOKS, SUPPLIES &amp; MATERIALS</b>			
4000	All Books, Supplies & Materials	50,210	33,792	46,346
	<b>OTHER OPERATING EXPENSES</b>			
5000	Consultants	11,000	19,327	27,086
5100	Conferences	4,768	1,415	9,134
5200	Licenses and Permits	7,276	1,882	139
5300	Contracts, Repairs	2,309	580	2,500
5600	Other Services	130	17	0
5800	Other Expenses	7,386	8,566	6,074
5900				
Total	Other Operating Expenses	32,869	31,787	44,933
	<b>CAPITAL OUTLAY</b>			
6000	Equipment	0	0	0
6400				
	<b>OTHER OUTGO</b>			
7000	Interfund Transfers	0	24,434	0
7300				
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>730,563</b>	<b>752,755</b>	<b>503,100</b>
7900	Appropriations for Contingency	168,268	0	384,369
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	<b>898,831</b>	<b>752,755</b>	<b>887,469</b>
	<b>NET ENDING BALANCE</b>		<b>177,514</b>	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>898,831</b>	<b>930,269</b>	<b>887,469</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
PCPA**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	27,570	27,568	211,385
	<b>STATE INCOME</b>			
8600	State Grant	0	0	0
	<b>LOCAL INCOME</b>			
8830	Contribution from General Fund	1,426,949	1,431,949	1,426,949
8800	Ticket Revenue	1,450,049	1,389,735	1,407,324
8800	Other Revenue	781,620	792,345	777,350
<b>TOTAL</b>	<b>INCOME</b>	<b>3,658,618</b>	<b>3,614,029</b>	<b>3,611,623</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>3,686,188</b>	<b>3,641,597</b>	<b>3,823,008</b>
	<b>EXPENDITURES</b>			
1000	Academic Salaries	0	0	0
2000	Classified Salaries	1,623,737	1,476,604	1,513,419
3000	Staff Benefits	577,339	580,837	566,764
4000	Supplies and Materials	271,950	211,610	239,605
5000	Operating Expenses and Services	583,181	546,886	592,449
6000	Capital Outlay	27,000	26,084	31,846
7000	Other Outgo	572,058	588,191	658,359
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>3,655,265</b>	<b>3,430,212</b>	<b>3,602,442</b>
7900	Appropriation for Contingencies	30,923	0	220,566
<b>TOTAL</b>	<b>EXPENDITURES AND CONTINGENCIES</b>	<b>3,686,188</b>	<b>3,430,212</b>	<b>3,823,008</b>
	<b>NET ENDING BALANCE</b>		211,385	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>3,686,188</b>	<b>3,641,597</b>	<b>3,823,008</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
CAPITAL OUTLAY PROJECTS FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	4,814,019	4,814,019	6,108,901
	<b>FEDERAL INCOME</b>			
Total	Federal Income	0	0	0
	<b>STATE INCOME</b>			
8650	Community College Construction	1,612	1,612	0
8655	Scheduled Maintenance Income	1,003,579	1,003,579	0
8658	Prop 39 Energy Efficiency Income	272,495	267,805	276,091
8690	Other State Revenues	0	0	0
Total	State Income	1,277,686	1,272,996	276,091
	<b>LOCAL INCOME</b>			
8820	Contributions	187,500	62,500	125,000
8824	Foundation Contributions	1,391,767	358,388	1,036,176
8860	Interest	10,000	19,578	10,000
8890	Other Local Revenue	1,616	69,302	15,583
Total	Local Income	1,590,883	509,768	1,186,759
	<b>INCOMING TRANSFERS</b>			
8910	Comp for Loss of Fixed Assets	0	0	0
8940	Debt Proceeds	0	0	0
8980	Interfund Transfers	15,000	446,825	15,482
8980	Interfund Transfers - Block Grant	0	0	0
8980	Interfund Transfers - Energy Funds	0	0	0
8985	Intrafund Transfers	0	0	0
Total	Incoming Transfers	15,000	446,825	15,482
<b>TOTAL</b>	<b>INCOME</b>	<b>2,883,569</b>	<b>2,229,589</b>	<b>1,478,332</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>7,697,588</b>	<b>7,043,608</b>	<b>7,587,233</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
CAPITAL OUTLAY PROJECTS FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
4000	<b>BOOKS, SUPPLIES, &amp; MATERIALS</b>			
4500	Operational Supplies	21,925	27,654	46,373
Total	Total Books, Supplies, & Materials	21,925	27,654	46,373
5000	<b>OTHER OPERATING EXPENSES</b>			
5100	Consultant & Architectural Svc	83,095	89,438	53,341
5200	Conferences/Travel	0	0	0
5300	Licenses and Permits	0	12,812	4,875
5500	Utilities	0	0	0
5600	Contracts, Repairs	1,003,579	4,291	14,080
5700	Legal Fees	7,630	4,970	23,040
5800	Other Services	0	2,035	1,416
Total	Other Operating Expenses	1,094,304	113,546	96,752
6000	<b>CAPITAL OUTLAY</b>			
6100	Site Improvement	0	0	0
6200	Buildings	1,324,934	471,294	1,952,575
6300	Library Books	0	0	0
6400	Equipment	299,669	322,213	41,863
6900	Construction contingency	277,495	0	445,981
Total	Capital Outlay	1,902,098	793,507	2,440,419
7000	<b>OTHER OUTGO</b>			
7170	Debt Payment	0	0	0
7300	Interfund Transfers	0	0	0
7300	Intrafund Transfers	0	0	0
Total	Other Outgo	0	0	0
TOTAL	<b>EXPENDITURES AND OTHER OUTGO</b>	3,018,327	934,707	2,583,544
7900	Appropriations for Contingency	4,679,261	0	5,003,689
Total	Contingency and Reserves	4,679,261	0	5,003,689
	<b>NET ENDING BALANCE</b>		6,108,901	
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	7,697,588	7,043,608	7,587,233

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
GENERAL OBLIGATION BOND BUILDING FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	6,435,042	6,435,042	4,185,448
	<b>LOCAL INCOME</b>			
88XX	Local Income	75,000	35,594	25,000
TOTAL	Local Income	75,000	35,594	25,000
	<b>INCOMING TRANSFERS</b>			
8940	Other Financing Sources	0	0	0
TOTAL	Incoming Transfers	0	0	0
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	6,510,042	6,470,636	4,210,448
	<b>EXPENDITURES</b>			
	<b>ACADEMIC SALARIES</b>			
1000				
1400	Other - Non-instructional Salaries	0	4,599	0
	<b>CLASSIFIED SALARIES</b>			
2000				
2000	All Classified Salaries	0	1,622	0
	<b>STAFF BENEFITS</b>			
3000				
3000	All Staff Benefits	0	607	0
	<b>BOOKS, SUPPLIES, &amp; MATERIALS</b>			
4000				
4000	Operational Supplies	14,535	22,916	7,031
TOTAL	Total Books, Supplies, & Materials	14,535	22,916	7,031
	<b>OPERATING EXPENSES &amp; SERVICES</b>			
5000				
5100	Consultant & Architectural Svc	381,528	457,567	115,822
5200	District Business Expense	26,150	9,048	18,117
5300	Licenses and Permits	43,502	109,003	76,927
5500	Utilities	1,192	27,908	4,892
5600	Contracts, Repairs	24,590	24,011	37,698
5700	Legal Fees	78,619	153,617	99,629
5800	Other Services	0	0	0
TOTAL	Other Operating Expenses	555,581	781,154	353,085
	<b>CAPITAL OUTLAY</b>			
6000				
6100	Site Improvement	0	0	0
6200	Buildings	1,108,664	616,971	645,529
6400	Equipment	904,172	857,329	804,591
6900	Construction Contingency	561,094	-10	148,396
TOTAL	Capital Outlay	2,573,930	1,474,290	1,598,516
	<b>OTHER OUTGO</b>			
7300	Interfund Transfers	0	0	0
TOTAL	<b>EXPENDITURES</b>	3,144,046	2,285,187	1,958,632
7900	Appropriation for Contingencies	3,365,996	0	2,251,816
TOTAL	<b>EXPENDITURES AND CONTINGENCIES</b>	6,510,042	2,285,187	4,210,448
	<b>NET ENDING BALANCE</b>	0	4,185,448	0
TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	6,510,042	6,470,636	4,210,448

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
BOOKSTORE FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	1,476,854	1,439,661	1,461,895
	<b>INCOME</b>			
	Sales	1,800,000	1,786,923	1,800,000
	<b>NON-OPERATING INCOME</b>			
	Interest Income	1,000	1,054	1,000
	Rental Text Income	500,000	361,658	500,000
	Other Income	10,000	7,521	10,000
TOTAL	<b>INCOME</b>	2,311,000	2,157,156	2,311,000
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	3,787,854	3,596,817	3,772,895
	<b>COST OF SALES - PURCHASES</b>	1,436,600	1,343,014	1,436,600
	<b>OPERATING EXPENSES</b>			
	Payroll	264,000	205,388	278,520
	Contracted Salaries	296,345	206,609	272,802
	Contracted Benefits	123,949	108,298	115,700
	Advertising	200	54	200
	Bad Debt Expense	2,000	20,339	2,000
	Bank Charges	30,000	30,768	30,000
	Miscellaneous Expense	10,000	20,194	10,000
	Office Supplies	25,000	15,530	25,000
	Postage	25,000	30,343	25,000
	Software/Computer Professional Fees	33,000	44,293	33,000
	District Overhead	32,000	32,000	32,000
	Repairs & Maintenance	20,000	17,523	20,000
	Telephone	7,300	3,921	7,300
	Travel	5,000	339	5,000
	Depreciation	13,100	18,961	13,100
Total	Operating Expenses	886,894	754,562	869,622
	<b>NON-OPERATING EXPENSES</b>			
	Transfers to Other Funds - ASB	37,347 *	37,347 *	34,515 *
	Transfers to Other Funds	0	0	0
Total	Non-Operating Expenses	37,347	37,347	34,515
TOTAL	<b>EXPENDITURES</b>	2,360,841	2,134,922	2,340,736
	Reserve for Building, Equipment, Rental Books	95,564	89,703	76,603
	Reserve for Inventory	460,949	420,355	420,355
	Reserve for Long Term Debt	0	0	0
	Reserve for New Hardware and Software	30,000	30,000	30,000
	Reserve for Contingencies	840,500	0	905,201
	<b>NET ENDING BALANCE</b>		921,837	
TOTAL	<b>EXPENDITURES AND NET ENDING BALANCE</b>	3,787,854	3,596,817	3,772,895

\* The Bookstore supports the Associated Student Body Government (ASBG) by providing 1.6% of the Bookstore's prior year total income.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
DENTAL SELF INSURANCE FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	1,148,663	1,148,663	1,270,334
	<b>LOCAL INCOME</b>			
8830	Contribution from General Fund	675,000	750,249	750,000
8860	Interest	2,000	4,394	2,000
8980	Transfers In	0	0	0
TOTAL	<b>INCOME</b>	677,000	754,643	752,000
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	1,825,663	1,903,306	2,022,334
	<b>EXPENDITURES</b>			
5430	Self Insurance Claims	675,000	632,972	750,000
5890	Miscellaneous Fees	0	0	0
TOTAL	<b>EXPENDITURES</b>	675,000	632,972	750,000
7900	Appropriation for Contingencies	1,150,663	0	1,272,334
TOTAL	<b>EXPENDITURES AND CONTINGENCIES</b>	1,825,663	632,972	2,022,334
	NET ENDING BALANCE		1,270,334	
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	1,825,663	1,903,306	2,022,334

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
HEALTH EXAMS FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	Reserve	490,019	490,019	432,508
	<b>NET BEGINNING BALANCE JULY 1</b>	490,019	490,019	432,508
	<b>LOCAL INCOME</b>			
8830	Contribution from General Fund	0	0	0
8860	Interest	1,600	1,748	1,600
8890	Other Local Income	0	0	0
TOTAL	<b>INCOME</b>	1,600	1,748	1,600
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	491,619	491,767	434,108
	<b>EXPENDITURES</b>			
	<b>STAFF BENEFITS</b>			
3000	Academic Benefits	8,000	0	8,000
3410	Classified Benefits	116,031	54,640	116,031
3420	Non-Academic Benefits	15,000	4,619	15,000
3430				
TOTAL	<b>EXPENDITURES</b>	139,031	59,259	139,031
	<b>OTHER OUTGO</b>			
7000	Interfund Transfer	0	0	0
7390				
TOTAL	<b>OTHER OUTGO</b>	0	0	0
7900	Appropriation for Contingencies	352,588	0	295,077
TOTAL	<b>EXPENDITURES AND CONTINGENCIES</b>	491,619	59,259	434,108
	<b>NET ENDING BALANCE</b>		432,508	
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	491,619	491,767	434,108

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
PROPERTY AND LIABILITY SELF INSURANCE FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>NET BEGINNING BALANCE JULY 1</b>	1,082,919	1,082,919	1,183,669
	<b>LOCAL INCOME</b>			
8830	Contribution from General Fund	0	0	0
8860	Interest	4,000	4,330	4,000
8890	Other Local Income	0	0	0
8910	Compensation for Loss of Fixed Assets	0	106,420	0
8980	Transfers-In	0	0	0
TOTAL	<b>INCOME</b>	4,000	110,750	4,000
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	1,086,919	1,193,669	1,187,669
	<b>EXPENDITURES</b>			
2000	Classified Salaries	0	0	0
3000	Staff Benefits	0	0	0
4000	All Books, Supplies & Materials	0	0	0
5410	District Insurance	0	0	0
5430	Self-Insurance Claims	0	10,000	0
5650	Contracted Repairs	0	0	0
5740	Settlements	0	0	0
5830	Personal Property Damages	263,000	0	263,000
6000	Capital Outlay	0	0	0
TOTAL	<b>EXPENDITURES</b>	263,000	10,000	263,000
7900	Appropriation for Contingencies	823,919	0	924,669
TOTAL	<b>EXPENDITURES AND CONTINGENCIES</b>	1,086,919	10,000	1,187,669
	<b>NET ENDING BALANCE</b>	0	1,183,669	0
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	1,086,919	1,193,669	1,187,669

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
POST-EMPLOYMENT BENEFITS FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	Trust Reserve for GASB 45	6,312,694	6,312,694	307,023
	<b>NET BEGINNING BALANCE JULY 1</b>	6,312,694	6,312,694	307,023
	<b>LOCAL INCOME</b>			
8830	Contribution from General Fund	445,000	880,555	325,000
8860	Interest	16,000	25,106	1,000
8890	Other Local Income	120,000	133,111	120,000
	<b>INCOMING TRANSFERS</b>			
8980	Interfund/Intrafund Transfers	255,555	170,381	0
<b>TOTAL</b>	<b>INCOME</b>	836,555	1,209,153	446,000
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	7,149,249	7,521,847	753,023
	<b>EXPENDITURES</b>			
	<b>STAFF BENEFITS</b>			
3000	Academic Benefits	0	0	0
3410	Classified Benefits	0	0	0
3420	Non-Academic Benefits	0	0	0
3430	Other Benefits	0	7,214,824 *	0
3900		0		0
<b>TOTAL</b>	<b>EXPENDITURES</b>	0	7,214,824	0
	<b>OTHER OUTGO</b>			
7000	Interfund/Intrafund Transfer	0	0	0
7390		0	0	0
<b>TOTAL</b>	<b>OTHER OUTGO</b>	0	0	0
7900	Appropriation for Contingencies	7,149,249	0	753,023
<b>TOTAL</b>	<b>EXPENDITURES AND CONTINGENCIES</b>	7,149,249	7,214,824	753,023
	<b>NET ENDING BALANCE</b>		307,023	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	7,149,249	7,521,847	753,023

\*reflects transfer of \$7,214,824 into irrevocable trust

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
STUDENT FINANCIAL AID TRUST FUND**

Account Number	Description	2014-15 Revised Adopted	2014-15 Actual	2015-16 Proposed Budget
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	18,435	20,495	21,148
	<b>FEDERAL INCOME</b>			
8150	Supplemental Ed. Opportunity Grants Prog.	108,225	171,075	179,075 *
8153	Pell Grant Program	8,166,907	10,898,829	2,500,000 *
8155	Academic competitiveness Grant	0	0	0
8158	Financial Aid Prior Year	0	0	0
8199	Other Federal Income	0	0	0
Total	Federal Income	8,275,132	11,069,904	2,679,075
	<b>STATE INCOME</b>			
8659	Cal Grant	852,342	888,738	0
8699	Other State Revenues	0	89,883	0
Total	State Income	852,342	978,621	0
	<b>LOCAL INCOME</b>			
8860	Interest	0	0	0
8890	Other	0	0	0
8980	Interfund Transfers	87,625	110,754	0
Total	Local Income	87,625	110,754	0
<b>TOTAL</b>	<b>INCOME</b>	<b>9,215,099</b>	<b>12,159,279</b>	<b>2,679,075</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>9,233,534</b>	<b>12,179,774</b>	<b>2,700,223</b>
	<b>EXPENDITURES</b>			
5000	Operating Expenses & Services	0	0	0
	<b>OTHER OUTGO</b>			
7390	Interfund Transfers	0	0	0
7510	Pell Grant Program	8,186,662	10,919,442	2,500,000 *
7512	Pell/SEOG Overpayments	0	0	0
7520	Supplemental Ed. Opportunity Grants Prog.	108,375	171,225	179,075 *
7530	Scholarships from Other Institutions	0	0	0
7540	Extended Opportunity Prog. & Serv. Grants	61,200	77,800	0
7541	EOPS Loans	-150	0	0
7542	CARE Grants	23,775	27,828	0
7550	Cal Grant B	728,914	868,788	0
7551	Cal Grant C	19,677	19,950	0
7555	Academic Competiveness Grant	0	0	0
7591	Pell Grant Prior Year	-20,341	-20,615	0
7592	SEOG Prior Year	-150	-150	0
7593	Cal Grant Prior Year	89,883	89,883	0
7595	EOPS Prior Year	0	0	0
7596	ACG Prior Year	0	0	0
7612	Care Child Care Reimbursements	2,800	4,475	0
7900	EOP&S Loan Contingency	0	0	0
7950	Restricted Reserve	32,889	0	21,148
<b>TOTAL</b>	<b>OTHER OUTGO</b>	<b>9,233,534</b>	<b>12,158,626</b>	<b>2,700,223</b>
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	<b>9,233,534</b>	<b>12,158,626</b>	<b>2,700,223</b>
	General Reserve (Net Ending Balance)		21,148	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>9,233,534</b>	<b>12,179,774</b>	<b>2,700,223</b>

\* Budget amount reflects the initial grant allocation per the U.S. Department of Education statement of account for the 2015-16 award year

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
SCHOLARSHIP AND LOAN TRUST FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	0	0	8,421
	<b>INCOME</b>			
8820	Donations	0	8,550	1,000
8860	Interest	0	0	0
8980	Interfund Transfer	0	0	0
TOTAL	<b>INCOME</b>	0	8,550	1,000
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	0	8,550	9,421
	<b>EXPENDITURES</b>			
4000	Supplies & Other	0	114	0
5000	Operating Expenses & Services	0	15	0
TOTAL	<b>EXPENDITURES</b>	0	129	0
7000	<b>OTHER OUTGO</b>			
7500	Student Financial Aid	0	0	1,000
TOTAL	<b>OTHER OUTGO</b>	0	0	1,000
7900	Appropriation for Contingency	0	0	8,421
TOTAL	<b>EXPENDITURES AND OTHER OUTGO</b>	0	129	9,421
	<b>NET ENDING BALANCE</b>		8,421	
GRAND TOTAL	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	0	8,550	9,421

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
ASSOCIATED STUDENTS TRUST FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	Unrestricted (ASB)	124,852	124,852	49,543
	Restricted	19,800	19,800	19,800
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	<b>144,652</b>	<b>144,652</b>	<b>69,343</b>
	<b>INCOME</b>			
	A.S.B.	3,000	3,099	3,000
	Athletics	45,000	30,234	45,000
	Transfer from District	127,047	177,047	127,047
	Transfer from Bookstore	37,347	37,347	34,515 *
	Interest	500	39	500
	Miscellaneous Income	0	0	0
TOTAL	<b>INCOME - ALL SOURCES</b>	<b>212,894</b>	<b>247,766</b>	<b>210,062</b>
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	<b>357,546</b>	<b>392,418</b>	<b>279,405</b>
	<b>EXPENDITURES</b>			
	ASSOCIATED STUDENTS	55,300	40,186	55,300
	ATHLETICS	172,047	282,139	172,047
	OTHER CO-CURRICULAR	0	0	0
	CLUBS & SCHOLARSHIPS	750	750	750
TOTAL	<b>EXPENDITURES</b>	<b>228,097</b>	<b>323,075</b>	<b>228,097</b>
	Appropriation for Contingencies	109,649	0	31,508
TOTAL	<b>EXPENDITURES &amp; CONTINGENCIES</b>	<b>337,746</b>	<b>323,075</b>	<b>259,605</b>
	Restricted Ending Balance	3,000	3,000	3,000
	Reserve for Scholarships	16,800	16,800	16,800
	Reserve for Site Improvement			
	Net Ending Balance		49,543	
GRAND TOTAL	<b>EXPENDITURES AND ENDING BALANCE</b>	<b>357,546</b>	<b>392,418</b>	<b>279,405</b>

\* The Bookstore supports the Associated Student Body government (ASBG) by providing 1.6% of the Bookstore's prior year total income.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
STUDENT REPRESENTATION FEE TRUST FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	6,188	6,188	1,940
	<b>INCOME</b>			
8860	Interest	25	3	10
8884	Student Representation Fee	14,000	16,550	14,000
8890	Other Local Revenue	0	0	0
8890	Interfund Transfer	0	0	0
Total	<b>INCOME</b>	14,025	16,553	14,010
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	20,213	22,741	15,950
	<b>EXPENDITURES</b>			
4000	Supplies & Other	500	748	500
5000	Operating Expenses & Services	14,000	20,053	14,000
6000	Equipment	0	0	
<b>TOTAL</b>	<b>EXPENDITURES</b>	14,500	20,801	14,500
7000	<b>OTHER OUTGO</b>			
7300	Interfund Transfers	0	0	0
<b>TOTAL</b>	<b>OTHER OUTGO</b>	0	0	0
7900	Appropriation for Contingency	5,713	0	1,450
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	20,213	20,801	15,950
	<b>NET ENDING BALANCE</b>		1,940	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	20,213	22,741	15,950

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
STUDENT BODY CENTER FEE TRUST FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	155,819	155,819	102,839
	<b>INCOME</b>			
8860	Interest	600	550	600
8883	Student Fees	25,000	23,399	25,000
8980	Interfund Transfer	0	0	0
<b>TOTAL</b>	<b>INCOME</b>	<b>25,600</b>	<b>23,949</b>	<b>25,600</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>181,419</b>	<b>179,768</b>	<b>128,439</b>
	<b>EXPENDITURES</b>			
4000	Supplies & Other	0	0	0
5000	Operating Expenses & Services	0	179	0
6000	Equipment	0	76,750	25,000
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>0</b>	<b>76,929</b>	<b>25,000</b>
7000	<b>OTHER OUTGO</b>			
7300	Interfund Transfers	40,000	0	0
<b>TOTAL</b>	<b>OTHER OUTGO</b>	<b>40,000</b>	<b>0</b>	<b>0</b>
7900	Appropriation for Contingency	141,419	0	103,439
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	<b>181,419</b>	<b>76,929</b>	<b>128,439</b>
	<b>NET ENDING BALANCE</b>		<b>102,839</b>	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>181,419</b>	<b>179,768</b>	<b>128,439</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
DISTRICT TRUST FUND**

Account Number	Description	2013-14 Actual Income & Expenditures	2014-15 Actual Income & Expenditures	2015-16 Est. Income & Expenditures
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	715,902	722,552	751,073
	<b>INCOME</b>			
8820	Donations	12,937	17,965	25,000
8840	Sales	147,445	172,560	125,000
8850	Leases and Rentals	0	4,500	300
8860	Interest	395	358	750
88XX	Miscellaneous Income	14,101	18,784	20,000
8980	Interfund Transfers	17,046	49,749	3,000
<b>TOTAL</b>	<b>INCOME</b>	<b>191,924</b>	<b>263,916</b>	<b>174,050</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>907,826</b>	<b>986,468</b>	<b>925,123</b>
	<b>EXPENDITURES</b>			
2000	Salaries	0	144	0
3000	Benefits	0	0	0
4000	Supplies & Materials	113,372	104,219	60,000
5000	Other Operating Exp & Svcs	41,938	69,338	25,000
6000	Capital Outlay	0	0	3,000
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>155,310</b>	<b>173,701</b>	<b>88,000</b>
7000	<b>OTHER OUTGO</b>			
7300	Interfund Transfers	17,111	49,749	15,000
7600	Other Payments to/for Students	12,853	11,945	5,000
<b>TOTAL</b>	<b>OTHER OUTGO</b>	<b>29,964</b>	<b>61,694</b>	<b>20,000</b>
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	<b>185,274</b>	<b>235,395</b>	<b>108,000</b>
	<b>NET ENDING BALANCE</b>	<b>722,552</b>	<b>751,073</b>	<b>817,123</b>
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>907,826</b>	<b>986,468</b>	<b>925,123</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
STUDENT CLUBS AGENCY FUND**

Account Number	Description	2013-14 Actual Income & Expenditures	2014-15 Actual Income & Expenditures	2015-16 Est. Income & Expenditures
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	29,010	31,102	42,350
	<b>INCOME</b>			
8820	Donations	3,285	10,674	200
8840	Sales	24,020	25,285	15,000
8860	Interest	12	14	20
88XX	Miscellaneous Income	5,311	3,937	500
8980	Interfund Transfers	3,000	2,900	1,000
<b>TOTAL</b>	<b>INCOME</b>	<b>35,628</b>	<b>42,810</b>	<b>16,720</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>64,638</b>	<b>73,912</b>	<b>59,070</b>
	<b>EXPENDITURES</b>			
4000	Supplies & Materials	22,205	21,015	14,000
5000	Other Operating Exp & Svc	2,766	9,708	2,000
6000	Capital Outlay	0	0	0
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>24,971</b>	<b>30,723</b>	<b>16,000</b>
7000	<b>OTHER OUTGO</b>			
7300	Interfund Transfers	451	839	5,000
7500	Student Assistance	8,113	0	2,000
<b>TOTAL</b>	<b>OTHER OUTGO</b>	<b>8,564</b>	<b>839</b>	<b>7,000</b>
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	<b>33,535</b>	<b>31,562</b>	<b>23,000</b>
	<b>NET ENDING BALANCE</b>	<b>31,103</b>	<b>42,350</b>	<b>36,070</b>
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>64,638</b>	<b>73,912</b>	<b>59,070</b>

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
FOUNDATION AGENCY FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>FUND EQUITY</b>	18,030,485	23,142,285	22,950,243
	Accumulated Fair Market Value inc/(dec)		0	
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	18,030,485	23,142,285	22,950,243
	<b>INCOME</b>			
	Contributions	1,150,000	1,342,597	1,150,000
	Contributions Non-cash	2,500	0	2,500
	Interest and Dividends	500,000	549,174	500,000
	Gain/Loss on Sale of investments	0	363,727	100,000
	Change in Asset Portfolio	650,000	-676,375	650,000
	Royal/Other/Bad Debt Recovery	5,000	11,821	6,000
	Transfers in	308,000	2,543,760	500,000
TOTAL	<b>INCOME</b>	2,615,500	4,134,704	2,908,500
TOTAL	<b>BEGINNING BALANCE AND INCOME</b>	20,645,985	27,276,989	25,858,743
	<b>EXPENDITURES</b>			
	Salaries	166,482	122,968	191,423
	Employee Benefits	19,909	12,906	13,947
	Supplies and Materials	72,000	87,774	72,000
	Consultants	17,650	18,213	10,500
	Conference Expense	6,000	17,733	6,000
	Business Travel Expense	1,200	73	0
	Dues and Memberships	1,250	995	750
	Licenses, Permits, Filing Fees	170	199	750
	Telephone	1,750	684	750
	Technology	15,000	0	15,000
	Maintenance Agreements	400	8,910	9,000
	Equipment Leases and Agreements	1,500	4,482	1,500
	Legal Fees	0	0	0
	Postage and UPS	3,500	2,943	3,500
	Advertising	1,500	0	1,500
	Brokerage Fees	155,000	152,159	150,500
	Miscellaneous	500	1,050	500
	Equipment Purchases	0	307	0
	Scholarships/Student Assistance	680,000	568,781	670,500
	Project Accounts	0	0	0
	District/College Support	0	712,661	1,150,000
	O/S Faculty Awards & Faculty Dev. Grants	0	0	0
	Transfers Out/Other Outgo	562,500	2,613,908	575,000
TOTAL	<b>EXPENDITURES</b>	1,706,311	4,326,746	2,873,120
	Reserve for Contingency	18,939,674	0	22,985,623
TOTAL	<b>EXPENDITURES AND CONTINGENCY</b>	20,645,985	4,326,746	25,858,743
	NET ENDING BALANCE	0	22,950,243	0
GRAND TOTAL	<b>EXPENDITURES, CONTINGENCY AND ENDING BALANCE</b>	20,645,985	27,276,989	25,858,743

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT  
2015-2016 PROPOSED  
AHC VITICULTURE AND ENOLOGY FOUNDATION AGENCY FUND**

Account Number	Description	2014-15 Adopted Budget	2014-15 Actual	2015-16 Proposed Budget
	<b>ADJUSTED NET BEGINNING BALANCE JULY 1</b>	0	0	3,636
	<b>INCOME</b>			
8820	Donations	1,000	8,750	0
8840	Sales	0	0	15,000
8860	Interest	0	0	0
8890	Miscellaneous Revenue	0	0	0
<b>TOTAL</b>	<b>INCOME</b>	<b>1,000</b>	<b>8,750</b>	<b>15,000</b>
<b>TOTAL</b>	<b>BEGINNING BALANCE AND INCOME</b>	<b>1,000</b>	<b>8,750</b>	<b>18,636</b>
	<b>EXPENDITURES</b>			
4000	Supplies & Other	1,000	4,046	15,000
5000	Operating Expenses & Services	0	1,068	0
6000	Equipment	0	0	0
<b>TOTAL</b>	<b>EXPENDITURES</b>	<b>0</b>	<b>5,114</b>	<b>15,000</b>
7000	<b>OTHER OUTGO</b>			
7300	Interfund Transfers	0	0	0
<b>TOTAL</b>	<b>OTHER OUTGO</b>	<b>0</b>	<b>0</b>	<b>0</b>
7900	Appropriation for Contingency	1,000	0	3,636
<b>TOTAL</b>	<b>EXPENDITURES AND OTHER OUTGO</b>	<b>1,000</b>	<b>5,114</b>	<b>18,636</b>
	<b>NET ENDING BALANCE</b>		<b>3,636</b>	
<b>GRAND TOTAL</b>	<b>EXPENDITURES, OTHER OUTGO AND ENDING BALANCE</b>	<b>1,000</b>	<b>8,750</b>	<b>18,636</b>



To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Resolution 15-23, Appropriations Limit for the 2015-16 Fiscal Year		
Reason for Board Consideration:  ACTION	Item Number:  13.C.	Enclosures:  Page 1 of 4

**BACKGROUND:**

Article XIII-B of the State Constitution, as approved by the voters in November 1979, requires the establishment of an appropriations limit on "Proceeds of Taxes" revenues for public agencies including school districts. The governing board must approve the appropriations limit for the district each year.

Attached are pages from the district's budget book explaining the appropriations limit.

Documentation used to determine the appropriations limit was posted for public review on August 24, 2015.

(continued)

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Staff recommends that the board of trustees adopt Resolution 15-23, appropriations limit for the 2015-2016 fiscal year.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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## APPROPRIATIONS LIMIT

Article XIII B of the State Constitution as approved by the voters in November 1979 requires the establishment of an Appropriations Limit on "Proceeds of Taxes" revenues for public agencies including school districts, beginning with the 1980-81 fiscal year. Government Code 7910 places the responsibility for computing and adopting appropriations limits with the individual districts.

G.C. 7910 (Chapter 1205, Statutes of 1980)

Each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting. Fifteen days prior to such meeting documentation used in the determination of the appropriations limit shall be available to the public. The determination of the appropriations limit is a legislative act.

Based on historical data from 1978-79, adjusted by an inflation factor provided by the State, the Allan Hancock Joint Community College District adopted an Appropriations Limit for 1980-81 in the amount of \$14,267,305. Annually the District adjusts the approved limit by changes in the inflation factors and the District's student population.

Once the Appropriations Limit has been adopted, the District must compare its appropriations, which are subject to limitation, to the established limit. Appropriations Subject to Limit are those monies which are proceeds of taxes. These monies include tax receipts, which are part of the beginning balance of the General Fund, State Apportionment income, tax receipts (state and local), receipts from the State Board Financial Assistance Program and interest that has been generated on these monies.

If *Proceeds of Taxes* subject to the Appropriations Limit will exceed the limit, disposition of excess revenues must be determined. The following options are available:

- a. Increase Appropriations Limit by adding excess revenues to the state limit, pursuant to Government Code section 7902.1. The Department of Finance must be notified within 45 days if this option is chosen.
- b. Return excess revenues in the following years in accordance with Government Code Section 7911.
- c. Declare an emergency to exceed the current limit to cover the excess revenues. If this option is taken, districts must make one-time reductions in one or more of the following three years' Appropriations Limits by the amount of the excess revenues.
- d. Appropriate or reappropriate excess revenues to expenditures exempt from the Appropriations Limit. These exempt expenditures are debt service, unfunded court and federal mandates, mandates effective in 1978-79 whose cost increases have been greater than inflation and FTES adjustments used in computing the Appropriations Limit increase and mandates effective since June 30, 1979.

The following information indicates Allan Hancock College adopted Appropriations Limits and those Appropriations Subject to Limit (Proceeds of Taxes) from the initial 1980-81 fiscal year to the current budget year 2015-2016.

	<u>Appropriations Limit</u>	<u>Appropriations Subject to Limit</u>
1980-81	\$14,267,305	\$11,922,863
1981-82	\$17,659,642	\$12,640,055
1982-83	\$17,172,394	\$13,316,572
1983-84	\$17,445,881	\$13,523,923
1984-85	\$17,117,286	\$14,054,293
1985-86	\$16,514,449	\$14,470,530
1986-87	\$17,762,647	\$14,056,530
1987-88	\$18,870,013	\$15,387,302
1988-89	\$18,656,519	\$15,673,755
1989-90	\$20,776,419	\$16,873,309
1990-91	\$22,965,328	\$20,356,756
1991-92	\$23,437,771	\$19,501,923
1992-93	\$24,046,951	\$19,650,262
1993-94	\$24,987,560	\$19,069,829
1994-95	\$24,410,023	\$19,184,291
1995-96	\$25,341,213	\$19,936,554
1996-97	\$27,002,091	\$21,179,699
1997-98	\$28,706,819	\$22,488,774
1998-99	\$31,123,976	\$25,879,066
1999-00	\$33,509,909	\$26,537,138
2000-01	\$35,928,661	\$27,307,202
2001-02	\$39,513,048	\$31,883,678
2002-03	\$40,961,793	\$33,991,000
2003-04	\$44,003,411	\$33,305,141
2004-05	\$44,034,213	\$34,862,287
2005-06	\$47,856,801	\$36,741,488
2006-07	\$49,906,161	\$40,179,256
2007-08	\$50,673,722	\$43,597,239
2008-09	\$55,331,463	\$45,064,115
2009-10	\$57,233,405	\$43,787,618
2010-11	\$54,976,449	\$43,661,705
2011-12	\$56,356,358	\$42,086,808
2012-13	\$53,662,159	\$38,986,518
2013-14	\$57,622,469	\$43,085,928
2014-15	\$58,237,306	\$45,084,084
2015-16	\$61,411,224	\$48,123,340

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

RESOLUTION 15-23

APPROPRIATIONS LIMIT FOR THE 2015-2016 FISCAL YEAR

BE IT RESOLVED by the Board of Trustees of the Allan Hancock Joint Community College District that pursuant to Article XIII-B of the State Constitution and Government Code Sections 7900, et seq, an appropriations limit for the 2015-2016 fiscal year has been calculated in the amount of \$61,411,224.

AND, BE IT FURTHER RESOLVED that the appropriations subject to limit are not anticipated to exceed the appropriations limit.

PASSED AND ADOPTED this 8<sup>th</sup> day of September, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

STATE OF CALIFORNIA )  
 )  
COUNTIES OF SANTA BARBARA, )  
SAN LUIS OBISPO, AND VENTURA )

I, KEVIN G. WALTHERS, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held September 8, 2015, by the vote above stated, which resolution is on file in the Office of the said Board.

\_\_\_\_\_  
Secretary to the Board of Trustees  
Allan Hancock Joint Community College District

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Authorization to Lease Copiers for Campus Graphics Utilizing Existing Contracts		
Reason for Board Consideration:  ACTION	Item Number:  13.D.	Enclosures:  Page 1 of 1

**BACKGROUND:**

The current lease agreement for five copy machines used in campus graphics will expire on October 12, 2015. Pursuant to the provisions of Public Contract Code Sections 20118 and 20652, staff recommends that it is in the best interest of the district at this time to lease five replacement copiers pursuant to a “piggyback” clause in which the originating district has complied with all competitive bidding requirements.

**FISCAL IMPACT:**

The lease and maintenance charges for the five copiers total \$7,460 per month, which is included in the 2015-2016 district budget.

**RECOMMENDATION:**

Staff recommends that the board of trustees authorize awarding the lease of five replacement copiers to American Business Machines in the amount of \$7,460 per month under the terms and conditions of the King County Directors Association (KCDA) Purchasing Cooperative Contract No. 11-213/15-213 offered by Canon USA, Inc. The board of trustees finds and determines that it is in the best interest of the district to lease copiers utilizing existing contracts.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Acceptance of Grants Approved		
Reason for Board Consideration:  ACTION	Item Number:  13.E.	Enclosures:  Page 1 of 2

The office of institutional grants has been notified of the funding for the following grants in the amount of \$175,000.

**BACKGROUND:**

1. California Community College Chancellor's Office: CTE Enhancement Fund (\$141,000)

The college has been awarded funding with Santa Barbara City College as fiscal agent under the CTE Enhancement Fund. Funds will be used to upgrade equipment in the Welding, Veterinary Technician, and Agriculture programs, and to provide professional development opportunities for K-12 and community college faculty in the region.

Matching funds (\$20,000) will be provided by industry partners. The project period is May 1, 2015- June 30, 2016. (Submitted by Margaret Lau)

(continued)

**FISCAL IMPACT:**

1. California Community College Chancellor's Office: CTE Enhancement Fund (\$141,000). Matching funds are required. The project period is May 1, 2015 – June 30, 2016.
2. California Community College Chancellor's Office: CTE Enhancement South Central Coast Regional Consortium (\$34,000). Matching funds are required. The project period May 1, 2015-June 30, 2016.

**RECOMMENDATION:**

Staff recommends that the board of trustees accept these contracts for a total of \$175,000 in restricted funds to the district.

Administrator Initiating Item:  George Railey	Final Disposition:
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BACKGROUND: (continued)

2. California Community College Chancellor's Office: CTE Enhancement South Central Coast Regional Consortium (\$34,000)

The college has received funding for CTE Enhancement Funds for regional Water/Wastewater program enhancement. Funds will be used to create and distribute a regional environmental scan for Water Management occupations, provide professional development opportunities for middle school, high school and community college instructors, and provide students leadership development opportunities

Matching funds (\$13,500) will be provided by industry partners. The project period is May 1, 2015 – June 30, 2016. (Submitted by Margaret Lau)



AGENDA ITEM

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Request to Travel Outside of the United States		
Reason for Board Consideration:  ACTION	Item Number:  13.F.	Enclosures:  Page 1 of 1

### BACKGROUND

Josh Machamer has made a request for Professional Development funds as a part-time faculty member to participate as a guest lecturer and present at the University of Birmingham, United Kingdom. The topic he will be presenting is related to Theatre History at Allan Hancock College.

### FISCAL IMPACT

Estimated to be a maximum of \$627 from Professional Development funds.

### RECOMMENDATION

It is recommended that the board of trustees approve the request to travel outside the United States for Josh Machamer on October 2015.

Administrator Initiating Item:  George A. Railey	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Authorization to Solicit Bids for the Pedestrian and Vehicular Wayfinding Signage Project, 16-02		
Reason for Board Consideration:  ACTION	Item Number:  13.G.	Enclosures:  Page 1 of 1

### BACKGROUND

Signage throughout Allan Hancock College in Santa Maria and the Lompoc Valley Center was a major component of the 2008 Bond Measure I Facilities Site and Utilities Master Plan. This project provides consistent wayfinding through vehicular signage at campus entrances and parking lots, and pedestrian signs throughout each campus. The signage design provides a sense of place through use of the Allan Hancock College logo, color scheme, and fonts. In addition, the signage is ADA compliant, adaptable, and externally illuminated utilizing solar power where feasible.

The working drawings for this project were completed by Stantec Consulting Services Inc. and therefore staff is requesting authorization to solicit bids.

### FISCAL IMPACT

The construction contract is estimated at \$383,729 and will be funded from district parking lot funds.

### RECOMMENDATION

Staff recommends that the board of trustees authorize solicitation of bids for the Pedestrian and Vehicular Wayfinding Signage Project.

Administrator Initiating Item:  Felix Hernandez Jr.	Final Disposition
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Revised On-Call/Short-Term/Professional Expert Employees Salary Schedule		
Reason for Board Consideration:  ACTION	Item Number:  13.H.	Enclosures:  Page 1 of 5

### BACKGROUND

The salary schedule is revised to reflect the District's need to hire on-call employees to cover occasional front desk service positions when those employees are away from the office but no on extended leave. The salary schedule has also been edited and errors corrected.

A revised salary schedule reflecting the January 1, 2016 increase in minimum wage to \$10.00 per hour will be presented at the November Board meeting for approval.

### FISCAL IMPACT

None.

### RECOMMENDATION

Staff recommends that the board of trustees approve the revised On-Call/Short-Term/Professional Expert Salary Schedule, SS-80, effective September 1, 2015.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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21	\$13.63	////////////////////
22	\$14.00	Bus Driver Program Assistant II Test Proctor
23	\$14.37	////////////////////
24	\$14.73	////////////////////
25	\$15.11	////////////////////
26	\$15.59	Program Assistant III
27	\$16.09	////////////////////
28	\$16.60	////////////////////
29	\$17.14	////////////////////
30	\$17.69	////////////////////
31	\$18.24	////////////////////
32	\$18.81	Program Assistant IV Test Administrator
33	\$25.00	Interpreter I Program Assistant V
34	\$28.00	Interpreter II
35	\$32.00	Interpreter III
36	\$35.00	Interpreter IV Program Assistant VI

**Notations:**

**Cashier I:** performs registration cashier functions only collecting fees for registration

**Cashier II:** performs registration cashier functions as well as district cashier functions

**Clerk I or Administrative Assistant I:** a minimum of one year administrative assisting experience and includes Cal-SOAP tutors

**Clerk II or Administrative Assistant II:** a minimum of two years administrative assisting experience

**Clerk III or Administrative Assistant III:** a minimum of three years administrative assisting experience

**Interpreter:** *Required Certification* - AHC interpreter evaluation at Communication Facilitator Level

**Interpreter II:** *Required Certification* - National Interpreter Certification (NIC) or National Association of the Deaf (NAD) or American Consortium of Certified Interpreters (ACCI) Level 3 plus 600 hours of college level interpreting experience

**Interpreter III:** *Required Certification* - Registry of Interpreters for the Deaf (RID) Certified Interpreter (CI) or Registry of Interpreters for the Deaf (RID) Certified Translator (CT) or National Interpreter Certification (NIC) Level 4, plus 800 hours of college level interpreting experience

**Interpreter IV:** *Required Certification* - Registry of Interpreters for the Deaf (RID) Certified Interpreter (CI) and Registry of Interpreters for the Deaf (RID) Certified Translator (CT) or National Interpreter Certification (NIC) or National Association of the Deaf (NAD) or American Consortium of Certified Interpreters (ACCI) Level 5 plus 1200 hours of college level interpreting experience

**Program Assistant I:** program assistant aides; includes Children's Center appointments, and instructional assistant aides

**Program Assistant II:** all instructional and non-instructional positions, including the short-term hires in the LE and FS/EMS departments

**Program Assistant III:** all instructional and non-instructional positions, including short-term hires in the Public Safety programs

**Program Assistant IV:** all instructional and non-instructional positions, including the short-term hires in the Public Safety programs

**Program Assistant V:** all instructional and non-instructional positions, including fine arts dance programs and short-term hires in the Public Safety programs

**Program Assistant VI:** all instructional and non-instructional positions, including fine arts dance programs and short-term hires in the Public Safety programs

**Receptionist:** less than one year of administrative assisting experience

**Security Worker I:** less than one year security experience

**Security Worker II:** more than one year security experience

For grant funded positions only:

**Program Specialist** –Salary based on grant funds solicited for the position responsibilities.

The title would be used in the following manner: “Program Specialist – NASA Grant Administrator.”

In addition to the above titles, a classified exempt employee may temporarily fill a California School Employees Association (CSEA) position for up to 100 calendar days while recruitment is underway or an employee is on extended leave. If a CSEA position is temporarily filled during recruitment or extended leave, the classified exempt employee may be compensated at 100% of the salary range, column A (only) for the position.

Requests for exceptions to placement on column A must be submitted in writing and forwarded to cabinet for approval prior to advanced placement on columns B-E.

**Ranges and Proposed Titles (page 1) - ///// indicates not currently in use. (Requires board approval as a revision to the current salary schedule.)**

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Memorandum of Understanding Between the Allan Hancock College Joint Community College District and the Allan Hancock College Faculty Association		
Reason for Board Consideration:  ACTION	Item Number:  13.I.	Enclosures:  Page 1 of 2

### BACKGROUND

The Allan Hancock College Joint Community College District and the Allan Hancock College Faculty Association, mutually agree, effective July 1, 2015, that because state apportionment funding for certain non-credit classes has become equivalent to credit classes apportionment funding, faculty load shall be determined for these classes in the same manner as with credit classes, per the Memorandum of Understanding (MOU), as presented. The terms of this agreement shall go into effect at the start of the fall 2015 semester.

### FISCAL IMPACT

None

### RECOMMENDATION

Staff recommends that the board of trustees ratify the Memorandum of Understanding between the Allan Hancock College Joint Community College District and the Allan Hancock College Faculty Association, where agreement was reached that faculty load for noncredit classes will be determined in the same manner as with credit classes, effective fall semester 2015, as presented.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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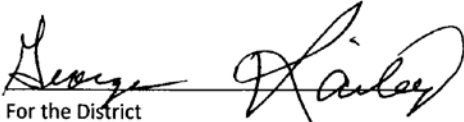
## MEMORANDUM OF UNDERSTANDING

THIS Memorandum of Understanding ("MOU") is made by and between the Allan Hancock College Faculty Association ("Association") and the Allan Hancock Joint Community College District ("District").

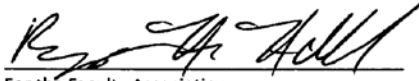
**Whereas**, Effective July 1, 2015 state apportionment funding for career development and college preparation (CDCP) noncredit classes will become equivalent to credit classes apportionment funding.

**Therefore**, The Association and District agree that CDCP noncredit classes which are funded by the state at the same level as credit classes shall have faculty load determined for these classes in the same manner as with credit classes. "Same manner" includes determining load based on classroom hours per CBA article 18.3 for credit assignments and maintaining professional responsibilities per the CBA and Board Policies.

The terms of this agreement shall go into effect at the start of the fall 2015 semester and may be reevaluated as needed per mutual agreement.



For the District  
George Railey, Associate Superintendent/  
Vice President of Academic Affairs



For the Faculty Association  
Roger Hall, President

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Change in Meeting Times of Regular Board Meetings		
Reason for Board Consideration:  ACTION	Item Number:  13.J.	Enclosures:  Page 1 of 1

### BACKGROUND

The Board of Trustees have periodically discussed changing the time closed session meetings are held. There is an opportunity to adjust the starting time from 4:30 p.m. to 5:00 p.m. for closed session. Open session meetings are held at 6:00 p.m. Board members are welcomed to discuss and propose additional options for consideration.

### FISCAL IMPACT

None

### RECOMMENDATION

Staff recommends that the board of trustees set the board meetings in a way that best meets their needs.

Administrator Initiating Item:  Kevin G. Walthers	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Grant Proposals Submitted		
Reason for Board Consideration:  INFORMATION	Item Number:  14.A.	Enclosures:  Page 1 of 1

**BACKGROUND:**

The office of institutional grants has submitted the following grant application for a total of \$99,854 in requested funds:

1. National Endowment for the Humanities: Humanities Initiatives at Community Colleges

The college has submitted a proposal to create a digital humanities collection of images of Santa Barbara and San Luis Obispo Counties. This *Central Coast Legacy Project* will collect and archive historical and cultural images currently scattered throughout the two counties in libraries, historical museums, and special collections and create a central repository that will be shared widely for infusing imagery into teaching and learning in the humanities and other disciplines. The *Central Coast Legacy Project* will provide faculty, students, and the community the opportunity to enrich their cultural and historical knowledge of this diverse region through free access to an online archive.

No matching funds are required. The project period is September 1, 2016- August 31, 2019. (Submitted by Nancy Meddings, Rodger Hall)

Administrator Initiating Item:  George Railey	Final Disposition:
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## AGENDA ITEM

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Quarterly Report on Volunteer Aides		
Reason for Board Consideration:  INFORMATION	Item Number:  14.B.	Enclosures:  Page 1 of 2

BACKGROUND

California Education Code 72401 and Board Policy 7500 authorizes the use of volunteer aides to perform nonteaching work. Volunteer aides assist academic personnel in the performance of their teaching or administrative responsibilities. Volunteers do not receive salary or any other benefits available to employees of the district. However, in accordance with labor code section 3364.5, a volunteer is an employee for the purpose of workers' compensation benefits.

Volunteer services are being provided by the following:

<u>Name</u>	<u>Volunteer Period</u>	<u>Duties/Responsibilities</u>
Bass, Susan	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Bewley, Renee	7/1/15 – 6/30/16	Ceramics studio onitor, fine arts department
Davis, Joanna	7/15/15 – 6/30/16	Volunteer to support counseling/student services department
Dungan, Janice	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Faukler, Chad	7/1/15 – 6/30/16	Assist men's basketball program, kinesiology, recreation and athletics department
Eichel, Asusena	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Fletcher, Annette	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Fletcher, Veronica	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Gibbs, Rodman	7/1/15 – 6/30/16	Assist with STEM Center activities
Hamel, Hannah	6/15/15 – 6/30/15 7/1/15 – 8/6/15	Tutoring, checking out materials, mathematical sciences department
Havelka, Kathy	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Johnson, Aria	8/31/15 – 6/30/16	Assist with women's basketball, kinesiology, recreation & athletics
LaForce, Patricia	8/17/15 – 6/30/16	Tutor in classroom, Noncredit ESL

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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Metaxas, Linda	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Michels, Victor	7/1/15 – 6/30/16	Noncredit ESL class, community education
Moll, Laura S. F.	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Moreno, Cynthia	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Mushegan, Kara	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Niles, Marti	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Rickett, Linda	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Roberts, Vlasta	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Schafer, Terry	5/30/15 – 6/30/16	Help in winery and vineyard activities, life and physical sciences department
Shute, Dawn	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Snow, Michael	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Tays, Dennis	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Teats, Cheryle	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Thompson, Patricia	7/1/15 – 6/30/156	Ceramics studio monitor, fine arts department
Victorino, Cindy	7/14/15 – 7/16/15	College for Kids, Community Education
Wagner, Frances	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Whelan, John	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Whistler, Sheila	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department
Whitaker, Gina	7/1/15 – 6/30/16	Ceramics studio monitor, fine arts department



## AGENDA ITEM

To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Employee Resignations and Retirements		
Reason for Board Consideration: INFORMATION	Item Number: 14.C1.	Enclosures: Page 1 of 1

BACKGROUND:

The superintendent/president has accepted the following:

Resignation:

Regina Martinez, tutorial/open access computer lab technician, learning resources, effective September 30, 2015.

Ms. Martinez has been employed with the district since November 1, 2010.

Administrator Initiating Item:  Kelly Underwood	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Student Success and Support Program Plans (3SP) for Credit and Noncredit		
Reason for Board Consideration:  INFORMATION	Item Number:  14.C.2	Enclosures:  Page 1 of 1

**BACKGROUND:**

The Student Success and Support Program Plans (3SP) for Credit and Noncredit have been drafted and are presented for board review. The final reports for the 3SP Plans will be presented to the board as an action item on October 13, 2015 and submitted to the Chancellor's Office by October 30, 2015.

A draft copy of the Noncredit 3SP Plan may be viewed online starting September 4, 2015 by clicking on this link:

<http://www.hancockcollege.edu/planning/docs/Noncredit-3SP-plan.pdf>

A draft copy of the Credit 3SP Plan may be viewed online starting September 4, 2015 by clicking on this link:

<http://www.hancockcollege.edu/planning/docs/Credit-3SP-plan.pdf>

Administrator Initiating Item:  Nohemy Ornelas	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Monthly Report, Associate Superintendent/Vice President, Academic Affairs		
Reason for Board Consideration:  INFORMATION	Item Number:  14.D.	Enclosures:  Page 1 of 2

**BACKGROUND:**

The Associate Superintendent/Vice President of Academic Affairs will report on developments regarding instructional programs, curriculum, accreditation, enrollment management, and/or other matters affecting student learning.

The items listed below will be shared as an update in regards to academic affairs:

**9<sup>th</sup> Annual Rancho Vino Event** (*Goal IR3 Institutional Resources*): The 9<sup>th</sup> Annual Rancho Vino event of Saturday, September 12, from 6-8 pm at Presqu'ile Winery. Sponsored by Coast Hills Community Foundation, the proceeds will benefit our AgBusiness program. Cost per person is \$150.

**BSI Initiative, English summer "boot camps"** (*Goal SLS2: To support student access, achievement, and success*): Student athletes who originally place anywhere from the lowest remedial English (511) to high remedial (514) are placement re-tested after boot camp. As you can see, they all moved to either transfer level or 514. This is a basic skills initiative funded project. One of the best things about it is that it is a collaboration between athletics, counseling, and English.

Program Completion Rates: (90.74%)

- 1) 108 students started Boot Camp.
- 2) 98 students finished Boot Camp

Student Placement Rates after the WritePlacer Test: (82.65%) success Rate Placing in ENG 101

- 1) 81 students placed into English 101.
- 2) 16 students placed into English 514.
- 3) 1 student did not attend the testing session.

"We should be very proud of our hard work and dedication. There are 81 happy students who can now move straight into a transfer English class as the result of our efforts. The results also show that Boot Camp can expand and still maintain high success rates." Thanks again for Louise for her excellent records and calculating these preliminary results for us.

**BSI initiative, Kindle e-reader loan program launch** (*Goal SLS2: To support student access, achievement, and success*): Sandra Bierdzinski (librarian), Julie Knight (Reading/English) and George Phelan (ESL) collaborated to support the launching of a Kindle e-reader loan program for our remedial-level students. Julie and George selected the materials to be loaded on the Kindles, and Sandra selected the platform and will manage the loans.

**Stem Week of Discovery Program** (*Goal SLS3: Ensure students are directed*): *The Launch to Success: STEM Week of Discovery Program* is a four day orientation for 1<sup>st</sup> year incoming Allan Hancock College Students. The students

Administrator Initiating Item:  George A. Railey	Final Disposition:
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involved in the program have either declared a STEM major or are undecided, but interested in pursuing a STEM career. During this summer's program the STEM Center hosted a total of 44 Students. We are happy to point out that this year we had an increase in the number of students that participated and an increase in the percentage of women from 26% to 45% over last year. Additionally, we noticed that 21 students or 47% identified as a first generation college student, a population that we are striving to serve. A diverse population of students were amongst the 44 who attended ranging from all parts of North Santa Barbara County and Southern San Luis Obispo County.



To: Board of Trustees		Date:  September 08, 2015
From: Superintendent/President		
Subject: Monthly Report – Associate Superintendent/Vice President, Student Services		
Reason for Board Consideration:  INFORMATION	Item Number:  14.E.	Enclosures:  Page 1 of 1

**BACKGROUND:**

The Associate Superintendent/Vice President of Student Services will report on developments regarding student support services and special programs, and/or other matters affecting student success.

The items listed below will be shared as an update in regards to student services:

- **Student Equity Plan** (*Goal SLS2: To Support Student Access, Achievement, and Success*): The Student Equity Plan is due to the Chancellor's office by November 23, 2015. The report will be vetted through the shared governance process and will be available on the website for feedback and input. A draft of the Student Equity Plan will be submitted to the board as an information item for review October 13, 2015. The final copy will be submitted to the board as an action item November 10, 2015 and submitted to the Chancellor's Office by November 23, 2015.
- **Student Emergency Fund** (*Goal SLS2: To Support Student Access, Achievement, and Success*): Emergency funds are now available in the Office of the Vice President, Student Services for financial assistance when students are unable to meet immediate, essential expenses because of hardship related to an emergency situation.
- **Student Information Tables** (*Goal SLS5: Nurture Students*): During fall 2015 semester faculty and staff set up "START Here, Go Anywhere" information tables on campus to assist students during the first week of class. We assisted over 1200 students and received great feedback.

Administrator Initiating Item:  Nohemy Ornelas	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Monthly Report, Associate Superintendent/Vice President, Finance and Administration		
Reason for Board Consideration:  INFORMATION	Item Number:  14.F.	Enclosures:  Page 1 of 1

**BACKGROUND:**

The Associate Superintendent/Vice President, Finance and Administration will report on matters affecting administrative services.

The item listed below will be shared as an update in regards to administrative services:

- **Recruitment activities** (*Goal IR1: To recruit and retain quality employees.*): We are recruiting for the replacement of the Director, Business Services, with a closing date of September 10. A revised job description for the Managing Director, PCPA position will go to the board for approval in October.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Monthly Report, Vice President, Operations		
Reason for Board Consideration:  INFORMATION	Item Number:  14.G.	Enclosures:  Page 1 of 1

### BACKGROUND

The Vice President, Operations will report on matters affecting operations.

The items listed below will be shared as an update in regards to operations:

- **Santa Maria Valley Beautiful Award – South Campus** (*Goal IR4 To provide an attractive physical environment*): Allan Hancock College received the Santa Maria Beautiful Commercial Award. The award recognizes businesses in our community for their contribution to develop and maintain aesthetically pleasing landscapes. The efforts of the district's Plant Services, Grounds Maintenance, led by Gerald Dominguez and his staff, are to be commended.
- **Building P Roof Replacement Project** (*Goal IR4 To provide a safe physical environment*): The Building P Roof Replacement project commenced construction on August 17, 2015. The anticipated project completion date September 4, 2015.
- **First Allan Hancock College Home Football Game** (*Goal SLS7: Ensure students are connected.*): On September 5, 2015, the first home football game was played. The individuals who provided support services behind the scenes that made it possible include: Rex Van Den Berg, Gerald Domingues, and Jim Harvey, Plant Services; Alan Myjak, Information Technology Services; Brad Bisquera and Al Garcia, Multi-media; John Staugaard, Campus Police; Gordon Rivera and Andrew Masuda, Public Affairs; Steve Yamaichi and Kathy Buckley, Operations; Linda Shelby, Business Services; and Danny Avila and Kim Ensing, Athletics.
- **Clock Cell Tower RFQ/P** (*Goal IR3: To enhance technology usage/application.*): The Request for Qualifications and Proposals (RFQ/P) for the Clock Cell Tower project at the LVC has been finalized and will be advertised on September 3 and 10, 2015. Responses are due by Tuesday, October 13, 2015. A selection panel will be convened to review and recommend to the board of trustees the most responsible and responsive contractor.
- **Student Housing Site Visit** (*Goal IR4: To provide a safe physical environment that enhances the ability to learn.*) On August 28, 2015, President Walthers and Vice Presidents Railey and Hernandez, conducted a site visit of the newly constructed student housing at Reedley Community College.

Administrator Initiating Item:  Felix Hernandez Jr.	Final Disposition
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To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Bond Measure I Monthly Report		
Reason for Board Consideration:  INFORMATION	Item Number:  14.H.	Enclosures:  Page 1 of 2

**STATUS**

Project Name & Phase	BMI Funding	Other Funding	Encumbered	Expended	Balance	Project Percentage Complete	Projected Occupancy or Completion
<b>Capital Projects</b>							
One Stop Student Services Center (C)	\$20,560,907	\$16,558,250 State	\$66,354	\$37,790,300	(\$737,497)	100%	Oct-Dec 2013
Public Safety Complex (C)	\$37,930,509	\$5,000 Private Donation	\$146,379	\$37,650,354	\$138,776	98%	Oct 2013
Childcare Center Addition (C)	\$8,432,953	\$219,313 Orfalea Grant	\$7,952	\$8,624,364	\$19,950	100%	Jan 2013
Fine Arts Complex (WD)	\$4,426,692	\$0	\$45,061	\$4,165,733	\$215,898	100%	Fall 2013
Theatre Arts Complex (WD)	\$362,247	\$0	\$5,382	\$305,050	\$51,815	100%	Fall 2013
Industrial Technology/Physical Education and Athletic Fields (C)	\$25,053,520	\$250,000 City of SM \$150,000 Capital Restricted	\$54,234	\$24,948,746	\$450,540	Fields 100% Bldg. 100% Restroom 0%	Spring 2014
Total Capital Projects		\$113,949,391	\$325,362	\$113,484,547	\$139,482		

<b>Scheduled Maintenance Projects</b>							
Building D, Repairs and Upgrades (C)	\$6,419,607	\$0	\$0	\$6,419,607	\$0	100%	January 2014
Lompoc Valley Center, Repairs and Upgrades (WD)	\$135,338	\$0	\$2,500	\$130,609	\$2,229	95%	Summer 2015
Total Scheduled Maintenance		\$6,554,945	\$2,500	\$6,550,216	\$2,229		

**Project Phase Key**

continued

C: Construction

WD: Working Drawings

Administrator Initiating Item:  Felix Hernandez Jr.	Final Disposition:
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<b>Project Name &amp; Phase</b>	<b>BMI Funding</b>	<b>Other Funding</b>	<b>Encumbered</b>	<b>Expended</b>	<b>Balance</b>	<b>Project Percentage Complete</b>	<b>Projected Occupancy or Completion</b>
<b>Technology Projects</b>							
Technology and Instructional Equipment Modernization	\$11,066,046	\$0	\$35,907	\$9,480,561	\$1,549,577	86%	Summer 2016
VOIP Equipment	\$1,456,323	\$0	\$0	\$1,432,002	\$24,322	98%	Summer 2015
Total Information Technology	\$12,522,369	\$35,907	\$10,912,563	\$1,573,899			



To: Board of Trustees		Date:  September 8, 2015
From: Superintendent/President		
Subject: Monthly District Financial Report		
Reason for Board Consideration: INFORMATION	Item Number: 14.I.	Enclosures: Page 1 of 12

**BACKGROUND:**

Attached are copies of financial statements for the following funds:

General Fund - Unrestricted  
 General Fund - Restricted  
 Child Development Fund  
 PCPA Fund  
 Capital Outlay Projects Fund  
 General Obligation Bond Building Fund  
 Bookstore Fund  
 Dental Self-Insurance Fund  
 Health Exams Fund  
 Property and Liability Self-Insurance Fund  
 Post-Employment Benefits Fund  
 Student Financial Aid Trust Fund  
 Scholarship and Loan Trust Fund  
 Associated Students Trust Fund  
 Student Representation Fee Trust Fund  
 Student Body Center Fee Trust Fund  
 District Trust Fund  
 Student Clubs Agency Fund  
 Foundation Agency Fund  
 AHC Viticulture & Enology Foundation Agency Fund

The statements reflect year-to-date data.

Administrator Initiating Item:  Michael R. Black	Final Disposition:
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## Allan Hancock College Governmental Funds Group

## General Fund

Income Statement by Fund

For Period Ending 07/31/2015

	<u>Unrestricted Budget</u>	<u>Unrestricted Actual</u>	<u>% Budget</u>	<u>Restricted Budget</u>	<u>Restricted Actual</u>	<u>% Budget</u>
<b>REVENUES</b>						
Federal revenues	34,200		0.00	3,319,412	10,972	0.33
State Revenues	42,842,648	1,927,691	4.49	6,869,851	1,355,629	19.73
Local Revenues	17,024,193	2,042,609	11.99	1,709,214	361,485	21.14
Total REVENUES	<u>59,901,041</u>	<u>3,970,301</u>	<u>6.62</u>	<u>11,898,478</u>	<u>1,728,087</u>	<u>14.52</u>
<b>EXPENDITURES</b>						
Academic Salaries	22,899,881	847,513	3.70	2,193,921	142,584	6.49
Classified Salaries	12,753,618	898,982	7.04	3,187,935	173,822	5.45
Employee Benefits	10,400,398	443,419	4.26	1,304,337	77,415	5.93
Supplies and Materials	1,242,256	80,486	6.47	910,822	16,652	1.82
Other Operating Expenses and Capital Outlay	6,090,466	811,475	13.32	1,395,217	113,545	8.13
Total EXPENDITURES	<u>53,569,427</u>	<u>3,083,351</u>	<u>5.75</u>	<u>9,955,442</u>	<u>560,642</u>	<u>5.63</u>
Excess of Revenues over (Under) Expenditures	6,331,613	886,949	14.00	1,943,036	1,167,444	60.08
<b>OTHER FINANCING SOURCES(USES)</b>						
Other Financing Sources	735,113		0.00	52,868	568	1.07
Total OTHER FINANCING	<u>735,113</u>		<u>0.00</u>	<u>52,868</u>	<u>568</u>	<u>1.07</u>
<b>OPERATING TRANSFERS OUT</b>						
Other Outgo	1,700,596	163,961	9.64	1,238,337		0.00
Total OPERATING TRANSFERS OUT	<u>1,700,596</u>	<u>163,961</u>	<u>9.64</u>	<u>1,238,337</u>		<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>5,366,130</u>	<u>722,987</u>	<u>13.47</u>	<u>757,568</u>	<u>1,168,013</u>	<u>154.17</u>

## Allan Hancock College Governmental Funds Group

## Child Development Fund

Income Statement by Fund

For Period Ending 07/31/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Federal revenues	264,797	24,010	9.06
State Revenues	275,657	49,410	17.92
Local Revenues	139,500	1,062	0.76
Total REVENUES	<u>679,955</u>	<u>74,484</u>	<u>10.95</u>
EXPENDITURES			
Academic Salaries	197,416	9,617	4.87
Classified Salaries	144,196	16,100	11.16
Employee Benefits	70,207	3,773	5.37
Supplies and Materials	46,346		0.00
Other Operating Expenses and Capital Outlay	44,932		0.00
Total EXPENDITURES	<u>503,099</u>	<u>29,492</u>	<u>5.86</u>
Excess of Revenues over (Under) Expenditures	176,856	44,992	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	30,000		0.00
Total OTHER FINANCING SOURCES(USES)	<u>30,000</u>		<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses			

ALLAN HANCOCK COLLEGE  
SPECIAL REVENUE FUND  
STATEMENT OF REVENUES AND EXPENSES  
FOR THE PERIOD ENDING 07/31/2015

Rounded to the Nearest Dollar

	PCPA BUDGET	PCPA ACTUAL	% BUDGET
<b>REVENUES:</b>			
Earned income			
Ticket Revenue	1,407,324	444,240	31.57%
Handling	40,000	8,564	21.41%
Concessions	20,000	641	3.20%
Advertising	40,000	150	0.38%
Touring	42,350	18,900	44.63%
Other	50,000	19,106	38.21%
Total Earned Income	1,599,674	491,601	30.73%
Contributed Income			
Individual sources	40,000	532	1.33%
Fundraisers	5,000	0	
Corporations	40,000	3,300	8.25%
Foundations	500,000	26,737	5.35%
Total contributed income	585,000	30,569	5.23%
Allan Hancock College	1,426,949	100,000	7.01%
Total revenues	3,611,623	622,170	17.23%
<b>EXPENSES:</b>			
Production	1,856,292	301,848	16.26%
Conservatory	34,650	-365	-1.05%
Scholarships	658,359	178,570	27.12%
Administration	229,073	16,848	7.35%
Development	5,000	0	
Marketing	455,827	36,712	8.05%
Box office	277,278	27,792	10.02%
Concessions	12,000	0	
Outreach/YPP	73,963	15,556	21.03%
Total expenses	3,602,442	576,959	16.02%
<b>EXCESS OF REVENUES OVER EXPENSES</b>	9,181	45,211	492.44%
Outside events (net)	0	0	0.00%

## Allan Hancock College Governmental Funds Group

## Capital Outlay Projects Fund

Income Statement by Fund

For Period Ending 07/31/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
State Revenues	276,091	54,082	19.58
Local Revenues	1,186,758	7,206	0.60
Total REVENUES	<u>1,462,849</u>	<u>61,288</u>	<u>4.18</u>
EXPENDITURES			
Supplies and Materials	46,372		0.00
Other Operating Expenses and	96,750		0.00
Capital Outlay	2,440,417		0.00
Total EXPENDITURES	<u>2,583,540</u>		<u>0.00</u>
Excess of Revenues over			
(Under) Expenditures	(1,120,691)	61,288	
OTHER FINANCING SOURCES(USES)			
Other Financing Sources	15,481		0.00
Total OTHER FINANCING SOURCES(USES)	<u>15,481</u>		<u>0.00</u>
Excess of Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	<u>(1,105,209)</u>	<u>61,288</u>	

## Allan Hancock College Governmental Funds Group

## Gen Oblig Bonds Building Fund

Income Statement by Fund

For Period Ending 07/31/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	25,000	8,252	33.00
Total REVENUES	<u>25,000</u>	<u>8,252</u>	<u>33.00</u>
EXPENDITURES			
Supplies and Materials	7,031		0.00
Other Operating Expenses and	353,085	3,750	1.06
Capital Outlay	1,598,515	13,276	0.83
Total EXPENDITURES	<u>1,958,631</u>	<u>17,026</u>	<u>0.86</u>
Excess of Revenues over			
(Under) Expenditures	(1,933,631)	(8,774)	
Excess of Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	<u>(1,933,631)</u>	<u>(8,774)</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP  
 ENTERPRISE FUNDS  
 STATEMENT OF OPERATIONS AND RETAINED EARNINGS  
 FOR PERIOD ENDING 07/31/2015

	Rounded to the Nearest Dollar BOOKSTORE BUDGET	BOOKSTORE ACTUAL	% BUDGET
OPERATING REVENUES:			
Net sales	1,800,000	64,367	3.58%
Rental Text Income	500,000	357	0.07%
COST OF SALES:			
Cost of goods sold	1,436,600	9,623	0.67%
Gross profit on sales	<u>863,400</u>	<u>55,101</u>	<u>6.38%</u>
OPERATING EXPENSES:			
Salaries	525,986	10,996	2.09%
Employee benefits	141,036	1,275	0.90%
Supplies and materials	25,000	1,159	4.63%
Other Operating Expenses	177,600	27,475	15.47%
Total expenses	<u>869,622</u>	<u>40,905</u>	<u>4.70%</u>
Net operating income (loss)	-6,222	14,197	-228.17%
OTHER INCOME AND EXPENSE:			
Interest income	1,000	0	
Miscellaneous income	10,000	532	5.32%
Total other income	<u>11,000</u>	<u>532</u>	<u>4.84%</u>
Non-operating income/(loss)	11,000	532	4.84%
Net income (loss)	<u>4,778</u>	<u>14,729</u>	<u>308.26%</u>
OTH FIN SRCS (USES):			
Transfers out	34,515	0	
Total oth fin srces (uses)	<u>-34,515</u>	<u>0</u>	<u>0.00%</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENSES AND OTHER USES	<u>-29,737</u>	<u>14,729</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP  
INTERNAL SERVICE FUNDS  
INCOME STATEMENT BY FUND  
FOR PERIOD ENDING 07/31/2015

	DENTAL BUDGET	DENTAL ACTUAL	Rounded to the Nearest HLTH EXAM BUDGET	HLTH EXAM ACTUAL	Dollar PROP/LIAB BUDGET	PROP/LIAB ACTUAL	PST-EMP BNF BUDGET	PST-EMP BNF ACTUAL
<b>REVENUES:</b>								
Local	752,000	1,255	1,600	467	4,000	1,221	446,000	14,182
Total Revenues	<u>752,000</u>	<u>1,255</u>	<u>1,600</u>	<u>467</u>	<u>4,000</u>	<u>1,221</u>	<u>446,000</u>	<u>14,182</u>
<b>EXPENDITURES:</b>								
Classified salaries	0	0	0	0	0	0	0	0
Employee benefits	0	0	139,031	0	0	0	0	0
Supplies and materials	0	0	0	0	0	0	0	0
Contracted services	750,000	0	0	0	263,000	0	0	0
Capital outlay	0	0	0	0	0	0	0	0
Total Expenditures	<u>750,000</u>	<u>0</u>	<u>139,031</u>	<u>0</u>	<u>263,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	2,000	1,255	-137,431	467	-259,000	1,221	446,000	14,182
<b>OTH FIN SRCS (USES):</b>								
Operating Transfers IN	0	0	0	0	0	0	0	0
Operating Transfers OUT	0	0	0	0	0	0	0	0
Total Oth Fin Srcs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>2,000</u>	<u>1,255</u>	<u>-137,431</u>	<u>467</u>	<u>-259,000</u>	<u>1,221</u>	<u>446,000</u>	<u>14,182</u>

ALLAN HANCOCK COLLEGE FIDUCIARY FUNDS GROUP  
TRUST AND AGENCY FUNDS  
INCOME STATEMENT BY FUND  
FOR PERIOD ENDING 07/31/2015

Rounded to the Nearest Dollar  
TRUST FUNDS

	STUDENT FIN AID	ASB	STUDENT REP FEES	DISTRICT TRUST	STUDENT CENTER FEE TRUST	AGENCY STUDENT CLUBS
<b>REVENUES:</b>						
Sales	0	0	0	4,713	0	150
Gifts and contributions	0	0	0	0	0	0
Other local revenue	0	0	0	184	0	0
Interest	0	2	0	31	126	2
Miscellaneous revenue	438,137	0	10,211	-1,434	12,463	0
Total Revenues	<u>438,137</u>	<u>2</u>	<u>10,211</u>	<u>3,494</u>	<u>12,589</u>	<u>152</u>
<b>EXPENDITURES:</b>						
Supplies and materials	0	21,352	0	6,387	0	-401
Contracted services	0	12,742	370	3,218	0	0
Capital outlay	0	0	0	0	0	0
Total Expenditures	<u>0</u>	<u>34,094</u>	<u>370</u>	<u>9,606</u>	<u>0</u>	<u>-401</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	438,137	-34,092	9,841	-6,112	12,589	553
<b>OTH FIN SRCES (USES):</b>						
Operating Transfers IN	0	31,762	0	0	0	0
Operating Transfers OUT	419,861	0	0	0	0	0
Total Oth Fin Srces (Uses)	<u>-419,861</u>	<u>31,762</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>18,276</u>	<u>-2,330</u>	<u>9,841</u>	<u>-6,112</u>	<u>12,589</u>	<u>553</u>

## Allan Hancock College Governmental Funds Group

## Scholarship and Loan Trust Fnd

Income Statement by Fund

For Period Ending 07/31/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	1,000		0.00
Total REVENUES	<u>1,000</u>		<u>0.00</u>
OPERATING TRANSFERS OUT			
Other Outgo	1,000		0.00
Total OPERATING TRANSFERS OUT	<u>1,000</u>		<u>0.00</u>
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses	<u>          </u>	<u>          </u>	

ALLAN HANCOCK COLLEGE FOUNDATION  
STATEMENT OF OPERATIONS BY SUBFUND  
FOR THE PERIOD ENDING 07/31/2015

	Rounded to the Nearest Dollar						
	Cash Admin	General Operations	Restricted	Scholar- ships	Endowment Principal	Endowment Rev/Exp	Total
REVENUE:							
Contributions	0	0	34,691	30,767	60,442	0	125,900
Contributions non-cash	0	0	0	0	0	0	0
Interest and dividends	0	0	0	0	0	0	0
Gain/Loss on sale of investments	0	0	0	0	0	0	0
Change in asset portfolio	0	0	0	0	0	0	0
Royal/Other/Bad Debt Recov.	0	0	40	0	0	0	40
Total revenue	0	0	34,731	30,767	60,442	0	125,940
EXPENDITURES:							
Scholarships	0	0	0	10,230	0	0	10,230
Student Assistance	0	0	0	0	0	0	0
District/College Support	0	0	0	0	0	0	0
Salaries	0	11,161	0	0	0	0	11,161
Employee benefits	0	1,111	0	0	0	0	1,111
Supplies and materials	0	0	628	0	0	0	628
Contracted personal services	0	0	0	0	0	0	0
Travel and conference	0	0	0	0	0	0	0
Memberships and permits	0	0	0	0	0	0	0
Technology Services	0	0	0	0	0	0	0
Telephone	0	53	0	0	0	0	53
Contracts and leases	0	151	0	0	0	0	151
Postage and advertising	0	0	6,025	0	0	0	6,025
Bank/brokerage charges	0	11	0	0	0	0	11
Miscellaneous expense	0	0	0	0	0	0	0
Building and equipment	0	0	0	0	0	0	0
Credit Card Disc. Fees	0	36	0	0	0	0	36
Total expenditures	0	12,524	6,653	10,230	0	0	29,406
Net income(loss)	0	-12,524	28,079	20,537	60,442	0	96,534
OTHER FINANCING SOURCES/OUTGO:							
Transfers in	0	70,000	0	0	0	0	70,000
Transfers out	0	0	30,000	18,662	0	40,000	88,662
Net transfers	0	70,000	-30,000	-18,662	0	-40,000	-18,662
Net inc/dec in fund bal	0	57,476	-1,921	1,875	60,442	-40,000	77,872

## Allan Hancock College Governmental Funds Group

## Other Agency Fund

Income Statement by Fund

For Period Ending 07/31/2015

	<u>Budget</u>	<u>Actual</u>	<u>% Budget</u>
REVENUES			
Local Revenues	15,000		0.00
Total REVENUES	<u>15,000</u>		<u>0.00</u>
EXPENDITURES			
Supplies and Materials	15,000	25	0.17
Other Operating Expenses and		25	0.00
Total EXPENDITURES	<u>15,000</u>	<u>50</u>	<u>0.33</u>
Excess of Revenues over (Under) Expenditures		(50)	
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures and Other Uses		<u>(50)</u>	

## ALLAN HANCOCK COLLEGE

## SEPTEMBER 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 PCPA's <i>Peter and the Starcatcher</i> thru September 13 Solvang Festival Theater	2 9:30 a.m. Bulldog Bow-WOW! Santa Maria Campus	3 4:00 p.m. Women's Soccer vs. Ohlone	4 4:00 p.m. 1st Friday Artisan Market  4:00 p.m. Men's Soccer vs. Victor Valley	5 2:00 p.m. Men's Football vs. Santa Ana
6	7 <b>Labor Day</b> Campus Closed	8 <b>6:00 p.m.</b> <b>Board of Trustees Meeting</b>	9 9:30 a.m. Bulldog Bow-WOW! LVC Campus  5:30 p.m. Time & Stress Management Workshop	10 2:00 p.m. Veteran Success Center Grand Opening	11	12
13	14	15	16	17	18 PCPA's <i>Other Desert Cities</i> thru October 3 Marian Theatre	19 2:00 p.m. Men's Football vs. Chaffey
20	21	22 4:00 p.m. Men's Soccer vs. Glendale Community College	23	24 5:00 p.m. Women's Volleyball vs. San Bernardino	25	26
27	28	29 4:00 p.m. Men's Soccer vs. College of the Canyons	30 3:30 p.m. Women's Water Polo vs. Cuesta College  6:00 p.m. Women's Volleyball vs. West Los Angeles			

ALLAN HANCOCK COLLEGE

# OCTOBER 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			PCPA's <i>Other Desert Cities</i> through October 3 at Marian Theatre	1	2  2:00 p.m. Women's Soccer vs. Santa Barbara City College  4:00 p.m. 1st Friday Artisan Market	3
4	5	6	7  6:00 p.m. Women's Volleyball vs. Moorpark College	8	9  4:00 p.m. Women's Soccer vs. Oxnard College  6:00 p.m. Women's Volleyball vs. Ventura College	10
11	12	13  6:00 p.m. <b>Board of Trustees Meeting</b>  4:00 p.m. Men's Soccer vs. Oxnard College  4:00 p.m. Women's Soccer vs. L.A. Pierce College	14	15	16  4:00 p.m. Men's Soccer vs. LA Mission  6:00 p.m. Women's Volleyball vs. LA Mission	17  2:00 p.m. Men's Football vs. Cerritos
18	19	20  3:00 p.m. Men's Soccer vs. Santa Barbara City College	21  5:30 p.m. Men's Basketball Meet the Bulldogs Event—Gym	22	23  4:00 p.m. Women's Soccer vs. Ventura College  6:00 p.m. Women's Volleyball vs. L.A. Pierce College	24  2:00 p.m. Men's Football vs. College of the Canyons
25	26	27  2:00 p.m. Men's Soccer vs. Santa Monica	28	29	30  4:00 p.m. Women's Soccer vs. Cuesta College	31