
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Agenda

Regular Board Meeting
Tuesday, April 15, 2014

Larry Lahr, President
Gregory A. Pensa, Vice President
Tim Bennett
Bernard E. Jones
Hilda Zacarias
Lauren Kueffler, Student Trustee

Allan Hancock College
Closed Session - Captain's Room, B-102
Open Session – Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

| | <u>Page</u> | <u>Tent. Time</u> |
|--|-------------|-----------------------|
| 1. Call to Order | | 4:30 PM |
| 2. Public Comment to Closed Session | | |
| <p>This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. <i>Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.</i> The leading speaker from the audience on each side of an issue will be limited to five (5) minutes. Additional speakers are limited to two (2) minutes. To address the Board of Trustees, please fill out a <u>Request to Address the Board of Trustees</u> form and provide it to the superintendent/president <u>prior</u> to this part of the agenda.</p> | | |
| 3. Adjourn to Closed Session | | 4:30 PM |
| 3.A. Conference with Labor Negotiator – (Government Code § 54957.6 Agency designated representatives: Luis Sanchez | | |
| Employee Organization: Faculty Association of Allan Hancock College | | |
| 3.B. Discipline/Dismissal/Release of Public Employee (2 cases) (Govt. Code §54957) | | |
| 3.C. Potential Litigation (Govt. Code §54956.9) | | |
| 4. Reconvene to Open Session | | 6:00 PM |
| 5. Pledge of Allegiance | | |
| 6. Approval of Agenda as Presented | | |

7. Public Comment

The section of the agenda is intended for members of the public to address the board on items involving the school district. Time limits and procedures to address the Board of Trustees, as stated in the Public Comment to Closed Session, apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under public comment. *Please note that Board members are prohibited by the Brown Act from responding to comments made regarding topics not on the official agenda.* Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.

8. Approval of Minutes

- 8.A. Approval of Minutes from the March 18, 2014 regular board meeting. 8

9. Presentation

- 9.A. Rebate Check Presentation from Pacific Gas & Electric

Steve Spratt, PGE representative, will present a check rebate from Pacific Gas & Electric for Energy Efficiency Incentives on the One Stop Student Services Center project.

- 9.B. Facilities Master Plan Update, HMC Architects

A presentation by HMC Architects on the Facilities Master Plan

10. Consent Agenda 6:15 PM

Consent Agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item's removal from the Consent Agenda.

- 10.A. Register of Warrants 17
Regular Payroll 3/31/14
Supplemental Payroll 3/10/14

A recommendation that the board of trustees approve commercial warrants.

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| 10.B. Authorization to Declare District Property as Surplus | 78 | |
| A recommendation that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures. | | |
| 10.C. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends | 79 | |
| A recommendation to approve part-time faculty appointments, regular faculty overload, and special assignments/stipends. | | |
| 10.D. Faculty Sabbatical Leave | 81 | |
| A recommendation to approve sabbatical leave requests for fall 2014, and spring 2015. | | |
| 10.E. Short-Term, Substitute, and Professional Expert Appointments Exempt from Classified Service | 83 | |
| A recommendation that the board of trustees approve the short-term, substitute and professional expert appointments exempt from classified service as presented. | | |
| 10.F. Appointments, Transfers, and Promotions of Classified Employees | 86 | |
| A recommendation may be made to approve the appointments of cashier, business services; laboratory assistant, writing center, academic affairs; and transcript evaluator, admissions and records. If a recommendation is made, a revised board agenda item will be presented. | | |
| 10.G. Out-of-Classification of Classified Employee | 87 | |
| A recommendation that the board of trustees approve the temporary out-of-classification assignment of Patrick Halpin, information technology technical support specialist I, information technology services, retroactive to March 1, 2014 through June 30, 2014, or earlier per district need. | | |

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| 10.H. Change of Status of Academic Management Employee | 88 | |
| A recommendation that the board of trustees approve the change of status of Kim Ensing, associate dean, kinesiology, recreation and athletics, retroactive to January 1, 2014. | | |
| 10.I. New Classified Bargaining Unit Job Descriptions | 89 | |
| A recommendation that the board of trustees approve the new classified bargaining unit job descriptions as presented. | | |
| 11. Oral Reports | | 6:20 PM |
| 11.A. Superintendent/President's Report | | |
| 11.B. Board Member Reports | | |
| 11.C. Association Reports | | 6:35 PM |
| 1) Associated Student Body Government | | |
| 2) AHC Foundation | | |
| 3) Management Association | | |
| 4) Part-Time Faculty Association | | |
| 5) Faculty Association | | |
| 6) Academic Senate | | |
| 7) California School Employees Association | | |
| 12. Action Items | | 6:55 PM |
| 12.A. New Board Policy Numbering | 94 | |
| Staff recommends that the board of trustees adopt a new numbering system to match the California Community College Leagues' board policy numbers. | | |
| 12.B. Resolution 14-04, Classified School Employees Week | 101 | |
| A recommendation to adopt resolution 14-04 designating May 18-24, 2014 Classified School Employees Week | | |
| 12.C. Resolution 14-05, Establishing a Bank Account for the AHC Viticulture and Enology Foundation | 103 | |
| A recommendation that the board of trustees adopt resolution 14-05 to establish a separate bank account for the AHC Viticulture and Enology Foundation. | | |

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| 12.D. Change in Date and Location of the May Board Meeting | 105 | |
| Staff recommends that the board of trustees set the calendar in a way that best meets their needs. | | |
| 12.E. Approval of Revised Student Worker Salary Schedule | 106 | |
| A recommendation that the board of trustees approve the proposed revised student worker salary schedule effective July 1, 2014. | | |
| 12.F. Award of Contract, 2014 Parking Lot 8 Renovation Project, Bid 14-02 | 108 | |
| A recommendation may be made for the board of trustees to award the contract for the 2014 parking lot 8 renovation project. | | |
| 12.G. Acceptance of Grants Approved | 109 | |
| A recommendation to accept funded proposals. | | |
| 12.H. Academic Policy and Planning Committee Curriculum Summary Report | 111 | |
| Staff recommends that the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee. | | |
| 12.I. One Stop Student Services Center, Bid 09-09, Change Order 32 | 120 | |
| Staff recommends that the board approve change order 32 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations to sign change order 32. | | |
| 12.J. Public Hearing on the California School Employees Association Allan Hancock College Chapter #251 Contract Reopeners with the District on the Entire Agreement for Fiscal Year 2014-2015 | 123 | |
| A recommendation that the board of trustees give reasonable time for any public comment on the California School Employees Association Allan Hancock College Chapter #251 and the district's proposal for contract reopeners on the entire agreement for 2014-2015. | | |

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| 12.K. Management Salary Schedule Revision | 126 | |
| <p>A recommendation that the board of trustees approve the revision to the management salary schedule, SS-30, to include a range change for the position of associate dean, kinesiology, recreation, and athletics, retroactive to January 1, 2014.</p> | | |
| 12.L. Award Agreement for Salary Study Services | 129 | |
| <p>A recommendation that the board of trustees award the agreement for salary study services to Educational Management Solutions (EMS) for completion by June 30, 2014.</p> | | |
| 12.M. Full-Time Faculty Contract Salary Schedule Revision | 138 | |
| <p>A recommendation that the board of trustees approve a revision to the faculty contract salary schedule, SS-18, for full-time faculty overload assignments, effective fall semester, 2014.</p> | | |
| 12.N. Agreement between the Allan Hancock College Joint Community College District and the Faculty Association of Allan Hancock College for Fiscal Year 2014 – 2015. | 146 | |
| <p>A recommendation may be made that the board of trustees approve the Amendments to the Agreement between the Allan Hancock Joint Community College District and the Faculty Association of Allan Hancock College, effective July 1, 2014 – June 30, 2015. If a recommendation is made, a revised board agenda item will be presented.</p> | | |
| 12.O. Reappointment of Tenure-Track Faculty Member | 147 | |
| <p>A recommendation may be made that the board of trustees approve a reappointment of a tenure-track faculty member. If a recommendation is made, a revised board agenda item will be presented.</p> | | |
| 13. Information Items | | 7:25 PM |
| 13.A. Grant Proposals Submitted | 148 | |
| <p>A report on grant proposals submitted.</p> | | |

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| 13.B. Actuarial Study of Retiree Health Liabilities | 149 | |
| A report on the study of retiree health liabilities prepared by Total Compensation Systems, Inc. | | |
| 13.C. Resignations and Retirements | 151 | |
| The Superintendent/President has approved the resignation of Breanna Winter, effective March 27, 2014; and the retirements of Greg Dossey, effective July 1, 2014, and Sonja Oglesby, effective August 3, 2014. | | |
| 13.D. Allan Hancock Joint Community College District - Integrated Planning Process | 152 | |
| A report on the Integrated Planning Process | | |
| 13.E. Bond Measure I Status Report | 153 | |
| A status report on the bond Measure I projects. | | |
| 13.F. District Monthly Financial Report | 164 | |
| A report on the year-to date data for various funds. | | |
| 14. New Business | | 7:40 PM |
| 15. Calendar | 176 | |
| 16. Adjournment | | 7:45 PM |

The next regular meeting of the Board of Trustees will be held on Tuesday, May 13 or May 20, 2014. Closed session begins at 4:30 p.m. Open session begins at 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3245. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Tuesday, March 18, 2014

Larry Lahr, President
Gregory A. Pensa, Vice President
Tim Bennett
Bernard E. Jones
Hilda Zacarias
Lauren Kueffler, Student Trustee

Allan Hancock College
Closed Session - Captain's Room, B-102
Open Session – Boardroom, B-100
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Lahr called the meeting to order at 4:06 p.m. with the following trustees present:
Tim Bennett, Bernard Jones, Larry Lahr, Hilda Zacarias

Trustees absent: Greg Pensa

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Lahr adjourned the meeting to closed session at 4:06 p.m.

4. Reconvene to Open Session

Trustee Lahr reconvened the meeting to open session at 6:05 p.m.

5. Public Comment

Helen Galvan, former student, commended PCPA for *The Other Side of Broadway* play which portrayed this community and embraced the different cultures found within. She commended the board for making sure some positions are bilingual in order to better serve the community. She said most positions should be bilingual and bicultural. She suggested that being trilingual should be a preference for new staff.

6. Pledge of Allegiance

Yvonne Tang, Hancock College student, led the audience in the pledge of allegiance.

7. Approval of Agenda as Presented

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board approved the agenda on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

8. Approval of Minutes

8.A. Approval of Minutes from the February 18, 2014 regular board meeting.

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board voted unanimously to approve the minutes for the February 18, 2014 regular board meeting as submitted. (Ayes: Bennett, Jones, Lahr, Zacarías; Noes: None; Absent: Pensa; Student Advisory Vote: Concur)

9. Presentation

9.A. Facilities Master Plan Update, HMC Architects

Vice President Hernandez introduced Sheryl Sterry, senior education facilities planner, and Deborah Shepley, principal, practice leader with HMC Architect and asked them to provide an update on the Facilities Master Plan. He acknowledged Rob Senior for his participation and leadership in this project.

Ms. Sterry and Ms. Shepley provided a progress report on the Facilities Master Plan. They reviewed the five steps taken to formulate a new Facilities Master Plan. Step one consisted of collecting data and learning about the needs of the college. Step two produced an analysis of sites and facilities to identify challenges and opportunities. Step three brought together education and facility planning efforts. They reviewed data to connect the two efforts. Step four began work to identify a preferred option. Step five will be to share option recommendations. They reviewed lots of factors to find challenges and opportunities for each site, including the student headcount by campus, use of rooms, including ones scheduled to be demolished, and the adjusted space inventory. They forecasted master plan space needs out to 2024. Based on the Master Plan, there is a need for additional educational space and additional instructional media support space. The space needs for the Lompoc Center were also reviewed. There is enough instructional and office space, but more library and instructional media space is needed. They reviewed the established planning principles used to plan for the future. That included focusing on student success, integrating planning efforts, maximizing functional space and eliminating non-functional space, maximizing fiscal resources, enhancing the campus environment and planning for sustainability. They went on to summarize the challenges and opportunities for the Lompoc Center, the Santa Maria campus and the south campus. They recommended making the temporary parking lot permanent, creating a drop-off, and adding a parking structure to meet parking needs. They discussed which buildings are to be renovated and repurposed. Building O would be used to house additional industrial technology classrooms such as electronics, auto

technology programs and flexible lab space. The Campus Graphics building should be repurposed to allow for the growth of Campus Graphics and provide a permanent home for health services and a Veterans' Center. After some buildings have been repurposed to provide additional space, maintenance can be moved to south campus. They have met with fine arts staff to discuss options for a music center with the Patty Boyd donation. They would like to remove building E and F and replace them with a new building. There is a good location on the south campus or near the tennis courts for a facility to provide student housing or a university center. A decision needs to be made whether to replace or keep the existing buildings for kinesiology needs.

The options for the Lompoc Center were discussed. There is a need to modernize buildings 1-4, additional library space, instructional media space, and better food service. Also discussed was a possible partnership opportunity for a Santa Barbara County redundant 911 call center and possible petroleum industry training. If supported by the Educational Master Plan, future classrooms, and a food service facility that would serve the entire campus may be needed. They also reviewed the challenges associated with the Solvang Center. One challenge is having a more prominent presence in the community. The site has room limitations. The next step is to bring to the plan to the campus community in an April meeting, then bring it back in May for final review and approval.

10. Consent Agenda

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board voted unanimously to approve the consent agenda on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Zacarías

Noes: None

Abstentions: None

Concur: Student Trustee

11. Oral Reports

11.A. Superintendent/President's Report

Dr. Walthers was part of an accreditation team at a college in southern California. He gave a brief update on the tragic passing of Richard Amido. He announced that the Aspen Prize application has been submitted for consideration and thanked all the staff for their help in completing the application. He congratulated Trustee Pensa for being chosen as the Santa Ynez Valley Man of the Year. He was able to attend the Dance Spectrum and met with Petroleum Education Council representatives in Lompoc to discuss expanded partnerships and equipment donations.

11.B. Board Member Reports

Trustee Jones appreciated Dr. Walthers took time to meet his church members.

Trustee Bennett attended the *Dance Spectrum* and saw *Hamlet*. He thought both events were very good.

Trustee Zacarías said that she would be leaving the board meeting due to health issues. She attended *The Other Side of Broadway*. This is a performance produced by first-year PCPA students. The good and bad aspects of the community were portrayed. She commended the students for their performance in three languages. She invited everyone to see the new Cesar Chavez movie on March 28 and 31. She hosted Trustee Open Hour in Lompoc. She shared that the Lompoc Center library is closed until 12 noon. She shared the hours the library is open. She suggested looking at fund prioritization to offer more library hours. She said that food service is limited to one vending machine and suggested bringing in mobile food trucks. She shared that the Honor Society is sponsoring “One in Every Backpack.” This is having an information card in every backpack informing students where they can go to seek mental health services, domestic violence support, and other types of student support. Two presentations on the Public Safety Complex were shared with her. She plans on writing a memo with suggestions on how to support the business models at the complex.

Trustee Zacarías left the board meeting at 6:54 p.m.

Student Trustee Kueffler joined student’s night out and saw *Spring Awakening*. She announced that students recently “marched in March” in Sacramento to inform legislators of student concerns. They hosted the STEM fair and nutrition fair.

Trustee Lahr had no report.

11.C. Association Reports

1) AHC Foundation

Jeff Cotter, foundation director, reported that \$470,000 has been received and will be used for scholarships. Donors were invited to meet Dr. Walthers at the annual scholarship donor reception. He shared that the art committee is working on finding a location for a wall display that shows donor’s names.

2) Management Association

Nancy Meddings shared that limited hours in the Lompoc library also reduces tutoring services and open access computer lab for students. She also mentioned that the Alpha Gamma Sigma honor society is sponsored by Kathy Headtke and Mary Alice Majoue. She commended Laurie Pemberton for gathering a tremendous amount of data in a short time for the Aspen Prize application and acknowledged Armando Cortez and Jennie Robertson for their support. She thanked Dr. Walthers and Laurie Pemberton for serving on a visiting accreditation team. She noted that visiting teams learn from other college’s mistakes. She pointed out that the facilities presentation did not address on-line education. She suggested considering and planning for distance learning. She thanked Dr. Walthers for listening to management’s concerns and the collaborative environment created. She shared that the college asked a certificated manager to teach a class. That manager has not been paid because

there is no mechanism for that. She suggested that the burden of paying an employee be shouldered by the district. She called attention to the librarian and math instructor vacancies that have not been filled.

3) Part-Time Faculty Association

Danielle Blanchard, read a statement written by Mark Miller. She welcomed Nahid Loghmani to the executive board. They plan to send five delegates to the California Federation of Teachers convention. Part-time faculty will host their spring membership on April 10.

4) Faculty Association

Marla Allegre reported for Roger Hall. The executive board for the faculty association reached an agreement, pending board approval, for 2014-2015 faculty contract with the district. She thanked Luis Sanchez and Dr. Walthers for their help and support. She also thanked faculty representatives for their assistance. They anticipate working on a three-year contract and hope to save time and money in the near future.

5) Academic Senate

Marla Allegre reported for Glenn Owen. Academic Senate approved revisions to the senate elections code, revised and approved the standing committee description, reviewed and approved AP&P summary report. She commended Sofia Ramirez-Gelpi for her work as AP&P chair. They also reviewed and provided input on equipment prioritization, reviewed and approved the CurricUnet curriculum approval process and are in the process of reviewing recommendations from the professional standards committee on determining equivalency for minimum qualifications.

6) California School Employees Association

Regina Smith reported that the contract has been ratified. They appreciate the work done in getting retroactive dollars paid. She reported that the negotiating team is going to training. She reported that she and Henry Schroff have completed level II training. She said CSEA has an “unsung hero” that is nominated by the CSEA chapter. This year, they selected Patty VanNest. She read the statement sent describing Patty’s qualities for which she was selected. CSEA week will be May 18-24 and will sponsor a Barbeque. CSEA hopes to start negotiations in early April. CSEA is giving two \$650 scholarships to CSEA members or their dependents.

7) Associated Student Body Government

No report was given.

12. Action Items

12.A. 2013-2014 Revised Adopted Budget

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board adopted revisions to the 2013-2014 district budget. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.B. PCPA Marian Theatre Seat Naming Campaign

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board approved PCPA Foundation's request to renew its seat naming campaign in the Marian Theatre. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.C. Resolution 14-01 Approval of the Allan Hancock College Viticulture & Enology Foundation as an auxiliary corporation of the Allan Hancock Joint Community College District.

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board approved the establishment of the Allan Hancock College Viticulture and Enology Foundation, a nonprofit public benefit corporation as an auxiliary corporation of the Allan Hancock Joint Community College District on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr

Noes: None

Abstentions: None

Concur: Student Trustee

12.D. Resolution 14-02 Establishing the AHC Viticulture and Enology Foundation Fund

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board adopted resolution 14-01 to establish the AHC Viticulture and Enology Foundation Fund on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr

Noes: None

Abstentions: None

Concur: Student Trustee

12.E. Resolution 14-03 Appointment of Board of Trustees member Larry Lahr as a Director of the Board of the Allan Hancock College Viticulture & Enology Foundation

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board appointed Larry Lahr to the Allan Hancock College Viticulture and Enology Foundation Board of Directors on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr

Noes: None

Abstentions: None

Concur: Student Trustee

12.F. Academic Policy and Planning Committee Curriculum Summary Report

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board adopted the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.G. Public Safety Complex, Bid 11-02, Change Order 13

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved change order 13 to the contract with Sinanian Development, Inc., and authorize the vice president, facilities and operations to sign change order 13. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.H. The California School Employees Association Allan Hancock College Chapter #251 Contract Reopeners on the Entire Agreement with the District for Fiscal Year 2014-2015.

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board invited the public to forward any comment on the attached proposal to the director, human resources; and scheduled the proposal for public comment on April 15, 2014, in accordance with Board Policy 3100. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: N/A)

12.I. New and Revised Classified Bargaining Unit Job Descriptions

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved the new and revised job descriptions, including the salary range adjustments, as presented. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: N/A)

12.J. Salary and Benefits for Confidential/Supervisory Employees and Related 2013-2014 Budget Revisions

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved the 1.66 percent salary increase to the confidential and supervisors salary schedule, retroactive to July 1, 2013 and approved the .47 percent salary increase to the confidential and supervisors salary schedule, effective July 1, 2014. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: N/A)

Student Trustee Kueffler left the meeting at 7:39 p.m.

12.K. Salary and Benefits for Management Employees and Related 2013-2014 Budget Revisions

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board approved the 1.57 percent salary increase to the management salary schedule, retroactive to July 1, 2013 and approved the rate for longevity to be given annually at 1.25 percent effective

July 1, 2014; and to increase the pay rate for a doctoral degree to \$2,500 per year, effective July 1, 2013. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: N/A)

12.L. California Community College Trustees (CCCT) Board of Directors Election

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board unanimously voted for eight (8) candidates to serve on the California Community College Trustees Board of Directors. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.M. Field Trip USITT Conference and Stage Expo 2014

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved travel for the out-of-state field trip to Fort Worth, Texas. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

Student Trustee Kueffler returned to the meeting at 7:42 p.m.

12.N. Revised Academic Management Position Job Description

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board approved the revised management job description for the associate superintendent/vice president student services, including the salary range adjustment for this position. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: N/A)

12.O. Authorization to Solicit Bids for the Industrial Technology Equipment Installation Project, Bid 14-04

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board authorized solicitation of bids for the industrial technology equipment installation project. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.P. Change in Date and Location of April and May Board Meetings

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board voted to hold the April board meeting in Santa Maria and to delay the decision on where to hold the May board meeting. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: Concur)

12.Q. Restructure of Campus Graphics Revision

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved the fiscal impact which is a result of the new and revised classified bargaining unit job descriptions as presented, including a salary range adjustment for the production specialist, campus graphics, retroactive to March 1, 2014. (Ayes: Bennett, Jones, Lahr; Noes: None; Absent: Pensa, Zacarías; Student Advisory Vote: N/A)

13. Information Items

13.A. Grant Proposals Submitted

Dr. Walthers reviewed the grant proposal submitted.

13.B. Quarterly Report on Volunteers

Dr. Walthers commended the volunteers for the help they provide.

13.C. Bond Measure I Status Report

Dr. Walthers provided the Bond Measure I Status Report for the Board to review.

13.D. District Monthly Financial Report

Dr. Walthers provided the monthly financial report for the Board to review.

14. New Business

No new business was reported.

15. Calendar

Dr. Walthers briefly reviewed the March and April calendars.

16. Adjournment

Trustee Lahr adjourned the meeting at 7:51 p.m.



Kevin G. Walthers, Ph.D.
Secretary to the Board of Trustees

| | | |
|--------------------------------|-------------|-----------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Register of Warrants | | |
| Reason for Board Consideration | Item Number | Enclosures |
| CONSENT - ACTION | 10.A. | Page 1 of 61 |

BACKGROUND:

The following warrants are submitted for board of trustees approval:

| | | |
|--|-----------------|-------------------------------|
| GENERAL FUND 9410 | | |
| INVOICE WARRANTS | \$ 1,450,433.46 | |
| SUPPLEMENTAL PAYROLL 3/10/14 | 73,489.04 | |
| REGULAR PAYROLL 3/31/14 | 4,112,966.36 | |
| TOTAL GENERAL FUND | | \$ 5,636,888.86 |
| CHILD DEVELOPMENT FUND 9433 | | |
| INVOICE WARRANTS | 2,901.67 | |
| SUPPLEMENTAL PAYROLL 3/10/14 | 22.76 | |
| REGULAR PAYROLL 3/31/14 | 55,699.67 | |
| TOTAL CHILD DEVELOPMENT FUND | | 58,624.10 |
| GO BOND CLEARING FUND 9446 | | |
| INVOICE WARRANTS | 0.00 | |
| TOTAL GO BOND CLEARING FUND | | 0.00 |
| GO BOND BUILDING FUND 9447 | | |
| INVOICE WARRANTS | 2,560,716.46 | |
| TOTAL GO BOND BUILDING FUND | | 2,560,716.46 |
| CAPITAL OUTLAY PROJECTS FUND 9441 | | |
| INVOICE WARRANTS | 30,810.53 | |
| TOTAL CAPITAL OUTLAY PROJECTS FUND | | 30,810.53 |
| SELF INSURANCE DENTAL FUND 9461 | | |
| INVOICE CHECK | 52,761.00 | |
| TOTAL SELF INSURANCE DENTAL FUND | | 52,761.00 |
| STUDENT CENTER FEE TRUST FUND 9473 | | |
| INVOICE WARRANTS | 0.00 | |
| TOTAL STUDENT CENTER FEE TRUST FUND | | 0.00 |
| SELF INSURANCE HEALTH FUND 9462 | | |
| INVOICE WARRANTS | 3,474.29 | |
| TOTAL SELF INSURANCE HEALTH FUND | | 3,474.29 |
| SELF INSURANCE PROPERTY/LIABILITY FUND 9463 | | |
| INVOICE WARRANTS | 1,328.56 | |
| TOTAL SELF INSURANCE PROPERTY/LIABILITY FUND | | 1,328.56 |
| <u>GRAND TOTAL ALL FUNDS</u> | | <u>\$ 8,344,603.80</u> |

RECOMMENDATION:

Staff recommends that the board of trustees approve commercial warrants 1834476 through 1834989 for a subtotal of \$4,102,425.97, and payroll warrants in the amount of \$4,242,177.83 for a grand total of \$8,344,603.80.

| | |
|---|--------------------|
| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
|---|--------------------|

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

**3/10/14
PAYROLL
FUND 9410**

CERTIFICATED:

| | | |
|------|---|------------------------|
| 1100 | Academic Salaries, regular schedule, instructional time | \$0.00 |
| 1200 | Academic Salaries, regular schedule, non-instructional time | 0.00 |
| 1300 | Certificated Salaries other than regular schedule teaching | 0.00 |
| 1400 | Certificated Salaries other than contract non-teaching | 0.00 |
| 3100 | State Teachers Retirement | 0.00 |
| 3300 | Medicare | 482.58 |
| 3400 | Health and Welfare Benefits | 27.69 |
| 3500 | State Unemployment Insurance | 3.44 |
| 3600 | Worker's Compensation Insurance | 103.02 |
| 3700 | State Teachers Retirement/Cash Balance Plan/PARS | 0.00 |
| 3911 | Academic Retirement Incentive | 0.00 |
| | SUB TOTAL | <u>\$616.73</u> |

CLASSIFIED:

| | | |
|------|--|---------------------------|
| 2100 | Classified Salaries, regular schedule | \$48,450.77 |
| 2200 | Classified Instructional Aide Salaries, regular schedule | 6,524.82 |
| 2300 | Classified Salaries, hourly | 4,138.26 |
| 2300 | Student Workers, regular | 1,020.00 |
| 2400 | Instructional Aides, hourly | 0.00 |
| 2400 | Student Workers, Tutors, Peer Counselors | 0.00 |
| 3200 | Public Employees Retirement | 7,906.59 |
| 3300 | Social Security/Medicare | 3,776.11 |
| 3400 | Health and Welfare Benefits | 181.61 |
| 3500 | State Unemployment Insurance | 27.55 |
| 3600 | Worker's Compensation Insurance | 846.60 |
| 3700 | PARS | 0.00 |
| 4512 | Uniform Allowance | 0.00 |
| 8890 | Income released for stale dated warrant | 0.00 |
| | SUB TOTAL | <u>\$72,872.31</u> |
| | TOTAL FUND 9410 | <u>\$73,489.04</u> |

FUND 9433

| | | |
|------|---|-----------------------|
| 1200 | Academic Salaries, regular schedule, non-instructional time | \$0.00 |
| 1300 | Academic Salaries: non-regular schedule instructional time | 0.00 |
| 1400 | Academic Salaries, non-regular schedule, non-instructional time | 0.00 |
| 2100 | Classified Salaries, regular schedule | 22.07 |
| 2300 | Classified Salaries, hourly | 0.00 |
| 2300 | Student Workers, regular | 0.00 |
| 2400 | Classified Salaries, non-regular schedule instructional aides | 0.00 |
| 3100 | State Teacher's Retirement System | 0.00 |
| 3200 | Public Employees Retirement System (PERS) | 0.00 |
| 3300 | Social Security/Medicare | 0.32 |
| 3400 | Health and Welfare Benefits | 0.00 |
| 3500 | State Unemployment Insurance | 0.02 |
| 3600 | Worker's Compensation Insurance | 0.35 |
| 3700 | State Teachers Retirement/Cash Balance Plan | 0.00 |
| | SUB TOTAL | <u>\$22.76</u> |
| | TOTAL FUND 9433 | <u>\$22.76</u> |

TOTAL DISTRICT PAYROLL

73,511.80

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

3/31/14
PAYROLL
FUND 9410

CERTIFICATED:

| | | |
|------|---|------------------------------|
| 1100 | Academic Salaries, regular schedule, instructional time | \$821,729.40 |
| 1200 | Academic Salaries, regular schedule, non-instructional time | 466,666.12 |
| 1300 | Certificated Salaries other than regular schedule teaching | 653,261.57 |
| 1400 | Certificated Salaries other than contract non-teaching | 136,314.92 |
| 3100 | State Teachers Retirement | 128,794.51 |
| 3300 | Medicare | 33,296.01 |
| 3400 | Health and Welfare Benefits | 200,094.94 |
| 3500 | State Unemployment Insurance | 1058.99 |
| 3600 | Worker's Compensation Insurance | 33,964.53 |
| 3700 | State Teachers Retirement/Cash Balance Plan/PARS | 15,669.08 |
| 3911 | Academic Retirement Incentive | 0.00 |
| | SUB TOTAL | <u>\$2,490,850.07</u> |

CLASSIFIED:

| | | |
|------|--|------------------------------|
| 2100 | Classified Salaries, regular schedule | \$884,526.34 |
| 2200 | Classified Instructional Aide Salaries, regular schedule | 69,234.84 |
| 2300 | Classified Salaries, hourly | 76,149.09 |
| 2300 | Student Workers, regular | 52,353.59 |
| 2400 | Instructional Aides, hourly | 61,321.58 |
| 2400 | Student Workers, Tutors, Peer Counselors | 44,610.99 |
| 3200 | Public Employees Retirement | 144,224.50 |
| 3300 | Social Security/Medicare | 66,549.62 |
| 3400 | Health and Welfare Benefits | 193,129.69 |
| 3500 | State Unemployment Insurance | 462.02 |
| 3600 | Worker's Compensation Insurance | 15,357.23 |
| 3700 | PARS | 7.50 |
| 4512 | Uniform Allowance | 0.00 |
| 8890 | Income released for stale dated warrant | 14,189.30 |
| | SUB TOTAL | <u>\$1,622,116.29</u> |
| | TOTAL FUND 9410 | <u>\$4,112,966.36</u> |

FUND 9433

| | | |
|------|---|---------------------------|
| 1200 | Academic Salaries, regular schedule, non-instructional time | \$16,780.12 |
| 1300 | Academic Salaries: non-regular schedule instructional time | 0.00 |
| 1400 | Academic Salaries, non-regular schedule, non-instructional time | 1,100.00 |
| 2100 | Classified Salaries, regular schedule | 3,695.56 |
| 2300 | Classified Salaries, hourly | 0.00 |
| 2300 | Student Workers, regular | 28,155.51 |
| 2400 | Classified Salaries, non-regular schedule instructional aides | 618.75 |
| 3100 | State Teacher's Retirement System | 1,475.11 |
| 3200 | Public Employees Retirement System (PERS) | 302.01 |
| 3300 | Social Security/Medicare | 362.40 |
| 3400 | Health and Welfare Benefits | 2,428.91 |
| 3500 | State Unemployment Insurance | 10.14 |
| 3600 | Worker's Compensation Insurance | 771.16 |
| 3700 | State Teachers Retirement/Cash Balance Plan | 0.00 |
| | SUB TOTAL | <u>\$55,699.67</u> |
| | TOTAL FUND 9433 | <u>\$55,699.67</u> |

TOTAL DISTRICT PAYROLL

4,168,666.03

**Allan Hancock College
Warrant Register**

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------------------------------|-------------------------------|---------------|-----------|--------|-------------|
| AHC - PART-TIME FACULTY ASSOCIATION | REIMBURSEMENT FOR OFFICE | 49420000 4520 | 159.83 | | |
| | REIMBURSEMENT FOR COMPUTER | 49420000 5110 | 900.00 | | |
| | REIMBURSEMENT FOR OFFICE RENT | 49420000 5630 | 1,215.00 | | |
| | | | 2,274.83 | | WA 00834476 |
| ALDRIDGE CONCRETE COMPANY | LABOR/EQUIPMENT CHARGES | 65110000 6212 | 1,526.32 | | |
| | LAYED OUT AND ESTABLISHED | 65110000 6211 | 730.68 | | |
| | | | 2,257.00 | | WA 00834477 |
| AMERIGAS | PROPANE FOR PUBLIC SAFETY | 21330000 4310 | 3,463.44 | | |
| | PROPANE TANK INSTALLATION | 21330000 5650 | 238.31 | | |
| | | | 3,701.75 | | WA 00834478 |
| AMERIPRIDE VALLEY UNIFORM SERVICE | Laundry services for the Auto | 09482000 5550 | 9.37 | | |
| | Laundry services for the Auto | 09482000 5550 | 27.81 | | |
| | Laundry services for the Auto | 09482000 5550 | 9.64 | | |
| | Laundry services for the Auto | 09482000 5550 | 29.31 | | |
| | Laundry services for the Auto | 09482000 5550 | 9.37 | | |
| | Laundry services for the Auto | 09482000 5550 | 27.81 | | |
| | | | 113.31 | | WA 00834479 |
| APEX AUTO GLASS | WINDOW TINTING | 67775000 5650 | 400.00 | | |
| | | | 400.00 | | WA 00834480 |
| APPLE COMPUTER | EWASTE FEE/RECYCLING FEE | 12301015 5571 | 15.00 | | |
| | 10PACK-MINI iPad W/RETINA | 12301015 6411 | 4,102.68 | | |
| | 10PACK-APPLECARE+ FOR IPAD | 12301015 6411 | 795.05 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | |
| | iPAD MINI W/RETINA | 12301015 6411 | 2,159.59 | | |
| APPLECARE+iPAD (S4745LL/A) | 12301015 6411 | 495.00 | | | |
| EWASTE FEE/RECYCLING FEE | 12301015 5571 | 15.00 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| iMAC 27" PART NO ZOPG | 10040009 6411 | 2,939.02 | | | |
| eWASTE FEE / RECYCLING FEE | 10040009 5571 | 64.00 | | | |
| APPLECARE PROTECTION PLAN | 10040009 6411 | 1,846.88 | | | |
| | | | 56,517.52 | | WA 00834481 |

Allan Hancock College

Warrant Register

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|---|--------------------------------|-------------|------|-----------------|--------|-------------|
| APPRENTICE & JOURNEYMAN TRAINING TRUST FUND | PLUMBERS & PIPEFITTERS | 09523000 | 5130 | 5,576.09 | | |
| | | | | <u>5,576.09</u> | WA | 00834482 |
| BEAR-AIDE INC | DOUBLE TRAFFIC TEMPLATE | 21055000 | 4311 | 1,196.00 | | |
| | REPORT WRITING LETTERING GUIDE | 21055000 | 4311 | 692.00 | | |
| | | | | <u>1,888.00</u> | WA | 00834483 |
| BELL, ALEXANDRA A | FamilyPlanAccessTreatmentSessn | 64400002 | 5210 | 89.10 | | |
| | | | | <u>89.10</u> | WA | 00834484 |
| BENNETT, TIM | TRUSTEE COMPENSATION FOR | 66100000 | 5110 | 240.00 | | |
| | Local Mileage | 66100000 | 5210 | 30.51 | | |
| | | | | <u>270.51</u> | WA | 00834485 |
| BETTY'S FABRICS | DANCE CONCERT INSTRUCTIONAL | 10081007 | 4310 | 226.46 | | |
| | | | | <u>226.46</u> | WA | 00834486 |
| | | | | 0.00 | | |
| | | | | <u>0.00</u> | VM VD | WA 00834487 |
| BEVERAGE PEOPLE | Brewery - 10-Gal Professional | 01120001 | 6410 | 2,051.34 | | |
| | Wort Chiller 1/2x50 | 01120001 | 4310 | 129.89 | | |
| | Funnel, White Plastic, 10 | 01120001 | 4310 | 10.81 | | |
| | Funnel, White Plastic, Carboy | 01120001 | 4310 | 11.90 | | |
| | Shirron Wort Plate Chiller, 10 | 01120001 | 4310 | 119.06 | | |
| | 5-Gallon New Keg System | 01120001 | 6410 | 378.86 | | |
| | New 3-Gallon Syrup Tanks | 01120001 | 4310 | 324.73 | | |
| | Counter Pressure Bottle Filler | 01120001 | 4310 | 86.59 | | |
| | Capper-Super M (tm) (#BE07) | 01120001 | 4310 | 48.70 | | |
| | Carboy Cap - 2 Hole, Blue | 01120001 | 4310 | 16.18 | | |
| | Briess Caramel Malt (20L) 1 | 01120001 | 4310 | 15.05 | | |
| | English Chocolate Malt (500L) | 01120001 | 4310 | 18.29 | | |
| | German Vienna Malt (4L) 1 Lb. | 01120001 | 4310 | 34.42 | | |
| | German Munich Malt (6.5L) 1 | 01120001 | 4310 | 17.21 | | |
| | Belgian Aromatic Malt (25L) 1 | 01120001 | 4310 | 17.21 | | |
| | German Pilsener Malt 1.4L 55 | 01120001 | 4310 | 75.76 | | |
| | English Maris Otter Pale Malt | 01120001 | 4310 | 81.18 | | |
| | German Dark Munich (11L) 1 Lb. | 01120001 | 4310 | 17.21 | | |
| | 2 Oz. Amarillo Raw Hops (#H78) | 01120001 | 4310 | 21.60 | | |
| | S-Fermentation Lock (#FST05) | 01120001 | 4310 | 5.59 | | |
| | 3 Piece Fermentation Lock | 01120001 | 4310 | 6.98 | | |
| | BTF Iodophor Sanitizer, 32oz. | 01120001 | 4310 | 38.95 | | |
| | Star-San 5 Star Sanitizer, 32 | 01120001 | 4310 | 54.10 | | |
| | Nylon Hop Straining Bag, | 01120001 | 4310 | 34.55 | | |
| | Super Smart Caps (tm) Bag of | 01120001 | 4310 | 10.80 | | |
| | Great Western-Northwest 2Tow | 01120001 | 4310 | 54.11 | | |
| | "White Wheat Malt 2.5L - Bulk | 01120001 | 4310 | 64.94 | | |
| | Briess Smoked Malt - 1 Lb. | 01120001 | 4310 | 10.23 | | |
| | Briess Caramel Malt - (80L) - | 01120001 | 4310 | 32.26 | | |

Allan Hancock College

Warrant Register

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|------------------------------|--------------------------------|---------------|-----------------|--------|-------------|
| | Briess Black Roasted Barley - | 01120001 4310 | 13.77 | | |
| | Briess Victory Malt (28L) 1 | 01120001 4310 | 16.13 | | |
| | Briess CaraPils (tm) | 01120001 4310 | 16.13 | | |
| | 2 Oz. Simcoe Raw Hops (#H75) | 01120001 4310 | 27.01 | | |
| | 2 Oz. Columbus/Tomahawk/Zeus - | 01120001 4310 | 21.60 | | |
| | 2 Oz. Centennial Raw Hops | 01120001 4310 | 21.60 | | |
| | 2 Oz. Magnum GR Hop Pellets | 01120001 4310 | 21.60 | | |
| | Miscellaneous | 01120001 4310 | 412.08 | | |
| | Shipping | 01120001 6410 | 272.88 | | |
| | | | <u>4,611.30</u> | | WA 00834488 |
| BIOCAM COMMUNICATIONS INC | LVC SCIENCE LAB SUPPLIES. AUTH | 60100407 4310 | 581.10 | | |
| | NERVOUS TISS. WALL CHART; WC14 | 60200313 4310 | 39.90 | | |
| | FEMALE REPRO. WALL CHART; | 60200313 4310 | 39.90 | | |
| | MALE REPRO. WALL CHART; WC16 | 60200313 4310 | 39.90 | | |
| | DIGESTIVE SYS. WALL CHART; | 60200313 4310 | 39.90 | | |
| | URINARY SYSTEM WALL CHART; | 60200313 4310 | 39.90 | | |
| | INTEGUMENTARY SY. WALL CHART; | 60200313 4310 | 39.90 | | |
| | RESPIRATORY SYS. wall chart; | 60200313 4310 | 39.90 | | |
| | BLOOD CELLS WALL CHART; WC5 | 60200313 4310 | 39.90 | | |
| | EPITHELIAL TISS. WALL CHART; | 60200313 4310 | 39.90 | | |
| | CONNECTIVE TISS. WALL CHART; | 60200313 4310 | 39.90 | | |
| | BONE TISSUE WALL CHART; WC12 | 60200313 4310 | 39.90 | | |
| | MUSCLE TISS. WALL CHART; WC13 | 60200313 4310 | 39.90 | | |
| | BRAIN/HEART CONCISE DISSECTION | 60200313 4310 | 59.50 | | |
| | SHIPPING | 60200313 4310 | 16.00 | | |
| | | | <u>1,135.40</u> | | WA 00834489 |
| BLUE ROSE STUDIO | COPPER CARBONATE | 10021007 4310 | 257.09 | | |
| | DELIVERY | 10021007 4310 | 10.00 | | |
| | | | <u>267.09</u> | | WA 00834490 |
| BRACKETT, ASHLEY R | LocalMileage-CalPoly | 60200313 5210 | 37.84 | | |
| | | | <u>37.84</u> | | WA 00834491 |
| CA ELECTRIC SUPPLY | ELECTRICAL SUPPLIES PER | 65110000 4520 | 588.34 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 97.94 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 393.85 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 723.50 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 54.54 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 244.32 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 75.92 | | |
| | ELECTRICAL SUPPLIES PER | 65110000 4520 | 219.13 | | |
| | | | <u>2,397.54</u> | | WA 00834492 |
| CAL COAST MACHINERY INC | Suction Dampene (Part #650670) | 01040007 4310 | 26.82 | | |
| | MOWER BLADE, M168223 | 65510000 4520 | 89.53 | | |
| | | | <u>116.35</u> | | WA 00834493 |
| CAL POLY CORPORATION | GRANT PAYMENTS TO NIH | 04010015 5112 | 2,498.00 | | |
| | | | <u>2,498.00</u> | | WA 00834494 |

Allan Hancock College

Warrant Register

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|---------------------------------------|--------------------------------|---------------|-----------------|--------|----------|
| CANON FINANCIAL SERVICES INC | LEASED COPIERS: | 67760000 5680 | 4,911.31 | | |
| | | | <u>4,911.31</u> | WA | 00834495 |
| CENTRAL COAST PRINTING | PUBLIC SAFETY TRAINING | 68402100 4540 | 2,706.20 | | |
| | | | <u>2,706.20</u> | WA | 00834496 |
| COLUMBIA BUSINESS CENTER PARTNERS LP | MONTHLY UTILITIES EXPENSE | 67710300 5630 | 206.27 | | |
| | | | <u>206.27</u> | WA | 00834497 |
| COMENITY-OSH COMMERCIAL SERVICES | Supplies for the Biology labs, | 04011007 4310 | 14.05 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 5.88 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 29.64 | | |
| | SUPPLIES FOR MULTIMEDIA, | 61320000 4520 | 58.86 | | |
| | PARTS FOR TRAINING CLASSES | 21055003 4520 | 55.14 | | |
| | PARTS FOR TRAINING CLASSES | 21055003 4520 | 43.15 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 2.48 | | |
| | Supplies for the Chemistry | 19050007 4310 | 28.66 | | |
| | Supplies for the Chemistry | 19050007 4310 | 15.43 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 16.23 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 21.82 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 25.94 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 173.39 | | |
| | SUPPLIES FOR GROUNDS DEPT. | 65510000 4520 | 15.32 | | |
| | Supplies for the Biology labs, | 04011007 4310 | 7.56 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 15.14 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 10.37 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | -12.97 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 11.12 | | |
| | HARDWARE SUPPLIES CHARGED | 65110000 4520 | 5.08 | | |
| | Supplies for the Chemistry | 19050007 4310 | 76.18 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 38.95 | | |
| | PARTS FOR TRAINING CLASSES | 21055003 4520 | 79.99 | | |
| | | | <u>737.41</u> | WA | 00834498 |
| COMSTAR INC | Freight Cost to ship back | 09340000 5870 | 40.00 | | |
| | | | <u>40.00</u> | WA | 00834499 |
| Credentials Order Processing Svcs Inc | JULY E-TRANSCRIPT SERVICES, | 62100000 5790 | 2,459.21 | | |
| | NOV E-TRANSCRIPT REVENUE | 67190000 8879 | -2,955.40 | | |
| | DEC E-TRANSCRIPT SERVICES, | 62100000 5790 | 2,958.21 | | |
| | DEC E-TRANSCRIPT REVENUE | 67190000 8879 | -2,484.00 | | |
| | JULY E-TRANSCRIPT REVENUE | 67190000 8879 | -2,368.80 | | |
| | AUG E-TRANSCRIPT SERVICES, | 62100000 5790 | 4,638.08 | | |
| | AUG E-TRANSCRIPT REVENUE | 67190000 8879 | -3,969.40 | | |
| | SEPT E-TRANSCRIPT SERVICES, | 62100000 5790 | 3,273.34 | | |
| | SEPT E-TRANSCRIPT REVENUE | 67190000 8879 | -2,793.40 | | |
| | OCT E-TRANSCRIPT SERVICES, | 62100000 5790 | 3,776.47 | | |
| | OCT E-TRANSCRIPT REVENUE | 67190000 8879 | -3,358.00 | | |

**Allan Hancock College
Warrant Register**

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|------------------------------|--------------------------------|-------------|------|-----------------|--------|----------|
| | NOV E-TRANSCRIPT SERVICES, | 62100000 | 5790 | 3,026.56 | | |
| | | | | <u>2,202.87</u> | WA | 00834500 |
| CUSTOM COLORS & AUTOBODY INC | Instructional Supplies for the | 09482007 | 4310 | 12.06 | | |
| | Instructional Supplies for the | 09482007 | 4310 | 312.08 | | |
| | Instructional Supplies | 09482000 | 4310 | 1,500.76 | | |
| | | | | <u>1,824.90</u> | WA | 00834501 |
| DEGROOT, DAVID P | GenEdTrends&DevelopingIssues | 67503001 | 5210 | 643.66 | | |
| | | | | <u>643.66</u> | WA | 00834502 |
| DENSMORE, ANDREW J | FirehouseWorldConference | 60100201 | 5210 | 1,754.77 | | |
| | | | | <u>1,754.77</u> | WA | 00834503 |
| DENTSPLY NORTH AMERICA | DELTON SEALANT(12/CASE)-3101 | 12401000 | 4311 | 456.38 | | |
| | | | | <u>456.38</u> | WA | 00834504 |
| DEPARTMENT OF JUSTICE | fingerprints for student | 64700000 | 5820 | 1,024.00 | | |
| | fingerprints for staff ending | 67300100 | 5820 | 960.00 | | |
| | | | | <u>1,984.00</u> | WA | 00834505 |
| FACCC | FACCC EI Conf 3/29/14 | 64300202 | 5210 | 40.00 | | |
| | | | | <u>40.00</u> | WA | 00834506 |
| FERGUSON ENTERPRISES INC | PLUMBING SUPPLIES | 65110000 | 4520 | 14.08 | | |
| | PLUMBING SUPPLIES | 65110000 | 4520 | 23.64 | | |
| | PLUMBING SUPPLIES | 65110000 | 4520 | 78.29 | | |
| | PLUMBING SUPPLIES | 65110000 | 4520 | 23.04 | | |
| | | | | <u>139.05</u> | WA | 00834507 |
| FISHER FLOORS INC | REMOVE OLD 9X9 TILES AND BASE, | 65110000 | 5650 | 65.00 | | |
| | | | | <u>65.00</u> | WA | 00834508 |
| FORD, JANET LEE | Banner Group Conference | 67873000 | 5210 | 871.75 | | |
| | | | | <u>871.75</u> | WA | 00834509 |
| GALLARDO, JUAN | Various Local Mileage | 64900007 | 5210 | 213.01 | | |
| | | | | <u>213.01</u> | WA | 00834510 |
| GRAINGER | MAINTENANCE SUPPLIES | 65110000 | 4520 | 77.31 | | |
| | MAINTENANCE SUPPLIES | 65110000 | 4520 | 27.11 | | |
| | DAYTON MOUNTED BEARING UNIT; | 60200313 | 4310 | 64.23 | | |
| | DAYTON MOUNTED BRONZE | 60200313 | 4310 | 29.12 | | |
| | DAYTON FLANGETTE BEARING, | 60200313 | 4310 | 57.39 | | |
| | DAYTON FLANGETTE BEARING, | 60200313 | 4310 | 56.61 | | |
| | | | | <u>311.77</u> | WA | 00834511 |
| Haase, Michael A | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 15.00 | | |
| | | | | <u>15.00</u> | WA | 00834512 |

**Allan Hancock College
Warrant Register**

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|--|--------------------------------|---------------|-----------------|--------|-------------|
| HARMON, JANE | HOUSING ALLOWANCE EACH | 64510000 5630 | 300.00 | | |
| | HOUSING ALLOWANCE EACH | 66230000 5630 | 300.00 | | |
| | | | <u>600.00</u> | | WA 00834513 |
| HENRY SCHEIN INC | TAPE ZINC OXIDE M TAPE | 12280000 4311 | 560.65 | | |
| | PO131190 Credit Inv 6257516-01 | 12280000 4311 | -2.39 | | |
| | | | <u>558.26</u> | | WA 00834514 |
| HERNANDEZ, NORMA A | CommCollCounselorDay | 64300202 5210 | 125.00 | | |
| | | | <u>125.00</u> | | WA 00834515 |
| HOUGHTON MIFFLIN COMPANY | STECK-VAUGHN GED TEST | 49306012 4310 | 1,851.18 | | |
| | STECK-VAUGHN GED TEST | 49306012 4310 | 1,851.18 | | |
| | STECK-VAUGHN GED TEST | 49306012 4310 | 1,851.18 | | |
| | STECK-VAUGHN GED TEST | 49306012 4310 | 1,851.18 | | |
| | | | <u>7,404.72</u> | | WA 00834516 |
| J B DEWAR | DIESEL CHARGES FOR | 64945000 4610 | 489.90 | | |
| | | | <u>489.90</u> | | WA 00834517 |
| JAY CEE TROPHY CO INC | PLAQUES, TROPHIES FOR | 21055000 4520 | 156.85 | | |
| | | | <u>156.85</u> | | WA 00834518 |
| JOBELEPHANT.COM INC | advertising for recruitment | 67300100 5880 | 247.95 | | |
| | | | <u>247.95</u> | | WA 00834519 |
| JOHNSON PLASTICS | CONSUMABLES FOR EPILOG LASER | 67760000 4520 | 221.23 | | |
| | | | <u>221.23</u> | | WA 00834520 |
| JONES, BERNARD | TRUSTEE COMPENSATION FOR | 66100000 5110 | 240.00 | | |
| | Local Mileage | 66100000 5210 | 27.80 | | |
| | | | <u>267.80</u> | | WA 00834521 |
| KOEHLER PLUMBING INC | BACKFLOW DEVICE TESTING AND | 65110000 5650 | 175.00 | | |
| | | | <u>175.00</u> | | WA 00834522 |
| KRAMES STAYWELL STRATEGIC PARTNERSHIP | ADULT FIRST AID/CPR/AED READY | 12502000 4311 | 191.60 | | |
| | PEDIATRIC FIRST AID/CPR/AED | 12502000 4311 | 191.60 | | |
| | LIFEGUARD HIP PACK. ITEM | 12502000 4311 | 272.30 | | |
| | HANDLING FEE | 12502000 4311 | 55.14 | | |
| | LIFEGUARDING PARTICIPANTS | 12502000 4311 | 1,039.20 | | |
| | | | <u>1,749.84</u> | | WA 00834523 |
| Kueffler, Lauren N | Local Mileage | 66100000 5210 | 11.53 | | |
| | | | <u>11.53</u> | | WA 00834524 |
| Kuo, Tiffany | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 25.00 | | |
| | | | <u>25.00</u> | | WA 00834525 |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|---|-------------------------------|---------------|-----------------|----------|----------|
| LAHR, LARRY | Trustee Compensation for | 66100000 5110 | 240.00 | | |
| | | | <u>240.00</u> | WA | 00834526 |
| LOMPOC PARKS RECREATION & URBAN FORESTRY DEPT | #21646/21659 ENGL AS A SECOND | 49308020 5630 | 900.00 | | |
| | #21646/21659 ENGL AS A SECOND | 49308020 5630 | 930.00 | | |
| | | | <u>1,830.00</u> | WA | 00834527 |
| LOMPOC RECORD | ANNUAL SUBSCRIPTION TO LOMPOC | 61201400 6330 | 52.00 | | |
| | | | <u>52.00</u> | WA | 00834528 |
| LOMPOC VALLEY CHAMBER OF COMMERCE | LOMPOC VALLEY CHAMBER OF | 66200000 5310 | 126.00 | | |
| | | | <u>126.00</u> | WA | 00834529 |
| LUIS OASIS SENIOR CENTER | #21622 BEG FLORAL DESIGN | 68101000 5630 | 483.00 | | |
| | | | <u>483.00</u> | WA | 00834530 |
| M & W PUMPS INC | PACKING, GRAPHITE | 65110000 4520 | 4.93 | | |
| | LABOR CHARGES | 65110000 5650 | 157.50 | | |
| | | | <u>162.43</u> | WA | 00834531 |
| MATHESON TRI-GAS INC | NITROGEN PER INVOICE 08654278 | 65110000 4520 | 37.31 | | |
| | | | <u>37.31</u> | WA | 00834532 |
| MILLER, LESLIE | reimbursement for livescan- | 67300100 5820 | 45.70 | | |
| | | | <u>45.70</u> | WA | 00834533 |
| MINTZ II, MARK C | Off-Site-Conference/Bus Exp | 61142000 5210 | 63.28 | | |
| | | | <u>63.28</u> | WA | 00834534 |
| MISSION LINEN & UNIFORM SERVICE INC | UNIFORM SERVICES/TOWELS | 67772000 5550 | 42.60 | | |
| | UNIFORM SERVICES/TOWELS | 67772000 5550 | 42.60 | | |
| | UNIFORM SERVICES/TOWELS | 67772000 5550 | 44.73 | | |
| | | | <u>129.93</u> | WA | 00834535 |
| Morales, Mino | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 13.70 | | |
| | | | <u>13.70</u> | WA | 00834536 |
| NEXT DAY SIGNS | BANNER SIGNS CHANGED FOR | 63300400 4520 | 27.06 | | |
| | | | <u>27.06</u> | WA | 00834537 |
| NICK'S TELECOM | INSTALL LIGHTBAR/LABOR | 67775000 5650 | 165.00 | | |
| | TRAVEL CHARGE | 67775000 5650 | 35.00 | | |
| | | | <u>200.00</u> | WA | 00834538 |
| | | | <u>0.00</u> | | |
| | | | <u>0.00</u> | VM VD WA | 00834539 |

Allan Hancock College

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|------------------|--------------------------------|---------------|---------|----------|----------|
| | | | 0.00 | | |
| | | | 0.00 | VM VD WA | 00834540 |
| OFFICE DEPOT INC | OPERATIONAL SUPPLIES | 67220000 4520 | 63.28 | | |
| | Supplies for Biology 8/5/2013 | 04011000 4520 | 49.38 | | |
| | QUADRILLE PAD ITEM#853721 | 66201000 4520 | 4.31 | | |
| | XEROX COLOR PAPER GREEN | 66201000 4520 | 4.95 | | |
| | EARTHWISE PENDAFLEX LETTER | 66201000 4520 | 28.13 | | |
| | PO141945 Cr Privacy Filter | 64300202 4520 | -110.32 | | |
| | OPERATIONAL SUPPLIES | 66100000 4520 | 17.31 | | |
| | OPERATIONAL SUPPLIES FY14 OPEN | 69600000 4520 | 52.09 | | |
| | OPERATIONAL SUPPLIES | 67211000 4520 | 221.72 | | |
| | INSTRUCTIONAL SUPPLIES | 10081007 4310 | 33.55 | | |
| | FLASH DRIVE VERBATIM 8GB 97088 | 10021000 4514 | 10.77 | | |
| | LOGITECH MARBLE MOUSE, SILVER | 10021000 4514 | 32.46 | | |
| | lubricant sheets | 17010000 4520 | 21.64 | | |
| | blue pens | 17010000 4520 | 3.54 | | |
| | Correction tape | 17010000 4520 | 2.75 | | |
| | glue stic | 17010000 4520 | 0.29 | | |
| | HP96 blk cart | 17010000 4520 | 55.88 | | |
| | HP12 ink cart | 17010000 4520 | 57.68 | | |
| | HP02 cyan ink cart | 17010000 4520 | 14.87 | | |
| | 1.5x2 post its | 17010000 4520 | 4.19 | | |
| | 1 7.8x1 7.8 post it | 17010000 4520 | 4.66 | | |
| | Blue gel pens | 17010000 4520 | 7.75 | | |
| | Red gel pens | 17010000 4520 | 7.75 | | |
| | Other Supplies | 17010000 4520 | 14.17 | | |
| | OFFICE SUPPLIES FOR CAMPUS | 67760000 4520 | 221.45 | | |
| | HP 96 BLACK ORIGINAL INK | 64300202 4520 | 88.79 | | |
| | AA batteries | 17010007 4310 | 10.88 | | |
| | Blue Expo | 17010007 4310 | 9.09 | | |
| | Red expo | 17010007 4310 | 9.09 | | |
| | Notebook | 17010007 4310 | 5.74 | | |
| | Flash Drive | 17010007 4310 | 54.11 | | |
| | ROLODEX MESH TRAY SORTER | 64642000 4520 | 51.49 | | |
| | 3M PRECISE ADJUSTABLE | 64642000 4520 | 88.96 | | |
| | OPERATIONAL SUPPLIES | 67220000 4520 | 39.75 | | |
| | OFFICE SUPPLIES FOR LVC. | 60100400 4520 | 32.29 | | |
| | OFFICE SUPPLIES | 21335000 4520 | 117.22 | | |
| | Supplies for Biology 8/5/2013 | 04011000 4520 | 22.52 | | |
| | ALLSOP MONITOR STAND | 66201000 4520 | 24.13 | | |
| | EXPO WHITE BOARD CLEANER ITEM | 66201000 4520 | 5.72 | | |
| | CLOROX WIPES | 66201000 4520 | 5.11 | | |
| | OPERATIONAL SUPPLIES | 66100000 4520 | 8.55 | | |
| | OFFICE SUPPLIES | 60200129 4520 | 14.44 | | |
| | OFFICE SUPPLIES | 60200129 4520 | 20.07 | | |
| | OFFICE SUPPLIES | 21055000 4520 | 604.43 | | |
| | OFFICE SUPPLIES | 21055000 4520 | 114.53 | | |
| | Office/operational supplies | 19000000 4520 | 109.72 | | |
| | MUSIC INSTRUCTIONAL SUPPLIES | 10042007 4310 | 64.02 | | |
| | INSTRUCTIONAL SUPPLIES | 10000017 4310 | 130.68 | | |
| | IMPRINT 5-IN-1 SELF INKING | 64300202 4520 | 97.39 | | |

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|---------------------------|--------------------------------|---------------|-----------|--------|-------------|
| | ROLODEX MESH 3 TIER SWIVEL | 64642000 4520 | 16.15 | | |
| | OFFICE DEPOT METRO MESH LARGE | 64642000 4520 | 12.41 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64642000 4520 | 15.04 | | |
| | OFFICE DEPOT MINI CALCULATOR | 06122007 4310 | 8.59 | | |
| | CORRECTION PENS / LIQUID PAPER | 06122007 4310 | 4.05 | | |
| | SCOTCHMAGIC TAPE 3/4"x300" | 06122007 4310 | 24.84 | | |
| | OFFICE DEPOT METRO MESH FILE | 64642000 4520 | 25.08 | | |
| | OFFICE DEPOT METRO MESH | 64642000 4520 | 3.85 | | |
| | SAFCO BLACK MAGIC MAGNETIC | 64642000 4520 | 113.94 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64642000 4520 | 2.51 | | |
| | OFFICE SUPPLIES FOR ENGLISH | 15000000 4520 | 126.39 | | |
| | OFFICE DEPOT BRAND MOUSE PAD | 64642000 4520 | 6.19 | | |
| | 3M PRECISE ADJUSTABLE | 64642000 4520 | 88.96 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64642000 4520 | 35.35 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64642000 4520 | 12.71 | | |
| | SAFCO BLACK MAGIC MAGNETIC | 64642000 4520 | 65.90 | | |
| | LYSOL DISINFECTING WIPES, TUB | 64300202 4520 | 17.95 | | |
| | DEFLECT-O LITERATURE HOLDER, | 64300202 4520 | 92.64 | | |
| | OFFICE DEPOT BRAND MAGNETIC | 64300202 4520 | 3.03 | | |
| | 2" ROUND RING BINDER ITEM# | 21055000 4311 | 49.52 | | |
| | 1-15 TAB DIVIDERS / MULTICOLOR | 21055000 4311 | 60.75 | | |
| | HAMMERMILL COPY PLUS MP PAPER | 06122007 4310 | 38.20 | | |
| | SHARPIE PERMANENT MARKERS | 06122007 4310 | 20.21 | | |
| | super sharpie permanent | 06122007 4310 | 21.62 | | |
| | FORAY LIQUID INK ROLLERBALL | 06122007 4310 | 52.40 | | |
| | HP 42A (Q5942A) TONER | 68111931 4520 | 245.49 | | |
| | | | 3,716.74 | | WA 00834541 |
| OLD TOWN QUILT SHOP | #21551 QUILTING | 68101000 5630 | 675.00 | | |
| | | | 675.00 | | WA 00834542 |
| OnPEAK | Nat'lRestaurantAssn2014FoodSho | 60100201 5210 | 791.52 | | |
| | | | 791.52 | | WA 00834543 |
| OTTER DISTRIBUTORS | SHEET MUSIC FOR JAZZ BAND | 10042007 4310 | 300.67 | | |
| | | | 300.67 | | WA 00834544 |
| PACIFIC GAS & ELECTRIC CO | ELECTRICITY SERVICES | 68103000 5520 | 279.11 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 39.32 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 9.83 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 1,116.42 | | |
| | | | 1,444.68 | | WA 00834545 |
| PACIFIC GAS & ELECTRIC CO | ELECTRICITY SERVICES | 65700000 5520 | 17,038.76 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 4,259.69 | | |
| | | | 21,298.45 | | WA 00834546 |
| PANERA BREAD CAFE 3180 | WORKING MEETING LUNCH | 60200129 5220 | 141.80 | | |
| | | | 141.80 | | WA 00834547 |
| PAPER ASSOCIATES | COPY PAPER, 8 1/2 X 11", | 67700000 4520 | 4,814.96 | | |
| | | | 4,814.96 | | WA 00834548 |

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|--------------------------------|-------------------------------|-------------|------|-----------------|--------|----------|
| Pappademos, Dimitrios | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 15.00 | | |
| | | | | <u>15.00</u> | WA | 00834549 |
| Patterson, Erin F | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 20.00 | | |
| | | | | <u>20.00</u> | WA | 00834550 |
| PENSA, GREG | TRUSTEE COMPENSATION FOR | 66100000 | 5110 | 240.00 | | |
| | Local Mileage | 66100000 | 5210 | 40.68 | | |
| | | | | <u>280.68</u> | WA | 00834551 |
| PEREZ, DIANA M | CashForCollegeOxnardCollege | 64900007 | 5210 | 218.92 | | |
| | NatlEducatorConf-Amended | 64900007 | 5210 | 47.57 | | |
| | | | | <u>266.49</u> | WA | 00834552 |
| PIONEER VALLEY HIGH SCHOOL | HALF-PAGE DISPLAY AD IN | 64642002 | 5880 | 125.00 | | |
| | | | | <u>125.00</u> | WA | 00834553 |
| POLLON, JOSEPH L | LocalMileage-Ventura | 60200129 | 5210 | 210.18 | | |
| | | | | <u>210.18</u> | WA | 00834554 |
| POSTMASTER - SANTA MARIA | RENEWAL FEE FOR BRN | 67700000 | 5870 | 220.00 | | |
| | | | | <u>220.00</u> | WA | 00834555 |
| POWER SYSTEMS | POWER BANDS PURPLE #68161-MD | 21055003 | 4520 | 54.02 | | |
| | POWER BANDS GREEN #68161 - SE | 21055003 | 4520 | 71.34 | | |
| | SHIPPING AND HANDELING | 21055003 | 4520 | 39.11 | | |
| | CHIN UP BAR #40060 | 21055003 | 4520 | 194.80 | | |
| | JUMP ROPES #35055-08 | 21055003 | 4520 | 161.83 | | |
| | POWER BANDS BLACK #68161-SM | 21055003 | 4520 | 42.33 | | |
| | CHIN UP BAR #40060 | 21055003 | 4520 | 194.80 | | |
| | FREIGHT | 21055003 | 4520 | 26.86 | | |
| | | | | <u>785.09</u> | WA | 00834556 |
| PPG ARCHITECTURAL FINISHES INC | PAINT SUPPLIES | 65110000 | 4520 | 109.32 | | |
| | | | | <u>109.32</u> | WA | 00834557 |
| PRAXAIR DISTRIBUTION INC | INSTRUCTIONAL SUPPLIES FOR | 60200313 | 4310 | 102.95 | | |
| | CYLINDER RENTAL FOR NONCREDIT | 10091020 | 4311 | 25.86 | | |
| | CYLINDER DEMURRAGE RENTAL | 65110000 | 4520 | 94.94 | | |
| | | | | <u>223.75</u> | WA | 00834558 |
| PROCARE JANITORIAL SUPPLY | CUSTODIAL SUPPLIES CHARGED | 65311000 | 4520 | 98.42 | | |
| | | | | <u>98.42</u> | WA | 00834559 |
| QUICK CAPTION | REMOTE REAL TIME CAPTIONING | 61142000 | 5112 | 1,440.00 | | |
| | | | | <u>1,440.00</u> | WA | 00834560 |

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|--------------------------------|--------------------------------|-------------|------|-----------------|--------|----------|
| RANTZ, RICKY L | CAIndependentPetroleumAssn | 68400301 | 5210 | 359.22 | | |
| | | | | <u>359.22</u> | WA | 00834561 |
| RAYS AUTO PARTS | PARTS/SUPPLIES | 67772000 | 4520 | 37.60 | | |
| | PARTS/SUPPLIES | 67772000 | 4520 | 23.02 | | |
| | | | | <u>60.62</u> | WA | 00834562 |
| RAYS AUTO PARTS | Instructional supplies needed | 09481107 | 4310 | 43.29 | | |
| | | | | <u>43.29</u> | WA | 00834563 |
| RICK'S APPLIANCE SERVICE | WASHER, CROSLY | 65311400 | 6410 | 431.92 | | |
| | LABOR-INSTALLATION | 65311400 | 6410 | 60.00 | | |
| | SERVICE AND DIAGNOSIS | 65311400 | 5650 | 65.00 | | |
| | | | | <u>556.92</u> | WA | 00834564 |
| Rocha, Azucena J | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 13.70 | | |
| | | | | <u>13.70</u> | WA | 00834565 |
| RP GROUP | Research/PlanningConf 4/9/14 | 66201000 | 5210 | 300.00 | | |
| | | | | <u>300.00</u> | WA | 00834566 |
| Ruvalcaba, Cynthia | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 7.00 | | |
| | | | | <u>7.00</u> | WA | 00834567 |
| SAFETY-KLEEN SYSTEMS | PARTS CLEANER SERVICE PER | 67710000 | 5650 | 714.45 | | |
| | FUEL SURCHARGE | 67710000 | 5650 | 17.45 | | |
| | | | | <u>731.90</u> | WA | 00834568 |
| SAFEWAY INC - VONS DIVISION | FOOD SUPPLIES FOR SPRING 2014 | 13060020 | 4311 | 120.84 | | |
| | Supplies for the Biology labs, | 04011007 | 4310 | 20.26 | | |
| | LVC SCIENCE LAB SUPPLIES. AUTH | 60100407 | 4310 | 25.88 | | |
| | | | | <u>166.98</u> | WA | 00834569 |
| SAMY'S CAMERA | INK CARTRIDGES FOR PRINTER | 10090007 | 4310 | 1,009.21 | | |
| | | | | <u>1,009.21</u> | WA | 00834570 |
| SANTA BARBARA COUNTY | Electrical Apprenticeship | 09522000 | 5130 | 2,892.87 | | |
| | | | | <u>2,892.87</u> | WA | 00834571 |
| SANTA MARIA SUPERIOR COURT | PROCESSING OF CITATIONS | 67190360 | 8891 | 275.00 | | |
| | | | | <u>275.00</u> | WA | 00834572 |
| SANTA YNEZ VALLEY | #21549 Quilting 8/21-12/4/13 | 68101000 | 5630 | 352.00 | | |
| | | | | <u>352.00</u> | WA | 00834573 |
| SARGENT-WELCH | GEOLOGICAL PROCESSES | 60200313 | 6410 | 1,191.56 | | |
| | | | | <u>1,191.56</u> | WA | 00834574 |

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|--|------------------------------|-------------|------|-----------------|--------|----------|
| SEIDENBERG, RICHARD B | WesternVetConference | 60100201 | 5210 | 1,072.45 | | |
| | | | | <u>1,072.45</u> | WA | 00834575 |
| Sivongsa, Mary | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 7.00 | | |
| | | | | <u>7.00</u> | WA | 00834576 |
| SMARDAN-HATCHER CO | PLUMBING SUPPLIES | 65110000 | 4520 | 270.50 | | |
| | PLUMBING SUPPLIES | 65110000 | 4520 | -257.15 | | |
| | | | | <u>13.35</u> | WA | 00834577 |
| SMART & FINAL | FOOD SUPPLIES FOR | 13060000 | 4311 | 42.13 | | |
| | FOOD SUPPLIES FOR | 13060000 | 4311 | 143.12 | | |
| | FOOD SUPPLIES | 64900012 | 4710 | 11.99 | | |
| | | | | <u>197.24</u> | WA | 00834578 |
| SNAP-ON INDUSTRIAL | PO140749 14DrStdSocket 10mm | 09490001 | 4310 | 3.42 | | |
| | | | | <u>3.42</u> | WA | 00834579 |
| SPACE INFORMATION LABORATORIES INC | SERVICE AGREEMENT TO | 60200313 | 5112 | 2,250.00 | | |
| | SERVICE AGREEMENT TO | 60200313 | 5112 | 2,250.00 | | |
| | SERVICE AGREEMENT TO | 60200313 | 5112 | 1,354.29 | | |
| | SERVICE AGREEMENT TO | 60200313 | 5112 | 600.00 | | |
| | | | | <u>6,454.29</u> | WA | 00834580 |
| Sparks, Kyle J | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 18.00 | | |
| | | | | <u>18.00</u> | WA | 00834581 |
| STANLEY CONVERGENT SECURITY SOLUTIONS | BURGLAR ALARM MAINTENANCE | 67775000 | 5590 | 85.89 | | |
| | BURGLAR ALARM MAINTENANCE | 67775000 | 5590 | 1,784.43 | | |
| | BURGLAR ALARM MAINTENANCE | 67775000 | 5590 | 209.70 | | |
| | | | | <u>2,080.02</u> | WA | 00834582 |
| SUPERIOR QUALITY COPIERS INC | CAMPUSWIDE COPIER MAINTENACE | 67710300 | 5640 | 3,962.32 | | |
| | | | | <u>3,962.32</u> | WA | 00834583 |
| SYSCO FOOD SERVICES OF VENTURA | INSTRUCTIONAL SUPPLIES | 13060000 | 4311 | 231.77 | | |
| | | | | <u>231.77</u> | WA | 00834584 |
| Tell, Erica R | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 13.70 | | |
| | | | | <u>13.70</u> | WA | 00834585 |
| UNITED PARCEL SERVICE | UPS CHARGES | 67700000 | 5870 | 73.14 | | |
| | | | | <u>73.14</u> | WA | 00834586 |
| UNITED REFRIGERATION INC | HVAC SUPPLIES | 65110000 | 4520 | 144.69 | | |
| | HVAC SUPPLIES-DISCOUNT | 65110000 | 4520 | -1.21 | | |
| | INTERMITTENT PILOT CONTROL, | 65110400 | 4520 | 236.55 | | |

**Allan Hancock College
Warrant Register**

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|--|--------------------------------|-------------|------|----------|--------|-------------|
| | | | | 380.03 | | WA 00834587 |
| VALLEY GLASS & MIRROR CO | LABOR | 67775000 | 5650 | 504.00 | | |
| | LABOR CHARGES | 65110000 | 5650 | 333.53 | | |
| | REMOVE EXISTING INSULATED | 67775000 | 4520 | 700.87 | | |
| | | | | 1,538.40 | | WA 00834588 |
| VALLEY GLASS & MIRROR CO | FURNISH/INSTALL BRONZE | 65110000 | 4520 | 167.95 | | |
| | | | | 167.95 | | WA 00834589 |
| Veness, Tyler | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 35.00 | | |
| | | | | 35.00 | | WA 00834590 |
| WALCH, JENNIFER FAYE | LocalMileage-Lompoc | 60200313 | 5210 | 27.12 | | |
| | | | | 27.12 | | WA 00834591 |
| WARD'S SCIENCE INC | Supplies for the Biology Labs, | 04011007 | 4310 | 11.00 | | |
| | Supplies for the Biology Labs, | 04011007 | 4310 | 29.39 | | |
| | DROPPER ASSEMBLY PKG/12 FOR; | 60200313 | 4310 | 33.19 | | |
| | Supplies for the Chemistry | 19050007 | 4310 | 75.59 | | |
| | Supplies for the Biology Labs, | 04011007 | 4310 | 136.40 | | |
| | Supplies for the Biology Labs, | 04011007 | 4310 | 106.49 | | |
| | Supplies for the Biology Labs, | 04011007 | 4310 | 59.41 | | |
| | | | | 451.47 | | WA 00834592 |
| WEBB, TIMOTHY W | SantaBarbaraIntlFilmFestival | 06122000 | 4640 | 2,190.32 | | |
| | | | | 2,190.32 | | WA 00834593 |
| WORLDWIDE ENVIRONMENTAL PRODUCTS | Labor to install sensor | 09480000 | 5650 | 259.88 | | |
| | Surcharge to drive to Zone 4 | 09480000 | 5650 | 187.54 | | |
| | O2 sensor SN 4370 for SMOG | 09481100 | 4520 | 94.40 | | |
| | | | | 541.82 | | WA 00834594 |
| ZACARIAS, HILDA | TRUSTEE COMPENSATION FOR | 66100000 | 5110 | 240.00 | | |
| | | | | 240.00 | | WA 00834595 |
| Zamora, Alexis | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 25.00 | | |
| | | | | 25.00 | | WA 00834596 |
| OFFICE DEPOT INC | OFFICE SUPPLIES | 71810001 | 4520 | 570.53 | | |
| | | | | 570.53 | | WB 00834597 |
| IRWIN, BARBARA K | PHYSICAL EXAM FUND REIMB | 67900009 | 3420 | 325.00 | | |
| | | | | 325.00 | | WC 00834598 |
| SOLANO, CATHALEEN G | PHYSICAL EXAM FUND REIMB | 67900009 | 3420 | 204.48 | | |
| | | | | 204.48 | | WC 00834599 |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|---------------------------------|--------------------------------|---------------|-----------------|--------|-------------|
| BAY AREA COMM COLLEGE JPA | REPAY MEMBER DEDUCTIBLE | 67100095 5430 | 1,328.56 | | |
| | | | <u>1,328.56</u> | | WD 00834600 |
| | | | 0.00 | | |
| | | | <u>0.00</u> | VM VD | WE 00834601 |
| LAKESHORE LEARNING MATERIALS | Hardwood Number Blocks #JJ569 | 33697100 4520 | 53.04 | | |
| | Numbers & Counting Mag. #FF761 | 33697100 4520 | 54.10 | | |
| | Patterning Mag #FF763 | 33697100 4520 | 54.10 | | |
| | 3-D Mag. Builders #VR468 | 33697100 4520 | 54.11 | | |
| | Alphabet Pegboards & Pegs | 33697100 4520 | 64.94 | | |
| | Letter Recog. Instant Lea. | 33697100 4520 | 32.46 | | |
| | Pre-Writing Motor Skill #LA433 | 33697100 4520 | 54.11 | | |
| | Snap & Play Blocks #LK523 | 33697100 4520 | 64.94 | | |
| | Community Play Carpet #GR931 | 33697100 4520 | 54.11 | | |
| | Indestruct. Play Dish #LDA177 | 33697100 4520 | 54.11 | | |
| | Window Blocks #RE888 | 33697100 4520 | 54.11 | | |
| | 3-Way Tabletop Easel #LCW1960 | 33697100 4520 | 43.29 | | |
| | Real Working Reg. #PP723 | 33697100 4520 | 37.88 | | |
| | Pet Vet Center #HH718 | 33697100 4520 | 37.88 | | |
| | Jumbo Sorting & Counting | 33697100 4520 | 32.46 | | |
| | Bristle Builders #AA293 | 33697100 4520 | 32.46 | | |
| | Light & Color tabletop Blo | 33697100 4520 | 32.46 | | |
| | Mix & Match Waterfalls #AA628 | 33697100 4520 | 32.46 | | |
| | Lakeshore Pipe Builders #RE214 | 33697100 4520 | 27.05 | | |
| | Uppercase Letter Prac. Write & | 33697100 4520 | 12.97 | | |
| | Clear-View Tracing #LL698 | 33697100 4520 | 15.13 | | |
| | Rainbow Design Blocks #DB416 | 33697100 4520 | 54.11 | | |
| | Build & Learn Const. #HH940 | 33697100 4520 | 27.05 | | |
| | Slot-A-Shape Builder #FF954 | 33697100 4520 | 21.64 | | |
| | Crystal Climbers #LK467 | 33697100 4520 | 27.05 | | |
| | Color Rings Sorting #FF444 | 33697100 4520 | 43.28 | | |
| | Stick-All-Around Geo #FF582 | 33697100 4520 | 32.46 | | |
| | Washable Dress-Up #DS224 | 33697100 4520 | 32.46 | | |
| | Mix & Match Farm Anim. #LA786 | 33697100 4520 | 32.46 | | |
| | See-Inside Sensory Blo. #A823 | 33697100 4520 | 32.46 | | |
| | Explore & Disc. #HH427 | 33697100 4520 | 32.46 | | |
| | Mix & Match Waterfalls #AA628 | 33697100 4520 | 32.46 | | |
| | Hardwood Construction Vech. | 33697100 4520 | 64.93 | | |
| | Wooden Shape Sorter #HH449 | 33697100 4520 | 27.05 | | |
| | Know Your Color Sort Baskets | 33697100 4520 | 21.64 | | |
| | No-Fail Lacing | 33697100 4520 | 21.64 | | |
| | Color Rings Sorting Board | 33697100 4520 | 21.64 | | |
| | Super Safe Mirrors #DD659 | 33697100 4520 | 21.64 | | |
| | Twist & Turn Sorter #TW144 | 33697100 4520 | 21.64 | | |
| | Tabletop Hardware Blocks | 33697100 4520 | 18.39 | | |
| | See Inside Sort. Bucket #BC553 | 33697100 4520 | 32.45 | | |
| | No Spill Paint Cups #CG286 | 33697100 4520 | 28.12 | | |
| | Medium Class. Caddy #CS424 | 33697100 4520 | 9.73 | | |
| | Coupon # 8682 | 33697100 4520 | -26.98 | | |

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|---------------------------|--------------------------------|-------------|------|------------|--------|----------|
| | | | | 1,527.95 | WE | 00834602 |
| SAVE MART SUPERMARKETS | FOOD SUPPLIES 11/4/13-2/28/14 | 33697017 | 4710 | 18.54 | | |
| | | | | 18.54 | WE | 00834603 |
| BANK OF SACRAMENTO | General Contractor | 71710023 | 6212 | 46,159.54 | | |
| | | | | 46,159.54 | WI | 00834604 |
| FLINTCO PACIFIC INC. | General Contractor design | 71710022 | 6220 | 29,575.00 | | |
| | General Contractor | 71710023 | 6212 | 877,031.18 | | |
| | CHANGE ORDER #1 - DESIGN | 71710023 | 6220 | 2,003.60 | | |
| | | | | 908,609.78 | WI | 00834605 |
| HIGH-TECH ELECTRIC | Audio/Visual Consulting | 71710023 | 5112 | 5,300.00 | | |
| | Audio/Visual Integrating | 71710005 | 5112 | 11,800.00 | | |
| | | | | 17,100.00 | WI | 00834606 |
| MCMURRAY STERN | LYON TRIPLE TEIR LOCKERS | 71711018 | 6410 | 2,847.02 | | |
| | STACKED FLAT FILES W/5 DRAWERS | 71710018 | 6410 | 1,905.07 | | |
| | FREIGHT | 71710018 | 6410 | 411.70 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 16,657.02 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 616.93 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 560.38 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 560.38 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 7,284.91 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 560.38 | | |
| | STACKED FLAT FILES W/5 DRAWERS | 71710018 | 6410 | 1,905.07 | | |
| | ASSEMBLY, INSTALLATION & | 71711018 | 6410 | 1,617.04 | | |
| | SWINGING DOOR KIT FOR ARCHIVE | 71710018 | 6410 | 1,711.37 | | |
| | LIMIT SWITCH, STIFFENER, HAT | 71710018 | 6410 | 72.02 | | |
| | MODIFICATION CHARGE FOR | 71710018 | 6410 | 642.24 | | |
| | RESTOCKING FEE FOR ORIGINAL | 71710018 | 6410 | 948.57 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 616.93 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 616.93 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 616.93 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 616.93 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 560.38 | | |
| | SPACESAVER 4-POST SHELVING, | 71710006 | 6410 | 560.38 | | |
| | | | | 41,888.58 | WI | 00834607 |
| OFFICE DEPOT INC | FIREKING #443045 4 DRAWER | 71710018 | 6410 | 2,559.95 | | |
| | FIREKING #443045 4 DRAWER | 71710018 | 6410 | -2,559.95 | | |
| | FIREKING #443045 4 DRAWER | 71710018 | 6410 | 2,559.95 | | |
| | | | | 2,559.95 | WI | 00834608 |
| PACIFIC GAS & ELECTRIC CO | Electrical Service related to | 71710023 | 5520 | 448.53 | | |
| | | | | 448.53 | WI | 00834609 |
| PUBLIC AGENCY LAW GROUP | Legal Services through 6/30/14 | 71711017 | 5730 | 1,760.29 | | |
| | Legal Services through 6/30/14 | 71710017 | 5730 | 867.01 | | |
| | Legal Services through 6/30/14 | 71710023 | 5730 | 238.50 | | |

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|---------------------------------|--------------------------------------|-------------|------|-------------------|--------|----------|
| | Legal Services through 6/30/14 | 71711017 | 5730 | 939.47 | | |
| | Legal Services through 6/30/14 | 71710017 | 5730 | 462.73 | | |
| | Legal Services through 6/30/14 | 71710023 | 5730 | 655.20 | | |
| | Legal Services through 6/30/14 | 71710023 | 5730 | 3,549.00 | | |
| | Legal Services through 6/30/14 | 71711017 | 5730 | 3,797.60 | | |
| | Legal Services through 6/30/14 | 71710017 | 5730 | 1,870.46 | | |
| | Legal Services through 6/30/14 | 71710030 | 5730 | 308.86 | | |
| | Legal Services through 6/30/14 | 71710023 | 5730 | 19.21 | | |
| | | | | <u>14,468.33</u> | WI | 00834610 |
| SEHI COMPUTER PRODUCTS INC | HP LASERJET PRO PRINTER | 71730003 | 6411 | 201.95 | | |
| | BLACK PRINT CARTRIDGE FOR FREIGHT | 71730003 | 6411 | 69.85 | | |
| | | 71730003 | 6411 | 6.00 | | |
| | FUJITSU SCANNER - FI-7260 FB | 71730003 | 6411 | 1,391.01 | | |
| | | | | <u>1,668.81</u> | WI | 00834611 |
| SINANIAN DEVELOPMENT INC | General Contractor for the | 71710005 | 6212 | 541,345.41 | | |
| | | | | <u>541,345.41</u> | WI | 00834612 |
| SPORT & CYCLE TEAM ATHLETICS | INTERNATIONAL HURDLES #TICH, | 71710024 | 6410 | 7,750.71 | | |
| | FIRST PLACE HURDLE CARTS | 71710024 | 6410 | 373.46 | | |
| | TRACK LANE GATES # TLG-4 SETS | 71710024 | 6410 | 3,861.28 | | |
| | OLYMPIC POLE VAULT PIT #TP2224 | 71710024 | 6410 | 14,567.74 | | |
| | POLE VAULT PIT COVER#TP2224A | 71710024 | 6410 | 1,544.73 | | |
| | PIT CART/FIELD WAGON #TFW510 | 71710024 | 6410 | 1,432.96 | | |
| | STARTING BLOCK & CART PACKAGE | 71710024 | 6410 | 957.25 | | |
| | SHIPPING CHARGE | 71710024 | 6410 | 1,055.50 | | |
| | | | | <u>31,543.63</u> | WI | 00834613 |
| VERIZON CALIFORNIA | Monthly Phone Service through | 71710017 | 5540 | 15.63 | | |
| | Monthly Phone Service through | 71710023 | 5540 | 37.62 | | |
| | Monthly Phone Service through | 71710005 | 5540 | 54.33 | | |
| | Monthly Phone Service through | 71711017 | 5540 | 31.74 | | |
| | | | | <u>139.32</u> | WI | 00834614 |
| CAMPUS ALTERNATIVE, THE | CONTRACT TRAINING FOR | 21333000 | 5130 | 29,682.00 | | |
| | | | | <u>29,682.00</u> | WA | 00834615 |
| FIRE EDUCATION COMPANY | CONTRACT TRAINING FOR | 21333000 | 5130 | 41,616.00 | | |
| | | | | <u>41,616.00</u> | WA | 00834616 |
| ACADEMIC SENATE FOR | Spring 2014 Session | 66200000 | 5210 | 375.00 | | |
| | | | | <u>375.00</u> | WA | 00834617 |
| ACADEMIC SENATE FOR | Spring 2014 Session | 66200000 | 5210 | 375.00 | | |
| | | | | <u>375.00</u> | WA | 00834618 |
| Acosta, Mayra S | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 13.70 | | |

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|--------------------------------------|--------------------------------|---------------|------------------|--------|----------|
| | | | 13.70 | WA | 00834619 |
| AERA | AERA School Membership | 09481001 5310 | 251.00 | | |
| | Prosis Software for use in the | 09481001 5322 | 436.00 | | |
| | | | <u>687.00</u> | WA | 00834620 |
| Aguilar, Nancy | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 7.00 | | |
| | | | <u>7.00</u> | WA | 00834621 |
| AHC FOUNDATION | TRANSFER FROM DISTRICT GF | 67199000 7390 | 25,000.00 | | |
| | | | <u>25,000.00</u> | WA | 00834622 |
| AHC-RCF | Due to Other Funds/RCF | 00000010 9521 | 4,563.43 | | |
| | | | <u>4,563.43</u> | WA | 00834623 |
| ALARCIO, REBECCA | FLOWERS PRESENTED TO MRS. RAY | 67111000 4520 | 18.39 | | |
| | | | <u>18.39</u> | WA | 00834624 |
| AMAZON | DVD-BILL W DOCUMENTRY | 21040000 4520 | 24.90 | | |
| | SHIPPING | 21040000 4520 | 2.09 | | |
| | FOIL CERTIFICATES | 49308007 4310 | 21.64 | | |
| | SHIPPING COSTS | 49308007 4310 | 5.72 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 51.87 | | |
| | iPAD CASE - GRIFFIN | 12301015 4520 | 64.00 | | |
| | O-CHEM INSTRUCTIONAL SUPPLIES, | 60200313 4310 | 236.39 | | |
| | O-CHEM INSTRUCTIONAL SUPPLIES, | 60200313 4310 | 298.08 | | |
| | | | <u>704.69</u> | WA | 00834625 |
| AMERIPRIDE VALLEY UNIFORM SERVICE | Laundry services for the Auto | 09482000 5550 | 27.81 | | |
| | APRONS, SMOCKS, RAGS AND RUG | 67760000 5550 | 22.50 | | |
| | APRONS, SMOCKS, RAGS AND RUG | 67760000 5550 | 22.50 | | |
| | APRONS, SMOCKS, RAGS AND RUG | 67760000 5550 | 22.50 | | |
| | APRONS, SMOCKS, RAGS AND RUG | 67760000 5550 | 22.50 | | |
| | Laundry services for the Auto | 09482000 5550 | 9.37 | | |
| | | | <u>127.18</u> | WA | 00834626 |
| APPLE COMPUTER | ADAPTER, MINI DISPLAY | 61320000 4514 | 62.79 | | |
| | ITUNES GIFT CARDS | 12301015 5322 | 75.00 | | |
| | | | <u>137.79</u> | WA | 00834627 |
| ARROWHEAD | DRINKING WATER AND RENTAL | 65700000 5690 | 33.68 | | |
| | | | <u>33.68</u> | WA | 00834628 |
| ATLAS PERFORMANCE IND INC | MONTHLY RENTAL FOR OFFICE | 66240000 5690 | 305.00 | | |
| | CreditErroneousChargesPO140333 | 71100000 5690 | -780.00 | | |
| | MONTHLY RENTAL FOR OFFICE | 66240000 5690 | 1,875.00 | | |
| | MONTHLY RENTAL FOR OFFICE | 66240000 5690 | 1,875.00 | | |
| | MONTHLY RENTAL FOR OFFICE | 66240000 5690 | 305.00 | | |
| | MONTHLY RENT FOR OFFICE | 71100000 5690 | 336.00 | | |
| | MONTHLY RENT FOR 3 METAL | 71100000 5690 | 30.00 | | |

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|-------------------------------|-------------------------------|---------------|-----------------|--------|----------|
| | MONTHLY RENT FOR 24 T | 71100000 5690 | 24.00 | | |
| | Erroneous charge | 71100000 5690 | 335.66 | | |
| | | | <u>4,305.66</u> | WA | 00834629 |
| B & B STEEL & SUPPLY | CLASSROOM SUPPLIES FOR | 60200134 4310 | 433.39 | | |
| | | | <u>433.39</u> | WA | 00834630 |
| Bazan, Jonathan | STUD WRK LIVE SCAN REIMB | 64700000 5820 | 35.00 | | |
| | | | <u>35.00</u> | WA | 00834631 |
| BELL, ALEXANDRA A | HlthSvcAssnCACommCollConf | 64400002 5210 | 413.86 | | |
| | | | <u>413.86</u> | WA | 00834632 |
| CA ASSOC OF STUDENT FINANCIAL | S.Rorabaugh Tax Workshops | 64642002 5210 | 150.00 | | |
| | | | <u>150.00</u> | WA | 00834633 |
| CA ASSOC OF STUDENT FINANCIAL | Greg DeLeon Tax Workshops | 64642002 5210 | 75.00 | | |
| | | | <u>75.00</u> | WA | 00834634 |
| CA ASSOC OF STUDENT FINANCIAL | Joyce Cole Tax Workshop | 64642002 5210 | 75.00 | | |
| | | | <u>75.00</u> | WA | 00834635 |
| CA ELECTRIC SUPPLY | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 420.01 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 92.51 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 174.38 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 111.10 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 74.71 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 385.34 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 37.30 | | |
| | ELECTRICAL/LIGHTING SUPPLIES | 65110000 4520 | 49.10 | | |
| | | | <u>1,344.45</u> | WA | 00834636 |
| CAL OES | 30 PRO CERTIFICATES FROM CSTI | 21350000 4311 | 160.00 | | |
| | | | <u>160.00</u> | WA | 00834637 |
| Castillo, Rebekah G | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 25.00 | | |
| | | | <u>25.00</u> | WA | 00834638 |
| CENTRAL COAST PRINTING | IT FOLDER, FINAL SIZE 9X12, | 09560001 4540 | 2,309.24 | | |
| | | | <u>2,309.24</u> | WA | 00834639 |
| CENTRAL COAST URGENTCARE | Physicals, x-rays, tb for | 67300100 5821 | 683.00 | | |
| | | | <u>683.00</u> | WA | 00834640 |
| Chandler, Krista L | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 13.70 | | |
| | | | <u>13.70</u> | WA | 00834641 |

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|---|--------------------------------|---------------|------------------|--------|----------|
| CHEVRON AND TEXACO BUSINESS CARD SERVICE | GASOLINE-CREDIT CARD | 67772000 4560 | 505.30 | | |
| | | | <u>505.30</u> | WA | 00834642 |
| Churchill, Alexia | CHILD CNTR STUD WKR LIVE SCAN | 64700000 5820 | 49.00 | | |
| | | | <u>49.00</u> | WA | 00834643 |
| CITY OF SANTA MARIA | WATER SERVICES AND DISPOSAL | 65700000 5530 | 1,826.46 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 15.73 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 27.22 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 216.18 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 2,750.66 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 3,555.00 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 493.94 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 3,435.54 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 82.44 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 1,737.00 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 1,492.78 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 102.06 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 62.92 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 108.87 | | |
| | WATER SERVICES AND DISPOSAL | 65700000 5530 | 864.72 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 456.61 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 687.67 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 888.75 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 123.49 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 858.89 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 20.61 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 434.25 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 373.20 | | |
| | WATER SERVICES AND DISPOSAL | 68103000 5530 | 25.51 | | |
| | | | <u>20,640.50</u> | WA | 00834644 |
| Corovic, Alexander | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 35.00 | | |
| | | | <u>35.00</u> | WA | 00834645 |
| Crowell, Sharea I | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 7.00 | | |
| | | | <u>7.00</u> | WA | 00834646 |
| CUSTOM COLORS & AUTOBODY INC | Instructional Supplies for | 09482000 4310 | 17.16 | | |
| | Instructional Supplies for the | 09482007 4310 | 7.95 | | |
| | | | <u>25.11</u> | WA | 00834647 |
| Daily, Kevin | STUD WRK LIVE SCAN REIMB | 64700000 5820 | 25.00 | | |
| | | | <u>25.00</u> | WA | 00834648 |
| DAL BELLO, DOMINIC J | Reimbursement: items for | 09011000 4310 | 300.11 | | |
| | | | <u>300.11</u> | WA | 00834649 |
| DAL PORTO, JUDITH L | TACKY GLUE, WOOD | 13051001 4310 | 110.17 | | |
| | | | <u>110.17</u> | WA | 00834650 |

**Allan Hancock College
Warrant Register**

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|-----------------------------|--------------------------------|-------------|------|-----------------------------|--------|-------------|
| Dealba, Victor | STUD WRK LIVE SCAN REIMB | 64700000 | 5820 | 16.00 <u>16.00</u> | | WA 00834651 |
| DENTAL BOARD OF CALIFORNIA | CE RENEWAL PERMIT-PERMIT# 4613 | 12401000 | 5320 | 250.00 <u>250.00</u> | | WA 00834652 |
| DICKSON, EVE | INSTRUCTIONAL SUPPLIES | 01092020 | 4311 | 952.00 <u>952.00</u> | | WA 00834653 |
| DORAME, FRANCISCO | NationalTRIODay | 64900104 | 5210 | 70.93 <u>70.93</u> | | WA 00834654 |
| DOTY, LORI A | ChiefInfoSys/BannerGroupConf | 64642002 | 5210 | 18.23 <u>18.23</u> | | WA 00834655 |
| Edgington, Cooper | STUD WRK LIVE SCAN REIMB | 64700000 | 5820 | 35.00 <u>35.00</u> | | WA 00834656 |
| EMPLOYMENT DEVELOPMENT DEPT | UNEMPLOYMENT INSURANCE | 67710300 | 3520 | 2,717.40 <u>2,717.40</u> | | WA 00834657 |
| ENTERPRISE RENT-A-CAR | VEHICLE RENTAL: DIANA PEREZ | 64900007 | 5210 | 119.62 | | |
| | VEHICLE RENTAL: E4FC NATIONAL | 64900007 | 5210 | 97.39 | | |
| | VEHICLE RENTAL: ADDITIONAL | 64900007 | 5210 | 85.26 | | |
| | VEHICLE RENTAL: DIANA PEREZ | 64900007 | 5210 | 121.77 | | |
| | VEHICLE RENTAL: DIANA PEREZ | 64900007 | 5210 | 179.44 | | |
| | VEHICLE RENTAL: DIANA PEREZ | 64900007 | 5210 | 138.01 | | |
| | CAR RENTAL EFFECTIVE 11/26/13 | 68400301 | 5210 | 143.22 <u>884.71</u> | | WA 00834658 |
| FEDEX | FUEL SURCHARGE | 64300202 | 5870 | 0.39 | | |
| | MAILINGS FOR ACCT #1104-8488-7 | 67710300 | 5870 | 42.28 | | |
| | MAILINGS FOR ACCT #1104-8488-7 | 67710300 | 5870 | 12.72 | | |
| | MAILINGS FOR ACCT #1104-8488-7 | 67710300 | 5870 | 29.08 | | |
| | MAILINGS FOR ACCT #1104-8488-7 | 67710300 | 5870 | 8.08 | | |
| | FEDEX USA AIRBILL TO | 64300202 | 5870 | 5.57 <u>98.12</u> | | WA 00834659 |
| | | | | 0.00 <u>0.00</u> | VM VD | WA 00834660 |
| | | | | 0.00 <u>0.00</u> | VM VD | WA 00834661 |
| | | | | 0.00 <u>0.00</u> | VM VD | WA 00834662 |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------------|--------------------------------|---------------|--------|--------|---------|
| FISHER SCIENTIFIC | Magnesium Turnings 99.9% 500GR | 19020007 4310 | 51.27 | | |
| | 250mL beakers, #02-540K | 19050000 4311 | 363.89 | | |
| | Fuel Surcharge | 19050000 4311 | 5.50 | | |
| | AdapterConnect,#K274950-0000 | 19050000 4311 | 50.78 | | |
| | Flask RB 500 mL, #K294000-0500 | 19050000 4311 | 31.57 | | |
| | Adapter Vacuum, #K276400-0000 | 19050000 4311 | 50.94 | | |
| | Benzyl Alcohol, 100mL, #S25666 | 19050007 4310 | 24.68 | | |
| | Spec Gravity Blocks, #S96841, | 19050007 4310 | 96.56 | | |
| | L-HISTIDINE 98% 25GRL-HISTID, | 60200313 4310 | 25.05 | | |
| | MALEIC ANHYDRIDE 99% P 25GR, | 60200313 4310 | 18.40 | | |
| | METHYL BENZOATE 99% 25ML, | 60200313 4310 | 21.77 | | |
| | MINERAL OIL HEAVY 500ML LG, | 60200313 4310 | 50.66 | | |
| | M-XLENE ANHYD, CATALOG NO. | 60200313 4310 | 31.17 | | |
| | NINHYDRINE OZONE FRIEND 240ML, | 60200313 4310 | 147.41 | | |
| | O-XYLENE 99% EXTRA DRY 100ML, | 60200313 4310 | 39.60 | | |
| | PYRIDINIUM CHLOROCHROMAT | 60200313 4310 | 47.16 | | |
| | DL-PHENYLALANINE 99% 25GR, | 60200313 4310 | 31.12 | | |
| | DL-PROLINE 99% 5GR, CATALOG | 60200313 4310 | 36.18 | | |
| | P-XYLENE 99% 500ML, CATALOG | 60200313 4310 | 50.29 | | |
| | D-(-)-RIBOSE 99.5%+% 25GR, | 60200313 4310 | 32.95 | | |
| | SELIWANOFF REAGENT 100ML, | 60200313 4310 | 13.60 | | |
| | LEAD ACETATE 3-HYD 100G LG, | 60200313 4310 | 4.95 | | |
| | FUEL SURCHARGE | 60200313 4310 | 5.95 | | |
| | HVY DUTY CLASS A VOL FLASK | 60200313 4310 | 364.82 | | |
| | TEST TUBE 6X50MM 72/PK, | 60200313 4310 | 71.14 | | |
| | SODIUM HYDRX SOL 50% CRT | 60200313 4310 | 35.41 | | |
| | ACETIC ANHYDRIDE ACS 100ML, | 60200313 4310 | 69.17 | | |
| | CHLOROFORM CERTIFIED ACS, | 60200313 4310 | 21.63 | | |
| | L-CYSTEINE.HCL.H2O 100G, | 60200313 4310 | 64.39 | | |
| | ACETIC ACID GLACIAL ACS 2 1/2 | 60200313 4310 | 66.52 | | |
| | L GLUTAMIC ACID CRYSTL R 100G, | 60200313 4310 | 29.90 | | |
| | FILTER PAPER GR 1 1CM 500/PK, | 60200313 4310 | 62.44 | | |
| | FLTR PPR GR2 7CM 100/PK, | 60200313 4310 | 11.17 | | |
| | 16x150mm test tubes, #14-975G | 19050000 4311 | 111.33 | | |
| | 18x150mm test tubes, #14-957H | 19050000 4311 | 121.18 | | |
| | Rubber Tubing, 12ft, #S50453 | 19050000 4311 | 24.91 | | |
| | Thermometers, #13-201-555 | 19050000 4311 | 44.10 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 236.73 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 321.38 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 7.96 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 98.29 | | |
| | 1-10ML NATRL GRD | 60200313 4310 | 459.95 | | |
| | 1000UL BLUE TIP BULK 1000/PK1; | 60200313 4310 | 196.84 | | |
| | TUBE 4 WATT 254/365NM UV; | 60200313 4310 | 40.92 | | |
| | ALUMINUM HEAT TRANSFER | 60200313 4310 | 151.09 | | |
| | CAP BLACK PHEN OPEN TOP | 60200313 4310 | 64.08 | | |
| | SEPTUM PTFE/SILICONE SZ 20, | 60200313 4310 | 55.53 | | |
| | REACT VIAL CN 5ML 14/10F | 60200313 4310 | 591.24 | | |
| | FABRIC MULTIFIBER RIBBON NO 43 | 60200313 4310 | 21.21 | | |
| | FABRIC MULTIFIBER RIBBON NO 43 | 60200313 4310 | 84.82 | | |
| | 1-HEPTANOL 98% 250ML1-HEPTAN, | 60200313 4310 | 22.83 | | |
| | P-TOLUENESULFONIC ACID M | 60200313 4310 | 25.62 | | |
| | ETHYL ACETATE CERT ACS/HPLC | 60200313 4310 | 35.64 | | |
| | N-AMYL ALCOHOL 500ML, CATALOG | 60200313 4310 | 24.68 | | |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------|--------------------------------|---------------|-----------|--------|---------|
| | CHLOROFORM-D 99.8 ATOM 25 ML, | 60200313 4310 | 77.94 | | |
| | L-ALANINE, 99% 25GR, CATALOG | 60200313 4310 | 24.04 | | |
| | META-ANISIC ACID 98% 25GR, | 60200313 4310 | 35.41 | | |
| | ANISOLE 99% 250ML, CATALOG NO. | 60200313 4310 | 35.74 | | |
| | L(-)-BORNEOL, 97% 25GR, | 60200313 4310 | 38.24 | | |
| | BARE COPPER WIRE 1 LB 22 AWG, | 60200313 4310 | 21.52 | | |
| | DICYCLOPENTADIENE 95% 100ML, | 60200313 4310 | 22.02 | | |
| | DIETHYLAMINE 99.5% RED 100ML, | 60200313 4310 | 126.40 | | |
| | ETHYL ETHER ANHYDROUS CE 1LT, | 60200313 4310 | 131.22 | | |
| | METHANOL ANHYD, CATALOG NO. | 60200313 4310 | 46.93 | | |
| | SODIUM BOROHYDRIDE (CRYS | 60200313 4310 | 66.09 | | |
| | JAR AMBER PTFE/CAP 950ML | 60200313 4310 | 154.29 | | |
| | JAR AMBER PTFE/CAP 500ML | 60200313 4310 | 126.04 | | |
| | AMBERLITE IR-120 (PLUS) 250GR, | 60200313 4310 | 31.70 | | |
| | ADIPOYL CHLORIDE 98% 25G, | 60200313 4310 | 63.49 | | |
| | BENZOPINACOL 98% 25G, CATALOG | 60200313 4310 | 66.80 | | |
| | 1 2 3-TRIMETHYLBENZENE, | 60200313 4310 | 89.26 | | |
| | 1 6-DIAMINOHEXANE 98+% 100G, | 60200313 4310 | 32.53 | | |
| | PIPET DISP 5 3/4 IN 720/CS, | 60200313 4310 | 73.72 | | |
| | PYRIDN ANHY 99.5% PKGD U | 60200313 4310 | 59.86 | | |
| | P-AMINOBENZOIC ACID 25G, | 60200313 4310 | 22.80 | | |
| | CROTONIC ACID 100G, CATALOG | 60200313 4310 | 36.13 | | |
| | MESITYLENE 98+% 100ML, CATALOG | 60200313 4310 | 44.62 | | |
| | SUCCINIC ACID ACS 100G, | 60200313 4310 | 36.03 | | |
| | 1,2-DIMETHOXYBENZENE 25G, | 60200313 4310 | 30.31 | | |
| | TRANSOCHALCONE 97% 100G, | 60200313 4310 | 50.96 | | |
| | ETHYL ACETOACETATE 25G, | 60200313 4310 | 30.22 | | |
| | 1 2 4-TRIMETHYLBENZENE 25ML, | 60200313 4310 | 29.49 | | |
| | HEXANES 4 LITER, CATALOG NO. | 60200313 4310 | 43.31 | | |
| | SPIN VANE F/3-5ML VIALS 6/CS, | 60200313 4310 | 192.90 | | |
| | SILICA GEL GR 62 1KG, CATALOG | 60200313 4310 | 145.94 | | |
| | duplicate | 60200313 4310 | 154.29 | | |
| | credit for duplicate | 60200313 4310 | -154.29 | | |
| | PPT ACURA 1-10ML; CATALOG NO. | 60200313 6410 | 2,594.76 | | |
| | PIPETTE ADJSTBLE VOL | 60200313 6410 | 3,355.54 | | |
| | UVGL-15 LAMP 254/365NM 4 W; | 60200313 6410 | 224.95 | | |
| | CABINET MINI FOR UV LAMPS; | 60200313 6410 | 244.05 | | |
| | FSH PASTEUR PIPET 9IN 250/PK, | 60200313 4310 | 12.17 | | |
| | SILICAGEL FOR CHROMATOG 5KG, | 60200313 4310 | 503.39 | | |
| | 1,3-DIMETHOXYBENZENE 25G, | 60200313 4310 | 35.38 | | |
| | 1,4-DIMETHOXYBENZENE 25G, | 60200313 4310 | 29.49 | | |
| | ACETYL CHLORIDE, 99+% 50ML, | 60200313 4310 | 32.10 | | |
| | 4-AMINOPHENOL 98% 50G, CATALOG | 60200313 4310 | 31.48 | | |
| | NN-DIMETHYLFORMAMIDE 99% | 60200313 4310 | 33.48 | | |
| | ETHYLALCO ABSLU 200 P 50 ML, | 60200313 4310 | 52.47 | | |
| | M-TOLUIC ACID 99% 100GR, | 60200313 4310 | 19.76 | | |
| | ALUMINA 80-200 MESH 3KG, | 60200313 4310 | 173.95 | | |
| | FLASK ERLN 100ML 12/CS, | 60200313 4310 | 94.61 | | |
| | AMMONIUM SULFATE 100G - RG, | 60200313 4310 | 5.54 | | |
| | N N-DIMETHYLANILINE 99% 100ML, | 60200313 4310 | 33.48 | | |
| | SELIWANOFF REAGENT 100ML, | 60200313 4310 | 14.05 | | |
| | SULFANILIC ACID 10 G, CATALOG | 60200313 4310 | 17.41 | | |
| | | | 14,262.38 | | |

WA 00834663

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|--------------------------|--------------------------------|-------------|------|-----------------------------|--------|----------|
| Garcia, Bryce A | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 7.00 <u>7.00</u> | WA | 00834664 |
| GAYLORD BROS | SUPPLIES FOR SM LIBRARY, | 61201000 | 4520 | 107.28 <u>107.28</u> | WA | 00834665 |
| GLENN BURDETTE PHILLIPS | DISTRICT & BOND AUDIT SERVICES | 69801000 | 5710 | 2,450.00 <u>2,450.00</u> | WA | 00834666 |
| Gonzalez, Maria G | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 16.00 <u>16.00</u> | WA | 00834667 |
| Gonzalez-Cisnero, Andrea | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 35.00 <u>35.00</u> | WA | 00834668 |
| GRELCK, CHRISTINE M | Various Local Mileage | 60100400 | 5210 | 22.40 <u>22.40</u> | WA | 00834669 |
| Guzman, Karina | CHILD CNT STUD WKR LIVE SCAN | 64700000 | 5820 | 49.00 <u>49.00</u> | WA | 00834670 |
| HAYWARD LUMBER INC | MAINTENANCE SUPPLIES | 65110000 | 4520 | 55.06 <u>55.06</u> | WA | 00834671 |
| HENRETTA, JOAN K | ChiefInfoSyst&BannerGroupConf | 64642002 | 5210 | 57.00 <u>57.00</u> | WA | 00834672 |
| HENRY SCHEIN INC | TAPING STATION 3 seat 120 | 69610000 | 6410 | 1,025.68 | | |
| | TAPING STATION 3 seat 120 | 12280001 | 6410 | 2,516.51 | | |
| | HAUSMANN DBL DOOR LOCK | 69610000 | 6410 | 296.50 | | |
| | TABLE TAPING FIXED 75 L | 69610000 | 6410 | 804.28 <u>804.28</u> | WA | 00834673 |
| | | | | 4,642.97 | | |
| HIGHER ONE INC | ANNUAL SUBSCRIPTION FEE TO | 67211000 | 5112 | 5,040.00 <u>5,040.00</u> | WA | 00834674 |
| INTERSPIRO INC | PO140626 Sales Tax Owed | 21335005 | 4311 | 51.61 <u>51.61</u> | WA | 00834675 |
| IP SYSTEMS LLC | HEPA filter 16x18x3 part no. | 09563000 | 4520 | 348.00 | | |
| | Estimated shipping cost | 09563000 | 4520 | 33.96 <u>33.96</u> | WA | 00834676 |
| | | | | 381.96 | | |
| J'S TIRE & AUTO CNTR INC | T-LABOR TIRE ROTATION | 21335000 | 5650 | 120.00 <u>120.00</u> | WA | 00834677 |
| JOBELEPHANT.COM INC | advertising for recruitment | 67300100 | 5880 | 235.80 | | |
| | advertising for recruitment to | 67610001 | 5880 | 534.00 <u>534.00</u> | WA | 00834678 |
| | | | | 769.80 | | |

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|------------------------------|-------------------------------|-------------|-----------------|-----------------|----------|-------------|
| KB STATISTICAL CONSULTING | CONTRACT TO PROVIDE | 66240000 | 5112 | 900.00 | | |
| | | | | <u>900.00</u> | WA | 00834679 |
| KOEHLER PLUMBING INC | PROVIDE/INSTALL A 6" SCH 80 | 65110000 | 4520 | 649.50 | | |
| | LABOR CHARGES | 65110000 | 5650 | 575.50 | | |
| | | | | <u>1,225.00</u> | WA | 00834680 |
| KRELLE, STACY G | LocalMileage-Lompoc | 64710003 | 5210 | 174.72 | | |
| | | | | <u>174.72</u> | WA | 00834681 |
| M & W PUMPS INC | MOTOR FOR LD-3, B&G | 65110000 | 6413 | 720.94 | | |
| | BODY GASKET, ARMSTRONG | 65110000 | 6413 | 2.31 | | |
| | ARMSTRONG-COUPLING ASSEMBLY | 65110000 | 6413 | 26.72 | | |
| | SEAL. ARMSTRONG 1/2" | 65110000 | 6413 | 41.70 | | |
| | MOTOR, ARMSTRONG H32/S35, 1/6 | 65110000 | 6413 | 464.64 | | |
| | LABOR CHARGES | 65110000 | 5650 | 75.00 | | |
| | COUPLER ASSEMBLY, B&G LD-3 | 65110000 | 6413 | 29.23 | | |
| | BEARING ASSEMBLY, B&G, LD-3 | 65110000 | 6413 | 297.15 | | |
| | LABOR CHARGES | 65110000 | 5650 | 75.00 | | |
| | SERVICE CALL-LABOR | 65110000 | 5650 | 157.50 | | |
| | FLANGE, 1-1/2" FLANGE, H-32 | 65110000 | 6413 | 100.12 | | |
| | GASKET, HARDWARE KIT, H-32 | 65110000 | 6413 | 12.46 | | |
| | SERVICE CALL-LABOR | 65110000 | 5650 | 210.00 | | |
| | | | <u>2,212.77</u> | WA | 00834682 | |
| MABRY, ROBERT D | CentralCoastLeanSummit | 09563003 | 5210 | 257.52 | | |
| | | | | <u>257.52</u> | WA | 00834683 |
| MID STATE CONTAINERS | CONTAINER RENTAL #434149-3 | 65110000 | 5690 | 124.49 | | |
| | 40' CONTAINER RENTAL FEES | 65110400 | 5690 | 135.00 | | |
| | 40' CONTAINER RENTAL FEES | 65110400 | 5690 | 135.00 | | |
| | MOVE ONE 40' CONTAINER FROM | 65110000 | 5650 | 165.00 | | |
| | 40' CONTAINER RENTAL FEES, | 65110000 | 5690 | 135.32 | | |
| | 40' CONTAINER RENTAL FEES, | 65110000 | 5690 | 135.31 | | |
| | | | <u>830.12</u> | WA | 00834684 | |
| MOUSER ELECTRONICS INC | FREIGHT | 09340000 | 4520 | 13.89 | | |
| | Solder iron 500 W solder Pot | 09340000 | 4520 | 403.97 | | |
| | | | | <u>417.86</u> | WA | 00834685 |
| MYJAK, ALAN B | REIMBURSEMENT FOR | 67873000 | 4520 | 37.22 | | |
| | | | | <u>37.22</u> | WA | 00834686 |
| NESTLE PURE LIFE | DRINKING WATER FOR THE | 10071300 | 5530 | 63.53 | | |
| | | | | <u>63.53</u> | WA | 00834687 |
| | | | | 0.00 | | |
| | | | | <u>0.00</u> | VM VD | WA 00834688 |
| | | | | 0.00 | | |

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|------------------|--------------------------------|---------------|--------|----------|----------|
| | | | 0.00 | VM VD WA | 00834689 |
| OFFICE DEPOT INC | Office/operational supplies | 19000000 4520 | 22.06 | | |
| | INSTR SUPPLIES, | 22000017 4310 | 140.71 | | |
| | OPERATIONAL SUPPLIES FOR | 66200000 4520 | 9.92 | | |
| | OPERATIONAL SUPPLIES | 67211000 4520 | 31.73 | | |
| | OFFICE SUPPLIES | 49308020 4520 | 66.48 | | |
| | OFFICE SUPPLIES FOR HSI STEM | 60200313 4520 | 346.92 | | |
| | MISC OFFICE SUPPLIES FOR THE | 66240000 4520 | 19.78 | | |
| | OPERATIONAL SUPPLIES FOR | 66200000 4520 | 7.87 | | |
| | MISC OFFICE/OPERATIONAL | 68400301 4520 | 38.71 | | |
| | MISC OFFICE/OPERATIONAL | 68400301 4520 | 49.75 | | |
| | INSTRUCTIONAL SUPPLIES | 11010007 4310 | 84.75 | | |
| | FLASH DRIVES - 550609 | 12301000 4520 | 97.15 | | |
| | HP564XL, BLACK INK-218877 | 12301000 4520 | 43.72 | | |
| | SHEET PROTECTORS - 498811 | 12301000 4520 | 4.55 | | |
| | AVERY WHITE LABELS-944264 | 12301000 4520 | 10.15 | | |
| | YELLOW FILE FOLDER - 208041 | 12000000 4520 | 14.43 | | |
| | LC75BK-689028 | 12301000 4520 | 127.24 | | |
| | LC75 COLOR INK - 787182 | 12301000 4520 | 94.31 | | |
| | LC75BK-689028 | 12302000 4520 | 127.24 | | |
| | LC75 COLOR INK - 787182 | 12302000 4520 | 94.31 | | |
| | LC75BK=689028 | 12033000 4520 | 127.24 | | |
| | LC75 COLOR INK- 787182 | 12033000 4520 | 94.31 | | |
| | GYM DUFFEL BAG W/WATER | 06122007 4310 | 54.10 | | |
| | DISC BERBATIM BLURAY | 06122007 4310 | 33.50 | | |
| | PRANG DUSTLESS CHALK, BOX OF | 49308035 4310 | 0.34 | | |
| | CD-RW Media Spindle/25 | 15011200 4520 | 24.88 | | |
| | HP 61 XL toner cartridge | 15011200 4520 | 26.79 | | |
| | HP 61 XL Tricolor ink | 15011200 4520 | 28.42 | | |
| | HP Black Ink Cartridge. | 63101000 4520 | 33.26 | | |
| | Box/12 pencils | 15011207 4310 | 6.22 | | |
| | Sign holder | 15011207 4310 | 4.32 | | |
| | OFFICE DEPOT RECYCLED INCLINE | 64300202 4520 | 20.08 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64300202 4520 | 7.57 | | |
| | OPERATIONAL SUPPLIES | 67220000 4520 | 345.25 | | |
| | OPERATIONAL SUPPLIES | 67220000 4520 | 0.60 | | |
| | OPERATIONAL SUPPLIES | 67220000 4520 | 8.79 | | |
| | OPERATIONAL SUPPLIES FY14 OPEN | 69600000 4520 | 382.73 | | |
| | INSTRUCTIONAL SUPPLIES | 49308020 4310 | 8.63 | | |
| | INSTRUCTIONAL SUPPLIES | 10000017 4310 | 29.32 | | |
| | INSTRUCTIONAL SUPPLIES | 11010007 4310 | 16.77 | | |
| | INSTRUCTIONAL SUPPLIES | 11010007 4310 | 38.95 | | |
| | INSTRUCTIONAL SUPPLIES | 11010007 4310 | 59.80 | | |
| | BLUE FILE | 12301000 4520 | 8.97 | | |
| | GREEN FILE FOLDERS- | 12302000 4520 | 8.97 | | |
| | PURPLE FILE FOLDERS - 572750 | 12037000 4520 | 14.43 | | |
| | RED FILE FOLDER = 208025 | 12037000 4520 | 8.97 | | |
| | ORANGE FILE FOLDERS - 208009 | 12033000 4520 | 28.86 | | |
| | DVD-R-16x RECORDABLE MEDIA | 06122007 4310 | 36.75 | | |
| | OFFICE DEPOT COLLEGE RULED | 49308035 4310 | 19.41 | | |
| | OFFICE DEPOT WOOD #2 PENCILS, | 49308035 4310 | 2.98 | | |
| | Expo Dry-Erase Markers. | 63101000 4520 | 19.45 | | |

**Allan Hancock College
Warrant Register**

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-----------------------------------|--------------------------------|---------------|-----------------|--------|-------------|
| | OFFICE DEPOT BRAND METRO MESH | 64300202 4520 | 25.08 | | |
| | SWINGLINE OPTIMA 20 ELECTRIC | 64300202 4520 | 44.27 | | |
| | EXPO LOW-ORDOR DRY ERASE | 64300202 4520 | 5.50 | | |
| | EXPO DRY ERASE SOFT-PILE | 64300202 4520 | 1.51 | | |
| | AVERY MAGNET SHEETS, 8 1/2 X | 64300202 4520 | 16.15 | | |
| | 3M PF319 LIGHTWEIGHT PRIVACY | 64300202 4520 | 131.83 | | |
| | PK/5 Boxes of Paper Clips | 15011207 4310 | 6.50 | | |
| | File Folder Tabs | 15011207 4310 | 2.37 | | |
| | P Touch Tape | 15011207 4310 | 9.20 | | |
| | Binder Clips | 15011207 4310 | 1.75 | | |
| | Paper Pro Stapler | 15011207 4310 | 13.62 | | |
| | Purell Hand Sanitizer | 15011207 4310 | 6.02 | | |
| | 3" binder | 15011207 4310 | 6.86 | | |
| | 2" binders | 15011207 4310 | 5.35 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64300202 4520 | 16.23 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64300202 4520 | 1.94 | | |
| | OFFICE SUPPLIES | 15000010 4520 | 29.29 | | |
| | OFFICE DEPOT BRAND CHROME | 64642000 4520 | 2.13 | | |
| | PRIVACY FILTER | 64642000 4520 | 164.29 | | |
| | OFFICE DEPOT BRAND STACKING | 64642000 4520 | 43.26 | | |
| | PILOT ROLLERBALL PEN REFILLS | 64642000 4520 | 3.01 | | |
| | PAPERPRO DESKTOP STAPLER | 64642000 4520 | 15.06 | | |
| | FISKARS CONTOURED SCISSORS | 64642000 4520 | 29.93 | | |
| | OFFICE DEPOT BRAND METRO MESH | 64642000 4520 | 59.01 | | |
| | FILE DRAWER KEY RACK | 64642000 4520 | 26.67 | | |
| | | | <u>3,599.27</u> | | WA 00834690 |
| OFFICE DEPOT INC | Brother Monochrome Laser All | 09481100 4315 | 161.55 | | |
| | | | <u>161.55</u> | | WA 00834691 |
| ON DUTY UNIFORMS | UNIFORMS FOR PERIOD OF | 69500001 4512 | 140.40 | | |
| | | | <u>140.40</u> | | WA 00834692 |
| PARISI, ROBERT | ChiefInfoSystOfc&BannerGrpConf | 64642002 5210 | 175.66 | | |
| | | | <u>175.66</u> | | WA 00834693 |
| PASCO SCIENTIFIC | ROTATIONAL INERTIA WANDS, | 60200313 4310 | 81.19 | | |
| | 4MM BANANA PLG. CORDS-RED SET | 60200313 4310 | 129.90 | | |
| | 4MM BANANA PLG. CORDS-BLK SET | 60200313 4310 | 129.90 | | |
| | BRAIDED PHYSICS STRING, | 60200313 4310 | 49.80 | | |
| | METRIC SPG SCA 5N, ME-9511 | 60200313 4310 | 190.52 | | |
| | ROTATING CHAIR BUNDLE - | 60200313 4310 | 645.17 | | |
| | SPRING SCALE 10N, SE-7348 | 60200313 4310 | 233.82 | | |
| | SPARE, FRC TABLE STRING, | 60200313 4310 | 48.71 | | |
| | SHIPPING AND HANDLING | 60200313 4310 | 180.00 | | |
| | | | <u>1,689.01</u> | | WA 00834694 |
| PENFIELD & SMITH ENGINEERS INC | ENGINEERING AND CONSTRUCTION | 69500003 6230 | 648.77 | | |
| | AMENDMENT ONE FOR CAMPUS | 69500003 6230 | 2,627.98 | | |
| | AMENDMENT ONE FOR CAMPUS | 69500003 6230 | 3,947.25 | | |
| | ENGINEERING AND CONSTRUCTION | 69500003 6230 | 5,557.00 | | |
| | CONSTRUCTION MANAGEMENT | 69500003 6213 | 5,119.46 | | |

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|------------------------------|--------------------------------|-------------|------|-----------|--------|----------|
| | | | | 17,900.46 | WA | 00834695 |
| PERALES, CARISSA MARIE | LocalMileage-Oxnard | 64710003 | 5210 | 116.48 | | |
| | | | | 116.48 | WA | 00834696 |
| PHARMEDIX | PRESCRIPTION MEDICATON FOR | 64400002 | 4530 | 438.52 | | |
| | DUPLICATE PAYMENT CREDIT | 64400002 | 4530 | -120.19 | | |
| | | | | 318.33 | WA | 00834697 |
| PRAXAIR DISTRIBUTION INC | Instructional Supplies for the | 09565000 | 4310 | 1,267.95 | | |
| | Instructional supplies for use | 09565000 | 4310 | 357.60 | | |
| | Welding gas to be used as | 09482007 | 4310 | 20.16 | | |
| | | | | 1,645.71 | WA | 00834698 |
| PROCARE JANITORIAL SUPPLY | CUSTODIAL SUPPLIES | 65311000 | 4520 | 194.36 | | |
| | CUSTODIAL SUPPLIES | 65311000 | 4520 | 2,190.30 | | |
| | WASTE RECEPTACLE, BARCLAY | 65311000 | 6410 | 8,755.21 | | |
| | CUSTODIAL SUPPLIES | 65311000 | 4520 | 245.90 | | |
| | CUSTODIAL SUPPLIES | 65311000 | 4520 | 40.33 | | |
| | CUSTODIAL SUPPLIES | 65311000 | 4520 | 139.61 | | |
| | CUSTODIAL SUPPLIES | 65311400 | 4520 | 2,491.01 | | |
| | | | | 14,056.72 | WA | 00834699 |
| PROFORCE LAW ENFORCEMENT | BUSHMASTER RIFLE | 67775000 | 6410 | 972.07 | | |
| | | | | 972.07 | WA | 00834700 |
| PUBLIC AGENCY LAW GROUP | LEGAL SERVICES FOR THE VP FAC | 66240000 | 5730 | 1,501.50 | | |
| | LEGAL SERVICES FOR THE VP FAC | 66240000 | 5730 | 51.40 | | |
| | | | | 1,552.90 | WA | 00834701 |
| RANTZ, RICKY L | Various Local Mileage | 60100400 | 5210 | 80.64 | | |
| | Various Local Mileage | 60100400 | 5210 | 159.04 | | |
| | LocalMileage-Ventura | 60100400 | 5210 | 96.32 | | |
| | | | | 336.00 | WA | 00834702 |
| RAYNE WATER CONDITIONING | REVERSE OSMOSIS FOR BUILDINGS: | 65700000 | 5690 | 323.70 | | |
| | | | | 323.70 | WA | 00834703 |
| RAYS AUTO PARTS | PARTS FOR VEHICLES AS NEEDED | 69500001 | 4520 | 33.93 | | |
| | | | | 33.93 | WA | 00834704 |
| RAYS AUTO PARTS | Battery for Prius car | 09480000 | 6410 | 1,742.07 | | |
| | | | | 1,742.07 | WA | 00834705 |
| RAYS AUTO PARTS | PARTS FOR ROUTINE VEHICLE | 12502000 | 4520 | 86.58 | | |
| | | | | 86.58 | WA | 00834706 |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|--|-------------------------------|---------------|-------------------|--------|----------|
| SANTA BARBARA COUNTY LAW ENFORCEMENT CHIEFS | CLEC MEETING 1/29/14 | 67775000 5210 | 17.00 | | |
| | | | <u>17.00</u> | WA | 00834707 |
| SANTA BARBARA COUNTY LAW ENFORCEMENT CHIEFS | 2014 CLEC DUES | 67775000 5310 | 25.00 | | |
| | | | <u>25.00</u> | WA | 00834708 |
| SANTA BARBARA COUNTY | WRC PARTNER CHARGES (LEASE & | 10000020 5630 | 1,473.00 | | |
| | | | <u>1,473.00</u> | WA | 00834709 |
| SANTA BARBARA COUNTY | PERMIT EVALUATION FEE | 67710000 5320 | 258.00 | | |
| | | | <u>258.00</u> | WA | 00834710 |
| SANTA MARIA CHRYSLER JEEP DODGE RAM | PATROL VEHICLE PARTS FOR | 67775000 4520 | 22.74 | | |
| | | | <u>22.74</u> | WA | 00834711 |
| SANTA MARIA TIRE INC | TIRES PER INVOICES: | 67772000 4520 | 369.56 | | |
| | TIRES PER INVOICES: | 67772000 4520 | 509.29 | | |
| | CA RECYCLE TAX | 67772000 5571 | 7.00 | | |
| | | | <u>885.85</u> | WA | 00834712 |
| SARGENT-WELCH | EARTH'S INTERIOR GLOBE; | 60200313 6410 | 164.70 | | |
| | | | <u>164.70</u> | WA | 00834713 |
| SCRIP-SAFE SECURITY PRODUCTS INC | Diploma Paper | 63100010 4520 | 4,027.00 | | |
| | freight | 63100010 4520 | 50.00 | | |
| | Artwork | 63100010 4520 | 230.00 | | |
| | | | <u>4,307.00</u> | WA | 00834714 |
| SIEMENS INDUSTRY INC | OVERTIME HOURS | 67775000 5590 | 656.25 | | |
| | LABOR TO GET ALARMS WORKING | 67775000 5590 | 1,000.00 | | |
| | NETWORK DOWN - CHECKED | 67775000 5590 | 2,625.00 | | |
| | | | <u>4,281.25</u> | WA | 00834715 |
| SINCLAIR, COLLEEN | SCHEDULE, FACILITATE AND | 13051021 5110 | 500.00 | | |
| | | | <u>500.00</u> | WA | 00834716 |
| SISC III | MEDICAL PREMIUMS FOR SISC III | 59900600 3440 | 431,925.00 | | |
| | | | <u>431,925.00</u> | WA | 00834717 |
| SKIDCAR SYSTEM INC | SHIPPING | 21055000 6410 | 198.78 | | |
| | DODGE CHARGER CONVERSION KIT | 21055003 6410 | 3,095.68 | | |
| | | | <u>3,294.46</u> | WA | 00834718 |
| SMART & FINAL | FOOD SUPPLIES FOR | 13060000 4311 | 132.55 | | |
| | FOOD SUPPLIES FOR | 13060000 4311 | 51.11 | | |
| | | | <u>183.66</u> | WA | 00834719 |

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|----------------------------------|-------------------------------|-------------|------|-----------------|-----------------|----------|
| STERLING COMMUNICATIONS | BATTERY | 65110000 | 4520 | 74.70 | | |
| | LABOR CHARGES | 65110000 | 5650 | 64.50 | | |
| | | | | <u>139.20</u> | WA | 00834720 |
| STUDICA INC | FINAL DRAFT 9 FILMWRTING | 06122000 | 5322 | 107.17 | | |
| | | | | <u>107.17</u> | WA | 00834721 |
| SUPERMEDIA LLC | PHONE DIRECTORY LISTING,SANTA | 65700000 | 5540 | 24.75 | | |
| | | | | <u>24.75</u> | WA | 00834722 |
| TEMPLE BETH EL | #21553/21554 CROCHET/KNITTING | 68101000 | 5630 | 480.00 | | |
| | | | | <u>480.00</u> | WA | 00834723 |
| THALES & CO LLC | K-9 Intubation Trainer | 01021001 | 6410 | 1,912.78 | | |
| | Shipping & Handling | 01021001 | 6410 | 83.00 | | |
| | K-9 Intubation Trainer | 01021001 | 6410 | 637.59 | | |
| | BHS Simulator Package Manikin | 01021001 | 6410 | 2,044.84 | | |
| | 25% Discount | 01021001 | 6410 | -147.25 | | |
| | Shipping & Handling | 01021001 | 6410 | 12.00 | | |
| | | | | <u>4,542.96</u> | WA | 00834724 |
| TOTAL ACCESS GROUP INC | CONDOMS FANTASY ASSORTED | 64400002 | 4530 | 70.36 | | |
| | FEMALE CONDOM KIT | 64400002 | 4530 | 77.94 | | |
| | SHIPPING CHARGES | 64400002 | 4530 | 15.00 | | |
| | CONDOMS FANTASY ASSORTED | 64400002 | 4530 | 60.62 | | |
| | | | | <u>223.92</u> | WA | 00834725 |
| UNITED PARCEL SERVICE | UPS CHARGES | 67700000 | 5870 | 31.77 | | |
| | | | | <u>31.77</u> | WA | 00834726 |
| US BANK CORPORATE PAYMENT SYSTEM | PURCHASES WITH CAL CARD | 67700000 | 6410 | 344.12 | | |
| | PURCHASES WITH CAL CARD | 65311400 | 6410 | 168.59 | | |
| | PURCHASES WITH CAL CARD | 65110000 | 4520 | 1,657.57 | | |
| | PURCHASES WITH CAL CARD | 67700000 | 6410 | 24.02 | | |
| | PURCHASES WITH CAL CARD | 65311400 | 6410 | 11.77 | | |
| | PURCHASES WITH CAL CARD | 65110000 | 4520 | 115.71 | | |
| | PURCHASES WITH CAL CARD | 67700000 | 6410 | 56.62 | | |
| | PURCHASES WITH CAL CARD | 65311400 | 6410 | 27.74 | | |
| | PURCHASES WITH CAL CARD | 65110000 | 4520 | 272.72 | | |
| | PURCHASES WITH CAL CARD | 67700000 | 6410 | 12.75 | | |
| | PURCHASES WITH CAL CARD | 65311400 | 6410 | 6.25 | | |
| | PURCHASES WITH CAL CARD | 65110000 | 4520 | 61.44 | | |
| | | | | | <u>2,759.30</u> | WA |
| US BANK CORPORATE PAYMENT SYSTEM | ALBERTSON'S - SANTA BARBARA | 66200000 | 4520 | 28.12 | | |
| | MICHAEL'S - SANTA BARBARA | 66200000 | 4520 | 12.96 | | |
| | MICHAEL'S RETURN 2/19/14 | 66200000 | 4520 | -12.96 | | |
| | VONS - BOARD MEETING | 66100000 | 4710 | 2.99 | | |
| | OLIVE GARDEN - BOARD DINNER | 66100000 | 4710 | 108.48 | | |

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|---|--------------------------------|-------------|------|-----------|--------|-------------|
| | US BANK CREDIT CARD - PAUL | 60100700 | 4520 | 200.00 | | |
| | VONS - REFRESHMENTS FOR | 67133000 | 4710 | 5.29 | | |
| | AHC BOOKSTORE - PURCHASE | 66200000 | 4520 | 9.73 | | |
| | AHC BOOKSTORE - RETURN | 66200000 | 4520 | -9.73 | | |
| | | | | 344.88 | | WA 00834728 |
| VANNEST, PATTY J | Various Local Mileage | 67220000 | 5210 | 10.08 | | |
| | | | | 10.08 | | WA 00834729 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700400 | 5540 | 875.38 | | |
| | | | | 875.38 | | WA 00834730 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700000 | 5540 | 1,588.45 | | |
| | | | | 1,588.45 | | WA 00834731 |
| VTC ENTERPRISES | FEE AGREEMENT FOR SPRING 2014. | 49303120 | 5130 | 7,047.00 | | |
| | | | | 7,047.00 | | WA 00834732 |
| WARD'S SCIENCE INC | Supplies for the Biology Labs, | 04011007 | 4310 | 5.13 | | |
| | Supplies for the Biology Labs, | 04011007 | 4310 | 16.33 | | |
| | Supplies for the Biology Labs, | 04011007 | 4310 | 217.08 | | |
| | LVC SCIENCE LAB SUPPLIES. AUTH | 60100407 | 4310 | 21.75 | | |
| | | | | 260.29 | | WA 00834733 |
| WEST COAST WATER SERVICES INC | MONTHLY WATER TREATMENT | 65110400 | 5640 | 288.85 | | |
| | | | | 288.85 | | WA 00834734 |
| WESTERN ASSN FOR COLLEGE ADMISSION COUNSELING | MEMBERSHIP DUES 2013-14 | 63300000 | 5310 | 45.00 | | |
| | | | | 45.00 | | WA 00834735 |
| XEROX CORPORATION | XEROX PHASER 7760GX MONTHLY | 67710300 | 5640 | 93.67 | | |
| | XEROX PHASER 7760DN MONTHLY | 67710300 | 5640 | 63.80 | | |
| | CG XEROX 250 COLOR COPIER | 67760000 | 5640 | 151.32 | | |
| | CG XEROX 250 COLOR COPIER | 67760000 | 5640 | 111.16 | | |
| | XEROX PHASER 7400DX MONTHLY | 67710300 | 5640 | 82.59 | | |
| | | | | 502.54 | | WA 00834736 |
| HMC ARCHITECTS | ARCHITECTURAL SERVICES TO | 71810008 | 5112 | 30,240.00 | | |
| | | | | 30,240.00 | | WB 00834737 |
| SAVE MART SUPERMARKETS | FOOD SUPPLIES 11/4/13-2/28/14 | 33697017 | 4710 | 145.77 | | |
| | FOOD SUPPLIES 11/4/13-2/28/14 | 33697017 | 4710 | 41.19 | | |
| | | | | 186.96 | | WE 00834738 |
| BESTWAY LAUNDRY SOLUTIONS | UNIMAC WASHER EXTRACTOR | 71710005 | 6410 | 7,867.61 | | |
| | INBOUND FREIGHT & HANDLING | 71710005 | 6410 | 557.49 | | |
| | INSTALLATION, INCLUDING | 71710005 | 6410 | 1,650.00 | | |

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|--------------------------|--------------------------------|-------------|------|-----------|--------|----------|
| | | | | 10,075.10 | WI | 00834739 |
| CITY OF SANTA MARIA | Water Meter Rental related to | 71710023 | 5690 | 219.83 | | |
| | Water Meter Rental related to | 71710023 | 5690 | 216.72 | | |
| | | | | 436.55 | WI | 00834740 |
| EARTH SYSTEMS PACIFIC | Special Inspection Services | 71710023 | 6240 | 7,978.50 | | |
| | Special Inspection Services | 71710023 | 6240 | 7,572.00 | | |
| | Special Inspection Services | 71710023 | 6240 | 4,941.00 | | |
| | Testing and Inspection | 71720019 | 6240 | 809.50 | | |
| | Inspection and Testing | 71710005 | 6240 | 1,084.00 | | |
| | Inspection and Testing | 71710005 | 6240 | 1,732.50 | | |
| | Inspection and Testing | 71710005 | 6240 | 492.25 | | |
| | | | | 24,609.75 | WI | 00834741 |
| GOLDEN PMI | COMPLETION OF OFFICES AT | 71710006 | 5112 | 900.00 | | |
| | COMPLETION OF ONE STOP | 71710018 | 5112 | 900.00 | | |
| | | | | 1,800.00 | WI | 00834742 |
| KITCHELL CEM INC | AMENDMENT THREE ADDITIONAL | 71710005 | 5112 | 26,775.00 | | |
| | AMENDMENT FIVE EXPANDED PM | 71710917 | 5112 | 4,711.94 | | |
| | AMENDMENT FIVE EXPANDED PM | 71711917 | 5112 | 9,566.66 | | |
| | AMENDMENT TWO ADDITIONAL PM | 71710023 | 5112 | 29,150.00 | | |
| | | | | 70,203.60 | WI | 00834743 |
| MLM PROJECT SERVICES INC | Annual Expedition (CMS) | 71711017 | 5560 | 444.21 | | |
| | Annual Expedition (CMS) | 71710005 | 5560 | 760.50 | | |
| | Annual Expedition (CMS) | 71710017 | 5560 | 218.79 | | |
| | Annual Expedition (CMS) | 71710023 | 5560 | 526.50 | | |
| | | | | 1,950.00 | WI | 00834744 |
| NEXT DAY SIGNS | Signs, No Trespassing related | 71710005 | 4520 | 340.99 | | |
| | | | | 340.99 | WI | 00834745 |
| ORACLE AMERICA INC | Primavera Software Support and | 71710005 | 5660 | 236.95 | | |
| | Primavera Software Support and | 71711017 | 5660 | 138.40 | | |
| | Primavera Software Support and | 71710017 | 5660 | 68.17 | | |
| | Primavera Software Support and | 71710023 | 5660 | 164.04 | | |
| | | | | 607.56 | WI | 00834746 |
| PUBLIC AGENCY LAW GROUP | Legal Services through 6/30/14 | 71710017 | 5730 | 402.83 | | |
| | Legal Services through 6/30/14 | 71710023 | 5730 | 15,395.70 | | |
| | Legal Services through 6/30/14 | 71710005 | 5730 | 5,473.80 | | |
| | Legal Services through 6/30/14 | 71710005 | 5730 | 5,241.30 | | |
| | Legal Services through 6/30/14 | 71710005 | 5730 | 9,803.30 | | |
| | LEGAL SERVICES THROUGH 6/30/14 | 71720910 | 5730 | 1,453.40 | | |
| | LEGAL SERVICES THROUGH 6/30/14 | 71720910 | 5730 | 4,187.00 | | |
| | Legal Services through 6/30/14 | 71720019 | 5730 | 2,056.00 | | |
| | Legal Services through 6/30/14 | 71711017 | 5730 | 817.87 | | |
| | LEGAL SERVICES THROUGH 6/30/14 | 71720910 | 5730 | 238.50 | | |
| | Legal Services through 6/30/14 | 71720019 | 5730 | 385.50 | | |

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|---------------------------------|--------------------------------|-------------|------|-------------------|--------|----------|
| | | | | 45,455.20 | WI | 00834747 |
| SEHI COMPUTER PRODUCTS INC | FREIGHT CHARGE | 71730003 | 6411 | 6.00 | | |
| | HP LASERJET PRO 400 M401DNE | 71730003 | 6411 | 265.21 | | |
| | BLACK CARTRIDGE FOR LASERJET | 71730003 | 6411 | 162.31 | | |
| | | | | <u>433.52</u> | WI | 00834748 |
| URS CORPORATION | AMENDMENT ONE FOR PHASES 1 & 2 | 71710005 | 5112 | 3,178.91 | | |
| | AMENDMENT ONE FOR PHASES 1 & 2 | 71710005 | 5112 | 673.20 | | |
| | | | | <u>3,852.11</u> | WI | 00834749 |
| WALTERS VENTURES INC. | DSA Inspection Services | 71710005 | 6240 | 5,682.00 | | |
| | AMENDMENT TWO FOR ONGOING | 71710005 | 6240 | 9,518.00 | | |
| | | | | <u>15,200.00</u> | WI | 00834750 |
| CA SCHOOLS DENTAL COALITION | DENTAL CLAIMS & CONTRIBUTIONS | 67100061 | 5430 | 52,761.00 | | |
| | | | | <u>52,761.00</u> | WL | 00834751 |
| SCHOLARSHIP FOUNDATION | Scholarship return H20025129 | 73202000 | 7530 | 1,025.00 | | |
| | Scholarship return H20001754 | 73202000 | 7530 | 1,000.00 | | |
| | | | | <u>2,025.00</u> | WA | 00834752 |
| ABALONE COAST ANALYTICAL INC | WATER ANALYSIS FOR PUBLIC | 67710000 | 5650 | 1,500.00 | | |
| | | | | <u>1,500.00</u> | WA | 00834753 |
| AHC - ASB ATHLETICS | DISTRICT ALLOCATION TO ASB | 73100000 | 7391 | 31,761.75 | | |
| | | | | <u>31,761.75</u> | WA | 00834754 |
| AHC - AUXILLIARY CORPORATION | GENERAL FUND ALLOCATION | 10070000 | 7394 | 200,000.00 | | |
| | | | | <u>200,000.00</u> | WA | 00834755 |
| AHC - FOUNDATION | STEM GRANT MATCHING FUNDS - | 60200313 | 5790 | 5,000.00 | | |
| | | | | <u>5,000.00</u> | WA | 00834756 |
| AIRE FILTER PRODUCTS | FREIGHT ESTIMATE | 65110000 | 4520 | 260.00 | | |
| | HVAC AIR FILTERS PER ATTACHED | 65110000 | 4520 | 2,096.78 | | |
| | | | | <u>2,356.78</u> | WA | 00834757 |
| AT&T | AT&T PHONE DIRECTOR LISTING, | 65700000 | 5540 | 8.91 | | |
| | | | | <u>8.91</u> | WA | 00834758 |
| BISQUERA, BRADLEY | Various Local Mileage | 61320000 | 5210 | 22.12 | | |
| | | | | <u>22.12</u> | WA | 00834759 |
| BOATRIGTH, DAPHNE L | Deans&DirectorsAnnualConf | 12032002 | 5210 | 860.78 | | |
| | | | | <u>860.78</u> | WA | 00834760 |

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|--------------------------|--------------------------------|-------------|------|-----------------|--------|-------------|
| CCCSFAAA | R.Parisi 3/31-4/2/14 | 64642002 | 5210 | 150.00 | | |
| | | | | <u>150.00</u> | | WA 00834761 |
| CCCSFAAA | J.Cole 4/1-4/14 | 64642002 | 5210 | 325.00 | | |
| | | | | <u>325.00</u> | | WA 00834762 |
| CENTRAL COAST SHEDS | STORAGE SHED - 8' X 20' (7'6" | 60100700 | 6410 | 2,922.75 | | |
| | | | | <u>2,922.75</u> | | WA 00834763 |
| CENTRAL COAST URGENTCARE | Physicals, x-rays, tb for | 67300100 | 5821 | 1,092.00 | | |
| | | | | <u>1,092.00</u> | | WA 00834764 |
| CLEARs | 2014 MEMBERSHIP FOR | 67775000 | 5310 | 50.00 | | |
| | | | | <u>50.00</u> | | WA 00834765 |
| CPP INC | SHIPPING | 49301000 | 4311 | 16.38 | | |
| | CAREER ASSESSMENTS--MYERS | 49301000 | 4311 | 560.74 | | |
| | CAREER ASSESSMENTS--MYERS | 49301000 | 4310 | 280.37 | | |
| | | | | <u>857.49</u> | | WA 00834766 |
| DAL BELLO, DOMINIC J | Reimbursement items for | 09011000 | 4310 | 123.86 | | |
| | | | | <u>123.86</u> | | WA 00834767 |
| DAVE'S AUTOMOTIVE REPAIR | Vehicle Service | 67772000 | 5650 | 810.00 | | |
| | | | | <u>810.00</u> | | WA 00834768 |
| DEMCO INC | SUPPLIES FOR LOMPOC LIBRARY | 61201400 | 4520 | 37.38 | | |
| | | | | <u>37.38</u> | | WA 00834769 |
| DICKSON, DOUGLAS M | FirehouseWorldConf | 60100201 | 5210 | 845.32 | | |
| | | | | <u>845.32</u> | | WA 00834770 |
| DORADO, YVETTE | LocalMileage-Lompoc | 67300100 | 5210 | 26.66 | | |
| | | | | <u>26.66</u> | | WA 00834771 |
| FERGUSON ENTERPRISES INC | PLUMBING SUPPLIES | 65110000 | 4520 | 339.73 | | |
| | | | | <u>339.73</u> | | WA 00834772 |
| FISHER SCIENTIFIC | AcetoneWashBottles,#08-647-708 | 19050007 | 4310 | 48.90 | | |
| | | | | <u>48.90</u> | | WA 00834773 |
| GARCIA, ALBERT P | 3/26-29/14 | 60100400 | 5210 | 397.00 | | |
| | | | | <u>397.00</u> | | WA 00834774 |
| GARCIA, ALBERT P | Various Local Mileage | 61320000 | 5210 | 72.80 | | |
| | | | | <u>72.80</u> | | WA 00834775 |
| GLENN BURDETTE PHILLIPS | DISTRICT & BOND AUDIT SERVICES | 67710300 | 5710 | 6,125.00 | | |

**Allan Hancock College
Warrant Register**

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|-------------------------------------|--------------------------------|-------------|------|------------------|--------|----------|
| | DISTRICT & BOND AUDIT SERVICES | 69901000 | 5710 | 4,470.00 | | |
| | DISTRICT & BOND AUDIT SERVICES | 69801000 | 5710 | 26.16 | | |
| | DISTRICT & BOND AUDIT SERVICES | 69901000 | 5710 | 1,405.00 | | |
| | | | | <u>12,026.16</u> | WA | 00834776 |
| HARDY DIAGNOSTICS | Supplies for the Biology labs, | 04011007 | 4310 | 46.31 | | |
| | | | | <u>46.31</u> | WA | 00834777 |
| HERNANDEZ, NORMA A | StatewideTechAsstConf | 64300202 | 5210 | 141.33 | | |
| | | | | <u>141.33</u> | WA | 00834778 |
| HERNANDEZ, NORMA A | CommCollegeCounselorForum | 64900104 | 5210 | 344.29 | | |
| | | | | <u>344.29</u> | WA | 00834779 |
| HOME DEPOT | INSTRUCTIONAL SUPPLIES TO BE | 09565000 | 4310 | 130.97 | | |
| | SUPPLIES PER RECEIPTS: | 65511400 | 4520 | 39.03 | | |
| | INSTRUCTIONAL SUPPLIES TO BE | 09565007 | 4310 | 15.12 | | |
| | SUPPLIES PER RECEIPTS: | 65110400 | 4520 | 0.91 | | |
| | SUPPLIES PER RECEIPTS: | 65511400 | 4520 | 5.97 | | |
| | SUPPLIES PER RECEIPTS: | 65110400 | 4520 | 5.97 | | |
| | | | | <u>197.97</u> | WA | 00834780 |
| HOME MOTORS | LAMP FOR CHEVY PICKUP | 69500001 | 4520 | 127.90 | | |
| | | | | <u>127.90</u> | WA | 00834781 |
| HOOGHUIS, JANET E | NatlClearinghouseAcademy | 62100000 | 5210 | 86.24 | | |
| | | | | <u>86.24</u> | WA | 00834782 |
| HOPKINS, JOANNE F | CLEARs TRAINING/LUNCHEON | 67775000 | 5210 | 25.00 | | |
| | CLEARs TRAINING/LUNCHEON | 67775000 | 5210 | 20.00 | | |
| | | | | <u>45.00</u> | WA | 00834783 |
| INCEPTIA | Grace Counseling Outreach | 64642002 | 5112 | 47.40 | | |
| | | | | <u>47.40</u> | WA | 00834784 |
| INTEGRATED INDUSTRIAL SUPPLY INC | DISPOSABLE PENLIGHTS | 21055000 | 4311 | 94.72 | | |
| | | | | <u>94.72</u> | WA | 00834785 |
| INTELECOM | 2014-2015 ENROLLMENT | 61100300 | 5322 | 1,365.60 | | |
| | | | | <u>1,365.60</u> | WA | 00834786 |
| J B DEWAR | DIESEL FUEL CHARGES INCURRED | 64945000 | 4610 | 178.17 | | |
| | DIESEL FUEL CHARGES INCURRED | 64945000 | 4610 | 292.65 | | |
| | | | | <u>470.82</u> | WA | 00834787 |
| Jean, Calvin V | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 13.70 | | |
| | | | | <u>13.70</u> | WA | 00834788 |
| JOBELEPHANT.COM INC | Annual Unlimited Posting | 67610001 | 5880 | 2,295.00 | | |

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|-----------------------------------|--------------------------------|-------------|------|----------|--------|----------|
| | | | | 2,295.00 | WA | 00834789 |
| JUDICIAL DATA SYSTEMS CORPORATION | PROCESSING PARKING CITATIONS | 69500001 | 5112 | 353.72 | | |
| | | | | 353.72 | WA | 00834790 |
| KELLY PAPER CO | GENERAL PAPER CONSUMABLES | 67760000 | 4520 | 842.54 | | |
| | | | | 842.54 | WA | 00834791 |
| KOEHLER PLUMBING INC | LABOR CHARGES | 65110000 | 5650 | 843.00 | | |
| | LABOR CHARGES | 65110000 | 5650 | 1,000.00 | | |
| | BACK FLOW DEVICE TEST/REPORTS | 65110400 | 5650 | 275.00 | | |
| | REPLACING OLD PIPING INCLUDING | 65110000 | 4520 | 1,857.00 | | |
| | BACK FLOW DEVICE TESTING (5) | 65110000 | 5650 | 175.00 | | |
| | | | | 4,150.00 | WA | 00834792 |
| KOOB, CHRISTINA M | LocalMileage-Smart&Final | 19050000 | 5210 | 3.39 | | |
| | LocalMielage-OSH/LVC | 19050000 | 5210 | 50.40 | | |
| | | | | 53.79 | WA | 00834793 |
| KRAMER, SANDRA S | StatewideTechAsstConf | 64300202 | 5210 | 75.00 | | |
| | | | | 75.00 | WA | 00834794 |
| KRELLE, STACY G | REIMBURSEMENT FOR BANQUET | 64300202 | 4552 | 28.52 | | |
| | | | | 28.52 | WA | 00834795 |
| Lewis, Angelica | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 16.00 | | |
| | | | | 16.00 | WA | 00834796 |
| LINCOLN AQUATICS | LIQUID CHLORINE EXPENSES | 65110000 | 4520 | 1,052.98 | | |
| | | | | 1,052.98 | WA | 00834797 |
| Longabach, Leslie | STUD WKR LIVE SCAN REIMB | 64700000 | 5820 | 20.00 | | |
| | | | | 20.00 | WA | 00834798 |
| LOVARC | FEE AGREEMENT FOR SPRING, | 49303120 | 5130 | 426.59 | | |
| | FEE AGREEMENT FOR SPRING, | 49303120 | 5130 | 250.56 | | |
| | | | | 677.15 | WA | 00834799 |
| MAJOUÉ, MARY A | Innovations 2014 Conf | 49306012 | 5210 | 12.37 | | |
| | | | | 12.37 | WA | 00834800 |
| MATHESON TRI-GAS INC | NITROGEN PER INVOICE 08758564 | 65110000 | 4520 | 37.31 | | |
| | | | | 37.31 | WA | 00834801 |
| MAXWELL, LYDIA V | LocalMileage-Lompoc | 63100000 | 5210 | 27.12 | | |
| | | | | 27.12 | WA | 00834802 |
| MCLEOD, DEREK | PURCHASE OF FIRE ACADEMY | 21335000 | 4310 | 63.12 | | |
| | | | | 63.12 | WA | 00834803 |

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Warrant Register**

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------------------------------|--------------------------------|---------------|---------------|--------|----------|
| MEDDINGS, NANCY A | Innovations2014Conf | 49306011 5210 | 42.32 | | |
| | | | <u>42.32</u> | WA | 00834804 |
| MISSION LINEN & UNIFORM SERVICE INC | UNIFORM SERVICES/TOWELS | 67772000 5550 | 42.60 | | |
| | UNIFORM SERVICES/TOWELS | 67772000 5550 | 42.60 | | |
| | | | <u>85.20</u> | WA | 00834805 |
| Monreal, Alberto | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 7.00 | | |
| | | | <u>7.00</u> | WA | 00834806 |
| MOORE MEDICAL LLC | COTTON TIP APPLICATORS (08626) | 12080007 4310 | 8.66 | | |
| | PILLOW (89906) | 12080007 4310 | 13.51 | | |
| | SYRINGE-IM-21GX1.5 3CC (86783) | 12080007 4310 | 57.89 | | |
| | SYRINGE-IM-23GX1 3CC (86784) | 12080007 4310 | 59.62 | | |
| | SYRINGE-SC-25GX5/8 3CC (86785) | 12080007 4310 | 67.42 | | |
| | SYRINGE-INSULIN-29GX.50 .50CC | 12080007 4310 | 60.36 | | |
| | DISPOSABLE PADS (78786) | 12080007 4310 | 60.96 | | |
| | MEDIUM NITRILE GLOVES (63639) | 12080007 4310 | 128.48 | | |
| | MEDIUM NITRILE GLOVES (63639) | 12037000 4310 | 104.36 | | |
| | LENS PAPER (78762) | 12080007 4310 | 2.94 | | |
| | RESERVOIR BAG IV (58732) | 12080007 4310 | 52.83 | | |
| | ELEPHANT EAR WASHER (90036) | 12080007 4310 | 58.84 | | |
| | DISPOSABLE TIPS (90040) | 12080007 4310 | 58.26 | | |
| | SPLASH GUARD (12610) | 12080007 4310 | 12.36 | | |
| | ISOLATION GOWNS 10/BAG (81014) | 12080007 4310 | 7.04 | | |
| | ISOLATION GOWN 50/CASE (93321) | 12080007 4310 | 30.19 | | |
| | ESTIMATED SHIPPING COST | 12080007 4310 | 1.61 | | |
| | MINOR LACERATION TRAY | 12080001 4310 | 17.47 | | |
| | MINOR LACERATION TRAY | 12080007 4310 | 60.96 | | |
| | | | <u>863.76</u> | WA | 00834807 |
| MUSSON THEATRICAL | INSTRUCTIONAL SUPPLIES | 10081007 4310 | 89.70 | | |
| | INSTRUCTIONAL SUPPLIES | 10081007 4310 | 13.53 | | |
| | | | <u>103.23</u> | WA | 00834808 |
| NEW READERS PRESS | SHIPPING | 49308007 4310 | 31.85 | | |
| | ESL SUBSCRIPTION | 49308007 4310 | 395.20 | | |
| | | | <u>427.05</u> | WA | 00834809 |
| NEXTEL COMMUNICATIONS INC | NEXTEL CELL PHONE MONTHLY | 67775000 5540 | 101.36 | | |
| | CELL PHONE USAGE FOR ON-CALL | 61320000 5540 | 1.82 | | |
| | CELL PHONE MONTHLY SERVICE | 65110000 5540 | 98.99 | | |
| | | | <u>202.17</u> | WA | 00834810 |
| NICK'S TELECOM | SPEAKER BRACKET | 69500001 4520 | 38.97 | | |
| | SOUND OFF GHOST LED | 69500001 4520 | 313.93 | | |
| | SOUND OFF, GHOST LED | 69500001 4520 | 313.93 | | |
| | SPEAKER | 69500001 4520 | 191.60 | | |
| | FEDERAL FLASHER | 69500001 4520 | 48.71 | | |
| | INTERFACE MADULE, WHELEN | 69500001 4520 | 205.67 | | |

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|-------------------------------|-------------------------------|---------------|------------------|--------|-------------|
| | LABOR-INSTALL EMERGENCY | 69500001 5650 | 1,265.00 | | |
| | LABOR-REMOVE AND INSTALL | 69500001 5650 | 220.00 | | |
| | COUNSOLE W/FACE PLATE | 69500001 4520 | 184.02 | | |
| | GRILL LIGHT-R, FEDERAL | 69500001 4520 | 54.13 | | |
| | GRILL LIGHT-B, FEDERAL | 69500001 4520 | 54.12 | | |
| | LIGHTS LENS KIT | 69500001 4520 | 54.13 | | |
| | | | <u>2,944.21</u> | | WA 00834811 |
| OFFICE DEPOT INC | MASKING TAPE | 06122007 4310 | 6.48 | | |
| | OFFICE SUPPLIES | 22000000 4520 | 93.46 | | |
| | SUPPLIES FOR SM LIBRARY | 61201000 4520 | 36.96 | | |
| | SUPPLIES FOR SM LIBRARY | 61201000 4520 | 102.78 | | |
| | AA BATTERIES | 06122007 4310 | 23.71 | | |
| | CANON E40 BLK TONER CARTRIDGE | 06122007 4310 | 261.60 | | |
| | HP78A BLK TONER CART | 06122007 4310 | 147.79 | | |
| | HP 564XL PHOTO INK 131225 | 06122007 4310 | 50.82 | | |
| | EXPO DRY ERASE MARKERS | 06122007 4310 | 9.09 | | |
| | HP 564XL BLACK INK | 06122007 4310 | 21.87 | | |
| | | | <u>754.56</u> | | WA 00834812 |
| OFFICE DEPOT INC | Operational supplies for the | 60100703 4520 | 140.68 | | |
| | | | <u>140.68</u> | | WA 00834813 |
| OFFICIAL PAYMENTS CORPORATION | WEB AND CASHIER CREDIT CARD | 67710300 5892 | 914.99 | | |
| | | | <u>914.99</u> | | WA 00834814 |
| OJEDA, LILIAN D | StatewideTechAsstConf | 64300202 5210 | 77.13 | | |
| | | | <u>77.13</u> | | WA 00834815 |
| ON DUTY UNIFORMS | UNIFORMS FOR PERIOD OF | 69500001 4512 | 19.24 | | |
| | UNIFORMS FOR PERIOD OF | 67775000 4512 | 846.14 | | |
| | | | <u>865.38</u> | | WA 00834816 |
| ORACLE AMERICA INC | Internet Application Server | 67873100 5322 | 165.91 | | |
| | Internet Developer Suite - | 67873100 5322 | 1,659.12 | | |
| | Programmer - Named User Plus | 67873100 5322 | 2,251.66 | | |
| | Diagnostics Pack - Named User | 67873100 5322 | 264.02 | | |
| | Internet Application Server | 67873100 5322 | 2,640.20 | | |
| | Tuning Pack - Named User Plus | 67873100 5322 | 3,583.12 | | |
| | Configuration Management Pack | 67873100 5322 | 377.17 | | |
| | Tuning Pack - Named User Plus | 67873100 5322 | 830.39 | | |
| | Tuning Pack - Named User Plus | 67873100 5322 | 153.89 | | |
| | Configuration Management Pack | 67873100 5322 | 165.91 | | |
| | Oracle Database Enterprise | 67873100 5322 | 165.91 | | |
| | Diagnostics Pack - Named User | 67873100 5322 | 377.17 | | |
| | Oracle Database Enterprise | 67873100 5322 | 505.98 | | |
| | Configuration Management Pack | 67873100 5322 | 505.98 | | |
| | Diagnostics Pack - Named User | 67873100 5322 | 546.46 | | |
| | Oracle Database Enterprise | 67873100 5322 | 5,464.57 | | |
| | Internet Application Server | 67873100 5322 | 7,276.09 | | |
| | | | <u>26,933.55</u> | | WA 00834817 |

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|------------------------------|--------------------------------|---------------|-----------------|--------|-------------|
| PACIFIC GAS & ELECTRIC CO | ELECTRICITY SERVICES | 68103000 5520 | 216.04 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 2,216.63 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 554.16 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 16.86 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 4.22 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 864.18 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 45.50 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 11.37 | | |
| | | | <u>3,928.96</u> | | WA 00834818 |
| PAPER CONNECTION | SPECIALITY PAPER FOR | 67760000 4520 | 1,045.10 | | |
| | | | <u>1,045.10</u> | | WA 00834819 |
| PASSAGE, DAVID L | REIMBURSEMENT FOR GLASS FOR | 10110000 4310 | 144.34 | | |
| | | | <u>144.34</u> | | WA 00834820 |
| PERALES, CARISSA MARIE | REIMBURSEMENT FOR BANQUET | 64300202 4552 | 75.63 | | |
| | | | <u>75.63</u> | | WA 00834821 |
| Pereyra Rodriguez, Elizabeth | STUD WRK LIVE SCAN REIMB | 64700000 5820 | 25.00 | | |
| | | | <u>25.00</u> | | WA 00834822 |
| PHILLIPS, LIZABETH A | LocalMileage-Lompoc | 67300100 5210 | 26.66 | | |
| | | | <u>26.66</u> | | WA 00834823 |
| PORTABLE JOHNS INC | RENTAL/SERVICING | 68102000 5690 | 936.89 | | |
| | PAY FOR CLEANING OF PORTA | 21055003 5690 | 18.00 | | |
| | | | <u>954.89</u> | | WA 00834824 |
| POSTAGE ONE | MAIL SORTING FEES FROM | 67700000 5870 | 75.00 | | |
| | | | <u>75.00</u> | | WA 00834825 |
| POSTMASTER - SANTA MARIA | 2013/2014 PERMIT RENEWAL FEE | 67700000 5870 | 220.00 | | |
| | | | <u>220.00</u> | | WA 00834826 |
| PRAXAIR DISTRIBUTION INC | Instructional supplies for use | 09565000 4310 | 44.40 | | |
| | Instructional supplies for use | 09565000 4310 | 859.76 | | |
| | Supplies for the Chemistry | 19050007 4310 | 3.25 | | |
| | | | <u>907.41</u> | | WA 00834827 |
| PROCARE JANITORIAL SUPPLY | CUSTODIAL SUPPLIES | 65311400 4520 | 363.45 | | |
| | CUSTODIAL SUPPLIES | 65311400 4520 | 1,070.27 | | |
| | CUSTODIAL SUPPLIES | 65311400 4520 | 213.58 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 168.75 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 6.28 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 986.63 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 1,249.58 | | |
| | | | <u>4,058.54</u> | | WA 00834828 |

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|---|--------------------------------|---------------|-----------------|--------|----------|
| QUAID-MALTAGLIATI, MARIAN | CACommCollBannerGroupWrkshp | 62100000 5210 | 256.08 | | |
| | | | <u>256.08</u> | WA | 00834829 |
| Ramirez, Jesus | STUD WKR LIVE SCAN REIMB | 64700000 5820 | 17.00 | | |
| | | | <u>17.00</u> | WA | 00834830 |
| RANTZ, RICKY L | Employee Reimbursement for | 68400500 5222 | 40.00 | | |
| | | | <u>40.00</u> | WA | 00834831 |
| RAYS AUTO PARTS | PARTS/SUPPLIES | 67772000 4520 | -236.34 | | |
| | PARTS/SUPPLIES | 67772000 4520 | 69.81 | | |
| | PARTS/SUPPLIES | 67772000 4520 | 5.80 | | |
| | PARTS/SUPPLIES | 67772000 4520 | 108.26 | | |
| | PARTS/SUPPLIES | 67772000 4520 | 88.36 | | |
| | PARTS/SUPPLIES | 67772000 4520 | 3.86 | | |
| | PARTS/SUPPLIES | 67772000 4520 | 11.95 | | |
| | | | <u>51.70</u> | WA | 00834832 |
| REPUBLIC ELEVATOR COMPANY | SERVICE CALL, TICKET 8358SH, | 65110000 5650 | 756.00 | | |
| | | | <u>756.00</u> | WA | 00834833 |
| Ruiz, Guillermo E | CHILD CNTR STUD WKR LIVE SCAN | 64700000 5820 | 49.00 | | |
| | | | <u>49.00</u> | WA | 00834834 |
| SANTA BARBARA CNTY FIRE CHIEFS ASSOC | CONTRACT TRAINING FOR | 21333000 5130 | 3,960.00 | | |
| | | | <u>3,960.00</u> | WA | 00834835 |
| SANTA MARIA HUMAN RESOURCES ASSOC | 2014 MEMBERSHIP RENEWAL | 67300100 5310 | 75.00 | | |
| | | | <u>75.00</u> | WA | 00834836 |
| SANTA MARIA TIRE INC | LABOR FOR INSTALLATION OF | 67775000 5650 | 283.40 | | |
| | | | <u>283.40</u> | WA | 00834837 |
| SCHOOL DATEBOOKS INC | CAMPUS 5.5X8.5 STUDENT PLANNER | 64300202 4520 | 355.44 | | |
| | CAMPUS 5.5X8.5 STUDENT PLANNER | 64710003 4520 | 366.21 | | |
| | CAMPUS 5.5X8.5 STUDENT PLANNER | 64300002 4520 | 355.44 | | |
| | 4% DISCOUNT FOR CONTRACTS | 64300202 4520 | -14.22 | | |
| | 4% DISCOUNT FOR CONTRACTS | 64300002 4520 | -14.22 | | |
| | 4% DISCOUNT FOR CONTRACTS | 64710003 4520 | -14.65 | | |
| | SHIPPING & HANDLING | 64300202 4520 | 40.95 | | |
| | SHIPPING & HANDLING | 64300002 4520 | 40.95 | | |
| | SHIPPING & HANDLING | 64710003 4520 | 42.19 | | |
| | | | <u>1,158.09</u> | WA | 00834838 |
| SMARDAN-HATCHER CO | PLUMBING SUPPLIES | 65110000 4520 | 483.82 | | |
| | PLUMBING SUPPLIES-DISCOUNT | 65110000 4520 | -8.89 | | |
| | | | <u>474.93</u> | WA | 00834839 |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|--|-------------------------------|---------------|------------------|-------------|-------------|
| SMART & FINAL | FOOD SUPPLIES FOR | 13060000 4311 | 163.26 | | |
| | FOOD SUPPLIES FOR | 13060000 4311 | 50.79 | | |
| | | | <u>214.05</u> | | WA 00834840 |
| SNAP-ON INDUSTRIAL | Labor to replace parts. | 09481100 5650 | 125.00 | | |
| | Socket Adaptor, Air Hammer, | 09481107 4310 | 59.39 | | |
| | HANDLING CHARGE | 09481107 4310 | 10.77 | | |
| | SHIPPING CHARGES | 09481107 4310 | 5.00 | | |
| | Security/ Clock Printed | 09480000 6410 | 450.86 | | |
| | OBD Cable for Smog Machine, | 09481100 4310 | 71.45 | | |
| | Travel for service call | 09481100 5650 | 122.00 | | |
| | 1 Watt LED Headlamp, Part no. | 09481107 4310 | 37.12 | | |
| | | <u>881.59</u> | | WA 00834841 | |
| SOUTHERN CALIFORNIA GAS CO | GAS SUPPLY 7/1/13-6/30/14 | 65700000 5510 | 2,962.27 | | |
| | GAS SUPPLY 7/1/13-6/30/14 | 68103000 5510 | 740.57 | | |
| | | | <u>3,702.84</u> | | WA 00834842 |
| SOUTHERN CALIFORNIA GAS CO | GAS SUPPLY 7/1/13-6/30/14 | 65700000 5510 | 8,681.30 | | |
| | GAS SUPPLY 7/1/13-6/30/14 | 68103000 5510 | 2,170.32 | | |
| | | | <u>10,851.62</u> | | WA 00834843 |
| STANLEY CONVERGENT SECURITY SOLUTIONS | BURGLAR ALARM MAINTENANCE | 67775000 5590 | 85.89 | | |
| | BURGLAR ALARM MAINTENANCE | 67775000 5590 | 1,694.50 | | |
| | BURGLAR ALARM MAINTENANCE | 67775000 5590 | 158.00 | | |
| | | | <u>1,938.39</u> | | WA 00834844 |
| SYSCO FOOD SERVICES OF VENTURA | INSTRUCTIONAL SUPPLIES | 13060000 4311 | 148.46 | | |
| | | | <u>148.46</u> | | WA 00834845 |
| TUAN, JUANITA C | StatewideTechAsstConf | 64300202 5210 | 75.00 | | |
| | | | <u>75.00</u> | | WA 00834846 |
| Turner, Victoria | STUD WKR LIVE SCAN REIM | 64700000 5820 | 25.00 | | |
| | | | <u>25.00</u> | | WA 00834847 |
| UNITED PARCEL SERVICE | UPS CHARGES | 67700000 5870 | 85.16 | | |
| | | | <u>85.16</u> | | WA 00834848 |
| UNITED REFRIGERATION INC | HVAC SUPPLIES | 65110000 4520 | -486.00 | | |
| | HVAC SUPPLIES | 65110000 4520 | 51.57 | | |
| | HVAC SUPPLIES | 65110000 4520 | 84.46 | | |
| | HVAC SUPPLIES | 65110000 4520 | 81.30 | | |
| | HVAC SUPPLIES | 65110000 4520 | 610.09 | | |
| | HVAC SUPPLIES | 65110000 4520 | 31.33 | | |
| | HVAC SUPPLIES | 65110000 4520 | 67.96 | | |
| | HVAC SUPPLIES | 65110000 4520 | 18.08 | | |

**Allan Hancock College
Warrant Register**

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------------------------------|--------------------------------|---------------|-----------------|--------|----------|
| | | | 458.79 | WA | 00834849 |
| US BANK CORPORATE PAYMENT SYSTEM | COMODO, SSL FOR | 10071300 5322 | 177.90 | | |
| | COMODO, SSL FOR | 67873100 5322 | 177.90 | | |
| | AMAZON, AMAZON PRIME | 67873000 5310 | 85.52 | | |
| | AMAZON, IPAD KEYBOARD CASE, | 67873000 4514 | 36.95 | | |
| | LINE-X | 67775000 4520 | 213.25 | | |
| | LINE-X | 67775000 5650 | 284.14 | | |
| | HOME DEPOT/SUPPLIES | 67775000 4520 | 60.89 | | |
| | OLIVE GARDEN/BUISNESS MEETING | 67775000 5210 | 70.00 | | |
| | BEST WESTERN/TRAINING | 67775000 5210 | 157.30 | | |
| | DELL, WIRELESS DONGLE FOR DELL | 67873000 4514 | 75.76 | | |
| | PURCHASES WITH CAL CARD | 65110000 4520 | 381.34 | | |
| | PUBLIC RECORDS TRAINING | 67775000 5210 | 500.00 | | |
| | MICROSOFT SURFACE PRO 128GB, | 67873000 6411 | 1,073.93 | | |
| | MICROSOFT SURFACE PRO 128GB, | 67873000 6411 | 1,073.93 | | |
| | TYPE 2 COVER #N7W-00001 | 67873000 6411 | 279.48 | | |
| | DOCKING STATION #GSY-00001 | 67873000 6411 | 429.98 | | |
| | COMPLETE EXTENDED SERVICE | 67873000 6411 | 298.00 | | |
| | MICROSOFT SURFACE PRO 128GB, | 67873000 6411 | -267.80 | | |
| | | | <u>5,108.47</u> | WA | 00834850 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700000 5540 | 251.65 | | |
| | | | <u>251.65</u> | WA | 00834851 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700400 5540 | 131.17 | | |
| | | | <u>131.17</u> | WA | 00834852 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700000 5540 | -19.05 | | |
| | TELEPHONE SERVICE | 65700000 5540 | 106.36 | | |
| | | | <u>87.31</u> | WA | 00834853 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700000 5540 | 1,926.65 | | |
| | TELEPHONE SERVICE | 68103000 5540 | 454.18 | | |
| | TELEPHONE SERVICE | 65700500 5540 | 79.62 | | |
| | TELEPHONE SERVICE | 65700400 5540 | 588.64 | | |
| | | | <u>3,049.09</u> | WA | 00834854 |
| VERIZON SELECT SERVICES INC | LONG DISTANCE AND TOLL FREE | 65700000 5540 | 511.74 | | |
| | | | <u>511.74</u> | WA | 00834855 |
| WARD'S SCIENCE INC | LVC SCIENCE LAB SUPPLIES. AUTH | 60100407 4310 | 143.08 | | |
| | | | <u>143.08</u> | WA | 00834856 |
| WATTS, WILLIAM C. | PERCENTAGE OF REALIZED | 67700000 5112 | 2,114.99 | | |
| | PERCENTAGE OF REALIZED | 67111000 5112 | 449.39 | | |
| | | | <u>2,564.38</u> | WA | 00834857 |
| WESTERN EXTERMINATOR CO | PEST CONTROL SERVICES, | 65510000 5640 | 109.50 | | |

Allan Hancock College
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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|----------------------------------|--------------------------------|-------------|------|-----------|----------|----------|
| | | | | 109.50 | WA | 00834858 |
| WESTERN PROPANE SERVICE | PROPANE EXPENSES FOR | 67772000 | 4520 | 19.30 | | |
| | | | | 19.30 | WA | 00834859 |
| OFFICE DEPOT INC | Office Supplies | 33697000 | 4520 | 213.57 | | |
| | | | | 213.57 | WE | 00834860 |
| SAVE MART SUPERMARKETS | FOOD SUPPLIES 11/4/13-2/28/14 | 33697017 | 4710 | 57.11 | | |
| | FOOD SUPPLIES 11/4/13-2/28/14 | 33697017 | 4710 | 8.98 | | |
| | | | | 66.09 | WE | 00834861 |
| SMART & FINAL | KITCHEN FOOD/SUPPLIES | 33697017 | 4710 | 92.11 | | |
| | | | | 92.11 | WE | 00834862 |
| SYSCO FOOD SERVICES OF VENTURA | FOOD SUPPLIES 11/1/13-4/30/14 | 33697017 | 4710 | 796.45 | | |
| | | | | 796.45 | WE | 00834863 |
| SEHI COMPUTER PRODUCTS INC | HP LASERJET PRO 400 M401DNE | 71730003 | 6411 | 265.21 | | |
| | BLACK CARTRIDGE M401/M426 6.8K | 71730003 | 6411 | 162.31 | | |
| | ESTIMATED SHIPPING COSTS | 71730003 | 6411 | 6.00 | | |
| | | | | 433.52 | WI | 00834864 |
| STRATA INFORMATION GROUP | CONSULTING SERVICES HOURS FOR | 71730005 | 5112 | 3,797.50 | | |
| | CONSULTING SERVICES FOR ODS | 71730003 | 5112 | 542.50 | | |
| | BANNER TECHNICAL CONSULTING | 71730005 | 5112 | 542.50 | | |
| | | | | 4,882.50 | WI | 00834865 |
| SUNGARD PUBLIC SECTOR INC | ONESolution Training and | 71730005 | 5112 | 7,200.00 | | |
| | ONESolution Training and | 71730005 | 5112 | 100.00 | | |
| | ONESolution Training and | 71730005 | 5112 | 2,400.00 | | |
| | ONESolution Training and | 71730005 | 5112 | 100.00 | | |
| | | | | 9,800.00 | WI | 00834866 |
| US BANK CORPORATE PAYMENT SYSTEM | SAMSUNG 55" TV #963555 MODEL | 71730005 | 6410 | 1,144.86 | | |
| | ENVIRONMENTAL FEE | 71730005 | 6410 | 5.00 | | |
| | | | | 1,149.86 | WI | 00834867 |
| VALLEY VAN AND STORAGE CO | Moving Services related to the | 71710006 | 5112 | 26,140.72 | | |
| | | | | 26,140.72 | WI | 00834868 |
| | | | | 0.00 | | |
| | | | | 0.00 | VM VD WA | 00834869 |
| | | | | 0.00 | | |

**Allan Hancock College
Warrant Register**

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------|--------------------------------|---------------|--------|----------|----------|
| | | | 0.00 | VM VD WA | 00834870 |
| AMAZON | APPLE TV MD199LL/A | 66240000 4520 | 90.93 | | |
| | BROTHER DRUM UNIT FOR | 30070000 4520 | 20.45 | | |
| | SHIPPING AND HANDLING | 30070000 4520 | 5.79 | | |
| | Review Questions & Answers for | 01021002 4310 | 61.08 | | |
| | SHIPPING | 01021002 4310 | 7.54 | | |
| | 911 WHO WILL ANSWER YOUR | 21055000 4311 | 356.70 | | |
| | UNDER THE HEADSET: SURVIVING | 21055000 4311 | 485.90 | | |
| | FUSER ASSEMBLY FOR HP COLOR | 61201400 4520 | 135.16 | | |
| | Hook Rail/Coat Rack. | 63101000 4520 | 21.43 | | |
| | Shipping & handling. | 63101000 4520 | 6.70 | | |
| | Gallium 100 grams | 09011000 4310 | 63.86 | | |
| | Gallium 50 grams | 09011000 4310 | 40.30 | | |
| | Metal cut pieces | 09011000 4310 | 86.56 | | |
| | shipping | 09011000 4310 | 19.10 | | |
| | FILM FESTIVAL GEMS: | 06122007 4310 | 51.12 | | |
| | PICKPOCKET (THE CRITERION | 06122007 4310 | 36.07 | | |
| | THE HOUSE I LIVE IN - NANIE | 06122007 4310 | 12.75 | | |
| | THE LAW IN THESE PARTS - | 06122007 4310 | 23.03 | | |
| | THE GATEKEEPERS - AMI AYALON | 06122007 4310 | 21.60 | | |
| | THE TIME THAT REMAINS | 06122007 4310 | 13.96 | | |
| | SILENT LIGHT - CORNELIO WALL | 06122007 4310 | 17.28 | | |
| | WEEKEND (CRITERION | 06122007 4310 | 30.29 | | |
| | STRAWBERRY AND CHOCOLATE - | 06122007 4310 | 33.66 | | |
| | WE STEAL SECRETS: The Story of | 06122007 4310 | 19.46 | | |
| | FILM FESTIVAL GEMS: FOREIGN | 06122007 4310 | 8.49 | | |
| | FILM FESTIVAL GEMS: WAR AND | 06122007 4310 | 12.06 | | |
| | MELANCHOLIA - KIRSTEN DUNST | 06122007 4310 | 9.43 | | |
| | THE CELEBRATION - THOMAS BO | 06122007 4310 | 13.29 | | |
| | ALFRED HITCHCOCK - THE | 06122007 4310 | 86.90 | | |
| | MEDIA FOR SM LIBRARY | 49306011 6320 | 5.53 | | |
| | MEDIA FOR SM LIBRARY | 49306011 6320 | 62.41 | | |
| | MEDIA FOR SM LIBRARY | 49306011 6320 | 453.45 | | |
| | MEDIA FOR SM LIBRARY | 49306011 6320 | 117.63 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 81.00 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 37.14 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 232.12 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 66.89 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 42.00 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 118.22 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 19.88 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 27.88 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 118.20 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 118.22 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 118.22 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 140.00 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 97.19 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 70.35 | | |
| | BOOKS FOR LOMPOC VALLEY | 49306012 6310 | 30.52 | | |
| | BOOKS FOR LOMPOC VALLEY | 61201400 6310 | 19.48 | | |
| | GENERATOR - YAMAHA EF2000IS | 60200313 6410 | 969.00 | | |
| | GENERATOR - YAMAHA EF2000IS | 60200313 6410 | 969.00 | | |

**Allan Hancock College
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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|---------------------------------|--------------------------------|---------------|-----------------|--------|-------------|
| | Small Animal Surgical Nursing, | 01021002 4310 | 63.27 | | |
| | Lavin's Radiography for | 01021002 4310 | 72.63 | | |
| | Mosbys Comprehensive Review | 01021002 4310 | 65.10 | | |
| | BREVILLE BOV800XL SMART OVEN | 71710018 6410 | 270.57 | | |
| | PANASONIC NN-SD681S 1200 WATT | 71710018 6410 | 159.97 | | |
| | WAR ON WHISTLEBLOWERS: FREE | 06122007 4310 | 14.03 | | |
| | THE BATTLE OF CHILE BY AUGUSTO | 06122007 4310 | 37.88 | | |
| | EUROPA (THE CRITERION | 06122007 4310 | 27.83 | | |
| | HUNT - MADS MIKKELSEN DVD | 06122007 4310 | 17.85 | | |
| | NOSTALGIA FOR THE LIGHT - | 06122007 4310 | 19.44 | | |
| | LUCIA - RAQUEL REVUELTA DVD | 06122007 4310 | 32.46 | | |
| | THE TREE OF LIFE - BRAD PITT | 06122007 4310 | 18.16 | | |
| | THE ACT OF KILLING - HAJI ANIF | 06122007 4310 | 22.49 | | |
| | DIRTY WARS - JEREMY SCAHILL | 06122007 4310 | 22.98 | | |
| | ROBERT DREW COLLECTION: JFK | 06122007 4310 | 17.31 | | |
| | BOOKS FOR THE SM LIBRARY | 49306011 6310 | 16.51 | | |
| | BOOKS FOR THE SM LIBRARY | 49306011 6310 | 19.38 | | |
| | Grandparents as Parents, | 13051021 4310 | 220.20 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 70.35 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 18.87 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 70.35 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 70.35 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 258.65 | | |
| | INSTRUCTIONAL SUPPLIES FOR | 60200313 4310 | 188.50 | | |
| | MEDIA FOR SM LIBRARY | 49306011 6320 | 192.10 | | |
| | MEDIA FOR SM LIBRARY | 49306011 6320 | 48.71 | | |
| | BOOKS FOR THE SM LIBRARY | 49306011 6310 | 19.60 | | |
| | BOOKS FOR THE SM LIBRARY | 49306011 6310 | 118.22 | | |
| | BOOKS FOR THE LVC LIBRARY | 49306011 6310 | 66.56 | | |
| | BOOKS FOR THE LVC LIBRARY | 49306011 6310 | 129.63 | | |
| | | | <u>8,075.17</u> | | WA 00834871 |
| 4IMPRINT INC | 6 FOOT TABLE THROW | 11010000 4520 | 199.00 | | |
| | CARRY CASE | 11010000 4520 | 25.00 | | |
| | FREIGHT | 11010000 4520 | 8.68 | | |
| | | | <u>232.68</u> | | WA 00834872 |
| ABALONE COAST ANALYTICAL INC | WATER ANALYSIS FOR PUBLIC | 67710000 5650 | 1,000.00 | | |
| | | | <u>1,000.00</u> | | WA 00834873 |
| ACADEMIC SENATE FOR | Sp2014 PlenarySessionH.Elliott | 66200000 5210 | 375.00 | | |
| | | | <u>375.00</u> | | WA 00834874 |
| ACCURATE FIRST AID SERVICES | FIRST AID CABINET AND | 71130000 4520 | 391.27 | | |
| | FIRST AID CABINETS AND | 71130000 4520 | 384.34 | | |
| | | | <u>775.61</u> | | WA 00834875 |
| ALLY | LEASE PAYMENT FOR 2013 | 64945000 5680 | 653.95 | | |
| | LEASE PAYMENT FOR 2013 | 64945000 5680 | 653.95 | | |
| | LEASE PAYMENT FOR 2014 | 64945000 5680 | 676.01 | | |
| | LEASE PAYMENT FOR 2014 | 64945000 5680 | 676.01 | | |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|--------------------------------------|----------------------------|---------------|-----------|--------|----------|
| | | | 2,659.92 | WA | 00834876 |
| AMAZON | ESTIMATED SHIPPING COSTS | 12301015 4520 | 15.30 | | |
| | BOOKS FOR THE LVC LIBRARY | 49306011 6310 | 216.01 | | |
| | EASY TOUCH URIC ACID TEST | 12080001 4310 | 88.62 | | |
| | BOOKS FOR THE LVC LIBRARY | 49306011 6310 | 60.81 | | |
| | iPAD MINI CASE - GRIFFIN | 12301015 4520 | 419.85 | | |
| | | | 800.59 | WA | 00834877 |
| AMERICAN STAR TOURS | CHARTER BUS SERVICE TO | 64945000 4640 | 2,878.50 | | |
| | CHARTER BUS SERVICE TO LOS | 64945000 4640 | 1,075.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 1,070.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 1,005.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 1,130.00 | | |
| | CHARTER BUS SERVICE TO LA | 64945000 4640 | 1,085.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 1,019.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 3,030.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 3,423.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 1,010.00 | | |
| | CHARTER BUS SERVICE TO | 64945000 4640 | 756.00 | | |
| | | | 17,481.50 | WA | 00834878 |
| AQUA SERV ENGINEERS INC | MONTHLY WATER TREATMENT | 65110000 5640 | 212.00 | | |
| | MONTHLY WATER TREATMENT | 65110000 5640 | 212.00 | | |
| | | | 424.00 | WA | 00834879 |
| BENNETT, TIM | TRUSTEE COMPENSATION FOR | 66100000 5110 | 240.00 | | |
| | | | 240.00 | WA | 00834880 |
| BENNETT, TIM | Local Mileage | 66100000 5210 | 30.24 | | |
| | | | 30.24 | WA | 00834881 |
| BIO-RAD LABORATORIES | freight charge | 04011000 4310 | 45.00 | | |
| | GMO Kit, #1662550EDU | 04011000 4310 | 242.48 | | |
| | Transformation Kit, | 04011000 4310 | 98.51 | | |
| | | | 385.99 | WA | 00834882 |
| BOLAND, KEVIN | Various Local Mileage | 69610000 5210 | 12.88 | | |
| | | | 12.88 | WA | 00834883 |
| BOYS & GIRLS CLUB OF SM VALLEY | DR. WALTHERS TO ATTEND THE | 66200000 5222 | 125.00 | | |
| | | | 125.00 | WA | 00834884 |
| BREEZE, THE | DISPLAY AD IN SMHS BREEZE | 64642002 5880 | 100.00 | | |
| | | | 100.00 | WA | 00834885 |
| CA COLLEGE & UNIV POLICE CHIEFS ASSN | 2013-2014 MEMBERSHIP | 67775000 5310 | 100.00 | | |
| | | | 100.00 | WA | 00834886 |

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|--------------------------------------|--------------------------------|-------------|------|------------------|--------|----------|
| CARLON, JESSE | Cal/OSHA Training-ElMonte | 67578003 | 5210 | 192.21 | | |
| | | | | <u>192.21</u> | WA | 00834887 |
| CARR'S BOOT SHOP | SAFETY BOOTS FOR EMPLOYEES AS | 67720000 | 3920 | 125.00 | | |
| | SAFETY BOOTS FOR EMPLOYEES AS | 67720000 | 3920 | 125.00 | | |
| | SAFETY BOOTS FOR EMPLOYEES AS | 67720000 | 3920 | 124.43 | | |
| | SAFETY BOOTS FOR EMPLOYEES AS | 67720000 | 3920 | 125.00 | | |
| | SAFETY BOOTS FOR EMPLOYEES AS | 67720000 | 3920 | 116.86 | | |
| | SAFETY BOOTS FOR EMPLOYEES AS | 67720000 | 3920 | 125.00 | | |
| | | | | <u>741.29</u> | WA | 00834888 |
| CCCSFAAA | CCCSFAAA Conf Reg L.Doty | 64642002 | 5210 | 325.00 | | |
| | | | | <u>325.00</u> | WA | 00834889 |
| CHRONICLE OF HIGHER EDUCATION | 3 YEAR SUBSCRIPTION TO THE | 66200000 | 4520 | 220.00 | | |
| | | | | <u>220.00</u> | WA | 00834890 |
| CITY OF LOMPOC | WASTE DISPOSAL/SEWER FEES | 65700400 | 5570 | 675.37 | | |
| | WATER SERVICES | 65700400 | 5530 | 3,609.61 | | |
| | COMMERCIAL LIGHT ELECTRIC | 65700400 | 5520 | 16,511.82 | | |
| | | | | <u>20,796.80</u> | WA | 00834891 |
| CITY OF SANTA BARBARA | CLETS MESSAGE SWITCHING | 67775000 | 5690 | 106.93 | | |
| | | | | <u>106.93</u> | WA | 00834892 |
| COAST ELECTRONICS | ICOM UHF 16 CH RADIO | 03030001 | 4310 | 1,677.88 | | |
| | PRYME SPEAKER MIC-ICOM | 03030001 | 4310 | 324.75 | | |
| | | | | <u>2,002.63</u> | WA | 00834893 |
| COLLEGE & UNIVERSITY PROFESSIONAL | CUPA HR Conf CynthiaMesaros | 67610003 | 5210 | 395.00 | | |
| | | | | <u>395.00</u> | WA | 00834894 |
| COLLEGE BOARD | 2014AccuplacerConf M.Fernandez | 63102001 | 5210 | 300.00 | | |
| | | | | <u>300.00</u> | WA | 00834895 |
| COLLEGE ENTRANCE EXAMINATION BOARD | Accuplacer Units | 63101000 | 5322 | 18,348.90 | | |
| | | | | <u>18,348.90</u> | WA | 00834896 |
| COLUMBIA BUSINESS CENTER PARTNERS LP | LEASE OF 890 E. STOWELL | 67710300 | 5630 | 28,930.00 | | |
| | MONTHLY IMPOUND EXPENSE | 67710300 | 5630 | 1,731.00 | | |
| | | | | <u>30,661.00</u> | WA | 00834897 |
| COMCAST | MONTHLY RECURRING COSTS JULY | 65700000 | 5560 | 2,180.80 | | |
| | MONTHLY RECURRING COSTS JULY | 60100800 | 5560 | 545.20 | | |
| | | | | <u>2,726.00</u> | WA | 00834898 |
| COMCAST | MONTHLY RECURRING COSTS JULY | 65700000 | 5560 | 96.58 | | |

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|---|--------------------------------|---------------|-----------|--------|----------|
| | MONTHLY RECURRING COSTS JULY | 60100800 5560 | 24.14 | | |
| | MONTHLY RECURRING COSTS JULY | 65700000 5560 | 100.38 | | |
| | MONTHLY RECURRING COSTS JULY | 60100800 5560 | 25.09 | | |
| | | | 246.19 | WA | 00834899 |
| COMENITY-OSH COMMERCIAL SERVICES | SUPPLIES PER RECEIPTS: | 65110000 4520 | 102.05 | | |
| | | | 102.05 | WA | 00834900 |
| COMENITY-OSH COMMERCIAL SERVICES | MATERIALS FOR EMS PROGRAM | 12502000 4520 | 34.60 | | |
| | MATERIALS FOR FIRE ACADEMY | 21335000 4520 | 87.93 | | |
| | | | 122.53 | WA | 00834901 |
| COMMUNITY COLLEGE FACILITY COALITION | CCFC ANNUAL MEMBERSHIP DUES | 66240000 5310 | 825.00 | | |
| | | | 825.00 | WA | 00834902 |
| CONSTELLATION NewENERGY INC | ELECTRICITY SERVICES | 68103000 5520 | 6,392.47 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 179.55 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 44.89 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 36.08 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 9.02 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 25,569.90 | | |
| | | | 32,231.91 | WA | 00834903 |
| DEPARTMENT OF JUSTICE | fingerprints for student | 64700000 5820 | 928.00 | | |
| | fingerprints for staff ending | 67300100 5820 | 480.00 | | |
| | | | 1,408.00 | WA | 00834904 |
| DOTY, LORI A | CCCSFAAA Sp2014 Conf | 64642002 5210 | 100.80 | | |
| | | | 100.80 | WA | 00834905 |
| DOUBLETREE BY HILTON HOTEL | L.Doty & J.Cole 4/1-4/14 | 64642002 5210 | 424.14 | | |
| | | | 424.14 | WA | 00834906 |
| DOUBLETREE BY HILTON HOTEL | R.Parisi CCCCO Mtg 3/31-4/2/14 | 64642002 5210 | 282.76 | | |
| | | | 282.76 | WA | 00834907 |
| ESTRELLITA INC | ESCALERA TEACHER BUNDLE | 49308035 4310 | 226.24 | | |
| | ESCALERA STUDENT BUNDLE | 49308035 4310 | 235.99 | | |
| | PREK PALABRAS CARDS | 49308035 4310 | 27.06 | | |
| | SHIPPING | 49308035 4310 | 11.10 | | |
| | | | 500.39 | WA | 00834908 |
| FERNANDEZ, MONIQUE | 2014 Accuplacer Nat'l Conf | 63102001 5210 | 160.00 | | |
| | | | 160.00 | WA | 00834909 |
| FISHER FLOORS INC | CARPET/VINYL TILE | 65110000 6211 | 7,398.62 | | |

**Allan Hancock College
Warrant Register**

Check Dates from 3/1/2014 to 3/31/2014

| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|------------------------------------|--------------------------------|-------------|------|------------------|--------|----------|
| | LABOR-REMOVE/DISPOSE OLD | 65110000 | 6212 | 750.00 | | |
| | LABOR CHARGES | 65110000 | 6212 | 2,775.00 | | |
| | | | | <u>10,923.62</u> | WA | 00834910 |
| GALLARDO, JUAN | Various Local Mileage | 64900007 | 5210 | 82.88 | | |
| | | | | <u>82.88</u> | WA | 00834911 |
| GRAND HYATT SEATTLE | C.Mesaros CUPA-HR Conf 4/2014 | 67610003 | 5210 | 661.14 | | |
| | | | | <u>661.14</u> | WA | 00834912 |
| HARMON, JANE | HOUSING ALLOWANCE EACH | 66230000 | 5630 | 300.00 | | |
| | HOUSING ALLOWANCE EACH | 64510000 | 5630 | 300.00 | | |
| | | | | <u>600.00</u> | WA | 00834913 |
| HI-TECH EVS | V 2106 SWITCH BOOT | 21330000 | 4520 | 4.55 | | |
| | UPS GROUND SHIPPING AND | 21330000 | 4520 | 12.99 | | |
| | V 2105 WATEROUS SHIFT SWITCH | 21330000 | 4520 | 30.31 | | |
| | | | | <u>47.85</u> | WA | 00834914 |
| INSTITUTE OF BEAUTY CULTURE INC | TO COVER DSL LINE FEES | 30070000 | 5560 | 112.19 | | |
| | | | | <u>112.19</u> | WA | 00834915 |
| J B DEWAR | DIESEL FUEL CHARGES INCURRED | 64945000 | 4610 | 296.07 | | |
| | | | | <u>296.07</u> | WA | 00834916 |
| JOBELEPHANT.COM INC | Advertising to increase | 67610001 | 5880 | 471.60 | | |
| | | | | <u>471.60</u> | WA | 00834917 |
| JONES, BERNARD | TRUSTEE COMPENSATION FOR | 66100000 | 5110 | 240.00 | | |
| | Local Mileage | 66100000 | 5210 | 27.55 | | |
| | | | | <u>267.55</u> | WA | 00834918 |
| Kueffler, Lauren N | Local Mileage | 66100000 | 5210 | 11.42 | | |
| | | | | <u>11.42</u> | WA | 00834919 |
| LAHR, LARRY | Trustee Compensation for | 66100000 | 5110 | 240.00 | | |
| | | | | <u>240.00</u> | WA | 00834920 |
| LAU, MARGARET S | Various Local Mileage | 68400301 | 5210 | 184.52 | | |
| | CACommCollAssnOccupationlEdCon | 68400301 | 5210 | 774.39 | | |
| | | | | <u>958.91</u> | WA | 00834921 |
| MABRY, ROBERT D | CACommCollAssnOccupatnlEdConf | 09563003 | 5210 | 456.06 | | |
| | | | | <u>456.06</u> | WA | 00834922 |
| MARRIOTT | S.Allredge & M.Fernandez | 63102001 | 5210 | 593.19 | | |
| | | | | <u>593.19</u> | WA | 00834923 |
| MCELROY TECHNOLOGY SOLUTIONS | CONSULTING SERVICES FOR | 67873000 | 5112 | 1,120.00 | | |

**Allan Hancock College
Warrant Register**

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|-------------------------------------|--------------------------------|-------------|------|-----------------|--------|-------------|
| | | | | 1,120.00 | | WA 00834924 |
| MEETING SITES PRO INC | 2014 OnLine Teaching Conf | 49306011 | 5210 | 198.00 | | |
| | | | | <u>198.00</u> | | WA 00834925 |
| MILLER, ELIZABETH A | NOTARY FEE-APPLIC. DOCS | 67210600 | 5730 | 21.00 | | |
| | | | | <u>21.00</u> | | WA 00834926 |
| MISSION LINEN & UNIFORM SERVICE INC | UNIFORM SERVICES/TOWELS | 67772000 | 5550 | 42.60 | | |
| | | | | <u>42.60</u> | | WA 00834927 |
| MOORE MEDICAL LLC | SYRINGE-TB-27GX.50 1CC (86782) | 12080007 | 4310 | 59.62 | | |
| | | | | <u>59.62</u> | | WA 00834928 |
| MORALES, MARICELA | Various Local Mileage | 64900007 | 5210 | 39.42 | | |
| | | | | <u>39.42</u> | | WA 00834929 |
| NOBLE POWER EQUIPMENT | SUPPLIES CHARGED | 65510000 | 4520 | 338.28 | | |
| | SUPPLIES CHARGED | 65510000 | 4520 | 88.26 | | |
| | LABOR CHARGES | 65510000 | 5650 | 72.00 | | |
| | SHIPPING/HANDLING | 65510000 | 4520 | 3.95 | | |
| | SUPPLIES CHARGED | 65510000 | 4520 | 6.62 | | |
| | BACKPACK BLOWER, EB633RTC | 65510000 | 6410 | 389.69 | | |
| | LABOR CHARGES | 65510000 | 5650 | 57.60 | | |
| | SUPPLIES CHARGED | 65510000 | 4520 | 88.26 | | |
| | LABOR CHARGES | 65510000 | 5650 | 72.00 | | |
| | SHIPPING/HANDLING | 65510000 | 4520 | 3.95 | | |
| | SUPPLIES CHARGED | 65510000 | 4520 | 27.01 | | |
| | LABOR CHARGES | 65510000 | 5650 | 72.00 | | |
| | | | | <u>1,219.62</u> | | WA 00834930 |
| NORTH STATE ENVIRONMENTAL INC | HAZARDOUS WASTE REMOVAL | 67710000 | 5570 | 390.04 | | |
| | HAZARDOUS WASTE REMOVAL | 67710000 | 5570 | 6,139.28 | | |
| | | | | <u>6,529.32</u> | | WA 00834931 |
| | | | | 0.00 | | |
| | | | | <u>0.00</u> | VM VD | WA 00834932 |
| | | | | 0.00 | | |
| | | | | <u>0.00</u> | VM VD | WA 00834933 |
| OFFICE DEPOT INC | OPERATIONAL SUPPLIES | 67220000 | 4520 | 19.79 | | |
| | OFFICE/OPERATIONAL SUPPLIES | 68101000 | 4520 | 296.89 | | |
| | OFFICE SUPPLIES, AUGUST | 67111000 | 4520 | 185.92 | | |
| | OFFICE SUPPLIES, AUGUST | 67111000 | 4520 | 15.06 | | |
| | OFFICE SUPPLIES, AUGUST | 67111000 | 4520 | 4.74 | | |
| | ART SUPPLIES | 10021007 | 4310 | 62.29 | | |
| | MISC OFFICE SUPPLIES FOR THE | 66240000 | 4520 | 13.79 | | |

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Warrant Register**

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|-------------|--------------------------------|---------------|--------|--------|---------|
| | PLASTIC STORAGE BOXES 421318 | 13051001 4310 | 77.88 | | |
| | CONSTRUCTION PAPER 274258 | 13051001 4310 | 14.05 | | |
| | 1 GAL ELMER'S SCHOOL GLUE | 13051001 4310 | 16.45 | | |
| | LEGAL FILE FOLDERS 301838 | 13051001 4310 | 20.73 | | |
| | LYSOL DISINFECTING WIPES, TUB | 64300002 4520 | 17.95 | | |
| | BALL POINT REFILLS | 08350000 4310 | 1.23 | | |
| | DR GRIP RETRACTABLE BALLPOINT | 08350000 4310 | 8.47 | | |
| | TOOL KIT | 08350000 4310 | 36.58 | | |
| | SANDISK 16GB FLASH DRIVE | 08350000 4310 | 19.43 | | |
| | Correction Tape | 17010000 4520 | 6.92 | | |
| | Flash lights | 17010000 4520 | 28.75 | | |
| | File folders | 17010007 4310 | 15.35 | | |
| | Sharpie markers | 17010007 4310 | 7.01 | | |
| | Protractor | 17010007 4310 | 29.75 | | |
| | Pens red | 17010007 4310 | 10.52 | | |
| | Scissor | 17010007 4310 | 14.64 | | |
| | Pencil pouch | 17010007 4310 | 5.73 | | |
| | Scissor | 17010007 4310 | 6.06 | | |
| | Scissor | 17010007 4310 | -3.66 | | |
| | OFFICE/OPERATIONAL SUPPLIES | 60100700 4520 | 198.74 | | |
| | index cards | 09011000 4520 | 2.34 | | |
| | OPERATIONAL SUPPLIES FY14 OPEN | 69600000 4520 | 87.21 | | |
| | OPERATIONAL SUPPLIES | 67211000 4520 | 69.81 | | |
| | OFFICE SUPPLIES | 67300100 4520 | 530.48 | | |
| | OFFICE SUPPLIES | 49308020 4520 | 4.21 | | |
| | PAPER AND TONER SUPPLIES FOR | 61100008 4311 | 914.56 | | |
| | OFFICE/OPERATIONAL SUPPLIES | 68101000 4520 | 38.28 | | |
| | FILE FOLDERS 172816 | 13051001 4310 | 11.03 | | |
| | OPERATIONAL SUPPLIES FOR | 66200000 4520 | 38.02 | | |
| | OPERATIONAL SUPPLIES FOR | 66200000 4520 | 13.20 | | |
| | MISC OFFICE/OPERATIONAL | 68400301 4520 | 33.80 | | |
| | OFFICE SUPPLIES 2/14/14 TO | 04010015 4520 | 70.58 | | |
| | HP 11 Magenta Printhead item | 09250007 4310 | 37.00 | | |
| | HP 11 Cyan Printhead, item no. | 09250007 4310 | 37.00 | | |
| | HP 11 Black Printhead item no. | 09250007 4310 | 37.00 | | |
| | HP 11 Yellow Printhead Item | 09250007 4310 | 37.00 | | |
| | Office Depot Brand Copy Paper | 09250007 4310 | 85.39 | | |
| | Paper Mate Ballpoint Stick | 09250007 4310 | 3.91 | | |
| | Paper Mate Ballpoint Stick | 09250007 4310 | 3.92 | | |
| | KLEENEX 2-PLY FACIAL TISSUE, | 64300002 4520 | 12.32 | | |
| | highlighters | 17010000 4520 | 7.57 | | |
| | Gel Pens | 17010000 4520 | 11.12 | | |
| | Gel Pens blue | 17010000 4520 | 11.12 | | |
| | HP 02XL Magenta cartridge | 17010000 4520 | 14.95 | | |
| | Compass | 17010007 4310 | 9.30 | | |
| | blue gel pens | 17010000 4520 | 12.62 | | |
| | HP45 blk cartridge | 17010000 4520 | 61.12 | | |
| | Scissors | 17010000 4520 | 9.73 | | |
| | Staples | 17010000 4520 | 3.90 | | |
| | Red pens | 17010000 4520 | 9.09 | | |
| | HP60XL TRICOLOR INK | 10081007 4310 | 76.77 | | |
| | HP 60XL BLACK INK | 10081007 4310 | 99.27 | | |
| | A-Z TABS DIVIDERS 470229 | 10081007 4310 | 9.78 | | |
| | CLOROX WIPES PACK OF 75 | 10081007 4310 | 12.91 | | |

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| Vendor Name | Description | Budget Code | Amount | Status | Warrant |
|--------------------------------|--------------------------------|---------------|-----------------|--------|-------------|
| | HP AD PHOTO PAPER ITEM NO | 10081007 4310 | 25.85 | | |
| | Instructional Supplies to be | 02010007 4310 | 337.88 | | |
| | Instructional Supplies to be | 09250007 4310 | 373.96 | | |
| | SEAGATE EXTERNAL HARD DRIVE | 60100300 4315 | 181.81 | | |
| | STAND-UP SIGN HOLDER | 64642000 4520 | 18.08 | | |
| | Giant foot door stop | 60200200 4520 | 6.85 | | |
| | Waste basket | 60200200 4520 | 4.43 | | |
| | HP 80A toner cartridge | 60200200 4520 | 112.00 | | |
| | HP 49X toner cartridge | 60200200 4520 | 100.29 | | |
| | Hanging Folders | 60200200 4520 | 18.14 | | |
| | Laser Toner Cartridge | 15011200 4311 | 420.09 | | |
| | STAND-UP SIGN HOLDER, | 64300202 4520 | 5.42 | | |
| | PLASTIC CHISEL-TIP | 64300202 4520 | 4.30 | | |
| | | | <u>5,156.47</u> | | WA 00834934 |
| OFFICE DEPOT INC | OFFICE SUPPLIES | 21330000 4520 | 1.72 | | |
| | OFFICE SUPPLIES | 21330000 4520 | 217.27 | | |
| | | | <u>218.99</u> | | WA 00834935 |
| PACIFIC GAS & ELECTRIC CO | ELECTRICITY SERVICES | 68103000 5520 | 113.50 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 132.34 | | |
| | ELECTRICITY SERVICES | 65700000 5520 | 454.02 | | |
| | ELECTRICITY SERVICES | 68103000 5520 | 33.08 | | |
| | | | <u>732.94</u> | | WA 00834936 |
| PANERA BREAD CAFE 3180 | BOXED LUNCHES CAFE | 60100112 4710 | 179.80 | | |
| | BOXED LUNCHES CAFE | 64300202 4710 | 179.80 | | |
| | | | <u>359.60</u> | | WA 00834937 |
| PARTIDA, RICHARD A | LocalMileage-CuestaCollege | 63100000 5210 | 71.19 | | |
| | | | <u>71.19</u> | | WA 00834938 |
| PPG ARCHITECTURAL FINISHES INC | PAINT SUPPLIES | 65110000 4520 | 28.15 | | |
| | PAINT SUPPLIES | 65110000 4520 | 170.09 | | |
| | PAINT SUPPLIES | 65110000 4520 | 84.02 | | |
| | PAINT SUPPLIES | 65110000 4520 | 6.92 | | |
| | PAINT SUPPLIES | 65110000 4520 | 37.17 | | |
| | | | <u>326.35</u> | | WA 00834939 |
| PRAXAIR DISTRIBUTION INC | INSTRUCTIONAL SUPPLIES | 09565020 4311 | 299.85 | | |
| | Industrial supplies to be used | 09565000 4310 | 638.79 | | |
| | CYLINDER RENTAL FOR NONCREDIT | 10091020 4311 | 27.00 | | |
| | | | <u>965.64</u> | | WA 00834940 |
| PROCARE JANITORIAL SUPPLY | CUSTODIAL SUPPLIES | 65311000 4520 | 2,618.19 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 3,118.00 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 182.83 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 51.44 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 107.41 | | |
| | CUSTODIAL SUPPLIES | 65311000 4520 | 90.80 | | |

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|---|--------------------------------|-------------|------|----------|--------|----------|
| | | | | 6,168.67 | WA | 00834941 |
| PUBLIC BROADCASTING DISTRIBUTION LLC | MEDIA FOR LVC LIBRARY | 61201400 | 6320 | 398.40 | | |
| | | | | 398.40 | WA | 00834942 |
| QUICK CAPTION | REMOTE REAL TIME CAPTIONING | 61142000 | 5112 | 2,160.00 | | |
| | | | | 2,160.00 | WA | 00834943 |
| RAYS AUTO PARTS | PARTS/SUPPLIES | 67772000 | 4520 | 329.37 | | |
| | | | | 329.37 | WA | 00834944 |
| RAYS AUTO PARTS | Instructional supplies needed | 09481107 | 4310 | 68.91 | | |
| | | | | 68.91 | WA | 00834945 |
| REDLEAF PRESS | SHIPPING | 13051001 | 4310 | 65.00 | | |
| | PLAY DVD | 13051001 | 4310 | 114.95 | | |
| | GROWING THROUGH PLAY DVD | 13051001 | 4310 | 49.95 | | |
| | FACING THE CHALLENGE DVD | 13051001 | 4310 | 149.95 | | |
| | SHIPPING | 13051001 | 4310 | 31.49 | | |
| | DESIGNING CURRICULUM TO | 13051001 | 4310 | 649.95 | | |
| | | | | 1,061.29 | WA | 00834946 |
| RIVERA'S FOOD SERVICE | PROVIDE KITCHEN SETUP, CLEANUP | 13051021 | 4710 | 450.00 | | |
| | | | | 450.00 | WA | 00834947 |
| SANTA MARIA TIRE INC | CA RECYCLE TAX | 67772000 | 5571 | 10.50 | | |
| | TIRES, KELLY EXPLORER PLUS | 67772000 | 4520 | 160.21 | | |
| | TIRES, KELLY SAFARI AIR | 67772000 | 4520 | 623.52 | | |
| | | | | 794.23 | WA | 00834948 |
| SCANTRON CORPORATION | Scantron 882-E answer sheets, | 02010007 | 4310 | 64.90 | | |
| | Scantron 882-E answer sheets, | 09000000 | 4520 | 12.07 | | |
| | | | | 76.97 | WA | 00834949 |
| SEHI COMPUTER PRODUCTS INC | HP LASERJET PRO P1606DN | 64300202 | 6411 | 378.88 | | |
| | BLACK PRINT CARTRIDGE FOR | 64300202 | 6411 | 142.50 | | |
| | | | | 521.38 | WA | 00834950 |
| SKIDCAR SYSTEM INC | LABOR TO CONVERT SKIDCAR | 21055005 | 5650 | 4,330.00 | | |
| | | | | 4,330.00 | WA | 00834951 |
| SMART & FINAL | Food purchases for MESA field | 60100703 | 4710 | 197.71 | | |
| | CLEANING SUPPLIES | 65311000 | 4520 | 60.53 | | |
| | | | | 258.24 | WA | 00834952 |
| SOLVANG PROPERTIES LLC | Monthly rental fee of \$2,000 | 60100800 | 5630 | 2,000.00 | | |
| | | | | 2,000.00 | WA | 00834953 |

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|-------------------------------------|--------------------------------|-------------|------|-----------|--------|----------|
| SUNGARD PUBLIC SECTOR INC | ONESolution - Grants | 67873100 | 5660 | 141.67 | | |
| | Cognos BI: CafÃ© (Analysis for | 67873100 | 5660 | 54.13 | | |
| | Cognos BI: Cafe (Analysis for | 67873100 | 5660 | 54.13 | | |
| | ONESolution Applicant Online | 67873100 | 5660 | 124.17 | | |
| | ONESolution Personnel Action | 67873100 | 5660 | 128.33 | | |
| | ONESolution Professional | 67873100 | 5660 | 146.15 | | |
| | Cognos BI Base Bundle | 67873100 | 5660 | 194.85 | | |
| | | | | 843.43 | WA | 00834954 |
| TOWN & COUNTRY RESORT | N.Meddings 2014 TeachingConf | 49306011 | 5210 | 306.14 | | |
| | | | | 306.14 | WA | 00834955 |
| UNITED PARCEL SERVICE | UPS CHARGES | 67700000 | 5870 | 343.35 | | |
| | | | | 343.35 | WA | 00834956 |
| US BANK CORPORATE PAYMENT SYSTEM | COMMUNITY COLLEGE LEAGUE OF | 66200000 | 5210 | 50.00 | | |
| | 2014 ANNUAL CONVENTION | 66200000 | 5210 | 925.00 | | |
| | | | | 975.00 | WA | 00834957 |
| USI EDUCATION & GOVERNMENT SALES | STANDARD ROLL FILM-5MIL 200' | 13051001 | 4310 | 772.26 | | |
| | SHIPPING | 13051001 | 4310 | 120.99 | | |
| | STANDARD ROLL FILM-5MIL 200' | 13051001 | 4310 | 132.39 | | |
| | | | | 1,025.64 | WA | 00834958 |
| VERIZON CALIFORNIA | TELEPHONE SERVICE | 65700000 | 5540 | 12.71 | | |
| | | | | 12.71 | WA | 00834959 |
| VIRTUAL VRI | GOTO MEETING | 61142000 | 5112 | 30.00 | | |
| | VIDEO REMOTE SIGN LANGUAGE | 61142000 | 5112 | 945.00 | | |
| | GOTO MEETING | 61142000 | 5112 | 30.00 | | |
| | VIDEO REMOTE SIGN LANGUAGE | 61142000 | 5112 | 1,485.00 | | |
| | | | | 2,490.00 | WA | 00834960 |
| VTC ENTERPRISES | COLLECTION OF RECYCLED PAPER | 65700000 | 5570 | 560.00 | | |
| | FEE AGREEMENT FOR SPRING 2014. | 49303120 | 5130 | 14,094.00 | | |
| | | | | 14,654.00 | WA | 00834961 |
| WALTHERS, KEVIN GLEN | CommCollNatlLegislativeSummit | 66200000 | 5210 | 1,215.46 | | |
| | | | | 1,215.46 | WA | 00834962 |
| WEST COVINA NURSERY | HEMEROCALLIS HYBRID | 65510000 | 6120 | 230.02 | | |
| | HEBE 'LAKE' | 65510000 | 6120 | 211.09 | | |
| | PELARGONIUM PELTATUM | 65510000 | 6120 | 146.14 | | |
| | FREIGHT CHARGES | 65510000 | 6120 | 29.37 | | |
| | | | | 616.62 | WA | 00834963 |
| WESTERN WAYS | Solvang Center Janitorial | 60100800 | 5110 | 750.00 | | |
| | | | | 750.00 | WA | 00834964 |

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Warrant Register**

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| Vendor Name | Description | Budget Code | | Amount | Status | Warrant |
|-----------------------|--------------------------------|-------------|------|-----------------------------|--------|----------|
| WESTIN | H.Elliott Sp2014 PelnarySessio | 66200000 | 5210 | 518.72 <u>518.72</u> | WA | 00834965 |
| ZACARIAS, HILDA | TRUSTEE COMPENSATION FOR | 66100000 | 5110 | 240.00 <u>240.00</u> | WA | 00834966 |
| BAKER, LINDA L | PHYS EX FUND REMIB | 67900009 | 3420 | 303.49 <u>303.49</u> | WC | 00834967 |
| DELEON, GREGORY J | PHYS EX FUND REMIB | 67900009 | 3420 | 300.00 <u>300.00</u> | WC | 00834968 |
| GARCIA, ALBERT P | PHYS EX FUND REMIB | 67900009 | 3420 | 302.00 <u>302.00</u> | WC | 00834969 |
| GARNER, JUDITH L | PHYS EX FUND REMIB | 67900009 | 3420 | 133.63 <u>133.63</u> | WC | 00834970 |
| GONZALES, STEPHANIE M | PHYS EX FUND REMIB | 67900009 | 3420 | 120.00 <u>120.00</u> | WC | 00834971 |
| HUGHES, DAVID J | PHYS EX FUND REMIB | 67900009 | 3420 | 300.00 <u>300.00</u> | WC | 00834972 |
| KELLY, SHARAN D | PHYS EX FUND REMIB | 67900009 | 3420 | 536.00 <u>536.00</u> | WC | 00834973 |
| MASUDA, CAROL K | PHYS EX FUND REMIB | 67900009 | 3420 | 211.75 <u>211.75</u> | WC | 00834974 |
| NEWTON, ROSE | PHYS EX FUND REMIB | 67900009 | 3420 | 286.80 <u>286.80</u> | WC | 00834975 |
| PEPIN, GINETTE A | PHYS EX FUND REMIB | 67900009 | 3420 | 234.14 <u>234.14</u> | WC | 00834976 |
| STORIE, PAMELA H | PHYS EX FUND REMIB | 67900009 | 3420 | 217.00 <u>217.00</u> | WC | 00834977 |
| 3QC INC | ONGOING LABOR COMPLIANCE | 71710017 | 5112 | 982.43 | | |
| | ONGOING LABOR COMPLIANCE | 71711017 | 5112 | 1,994.63 | | |
| | Labor Compliance services | 71710023 | 5112 | 3,196.60 <u>6,173.66</u> | WI | 00834978 |
| CITY OF SANTA MARIA | Water Meter Rental related to | 71710023 | 5690 | 195.75 <u>195.75</u> | WI | 00834979 |
| CONTAINER ALLIANCE | 40FT CONTAINER #40HC-WWT, WIND | 71710006 | 6410 | 1,786.13 | | |
| | DELIVERY OF CONTAINER | 71710006 | 6410 | 550.00 | | |

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|-----------------------------------|--------------------------------|-------------|------|------------|--------|----------|
| | | | | 2,336.13 | WI | 00834980 |
| CRITERION ENVIRONMENTAL INC | Abatement monitoring, | 71710017 | 6240 | 13,961.00 | | |
| | | | | 13,961.00 | WI | 00834981 |
| DOVETAIL DECISION CONSULTANTS INC | CONSULTING SERVICES FOR PHASE | 71710005 | 5112 | 645.00 | | |
| | | | | 645.00 | WI | 00834982 |
| EARTH SYSTEMS PACIFIC | ONGOING INSPECTION SERVICES | 71710023 | 6240 | 1,755.00 | | |
| | | | | 1,755.00 | WI | 00834983 |
| JACK HENRY & ASSOC INC | PROCESSING FEE FOR MANAGED | 71730003 | 5112 | 6.44 | | |
| | | | | 6.44 | WI | 00834984 |
| METZLER, BRUCE A | AM2 CONTINUING DSA INSPECTION | 71711017 | 6240 | 9,112.00 | | |
| | AM2 CONTINUING DSA INSPECTION | 71710017 | 6240 | 4,488.00 | | |
| | | | | 13,600.00 | WI | 00834985 |
| ROUNTREE & ASSOCIATES | DSA Inspection Services | 71710023 | 6240 | 15,660.00 | | |
| | | | | 15,660.00 | WI | 00834986 |
| SEHI COMPUTER PRODUCTS INC | HP 932XL BLACK INK | 71730003 | 6411 | 29.94 | | |
| | HP 933XL CYAN INK | 71730003 | 6411 | 14.82 | | |
| | HP 933XL MAGENTA INK | 71730003 | 6411 | 14.82 | | |
| | HP 933XL YELLOW INK | 71730003 | 6411 | 14.82 | | |
| | HP OFFICEJET 6600 E-ALL-IN-ONE | 71730003 | 6411 | 132.07 | | |
| | SHIPPING | 71730003 | 6411 | 6.00 | | |
| | | | | 212.47 | WI | 00834987 |
| SINANIAN DEVELOPMENT INC | General Contractor for the | 71710005 | 6212 | 651,214.40 | | |
| | | | | 651,214.40 | WI | 00834988 |
| STRATA INFORMATION GROUP | TRAVEL EXPENSES | 71730003 | 5220 | 1,425.22 | | |
| | CONSULTING SERVICES FOR | 71730003 | 5112 | 4,805.00 | | |
| | TRAVEL EXPENSES | 71730003 | 5220 | 1,053.15 | | |
| | CONSULTING SERVICES HOURS FOR | 71730005 | 5112 | 2,170.00 | | |
| | CONSULTING SERVICES FOR ODS | 71730003 | 5112 | 15,732.50 | | |
| | CONSULTING SERVICES FOR | 71730003 | 5112 | 232.50 | | |
| | CONSULTING SERVICES FOR | 71730003 | 5112 | 5,115.00 | | |
| | TRAVEL EXPENSE | 71730003 | 5220 | 1,120.38 | | |
| | | | | 31,653.75 | WI | 00834989 |

Warrant Register

Check Dates from 3/1/2014 to 3/31/2014

Fund and Reversal Summary

Totals By Fund:

| | |
|---------------------|--------------|
| Total for Fund 9410 | 1,450,433.46 |
| Total for Fund 9421 | 0.00 |
| Total for Fund 9433 | 2,901.67 |
| Total for Fund 9441 | 30,810.53 |
| Total for Fund 9446 | 0.00 |
| Total for Fund 9447 | 2,560,716.46 |
| Total for Fund 9461 | 52,761.00 |
| Total for Fund 9462 | 3,474.29 |
| Total for Fund 9463 | 1,328.56 |
| Total for Fund 9473 | 0.00 |
| Total for Fund 9476 | 0.00 |

Reversals:

| | |
|---------------------|------|
| Total for Fund 9410 | 0.00 |
| Total for Fund 9421 | 0.00 |
| Total for Fund 9433 | 0.00 |
| Total for Fund 9441 | 0.00 |
| Total for Fund 9446 | 0.00 |
| Total for Fund 9447 | 0.00 |
| Total for Fund 9461 | 0.00 |
| Total for Fund 9462 | 0.00 |
| Total for Fund 9463 | 0.00 |
| Total for Fund 9473 | 0.00 |
| Total for Fund 9476 | 0.00 |

Allan Hancock College

RCF Check Register

Checks dated: 2/1/2014 - 2/28/2014

| Check Date | Ck ID | Check # | Payee ID | Payee Name | Type | Status | Amount |
|---------------------|-------|----------|-----------|--------------------------------|------|--------|------------------|
| 2/7/2014 | RC | 00014210 | V18181 | CITY OF SHAFTER | MW | CX | 2.50 |
| 2/7/2014 | RC | 00014211 | H01120186 | Lopez, Julissa | MW | CX | 56.00 |
| 2/7/2014 | RC | 00014212 | H01064907 | Navarrete, Dominique | MW | CX | 56.00 |
| 2/7/2014 | RC | 00014213 | H01147800 | Zelmer, Olivia S | MW | CX | 56.00 |
| 2/7/2014 | RC | 00014214 | V13254 | DIVISION OF THE STATE ARCHITEC | MW | CX | 8,536.83 |
| 2/12/2014 | RC | 00014215 | H20047265 | Belen, Jacobo | MW | CX | 109.00 |
| 2/12/2014 | RC | 00014216 | H01020341 | Reedy, Kimberly | MW | CX | 555.00 |
| 2/12/2014 | RC | 00014217 | V19674 | LEE CENTRAL COAST NEWSPAPERS | MW | CX | 294.52 |
| 2/13/2014 | RC | 00014218 | V03940 | COSTCO WHOLESALE | MW | CX | 27.52 |
| 2/13/2014 | RC | 00014219 | V12330 | SANTA BARBARA COUNTY | MW | IS | 258.00 |
| 2/19/2014 | RC | 00014220 | E1006832 | AGOSTO, ARACELI | MW | CX | 100.00 |
| 2/19/2014 | RC | 00014221 | E1008033 | GEORGE, JESSICA | MW | CX | 100.00 |
| 2/20/2014 | RC | 00014222 | V03940 | COSTCO WHOLESALE | MW | CX | 38.29 |
| 2/20/2014 | RC | 00014223 | V03940 | COSTCO WHOLESALE | MW | IS | 52.05 |
| 2/25/2014 | RC | 00014224 | V18638 | CALIFORNIA COMMUNITY COLLEGE | MW | IS | 170.00 |
| 2/25/2014 | RC | 00014225 | V18638 | CALIFORNIA COMMUNITY COLLEGE | MW | IS | 395.00 |
| 2/25/2014 | RC | 00014226 | V10112 | CALIFORNIA PLACEMENT ASSN | MW | IS | 640.00 |
| 2/25/2014 | RC | 00014227 | V01794 | HOLIDAY INN CAPITOL PLAZA | MW | IS | 616.40 |
| 2/25/2014 | RC | 00014228 | V01794 | HOLIDAY INN CAPITOL PLAZA | MW | IS | 616.40 |
| 2/25/2014 | RC | 00014229 | V10964 | QUEEN MARY | MW | IS | 407.82 |
| 2/28/2014 | RC | 00014230 | H20049659 | Eisele, Matthew | MW | IS | 65.00 |
| 2/28/2014 | RC | 00014231 | H20032203 | Kunishige, Cynthia | MW | IS | 12.00 |
| Total: | | | | | | | 13,164.33 |
| Reversals: | | | | | | | 0.00 |
| Grand Total: | | | | | | | 13,164.33 |

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
April 15, 2014

ACRONYMS

| | |
|-------------------------------------|---|
| FACCC | Faculty Association of California Community Colleges |
| RP Group | Research & Planning Group for California Community Colleges |
| AERA | American Engine Rebuilders Association |
| CAL-OES | Calif Community College Extended Opportunity Programs & Services Assn |
| KB Statistical Consulting | Kenneth Biddick Statistical Consulting |
| Comenity-OSH Commercial Services | Comenity-Orchard Supply Hardware Commercial Services |
| HMC Architects | Harnish Morgan & Causey Architects |
| URS Corporation | United Research Service Corporation |
| CCCSFAAA | Ca Community College Student Financial Aid Administrators Assn. |
| CLEARs | California Law Enforcement Association of Records |
| CPP Inc. | Consulting Psychologists Press |
| PPG Architectural Finishes | Pittsburgh Paints & Glass Architectural Finishes |
| LOVARC | Life Options, Vocational and Resource Center |
| SISC III | Self-Insured Schools of California |
| VTC Enterprises | Vocational Training Center Enterprises |



| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Authorization to Declare District Property as Surplus | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.B. | Enclosures: Page 1 of 1 |

BACKGROUND:

District personnel have determined that the following property can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district.

Education Code Section 81452 (a) provides for the sale of district property at private sale without advertising if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of \$5,000. The information technology services department would like to surplus and dispose of the following computers at private sale through Dell's Asset Recovery Services. This equipment is below the minimum standard to support the district computing needs, but may be of value in the open market.

| Computer | Quantity | Total Value |
|-----------------|-----------------|--------------------|
| Core 2 Duo 2.4 | 65 Each | \$2,510.95 |
| Core 2 Duo 2.66 | 18 Each | \$788.76 |
| Pentium D 3.0 | 8 Each | \$166.24 |
| 17 inch LCD | 91 Each | \$1,312.22 |
| TOTALS | 182 | \$4,778.17 |

FISCAL IMPACT:

Total Proceeds are dependent on the private sale participation level.

RECOMMENDATION:

Staff recommends that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures.

| | |
|---|--------------------|
| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
|---|--------------------|



| | | |
|--|-----------------------|-----------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.C. | Enclosures: Page 1 of 5 |

BACKGROUND:

Credit and noncredit instruction and non-instructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT:

Budgeted for the 2013-2014 fiscal year.

RECOMMENDATION:

Staff recommends that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

| | |
|---|--------------------|
| Administrator Initiating Item: Luis P. Sanchez | Final Disposition: |
|---|--------------------|

**FACULTY ASSIGNMENTS – CREDIT
FULL-TIME AND PART-TIME FACULTY – STIPENDS
SPRING 2014**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|---------------------|---|----------------------|
| Bierly, Gary | Serve as department SLO Liaison, share information re SLOs/ILOs and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 liaison report. (5/31/14) | \$300 |
| Bierly, Gary | Large class stipend for HIST/HUM 101 CRN 40190/40219 in Spring 2014. | \$1,392 |
| Bierly, Gary | Large class stipend for HIST/HUM 102 CRN 40843/40844 in Spring 2014. | \$1,065 |
| Bierly, Gary | Large class stipend for HIST/HUM 105 CRN 40198/40845 in Spring 2014. | \$900 |
| Bierly, Gary | Large class stipend for PHIL 101 CRN 41812 in Spring 2014. | \$1,065 |
| Burroughs, Virginia | Large class stipend for BIOL 124 CRN 40311/40312 in Spring 2014. | \$1,144 |
| Chaudhari, Rajni | Large class stipend for GEOG 101 CRN 40088 in Spring 2014. | \$1,326 |
| Dal Bello, Dom | Short-term Stipend HSI STEM & Articulation Grant/MESA. Oversee and guide students in the ENGR 156 and 161 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | \$750 |
| Elliott, Herb | Large class stipend for ECON 102 CRN 40595 in Spring 2014. | \$1,065 |
| Elliott, Herb | Large class stipend for ECON/ FCS/BUS 130 CRN 40002/40011/40326 in Spring 2014. | \$1,065 |
| Elliott, Herb | Large class stipend for ECON 101 CRN 40029 in Spring 2014. | \$1,230 |
| Haddad, Lubna | Large class stipend for PSY 101 CRN 20084 in Spring 2014. | \$900 |
| Hall, Roger | Large class stipend for HIST 107 CRN 40203 in Spring 2014. | \$1,065 |
| Hall, Roger | Large class stipend for HIST 108 CRN 41811 in Spring 2014. | \$1,230 |
| Hall, Roger | Large class stipend for HIST 119 CRN 41243 in Spring 2014. | \$1,065 |
| Jorstad, Robert | Large class stipend for PHYS 163 CRN 40240/40653 in Spring 2014. | \$1,500 |
| Landon, Robert | (STIPEND) HSI STEM & Articulation Grant. Duties to include organizing and preparing materials for labs, assisting other faculty during labs, assist with care of animals and plants. (Feb-May 2014) | \$1,920 |
| Lennihan, Rob | Short-term Stipend HSI STEM & Articulation Grant/MESA. Oversee and guide students in the BIOL 128 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | \$500 |
| Lewis, Mary Ellen | Speak at the Ethics in Science Seminar on the Basics | \$300 |

**FACULTY ASSIGNMENTS – CREDIT
FULL-TIME AND PART-TIME FACULTY – STIPENDS
SPRING 2014**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|-------------------|--|---------------|
| | of Research Ethics for the NIH Bridges to Baccalaureate Grant Program. Participate in a Q&A session with participating students. (4/30/14) | |
| Lovern, John | Large class stipend for HUSV 110, PSY 106 CRN 40241, 40264 in Spring 2014. | \$1,065 |
| Lovern, John | Large class stipend for ANTH 122, HUSV 122, PSY 122 CRN 40102, 40247, 40274 in Spring 2014. | \$900 |
| Mesri, Bahman | Short-term Stipend HSI STEM & Articulation Grant/MESA. Oversee and guide students in the Math 183 and 184 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | \$750 |
| Metaxas, Linda | Large class stipend for PHYS 161 CRN 40238/40349 in Spring 2014. | \$1,500 |
| Metaxas, Linda | Short-term Stipend HSI STEM & Articulation Grant/MESA. Oversee and guide students in the Physics 110 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | \$500 |
| Miyahara, Leonard | Large class stipend for BIOL 124 CRN 40307/40308 in Spring 2014. | \$1,200 |
| Morris, Jennifer | Large class stipend for BIOL 100 CRN 40048/40304/41997 in Spring 2014. | \$1,768 |
| Mosson, Leslie | Serve as department SLO Liaison, share information re SLOs/ILOs and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 liaison report. (5/31/14) | \$300 |
| Nouri, Dustin | Short-term Stipend HSI STEM & Articulation Grant/MESA. Oversee and guide students in the CHEM 181 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | \$500 |
| O'Neil, Steve | Large class stipend for CHEM 120 CRN 40442/40600/40601 in Spring 2014. | \$1,856 |
| Payne, Daniel | Large class stipend for POLS 103 CRN 40250 in Spring 2014. | \$858 |
| Payne, Daniel | Large class stipend for POLS 103 CRN 40252 in Spring 2014. | \$858 |
| Perry, Mary | Large class stipend for BIOL 124 CRN 40309/40310 in Spring 2014. | \$1,200 |
| Perry, Mary | Schedule Cal Poly students as TA's for the open anatomy lab; coordinate schedules between the students' classes and their obligations with the open lab hours; assign weekly duties; assist in the preparation, setting up and cleaning up of open lab; substitute for TA's in case of unscheduled absences; provide supervision directly or via phone contact during the open lab hours in Spring 2014. | \$780.48 |
| Perry, Mary | Short-term Stipend HSI STEM & Articulation | \$500 |

**FACULTY ASSIGNMENTS – CREDIT
FULL-TIME AND PART-TIME FACULTY – STIPENDS
SPRING 2014**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|-------------------------|--|---------------|
| | Grant/MESA. Oversee and guide students in the BIOL 154 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | |
| Philbin, Donald | Large class stipend for CHEM 150 CRN 40607/40608 in Spring 2014. | \$1,500 |
| Philbin, Donald | Short-term Stipend HSI STEM & Articulation Grant/MESA. Oversee and guide students in the CHEM 150 Organized Study Group. Coordinate group with student facilitator. (Feb-May 2014) | \$500 |
| Raybould-Rodgers, Julia | Serve as department SLO Liaison, share information re SLOs/ILO/s and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 liaison report. (5/31/14) | \$300 |
| Sanders, Andrea | Serve as department SLO Liaison, share information re SLOs/ILOs and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 liaison report. (5/31/14) | \$300 |
| Seidenberg, Richard | Serve as department SLO Liaison, share information re SLOs/ILOs and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 liaison report. (5/31/14) | \$300 |
| Stokes, Brian | Large class stipend for ANTH 101 CRN 40025 in Spring 2014. | \$900 |
| Stokes, Brian | Large class stipend for ANTH 102 CRN 40883 in Spring 2014. | \$900 |
| Stokes, Brian | Large class stipend for ANTH 102 CRN 40092 in Spring 2014. | \$1,065 |
| Stromberg, Holly | Serve as department SLO Liaison, share information re SLOs/ILOs and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 liaison report. (5/31/14) | \$300 |
| Tobin, Vince | Coordinate astronomy offerings at SM and LVC locations; update COR and assist with astronomy component of physics/astronomy program review; prepare new astronomy lab curriculum for submission; identify materials and equipment needed for new lab; hold five office hours. (Feb-May 2014) | \$14,768 |
| Tobin, Vince | Large class stipend for ASTR 100 CRN 40040 in Spring 2014. | \$1,170 |
| Tobin, Vince | Large class stipend for ASTR 100 CRN 40041 in Spring 2014. | \$1,014 |
| Vandermolen, Thomas | Annual program update for Spring 2013. (4/1/13-4/12/13) | \$125 |
| West, Liz | Serve as department SLO Liaison, share information re SLOs/ILOs and assessment with colleagues; attend LOAC-AA monthly SLO meeting; complete S14 | \$300 |

**FACULTY ASSIGNMENTS – CREDIT
FULL-TIME AND PART-TIME FACULTY – STIPENDS
SPRING 2014**

| INSTRUCTOR | ASSIGNMENT | DOLLAR AMOUNT |
|-------------------|--|----------------------|
| | liaison report. (5/31/14) | |
| Wilson, Jonathan | Large class stipend for HIST 118 CRN 40210 in Spring 2014. | \$858 |
| Wilson, Jonathan | Large class stipend for HIST 118 CRN 40211 in Spring 2014. | \$858 |
| Wilson, Jonathan | Large class stipend for HIST 118 CRN 40213 in Spring 2014. | \$858 |
| Wise, Ashley | Annual program update for Spring 2013. (4/1/13-4/12/13) | \$250 |



AGENDA ITEM

| | | |
|---|-----------------------|-----------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Faculty Sabbatical Leave | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.D. | Enclosures: Page 1 of 2 |

BACKGROUND:

Article 13, Section 13.1.5 of the faculty contract allows for sabbatical leaves. After careful review by the Sabbatical Leave Committee of the applications submitted, and in consultation with the Faculty Association, it is recommended that the following faculty members be granted sabbatical leave for fall 2014 and spring 2015:

1. Deborah West, Art instructor, Fine Arts Department (fall 2014)
2. John Hood, Art instructor, Fine Arts Department (spring 2015)

(continued)

FISCAL IMPACT:

This has been budgeted for the 2014-15 fiscal year.

RECOMMENDATION:

Staff recommends that the board of trustees approve the sabbatical leave requests for 2014-15.

| | |
|---|--------------------|
| Administrator Initiating Item: Luis P. Sanchez | Final Disposition: |
|---|--------------------|

The two sabbatical candidates recommended for fall 2014 and spring 2015 semesters are listed below. A brief overview of the sabbatical proposals follows:

1. Fall 2014 Deborah West

The primary emphasis of Ms. West's sabbatical is an intensive exploration of her own work in painting and drawing. She feels that being a working artist is essential and central to being an effective teacher of art. She plans to work in her studio pursuing ideas and techniques in painting and also plans to travel to various museums to further her study and direct experience of art. The advantage for students is the benefit of her direct experience in her travels. In addition, time to work in the studio provides Ms. West the opportunity for a body of work that demonstrates the exploration of skills and ideas which will contribute new energy, inspiration and curriculum to all her classes.

2. Spring 2015 John Hood

Mr. Hood's sabbatical proposal is to accomplish, within the studio, a body of work that enables him to assimilate new information into new and existing courses and to grow as an artist/educator. His goal is to finalize 5-8 pieces of art by the end of 2015 that will be submitted for professional gallery exhibition following the sabbatical. Creating new personal artwork for John is crucial for staying current and retaining the passion he shares as an instructor. Mr. Hood plans to share his experiences, successes, and creative processes with his students. Mr. Hood also plans to travel to San Francisco and Los Angeles to research programs involved with STEAM to provide his students updated topics for analysis and project development.



AGENDA ITEM

| | | |
|--|-----------------------|-----------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.E. | Enclosures: Page 1 of 3 |

BACKGROUND

The college hires substitute, short-term employees, and professional experts exempt from classified service per Education Code Section 88003. All appointments are contingent on availability of funding and ending dates could change based on district need. The following is a list of such appointments:

(continued)

FISCAL IMPACT

Assignments for the 2013-2014 fiscal year are included in the 2013-2014 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the short-term, substitute and professional expert appointments exempt from classified service as presented.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|

Substitute Appointments:

| <u>Name</u> | <u>Position Title</u> | <u>Dates</u> | <u>Duties/Responsibilities</u> | <u>Hourly Rate</u> |
|-----------------------|-------------------------|-------------------|--|--------------------|
| Beckelhymmer, Kathy | Program Assistant V | 3/25/14 – 6/30/14 | Assist with Community Education's noncredit and fee-based programs | \$25.00 |
| Brandenburg, Michelle | Custodian (evening) | 4/16/14 – 6/30/14 | Substitute custodian during recruitment – limited to 100 days. | \$13.75 |
| Galvez, Tabitha | Cook, Children's Center | 3/28/14 – 6/30/14 | Duties of the cook, children's center, due to the resignation of Breanna Winter. Employment during recruitment is limited to 100 days. | \$14.81 |
| Garcia, Katherine | Program Assistant V | 3/25/14 – 6/30/14 | Assist with Community Education's noncredit and fee-based programs | \$25.00 |
| Rivera, Dylan | Program Assistant I | 4/16/14 – 6/30/14 | Substitute custodian | \$9.96 |

All appointments are contingent on availability of funding and ending dates could change based on district need.

Professional Experts:

| <u>Name</u> | <u>Position Title</u> | <u>Dates</u> | <u>Duties/Responsibilities</u> | <u>Hourly Rate</u> |
|---------------|-----------------------|------------------|---------------------------------|--------------------|
| *Sims, Nathan | Testing Technician | 7/1/13 – 6/30/14 | Administer START placement test | \$19.04 |

***Revision** - Reported at the August 20, 2013 Board of Trustees meeting as a substitute

EMS, Fire, Law Enforcement Programs

Police and Fire Academy tactical officers, program assistants, and program specialists are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one tactical officer may work a 40-hour workshop in 5 days, but another may work in a one-hour session on 40 different days. The academy needs flexibility to schedule tactical officers as they are available; for instance, if a fire officer is scheduled to work in a class on a certain day but is called to fight a fire that day, another officer is called to fill in. There is no way to accurately predict how many hours each officer may work during the academic year. The total available budget for tactical officers, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of tactical officers.

Professional Experts - EMS, Fire, Law Enforcement Programs

Police and Fire Academy technical aides are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one aide may assist a 40-hour workshop in 5 days, but another may assist a one-hour session on 40 different days. The academy needs flexibility to schedule aides as they are available; for instance, if a fire aide is scheduled to assist a class on a certain day but is called to fight a fire that day, another aide is called to fill in. There is no way to accurately predict how many hours each aide may be required to assist during the academic year. The total available budget for technical aides, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of technical aides.

**Fire, Safety and EMS,
Law Enforcement Programs:**

| <u>Positions:</u> | <u>Hrly Rate</u> | <u>Max Hrs</u> | <u>Max Days</u> |
|--------------------------|-------------------------|--|--|
| Program Assistant I | \$ 9.96 | Not more than 40 hours/weekly and/or 999 hours fiscally | 170 days within the Fiscal Year |
| Program Assistant II | \$14.00 | | |
| Program Assistant III | \$15.59 | | |
| Program Assistant IV | \$18.81 | | |
| Program Assistant VI | \$35.00 | | |

Professional Experts: Program Assistant I, III, IV and VI:

| <u>Name</u> | <u>Position Title</u> | <u>Dates</u> | <u>Duties/Responsibilities</u> |
|---------------------|------------------------------|---------------------|---|
| Baldwin, Thomas | Program Assistant I, III | 4/16/14 – 6/30/14 | See above “Professional Expert Appointments – EMS, Fire, Law Enforcement Programs |
| Macpherson, Stephen | Program Assistant I, III | 4/16/14 – 6/30/14 | See above “Professional Expert Appointments – EMS, Fire, Law Enforcement Programs |
| Menzies, Johathan | Program Assistant I, III | 4/16/14 – 6/30/14 | See above “Professional Expert Appointments – EMS, Fire, Law Enforcement Programs |
| Wallace, Christina | Program Assistant I, III | 4/16/14 – 6/30/14 | See above “Professional Expert Appointments – EMS, Fire, Law Enforcement Programs |

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Appointments, Transfers, and Promotions of Classified Employees | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.F. | Enclosures: Page 1 of 2 |

BACKGROUND

The following personnel actions are recommended:

Appointments

1. Mallory Martenis, admissions and records transcript evaluator, admissions and records, full time, 12 months, 37 hours weekly, range 18-C, classified bargaining unit salary schedule, effective May 1, 2014, and contingent upon continued funding.

Reason: This is an additional position in admissions and records.

2. Michael Cottam, fire, safety and EMS mechanic/heavy equipment operator, public safety department, full time, 12 months, 37 hours weekly, range 23-C, classified bargaining unit salary schedule, effective May 1, 2014.

Reason: Mr. Cottam replaces Patrick Simoneau who transferred from fire/safety/emergency medical services (EMS) mechanic, public safety department to automotive mechanic, plant services, effective January 21, 2014.

(continued)

FISCAL IMPACT

1. The cost to the Student Success and Support Program (3SP) is approximately \$10,436 for the 2013-2014 fiscal year.
2. The cost to the district is approximately \$11,337 for the 2013-2014 fiscal year.
3. The cost to the district is approximately \$8,483 for the 2013-2014 fiscal year.
4. The cost to the district is approximately \$12,387 for the 2013-2014 fiscal year.

These costs are included in the 2013-2104 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the appointments of Mallory Martenis, admissions and records transcript evaluator, admissions and records, effective May 1, 2014; Michael Cottam, fire, safety & EMS mechanic/heavy equipment operator, public safety department, effective May 1, 2014; and Rodrigo Perez, groundskeeper, plant services, effective May 1, 2014; and approve the promotion of David Hunt, groundskeeper II, plant services, effective May 1, 2014.

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| Administrator Initiating Item: C. Mesaros | Final Disposition: |
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Appointments continued:

3. Rodrigo Perez, groundskeeper, plant services, full time, 12 months, 37 hours weekly, range 12-A, classified bargaining unit salary schedule, effective May 1, 2014.

Reason: Mr. Perez replaces Susan Rush, who retired, effective October 31, 2013.

These appointments are contingent on successful completion of pre-employment requirements.

Promotion

4. David Hunt, FROM groundskeeper I, plant services, full time, 12 months, 37 hours weekly, range 12-E, classified bargaining unit salary schedule TO groundskeeper II, plant services, full time, 12 months, 37 hours weekly, range 14-E, classified bargaining unit salary schedule, effective May 1, 2014.

Reason: New position

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|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Out-of-Classification Assignment of Classified Employee | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.G. | Enclosures: Page 1 of 1 |

BACKGROUND

The following temporary out-of-classification assignment is recommended to the classified services:

1. Patrick Halpin, FROM information technology technical support specialist I, information technology services, full time, 12 months, 37 hours weekly, range 25-E, classified bargaining unit salary schedule TO information technology technical support specialist I, information technology services, plus additional five (5) percent, full time, 12 months, 37 hours weekly, retroactive to March 1, 2014 through June 30, 2014, or earlier per district need.

Reason: Mr. Halpin has been performing duties outside of his job description.

FISCAL IMPACT

1. The increased cost to the district is approximately \$1,012 for the 2013-2014 fiscal year.

This cost is included in the 2013-2014 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the temporary out-of-classification assignment of Patrick Halpin, information technology technical support specialist I, information technology services, retroactive to March 1, 2014 through June 30, 2014, or earlier per district need.

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| Administrator Initiating Item: C. Mesaros | Final Disposition: |
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| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Change of Status of Academic Management Position | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.H. | Enclosures: Page 1 of 1 |

BACKGROUND

After review by the appropriate administrators, and the director, human resources/labor relations, the management salary schedule, SS-30, is being revised to move the position of associate dean, kinesiology, recreation and athletics, from range 10 to range 9, to be in line with the other associate dean positions.

Kim Ensing, associate dean, kinesiology, recreation and athletics, FROM full time, 12 months, range 10, step F, management salary schedule TO associate dean, kinesiology, recreation and athletics, full time, 12 months, range 9, step F, management salary schedule, retroactive to January 1, 2014.

FISCAL IMPACT

The cost to the district is approximately \$2,019 for the 2013 – 2014 fiscal year which will be included in the 2013 – 2014 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the change of status of Kim Ensing, associate dean, kinesiology, recreation and athletics, retroactive to January 1, 2014.

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| Administrator Initiating Item: C. Mesaros | Final Disposition: |
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| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: New Classified Bargaining Unit Job Descriptions | | |
| Reason for Board Consideration: CONSENT - ACTION | Item Number: 10.I. | Enclosures: Page 1 of 9 |

BACKGROUND

After review by the appropriate administrators, the Director/Human Resources & Labor Relations, and CSEA, the following NEW classified job descriptions are recommended for approval.

NEW

The new classified job descriptions listed below are being recommended for approval, pending ratification by CSEA.

- | | |
|--|------------------------------------|
| 1. Lab Assistant – Life and Physical Sciences Laboratory | Classified – Technical Range 13 |
| 2. Instructional Assistant-Engineering | Classified – Technical Range 20 |
| 3. Cashier II | Classified - Fiscal Range 16 |
| 4. Courier/Custodian – LVC | Classified - Services Range 11 |

(continued)

FISCAL IMPACT

1. To be determined when position is filled.
2. To be determined when position is filled.
3. To be determined when position is filled.
4. To be determined when position is filled.

RECOMMENDATION

Staff recommends that the board of trustees approve the new classified bargaining unit job descriptions as presented.

Allan Hancock College
Human Resources

NEW

Classified-Technical
Range 13

LAB ASSISTANT – LIFE AND PHYSICAL SCIENCES LABORATORY

DEFINITION:

Under supervision of Dean, Academic Affairs, the incumbent performs technical work in science laboratory preparations and assist with the district's hazard communications program.

CLASS CHARACTERISTICS:

This position under minimal supervision is characterized by possession of education and experience in a life and/or physical science field. Incumbents are expected to assist the Instructional Assistants in preparing instructional materials for scientific laboratory setups and assisting with the district's hazard communication program. The incumbent will receive technical direction from the instructional assistants and instructors in the Life and Physical science department.

ESSENTIAL FUNCTIONS:

1. Assists in the preparation of solutions, specimens and equipment and sees that solutions, specimens, equipment and supplies are ready for classroom use and instruction on the main campus as well as for off campus centers at specified times.
2. Maintains all specimens, equipment and supplies as needed when not in use.
3. Assists in repairs, modifications and maintenance of laboratory equipment.
4. Adheres to state and local laws relating to health and safety; safely disposes of laboratory waste in accordance with college and governmental regulations.
5. Assists in the receiving and storage of materials.
6. Maintains records with respect to inventories, acquisition and disposal of chemicals, and other records as required.
7. Assists in the upkeep of the storeroom to be in a clean, safe, secure, and orderly condition.
8. Assists in assembling and disassembling laboratory preparations.
9. Provide assistance to students on availability and use of laboratory supplies and equipment.
10. May assist instructors in the field.
11. Perform other related work as assigned.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Correct English usage, spelling, grammar and punctuation;
- Standard equipment, procedures, supplies and materials of biology and chemistry, including toxic hazards of chemicals, prepared solutions and specimens;
- Recordkeeping and filing techniques;
- General federal and state safety and animal housing laws;
- Computer processing methods;
- Inventory methods and procedures.

Demonstrated ability to:

- Understand and carry out oral and written instruction;
- Organize and inventory laboratory stockroom and identify equipment, specimens, supplies, solutions and materials common to the field.
- Use a computer.

Education and Experience:

Must have completed at least 15 quarter units/25 semester units, preferably 45 quarter units/75 semester units, of upper division coursework in Biology and/or Chemistry.

One year of responsible scientific laboratory experience is desirable.

A valid California driver's license is required.

Physical Demands:

- Typically may stand for extended periods of time.
- Operates a computer.
- Communicates over the telephone and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 25 pounds.

Working conditions:

- This position may require a flexible schedule according to assigned class utilizing the laboratories.
- Duties are primarily performed in a laboratory setting.
- Approximately 95% of the work time is expected to be devoted to laboratory activities for the Life and Physical sciences department and approximately 5% of the work time will be devoted to assisting with compliance routines associated with the district's hazard communication program under coordination with the Instructional Assistant.

Special Qualifications:

Evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic background of staff and to staff and students with disabilities.

INSTRUCTIONAL ASSISTANT-ENGINEERING**DEFINITION**

Under supervision of the Dean, Academic Affairs plans and organizes a wide range of instructional assistance activities in the Engineering program.

CLASS CHARACTERISTICS

Under minimal supervision, the incumbent performs a wide range of instructional support and clerical duties related to the operation of the Engineering Program. The incumbent in this position assists Engineering Technology instructors with general program operations and administration and may perform assigned instructional development tasks.

ESSENTIAL FUNCTIONS

1. Assists Engineering Technology Department instructors in the preparation of materials and equipment used in class demonstrations.
2. Assists instructors in assembling and disassembling laboratory set-ups and equipment.
3. Performs technical work in an instruction electronics and materials laboratory.
4. Coordinates and participates in the preparation of lab experiments, equipment, materials and supplies, and ensures that the equipment is ready for use at specified times for classroom use and instruction.
5. Assists in hiring, training, and scheduling student workers for day and evening classes and provides guidance to student workers in the proper care and safe use of materials, equipment, and supplies.
6. Repairs and maintains laboratory equipment and may adapt and modify equipment when necessary.
7. Assists faculty and students in maintaining a clean and orderly learning environment to ensure the health and safety of students; assists in cleaning class supplies and equipment and maintains storerooms in a clean, safe, secure and orderly condition.
8. Safely disposes of laboratory wastes in accordance with college and governmental regulations.
9. Assists instructors in maintaining record keeping for materials, projects, and attendance.
10. Maintains and issues laboratory supplies and equipment; orders, receives, and stores materials and supplies and maintains records with respect to inventories, expenditures, acquisitions and disposal materials, and other records as needed.
11. Assists students through help sessions with course projects and homework assignments in engineering and electronics.
12. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS**Knowledge of:**

- Principals of engineering processes;
- Engineering tools and equipment;
- Proper procedures and practices in the use of lab tools and equipment;
- Health and safety practices and precautions applicable lab areas;
- Capabilities of computer systems, software and hardware common to engineering instruction areas;
- Correct English usage, spelling, grammar and punctuation;
- Principles of recordkeeping;
- Business correspondence and report writing.

Demonstrated Ability to:

- Work with a high degree of independence and initiative;
- Understand and carry out oral and written directions;
- Learn, interpret, and apply department policies and procedures.

Education and Experience:

Equivalent to a bachelor's degree from an accredited college or university with major coursework in education, engineering or a related field OR graduation from high school or its equivalent AND two years of full-time paid experience in engineering fields.

Working Conditions:

- Duties will be performed in an indoor and outdoor environment.
- Exposure to electrical energy, noise, dust, grease, potentially hazardous chemicals, waste and infectious materials.
- Work with machinery; maintaining physical condition necessary for heavy or moderate lifting, bending, stooping, kneeling, crawling, standing, sitting or walking for prolonged periods of time.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person or on the telephone with staff and the general public.

Physical Demands:

- Typically may stand or sit for extended periods of time.
- Operates a computer.
- Communicates over the telephone and in person.
- Regularly lifts, carries and/or moves objects weighing up to 50 pounds.

Special Qualification:

Evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

Allan Hancock College
Human Resources

Classified-Fiscal
Range 16

NEW

CASHIER II

DEFINITION:

Under supervision of Director Business Services, this position is to perform cashiering functions and related clerical and accounting functions requiring advanced training and experience, including receiving and distributing monies and ensuring that monies received are applied to appropriate accounts.

CLASS CHARACTERISTICS:

The incumbent, under limited supervision, is assigned to perform clerical and technical accounting duties that require a good working knowledge of cashiering, banking and accounting functions. Incumbents may serve as an in-charge person and/or lead worker over entry level incumbents or student help in the performance of these functions. Incumbents may assist the Coordinator, Cashier Services and perform the functions of the cashier when needed.

ESSENTIAL FUNCTIONS:

1. Posts and analyzes payments to student accounts receivable and completes NSF process.
2. Serves as district liaison with the refund management and parking permit companies regarding student refund and parking permit inquiries.
3. May distribute monthly student payroll and student loan checks as needed or required.
4. Reviews all student financial transactions for accuracy as needed or required.
5. Verifies all on-campus and remote location district cashiering transactions and reconciliation reports and prepares deposits for bank
6. Coordinates third party billing as it relates to student tuition and fees and places and removes students from contracts.
7. Reconciles cashier credit card payments.
8. Posts all childcare contracts into the student database and verifies with the Children's Center that payments are made.
9. Places and remove holds from the student accounts receivable system for various campus departments.
10. Creates non-resident tuition payment plans; verifies registration status and units; verifies with Financial Aid Department the amount of aid to be received; communicates with parents regarding payment plans as permitted.
11. Prepares all cash box and ticket bag requests for clubs, trusts, and athletic events.
12. Prepares and submits cashiering support documentation to warehouse for storage.
13. Perform other related duties as required.

Other Requirements:

Ability to qualify for district crime insurance coverage.

MINIMUM QUALIFICATIONS

Knowledge of:

- Methods and practices of financial record keeping;
- Office equipment, procedures and practices;
- Bank deposit procedures;
- General office procedures, practices, and methods.

Demonstrated ability to:

- Count and receive money;
- Perform mathematical computations quickly and accurately;
- Perform financial and statistical clerical work;
- Operate office equipment such as calculating, copy, and fax machines and computer;
- Understand and accurately carry out detailed oral and written directions.

Education and Experience:

Equivalent to completion of the 12th grade or higher with ability to read and make mathematic computations at a highly competent level and two years of increasingly responsible financial record keeping or cashiering experience or one year experience performing clerical work at a comparable level of accounting services assistant at Allan Hancock College or in a public school accounting office.

Physical Demands:

- Typically sits for extended periods of time.
- Operates a computer keyboard.
- Communicates over the telephone and in person.
- Regularly lifts, carries, and/or moves objects weighing up to 10 pounds.

Working Conditions:

- Duties are primarily performed in an office environment, at a desk, or at a computer terminal.
- The incumbent will experience interruptions while performing normal duties during the regular workday.
- The incumbent will have contact, in person or on the telephone, with students, administrative, supervisory, academic, and classified staff and the general public.

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

Allan Hancock College
Human Resources

Classified-Services
Range 11

NEW

COURIER/CUSTODIAN - LVC

DEFINITION:

Under supervision of the Director, Plant Services, this position performs courier duties approximately 20% of their day and custodial duties the remaining 80% or more of their day at the Lompoc Valley Center.

CLASS CHARACTERISTICS:

The Courier/Custodian, under limited supervision, will provide courier and custodial services at the Lompoc Valley Center/Public Safety Complex. The incumbent will receive and deliver the mail, packages, and other items delivered to the Lompoc campus and distribute to the appropriate mail stations or offices. The incumbent will accumulate all mail, packages, and other items for the Santa Maria courier to pick up each day.

ESSENTIAL FUNCTIONS

1. Drives a light truck or other district vehicle in making deliveries to the various campus locations and offices at the Lompoc Valley Center/Public Safety Complex.
2. Sorts, packs, and loads books, supplies, and equipment for delivery.
3. Picks up and delivers mail and packages according to a prescribed schedule.
4. Assembles mail, packages, and other items for pickup by the Santa Maria courier.
5. Major cleaning: participates in thorough cleaning of college facilities.
6. Maintain supplies: Fills paper towel holders, soap dispensers, toilet paper holders, and similar dispensers in restrooms, locker rooms, laboratories, work spaces, and requests supplies as needed.
7. Minor maintenance and repair: Removes and replaces lighting lamps and bulbs, cleans and makes minor repairs to custodial equipment, makes minor repairs of a non-technical nature to keep areas safe and operating including but not limited to adjusting shades, blinds, furniture, toilet seats, oiling door hinges, and adjusting shelves.
8. Move and set furniture and equipment: Assists in moving and arranging furniture and equipment, and setting up buildings and rooms for events and meetings.
9. Secures buildings: Unlocks doors for use when necessary, and locks/secures doors when rooms are not being used.
10. Reports safety, sanitary, and fire hazards.
11. Trains assigned student helpers in designated areas.
12. Performs other related duties as required.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Basic cleaning methods.
- Basic safe work practices related to custodial work.
- Basic U.S. postal rates and mailing regulations and procedures;
- Telephone etiquette;
- Safe driving practices and traffic laws;
- Basic elements of good English usage, spelling, arithmetic, and filing.

Demonstrates ability to:

- Perform general clerical work and learn necessary postal operations, procedures, and equipment;
- Make arithmetical computations;
- Operate a computer with speed and accuracy and to receive data and maintain records;
- Understand and carry out oral and written directions;
- Sort and compare names and numbers accurately;
- Load, unload, and carry heavy objects.
- Learn and follow established cleaning methods and schedules.
- Use cleaning materials and equipment effectively.
- Make minor non-technical repairs.
- Operate district vehicles to include golf carts, forklifts, and man-lifts.

Education and Experience:

Equivalent to completion of the 12th grade and responsible experience in jobs whereby an individual has obtained the listed knowledge and abilities or any equivalent combination of education and experience.

Physical Demands and Working Conditions:

- Work requires standing and walking for prolonged periods and frequent lifting, carrying, pushing and/or pulling of objects weighing up to 25 pounds with occasional objects weighing 50 pounds maximum.

License required:

- Possession of a valid and appropriate California driver's license
- Forklift / man-lift certificate

Special Qualification:

A sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

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|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: New Board Policy Numbers | | |
| Reason for Board Consideration: ACTION | Item Number: 12.A. | Enclosures: Page 1 of 7 |

BACKGROUND

Accreditation standards require that board policies are periodically reviewed for legal and education code accuracy as well as institutional relevancy. The Community College League of California (League) provides a service that assists community colleges in staying up-to-date with new laws. Allan Hancock College subscribes to this service and periodically receives notices of changes in laws and regulations passed by the state that requires changes in college board policies. Hancock's board policy numbers do not match the League's board policy numbering system.

In order to facilitate staying current on board policies, Hancock College will renumber its board policies to match theirs and revise existing or add new board policies. The first step in the process is to renumber the policies. The attached list shows the new number assigned to our policies/procedures. The current policies have been organized into seven chapters: Chapter 1- The District, Chapter 2 - Board of Trustees, Chapter 3 - General Instruction, Chapter 4 - Academic Affairs, Chapter 5 - Student Services, Chapter 6 - Business and Fiscal Affairs, Chapter 7 - Human Resources.

Once we adopt the new numbering system, work will begin on updating current and adding new policies. Any revisions or additions to Hancock College board policies will undergo our current review process.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees adopt the new numbering system as presented.

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| Administrator Initiating Item: Kevin G. Walthers | Final Disposition: |
|---|--------------------|

95 Hancock College Policies with New Numbers

| Current AHC Policy No. | BP/AP | New No. | New Policy Title | Chapter No. |
|--|-------|---------|--|-----------------------|
| 1000 District Mission | BP | 1200 | District Mission | 1 The District |
| 1050 Institutional Code of Ethics | BP | 3050 | Institutional Code of Ethics | 3 General Institution |
| 1110 Policies of the Board of Trustees | BP | 2410 | Board Policies and Administrative Procedures | 2 Board of Trustees |
| 1111 Changes in Policy of the Board of Trustees | BP | 2411 | Changes in Policy of the Board of Trustees | 2 Board of Trustees |
| 1112 Shared Governance | BP | 2510 | Participation in Local Decision Making | 2 Board of Trustees |
| 1112.01 Shared Governance | AP | 2510 | Participation in Local Decision Making | 2 Board of Trustees |
| 1150 Delegation of Authority | BP | 2430 | Delegation of Authority to the Superintendent/ President | 2 Board of Trustees |
| 1200 Code of Ethics | BP | 2715 | Code of Ethics/Standards of Practice | 2 Board of Trustees |
| 1210 Public Participation at Board Meetings | BP | 2345 | Participation at Board Meetings | 2 Board of Trustees |
| 1211 Minutes of Board of Trustees Meetings | BP | 2360 | Minutes | 2 Board of Trustees |
| 1215 Vacancies on the Board | BP | 2110 | Vacancies on the Board | 2 Board of Trustees |
| 1215.01 Vacancies on the Board | AP | 2110 | Vacancies on the Board | 2 Board of Trustees |
| 1220 Closed Sessions | BP | 2315 | Closed Sessions | 2 Board of Trustees |
| 1300 Conference Attendance and Reimbursement for Expenses for Trustees | BP | 2735 | Board Member Travel | 2 Board of Trustees |
| 1400 Conflict of Interest Code | BP | 2710 | Conflict of Interest | 2 Board of Trustees |
| 1500 Group Insurance Plans for Board Members | BP | 2730 | Board Member Health Benefits | 2 Board of Trustees |
| 1600 Board Member Compensation | BP | 2725 | Board Member Compensation | 2 Board of Trustees |
| 1910 Board Action on Legislative Issues | BP | 2010 | Board Membership | 2 Board of Trustees |
| 2010 Management Employees | BP | 7250 | Educational Administrators | 7 Human Resources |
| 2015 Supervisory/ Confidential Employees | BP | 7240 | Confidential Employees | 7 Human Resources |
| 2015.01 Supervisory/ Confidential Employees | AP | 7240 | Confidential Employees | 7 Human Resources |
| 2030 Vacation for Management Staff | BP | 7251 | Vacation for Management Staff | 7 Human Resources |
| 2030.01 Vacation for Management Staff | AP | 7251 | Vacation for Management Staff | 7 Human Resources |
| 2040 Administrative Compensatory Time | BP | 7252 | Administrative Compensatory Time | 7 Human Resources |
| 2040.01 Administrative Compensatory Time | AP | 7252 | Administrative Compensatory Time | 7 Human Resources |
| 2050 Holidays | BP | 7342 | Holidays | 7 Human Resources |
| 2050.01 Holidays | AP | 7342 | Holidays | 7 Human Resources |
| 2070 Sabbatical Leave for Administrators | BP | 7341 | Sabbaticals | 7 Human Resources |
| 2070.01 Sabbatical Leave for Administrators | AP | 7341 | Sabbaticals | 7 Human Resources |
| 2110 Administrator Evaluations | BP | 7150 | Evaluation | 7 Human Resources |
| 2110.01 Administrator Evaluations | AP | 7150 | Evaluation | 7 Human Resources |
| 2200 Creating and Filling Administrative Positions | BP | 7260 | Classified Supervisors and Managers | 7 Human Resources |
| 2200.01 Creating and Filling Administrative Positions | AP | 7260 | Classified Supervisors and Managers | 7 Human Resources |
| 2300 Superintendent/ President Succession | BP | 2432 | Superintendent/President Succession | 2 Board of Trustees |

| Current AHC Policy No. | BP/AP | New No. | New Policy Title | Chapter No. |
|---|-------|---------|--|-------------------------------|
| 3010 Staff Diversity/ Equal Employment Opportunity | BP | 3420 | Equal Employment Opportunity | 3 General Institution |
| 3010.01 Staff Diversity/ Equal Employment Opportunity Plan | AP | 3420 | Equal Employment Opportunity | 3 General Institution |
| 3020 Sexual Harassment Policy | BP | 3430 | Prohibition of Harassment | 3 General Institution |
| 3030 Alcohol/Drug-Free Workplace | BP | 3550 | Drug Free Environment and Drug Prevention Program | 3 General Institution |
| 3040 Drug and Alcohol Testing Policy Pursuant to the United States Department of Transportation Regulations | BP | 6950 | Drug and Alcohol Procedure (U.S. Department of Transportation) | 6 Business and Fiscal Affairs |
| 3050 Alcoholic Beverages | BP | 3560 | Alcoholic Beverages | 3 General Institution |
| 3050.01 Alcoholic Beverages | AP | 3560 | Alcoholic Beverages | 3 General Institution |
| 3100 Public Notice Procedure Relating to Meeting and Negotiating Under EERA | BP | 7140 | Collective Bargaining | 7 Human Resources |
| 3210 Leaves of Absence | BP | 7340 | Leaves | 7 Human Resources |
| 3210.01 Leaves of Absence | AP | 7340 | Leaves | 7 Human Resources |
| 3300 Compensation | BP | 7130 | Compensation | 7 Human Resources |
| 3405 Retirement Benefit Policy | BP | 7380 | Retiree Health Benefits – Academic Employees | 7 Human Resources |
| 3500 Professional Development | BP | 7160 | Professional Development | 7 Human Resources |
| 3500.01 Professional Development | AP | 7160 | Professional Development | 7 Human Resources |
| 3600 Political Activity | BP | 7370 | Political Activity | 7 Human Resources |
| 3600.01 Political Activity | AP | 7370 | Political Activity | 7 Human Resources |
| 3900 Volunteer Aide | BP | 7500 | Volunteers | 7 Human Resources |
| 4100 Faculty Hiring | BP | 7120 | Recruitment and Hiring | 7 Human Resources |
| 4100.01 Full-Time Faculty Hiring | AP | 7120 | Recruitment and Hiring | 7 Human Resources |
| 4105 Equivalency to the Minimum Qualifications | BP | 7211 | Faculty Service Areas, Minimum Qualifications, & Equivalencies | 7 Human Resources |
| 4105.01 Procedures and Process Equivalency Guidelines for Credit Courses | AP | 7211 | Faculty Service Areas, Minimum Qualifications, & Equivalencies | 7 Human Resources |
| 4115 Faculty Internship | BP | 7501 | Faculty Internship | 7 Human Resources |
| 4115.01 Faculty Internship | AP | 7501 | Faculty Internship | 7 Human Resources |
| 4800 Professional Responsibility Policy | BP | 7210 | Academic Employees | 7 Human Resources |
| 4920 Reduced Certificated Workload Contract | BP | 7217 | Reduced Certificated Workload Contract | 7 Human Resources |
| 4920.01 Reduced Certificated Workload Contract | AP | 7217 | Reduced Certificated Workload Contract | 7 Human Resources |
| 4940 Resignation and Retirement | BP | 7350 | Resignations | 7 Human Resources |
| 4940.01 Resignation and Retirement | AP | 7350 | Resignations | 7 Human Resources |
| 4950 Administrator Retreat Rights | BP | 7253 | Administrator Retreat Rights | 7 Human Resources |
| 4950.01 Procedure for Administrator Retreat Rights | AP | 7253 | Administrator Retreat Rights | 7 Human Resources |
| 5900 Benefits of Part-Time Employees | BP | 7236 | Benefits of Part-Time Employees | 7 Human Resources |
| 5920 Dismissal, Suspension or Demotion | BP | 7365 | Discipline and Dismissal – Classified Employees | 7 Human Resources |

| Current AHC Policy No. | BP/AP | New No. | New Policy Title | Chapter No. |
|---|-------|---------|---|--------------------|
| 5920.01 Dismissal, Suspension or Demotion | AP | 7365 | Discipline and Dismissal – Classified Employees | 7 Human Resources |
| 5921 Sex and Narcotic Offenses | BP | 7348 | Sex and Narcotic Offenses | 7 Human Resources |
| 5930 Notice of Resignation or Retirement | BP | 7351 | Notice of Resignation or Retirement | 7 Human Resources |
| 5930.01 Notice of Resignation or Retirement | AP | 7351 | Notice of Resignation or Retirement | 7 Human Resources |
| 5950 Employment and Classification | BP | 7230 | Classified Employees | 7 Human Resources |
| 5960 Assignment and Transfer | BP | 7239 | Assignment and Transfer | 7 Human Resources |
| 5970 Classification of Positions | BP | 7232 | Classification Review | 7 Human Resources |
| 5980 Telecommuting | BP | 7261 | Telecommuting | 7 Human Resources |
| 5980.01 Telecommuting | AP | 7261 | Telecommuting | 7 Human Resources |
| 6100 Student Services | BP | 5100 | Student Services | 5 Student Services |
| 6110 Counseling | BP | 5110 | Counseling | 5 Student Services |
| 6110.01 Counseling and Guidance | AP | 5110 | Counseling | 5 Student Services |
| 6111 Financial Aid Verification | BP | 5130 | Financial Aid | 5 Student Services |
| 6200 Student Complaints | BP | 5530 | Student Rights and Grievances | 5 Student Services |
| 6200.01 Student Complaints | AP | 5530 | Student Rights and Grievance | 5 Student Services |
| 6230 Reasonable Accommodations | BP | 5140 | Disabled Student Programs and Services | 5 Student Services |
| 6230.01 Reasonable Accommodations | AP | 5140 | Disabled Student Programs and Services | 5 Student Services |
| 6300 Student Health Services | BP | 5200 | Student Health Services | 5 Student Services |
| 6300.01 Student Health Services | AP | 5200 | Student Health Services | 5 Student Services |
| 6400 Residence Determination | BP | 5015 | Residence Determination | 5 Student Services |
| 6400.01 Residence Determination | AP | 5015 | Residence Determination | 5 Student Services |
| 6411 Instructional Materials | BP | 5031 | Instructional Materials | 5 Student Services |
| 6411.01 Instructional Materials | AP | 5031 | Instructional Materials | 5 Student Services |
| 6500 International Students | BP | 5012 | International Students | 5 Student Services |
| 6500.01 International Students | AP | 5012 | International Students | 5 Student Services |
| 6600 Gender Equity in Athletics | BP | 5700 | Athletics | 5 Student Services |
| 6600.01 Gender Equity in Athletics | AP | 5700 | Athletics | 5 Student Services |
| 6900 Admissions | BP | 5010 | Admissions | 5 Student Services |
| 6900.01 General Admission | AP | 5010 | Admissions | 5 Student Services |
| 6900.02 Admission of High School Students | AP | 5011 | Admission of High School and Other Young Students | 5 Student Services |
| 6901 Enrollment, Course Repetition, Disenrollment and Reporting Attendance | BP | 5070 | Attendance | 5 Student Services |
| 6901.01 Enrollment, Course Repetition, Disenrollment and Reporting Attendance | AP | 5070 | Attendance | 5 Student Services |
| 6902 High School and University Articulation | BP | 4050 | Articulation | 4 Academic Affairs |
| 6902.01 High School and University Articulation | AP | 4050 | Articulation | 4 Academic Affairs |
| 6903 Matriculation | BP | 5050 | Student Success and Support Program | 5 Student Services |
| 6903.01 Matriculation | AP | 5050 | Student Success and Support Program | 5 Student Services |

| Current AHC Policy No. | BP/AP | New No. | New Policy Title | Chapter No. |
|--|-------|---------|--|-----------------------|
| 6904 Remedial Course Work | BP | 4222 | Remedial Coursework | 4 Academic Affairs |
| 6904.01 Remedial Course Work Limit and Process for Requesting a Waiver of this Limit | AP | 4222 | Remedial Coursework | 4 Academic Affairs |
| 6905 Transfer of Credit and Course Waiver | BP | 4100 | Graduation Requirements for Degrees and Certificates | 4 Academic Affairs |
| 6905.01 Transfer of Credit and Course Waiver | AP | 4100 | Graduation Requirements for Degrees and Certificates | 4 Academic Affairs |
| 6910 Student Records and Directory Information | BP | 5040 | Student Records, Directory Information, and Privacy | 5 Student Services |
| 6910.01 Student Records and Directory Information | AP | 5040 | Student Records, Directory Information, and Privacy | 5 Student Services |
| 6920 Student Body Association | BP | 5400 | Associated Students Organization | 5 Student Services |
| 6930 Field Trips and/or Excursions | BP | 4300 | Field Trips and Excursions | 4 Academic Affairs |
| 6930.01 Field Trips and/or Excursions | AP | 4300 | Field Trips and Excursions | 4 Academic Affairs |
| 7100 Textbook Selection | BP | 4220 | Standards of Scholarship | 4 Academic Affairs |
| 7100.01 Textbook Selection | AP | 4220 | Standards of Scholarship - Delegation | 4 Academic Affairs |
| 7110 Selection of Library Materials | BP | 4040 | Library and Other Instructional Support Services | 4 Academic Affairs |
| 7110.01 Selection of Library Materials | AP | 4040 | Library and Other Instructional Support Services | 4 Academic Affairs |
| 7200 Academic Freedom and Responsibility Policy | BP | 4030 | Academic Freedom | 4 Academic Affairs |
| 7200.01 Academic Freedom and Responsibility Policy | AP | 4030 | Academic Freedom | 4 Academic Affairs |
| 7300 Selection of Department Chair | BP | 7218 | Selection of Department Chair | 7 Human Resources |
| 7300.01 Selection of Department Chair | AP | 7218 | Selection of Department Chair | 7 Human Resources |
| 7400 Allan Hancock College Student Newspaper Policy | BP | 4500 | Student News Media | 4 Academic Affairs |
| 7400.01 Procedures for Allan Hancock College Canons of Journalism | AP | 4500 | Student News Media | 4 Academic Affairs |
| 7500 Advisory Committees for Instructional Programs | BP | 4102 | Career and Technical Programs | 4 Academic Affairs |
| 7500.01 Advisory Committees for Instructional Programs | AP | 4102 | Career and Technical Programs | 4 Academic Affairs |
| 7900 Curriculum Development | BP | 4020 | Program and Curriculum Development | 4 Academic Affairs |
| 7900.01 Curriculum Development | AP | 4020 | Program and Curriculum Development | 4 Academic Affairs |
| 7910 Noncredit Education & Community Programs | BP | 4400 | Community Education Programs | 4 Academic Affairs |
| 7910.01 Noncredit Education & Community Programs | AP | 4400 | Community Education Programs | 4 Academic Affairs |
| 7920 Minimum Class Size | BP | 4022 | Course Approval | 4 Academic Affairs |
| 7920.01 Procedure of Canceling Classes | AP | 4022 | Course Approval | 4 Academic Affairs |
| 7930 Educational Program Review | BP | 3255 | Program Review | 3 General Institution |
| 7930.01 Educational Program Review | AP | 3255 | Program Review | 3 General Institution |
| 7940 Prerequisites, Co-requisites, Advisories | BP | 4260 | Prerequisites, Co-requisites, and Advisories | 4 Academic Affairs |

| Current AHC Policy No. | BP/AP | New No. | New Policy Title | Chapter No. |
|---|-------|---------|---|-------------------------------|
| 7940.01 Prerequisites, Co-requisites, Advisories | AP | 4260 | Pre-Requisites, Co-requisites, and Advisories | 4 Academic Affairs |
| 7950 External Program Accreditation | BP | 3200 | Accreditation | 3 General Institution |
| 7950.01 External Program Accreditation | AP | 3200 | Accreditation | 3 General Institution |
| 7960 Program Discontinuance | BP | 4021 | Program Discontinuance | 4 Academic Affairs |
| 7960.01 Program Discontinuance | AP | 4021 | Program Discontinuance | 4 Academic Affairs |
| 8000 Community Use of Allan Hancock College Facilities | BP | 6700 | Civic Center and Other Facility Use | 6 Business and Fiscal Affairs |
| 8000.01 Community Use of Allan Hancock College Facilities | AP | 6700 | Use of Facilities | 6 Business and Fiscal Affairs |
| 8010 Use of Facilities and Services by College Employees | BP | 6520 | Security for District Property | 6 Business and Fiscal Affairs |
| 8050 Gifts and Contributions to the District | BP | 3820 | Gifts | 3 General Institution |
| 8050.01 Gifts and Contributions to the District | AP | 3820 | Gifts | 3 General Institution |
| 8055 Fundraising Policy | BP | 6300 | Fiscal Management | 6 Business and Fiscal Affairs |
| 8060 Investments | BP | 6320 | Investments | 6 Business and Fiscal Affairs |
| 8060.01 Investments | AP | 6320 | Investments | 6 Business and Fiscal Affairs |
| 8140 Memberships in Associations and Organizations | BP | 3920 | Memberships in Associations and Organizations | 3 General Institution |
| 8200 Purchasing | BP | 6330 | Purchasing | 6 Business and Fiscal Affairs |
| 8200.01 Purchasing & Receiving | AP | 6330 | Purchasing | 6 Business and Fiscal Affairs |
| 8300 Display of Flags | BP | 3910 | Display of Flags | 3 General Institution |
| 8350 Sustainability | BP | 3950 | Sustainability | 3 General Institution |
| 8500 Audits | BP | 6400 | Audits | 6 Business and Fiscal Affairs |
| 8500.01 Audits | AP | 6400 | Audits | 6 Business and Fiscal Affairs |
| 8900 Accounting for Funds | BP | 6310 | Accounting | 6 Business and Fiscal Affairs |
| 8905 Grant-Funded Programs | BP | 3280 | Grants | 3 General Institution |
| 8905.01 Grant-Funded Programs | AP | 3280 | Grants | 3 General Institution |
| 8910 Inventory of Property and Equipment | BP | 6500 | Property Management | 6 Business and Fiscal Affairs |
| 8920 Disposal of Property | BP | 6550 | Disposal of Property | 6 Business and Fiscal Affairs |
| 8920.01 Disposal of Property | AP | 6550 | Disposal of Property | 6 Business and Fiscal Affairs |
| 8922 Minors on Campus | BP | 3930 | Minors on Campus | 3 General Institution |
| 8925 Animals on Campus | BP | 3440 | Service Animals | 3 General Institution |
| 8925.01 Animals on Campus | AP | 3440 | Service Animals | 3 General Institution |

| Current AHC Policy No. | BP/AP | New No. | New Policy Title | Chapter No. |
|--|-------|---------|-----------------------------------|-------------------------------|
| 8930 Collection for Breakage or Damage | BP | 6311 | Collection for Breakage or Damage | 6 Business and Fiscal Affairs |
| 8931 Solicitation of Funds | BP | 5570 | Student Credit Card Solicitation | 5 Student Services |
| 8940 Cash Receipts | BP | 6301 | Cash Receipts | 6 Business and Fiscal Affairs |
| 8941 Retention and Destruction of Records | BP | 3310 | Records Retention and Destruction | 3 General Institution |
| 8941.01 Retention and Destruction of Records | AP | 3310 | Records Retention and Destruction | 3 General Institution |
| 8942 Public Records | BP | 3300 | Public Records | 3 General Institution |
| 8942.01 Public Records | AP | 3300 | Public Records | 3 General Institution |
| 8950 Risk Management | BP | 6540 | Insurance | 6 Business and Fiscal Affairs |
| 8950.01 Risk Management | AP | 6540 | Insurance | 6 Business and Fiscal Affairs |
| 8960 Transportation | BP | 6530 | District Vehicles | 6 Business and Fiscal Affairs |
| 8970 Travel | BP | 7400 | Travel | 7 Human Resources |
| 8970.01 Travel Reimbursement | AP | 7400 | Travel | 7 Human Resources |
| 8970.02 Intradistrict Travel | AP | 7401 | Travel | 7 Human Resources |
| 8980 Reporting Injuries | BP | 6541 | Reporting Injuries | 6 Business and Fiscal Affairs |
| 8980.01 Vehicle Accident Reports | AP | 6530 | District Vehicles | 6 Business and Fiscal Affairs |
| 8990 Electronic Communications | BP | 3720 | Computer and Network Use | 3 General Institution |
| 8990.01 Electronic Communications | AP | 3720 | Computer and Network Use | 3 General Institution |
| 8991 Smoking | BP | 3570 | Smoking on Campus | 3 General Institution |
| 8992 Public Safety and Security | BP | 3500 | Campus Safety | 3 General Institution |
| 8992.01 Public Safety and Security | AP | 3500 | Campus Safety | 3 General Institution |
| 8993 Local Law Enforcement Memoranda of Agreement | BP | 3520 | Local Law Enforcement | 3 General Institution |
| 8993.01 Local Law Enforcement Memoranda of Agreement | AP | 3520 | Local Law Enforcement | 3 General Institution |
| 8994 Weapons on District Property | BP | 3530 | Weapons on Campus | 3 General Institution |
| 8994.01 Weapons on District Property | AP | 3530 | Weapons on Campus | 3 General Institution |
| 8995 Parking and Traffic Control on College District Properties | BP | 6750 | Parking | 6 Business and Fiscal Affairs |
| 8995.01 Parking and Traffic Control on College District Properties | AP | 6750 | Parking | 6 Business and Fiscal Affairs |
| 8996 Privacy Protection | BP | 3730 | Privacy Protection | 3 General Institution |
| 8996.01 Privacy Protection: Use of Social security Numbers | AP | 3730 | Privacy Protection | 3 General Institution |
| 9100 Institutional Planning | BP | 3250 | Institutional Planning | 3 General Institution |
| 9100.01 Institutional Planning | AP | 3250 | Institutional Planning | 3 General Institution |



AGENDA ITEM

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Resolution 14-04, Classified School Employee Week | | |
| Reason for Board Consideration: ACTION | Item Number: 12.B. | Enclosures: Page 1 of 2 |

BACKGROUND

The California School Employees Association (CSEA) and the California State Legislature have designated May 18 - 24, 2014 as classified school employee week in California. The board is requested to adopt resolution 14-04 designating the third full week of May as classified employee week to honor classified employees at the college.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends that the board of trustees adopt resolution 14-04 designating May 18-24, 2014 as classified school employee week at Allan Hancock College.

| | |
|---|--------------------|
| Administrator Initiating Item: Kevin G. Walthers | Final Disposition: |
|---|--------------------|

RESOLUTION 14-04
A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
DESIGNATING MAY 18-24, 2014 CLASSIFIED SCHOOL EMPLOYEE WEEK

Whereas, classified employees provide valuable services to students enrolled at Allan Hancock College; and

Whereas, classified employees contribute to the establishment and promotion of a positive instructional environment at Allan Hancock College; and

Whereas, classified employees serve a vital role in providing for the welfare and safety of students and staff at Allan Hancock College; and

Whereas, classified employees at Allan Hancock College strive for excellence in all areas related to the educational community;

Now, therefore, be it resolved that the Allan Hancock Joint Community College District Board of Trustees recognizes and wishes to honor the significant contribution of classified employees to quality education at Allan Hancock College, and designates the week of May 18-24, 2014 as Classified School Employee Week at Allan Hancock College.

Motion to adopt said resolution was made by:

Seconded by:

PASSED and ADOPTED this 15th day of April, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary to the Board of Trustees



| | | |
|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Resolution 14-05, Establishing a Bank Account for the AHC Viticulture and Enology Foundation | | |
| Reason for Board Consideration: ACTION | Item Number: 12.C. | Enclosures: Page 1 of 2 |

BACKGROUND:

As part of the process of obtaining a bonded winery permit to adequately instruct students in the process of commercial winemaking, a new foundation was established. Articles of Incorporation of a 501(c)(3) Nonprofit Public Benefit Corporation were filed with the Secretary of State on January 24, 2014, and Bylaws were adopted at a meeting of the new foundation's board of directors on February 27, 2014.

At the March 18, 2014 regular board meeting, the board of trustees adopted Resolution 14-01 establishing the AHC Viticulture and Enology Foundation as an auxiliary corporation of the Allan Hancock Joint Community College District. On March 18, 2014 the board of trustees also adopted Resolution 14-02 establishing a new fund to account separately for monies related to donations, income from sales, and expenses of the AHC Viticulture and Enology Foundation. It is also necessary to adopt the attached resolution establishing a new bank account to account for the income and expenses pertaining to the operation of a bonded winery.

FISCAL IMPACT:

Income and expenses of this foundation will be accounted for in a separate bank account.

RECOMMENDATION:

Staff recommends that the board of trustees adopt resolution 14-05 to establish a separate bank account for the AHC Viticulture and Enology Foundation.

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| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
|---|--------------------|

RESOLUTION 14-05

A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
TO ESTABLISH A BANK ACCOUNT FOR
THE AHC VITICULTURE AND ENOLOGY FOUNDATION

WHEREAS, the need exists to establish a separate bank account for the AHC Viticulture and Enology Foundation, a 501(c)(3) nonprofit public benefit corporation, to account for the income and expenses pertaining to the operation of a bonded winery; and

WHEREAS, the Vice President, Administrative Services, is the chief fiscal officer of the Allan Hancock Joint Community College District; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Allan Hancock Joint Community College District does hereby direct the establishment of a separate bank account for the purpose of accounting for the income and expenses pertaining to the operation of a bonded winery; and

BE IT FURTHER RESOLVED that the Vice President, Administrative Services, shall serve as the custodian of said account; and

BE IT FURTHER RESOLVED that insurance coverage is furnished through the district's blanket insurance policy and all other conditions shall be complied with as set forth in the Education Code and the California Community College Budget and Accounting Manual.

Motion to adopt said resolution was made by:

Seconded by:

PASSED AND ADOPTED this 15th day of April, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA,)
SAN LUIS OBISPO, AND VENTURA)

I, KEVIN G. WALTHERS, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held April 15, 2014, by the vote above stated, which resolution is on file in the Office of said Board.

Secretary to the Board of Trustees

| | | |
|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Change in Date and Location of the May Board Meeting | | |
| Reason for Board Consideration: ACTION | Item Number: 12.D. | Enclosures: Page 1 of 1 |

BACKGROUND:

The April board meeting was scheduled to be held in Santa Ynez - the same day as the ribbon cutting ceremony for the new Student Services and Administration Buildings on the Santa Maria campus. At the March board meeting, the board of trustees relocated the April meeting to the Santa Maria campus and chose to delay rescheduling the May meeting.

In past years, the board of trustees has expressed interest in moving the May meeting to the second week of May to avoid scheduling conflicts with commencement-related activities. This year the May meeting will fall during the week of commencement.

FISCAL IMPACT:

None

RECOMMENDATION:

Staff recommends that the board of trustees set the calendar in a way that best meets their needs. Staff are ready to provide any support needed.

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| Administrator Initiating Item: Kevin G. Walthers | Final Disposition: |
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|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Approval of Revised Student Worker Salary Schedule | | |
| Reason for Board Consideration: ACTION | Item Number: 12.E. | Enclosures: Page 1 of 2 |

BACKGROUND:

On May 21, 2013, the board of trustees approved a revised salary schedule with five student worker categories indicating a specific hourly rate for categories one through four, beginning with the current minimum wage of \$8 per hour. The hourly rate range approved for the Student Worker 5 category was from \$8 and up to address **off-campus** Federal/ CalWORKs Work Study students, whose pay rates are based on specific contract agreements, and to address student tutors, who are hired through grants at various pay rates. The fifth category also allowed flexibility for future hourly rate increases as determined by the specifics of each grant.

At this time, a revised salary schedule reflecting the California state minimum wage increase from \$8 to \$9 per hour is being presented for board approval. The proposed revision would increase the hourly rate for each of the five student worker categories by \$1.

FISCAL IMPACT:

The anticipated 2014-15 increased cost to the unrestricted general fund is \$26,717.

RECOMMENDATION:

Staff recommends that the board of trustees approve the proposed revised student worker salary schedule effective July 1, 2014.

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| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
|---|--------------------|

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
STUDENT WORKER SALARY SCHEDULE**

Effective July 1, 2014

| Category | Hourly Rate |
|--|--------------------|
| Student Worker 1 | \$9 |
| Student Worker 2 (advanced assignment) | \$9.25 |
| Student Worker 3 (advanced assignment) | \$9.50 |
| Student Worker 4 | \$10.25 |
| Student Worker 5 | \$9 and up |

Student Worker 1: Includes various beginning level assignments under the student worker title, such as:

| | | |
|--------------------|--------------------------|----------------------------------|
| Peer advisor | Grounds worker | Children's Center worker |
| Peer educator | Clerical worker | Cafeteria worker |
| Tutor | Media Services assistant | Cashier |
| Custodial worker | Reader | *Categorical/grant-funded worker |
| Maintenance worker | Lab assistant | |

Student Worker 2: Requires that a student worker:

1) has worked at least one semester in the position; 2) has received good evaluations; 3) has been assigned advanced responsibilities; and 4) funding is available in the individual department budget. This is not an automatic step up from student worker 1.

Student Worker 3: Requires that a student worker:

1) has worked at least two semesters in the position; 2) has received good evaluations; 3) has been assigned advanced responsibilities; and 4) funding is available in the individual department budget. This is not an automatic step up from student worker 2.

Student Worker 4: Limited to Facilitator, Learning Facilitator, and *categorical or grant-funded student worker.

Student Worker 5: Includes (a) **OFF-CAMPUS** Federal Work Study (FWS) and CalWORKs Work Study (CWS) students whose pay is based on specific contract agreements and (b) **grant-funded student workers or student tutors.

ON-CAMPUS FWS and CWS Work Study: Pay level is determined by criteria of categories 1 through 4.

*Categorical or grant-funded student worker: Student workers funded by various categorical programs or grants whose pay level falls within one of these categories but is determined by the specifics of the grant. Hourly rate must comply with categorical/grant requirements and restrictions.

**Grant-funded tutors: The category 5 student tutor is not required to be enrolled part time in Allan Hancock College classes, but otherwise must be enrolled part or full time in another community college or four-year university. The student tutor must provide the district with proof of his or her enrollment status during the appropriate verification periods. All other student workers must be Allan Hancock College students. (*Temporary Employees of a Community College District* workbook, 2011, Liebert Cassidy Whitmore)



| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Award of Contract, 2014 Parking Lot 8 Renovation Project, Bid 14-02 | | |
| Reason for Board Consideration: ACTION | Item Number: 12.F. | Enclosures: Page 1 of 1 |

BACKGROUND:

At the January 21, 2014 meeting of the board of trustees, administration received approval to solicit bids for the 2014 Parking Lot 8 Renovation Project (south of Bldg. N Gym). The scope of work includes full reconstruction of 103,833 square feet of pavement, including existing structural section removal, replacement with three-inch asphalt concrete over six-inch aggregate base, leaving subgrade intact and recompaction below the proposed structural section. Grinding and re-using the existing pavement as part of the sub-base will allow this project to realize significant cost savings. A row of parking by the main road, including the access driveways (3,197 square feet of existing pavement) will be left intact, because no treatment is necessary. This project also includes installation of a blue emergency phone, walkways, and additional lighting.

Legal advertisements were placed in the *Santa Maria Times* on March 18 and March 25, 2014. Three sealed bids were received and opened on April 8, 2014. The results are as follows:

| <u>Vendor</u> | <u>Location</u> | <u>TOTAL</u> |
|-------------------------------|-----------------|--------------|
| V. Lopez Jr. & Sons GEC, Inc. | Santa Maria | \$739,207.00 |
| Rockwood General Contractors | Nipomo | \$957,966.02 |
| Sansone Company, Inc. | San Luis Obispo | \$965,000.00 |

FISCAL IMPACT:

The construction contract award amount of \$739,207 will be funded with parking fee funds.

RECOMMENDATION:

Staff recommends that the board of trustees award the contract for the 2014 parking lot 8 renovation project to V. Lopez Jr. & Sons GEC, Inc. in the amount of \$739,207.

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| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
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| | | |
|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Acceptance of Grants Approved | | |
| Reason for Board Consideration: ACTION | Item Number: 12.G. | Enclosures: Page 1 of 2 |

The office of institutional grants has been notified of the funding for the following grants in the amount of \$597,819.

BACKGROUND:

1. California Community College Chancellor's Office: AB 86 Adult Education Consortium Planning Project (\$240,319)

The college, in partnership with Lompoc Adult School, has been awarded funding under AB 86 Adult Education Consortium Planning Project for the planning and implementation of a regional consortium for providing adult education programs. The program areas include basic skills, immigrant education, programs for adults with disabilities, short term career technical education programs, and programs for apprentices.

No matching funds are required. The project period is March 5, 2014- June 30, 2015. (Submitted by Ardis Neilsen)

(continued)

FISCAL IMPACT:

1. California Community College Chancellor's Office: AB 86 Adult Education Consortium Planning Project in amount of \$240,319. Matching funds are not required. The project period March 5, 2014- June 30, 2015.
2. College Access Foundation: Scholarship Program in amount of \$320,000. Matching funds are not required. The project period March 1, 2014- February 28, 2016.
3. Arthur N. Rupe Foundation: Nursing Assistant Grant in amount of \$37,500. Matching funds are not required. The project period July 2014-June 2015.

RECOMMENDATION:

Staff recommends that the board of trustees accept these contracts for a total of \$597,819 in restricted funds to the district.

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| Administrator Initiating Item: Luis P. Sanchez | Final Disposition: |
|---|--------------------|

BACKGROUND: (continued)

2. College Access Foundation: Scholarship Program (\$320,000)

The Central Coast Cal-SOAP Consortium has received funding to continue the College Access Scholarship Foundation program with the AHC Foundation as the fiscal agent. The scholarships are for current scholarship recipients in the CalSOAP service area to continue their education at a community college or a four-year university.

No matching funds are required. The project period is March 1, 2014- February 28, 2016. (Submitted by Diana Perez)

3. Arthur N. Rupe Foundation: Nursing Assistant Grant (\$37,500)

The college has been awarded funding from the Arthur N. Rupe Foundation for student scholarships and curriculum realignment for the Certified Nursing Assistant program.

No matching funds are required. The project period is July 2014-June 2015. (Submitted by Mary Pat Nelson; Roanna Bennie)



AGENDA ITEM

| | | |
|--|---------------------------|---------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Academic Policy and Planning Committee Curriculum Summary | | |
| Reason for Board Consideration: ACTION | Item Number: 12.H. | Enclosures: Page 1 of 10 |

BACKGROUND:

The curriculum report for the period March 13 to April 3, 2014 is attached for consideration of the board of trustees. This report includes a summary of new and modified curriculum and programs being recommended for adoption.

FISCAL IMPACT:

New courses will be supported based on current budget allowances within the disciplines/departments either by reallocation of existing funds or cycling existing offerings to allow for the offering of new curriculum. Additionally, full-time faculty receives a stipend of \$250 per new course developed and \$150 per major course modification.

RECOMMENDATION:

Staff recommends that the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee for the period.

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| Administrator Initiating Item: Luis P. Sanchez | Final Disposition: |
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ACADEMIC POLICY AND PLANNING COMMITTEE
CURRICULUM REPORT

April 15, 2014

Sofía Ramírez-Gelpí, Chairperson

Judith Dal Porto, Applied Social Sciences

Carmen Montañez-Rodríguez, Business

Lydia Maxwell, Counseling

Jennifer Jozwiak, English

Michael Dempsey, Fine Art

Sheri Bates, Kinesiology, Recreation and Athletics

Larry Manalo, Health Sciences

Robert Mabry, Industrial Technology

Melinda Nishimore, Languages & Communication

Sandra Bierdzinski,
Academic Affairs/Student Services

Robert Lennihan, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Mike Messina, Public Safety

Tom VanderMolen, Social & Behavioral Sciences

Nicholas Presher, ASBG Student Representative

Janet Hooghuis, Admissions & Records Representative (ex officio)

David DeGroot, Articulation Officer (ex officio)

Non-Credit Education (vacant)

Luis Sanchez, Vice President, Academic Affairs (ex officio)

Rebecca Andres, Curriculum Specialist

Adopted by Board of Trustees: _____

Date
President, Board of Trustees
Allan Hancock Joint Community
College District

NEW CREDIT COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

(effective fall 2015 pending state approval)

NEW: Courses

| Course Prefix | Course Title | Units |
|---------------|-------------------------------|-------|
| CBIS 350 | Info Systems Applications Lab | 1 |
| CBIS 351 | Info Systems Lab | 1 |
| CBIS 352 | Info Systems Office Lab | 1 |
| CBOT 350 | Office Tech Procedures Lab | 1 |
| CBOT 351 | Office Tech Software Lab | 1 |

NEW: Experimental and Special Topic Courses

| Course Prefix | Course Title | Units |
|---------------|----------------------------------|-------|
| DANC 199A | Workshop in World Dance | 3 |
| THEA 198 | Topics in Theatrical Performance | 0.5-3 |
| THEA 199 | Topics in Theatre Stagecraft | 0.5-3 |

NEW: Programs

| | |
|--|-------|
| Certificate of Accomplishment Elementary Spanish Language Skills | 13-15 |
| Cert of Accomplishment Intermediate Spanish Language Skills | 13-15 |
| Cert of Accomplishment Advanced Spanish Language Skills | 9-11 |

MODIFICATIONS TO COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

(effective 2014-2015 unless otherwise noted)

Major modifications to course content, course outline of record, or program listings are included in this section. Modifications include, but are not limited to, changes to course/program units, hours, prerequisites, co-requisites, advisories, and enrollment limitations.

MODIFICATIONS: Courses

| Course Prefix | Course Title | Units |
|---------------|--|-------|
| APRN | The apprenticeship courses are being updated to include total contact hours, method of instruction, and student learning outcomes. In addition, the prerequisite statement has been updated per contractor or employer requirements. | |
| APRN 481 | Electricity | 3 |
| APRN 484 | Plumbing (Pipe Fitters) | 3 |
| APRN 486 | Operating Engineers | 3 |
| DA 327 | Dental Screening | 0.5 |
| | This course has been modified from a lab course, to an 8-9 hour lecture course. The units for the course remain the same. | |

| | | |
|----------|---|---|
| MT 111 | CNC Principles and Practices 2 | 4 |
| | Advisory: MT 110 | |
| MT 112 | CNC Principles and Practices 3 | 4 |
| | Formerly, MT 314, this course has been modified for transferability. | |
| | | |
| PHTO 170 | Digital Photography | 3 |
| | The course is being modified to include lab hours, as a result, the units are increasing from 2 to 3 units. | |
| | | |
| WLDT | Formerly, "359" or "399" courses, the welding course outlines have been updated/created appropriately. | |
| WLDT 309 | Mini Mig (GMAW) | 1 |
| WLDT 317 | Ornamental Iron 1 | 1 |
| WLDT 318 | Welding and Metal Sculpture | 1 |
| WLDT 319 | Blacksmithing Projects | 1 |
| WLDT 333 | Welding Certification -SMAW | 1 |
| WLDT 334 | Welding Certification - GMAW | 1 |
| WLDT 335 | Flux Core Arc Welding | 1 |

MODIFICATIONS: Courses - Modified to align with C-ID and Associate Degree for Transfer

| Course Prefix | Course Title | Units |
|---------------|------------------------------|-------|
| ART 110 | Design 1 | 3 |
| CHEM 150 | General Chemistry I | 5 |
| CHEM 151 | General Chemistry II | 5 |
| ECS/EDUC 130 | Exploring Teaching | 3 |
| PHSC 111 | Matter, Energy and Molecules | 4 |
| PHSC 112 | Earth and the Universe | 4 |

MODIFICATIONS: Programs

| Program Title | Program Units |
|--|---|
| Associate in Arts Applied Design/Media: Graphics | 35 |
| | GRPH 117 is being added to the core units; GRPH 120 is being moved from core units to selected units; program units remain the same |
| Associate in Science Applied Design/Media: Photography | 34 |
| | The program listing is being updated to reflect course modifications; PHTO courses have been modified to include lab hours, as a result PHTO 121, 131, 141, and 171 are being removed from the program. The program units will not change as a result. |
| Associate in Science Machining and Manufacturing | 30 |
| | The program listing is being updated to reflect course modifications; MT 117 (formerly MT 330) and MT 115 (formerly MT 312) are being added to the core courses; WLDT 306 is being removed; the total program units are increasing from 25 to 30 units. |

| | | |
|---|---|------|
| *Certificate of Achievement Theatre: Professional Acting | | 78 |
| | Formerly, Drama: Acting, the program listing is being updated to reflect modified course prefixes from DRMA to THEA. <i>Effective 2014-15: THEA 198 has been added to selected units. The program units remain unchanged.</i> | |
| *Certificate of Achievement Theatre: Design/Technical Theatre | | 64.5 |
| | Formerly, Drama: Design and Technical Theatre, the program listing is being updated to reflect modified course prefixes from DRMA to THEA. <i>Effective 2014-15: THEA 199 has been added to selected units. The programs units remain unchanged.</i> | |

**effective 2013-2014*

REQUEST FOR GENERAL EDUCATION

This section lists all courses that fulfill the requirements for AHC Graduation requirements, satisfy lower division general education requirements at any CSU or UC campus, and/or promote awareness and appreciation for underrepresented groups and ethnic minorities.

| General Education | | | | Units |
|-------------------|---------------|---------|---------------------------------|-------|
| | Area 2A | SOC 104 | Social Science Research Methods | 3 |
| | CSU Area D7 | SOC 104 | Social Science Research Methods | 3 |
| | IGETC Area 4G | SOC 104 | Social Science Research Methods | 3 |

CONSENT AGENDA ITEMS

| Course Prefix | Course Title | Rationale |
|---------------|--------------------------|-----------------|
| BIOL 124 | Human Anatomy | Textbook Change |
| ECS/EDUC 132 | Child Identity& Learning | Textbook Change |

APPLIED DESIGN MEDIA: GRAPHICS (A.S.)

The Applied Design/Media - Graphics Program is designed to prepare students for entry-level employment and entrepreneurship and transfer to four-year university graphics programs.

A variety of design career options are available including illustration, graphic design, design for traditional and digital publishing systems, and graphics for website development. Introductory courses will provide individuals with hands-on experience using a number of visual mechanics techniques and software applications. Core courses will teach students an understanding of visual communications and provide a strong foundation of digital imagery concepts and skills. Capstone courses offer a unique opportunity for students to address current trends and technologies in visual communication and to create a professional portfolio.

The graduate of the AS program in graphics will:

- Create and develop visual form in response to graphic communication problems using the principles of visual organization and composition, information hierarchy, symbolic representation, typography, aesthetics, and the construction of meaningful images.
- Apply methods of critical thinking through research, analysis, conceptualization, and prototyping in the development of effective design solutions for a selection of visual communication problems.
- Demonstrate proficiency in specific technologies to digitally create, capture, and manipulate imagery and design components in the development of professional quality graphics for print and/or digital publishing.
- Integrate artistic expression professional attitudes, and effective working habits as individuals or as members of a team.
- Produce a digital portfolio that showcases individual graphic design competencies.
- Successful completion of this program leads to an Associate of Science degree in Applied Design/Media: Graphics.

A major of 35 units is required for degree.

Required core courses (26 units):

| COURSE NUMBER | TITLE | UNITS |
|------------------|--------------------------|-------|
| ART/ GRPH 108 | Design 1 on the Computer | 3 |
| or ART 110 | Design 1 on the Computer | 3 |

| | | |
|----------|--------------------------------|---|
| GRPH 110 | Introduction to Graphic Design | 3 |
| GRPH 111 | Digital Imagery Lab | 1 |
| GRPH 112 | Digital Imagery | 3 |
| GRPH 113 | Digital Illustration | 3 |
| GRPH 114 | Digital Illustration Lab | 1 |
| GRPH 115 | Digital Design & Publishing | 3 |
| GRPH 116 | Digital Portfolio | 3 |
| GRPH 117 | Typography | 3 |
| MAC 101 | Introduction to Multimedia | 2 |
| MMAC 102 | Introduction to Multimedia Lab | 1 |

Plus a minimum of 9 units selected from the following:

| | | |
|-------------------|--------------------------------|-----|
| ART 106 | Art of the 20th Century | 3 |
| ART 112 | Design Color Theory | 3 |
| ART 120 | Drawing 1 | 3 |
| FILM 101 | Film as Art and Communication | 3 |
| FILM/ MMAC 126 | Intro to Motion Graphics | 3 |
| GRPH118 | Introduction to Web Graphics | 3 |
| GRPH 120 | Advanced Design for Publishing | 3 |
| GRPH 130 | 3D Modeling for Production | 3 |
| GRPH 189 | Independent Projects | 1-3 |
| MMAC 114 | Dynamic Internet Design | 3 |

APPLIED DESIGN MEDIA: Photography (A.S)

The light- and lens-formed image has supplanted the written word as the dominant medium of communication in the 21st century. An AS degree in photography is the doorway to a career in commercial, editorial or artistic photography.

The graduate of the AS program in photography will:

- Be able to identify and explain terminology, materials, principles, and practices within the discipline of photography and apply them to the production of work for vocational and personal needs.

A major of 34 units is required for the associate in science degree.

Required core courses (19 units):

| COURSE NUMBER | TITLE | UNITS |
|------------------|---|-------|
| ART/ GRPH 108 | Design 1 on the Computer | 3 |
| | or | |
| ART 110 | Design 1 | 3 |
| PHTO 110 | Basic Photography | 3 |
| FILM 110 | Introduction to Motion Picture and Video Production | 4 |
| GRPH 110 | Introduction Graphic Design | 3 |
| MMAC 101 | Introduction to Multimedia Processes | 2 |
| MMAC 102 | Introduction to Multimedia Lab | 1 |
| PHTO 170 | Digital Photography | 3 |

Plus a minimum of 9 units selected from the following:

| | | |
|----------|--|-------|
| PHTO 120 | Materials and Processes | 3 |
| PHTO 130 | Advanced Black and White Photography | 3 |
| PHTO 140 | Introduction to Color Photography | 3 |
| PHTO 150 | Introduction to Commercial Photography | 2 |
| PHTO 179 | Workshops in Photography | 0.5-3 |
| PHTO 189 | Independent Projects in Photography | 1-3 |

Plus a minimum of 6 units selected from the following:

| | | |
|----------|--|---|
| ART 101 | Art Appreciation | 3 |
| ART 104 | Art History Survey | 3 |
| ART 106 | Art of the 20 th Century | 3 |
| ART 107 | Computer Fine Art | 3 |
| ART 110 | Design 1 | 3 |
| FILM 101 | Film as Art and Communication | 3 |
| FILM 102 | Hollywood and the American Film | 3 |
| FILM 111 | Intermediate Motion Picture and Video Production | 4 |
| GRPH 111 | Electronic Imagery Lab | 1 |
| GRPH 112 | Basic Electronic Imagery | 3 |

MACHINING AND MANUFACTURING TECHNOLOGY (A.S. & Certificate of Achievement)

Machining and Manufacturing Technology is an occupational program designed to prepare students for a variety of entry-level positions in a manufacturing environment. These positions may include manual machine operator, computer numerical control operator, computer aided drafting and manufacturing (CAD/CAM) designer, manufacturing generalist or programmer.

Classes are designed for first-time college students, re-entry students, and current industry employees requiring skill enhancement or upgrade training. Learned skills may include the ability to operate conventional and computer numerical controlled (CNC) machinery, program CNC machinery, operate various CAD/CAM systems and interpret blueprints. A degree or certificate in Machining and Manufacturing Technology is structured to encourage transfer to a comparable program at a four-year college or university.

The graduate of the program in Machining and Manufacturing Technology will:

- understand the importance of attendance and

punctuality

- have experience working in collaboration with others
- possess essential academic skills in reading, writing, math, using and locating information and basic computer competency
- communicate effectively and interpret key instructions
- understand the basics of safety, quality assurance and continuous improvement, or lean manufacturing
- function effectively in a manufacturing environment containing a variety of production, welding, machining and metal-forming or Computer Numerical Controlled (CNC) equipment
- possess a variety of basic and high-tech skills consistent with modern manufacturing processes

A total of 30 units in the major is required for the associate in science degree or the Certificate of Achievement.

Required core courses (18 units):

| COURSE NUMBER | TITLE | UNITS |
|----------------------|---------------------------------------|--------------|
| MT 109 | Survey of Machining and Manufacturing | 4 |
| MT 110 | CNC Principles and Practices 1 | 4 |
| MT 111 | CNC Principles and Practices 2 | 4 |
| MT 115 | Lean Manufacturing | 3 |
| MT 117 | Print Reading and Interpretation | 3 |

Plus a Minimum of 12 units selected from the following

| | | |
|--------|----------------------------------|---|
| MT 112 | CNC Principles and Practices 3 | 4 |
| MT 113 | SolidWorks 1 | 3 |
| MT 114 | SolidWorks 2 | 3 |
| MT 116 | Mastercam | 3 |
| MT 118 | Understanding and Measuring GD&T | 3 |
| MT 300 | Shop Math and Measurement | 3 |
| MT 301 | Introduction to Safety | 2 |
| MT 302 | Quality & Process Improvement | 2 |
| MT 303 | Mfg. Processes and Production | 2 |
| MT 304 | Maintenance Awareness | 2 |

THEATRE: PROFESSIONAL ACTING (Certificate of Achievement)

A two-year vocational training program to develop the skills in acting necessary for the aspiring theatre artist to pursue a career in the professional theatre. Students enrolled in this program receive instruction from theatre professionals who are company members of the Pacific Conservatory of the Performing Arts. Admittance to program is by audition/interview.

The graduate of the certificate program in acting will:

- Develop the ability to collaborate with professionals in a rehearsal and performance process, demonstrating professional ethics, working discipline and performance skills to function at the highest standards of the theatrical profession.
- Develop a process for acting and text analysis which recognizes the activation of text as the central component of the rehearsal and performance process.
- Develop and improve vocal and physical techniques in support of character development in a rehearsal process.
- Apply the principles and techniques of ensemble playing to any rehearsal process.

A total of 78 units is required for the certificate.

Required core courses:

| COURSE NUMBER | TITLE | UNITS |
|------------------------------|--|-------|
| Semester 1 | | |
| DRMA 101 | Applied Professional Acting I | 10 |
| DRMA 110 | History of the World Theatre I | 3 |
| THEA 110 | Beginning Production Lab | 3 |
| THEA 114 | Beginning Performance Lab | 3 |
| THEA 103 | Beginning Prof. Theatre Dance Styles | 2 |
| Semester 2 | | |
| DRMA 102 | Applied Professional Acting II | 10 |
| DRMA 111 | History of the World Theatre II | 3 |
| THEA 111 | Intermediate Production Lab | 3 |
| THEA 115 | Intermediate Performance Lab | 3 |
| THEA 104 | Intermediate Prof. Theatre Dance Styles | 2 |
| Semester 3 | | |
| THEA 112 | Advanced-Intermediate Production Lab | 3 |
| THEA 116 | Advanced-Intermediate Performance Lab | 3 |
| DRMA 120 | Advanced Applied Acting I | 10 |
| THEA 122 | Intermediate-Advanced Prof. Theatre Dance Styles | 2 |
| Semester 4 | | |
| THEA 113 | Advanced Production Lab | 3 |
| THEA 117 | Advanced Performance Lab | 3 |
| DRMA 121 | Advanced Applied Acting II | 10 |
| THEA 123 | Advanced Prof. Theatre Dance Styles | 2 |
| Recommended electives | | |
| DANC 120 | Beginning Ballet | 2 |
| DANC 130 | Beginning Jazz | 2 |
| THEA 310 | Beginning Summer Repertory Production | 10 |

| | | |
|----------|---|-----|
| THEA 311 | Intermediate Summer Repertory Production | 10 |
| THEA 312 | Advanced-Intermediate Summer Repertory Production | 10 |
| THEA 313 | Advanced Summer Repertory Production | 10 |
| DRMA 118 | Intro to Technical Theatre Lab | 1 |
| DRMA 189 | Independent Projects in Drama | 1-3 |

THEATRE: DESIGN/TECHNICAL THEATRE (Certificate of Achievement)

A two-year vocational training program to develop the skills in technical theatre necessary for the aspiring theatre artist to pursue a career in the professional theatre. Students enrolled in this program receive instruction from theatre professionals who are company members of the Pacific Conservatory of the Performing Arts. Admittance to program is by audition/interview.

The graduate of the certificate program in design/technical theater will:

- Demonstrate safe, effective techniques and exhibit professional behavior in support of the production and performance of a professional theatrical production.
- Exhibit process inclusive of abstract thinking, decision-making and divergent problem-solving.
- Communicate through creative expression and playing standard theatrical vocabulary and presentational techniques.
- Display a competency in critical reading as it relates to theatrical texts.

Sixty-four and ½ units constitute the certificate.

| COURSE NUMBER | TITLE | UNITS |
|-------------------------------|--|-------|
| Required core courses: | | |
| Semester 1 | | |
| THEA 110 | Beginning Production Lab | 3 |
| THEA 114 | Beginning Performance Laboratory | 3 |
| THEA 305 | Tools and Techniques 1 | 10 |
| Semester 2 | | |
| THEA 111 | Intermediate Production Lab | 3 |
| THEA 115 | Intermediate Performance Laboratory | 3 |
| THEA 306 | Tools and Techniques 2 | 10 |
| Semester 3 | | |
| THEA 112 | Advanced-Intermediate Production Lab | 3 |
| THEA 116 | Advanced-Intermediate Performance Laboratory | 3 |
| THEA 307 | Planning, Production, and Management 1 | 10 |
| Semester 4 | | |
| THEA 113 | Advanced Production Lab | 3 |
| THEA 117 | Advanced Performance Laboratory | 3 |
| THEA 308 | Planning, Production, and | |

Management 2 10

Plus a minimum of 0.5 units selected from the following:

| | | |
|----------|--|-------|
| DRMA 118 | Introduction to Technical Theatre Lab 1 | |
| DRMA 189 | Independent Projects in Drama | 1 |
| DRMA 199 | Topics in Theatre | 0.5-6 |
| THEA 301 | Beginning Preparation for Repertory Production | 1 |
| THEA 302 | Intermediate Preparation for Repertory Production | 1 |
| THEA 303 | Advanced-Intermediate Preparation for Repertory Production | 1 |
| THEA 304 | Advanced Preparation for Repertory Production | 1 |
| THEA 199 | Topics in Theatre Stagecraft | 0.5-6 |
| THEA 310 | Beginning Summer Touring Repertory Production | 10 |
| THEA 311 | Intermediate Summer Touring Repertory Production | 10 |
| THEA 312 | Advanced-Intermediate Summer Touring Repertory Production | 10 |
| THEA 313 | Advanced Summer Touring Repertory Production | 10 |

**ELEMENTARY SPANISH LANGUAGE SKILLS
(Certificate of Accomplishment)**

The demand for on-the-job Spanish language skills has increased in the past few years. In California alone, Spanish is in high demand for careers in education, social work, law enforcement, the medical/dental/nursing profession, viticulture, agricultural sciences, global studies, business and many other careers where contact with the public is a must. Functional knowledge of Spanish at the elementary level assists people who would be using it for business, or in routine work, such as developing contacts, exchanging information, confirming meeting arrangements, and other administrative tasks typical of line supervisors, receptionists, clerical and/or administrative staff in direct contact with the public.

The graduate of the Elementary Spanish Language Skills certificate will:

- Reflect a set of language proficiency skills – reading, writing, and speaking -- at the elementary level.
- Use and understand up to 1,000 of the most frequently encountered words and phrases.
- Develop and maintain functional linguistic skills in Spanish that are appropriate for this level.

At total of 13-15 units required for the certificate

| <u>COURSE NUMBER</u> | <u>TITLE</u> | <u>UNITS</u> |
|-----------------------------------|---------------------------------|--------------|
| Required Core Courses (12 units): | | |
| SPAN 101 | Elementary Spanish I | 5 |
| SPAN 102 | Elementary Spanish II | 5 |
| SPAN 110 | Elementary Spanish Conversation | 2 |

Plus a Minimum of (1-3 units) selected from the following:

SPAN 189 Independent Project in Spanish 1-3

**INTERMEDIATE SPANISH LANGUAGE SKILLS
(Certificate of Accomplishment)**

The demand for on-the-job Spanish language skills has increased in the past few years. In California alone, Spanish is in high demand for careers in education, social work, law enforcement, the medical/dental/nursing profession, viticulture, agricultural sciences, global studies, business and many other careers where contact with the public is a must. Functional knowledge of Spanish at the intermediate level would allow users to successfully handle most uncomplicated communicative tasks, as well as routine and social interactions, such as providing instructions or guidelines, exchanging information, and other administrative tasks typical of line supervisors, administrators, and/or administrative staff.

The graduate of the Intermediate Spanish Language Skills certificate will:

- Reflect a set of language proficiency skills – reading, writing, and speaking -- at the intermediate level.
- Use and understand up to 1,500 words in basic sentence structures.
- Develop and maintain functional linguistic skills in Spanish that are appropriate for this level.

A total of 13-15 units is required for the certificate:

| <u>COURSE NUMBER</u> | <u>TITLE</u> | <u>UNITS</u> |
|-----------------------------------|-----------------------------------|--------------|
| Required Core Courses (12 units): | | |
| SPAN 103 | Intermediate Spanish I | 5 |
| SPAN 104 | Intermediate Spanish II | 5 |
| SPAN 111 | Intermediate Spanish Conversation | 2 |

Plus a Minimum of (1-3 units) selected from the following:

SPAN 189 Independent Projects in Spanish 1-3

**ADVANCED SPANISH LANGUAGE SKILLS
(Certificate of Accomplishment)**

The demand for on-the-job Spanish language skills has increased in the past few years. In California alone, Spanish is in high demand for careers in education, social work, law enforcement, the medical/dental/nursing profession, viticulture, agricultural sciences, global studies, business and many other careers where contact with the public is a must. Functional knowledge of Spanish at the advanced level would allow users to successfully handle most communicative tasks, including unfamiliar situations,

as well as routine and social interactions. Advanced Spanish speakers can purchase and describe familiar equipment, negotiate an agreement or terms of employment, establish professional contacts, deal with official procedures, and/or give advice or give suggestions concerning health and safety. Advanced Spanish linguistic skills is an appropriate target for those whose work involves extensive contact with Spanish speaking colleagues and/or customers, and in activities such as handling customer inquiries or participating more fully in business meetings and discussions typical of technical or research personnel and senior administrators.

The graduate of the Advanced Spanish Language Skills certificate will:

- Reflect a set of language proficiency skills – reading, writing, and speaking -- at the advanced level.
- Use and understand up to 2,000 words in sentence structures requiring different verbal tenses.
- Develop and maintain functional linguistic skills in Spanish that are appropriate for this level.

A total of 9-11 units is required for the certificate

| <u>COURSE NUMBER</u> | <u>TITLE</u> | <u>UNITS</u> |
|-----------------------|-------------------------------------|--------------|
| Required Core Courses | | |
| SPAN 105 | Advanced Composition and Grammar | 5 |
| SPAN 112 | Advanced Spanish Conversation | 3 |

Plus a Minimum of (1-3 units) selected from the following:

SPAN 189 Independent Projects in Spanish 1-3



| | | |
|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: One Stop Student Services Center, Bid 09-09, Change Order 32 | | |
| Reason for Board Consideration: ACTION | Item Number: 12.I. | Enclosures: Page 1 of 2 |

BACKGROUND:

On May 10, 2010, the board of trustees awarded the contract for the One Stop Student Services Center project, bid 09-09, to Solpac Construction Inc., dba Soltek Pacific Construction Company. The project seeks to construct a new 44,788-sf, two-story student services building (building A) and a new 21,053-sf, two-story administration building (building B) with associated on and off-site improvements. In addition, the project develops a new north Bradley Road driveway, northeast loop road, and parking lot in accordance with the board approved 2008 Bond Measure I, Facilities Site and Utilities Master Plan. The project also includes demolition of existing buildings A (Student Services), B (Administration), I (Learning Assistance), N Annex (Campus Police), T (Testing), U (Human Resources), V (Institutional Grants), and X (information Technology).

Change order 32 includes additional site improvements, building interior modifications and work associated with district requested changes. Site work includes the construction of a new pedestrian sidewalk located on the east side of building F, not part of the original contract; additional anti-slip coating at the exterior metal floor grates for safety during wet weather; elimination of a light standard and tree well due to a conflict with the proposed fire lane layout; additional landscape turf and irrigation at the northeast parking entry due to a dimension change to the landscape planting island; additional asphalt paving was required at the new sidewalk for a smoother transition to previous sidewalk work performed by others; and additional soil preparation backfill in between existing wall and new curbing with gravel over filter fabric located on the east side of driveway along loop road.

The contingency balance prior to the approval of change order 32 is \$218,483.00.

(continued)

FISCAL IMPACT:

The amount of change order 32 is \$ 90,008.00. This change order will increase the contract amount from \$ 24,498,018.00 to \$24,588,026.00

RECOMMENDATION:

A recommendation to approve change order 32 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations, to sign change order 32.

| | |
|---|-------------------|
| Administrator Initiating Item: Felix Hernandez Jr. | Final Disposition |
|---|-------------------|

Interior design improvements include cosmetic corrections to premature cracking at stairwell walls in building A2; additional guard railing at the second floor of building A due to a gap along the curtain wall; access control to the exterior entry doors allowing automatic lockdown through a time clock; installation of a check valve to the gas water heaters due to an omission in the documents; an interior directory sign for building B; removal and replacement of underground data cabling with a water resistant product to avoid cable failure from possible water entry to conduits; relocation of a fire alarm device in conflict with the cabinetry; and modification to the ceiling in order to accommodate owner requested changes to the audio speaker specification.

| CCD # | One Stop Student Services Center Project Bid 09-09, Change Order 32 | Amount |
|-----------|--|-------------|
| CCD 246.1 | Contractor shall proceed with the additional drywall screw to mitigate cracking and proceed with taping, floating, and painting to finish the remedial work. | \$5,242.00 |
| CCD 254.1 | Credit to eliminate light standard, tree well and tree at the southernmost location of the fire lane. | (\$615.00) |
| CCD 274.1 | Added 12" wide guard railing section at the second floor of building A. | \$2,091.00 |
| CCD 283.1 | Temporary exterior door access controls. | \$11,545.00 |
| CCD 286.1 | Removal of existing Cat6 plenum rated cables and replace with LANmark 6 OSP cables in floor boxes located in all buildings. | \$36,963.00 |
| CCD 288 | Contractor to provide forty (40) SC-LC fiber patch cords and return the contract specified SC-SC patch cords back to the manufacturer. | \$923.00 |
| CCD 290.1 | Install check valve at gas water heater located in buildings A and B. | \$2,903.00 |
| CCD 294 | Provide turf and irrigation at northeast entrance. | \$2,672.00 |
| CCD 295.1 | Added anti-slip coating to exterior metal grates. | \$1,988.00 |
| CCD 298 | Added interior signage directory for building B. (CCD back up conflicts – JA to reply.) | \$1,666.00 |
| CCD 300 | Construction of new sidewalk on east side of building F. | \$12,000.00 |
| CCD 303 | Contractor to provide hard lid ceiling in elevator room due to gas line installation in the exposed ceiling area. | \$451.00 |
| CCD 304 | Contractor to complete asphalt tie-in at new curb and gutter constructed by others. | \$3,668.00 |
| CCD 305 | Contractor to cut openings in ceiling and grid system to support speakers in various rooms due to changes to the specified equipment by district A/V consultant. | \$3,118.00 |

| One Stop Student Services Center Project Bid 09-09, Change Order 32 | | Amount |
|--|---|--------------------|
| CCD # | | |
| CCD 306 | Contractor to backfill in-between existing wall and new curb with gravel over filter fabric along the east side of driveway along loop road. | \$3,131.00 |
| CCD 307 | Contractor shall relocate installed fire alarm device to west wall of work room 107C due to conflict with upper cabinet installation. | \$1,423.00 |
| CCD 309 | Per State Elevator Inspector, contractor to remove existing standard receptacle and light control occupancy sensor and replaced with GFI receptacle and standard toggle switch. | \$839.00 |
| Change Order 32 Total | | \$90,008.00 |

| One Stop Student Services Center Project Bid 09-09, Change Order 32 | | |
|--|-----------------|------------------------|
| | Amount | Time (Days) |
| Original Contract | \$21,501,000.00 | 790 |
| Change Orders To Date | \$ 2,997,018.00 | 191 |
| Change Order 32. | \$90,008.00 | 0 |
| Current Contract. | 24,588,026.00 | 981 |

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Public Hearing on the California School Employees Association Allan Hancock College Chapter #251 Contract Reopeners with the District on the Entire Agreement for Fiscal Year 2014-2015 | | |
| Reason for Board Consideration: ACTION | Item Number: 12.J. | Enclosures: Page 1 of 3 |

BACKGROUND

The proposal of the California School Employees Association Allan Hancock College Chapter #251 and the district contract reopeners on the entire agreement for 2014-2015 negotiations was presented at the public meeting of the board of trustees on March 18, 2014. Copies were made available for public review in the office of the superintendent/president, learning resources, human resources, Lompoc Valley Center, the Vandenberg Air Force Base Center, and Solvang Center, as required by Board Policy 3100.

In accordance with Government Code Section 3547.5 and Board Policy 3100, the public shall have the opportunity to express itself regarding the California School Employees Association Allan Hancock College Chapter #251 and the district's contract reopeners at the April 15, 2014 Board of Trustees meeting.

For contract reopeners with the California School Employees Association Allan Hancock College Chapter #251 (CSEA) on the entire agreement for 2014 – 2015 negotiations, the district has agreed to reopen the same articles as CSEA as indicated, but has specific interests with regard to:

Article 4 – Association Rights

District has an interest in clarifying the release time language and in establishing a process to track the use of release time for this purpose (specifically Article 4.11).

Article 8 – Job Stewards

District has an interest in clarifying the release time language and in establishing a process to track the use of release time for this purpose (specifically Article 8.3 and 8.4).

FISCAL IMPACT

To be determined through negotiations between the district and the California School Employees Association Allan Hancock College Chapter #251.

RECOMMENDATION

Staff recommends that the board of trustees give reasonable time for any public comment on the California School Employees Association Allan Hancock College Chapter #251 and the district's proposal for contract reopeners on the entire agreement for 2014-2015.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|

**Initial Proposal of the California School Employees Association and its Chapter #251
to the Allan Hancock Joint Community College District
For 2014-17 Successor Negotiations**

Pursuant to the Collective Bargaining Agreement and the Educational Employee Relations Act, California School Employees Association and its Allan Hancock College Chapter #251 (CSEA) respectfully hereby submits the following Initial proposals for 2014-17 Successor negotiations:

Article 1 - Recognition

CSEA has an interest in improving language to reflect updates to the position titles, new positions and corrected ranges.

Article 3 – Management Rights & Responsibilities

CSEA has an interest in improving current language to ensure the rights of the Association are not included in this article.

Article 4 – Association Rights

CSEA has an interest in renaming the article for consistency purposes, ensuring all Association Rights are included in this article, and clarifying release time language.

Article 5 – Organizational Security

CSEA has an interest in improving current language to reflect current Association practice in regards to Religious Objections.

Article 6 – Personnel Files/Evaluations

CSEA has an interest in improving current language in regards to the types of documents that can be added to personnel files, as well as making improvements to the evaluation process.

Article 8 – Job Stewards

CSEA has an interest in renaming the article for consistency purposes and in updating the language throughout to reflect the term "Union Steward".

Article 9 – Hours, Overtime, and Allowances

CSEA has an initial interest for developing language in regards to a 4-day summer workweek, as well as an interest in clarifying language in regards to Call-Back and Call-In Time for bargaining unit members working from home.

Article 10 – Pay and Allowances

CSEA has an interest in improving current language in regards to Employee Achievement Awards to increase member understanding and participation, as well as an interest in developing language to clarify the process for Extra-Work Assignments. CSEA also has an interest in negotiating improvements to compensation, including fair and equitable increases to the Salary Schedule and the Longevity Schedule.

Article 11 – Employee Expenses and Materials

CSEA has an interest in clarifying and improving language including how and when employees are eligible for boots and safety glasses.

Article 12 – Health and Welfare Benefits

CSEA has an interest in negotiating an increase to the District's contribution to Health/Medical and Dental Benefits and in making improvements to the Cash-in-Lieu-of Benefit Program.

Article 18 – Classification & Reclassification

CSEA has an interest in improving the current language to extend timelines in the reclassification process.

Article 19 – Layoff and Reemployment

CSEA has an interest in updating language to reflect the Education Code.

Article 25 – Professional Growth

CSEA has an initial interest in improving the language and increasing the compensation available for those bargaining unit members participating in the Professional Growth program.

Article 26 – Parking

CSEA has an interest in negotiating District-paid parking for bargaining unit members.

New Article – Workload

CSEA has an interest in negotiating a new article regarding the workload of bargaining unit members, and developing a process to address workload issues.

CSEA reserves the right to amend, add to, modify or delete proposals.

Upon completion of the public notice provisions, we look forward to initiating a good faith bargaining effort with the District.

| | | |
|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Management Salary Schedule Revision | | |
| Reason for Board Consideration: ACTION | Item Number: 12.K. | Enclosures: Page 1 of 3 |

BACKGROUND

After review by the appropriate administrators, and the director, human resources/labor relations, it is being recommended that the management salary schedule be revised to include a range change for the position of associate dean, kinesiology, recreation, and athletics. The associate dean, kinesiology, recreation, and athletics position is currently a range 10 on the management salary schedule, SS-30, and it is recommended that the position be moved to a range 9 on the management salary schedule, SS-30. This revision to the salary schedule will bring the position of associate dean, kinesiology, recreation, and athletics in line with the other associate dean positions.

FISCAL IMPACT

There is no fiscal impact to the salary schedule revision.

RECOMMENDATION

Staff recommends that the board of trustees approve the revision to the management salary schedule, SS-30, to include a range change for the position of associate dean, kinesiology, recreation, and athletics, retroactive to January 1, 2014.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
MANAGEMENT SALARY SCHEDULE
July 1, 2014

1.57%
COLA

| RANGE | STEP A | STEP B | STEP C | STEP D | STEP E | STEP F |
|-------|---------|---------|---------|---------|---------|---------|
| 0 | 130,627 | 135,330 | 140,202 | 145,249 | 150,478 | 155,895 |
| 1 | 124,339 | 128,815 | 133,452 | 138,256 | 143,233 | 148,389 |
| 2 | 119,620 | 123,926 | 128,387 | 133,009 | 137,797 | 142,758 |
| 3 | 116,136 | 120,317 | 124,648 | 129,135 | 133,784 | 138,600 |
| 4 | 112,754 | 116,813 | 121,018 | 125,375 | 129,889 | 134,565 |
| 5 | 109,470 | 113,411 | 117,494 | 121,724 | 126,106 | 130,646 |
| 6 | 106,282 | 110,108 | 114,072 | 118,179 | 122,433 | 126,841 |
| 7 | 103,186 | 106,901 | 110,749 | 114,736 | 118,866 | 123,145 |
| 8 | 100,181 | 103,788 | 107,524 | 111,395 | 115,405 | 119,560 |
| 9 | 97,262 | 100,763 | 104,390 | 108,148 | 112,041 | 116,074 |
| 10 | 94,430 | 97,829 | 101,351 | 105,000 | 108,780 | 112,696 |
| 11 | 91,679 | 94,979 | 98,398 | 101,940 | 105,610 | 109,412 |
| 12 | 89,009 | 92,213 | 95,533 | 98,972 | 102,535 | 106,226 |
| 13 | 86,417 | 89,528 | 92,751 | 96,090 | 99,549 | 103,133 |
| 14 | 83,901 | 86,921 | 90,050 | 93,292 | 96,651 | 100,130 |
| 15 | 81,457 | 84,389 | 87,427 | 90,574 | 93,835 | 97,213 |
| 16 | 79,084 | 81,931 | 84,881 | 87,937 | 91,103 | 94,383 |
| 17 | 76,781 | 79,545 | 82,409 | 85,376 | 88,450 | 91,634 |
| 18 | 74,544 | 77,228 | 80,008 | 82,888 | 85,872 | 88,963 |
| 19 | 72,374 | 74,979 | 77,678 | 80,474 | 83,371 | 86,372 |
| 20 | 70,265 | 72,795 | 75,416 | 78,131 | 80,944 | 83,858 |

R 03/14
R 06/13
Updated positions 1-14-11

| | | | |
|----|--|----|---|
| 0 | Associate Superintendent/Vice President, Administrative Services | | |
| 1 | None | 13 | Director, Institutional Grants |
| 2 | None | 13 | Director, Outreach and Retention |
| 3 | Associate Superintendent/Vice President, Academic Affairs | 14 | Director, Learning Assistance Program |
| 4 | Vice President, Facilities and Operations | 14 | Director, Plant Services |
| 4 | Vice President, Student Services | 14 | Director, Public Affairs and Publications |
| 5 | None | 14 | Executive Director, Allan Hancock College Foundation |
| 6 | None | 15 | None |
| 7 | Dean, Academic Affairs | 16 | Director, EOPS and Special Outreach |
| 7 | Dean, Noncredit Education & Community Programs | 16 | Director of Public Safety/Chief of Police |
| 7 | Dean, Student Services/Counseling & Matriculation | 16 | Director, Student Financial Aid |
| 7 | Dean, The Extended Campus | 17 | Managing Director, PCPA/Director, Auxiliary Accounting |
| 7 | Director, Human Resources/EEO | 18 | Assistant Director, Information Technology Services |
| 7 | Director, Information Technology Services | 18 | Project Director, Cal-SOAP |
| 8 | None | | |
| 9 | Associate Dean, Learning Resources | 18 | Project Director, TRIO – Student Support Services Program |
| 9 | Artistic Director./Associate Dean, PCPA | 19 | Director, AHC Bookstore Services |
| 9 | Director, Institutional Research and Planning | 20 | Project Director, South Coast Environmental, Health, Safety & Homeland Security Environmental Training Center |
| 9 | Associate Dean/ Kinesiology, Recreation and Athletics (rev 01/01/14) | | |
| | Associate Dean, Public Safety | | |
| 10 | None | | |
| 11 | Director, Business Services | | |
| 12 | Director, Admissions and Records | | |

STEP INCREASES

Annual step movement is not automatic, but contingent upon satisfactory work performance and the recommendation of the superintendent/president.

DOCTORAL STIPEND

All administrators holding an earned doctorate from an accredited institution will receive a doctoral stipend of \$2,500

LONGEVITY INCREASES

Employees on the Management Salary Schedule hired by the district as regular management team employees prior to September 5, 1993, shall receive longevity steps (2.1 percent of base pay) which will be factored in one year for each three years worked as regular district employees beginning the first year after Column F is reached. Longevity steps accumulate, but no more than one additional step per year may be granted.

Employees on the Management Salary Schedule hired by the district as regular management team employees after September 5, 1993, shall receive longevity steps (2.1 percent of base pay) which will be factored at the end of each full two-year work period after the final step of the range is reached.

Longevity increases (2.1 percent of base pay) granted on or after January 1, 2000, will be based on a full two-year work period after the final step of the range is reached, except for employees hired by the district as regular management team employees prior to September 5, 1993. For those employees, any longevity service accumulated prior to January 1, 2000, will continue to be recognized by longevity increases each year based on three-year intervals until the number of longevity increases equals one-third of the number of total years of district service. Thereafter, future longevity increases will be on the two-year cycle. Longevity is calculated at an increment of 2.1% against the based salary for each longevity period.

Effective July 1, 2014, longevity increases (1.25 percent of base pay) granted on or after July 1, 2014 will be based on a full one-year work period after the final step of the range is reached. Longevity increases shall be granted on July 1 of any fiscal year. Longevity increases accumulated prior to July 1, 2014 will continue to be recognized as noted above.

In order to achieve a July 1 date for all longevity increases, employees already receiving longevity increments will receive a pro-rata adjustment effective July 1, 2014 based on their last longevity increase. Subsequent increases shall be based on a one-year cycle and calculated at an increment of 1.25 percent of the base salary for each longevity period.

Employees eligible for their first longevity increase shall receive a pro-rata adjustment based on their anniversary date. Subsequent increases shall be based on a one-year cycle and calculated at an increment of 1.25 percent of the base salary for each longevity period.

Longevity increments are not automatic but are contingent upon satisfactory work performance and the recommendation of the superintendent/president.



| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Award Agreement for Salary Study Services | | |
| Reason for Board Consideration: ACTION | Item Number: 12.L. | Enclosures: Page 1 of 9 |

BACKGROUND

At the regular board of trustees meeting on January 21, 2014, the board of trustees authorized solicitation of request for proposals for a vendor to perform a salary comparison study for the California School Employees Association (CSEA) Chapter #251. This study was agreed upon as part of 2013 – 2014 negotiated agreement to be conducted by June 30, 2014.

Requests for proposals were sent to seven consulting firms. Two firms responded with proposals, five firms did not respond. The proposals from the two responding firms have been reviewed by both the CSEA and the District negotiation teams. Representatives from these competing firms were invited to make presentations to the teams on March 27, 2014.

Educational Management Solutions (EMS) of Murphys, California was selected to perform this study.

FISCAL IMPACT

The cost to the district is \$13,595 and will be included in the 2013 – 2014 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees award the agreement for salary study services to Educational Management Solutions (EMS) for completion by June 30, 2014.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|

ATTACHMENT A; AGREEMENT FOR SALARY STUDY SERVICES

This Agreement for Salary Study Services (“Agreement”) is entered into Click here to enter a date. by and between Allan Hancock Joint Community College District (“District”) and Educational Management Solutions (“Consultant”). This Agreement is entered into with reference to the following Recitals, all of which are incorporated herein by this reference.

RECITALS

WHEREAS, the District desires to evaluate the current classifications and salary relationships for approximately 200 CSEA bargaining unit classifications.

WHEREAS, the study will compare current salaries in the local labor market, similar institutions, and recommend adjustments to the current salary schedule and the appropriate salary range placement for each classification.

WHEREAS, the District’s intent is that this Salary Study will result in comparable living wages that will attract and retain qualified employees within our geographic area.

WHEREAS, the Consultant is skilled and experienced in development of processes and procedures to complete a Salary Study and recommend to the District salary adjustments.

WHEREAS, the Consultant, and all personnel employed by the Consultant to complete Consultant Services, are duly qualified and capable of providing and performing the Consultant Services set forth herein; including without limitation certifications, licensing and other qualifications necessary or required to complete the Consultant Services assigned such personnel.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the District and Consultant agree as follows:

AGREEMENT

ARTICLE 1. CONSULTANT SERVICES; GENERAL

1.1 General. The Consultant Services set forth in this Agreement shall be completed by personnel employed by the Consultant who are skilled, experienced and qualified to perform and complete the Consultant Services assigned to them.

1.2 Consultant Standard of Care. The Consultant Services and authorized Additional Consultant Services; if any, shall be performed and provided by Consultant and its personnel: (i) using the Consultant’s best skill and attention; (ii) with due care and in accordance with applicable standards of professional care; (iii) in accordance with applicable laws, rules and regulations; and (iv) in accordance with the terms of this Agreement. The Consultant acknowledges that the Consultant Services are to be provided and performed in conjunction with other services provided by other parties which relate to, or affect the Salary Study, including review, of the District’s job descriptions and other necessary documents. Accordingly, Consultant acknowledges and agrees that the Consultant Services will be provided and completed in a collaborative and cooperative manner with such other parties so: (i) there is no delay, hindrance or interruption to the orderly and timely progression and completion of services; and (ii) the Salary Study prepared by the Consultant under this Agreement incorporate findings, conclusions or recommendations of others which affect, or relate to the Salary Study. The Consultant is liable to the District for the consequences of its failure to provide, perform and/or complete the Consultant Services or authorized Additional Consultant Services in accordance with the terms of this Agreement.

1.3 Consultant as Independent Contractor; Limited Consultant Agency. In providing services under this Agreement, the Consultant is an independent contractor to the District. The express terms of this Agreement set forth the limited extent to which the Consultant is authorized to act as an agent or representative of the District. The Consultant shall be liable to the District and third parties for the consequences of its conduct which exceed the express limited scope of the Consultant to act on behalf of the District.

ARTICLE 2 CONSULTANT SERVICES; Salary Study

2.1 Consultant Services. The Consultant Services include without limitation, evaluation of the current classifications and salary relationships for approximately ___ CSEA bargaining unit classifications, survey the comparability to current salaries in the local labor market, similar institutions, and recommend adjustments to the

current salary schedule and the appropriate salary range placement for each classification. The Consultant will include the methodology by which they will propose to perform the salary study, including but not limited to the geographic search, interviews, and other specific factors. The Consultant's Salary Study report will include all documents that support their findings and recommendations including but not limited to job descriptions, benefit costs, and work week hours.

2.2 Salary Study Activities. The Consultant shall complete the following in connection with Salary Study Activities.

- 2.2.1 **Communications.** The Consultant and its personnel assigned to the Consultant Services shall be readily available to discuss by telephone, video conference or other appropriate means of communications relating to the Consultant Services, the Salary Study or other matters relating to or affecting the Salary Study. The Consultant and its personnel shall maintain written notes of such communications; all such written notes shall be subject to review, inspection and/or reproduction by the District upon request.
- 2.2.2 **Meetings.** The Consultant and its personnel assigned to the Consultant Services shall be reasonably available as requested by the District to participate in in-person meetings with District administrative/management staff or others engaged by the District in matters relating to or affecting the Salary Study or the Consultant Services hereunder. The Consultant and its personnel shall maintain written notes of such meetings; all such written notes shall be subject to review, inspection and/or reproduction by the District upon request.
- 2.2.3 **Presentation.** For the Evaluation Panel Presentation included in the Phases of Consultant Services, the Consultant shall prepare a proposed agenda and audio-visual materials for review and acceptance by the District. As requested by the District, the Consultant shall develop materials for, and present the final Salary Study to the District and CSEA representatives for review and discussion on June 25, 2014.

2.3 Phase I; Document Compilation and Establishment of Procedures.

- 2.3.1 **Scope.** In Phase I of the Consultant Services, the Consultant shall: (i) meet and confer with the District's management staff and others engaged by the District in matters relating to or affecting the Salary Study in order to obtain a complete understanding of the District's intent and objectives for the Salary Study and the collaboration between the Consultant, District and others engaged by the District; (ii) compile and review existing materials and other data relating to the District's existing Salary Study; (iii) develop processes and procedures for update/revision of the Salary Study; and (iv) develop a schedule identifying activities to develop, complete, and submit to the District a Salary Study by 1:00 PM PDT, Wednesday, June 11, 2014.
- 2.3.2 **Phase I Deliverables.** The Consultant shall complete and submit the following Deliverables to the District at the conclusion:
- 2.3.2.1 **Review Materials.** An itemization of the existing materials and other data reviewed along with a confirmation that reviews of such materials and other data have been completed that support the Consultants Salary Study findings and salary schedule recommendations.
- 2.3.2.2 **Processes and Procedures.** A written statement setting forth processes and procedures to be implemented to develop the Salary Study.
- 2.3.2.3 **Salary Study Schedule.** A written and graphic description of the activities necessary for development of the updated/revised Salary Study with progression of the activities in a logical and reasonable manner consistent with the District's time objectives for completion of the updated/revised Salary Study.

2.4 Phase II; Salary Study. The Consultant shall conduct all activities necessary to complete the Salary Study.

2.5 Phase III; Salary Study Recommendation.

- 2.5.1 **Salary Study Completion.** The Consultant shall submit a completed Salary Study to the Director, Human Resources by 1:00 PM PDT, Wednesday, June 11, 2014.

Allan Hancock Joint Community College District
 Human Resources Office, Building B
 800 South College Drive
 Santa Maria, California 93454-6399
 Attn: Cynthia A. Mesaros

2.5.2 Presentation. As requested by the District, the Consultant shall develop materials for, and present the final Salary Study to the District and CSEA representatives for review and discussion on June 25, 2014.

2.5.3 Deliverables. The Consultant shall complete and deliver 10 hard copies and 1 electronic PDF file of the Salary Study.

2.6 Consultant Tools, Equipment. Except for information and data provided by or through the District, the Consultant and its personnel shall obtain or provide all necessary tools, equipment, references or materials necessary to perform the Consultant Services and other obligations of the Consultant under this Agreement. The Contract Price hereunder shall not be subject to adjustment on account of any tools, equipment, references or other materials obtained or provided by Consultant to perform the Consultant Services and other obligations of the Consultant under this Agreement.

2.7 Additional Consultant Services. Services not included in the Consultant Services are Additional Consultant Services. Without invalidating this Agreement, the District may make changes to the Consultant Services by adding, deleting or modifying the Consultant Services described in herein by written notice to the Consultant. If Additional Consultant Services are authorized by the District which are not the result of the Consultant's fault or neglect, the Consultant will be compensated for authorized Additional Consultant Services in accordance with this Agreement.

ARTICLE 3 . DISTRICT RESPONSIBILITIES

3.1 Access to District Property. The District will provide Consultant and its personnel access to District Property for purposes of the Consultant's performance and completion of the Consultant's obligations hereunder. Consultant and its personnel shall comply with all rules, regulations, restrictions and other use-limitations established by the District in connection with access to District Property.

3.2 District Representative. The District Representative is Cynthia A. Mesaros, Director, Human Resources: cmesaros@hancockcollege.edu, 805-922-6966 ext. 3311. The District Representative shall have the authority to direct the Consultant's performance of Consultant Services and exercise of District rights under this Agreement.

3.3 Data and Information. The District will provide the Consultant with the following data or information:

- Employee Job Descriptions
- Existing Salary Schedule

ARTICLE 4 . CONTRACT PRICE.

4.1 Contract Price for Consultant Services. The Contract Price for completion of the Consultant Services under this Agreement is the lump sum fixed price of Thirteen thousand five hundred and ninety five Dollars (\$13,595).

4.1.1 Allocation of Contract Price to Phases of Consultant Services. The Contract Price is allocated to the various Phases of the Consultant Services as set forth below. Notwithstanding any provision of this Agreement to the contrary, the portion of the Contract Price due from the District to the Consultant for completion of each Phase of the Consultant Services shall be limited to the fixed amount set forth below.

| | |
|---|---|
| Phase I; Data Compilation and Establishment of Procedures | Three thousand five hundred ninety five Dollars (\$3,595) |
| Phase II; Perform Salary Study | Nine thousand Dollars (\$9,000) |
| Phase III; Salary Study Recommendation | One thousand Dollars (\$1,000) |

4.1.2 All-Inclusive Contract Price. The Contract Price for the Consultant Services is the full amount due from the District to the Consultant for the Consultant Services, including the Consultant's fee, personnel expenses (including all benefits and burdens) for Consultant personnel and others providing any part of the Consultant Services, travel of Consultant personnel and others performing Consultant Services to and from their respective offices/homes and the District's Administrative Offices, travel within the Counties of Santa

Barbara, San Luis Obispo, Ventura, Los Angeles and Orange, costs, expense or other charges for completing tests/inspections; materials, equipment and other items necessary to complete Consultant Services, profit and administrative and overhead costs (including without limitation insurance) arising out of or associated with performance of Consultant Services under this Agreement.

- 4.2 No Reimbursable Expenses. There shall be no adjustment of the Contract Price for any costs, expenses or other charges incurred by Consultant to complete the Consultant Services.
- 4.3 Additional Consultant Services. If the District authorizes Additional Consultant Services, the District's payment of such Additional Consultant Services shall be based upon a mutually agreed upon lump sum fixed price. If the District and the Consultant are unable to mutually agree upon a lump sum fixed price for Additional Consultant Services, compensation to the Consultant will be on the basis of the time reasonably incurred by personnel of the Consultant to complete authorized Additional Consultant Services, multiplied by the applicable billing rate as set forth in Attachment A hereto.
- 4.4 Consultant Billings for Payment of Contract Price. During the course of providing Consultant Services, Consultant shall submit monthly billing invoices to the District for payment of the Contract Price for Consultant Services and any authorized Additional Consultant Services for tests/inspections completed in the immediately prior month. Consultant's billings shall be in such form and format as may be reasonably requested by District. Billings for any Phase of the Consultant Services shall be limited to the portion of the Contract Price allocated for the Phase, as set forth above.
- 4.5 District Payment of Contract Price. Within thirty (30) days of receipt of Consultant's billing invoices, District will make payment to Consultant of undisputed amounts of the Contract Price due for Consultant Services, authorized Additional Consultant Services and authorized Reimbursable Expenses. The District may withhold or deduct portions of the Contract Price otherwise due Consultant hereunder if the Consultant fails to timely and completely perform material obligations to be performed on its part under this Agreement, with the amounts withheld or deducted being released after such failure of performance has been fully cured, less costs, damages or losses sustained by the District resulting therefrom.
- 4.6 Consultant's Payments. The Consultant shall promptly pay its employees and others performing or providing Consultant Services or authorized Additional Consultant Services upon receipt of payments of the Contract Price from the District. If required by applicable law, rule or regulation, the Consultant's payments to personnel providing or performing Consultant Services or authorized Additional Consultant Services shall be at least the prevailing wage rate established for the type of service provided.

ARTICLE 5 . INSURANCE; INDEMNITY

- 5.1 Consultant Insurance. At all times during performance of Consultant Services and authorized Additional Consultant Services, the Consultant shall maintain policies of insurance in the minimum coverage amounts set forth herein.
- 5.2 Workers' Compensation and Employers Liability Insurance. The Workers' Compensation Insurance shall cover claims under workers' or workmen's compensation, disability benefit and other similar employee benefit acts may be liable. The Employer's Liability Insurance shall cover bodily injury (including death) by accident or disease to any employee which arises out of the employee's employment by Consultant. The Employer's Liability Insurance may be obtained as a separate policy of insurance or as an additional coverage under the Workers' Compensation Insurance policy. The minimum coverage amount of the Workers Compensation Insurance policy shall be in accordance with applicable law. The minimum coverage amount of the Employers Liability Insurance policy shall be One Million Dollars (\$1,000,000). The foregoing notwithstanding, if Consultant is a sole proprietorship form of business entity and there are no employees of the Consultant, the foregoing requirements are inapplicable and waived for such a Consultant.
- 5.3 Commercial General Liability Insurance. The Commercial General Liability and Property Insurance shall cover the types of claims set forth below which may arise out of or result from services under this Agreement and for which Consultant may be legally responsible: (i) claims for damages because of bodily injury, occupational sickness or disease or death of their employees; (ii) claims for damages because of bodily injury, sickness or disease or death of any person other than their employees; (iii) claims for damages insured by usual personal injury liability coverage; (iv) claims for damages, other than to the Project itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (v) claims for damages because of bodily injury, death of a person or property damages arising out of ownership, maintenance or use of a motor vehicle; and (vi) contractual liability insurance applicable to obligations under this Agreement. The District

shall be an additional named insured to Consultant's commercial general liability insurance policy. The minimum coverage amount of the Commercial General Liability insurance policy shall be One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate.

5.4 Automobile Liability Insurance. The Automobile Liability Insurance policy of Consultant shall cover personal injury, accident damage and personal property damage arising out of owned, leased or rented automobiles. Consultant's Automobile Liability Insurance shall be a combined single limit policy in the minimum coverage amount of One Million Dollars (\$1,000,000).

5.5 Professional Liability. Consultant's Professional Liability insurance policy shall cover losses, damages and other liabilities arising out of Consultant Services. The minimum coverage amount of Consultant's Professional Liability Insurance policy shall be One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) in the aggregate.

5.6 Policy Endorsements; Evidence of Insurance. The Consultant shall deliver to the District Certificates of Insurance evidencing each of the policies of insurance in the coverage amounts required hereunder. All policies of insurance required hereunder shall be issued by insurer(s) admitted to issue insurance by the State of California and to the reasonable satisfaction of the District. Coverage under each policy of insurance required hereunder, whether by endorsement or otherwise, shall provide that such policy will not be modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District.

5.7 District General Liability Insurance. The District will maintain General Liability Insurance covering the District for claims of bodily injury or death of persons and property damage. The District may at its sole election obtain such liability insurance from a commercially available source, a Joint Powers Authority or by self-insurance.

5.8 Indemnity.

5.8.1 Consultant Indemnity of District. To the fullest extent permitted by law, the Consultant shall indemnify, defend and hold harmless the Indemnified Parties who are the District and District's employees, officers, Board of Trustees (including each individual member of the District's Board of Trustees), agents and representatives from any and all claims, demands, losses, responsibilities or liabilities for: (i) injury or death of Consultant's employees; (ii) injury or death of other persons or damage to property; or (iii) other costs or charges arising out of or attributable, in whole or in part, to the negligent or willful acts, omissions, errors and/or other conduct negligent of Consultant, it's the employees, agents and representatives in performing or providing any of the obligations, services or other work product contemplated under this Agreement. The foregoing shall include without limitation, attorney's fees and costs incurred by the Indemnified Parties and shall survive the completion of obligations under this Agreement or termination of this Agreement until any such claim, demand, loss, responsibility or liability covered by the provisions hereof is barred by the applicable Statute of Limitations.

5.8.2 District Indemnity of Consultant. The District shall indemnify and hold harmless Consultant from all claims arising out of bodily injury (including death) and physical damage which arise out of the negligent or willful acts, omissions or other conduct of the District.

ARTICLE 6 . TERM; TERMINATION; SUSPENSION

6.1 Term. The Term of this Agreement shall commence as of the date set forth above and unless earlier terminated pursuant to the provisions hereof, the Term shall expire upon completion of the Consultant Services hereunder.

6.2 Termination for Default. Either the District or Consultant may terminate this Agreement upon seven (7) days advance written notice to the other if there is a default by the other Party in its performance of a material obligation hereunder and such default in performance is not caused by the Party initiating the termination. Such termination shall be deemed effective the seventh (7th) day following the date of the written termination notice, unless during such seven (7) day period, the Party receiving the written termination notice shall commence to cure it default(s) and diligently thereafter prosecute such cure to completion. In addition to the District's right to terminate this Agreement pursuant to the foregoing, the District may terminate this Agreement upon written notice to Consultant if: (i) Consultant becomes bankrupt or insolvent, which shall include without limitation, a general assignment for the benefit of creditors or the filing by Consultant or a third party of a petition to reorganize debts or for protection under any bankruptcy or similar law or if a trustee or receiver is appointed for Consultant or any of Consultant's property on account of Consultant's insolvency; or (ii) if Consultant disregards applicable laws, codes, ordinances, rules or regulations. If the District exercises the right of termination hereunder, the Contract Price due the Consultant, if any, shall be based upon Consultant Services

and authorized Additional Consultant Services provided prior the effective date of the District's termination of this Agreement, reduced by the District's prior payments of the Contract Price and losses, damages, or other costs sustained by the District arising out of the termination of this Agreement or the cause(s) for termination of this Agreement. Consultant shall remain responsible and liable to District all losses, damages or other costs sustained by District arising out of termination pursuant to the foregoing or otherwise arising out of Consultant's default hereunder, to the extent that such losses, damages or other costs exceed any amount due Consultant hereunder for Consultant Services or authorized Additional Consultant Services.

6.3 District Right to Suspend. The District may, in its discretion, suspend all or any part of Consultant Services hereunder; provided, however, that if the District shall suspend Consultant Services for a period of sixty (60) consecutive days or more and such suspension is not caused by the Consultant's default or the acts or omissions of the Consultant, upon rescission of such suspension, the Contract Price will be subject to adjustment to reflect actual costs and expenses incurred by Consultant, if any, as a direct result of the suspension and resumption of Consultant Services. Except as set forth herein, the Contract Price hereunder is not subject to adjustment for any suspension of Project construction authorized or directed by the District.

6.4 District Termination For District Convenience. The District may, at any time, upon seven (7) days advance written notice to Consultant terminate this Agreement, in whole or in part, for the District's convenience and without fault, neglect or default on the part of Consultant. In such event, the Agreement, or such portion as designated by the District, shall be deemed terminated seven (7) days after the date of the District's written notice to the Consultant or such other time as the District and Consultant may mutually agree upon. In such event, the District shall make payment of the Contract Price to Consultant for Consultant Services and authorized Additional Services provided through the date of termination. Except as set forth above, the Consultant shall not be entitled to other compensation if the District exercises the right to terminate hereunder, including without limitation anticipated profit on the unperformed portion of Consultant Services.

6.5 Consultant Suspension of Consultant Services. If the District shall fail to make payment of the Contract Price undisputedly due the Consultant, the Consultant may, upon seven (7) days advance written notice to the District, suspend further performance of services hereunder until payment in full of the undisputed portion of the Contract Price is received. In such event, Consultant shall have no liability for any delays or additional costs of Project construction due to, or arising out of, such suspension.

6.6 Consultant Obligations Upon Termination. Upon expiration of the Term of this Agreement or the termination hereof, Consultant shall take action as directed by the District relating to the Consultant Services and related work product. The Consultant shall within five (5) days of such expiration or termination assemble and deliver to the District: (i) all work product, instruments of service and other items of a tangible nature; and (ii) documents, including drawings, reports and or electronic files thereof received or prepared by or on behalf of the Consultant relating the Consultant Services.

ARTICLE 7 . MISCELLANEOUS

7.1 Governing Law; Interpretation. This Agreement shall be governed and interpreted in pursuant to the laws of the State of California and in accordance with its fair meaning and not strictly for or against the District or Consultant. If any provision of this Agreement is deemed illegal, invalid unenforceable or void by any court of competent jurisdiction, such provision shall be deemed stricken and deleted here from, but all remaining provisions will remain and continue in full force and effect.

7.2 Time. Time is of the essence to this Agreement. The time for performance of any obligation hereunder by either Party shall be extended if performance of such obligation is delayed or prevented by conduct of the other Party, acts of God, or other unforeseeable events.

7.3 Successors; Non-Assignability. This Agreement and all terms hereof are binding upon and inure to the benefit of the respective successors of Consultant and the District. Neither Consultant nor District shall assign rights or obligations hereunder without the prior consent of the other, which consent may be withheld or granted in sole discretion of the Party requested to grant such consent.

7.4 Project Records. Records, documents and other materials generated or received by Consultant and its personnel in the course of performing services hereunder shall be delivered to the District upon termination of this Agreement or completion of obligations under this Agreement. Consultant may, at its sole cost, make copies of such records for its own files.

7.5 Notices. Notices under this Agreement shall be addressed and delivered as set forth as follows:

If to District:

Allan Hancock Joint Community College District
Superintendent / President Office, Building B
800 South College Drive
Santa Maria, California 93454-6399

If to Consultant:

Educational Management Solutions
P.O. Box 1290
Murphys, CA 95247

7.6 Cumulative Rights; No Waiver. Duties and obligations imposed by this Agreement and rights and remedies hereunder are in addition to and not in lieu of any imposed by or available at law or in equity. No action or failure to act by District shall be deemed a waiver of any right or remedy afforded hereunder or acquiesce or approval of any breach or default of the Consultant.

7.7 Disputes.

7.7.1 Consultant Continuation of Services. Except in the event of the District's failure to make an undisputed payment of the Contract Price due the Consultant, notwithstanding any disputes between District and the Consultant hereunder, the Consultant shall continue to provide and perform Consultant Services and authorized Additional Consultant Services pending a subsequent resolution of such disputes.

7.7.2 Mandatory Mediation. All claims, disputes and other matters in controversy between the Consultant and the District arising out of or pertaining to this Agreement shall be submitted for resolution by non-binding mediation conducted under the auspices of the American Arbitration Association ("AAA") and the Commercial Mediation Rules of the AAA in effect at the time that a Demand For Mediation is filed. The commencement and completion of mediation proceedings pursuant to the foregoing is a condition precedent to either the District or the Consultant commencing arbitration proceedings pursuant to the following Paragraph.

7.7.3 Arbitration. All claims, disputes or other matters in controversy between Consultant and District arising out of or pertaining to this Agreement or the Consultant Services which are not fully resolved through the mandatory mediation set forth above shall be settled and resolved by binding arbitration conducted under the auspices of the AAA Commercial Arbitration Rules in effect at the time of the filing of a Demand for Arbitration. The award rendered by the Arbitrator(s) shall be final and binding upon the District and the Consultant and shall be supported by law and substantial evidence pursuant to California Code of Civil Procedure §1296. Any written arbitration award that does not include findings of fact and conclusions of law in conformity with California Code of Civil Procedure §1296 shall be invalid and unenforceable. The District and the Consultant hereby expressly agree that the Court shall, subject to California Code of Civil Procedure §§1286.4 and 1296, vacate the award if, after review of the award, the Court determines either that the award is not supported by substantial evidence or that it is based on an error of law. Any arbitration hereunder shall be conducted in the AAA Regional Office closest to the District's Administrative Offices.

7.8 Entire Agreement. The foregoing constitute the entire agreement and understanding between the District and Consultant concerning the subject matter hereof, replacing and superseding all prior agreements or negotiations, whether written or verbal. No term or condition of this Agreement shall be modified or amended except by writing executed by the District and Consultant. This Agreement and the documents enumerated below, if any, are all of the documents forming a part of the Agreement.

Attachment A Additional Services Billing Rates

IN WITNESS WHEREOF, the District and Consultant have executed this Agreement as of the date set forth above.

"District"


Allan Hancock Joint Community College District

By: _____

Title: _____

"Consultant"

Educational Management Solutions

By:  _____

Title: Director _____

Price Proposal

EMS has analyzed the District's objectives and the following references the Study's phased components as described in the body of the referenced proposal. Also identified are the deliverables of each phase for purposes of monitoring and invoicing. **The estimated cost is \$13,595 including all related travel expenses.** Payments are due upon receipt of invoice.

- **Planning - Study Management:** **Payment: \$3,595**
This phase organizes the interface of District and EMS personnel. The deliverable will be a finalized project schedule detailing activities, targeted completion dates and responsibilities.
- **Market Analysis – External Equity Analysis** **Payment: \$9,000**
The deliverable will be presentation of findings of the Market Analysis for review with District administration.
- **Report Development – Final Report** **Payment: \$1,000**
The deliverable will be completion and presentation of the Study with the *Salary study: Report of Findings & Recommendations*.
- **Project Integration** **limited to out-of-pocket expenses**
EMS personnel will be available during a 90 day period immediately following submission of the final report of the *Salary study Report of Findings & Recommendations* for consultation with regard to utilization of developed job information and implementation of the findings. Charges to the District will be limited to out-of-pocket expenses for requested on-site activities.

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Full-Time Faculty Contract Salary Schedule Revision | | |
| Reason for Board Consideration: ACTION | Item Number: 12.M. | Enclosures: Page 1 of 8 |

BACKGROUND

The Faculty Association and the district agreed to an adjustment in the 2014 – 2015 Overload and Extra Assignment salary schedule, SS-18, effective fall 2014.

FISCAL IMPACT

The cost to the district is to be determined.

RECOMMENDATION

Staff recommends that the board of trustees approve a revision to the faculty contract salary schedule, SS-18, for full-time faculty overload assignments, effective fall semester, 2014.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

OVERLOAD AND EXTRA ASSIGNMENT SALARY SCHEDULE

Effective Fall ~~2010~~ 2014

| Lecture Rate (=1.1 X BASE) | | | | | | | |
|----------------------------|-------------|--------------|---------------|--------------|-------------|--------------|---------------|
| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
| 1 | 34.61 | 37.27 | 38.38 | 40.30 | 42.32 | 44.44 | 47.10 |
| 2 | 36.29 | 38.97 | 40.14 | 42.15 | 44.25 | 46.46 | 49.26 |
| 3 | 37.98 | 40.65 | 41.87 | 43.96 | 46.16 | 48.47 | 51.37 |
| 4 | 39.64 | 42.31 | 43.59 | 45.76 | 48.04 | 50.46 | 52.98 |
| 5 | 41.39 | 44.02 | 45.35 | 47.62 | 50.01 | 52.49 | 55.64 |
| 6 | 43.05 | 45.73 | 47.21 | 49.46 | 51.94 | 54.54 | 57.79 |
| 7 | 44.61 | 47.37 | 48.77 | 51.23 | 53.79 | 56.49 | 59.87 |

SS-17

NEW TABLE

| Lab I Rate (=1.075 X BASE) | | | | | | | |
|----------------------------|-------------|--------------|---------------|--------------|-------------|--------------|---------------|
| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
| 1 | 33.82 | 36.42 | 37.51 | 39.39 | 41.36 | 43.43 | 46.03 |
| 2 | 35.46 | 38.09 | 39.23 | 41.19 | 43.25 | 45.41 | 48.14 |
| 3 | 37.12 | 39.72 | 40.91 | 42.96 | 45.11 | 47.36 | 50.20 |
| 4 | 38.74 | 41.34 | 42.60 | 44.72 | 46.95 | 49.31 | 51.77 |
| 5 | 40.45 | 43.02 | 44.32 | 46.54 | 48.87 | 51.30 | 54.37 |
| 6 | 42.08 | 44.69 | 46.14 | 48.33 | 50.76 | 53.30 | 56.48 |
| 7 | 43.59 | 46.29 | 47.67 | 50.06 | 52.57 | 55.20 | 58.51 |

SS-18

Lab II Lab Rate (=1.05 X BASE)

| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
|------|----------|-----------|------------|-----------|----------|-----------|------------|
| 1 | 33.03 | 35.57 | 36.63 | 38.47 | 40.39 | 42.42 | 44.96 |
| 2 | 34.64 | 37.20 | 38.31 | 40.24 | 42.24 | 44.35 | 47.02 |
| 3 | 36.26 | 38.80 | 39.96 | 41.96 | 44.06 | 46.26 | 49.04 |
| 4 | 37.84 | 40.38 | 41.61 | 43.68 | 45.85 | 48.16 | 50.57 |
| 5 | 39.51 | 42.02 | 43.29 | 45.45 | 47.73 | 50.11 | 53.11 |
| 6 | 41.10 | 43.65 | 45.07 | 47.21 | 49.58 | 52.06 | 55.17 |
| 7 | 42.58 | 45.21 | 46.56 | 48.90 | 51.35 | 53.92 | 57.15 |

SS-19 ~~SS-18~~

Lab III Activity Rate (= 0.95 X BASE)

| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
|------|----------|-----------|------------|-----------|----------|-----------|------------|
| 1 | 29.89 | 32.19 | 33.15 | 34.81 | 36.55 | 38.38 | 40.68 |
| 2 | 31.34 | 33.66 | 34.67 | 36.40 | 38.22 | 40.13 | 42.54 |
| 3 | 32.80 | 35.10 | 36.16 | 37.96 | 39.86 | 41.86 | 44.37 |
| 4 | 34.24 | 36.54 | 37.65 | 39.52 | 41.49 | 43.58 | 45.75 |
| 5 | 35.75 | 38.02 | 39.17 | 41.13 | 43.19 | 45.33 | 48.05 |
| 6 | 37.18 | 39.49 | 40.77 | 42.71 | 44.86 | 47.10 | 49.91 |
| 7 | 38.52 | 40.91 | 42.12 | 44.24 | 46.46 | 48.78 | 51.71 |

SS-20 ~~SS-19~~

| Non-instructional Assignments (= 0.55 X BASE) | | | | | | | |
|---|-------------|--------------|---------------|--------------|-------------|--------------|---------------|
| STEP | COLUMN I | COLUMN II | COLUMN III | COLUMN IV | COLUMN V | COLUMN VI | COLUMN VII |
| 1 | 17.30 | 18.63 | 19.19 | 20.15 | 21.16 | 22.22 | 23.55 |
| 2 | 18.14 | 19.49 | 20.07 | 21.08 | 22.13 | 23.23 | 24.63 |
| 3 | 18.99 | 20.32 | 20.93 | 21.98 | 23.08 | 24.23 | 25.69 |
| 4 | 19.82 | 21.15 | 21.80 | 22.88 | 24.02 | 25.23 | 26.49 |
| 5 | 20.70 | 22.01 | 22.68 | 23.81 | 25.00 | 26.25 | 27.82 |
| 6 | 21.53 | 22.86 | 23.61 | 24.73 | 25.97 | 27.27 | 28.90 |
| 7 | 22.30 | 23.68 | 24.39 | 25.61 | 26.90 | 28.24 | 29.94 |

SS-21 ~~SS-20~~

Column Definitions For Salary Placement

Column I (A) All noncredit bargaining unit instructors regardless of education and experience

(B) All credit Instructors who hold an appropriate and valid California community college life credential and who cannot qualify at a higher column level

Column II (A) Associate degree from an accredited institution and 6 years' professional experience and appropriate certification to practice or licensure if available

(B) Associate degree or high school diploma plus 30 semester units from an accredited institution of higher education **and** appropriate and valid California community college life credential in a specific vocational subject matter

Column III (A) Bachelor's degree from an accredited institution and 2 years' professional experience and appropriate certification to practice or licensure if available.

(B) Bachelor's degree from an accredited institution and appropriate and valid California community college life credential in a specific vocational subject matter

Column IV (A) Master's degree from an accredited institution

(B) Bachelor's degree plus 30 semester units after issuance of bachelor's degree from an accredited institution

(1) plus 2 years' professional experience and appropriate certification to practice or licensure if available

OR

(2) plus an appropriate and valid California community college life credential in a specific vocational subject matter

Column V (A) Master's degree plus 18 semester units after issuance of master's degree from an accredited institution

(B) Bachelor's degree plus 60 semester units after issuance of bachelor's degree from an accredited institution

(1) plus 2 years' professional experience and appropriate certification to practice or licensure if available

OR

(2) plus an appropriate and valid California community college life credential in a specific vocational subject matter

Column VI (A) Master's degree plus 36 semester units after issuance of master's degree from an accredited institution

(B) Bachelor's degree plus 90 semester units after issuance of bachelor's degree from an accredited institution

(1) plus 2 years' professional experience and appropriate certification to practice or licensure if available

OR

- (2) plus an appropriate and valid California community college life credential in a specific vocational subject matter

Column VII (A) Doctoral degree from an accredited institution

PROCEDURES FOR INITIAL COLUMN PLACEMENT FOR OVERTIME AND EXTRA ASSIGNMENT

1. It shall be the responsibility of the faculty member at the time of initial date of hire by the college to present an official and complete transcript of all units successfully completed. It shall also be the responsibility of the faculty member at the time of initial date of hire to present verification of experience if appropriate and required. Salary schedule placement must be based upon degrees, semester units and/or experience presented at that time and shall be final. All documents are subject to approval of the District.
 - a. If appropriate documentation cannot be presented upon initial date of hire, the faculty member shall be placed at column I, step 1. The faculty member must submit appropriate documentation within six (6) weeks of initial date of hire.

If documentation cannot be presented in six weeks, an extension may be granted by the director, human resources, except that the extension cannot extend beyond the semester or summer term of initial employment.

- b. If appropriate documents are submitted, the faculty member will be placed on the appropriate column of the salary schedule with salary adjusted retroactive to initial date of hire.
 - c. If appropriate documentation cannot be submitted, the faculty member's employment with the District shall be terminated. In such case, the faculty member can only be reemployed if he/she submits all appropriate documentation by the new initial date of hire.
2. Initial date of hire as used herein shall mean the first day the faculty member is required by contract to perform services for the District.
3. Quarter units are multiplied by 2/3 to determine semester unit equivalent.
4. Semester units credited for salary placement must be with a grade of "C" or better or pass/credit.
5. The faculty member will be notified by the office of human resources of his/her initial salary placement. If all appropriate documentation for salary placement has been submitted and he/she believes his/her initial salary placement is in error, it is the faculty member's responsibility to notify the office of human resources within 14 calendar days of notification to request a reevaluation of salary placement. Failure to notify shall cause salary placement to be final for the entire semester or summer session of service.

COLUMN ADVANCEMENT

1. Faculty who take course work in their field of authorized instructional or noninstructional assignment from an accredited college or university at the upper division or graduate level will be advanced into column III through column VI without prior approval. The request for advancement should be submitted in writing directly to the office of human resources.
2. All course work taken by faculty for advancement into column III through column VI which is lower division or outside of the faculty member's field of authorized instructional or noninstructional field must be approved in writing in advance of enrollment by the vice president, academic affairs, or the vice president, student services. It must be demonstrated that a lower level course or course work outside of the faculty member's authorized field will contribute to the improvement of the quality of the instructional or noninstructional area.
3. Any course work under staff development/flex day activities does not count toward column advancement.
4. In all instances, it is assumed that courses offered for advancement are part of a program calculated to improve the effectiveness of the faculty member.
5. It is the responsibility of the faculty member to notify the director, human resources, in writing when he/she has met requirements to move to a higher pay column. Verification, official transcripts, and, when appropriate, written authorization from the vice president, academic affairs, or the vice president, student services, must be submitted prior to the beginning of the semester in which the change is requested.

STEP ADVANCEMENT

1. Advancement to the next anniversary step is granted when a faculty member has taught the equivalent of three years, summer included, in his/her current step level with Allan Hancock College. Credit for Allan Hancock College teaching is retroactive to fall semester, 1967. No more than one year's experience can be calculated during any one fiscal year. Such advancement will be granted at the beginning of each fall and spring semester. One year equals four terms or two semesters. Summer intercessions count as a term.
2. If the faculty member believes he/she has been inappropriately credited for step advancement, the faculty member shall contact the office of human resources in writing and ask for a step advancement evaluation. If step advancement is in error, an adjustment shall be made. The District will review each case to determine whether retroactive pay is warranted.

Fiscal year is defined as the period from July 1 of the current year through June 30 of the succeeding year.

TEACHING ASSIGNMENTS

All overload for both credit and noncredit teaching duties shall be compensated at the appropriate overload and extra assignment rate.

ACTIVITY AND NONCLASSROOM ASSIGNMENTS

(For load determination—see Article 18)

Activity and nonclassroom credit and noncredit hourly faculty assignments are duties such as, but not limited to: librarian; counselor; mental health counselor; physical education activity instructor; instructors in skills labs such as writing, foreign language, disabled student services,

nursing, other activity and skill lab courses and noncredit exercise, conditioning, and swimming class assignments; nurse; and academic specialist.

NONCREDIT ASSIGNMENTS

All bargaining unit employees teaching noncredit classes are placed at column I regardless of education and experience. Noncredit bargaining unit employees can advance in step but cannot advance to a higher column.



| | | |
|---|---------------------------|---------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Director, Human Resources/EEO/Labor Relations | | |
| Subject: Ratification to the Agreement Between the Allan Hancock College Joint Community College District and the Faculty Association of Allan Hancock College for Fiscal Years 2014 – 2017 | | |
| Reason for Board Consideration: ACTION | Item Number: 12.N. | Enclosures: Page 1 of 23 |

BACKGROUND

Negotiations between the District and the Faculty Association began September 27, 2013 and were completed April 11, 2014, when a tentative agreement was reached on the reopeners for Article 11 and 14 of the collective bargaining agreement for the 2015 – 2016 fiscal year, as well as the 2016 – 2017 fiscal year. This agreement is effective July 1, 2014 – June 30, 2017, pending ratification by the Faculty Association.

FISCAL IMPACT

The increased cost to the district is approximately \$463,133 for the 2014 – 2015 fiscal year and will be included in the 2014-2015 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees approve the Agreement between the Allan Hancock Joint Community College District and the Faculty Association of Allan Hancock College, effective July 1, 2014 – June 30, 2017, pending ratification by the Faculty Association.



AGREEMENT

Between

ALLAN HANCOCK JOINT
COMMUNITY COLLEGE DISTRICT

And The

FACULTY ASSOCIATION
OF
ALLAN HANCOCK COLLEGE

Effective

July 1, 2014

through

June 30, 2017



Reopeners 2013-2014
Amendments to the Agreement between the District and
Faculty Association of Allan Hancock College

Table of Contents

- Article 11: Health and Welfare
Article 14: Compensation

Tentative Agreement signed April 11, 2014

Pending Approval by the Board of Trustees at the board meeting on April 15, 2014

Pending Ratification by Faculty Association of Allan Hancock College

TENTATIVE AGREEMENT

The parties to this agreement are the Allan Hancock Community College District ("the District"), and the Faculty Association of Allan Hancock College ("the Faculty Association").

WHEREAS the District and the Faculty Association have concluded negotiations for the 2014-2015 fiscal year, and have concluded negotiations regarding articles 11 and 14 of the parties' collective bargaining agreement for the 2015-2016 fiscal year, as well as the 2016-2017 fiscal year; and

WHEREAS the attached articles 11 and 14 reflect the negotiated contract changes agreed upon by the parties,

NOW, THEREFORE, the parties agree as follows:

1. This tentative agreement is subject to ratification by the Faculty Association membership and by the District's Board of Trustees;
2. Subject to such ratification, this agreement shall take effect on July 1, 2014;
3. Except upon the mutual agreement of both parties hereto, there shall be no reopeners of articles 11 and 14 of the collective bargaining agreement prior to July 1, 2017;
4. This tentative agreement represents the entire agreement between the parties.

Executed this 11TH day of April, 2014.

For the District:

Dr. Kevin Walthers, President

For the Faculty Association:

Christine Reed, President

Luis P. Sanchez, Chief Negotiator

Al Avila, Chief Negotiator

4/7/14

*Al M
Susan Stanley*

[Signature]

*Alfred
Lydia V. Maynard*

ARTICLE 11
HEALTH AND WELFARE

11.1 General Provisions

11.1.1 The district reserves the right to select a carrier to provide claims, administration, and services described in this article. The district shall consult with the Association when considering any changes in carrier and/or individual plans prior to implementation.

The Association will appoint three (3) representatives to the Allan Hancock College Staff Benefits. Decisions of this committee are not considered binding on the Association.

11.1.2 The district in consultation with the Association shall determine the basis for establishing equivalency in considering individual carrier plans.

11.1.3 The health and welfare benefits which are expressly provided by this article are the sole health and welfare benefits which are part of this agreement and made available to employees.

11.1.4 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, Employees, serving less than full time, shall have their district contribution prorated at the same ratio that their yearly employment bears to full-time yearly employment. Employees, serving less than full time, desiring coverage shall be required to complete a payroll deduction form for the difference between the district contribution and the total premium cost.

11.1.5 The district agrees to make available medical and dental insurance (as defined in Section 11.2) for each eligible employee, spouse, domestic partner, and dependent children, as well as life and income protection insurance for the employee only. Employees may secure more life insurance than the district contribution covers, subject to insurance company approval, by authorizing a salary deduction to cover the added premium cost. See Section 11.2.1.4 for costs of additional medical insurance coverage.

11.1.6 Employees on an approved unpaid leave of absence of more than one pay period may continue to participate in the district health/medical and dental programs subject to the carrier's rules and regulations by remitting in advance the total remaining cost of such programs for the period of the unpaid leave.

11.2 Insurance Programs

11.2.1 Health/Medical Insurance

- 11.2.1.1 For each eligible employee and each bona fide dependent, the district will make a monthly contribution for medical insurance (drugs and mental/nervous included) through SISC or another carrier selected by the district, effective October 1, 2004.
- 11.2.1.2 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, Employees working partial assignments shall receive a prorated district contribution based on the percentage of their assignment as provided in Section 11.1.4.
- 11.2.1.3 Health/medical insurance coverage for the employee is mandatory except that an employee who submits proof of duplicate coverage at a level equivalent to the district plan may be excused from the plan.
- 11.2.1.4 Cash-in-lieu: Unless otherwise prohibited by the policy carrier, the District shall provide 25 percent of the district contribution as cash-in-lieu to those employees who meet the criteria listed in 11.2.1.3 and opt out of the District's medical insurance plan. The contribution amount shall be based on single coverage for the lowest available employee plan.
- 11.2.1.5 The district is not obligated to pay any increase in premium cost after September 30, 2004. Any increase in cost shall be borne by the employee through automatic payroll deduction. Any such deduction shall be the difference between the new premium and the district contribution listed below. Prior to implementing payroll deductions, the district will meet with employee groups to consider possible alternatives, such as a different carrier, revisions to coverage, or changes in deductibles. Effective October 1, ~~2004~~ 2014, the district will pay ~~\$323.38~~ \$340.00 per month for single coverage, ~~\$640.73~~ \$673.00 per month for two-party coverage, and ~~\$907.23~~ \$953.00 per month for family coverage.

Additional plans will be made available to Faculty Association bargaining unit members. The difference in cost between the dollar amounts set forth above and the more expensive plans will be paid for by the individual bargaining unit member through payroll deduction, effective October 1, 2004, if the bargaining member chooses one of the more expensive plans.

The district agrees to provide domestic partner insurance coverage under the following conditions: (1) domestic partner insurance is available through the selected carrier and is allowed under the guidelines set by the district; (2) employees who request such insurance provide acceptable proof to the district of a long-term relationship by signing an

affidavit required by the district and submitting a copy of a “Declaration of Domestic Partnership” which has been filed with the California Secretary of State; (3) an employee who is accepted for domestic partner insurance pays the same as an employee with a spouse, or an employee with a family, depending on the plan chosen.

11.2.2 Dental Insurance

- 11.2.2.1 For each eligible employee and bona fide dependent, the district will provide a monthly contribution for dental insurance through the district self-insurance dental plan.
- 11.2.2.2 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, Employees working partial assignments shall receive a prorated district contribution based on the percentage of their assignment as provided in Section 11.1.4.
- 11.2.2.3 Dental coverage for the employee is mandatory.
- 11.2.2.4 The district is not obligated to pay any increase in premium cost after June 30, 2004. Any increase in cost shall be borne by the employee through automatic payroll deduction. Any such deduction shall be the premium increase, if any, since July 1, 2003. Prior to implementing payroll deductions, the district will meet with employee groups to consider possible alternatives, such as a different carrier, revisions to coverage, or changes in deductibles. Effective October 1, ~~2004~~ 2014, the district will pay ~~\$44.88~~ \$47.00 per month for single coverage; ~~\$92.20~~ \$97.00 per month for two-party coverage, and ~~\$132.40~~ \$139.00 per month for family coverage.

11.2.3 Life Insurance

(If the district no longer provides this insurance for other employee groups, the Faculty Association agrees that this language will no longer apply.)

- 11.2.3.1 The district shall provide each eligible employee a paid life insurance with a maximum benefit upon death of \$6,000 including accidental death and dismemberment and a paid decreasing term life insurance with accidental death and dismemberment.
- 11.2.3.2 Except when authorized under Article 10.8.3.1 or elsewhere in this Agreement, Employees working partial assignments shall receive a prorated district contribution based on the percentage of their assignment as provided in Section 11.1.4.
- 11.2.3.3 Life insurance coverage for the employee is mandatory.

11.2.3.4 The district is not obligated to pay any increase in premium cost after the term of this Agreement. Any increase in cost shall be borne by the employee through automatic payroll deduction unless modified by a successor Agreement. Any such deduction shall be the premium increase, if any, since July 1, 2003. Prior to implementing payroll deductions, the district will meet with employee groups to consider possible alternatives, such as a different carrier or revisions to coverage.

11.2.4 Income Protection Insurance

(If the district no longer provides this insurance for other employee groups, the Faculty

Association agrees that this language will no longer apply.)

11.2.4.1 The district shall provide each eligible employee of the district with an income protection plan.

11.2.4.2 Income protection insurance coverage for the employee is mandatory.

11.2.4.3 The district is not obligated to pay any increase in premium cost after the term of this Agreement. Any increase in cost shall be borne by the employee through automatic payroll deduction unless modified by a successor agreement. Any such deduction shall be the premium increase, if any, since July 1, 2003. Prior to implementing payroll deductions, the district will meet with employee groups to consider possible alternatives, such as a different carrier or revisions to coverage.

11.3 Medical Insurance For Retirees

11.3.1 For employees hired on or after July 1, 1993, but prior to July 1, 1997, the district will maintain coverage at the same dollar level as for active bargaining unit members for a retiree under the medical insurance plans upon STRS retirement as evidenced by the receipt of monthly retirement payments from the State Teachers' Retirement System provided the unit member is at least 55 years of age but less than 65 and has been a regular employee of the district for twenty or more consecutive years of service. Upon reaching age 65, the employee shall no longer be eligible for district-paid medical benefits. ~~The retiree's spouse or domestic partner shall not be eligible for this benefit through district-paid premium. However, the retiree may purchase spousal or domestic partner coverage.~~

11.3.2 Employees hired before July 1, 1993, shall be eligible for medical insurance coverage as provided for in Allan Hancock College Board Policy 3405. Board Policy 3405 is incorporated into and made a part of this Agreement (see Appendix F for Board Policy 3405).

11.3.3 For employees hired on or after July 1, 1997, the district will maintain coverage at the same dollar level as for active employees for a retiree under the medical insurance plans upon STRS retirement as evidenced by the receipt of monthly retirement payments from the State Teachers' Retirement System provided the employee is at least 58 years of age but less than 67 or federal Medicare eligibility, whichever comes first, and has been a regular employee of the district for twenty or more consecutive years of service. Upon reaching age 67 or federal Medicare eligibility, whichever comes first, the employee shall no longer be eligible for district-paid medical benefits. ~~The retiree's spouse or domestic partner will not be eligible for this benefit through district-paid premium. However, the retiree may purchase spousal or domestic partner coverage.~~

11.3.4 For employees retiring after July 1, 2014, the district will contribute an amount equal to that paid toward the medical insurance premium for spousal or domestic partner coverage on the AHC medical insurance plan as provided to spouses/domestic partners of active full-time faculty employees per the following limitations:

- a. Coverage for spouse/domestic partner is limited to one year for each year of marriage/domestic partner registration to employee at time of employee's retirement to a maximum of 15 years, or spouse's/domestic partner's age 65 or federal Medicare eligibility, whichever comes first.
- b. Retirees may purchase spousal or domestic partner coverage ~~through the District~~ when coverage is not available under the terms of this subsection.

11.4 Parking Permit

Effective July 1, 2010 the District shall provide each member of the bargaining unit with a portable parking permit. The parking permit shall be portable and may be used with multiple vehicles. Each employee will be issued one permit only and may be used in staff or general parking areas.

11.5 Indemnity

In accordance with provisions of Government Code sections 825 and 995, the District shall defend a bargaining unit member from any and all demands, claims, suits, actions and legal proceedings brought against the bargaining unit member in the bargaining unit member's individual capacity, or official capacity as an agent

UP & [unclear]
[unclear]
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[unclear]

and employee of the District, provided that the incident giving rise to any such demand, claim, suit, action, or legal proceeding arose while the bargaining unit member was acting within the scope of employment.

11.6 Facility use by Employees

Employees shall have access to, and use of, the District's physical fitness lab, swimming pool and shower and locker room facilities without charge at times when the same are in use, as long as the employee's presence does not interfere with instruction or operations of the facility and as long as the employee is using the facility and equipment in a safe and sensible manner.

11.7 Vision Insurance: Effective July 1, 2013, for each eligible employee, the District shall provide a monthly contribution for vision insurance through the District vision plan.

11.7.1 The District will pay a premium cost up to \$5.67 per month for single coverage. The District is not obligated to pay any increase in the premium cost. Any increase in cost shall be borne by the bargaining unit employee through payroll deduction.

11.7.2 Vision insurance for the bargaining unit employee is mandatory unless an employee submits proof of coverage elsewhere.

~~11.8 One-time Benefit Cost Offset: The District shall provide each member of the bargaining unit a one-time benefit stipend in the amount of \$820.00 (determined by the 2012-2013 fiscal year allocation of funds divided by the number of members). This stipend is to offset the increased costs to the employee for health and dental benefits.~~

4/7/14

Al Al
Susan Farley

ARTICLE 14

COMPENSATION

[Handwritten signature]

14.1 Salaries

14.1.1 Effective fall 2014, The Faculty Contract Salary Schedule and the Parent Participation Nursery and Day Care Center (PPNDCC) Salary Schedule shall be adjusted in the following manner:

Lydia Napwell

On the Faculty Contract Salary Schedule:

1. A two percent (2.0%) increase across the board.
2. Eliminate steps 1, 2 and 3 (any faculty on those steps shall be moved to step 4).
3. Eliminate existing biannual steps 14 through 24 and replace with annual steps 13 through 24 reflecting 1.6% increases between each step.
4. Employees scheduled to receive a biannual increase effective during the 2014-15 academic year shall advance two steps on the new schedule for that movement period.

On the Parent Participation Nursery and Day Care Center Salary Schedule:

1. A two percent (2.0%) increase across the board.
2. Eliminate steps 1, 2 and 3 (any faculty on those steps shall be moved to step 4).
3. Eliminate existing biannual steps 16 through 24 and replace with annual steps 15 through 24 reflecting 1.65% increases between each step.
4. Employees scheduled to receive a biannual increase effective during the 2014-15 academic year shall advance two steps on the new schedule for that movement period.

~~14.1.1~~ Effective July 1, 2013-2014 employees who are on step 24 shall receive a 0.5 1.0% longevity increase each year thereafter to a maximum of ten years.

14.1.1.2 Effective fall 2015, the Faculty Contract Salary Schedule and the Parent Participation Nursery and Day Care Center (PPNDCC) Salary schedules shall increase across the board by the percentage amount indicated in the 2014-2015 California State Adopted Budget for Cost of Living Adjustment (COLA).

14.1.1.3 Effective fall 2016, the Faculty Contract Salary Schedule and the Parent Participation Nursery and Day Care Center (PPNDCC) Salary schedules shall increase across the board by the percentage amount indicated in the 2015-2016 California State Adopted Budget for Cost of Living Adjustment (COLA).

14.1.2 Overload, Summer, Intercession and Substitute Instructional Assignment Compensation

14.1.2.1 Pursuant to the terms in Articles 16 and 18, overload teaching assignments, and teaching assignments during summer session, intersession, or as a substitute (prorated at the team taught rate) shall be paid using the Overload and Extra Assignment Salary Schedules in the appendix by multiplying the number of hours for the assignment by the employee's hourly rate based on step, column, and assignment type.

As specified in Article 18, full-time load is defined as .970 FTE through 1.023 FTE. An employee is considered to have an overload for pay if the load exceeds 1.023 FTE. If

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the employee has an overload, compensation shall be paid for the amount of load that exceeds 1.000 FTE.

14.1.3 Extra/Fewer Duty Days Compensation

14.1.3.1 Salary levels are based on a yearly 175-day, full-time assignment. Employees serving less than full time or fewer than 175 days or more than full-time or more than 175 days shall have their annual salary prorated at the same ratio that their yearly employment bears to full-time yearly employment by using the following formula:

Base Annual Salary divided by 175 = Daily Rate
Daily Rate x Total Days of Assignment = Compensation;

14.1.3.2 Base Annual Salary is defined as the employee's placement on the appropriate Salary Schedule (in the appendix) which specifies the salary for 175-day annual contracts.

14.1.3.3 Subsections 14.1.3.1 and 14.1.3.2 do not apply to employees working partial days as defined in the overload, extra assignment, or summer pay sections of this article.

14.1.4 Payroll Notices

The District shall provide each employee with clearly understandable monthly pay notices for each pay period. The notices shall list the pay rate for each assignment, the total compensation received for each assignment, the total gross compensation and itemize all deductions.

Unless otherwise requested by the employee, the payroll notice shall be sent to the employee by U.S. mail or inter-office mail no later than 30 calendar days from the time of the pay distribution.

14.1.5 Reduced Load Compensation

14.1.5.1 Employees approved for a reduced load as defined in Article 18 of this agreement, shall have their compensation prorated based on the percentage of load relative to the daily rate of a full-time load.

14.2 Salary Schedules: Employees shall be paid in accordance with the salary schedules attached and incorporated herein as in the appendix (SS-10, SS-60). The following salary schedules shall apply to the designated groups of employees.

14.2.1 Faculty Contract Salary Schedule, (SS-10)

14.2.1.1 All regular, contract, and full-time temporary instructional and service faculty employees shall be paid in accordance with the provisions of this salary schedule.

14.2.2 Parent Participation Nursery & Day Care Center Salary Schedule, (SS-60)

FA proposal ~~11/8/13b~~; 11/22/13 Final 012414 rev 031414-031714 040714 for T/A

14.2.2.1 All regular, contract, faculty employees responsible for the care and teaching of pre-school children shall be paid in accordance with the provisions of this salary schedule.

14.3 Initial Salary Placement on the Salary Schedules, (SS-10 and SS-60)

14.3.1 Step and column placement shall be based on Allan Hancock College associate faculty services and for out-of-district faculty experience at an accredited education institution or applicable work experience directly related to the primary assignment at the time of initial employment. Such experience shall not exceed seven years; therefore, the highest placement on the salary schedule shall ordinarily be step 8. However, consideration of initial placement at step 9 will be given to a candidate who has received tenure at another accredited college or university.

14.3.1.1 Occupational experience directly related to the employee's primary assignment in the district will be accredited as follows: for each two (2) years of previous full-time related occupational experience, one (1) step advancement will be granted. The experience must be beyond the occupational experience needed to satisfy minimum qualification requirements.

14.3.1.2 Employees hired as a contract regular employee shall receive one-step advancement for each year of full-time experience related to the primary assignment.

14.3.1.3 Employees with no previous experience will be placed at step ~~4~~ 4.

14.3.2 It shall be the responsibility of the employee at the time of initial employment by the college to present a complete official transcript of all academic work from an accredited college/university and verification of occupational experience. Salary placement shall be based upon degrees, units, and occupational experience presented at that time and shall be final.

14.3.3 Exclusions: Credit for previous experience for placement purposes shall not be granted for the following:

14.3.3.1 Experience as a teaching or laboratory assistant

14.3.3.2 Work experience necessary to meet minimum qualifications

14.4 Step Advancement, Salary Schedules, (SS-10 and SS-60)

14.4.1 Bargaining unit members shall receive one-step advancement within the appropriate column upon satisfactory completion, the preceding year, of two full semesters of required service including days of paid leave until step ~~24~~ 12 for employees on SS-10 salary schedule and step ~~14~~ for employees on the SS-60 salary schedule has been reached. Thereafter, employees shall receive ~~bi-annual increments up to step 24~~ and longevity increases thereafter for ten years.

14.5 Column Advancement, Salary Schedules, (SS-10 and SS-60)

14.5.1 Employees who take course work related to their primary assignment from an accredited college or university at the upper division or graduate level will be advanced

FA proposal ~~11/8/13b; 11/22/13~~ Final 012414 rev 031414-031714 040714 for T/A

into columns III and IV on the SS-10 schedule and for columns II and III on the SS-60 schedule without prior district approval. The request for advancement should be submitted directly to the office of human resources.

- 14.5.2 All course work taken by employees for advancement into column III and column IV which is lower division or outside of the employee's primary assignment must be approved in writing in advance of enrollment by the associate superintendent/vice president, academic affairs, or the vice president, student services. It must be demonstrated that a lower level course or course work outside of the employee's authorized primary assignment will significantly contribute to the improvement of the quality of instruction or service.
- 14.5.3 Any course work under staff development/flex day activities does not count toward column advancement.
- 14.5.4 In all instances, it is assumed that courses offered for advancement are part of a program calculated to improve the effectiveness of the employee.
- 14.5.5 It is the responsibility of the employee to notify the director, human resources, in writing when she/he has met requirements to move to a higher pay column. Verification, official transcripts, and, when appropriate, written authorization from the appropriate vice president must be submitted prior to the beginning of the semester in which the change is requested.

14.6 Stipends-Regular

14.6.1 Doctoral Stipend

Effective July 1, 2013, full-time regular and contract faculty employees who have an earned doctorate from a regionally accredited institution shall receive a \$2500 annual doctoral stipend. Employees serving less than full time each year shall have the doctoral stipend prorated at the same ratio that their yearly employment bears to full-time yearly employment.

It is the responsibility of the employee to notify the director, human resources, in writing when she/he has met stipend requirements. Verification in the form of official transcript must be submitted prior to the beginning of the semester in which the stipend is requested.

14.6.2 Department Chair Stipend

Effective July 1, 2013 Department chairs shall receive an annual stipend in the amount of \$5,000. The stipend shall be paid in monthly installments over 10 months.

14.8.2.1 Granting of stipends does not obligate the district to maintain department chair positions in the future or obligate the district to negotiate the maintenance of such positions with the Association.

14.6.3 Coaching Stipend

14.6.3.1 Effective July 1, 2013 full-time faculty members with coaching assignments shall receive a stipend in the amount of \$7,000 for years 1-4, \$8,000 for years 5-8, and \$9,000 for year 9 and beyond, paid in monthly installments over 10 months.

14.6.3.2 Granting of stipends does not obligate the district to maintain coaching positions in the future or obligate the district to negotiate the maintenance of such positions with the Association.

14.6.4 The continuation of individual assignments which result in stipends is dependent on annual satisfactory evaluations of the individuals receiving the stipends.

14.6.5 Class Size Stipend

1. Minimum of 60 students maximum of 69 students \$300 per unit of credit provided as a stipend or applied to the cost of a reader.
2. Minimum of 70 students maximum of 79 students \$355 per unit of credit provided as a stipend or applied to the cost of a reader.
3. Minimum of 80 students maximum of 89 students \$410 per unit of credit provided as a stipend or applied to the cost of a reader.
4. Minimum of 90 students maximum of 99 students \$464 per unit of credit provided as a stipend or applied to the cost of a reader.
5. Minimum of 100 students maximum of 109 students \$519 per unit of credit as a stipend or applied to the cost of a reader.
6. Minimum of 110 students maximum of 119 students \$573 per unit of credit as a stipend or applied to the cost of a reader.
7. Minimum of 120 students maximum of 129 students \$628 per unit of credit as a stipend or applied to the cost of a reader.

14.6.6 Program Review, Program Discontinuance Review and Annual Review Stipends

14.6.6.1 Bargaining unit members assigned to perform program review or program discontinuance review shall receive a stipend in the amount \$1,000 upon completion of the review; or the member may opt to receive .05 reassigned time, or 25 hours of professional development credit in lieu of the stipend allocated in accordance with Article 16.6.

14.6.6.2 Bargaining unit members assigned to perform annual reviews shall receive a stipend in the amount of \$250 upon completion of the review; or, the employee may opt to receive .008 reassigned time, or 5 hours of professional development credit in lieu of the stipend.

14.7.7 Cooperative Work Experience Stipend: Bargaining unit members who participate in the supervision of students will be compensated up to \$100.00 paid on the following schedule: \$60.00 after completion of an initial meeting and relevant documentation is completed and \$40.00 upon the student's successful completion of work experience credit. The bargaining unit member will complete the following activities: meeting with the student, two (2) employer contacts including one onsite visit and the review and completion of appropriate paperwork.

14.8.8 Part-time Faculty Evaluations: For each completed evaluation of a part-time faculty member, the employee shall receive a stipend of \$105 or, the employee may opt to receive 2 hours of professional development credit in lieu of the stipend.

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14.8.9 Course Development and Modification: For each board approved new course developed or modified in accordance with provisions in Article 18.12, the bargaining unit member shall receive compensation as follows:

- a) New Course Development: a stipend of \$250 or, the employee may opt to receive .02 reassigned time, or 10 hours of professional development credit in lieu of the stipend.
- b) Major Course Modification: a stipend of \$150 or, the employee may opt to receive 8 hours of professional development credit in lieu of the stipend.

14.9 Short-Term Stipends

14.9.1 The district may offer short-term stipends to employees for individual projects and/or assignments, which are not part of the regular assignment for the employee, under the following conditions:

- A. The funding source for the stipend must be from categorical funds.
- B. The Short Term assignment form in the Appendix must be completed and signed by all parties prior to any work being performed.

14.9.2 Short-term stipend assignments are voluntary and may be rejected by the employee. If the employee agrees to the short-term assignment and stipend, she or he is obligated to the terms and conditions of the assignment as listed on the Short Term assignment form.

14.9.3 Termination of a short-term assignment. Either the district or the employee may withdraw from the assignment with 30-days advance notice (pay period). Any work completed or incomplete at the time of withdraw shall be the property of the district. The employee shall be entitled to any payment for the period of time completed.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
FACULTY CONTRACT SALARY SCHEDULE

2.0% COLA
6.5% between columns
3.4% between steps up to 12
1.6% between steps after 12

FALL 2014

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> | <u>COLUMN IV</u> |
|-------------|-----------------|------------------|-------------------|------------------|
| 4 | 51,601 | 54,955 | 58,527 | 62,331 |
| 5 | 53,355 | 56,823 | 60,516 | 64,450 |
| 6 | 55,169 | 58,755 | 62,574 | 66,641 |
| 7 | 57,045 | 60,753 | 64,702 | 68,908 |
| 8 | 58,985 | 62,819 | 66,902 | 71,251 |
| 9 | 60,990 | 64,954 | 69,176 | 73,672 |
| 10 | 63,064 | 67,163 | 71,529 | 76,178 |
| 11 | 65,208 | 69,447 | 73,961 | 78,768 |
| 12 | 67,425 | 71,808 | 76,476 | 81,447 |
| 13 | 68,504 | 72,957 | 77,699 | 82,749 |
| 14 | 69,600 | 74,124 | 78,942 | 84,073 |
| 15 | 70,714 | 75,310 | 80,205 | 85,418 |
| 16 | 71,845 | 76,515 | 81,488 | 86,785 |
| 17 | 72,995 | 77,740 | 82,793 | 88,175 |
| 18 | 74,163 | 78,984 | 84,118 | 89,586 |
| 19 | 75,350 | 80,248 | 85,464 | 91,019 |
| 20 | 76,556 | 81,532 | 86,832 | 92,476 |
| 21 | 77,781 | 82,837 | 88,221 | 93,955 |
| 22 | 79,025 | 84,162 | 89,633 | 95,459 |
| 23 | 80,289 | 85,508 | 91,066 | 96,985 |
| 24 | 81,574 | 86,876 | 92,523 | 98,537 |

The salary quoted on this salary schedule is for a full-time regular contract year assignment of 175 days.

COLUMN DEFINITIONS FOR SALARY PLACEMENT

- COLUMN I (A)** An appropriate and valid California community college life credential.
- COLUMN II (A)** Master's degree from an accredited institution.
(B) Bachelor's degree plus 2 years' professional experience and appropriate certification to practice or licensure if available.
(C) Associate degree from an accredited institution plus 6 years professional experience and appropriate certification to practice or licensure if available.
(D) Bachelor's degree plus 30 semester units and an appropriate and valid California community college life credential.
(E) Bachelor's degree and California standard designated subjects (vocational life credential) or an appropriate and valid California community college life credential.
- COLUMN III (A)** Master's degree plus 18 semester units after issuance of master's degree from an accredited institution.
(B) Bachelor's degree plus 60 semester units after issuance of bachelor's degree from an accredited institution plus 2 years' professional experience and appropriate certification to practice or licensure if available.
(C) Bachelor's degree plus 60 semester units after issuance of bachelor's degree from an accredited institution plus an appropriate and valid California community college life credential.
- COLUMN IV (A)** Master's degree plus 36 semester units after issuance of master's degree from an accredited institution.
(B) Bachelor's degree plus 90 semester units after issuance of bachelor's degree from an accredited institution plus 2 years' professional experience and appropriate certification to practice or licensure if available.
(C) Bachelor's degree plus 90 semester units after issuance of bachelor's degree from an accredited institution plus an appropriate and valid California community college life credential.

DOCTORAL STIPEND

1. Full-time faculty who have an earned doctorate from an accredited institution will be placed at Column IV and will receive a doctoral stipend of not more than \$2,500 above placement at Column IV. Faculty who work less than full time or less than 175 days shall have the doctoral stipend prorated at the same ratio that their yearly employment bears to full-time yearly employment.
2. It is the responsibility of the employee to notify the director, human resources, in writing, when she/he has met stipend requirements. Verification in the form of official transcript must be submitted prior to the beginning of the semester in which the stipend is requested.

INITIAL SALARY PLACEMENT

1. It shall be the responsibility of the faculty member at the time of initial date of hire by the college to present an official and complete transcript of all units successfully completed. It shall also be the responsibility of the faculty member at the time of initial date of hire to present verification of experience if appropriate and required. Salary schedule placement must be based upon degrees, semester units, and/or experience presented at that time and shall be final. All documents are subject to approval of the District.
2. Initial date of hire as used herein shall mean the first day the faculty member is required by contract to perform services for the District.
3. Quarter units are multiplied by 2/3 to determine semester unit equivalent.
4. Semester units credited for salary placement must be with a grade of "C" or better, or pass/credit.
5. The faculty member will be notified by the office of human resources of his/her initial salary placement. If all appropriate documentation for salary placement has been submitted and he/she believes his/her initial salary placement is in error, it is the faculty member's responsibility to notify the office of human resources within 14 calendar days of notification to request a reevaluation of salary placement. Failure to notify shall cause salary placement to be final for the entire semester or summer session of service.
6. Step and column placement shall be based on Allan Hancock College associate faculty services and for out-of-district faculty experience at an accredited education institution or applicable work experience directly related to the primary assignment at the time of initial employment. Such experience shall not exceed seven years; therefore, the highest placement on the salary schedule shall ordinarily be step 8. However, consideration of initial placement at step 9 will be given to a candidate who has received tenure at another accredited college or university.
 - a) Occupational experience directly related to the employee's academic assignment in the District will be accredited as follows: for each two (2) years of previous full-time related occupational experience, one (1) step advancement will be granted. The experience must be beyond the occupational experience needed to satisfy minimum qualification requirements.
 - b) Employees hired as a contract regular employee shall receive one-step advancement for each year of full-time experience related to the primary assignment.
 - c) Employees with no previous experience will be placed at step 4.

Step Advancement, Salary Schedules, (SS-10 and SS-60)

1. Bargaining unit members shall receive one-step advancement within the appropriate column upon satisfactory completion, the preceding year, of two full semesters of required service including days of paid leave until step 24 ~~12 for employees on SS-10 salary schedule and step 14 for employees on the SS-60~~

~~salary schedule~~ has been reached. Thereafter, employees shall receive ~~bi-annual increments up to step 24~~ and longevity increases thereafter for ten years.

Column Advancement, Salary Schedules, (SS-10 and SS-60)

1. Employees who take course work related to their primary assignment from an accredited college or university at the upper division or graduate level will be advanced into columns III and IV on the SS-10 schedule and for columns II and III on the SS-60 schedule without prior district approval. The request for advancement should be submitted directly to the office of human resources.
2. All course work taken by employees for advancement into column III and column IV which is lower division or outside of the employee's primary assignment must be approved in writing in advance of enrollment by the associate superintendent/vice president, academic affairs, or the vice president, student services. It must be demonstrated that a lower level course or course work outside of the employee's authorized primary assignment will significantly contribute to the improvement of the quality of instruction or service.
3. Any course work under staff development/flex day activities does not count toward column advancement.
4. In all instances, it is assumed that courses offered for advancement are part of a program calculated to improve the effectiveness of the employee.
5. It is the responsibility of the employee to notify the director, human resources, in writing when she/he has met requirements to move to a higher pay column. Verification, official transcripts, and, when appropriate, written authorization from the appropriate vice president must be submitted prior to the beginning of the semester in which the change is requested.

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

PARENT PARTICIPATION NURSERY & DAY CARE CENTER SALARY SCHEDULE

FALL 2014

2.0% COLA
 4.97% Between Steps up to 14
 1.65% Between After 14
 4.97% Between Columns

| <u>STEP</u> | <u>COLUMN I</u> | <u>COLUMN II</u> | <u>COLUMN III</u> |
|-------------|-----------------|------------------|-------------------|
| 4 | 26,757 | 28,087 | 29,483 |
| 5 | 28,087 | 29,483 | 30,948 |
| 6 | 29,483 | 30,948 | 32,486 |
| 7 | 30,948 | 32,486 | 34,101 |
| 8 | 32,486 | 34,101 | 35,796 |
| 9 | 34,101 | 35,796 | 37,575 |
| 10 | 35,796 | 37,575 | 39,442 |
| 11 | 37,575 | 39,442 | 41,402 |
| 12 | 39,442 | 41,402 | 43,460 |
| 13 | 41,402 | 43,460 | 45,620 |
| 14 | 43,460 | 45,620 | 47,887 |
| 15 | 44,177 | 46,373 | 48,678 |
| 16 | 44,906 | 47,138 | 49,481 |
| 17 | 45,647 | 47,916 | 50,297 |
| 18 | 46,400 | 48,706 | 51,127 |
| 19 | 47,166 | 49,510 | 51,971 |
| 20 | 47,944 | 50,327 | 52,828 |
| 21 | 48,735 | 51,157 | 53,700 |
| 22 | 49,539 | 52,001 | 54,585 |
| 23 | 50,356 | 52,859 | 55,486 |
| 24 | 51,187 | 53,731 | 56,401 |

COLUMN REQUIREMENTS:

- COLUMN I Teacher with a provisional instructional permit. Teacher with a regular children's center permit; but with less than a bachelor's degree.
- COLUMN II Teacher with a bachelor's degree. Teacher with instructional permit issued on a postponement of requirements.
- COLUMN III Teacher with a bachelor's degree and regular instructional permit issued for children's center

The salary quoted on this salary schedule is for a full-time regular contract year assignment of 175 days.

PROCEDURES FOR SALARY PLACEMENT AND ADVANCEMENT

For initial placement of faculty personnel on this salary schedule, the following criteria are used for the evaluation of the individual's education and experience.

1. The maximum credit granted for out-of-district experience is seven (7) years. The maximum entry step is 8. However, consideration of initial placement at step 9 will be given to a candidate who has received tenure at another accredited college or university.
2. Prior teacher experience is granted full credit based on a 10-month school year up to the maximum allowable. Part-time hourly credit will be based on 1,062 hours being equivalent to one 10-month school year.
3. Each year of experience advances the candidate one step on the schedule. This advancement is considered as a "merit" step increase.
4. It shall be the responsibility of the faculty member at the time of initial employment by the college to present a complete official transcript of all academic work from an accredited college/university and verification of occupational experience as well as appropriate California children's center permit. Salary placement shall be based upon education, appropriate occupational experience, and type of children's center permit presented at that time and shall be final.

Step Advancement, Salary Schedules, (SS-10 and SS-60)

1. Bargaining unit members shall receive one-step advancement within the appropriate column upon satisfactory completion, the preceding year, of two full semesters of required service including days of paid leave until step 24 ~~12 for employees on SS-10 salary schedule and step 14 for employees on the SS-60 salary schedule~~ has been reached. Thereafter, employees shall receive ~~bi-annual increments up to step 24 and~~ longevity increases thereafter for ten years.

Column Advancement, Salary Schedules, (SS-10 and SS-60)

1. Employees who take course work related to their primary assignment from an accredited college or university at the upper division or graduate level will be

advanced into columns III and IV on the SS-10 schedule and for columns II and III on the SS-60 schedule without prior district approval. The request for advancement should be submitted directly to the office of human resources.

2. All course work taken by employees for advancement into column III and column IV which is lower division or outside of the employee's primary assignment must be approved in writing in advance of enrollment by the associate superintendent/vice president, academic affairs, or the vice president, student services. It must be demonstrated that a lower level course or course work outside of the employee's authorized primary assignment will significantly contribute to the improvement of the quality of instruction or service.
3. Any course work under staff development/flex day activities does not count toward column advancement.
4. In all instances, it is assumed that courses offered for advancement are part of a program calculated to improve the effectiveness of the employee.
5. It is the responsibility of the employee to notify the director, human resources, in writing when she/he has met requirements to move to a higher pay column. Verification, official transcripts, and, when appropriate, written authorization from the appropriate vice president must be submitted prior to the beginning of the semester in which the change is requested.

PART-TIME EMPLOYMENT

Teachers working less than 60% of the full-time assignment will be paid at the rate of \$9.46 per hour regardless of possible placement on the above schedule.

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Reappointment of Full-Time Faculty Member | | |
| Reason for Board Consideration: ACTION | Item Number: 12.O. | Enclosures: Page 1 of 1 |

A recommendation may be made that the board of trustees approve a reappointment of a tenure-track faculty member. If a recommendation is made, a revised board agenda item will be presented.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Grant Proposals Submitted | | |
| Reason for Board Consideration: INFORMATION | Item Number: 13.A. | Enclosures: Page 1 of 1 |

BACKGROUND:

The office of institutional grants has submitted the following grant application for a total of \$1,500,000 in requested funds:

1. California Department of Education: California Career Pathways Trust (\$1,500,000)

In partnership with Santa Barbara City College and as part of a regional consortium, the college has submitted an application to the California Career Pathways Trust to establish and strengthen K-14 career pathway programs and implement SBCC's Get Focused-Stay Focused initiative. The program will strengthen and improve high school career exploration, create new and strengthen career pathways in Health Occupations, Manufacturing, and Agriculture and create dual enrollment programs with AHC and high school districts and industry partners.

There is a \$150,000 matching requirement that will be provided by in-kind costs of personnel, supplies, travel, and contributions from industry partners. The project period is July 1, 2014- June 30, 2018. (Submitted by Suzanne Valery)

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|---|--------------------|
| Administrator Initiating Item: Luis P. Sanchez | Final Disposition: |
|---|--------------------|



| | | |
|--|-----------------------|-----------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Actuarial Study of Retiree Health Liabilities | | |
| Reason for Board Consideration: INFORMATION | Item Number: 13.B. | Enclosures: Page 1 of 2 |

BACKGROUND:

In 2004, the Governmental Accounting Standards Board (GASB) issued statement 45, "Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions," which requires public agencies to report their costs and obligations pertaining to health and other benefits of current and future retired employees. Under this statement, these benefits must be recognized as a current cost during the working years of an employee. Further, each district is to identify and disclose the benefits as an expense and, to the extent not pre-funded, as a liability on its financial statements.

The effective date of the GASB 45 requirements was phased in over three years based on the district's annual revenues. The implementation year for Allan Hancock College was 2008-09.

In recent years the district has reduced its liability exposure by increasing the number of years of employment it takes for an employee to become eligible for post-employment benefits and by limiting the benefit that would be received. Additionally, in July 2004 the district conducted a Medicare election and by August 2005 had completed clarification of eligibility for post-retirement benefits for individuals without Medicare coverage.

One of the requirements of GASB 45 is to have actuarial studies performed on a regular cycle. During fiscal year 2004-05, Total Compensation Systems, Inc. (TCS) analyzed liabilities associated with Allan Hancock College's current retiree health program as of July 1, 2004. In preparation for implementation of GASB 45 requirements, TCS completed a second study on August 14, 2008 for program liability as of July 1, 2008, a third study on September 22, 2011 for program liability as of April 1, 2011, and an updated study on December 13, 2013 for program liability as of September 1, 2013.

The updated actuarial report included several estimates for the district's retiree health program. TCS calculated estimates separately for active employees and retirees.

Actuarial Present Value of Total Projected Benefits (APVTPB)

As of September 1, 2013

| | |
|---------|---------------------|
| Active | \$ 3,583,500 |
| Retiree | <u>4,707,257</u> |
| Total | <u>\$ 8,290,757</u> |

| | |
|---|--------------------|
| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
|---|--------------------|

The APVTPB should be funded over the working life of employees. At any time, much of it has not been “earned” by employees. The APVTPB is used to develop expense and liability figures. To do so, the gross liability is divided into two parts: the portions attributable to service rendered prior to the valuation date (the past service liability) and to service after the valuation date but prior to retirement (the future service liability). The past service and future service liabilities are usually each funded in a different way.

Past Service Liability (Actuarial Accrued Liability)

| | | |
|---------------------------------|--|---------------------|
| As of September 1, 2013 | | |
| Active | | \$ 2,519,298 |
| Retiree | | <u>4,707,257</u> |
| Unfunded Past Service Liability | | <u>\$ 7,226,555</u> |

Under GASB 45 this obligation can be recognized over a period of up to 30 years.

Future Service Liability

Of the total gross liability, \$1,064,202 has yet to be earned by active employees for service from September 1, 2013 to retirement. The actuarial report included a calculation to determine funding rates for active employees. The 2013-14 accrual cost of \$124,323 was based on data available as of September 1, 2013.

Following a review of the July 1, 2004 report, the Budget Advisory Committee (BAC) recommended to the superintendent/president funding past service and future service liabilities in different ways. BAC recommended that the future service liability be addressed by implementing a benefit rate applied to applicable salaries effective July 1, 2006. BAC further recommended that the past service liability be addressed by allocating certain one-time, unanticipated resources to fund this liability. More specifically, BAC recommended that outstanding mandated cost claims be directed for this purpose when they are ultimately funded by the state, and that at least a portion of the Certificate of Participation debt obligation funding that was relieved also be directed for this purpose.

Current Funding Status: (Funds temporarily restricted in the Post-Employment Benefits Fund)

| <u>Year</u> | <u>Amount</u> | <u>Source</u> |
|-------------|---------------------|-----------------------------------|
| 2012-13 | \$ 5,343,846 | Balance as of 6-30-2013 |
| 2013-14 | \$ 120,000 | .52% of applicable salaries |
| | \$ 325,000 | Funding for past service |
| | <u>\$ 16,000</u> | Interest - estimate |
| Total | <u>\$ 461,000</u> | |
| | <u>\$ 5,804,846</u> | Estimated reserve as of 6-30-2014 |



AGENDA ITEM

| | | |
|--|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Employee Retirements and Resignations | | |
| Reason for Board Consideration: INFORMATION | Item Number: 13.C. | Enclosures: Page 1 of 1 |

BACKGROUND:

The superintendent/president has accepted the following resignation and retirements:

Resignation

Breanna Winter, cook, children's center, effective March 27, 2014.

Ms. Winter has been employed with the district since January 15, 2014.

Retirements

Greg Dossey, full-time faculty, law enforcement training, public safety department, effective July 1, 2014.

Mr. Dossey has been employed with the district since January 4, 1999.

Sonja Oglesby, public affairs and publications technician, effective August 3, 2014.

Ms. Oglesby has been employed with the district since December 1, 2000.

| | |
|--|--------------------|
| Administrator Initiating Item: C. Mesaros | Final Disposition: |
|--|--------------------|



| | | |
|---|---------------------------|--------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Allan Hancock Joint Community College District - Integrated Planning Process | | |
| Reason for Board Consideration: INFORMATION | Item Number: 13.D. | Enclosures: Page 1 of 1 |

BACKGROUND

Educational Master Plan: According to the California Community College Chancellor’s Office, since 1972, the California code of regulations, Title 5, sections 55402, 55403, and 55404 have required community college districts to maintain an educational master plan for each college in the district and for the district as a whole. For Allan Hancock Joint Community College District, the educational master plan is for the district as a whole.

Allan Hancock College Long-Range Master Plans: The above-mentioned regulations do not stipulate the methods colleges would use to create master plans or the ultimate contents of an educational master plan. However, like other districts, Allan Hancock Joint Community College District has developed the educational master plan to guide the facilities master plan as an approach to participate in the State funded capital outlay program. Moreover, our district’s educational master plan also guides the facilities, technology, staffing, and financial long range planning as an approach to provide evidence in support of meeting the Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation standards.

Allan Hancock Joint Community College District’s Strategic Plan: As part of the multi-level integrated planning model, the district develops, revises, or reaffirms the institution’s strategic directions, and institutional goals reflected in the strategic plan. As part of this effort, the district reviews and revises (if necessary) its institutional Values, Mission, and Vision.

The district is in the process of finalizing the new educational, facilities, and technology master plans. These master plans also draw from the district’s strategic plan, also currently under development.

At the April 15, 2014 meeting, administration will update the board of the above-mentioned planning endeavors. Administration anticipates presenting these plans at the June 17, 2014, board meeting for action.

| | |
|---|--------------------|
| Administrator Initiating Item: Felix Hernandez Jr. | Final Disposition: |
|---|--------------------|



| | | |
|--|---------------------------|---------------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: Bond Measure I Report | | |
| Reason for Board Consideration: INFORMATION | Item Number: 13.E. | Enclosures: Page 1 of 11 |

STATUS

| Project Name & Phase | Bldg. Sq. Ft. | Budget | Encumbered | Expended | Balance | Project Percentage Complete | Projected Occupancy or Completion |
|--|---------------|---------------|-------------|---------------|-------------|-----------------------------|-----------------------------------|
| One Stop Student Services Center (C) | 65,841 | \$39,069,400 | \$1,881,674 | \$37,928,611 | (\$740,885) | 99% | Oct-Dec 2013 |
| Public Safety Complex (C) | 99,938 | \$37,935,509 | \$1,207,739 | \$36,151,834 | \$575,936 | 98% | Oct 2013 |
| Childcare Center Addition (C) | 11,666 | \$8,696,208 | \$51,814 | \$8,582,334 | \$62,060 | 100% | Jan 2013 |
| Fine Arts Complex (WD) | N/A | \$4,426,692 | \$318,034 | \$4,108,658 | \$0.00 | 95% | Fall 2013 |
| Theatre Arts Complex (WD) | N/A | \$362,247 | \$22,178 | \$305,050 | \$35,019 | 95% | Fall 2013 |
| Industrial Technology/Physical Education and Athletic Fields (C) | 35,305 | \$25,303,520 | \$3,835,598 | \$20,272,513 | \$1,195,409 | Fields 92% Bldg. 85% | Spring 2014 |
| Building D, Repairs and Upgrades (C) | 38,389 | \$6,328,165 | \$118,155 | \$6,165,634 | \$44,376 | 99% | January 2014 |
| Lompoc Valley Center, Repairs and Upgrades (WD) | 17,538 | \$127,006 | \$2,621 | \$121,590 | \$2,795 | 95% | Summer 2014 |
| Technology and Instructional Equipment Modernization | N/A | \$11,066,046 | \$239,353 | \$8,049,564 | \$2,777,129 | 75% | Summer 2016 |
| VOIP Equipment | N/A | \$1,456,323 | \$0 | \$1,361,028 | \$95,295 | 94% | Spring 2014 |
| GO Bond Technology General | N/A | \$400,618 | \$40,071 | \$349,233 | \$11,314 | 97% | Summer 2016 |
| TOTALS | | \$135,211,334 | \$7,717,237 | \$123,396,049 | \$4,058,448 | | |

Project Phase Key

C: Construction

WD: Working Drawings

| | |
|---|--------------------|
| Administrator Initiating Item: Felix Hernandez Jr. | Final Disposition: |
|---|--------------------|

Project Overview

The new Allan Hancock College One-Stop Student Services Center includes a new 44,788-sf, two-story Student Services Building and a new 21,053-sf, two-story Administration Building with all associated on and off-site improvements, including a 233-space parking lot. The project also includes abatement and demolition of existing Buildings A, B, I, N2, T, U, V, and X. The project was bid on December 22, 2009. The notice to proceed for the new One-Stop Student Services Center was given to Soltek Pacific Construction on May 15, 2010.

Project completion is now planned for March 2014 and includes phased occupancy of the new Student Services Administration Buildings in October 2013 through December 2013.

Project Progress

Building A, A2 & B are all occupied. Minimal progress addressing punch list items.

Site –Curb and gutter have been placed at the green belt area. Concrete benches and light poles have been placed. Forms for site flatwork have begun and electrical fault lids have been replaced with traffic rated.



Curb and gutter construction along west side of greenbelt area



Curb and gutter installation at south side of greenbelt area

Schedule Status

Soltek Pacific has committed to the following Substantial Completion dates:

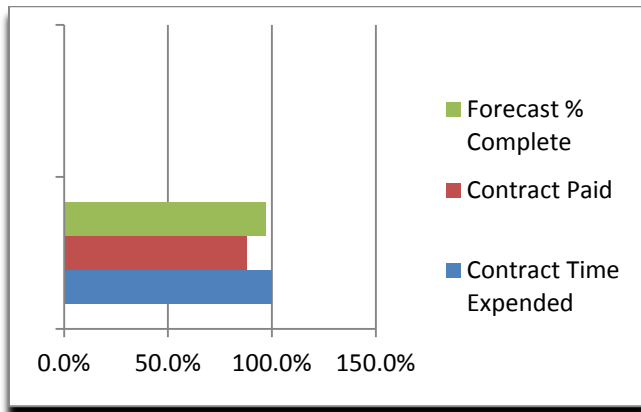
| | |
|----------|------------------------------------|
| 08/02/13 | North Parking Lot |
| 09/01/13 | North Parking irrigation/landscape |
| 10/14/13 | Building A |
| 11/04/13 | Building A2 |
| 12/02/13 | Building B |
| 01/17/14 | Demo Buildings T, U, V, W, and N2 |
| 03/14/14 | Demo Buildings A and B |
| 03/14/14 | South Parking Lot and Green Belt. |



Preparation for concrete sidewalks at greenbelt area.

PROJECT STATUS REPORT

March 2014 ♦ Issue 45



| | |
|------------------------------|----------|
| Contract Notice to Proceed | 05/17/10 |
| Original Contract Completion | 07/15/12 |
| Time Extension(s) Awarded | 607 Days |
| Revised Contract Completion | 03/14/14 |
| Forecast Contract Completion | 03/14/14 |

Quality Assurance

Eight (8) addenda were submitted to the Division of the State Architect (DSA). The addenda contain elements of design which require DSA review and approval. All eight addenda have been returned DSA approved.

DSA has approved 3 Change Orders

DSA has approved 19 Field Change Directives

DSA has approved 4 Construction Change Directives.

Construction Change Directive CCD #07 to be resubmitted back to DSA by the design team. New Construction Change Directive CCD #08 & #09 to be submitted to DSA.

Project Administration

Through September 26 2013, the Contractor has submitted 1,1107 Requests for Information; two (1) in review by Steinberg Architects.

Two (2) submittal items remain in review by Steinberg Architects.

Construction Change Directives (AHC CCD) 1 through 307 have been issued.

***This Monthly Report** corresponds with the Project Inspector's Semi-Monthly Report #91*

Cleared site of former building A**Budget Status**

| | |
|--|----------------------|
| Original Contract Amount | \$ 21,501,000 |
| Change Orders: | |
| - Unforeseen Conditions | \$ 179,644 |
| - Owner/Architect Requests | \$ 2,698,848 |
| - Agency Requests | \$ 17,282 |
| - Contractor Requests | \$ 91,013 |
| Total Change Orders to Date | \$ 2,986,787 |
| Revised Contract Amount | \$ 24,487,787 |
| <u>Pending Change Order #32</u> | <u>\$ 90,008</u> |
| Pending Contract Amount | \$ 24,577,795 |
| Total Complete & Stored to Date | \$ 23,772,433 |
| Balance to Finish Contract | \$ 805,362 |

Settlement Agreement

| | |
|---|---------------------|
| Settlement Agreement Amount | \$ 1,630,000 |
| <u>Settlement Proceeds Earned to Date</u> | <u>\$ 1,630,000</u> |
| Settlement Proceeds Balance | \$ 0 |

PROJECT STATUS REPORT

March 2014 ♦ Issue 29

Project Overview

The new Allan Hancock College Public Safety Complex resides on a 58 acre site which includes five buildings consisting of Administration Offices & Classrooms, Apparatus Vehicle Storage, Fire Training Tower, Fire Prop House, and Shooting Range. The project also includes an Emergency Vehicle Operator Course (EVOC), City Grid, Scenario Village, Running Track, Gym, Confined Space & Trench Rescue, and Slow Speed Skills Training Area. The project was first put out to bid on February 17, 2011 and then again on April 19, 2011. The Notice to Proceed for the new Public Safety Complex was given to Sinanian Development, Inc. (SDI) on August 16, 2011.

Project Progress

In March, SDI achieved approximately 99% completion. At the Administration/Classroom Bldg., punch lists items are being corrected and the building is occupied. At the Apparatus Vehicle Storage Bldg., work on punch list items is in process and the building is occupied. At the Fire Training Tower Bldg., installation of smoke generators and sound system is in progress, and the building is occupied. At the Class A Burn Bldg., installation of roofing is complete. The Shooting Range Bldg., training is complete. Re-installation of rubber baffles is complete to the fifty-yard line. Fuel tank start-up & training is complete. A CCD for elevations & drainage at the Modular buildings was submitted to the DSA and corrections are required. Sod is installed at the running track. In general, signage needs to be completed.



Administration Bldg. & Fire Tower

Schedule Status

The Construction Schedule was submitted by SDI on 10/5/11 and approved on 11/7/11. SDI claims a negative float delay of 286 days based on February's schedule update is in process. At the Shooting Range, a revised baffle assembly was resubmitted to DSA and some corrections are required. Substantial

completion is expected in April. Kitchell and SDI have verbally agreed to a settlement agreement concerning compensable delays and schedule. All adjustments will be brought to the board for approval.

Schedule Status (Continued)

| | |
|------------------------------|---------|
| Contract Notice to Proceed | 8/16/11 |
| Original Contract Completion | 6/16/13 |
| Final Completion | 9/14/13 |
| Time Extension(s) Awarded | N/A |
| Revised Contract Completion | N/A |
| Forecast Contract Completion | N/A |

Budget Status

| | |
|-----------------------------------|----------------------|
| Original Contract Amount | \$ 26,888,000 |
| Change Orders: | |
| - Unforeseen Conditions | \$0 |
| - Owner/Architect Requests | \$0 |
| - Agency Requests | \$0 |
| - Contractor Requests | \$1,603,768 |
| Total Change Orders to Date | \$1,812,689 |
| Revised Contract Amount | \$ 28,700,689 |
| Pending Change Order (#14) | \$203,000 |
| Pending Contract Amount | \$28,930,689 |
| Total Complete & Stored to Date | \$28,602,982 |
| Balance to Finish Contract | \$327,707 |

Quality Assurance

Four (4) addenda were submitted to the Division of the State Architect (DSA). The addenda contain elements of design which require DSA review and approval. Addendum B was approved on 11/20/12. Addenda A, C, and D were approved on 12/17/12.

Project Administration

Through March 2014, the Contractor has submitted (986) Requests for Information and (8) remain in

PROJECT STATUS REPORT

March 2014 ♦ Issue 29

review. SDI has submitted (351) submittals have been submitted to the architect and (27) remain in review. Automatic Fire Sprinklers are approved. Curtain Wall was approved on 10/31/12. Ballistic Panels were approved on 12/21/12. Prefabricated Shade Structures were approved on 11/12/12. Scenario Village buildings were approved on July 17, 2013.

***This Monthly Report** corresponds with the Project Inspector's Semi-Monthly Report(s) 61*



Fire Tower – Jib crane and parapet cap



Trench Rescue/ Confined Space with safety rails



Admin. Bldg. – VCT flooring



Tatami mat room



Sod at Running Track

Project Status Report

March 2014 ■ Issue 30

Industrial Technology & PE Athletic Fields Project



PROJECT OVERVIEW



Project Sign – Industrial Technology

The Allan Hancock College Industrial Technology & PE Athletic Fields Project will construct two buildings to the south of the existing Building “O” in the space currently occupied by the Track and Football Field. This project will consolidate the Industrial Technology Programs currently housed in several facilities around the campus. The first building is a new 6,682 SF Administration Building (O-100) which houses Department Administrative Support Space and labs for Architecture/Engineering Technology. The second building is a 28,623 SF technology lab building which houses Autobody Technology, Automotive Technology, Machine Technology, Welding and a new Enology lab. The project will also construct outdoor educational lab spaces and storage behind the new lab building.



Overall Site Development Plan

Due to the secondary effects of locating the new complex over the existing track area, this project will relocate the baseball field across South College Drive adjacent to the existing softball field, reconfigure grass practice field and soccer fields and construct a new track and practice football field located in the baseball field’s current location.

The project will also form a new welcoming entrance at the northwest corner of the campus through the development of a new parking lot, PCPA work yard improvements and the completion of the Loop Road.

The District received responses to the Request for Proposal for a Design-Build Entity (DBE) to complete the design and construct the project on June 14, 2011. The project was awarded to Flintco Pacific Inc., Roseville, CA and the notice to proceed was given to the DBE on September 8, 2011.

Project completion of the overall project is planned for Mid-March 2014. Interim completion milestones include completion of the new baseball field by Early-December 2012 and the new Football/Track/Practice facilities Mid-July 2013

PROJECT PROGRESS

In early October 2011, the District and the Bridging Architect approved an alternate design delivery schedule which included two Increments. Increment #1 includes field construction and site improvements. Increment No. 2 includes the Industrial Technology buildings and all of the exterior lab spaces and work areas including development of the new PCPA yard.



Softball Field Progress

Project Status Report

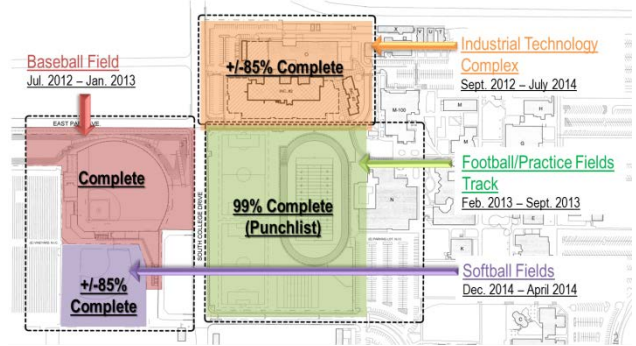
March 2014 ■ Issue 30

Industrial Technology & PE Athletic Fields Project



Since the last status report, the completion of Increment No. 1 – Athletic Fields punch list items remains unchanged. The remaining items pertain to irrigation work. Construction on this portion of the project remains at approximately 99% complete until this work is complete. Construction on Increment No. 2 – Industrial Technology Building at Building O-100 included, but is not limited to; drywall installation and tape & mud, prep painting at steel beams; painting at the labs, installation of metal siding accessories at exterior locations including metal gutters, trim and corner sections. The work at Building O-200 included but is not limited to prep and painting hollow metal doors and frames; installation of metal siding; installation of plaster; piping infrastructure for compressed air system; started installation of equipment in the compressor room; installation of sure-board on shear walls in rooms 202 through 209; finish painting occurring in some areas. Due to inclement weather FPI was required to remove and replace drywall, sure-board and insulation in the classrooms and restrooms of building 200. Site work includes replacement of concrete flatwork near the entrance to PCPA work area; placement of asphalt paving in the work yard; completion of the installation of the covered metal structures at the auto body, blacksmith, and auto technology areas. The construction on Increment No. 2 – Industrial Technology Complex is approximately 85%. The overall construction is approximately 86% complete.

The work at the additional softball field scope despite the inclement the weather included the installation of concrete masonry unit dugouts; installation of roof framing; installation of the concrete seating area; and utility infrastructure.



SCHEDULE STATUS

The contractor has missed the Substantial Completion date of January 7, 2014. The most recent schedule submitted by the Contractor and reviewed by the District and IBI on March 27, 2014 anticipates substantial completion by May 2, 2014. However, this date does not include the moving of the lab equipment. Per subsequent discussions with the stakeholders the contractor can start moving the equipment on or about May 15, 2014. Further Owner/Contractor discussions are required to determine a final completion date. In addition, the added softball field scope is now scheduled to be substantially complete by April 7, 2014.

CONSTRUCTION SCHEDULE

| Scope | Start | Finish |
|---|-----------|------------|
| Baseball Fields | 7/9/2012 | 12/10/2012 |
| Industrial Technology Complex (Substantial) | 9/12/2012 | 5/2/2014 |
| Athletic Fields & Track | 2/11/2013 | 9/11/2013 |
| Softball Field | 1/9/14 | 4/7/2014 |



Building O-100



Building O-100 Siding at Entry



Project Status Report

March 2014 ■ Issue 30

Industrial Technology & PE Athletic Fields Project



BUDGET STATUS

| | |
|-------------------------------------|------------------------|
| Original Contract Amount | \$19,520,000.00 |
| • Design Phase Amount | \$1,690,000.00 |
| • Change Orders: Design Phase | \$82,674.00 |
| Revised Design Phase Amount | \$1,772,674.00 |
| • Construction Phase Amount | \$17,830,000.00 |
| • Change Orders: Construction Phase | \$1,416,100.00 |
| Revised Const Phase Amount | \$19,246,100.00 |
| Revised Contract Amount | \$21,039,314.00 |
| Pending Change Order | -\$20,540.00 |
| Pending Revised Contract Amount | \$21,018,774.00 |
| Total Completed & Stored to Date: | \$17,612,747.52 |
| • Design Phase | \$1,672,444.00 |
| • Construction Phase | \$16,378,278.18 |
| Payments Withheld – Through AFP#29 | \$417,082.35 |
| Balance to Finish Contract | \$2,968,051.82 |

There were no change orders approved for the project in March. Change Order 10 was approved for the project in January for a credit amount of \$20,540. This amount is included in the table above as “pending change order” since the DBE did not include this amount on its pay application for February. Pursuant to communications with the Contractor the District has withheld \$417,082.35 for liquidated damages, credits where the District has entitlement and for work not performed. Based on a review of application for payment 29, the fees expended are approximately 95% of the overall design fees, 86% of the construction fees, 76% of the approved change orders and 85% of the overall contracted amount.

PROJECT ADMINISTRATION

Through February 2014, the DBE has submitted (208) Requests for Information; all have been reviewed and returned to the DBE. (66) Design-Build Contract Change Directives have been issued to-date. (10) Change Orders have been issued and approved by the Board. (258) Submittals have been

submitted by the DBE; all have been reviewed and returned.



Auto Body Work Yard



Classroom @ Building 0-200



Building 0-100 East Elevation

MOVE-IN REQUIREMENTS

The following move-in elements have been identified during the construction process and the District, DBE, KCEM, Stakeholders and Bridging Architect are working to finalize these move-in elements;

- Relocation & Installation of Owner-Furnished Contractor-Installed (OFCI) Equipment required to accommodate summer session.
- Relocation & Installation of Owner-Furnished Owner-Installed (OFOI) Equipment.
- Move requirements for the remainder of the District
- District furniture installations.
- District information technology installations.
- Finalization of the AV requirements.

Project Overview

At the March 20, 2012 meeting of the Board of Trustees, administration received approval to solicit bids for the building D (Performing Arts Center) repairs and upgrades project. This project addresses many deficiencies in building D, with the major areas of work being Americans with Disabilities Act (ADA) renovations; door and hardware replacement; interior and exterior painting; restroom, dressing room, and lobby upgrades for code compliance; fire alarm replacement to meet current Division of the State Architect (DSA) requirements; electrical upgrades; roofing replacement; in-building water and gas piping replacement; HVAC upgrades; and replacement of the backstage catwalk. The project will also include parking lot improvements to develop a patron drop-off area east of the Performing Arts Center, accommodating both cars and buses. On November 20, 2012, the Board of Trustees awarded the contract for the Building D Repairs & Upgrades project, Bid 13-03, to Vernon Edwards Constructors, Inc., including additive bid Alternates 1, 2, 3, 4 and 6. The project began construction January 2, 2013. Roofing and Door Hardware portions of Alternate 5 as originally approved were subsequently added back to the project by Change Order #1.

Project completion is planned for July of 2013 and includes anticipated occupancy of the newly renovated building before start of classes in August.

Project Progress

The project was fully occupied on October 18 and substantial completion designated as November 6, 2013. Mechanical systems are operational. HVAC controls commissioning was completed on 3/10/14 and the Commissioning Report issued 3/25/14. HVAC controls training to be scheduled soon. Refinishing of wood floors in Dance was completed over Spring Break. Labeling of fire-rated assemblies began on 3/11/14 and shall be completed in April. Reconnecting of the fire alarm reporting to campus fiber optics is about to be underway. Permanent installation of the temporarily-placed condenser in the mechanical yard is pending further analysis and recommendation.

The current project completion is approximately **99.9%**.

Schedule Status

Dance was occupied 8/17. Shops, Gallery and Hall in basement were occupied 9/16. The Sound Studio was occupied 9/23. Existing catwalks and stage were occupied 10/1. Dressing Rooms were occupied 10/4, with south Lobby on 10/14. The new Catwalks, Gallery offices, Marian Theater, and north Lobby, concessions and restrooms, and the project in full, were occupied 10/18 by PCPA. The official substantial completion date is 11/6/13. Remaining Work in the Marian was completed for "All Staff Day" on 1/17/14. Most punchlist items can only be performed on Mondays and Tuesdays to to PCPA's schedule. Remaining Punchlist Items are now anticipated to be complete in April.

| | |
|-------------------------------------|----------|
| Contract Notice to Proceed | 12/17/12 |
| Original Contract Completion | 6/30/13 |
| Time Extension(s) Awarded | 129 Days |
| Revised Contract Completion | 11/6/13 |
| Pending Time Extension | NA |
| Pending Revised Contract Completion | NA |
| Forecast Contract Completion | 4/30/14 |

Budget Status

| | |
|---|------------------------|
| Original Contract Amount | \$ 4,266,626.00 |
| Change Orders: | 7 |
| - Unforeseen Conditions | \$ 588,720.77 |
| - Owner/Architect Requests | \$ 594,391.92 |
| - Agency Requests | \$ 12,516.14 |
| - Contractor Requests | \$ 9,574.41 |
| Total Change Orders to Date | \$ 1,205,203.24 |
| Revised Contract Amount | \$ 5,471,829.24 |
| Pending Change Orders | \$ NA |
| Pending Revised Contract Amount | \$ NA |
| Total Complete & Stored to 03/31 | \$ 5,471,829.24 |
| Balance to Finish Contract | \$ 0.00 |

Quality Assurance

Nine (9) addenda were submitted to the Division of the State Architect (DSA). All 9 of the addenda have been approved as of 3/17/14.

Project Administration

Through the end of **March**, 2014, the Contractor has submitted **(168)** Requests for Information of which **(2)** remain open. **(147)** Submittals have been issued with none outstanding. **(12)** Architect's Bulletins have been issued. **(109)** Contractor Change Order Requests are issued of which **(2)** remain open. **(99)** Construction Change Directives have been issued. **(16)** CCD-A's have been submitted to DSA and **(15)** are currently approved. No additional CCD-A submittal is anticipated.

***This Monthly Report** corresponds with the Project Inspector's Semi-Monthly Report(s) #29 and #30*



| | | |
|--|-----------------------|-----------------------------|
| To: Board of Trustees | | Date: April 15, 2014 |
| From: Superintendent/President | | |
| Subject: District Monthly Financial Report | | |
| Reason for Board Consideration: INFORMATION | Item Number: 13.F. | Enclosures: Page 1 of 12 |

BACKGROUND:

Attached are copies of financial statements for the following funds:

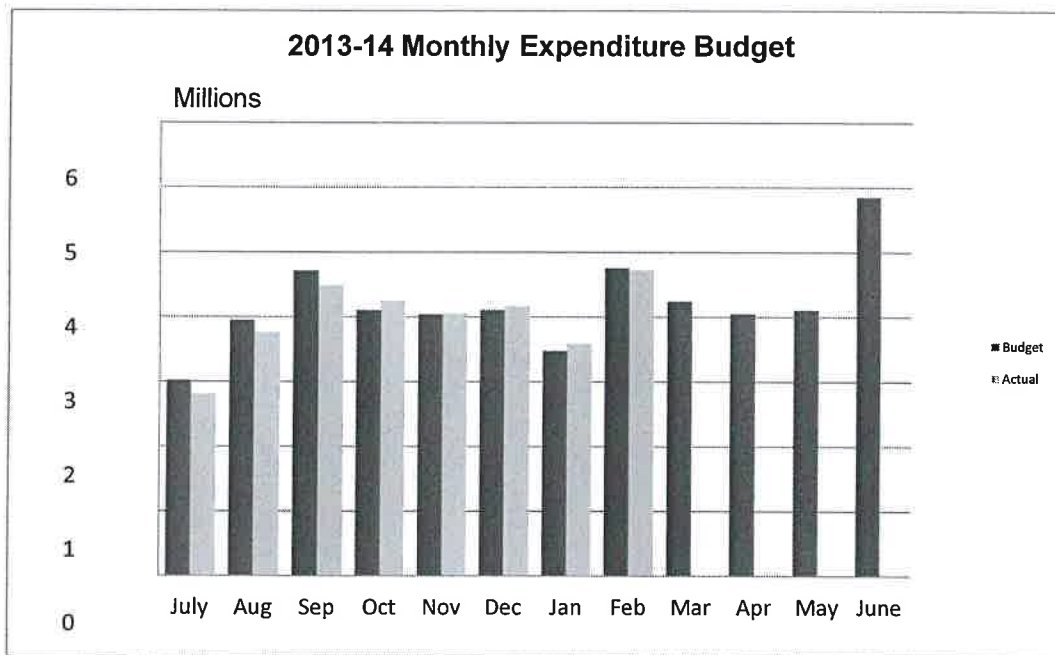
- General Fund Unrestricted - Monthly Budget Report
- General Fund - Unrestricted
- General Fund - Restricted
- Child Development Fund
- PCPA Fund
- Capital Outlay Projects Fund
- General Obligation Bond Building Fund
- Bookstore Fund
- Dental Self-Insurance Fund
- Health Exams Fund
- Property and Liability Self-Insurance Fund
- Post-Employment Benefits Fund
- Student Financial Aid Trust Fund
- Associated Students Trust Fund
- Student Representation Fee Trust Fund
- Student Body Center Fee Trust Fund
- District Trust Fund
- Student Clubs Agency Fund
- Foundation Agency Fund

The statements reflect year-to-date data and the resulting impact on fund balances.

| | |
|---|--------------------|
| Administrator Initiating Item: Elizabeth A. Miller | Final Disposition: |
|---|--------------------|

GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
REVISED ADOPTED BUDGET

| | February Budget | February Expenditures | Percentage Variance | |
|------------------------|--------------------|--------------------------|------------------------|---|
| Academic Salaries | 2,342,376 | 2,344,898 | 100.11% | * |
| Classified Salaries | 1,011,141 | 997,594 | 98.66% | |
| Employee Benefits | 747,008 | 768,556 | 102.88% | * |
| Supplies and Materials | 123,353 | 73,291 | 59.42% | |
| Contracted Services | 327,048 | 376,878 | 115.24% | * |
| Capital Outlay | 41,390 | 9,335 | 22.55% | |
| Other Outgo/Transfers | <u>163,863</u> | <u>154,548</u> | 94.32% | |
| | 4,756,179 | 4,725,100 | 99.35% | |

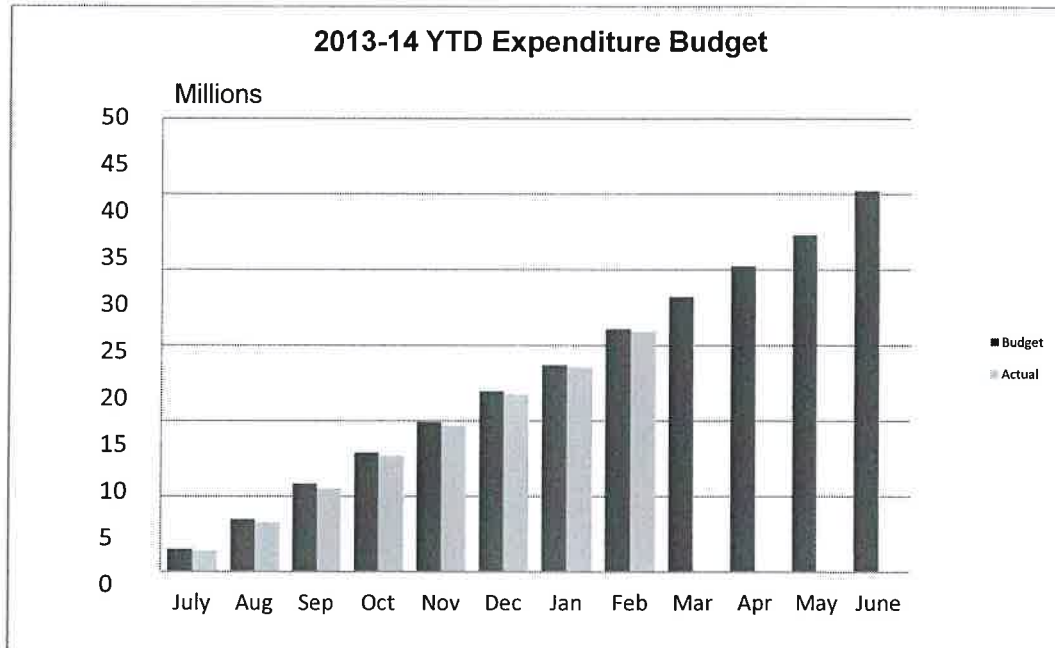


* Variances in monthly expenditures reflect timing differences from prior years.

GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
REVISED ADOPTED BUDGET

Year to Date Expenditures

| | July-February Budget | July-February Year to Date | Percentage Variance | |
|------------------------|-------------------------|-------------------------------|------------------------|---|
| Academic Salaries | 13,940,667 | 14,052,003 | 100.80% | * |
| Classified Salaries | 7,499,199 | 7,084,212 | 94.47% | |
| Employee Benefits | 5,492,767 | 5,239,845 | 95.40% | |
| Supplies and Materials | 741,815 | 637,887 | 85.99% | |
| Contracted Services | 3,178,189 | 3,245,667 | 102.12% | * |
| Capital Outlay | 157,988 | 191,033 | 120.92% | * |
| Other Outgo/Transfers | <u>1,183,299</u> | <u>1,403,011</u> | 118.57% | * |
| | 32,193,924 | 31,853,658 | 98.94% | |



* Variances in monthly expenditures reflect timing differences from prior years.

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
GENERAL FUND
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 02/28/2014

| | UNRESTRICTED BUDGET | Rounded to UNRESTRICTED ACTUAL | to the Nearest Dollar % BUDGET | RESTRICTED BUDGET | RESTRICTED ACTUAL | % BUDGET |
|---|------------------------|--------------------------------------|-----------------------------------|----------------------|----------------------|---------------|
| REVENUES: | | | | | | |
| Federal | 24,000 | 14,629 | 60.95% | 3,204,579 | 1,018,678 | 31.79% |
| State | 32,746,227 | 20,832,636 | 63.62% | 5,046,984 | 3,230,505 | 64.01% |
| Local | 16,621,035 | 11,428,510 | 68.76% | 1,664,974 | 1,301,693 | 78.18% |
| Total Revenues | <u>49,391,262</u> | <u>32,275,775</u> | <u>65.35%</u> | <u>9,916,536</u> | <u>5,550,876</u> | <u>55.98%</u> |
| EXPENDITURES: | | | | | | |
| Academic salaries | 20,341,737 | 14,052,003 | 69.08% | 1,752,292 | 913,885 | 52.15% |
| Classified salaries | 11,512,846 | 7,084,212 | 61.53% | 2,808,497 | 1,490,203 | 53.06% |
| Employee benefits | 9,280,660 | 5,239,845 | 56.46% | 1,120,410 | 573,038 | 51.15% |
| Supplies and materials | 1,488,374 | 637,887 | 42.86% | 933,651 | 276,568 | 29.62% |
| Contracted services | 5,678,003 | 3,245,667 | 57.16% | 1,556,535 | 579,153 | 37.21% |
| Capital outlay | 304,963 | 191,033 | 62.64% | 1,596,473 | 635,514 | 39.81% |
| Total Expenditures | <u>48,606,583</u> | <u>30,450,646</u> | <u>62.65%</u> | <u>9,767,859</u> | <u>4,468,361</u> | <u>45.75%</u> |
| EXCESS REVENUES OVER (UNDER) EXPENDITURES | 784,679 | 1,825,129 | 232.60% | 148,677 | 1,082,515 | 728.10% |
| OTH FIN SRCS (USES): | | | | | | |
| Operating Transfers IN | 10,000 | 37,823 | 378.23% | 53,910 | 50,525 | 93.72% |
| Operating Transfers OUT | 1,851,806 | 1,403,011 | 75.76% | 774,900 | 207,986 | 26.84% |
| Total Oth Fin Srces (Uses) | <u>(1,841,806)</u> | <u>(1,365,188)</u> | <u>74.12%</u> | <u>(720,990)</u> | <u>(157,461)</u> | <u>21.84%</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES | <u>(1,057,127)</u> | <u>459,941</u> | | <u>(572,312)</u> | <u>925,054</u> | |
| FUND BALANCE: | | | | | | |
| Fund balance, July 1 | <u>5,185,157</u> | <u>5,185,158</u> | | <u>6,729,786</u> | <u>6,662,575</u> | |
| Current balance | <u>4,128,030</u> | <u>5,645,099</u> | | <u>6,157,474</u> | <u>7,587,629</u> | |

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
 SPECIAL REVENUE
 INCOME STATEMENT BY FUND
 FOR PERIOD ENDING 02/28/2014

Rounded to the Nearest Dollar
 CHILD DEVEL CHILD DEVEL
 BUDGET ACTUAL % BUDGET

| | | | |
|---|----------------|-----------------|---------------|
| REVENUES: | | | |
| Federal | 187,649 | 88,496 | 47.16% |
| State | 270,108 | 95,662 | 35.42% |
| Local | 170,500 | 123,895 | 72.67% |
| Total Revenues | <u>628,257</u> | <u>308,053</u> | <u>49.03%</u> |
| EXPENDITURES: | | | |
| Academic salaries | 218,002 | 138,647 | 63.60% |
| Classified salaries | 323,363 | 209,912 | 64.92% |
| Employee benefits | 81,466 | 41,289 | 50.68% |
| Supplies and materials | 29,578 | 16,505 | 55.80% |
| Contracted services | 5,848 | 1,072 | 18.33% |
| Capital outlay | 0 | 0 | |
| Total Expenditures | <u>658,257</u> | <u>407,425</u> | <u>61.89%</u> |
| EXCESS REVENUES OVER (UNDER) EXPENDITURES | (30,000) | (99,372) | 331.24% |
| OTH FIN SRCES (USES): | | | |
| Operating Transfers IN | 30,000 | 10,000 | 33.33% |
| Operating Transfers OUT | 0 | 0 | |
| Total Oth Fin Srces (Uses) | <u>30,000</u> | <u>10,000</u> | <u>33.33%</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES | <u>0</u> | <u>(89,372)</u> | |
| FUND BALANCE: | | | |
| Fund balance, July 1 | 158,243 | 158,242 | |
| Current balance | <u>158,243</u> | <u>68,870</u> | |

ALLAN HANCOCK COLLEGE
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE PERIOD ENDING 02/28/2014

| | Rounded to the Nearest Dollar PCPA BUDGET | PCPA ACTUAL | % BUDGET |
|-------------------------------------|---|-------------------|-------------------|
| | <u> </u> | <u> </u> | <u> </u> |
| REVENUES: | | | |
| Earned income | | | |
| Ticket Revenue | 1,343,449 | 1,291,761 | 96.15% |
| Handling | 40,711 | 33,027 | 81.13% |
| Concessions | 25,000 | 28,206 | 112.83% |
| Advertising | 50,000 | 30,116 | 60.23% |
| Touring | 46,455 | 11,726 | 25.24% |
| Other | 100,000 | 68,989 | 68.99% |
| Total Earned Income | 1,605,615 | 1,463,827 | 91.17% |
| Contributed Income | | | |
| Individual sources | 65,000 | 27,000 | 41.54% |
| Fundraisers | 10,000 | 2,890 | 28.90% |
| Corporations | 50,000 | 18,700 | 37.40% |
| Foundations | 587,648 | 216,194 | 36.79% |
| Total contributed income | 712,648 | 264,784 | 37.15% |
| Allan Hancock College | <u>1,426,949</u> | <u>1,075,000</u> | <u>75.34%</u> |
| Total revenues | 3,745,212 | 2,803,611 | 74.86% |
| EXPENSES: | | | |
| Production | 2,016,893 | 1,558,558 | 77.28% |
| Conservatory | 84,025 | 77,766 | 92.55% |
| Scholarships | 633,000 | 471,826 | 74.54% |
| Administration | 200,635 | 163,907 | 81.69% |
| Development | 5,000 | 0 | |
| Marketing | 445,202 | 324,083 | 72.79% |
| Box office | 274,135 | 196,027 | 71.51% |
| Concessions | 15,000 | 15,602 | 104.02% |
| Outreach/YPP | 69,107 | 46,149 | 66.78% |
| Total expenses | <u>3,742,997</u> | <u>2,853,919</u> | <u>76.25%</u> |
| EXCESS OF REVENUES OVER EXPENSES | 2,215 | (50,309) | |
| Outside events (net) | 0 | 7,265 | |
| FUND BALANCE | | | |
| Balance, July 1 | <u>18,387</u> | <u>18,386</u> | |
| Current balance | <u>20,602</u> | <u>(24,657)</u> | |

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
 CAPITAL PROJECTS FUND
 INCOME STATEMENT BY FUND
 FOR PERIOD ENDING 02/28/2014

| | Rounded to the Nearest Dollar | | |
|---|-------------------------------|-------------------------------|----------------|
| | CAPITAL PROJECTS BUDGET | CAPITAL PROJECTS ACTUAL | % BUDGET |
| REVENUES: | | | |
| State | 1,958,904 | 1,981,715 | 101.16% |
| Local | 261,616 | 89,892 | 34.36% |
| Total Revenues | <u>2,220,520</u> | <u>2,071,607</u> | <u>93.29%</u> |
| EXPENDITURES: | | | |
| Supplies and materials | 2,695 | 1,943 | 72.07% |
| Contracted services | 234,589 | 41,320 | 17.61% |
| Capital outlay | 2,219,723 | 2,396,673 | 107.97% |
| Total Expenditures | <u>2,457,007</u> | <u>2,439,936</u> | <u>99.31%</u> |
| EXCESS REVENUES OVER (UNDER) EXPENDITURES | (236,488) | (368,328) | 155.75% |
| OTH FIN SRCS (USES): | | | |
| Operating Transfers IN | 99,699 | 168,000 | 168.51% |
| Operating Transfers OUT | 0 | 0 | |
| Total Oth Fin Srces (Uses) | <u>99,699</u> | <u>168,000</u> | <u>168.51%</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES | <u>(136,788)</u> | <u>(200,328)</u> | |
| FUND BALANCE: | | | |
| Fund balance, July 1 | 4,378,671 | 4,378,669 | |
| Current balance | <u>4,241,883</u> | <u>4,178,340</u> | |

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
 CAPITAL PROJECTS FUND
 INCOME STATEMENT BY FUND
 FOR PERIOD ENDING 02/28/2014

| | Rounded to the Nearest GO BONDS BLDG FUND BUDGET | Dollar GO BONDS BLDG FUND ACTUAL | % BUDGET |
|---|---|---|-------------------|
| | <u> </u> | <u> </u> | <u> </u> |
| REVENUES: | | | |
| Local | 150,000 | 45,099 | 30.07% |
| Total Revenues | <u>150,000</u> | <u>45,099</u> | <u>30.07%</u> |
| EXPENDITURES: | | | |
| Supplies and materials | 23,184 | 4,000 | 17.25% |
| Contracted services | 1,928,665 | 1,221,099 | 63.31% |
| Capital outlay | 27,171,106 | 15,679,713 | 57.71% |
| Total Expenditures | <u>29,122,955</u> | <u>16,904,812</u> | <u>58.05%</u> |
| EXCESS REVENUES OVER (UNDER) EXPENDITURES | (28,972,955) | (16,859,713) | 58.19% |
| OTH FIN SRCS (USES): | | | |
| Operating Transfers IN | 8,843,563 | 8,843,563 | 100.00% |
| Total Oth Fin Srces (Uses) | <u>8,843,563</u> | <u>8,843,563</u> | <u>100.00%</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES | <u>(20,129,391)</u> | <u>(8,016,150)</u> | |
| FUND BALANCE: | | | |
| Fund balance, July 1 | 25,219,957 | 25,219,956 | |
| Current balance | <u>5,090,566</u> | <u>17,203,806</u> | |

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
 ENTERPRISE FUNDS
 STATEMENT OF OPERATIONS AND RETAINED EARNINGS
 FOR PERIOD ENDING 02/28/2014

| | Rounded to the Nearest Dollar BOOKSTORE BUDGET | Dollar BOOKSTORE ACTUAL | % BUDGET |
|---|--|-------------------------------|----------------|
| OPERATING REVENUES: | | | |
| Net sales | 2,104,000 | 1,504,511 | 71.51% |
| Rental Text Income | 400,000 | 365,212 | 91.30% |
| COST OF SALES: | | | |
| Cost of goods sold | 1,668,720 | 1,202,800 | 72.08% |
| Gross profit on sales | <u>835,280</u> | <u>666,923</u> | <u>79.84%</u> |
| OPERATING EXPENSES: | | | |
| Salaries | 216,950 | 265,077 | 122.18% |
| Employee benefits | 47,050 | 66,412 | 141.15% |
| Supplies and materials | 22,000 | 17,594 | 79.97% |
| Other Operating Expenses | 561,813 | 121,325 | 21.60% |
| Total expenses | <u>847,813</u> | <u>470,408</u> | <u>55.48%</u> |
| Net operating income (loss) | (12,533) | 196,515 | (1,567.98)% |
| OTHER INCOME AND EXPENSE: | | | |
| Interest income | 2,000 | 726 | 36.29% |
| Miscellaneous income | 50,000 | 7,216 | 14.43% |
| Total other income | <u>52,000</u> | <u>7,942</u> | <u>15.27%</u> |
| Non-operating income/(loss) | 52,000 | 7,942 | 15.27% |
| Net income (loss) | <u>39,467</u> | <u>204,457</u> | <u>518.05%</u> |
| OTH FIN SRCS (USES): | | | |
| Transfers out | 39,405 | 39,405 | 100.00% |
| Total oth fin srces (uses) | <u>(39,405)</u> | <u>(39,405)</u> | <u>100.00%</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENSES AND OTHER USES | <u>62</u> | <u>165,052</u> | |
| FUND BALANCE: | | | |
| Fund balance, July 1 | 1,430,549 | 1,430,350 | |
| Current balance | <u>1,430,611</u> | <u>1,595,402</u> | |

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
INTERNAL SERVICE FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 02/28/2014

| | <u>DENTAL BUDGET</u> | <u>DENTAL ACTUAL</u> | <u>Rounded to HLTH EXAM BUDGET</u> | <u>the Nearest HLTH EXAM ACTUAL</u> | <u>Dollar PROP/LIAB BUDGET</u> | <u>PROP/LIAB ACTUAL</u> | <u>PST-EMP BNF BUDGET</u> | <u>PST-EMP BNF ACTUAL</u> |
|---|--------------------------|--------------------------|--|---|--|-----------------------------|-------------------------------|-------------------------------|
| REVENUES: | | | | | | | | |
| Local | 677,000 | 418,215 | 1,600 | 841 | 4,000 | 1,946 | 461,000 | 87,625 |
| Total Revenues | <u>677,000</u> | <u>418,215</u> | <u>1,600</u> | <u>841</u> | <u>4,000</u> | <u>1,946</u> | <u>461,000</u> | <u>87,625</u> |
| EXPENDITURES: | | | | | | | | |
| Classified salaries | 0 | 0 | 0 | 0 | 0 | 245 | 0 | 0 |
| Employee benefits | 0 | 0 | 139,031 | 26,797 | 0 | 0 | 0 | 0 |
| Supplies and materials | 0 | 0 | 0 | 0 | 0 | 143 | 0 | 0 |
| Contracted services | 675,000 | 427,536 | 0 | 0 | 263,000 | 0 | 0 | 0 |
| Capital outlay | 0 | 0 | 0 | 0 | 0 | 3,581 | 0 | 0 |
| Total Expenditures | <u>675,000</u> | <u>427,536</u> | <u>139,031</u> | <u>26,797</u> | <u>263,000</u> | <u>3,969</u> | <u>0</u> | <u>0</u> |
| EXCESS REVENUES OVER (UNDER) EXPENDITURES | 2,000 | (9,321) | (137,431) | (25,955) | (259,000) | (2,024) | 461,000 | 87,625 |
| OTH FIN SRCS (USES): | | | | | | | | |
| Operating Transfers IN | 0 | 0 | 0 | 0 | 0 | 4,648 | 0 | 0 |
| Operating Transfers OUT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Oth Fin Srces | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>4,648</u> | <u>0</u> | <u>0</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES | <u>2,000</u> | <u>(9,321)</u> | <u>(137,431)</u> | <u>(25,955)</u> | <u>(259,000)</u> | <u>2,624</u> | <u>461,000</u> | <u>87,625</u> |
| FUND BALANCE: | | | | | | | | |
| Fund balance, July 1 | 959,500 | 959,499 | 487,185 | 487,186 | 1,074,451 | 1,074,452 | 5,343,846 | 5,343,847 |
| Current balance | <u>961,500</u> | <u>950,178</u> | <u>349,754</u> | <u>461,230</u> | <u>815,451</u> | <u>1,077,076</u> | <u>5,804,846</u> | <u>5,431,472</u> |

ALLAN HANCOCK COLLEGE FIDUCIARY FUNDS GROUP
TRUST AND AGENCY FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 02/28/2014

Rounded to the Nearest Dollar
TRUST FUNDS

| | <u>STUDENT FIN AID</u> | <u>ASB</u> | <u>STUDENT REP FEES</u> | <u>DISTRICT TRUST</u> | <u>STUDENT CENTER FEE TRUST</u> | <u>AGENCY STUDENT CLUBS</u> |
|---|----------------------------|------------------|-----------------------------|---------------------------|---|--|
| REVENUES: | | | | | | |
| Sales | 0 | 20,856 | 0 | 89,048 | 0 | 8,074 |
| Gifts and contributions | 0 | 2,640 | 0 | 9,386 | 0 | 2,454 |
| Other local revenue | 0 | 200 | 0 | 4,978 | 0 | 4,292 |
| Interest | 2 | 32 | 5 | 245 | 376 | 8 |
| Miscellaneous revenue | 8,652,091 | 0 | 16,577 | 67 | 21,958 | 24 |
| Total Revenues | <u>8,652,093</u> | <u>23,727</u> | <u>16,582</u> | <u>103,725</u> | <u>22,334</u> | <u>14,853</u> |
| EXPENDITURES: | | | | | | |
| Supplies and materials | 0 | 141,109 | 2,114 | 55,823 | 0 | 12,393 |
| Contracted services | 0 | 68,226 | 12,720 | 16,141 | 0 | 1,315 |
| Capital outlay | 0 | 20,477 | 0 | 0 | 26,275 | 0 |
| Total Expenditures | <u>0</u> | <u>229,813</u> | <u>14,834</u> | <u>71,964</u> | <u>26,275</u> | <u>13,708</u> |
| EXCESS REVENUES OVER (UNDER) EXPENDITURES | 8,652,093 | (206,085) | 1,748 | 31,761 | (3,941) | 1,144 |
| OTH FIN SRCES (USES): | | | | | | |
| Operating Transfers IN | 78,100 | 103,379 | 0 | 1,723 | 0 | 2,400 |
| Operating Transfers OUT | 8,703,443 | 7,000 | 0 | 10,618 | 0 | 5,980 |
| Total Oth Fin Srces (Uses) | <u>(8,625,343)</u> | <u>96,379</u> | <u>0</u> | <u>(8,895)</u> | <u>0</u> | <u>(3,580)</u> |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES | <u>26,750</u> | <u>(109,706)</u> | <u>1,748</u> | <u>22,866</u> | <u>(3,941)</u> | <u>(2,435)</u> |
| FUND BALANCE: | | | | | | |
| Fund balance, July 1 | 18,435 | 163,369 | 13,090 | 715,902 | 200,376 | 29,010 |
| Current balance | <u>45,185</u> | <u>53,663</u> | <u>14,837</u> | <u>738,768</u> | <u>196,435</u> | <u>26,575</u> |

ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS BY SUBFUND
FOR THE PERIOD ENDING 02/28/2014

| | Cash Admin | Rounded to the Nearest General Operations | Restricted | Dollar Scholar- ships | Endowment Principal | Endowment Rev/Exp | Total |
|---------------------------------------|------------|---|------------|-----------------------------|------------------------|----------------------|------------|
| REVENUE: | | | | | | | |
| Contributions | 0 | 21,674 | 1,641,487 | 179,253 | 1,349,120 | 0 | 3,191,534 |
| Contributions non-cash | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest and dividends | 0 | 12,784 | 0 | 0 | 0 | 275,021 | 287,805 |
| Gain/Loss on sale of investments | 0 | 4,083 | 0 | 0 | 0 | 218,524 | 222,606 |
| Change in asset portfolio | 0 | 28,126 | 0 | 0 | 0 | 825,323 | 853,449 |
| Royal/Other/Bad Debt Recov. | 0 | 0 | 17,644 | 100 | 0 | 0 | 17,744 |
| Total revenue | 0 | 66,667 | 1,659,131 | 179,353 | 1,349,120 | 1,318,868 | 4,573,139 |
| EXPENDITURES: | | | | | | | |
| Scholarships | 0 | 0 | 0 | 418,693 | 0 | 0 | 418,693 |
| Student Assistance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Salaries | 0 | 72,172 | 0 | 0 | 0 | 0 | 72,172 |
| Employee benefits | 0 | 7,580 | 0 | 0 | 0 | 0 | 7,580 |
| Supplies and materials | 0 | 10,125 | 29,478 | 0 | 0 | 0 | 39,603 |
| Contracted personal services | 0 | 0 | 1,620 | 0 | 0 | 0 | 1,620 |
| Travel and conference | 0 | 4,870 | 40 | 0 | 0 | 0 | 4,910 |
| Memberships and permits | 0 | 880 | 0 | 0 | 0 | 0 | 880 |
| Telephone | 0 | 6,656 | 0 | 0 | 0 | 0 | 6,656 |
| Contracts and leases | 0 | 1,582 | 200 | 0 | 0 | 0 | 1,782 |
| Postage and advertising | 0 | 1,009 | 0 | 0 | 0 | 0 | 1,009 |
| Bank/brokerage charges | 0 | 2,085 | 45 | 0 | 11 | 72,166 | 74,308 |
| Miscellaneous expense | 0 | 0 | 64,086 | 0 | 0 | 0 | 64,086 |
| Building and equipment | 0 | 627 | 0 | 0 | 0 | 0 | 627 |
| Credit Card Disc. Fees | 0 | 487 | 27 | 0 | 0 | 0 | 514 |
| Total expenditures | 0 | 108,072 | 95,496 | 418,693 | 11 | 72,166 | 694,438 |
| Net income(loss) | 0 | (41,406) | 1,563,636 | (239,340) | 1,349,108 | 1,246,702 | 3,878,701 |
| OTHER FINANCING SOURCES/OUTGO: | | | | | | | |
| Transfers in | 0 | 136,252 | 27,805 | 229,692 | 26,200 | 0 | 419,948 |
| Transfers out | 0 | 0 | 44,981 | 69,768 | 2,450 | 333,736 | 450,934 |
| Net transfers | 0 | 136,252 | (17,176) | 159,924 | 23,750 | (333,736) | (30,986) |
| Net inc/dec in fund bal | 0 | 94,846 | 1,546,460 | (79,416) | 1,372,858 | 912,966 | 3,847,715 |
| FUND BALANCE: | | | | | | | |
| Fund equity, July 1 | 0 | 264,341 | 551,210 | 628,467 | 15,964,995 | 618,864 | 18,027,878 |
| Current balance | 0 | 359,187 | 2,097,670 | 549,052 | 17,337,853 | 1,531,831 | 21,875,593 |

ALLAN HANCOCK COLLEGE

APRIL 2014

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|---|--|---|---|---|--|
| | Library Spring Basket Fundraiser Through 4/18 | 1 1:00 p.m. Softball Doubleheader vs. Oxnard College | 2 | 3 1:00 p.m. Softball vs. Moorpark College 2:30 p.m. Baseball vs. Santa Barbara City College | 4 | 5 1:00 p.m. Baseball vs. Oxnard College |
| 6 | 7 | 8 | 9 | 10 12:00 p.m. Trustee Open Hour Tim Bennett Santa Maria Campus | 11 2:30 p.m. Baseball vs. L.A. Pierce College | 12 6:30 p.m. Band-a-Rama SMHS Gym |
| 13 | 14 | 15 Baseball AHC Spring Classic Through 4/16 2:00 p.m. Grand Opening Student Services & Administration (Bldgs. A&B) 6:00 p.m. Board of Trustees Meeting | 16 5:30 p.m. STEM Open House 7:00 p.m. Dance Workshop Night | 17 2:30 p.m. Softball vs. Cuesta College | 18 | 19 |
| 20 | 21 | 22 1:00 p.m. Softball Doubleheader vs. Ventura College | 23 | 24 2:30 p.m. Baseball vs. Ventura College PCPA's <i>Noises Off!</i> thru May 11 Marian Theatre | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

ALLAN HANCOCK COLLEGE

MAY 2014

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|--|--|---|--|---|---|--|
| | | | | 1 7:30 p.m. Folklorico Dance Concert Severson Theatre Through 5/2 | 2 10:00 a.m. Spring Pottery Sale G106A/B Through 5/3 6:00 p.m. Friday Night Science Bldg. M | 3 4:30 p.m. EOPS Recognition Banquet |
| 4 7:30 p.m. AHC Faculty Recital Severson Theatre | 5 | 6 3:00 p.m. New Student Orientation Santa Maria Campus 7:00 p.m. Dance Festival Night - Dance Studio, D-118 7:30 p.m. AHC Singers Spring Concert (Spanish) Guadalupe City Hall | 7 | 8 12:00 p.m. Trustee Open Hour (TBD) 7:30 p.m. AHC Singers Spring Concert (English) First United Methodist Church Santa Maria | 9 5:00 p.m. MESA & STEM Student Recognition Banquet Student Center 7:00 p.m. Soundscapes Concert C-40 (Forum) | 10 7:30 p.m. AHC Concert Band First Baptist Church Santa Maria |
| 11 | 12 | 13 3:00 p.m. New Student Orientation Santa Maria Campus | 14 | 15 | 16 10:00 a.m. Fire Academy Graduation Marian Theatre 11:30 a.m. CSEA BBQ Commons Area | 17 |
| 18 2:30 p.m. PCPA Graduation Radisson Hotel | 19 | 20 6:00 p.m. Board of Trustees Meeting | 21 1:00 p.m. Retirements & Recognitions Celebration ARC Patio | 22 6:00 p.m. Scholarships Awards Banquet Gym | 23 9:00 a.m. CAN Student Recognition Banquet G106 A/B 1:00 p.m. Commencement Commons Area | 24 |
| 25 | 26 Memorial Day Holiday College Closed | 27 | 28 | 29 | 30 | 31 |