
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Agenda

Regular Board Meeting
Tuesday, March 19, 2013

Allan Hancock College
Student Center, G106
800 South College Drive, Santa Maria, CA 93454

Larry Lahr, President
Gregory A. Pensa, Vice President
Tim Bennett
Bernard E. Jones
Hilda Zacarias
Steven T. Auclair, Student Trustee

- | | <u>Page</u> | <u>Tent.
Time</u> |
|--|-------------|-----------------------|
| 1. Call to Order | | 4:30 PM |
| 2. Public Comment to Closed Session | | |
| <p>This section of the agenda is intended for members of the public to address the Board of Trustees on items involving the community college district that are being considered in Closed Session. The leading speaker from the audience on each side of an issue will be limited to five (5) minutes. Additional speakers are limited to two (2) minutes. To address the Board of Trustees, please fill out a <u>Request to Address the Board of Trustees</u> form and provide it to the superintendent/president <u>prior</u> to this part of the agenda.</p> | | |
| 3. Adjourn to Closed Session | | 4:30 PM |
| 3.A. Labor Negotiations (Govt. Code §54957.6) | | |
| 3.B. Potential Litigation, 1 case (Govt. Code §54956.9) | | |
| 3.C. Evaluation of the Interim Superintendent/President | | |
| 4. Reconvene to Open Session | | 6:00 PM |
| 5. Pledge of Allegiance | | |
| 6. Approval of Agenda as Presented | | |
| 7. Public Comment | | |

The section of the agenda is intended for members of the public to address the board on items involving the school district. Time limits and procedures to address the Board of Trustees, as stated in the Public Comment to Closed Session, apply to this part of the agenda.

Public comment not pertaining to specific agenda items is welcome under public comment. Testimony on specific agenda items will be welcome during consideration of the item by the Board of Trustees. When public

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testimony is completed regarding a specific agenda item, discussion is then confined to board members only. This practice is in accordance with laws governing Board of Trustees public meetings.		
8. Presentation		6:20 PM
8.A. Sabbatical Leave – English		
English instructor, James Read, will give a PowerPoint presentation on his spring 2012 sabbatical leave project		
9. Approval of Minutes from the January 15, 2013 board meeting.		
9.A. Approval of Minutes from the February 1, 2013 special board meeting.	9	
9.B. Approval of Minutes from the February 19, 2013 regular board meeting.	13	
9.C. Approval of Minutes from the March 1, 2013 special board meeting.	21	
10. Consent Agenda		6:30 PM
Consent Agenda items are consistent with adopted policies and approved practices of the district and are deemed routine in nature. They will be acted upon by roll-call vote in one motion without discussion unless members of the board request an item’s removal from the Consent Agenda.		
10.A. Register of Warrants Regular Payroll 2/28/13 Supplemental Payroll 2/8/13	23	
A recommendation to approve commercial warrants.		
10.B. Acceptance of Donations	70	
A recommendation to accept the donation of 742 wine bottles from Halter Ranch Vineyard, the donation of 124 typodont models and 163 mounting units from DenMat, and the donation of one Ricoh Aficio color copier/scanner/fax from Kitchell/CEM, Inc.		
10.C. Authorization to Declare District Property as Surplus	71	
A recommendation to declare the items listed to be surplus and authorize disposal through the appropriate procedures.		

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10.D. Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends	75	
A recommendation to approve part-time faculty appointments, regular faculty overload, and special assignments/stipends		
10.E. Equivalency Certification for Faculty	79	
A recommendation to approve the equivalency certification for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in board policy 4105 and as restricted by the equivalency certification document.		
10.F. Academic Rank for Tenure Faculty	82	
A recommendation to approve academic rank designations under article 13.3 of the Agreement between the district and the Faculty Association of Allan Hancock College.		
10.G. New Community Services (Fee-Based) Education Courses	83	
A recommendation to approve the community services courses as proposed and authorize that these classes be repeated as frequently as needed to support the needs of the community.		
10.H. Short-Term, Substitute, and Professional Expert Appointments Exempt from Classified Service	84	
A recommendation to approve the short-term, substitute and professional expert appointments exempt from classified service as presented.		
10.I. Appointments, Transfers, and Promotions of Classified Employees	87	
A recommendation to approve the appointment of Sherry Evangelista, cashier, business services, from 18 hours weekly to 37 hours weekly, effective March 20, 2013.		
10.J. Out-of-Classification Assignments of Classified and Confidential/ Supervisory Employees	88	
A recommendation to approve the temporary out-of-classification assignments of Harold Ramirez, courier, plant services retroactive		

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to February 25, 2013 through June 30, 2013; and Gerhard Johnson, custodial lead worker (day), plant services, retroactive to March 8, 2013 through March 21, 2013, or earlier per district need.		
10.K. Change of Status of Faculty Member	89	
A recommendation to approve the continuation of reduced workload of Lala Karapetian, from 100 percent to 60 percent FTE, for the 2013-2014 academic year.		
10.L. Appointment of Interim Management Position	90	
A recommendation to approve the temporary interim management appointment of Marian Quaid-Maltagliati, interim director, admissions and records, retroactive to March 4, 2013 through June 28, 2013, or earlier per district need.		
11. Oral Reports		6:35 PM
11.A. Superintendent/President's Report		
11.B. Board Member Reports		
11.C. Association Reports		6:45 PM
1) President Search Committee		
2) Faculty Association		
3) Academic Senate		
4) California School Employees Association		
5) Associated Student Body Government		
6) AHC Foundation		
7) Management Association		
8) Part-Time Faculty Association		
12. Action Items		7:10 PM
12.A. 2012-2013 Revised Adopted Budget	91	
A recommendation to adopt revisions to the 2012-2013 district budget.		
12.B. Acceptance of Grants Approved	101	
A recommendation to accept funded proposals.		
12.C. Faculty Sabbatical Leave	102	
A recommendation to approve sabbatical leave request.		

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12.D. Resolution 13-02, Resolution Authorizing and Directing Execution and Delivery of Grant of Easement for Water Purposes (Education Code §81310 Et Seq.)	103	
A recommendation to adopt Resolution 13-02, authorization and directing execution and delivery of grant easement for water purposes.		
12.E. Resolution 13-03, Intention to Dedicate Easement; Fixing Time for Public Meeting (Education Code §81310 Et Seq.)	111	
A recommendation to adopt Resolution 13-03, intention to dedicate easement, and fix time for public meeting.		
12.F. Resolution 13-04 to Establish a Dental Self-Insurance Fund at the Santa Barbara County Treasury, Fund 9461	115	
A recommendation that the board of trustees adopt resolution 13-04 to establish a Dental Self-Insurance Fund at the Santa Barbara County Treasury, Fund 9461		
12.G. One Stop Student Services Center, Bid 09-09, Change Order 27	117	
A recommendation to approve change order 27 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations to sign change order 27.		
12.H. One Stop Student Services Center, Bid 09-09, Change Order 28	119	
A recommendation to approve change order 28 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations to sign change order 28.		
12.I. Childcare Center Addition, Bid 11-01, Change Order 15	121	
A recommendation to approve change order 15 to the contract with Pacific Mountain Contractors, and to authorize the vice president, facilities and operations, to sign change order 15.		

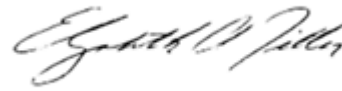
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12.J. Memorandum of Understanding Revising the Current Collective Bargaining Agreement Between the District & the California School Employees Association Chapter #251	123	
A recommendation to approve the attached Memorandum of Understanding (MOU) effective February 27, 2013 between the District and the California School Employees Association Chapter #251, to revise Article 1/Recognition and Appendix E, list of authorized positions.		
12.K. New and/or Revised Classified Bargaining Unit Job Descriptions	131	
A recommendation to approve the new classified bargaining unit job description as presented		
12.L. California Community College Trustees (CCCT) Board of Directors Election	134	
A recommendation to vote for up to seven (7) candidates to serve on the California Community College Trustees Board of Directors.		
12.M. Superintendent/President Search	136	
A recommendation may be made to approve a consultant for the purpose of conducting reference checks for the Superintendent/President interview and recommendation process.		
12.N. Schedule of Naming Opportunities	137	
A recommendation to approve the schedule of naming opportunities for the Early Childhood Studies building in recognition of contributions that support college programs and services.		
13. Information Items		7:30 PM
13.A. Employee Resignations and Retirements	139	
The Superintendent/President has accepted the retirement of Cynthia Fuggs, effective March 16, 2013.		
13.B. Quarterly Report on Volunteers	140	
A quarterly report on volunteer aides.		

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13.C. First Reading: Board Policy 1110 Policies of the Board of Trustees	142	
A recommendation to review revised Board Policy 1110 Policies of the Board of Trustees		
13.D. First Reading: Board Policy 1111 Changes in Policy	145	
A recommendation to review revised Board Policy 1111 Changes in Policy		
13.E. First Reading: Board Policy 1150 Delegation of Authority	147	
A recommendation to review revised Board Policy 1150 Delegation of Authority		
13.F. First Reading: Board Policy 1211 Minutes of the Board of Trustees Meetings	150	
A recommendation to review revised Board Policy 1211 Minutes of the Board of Trustees Meetings		
13.G. First Reading: Board Policy 1215 Vacancies on the Board and Administrative Procedures 1215.01 Vacancies on the Board.	152	
A recommendation to review revised Board Policy Board Policy 1215 Vacancies on the Board and Administrative Procedures 1215.01 Vacancies on the Board.		
13.H. First Reading: Board Policy 1220 Closed Sessions.	155	
A recommendation to review revised Board Policy 1220 Closed Sessions.		
13.I. First Reading: Board Policy 1600 Member Compensation	158	
A recommendation to review revised Board Policy 1600 Member Compensation		
13.J. Bond Measure I Status Report	160	
A status report on the bond measure I projects.		

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13.K. District Monthly Financial Report	164	
A report on the year-to-date data for various funds.		
14. New Business		8:20 PM
15. Calendar	176	
16. Adjournment		8:30 PM

The next regular meeting of the Board of Trustees will be held on Tuesday, April 16, 2013 in Santa Ynez. Closed session begins at 4:30 p.m. Open session begins at 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the President's Office at (805) 922-6966 ext. 3245. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Elizabeth A. Miller, Ed.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Special Board Meeting
Friday, February 1, 2013

Larry Lahr, President
Gregory A. Pensa, Vice President
Tim Bennett
Bernard E. Jones
Hilda Zacarías
Steven T. Auclair, Student Trustee

Santa Maria Joint Union High School District
Student Support Center – Board Room
2560 Skyway Drive, Santa Maria, CA 93455

1. Call to Order

Trustee Lahr called the meeting to order at 1:09 p.m. with the following trustees present: Tim Bennett, Bernard Jones, Larry Lahr, Greg Pensa, Hilda Zacarías

Trustees absent: None

2. Public Comment

No public comment was made.

3. Information Items

3. A. Board Policies

Dr. Miller explained the board policy review process at Hancock College. In this case, the revisions to these policies originate with the trustees as they are directly affected by the changes. She noted that all board policy changes are reviewed by various constituency groups and College Council before they are presented to the board as an information item for their review. This provides everyone an opportunity to suggest changes or share concerns. If no changes are needed, the policy will be brought a second time as an action item for board adoption. Dr. Miller also explained that the Community College League of California (CCLC) monitors laws affecting community colleges and recommends changes to board policies to comply with new legislation as needed. The CCLC provides board policy samples that have been reviewed by their legal staff to California community colleges and suggests colleges model their own policies after their samples.

Trustee Zacarías suggested applying Hancock's values and goals when board policies are reviewed and approved.

Dr. Miller began the review of the Rules and Regulations of the Board of Trustees. Dr. Miller asked the board if they would like the Rules and Regulations to remain in its current format or follow the model provided by CCLC. After discussing the pros and cons of keeping the policies as is or revising them, the Board directed Dr. Miller to reformat the Rules and Regulations and match the recommended policy format from the CCLC.

The changes requested to the Rules and Regulations by Student Trustee Auclair were discussed. Dr. Miller observed that most of his suggestions are fairly consistent with the CCLC recommendations. Dr. Miller noted that if the student trustee is given the rights he has requested, the Board is to reaffirm those rights on an annual basis. The Board reviewed a survey on mileage, stipend, advisory vote, and other issues related to student trustees throughout California provided by Student Trustee Auclair. The Board of Trustees did not approve Student Trustee Auclair's request to attend the board's Closed Session. Dr. Miller will draft a student trustee policy that closely resembles the CCLC's model.

Trustee Zacarías offered to review the policies with another trustee and recommend changes that directly impact the Board of Trustees. Trustee Lahr thanked Trustee Zacarías for the offer but believes it is preferable to have all five trustees review the policies in unison. Trustee Jones concurred with Trustee Lahr's preference.

Dr. Miller asked the trustees to share any board policy concerns with her and she'll compile a list and share it with all the trustees.

There was a discussion regarding requests for information by board members and the distinction between minor information requests versus a request that requires considerable staff time and resources.

The Board discussed the value of modeling their board policies after the CCLC's model. Dr. Miller briefly reviewed the majority of the policies and explained proposed changes. Dr. Miller was directed to use the CCLC's sample board policies to update board policies that directly impact the board and follow the established college review process before initial presentation to the Board of Trustees.

3. B. District Goals and Priorities for 2012-2013 and 2013-2014

The board reviewed the district goals and priorities from the recent retreat. Dr. Miller explained that the resource requests are guidelines for the budget planning process. This process will not bypass the process review and staffing requests.

3. C. Staffing Recommendations for 2013-2014

Dr. Miller shared the process that is used for staffing requests. She made staffing recommendations for next year. She recommended one position for each disciplines: math, welding, kinesiology, and early childhood studies. She noted that the positions will be subject to funding availability. She provided rationale for each of the positions she recommended.

3.D. Superintendent/President Candidate Interview Schedule

Dr. Miller was not present for the discussion regarding the upcoming interviews for a new superintendent/president. Carmen Camacho shared with the Board that the presidential search committee recommends they consider how they want to structure the final interviews and what type of questions they would like to ask the candidate. They

were given an update on plans to provide candidates with a tour of Hancock College and a possible location of first round of interviews. Ms. Camacho shared a suggestion from the Search Committee. They suggested spending social time with all the finalists. For various reasons, the Board of Trustees decided not to follow the suggestion. Trustee Zacarías commented that she supports holding a forum with the finalist and invited all the trustees to attend. The Board of Trustees reviewed the tentative schedule including initial interview dates and times, campus forum schedule, finalist interview dates, and candidate's site visit.

4. Action Items

4. A. Review and Establish Goals for the Board of Trustees for 2012-2013.

Dr. Miller provided updates to issues raised at previous special board meetings. The conversation included an update on public safety sustainability plan, minority outreach in public safety and health sciences, IFAS human resource/payroll integration, technology master plan, diesel mechanic training, and classes available to high school students.

Dr. Miller went over the composition of the various community advisory councils. Trustee Lahr inquired regarding the frequency of the advisory council meetings.

Dr. Miller reviewed a section of the appraisal of the south campus site. A discussion took place on the plan to relocate the programs to the Lompoc Campus. She shared a proposed south campus site use plan and reviewed the reasons for the housing changes.

Dr. Miller suggested two goals for the Board of Trustees. The goals include updating board policies, especially those that affect them directly and reviewing alternative uses of the south campus after it is vacated.

Trustee Zacarías suggested making the college more language accessible. She suggested providing Spanish translation at various events. She would like to explore how other colleges provide translation services. Trustee Lahr said exploring that option could be a goal.

Dr. Miller shared Boyd Trust information. The trust names Allan Hancock College as a beneficiary. She went over an excerpt from the appraisal of the land in the trust. She reviewed recent developments in the trust. She suggested that another goal could be to explore the options of developing a capital campaign to support identified needs. Trustee Lahr agreed with the suggestion mentioned. He would like to review progress on this goal and see more goal orientated suggestions at the summer board retreat.

Trustee Zacarías would like to establish a goal to expand professional development as a board. She would like to have a professional development agenda.

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board voted to set a goal to develop a capital campaign to support identified needs, explore providing Spanish translation services, update board policies, especially those that affect them directly and review alternative uses of the south campus after it is vacated.

4. B. Nonresident Tuition Rate 2013-2014

On a motion by Trustee Zacarías, seconded by Trustee Jones, the Board voted unanimously to establish the 2013-2014 nonresident tuition rates.

4.C. Open Hour for Board of Trustees

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board voted unanimously to hold an open hour with a member of the board of trustees on a monthly basis.

5. Public Comment to Closed Session

No comment was made.

6. Adjourn to Closed Session

Trustee Lahr adjourned the meeting to closed session at 5:00 p.m.

7. Adjournment

Trustee Lahr adjourned the meeting at 5:45 p.m.



Elizabeth A. Miller, Ed.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Tuesday, February 19, 2013

Larry Lahr, President
Gregory A. Pensa, Vice President
Tim Bennett
Bernard E. Jones
Hilda Zacarías
Steven T. Auclair, Student Trustee

Allan Hancock College
Student Center, G106
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Lahr called the meeting to order at 4:34 p.m. with the following trustees present: Tim Bennett, Bernard Jones, Larry Lahr, Greg Pensa, Hilda Zacarías

Trustees absent: None

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Lahr adjourned the meeting to closed session at 4:34 p.m.

4. Reconvene to Open Session

Trustee Lahr reconvened the meeting to open session at 6:17 p.m. and announced that no action was taken in closed session.

5. Pledge of Allegiance

Camerron Barlow, ASBG president, led the audience in the pledge of allegiance.

6. Approval of Agenda as Presented

On a motion by Trustee Pensa, seconded by Trustee Bennett, the Board approved the agenda on a roll-call vote as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

7. Public Comment

No public comment was made.

8. Presentation

8.A. Safety Procedures Presentation

Chief Maroney shared a video that explains what steps should be taken if there is an active shooter on campus. He followed the video with a brief Power Point presentation. He added some suggestions regarding what types of items can be used to protect yourself. He reviewed the “Blue Light System” located throughout campus. He explained how the communication for the blue light station works and indicated there are five blue light systems on the Santa Maria campus. He noted that a date and time will be selected to test the paging system. He also asked everyone to sign up for the emergency mobile system. He assured everyone that the cell phone numbers signed up are only used to alert students and staff of an emergency. He said that the new lock system will only allow staff to enter a room when a 5-digit code is entered. He shared that up-to-date emergency flip charts are to be posted in every classrooms and work area throughout the campuses. He announced that his office will conduct different active shooter emergency training scenarios on each campus building on non-student days in coordination with local police departments. He mentioned that a pamphlet entitled, “Your Response to an Active Shooter: Safety Tips” is available in his office.

9. Approval of Minutes from the January 15, 2013 board meeting.

On a motion by Trustee Pensa, seconded by Trustee Jones, the Board voted unanimously to approve the minutes for the January 15, 2013 board meeting as submitted.

10. Consent Agenda

On a motion by Trustee Jones, seconded by Trustee Pensa, the Board approved the agenda on a roll-call as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

11. Oral Reports

11.A. Superintendent/President’s Report

Dr. Miller pointed out that the designation of professor has been given to Dominic Dal Bello and John Lovern. She noted that All Staff Day took place in the gym and presented the opportunity to hear from student athletes. Dr. Miller was able to attend foundation meetings, the rededication of the baseball field and the annual fire appreciation night. She mentioned that the first pitch at the opening baseball game was thrown by Jim Glines. She also attended BowWOW! at the Lompoc and Santa Maria campuses. She had the opportunity to meet with local school superintendents to look at opportunities to coordinate employee health care options.

11.B. Board Member Reports

Trustee Jones mentioned that he was happy to receive a Hancock College shirt from an anonymous donor.

Trustee Pensa attended several school boards' association meetings. He went to the rededication of the new baseball field, attended a basketball game and the foundation's quarterly meeting.

Trustee Bennett also attended the baseball alumni game. He looks forward to working with the boosters on the Joe White fundraising dinner.

Trustee Zacarías said that the board retreat was beneficial for her. She reported on the first trustee open hour. She spent time with students and was able to help them. She is looking forward to carrying out her PCPA board foundation responsibilities. She apologized for not being able to attend Hancock's basketball games due to her work schedule. She added that she went to a new trustee training in Sacramento and learned a lot, including understanding the role of the academic senate.

Student Trustee Auclair attended BowWOW! and was glad to see that Dr. Miller was also able to attend. He noted that lots of faculty and administrators came by. He announced that he has been appointed to the Chancellor's Office work group to work on policies for learning disabled students and Title 5 education code changes. He will represent Hancock College and other southern California students.

11.C. Association Reports

1) Faculty Association

Roger Hall said that the Accreditation Midterm Report will not be signed by the president of the faculty association. The reasons were sent in writing to the board of trustees and faculty members via email. Association leaders met with Dr. Miller and discussed their reasons for not signing the report. In part, the association feels that the statements in the report are incomplete. They suggested modifying the report to include their revisions. He mentioned someone's suggestion of opening up cabinet to all visitors as there lots of decisions being made there.

2) Academic Senate

Marla Allegre, senate secretary, was pleased that Dr. Miller agreed to establish a taskforce to discuss leadership and structure in student services. She noted that faculty and staff worked hard to reach an 88 percent mark in student learning outcomes. The senate is also working on board policies on educational and student services programs. The senate also shares concerns that the Accreditation Midterm Report does not accurately describe decision making processes at Hancock College. She noted that it is critical that all groups have confidence and ownership in the process.

3) California School Employees Association

Shirley Rorabaugh gave a brief overview of the work that takes place in the financial aid office. At their Friday CSEA meeting, members decided to hold a barbecue. They are considering using the money raised for scholarships. Ms. Rorabaugh mentioned that any support from the college would be appreciated. She reported that negotiations are progressing and the association was disappointed with the proposal of a 40-hour work week. CSEA believes the workload issue is tied directly to empty positions not filled to create savings. During a discussion regarding misclassified temporary workers, and every meeting since then, CSEA has stated the importance of filling vacant positions. At a recent meeting, CSEA and district representatives met and reviewed the list of vacant CSEA positions. There are 37 vacancies, ten are instructional support positions and only one of those 37 is in the process of being filled. She noted that positions developed to address the temporary employee issue do not coincide with the vacancy list. There are 80 identified vacancies or positions misfilled by non classified staff. The workload will become an issue if it is not addressed. CSEA asked the Board of Trustees for its support in addressing workloads in a manner that will not harm classified employees. In addition, she asked the Board to support transparent decision making. She noted that it was almost a full year after discussions took place on temporary employee violations that a list of those positions was shared. She added that this lack of transparency and breach of shared governance process has been a topic of discussion on campus recently. She asked the Board to ensure a smooth accreditation visit by enforcing the intent of shared governance as it relates to open communication and the value of classified participation. Ms. Rorabaugh congratulated Adela Esquivel-Swinson on her new assignment at Peralta Community College.

4) Associated Student Body Government

Camerron Barlow, ASBG president, reported that ASBG has a full board. He is very happy with the new board. They recently bought 25 tickets to see Tempest and support PCPA. He reported that BowWOW! went very well and he was very happy to see Dr. Miller at the event. He shared that ASBG is finalizing details on "March in March" to advocate for better education.

5) AHC Foundation

Jeff Cotter announced new foundation board members, Henry Grennan, Rogelio Flores, and Larry Lavagnino. He reported that the foundation is very happy to be named as a beneficiary of the Boyd Trust. The board met last Thursday to vote on the proposed sale of the land bequeathed to the foundation in the trust. He is looking forward to the luncheon with the President's Circle in March and the foundation's annual board retreat.

6) Management Association

Paul Murphy congratulated Adela Esquivel-Swinson on her new position at

Peralta Community College. He offered the services of the management association at the CSEA barbecue. He thanked Dr. Miller for the positive experience in their “meet and confer” meeting. He noted how important it is to hire a new superintendent/president that makes a positive difference for students and recognizes that every employee group deserves respect.

7) Part-Time Faculty Association

Danielle Blanchard reported that Gary Aston, part-time association secretary and treasurer, passed away on January 5. He taught administration of justice for more than 20 years and touched the lives of many with his genuine desire to help. The association will send four delegates to the annual California Federation of Teachers’ convention held in March.

8) President Search Committee

Margaret Tillery reported that the committee met twice since the last board meeting. They have discussed confidentiality, positive recruitment, and worked on developing a format for candidate screening. She mentioned that a writing sample exercise is almost complete and an interview site has been selected. Ms. Tillery asked the Board to replace Ms. Esquivel-Swinson on the committee in order to have its original composition. She said that the request from the student trustee to add a student alternate to the committee was discussed. She mentioned that the committee supports the commitment to have student participation in the selection process. She shared a couple of concerns in having an alternate student serve on the committee. She explained that the primary concern is that Equal Employment Opportunity regulations requires that all candidates are treated the same. The same committee members should interview all the candidates. Another concern is confidentiality and making this experience meaningful for the student. She stated that having an alternate student representative is not appropriate for this committee. She discussed another part of the process which is checking references for the finalist. The committee will do its best to send the best choice to the board and feels it is important to have a skilled, experienced, person perform reference checks. The college does not have this capability. We need that expertise and may incur an additional expense, but it is money well spent.

12. Action Items

12.A. Resolution 13-01, Intention to Dedicate Easement; Fixing Time for Public Meeting

On a motion by Trustee Bennett, seconded by Trustee Pensa, the Board adopted Resolution 13-01, intention to dedicate easement, and fix time for public meeting on a roll-call as follows:

Ayes: Bennett, Jones, Lahr, Pensa, Zacarías

Noes: None

Abstentions: None

12.B. Santa Maria Campus Energy Efficiency Project Notice of Completion

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved filing the notice of completion for Staples and Associates for the Santa Maria Campus Energy Efficiency Project.

12.C. One Stop Student Services Center, Bid 09-09, Change Order 26

On a motion by Trustee Pensa, seconded by Trustee Jones, the Board approved change order 26 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations to sign change order 26.

12.D. Childcare Center Addition, Bid 11-01, Change Order 14

On a motion by Trustee Bennett, seconded by Trustee Jones, the Board approved change order 14 to the contract with Pacific Mountain Contractors, and to authorize the vice president, facilities and operations, to sign change order 14.

12.E. Public Safety Complex, Bid 11-02, Change Order 6

On a motion by Trustee Jones, seconded by Trustee Bennett, the Board approved change order 6 to the contract with Sinanian Development, Inc., and to authorize the vice president, facilities and operations, to sign change order 6.

12.F. Industrial Technology and Physical Education/Athletic Fields, Bid 11-03, Change Order 4

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board approved change order 4 to the contract with Flintco Pacific, Inc., and to authorize the vice president, facilities and operations, to sign change order 4.

12.G. Building D Repairs and Upgrades, Bid 13-03, Change Order 1

On a motion by Trustee Bennett, seconded by Trustee Pensa, the Board approved change order 1 to the contract with Vernon Edwards Constructors, Inc., and to authorize the vice president, facilities and operations, to sign change order 1.

12.H. Acceptance of Grants Approved

On a motion by Trustee Pensa, seconded by Student Trustee Auclair, the Board voted to accept funded proposals.

12.I. Midterm Accreditation Report from Allan Hancock Joint Community College District to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges

On a motion by Trustee Jones, seconded by Trustee Zacarías, this item was pulled from the agenda.

12.J. Memorandum of Understanding with California School Employees Association Chapter #251

On a motion by Trustee Pensa, seconded by Trustee Bennett, the Board approved the attached Memorandum of Understanding (MOU) effective December 15, 2012 between the district and the California School Employees Association Chapter #251, to revise Article 1/Recognition, list of authorized positions.

12.K. Vision Insurance Benefit for Management Employees and Physical Exam Dependent Coverage for Management and Supervisory/Confidential Employees

On a motion by Trustee Jones, seconded by Trustee Pensa, the Board authorized the District to agree to pay a premium cost of up to \$5.67 per month for single coverage vision insurance through the District vision plan for the management group, effective March 1, 2013, under the same terms and conditions that were approved for classified bargaining unit employees on October 16, 2012, and were approved for the confidential/supervisory group on January 15, 2013; and to approve the use of physical exam funds for dependent coverage for both management and confidential/supervisory employees, effective March 1, 2013.

12.L. Reappointment of Faculty Members

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board approved the recommendation to approve for tenure Andrew Densmore, fire technology instructor, and Scia Maumausolo, physical education instructor, effective fall 2013; and approve third and fourth year appointments for Robert Mabry, machine technology instructor, and Alexandra Bell, health services coordinator/nurse.

12.M. Revised Classified Bargaining Unit and Confidential/Supervisory Job Descriptions

The confidential/supervisory job descriptions were pulled.

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board approved the revised classified bargaining job descriptions as presented for the bookstore technician, bookstore buyer I, bookstore buyer II, bookstore buyer III, including some salary range adjustments for these positions.

12.N. Termination of Nontenure-Track Faculty

On a motion by Trustee Bennett, seconded by Trustee Zacarías, the Board voted unanimously to authorize notification that nontenure-track employment with the district will terminate effective the dates herein designated; Yvon Frazier, Magdalena Ramos, Anita Rolon, and Anne Cremarosa effective June 30, 2013.

12.O. Request to Add Second Student to President's Search Committee

No action was taken on this agenda item.

13. Information Items

13.A. Grant Proposals Submitted

Dr. Miller reviewed the grants proposal submitted.

13.B. Citizens' Oversight Committee Annual Report

Mr. Mario Juarez, chairman for the Citizens' Oversight Committee, presented the 2012 annual report. He commended staff and administration for their diligence and hard work to keep the committee well informed of how the bond dollars are used. He noted that the annual independent audit found no discrepancies. He said the committee is very confident that the bond dollars are being used as intended. He noted that members of the community are very pleased with the progress of the construction.

13.C. Employee Retirement and Resignations

Dr. Miller acknowledged the retirement of Donald "Rocky" Graziano and the resignations of Dr. Charles Osiris and Adela Esquivel-Swinson.

13.D. Bond Measure I Status Report

Dr. Miller provided a status report on bond measure I projects.

13. E. District Monthly Financial Report

Dr. Miller answered a question regarding the percentage variance for academic salaries and the year-to-date expenses on classified salaries.

15. New Business

No new business was reported.

16. Calendar

Dr. Miller reviewed the calendar of events.

17. Adjournment

Trustee Lahr adjourned the meeting at 8:29 p.m.



Elizabeth A. Miller, Ed.D.
Secretary to the Board of Trustees

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Minutes Special Board Meeting Friday, March 1, 2013

Larry Lahr, President
Gregory A. Pensa, Vice President
Tim Bennett
Bernard E. Jones
Hilda Zacarías
Steven T. Auclair, Student Trustee

Allan Hancock College
Building B, Captain's Room
800 South College Drive, Santa Maria, CA 93454

1. Call to Order

Trustee Lahr called the meeting to order at 4:45 p.m. with the following trustees present: Tim Bennett, Larry Lahr, Greg Pensa, Hilda Zacarias

Trustees absent: Bernard Jones

2. Public Comment to Closed Session

No public comment was made.

3. Adjourn to Closed Session

Trustee Lahr adjourned the meeting to closed session at 4:45 p.m.

4. Reconvene to Open Session

Trustee Lahr reconvened the meeting to open session at 4:49 p.m. and announced that no action was taken in closed session

5. Public Comment

Roger Hall thanked the Board of Trustees for holding a special meeting to approve the Accreditation Midterm Report. The Faculty Association appreciates taking extra time and making changes to the report. He noted that the real difference is in the spirit and genuine desire to work together. He concluded his remarks by thanking Dr. Miller for also taking extra time to revise the report.

6. Action Items

6. A. Midterm Accreditation Report from Allan Hancock Joint Community College District to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges

On a motion by Trustee Zacarías, seconded by Trustee Bennett, the Board voted to approve the Midterm Accreditation Report.

7. Adjournment

Trustee Lahr adjourned the meeting at 4:55 p.m.

A handwritten signature in black ink, appearing to read "Elizabeth A. Miller". The signature is fluid and cursive.

Elizabeth A. Miller, Ed.D.
Secretary to the Board of Trustees

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Register of Warrants		
Reason for Board Consideration	Item Number	Enclosures
CONSENT - ACTION	10.A.	Page 1 of 47

BACKGROUND:

The following warrants are submitted for board of trustees approval:

GENERAL FUND 9410		
INVOICE WARRANTS	\$ 998,275.39	
SUPPLEMENTAL PAYROLL 2/8/13	517,628.26	
REGULAR PAYROLL 2/28/13	3,769,353.72	
TOTAL GENERAL FUND		\$ 5,285,257.37
CHILD DEVELOPMENT FUND 9433		
INVOICE WARRANTS	4,166.18	
REGULAR PAYROLL 2/28/13	49,914.74	
TOTAL CHILD DEVELOPMENT FUND		54,080.92
GO BOND CLEARING FUND 9446		
INVOICE WARRANTS	622,450.00	
TOTAL GO BOND CLEARING FUND		622,450.00
GO BOND BUILDING FUND 9447		
INVOICE WARRANTS	1,187,643.24	
TOTAL GO BOND BUILDING FUND		1,187,643.24
CAPITAL OUTLAY PROJECTS FUND 9441		
INVOICE WARRANTS	7,993.46	
TOTAL CAPITAL OUTLAY PROJECTS FUND		7,993.46
SELF INSURANCE DENTAL FUND 9461		
INVOICE CHECK	55,485.00	
TOTAL SELF INSURANCE DENTAL FUND		55,485.00
STUDENT CENTER FEE TRUST FUND 9473		
INVOICE WARRANTS	0.00	
TOTAL STUDENT CENTER FEE TRUST FUND		0.00
SELF INSURANCE HEALTH FUND 9462		
INVOICE WARRANTS	7,400.28	
TOTAL SELF INSURANCE HEALTH FUND		7,400.28
SELF INSURANCE PROPERTY/LIABILITY FUND 9463		
INVOICE WARRANTS	0.00	
TOTAL SELF INSURANCE PROPERTY/LIABILITY FUND		0.00
<u>GRAND TOTAL ALL FUNDS</u>		<u>\$ 7,220,310.27</u>

RECOMMENDATION:

It is recommended that the board of trustees approve commercial warrants 1828294 through 1828689 and check number 1269 for a subtotal of \$2,883,413.55, and payroll warrants in the amount of \$4,336,896.72, for a grand total of \$7,220,310.27.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

02/8/13 PAYROLL

FUND 9410

CERTIFICATED:

1100	Academic Salaries, regular schedule, instructional time	\$0.00
1200	Academic Salaries, regular schedule, non-instructional time	0.00
1300	Certificated Salaries other than regular schedule teaching	419,346.78
1400	Certificated Salaries other than contract non-teaching	56,508.70
3100	State Teachers Retirement	16,346.21
3300	Medicare	6,577.75
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	5239.15
3600	Worker's Compensation Insurance	5,296.20
3700	State Teachers Retirement/Cash Balance Plan/PARS	8,313.47
3911	Academic Retirement Incentive	0.00
	SUB TOTAL	<u>\$517,628.26</u>

CLASSIFIED:

2100	Classified Salaries, regular schedule	\$0.00
2200	Classified Instructional Aide Salaries, regular schedule	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Instructional Aides, hourly	0.00
2400	Student Workers, Tutors, Peer Counselors	0.00
3200	Public Employees Retirement	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	PARS	0.00
4512	Uniform Allowance	0.00
8890	Income released for stale dated warrant	0.00
	SUB TOTAL	<u>\$0.00</u>
	TOTAL FUND 9410	<u>\$517,628.26</u>

FUND 9433

1200	Academic Salaries, regular schedule, non-instructional time	\$0.00
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2300	Classified Salaries, hourly	0.00
2300	Student Workers, regular	0.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	0.00
3200	Public Employees Retirement System (PERS)	0.00
3300	Social Security/Medicare	0.00
3400	Health and Welfare Benefits	0.00
3500	State Unemployment Insurance	0.00
3600	Worker's Compensation Insurance	0.00
3700	State Teachers Retirement/Cash Balance Plan	0.00
	SUB TOTAL	<u>\$0.00</u>
	TOTAL FUND 9433	<u>\$0.00</u>

TOTAL DISTRICT PAYROLL517,628.26

25
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

02/28/13 PAYROLL

FUND 9410

CERTIFICATED:

1100	Academic Salaries, regular schedule, instructional time	\$839,260.27
1200	Academic Salaries, regular schedule, non-instructional time	391,857.92
1300	Certificated Salaries other than regular schedule teaching	547,441.62
1400	Certificated Salaries other than contract non-teaching	112,547.63
3100	State Teachers Retirement	121,355.87
3300	Medicare	30,655.97
3400	Health and Welfare Benefits	206,875.98
3500	State Unemployment Insurance	21119.40
3600	Worker's Compensation Insurance	21,559.56
3700	State Teachers Retirement/Cash Balance Plan/PARS	12,491.86
3911	Academic Retirement Incentive	0.00
	SUB TOTAL	<u>\$2,305,166.08</u>

CLASSIFIED:

2100	Classified Salaries, regular schedule	\$819,406.00
2200	Classified Instructional Aide Salaries, regular schedule	58,829.01
2300	Classified Salaries, hourly	77,615.13
2300	Student Workers, regular	34,778.50
2400	Instructional Aides, hourly	59,413.87
2400	Student Workers, Tutors, Peer Counselors	17,229.82
3200	Public Employees Retirement	133,096.71
3300	Social Security/Medicare	61,964.21
3400	Health and Welfare Benefits	182,299.56
3500	State Unemployment Insurance	9515.18
3600	Worker's Compensation Insurance	10,039.65
3700	PARS	0.00
4512	Uniform Allowance	0.00
8890	Income released for stale dated warrant	0.00
	SUB TOTAL	<u>\$1,464,187.64</u>
	TOTAL FUND 9410	<u>\$3,769,353.72</u>

FUND 9433

1200	Academic Salaries, regular schedule, non-instructional time	\$20,379.34
1300	Academic Salaries: non-regular schedule instructional time	0.00
1400	Academic Salaries, non-regular schedule, non-instructional time	0.00
2300	Classified Salaries, hourly	9,928.57
2300	Student Workers, regular	13,116.00
2400	Classified Salaries, non-regular schedule instructional aides	0.00
3100	State Teacher's Retirement System	1,681.30
3200	Public Employees Retirement System (PERS)	254.49
3300	Social Security/Medicare	447.36
3400	Health and Welfare Benefits	3,386.22
3500	State Unemployment Insurance	259.73
3600	Worker's Compensation Insurance	461.73
3700	State Teachers Retirement/Cash Balance Plan	0.00
	SUB TOTAL	<u>\$49,914.74</u>
	TOTAL FUND 9433	<u>\$49,914.74</u>

TOTAL DISTRICT PAYROLL

3,819,268.46

**Allan Hancock College
Warrant Register**

Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code	Amount	Status	Warrant
AERA	AREA Renewal on Prosis	09481001 5322	423.00		
			<u>423.00</u>	WA	00828294
AHC - ASSOCIATED STUDENT BODY	DISTRICT ALLOCATION TO ASB	73100000 7391	31,761.75		
			<u>31,761.75</u>	WA	00828295
ALDRIDGE CONCRETE COMPANY	CONCRETE RAMP, BLDG. E	65110000 4520	539.24		
	LABOR CHARGES	65110000 5650	930.00		
	EQUIPMENT CHARGES	65110000 5690	528.00		
			<u>1,997.24</u>	WA	00828296
AMBORN, HOWARD G.	2% DISTRICT CONTRIBUTION FOR	59900000 3440	1,021.20		
			<u>1,021.20</u>	WA	00828297
BECK, JOSEPHINE M	2% DISTRICT CONTRIBUTION FOR	59900000 3440	509.45		
			<u>509.45</u>	WA	00828298
BOLAND, KEVIN	LocalMileage-SantaMaria	69610000 5210	7.77		
			<u>7.77</u>	WA	00828299
BRACKETT, ASHLEY	REIMBURSEMENT FOR FOOD FOR	60200311 5220	82.99		
			<u>82.99</u>	WA	00828300
CA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES PER	65110400 4520	570.60		
	ELECTRICAL SUPPLIES PER	65110400 4520	446.15		
	ELECTRICAL SUPPLIES PER	65110400 4520	187.60		
			<u>1,204.35</u>	WA	00828301
COMENITY-OSH COMMERCIAL SERVICES	HARDWARE SUPPLIES CHARGED	65110000 4520	17.41		
	HARDWARE SUPPLIES CHARGED	65110000 4520	51.88		
	HARDWARE SUPPLIES CHARGED	65110000 4520	63.82		
	HARDWARE SUPPLIES CHARGED	65110000 4520	12.08		
	HARDWARE SUPPLIES CHARGED	65110000 4520	26.15		
	HARDWARE SUPPLIES CHARGED	65110000 4520	23.79		
	HARDWARE SUPPLIES CHARGED	65110000 4520	5.78		
	HARDWARE SUPPLIES CHARGED	65110000 4520	15.13		
	OPERATIONAL SUPPLIES	21055003 4520	97.85		
			<u>313.89</u>	WA	00828302
DAL BELLO, DOMINIC	Reimbursement Lab supplies	09011000 4310	41.01		
			<u>41.01</u>	WA	00828303
DELL MARKETING LP INC	DISCOUNT	67873000 5640	-263.14		
	EXTENDED SERVICE WARRANTY,	63101000 5640	1,300.00		
	EXTENDED SERVICE WARRANTY,	67873000 5640	1,131.37		
	REINSTATEMENT FEE	67873000 5640	200.00		
			<u>2,368.23</u>	WA	00828304

Allan Hancock College
Warrant Register
Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant					
GOMEZ, MARGARITA R	REFUND OF DELTA DENTAL	67479000	3440	237.88							
				<u>237.88</u>			WA	00828305			
KATZ, DR NORM	PRE-EMPLOYMENT	67775000	5821	450.00							
				<u>450.00</u>			WA	00828306			
LANE, WILLIAM G	2% DISTRICT CONTRIBUTION JULY	59900000	3440	1,435.08							
				<u>1,435.08</u>			WA	00828307			
MAYER, LYNN	REIMBURSEMENT FOR SUPPLIES	64744101	5220	96.27							
				<u>96.27</u>			WA	00828308			
NEILSEN, ARDIS	CACommCollAssnOccupEdConf	60200128	5210	301.32							
				<u>301.32</u>			WA	00828309			
NOBLE POWER EQUIPMENT	LABOR CHARGE	65511400	5650	32.50							
				TUBE OF GREASE, CO POLY 7			65511400	4520	28.45		
									<u>60.95</u>		
PATTERSON DENTAL SUPPLY INC	LATEX MEDICAL GLOVES SMALL -	12401000	4311	258.50							
				STAINLESS STEEL CROWNS			12401000	4311	211.09		
									ESTIMATED SHIPPING COSTS		
				MEDIUM LATEX MEDICAL			12401000	4311	258.50		
				EARLOOP MASK - LIGHT PINK -			12401000	4311	232.52		
				<u>970.86</u>			WA	00828311			
PRAXAIR DISTRIBUTION INC	HARD GOODS FOR THE WELDING	09565000	4311	516.46							
				MIG GUN MS 315-116 15Ft			09565001	6410	149.64		
									CARBON DIOXIDE LIQUID EXPENSES		
				<u>1,094.33</u>			WA	00828312			
PRESSTEK INC	OFFSET PRESS CONSUMABLES FOR	67760000	4520	47.04							
				OFFSET PRESS CONSUMABLES FOR			67760000	4520	206.54		
									<u>253.58</u>		
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES CHARGED	65311000	4520	299.76							
				CUSTODIAL SUPPLIES CHARGED			65311000	4520	109.70		
									PO130212 Cr Inv 59607		
				CUSTODIAL SUPPLIES CHARGED			65311000	4520	1,031.75		
				CUSTODIAL SUPPLIES CHARGED			65311000	4520	174.17		
				CUSTODIAL SUPPLIES CHARGED			65311000	4520	112.75		
				CUSTODIAL SUPPLIES CHARGED			65311000	4520	2,221.46		
				CUSTODIAL SUPPLIES CHARGED			65311000	4520	56.33		
				<u>3,944.59</u>			WA	00828314			
PROMAXIMA MANUFACTURING LTD	FW-115 BENCH	21055003	6410	179.00							
				FW-275 KETTLE BELL RACK			21055003	6410	285.00		
									PLR-600 BENCH		

Allan Hancock College
Warrant Register
Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant
				639.00		WA 00828315
PUBLIC SURPLUS	AUCTION SERVICES FOR SURPLUS	67710310	5790	8.20		
				8.20		WA 00828316
QUICK CAPTION	REMOTE ACADEMIC REAL-TIME	64230000	5112	1,770.00		
	REMOTE ACADEMIC REAL-TIME	64230000	5112	2,850.00		
				4,620.00		WA 00828317
QUINN RENTAL SERVICES	PROPANE EXPENSES	67772000	4520	26.52		
				26.52		WA 00828318
RAYNE WATER CONDITIONING	HOT & COLD REVERSE	65700000	5690	428.70		
				428.70		WA 00828319
RAYS AUTO PARTS	CORE DEPOSIT	67775000	4520	-35.72		
	PARTS/SUPPLIES	67772000	4520	13.53		
	PARTS/SUPPLIES	67772000	4520	131.08		
	PARTS/SUPPLIES	67772000	4520	43.12		
	STARTER-REMF	67775000	4520	113.56		
	CORE DEPOSIT	67775000	4520	35.72		
	PARTS/SUPPLIES	67772000	4520	83.27		
	PARTS/SUPPLIES	67772000	4520	35.84		
	PARTS/SUPPLIES	67772000	4520	90.32		
	PARTS/SUPPLIES	67772000	4520	29.65		
	PARTS/SUPPLIES	67772000	4520	28.62		
	PARTS/SUPPLIES	67772000	4520	105.41		
	PARTS/SUPPLIES	67772000	4520	47.90		
	PARTS/SUPPLIES	67772000	4520	80.22		
	PARTS/SUPPLIES	67772000	4520	7.57		
	PARTS/SUPPLIES	67772000	4520	31.30		
	PARTS FOR CLASS 104 AND	21055003	4520	140.63		
	PARTS FOR CLASS 104 AND	21055003	4520	259.28		
	PARTS/SUPPLIES	67772000	4520	63.89		
	PARTS/SUPPLIES	67772000	4520	3.67		
	PARTS/SUPPLIES	67772000	4520	77.14		
	PARTS/SUPPLIES	67772000	4520	25.50		
				1,411.50		WA 00828320
RAYS AUTO PARTS	PARTS FOR ROUTINE VEHICLE	21335000	4520	70.51		
				70.51		WA 00828321
REDDING-STUART, DEBORAH	MentalHealthChallengesForum	64400002	5210	21.55		
				21.55		WA 00828322
SAFEWAY INC - VONS DIVISION	Supplies for Biology labs,	04011007	4310	19.87		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	133.79		
				153.66		WA 00828323
SANTA MARIA FORD	COST TO TOW CHIEF'S UNIT	67775000	5650	43.75		

**Allan Hancock College
Warrant Register**

Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant
				43.75	WA	00828324
SANTA MARIA SUPERIOR COURT	PROCESSING OF 142 CITATIONS	69500001	5790	1,775.00		
				1,775.00	WA	00828325
SIGNS OF SUCCESS INC	SIGNS,AHC GO GREEN, PVC	65510000	6120	3,313.97		
				3,313.97	WA	00828326
SMARDAN-HATCHER CO	PLUMBING SUPPLIES	65110000	4520	78.70		
	PLUMBING SUPPLIES	65110000	4520	79.39		
	PLUMBING SUPPLIES	65110000	4520	-93.88		
				64.21	WA	00828327
SMART & FINAL	REFRESHMENT FOR FOSTER PARENT	13051021	4710	78.71		
	Food Supplies: 01/01-05/31/13	64900012	4710	74.37		
	CLASSROOM SUPPLIES	13060000	4311	130.42		
				283.50	WA	00828328
SMITH TILE & STONE	LABOR CHARGES	65110000	5650	964.00		
	TILE REPAIR-MEN/WOMENS	65110000	4520	520.00		
				1,484.00	WA	00828329
SUPERMEDIA LLC	PHONE DIRECTORY LISTING, SANTA	65700000	5540	24.50		
				24.50	WA	00828330
TRIARCH INC	BOTANY SLIDES: PINUS, STEM	60200312	4310	89.63		
	ACER SACCHARUM; PRODUCT	60200312	4310	112.15		
	COLEUS (COLEUS, LABIATAE);	60200312	4310	83.79		
	ULVA, PORTION OF 2-LAYERED,	60200312	4310	83.79		
	VOLVOX, COLONIES W/	60200312	4310	116.91		
	POLYSIPHONIA; PRODUCT #2-64D	60200312	4310	272.79		
	NOSTOC SP, PORTION OF NODULE	60200312	4310	83.79		
	VENTRIA INAEQUALIS (APPLE	60200312	4310	141.37		
	COPRINUS (MUSHROOM); PRODUCT	60200312	4310	89.63		
	MARCHANTIA POLYMORPHA;	60200312	4310	232.95		
	JUNCUS BALTICUS (BOGRUSH,	60200312	4310	11.22		
	ZEA MAYS (INDIAN CORN,	60200312	4310	89.63		
	ZEA MAYS, LEAF BLADE W/ MOTOR	60200312	4310	12.57		
	DIATOMACEOUS EARTH; PRODUCT	60200312	4310	72.09		
	DIATOMS, MIXED MARINE SPECIES;	60200312	4310	89.63		
	EUGLENA GRACILIS; PRODUCT	60200312	4310	64.30		
	MARCHANTIA POLYMORPHA,	60200312	4310	136.40		
	MARCHANTIA POLYMORPHA, LIFE	60200312	4310	282.53		
	MNIUM, ANTHERIDA, NEAR-MEDIAN	60200312	4310	97.28		
	MNIUM, ARCHEGONIUM LS,	60200312	4310	102.40		
	MONOCOT & DICOT STEMS CS;	60200312	4310	13.16		
	MONOCOT & DICOT ROOTS CS;	60200312	4310	43.50		
				2,321.51	WA	00828331
UNITED PARCEL SERVICE	UPS CHARGES	67700400	5870	22.00		
	UPS CHARGES	67700000	5870	41.81		

Allan Hancock College
Warrant Register
Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant
				63.81		WA 00828332
UNITED REFRIGERATION INC	MOTOR, MODINE INDUCED DRAFT	65110000	6413	-3.50		
	HVAC SUPPLIES	65110000	4520	217.92		
	HVAC SUPPLIES	65110000	4520	212.05		
	HVAC SUPPLIES	65110000	4520	-1.81		
	MOTOR, MODINE INDUCED DRAFT	65110000	6413	378.88		
	FREIGHT CHARGES	65110000	6413	22.98		
	HVAC SUPPLIES	65110000	4520	-2.01		
	HVAC SUPPLIES	65110000	4520	38.56		
	HVAC SUPPLIES	65110000	4520	-0.36		
	HVAC SUPPLIES	65110000	4520	104.86		
	HVAC SUPPLIES	65110000	4520	-0.97		
	HVAC SUPPLIES	65110000	4520	5.82		
	HVAC SUPPLIES	65110000	4520	-0.05		
				972.37		WA 00828333
US AIRCONDITIONING DISTRIBUTORS	AIR CONDITIONER, YORK SUNLINE	65110000	6410	-52.37		
	SUNLINE 3-6 TON ECONO	65110000	6410	-9.26		
	C.D.I. CLUB ADAPTOR FROM	65110000	6410	1,067.35		
	C.D.I. CLUB ADAPTOR FROM	65110000	6410	1,067.35		
	C.D.I. CLUB ADAPTOR FROM	65110000	6410	-19.73		
	AIR CONDITIONER, YORK SUNLINE	65110000	6410	2,833.99		
	AIR CONDITIONER, YORK SUNLINE	65110000	6410	2,833.99		
	SUNLINE 3-6 TON ECONO	65110000	6410	1,002.40		
				8,723.72		WA 00828334
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400	5540	840.56		
				840.56		WA 00828335
WARD'S NATURAL SCIENCE INC	Supplies for Biology,	04011007	4310	187.82		
	Supplies for Biology,	04011007	4310	63.08		
	Supplies for Biology,	04011007	4310	72.75		
				323.65		WA 00828336
WEST COAST WATER SERVICES	MONTHLY WATER TREATMENT	65110400	5640	288.85		
				288.85		WA 00828337
WESTERN PROPANE SERVICE	PROPANE USED IN FLAMMABLE	21335007	4310	482.26		
				482.26		WA 00828338
BAKER, LINDA	Physical Exam Fund Reimb	67900009	3420	394.80		
				394.80		WC 00828339
BLACK, MICHAEL	Physical Exam Fund Reimb	67900009	3420	300.00		
				300.00		WC 00828340
BROWN, ALEX	Physical Exam Fund Reimb	67900009	3420	312.87		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
				312.87		WC 00828341
DUNN, TOREY	Physical Exam Fund Reimb	67900009	3420	300.00		
				300.00		WC 00828342
GRAZIANO, DONALD F.	Physical Exam Fund Reimb	67900009	3420	257.00		
				257.00		WC 00828343
HERNANDEZ, VICKI L	Physical Exam Fund Reimb	67900009	3420	210.00		
				210.00		WC 00828344
MAJOUÉ, MARY ALICE	Physical Exam Fund Reimb	67900009	3420	600.00		
				600.00		WC 00828345
RODIN, SANDRA	Physical Exam Fund Reimb	67900009	3420	583.77		
				583.77		WC 00828346
SEYFERT, KELI	Physical Exam Fund Reimb	67900009	3420	120.78		
				120.78		WC 00828347
ROEPKE, THESA	SanMarcosChristianCamp	33697000	5210	55.39		
				55.39		WE 00828348
FIRST CITIZENS BANK	General Contractor for the One	71711917	6212	6,785.26		
	General Contractor for the One	71710917	6212	19,414.12		
	General Contractor for the One	71810017	6212	34,897.12		
	CHANGE ORDER #23 AS APPROVED	71711017	6212	1,148.50		
				62,245.00		WH 00828349
SOLTEK PACIFIC	General Contractor for the One	71810017	6212	314,074.04		
	General Contractor for the One	71711917	6212	61,067.42		
	General Contractor for the One	71710917	6212	174,727.04		
	CHANGE ORDER #23 AS APPROVED	71711017	6212	10,336.50		
				560,205.00		WH 00828350
R&R ROLL-OFF	Disposal Fee (Mixed Debris)	71720019	5570	347.90		
	Rental - 40 Yard Drop Box -	71720019	5690	180.00		
				527.90		WI 00828351
SEHI COMPUTER PRODUCTS INC	HP LASERJET PRINTER ENT 600	71730003	6411	947.19		
	90A BLACK TONER CARTRIDGE	71730003	6411	153.96		
				1,101.15		WI 00828352
SINANIAN DEVELOPMENT INC	General Contractor for the	71710005	6212	823,092.43		
				823,092.43		WI 00828353
TWB INSPECTIONS INC	DSA Inspection Services	71720019	6240	2,100.00		
				2,100.00		WI 00828354

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
VANDENBERG VAN & STORAGE INC.	AMENDMENT ONE FOR ADDITIONAL	71710030	5112	1,479.83	
				<u>1,479.83</u>	WI 00828355
ACADEMY PUBLISHING INC	HALF-PAGE DISPLAY AD IN RHS	67111000	5880	1,386.00	
	HALF-PAGE DISPLAY AD IN RHS	64642002	5880	693.00	
				<u>2,079.00</u>	WA 00828356
ACCURATE FIRST AID SERVICES	SUPPLIES TO STOCK FIRST AID	71130000	4520	382.89	
	SUPPLIES TO STOCK FIRST AID	71130000	4520	282.95	
				<u>665.84</u>	WA 00828357
ALIMED INC	NO-LIFT TURNER WITH	12301012	4310	170.00	
	SCOOP BOWL - 8125	12301012	4310	19.50	
	THE FEEDING ASSISTANT - 82320	12301012	4310	79.75	
	ESTIMATED SHIPPING COSTS	12301012	4310	21.75	
	ALI BED RAIL - 712120	12301012	4310	89.75	
	ECONOMY BENCH - 74073	12301012	4310	88.00	
	DELUXE WATERSPRAY - 70071	12301012	4310	37.75	
				<u>506.50</u>	WA 00828358
ALL STATE POLICE EQUIPMENT CO	7.5M GL 127 12GA 7 1/2 SHOT	21055000	4311	2,089.81	
				<u>2,089.81</u>	WA 00828359
AMAZON	Exploring Wine, 3rd ed.	01120000	4310	39.21	
	BOOKS FOR LIBRARY	61201000	6310	151.28	
	EPSON WORK FORCE 845	60200312	4514	151.54	
	SHIPPING	60200312	4514	22.85	
	BOOKS FOR SM LIBRARY	49306011	6310	14.17	
				<u>379.05</u>	WA 00828360
AMERICAN COUNCIL ON EDUCATION	\$11.50 GED Per person fee.	63101000	4311	414.00	
	\$11.50 GED per person fee.	63101000	4311	23.00	
				<u>437.00</u>	WA 00828361
AMERICAN INDUSTRIAL SUPPLY	FIT TEST ADAPTER, ITEM 962920;	03030014	4310	155.52	
	FIT TEST ADAPTER, ITEM 962900	03030014	4310	230.90	
	FIT TEST ADAPTER, ITEM 1400756	03030014	4310	251.64	
	P100 CARTRIDGE, SF-RESP-17130,	03030014	4310	46.44	
	INHALATION VALVE, 6/PK,	03030014	4310	64.26	
	EXHILATION VALVE, 4/PK,	03030014	4310	69.93	
	FREIGHT CHARGE	03030014	4310	19.95	
				<u>838.64</u>	WA 00828362
AMERICAN STAR TOURS	CHARTER BUS SERVICE TO SANTA	64945000	4640	784.00	
	CHARTER BUS SERVICE TO	64945000	4640	694.00	
				<u>1,478.00</u>	WA 00828363

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
AMS INC.	Shipping charge	01120001	6410	18.64		
	3-1/4" Pro Series Field Auger	01120001	6410	293.80		
				<u>312.44</u>		WA 00828364
AQUA SERV ENGINEERS INC	WATER TREATMENT SERVICE	65110000	5640	212.00		
				<u>212.00</u>		WA 00828365
B & B STEEL & SUPPLY	INSTRUCTIONAL SUPPLIES TO BE	09565007	4310	352.90		
	PC 10 GA H.R. SHEET 48" x 96"	09565000	4311	238.33		
	PC 3/16" H.R. Plate 48" x 96"	09565000	4311	162.28		
	PC 1/4" H.R. PLATE 48" x 96"	09565000	4311	248.41		
	PC 3/4" 9# Flat Exp Metal 48"	09565000	4311	155.52		
	Instructional Supplies used in	09563007	4310	439.93		
				<u>1,597.37</u>		WA 00828366
B & H PHOTO-VIDEO	HITACHI REPLACEMENT LAMP FOR	61320000	4520	419.95		
				<u>419.95</u>		WA 00828367
B C PUMP SALES INC	3J COUPLING INSERT PER INVOICE	65110000	4520	7.58		
				<u>7.58</u>		WA 00828368
BATTERY SYSTEMS - SANTA MARIA	BATTERIES FOR MISCELLANOUS	69500001	4520	9.54		
				<u>9.54</u>		WA 00828369
BENNIE, ROANNA	ACCCAConf 2/20-22	60100300	5210	135.42		
				<u>135.42</u>		WA 00828370
BENNIE, ROANNA	Local Mileage-Ventura	60100201	5210	99.90		
				<u>99.90</u>		WA 00828371
BEST BUY	FRIGIDAIRE - 4.4 CU. FT.	60200311	6410	227.31		
				<u>227.31</u>		WA 00828372
BLUE ROSE STUDIO	CERAMICS PROGRAM CLAY	10021000	4311	1,262.16		
	CERAMICS PROGRAM CLAY	10021000	4311	805.04		
				<u>2,067.20</u>		WA 00828373
BOB'S PRINTING & RUBBER STAMPS INC	"Approved by" stamp - Rework	69600000	4520	45.00		
				<u>45.00</u>		WA 00828374
C & H DISTRIBUTORS LLC	SHIPPING/HANDLING	67700000	6410	227.19		
	4/SHELF ADD-ON, 24"X96"X84",	67700000	6410	1,967.97		
	SHIPPING/HANDLING	67700000	6410	504.17		
	4/SHELF STARTER, 24"X96"X84"	67700000	6410	901.93		
	PALLET RACK, 30600 LB FRAME,	67700000	6410	405.41		
	96" BEAM, 6670 LB. CAP.	67700000	6410	326.79		
	SHIPPING/HANDLING	67700000	6410	187.61		
				<u>4,521.07</u>		WA 00828375

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
CABLES AND KITS.COM	AC Power cord, C1683096	19050007	4310	74.94		
				<u>74.94</u>	WA	00828376
CAL STATE AUTO PARTS	Instructional supplies to be	09481107	4310	156.92		
				<u>156.92</u>	WA	00828377
CALIFORNIA LIGHTING SUPPLY	FREIGHT CHARGES	65110000	4520	186.56		
	FLUORESCENT LAMPS,	65110000	4520	1,493.85		
				<u>1,680.41</u>	WA	00828378
CANON BUSINESS SOLUTIONS INC	CAMPUSWIDE CANON COPIER	67710300	5640	10.85		
	CAMPUSWIDE CANON COPIER	67710300	5640	9.78		
	MONTHLY MAINTENANCE	10071300	5640	24.85		
	CAMPUSWIDE CANON COPIER	67710300	5640	124.50		
	CAMPUSWIDE CANON COPIER	67710300	5640	107.67		
	CAMPUSWIDE CANON COPIER	67710300	5640	10.24		
	CAMPUSWIDE CANON COPIER	67710300	5640	13.57		
	COPY CHARGE \$.009/PER.	60200311	6410	6.87		
				<u>308.33</u>	WA	00828379
CANON FINANCIAL SERVICES INC	LEASED COPIERS:	67760000	5680	4,888.73		
				<u>4,888.73</u>	WA	00828380
CAPRICORN GROUP, THE	Supplies for Biology	04011007	4310	70.15		
	Supplies for Biology	04011007	4310	187.81		
				<u>257.96</u>	WA	00828381
CAROLINA BIOLOGICAL	Cow Eye plain 1/bag #228904	04011000	4310	192.31		
	Sheep brain #228704	04011000	4310	714.45		
	Sheep heart plain 1/bag	04011000	4310	303.10		
	Supplies for Biology labs,	04011007	4310	137.73		
	Freight and Handling	04011000	4310	79.00		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	82.41		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	466.19		
	DOGFISH, INJECTED, CATALOG	60200311	4310	312.47		
	CRUSTACEAN, COLLECTION,	60200311	4310	270.11		
	CRUSTACEAN COLLECTION,	60200311	4310	84.74		
	FREIGHT AND HANDLING	60200311	4310	25.96		
	Supplies for Biology labs,	04011007	4310	333.75		
				<u>3,002.22</u>	WA	00828382
CARR'S BOOT SHOP	SAFETY BOOTS FOR EMPLOYEES	67720000	3920	125.00		
	SAFETY BOOTS FOR EMPLOYEES	67720000	3920	125.00		
				<u>250.00</u>	WA	00828383
CENCAL-WESTOP	CenCalCStdCOnf 2/22/13	64900103	4640	240.00		
				<u>240.00</u>	WA	00828384
CENTRAL CITY LEASING	VEHICLE LEASE MONTHLY	64945000	5680	768.07		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
	VEHICLE LEASE MONTHLY	64945000	5680	762.18		
	VEHICLE LEASE MONTHLY	64945000	5680	762.18		
	VEHICLE LEASE MONTHLY	64945000	5680	768.07		
				<u>3,060.50</u>		WA 00828385
CENTRAL COAST URGENTCARE	health & physicals, and tb	67300100	5821	534.00		
				<u>534.00</u>		WA 00828386
CENTURY MARTIAL ARTS SUPPLY	WAVEMASTER 2XL BASE	08350017	4310	179.96		
	SHIPPING	08350017	4310	19.90		
				<u>199.86</u>		WA 00828387
CHANNING BETE COMPANY INC	PRACTI-SHIELD CPR TRNG	12500007	4310	127.63		
	SHIPPING AND HANDLING	12500007	4310	11.49		
				<u>139.12</u>		WA 00828388
CHILDBIRTH GRAPHICS	FETAL MONITORING & LABOR	12301000	6410	484.03		
	ESTIMATED SHIPPING COSTS	12301000	6410	25.41		
				<u>509.44</u>		WA 00828389
CITY OF LOMPOC	FALSE ALARM ON 1/6/13 AT 1244	67775000	5590	61.70		
				<u>61.70</u>		WA 00828390
CITY OF SANTA MARIA	WATER SERVICES AND DISPOSAL	65700000	5530	628.82		
	WATER SERVICES AND DISPOSAL	68103000	5530	157.20		
				<u>786.02</u>		WA 00828391
CLARK SECURITY PRODUCTS	SCHLAGE 6 P, PRIMUS/EVEREST	65110000	4520	377.14		
	SCHLAGE 6P, PRIMUS/EVEREST XP,	65110000	4520	192.87		
	LOCK CYLINDER, SCHLAGE	65110000	6211	209.34		
				<u>779.35</u>		WA 00828392
COADN	2012-2013 COADN MEMBERSHIP	12032002	5310	100.00		
				<u>100.00</u>		WA 00828393
COGNIZANT COMMUNICATION CORP	Shipping Charge	01120000	4310	18.23		
	Wine: A Global Business, ISBN	01120000	4310	209.25		
				<u>227.48</u>		WA 00828394
COMCAST CABLE	MONTHLY RECURRING COSTS	65700000	5560	0.20		
	MONTHLY RECURRING COSTS	65700000	5560	0.20		
				<u>0.40</u>		WA 00828395
COMENITY-OSH COMMERCIAL SERVICES	Supplies for Biology,	04011007	4310	43.81		
	HARDWARE SUPPLIES CHARGED	65110000	4520	34.62		
				<u>78.43</u>		WA 00828396

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
CONSTELLATION NewENERGY INC	ELECTRICITY SERVICES	68103000 5520	18.35		
	ELECTRICITY SERVICES	65700000 5520	19,481.64		
	ELECTRICITY SERVICES	68103000 5520	4,870.41		
	ELECTRICITY SERVICES	65700000 5520	12.51		
	ELECTRICITY SERVICES	68103000 5520	3.13		
	ELECTRICITY SERVICES	65700000 5520	12.24		
	ELECTRICITY SERVICES	68103000 5520	3.06		
	ELECTRICITY SERVICES	65700000 5520	73.38		
			24,474.72	WA	00828397
COURIER SYSTEMS INC.	Courier Service between Lompoc	60100800 5112	260.00		
	Fuel Charges	60100800 5112	22.10		
	Courier Service between Lompoc	60100800 5112	260.00		
	Fuel Charges	60100800 5112	21.45		
			563.55	WA	00828398
CPP INC	ASSESSMENTS--MYERS BRIGGS	49301000 4311	2,663.49		
	SHIPPING 5%	49301000 4311	18.59		
			2,682.08	WA	00828399
CROP PRODUCTION SERVICES INC	Office/Operational Supplies	67220000 4520	12.60		
			12.60	WA	00828400
CROWNE PLAZA VENTURA BEACH	CPAPDCOnf2/27-3/1ABrackett	60200312 5210	234.28		
			234.28	WA	00828401
CULLIGAN/CENTRAL COAST WATER TREATMENT	DI FILTER SYSTEM IN BLDG M	66240000 5690	90.00		
	MONTHLY TANK RENTAL FOR FY	04011100 5690	24.00		
			114.00	WA	00828402
CULLIGAN	Water delivery through	67300100 4710	20.52		
			20.52	WA	00828403
DATAMATION SYSTEMS	Cart keys PL-408	17010007 4310	30.00		
	Shipping	17010007 4310	10.90		
			40.90	WA	00828404
DENTSPLY CAULK	IRM COMBINATION PACKAGE	12401000 4311	1,100.25		
			1,100.25	WA	00828405
CALIF DEPT OF EDUCATION	\$20 per person GED fee.	63101000 4311	980.00		
			980.00	WA	00828406
DEPT OF INDUSTRIAL RELATIONS	PERMIT TO OPERATE CONVEYANCE	65110400 5320	225.00		
	PERMIT TO OPERATE CONVEYANCE	65110400 5320	225.00		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
				450.00	WA	00828407
DICKSON, EVE	INSTRUCTIONAL SUPPLIES FOR	01092020	4311	264.65		
				264.65	WA	00828408
DOCUTEAM	DOCUMENT DESTRUCTION-LEGAL	67710300	5112	1,155.00		
				1,155.00	WA	00828409
DORAME, FRANCISCO	AbslePrty#4TriTrmg2/26-3/1	64900103	5210	132.00		
				132.00	WA	00828410
DUNCAN GROUP, THE	Summer 2012 Facility Rental	68116670	5630	64.00		
				64.00	WA	00828411
EASTBAY	JORDAN JACKET BLACK	69610400	4520	1,133.73		
	LEFT CHEST EMROIDERY	69610400	4520	192.89		
	JORDAN PANT BLACK	69610400	4520	1,000.35		
	RIGHT HIP EMBROIDERY	69610400	4520	192.89		
	JORDAN JACKET	69610400	4520	68.62		
	LEFT CHEST EMROIDERY	69610400	4520	12.42		
	JORDAN PANT BLACK	69610400	4520	60.54		
	RIGHT HIP EMBROIDERY	69610400	4520	12.42		
	SHIPPING	69610400	4520	38.17		
				2,712.03	WA	00828412
ENCO	Yellow Markers PR 619-2911	09481100	4310	16.09		
	Proto Torque Wrench #619-2087	09481100	4310	207.11		
				223.20	WA	00828413
EUREKA CA CAREER INFO SYSTEM	ASSESSMENT--EUREKA,	49301000	4311	64.65		
	Inst Supplies/Material Fee	49301000	4311	53.88		
	Office/Operational Supplies	67220000	4520	10.78		
	Office/Operational Supplies	67220000	4520	-0.01		
				129.30	WA	00828414
EWING IRRIGATION PRODUCTS INC	LANDSCAPING SUPPLIES CHARGED	65510000	4520	269.18		
	LANDSCAPING SUPPLIES CHARGED	65510000	4520	198.07		
	LANDSCAPING SUPPLIES CHARGED	65510000	4520	94.94		
				562.19	WA	00828415
FEDERAL EXPRESS CORP	MAILINGS FOR ACCT #1104-8488-7	67710300	5870	5.96		
	MAILINGS FOR ACCT #1104-8488-7	67710300	5870	11.92		
				17.88	WA	00828416
FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES	65110000	4520	47.35		
				47.35	WA	00828417
FISHER SCIENTIFIC	SPECTROPHOTOMETER - SPCTRNC	60200312	6410	1,445.14		
	SPECTROPHOTOMETER - SPCTRNC	60200312	6410	1,445.14		

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	SPECTROPHOTOMETER - SPCTRNC	60200312	6410	1,445.14		
	SPECTROPHOTOMETER - SPCTRNC	60200312	6410	1,445.14		
	SPECTROPHOTOMETER - SPCTRNC	60200312	6410	1,445.14		
	TEST TUBE 1/2-IN 12/PK,	60200311	4310	414.63		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	64.50		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	135.77		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	417.08		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	72.86		
				8,330.54		WA 00828418
FLINN SCIENTIFIC INC	HERO'S ENGINE, CATALOG	60200312	4310	29.18		
	SMASHING THERMIT TEACTION A	60200312	4310	28.79		
	CARTESIAN DIVER CONSTRUCTION	60200312	4310	55.21		
				113.18		WA 00828419
FRAZEE PAINT & WALLCOVERINGS	PAINT SUPPLIES	65110000	4520	45.26		
	PAINT SUPPLIES	65110000	4520	111.51		
	VINYL TURF LINE STRIPPER WHITE	65510000	4520	43.25		
	CA PAINTCARE RECOVERY FEE	65510000	4520	1.73		
	PAINT SUPPLIES	65110000	4520	25.87		
	PAINT SUPPLIES	65110000	4520	22.39		
				250.01		WA 00828420
GALE	BOOKS FOR LO LIBRARY	61201400	6310	263.40		
	BOOKS FOR LO LIBRARY	61201400	6310	25.39		
	BOOKS FOR LO LIBRARY	61201400	6310	211.05		
				499.84		WA 00828421
GARCIA, ALBERT P	IWorld Conference	60100201	5210	380.13		
				380.13		WA 00828422
GARDA CL WEST INC.	MONTHLY ARMORED CAR PICKUP	67211000	5112	324.39		
				324.39		WA 00828423
GLIDDEN PROFESSIONAL PAINT CENTER	PAINTING SUPPLIES	65110000	4520	73.98		
	PAINTING SUPPLIES	65110000	4520	140.40		
				214.38		WA 00828424
GOLDEN STATE AUDIO VIDEO INC.	MAGNAVOX DV225 MG9 DVD/VCR	61320000	4514	476.30		
	SHIPPING CHARGE	61320000	4514	40.00		
				516.30		WA 00828425
GRAINGER	MAINTENANCE SUPPLIES	65110000	4520	148.69		
	FLOOR SCALE, 48 X 48",	65510000	6410	941.04		
	MAINTENANCE SUPPLIES	65110000	4520	67.32		
	MAINTENANCE SUPPLIES	65110000	4520	35.02		
				1,192.07		WA 00828426
GRELCK, CHRISTINE	Local Mileage-Santa Maria	60100400	5210	28.86		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			28.86	WA	00828427
HENRY SCHEIN COMPANY	AC TAPE ELASTIC 2"X5YD	12280000 4311	43.85		
	AC TAPE ELASTIC 3" X 5YD	12280000 4311	43.85		
	UNDERWRAP BLUE 2.75" X 30 YD	12280000 4311	32.35		
	ULTRASOUND GLE BLUE 5 LITER	12280000 4311	13.66		
	V TRODE ELECTRODE SELF AD 2"X	12280000 4311	40.60		
	CART MODALITY MOBILE OAK	69610000 6410	312.58		
	COACH POROUS ATHLETIC TAP 2"	12280000 4311	459.00		
			<u>945.89</u>	WA	00828428
HERAEUS KULZER	FILM M2-57-SZ2 150/CT DOUBLE	12401000 4311	1,034.21		
	ESTIMATED SHIPPING COSTS	12401000 4311	19.35		
			<u>1,053.56</u>	WA	00828429
HYATT REGENCY MONTEREY	ACCCACOnf2/19-21CMesaros	67300100 5210	610.95		
			<u>610.95</u>	WA	00828430
IDEAL COMPUTER SOUTH	SUPPORT AGREEMENT EQUIPMENT	67873100 5640	907.70		
	SUPPORT AGREEMENT SOFTLINE	67873100 5660	300.00		
			<u>1,207.70</u>	WA	00828431
INTERSPIRO INC	SHOULDER STRAP ASSY	21335005 4311	1,750.19		
	HIP BELT ASSEMBLY	21335005 4311	1,866.77		
	FABRIC HEAD HARNESS, TABS	21335005 4311	935.28		
	SHIPPING	21335005 4311	30.00		
			<u>4,582.24</u>	WA	00828432
INTUIT INC	TWO 50-PACK QUICKBOOKS 2012	61130000 5322	1,490.40		
			<u>1,490.40</u>	WA	00828433
J B DEWAR	DIESEL CHARGES FOR	64945000 4610	328.41		
	GASOLINE CHARGES FOR	67772000 4560	10,053.62		
			<u>10,382.03</u>	WA	00828434
JAY CEE TROPHY CO INC	FIRE ACADEMY CADET	21335000 4311	423.26		
			<u>423.26</u>	WA	00828435
JONES, BERNARD	CACommCollLeagueTrusteesWrkshp	66100000 5210	3.00		
			<u>3.00</u>	WA	00828436
JOZWIAK, JENNIFER	Macworld/iWorld	67503001 5210	344.20		
	Macworld/iWorld	49300020 5210	515.82		
			<u>860.02</u>	WA	00828437
KELLY PAPER CO	GENERAL PAPER CONSUMABLES	67760000 4520	1,551.09		
			<u>1,551.09</u>	WA	00828438
KOEHLER PLUMBING INC	BACKFLOW DEVICE TEST & REPORT	65110000 5650	175.00		
			<u>175.00</u>	WA	00828439

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KONE INC	MAINTENANCE AGREEMENT FOR	65110000 5640	2,164.43		
	MAINTENANCE AGREEMENT FOR	65110400 5640	1,442.95		
			<u>3,607.38</u>		WA 00828440
MEDCOM TRAINEX	PROFESSIONALISM IN	12301012 4310	340.99		
	VIOLENCE IN HEALTHCARE-PART	12301012 4310	319.33		
	VIOLENCE IN HEALTHCARE-PART 2	12301012 4310	319.34		
	PROFESSIONALISM IN	12301012 4310	0.00		
	ESTIMATED SHIPPING COSTS	12301012 4310	19.95		
			<u>999.61</u>		WA 00828441
MF ATHLETIC COMPANY	CARLTON HAMMER HANDLE STEEL	08350000 4310	23.76		
	FIRST PLACE SCHOLASTIC 600 GR	08350000 4310	233.28		
	2K FIRST PLACE BLACK DISCUS	08350000 4310	305.12		
	4K IRON SHOT PUT	08350000 4310	43.22		
	4K IRON HAMMER	08350000 4310	112.32		
	16LB IRON HAMMER	08350000 4310	66.96		
			<u>784.66</u>		WA 00828442
MID STATE CONTAINERS	CONTAINER RENTAL FROM 7/01/12	65110000 5690	124.20		
	40' CONTAINER RENTAL FROM	65110000 5690	135.00		
			<u>259.20</u>		WA 00828443
MILLER, ELIZABETH A	Local Mileage-Guadalupe	67210600 5210	21.76		
			<u>21.76</u>		WA 00828444
MORE OFFICE SOLUTIONS	MESA COPIER	67710300 5640	113.84		
			<u>113.84</u>		WA 00828445
MWEE	MEDICAL WASTE PICK-UP HEALTH	67710000 5570	411.27		
			<u>411.27</u>		WA 00828446
NICK'S TELECOM	LABOR TO CHANGE OUT	69500001 5650	55.00		
	FEDERAL, TOUCH MASTER, UTMA4R,	69500001 4520	178.62		
	LABOR TO CHECK OUT SIREN	69500001 5650	55.00		
			<u>288.62</u>		WA 00828447
			0.00		
			<u>0.00</u>	VM VD	WA 00828448
OFFICE DEPOT INC	INSTRUCTIONAL SUPPLIES VALID	22000017 4310	68.91		
	INSTRUCTIONAL SUPPLIES VALID	22000017 4310	270.40		
	OFFICE SUPPLIES - SEE ATTACHED	64900006 4520	-107.71		
	Foam Board	63101000 4520	-79.99		
	Office Supplies. Auth Sigs, A	60100400 4520	62.61		
	OPERATIONAL SUPPLIES	67220000 4520	9.09		
	OPERATIONAL SUPPLIES	67220000 4520	-15.80		
	OPERATIONAL SUPPLIES	67220000 4520	22.60		
	OFFICE SUPPLIES	21335000 4520	122.21		
OFFICE SUPPLIES FOR THE PERIOD	66240000 4520	82.62			

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Office supplies. Eff.	19000000 4520	157.74		
	SUPPLIES FINE ARTS	10000017 4310	241.36		
	BROTHER FAX-575 PERSONAL PLAIN	64300202 4520	64.94		
	HP 98/HP95 INK PACK	12037000 4520	43.48		
	HIGHLIGHTERS PACK - 705856	12033000 4520	4.91		
	CALCULATOR - 582114	12033000 4520	5.41		
	CORRECTION TAPE - 593605	12033000 4520	6.28		
	BLACK PENS 4/PACK - 224720	12033000 4520	2.60		
	AA BATTERIES - 696526	12000000 4520	8.55		
	C BATTERIES - 696542	12000000 4520	7.79		
	OFFICE DEPOT BRAND POLY STRING	64300202 4520	218.01		
	BLUE SKY WEEKLY/MONTHLY	64300202 4520	17.22		
	3M White Laser Address Labels	62100000 4520	42.87		
	papermate ballpoint pens	62100000 4520	9.85		
	OD Brand cleaning duster	62100000 4520	17.00		
	MUSIC INSTRUCTIONAL SUPPLIES	10042007 4310	101.73		
	MAILING SEALS	64900006 4520	37.56		
	RECHARGEABLE NiMH AA	64230000 4520	15.11		
	Toner cartridge for laser	15011200 4311	537.26		
	blk toner for office	15011200 4520	26.79		
	color toner for office	15011200 4520	28.42		
	OFFICE/OPERATIONAL SUPPLIES	68101000 4520	204.83		
	OPERATIONAL SUPPLIES FOR THE	63300000 4520	94.58		
	24 x 36 Cork Bulletin Board,	19050000 4520	34.62		
	TARGUS AMP13CA WIRELESS LASER	66201000 4514	53.84		
	HP 304A BLACK TONER CARTRIDGE,	67720001 4520	169.41		
	Office Supplies. Auth Sigs, A	60100400 4520	280.72		
	Office Supplies	67300100 4520	170.79		
	SHARP DESKTOP PRINTING	64642002 4520	69.81		
	Office supplies. Eff.	19000000 4520	72.82		
	Monthly erasable wall	19050000 4520	65.79		
	OFFICE SUPPLIES FOR HSI STEM	60200312 4520	12.98		
	CASIO FX-260 SOLAR	10000027 4310	151.55		
	PENS-ASSORTED - 10/PACK -	12033000 4520	13.85		
	BLACK STICK PENS - 863173	12033000 4520	3.42		
	WALL CALENDAR 22X17-769614	12000000 4520	6.07		
	SELF ADHESIVE PRONGS - 441771	12000000 4520	27.71		
	MEMOREX DVD +R - 209344	12000000 4520	32.78		
	AAA BATTERIES - 445511	12000000 4520	15.93		
	HP564 BLACK (126405)	12301000 4520	32.47		
	HP564 CYAN(130820)	12301000 4520	17.30		
	HP564 MAGENTA (130885)	12301000 4520	17.30		
	HP564 YELLOW (419645)	12301000 4520	17.30		
	letter openers	62100000 4520	2.15		
	HP 11x High Yield Toner	62100000 4520	432.46		
	Scotch tape 24 pack	62100000 4520	37.39		
	stapler	62100000 4520	10.39		
	Self Inking Date Stamp	62100000 4520	32.35		
	legal pads	62100000 4520	13.43		
	HANGING FOLDERS WITH DIVIDERS,	64230000 4520	138.34		
	PREMIUM PASTEL PAPER, YELLOW,	64230000 4520	23.65		
	DVD-R RECORDABLE MEDIA	64230000 4520	48.46		
	DISINFECTING WIPES	64230000 4520	10.15		
	OFFICE SUPPLIES FOR THE	66100000 4520	27.98		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
				4,372.44	WA	00828449
OFFICE DEPOT INC	WESTERN DIGITAL MYBOOK	06122007	4315	172.32		
	OFFICE SUPPLIES - SEE ATTACHED	64900006	4520	99.59		
	Foam Board	63101000	4520	6.93		
	Delivery Charge to be Credited	63101000	4520	79.99		
				358.83	WA	00828450
ORCUTT UNION SCHOOL DISTRICT	ORCUTT UNION HIGH SCHOOL	60200133	4640	264.50		
				264.50	WA	00828451
OTTO FREI	INSTRUCTIONAL SUPPLIES FOR	10091020	4311	534.07		
	FREIGHT	10091020	4311	59.07		
	Molding Parting Pwdr 122.645	09011000	4310	17.28		
	Shipping	09011000	4310	11.79		
	Sand for casting 122.957	09011017	4310	85.97		
				708.18	WA	00828452
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000	5520	16.24		
	ELECTRICITY SERVICES	68103000	5520	4.06		
				20.30	WA	00828453
PAPER ASSOCIATES	WHITE BOND PAPER CONSUMABLES	67760000	4520	1,203.74		
				1,203.74	WA	00828454
PARADISE POINT RESORT & SPA	AcademicAcademy2/21-24	60200312	5210	371.58		
				371.58	WA	00828455
PARADISE POINT RESORT & SPA	AcademicAcademy2/21-24PMurphy	60200312	5210	364.82		
				364.82	WA	00828456
POCKET NURSE ENTERPRISES INC	GLASSES SET 6/PACK	12301012	4310	33.95		
	VARIETY FOOD ASSORTMENT KIT	12301012	4310	144.50		
	ROCHESTER PEAN FORCEP 12"	12301012	4310	7.50		
	ESTIMATED SHIPPING COSTS	12301012	4310	72.95		
	OSTOMY CARE MODEL (10-81-6130)	12301012	6410	402.50		
				661.40	WA	00828457
PORTABLE JOHNS INC	SERVICING OF PORTABLE HAND	68102000	5690	74.80		
	RENTAL OF PORTABLE TOILETS	68102000	5690	52.50		
	SERVICING OF PORTABLE TOILETS	68102000	5690	393.22		
	RENTAL OF PORTABLE HAND	68102000	5690	11.04		
				531.56	WA	00828458
PRAXAIR DISTRIBUTION INC	ELECTR MS 6011 1/8 FW180 50#	09565000	4311	409.23		
	HARD GOODS FOR THE WELDING	09565000	4311	237.05		
	GAS USED FOR WELDING PROGRAM.	09565000	4310	1,017.52		
	GAS USED FOR WELDING PROGRAM.	09565000	4310	6.88		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	Power Max 45 Plasma Cutting	09565001 6410	344.80		
	GAS USED FOR WELDING PROGRAM.	09565000 4310	537.08		
	GAS USED FOR WELDING PROGRAM.	09565000 4310	50.52		
	TIG ROD MS 70S2 1/16 x 36 10#	09565000 4311	114.43		
	TIG ROD MS 70S2 3/32 x36 10#	09565000 4311	108.83		
	ELECTR MS 7018M 1/8 50# HSC	09565000 4311	657.27		
	ELECTR MS 7014 1/8 FW37 50#	09565000 4311	171.65		
	ELECTR MS 6010 1/8 FW5P+ 50#	09565000 4311	192.71		
	ELECTR MS 6011 1/8 FW180 50#	09565000 4311	409.23		
	ELECTR MS 7024 1/8 JWI 50# CTN	09565000 4311	197.02		
	ELECTR MS 6013 1/8 FW37 50#	09565000 4311	176.55		
			4,630.77	WA	00828459
PRESSTEK INC	OFFSET PRESS CONSUMABLES FOR	67760000 4520	409.45		
			409.45	WA	00828460
PROCARE JANITORIAL SUPPLY	FLOOR MACHINE, STORM 20' 175,	65311000 6410	700.52		
	GUADIAN LAUNDRY DETERGENT	08350000 4520	40.54		
	CAN LINER,40X48 NATURAL,	65510000 4520	319.45		
			1,060.51	WA	00828461
RECORDED BOOKS LLC	AUDIO BOOKS FOR LIBRARY	61201000 6320	674.65		
			674.65	WA	00828462
RED WING SHOE STORE	SAFETY BOOTS FOR EMPLOYEES	67720000 3920	125.00		
			125.00	WA	00828463
SAFETY-KLEEN SYSTEMS	PARTS CLEANER SERVICE PER	67710000 5650	238.15		
	FUEL SURCHARGE	67710000 5650	17.81		
			255.96	WA	00828464
SAFEWAY INC - VONS DIVISION	Supplies for the Chemistry	19050007 4310	9.17		
	Supplies for Biology labs,	04011007 4310	24.20		
	Supplies for Biology labs,	04011007 4310	26.17		
			59.54	WA	00828465
SALGADO, CLAUDIA	REFUND OF PARKING CITATION	67775004 8890	68.00		
			68.00	WA	00828466
SAMY'S CAMERA	INSTRUCTIONAL MATERIALS	10300000 4311	598.32		
			598.32	WA	00828467
SANTA BARBARA CNTY ED OFFICE	BUS TRANSPORTATION OF	60200133 4640	266.00		
			266.00	WA	00828468
SANTA BARBARA COUNTY	ANNUAL EMISSION FEE FOR	67710000 5320	396.44		
	AB2588 STATE FEE/SSID 01019	67710000 5320	70.00		
			466.44	WA	00828469

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
SANTA MARIA FORD	3WIZ 3504 STEERING BOX	21055005 4520	677.87		
	5WIZ 35676 SHAFT	21055005 4520	201.11		
	AB TRANSCEIVER FOR CHIEF'S	67775000 4520	93.99		
	GENDIAG GENERAL/ELECTRICAL	67775000 5650	70.00		
	LABOR COST	67775000 5650	92.40		
	3WIZ 3504 STEERING BOX	21055005 4520	-324.75		
			<u>810.62</u>	WA	00828470
SANTA MARIA JT UNION HS DIST	BUS TRANSPORTATION FOR HIGH	60200133 4640	1,403.12		
			<u>1,403.12</u>	WA	00828471
SANTA MARIA TIRE INC	Cr PO131534	67772000 4520	-10.81		
	Cr PO131534	67772000 5650	-26.00		
	LABOR - WHEEL BALANCE	21055005 5650	26.00		
	PARTS - LEAD FREE WHEEL	21055005 4520	10.81		
	TIRE CHARGES PER	67772000 4520	236.01		
	CA RECYLING FEE	67772000 4520	3.50		
	TIRE CHARGES PER	67772000 4520	184.57		
	CA RECYLING FEE	67772000 4520	3.50		
			<u>427.58</u>	WA	00828472
SILVIA'S FINGERPRINT EXPRESS	fingerprints for new staff,	67300100 5820	675.00		
	fingerprints for student	64700000 5820	660.00		
			<u>1,335.00</u>	WA	00828473
SIMS PHYSICAL THERAPY INC	ANNUAL AGREEMENT BETWEEN	69610000 5112	9,945.60		
			<u>9,945.60</u>	WA	00828474
SISC III	MEDICAL PREMIUMS FOR SISC III	59900600 3440	405,449.00		
			<u>405,449.00</u>	WA	00828475
SMART & FINAL	CLASSROOM SUPPLIES	13060000 4311	138.59		
			<u>138.59</u>	WA	00828476
SMITH ELECTRIC SERVICE	LABOR CHARGES	65110000 5650	2,040.00		
	BLDG D ELECTRICAL VAULT	65110000 4520	43.10		
			<u>2,083.10</u>	WA	00828477
SOUTHERN CALIFORNIA GAS CO	GAS SUPPLY 7/1/12-6/30/13	65700000 5510	3,705.97		
	GAS SUPPLY 7/1/12-6/30/13	68103000 5510	926.49		
			<u>4,632.46</u>	WA	00828478
SPACE INFORMATION LABORATORIES INC	11380/11381 CFK-Astronomy &	68107070 4311	198.00		
	11382 CFK-Rocketry: 3-2-1	68109270 4311	66.50		
			<u>264.50</u>	WA	00828479

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SPORT CHALET TEAM SALES	NIKE WOMEN'S BELL LAP SINGLET	69621500 4520	309.60		
	NIKE WOMEN'S DASH SHORT	69611400 4520	189.00		
	SHIPPING CHARGE	69611400 4520	18.09		
	NIKE WOMENS UP AND UNER REV	69620500 4520	669.38		
	NIKE WOMEN'S UP AND UNDER	69620500 4520	366.98		
	UPCHARGE FOR 3XL JERSEY	69620500 4520	3.24		
	SHIPPING CHARGE	69620500 4520	21.85		
			1,578.14	WA	00828480
STANLEY CONVERGENT SECURITY SOLUTIONS	MONITORING/MAINTENANCE	67775000 5590	515.34		
			515.34	WA	00828481
STUDICA INC	AUTODESK EDUCATION	09250007 5322	2,050.00		
			2,050.00	WA	00828482
TEMECULA CREEK INN	HSACCCConf2/27-3/1ABell	64400002 5210	367.06		
			367.06	WA	00828483
TERMINIX INTERNATIONAL	PEST CONTROL FOR ALL 4	65511400 5650	225.00		
			225.00	WA	00828484
TEST EQUITY LLC	Passive Ossilloscope Probe	09340000 4520	389.70		
			389.70	WA	00828485
THE RIGHETTI LEGEND	HALF-PAGE DISPLAY ADS IN RHS	67111000 5880	125.00		
	HALF-PAGE DISPLAY ADS IN RHS	67111000 5880	125.00		
			250.00	WA	00828486
TOMARK SPORTS INC	LEATHER PANEL SOFTBALLS	69621000 4520	47.52		
	SHIPPING	69621000 4520	7.48		
			55.00	WA	00828487
TOSHIBA BUSINESS SOLUTIONS	COPY ALLOWANCES FOR B&W AND	67710300 5640	362.53		
	ESTUDIO 451c COPIER S/N#	67710300 5640	63.69		
			426.22	WA	00828488
TRIARCH INC	ANATOMY SLIDES: SQUAMOUS	60200312 4310	87.69		
	DEVELOPING HUMAN SKIN, FETAL	60200312 4310	116.91		
	SKIN, HUMAN, SCALP; PRODUCT	60200312 4310	122.76		
	SQUAMOUS EPITHELIUM KIDNEY,	60200312 4310	77.94		
	PSEUDOSTRATIFIED CILIATED	60200312 4310	87.68		
	STRATIFIED SQUAMOUS	60200312 4310	87.68		
	STRATIFIED SQUAMOUS	60200312 4310	122.76		
	CARTILAGE; HYALINE, SECTION,	60200312 4310	102.40		
	CARTILAGE; ESLATIC, SECTION OF	60200312 4310	112.15		
	CARTILAGE, FIBROUS, TRICHROME	60200312 4310	116.91		
	CEREBRAL CORTEX; PRODUCT	60200312 4310	185.11		
			1,219.99	WA	00828489
	TYPEFOCUS INTERNET INC	TYPEFOCUS CAREERS SITE LICENSE	63450000 5322	995.00	

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				995.00	WA	00828490
UNITED PARCEL SERVICE	UPS CHARGES	67700400	5870	22.00		
	UPS CHARGES	67700000	5870	263.90		
				285.90	WA	00828491
UNITED REFRIGERATION INC	HVAC SUPPLIES	65110000	4520	9.58		
	HVAC SUPPLIES	65110000	4520	8.93		
	HVAC SUPPLIES	65110000	4520	78.08		
	HVAC SUPPLIES	65110000	4520	4.76		
	HVAC SUPPLIES	65110000	4520	11.86		
				113.21	WA	00828492
US BANK CORPORATE PAYMENT SYSTEM	APPLE ONLINE STORE, FIVE	67873000	4514	156.96		
	PURCHASES WITH CAL CARD	65110000	4520	538.89		
	PURCHASES WITH CAL CARD	65311000	4520	34.36		
	APPLE ONLINE STORE, FIVE	67873000	4514	102.84		
	COMODO GROUP, SSL FOR	67873100	5322	177.90		
	PURCHASES WITH CAL CARD	65110000	4520	75.37		
	PURCHASES WITH CAL CARD	65110000	4520	346.17		
	PURCHASES WITH CAL CARD	65110000	4520	67.69		
	PURCHASES WITH CAL CARD	65311000	4520	273.55		
	PURCHASES WITH CAL CARD	65311000	4520	38.26		
	PURCHASES WITH CAL CARD	65311000	4520	175.72		
				1,987.71	WA	00828493
VANNEST,PATTY	Various Local Mileage	67220000	5210	24.70		
				24.70	WA	00828494
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000	5540	19.31		
				19.31	WA	00828495
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400	5540	136.22		
				136.22	WA	00828496
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000	5540	158.48		
				158.48	WA	00828497
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700400	5540	3,151.82		
				3,151.82	WA	00828498
VERIZON SELECT SERVICES INC	LONG DISTANCE AND TOLL FREE	65700000	5540	475.92		
				475.92	WA	00828499
VTC ENTERPRISES	COLLECTION OF RECYCLED PAPER	65700000	5570	700.00		
				700.00	WA	00828500
WARD'S NATURAL SCIENCE INC	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	791.23		

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	LVC SCIENCE LAB SUPPLIES. AUTH	60100407 4310	505.02		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407 4310	155.57		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407 4310	846.15		
	Supplies for Biology,	04011007 4310	62.57		
	LVC SCIENCE LAB SUPPLIES. AUTH	60100407 4310	23.33		
			<u>2,383.87</u>	WA	00828501
WESCO	6V 10W HALOGEN REFLECTOR LAMP	60100400 4310	243.00		
			<u>243.00</u>	WA	00828502
WESTERN EXTERMINATOR CO	PEST CONTROL SERVICES,	65510000 5640	109.50		
			<u>109.50</u>	WA	00828503
XEROX CORPORATION	CG XEROX 250 COLOR COPIER	67760000 5640	33.16		
	XEROX PHASER 7400DX MONTHLY	67710300 5640	75.09		
	XEROX PHASER 7760DN MONTHLY	67710300 5640	58.00		
	XEROX PHASER 7760GX MONTHLY	67710300 5640	85.16		
	CG XEROX 250 COLOR COPIER	67760000 5640	144.12		
			<u>395.53</u>	WA	00828504
QUINTRON SYSTEMS INC	MATERIALS	71800002 4520	1,852.53		
	Wireless setup for Prop	71800002 5112	2,340.00		
	Materials	71800002 4520	1,330.93		
	LABOR FOR PCPA STORAGE	71800002 5112	2,470.00		
			<u>7,993.46</u>	WB	00828505
BARCENAS, EUNICE	Physical Exam Fund Reimb	67900009 3420	390.00		
			<u>390.00</u>	WC	00828506
COSTELLO, HOLLY	Physical Exam Fund Reimb	67900009 3420	89.00		
			<u>89.00</u>	WC	00828507
DOTY, LORI	Physical Exam Fund Reimb	67900009 3420	29.45		
			<u>29.45</u>	WC	00828508
HERNANDEZ, VICKI L	Physical Exam Fund Reimb	67900009 3420	25.62		
			<u>25.62</u>	WC	00828509
LOPEZ, SANDRA	Physical Exam Fund Reimb	67900009 3420	594.92		
			<u>594.92</u>	WC	00828510
AMAZON	POUR-IT-YOURSELF PITCHERS	33697017 4520	43.10		
	SHIPPING AND HANDLING CHARGES	33697017 4520	8.99		
			<u>52.09</u>	WE	00828511
COAST LINE DISTRIBUTING	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	122.03		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	136.72		
			<u>258.75</u>	WE	00828512
HOUSE SANITARY SUPPLY	GLOVES	33697009 4520	699.57		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			699.57	WE	00828513
OFFICE DEPOT INC	OFFICE SUPPLIES	33697000 4520	311.12		
			311.12	WE	00828514
SAVE MART SUPERMARKETS	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	9.73		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	77.23		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	89.88		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	142.14		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	58.49		
			377.47	WE	00828515
SYSKO FOOD SERVICES OF VENTURA	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	-5.17		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	45.80		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	531.60		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017 4710	423.44		
			995.67	WE	00828516
ACCUVANT Inc.	ARUBA 105 WIRELESS ACCESS	71710031 6411	3,251.42		
	ARUBA 105 ACCESS POINT	71710031 6411	226.41		
			3,477.83	WI	00828517
APPLE COMPUTER	APPLECARE PROTECTION PLAN FOR	71730002 6411	357.00		
	APPLECARE PROTECTION PLAN FOR	71730003 6411	119.00		
			476.00	WI	00828518
B & H PHOTO-VIDEO	MANFROTTO MVH502A HEAD	71730003 6412	710.52		
	MANFROTTO VIDEO FLUID	71730003 6412	236.83		
	MANFROTTO 9"ALU RANKER A/C LT	71730003 6412	265.74		
	LASTOLITE EZYBOX HOTSHOE	71730003 6412	294.00		
	ON-ONE-SOFTWARE PERFECT	71730003 5322	95.00		
	MANFROTTO 43.3" STAND BAG F/4	71730003 6412	43.96		
	HOYA 77mm EVO/CLEAR	71730003 6412	82.00		
	WIZARD FlexTT5 POCKET WIZARD	71730003 6412	621.00		
	WEAVER LENS CLEANING PEN/REG	71730003 6412	8.00		
	NIKON MICRO FIBER CLEANING	71730003 6412	10.00		
	PEARSTONE LCD SCREEN	71730003 6412	7.16		
	PEARSTONE AA NIMH 2300mah	71730003 6412	17.92		
	GIOTTOS LENS CLEANING KIT	71730003 6412	10.95		
	NIKON SC-28 TTL CORD	71730003 6412	53.95		
	IMPACT UMBRELLA BRACKET	71730003 6412	44.92		
	WIZARD G-WIZ TRUNK BAG	71730003 6412	23.00		
	HOYA 77mm SOFT A FILTER/REG	71730003 6412	51.30		
	MANFROTTO50 COMPACT ACAPTER	71730003 6412	96.61		
	RPS MINI SOFTBOX	71730003 6412	8.00		
	RODE VIDEOMIC PRO-SML FORM	71730003 6412	225.00		
	NIKON 80-400mm f/4.5-5.6 D-AF	71730003 6412	1,679.00		
	MANFROTTO MONOPOD BELT	71730003 6412	12.88		
	PEARSTONE 8-BAY AA CHRGER/LCD	71730003 6412	45.00		
	NIKON SB910 FLASH/BATTERY	71730003 6412	1,397.90		
	SAVAGE BACKGROUND PAPER	71730003 6412	39.95		
	HOYA 77mm SUPER-HMC-UV	71730003 6412	41.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SAVAGE BACKGROUND PAPER	71730003 6412	45.00		
			<u>6,166.59</u>	WI	00828519
CABLEWHOLESALE	CABLE MATERIAL PER ATTACHED	71730002 6412	31.03		
	CABLE MATERIAL PER ATTACHED	71730002 6412	118.27		
	CABLE MATERIAL PER ATTACHED	71730002 6412	14.87		
	SHIELDED CAT 6 KEYSTONE JACK,	71730002 6412	62.72		
	CABLE MATERIAL PER ATTACHED	71730002 6412	13.48		
	CABLE MATERIAL PER ATTACHED	71730002 6412	118.04		
	CABLE MATERIAL PER ATTACHED	71730002 6412	13.50		
			<u>371.91</u>	WI	00828520
CITY OF SANTA MARIA	Install and Removal Charge	71710023 5690	44.20		
	ADDITIONAL CHARGES DUE TO	71710023 5690	1,257.39		
	Water Meter Monthly Rental	71710030 5690	215.30		
	Water Meter Monthly Rental	71710023 5690	315.58		
	Water Meter Monthly Rental	71710030 5690	215.30		
			<u>2,047.77</u>	WI	00828521
CRITERION ENVIRONMENTAL INC	Asbestos Clearance Testing and	71710030 6240	3,428.00		
			<u>3,428.00</u>	WI	00828522
DELL MARKETING LP INC	DELL OPTIPLEX 790 MINITOWER	71730003 6411	1,027.26		
	SERVICE AND WARRANTY	71730003 6411	127.00		
	STATE ENVIRONMENTAL FEE	71730003 6411	4.00		
	DELL OPTIPLEX 790 MINITOWER	71730003 6411	1,027.26		
	SERVICE AND WARRANTY	71730003 6411	127.00		
	STATE ENVIRONMENTAL FEE	71730003 6411	4.00		
	Dell Latitude E6530(225-2672)	71730003 6411	1,140.37		
	Warranty	71730003 6411	436.97		
	State Environmental Fee	71730003 6411	3.00		
			<u>3,896.86</u>	WI	00828523
DEMCO INC	3M 942 BOOK CHECK	71730003 6410	3,772.19		
	3M 942 BOOK CHECK	71730003 6410	3,814.71		
	3M 942 BOOK CHECK	71730003 6410	3,772.19		
			<u>11,359.09</u>	WI	00828524
EARTH SYSTEMS PACIFIC	Inspection and Testing	71711917 6240	6,034.69		
	Inspection and Testing	71710917 6240	2,972.31		
			<u>9,007.00</u>	WI	00828525
EON DESIGNS	FLASH PODIUM	71730003 6412	2,135.16		
	RACKBOX DOLLY	71730003 6412	129.60		
			<u>2,264.76</u>	WI	00828526
GRAYBAR ELECTRIC	BERK-TEK INC, 1000 FT,	71730002 4520	485.15		
	ORTRONICS, CORD FTP CLARITY 6	71730002 4520	160.19		
	ORTRONICS, CORD FTP CLARITY 6	71730002 4520	182.61		
	Inbound Freight	71730002 4520	10.30		
	ORTRONICS, TRACJACK C6 CLARITY	71730002 4520	-95.26		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	ORTRONICS, TRACJACK C6 CLARITY	71730002 4520	119.60		
	handlinig	71730002 4520	3.00		
	ORTRONICS, TRACJACK C6 CLARITY	71730002 4520	95.26		
	ORTRONICS, TRACJACK CAT 6	71730002 4520	113.27		
			<u>1,074.12</u>	WI	00828528
			0.00		
			<u>0.00</u>	VM VD WI	00828528
			0.00		
			<u>0.00</u>	VM VD WI	00828529
			0.00		
			<u>0.00</u>	VM VD WI	00828530
HIGH-TECH ELECTRIC	MDA 2V EQTWO OUTPUT	71730002 6412	112.04		
	MTP T 15HD RS TRANSMITTER 60	71730002 6412	609.99		
	MT RL 15HD RS RECEIVER 60 735	71730002 6412	709.58		
	MLC 226 IP DV+ 60 600 82	71730002 6412	1,201.30		
	MR 500 MUD RUG GANG FOR MLC	71730002 6412	27.39		
	TWO USB A TO USB B F AAP 70	71730002 6412	87.14		
	3 RCA FEMALE TO FEMALE	71730002 6412	99.59		
	ONE 15PIN VGA WITH AUDIO AAP	71730002 6412	70.96		
	ONE HDMI FEMALE TO ONE HDMI	71730002 6412	149.39		
	RSU 129 1U 9.5" DEEP UNIVERSAL	71730002 6412	80.92		
	RSU 126 1U 6" DEEP SHELF 60	71730002 6412	80.92		
	RSB 129 1U 9.5 DEEP BASIC RACK	71730002 6412	74.69		
	PMK 150 1U 1/2 RACK WIDTH POLE	71730002 6412	87.14		
	PMK 300 POLE MOUNT KIT 70 374	71730002 6412	99.59		
	FF 220T PAIR CEILING 2X2 DROP	71730002 6412	311.22		
	AVTRAC 482R RUBBER STRIP W/AC	71730002 6412	778.05		
	AVTRAC RETRO TRANS TRANSITION	71730002 6412	361.01		
	BLANK DOUBLE PLATE 70 090 12	71730002 6412	24.90		
	BLANK SINGLE PLATE 70 090 11	71730002 6412	62.24		
	TWO RJ 45 FEMALE TO PUNCH	71730002 6412	199.18		
	TWO RJ 45 FEMALE TO PUNCH	71730002 6412	199.18		
	STP RJ 45 PLUG SHIELDED 4J 45	71730002 6412	24.90		
	TWO SHIELDED RU 45 FEMALE TO	71730002 6412	87.14		
	SHIELDED TWISTED PAIR CABLE	71730002 6412	1,238.65		
	SY VGAM RGBHV F PIGTAIL 2'/60CM	71730002 6412	64.73		
	SHIPPING	71730002 6412	674.90		
	ANNOTATOR SO SECOND SCALED	71730002 6412	4,334.58		
	MPA 152 AUDIO POWER AMP	71730002 6412	204.93		
	MVC 121 PLUSTHREE INPUT STEREO	71730002 6412	304.29		
	SW 6A RCASIX IMPUT STEREO	71730002 6412	341.55		
	HDMI TWISTED PAIR EXTENDER DTP	71730002 6412	291.87		
	MTP T AV MTP TWISTED PAIR	71730002 6412	298.08		
	MTP R AV MTP TWISTED PAIR	71730002 6412	298.08		
	ANNOTATOR SO SECOND SCALED	71730002 6412	4,344.61		
	MPA 152 AUDIO POWER AMP	71730002 6412	205.40		
	MVC 121 PLUS THREE INPUT	71730002 6412	304.99		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	SW 6A RCASIX INPUT STEREO	71730002 6412	342.34		
	HDMI TWISTED PAIR EXTENDERDTP	71730002 6412	292.55		
	HDMI RECEIVERDTP HDMI 230 RX	71730002 6412	336.12		
	HAE 100HDMI AUDIO DE EMBEDDER	71730002 6412	491.73		
	MTP T AVMTP TWISTED PAIR	71730002 6412	149.39		
	MTP R AV MTP TWISTED PAIR	71730002 6412	149.39		
	AAP 102 TWO GANG MOUNTING	71730002 6412	68.47		
	AAP 100 LOW PROFILE MOUNTING	71730002 6412	37.35		
	RACKMOUNT BLANK PANEL 17 PBL	71730002 6412	47.41		
	RACKMOUNT BLANK PANEL 2U PBL	71730002 6412	27.02		
	50 PC BAG OF THE HTX BIT	71730002 6412	18.19		
	100 PC BAG OF THE HP HP	71730002 6412	24.90		
	VGA A M M MD/3 26 490 01	71730002 6412	56.02		
	VGA M M MD/3 26 238 14	71730002 6412	24.90		
	VGA M M MD/6 26 238 01	71730002 6412	27.39		
	ZIPCLIP 100 QTY 10 MOUNTING	71730002 6412	56.02		
	PCM 340 WHITE 23" ADJUSTABLE	71730002 6412	186.73		
	SPK18/1000 NON PLENUM 1000'	71730002 6412	186.73		
	CSR 6 CAPTIVE SCREW TO RCA	71730002 6412	80.92		
	CSM 6 CAPTIVE SCREW TO FEMALE	71730002 6412	80.92		
	TWO 3.5 MM STEREO MINI JACK TO	71730002 6412	87.14		
	ONE 1/4" FEMALE STEREO PHONE	71730002 6412	87.14		
	HDMI MICRO 1/5' HIGH SPEED 26	71730002 6412	99.59		
	HDMI MICRO 3' HIGH SPEED CABLE	71730002 6412	124.49		
	HDMI MICRO 6' STANDARD SPEED	71730002 6412	87.14		
	HDMI ULTRA 6' HIGH SPEED 26	71730002 6412	43.57		
	RSU 129 1 U 9.T" DEEP	71730002 6412	80.73		
	RSU 126 1U 6" DEEP SHELF	71730002 6412	80.73		
	RSB 129 1 U 9.5 DEEP BASIC	71730002 6412	74.52		
	AAP 102 TWO GANG MOUNTING	71730002 6412	68.31		
	AAP 100 LOW PROFIE MOUNTING	71730002 6412	37.26		
	RACKMOUNT BLANK PANEL 1U	71730002 6412	47.30		
	RACKMOUNT BLANK PANEL 2U	71730002 6412	26.96		
	50 PC BAG OF THE htX (BIT	71730002 6412	18.14		
	100 PC BAG OF THE HP HP	71730002 6412	24.84		
	TWO RJ-45 FEMALE TO PUNCH	71730002 6412	198.72		
	TWO RJ 45 FEMALE TO PUNCH	71730002 6412	198.72		
	STP RJ45 PLUGSHIELDED RJ45	71730002 6412	24.84		
	TWO SHIELDED RU 45 FEMALE TO	71730002 6412	86.94		
	SHIELDED TWISTED PAIR CABLE	71730002 6412	1,235.79		
	SPK18/1000 NON PLENUM 1000'	71730002 6412	186.30		
	CSR 6 CAPTIVE SCREW TO RCA	71730002 6412	80.73		
	CSM 6CAPTIVE SCREW TO FEMALE	71730002 6412	80.73		
	TWO 3.5 MM STEREO MINI JACK TO	71730002 6412	86.94		
	ONE 1/4" FEMALE STEREO PHONE	71730002 6412	86.94		
	HDMI MICRO 1/5' HIGH SPEED	71730002 6412	99.36		
	MDA 2V EQTWO OUTPUT	71730002 6412	111.78		
	MTP T 15HD RS TRANSMITTER	71730002 6412	304.29		
	MTP RL 15HD RS RECEIVER	71730002 6412	353.97		
	MLC 226 IP DV+ 60-600-82	71730002 6412	1,198.53		
	MR 500 MUD RUG 5 GANG FOR MLC	71730002 6412	27.32		
	TWO USB A TO USB B F AAP	71730002 6412	86.94		
	3 RCA FEMALE TO FEMALE	71730002 6412	99.36		
	ONE 15 PIN VGA WITH AUDIO AAP	71730002 6412	70.79		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	ONE HDMI FEMALE TO ONE HDMI	71730002 6412	149.04		
	VGA A M M MD/3 26-490-01	71730002 6412	55.89		
	VGA M M MD/3 26-238-14	71730002 6412	24.84		
	VGA M M MD/6 26-238-01	71730002 6412	27.32		
	ZIPCLIP 100 QTY 10 MOUNTING	71730002 6412	55.89		
	PCM 340 WHITE 23" ADJUSTABLE	71730002 6412	186.30		
	PMK 150 1U 1/2 RACK WIDTH POLE	71730002 6412	86.94		
	PMK 300 POLE MOUNT KIT	71730002 6412	99.36		
	FF 220T PAIR CEILING 2X2 DROP	71730002 6412	310.50		
	AVTRAC 482R RUBBER STIP W/AC	71730002 6412	776.25		
	AVTRAC RETRO TRANS TRANSITION	71730002 6412	360.18		
	BLANK DOUBLE PLATE 70-090-12	71730002 6412	24.84		
	BLANK SINGLE PLATE	71730002 6412	62.10		
	HDMI MICRO 3' HIGH SPEED CABLE	71730002 6412	124.20		
	HDMI MICRO 6' STANDARD SPEED	71730002 6412	86.94		
	HDMI ULTRA 6' HIGH SPEED	71730002 6412	43.47		
	SY VGAM RGBHVF PIGTAIL 2'/60	71730002 6412	64.58		
	SHIPPING CHARGES	71730002 6412	658.58		
	TaxCalculated@8.25%	71730002 6412	825.93		
			<u>30,759.61</u>	WI	00828531
IBI GROUP ARCHITECTURE PLANNING	AMENDMENT TWO - CONSTRUCTION	71710023 6213	18,917.50		
	Architectural and Construction	71720037 6220	4,767.40		
			<u>23,684.90</u>	WI	00828532
KAMRAN AND COMPANY INC.	UNIMAC DRYER MODEL FGU17	71710031 6410	1,025.40		
	UNIMAC DRYER MODEL FGU17	71710031 6410	1,025.40		
	UNIMAC WASHER MODEL FTUA1A	71710031 6410	2,680.44		
	UNIMAC WASHER MODEL FTUA1A	71710031 6410	2,680.44		
	AMANA MICROWAVE MODEL	71710031 6410	494.60		
	SUMMIT U/C REFRIGERATOR MODEL	71710031 6410	1,202.47		
	AMANA MICROWAVE MODEL	71710031 6410	494.60		
	GE DISHWASHER MODEL	71710031 6410	1,151.63		
	CROSLEY REFRIGERATOR MODEL	71710031 6410	1,020.26		
	FREIGHT	71710031 6410	1,610.02		
	INSTALLATION	71710031 6410	3,200.00		
			<u>16,585.26</u>	WI	00828533
LEBARD'S COMPUTER CENTER	Repair and maintenance	71700002 5650	433.79		
			<u>433.79</u>	WI	00828534
MID STATE CONTAINERS	Monthly Rental - Storage	71720019 5690	135.32		
	Monthly Rental - Storage	71720019 5690	135.31		
	Monthly Rental - Storage	71710030 5690	135.31		
			<u>405.94</u>	WI	00828535
MVE INSTITUTIONAL INC	CONSTRUCTION & POST	71710005 6220	12,145.00		
			<u>12,145.00</u>	WI	00828536
PACKET FUSION INC	VOICE SWITCH - GATEWAY,	71730004 6411	2,159.59		

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	VOICE SWITCH - GATEWAY,	71730004 6411	3,242.09		
	VOICE SWITCH - GATEWAY,	71730004 6411	3,242.09		
	VOICE SWITCH - GATEWAY,	71730004 6411	3,242.09		
	Shipping & Handling	71730004 6411	30.00		
	VOICE SWITCH - GATEWAY,	71730004 6411	3,242.09		
	VOICE SWITCH - GATEWAY,	71730004 6411	3,242.09		
	PRORATED PREMIUM PARTNER	71730004 6411	8,262.76		
	SHORETEL EQUIPMENT/PFI	71730004 6411	-2,279.08		
			<u>24,383.72</u>	WI	00828537
SEHI COMPUTER PRODUCTS INC	HP LASERJET PRO P1606DN	71730002 6411	203.62		
	BLACK PRINT CARTRIDGE FOR	71730002 6411	71.25		
	HP LASERJET PRO P1606DN	71730003 6411	203.62		
	BLACK PRINT CARTRIDGE FOR	71730003 6411	71.25		
	6FT USB AB DEVICE USBA TO	71730003 6411	8.66		
	6FT USB AB DEVICE USBA TO	71730002 6411	8.66		
	FREIGHT	71730002 6411	6.00		
	HP LASERJET P1606DN PRINTER.	71730003 6411	203.62		
	HP SCANJET PROFESSIONAL 3000	71730003 6411	336.66		
	BLACK PRINT CARTRIDGE FOR	71730003 6411	71.25		
	6FT USB AB DEVICE USBA TO	71730003 6411	8.66		
	SHIPPING	71730003 6411	6.00		
	HP SCANJET PROFESSIONAL 3000	71730003 6411	336.66		
			<u>1,535.91</u>	WI	00828538
SHOP FLOOR AUTOMATIONS	Pendant Mount USB Connect	71730002 6410	1,623.75		
	USB Power Supply	71730002 6410	97.43		
	Shipping estimate	71730002 6410	25.00		
			<u>1,746.18</u>	WI	00828539
SUNBELT RENTALS	Light Tower Monthly Rental for	71711917 5690	435.16		
	Light Tower Monthly Rental for	71710917 5690	214.34		
			<u>649.50</u>	WI	00828540
VERIZON CALIFORNIA	Monthly Telephone Service(6	71711917 5540	16.74		
	Monthly Telephone Service(6	71710917 5540	8.25		
	Monthly Telephone Service(6	71710005 5540	28.12		
	Monthly Telephone Service(6	71710030 5540	6.25		
	Monthly Telephone Service(6	71710023 5540	18.74		
			<u>78.10</u>	WI	00828541
WALTERS VENTURES INC.	DSA Inspection Services	71710023 6240	16,681.25		
			<u>16,681.25</u>	WI	00828542
AHC - AUXILLIARY CORPORATION	GENERAL FUND ALLOCATION	10070000 7394	200,000.00		
			<u>200,000.00</u>	WA	00828543
AHC - BOOKSTORE	PASSTHROUGH OF LIBERTY	00000010 9190	201.28		
			<u>201.28</u>	WA	00828544

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
ALL AMERICAN SCREEN PRINTING	EMB HATS - ACADEMY HATS	21055000 4520	100.00		
			<u>100.00</u>	WA	00828545
COMENITY-OSH COMMERCIAL SERVICES	SUPPLIES FOR MULTIMEDIA,	61320000 4520	49.70		
	ART INSTRUCTION SUPPLIES	10021007 4310	<u>70.19</u>		
			119.89	WA	00828546
DAL BELLO, DOMINIC	Reimbursement for lab	09011000 4310	96.58		
	Reimbursement for lab	17010007 4310	<u>167.41</u>		
			263.99	WA	00828547
EDUCATIONAL TESTING SERVICE	GED Scoring Fees	63101000 4311	1,785.00		
			<u>1,785.00</u>	WA	00828548
FAST UNDERCAR	BRAKE PADS, #CEN 106.00520 PER	67772000 4520	35.56		
			<u>35.56</u>	WA	00828549
FENCE FACTORY	FENCE RENTAL AGREEMENT, 462'	65510000 5690	683.00		
	TEMPORARY FENCE RENTAL	65510000 5690	<u>74.25</u>		
			757.25	WA	00828550
FORESTRY SUPPLIERS INC	AQUATIC SUCTION SAMPLER,	60200311 4310	257.94		
	SALT REFRACTOMETER, SALINITY,	60200311 4310	548.04		
	SHIPPING	60200311 4310	<u>35.57</u>		
			841.55	WA	00828551
GARNER, JUDITH	DispatcherUpdateTraining	67775000 5210	102.85		
			<u>102.85</u>	WA	00828552
GLIDDEN PROFESSIONAL PAINT CENTER	PAINTING SUPPLIES	65110000 4520	109.52		
			<u>109.52</u>	WA	00828553
HARDY DIAGNOSTICS	Supplies for Biology,	04011007 4310	26.63		
	Supplies for Biology,	04011007 4310	85.66		
	Supplies for Biology,	04011007 4310	164.82		
	Supplies for Biology,	04011007 4310	28.26		
	Supplies for Biology,	04011007 4310	<u>577.50</u>		
			882.87	WA	00828554
HITE, CHRISTOPHER	RUBBER TIRE TO REPLACE FLAT ON	06122000 4310	33.55		
			<u>33.55</u>	WA	00828555
HOME MOTORS	LAMP, #22837924 PER INVOICE	67772000 4520	114.98		
			<u>114.98</u>	WA	00828556
JACK'S REPAIR & SALES	FUEL CAP #24-75546-S	67772000 4520	8.21		
	BOLTS	67772000 4520	3.11		

**Allan Hancock College
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Vendor Name	Description	Budget Code	Amount	Status	Warrant
			11.32		
LA OPINION	One year Newspaper	61201000 6330	317.91		
			317.91		WA 00828558
LAU, MARGARET S	CalCertUnitProgAg/SCntrlRegMt	03030014 5210	933.22		
			933.22		WA 00828559
LUCIA MAR UNIFIED SCHOOL DIST.	NIPOMO HIGH SCHOOL STUDENT	60200133 4640	450.00		
	ARROYO GRANDE STUDENT	60200133 4640	450.00		
	LOPEZ HIGH SCHOOL STUDENT	60200133 4640	200.00		
			1,100.00		WA 00828560
MACHADO, MICHELLE	Various Local Mileage	64900006 5210	68.21		
			68.21		WA 00828561
MATH TUTOR DVD.COM	DISCOUNT	49306011 6320	-18.89		
	SHIPPING CHARGE	49306011 6320	9.99		
	THE ALGEBRA 2 TUTOR	49306011 6320	26.99		
	THE ALGEBRA WORD PROBLEM	49306011 6320	26.99		
	THE BASIC MATH WORD PROBLEM	49306011 6320	26.99		
	THE PRE-ALGEBRA TUTOR:	49306011 6320	26.99		
	THE PRE-ALGEBRA TUTOR:	49306011 6320	26.99		
	THE ALGEBRA 1 TUTOR: VOLUME 1	49306011 6320	26.99		
	THE ALGEBRA 1 TUTOR: VOLUME 2	49306011 6320	26.99		
			180.03		WA 00828562
MISSION LINEN & UNIFORM SERVICE INC	UNIFORM SERVICES/TOWELS	67772000 5550	39.37		
	UNIFORM SERVICES/TOWELS	67772000 5550	43.97		
	UNIFORM SERVICES/TOWELS	67772000 5550	39.37		
			122.71		WA 00828563
NEXTEL COMMUNICATIONS INC	MONTHLY SERVICE FOR	21330000 5540	3.46		
	NEXTEL SERVICE FOR ITS STAFF	67873000 5540	2.10		
	ANNUAL CELL PHONE RENEWAL	61320000 5540	3.17		
	CELL PHONE MONTHLY SERVICE	65110000 5540	154.77		
	NEXTEL CELL PHONE MONTHLY	67775000 5540	90.85		
			254.35		WA 00828564
OFFICE DEPOT INC	OPERATIONAL SUPPLIES	67873000 4520	170.39		
			170.39		WA 00828565
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	82.92		
	ELECTRICITY SERVICES	68103000 5520	20.73		
	ELECTRICITY SERVICES	65700000 5520	8.28		
	ELECTRICITY SERVICES	65700000 5520	1,702.42		
	ELECTRICITY SERVICES	65700000 5520	16.10		
	ELECTRICITY SERVICES	68103000 5520	4.03		
	ELECTRICITY SERVICES	68103000 5520	2.07		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	ELECTRICITY SERVICES	65700000 5520	84.30		
	ELECTRICITY SERVICES	68103000 5520	21.08		
	ELECTRICITY SERVICES	68103000 5520	425.61		
	ELECTRICITY SERVICES	65700000 5520	2,063.70		
	ELECTRICITY SERVICES	68103000 5520	515.92		
			<u>4,947.16</u>	WA	00828566
PEREZ, DIANA	Various Local Mileage	64900006 5210	89.91		
			<u>89.91</u>	WA	00828567
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES CHARGED	65311000 4520	1,057.81		
	CUSTODIAL SUPPLIES CHARGED	65311000 4520	40.33		
	CUSTODIAL SUPPLIES CHARGED	65311000 4520	299.28		
	CUSTODIAL SUPPLIES CHARGED	65311000 4520	1,646.13		
	CUSTODIAL SUPPLIES CHARGED	65311000 4520	1,274.30		
			<u>4,317.85</u>	WA	00828568
RADIO SHACK	SUPPLIES FOR MULTIMEDIA,	61320000 4520	28.14		
			<u>28.14</u>	WA	00828569
RANTZ, RICK	Local Mileage-Ventura/SBarbara	68400500 5210	156.51		
	Various Local Mileage	60100400 5210	43.29		
	Various Local Mileage	60100400 5210	144.30		
			<u>344.10</u>	WA	00828570
RAY'S AUTO PARTS	PARTS/SUPPLIES	67772000 4520	55.64		
	PARTS/SUPPLIES	67772000 4520	14.70		
	PARTS/SUPPLIES	67772000 4520	5.55		
	PARTS/SUPPLIES	67772000 4520	7.48		
	PARTS/SUPPLIES	67772000 4520	27.63		
	PARTS/SUPPLIES	67772000 4520	25.49		
	PARTS/SUPPLIES	67772000 4520	65.45		
	PARTS/SUPPLIES	67772000 4520	96.73		
	PARTS/SUPPLIES	67772000 4520	13.01		
	PARTS/SUPPLIES	67772000 4520	-8.50		
	PARTS/SUPPLIES	67772000 4520	121.12		
	PARTS/SUPPLIES	67772000 4520	19.91		
	PARTS/SUPPLIES	67772000 4520	22.45		
	PARTS/SUPPLIES	67772000 4520	45.23		
	PARTS/SUPPLIES	67772000 4520	29.81		
			<u>541.70</u>	WA	00828571
READ, JAMES	Tech in the Classroom	67503001 5210	355.00		
	Tech in the Classroom	49300020 5210	532.27		
			<u>887.27</u>	WA	00828572
REED, CHRISTINE	Mesa Directors Meeting	60200312 5210	515.38		
			<u>515.38</u>	WA	00828573
ROSETTA STONE LTD	ROSETTA STONE CLASSROOM	49306011 5322	-1,246.24		
	ROSETTA STONE CLASSROOM	49308046 5322	-753.76		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
	ROSETTA STONE CLASSROOM	49308046	5322	8,253.76		
	ROSETTA STONE CLASSROOM	49306011	5322	13,646.24		
				<u>19,900.00</u>	WA	00828574
SAN LUIS OBISPO INTERNATIONAL FILM FESTIVAL	SLO INTERNATIONAL FILM	06122000	5880	500.00		
				<u>500.00</u>	WA	00828575
SANTA BARBARA COUNTY FIRE DEPT	ANNUAL HAZARDOUS MATERIALS	67710000	5320	815.00		
	ANNUAL HAZARDOUS MATERIALS	67710000	5320	995.00		
				<u>1,810.00</u>	WA	00828576
SIGN CRAFT INC	SIGN, BLAST ETCHED WITH RAISED	65110000	4520	233.28		
				<u>233.28</u>	WA	00828577
SIGNS OF SUCCESS INC	SIGNS, AHC GO GREEN, PVC	65510000	6120	572.70		
	SIGNAGE, SAPPHIRE BLUE ON	67772000	5650	101.25		
	SIGNAGE, SAPPHIRE BLUE ON	67772000	4520	144.48		
				<u>818.43</u>	WA	00828578
SMART & FINAL	CLASSROOM SUPPLIES	13060000	4311	58.27		
	CLASSROOM SUPPLIES	13060000	4311	160.65		
				<u>218.92</u>	WA	00828579
SOUTHERN CALIFORNIA GAS CO	GAS SUPPLY 7/1/12-6/30/13	68103000	5510	2,366.61		
	GAS SUPPLY 7/1/12-6/30/13	65700000	5510	9,466.43		
				<u>11,833.04</u>	WA	00828580
SPECIALTY MEDICAL GROUP LLC	LUMEX EASY LIFT PATIENT	12301012	6410	1,645.95		
	LUMEX EASY LIFT PATIENT	12301012	6410	1,645.95		
	MESH FULL BODY COMMODE	12301012	6410	179.90		
	SHIPPING	12301012	6410	275.00		
				<u>3,746.80</u>	WA	00828581
STANLEY CONVERGENT SECURITY SOLUTIONS	BURGLAR ALARM MAINTENANCE	67775000	5590	164.30		
	BURGLAR ALARM MAINTENANCE	67775000	5590	1,355.38		
				<u>1,519.68</u>	WA	00828582
TAIT, KAREN	NationalMathConf	60200312	5210	1,358.19		
				<u>1,358.19</u>	WA	00828583
TREUR, KRISTY J	REIMBURSEMENT FOR	21350000	4311	20.46		
	REIMBURSEMENT FOR KRISTY	21350000	4311	35.35		
				<u>55.81</u>	WA	00828584
UNITED PARCEL SERVICE	UPS CHARGES	67700400	5870	22.00		

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
	UPS CHARGES	67700000 5870	80.69 <u>102.69</u>		WA 00828585
US BANK CORPORATE PAYMENT SYSTEM	ALLAN HANCOCK COLLEGE	66200000 4520	14.71		
	VONS - REFRESHMENTS FOR BOARD	66100000 4710	2.99		
	BED, BATH & BEYOND -	66200000 4520	116.61		
	BED, BATH & BEYOND -	66200000 4520	77.92		
	COMMUNITY COLLEGE LEAGUE CA	66200000 5210	580.00 <u>792.23</u>		WA 00828586
US BANK CORPORATE PAYMENT SYSTEM	DEPOSIT FOR ASILOMAR	60100100 5210	100.00 <u>100.00</u>		WA 00828587
VERIZON CALIFORNIA	TELEPHONE SERVICE	65700000 5540	3,000.00		
	TELEPHONE SERVICE	68103000 5540	500.00		
	TELEPHONE SERVICE	65700500 5540	80.00		
	TELEPHONE SERVICE	65700400 5540	1,926.38 <u>5,506.38</u>		WA 00828588
VERIZON CALIFORNIA	TELEPHONE SERVICE	68103000 5540	708.69		
	TELEPHONE SERVICE	65700500 5540	81.85		
	TELEPHONE SERVICE	65700400 5540	1,911.94		
	TELEPHONE SERVICE	65700000 5540	2,960.21 <u>5,662.69</u>		WA 00828589
VINQUIRY INC	Purchase instructional	01120000 4311	75.00 <u>75.00</u>		WA 00828590
WARD'S NATURAL SCIENCE INC	CALIBRATION THERMOMETER - 10C	60200311 4310	181.47 <u>181.47</u>		WA 00828591
RAMIREZ, GLORIA A	Physical Exam Fund Reimb	67900009 3420	554.92 <u>554.92</u>		WC 00828592
RUSH, SUE	Physical Exam Fund Reimb	67900009 3420	141.83 <u>141.83</u>		WC 00828593
VALENZUELA, ESPERANZA	Physical Exam Fund Reimb	67900009 3420	213.30 <u>213.30</u>		WC 00828594
YORK, TAMARA L	Physical Exam Fund Reimb	67900009 3420	300.00 <u>300.00</u>		WC 00828595
DATAMATION SYSTEMS	iPAD SYNC & CHARGE CASE	71730002 6411	1,600.00		
	SHIPPING	71730002 6411	55.00 <u>1,655.00</u>		WI 00828596

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BAY AREA COMM COLLEGE JPA	REPAY MEMBER DEDUCTIBLE	67100095	5430	3,430.50		
				3,430.50	WA	00828597
CALIF DEPT OF EDUCATION	\$20 Per person GED fee.	63101000	4311	1,000.00		
				1,000.00	WA	00828598
DORAME, FRANCISCO	CampusTour-CalStateLosAngeles	64900103	4640	12.15		
				12.15	WA	00828599
HERNANDEZ, NORMA	LocalMileage-Lompoc	64300202	5210	26.42		
				26.42	WA	00828600
LAU, MARGARET S	Various Local Mileage	03030014	5210	188.70		
				188.70	WA	00828601
NATIONAL ASSN FOR THE ADVANCEMENT	HALF-PAGE B/W DISPLAY AD IN	67111000	5880	100.00		
				100.00	WA	00828602
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	68103000	5520	28.21		
	ELECTRICITY SERVICES	65700000	5520	14,913.86		
	ELECTRICITY SERVICES	68103000	5520	3,728.47		
	ELECTRICITY SERVICES	65700000	5520	183.94		
	ELECTRICITY SERVICES	68103000	5520	45.98		
	ELECTRICITY SERVICES	65700000	5520	112.85		
				19,013.31	WA	00828603
POCKET NURSE ENTERPRISES INC	2X2 NON STERILE GAUZE SPONGE	12080007	4310	5.50		
	4X4 NON-STERILE GAUZE SPONGE	12080007	4310	7.25		
	ESTIMATED SHIPPING COSTS	12080007	4310	10.75		
	MEDIUM NITRILE NON-LATEX EXAM	12080007	4310	13.90		
	XLARGE NIRTILE NON-LATEX EXAM	12080007	4310	6.95		
	SMALL NITRILE (NON-LATEX) EXAM	12080007	4310	13.90		
	LARGE NITRILE NON-LATEX EXAM	12080007	4310	13.90		
				72.15	WA	00828604
PRAXAIR DISTRIBUTION INC	LVC SCIENCE LAB SUPPLIES. AUTH	60100407	4310	57.80		
	Power Max 45 Plasma Cutting	09565001	6410	-344.80		
	HARD GOODS FOR THE WELDING	09565000	4311	344.80		
	HARD GOODS FOR THE WELDING	09565000	4311	-237.05		
	GRINDER 6" ANGEL PART #:	09565000	6410	237.05		
	HARD GOODS FOR THE WELDING	09565000	4311	171.65		
	GAS USED FOR WELDING PROGRAM.	09565000	4310	505.73		
	GAS USED FOR WELDING PROGRAM.	09565000	4310	162.11		
				897.29	WA	00828605
RANTZ, RICK	SanLuisObispoStartupWeekend	68400500	5210	274.80		
				274.80	WA	00828606
SANTA MARIA SIGNS	Banner 4' x 8' printed	03030014	4520	415.68		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
				415.68		WA 00828607
SANTA MARIA TIRE INC	TIRES/TUBES PER INVOICES:	67772000	4520	54.13		
	TIRES/TUBES PER INVOICES:	67772000	4520	189.96		
	CA RECYLING FEE	67772000	5571	3.50		
				<u>247.59</u>		WA 00828608
SARGENT-WELCH	#8,1-hole stopper,WLS73315-M,	19050007	4310	21.65		
	Cartesian Diver Set, WL1042	19050007	4310	27.63		
	Tubing, Assorted, WLS73636	19050007	4310	40.66		
	125mL sep funnels, WLS35805-C	19050000	4311	304.66		
				<u>394.60</u>		WA 00828609
SEHI COMPUTER PRODUCTS INC	SCANJET N6350	66200000	6411	766.41		
	6FT USB AB DEVICE	66200000	6411	8.12		
				<u>774.53</u>		WA 00828610
SILVIA'S FINGERPRINT EXPRESS	SPRING 2013 CNA FINGERPRINT -	12033000	5820	630.00		
				<u>630.00</u>		WA 00828611
SMARDAN-HATCHER CO	PLUMBING SUPPLIES	65110000	4520	106.23		
	PLUMBING SUPPLIES	65110000	4520	156.55		
	PLUMBING SUPPLIES	65110000	4520	83.17		
				<u>345.95</u>		WA 00828612
STANLEY CONVERGENT SECURITY SOLUTIONS	BURGLAR ALARM MAINTENANCE	67775000	5590	50.88		
	BURGLAR ALARM MAINTENANCE	67775000	5590	142.00		
	BURGLAR ALARM MAINTENANCE	67775000	5590	115.54		
				<u>308.42</u>		WA 00828613
VALERY, SUZANNE	AmerAssnCommCollWrkfrceDevConf	60200129	5210	1,031.58		
				<u>1,031.58</u>		WA 00828614
VINQUIRY INC	Purchase instructional	01120000	4311	83.41		
				<u>83.41</u>		WA 00828615
ZACARIAS, HILDA	CollegeTrusteeTraining	66100000	5210	593.55		
				<u>593.55</u>		WA 00828616
3QC INC	ONGOING LABOR COMPLIANCE	71711917	5112	1,994.63		
	ONGOING LABOR COMPLIANCE	71710917	5112	982.43		
	Labor Compliance Services	71710030	5112	2,312.00		
	Labor Compliance Services	71710005	5112	2,811.00		
	Labor Compliance services	71710023	5112	3,196.52		
				<u>11,296.58</u>		WI 00828617
EARTH SYSTEMS PACIFIC	AMENDMENT TWO FOR ONGOING	71710030	6240	466.50		
	AMENDMENT THREE FOR ONGOING	71711917	6240	1,638.79		

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	AMENDMENT THREE FOR ONGOING	71710917 6240	807.17		
			<u>2,912.46</u>	WI	00828618
METZLER, BRUCE A	CONTINUING DSA INSPECTION	71711917 6240	10,023.20		
	CONTINUING DSA INSPECTION	71710917 6240	4,936.80		
			<u>14,960.00</u>	WI	00828619
MVE INSTITUTIONAL INC	AM 4 - CONSTRUCTION & POST	71710005 6220	12,145.00		
	AMENDMENT SEVEN FOR	71710030 6220	4,000.00		
			<u>16,145.00</u>	WI	00828620
PUBLIC AGENCY LAW GROUP	Legal Services through 6/30/13	71710030 5730	868.90		
	Legal Services through 6/30/13	71710030 5730	218.40		
	Legal Services through 6/30/13	71710030 5730	154.20		
			<u>1,241.50</u>	WI	00828621
ROUNTREE & ASSOCIATES	Division of State Architect	71710005 6240	17,100.00		
			<u>17,100.00</u>	WI	00828622
SAMY'S CAMERA	PRINTER - STYLUS PRO 4900 HDR	71730002 6411	1,933.20		
	PRINTER - STYLUS PRO 4900 HDR	71730002 6411	1,933.20		
	EPSON 4900 200ML INK	71730002 6411	2,018.41		
	MAINT TANK 4900 BORDERLESS	71730002 6411	26.05		
	MAINTENANCE TANK 4900 T619000	71730002 6411	36.72		
			<u>5,947.58</u>	WI	00828623
TWB INSPECTIONS INC	AMENDMENT ONE FOR ONGOING	71710030 6240	9,900.00		
			<u>9,900.00</u>	WI	00828624
VISTA ENVIRONMENTAL CONSULTING INC	Hazardous Material Abatement	71720918 6240	600.00		
	Hazardous Material Abatement	71720019 6240	15,935.00		
			<u>16,535.00</u>	WI	00828625
WESTBERG & WHITE INC	CONSTRUCTION PHASE SERVICES	71720019 6220	12,774.45		
			<u>12,774.45</u>	WI	00828626
CALIFORNIA COMMUNITY COLLEGE	Conf Reg Suzanne Valery	60100201 5210	395.00		
			<u>395.00</u>	WA	00828627
CALIFORNIA COMMUNITY COLLEGE	Reg 3/20-23/13 R.Mabry	60100201 5210	395.00		
			<u>395.00</u>	WA	00828628
CCCCSSAA	3/12-15/13 R.Alarcio	64510000 5210	250.00		
			<u>250.00</u>	WA	00828629
HILTON ORANGE COUNTY/COSTA MESA	3/12-15/13 RebeccaAlarcio	64510000 5210	416.66		

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Vendor Name	Description	Budget Code		Amount	Status	Warrant
				416.66		WA 00828630
HORTON GRAND HOTEL	3/10-12/13 G.Rivera	67761000	5210	317.76		
				317.76		WA 00828631
HYATT REGENCY MONTEREY	3/10-12/13 Rob Parisi	64642002	5210	376.30		
				376.30		WA 00828632
OAKLAND MARRIOTT HOTEL	3/19-22/13 S.Valery	60100201	5210	477.00		
				477.00		WA 00828633
OAKLAND MARRIOTT HOTEL	3/20-23/13 R.Mabry	60100201	5210	362.86		
				362.86		WA 00828634
RP GROUP	3/31-4/2/13 Reg.ArmandoCortez	60100201	5210	250.00		
				250.00		WA 00828635
ACCUVANT Inc.	ARUBA RAP-2WG REMOTE ACCESS	67873000	4514	174.32		
	FREIGHT	67873000	4514	13.90		
				188.22		WA 00828636
AUCLAIR, STEVEN	Local Mileage	66100000	5210	28.86		
				28.86		WA 00828637
BENNETT, TIM	TRUSTEE COMPENSATION FOR	66100000	5110	240.00		
	Local Mileage	66100000	5210	29.97		
				269.97		WA 00828638
CAL EMA	24 FRO CERTIFICATES FROM CSTI	21350000	4311	80.00		
				80.00		WA 00828639
CAL POLY CORPORATION	GRANT PAYMENTS TO NIH	04010015	5112	2,502.79		
				2,502.79		WA 00828640
DICKSON, EVE	INSTRUCTIONAL SUPPLIES FOR	01092020	4311	241.63		
	INSTRUCTIONAL SUPPLIES FOR	01092020	4311	190.51		
				432.14		WA 00828641
ELLUCIAN SUPPORT LP	GOOGLE EMAIL (GMAIL)	67873002	5660	3,360.00		
	SECURITY AUTHENTICATION	67873100	5660	3,780.00		
				7,140.00		WA 00828642
FREELAND, CLINT	Various Local Mileage	63100000	5210	73.11		
	Various Local Mileage	63220005	5210	150.00		
				223.11		WA 00828643
HOSTELLING INTERNATIONAL	Dormitory for AHC STEM group	60100707	4640	798.00		
				798.00		WA 00828644

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Vendor Name	Description	Budget Code	Amount	Status	Warrant
DE LA TORRE, LILIAN	SPANISH TRANSLATION OF	67111000 5110	175.75		
			<u>175.75</u>	WA	00828645
JONES, BERNARD	Local Mileage	66100000 5210	25.53		
	Local Mileage	66100000 5210	27.75		
	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>293.28</u>	WA	00828646
LAHR, LARRY	TRUSTEE COMPENSATION FOR	66100000 5110	240.00		
			<u>240.00</u>	WA	00828647
			0.00		
			<u>0.00</u>	VM VD WA	00828648
			0.00		
			<u>0.00</u>	VM VD WA	00828649
OFFICE DEPOT INC	Office Supplies. Auth Sigs, A	60100400 4520	82.78		
	MISC OFFICE SUPPLIES	69500001 4520	161.21		
	MISC OFFICE SUPPLIES	69500001 4520	270.15		
	OFFICE SUPPLIES	21335000 4520	20.37		
	OFFICE SUPPLIES	21335000 4520	27.60		
	INSTRUCTIONAL SUPPLIES	10021007 4310	82.33		
	OFFICE SUPPLIES FOR HSI STEM	60200312 4520	19.90		
	OFFICE SUPPLIES FOR HSI STEM	60200312 4520	20.60		
	INSTRUCTIONAL SUPPLIES	11010007 4310	35.83		
	Lysol wipes	15011207 4310	10.80		
	Pack/12 pencils	15011207 4310	8.55		
	OFFICE/OPERATIONAL SUPPLIES	68101000 4520	483.39		
	OFFICE SUPPLIES FOR LEARNING	60200400 4520	68.65		
	OFFICE SUPPLIES FOR THE	66100000 4520	3.62		
	OFFICE SUPPLIES FOR THE	66200000 4520	7.01		
	OFFICE SUPPLIES FOR THE	66200000 4520	19.47		
	HP 42A BLACK TONER CARTRIDGE	61130000 4520	436.20		
	DELL Tj987 IMAGING DRUM	61130000 4520	39.94		
	24-PACK AA BATTERIES	61130000 4520	15.19		
	Grid paper 314732	09011000 4310	73.94		
	Grid bond paper 314013	09011000 4310	24.64		
	Red Expo Markers 256861	09011000 4310	9.09		
	Grn Expo Markers 328649	09011000 4310	8.34		
	Sharpie Markers 203349	09011000 4310	7.01		
	HP02 ink cart 220246	17010000 4520	34.06		
	HP95 ink cart 440480	17010000 4520	71.64		
	HP98 ink cart 108540	17010000 4520	38.22		
	HP02 light cyan ink cart	17010000 4520	18.79		
	HP02 cyan ink cart 802040	17010000 4520	9.41		
	HP05X ink cart 878310	17010000 4520	155.93		
	Bell 618398	17010000 4520	5.38		
	2" binder 930867	17010000 4520	34.66		
	1 1/2 binder 918940	17010000 4520	3.88		
	Operational Supplies	69600000 4520	22.04		

**Allan Hancock College
Warrant Register**

Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code	Amount	Status	Warrant
	MISC OFFICE SUPPLIES	6950001 4520	129.24		
	MISC OFFICE SUPPLIES	6950001 4520	133.70		
	INSTRUCTIONAL SUPPLIES	11010007 4310	32.46		
	OFFICE SUPPLIES	15000010 4520	73.30		
	OFFICE SUPPLIES	15000010 4520	7.03		
	1/2 AA BATTERY 3.6V FOR	12080007 4310	11.90		
	5 pack paper clips	15011207 4310	13.59		
	Pack/10 rolls tape	15011207 4310	9.00		
	Pack/12 Post its	15011207 4310	11.46		
	stapler	15011207 4310	13.62		
	Index Card Ruled 293102	09011000 4310	4.65		
	BROTHER PC-402RF BLACK FAX	64300202 4520	49.98		
	COPY COLOR PAPER, YELLOW REAM	64300202 4520	4.81		
	COPY COLOR PAPER, BLUE	64300202 4520	4.81		
	COPY PAPER COLOR, PINK	64300202 4520	4.81		
	COPY PAPER COLOR, LILAC	64300202 4520	4.81		
	KENSINGTON MOUSE-IN-A-BOX	10300007 4315	193.77		
	MAXELL HP/NC-11 NOISE	10300007 4315	279.22		
	correction tape 369589	17010000 4520	10.83		
	Letter tray 769890	17010000 4520	34.91		
	glue stic 910224	17010000 4520	0.96		
	BOX OF 24 BATTERIES	64710003 4520	34.03		
	BOX OF 24 AAA BATTERIES	64710003 4520	15.85		
	PACK OF 12 BLACK INK STICK	64710003 4520	1.95		
	PACK OF 12 BLUE INK STICK PENS	64710003 4520	3.90		
	BOX OF 30 1/3 CUT COLOR FILE	64710003 4520	19.59		
	YELLOW COLOR PAPER	64710003 4520	4.80		
	BLUE COLOR PAPER	64710003 4520	4.80		
	GREEN COLOR PAPER	64710003 4520	4.80		
	PINK COLOR PAPER	64710003 4520	4.80		
	LILAC COLOR PAPER	64710003 4520	4.78		
	GOLDENROD COLOR PAPER	64710003 4520	9.57		
	Blue tape 819358	17010000 4520	12.89		
	Magnetic clips 242785	17010000 4520	5.79		
	Post-its 3x3 420994	17010000 4520	3.38		
	Index cards 279688	17010000 4520	0.58		
	twin-pocket folers 433680	17010000 4520	3.24		
	index cards 757770	17010000 4520	1.95		
	PACK OF 250 SHEETS COLOR COVER	64710003 4520	18.10		
	PACK OF 5 FACIAL TISSUE	64710003 4520	12.25		
	RETRACTABLE BLACK INK PENS	64710003 4520	11.06		
	RETRACTABLE BLUE INK PENS	64710003 4520	22.13		
	PACK OF 25 FULL-SHEET LABELS	64710003 4520	5.64		
	LIQUID GLUE	64710003 4520	5.56		
	2" BOOK TAPE	64710003 4520	16.35		
	1 1/2" BOOK TAPE	64710003 4520	6.67		
	WEEKLY/MONTHLY PLANNER	64710003 4520	13.68		
			<u>3,607.62</u>		WA 00828650
OFFICE DEPOT INC	HP78A Toner Cartridge	62100000 4520	155.09		
			<u>155.09</u>		WA 00828651
PACIFIC GAS & ELECTRIC CO	ELECTRICITY SERVICES	65700000 5520	1,085.87		
	ELECTRICITY SERVICES	68103000 5520	271.47		

Allan Hancock College
Warrant Register
Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant
				1,357.34		WA 00828652
PACIFIC PARKING SYSTEMS INC	SHOP LABOR TO ADJUST FEEDER	69500001	5650	95.00		
	FREIGHT CHARGE	69500001	5650	12.88		
				107.88		WA 00828653
PENSA, GREGORY A	TRUSTEE COMPENSATION FOR	66100000	5110	240.00		
	Off-Site-Conference/Bus Exp	66100000	5210	0.00		
	Off-Site-Conference/Bus Exp	66100000	5210	39.96		
	Local Mileage	66100000	5210	38.85		
				318.81		WA 00828654
PEREZ, DIANA	IdeasStudentConference	64900006	5210	78.93		
				78.93		WA 00828655
PRAXAIR DISTRIBUTION INC	MIG GUN MS 315-116 15ft	09565001	6410	299.28		
	MIG GUN MS 315-116 15Ft	09565001	6410	1,346.75		
	MIG GUN MS 315-116 15Ft	09565001	6410	448.92		
	Power Max 45 Plasma Cutting	09565001	6410	1,497.73		
				3,592.68		WA 00828656
PROCARE JANITORIAL SUPPLY	CUSTODIAL SUPPLIES CHARGED	65311000	4520	1,780.52		
				1,780.52		WA 00828657
RADIO SHACK	SUPPLIES FOR MULTIMEDIA,	61320000	4520	147.16		
				147.16		WA 00828658
RAYS AUTO PARTS	PARTS FOR ROUTINE VEHICLE	21335000	4520	73.20		
	PARTS FOR ROUTINE VEHICLE	21335000	4520	20.76		
				93.96		WA 00828659
SAFETY-KLEEN SYSTEMS	PARTS CLEANER SERVICE PER	67710000	5650	714.45		
	FUEL SURCHARGE	67710000	5650	17.81		
				732.26		WA 00828660
SAFEWAY INC - VONS DIVISION	FOOD SUPPLIES FOR	13060020	4311	138.17		
				138.17		WA 00828661
SANTA MARIA TIRE INC	P225/60R16 TIRE	21055005	4520	414.60		
	RECYCLE TAX	21055005	4520	7.00		
				421.60		WA 00828662
SENSIBLE INTERIOR SOLUTIONS	MOTORIZED BLINDS, HUNTER	65110000	6410	1,418.66		
	MOTORIZED BLINDS, HUNTER	65110000	6410	1,358.32		
				2,776.98		WA 00828663

**Allan Hancock College
Warrant Register**

Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant
SILVIA'S FINGERPRINT EXPRESS	APPLICANT FINGERPRINTS	67775000	5820	15.00		
				<u>15.00</u>		WA 00828664
SMART & FINAL	FOOD SUPPLIES FOR NONCREDIT	13060020	4311	168.76		
				<u>168.76</u>		WA 00828665
SOLVANG PROPERTIES LLC	Monthly rental fee of \$2,000	60100800	5630	2,000.00		
				<u>2,000.00</u>		WA 00828666
UNITED PARCEL SERVICE	UPS CHARGES	67700000	5870	28.28		
	UPS CHARGES	67700400	5870	22.00		
				<u>50.28</u>		WA 00828667
US BANK CORPORATE PAYMENT SYSTEM	US BANK CREDIT CARD - PAUL	60200312	5210	475.00		
				<u>475.00</u>		WA 00828668
WALCH, JENNIFER FAYE	LocalMileage-Lompoc	60200312	5210	26.64		
				<u>26.64</u>		WA 00828669
WARD'S NATURAL SCIENCE INC	SPECTROVIS PLUS, VERNIER,	60200312	6410	7,454.48		
	CUVETTES FOR SPECTROVIS	60200312	4310	245.02		
				<u>7,699.50</u>		WA 00828670
ZACARIAS, HILDA	TRUSTEE COMPENSATION FOR	66100000	5110	240.00		
				<u>240.00</u>		WA 00828671
HALPIN, PATRICK	Physical Exam Fund Reimb	67900009	3420	261.00		
				<u>261.00</u>		WC 00828672
HEANEY, TODD	Physical Exam Fund Reimb	67900009	3420	166.96		
				<u>166.96</u>		WC 00828673
HOGAN, STORM OCEANA	Physical Exam Fund Reimb	67900009	3420	700.00		
				<u>700.00</u>		WC 00828674
HUNT, DAVID W	Physical Exam Fund Reimb	67900009	3420	165.00		
				<u>165.00</u>		WC 00828675
KOOB, CHRISTINA	Physical Exam Fund Reimb	67900009	3420	98.00		
				<u>98.00</u>		WC 00828676
LOMBARDI, MARNA	Physical Exam Fund Reimb	67900009	3420	291.06		
				<u>291.06</u>		WC 00828677
ROBB, STEPHANIE	Physical Exam Fund Reimb	67900009	3420	300.00		
				<u>300.00</u>		WC 00828678

**Allan Hancock College
Warrant Register**

Check Dates from 2/1/2013 to 2/28/2013

Vendor Name	Description	Budget Code		Amount	Status	Warrant
COAST LINE DISTRIBUTING	FOOD SUPPLIES 1/17/13-5/24/13	33697017	4710	132.53		
	FOOD SUPPLIES 1/17/13-5/24/13	33697017	4710	121.39		
				<u>253.92</u>	WE	00828679
OFFICE DEPOT INC	OFFICE SUPPLIES	33697000	4520	162.37		
	OFFICE SUPPLIES	33697000	4520	215.10		
				<u>377.47</u>	WE	00828680
SAVE MART SUPERMARKETS	FOOD SUPPLIES 1/17/13-5/24/13	33697017	4710	42.14		
				<u>42.14</u>	WE	00828681
SYSCO FOOD SERVICES OF VENTURA	FOOD SUPPLIES 1/17/13-5/24/13	33697017	4710	742.59		
				<u>742.59</u>	WE	00828682
COASTAL REPROGRAPHICS INC	PRINTING SERVICES RELATED TO	71710917	4540	5.41		
				<u>5.41</u>	WI	00828683
DOVETAIL DECISION CONSULTANTS INC	CONSULTANT SERVICES FOR THE	71710018	5112	485.75		
	CONSULTANT SERVICES FOR THE	71711018	5112	239.25		
	CONSULTING SERVICES RELATED	71710031	5112	4,699.00		
	CONSULTING SERVICES RELATED	71710031	5112	9,659.80		
				<u>15,083.80</u>	WI	00828684
EARTH SYSTEMS PACIFIC	AMENDMENT ONE FOR ONGOING	71710005	6240	42,488.25		
	Special Inspection Services	71710023	6240	7,896.60		
				<u>50,384.85</u>	WI	00828685
G2 SOLUTIONS GROUP INC	PO111637/SustainPlanPrep	00000047	5112	-3,250.00		
	Prepare and develop	71710903	5112	9,750.00		
				<u>6,500.00</u>	WI	00828686
MARCUS, KERRY	INDEPENDENT CONTRACT SERVICES	71730003	5110	1,425.00		
				<u>1,425.00</u>	WI	00828687
OFFICE DEPOT INC	SWINGLINE PAPER SHREDDER	71710031	6410	436.21		
				<u>436.21</u>	WI	00828688
OMNIUPDATE INC	3/3-8/13 TrngConfRegFees	71730003	5210	2,380.00		
				<u>2,380.00</u>	WI	00828689

Warrant Register

Check Dates from 2/1/2013 to 2/28/2013

Fund and Reversal Summary**Totals By Fund:**

Total for Fund 9410	998,275.39
Total for Fund 9421	0.00
Total for Fund 9433	4,166.18
Total for Fund 9441	7,993.46
Total for Fund 9446	622,450.00
Total for Fund 9447	1,187,643.24
Total for Fund 9462	7,400.28
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

Reversals:

Total for Fund 9410	0.00
Total for Fund 9421	0.00
Total for Fund 9433	0.00
Total for Fund 9441	0.00
Total for Fund 9446	0.00
Total for Fund 9447	0.00
Total for Fund 9462	0.00
Total for Fund 9463	0.00
Total for Fund 9473	0.00
Total for Fund 9476	0.00

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
March 19, 2013

MANUAL CHECK

Date	Vendor	P.O.	Description	PACS	Amount	Total	Check No.
2/25/13	Ca Schools Dental Coalition	None	Administrative Adjustments	67100061-8896	55,485.00	55,485.00	1269

ACRONYMS

AERA	American Engine Rebuilders Association
AMS Inc	Arts Machine Shop Inc
BC Pumps	Bill Caldwell Pumps
CAL EMA	California Emergency Management Agency
CASFAA	California State Financial Aid Association
CCCCSSAA	California Community College Chief Student Services Administrators Assn
Cencal - Westop	Western Association of Educational Opportunity Personnel
COADN	California Organization of Association Degree Nursing
COMENITY-OSH COMMERCIAL SERVICES	Comenity-Orchard Supply Hardware Commercial Services
G2 Solutions Group Inc	Graham 2 Solutions Group Inc
IBI GROUP ARCHITECTURE PLANNING	Irwin Beinhaker International Group Planning
MVE INSTITUTIONAL INC	McLand, Vasquez, Emsick Institutional Inc
MWEE	Medical Waste Environmental Engineers
RP Group	Research & Planning Group for California Community Colleges
SISC III	Self-Insured Schools of California
TWB INSPECTIONS INC	Tom W Barton Inspections Inc
VTC ENTERPRISES	Vocational Training Center Enterprises
WESCO	Western Scientific Company Inc



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Acceptance of Donations		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.B.	Enclosures: Page 1 of 1

BACKGROUND:

Halter Ranch Vineyard of Paso Robles has donated 742 wine bottles to the Life and Physical Sciences Department for use by students enrolled in AG 310 and 311 courses (Basic Winemaking 1 and 2) for bottling wines made from grapes grown at the campus vineyard.

DenMat of Santa Maria has donated 124 typodont models and 163 mounting units to the Health Sciences Department for use in the dental assisting program.

Kitchell/CEM, Inc. of Sacramento has donated a Ricoh Aficio MP C2551 color copier/scanner/fax machine to the Applied Social Sciences Department, Early Childhood Studies, for use in the Children's Center Lab.

FISCAL IMPACT:

None.

RECOMMENDATION:

It is recommended that the board of trustees accept the donation of 742 wine bottles from Halter Ranch Vineyard, the donation of 124 typodont models and 163 mounting units from DenMat, and the donation of one Ricoh Aficio color copier/scanner/fax from Kitchell/CEM, Inc.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Authorization to Declare District Property as Surplus		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.C.	Enclosures: Page 1 of 4

BACKGROUND:

Education Code Section 81450 allows for the sale, at auction, of district property not required for school purposes. In order to include items for auction, the governing board must first declare the items to be surplus. District personnel have determined that the following property can no longer be used by college programs. This process is utilized to ensure that the college does not dispose of any item that still has value to the district.

Attached is a list of district property to be declared surplus and subsequently sold at auction.

FISCAL IMPACT:

Total Proceeds are dependent on the auction participation level.

RECOMMENDATION:

It is recommended that the board of trustees declare the items listed to be surplus and authorize disposal through the appropriate procedures.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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CHILDREN'S CENTER EXCESS PROPERTY LIST

DESCRIPTION OF ITEM	MANUFACTURER	MODEL #	SERIAL #	QUANTITY
Infant & Toddler Snap Cube	123456789 The Learning Products			12 sq. walls
Toddlers				8
School-Age Toddler Sofa				1
School-Age Toddler Sofa				1
Four-Seat Stroller	Bye Bye Buggy			1
Diaper Pail	Cosco			1
Splash & Play Table	Step 2			1
Spacesaver Cubby & Shelf Storage Unit	Tot Mate			1
Log Cabin Playhouse	Little Tykes			1
Toy Oven	Little Tykes			1
Toy Wheelbarrow	Little Tykes			1
Umbrella Stroller for a Child	Kolcraft			1
Play Stroller for Dolls	Today's Kids			1
Toy All-In-One Kitchen	Step 2			1
Activity Gym/Climber/Cube Slide	Little Tykes			1
Toy Dollhouse	Little Tykes			3
Toy Yellow School Bus	Fisher Price			2
Toddler-Sized Plastic Inflatable Pool				2
Toddler-Sized Wood Cabinet with Shelves & Spice Rack	Child's Play of Texas			1
Toddler-Sized Tunnel Tubes	Play Hut			3
Toddler-Sized Plastic Aprons				9
Plastic Stepstool	Sterilite			1
Wooden Cabinet				2
Wooden Stepstools				2
Round Double Tiered Table				1
Rubber Bouncing Balls				10
Wooden Step Stools	Community Playthings			4
Linoleum Flooring				1 Roll
Wood Tote Box Shelving	Community Playthings			1
Toddler-Sized Wood Seat with Wheels				1
Wood Cabinet				1
Wood Arched Entry Way with Gate	Community Playthings			1
Rubber Maid Storage Container with Wood Blocks				1
Wood Step Up Stairs with Safety Sides	Steffy Wood Products			1
Toy Wooden Tool Bench				1
Wood Cabinet with Two Shelves				3
Adult-Sized Wood Rocking Chair				1
Wood Counter				1
Wood Cabinet with Sliding Doors				1

DESCRIPTION OF ITEM	MANUFACTURER	MODEL #	SERIAL #	QUANTITY
Wood Cabinets with Shelving - AHC ID#70113 and #70114				2
Plastic Dining Table for Toddlers	Little Tykes			1
Toy Plastic Basketball Hoop & Base	Fisher Price			1
Toy Plastic Tug Boat	Little Tykes			1
Child-Sized Plastic Bed Cots	Angels Nest			8
Child-Sized Plastic Bed Cots	Lake Shore			16
Toy Plastic Barn	Tonka			2
Hula Hoop				1
Office Cabinet				1
Wood Child-Sized Iron Table				1
Wood Library Panel to Display Magazines or Books				1
Baby Bathing Table				1
Baby Diaper Changing Table Cabinet				1
Plastic Child's Roadway Toys				6
Wood Ladder with Arched Entry Way				1
Rubber Maid Storage Container with Toddler Sized Legos				1
Wood Cabinet with Shelf				1
Metal Cabinet				1
Over the Desk Metal File Cabinet				1
Adult-Sized Office Chair with Roller Wheels				1
Wood Cabinet				1
Wood Cabinet with Shelves				2
Toy Plastic Blocks	We Play			4 Blocks
Plastic Decorative Fence Pieces				4 Fence Pieces
Toy Dirt Devil Vacuums				2
Child-Sized Wood Chair				1
Child's Sized Wood Stove				1
Toy Step & Learn Mat	Child Guidance			1
Wood Library Panel	Community Playthings			1
Tall Step Stool with High Back & Sides				1
Doll-Sized Rocking Cradle	Community Playthings			1
Wood Step Stool	Mr. Block			2
Wood Upper Bulletin Panel	Community Playthings			1
Child-Sized Plastic Sand Box				1
Blue Round Table				1
Simulated Wood Round Table				1
Toy Plastic Farm Silo	Tonka			1
Toy Plastic Race Tracks	Fisher Price			1
Toy Plastic Crawl & Play Tubes	Learning Products			3 Tubes
Toy Plastic Baby Doll Drib with Station	Playskool			1
Metal Child-Sized Tricycle	Angeles Trike			1

DESCRIPTION OF ITEM	MANUFACTURER	MODEL #	SERIAL #	QUANTITY
Toy Plastic Garden Tools				4 Tools
Toy Plastic Beauty Salon	Little Tykes			1
Toddler-Sized Plastic Chair	Little Tykes			1
Wood Bookshelf with Shelves				3
Wood Bookshelf with Shelf				2
Plastic Container with Numerous Plastic Blocks	LEGO			1
Toy Plastic Toy Airplane	Little Tykes			1
Toy Plastic Toy Hippo Car	Fisher Price			1
A/V Projection Grade Glassless Mirror				3
Toy Plastic Lady Bug Car	Fisher Price			1
Toy Plastic Circus Car	Fisher Price			1
Toy Plastic Rocking Car	Little Tykes			1
Clear/Translucent Wood Framed Panels	Community Playthings	F844	20000724AB	27
Solid Wood Framed Panels	Community Playthings			7
Wood Arched Entry Way with Dowel Gate - AHC ID #714809	Community Playthings			1
Wood Framed Whiteboard Panel - AHC ID #714808	Community Playthings	A124	20000706AA	1
Wood Theater Stage				1
Wood Box Seats	Kaplan			4
Wood Slide				1
Toy Plastic Farm Barn	Little Tykes			2
Numerous Softball-Sized Plastic Balls				1 Box
Container with Plastic Put Together Blocks				1 Box
Corner Wood Shelf				1
Wood Cabinet with Doors				2
Wood Sweep Shelf				1
Wood Lower Bulletin Panel	Community Playthings			1
Couplings to Join Panels	Community Playthings			1
Posts to Connect Panels & Shelves	Community Playthings			6
Wood Shelf with Hole Handles on Each End				12
Frigidare Washer/Dryer Combo				1
Plastic Containers with & without Tops	Exectrolux Home Products, Inc.	GLGH164FSO	XE70802910	2
Over-The-Desk Plastic Office Filing System	Dr. Byte USA Shelves			40
Amana 25 Refrigerator	Amana	SR25F1W	KF39126439-8	2 Sets
Hotpoint Refrigerator - AHC ID #704022	Hotpoint	CTA12CTB	HZ469969	1
Whirlpool Refrigerator - AHC ID #703122	Whirlpool	EDT2022K		1
GE Microwave	General Electric	HVM1540DN1BB	V8902690GB	1
Kenmore Microwave	Kenmore	99721	564.997821	1
Kenmore Dishwasher	Kenmore	665.13593K600	FT3210636	1
Kenmore Washer	Sears	417.940425	XD54101506	1
Kenmore Dryer	Sears	417.471027	XC70804768	1



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Part-time Faculty Appointments, Regular Faculty Overload Assignments and Special Assignments/Stipends		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.D.	Enclosures: Page 1 of 4

BACKGROUND:

Credit and noncredit instruction and noninstructional assignments for part-time faculty and overload and special assignments/stipends for regular full-time faculty are recommended for the time periods designated on the attached list, as per the California Education Code, Section 87482.5.

FISCAL IMPACT:

Budgeted for the 2012-2013 fiscal year.

RECOMMENDATION:

It is recommended that the board of trustees approve the attached list of part-time faculty appointments and regular faculty overload and special assignments/stipends.

Administrator Initiating Item: Luis P. Sanchez	Final Disposition:
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PART-FACULTY ASSIGNMENTS - CREDIT
Spring 2013

INSTRUCTOR	CRN	PREFIX/ NUMBER	COURSE NAME	FTE
		FIRE TECHNOLOGY		
Eckles, Tim	42077	FT 325	Instructor Training 1B	.167
Grundler, Bill	42061	FT 370	Introduction to Surf Rescue	.114
Ortiz, Frank	42090	FT 326	Fire Management 1	.167
		HUMAN SERVICES		
Elam, Sharon	42076	HUSV 104	Group Dynamics	.200

FACULTY ASSIGNMENTS - CREDIT
(Full-time and Part-time Faculty) - Stipends

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Barr, Cinthia	Resource teacher assignment, noncredit ESL program (1/22/13-5/17/13)	\$4,010.24
Bierly, Gary	Large class stipend for HIST/HUM 101 CRN 40203/40232 in spring 2013	\$1,392.00
Bierly, Gary	Large class stipend for HIST/HUM 102 CRN 41155/41156 in spring 2013	\$1,230.00
Bierly, Gary	Large class stipend for HIST/HUM 104 CRN 40740/40235 in spring 2013	\$1,230.00
Bierly, Gary	Large class stipend for HIST/HUM 105 CRN 41157 in spring 2013	\$1,230.00
Burroughs, Virginia	Large class stipend for BIOL 124, CRN 40330/40331 in spring 2013	\$1,144.00
Derry, Jody	Develop and present draft rubric for ILO: Global Awareness and Cultural Competence at Assessment Day (1/1/13-1/31/13)	\$350.00
Elliott, Herbert	Large class stipend for ECON 102 CRN 40646 in spring 2013	\$1,230.00
Elliott, Herbert	Large class stipend for ECON 101 CRN 40034 in spring 2013	\$1,065.00
Gamboa, Miguel	Large class stipend for HIST 119 CRN 41882 in spring 2013	\$1,014.00
Jorstad, Robert	Large class stipend for PHYS 163 CRN 40255/40711 in spring 2013	\$1,500.00
Lewis, Corin	Provide NOT-FOR-CREDIT French Language training for business professionals to C&D Zodiac via contract education (1/22/13-6/30/13)	\$3,214.71
Lovern, John	Large class stipend for ANTH/PSY 122 CRN 40112 in spring 2013.	\$900.00
Lovern, John	Large class stipend for SOC/PSY 106 CRN 40280 in spring 2013	\$900.00
Merrithew, Ryan	Develop and testing of laboratory experiments and equipment in the engineering labs. (2/1/13-5/15/13)	\$750.00
Miyahara, Leonard	Large class stipend for BIOL 124 CRN 40326/40327 in spring 2013	\$1,200.00
Nouri, Dustin	Research and test lab supplies, equipment, and materials for new organic chemistry sequence. Organize lab schedules, work with instructional assistant to develop lab protocols. Make recommendations to HSI STEM grant management regarding needed equipment (2/1/13-5/1/13)	\$3,000.00
O'Neill, Steve	Large class stipend for CHEM 120 CRN 40471/40651 in spring 2013	\$1,856.00
Payne, Dan	Large class stipend for POLS 103 CRN 40265 in spring 2013	\$858.00
Perry, Mary	Large class stipend for BIOL 124 CRN 40328/40329 in spring 2013	\$1,200.00

FACULTY ASSIGNMENTS - CREDIT
(Full-time and Part-time Faculty) - Stipends

INSTRUCTOR	ASSIGNMENT	DOLLAR AMOUNT
Philbin, Donald K	Large class stipend for CHEM 150 CRN 40658/40659 in spring 2013	\$1,500.00
Poteat, Kathleen	Large class stipend for BIOL 100 CRN 40054/40058 in spring 2013	\$1,144.00
Simpson, Roger	Large class stipend for HIST 107 CRN 42016 in spring 2013	\$1,014.00
Stokes, Brian	Large class stipend for ANTH 101 CRN 40101 in spring 2013	\$1,230.00
Stokes, Brian	Large class stipend for ANTH 102 CRN 41211 in spring 2013	\$1,065.00
Stokes, Brian	Large class stipend for ANTH 101 CRN 40027 in spring 2013	\$900.00
Stokes, Brian	Large class stipend for ANTH 101 CRN 40029 in spring 2013	\$1,065.00
Tobin, Vince	Large class stipend for ASTR 100 CRN 40047 in spring 2013	\$1,170.00
Treur, Kristy	Facilitate customized respiratory protection awareness and administer quantitative respirator fit tests on-site for industry clientele on behalf of the CCA ETC (2/18/13-2/27/13).	\$505.00
Wallen, Patrick	Large class stipend for ASTR 100 CRN 40046 in spring 2013	\$1,326.00
Wilson, Jonathan	Large class stipend for HIST 118 CRN 40223 in spring 2013	\$858.00
Wilson, Jonathan	Large class stipend for HIST 118 CRN 40224 in spring 2013	\$858.00
Wilson, Jonathan	Large class stipend for HIST 118 CRN 40226 in spring 2013	\$858.00
Wise, Ashley	Large class stipend for BIOL 100 CRN 40056/40057 in spring 2013.	\$1,200.00



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Equivalency Certification for Faculty		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.E.	Enclosures: Page 1 of 3

BACKGROUND:

In accordance with California Code of Regulations Title 5, Division 6, Chapter 4, Subchapter 4, Article 2, Section 53410, and Allan Hancock College's Board Policy 4105, those who have equivalent qualifications to the state minimum qualifications as established by the Board of Governors can teach classes within their designated discipline areas.

Attached are equivalency certifications for faculty members who have been authorized to teach credit or noncredit classes, as needed, at Allan Hancock College based on equivalency criteria specified in Board Policy 4105 and as restricted by the equivalency certification document.

Provisional Equivalency CertificationNameDiscipline

Hagen, Wesley

Agribusiness - Winemaking

(continued)

FISCAL IMPACT:

None

RECOMMENDATION:

It is recommended that the board of trustees approve the attached equivalency certifications for faculty members who have been authorized to teach, as needed, based on equivalency criteria specified in Board Policy 4105 and as restricted by the equivalency certification document.

Administrator Initiating Item: Luis P. Sanchez	Final Disposition:
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	Regular Certification
x	Provisional Certification
	From: 1/22/13 To: 5/22/13
	Not Approved

**EQUIVALENCY CERTIFICATION FOR
DISCIPLINES REQUIRING THE MASTER'S DEGREE**
(For Credit Courses)

NAME: Wesley Hagen	DIVISION: Academic Affairs
DEPARTMENT: Life and Physical Science	DISCIPLINE: Agribusiness - Winemaking
Check the box for qualification criteria used in this discipline to judge the applicant's qualifications for equivalency.	

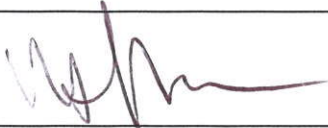
- Master's degree in any discipline; plus 24 units of course work in the discipline of the assignment. At least 18 of these units must be graduate or upper division. (The 24 units may have been either included in or taken in addition to the master's degree.)
- Master's degree in any discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Near completion of a Master's degree (lacking no more than one semester/quarter) in the discipline; plus two years of professional experience related to the discipline of the assignment or two years of successful teaching experience in the discipline of the assignment.
- Bachelor's degree in any discipline; plus six years of professional experience related to the discipline of the assignment or six years of teaching experience in the discipline of the assignment.
- Recognized accomplishments which demonstrate expertise and skill in the field of study beyond that normally achieved through formal education.

NOTE: Teaching and professional experience may be combined to total the required number of years.


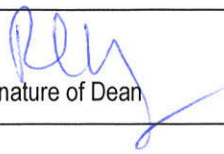

RATIONALE: Explain how the applicant's qualifications meet the selected guideline. Qualifications must be verified with appropriate documentation. (Signature block on the reverse side of this form.)	
Education 1992 – B.A. English, Writing, Education – University of Redlands	
Professional Experience 1998- Present Vineyard Manager and Winemaker – Clos Pepe Winery	
Date of Board Approval:	PO-30D

RATIONALE (CONTINUED):

I hereby certify that all information submitted above is true and correct.

Signature of Candidate 	Date <u>2/7/13</u>
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Due to candidate's inability to provide all equivalency documentation at this time, a one semester provisional appointment is granted pending verification of qualifications. I have reviewed all documentation and recommend approval of provisional equivalency certification.

Signature of Department Chair 	Date <u>2/14/13</u>	Signature of Dean 	Date <u>2/14/13</u>
Signature of Appropriate Academic or Student Services Vice President 	Date <u>2/20/13</u>		

I have reviewed all documentation and recommend approval of regular equivalency certification.

Signature of Department Chair	Date	Signature of Dean	Date
Signature of Appropriate Academic or Student Services Vice President	Date	Signature of Committee Chair Professional Standards Committee	Date

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Academic Rank for Tenure Faculty		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.F.	Enclosures: Page 1 of 1

BACKGROUND:

In accordance with agreement, effective July 1, 2012 through June 30, 2015, between the District and the Faculty Association under article 13.3., the following academic rank designation is recommended, effective fall 2013:

Designation of Professor

Jody Derry

FISCAL IMPACT:

None

RECOMMENDATION:

It is recommended that the board of trustees approve the academic rank designation under article 13.3 of the agreement between the district and the Faculty Association of Allan Hancock College.

Administrator Initiating Item: Luis P. Sanchez	Final Disposition:
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To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: New Community Services (Fee-Based) Education Courses		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.G.	Enclosures: Page 1 of 1

BACKGROUND:

Three (3) new fee-based classes are being proposed. The required college review process was completed.

Course Name: Inside the Human Body (CFK 8019)

Description: How do we breathe? How does your heart work? What happens to the food you eat? Explore these questions and more in a simplified but comprehensive study of the respiratory, cardiovascular, digestive, and renal human body systems. Learn how the body transports nutrients and removes wastes to maintain normal, healthy functioning! Students will participate in multiple hands-on activities including conducting and analyzing a lab experiment, constructing a lung model, and playing with interactive models of the different human body systems!

Course Name: Intro to Nonprofit Management (CSCT 8023)

Description: Develop the skills and strategies you need to become an effective leader in a nonprofit organization. Understand the basic elements of nonprofit management including the role of the executive director and the board of directors, public relation strategies, marketing, human resource management, meeting management, and budget development. Nonprofit management can be a successful and rewarding career for individuals who wish to make a difference in their community.

Course Name: Fire Behavior – Level 3: Flammable and Combustible Liquids (CSCT 8021)

Description: Training focused on the properties of fire behavior related to flammable and combustible liquid fires. Practical application of skills to defensively provide fire protection in the petroleum, gas, and chemical industries.

FISCAL IMPACT:

Community Services (fee-based) courses are self-supporting.

RECOMMENDATION:

It is recommended that the board of trustees approve the community services courses as proposed and authorize that these classes be repeated as frequently as needed to support the needs of the community.

Administrator Initiating Item: Luis P. Sanchez	Final Disposition:
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To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Short-Term, Substitute, and Professional Expert Appointments Exempt From Classified Service		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.H.	Enclosures: Page 1 of 4

BACKGROUND

The college hires substitute, short-term employees, and professional experts exempt from classified service per Education Code Section 88003. All appointments are contingent on availability of funding and ending dates could change based on district need. The attached is a list of such appointments.

(continued)

Short-Term Appointments:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Drewniak, Nancy	Test Administrator	1/1/13 – 6/30/13	To occasionally administer Independent Study exams on a Saturday.	\$18.81
Rutherford, David	Administrative Assistant I	2/5/13 – 6/30/13	To provide services and/or security, evenings and Saturdays, in the OACL/Tutorial.	\$10.32

FISCAL IMPACT

Assignments for the 2012-2013 fiscal year are included in the 2012-2013 fiscal year budget.

RECOMMENDATION

A recommendation that the board of trustees approve the short-term, substitute and professional expert appointments exempt from classified service as presented.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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Revisions/Additions

Alcantar, Maria	Clerk II	3/20/13 – 6/30/13	Perform duties to include oversee front office and counter service in Community Education and ESL; assist students in class registration; process and issue student ID's, assist with cashiering functions, support faculty; receptionist.	\$11.03
Leon, Laura	Clerk II	3/20/13 – 6/30/13	Perform duties to include oversee front office and counter service in Community Education and ESL; assist students in class registration; process and issue student ID's, assist with cashiering functions, support faculty; receptionist.	\$11.03
Sandoval, Jose	Program Specialist	3/20/13 – 6/30/13	Preparation of laboratory in vineyard.	\$10.00

Substitute Appointments:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Perez, Pablo	Program Assistant (daytime custodian substitute)	2/25/13 – 6/30/13	Substitute custodian to fill in during times when other custodians are out due to extended leaves.	\$9.96

Professional Expert Appointments:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
Camacho, Irvin	Program Specialist – STEM Grant Tutor	1/2/13 – 5/22/13	Tutoring and Mentoring - STEM Grant students via HSI STEM and Articulation Grant	\$15.00
Scarffe, Andrew	Program Specialist – CTEA Grant	2/20/13 – 6/30/13	Preparation of laboratory in vineyard and assist with vineyard activities.	\$10.00
Schafer, Terry	Program Specialist – CTEA Grant	2/20/13 – 6/30/13	Preparation of laboratory classes and winery equipment, in vineyard and winery.	\$10.00
Spears, Kaity	Program Specialist – STEM Grant Tutor	1/22/13 – 5/22/13	Tutoring and Mentoring - STEM Grant students via HSI STEM and Articulation Grant	\$15.00

Revisions/Additions

Scott, Lauren	Interpreter IV	3/11/13 – 6/30/13	Recent certification from the National Interpreter Certification exam qualifies for advancement to Interpreter IV.	\$35.00
Wade, Greg	Program Assistant IV	3/20/13 – 6/30/13	Provide police coverage for special events, coverage for other officers, etc.	\$18.81

Short-Term Pending

Permanent

Classified/Confidential

Position Development:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>	<u>Hourly Rate</u>
N/A				

All appointments are contingent on availability of funding and ending dates could change based on district need.

EMS, Fire, Law Enforcement Programs

Police and Fire Academy tactical officers, programs assistants, and program specialists are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one tactical officer may work a 40-hour workshop in 5 days, but another may work in a one-hour session on 40 different days. The academy needs flexibility to schedule tactical officers, as they are available; for instance, if a fire officer is scheduled to work in a class on a certain day, but is called to fight a fire that day, another officer is called to fill in. There is no way to accurately predict how many hours each officer may work during the academic year. The total available budget for tactical officers, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of tactical officers.

Professional Experts - EMS, Fire, Law Enforcement Programs

Police and Fire Academy technical aides are limited in the number of days they are eligible to work. The number of hours is limited by the budget for the program—one aide may assist a 40-hour workshop in 5 days, but another may assist a one-hour session on 40 different days. The academy needs flexibility to schedule aides, as they are available; for instance, if a fire aide is scheduled to assist a class on a certain day, but is called to fight a fire that day, another aide is called to fill in. There is no way to accurately predict how many hours each aide may be required to assist during the academic year. The total available budget for technical aides, divided by the hourly rate, is the maximum number of hours which can be worked by the entire group of technical aides.

Fire, Safety and EMS,

Law Enforcement Programs:

<u>Positions:</u>	<u>Hrly Rate</u>	<u>Max Hrs</u>	<u>Max Days</u>
Program Assistant I	\$ 9.96	Not more than 40 hours/weekly and/or 999 hours fiscally	170 days within the Fiscal Year
Program Assistant II	\$14.00		
Program Assistant III	\$15.59		
Program Assistant IV	\$18.81		

Professional Experts: Program Assistant I, III and IV:

<u>Name</u>	<u>Position Title</u>	<u>Dates</u>	<u>Duties/Responsibilities</u>
Acosta, Adam	Program Assistant I and III	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs
Dickson, Bradley	Program Assistant I	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs
Hoose, Michael	Program Assistant I and III	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs
Hoose, Michael	Program Assistant IV	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs
Ponce, Arnulfo	Program Assistant I and III	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs

Revisions/Additions

Daphne, Gregory	Program Assistant I and III	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs
Janatsch, Max	Program Assistant I and III	3/20/13 – 6/30/13	See above “Short Term Appointments – EMS, Fire, Law Enforcement Programs

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Appointments, Transfers, and Promotions of Classified Employees		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.I.	Enclosures: Page 1 of 2

BACKGROUND:

The following personnel actions are recommended:

Appointments:

1. Sherry Evangelista, FROM cashier, business services, part time, 12 months, 18 hours weekly, range 14-A, classified bargaining unit salary schedule TO cashier, business services, full time, 12 months, 37 hours weekly, range 14-A, classified bargaining unit salary, effective March 20, 2013.

Reason: Ms. Evangelista was appointed to cashier, business services, part time, 18 hours weekly, effective December 12, 2012. This appointment, an increase in weekly hours from 18 hours to 37 hours, replaces Betsy Wilcox, who was promoted to admissions and records technician II, admissions and records, effective March 4, 2013.

2. Shawna Wright, courier, plant services, full time, 12 months, 37 hours weekly, range 10-A, classified bargaining unit schedule, effective April 1, 2013.

Reason: Ms. Wright replaces Donald Graziano, who will retire, effective March 31, 2013.

(continued)

FISCAL IMPACT

1. The cost to the district is approximately \$15,992 for the 2012-2013 fiscal year.
2. The cost to the district is approximately \$12,220 for the 2012-2013 fiscal year.
3. The cost to the district is approximately \$6,121 for the 2012-2013 fiscal year.

The costs will be included in the 2012-2013 fiscal year budget.

RECOMMENDATION

A recommendation that the board of trustees approve the appointments of Sherry Evangelista, cashier, business services, from 18 hours weekly to 37 hours weekly, effective March 20, 2013; Shawna Wright, courier, plant services, effective April 1, 2013, and Michael McNutt, instructional assistant, ceramics/sculpture studio, fine arts department, effective April 1, 2013.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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87 B Revised

3. Michael McNutt, instructional assistant, ceramics/sculpture studio, fine arts department, part time, 10 months, 20 hours weekly, range 20-A (prorated at .54054), classified bargaining unit salary schedule, effective April 1, 2013.

Reason: Mr. McNutt replaces Stephen Foehner, who resigned, effective March 11, 2011.

The appointments of Shawna Wright and Michael McNutt are pending clearance of pre-employment requirements.

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Out-of-Classification Assignments of Classified and Confidential/Supervisory Employees		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.J.	Enclosures: Page 1 of 2

BACKGROUND

The following temporary out-of classification assignments are recommended to the classified service:

1. Harold Ramirez, FROM custodian, plant services, full time, 12 months, 37 hours weekly, range 12-E, classified bargaining unit salary schedule, TO courier, plant services, full time, 12 months, 37 hours weekly, plus additional five percent, classified bargaining unit salary schedule, beginning March 25, 2013 through June 30, 2013, or earlier per district need.

Reason: Mr. Ramirez is temporarily assuming the job duties of the courier, plant services, due to the retirement of Kenneth Fujinami, effective June 30, 2012.

(continued)

FISCAL IMPACT

1. The increased cost to the district is approximately \$803 for the 2012-2013 fiscal year.
2. The increased cost to the district is approximately \$95 for the 2012-2013 fiscal year.
3. The increased cost to the district is approximately \$1,942 for the 2012-2013 fiscal year.
4. The increased cost to the district is approximately \$1,942 for the 2012-2013 fiscal year.
5. The increased cost to the district is approximately \$1,982 for the 2012-2013 fiscal year.

The costs have been included in the 2012-2013 fiscal year budget.

RECOMMENDATION

A recommendation that the board of trustees approve the temporary out-of-classification assignments of Harold Ramirez, courier, plant services, beginning March 25, 2013 through June 30, 2013; Gerhard Johnson, custodial lead worker (day), plant services, retroactive to March 8, 2013 through March 21, 2013; Holly Barrett, coordinator, classification/compensation and leave of absence administration; Lizabeth Phillips, coordinator, recruitment services; and Sharan Kelly, coordinator, human resources, office of human resources, retroactive to January 1, 2013 through June 30, 2013, or earlier per district need.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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2. Gerhard Johnson, FROM custodian (evening), the extended campus, full time, 12 months, 37 hours weekly, range 10-E, classified bargaining unit salary schedule, TO custodial lead worker (day), the extended campus, full time, 12 months, 37 hours weekly, range 15-C, classified bargaining unit salary schedule, retroactive to March 8, 2013 through March 21, 2013, or earlier per district need.

Reason: Mr. Johnson has temporarily assumed the job duties of William Kelly, custodial lead worker (day), the extended campus, who is on leave. He will return to his regular assignment effective March 21, 2013.

3. Holly Barrett, FROM coordinator, classification/compensation and leave of absence administration, office of human resources, full time, 12 months, 37 hours weekly, range 5-E, confidential/supervisory salary schedule, TO plus five percent increase, retroactive to January 1, 2013 through June 30, 2013, or earlier per district need.

Reason: Ms. Barrett is temporarily performing work assignments outside of her current job classification. She will return to her regular assignment effective July 1, 2013, or earlier per district need.

4. Lizabeth Phillips, FROM coordinator, recruitment services, office of human resources, full time, 12 months, 37 hours weekly, range 5-E, confidential/supervisory salary schedule, TO plus five percent increase, retroactive to January 1, 2013 through June 30, 2013, or earlier per district need.

Reason: Ms. Phillips is temporarily performing work assignments outside of her current job classification. She will return to her regular assignment effective July 1, 2013, or earlier per district need.

5. Sharan Kelly, FROM coordinator, human resources, office of human resources, full time, 12 months, 37 hours weekly, range 5-E, confidential/supervisory salary schedule, TO plus five percent increase, retroactive to January 1, 2013 through June 30, 2013, or earlier per district need.

Reason: Ms. Kelly is temporarily performing work assignments outside of her current job classification. She will return to her regular assignment effective July 1, 2013, or earlier per district need.

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Change of Status of Faculty Member		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.K.	Enclosures: Page 1 of 1

BACKGROUND

Temporary Workload Reduction

Lala Karapetian, learning disability specialist, learning assistance program, has requested a continuation of temporary reduced workload from 100 percent to 60 percent full-time equivalency, a reduction of 40 percent, for the 2013-2014 academic year. Ms. Karapetian was approved at the February 21, 2010 board meeting for a reduced workload from 100 percent to 70 percent full-time equivalency for the 2010-2011 academic year; was approved at the June 21, 2011 board meeting for a reduced workload from 100 percent to 60 percent full-time equivalency for the 2011-2012 academic year; and was approved at the February 21, 2012 board meeting for a reduced workload from 100 percent to 60 percent full-time equivalency for the 2012-2013 academic year. It is anticipated that Ms. Karapetian will return to full-time status at the beginning of fall semester, 2014.

FISCAL IMPACT

The savings to the district is approximately \$34,292 for the 2013-2014 fiscal year. There is no backfill for this reduced workload.

RECOMMENDATION

A recommendation that the board of trustees approve the continuation of reduced workload of Lala Karapetian, from 100 percent to 60 percent FTE, for the 2013-2014 academic year.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Appointment of Interim Management Position		
Reason for Board Consideration: CONSENT - ACTION	Item Number: 10.L.	Enclosures: Page 1 of 1

BACKGROUND

The following interim management appointment is recommended:

Marian Quaid-Maltagliati, FROM coordinator, admissions and records services, admissions and records, full time, 12 months, 37 hours weekly, range 30-C, classified bargaining unit salary schedule TO interim director, admissions and records, full time, 12 months, 37 hours weekly, range 12-A, management salary schedule, effective March 4, 2013 through June 28, 2013, or earlier per district need.

Reason: Ms. Quaid-Maltagliati will temporarily replace Adela Esquivel-Swinson, who resigned, effective March 1, 2013. Ms. Quaid-Maltagliati will return to her regular assignment, effective June 29, 2013, or earlier per district need.

FISCAL IMPACT

The cost to the district is approximately \$11,806 for the 2012-2013 fiscal year and will be included in the 2012-2013 fiscal year budget.

RECOMMENDATION

A recommendation that the board of trustees approve the temporary interim management appointment of Marian Quaid-Maltagliati, interim director, admissions and records, retroactive to March 4, 2013 through June 28, 2013, or earlier per district need.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: 2012-2013 Revised Adopted Budget		
Reason for Board Consideration: ACTION	Item Number: 12.A.	Enclosures: Page 1 of 10

BACKGROUND:

Subsequent to the September 2012 adoption of the 2012-2013 budget, a number of factors have affected expenditures and resources available to the district. Title 5, Section 58307, requires that the board of trustees adopt revisions to the annual budget. Therefore, this revised budget reflecting changes in revenue and expenditures is presented to the board. The most significant factors are identified by fund as follows.

General Fund - Unrestricted

The revised budget for 2012-2013 is presented to include the impact of the passage of Proposition 30 in November 2012 and other known adjustments. The current projected appropriation for contingencies of \$3,597,815 represents a 7.48 percent reserve level. The following factors have been taken into consideration:

General Fund - Unrestricted

Income: Total Income has been increased by \$2,121,340. Major changes include:

Net apportionment income has been increased by \$2,390,831. This increase is due to the impact of passage of Proposition 30 and current year deficits.

Board Financial Assistance Program has been increased by \$107,421.

Other state income has been increased by \$261,678 to reflect a prior year apportionment adjustment.

Nonresident tuition has been increased by \$190,000.

Other miscellaneous changes in the amount of \$148,149.

Incoming transfers have been decreased by <\$976,739> and are offset by increases to apportionment and the prior year apportionment adjustment.

(continued)

FISCAL IMPACT:

None. Budgets are being revised to more accurately reflect available funding.

RECOMMENDATION:

It is recommended that the board of trustees adopt revisions to the 2012-2013 district budget.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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Expenditures: Total expenditures have been increased by \$2,358,017. Major changes include:

Academic salaries have been increased by \$1,651,550 to reflect restoration of class sections resulting from the passage of Proposition 30.

Classified salaries have been decreased by \$68,693 primarily to reflect a decrease in hourly budgets.

Benefit accounts have been increased by \$249,587 to reflect payment of the obligation for the 2012 early retirement incentive program and by an additional \$205,003 due to increased salaries for additional class sections.

Various expenditure accounts have been adjusted by \$314,773 to reflect allocation of restricted contingency funds intended for reallocation, increased transfer income from other funds intended to support general fund activities, and increased fee revenue intended to support operations.

Interfund transfers have been increased by \$6,797 to reflect transfer to the Child Development Fund for one-time expenses.

General Fund - Restricted

Major revisions include funding for the various federal, state, and categorical programs due to changes in allocations and new or augmented grants approved subsequent to budget adoption in September.

Expenditures have been adjusted to reflect these changes in allocations and new or augmented grants.

General Obligation Bond Building Fund

Updated to reflect construction schedules for various approved projects.

Student Financial Aid Trust Fund

The original adopted budget reflected the initial grant allocation per the U.S. Department of Education statement of account for the 2012-2013 award year. Income and expenditure budgets have been revised to reflect current allocation levels.

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL FUND - UNRESTRICTED**

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
	Unrestricted	3,564,680	3,559,259
	Restricted Reserves	1,051,084	1,051,084
	NET BEGINNING BALANCE JULY 1	4,615,764	4,610,343
	FEDERAL INCOME		
8110	Forest Reserve	5,200	5,200
8199	Other Federal Income	20,000	20,000
Total	Federal Income	25,200	25,200
	STATE INCOME		
8611	Principal Apportionment	27,397,126	29,334,826
8611	Principal Apportionment - Prior Year	0	261,678
8612	Apprenticeship	30,000	29,735
8614	Board Financial Assistance Program	35,000	142,421
8618	Over Cap FTES (Basic Skills)	0	0
8672	Homeowners Property Tax Relief	90,000	90,000
8680	Lottery Funds	1,100,000	1,100,000
8681	Mandated Cost Claims	252,486	252,486
8699	State One-Time Funds	0	0
8699	Other State Funds	237,286	237,286
Total	State Income	29,141,898	31,448,432
	LOCAL INCOME		
8811	District Taxes - Secured Roll	11,000,000	11,000,000
8812	District Taxes - Unsecured Roll	500,000	500,000
8813	District Taxes - Prior Years	0	0
8814	District Taxes - ERAF	0	0
8815	In Lieu Housing Authority	0	0
8818	Redevelopment Agency Funds	0	0
8820	Contributed Income	235,000	235,000
8831	Contract Instructional Services	2,000	16,163
8840	Sales	49,123	52,623
8850	Rentals and Leases	20,000	20,000
8860	Interest and Investment Income	77,500	77,500
8872	Community Services Classes	124,000	124,000
8874	Enrollment Fees	2,400,000	2,862,379
8875	Use of Nondistrict Facilities	17,500	11,000
8877	Sales, Instructional Materials	257,701	385,704
8880	Nonresident Tuition	350,000	540,000
8885	Student Fines/Fees	32,900	32,900
8890	Miscellaneous Income	184,312	184,312
8890	Prior Year Adjustment	0	0
8891	Parking Citations	70,000	70,000
Total	Local Income	15,320,036	16,111,581
	INCOMING TRANSFERS		
8980	Interfund Transfers	1,288,249	311,510
Total	Incoming Transfers	1,288,249	311,510
TOTAL	INCOME - ALL SOURCES	45,775,383	47,896,723
TOTAL	BEGINNING BALANCE AND INCOME	50,391,147	52,507,066

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL FUND - UNRESTRICTED**

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
1000	ACADEMIC SALARIES		
1100	Regular-Instructional Salaries	8,282,161	8,282,161
1200	Regular Non-Instructional Salaries	3,875,036	3,856,782
1300	Other Instructional Salaries	4,983,055	6,628,219
1400	Other Non-Instructional Salaries	666,354	690,994
Total	Academic Salaries	17,806,606	19,458,156
2000	CLASSIFIED SALARIES		
2100	Regular Classified Salaries	8,929,386	8,930,445
2200	Regular Inst Aide Salaries	367,030	367,570
2300	Other Classified Salaries	601,821	601,894
2400	Other Inst Aide Salaries	654,910	583,545
Total	Classified Salaries	10,553,147	10,483,454
3000	STAFF BENEFITS		
3100	State Teachers' Retirement	1,174,825	1,298,890
3200	Public Employees' Retirement	1,395,523	1,403,580
3300	Social Security - OASDI	972,113	999,869
3400	Health and Welfare	4,244,783	4,253,277
3500	Unemployment Insurance	379,455	397,451
3600	Workers' Compensation Insurance	314,378	333,013
3700	Other Benefits Retirement	121,970	121,970
3900	Other Benefits	18,580	268,167
Total	Staff Benefits	8,621,627	9,076,217
4000	BOOKS, SUPPLIES, AND MATERIALS		
4300	Instructional Supplies	353,181	475,323
4500	Non-Instructional Supplies	577,071	634,918
4600	Pupil Transportation Supplies	155,832	147,483
4700	Food Supplies	4,880	6,425
Total	Books, Supplies, and Materials	1,090,964	1,264,149
5000	OPERATING EXPENSES & SERVICES		
5100	Contract for Personal Services	1,062,572	1,066,677
5200	Travel, Conf. and In-Service Training	125,144	134,414
5300	Dues, Memberships, and Licenses	454,062	438,793
5400	Insurance	425,274	425,274
5500	Utilities and Housekeeping Services	1,880,150	1,900,185
5600	Rents, Leases and Repairs	1,477,991	1,451,350
5700	Legal, Elections and Audit Expenses	320,761	312,982
5800	Other Services, Postage, Advertising	340,716	344,106
5900	Other Operating Expenses	(115,000)	(115,000)
Total	Operating Expenses & Services	5,971,670	5,958,781

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL FUND - UNRESTRICTED**

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
6000	CAPITAL OUTLAY		
6100	Sites and Improvements	10,000	10,000
6200	Buildings & Improvements	3,740	21,040
6300	Books and Media for Libraries	66,274	67,624
6400	Equipment	40,213	176,040
Total	Capital Outlay	120,227	274,704
7300	Interfund Transfer - Scheduled Maintenance Prj		
7300	Interfund Transfer - Transformer Failure	0	0
7300	Interfund Transfer - Cap Proj - Misc Projects	0	0
7300	Interfund Transfer - Co-curricular	127,047	127,047
7300	Interfund Transfer - Child Development	10,000	16,797
7300	Interfund Transfer - PCPA	1,426,949	1,426,949
7300	Interfund Transfer - Foundation	0	0
7300	Interfund Transfer - Restricted G/F	1,000	1,000
7300	Interfund Transfer - Miscellaneous	0	0
7500	Student Financial Aid	20,000	20,000
7600	Misc Payments to/for Students	500	500
Total	Other Outgo	1,585,496	1,592,293
Total	Expenditures and Other Outgo	45,749,737	48,107,754
7900	Appropriation for Contingencies	3,590,326	3,597,815
7922	Restricted Reserve	29,395	29,395
7923	Reserve for One-Time Funds	0	0
7924	Reserve for Reduction	672,102	672,102
7925	Reserve for Recovery	0	0
7928	Reserved for Retirement Incentive	249,587	0
7991	Reserve for Reallocation	100,000	100,000
TOTAL	EXPENDITURES, OTHER OUTGO AND CONTINGENCIES	50,391,147	52,507,066
	General Reserve (Net Ending Balance)		
GRAND TOTAL	EXPENDITURES, OTHER OUTGO AND ENDING BALANCE	50,391,147	52,507,066

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL FUND - RESTRICTED

Account Number	Description	2012-13	2012-13
		Adopted Budget	Proposed Revised Adopted
	NET BEGINNING BALANCE JULY 1	6,098,004	6,098,004
	FEDERAL INCOME		
8120	College Work Study	141,801	141,801
8121	Higher Education Act/Title V	928,725	1,946,052
8133	Workforce Investment Act WIA	0	0
8140	TANF	70,737	70,737
8170	VTEA - Basic Grant	439,962	439,962
8170	VTEA - Special Projects		0
8170	Tech-Prep/CTE Grants	49,389	49,389
8199	Other Federal Income	861,955	1,458,336
Total	Federal Income	2,492,569	4,106,277
	STATE INCOME		
8619	Basic Skills Apportionment	230,926	404,962
8621	Disabled Students Programs & Svc	482,817	484,081
8622	Extended Opportunity Program & Services	413,865	435,646
8623	Student Maintenance Allow	0	0
8624	Cooperative Agencies Resources for Education CARE	201,080	211,664
8625	Other State Categorical Programs	451,204	451,204
8626	Matriculation	423,328	525,079
8627	Block Grant/Instructional Equipment & Physical Plant	61,644	61,644
8628	CalWORKS	254,521	254,521
8651	Foster Parent Training Grant	0	91,630
8652	Instructional Equipment & Physical Plant	0	0
8653	Economic Development	457,558	737,597
8654	Child Dev Trng Consortium	0	0
8655	Scheduled Maintenance & Special Repair	0	0
8656	Independent Living Grant	0	0
8659	Misc State Grants	214,332	431,285
86XX	Other State Revenues	175,000	175,000
Total	State Income	3,366,275	4,264,313
	LOCAL INCOME		
8820	Contributions	45,417	127,037
8830	Contracted Instruction	41,040	41,040
8840	Sales	0	0
8850	Leases and Rentals	0	0
8876	Health Fees	450,000	450,000
887X	Sales, Instr Mtl	324,593	324,594
8881	Parking Services Fees	285,000	285,000
8885	Other Student Fees	35,728	36,714
8890	Other Income	65,542	57,678
Total	Local Income	1,247,320	1,322,063
	INCOMING TRANSFERS		
8980	Interfund Transfers	44,594	121,907
TOTAL	INCOME - ALL SOURCES	7,150,758	9,814,560
TOTAL	BEGINNING BALANCE AND INCOME	13,248,762	15,912,564

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL FUND - RESTRICTED

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
1000	ACADEMIC SALARIES		
1100	Regular-Instructional Salaries	35,953	176,849
1200	Regular Non-Instructional Salaries	795,879	813,465
1300	Other Instructional Salaries	20,025	30,097
1400	Other Non-Instructional Salaries	405,750	575,558
Total	Academic Salaries	1,257,607	1,595,969
2000	CLASSIFIED SALARIES		
2100	Regular Classified Salaries	1,062,776	1,357,154
2200	Regular Inst Aide Salaries	133,877	169,077
2300	Other Classified Salaries	769,635	1,121,324
2400	Other Inst Aide Salaries	133,917	300,568
Total	Classified Salaries	2,100,205	2,948,123
3000	STAFF BENEFITS		
3100	State Teachers' Retirement	105,934	129,657
3200	Public Employees' Retirement	188,007	220,179
3300	Social Security - OASDI & Medicare	127,192	156,575
3400	Health & Welfare	380,099	450,217
3500	Unemployment Insurance	42,466	50,528
3600	Workers' Compensation Insurance	35,123	46,698
3700	Non-Academic STRS	2,126	7,282
3900	Other Benefits - Projects	0	0
Total	Staff Benefits	880,947	1,061,136
4000	BOOKS, SUPPLIES, AND MATERIALS		
4300	Instructional Supplies	407,888	515,539
4500	Non-instructional Supplies	210,944	295,386
4600	Pupil Transportation Supplies	10,845	20,720
4700	Food Supplies	8,781	21,574
Total	Books, Supplies, and Materials	638,458	853,219
5000	OPERATING EXPENSES & SERVICES		
5100	Contract for Personal Services	201,281	282,071
5200	Travel, Conf. & In-service Training	189,063	377,163
5300	Dues, Memberships, and Licenses	119,015	177,914
5400	Insurance	35,402	35,402
5500	Utilities and Housekeeping Services	60,600	105,787
5600	Rents, Leases and Repairs	130,563	151,989
5700	Legal, Elections and Audit Expenses	94,228	113,177
5800	Other Services, Postage, Advertising	51,475	57,326
5900	Indirect Support Charges	77,544	152,053
Total	Operating Expenses & Services	959,171	1,452,882

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL FUND - RESTRICTED**

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
6000	CAPITAL OUTLAY		
6100	Sites and Improvements	0	0
6200	Buildings & Improvement	387,302	369,242
6300	Books & Media for Libraries	10,000	41,756
6400	Equipment	485,260	957,747
6500	Lease/Purchase Agreements		0
Total	Capital Outlay	882,562	1,368,745
7000	OTHER OUTGO		
7300	Interfund Transfer - Capital Projects - Infrastructure	0	0
7300	Interfund Transfer - Scheduled Maintenance Projects	0	0
7300	Interfund Transfer - Capital Projects	0	0
7300	Interfund Transfers	1,308,189	341,296
7500	Student Financial Aid	521,739	542,939
7600	Other Payments to Students	144,902	115,545
Total	Other Outgo	1,974,830	999,780
7950	Restricted Reserve	4,554,982	5,632,710
TOTAL	EXPENDITURES, OTHER OUTGO AND CONTINGENCY	13,248,762	15,912,564
	General Reserve (Net Ending Balance)		
GRAND TOTAL	EXPENDITURES, OTHER OUTGO AND ENDING BALANCE	13,248,762	15,912,564

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
GENERAL OBLIGATION BOND BUILDING FUND**

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
	NET BEGINNING BALANCE JULY 1	30,133,426	30,133,426
	LOCAL INCOME		
88XX	Local Income	250,000	250,000
TOTAL	Local Income	250,000	250,000
	INCOMING TRANSFERS		
8940	Other Financing Sources	39,177,920	38,996,199
8980	Interfund Transfer	0	0
TOTAL	Incoming Transfers	39,177,920	38,996,199
TOTAL	BEGINNING BALANCE AND INCOME	69,561,346	69,379,625
	EXPENDITURES		
	BOOKS, SUPPLIES, & MATERIALS		
4000	Operational Supplies	224,602	121,687
TOTAL	Total Books, Supplies, & Materials	224,602	121,687
	OPERATING EXPENSES & SERVICES		
5000	Consultant & Architectural Svc	2,001,622	1,954,728
5100	District Business Expense	146,082	98,082
5200	Licenses and Permits	287,489	337,892
5300	Utilities	2,986	49,627
5500	Contracts, Repairs	132,076	192,547
5600	Legal Fees	390,427	763,663
5700	Other Services	225,103	38,217
5800			
TOTAL	Other Operating Expenses	3,185,785	3,434,756
	CAPITAL OUTLAY		
6000	Site Improvement	0	0
6100	Buildings	54,265,596	58,797,815
6200	Library Books	0	0
6300	Equipment	3,974,572	2,520,108
6400	Construction Contingency	4,808,483	4,480,832
6900			
TOTAL	Capital Outlay	63,048,651	65,798,755
	OTHER OUTGO		
7100	Debt Retirement	0	0
7300	Interfund Transfers	0	0
TOTAL	EXPENDITURES	66,459,038	69,355,198
7900	Appropriation for Contingencies	3,102,308	24,427
TOTAL	EXPENDITURES AND CONTINGENCIES	69,561,346	69,379,625
	NET ENDING BALANCE	0	0
TOTAL	EXPENDITURES, OTHER OUTGO AND ENDING BALANCE	69,561,346	69,379,625

**ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
2012-2013 REVISED
STUDENT FINANCIAL AID TRUST FUND**

Account Number	Description	2012-13 Adopted Budget	2012-13 Proposed Revised Adopted
	ADJUSTED NET BEGINNING BALANCE JULY 1	18,436	18,436
	FEDERAL INCOME		
8150	Supplemental Ed. Opportunity Grants Prog.	144,234	143,934
8153	Pell Grant Program	2,500,000	7,831,117
8155	Academic competiveness Grant	0	0
8158	Financial Aid Prior Year	0	0
8199	Other Federal Income	0	0
Total	Federal Income	2,644,234	7,975,051
	STATE INCOME		
8659	Cal Grant	0	316,421
8699	Other State Revenues	0	0
Total	State Income	0	316,421
	LOCAL INCOME		
8860	Interest	0	0
8890	Other	0	0
8980	Interfund Transfers	0	29,295
Total	Local Income	0	29,295
TOTAL	INCOME	2,644,234	8,320,767
TOTAL	BEGINNING BALANCE AND INCOME	2,662,670	8,339,203
	EXPENDITURES		
5000	Operating Expenses & Services	0	0
	OTHER OUTGO		
7390	Interfund Transfers	0	0
7510	Pell Grant Program	2,500,000	7,850,254
7512	Pell/SEOG Overpayments	0	0
7520	Supplemental Ed. Opportunity Grants Prog.	144,234	144,234
7530	Scholarships from Other Institutions	0	0
7540	Extended Opportunity Prog. & Serv. Grants	0	19,975
7541	EOPS Loans	0	0
7542	CARE Grants	0	8,610
7550	Cal Grant B	0	297,928
7551	Cal Grant C	0	12,000
7555	Academic Competiveness Grant	0	0
7591	Pell Grant Prior Year	0	-19,137
7592	SEOG Prior Year	0	-300
7593	Cal Grant Prior Year	0	6,493
7595	EOPS Prior Year	0	0
7596	ACG Prior Year	0	0
7612	Care Child Care Reimbursements	0	710
7900	EOP&S Loan Contingency	0	0
7950	Restricted Reserve	18,436	18,436
TOTAL	OTHER OUTGO	2,662,670	8,339,203
TOTAL	EXPENDITURES AND OTHER OUTGO	2,662,670	8,339,203
	General Reserve (Net Ending Balance)		
GRAND TOTAL	EXPENDITURES, OTHER OUTGO AND ENDING BALANCE	2,662,670	8,339,203

* Budget amount reflects the initial grant allocation per the U.S. Department of Education statement of account for the 2012-13 award year



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Acceptance of Grants Approved		
Reason for Board Consideration: ACTION	Item Number: 12.B.	Enclosures: Page 1 of 1

The office of institutional grants has been notified of the funding for the following grants in the amount of \$42,900.

BACKGROUND:

- Arthur N. Rupe Foundation: Nursing Assistant Grant (\$25,000)
The college has been awarded funding for equipment for the Certified Nursing Assistant Program.

No matching funds are required. The project period is July 2013- June 2014. (Submitted by Mary Pat Nelson; Roanna Bennie)
- Santa Barbara Foundation: Dougan Fund (\$17,900)
The college has received funding to continue support for the non-credit ESL outreach and support program ant targets the Mixteco and Spanish-speaking communities. Funds will be used to pay for radio and television advertisements, provide registration assistance, and education materials.

No matching funds are required. The project period is the 2013-2014 academic year. (Submitted by Elaine Healy; Ardis Neilsen)

FISCAL IMPACT:

- Arthur N. Rupe Foundation: Nursing Assistant Grant in the amount of \$25,000. Matching funds are required. The project period is July 2013- June 2014.
- Santa Barbara Foundation: Dougan Fund in the amount of \$17,900. Matching funds are not required. The project period is 2013-2014 academic year.

RECOMMENDATION:

It is recommended that the board of trustees accept these funded proposals for a total of \$42,900 in restricted funds to the district.

Administrator Initiating Item: Luis P. Sanchez	Final Disposition:
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AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Faculty Sabbatical Leave		
Reason for Board Consideration: ACTION	Item Number: 12.C.	Enclosures: Page 1 of 1

BACKGROUND:

Article 13, Section 13.1.5 of the faculty contract allows for sabbatical leaves with the combined replacement cost not to exceed \$60,000 in any one fiscal year. In consultation with the faculty association, the faculty applicant, and the sabbatical leave committee, it is recommended that one faculty member be granted sabbatical leave. A brief overview of the sabbatical proposal is provided below.

Gabriel Navar, Fine Arts Department – Fall 2013

Mr. Navar's sabbatical will enable him to have focused, dedicated time to work in his studio on art and to have time to travel in order to update and revitalize his lectures. The projects Mr. Navar will undertake are designed to refresh and strengthen his creative abilities, improve his fluency with the art of Mexico and Mesoamerica (from ancient through contemporary) and recharge his passion for the discipline. The research, images and information will enhance his lectures and discussions about how the visual arts impact society and cultures. One of Mr. Navar's main goals upon return from his sabbatical is conduct community outreach activities to inspire and inform our students and the community at large of the great courses that they may enroll in at Allan Hancock College.

FISCAL IMPACT:

The estimated replacement cost to the district for the position listed above is \$17,000 and is included in the preliminary 2013-14 budget.

RECOMMENDATION:

It is recommended that the board of trustees approve the sabbatical leave request.

Administrator Initiating Item: Luis P. Sanchez	Final Disposition:
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To: Board of Trustees	Date:	
From: Superintendent/President	March 19, 2013	
Subject: Resolution 13-02, Authorizing and Directing Execution and Delivery of Grant of Easement for Water Purposes, Santa Maria Main Campus		
Reason for Board Consideration:	Item Number:	Enclosures:
ACTION	12.D.	Page 1 of 8

BACKGROUND:

Allan Hancock College has an existing easement that was granted to the City of Santa Maria for a city owned water mainline that supplies domestic water to the Santa Maria main campus. The water mainline runs north and south on the Santa Maria campus. The college's Industrial Technology/Physical Education and Athletic Fields project is relocating the city's mainline away from the new Industrial Technology building's footprint. Therefore the existing easement will need to be vacated and a new easement recorded reflecting the re-located mainline.

Pursuant to California Education Code §81310, the district's governing board is statutorily vested with the authority to dedicate or convey, on the district's behalf, an easement over and upon any land belonging to the district for the maintenance and operation of a water line or other utility. California Education Code §81311 et seq. provides an approval process for the board to follow before ordering the dedication. The board must first, in a regular open meeting, by a 2/3rds vote of all members of the board, adopt a resolution declaring its intention to dedicate the easement and setting a time for a subsequent public meeting of the board to hold a public hearing regarding the question of making the dedication. California Education Code §81312 establishes specific posting and publication requirements regarding the resolution of intention to dedicate easement and fixing the time and place of the upcoming meeting.

At the regular meeting of the Board of Trustees held on February 19, 2013, the board adopted the appropriate resolution declaring its intention to dedicate the easement and setting the March 19, 2013 board meeting as the date/time to hold a public hearing regarding the question of making the dedication. Prior to the March 19, 2013 board meeting, district staff posted and published the resolution in conformity with the posting and publication requirements of California Education Code §81312.

(continued)

FISCAL IMPACT: There is no fiscal impact to adopting Resolution 13-02, Authorizing and Directing Execution and Delivery of Grant of Easement for Water Purposes.

RECOMMENDATION: Unless a petition protesting against the proposed easement is filed in conformity with California Education Code §81314, a recommendation to adopt the Resolution 13-2, Authorizing and Directing Execution and Delivery of Grant of Easement for Water Purposes.

Administrator Initiating Item: F. Hernandez Jr.	Final Disposition:
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Pursuant to California Education Code §81313, unless a protest is previously entered, the district's board of trustees may adopt a resolution by a two-thirds vote of all its members, either at the March 19, 2013 board meeting, or at any other meeting of the board held within 60 days thereafter, authorizing and directing the district's interim superintendent/president, Dr. Elizabeth A. Miller, to execute and deliver to the City of Santa Maria the subject Grant of Easement for Water Purposes.

If, however, a petition is filed with the governing board, protesting against the proposed dedication or conveyance, and if the petition is signed by at least ten (10) percent of the qualified electors of the District, as shown by the affidavit of one of the petitioners, then, pursuant to California Education Code §81314, before the board can take further action on the proposed dedication or conveyance, it must submit the question of whether the proposed dedication should be made to the Board of Governors, whose decision shall be final.

RESOLUTION NO. 13-02**RESOLUTION AUTHORIZING AND DIRECTING
EXECUTION AND DELIVERY OF GRANT OF EASEMENT
FOR WATER PURPOSES
(EDUCATION CODE §§81310 ET SEQ.)**

WHEREAS, Allan Hancock Joint Community College District ("District") is a California Community College District authorized by California Education Code §81310 to dedicate or convey to any public corporation engaged in the public utility business, without a vote of the electors of the District first being taken, an easement to lay, construct, reconstruct, maintain, and operate water lines over and upon any land belonging to the District, upon such terms as the parties thereto may agree.

WHEREAS, before ordering the dedication or conveyance of any property, California Education Code §81311 requires that the District's Board of Trustees shall, in a regular open meeting by a two-thirds vote of all of its members, adopt a Resolution declaring the Board's intention to dedicate or convey the easement.

WHEREAS, California Education Code §81311 further requires that the Resolution declaring the Board's intention to dedicate or convey the easement shall also fix a time not less than ten days thereafter for a public meeting of the Board of Trustees for a public hearing upon the question of making the dedication or conveyance.

WHEREAS, on February 19, 2013, in conformity with the requirements of California Education Code §81311, the District's Board of Trustees adopted a Resolution declaring the Board's intention to convey a new waterline easement to the City of Santa Maria for the purpose of moving the existing waterline outside of the footprint of the new Industrial Technology Building and to provide water to be used for the purpose of fire protection, irrigation and potable water uses on the Allan Hancock College Santa Maria Campus.

WHEREAS, pursuant to California Education Code §81311, the Resolution further fixed the date of March 19, 2013, at the time of 6:00 P.M., and at the location of Allan Hancock College, Building G, Room 106, for a public hearing upon the question of making the dedication or conveyance of the new waterline easement.

WHEREAS, the Resolution was posted and published by District staff in conformity with the posting and publishing requirements set forth in California Education Code §81312.

WHEREAS, a public hearing was held, as scheduled, on March 19, 2013, at the designated time in the designated location, regarding the question of making the dedication or conveyance of the new waterline easement.

WHEREAS, California Education Code §81313, authorizes the District's Board of Trustees, unless a protest is entered, to adopt a Resolution by a two-thirds vote of all its members, either at the scheduled meeting or at any other meeting of the Board held within 60 days thereafter, authorizing and directing the president of the governing board, or any other presiding officer, or the secretary, or the members thereof, to execute a deed of dedication or conveyance of the easement and to deliver it.

WHEREAS, no protest has been filed or entered protesting against the proposed dedication or conveyance of the new waterline easement to the City of Santa Maria.

NOW THEREFORE, the following Resolution is adopted.

RESOLVED, that the District's Board of Trustees hereby authorizes and directs the District's Interim Superintendent/President, Dr. Elizabeth A. Miller, to execute the Grant of Easement for Water Purposes attached hereto as Exhibit A and to cause it to be delivered to the City of Santa Maria for further signatures and recordation in the Office of the County Recorder.

On the motion of _____ and seconded by _____.

ROLL CALL:

AYES _____ NOES _____ ABSTAIN _____

The foregoing Resolutions are adopted by the Board of Trustees of the Allan Hancock Joint Community College District at a regularly scheduled meeting of the Board of Trustees this 19th day of March, 2013.

Secretary to the Board of Trustees

**RECORDING REQUESTED BY:
CHIEF DEPUTY CITY CLERK
CITY OF SANTA MARIA, CA**

**WHEN RECORDED PLEASE MAIL TO:
CHIEF DEPUTY CITY CLERK RHONDA M. GARIETZ
110 E. Cook Street, Rm. 3
Santa Maria, CA 93454**

NO FEE PER GOV'T CODE SECTION 6103

**GRANT OF EASEMENT
FOR
WATER PURPOSES**

The undersigned, as their interests may appear, hereby grant to the City of Santa Maria, a municipal corporation, an easement for water purposes including the construction, maintenance and replacement of a waterline or lines and appurtenances in, on, over, under, through and across the following described property:

(SEE EASEMENT SKETCH, EXHIBIT "A," ATTACHED HERETO)

(SEE EASEMENT DESCRIPTION, EXHIBIT "B," ATTACHED HERETO)

REF: Allan Hancock College
800 S. College Drive

APPROVED AS TO FORM:

BY: _____
CITY ATTORNEY

CONTENTS:

BY: _____
Reese N. Riddiough, P.E.
City Surveyor, R.C.E. 18035
Public Works Department

BY: _____
Dr. Elizabeth A. Miller
Interim Superintendent/President
Allan Hancock Joint Community College
District, who acquired title as Santa
Maria Joint Junior College District

EXHIBIT 'A' WATERLINE EASEMENT

PORTION OF N 1/2 OF SE 1/4 SEC. 14, T 10 N., R 34 W., S.B.B. & M.
SANTA MARIA JOINT JUNIOR COLLEGE DISTRICT
SANTA MARIA, CALIFORNIA 93420
NOVEMBER, 2012 SCALE: 1"=40'

EXISTING 15'
WATER EASEMENT
PER BOOK 1751,
O.R., PG 528

20'
WATER
EASEMENT

N89°30'14"W
32.41'

N44°30'14"W
24.70'

S89°30'14"E
7.50'

N00°29'46"E
198.91'

10' 10'

T.P.O.B.

S89°30'14"E
49.88'

897.94'

S89°09'04"E
15.00'

N.E. CORNER
LOT 10
15 RM 329

CONCEPCION AVENUE

POINT OF
COMMENCEMENT

N.E. CORNER
15 RM 329

Q CONCEPCION AVE.
PER 15 RM 329

THIS PORTION OF
30' HALF STREET
OF CONCEPCION AVE.
NOW ABANDONED

N.E. COR. LOT 10, BLOCK 'G'
OF "FAIRMOUNT MANOR
SUBDIVISION" PER 15 MAPS 329



SCALE: 1"=40'

LEGEND:

DIMENSION POINT O



RFE ENGINEERING, INC

Civil Engineers • Planners • Surveyors

2260 Douglas Blvd, Suite 160, Roseville, CA 95661

Ph: 916-772-7800 Fax: 916-772-7804

www.RFEengineering.com

William F. McKinney
Nov 16, 2012

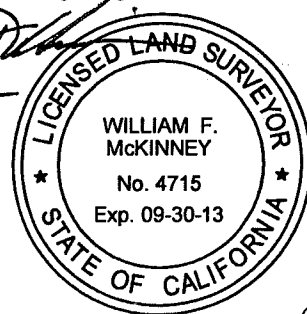


EXHIBIT "B"Description of
20' WIDE WATER LINE EASEMENT


The parcel of land described here-in-below is situated in the City of Santa Maria, County of Santa Barbara, State of California, and is described as follows:

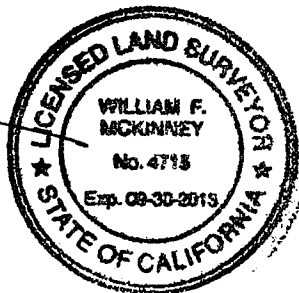
A portion of the north one-half of the southeast one-quarter of Section 14, Township 10 North, Range 34 West, San Bernardino Base and Meridian, described as follows:

A strip of land, twenty (20.00) feet wide, measured at right angles, the centerline of which is described as follows:

Commencing at a point located on the north line of "Fairmont Manor Subdivision", the official plat of which is filed for record in the office of the Recorder of Santa Barbara County in Book 15 of Maps and Surveys, at Page 329, said Point of Commencement being located South 89° 09' 04" East 15.00 feet from the northeast corner of Lot 10, Block G as shown on said plat; thence from said Point of Commencement North 00° 29' 46" East, along a line 15.00 feet easterly of and parallel to the northerly prolongation of the west line of Concepcion Avenue 897.94 feet; thence South 89° 30' 14" East 7.50 feet to a point located on the east line of that certain water easement granted to the City of Santa Maria, a municipal corporation, filed for record in the office said Recorder in Book 1751 of Official Records, Page 528, said point being the True Point of Beginning for this strip of land; thence from said True Point of Beginning South 89° 30' 14" East 49.88 feet; thence North 00° 29' 46" East 198.91 feet; thence North 44° 30' 14" West 24.70 feet; thence North 89° 30' 14" West 32.41 feet to the east line of said water easement.

End of Description


William F. McKinney, PLS 4715



NOV 16, 2012
Date

**CALIFORNIA ALL-PURPOSE
CERTIFICATE OF ACKNOWLEDGMENT**

State of California)
) ss.
County of _____)

On _____ before me, _____, Notary Public,
personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name is/are subscribed
to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their
authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the
entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

Place Notary seal above



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Resolution 13-03, Intention to Dedicate Easement; Fixing Time for Public Meeting, Lompoc Valley Center		
Reason for Board Consideration: ACTION	Item Number: 12.E.	Enclosures: Page 1 of 4

BACKGROUND:

Allan Hancock College has an existing easement that was granted to the City of Lompoc for a city owned water mainline that supplies domestic water to the Lompoc Valley Center Campus. Waterline modifications, including the installation of a new 10" water meter and new back flow preventers, are necessary to increase water flow as needed to simultaneously operate multiple fire hydrants for training purposes in the fire training area of the Public Safety Complex. As an added benefit, the new 10" water meter will allow the District to consolidate the metering presently performed by multiple smaller water meters throughout campus and will allow the District to more easily monitor campus wide water usage. In order to accomplish these changes, it will be necessary to vacate the existing waterline easement and replace it with a new waterline easement. The new waterline easement will be substantially smaller than the easement that is replaced.

Pursuant to California Education Code §81310, the district's governing board is statutorily vested with the authority to dedicate or convey, on the district's behalf, an easement over and upon any land belonging to the district for the maintenance and operation of a water line or other utility. California Education Code §81311 et seq. provides an approval process for the board to follow before ordering the dedication. The board must first, in a regular open meeting, by a 2/3rds vote of all members of the board, adopt a resolution declaring its intention to dedicate the easement. The resolution must sufficiently describe/identify the property to be dedicated, specify the purpose and terms of the dedication and set a time not less than ten (10) days thereafter for a subsequent public meeting of the board, at its regular meeting place, to hold a public hearing regarding the question of making the dedication. California Education Code §81312 requires specific posting and publication requirements regarding the notice of adoption of the resolution and the time and place of the upcoming meeting. After public hearing at the upcoming meeting, unless a protest is entered, California Education Code §81313 authorizes the board to adopt a resolution, authorizing and directing the execution and delivery of the dedication of easement.

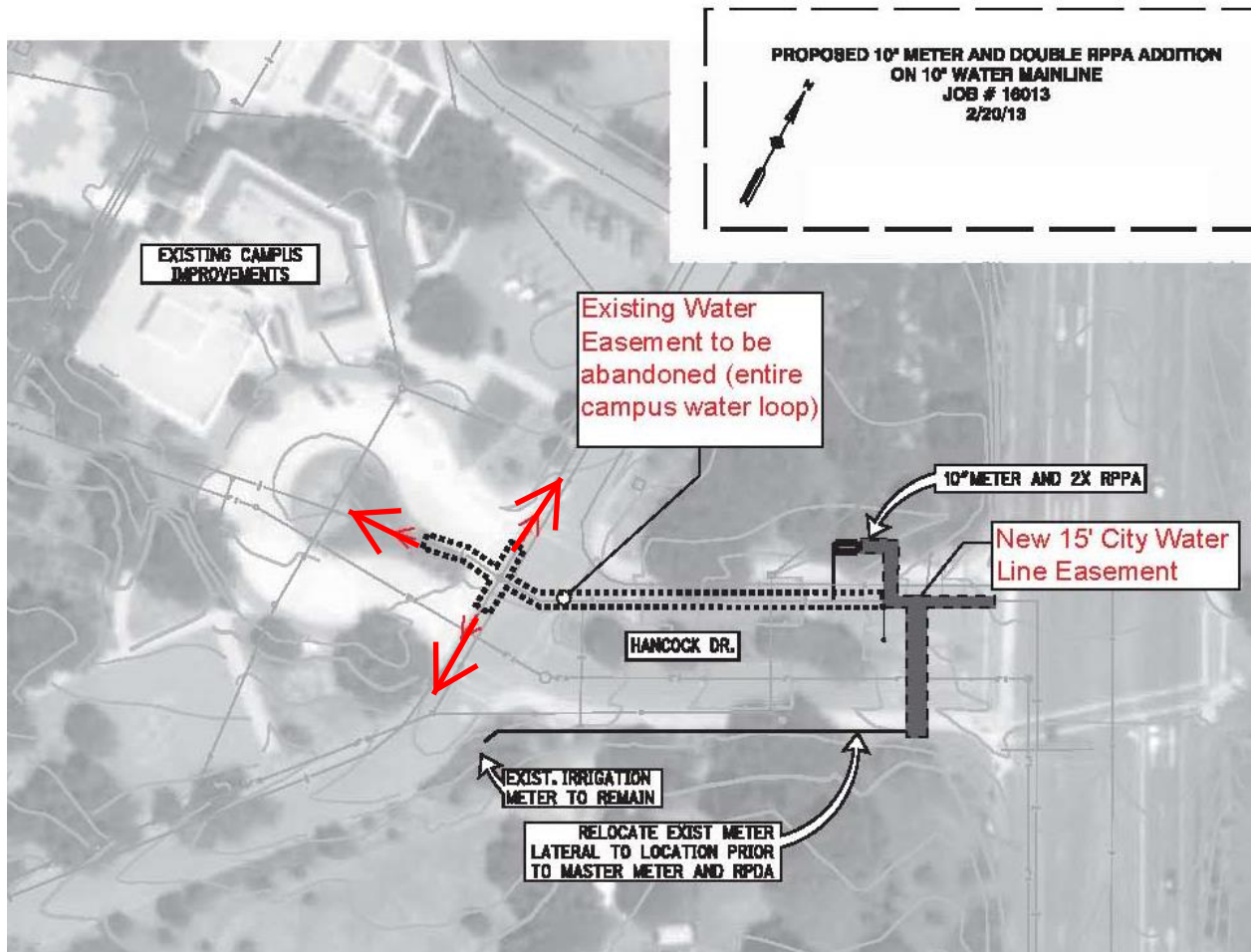
(continued)

FISCAL IMPACT: There is no fiscal impact to adopting Resolution 13-03, Intention to Dedicate Easement; Fixing Time for Public Meeting.

RECOMMENDATION: A recommendation to adopt Resolution 13-03, Intention to Dedicate Easement; Fixing Time for Public Meeting.

Administrator Initiating Item: F. Hernandez Jr.	Final Disposition:
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If, however, a petition is filed with the governing board, protesting against the proposed dedication or conveyance and if the petition is signed by at least ten (10) percent of the qualified electors of the District, as shown by the affidavit of one of the petitioners, then, pursuant to California Education Code §81314, before the board can take further action on the proposed dedication or conveyance, it must submit the question of whether the proposed dedication should be made to the Board of Governors, whose decision shall be final.



RESOLUTION NO. 13-03**RESOLUTION OF INTENTION TO
DEDICATE EASEMENT; FIXING TIME FOR PUBLIC MEETING
(EDUCATION CODE §§81310 ET SEQ.)**

WHEREAS, Allan Hancock Joint Community College District (“District”) is a California Community College District authorized by California Education Code §81310 to dedicate or convey to any public corporation engaged in the public utility business, without a vote of the electors of the District first being taken, an easement to lay, construct, reconstruct, maintain, and operate water lines over and upon any land belonging to the District, upon such terms as the parties thereto may agree.

WHEREAS, before ordering the dedication or conveyance of any property, California Education Code §81311 requires that the District’s Board of Trustees shall, in a regular open meeting by a two-thirds vote of all of its members, adopt a Resolution declaring the Board’s intention to dedicate or convey the easement.

WHEREAS, California Education Code §81311 further requires that the Resolution declaring the Board’s intention to dedicate or convey the easement shall also describe the property proposed to be dedicated or conveyed, specify the purpose for which, and the terms upon which, it will be dedicated or conveyed, and fix a time not less than ten days thereafter for a public meeting of the Board of Trustees for a public hearing upon the question of making the dedication or conveyance.

WHEREAS, the purpose of the new easement is to allow for the installation of new back flow preventers and a new 10” water meter that will increase water flow as needed to simultaneously operate multiple fire hydrants for training purposes in the fire training area of the Public Safety Complex. In addition, the new 10” water meter will allow the District to consolidate the metering presently performed by multiple smaller water meters throughout campus and will allow the District to more easily monitor campus wide water usage. The new easement will be replacing the current 10” waterline easement and, in order to prevent parkland irrigation water from being included in the District’s metered water supply, the new easement will relocate, to a point before the 10” waterline meter, the 1.5” lateral waterline that provides irrigation to the adjacent parkland. Finally, because the new easement will terminate much closer to the entrance of campus than the current waterline easement, the new easement will be substantially smaller than the waterline easement that it will replace.

WHEREAS, the property proposed to be dedicated or conveyed is a 15 foot wide easement that will cover the 10” main waterline and cover a 1.5” lateral water line branching off of the 10” waterline. The area of the easement covering the 10” waterline will begin at the intersection of Hancock Drive and Highway 1 (Cabrillo Highway) in the City of Lompoc, California. The easement will proceed from the Highway 1 right of way continuing in a southwesterly direction for approximately 50 feet, and then in a northwesterly direction for approximately 32 feet. The northern most point of the easement will terminate at the location of a future public water meter. The portion of the easement covering the 1.5” lateral waterline will branch off of the 10” waterline approximately 35 feet southwest of Highway 1 and

continue in a southeasterly direction for approximately 80 feet where it will terminate at the site of a future public water meter.

WHEREAS, the waterline easement shall be granted to the city of Lompoc, without charge, so that the City will provide future construction, repair, maintenance, operation and replacement of the waterline and waterline related appurtenances in, on, over, under, through and across the easement area.

NOW THEREFORE, the following Resolution is adopted.

RESOLVED, that the District's Board of Trustees hereby declares its intention to dedicate a new waterline easement to the City of Lompoc for the purpose of installing new back flow preventers and a new 10" water meter that will increase water flow, reduce the number of currently needed meters and allow the District to more easily monitor campus wide water usage at the District's Lompoc Valley Center Campus.

FURTHER RESOLVED, that, pursuant to California Education Code §81311, the District's Board of Trustees hereby fixes the date of April 16, 2013, at the time of 6:00 P.M., and at the location of Santa Ynez Valley Union High School, Board Room, 2975 East Highway 246, Santa Ynez, California 93460, for a public hearing upon the question of making the dedication or conveyance of the new waterline easement.

On the motion of _____ and seconded by _____.

ROLL CALL:

AYES _____ NOES _____ ABSTAIN _____

The foregoing Resolutions are adopted by the Board of Trustees of the Allan Hancock Joint Community College District at a regularly scheduled meeting of the Board of Trustees this 19th day of March, 2013.

Secretary to the Board of Trustees



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Resolution 13-04 to Establish a Dental Self-Insurance Fund at the Santa Barbara County Treasury, Fund 9461		
Reason for Board Consideration: ACTION	Item Number: 12.F.	Enclosures: Page 1 of 2

BACKGROUND:

In January 1992 the Allan Hancock Joint Community College District Board of Trustees adopted Resolution 92-14 to establish a district dental self-insurance bank account. The separate account was established at Bank of America to facilitate the most efficient and effective management of monies in the dental self-insurance program, specifically for the purpose of processing dental claims.

The 2012 California Community Colleges Budget and Accounting Manual stipulates the following: "The Self-Insurance Fund is the fund designated by EC81602 to account for income and expenditures of self-insurance programs authorized by EC72506(d). This fund is maintained in the county treasury...." Districts further have the option of establishing separate bank accounts for self-insurance accounts.

Transferring the dental self-insurance funds from the Bank of America account to Fund 9461 in the Santa Barbara County Treasury complies with the recommendations of the California Community Colleges Budget and Accounting Manual, provides slightly enhanced interest income, and standardizes the monthly processing of revenue and expenses.

FISCAL IMPACT:

The current balance in the dental self-insurance bank account of approximately \$952,100 will be transferred to the Santa Barbara County Treasury. Interest earned on monies deposited in the Dental Self-Insurance Fund will remain in the fund. The current treasury interest rate of 0.271 percent is slightly higher than the 0.15 percent rate offered by Bank of America.

RECOMMENDATION:

It is recommended that the board of trustees adopt resolution 13-04 to establish a Dental Self-Insurance Fund at the Santa Barbara County Treasury, Fund 9461.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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RESOLUTION 13-04

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT
RESOLUTION TO ESTABLISH A DENTAL SELF-INSURANCE FUND
IN THE SANTA BARBARA COUNTY TREASURY

WHEREAS, the Allan Hancock Joint Community College District desires to establish an Internal Service Fund for the purpose of accounting for the income and expenditures pertaining to the dental self-insurance program, and;

WHEREAS, Education Code Section 81602 authorizes the establishment of Internal Service Funds to provide for coverage of losses or payments for employee health and welfare benefits purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Allan Hancock Joint Community College District does hereby request that the Santa Barbara County Auditor-Controller's Office establish a Dental Self-Insurance Fund #9461 for the Allan Hancock Joint Community College District.

BE IT FURTHER RESOLVED that the interest earned on monies deposited in the Dental Self-Insurance Fund shall remain in the fund.

Motion to adopt said resolution was made by:

Seconded by:

PASSED AND ADOPTED this 19th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

STATE OF CALIFORNIA)
COUNTIES OF SANTA BARBARA,)
SAN LUIS OBISPO, AND VENTURA)

I, ELIZABETH A. MILLER, Secretary to the Board of Trustees, Allan Hancock Joint Community College District of Santa Barbara, San Luis Obispo, and Ventura Counties, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting held March 19, 2013, by the vote above stated, which resolution is on file in the Office of said Board.

Secretary to the Board of Trustees



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: One Stop Student Services Center, Bid 09-09, Change Order 27		
Reason for Board Consideration: ACTION	Item Number: 12.G.	Enclosures: Page 1 of 2

BACKGROUND:

On May 10, 2010, the board of trustees awarded the contract for the One Stop Student Services Center project, bid 09-09, to Solpac Construction Inc., dba Soltek Pacific Construction Company. The project seeks to construct a new 44,788-sf, two-story student services building (building A) and a new 21,053-sf, two-story administration building (building B) with associated on and off-site improvements. In addition, the project develops a new north Bradley Road driveway, northeast loop road, and parking lot in accordance with the board approved 2008 Bond Measure I, Facilities Site and Utilities Master Plan. The project also includes demolition of existing buildings A (Student Services), B (Administration), I (Learning Assistance), N Annex (Campus Police), T (Testing), U (Human Resources), V (Institutional Grants), and X (information Technology).

Change order 27 provides for changes based upon owner requested changes, design clarifications, and DSA Field Engineer changes.

Owner requested changes include adding temporary power distribution equipment and the energizing of six pole lights in the north parking lot 3 allowing the district to open a portion of the lot for student and staff use, additional site prep required to rework the area east of building G for concrete placement, the removal of two abandoned low voltage underground vaults, the removal of unused shaft wall in room 205I to provide additional room space, and irrigation repairs at existing sprinkler lines near buildings G and F.

Design clarifications and modifications include structural steel column modifications to complete the structural connections, a change in the size of mechanical expansion joints to accommodate building movement, several additional X-bracing conditions at required elevations on buildings A and B, providing the correct power

(continued)

The contingency balance prior to the approval of change order 27 is \$1,609,948.20.

FISCAL IMPACT:

The amount of change order 27 is \$77,523.00. This change order will increase the contract amount from \$24,166,046.00 to \$24,243,569.00.

RECOMMENDATION:

A recommendation to approve change order 27 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations, to sign change order 27.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition
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requirements to the specified light fixture, infilling the baby changing station rough openings for surface mounted devices to achieve the code required height, relocating the light fixture occupancy sensor from second floor to the first floor for an operable lighting system, installing additional nailer strip support at parapet wall to allow for proper drainage of water for the roofing system, installing additional mullion beams for bracing the curtain wall system, and installing one-side double layer sheetrock at top of wall where conflicts with HVAC ductwork.

One Stop Student Services Center Project Bid 09-09, Change Order 27		
CCD #		Amount
085.1	RFI 409 response: structural steel modifications to column 66A.	\$ 4,992.00
132.2	Temporary power distribution equipment and energize six parking lot pole lights in the north parking lot.	\$ 7,897.00
173.1	RFI 693 response: change in size of mechanical expansion joints.	\$ 5,181.00
176.1	Site prep east of building G due to postponed concrete placement.	\$ 21,608.00
181.2	Architect Field Report-004 direction: additional X-bracing at required elevations.	\$ 10,177.00
196.1	RFI 747 response: connect SF4 light fixture to 120V circuit.	\$ 9,032.00
218	RFP 032 request: removal of 2 low voltage underground vaults.	\$ 565.00
220.1	RFI 852 response: infilling the baby changing station rough openings and surface mount device.	\$ 5,367.00
226.1	RFP 036 request: deletion of shaft wall framing at room 205I, building B.	\$ 3,076.00
234	RFI 867 response: relocate AM1 Light fixture occupancy sensor from 2nd floor to 1st floor.	\$ 935.00
236	RFI 828 response: install additional nailer strip to parapet wall cap.	\$ 1,998.00
237	RFI 759 response: install additional mullion beams for braces.	\$ 4,420.00
238	RFI 760 response: installation of double layer sheetrock at top of wall.	\$ 1,221.00
239	Irrigation repairs at existing sprinkler line at building G and building F.	\$ 1,054.00
Change Order 27 Total		\$ 77,523.00

One Stop Student Services Center Project Bid 09-09, Change Order 27		
	Amount	Time (Days)
Original Contract	\$21,501,000.00	790
Change Orders To Date	\$2,665,046.00	191
Change Order 27.	\$77,523.00	0
Current Contract.	\$24,243,569.00	981



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: One Stop Student Services Center, Bid 09-09, Change Order 28		
Reason for Board Consideration: ACTION	Item Number: 12.H.	Enclosures: Page 1 of 2

BACKGROUND:

On May 10, 2010, the board of trustees awarded the contract for the One Stop Student Services Center project, bid 09-09, to Solpac Construction Inc., dba Soltek Pacific Construction Company. The project seeks to construct a new 44,788-sf, two-story student services building (building A) and a new 21,053-sf, two-story administration building (building B) with associated on and off-site improvements. In addition, the project develops a new north Bradley Road driveway, northeast loop road, and parking lot in accordance with the board approved 2008 Bond Measure I, Facilities Site and Utilities Master Plan. The project also includes demolition of existing buildings A (Student Services), B (Administration), I (Learning Assistance), N Annex (Campus Police), T (Testing), U (Human Resources), V (Institutional Grants), and X (information Technology).

Change order 28 provides for changes based upon design clarifications at the roof. The design clarifications include several additional structural components and some additional related roof modifications which became apparent during the RFI process. These structural components and roofing modifications were necessary because the architectural and structural roof plan have design discrepancies. The Structural Engineer of Record and Architect of Record added several sketches, which must be implemented to accomplish the intended design and functionality of the roof.

The contractor originally submitted for a thirty day time extension due to this change. An agreement for an adjustment of the contract time has not been reached, nor deemed necessary on account of this change. The contractor has reserved the right to assert a claim for adjustment of contract time in a future change order; therefore, days allowed are to be determined.

The contingency balance prior to the approval of change order 28 is \$1,532,425.20.

The following page shows an itemized list for change order 28: \$76,532.00

(continued)

FISCAL IMPACT:

The amount of change order 28 is \$76,532.00. This change order will increase the contract amount from \$24,243,569.00 to \$24,320,101.00.

RECOMMENDATION:

A recommendation to approve change order 28 to the contract with Solpac Construction Inc., dba Soltek Pacific Construction Company, and to authorize the vice president, facilities and operations, to sign change order 28.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition
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One Stop Student Services Center Project Bid 09-09, Change Order 28		Amount
CCD #		
055.2	Revised roof design due to architectural clarifications.	\$76,532.00
Change Order 28 Total		\$76,532.00

One Stop Student Services Center Project Bid 09-09, Change Order 28		
	Amount	Time (Days)
Original Contract	\$21,501,000.00	790
Change Orders To Date	\$2,742,569.00	191
Change Order 28.	\$76,532.00	TBD
Current Contract.	\$24,320,101.00	981



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Childcare Center Addition, Bid 11-01, Change Order 15		
Reason for Board Consideration: ACTION	Item Number: 12.I.	Enclosures: Page 1 of 2

BACKGROUND:

On August 16, 2011, the board of trustees awarded the contract for the Childcare Center Addition project, bid 11-01, to Pacific Mountain Contractor of California Inc. The project seeks to construct a new 8,919 sq. ft. Childcare Center Addition and the renovation of existing building J (Childcare Center). Construction of these buildings will include testing, balancing, commissioning of the new and existing renovated buildings, and site improvements. In addition to this project, demolition and abatement of existing building Z (Childcare Study Center) is also required after the completion of the new childcare facilities. Abatement and demolition will start once the new Childcare Center Addition is completed, licensed, and occupied by the district. All occupants of building Z will then be relocated to the new childcare building. The project also includes construction and renovation of parking lot 5.

Change order 15 is compiled of owner requested changes, design clarifications, unforeseen conditions and agency required changes. Owner requested changes include hiring the contractor's laborer to perform miscellaneous work around the site and installing a new irrigation box per the district's maintenance department request. Unforeseen conditions includes raising the building J skylight and roof curb to be installed per the manufacturer's specifications, demolishing an existing shed which was in conflict with a new water feature and performing additional building Z abatement not originally identified in the hazardous material documents. Design clarifications includes the contractor relocating a fire sprinkler test valve, installing a new fire alarm panel and devices inside building J for proper system functionality, revising a kitchen range shelf so the fire suppression system will have proper coverage, replacing a dishwasher circuit breaker in order to have the equipment

The contingency balance prior to change order 15 is \$210,664.86.

The following page shows an itemized list for change order 15.

(continued)

FISCAL IMPACT:

The amount of change order 15 is \$38,195.16. This change order will increase the contract amount from \$5,951,610.37 to \$5,989,805.53.

RECOMMENDATION:

A recommendation to approve change order 15 to the contract with Pacific Mountain Contractor of California Inc., and to authorize the vice president, facilities and operations, to sign change order 15.

Administrator Initiating Item: Felix Hernandez Jr.	Final Disposition
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operational, changing the sinks to battery powered, performing additional electrical work in the restrooms so all outlets and switches are accessible, and submitting new shop drawings so the photovoltaic system can be installed. Agency requested changes included attaching the building J HVAC unit to the building by an alternative method.

CCD #	Childcare Center Addition Center Project Bid 11-01, Change Order 15	Amount
101.1	Contractor raised the skylight and roof curb in order to conform to manufacturer's specifications.	\$10,055.72
146.1	Contractor relocated the fire sprinkler test valve to storage room 132 per RFI 329 response.	\$532.29
151.1	Contractor proceeded with alternate method of the building J HVAC attachment per RFI 334 response.	\$4,417.76
158.1	Contractor proceeded with completing various labor activities per the district's direction, as needed.	\$1,441.27
159.1	Contractor proceeded with demolishing the existing concrete masonry unit wall and shed #01 per RFI 339 response.	\$5,366.11
178	Contractor installed a new fire alarm panel, replaced the existing devices and provided a functioning fire alarm system for building J as required to comply with code.	\$6,313.36
184	Contractor proceeded with revising the range shelf to a stub back per RFI 350 response.	\$1,040.63
193	Contractor proceeded with replacing the dishwasher breaker per RFI 363 response.	\$524.47
195	Contractor installed a new Calsense TP-1 Box.	\$292.81
198	Contractor changed Bradley sinks to battery powered per RFI 161 response.	\$251.20
200	Contractor performed additional asbestos abatement at building Z to remove transite flue pipe, transite panels, lighting ballasts and tubes, along with dispose of waste not identified in hazmat documents.	\$3,953.76
205	Contractor performed electrical work not shown on the plans inside building J rooms 128, 129, 123 & 124 per RFI 286 response.	\$1,894.38
207	Contractor submitted new shop drawings for the new PV system.	\$2,111.40
	Change Order 15 Total	\$38,195.16

Childcare Center Addition Center Project Bid 11-01, Change Order 15		
	Amount	Time (Days)
Original Contract	\$5,269,500.00	550
Change Orders To Date	\$682,110.37	0
Change Order 14.	\$26,028.04	0
Current Contract.	\$5,977,638.41	550

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Memorandum of Understanding Revising the Current Collective Bargaining Agreement Between the District & the California School Employees Association Chapter #251		
Reason for Board Consideration: ACTION	Item Number: 12.J.	Enclosures: Page 1 of 8

BACKGROUND

Attached is a signed Memorandum of Understanding between the District and the California School Employees Association Chapter #251 dated February 27, 2013, to include Appendix E, Article 1, of the collective bargaining agreement.

(continued)

FISCAL IMPACT

N/A

RECOMMENDATION

A recommendation that the board of trustees approve the attached Memorandum of Understanding (MOU), effective February 27, 2013, between the District and the California School Employees Association Chapter #251, to revise Article 1/Recognition and Appendix E, list of authorized positions.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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MEMORANDUM OF UNDERSTANDING
between
Allan Hancock College Joint Community College District
and
California School Employees Association, Chapter #251

Article 1- Recognition

The following Memorandum of Understanding (MOU) reflects the full and complete agreement of the California School Employees Associations, Chapter #251 (hereafter "Association") and the Allan Hancock College Joint Community College District (hereafter "District") regarding language in Article 1, Recognition and Appendix E of the Collective Bargaining Agreement.

The parties agree to the following change to Article 1:

1.2 Positions Excluded From the Bargaining Unit

1.2.1 All management, supervisory, confidential, substitute and short-term (as defined in Ed Code 88003), professional experts, certificated (faculty), and student employees shall be excluded from the unit. See definitions in Appendix E.

The parties agree to the inclusion of Appendix E with the following language:

Appendix E

Definitions of Excluded Positions

Definitions of management, supervisory, and confidential are provided in Board policy.

Definitions of certificated (faculty) are included in the collective bargaining agreements of the Faculty Association of Allan Hancock College and California Federation of Teachers/Part-time Faculty Association of Allan Hancock College Local 6185.

Substitute – "Substitute employee," means a person employed to replace any classified employee who is temporarily absent from duty. In addition, if the District is then engaged in a procedure to hire a permanent employee to fill a vacancy in any classified position, the District may fill the vacancy through the employment for not more than 100 calendar days. Ed. Code 88003 and CBA Article 23.2

Short-term – "Short-term employee," means any person employed to perform a service for the District, upon the completion of which, the service required or similar services


will not be extended or needed on a continuing basis. Before employing a short-term employee, the District, at a regularly scheduled board meeting, shall specify the service required to be performed by the employee pursuant to the definition of "classification" in subdivision (a) of Section 88001, and shall certify the ending date of the service. The ending date may be shortened or extended by the District, but shall not extend beyond 75 percent of a school year. "Seventy-five percent of a college year" means 195 days, including holidays, sick leave, vacation and other leaves of absences, irrespective of number of hours worked per day. Ed. Code 88003

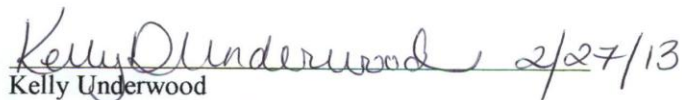
Professional Expert – "Professional Expert," is an employee with specialized knowledge or expertise not generally required of, or found within, the employee classifications established by the Board pursuant to Section 88001 and recognized in CBA Article 1. The service performed is also described in terms of a discrete and finite project. The term of employment is also finite in nature, meaning that the District need is temporary. The length of service for professional experts is not capped as it is for short-term employees.

Student Employee – Employment of either full-time or part-time students in any college work-study program, or in a work experience education program shall not result in the displacement of classified personnel or impair existing contracts for services. Ed. Code 88003

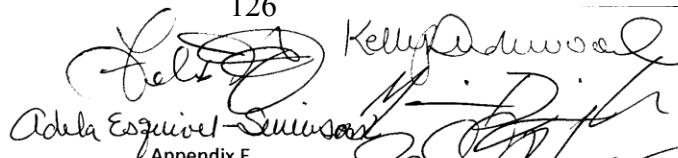
All other terms and conditions of Article 1 and the Collective Bargaining Agreement shall remain in effect.

Tentatively agreed to this 27th day of February, 2013. This MOU shall become final upon ratification by the membership of the Association and the adoption by the Allan Hancock College Board of Trustees.

 2/27/13
 Cyndi Mesaros
 Director, Human Resources and Labor Relations
 Allan Hancock College Joint Community College District

 2/27/13
 Kelly Underwood
 President and Chief Negotiator
 CSEA Chapter #251

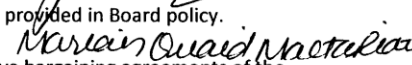
TA'd 2/20/13



 Kelly Adams

 Adela Esquivel-Seminson

 Appendix E



 Marwan Quaid

Definitions of Excluded Positions

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TA'd 2/20/13

Adela Esquivel-Suison

Kelly Anderson

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ARTICLE I

RECOGNITION

1.1 The District recognizes CSEA as the sole and exclusive bargaining agent for classified employees occupying classes listed below. Positions included in the bargaining unit are:

Position Titles	Category	Range
Academic Affairs Support Technician	Technical	18
Academic Load/Scheduling Specialist	Technical	33
Accounting Services Technician I	Fiscal	14
Accounting Services Technician II	Fiscal	16
Accounting Services Technician III	Fiscal	17
Adaptive Technology/Internet Access Specialist	Technical	25
Administrative Secretary I	Clerical	12
Administrative Secretary II	Clerical	15
Administrative Secretary III	Clerical	18
Administrative Secretary III/Coordinator Cosmetology	Professional	28
Administrative Secretary IV	Clerical	21
Administrative Secretary V	Clerical	29
Admissions & Records Technician I	Clerical	12
Admissions & Records Technician II	Clerical	15
Admissions & Records Technician III	Clerical	16
Assessment Technician	Professional	19
Athletic Equipment Manager	Services	12
Automotive Mechanic	Crafts	21
Auxiliary Accounting Specialist	Fiscal	21
Auxiliary Accounting Specialist II	Fiscal	26
Benefits Technician	Fiscal	22
Bookstore Technician	Fiscal	14
Bookstore Buyer I	Fiscal	17
Bookstore Buyer II	Fiscal	19
Bookstore Buyer III	Fiscal	21
Cal-SOAP Secretary	Clerical	15
Cal-WORKs Coordinator	Professional	29
CARE Program Specialist	Clerical	19
Career Center Technician	Technical	17
Cashier	Fiscal	14
College District Police Corporal	Technical	29
College District Police Officer	Technical	21
Community Education Public Information Specialist	Technical	20
Community Education Technician III	Technical	17
Community Education Program Technician II	Technical	16
Computer Publishing Specialist	Technical	20
Coordinator, Academic Affairs/Administrative Secretary V	Professional	31
Coordinator, Admissions & Records Services	Professional	30
Coordinator of Assessment	Technical	28

Coordinator, Campus Graphics	Technical	31
Coordinator, Cashier Services	Fiscal	26
Coordinator, Community Education	Professional	33
Coordinator, Facilities & Construction	Professional	29
Coordinator, Financial Aid	Professional	30
Coordinator, Instructional Technology	Professional	28
Coordinator, Interpreting and Communications Services	Professional	28
Coordinator, Noncredit English as a Second Language	Professional	27
Coordinator, Noncredit Programs	Professional	28
Coordinator, Plant Services	Professional	24
Coordinator, Student Activities	Professional	26
Coordinator, Tech Prep	Technical	29
Coordinator, The Extended Campus	Professional	28
Coordinator, Writing Center Laboratory	Professional	28
Coordinator/Instructional Assistant, Computer Resources Center	Professional	22
Copy Center Technician	Technical	17
Counseling Assistant	Professional	20
Courier	Services	10
Curriculum Specialist	Technical	25
Custodial Lead Worker	Services	14
Custodial Lead Worker, Off-Campus Programs	Services	15
Custodian	Services	10
Custodian/Athletic Equipment Attendant	Services	10
Distance Learning/Courseware Technician	Technical	24
Distance Learning Technical Assistant	Technical	30
DSPS Assistant	Professional	16
DSPS Specialist	Professional	21
Educational Technology Specialist	Professional	26
EOPS Assistant	Technical	18
EOPS Specialist	Professional	19
EOPS/CalWORKs Specialist	Professional	19
EOPS/Financial Aid Specialist	Professional	19
Equipment Specialist	Services	20
Financial Aid Accounting Technician	Fiscal	16
Financial Aid Assistant	Technical	18
Financial Aid Specialist/Counseling Assistant	Professional	20
Financial Aid Systems Technician	Technical	19
Financial Aid Technician	Technical	19
Fine Arts Assistant (50 percent FTE with admin. sec. I)	Technical	17
Fire, Safety and Emergency Medical Services (EMS) Maintenance Mechanic	Crafts	21
Grant Coordinator	Professional	29
Grants & Special Projects Specialist	Technical	26
Grants Analyst	Professional	29
Graphic Designer – Campus Graphics	Technical	27
Groundskeeper I	Services	12
Health Sciences Program Technician	Technical	16
Heating and Refrigeration Mechanic	Crafts	26

Heating, Ventilation, Air Conditioning, and Controls Technician	Crafts	28
Information Technology Network and Data Security Specialist	Technical	32
Information Technology Technical Support Assistant	Technical	22
Information Technology Technical Support Specialist I	Technical	25
Information Technology Technical Support Specialist II	Technical	27
Instructional Assistant, Ceramics/Sculpture Studio	Professional	20
Instructional Assistant, CRC Lompoc Valley Center	Technical	20
Instructional Assistant, Emergency Medical Technician	Professional	20
Instructional Assistant, Fire Science	Professional	20
Instructional Assistant, Language Labs	Professional	20
Instructional Assistant, Learning Assistance Program	Professional	20
Instructional Assistant, Life Sciences Laboratory	Professional	20
Instructional Assistant, Life and Physical Sciences Laboratory	Professional	20
Instructional Assistant, Mathematics	Professional	20
Instructional Assistant, Physical Sciences Laboratory	Professional	20
Instructional Assistant, Police Academy	Professional	20
Instructional Assistant, Writing Center Laboratory	Professional	20
Instructional Associate, Computer Resource Center	Technical	18
Instructional Technician, Media Labs	Technical	22
Job Placement Career Services Program Assistant	Technical	18
Laboratory Assistant Business Skills	Technical	13
Laboratory Assistant Learning Assistance Program	Technical	13
Laboratory Assistant Writing Center Laboratory	Technical	13
Laboratory Assistant I-CRC	Technical	13
Lead Groundskeeper	Services	18
Lead Library/Multi-Media Services Technician	Technical	24
Learning Assistance Assessment Technician	Professional	20
Learning Outcomes Analyst	Technical	28
Library/Multi-Media Service Technician	Technical	18
Maintenance Specialist – Carpenter	Crafts	21
Maintenance Specialist – Electrician	Crafts	23
Maintenance Specialist – Painter	Crafts	21
Maintenance Specialist – Plumber	Crafts	21
Maintenance Repair Worker I	Services	12
Maintenance Repair Worker II	Services	15
Maintenance Repair Worker III	Services	17
Maintenance Repair Worker III-Locksmith	Services	17
Media Production Assistant/Photographic	Technical	21
Multimedia Services Technician	Technical	24
Multimedia Services Technician II	Technical	26
Office Services Assistant I	Clerical	8
Office Services Assistant II	Clerical	10
Office Services Technician I	Clerical	12
Office Services Technician II (Off-Campus Programs)	Clerical	15
Office Services Technician I – EOPS/CARE/CalWORKs	Clerical	12
Payroll Technician	Fiscal	30
Police Support Services Coordinator	Technical	20

Police Support Services Technician	Clerical	12
Public Affairs & Publications Assistant	Clerical	18
Public Affairs & Publications Technician	Clerical	16
Public/Sports Information Specialist	Professional	23
Public Safety Program Technician	Technical	16
Research Information Technician	Technical	26
Scholarship & Veterans Affairs Technician	Technical	19
Senior Accounting Specialist	Professional	30
Senior Institutional Research & Planning Analyst	Professional	29
Server Administrator	Technical	30
Scheduling/Course Data Tech II	Technical	26
Shipping & Receiving Clerk (Bookstore)	Clerical	11
Shipping & Receiving Clerk (Plant Services)	Clerical	11
Skilled Carpenter/Maintenance Craftsman	Crafts	21
Software Development/System Support Specialist I	Technical	27
Software Development/System Support Specialist II	Technical	30
Systems Analyst	Technical	33
Telecommunication Technical Support Specialist	Technical	27
Testing Specialist	Technical	20
Transcript Evaluator	Technical	18
Transfer & Job Placement/Career Services Technician	Technical	17
Tutorial/Open Access Computer Lab Technician	Technical	19
University Transfer Center (UTC) Technician	Technical	16
Web Content Coordinator	Technical	28
Web Services Specialist II	Technical	32
Women's Equipment Manager/Custodian	Services	12

1.2 Positions Excluded From the Bargaining Unit

1.2.1 All management, supervisory, confidential, substitute and short-term (as defined in Ed Code 88003), professional experts, certificated (faculty), and student employees shall be excluded from the unit. See definitions in Appendix E.

1.3 Other Positions Excluded:

1.3.1 Employees who are not part of the classified service:
Auxiliary programs corporation employees

AHC Foundation employees

1.3.2. The District shall seek consultation with CSEA regarding the determination of new and vacant confidential and supervisory positions. All disputes will be submitted to Public Employment Relations Board (PERB).

1.4 The CSEA in turn, recognizes the College District Board of Trustees as the duly elected representatives of the people and agrees to negotiate exclusively with the District Board of Trustees or designated representative through the provisions of Government Code Section 3540, et seq.



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: New and/or Revised Classified Bargaining Unit Job Descriptions		
Reason for Board Consideration: ACTION	Item Number: 12.K.	Enclosures: Page 1 of 13

BACKGROUND

After review by the appropriate administrators, the Director/Human Resources & Labor Relations, and CSEA, the following new and revised classified bargaining unit job descriptions are recommended for approval:

New

- Admissions and Records Clerk, Range 10, classified bargaining unit salary schedule
- Instructional Technician, Dental Laboratory, Range 20, classified bargaining unit salary schedule
- Laboratory Assistant, Tutorial/OACL, Range 13, classified bargaining unit salary schedule

Revised

- Library/Multi Media Services Technician, Range 20, classified bargaining unit salary schedule
- Office Services Technician II, (Grants), Range 15, classified bargaining unit salary schedule

NOTE: Approval of job description does not automatically approve hiring for the position.

(continued)

FISCAL IMPACT

To be determined when position is filled.

RECOMMENDATION

A recommendation that the board of trustees approve the new and revised classified bargaining unit job descriptions as presented.

Administrator Initiating Item: C. Mesaros	Final Disposition:
--	--------------------

NEW

Allan Hancock College
Human Resources

Classified Clerical
Range 10

ADMISSIONS AND RECORDS CLERK**DEFINITION**

Under supervision of the Director, Admissions and Records, the admissions and records and clerk will operate the campus switchboard; act as receptionist; interpret departmental policies, procedures, and regulations; perform clerical duties and work involving registration, maintenance of student data, and compilation of directory information.

CLASS CHARACTERISTICS

Positions in this class, under immediate supervision, will perform general receptionist duties and type a variety of correspondence for the department. Incumbents have a high frequency of responsible contact with students, staff, and the public requiring tact and good communication skills.

ESSENTIAL FUNCTIONS

1. Operate campus switchboard and act as receptionist to provide information for the college to the general public, staff, and students.
2. Process requests for student, staff and volunteer identification cards.
3. Print and prepare mailing of transcripts.
4. Scan and index documents related to admission/registration using the scanning system.
5. Manually input student data information from admissions forms and maintain accuracy of student database.
6. Process manual registrations.
7. Assist students with student portal year-round.
8. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS**Knowledge of:**

English usage, spelling, grammar, and punctuation;
Office methods, procedures, and equipment, including filing systems, receptionist and telephone etiquette;
Word processing;
Records management.

Demonstrated Ability to:

Perform responsible clerical work with speed and accuracy;
Plan, organize, and complete assigned work independently and within established time deadlines;
Remember and recall detailed information such as names, course numbers, grading systems, course units;
Type statistical information and business correspondence accurately;
Understand and carry out oral and written directions;
Develop and maintain cooperative relationships with those contacted during the course of work;
Provide effective and prompt customer service;
Operate a computer keyboard with speed and accuracy to input and retrieve data.

Education/Experience

The equivalent to OR completion of the 12th grade and two years of clerical experience.

Working Conditions:

Duties are primarily performed in an office environment, at a desk or at a computer;
The incumbent will experience interruptions while performing normal duties during the regular workday;
The incumbent will have in person contact with staff, students, and the general public.

Physical Demands:

- May sit for extended periods of time;
- Operate a computer keyboard;
- Communicates over the telephone;
- Ability to lift, carry, and/or move objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

NEW

Allan Hancock College
Human Resources

Classified-Technical
Range 20

INSTRUCTIONAL TECHNICIAN, DENTAL LABORATORY

DEFINITION

Under supervision of the Dean, Academic Affairs, the laboratory technician performs technical work in the dental laboratory preparations; oversees the supply stockrooms; maintains dental operatories; monitors sterilization equipment; assists with the district's hazard communication program and ensures OSHA guidelines.

CLASS CHARACTERISTICS

The instructional dental laboratory technician performs work under limited supervision. Duties will include overseeing the daily operations of the dental clinic and dental lab including ordering supplies, maintaining equipment, and assuring that OSHA and Dental Board regulations are met. The incumbent will work with students in a tutorial capacity.

ESSENTIAL FUNCTIONS

1. Organizes instrument trays for labs.
2. Schedules, documents, records and maintains student and patient records for dental clinic.
3. Researches and recommends purchase of equipment and supplies for program quality.
4. Acquires, inspects, and repairs laboratory equipment and supplies.
5. Maintains inventory of instructional dental supplies.
6. Supervises and monitors students' use of instruments and equipment.
7. Utilizes instructional aids and software, multimedia visual aids, or study materials.
8. Observes and evaluates students' work to determine progress, provide feedback, and make suggestions for improvement.
9. Provides tutorial support.
10. Manages the stockroom.
11. Selects and assembles materials, supplies, and equipment for training.
12. Retrieves and safely disposes of laboratory wastes in accordance with college and governmental regulations.
13. Maintains OSHA compliance including management of OSHA guidelines in laboratory settings.
14. Maintains Material Safety Data Sheets (MSDS) and MSDS log book.
15. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Equipment and software maintenance;
Inventory and record keeping procedures;
Industry standards for equipment maintenance or repair;
Sterilization of equipment and instruments;
General knowledge of dental laboratory equipment and supplies.

Demonstrated Ability to:

Prioritize activities relating to the various laboratories;
Exercise initiative and good judgment in a variety of procedural situations;
Learn laboratory and department operations, procedures and practices;
Learn, interpret, and apply department and district procedures and policies relating to the laboratory with sound judgment;
Analyze situations accurately and make sound judgments on laboratory matters without immediate supervision;
Provide tutorial assistance and technical advice to students on the availability and uses of instruction materials and equipment;

Understand and carry out oral and written instruction;
Develop and maintain cooperative relationships with those contacted in the course of work;
Communicate effectively with faculty and students, and support the student learning experience.

Education/Experience:

Two years of responsible dental office experience, including experience working in a dental office in a clinical capacity for a minimum of two years OR any equivalent combination of education, training and experience.

License/Certification:

Registered Dental Assisting License to include the following:
Registered Dental Assistant Coronal Polish Certificate
Registered Dental Assistant Radiation Safety Certificate
Registered Dental Assistant Pit and Fissure Sealant Certificate

Working Conditions:

Duties are performed in the dental laboratory clinic or in an office environment, at a desk or a computer.
The incumbent will experience interruptions while performing normal duties during the regular workday.
The incumbent will have contact, in person, with staff, students, and the general public.

Physical Demands:

May sit for extended periods of time;
Operates a computer keyboard;
Communicates over the telephone;
Ability to lift, carry, and/or moves objects weighing up to 25 pounds.

Special Qualification:

A sensitivity to an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

NEW

Allan Hancock College
Human Resources

Classified-Technical
Range 13

LABORATORY ASSISTANT, TUTORIAL/OACL**DEFINITION:**

Incumbents in this position perform work under the supervision of the Dean, Academic Affairs. This position will perform a wide range of responsible technical and clerical duties related to the tutorial center and open access computer laboratory (OACL).

CLASS CHARACTERISTICS:

The incumbent, under minimal supervision, performs technical and clerical support with a high degree of accuracy in planning, scheduling, organizing, and implementing students' tutorial and OACL services. Incumbents assist the tutorial/OACL technician with a wide range of routine administrative services. In addition, there is a high frequency of contact with students, faculty, and staff requiring excellent judgment and customer service skills. Incumbents work with minimal supervision and make decisions to enforce tutorial/OACL policies and procedures, and maintain a calm and efficient environment.

ESSENTIAL FUNCTIONS:

1. Assists the tutorial technician with implementing policies and procedures related to tutorial and OACL functions, utilizing online systems as needed.
2. Performs cash register transactions and prepares nightly deposits.
3. Assists tutorial technician with budget and payroll functions, including reports.
4. Assists students and other users with tutorial applications, appointments, and other tutorial functions, utilizing online systems as needed.
5. Prepares correspondence and forms.
6. Assists lab users with technical problems and resolving conflicts related to tutorial/OACL guidelines.
7. Assists student workers, with oversight from the tutorial technician.
8. Assists with room reservation and use, and secure area at closing.
9. Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:**Knowledge of:**

Computers, online scheduling systems, and Microsoft Office;
Data entry, filing, and general office procedures;
Principles, methods and practices of financial accounting and record keeping;
Oral and written communication, including correct English usage;
Office etiquette and customer service techniques, including telephone and online;
Standard office equipment including faxes, copiers, and printers.

Demonstrated Ability to:

Operate a computer keyboard with accuracy and speed;
Understand and carry out oral and written directions with minimal supervision;
Assist students and other users at a busy service counter, in person and on the telephone;
Assist lab users with basic Microsoft Office and other standard lab applications;
Establish and maintain records and files;

Develop and maintain cooperative working relationships with those contacted during the course of work;
Exercise initiative and good judgment in a variety of procedural situations;
Perform financial and statistical clerical work, and keep accurate records.

Education/Experience:

An associate's degree in secretarial studies, office systems, OR other related area; OR two years responsible clerical or administrative experience, preferably in an educational setting.

Physical Demands:

Typically may sit for extended periods of time;
Operates a computer keyboard;
Communicates over the telephone;
Regularly lifts, carries, and/or moves objects weighing up to 10 pounds;
Experiences interruptions while performing normal duties during the regular workday.

Special Qualification:

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff, students, and to people with disabilities.

Allan Hancock College
Human Resources

Classified-Technical
Range 1820

LIBRARY/MULTI MEDIA SERVICES TECHNICIAN

DEFINITION

Under ~~general~~ supervision of the Dean, Academic Affairs, ~~Affairs,~~ performs a wide range of responsible technical library, ~~and~~ multimedia, ~~and~~ clerical ~~duties~~ related to provision of service in a computer-based information center/library and open access computer laboratory setting; ~~and~~ supports instructional support as assigned, and to do related work as required.

CLASS CHARACTERISTICS

~~The library/multi media technician performs paraprofessional/technical work under the supervision and direction of the associate dean, learning resources center. This position may have a work schedule which could include late afternoon and early evening hours where there is no direct supervision.~~ The incumbent with minimal supervision assumes responsibility for a variety of technical library/multi-media tasks, ~~including hardware/software applications for networked and stand-alone computers as well as for the on-line public access catalog (currently provided by VTLS, Inc.).~~ The incumbent must have basic knowledge of library print and electronic information resources as well as the ability to manage on-line circulation, serials, acquisition, and cataloging operations. Incumbents are delegated a substantial amount of administrative detail and non-routine work with a high degree of visibility and contact with faculty, students, and members of the public. Incumbents may be assigned responsibility for work within a functional area of learning resources, such as circulation, ~~or~~ cataloging, ~~or~~ multi-media or student computer facilities, ~~or~~ distance learning/instructional television/video conferencing, and will be expected to be knowledgeable about and able to handle duties of other areas as required. Incumbents are expected to model good public relations and to provide direct instructional support to students in all areas of the learning resources center. Incumbent are expected to works supportively with students, faculty, staff and members of the community in a manner which ensures in support of successful learning.

ESSENTIAL FUNCTIONS

1. Provides library ~~reference~~ support services to faculty, staff ~~f,~~ and students and community members using standard print and electronic resources to answer basic reference questions in person and electronically.
2. Performs technical work involved in the acquisition, cataloging, and circulation of print and electronic resources including computer programs.
3. Maintains computer-based electronic resources; ~~including installation of programs, trouble-shooting of equipment;~~ maintains copyright compliance files for ~~computer programs and~~ audio-visual materials.
4. Maintains library's online database records; compiles statistical reports from the database.
5. Orients students (individually or in class sections) to learning resources and instructs students in the use of computers and other resources to access information or to operate basic computer programs maintained in learning resources.
6. ~~Provides clerical support to the associate dean, learning resources in the area of distance learning, including maintenance of program records, preparation of class schedule~~

~~information, duplication and provision of electronic media for courses, and liaison with faculty.~~

~~7. Recommends for hire, trains and supervises student employees, and any employees in lower classifications.~~

~~8. Performs routine clerical operations related to operations, including cashiering, overdue records, reserved materials files, scheduling of student access computers, preparation of reports, student time sheets, and other reports as requested.~~

~~6.~~

7. Performs routine clerical operations related to operations, including cashiering, overdue records, reserved materials files, scheduling of student access computers, preparation of reports, student time sheets, and other reports.

~~9.~~

ADDITIONAL RESPONSIBILITIES

~~10. Participates in planning, designing, and maintaining learning resources public service areas to ensure a supportive, friendly, functional service environment.~~

~~8.~~

9. Assist in coordination of learning resource services operations.

10. Assess computer malfunctions and perform daily routine maintenance, if necessary.

~~11. , if necessary, Serves on campus wide committees and attends meetings as assigned.~~

~~12.~~ 11. Performs other related work as required.

MINIMUM QUALIFICATIONS

Knowledge of:

Basic library/multi media terminology and technical processes such as acquisition, cataloging, circulation, maintenance of reserve material files;

Basic computer operations including installation of programs and equipment trouble-shooting, and familiarity with Windows environment and Microsoft Office;

Stand-alone and remote information services and indexes; ~~e.g. SIRS, MAS, ERIC, Internet;~~

General office practices and procedures;

Library reference service and computer instructional techniques.

Ability to:

Develop and maintain cooperative working relationships with those contacted during the course of work;

Understand and carry out oral and written directions, including the application of technical manuals for computers, computer programs, and the library's on-line circulation system;

~~Assist in coordination of learning resources service operations;~~

~~Assess network and stand-alone computer malfunctions and perform daily routine maintenance;~~

~~Schedule audio-visual, teleconferencing, and satellite down link equipment;~~

Operate personal computers in a network environment, terminals, office machines, and audio-visual equipment (including video conferencing equipment) and instruct others in the operation of same;

~~Work supportively with students, faculty, staff and members of the community in a manner which ensures successful learning;~~

Interpret Learning Resource guidelines, maintain order in public areas, and generally model an appropriate public relations demeanor;

Conduct a standard reference interview with students, faculty, staff and members of the community to ascertain information needs;

Successfully handle inquiries from media and the public regarding events and programs.

~~Assess computer malfunctions.~~

~~Train and supervise the work of lower classifications and student workers;~~

~~Work with minimum supervision.~~

Education/Experience

An associate degree in library science or comparable library/media technician program, and two years of responsible library/media experience is preferred. Two or more years of experience with operation of computers using a Windows-based environment and Microsoft Office and its applications.

Physical Demands and Working Conditions:

Strength: medium work; lifting, carrying, pushing and/or pulling 50 pounds maximum with frequent lifting, pushing and/or carrying of objects weighing up to twenty-five pounds.

Work requires standing for prolonged periods of time.

Special Qualification:

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with physical and learning disabilities.

03/13

07/12

12/97

Schedule

~~Incumbents will work a variable schedule starting at 7:30 or 8:00 a.m. and working through 4:00 or 4:30 p.m. daily except for one or more assigned evenings when the schedule becomes 11:30 am to 8 p.m. Incumbents may work Saturdays depending upon the needs of the district.~~

~~Incumbents are 12-month employees of the district.~~

Special Qualification

~~A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with physical and learning disabilities.~~

~~12/97~~

10/12

ALLAN HANCOCK COLLEGE
Human Resources

Classified-Clerical
Range 15

OFFICE SERVICES TECHNICIAN II (Off-Campus Program Grants)sCTE Grants)

DEFINITION

Under ~~general supervision of assigned administrator~~ this position will ~~to~~ perform a wide variety of ~~specialized~~ responsible and comprehensive technical and clerical duties involved in implementing ~~off-campus tutorial services~~ career technical education grants; to interpret grant-specific policies, procedures, and regulations; and to do related work as required.

CLASS CHARACTERISTICS

This is the fourth class of the office services assistant and office services technician series.—An incumbent in this position, with limited supervision, is responsible for a variety of complex technical and clerical functions supporting ~~off-campus tutorial services~~ the college's career technical education grants through —recruiting, training and supervising tutors for instructional and student services programs; maintaining payroll records for off-campus English in-classroom tutors; scheduling student appointments with tutors; recruiting, training and supervising student workers; providing technical and clerical services; maintaining supplies; providing backup support to the Jacoby Learning Center (LRC) staff managing budgets, preparing reports, assisting in the implementation of activities, monitoring internal and external partners, processing time and payroll records, travel requests and claims, and maintaining project files. An incumbent must have a broad knowledge of college policies and procedures that cut across departmental and division lines with responsible liaison with personnel and business services, academic affairs, and student services. An incumbent will exercise considerable independence of action and will be expected to make independent decisions concerning appropriate procedures and develop a working knowledge of various grant program requirements and regulations. There is a high frequency of contact with students, faculty, staff and the public requiring tact and good communication skills.

~~Excellent word processing and computer skills are essential.~~

ESSENTIAL FUNCTIONS

1. Provide clerical and technical support for the a college's federal Perkins (CTEA) grant, its sub-awards to various career technical education programs, and to other college CTE-related grants.
- 1.2. Recruits, trains, and supervises tutors for various instructional programs Provides information and assistance regarding career technical education grant programs to staff, students, and the general public.
- 2.3. Recruits and supervises tutors for off-campus Learning Assistance Program (LAP) and the Extended Opportunity Program & Services (EOPS) Serves as program liaison among partners, the college and community in providing services, and assist in preparation of activities.
- 3.4. Assists with recruitment, supervision and payroll for in-classroom tutors for the language art department and the writing center, reports on student progress Prepares correspondence, memorandums, reports, and notices from rough draft, marginal notes or general direction and composes correspondence on routine matters; establishes and maintains filing systems; uses a computer to enter and retrieve data and prepare correspondence and other documents.

- ~~4.5. Schedules student appointments with tutors and coordinates services and support. Assist in coordinating the implementation of projects, meetings, trainings, field trips, special services and events, and/or other related functions.~~
- ~~5.6. Recruits, trains, and supervises student workers. Assist in developing brochures, news releases, and other materials to publicize events or provide information on programs and services.~~
- ~~6.7. Informs students, faculty, staff and public about tutorial programs. Utilize standard software application to compile information and data from various sources and prepare reports and data summaries.~~
- ~~7.8. Provides technical and clerical services to the off-campus tutorial center. Maintain grant - specific budgets; code and post accounting transactions and reconcile discrepancies.~~
- ~~9. Provides backup support to the Jacoby Learning Center (LRC) librarians and other staff and provides backup supervision to the LRC student workers. Prepares and maintains time-keeping records for program staff.~~
- ~~10. May supervise student workers.~~
- ~~8. Perform other related duties as assigned.~~
- ~~11.~~

ADDITIONAL RESPONSIBILITIES

~~Maintains consistency between the policies and procedures established at the main campus Tutorial Center and Off-Campus Tutorial Center. May supervise student workers.~~

- ~~9. Attends Lompoc Valley Center staff meetings. May attend staff meetings as directed.~~
- ~~10. Attends Tutorial Coordinating Council meetings. Develop a working knowledge of various grant programs' requirements and regulations.~~
- ~~11. Apply district policies and procedures related to general business transactions with good judgment.~~

MINIMUM QUALIFICATIONS

Knowledge of:

~~Tutorial and study skills techniques;~~
~~Office management techniques and organizational skills;~~
~~Training and supervisory skills;~~
~~Written business communications;~~
~~Computers, database, and word processing software applications and production;~~
~~Methods and practices of financial record keeping;~~
~~Correct Proper business English usage, spelling, grammar and punctuation;~~
~~Office methods, procedures, and equipment, including filing systems;~~
~~Receptionist and telephone techniques;:-~~
~~Apply district policies and procedures related to general business transactions with good judgment.~~

Demonstrated ability to:

~~Analyze student's needs for tutorial assistance;~~
~~Understand and carry out oral and written directions;~~
~~Develop and maintain cooperative relationships with those contacted in the course of work;~~
~~Supervise and train tutors and student workers. Work independently, organize workload and establish priorities;~~
~~Analyze situations accurately and make judgments on off-campus tutorial matters with minimal supervision;~~

Maintain accurate records and compile reports;
Understand and interpret specific procedures, laws, and policies;
Operate a ~~work processor and computer terminal~~ with accuracy and speed;
Establish and maintain departmental records and files;
Compose correspondence independently.

Education and Experience:

An associate's ~~of arts~~ degree, or higher, ~~or~~ OR two years of experience at or equivalent to the level of ~~O~~office ~~S~~services ~~A~~assistant II at Allan Hancock College OR equivalent of the completion of the 12th grade and three years of increasingly responsible tutorial experience OR any equivalent combination of training and experience.

Working Conditions:

Duties are primarily performed in an office environment, at a desk or at a computer, ~~terminal~~.
The incumbent will experience interruptions while performing normal duties during the regular workday.
The incumbent will have contact, in person or on the telephone, with ~~executive, management, supervisory, academic and classified~~ staff and the general public that ~~requires tact and good communication skills.~~

Physical Demands:

Typically may sit for extended periods of time.
Operates a computer keyboard.
Communicates over the telephone and in person.
Regularly lifts, carries and/or moves objects weighing up to 10 pounds.

Special Qualification:

A sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and to staff and students with disabilities.

23/13
6/02

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: California Community College Trustees (CCCT) Board of Directors Election		
Reason for Board Consideration: ACTION	Item Number: 12.L.	Enclosures: Page 1 of 2

BACKGROUND

The election of members to the California Community College Trustees (CCCT) Board of Directors takes place each year between March 10 and April 25. There are seven three-year vacancies on the board.

Each community college district board shall have one vote for each of the seven vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation that the board of trustees vote for up to seven (7) candidates to serve on the California Community College Trustees Board of Directors.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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To: Board of Trustees		Date: March 19, 2013
From: Director of Human Resources/Labor Relations		
Subject: Superintendent/President Search		
Reason for Board Consideration: ACTION	Item Number: 12.M.	Enclosures: Page 1 of 1

A recommendation may be made to approve a consultant for the purpose of conducting reference checks for the Superintendent/President interview and recommendation process.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Schedule of Naming Opportunities		
Reason for Board Consideration: ACTION	Item Number: 12.N.	Enclosures: Page 1 of 2

BACKGROUND

Board policy 8050, Gifts and Contributions to the District, establishes a process whereby the board of trustees may authorize naming of facilities in recognition of contributions to the college. In accordance with the policy, the district superintendent/president and the president of the Allan Hancock College Board of Trustees, after consultation with the Allan Hancock College Foundation, have developed the following schedule of naming opportunities as recognition of donations made in support of college programs, services, and future technology needs. These levels of recognition are within the parameters of the board policy 8050, and are being brought forward for your consideration.

FISCAL IMPACT

Determined by amount of donation.

RECOMMENDATION

It is recommended that the board of trustees approve the schedule of naming opportunities for the Early Childhood Studies building in recognition of contributions that support college programs, services, and future technology needs.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition
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Allan Hancock College
March 19, 2013
Naming Opportunity Donations

<u>Building Name</u>	<u>Requested Gift Amount</u>
Name the entire Early Childhood Studies building	\$1 million
Name the Pre-School Side of the building	\$500,000
Name the Infant/Toddler Side of the building.....	\$500,000

<u>Individual Rooms</u>	<u>Requested Gift Amount</u>
State-of-the-Art Kitchen (serves 45,000 healthy meals annually)	\$25,000
Entry Way and Parents Resource Area	\$50,000
Infant Lab/Classrooms (2).....	\$15,000 each
Infant Outdoor Play Yard	\$25,000
Pre-School Lab/Classrooms (2).....	\$15,000 each
Pre-school Outdoor Play Yard	\$25,000
Toddler Lab/Classrooms (2).....	\$15,000 each
Toddler's Outdoor Play Area	\$35,000
Student and Parent Observation Rooms (4)	\$25,000 each
Conference Room and the entire Center's Audio-Visual System.....	\$35,000
Water Wall Feature	\$50,000
Outdoor Classroom Learning Area	\$50,000
Director's Office.....	\$15,000
Gardens and Landscape.....	\$15,000
Children's Drop Off Area.....	\$15,000
Art Features (4)	\$10,000 each
Water Fountain and Decorative Wall	\$15,000



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Employee Retirements and Resignations		
Reason for Board Consideration: INFORMATION	Item Number: 13.A.	Enclosures: Page 1 of 1

BACKGROUND:

The superintendent/president has accepted the following retirements:

Retirements

Cynthia Fuggs, administrative secretary I, counseling and matriculation, effective March 16, 2013.

Ms. Fuggs has been employed with the district as a classified bargaining unit employee since February 1, 1995.

Sandra Lopez, coordinator/instructional assistant, CRC, business education department, effective May 31, 2013.

Ms. Lopez has been employed with the district as a classified bargaining unit employee since January 13, 1997.

Resignation

Deanna Reyes, cashier, business services, effective March 18, 2013.

Ms. Reyes has been employed with the district as a classified bargaining unit employee since October 1, 2010.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Quarterly Report on Volunteers		
Reason for Board Consideration: INFORMATION	Item Number: 13.B.	Enclosures: Page 1 of 2

BACKGROUND

California Education Code 72401 and Board Policy 3900 authorizes the use of volunteer aides to perform nonteaching work. Volunteer aides assist academic personnel in the performance of their teaching or administrative responsibilities. Volunteers do not receive salary or any other benefits available to employees of the district. However, in accordance with labor code section 3364.5, a volunteer is an employee for the purpose of workers' compensation benefits.

(continued)

Volunteer services are being provided by the following:

<u>Name</u>	<u>Volunteer Period</u>	<u>Duties/Responsibilities</u>
Cendejas, Alfredo	2/22/13 – 6/30/13	Vineyard help activities and office work, life and physical sciences department
Gutierrez, Silvia	2/4/13 – 6/30/13	Tutors students in a variety of math subjects, loans textbooks and other materials; assist students with computer software in the mathematical sciences department.
Kaida, Garrett	1/14/13 – 5/30/13	Assists with organizing materials/tools for each class as well as assists in demonstrations in the fine arts department.
Khadhair, Ides	2/11/13 – 6/30/13	Tutors students in mathematics, loaning materials, and performing general clerical and housekeeping tasks in the mathematical sciences department.
Hernandez, Verihozka	1/22/13 – 5/17/13	Assists class instructor, GED and computer classes in community education.
Ortiz, Carmelo	2/20/13 – 5/15/13	Assists with MT110 CNC Principles, industrial technology department.

Administrator Initiating Item: C. Mesaros	Final Disposition:
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<u>Name</u>	<u>Volunteer Period</u>	<u>Duties/Responsibilities</u>
Pigman, Kyle	1/16/13 – 5/30/13	Helps maintain equipment and tools as needed by welding laboratory in the industrial technology department.
Smith, Dalia	2/4/13 – 6/30/13	Provides assistance with front desk duties, wellness events, campus canvassing and events promotion.
Tripplett, Fred	1/22/13 – 5/24/13	Serves as a class aide for a student with a disability. Duties will include scribing in class activities, note taking, provide assistance with classroom materials, and will provide assistance with mobility.
Whelan, John	3/5/13 – 6/30/13	Volunteer studio monitor, fine arts department.



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1110, Policies of the Board of Trustees		
Reason for Board Consideration: INFORMATION	Item Number: 13.C.	Enclosures: Page 1 of 3

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1110, Policies of the Board of Trustees was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1110, Policies of the Board of Trustees.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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POLICIES OF THE BOARD OF TRUSTEES

The Board of Trustees may adopt such policies as are authorized by law or determined by the Board of Trustees to be necessary for the efficient operation of the district. Board policies are intended to be statements of intent by the Board of Trustees on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board of Trustees may be adopted, revised, added to or amended at any regular meeting of the board by a majority vote of the members of the board ~~who are present~~. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended.

Administrative procedures are to be issued by the superintendent/president as statements of method to be used in implementing board policy. Such administrative procedures shall be consistent with the intent of board policy. Administrative procedures may be revised as deemed necessary by the superintendent/president. Before review by the board, representatives from the faculty, classified staff, administration and students as members of the College Council, shall have an opportunity to review any administrative procedure change or suspension and to make their views known. Participation of college constituencies shall be consistent with Board Policy 1112 and Administrative Procedure 1112.01 related to shared governance. The Board of Trustees reserves the right to direct revisions of the administrative procedures should they, in the board of trustee's judgment, be inconsistent with the board of trustee's own policies.

In addition, the following documents, as approved by the Board of Trustees, are considered a part of these policies and procedures, and should be consulted in conjunction with the related sections of this manual:

College Catalog

Faculty Resource Guide

Agreement Between the District and California School Employees Association
Allan Hancock College CSEA Chapter #251

Agreement Between the District and the Faculty Association of
Allan Hancock College

Agreement Between District and California Federation of Teachers/Part-Time
Faculty Association of Allan Hancock College Local 6185

~~Associate Faculty Handbook~~

Guidelines for Student Conduct, Disciplinary Action and Procedural Fairness

Student Rules and Regulations
Injury and Illness Prevention Program

Should a statute or administrative code section of the State of California be added, repealed or amended, or should a court decision or an opinion of the County Counsel or the Attorney General of the State of California make changes in any of the policies of the Board of Trustees, or in the administrative procedures of this district, the policies and procedures shall be considered to be automatically amended to comply. The board shall be notified of these changes and their effect on the district.

Should a conflict exist between the publications cited in paragraph ~~two~~ five of this page and the policies contained herein, said policies will prevail.

~~The board shall be notified of these changes and their effect on the district.~~

The superintendent/president shall make copies readily available of all policies and administrative procedures to district employees and to each member of the Board of Trustees.

Reference: Education Code 70902
Accreditation Standard IV.B.1.b. & e.

Revised: 3/18/83
Revised: 2/18/97



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1111, Changes in Policy		
Reason for Board Consideration: INFORMATION	Item Number: 13.D.	Enclosures: Page 1 of 2

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1111, Changes in Policy was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1111, Changes in Policy.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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CHANGES IN POLICY OF THE BOARD OF TRUSTEES

The policies adopted by the Allan Hancock College Board of Trustees have been written to be consistent with the provisions of law but do not encompass all laws relating to the district's activities. ~~All district employees shall be held responsible for observing all provisions of law pertinent to their activities as district employees.~~

Any change in policy or suspension of policy, other than those within the scope of bargaining, shall first be proposed for information at any regular meeting of the board of trustees, and may not be acted upon until the next regular meeting of the board of trustees. Before action is taken by the board, representatives from the faculty, the classified staff, the administration and students as members of the ~~President's Advisory~~ College Council, shall have an opportunity to review any policy change or policy suspension and to make their views and recommendations known. Participation of college constituencies shall be consistent with Board Policy 1112 and Administrative Procedure 1112.01 related to shared governance.

When policy is suspended or amended it must be by a majority vote of the entire board. ~~The number of ayes, noes, abstentions, and absentees will be entered in the minutes of the meeting.~~

Such suspension or amendment shall not become effective for one week, in order for those affected by the change to become acquainted with the change and comply.

The superintendent/president shall notify employees of changes in policy. ~~In lieu of the distribution of the complete policy manual, the superintendent/president may prepare a special edition for any specific group of employees and omit therefrom those policies which do not have a direct bearing upon the activities of that group of employees; provided, however, that a copy of the complete policies is made readily accessible to all employees and to members of the public. Copies of the policies will be on file in the office of the superintendent/president and each administrator of the district.~~ The superintendent/president shall make readily available copies of all policies and administrative procedures to district employees and to each member of the board of trustees.



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1150, Delegation of Authority		
Reason for Board Consideration: INFORMATION	Item Number: 13.E.	Enclosures: Page 1 of 3

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1150, Delegation of Authority was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1150, Delegation of Authority.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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DELEGATION OF AUTHORITY

The board delegates to the superintendent/president the executive responsibility for administering the policies adopted by the board and executing all decisions of the board requiring administrative action.

The superintendent/president may delegate any powers and duties entrusted to him or her by the board (including the administration of the college and centers), but will be specifically responsible to the board for the execution of such delegated powers and duties.

The superintendent/president is empowered to reasonably interpret board policy. In situations where there is no board policy direction, the superintendent/president shall have the power to act, but such decisions shall be subject to review by the board. It is the duty of the superintendent/president to inform the board of such action and to recommend written board policy if one is required.

The superintendent/president is expected to perform the duties contained in the Superintendent/President's job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the board in consultation with the superintendent/president.

The superintendent/president shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in a timely manner.

The superintendent/president shall make available any information or give any report requested by the board as a whole. Individual trustee requests for information shall be met if, in the opinion of the superintendent/president, they are not unduly burdensome or disruptive to district operations. Information provided to any trustee shall be made available to all trustees.

The superintendent/president shall act as the professional advisor to the board in policy formation.

The board delegates to the superintendent/president the authority to supervise the general business procedures of the district to assure the proper administration of property and contracts; the budget, audit and accounting of funds; the acquisition of supplies, equipment and property; and the protection of assets and persons. All transactions shall comply with applicable laws and regulations, and with the California Community colleges Budget and Accounting Manual.

No contract shall constitute an enforceable obligation against the district until it has been approved or ratified by the board.

The superintendent/president shall make appropriate periodic reports to the board and shall keep the board fully advised regarding the financial status of the district.

The board delegates authority to the superintendent/president to authorize employment, fix job responsibilities, and perform other personnel actions provided that all federal and state laws and regulations and board policies and administrative procedures have been followed and is subject to confirmation by the board.

Reference: Education Code Sections 70902(d), 72400, 81655, and 81656
Accreditation Standard IV.B.1.j; IV.B.2

Adopted: 8/18/09

Revised:



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1211, Minutes of Board of Trustees Meetings		
Reason for Board Consideration: INFORMATION	Item Number: 13.F.	Enclosures: Page 1 of 2

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1211, Minutes of Board of Trustees Meetings was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1211, Minutes of Board of Trustees Meetings.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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MINUTES OF BOARD OF TRUSTEES MEETINGS

Minutes ~~must~~ shall be taken at all regular or special meetings of the board. ~~The minutes shall~~ recording all actions taken by the board, including ~~The minutes will record~~ the name of the person making and seconding a motion, ~~the name of the person seconding it,~~ and the vote. Voting will be by voice. A member voting against a proposition may state reasons and may have them recorded in the minutes if so requested at the time ~~of the voting.~~ is taken.

Until the Board adopts such minutes, they shall be considered ~~the~~ unadopted minutes.

The minutes ~~book will~~ shall be kept by the secretary to the board as a permanent official record of ~~school district action~~ legislation in the district and ~~will be open to inspection by the public.~~ The minutes are public records and shall be made available to the public.



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1215, Vacancies on the Board and Administrative Procedure 1215.01, Vacancies on the Board		
Reason for Board Consideration: INFORMATION	Item Number: 13.G.	Enclosures: Page 1 of 3

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1215, Vacancies on the Board and Administrative Procedure 1215.01, Vacancies on the Board was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1215, Vacancies on the Board and administrative procedure 1215.01, Vacancies on the Board.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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VACANCIES ON THE BOARD

Vacancies on the board of trustees may be caused by any of the events specified in Government Code Section 1770 or any applicable provision of the California Elections Code or by a failure to elect. Resignations from the board shall be governed by Education Code 5090.

Within 60 days of the vacancy or filing of a deferred resignation, the board shall ~~determine whether~~ either order an election or make a provisional appointment to fill the vacancy.

If an election is ordered, it shall be held on the next regular election date no less than 130 days after the occurrence of the vacancy.

If a provisional appointment is made, it shall be subject to the conditions in Education Code 5091. The person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, when the election shall be held to fill the vacancy for the remainder of the unexpired term.

The provisional appointment will be made by a majority public vote of the board members at a public meeting.

The superintendent/president shall establish administrative procedures to solicit applications that assure ample publicity to and information for prospective candidates. The board will determine the schedule and appointment process, which may include interviews at a public meeting.



Administrative Procedure 1215.01

VACANCIES ON THE BOARD

When the board determines to fill a vacancy by appointment, the superintendent/president shall ensure that there is ample publicity to and information for prospective candidates. Publicity shall include posting in three public places in the district and publication in a newspaper of general circulation.

The posted notice of vacancy shall include directions regarding applications or nominations of legally qualified candidates. Persons applying or nominated will be required to submit to the superintendent/president a letter of intent and a candidate information sheet, including a description of qualifications, statement of educational philosophy, and a resume by a specific date. Applicants or nominees must meet the legal qualifications (18 years of age and a U.S. citizen) for membership on the board.

The superintendent/president shall ~~send~~ provide to applicants and nominees information about the district and the board. The board may request a personal interview with candidates. Interviews shall be conducted in a public hearing scheduled for that purpose during open session at a board meeting. Each board member will review all candidate information sheets with ~~Final selection will be made by a majority vote of the board at a public meeting called for that purpose.~~

Whenever a provisional appointment is made, the board shall, within ten (10) days of the provisional appointment, post notices of both the actual vacancy or the filing of a deferred resignation and the provisional appointment in three public places in the district. It shall also publish a notice in the local a newspaper of general circulation. The notice shall state the fact of announcing the vacancy or resignation and the date of occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation, It shall also contain the full name of the provisional appointee to the board, the effective date of the appointment, and a statement that, unless a petition calling for a special election, containing a sufficient number of signatures, is filed in the office of county superintendent of schools within 30 days of the date of the provisional appointment, it shall become an effective appointment.

A provisional appointment confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment.

A person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for governing board members. An election shall be held to fill the vacancy for the remainder of the unexpired term. A person elected at an election to fill the vacancy shall hold office for the remainder of the term in which the vacancy occurs or will occur.



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1220, Closed Sessions		
Reason for Board Consideration: INFORMATION	Item Number: 13.H.	Enclosures: Page 1 of 3

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1220, Closed Sessions was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1220, Closed Sessions.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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CLOSED SESSIONS

Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

- the appointment, employment, evaluation of performance, discipline, dismissal, or release of a public employee;
- charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
- advice of counsel on pending litigation, as defined by law;
- consideration of tort liability claims as part of the district's membership in any joint powers agency formed for purposes of insurance pooling;
- real property transactions;
- threats to public security;
- review of the district's position regarding labor negotiations and giving instructions to the district's designated negotiator;
- discussion of student disciplinary action, with final action taken in public;
- conferring of honorary degrees;
- consideration of gifts from a donor who wishes to remain anonymous;
- consideration of its response to a confidential final draft audit report from the Bureau of State Audits;

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

~~Prior to holding any closed session, the board shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the board may consider only those matters covered in its statement.~~

After any closed session, the board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote of every member present.

~~The secretary to the board shall be responsible for taking notes of closed sessions.~~ All matters discussed or disclosed during a lawfully held closed session, and all notes, minutes, records or recordings made of such a closed session, are confidential and shall remain confidential unless and until required to be disclosed by action of the board or by law.

A person may not disclose confidential information that has been acquired by being present in a closed session to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information. Measures for addressing disclosure of confidential information are contained in Government Code 54963.

If any person requests an opportunity to present complaints to the board about a specific employee, such complaints shall first be presented to the superintendent/president.

Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the board. The employee shall be given at least twenty-four (24) hours written notice of the closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the board.

Reference: Government Code Sections 54956.8, 54956.9, 54957, 54957.6, 54963, 11125.4
Education Code Section 72122

Adopted: 11/16/04

Revised:



AGENDA ITEM

To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: First Reading: Revised Board Policy 1600, Board Member Compensation		
Reason for Board Consideration: INFORMATION	Item Number: 13.I.	Enclosures: Page 1 of 2

BACKGROUND:

The current board policy has been reviewed and revised to align with the standards set by the Community College League of California (CCLC).

The revised board policy 1600, Board Member Compensation was introduced at College Council on March 4, 2013 and is being presented to the Board of Trustees for a first reading. It will be brought back for adoption at the April 16, 2013 board meeting.

FISCAL IMPACT

None

RECOMMENDATION

A recommendation to review revised board policy 1600, Board Member Compensation.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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Board Member Compensation

Members of the Board of Trustees who attend the regular monthly board meeting shall receive \$240 per month. The student trustee shall receive a \$250 per semester ~~book~~ grant at the Allan Hancock College Bookstore.

A member of the board may be paid for a meeting when absent if the board, by resolution, finds that at the time of the meeting the member is performing services outside the meeting for the community college district, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.

The board may, on an annual basis, increase the compensation of board members by five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the district.

Reference: Education Code Section 1090, 35120, 72024

Adopted: 3/24/09
Revised:



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: Bond Measure I Status Report		
Reason for Board Consideration: INFORMATION	Item Number: 13.J.	Enclosures: Page 1 of 4

CAPITAL PROJECTS

One Stop Student Services Center:

The project is constructing a new 44,788 sq. ft. two-story student services building (building A) and a new 21,053 sq. ft. two-story administration building (building B) with associated on and off-site improvements targeting LEED Silver Certification. In addition, the project develops a new north Bradley Road driveway, north-east loop road, and parking lot in accordance with the board approved 2008 Bond Measure I, Facilities Site and Utilities Master Plan. The project also includes the demolition of existing buildings A (Student Service), B (Administration), I (Learning Assistance), N Annex (Campus Police), T (Testing), U (Human Resources), V (Institutional Grants), and X (Information Technology).

Installation of steel insulated and aluminum composite panel siding continues on all the buildings. Window frames and glass are being installed at the storefront and ribbon window locations of buildings A and B. The curtain wall framing has proceeded. Exterior temporary plastic sheathing has been put in place for weather protection, as drywall and insulation progresses on the interior walls. Fire sprinklers, HVAC, and plumbing rough-in are approaching completion. Concrete flatwork outside of building G (Student Center) has been partially turned over to the district to help improve campus access.

Of the current project budget of \$36,657,000, a total of 89.8% has been committed; of 89.8% committed, 73.2% has been paid. Division of State Architect (DSA) inspector estimates the project is 80% complete.

Public Safety Complex:

This project consists of a 36,678 sq. ft. classroom/office building, 8,568 sq. ft. six-story fire tower, 12,286 sq. ft. apparatus storage building, a 42,406 sq. ft. shooting range, scenario village, prop house, fitness track, skid pad/slow speed driving skills area, and a one-mile emergency vehicle operator course (EVOC).

Metal stud walls are in place and mechanical ducting, lath and roofing is in progress at the classroom/office building. At the apparatus vehicle storage building, roll-up doors are complete, with concrete pads and bollard installation underway. The fire training tower building has CMU installed to the third level and the fourth floor concrete deck has been poured. At the fire prop building, the steel roof structure is being placed. At the shooting range, welding on diagonal bracing is complete and painting is in progress. Fine grading and base material has been placed on the access road leading to the shooting range, with curb and gutter now complete.

The revised budget for this project is \$37,946,792, a total of 91.7% has been committed; of the 91.7% committed, 59.5% has been paid. DSA inspector estimates the project is 50% complete.

Childcare Center Addition:

The project consists of a 11,666 gross building sq. ft. addition (approx. 8,900 building sq. ft. and 2,700 sq. ft. of canopies and overhangs) to the existing building J (Childcare Center) on campus. The addition will replace building Z (Child Study Center) which is scheduled for demolition upon completion of the project. The project will provide additional classrooms to accommodate the increased number of children that are housed in the to-be demolished building Z. The project will also provide a hands-on learning lab for the degree and certificate programs in early childhood studies.

The only outstanding work on the new building I Early Childhood Studies is the photovoltaic system, audiovisual system and the water wall feature. Renovation of building J is close to being complete with exception to some additional work that was required to replace the old fire alarm devices. Work is on-going and will be completed by the end of the month. The demolition of building Z is complete and the area is now turned over to the Industrial Technology project.

The revised budget for this project is \$8,696,208, a total of 92.9% has been committed; of the 92.9% committed, 84.3% has been paid. DSA inspector estimates the project is 97% complete.

Fine Arts Complex:

The project consists of a new 68,000 sq. ft. two-story building that includes visual arts, multi-media and applied design, photography, film and video, dance, music, and shared amenities. The project consolidates all of the fine arts and performing arts (except theatre arts) currently in buildings D (Theatre Arts Center), E (Music), F (Fine Arts), O (Industrial Technology), and S (Community Education), into one Fine Arts Complex. The district is also developing bid alternates; such as, the Theatre Arts Complex, south commons site utility infrastructure and landscape improvements, and reconstruction of parking lot 8 (gym parking lot).

In July 2011, the district reported to the board of trustees regarding a bond issuance constraint that may cause this project to bid in the spring of 2015, instead of the spring of 2012, as originally anticipated. Steinberg Architects submitted the drawings to Division of the State Architect (DSA) on July 1, 2011. In July 2012, the architect received the last set of comments from DSA. The architect addressed the Fire, Life, Safety and Accessibility comments from DSA and continued working to finalize responses to Structural comments. Once these comments have been finalized a date for backcheck with DSA will be scheduled.

Of the current project budget of \$39,198,920, a total of 13.4% has been committed; of the 13.4% committed, 50.1% has been paid.

Theatre Arts Complex:

The project was approved by the board of trustees as a bid alternate to the Fine Arts Complex. The concept design, including remodeling building F (Fine Arts), demolishing building E (Music), and constructing a 19,600 sq.ft. stand-alone structure in its footprint was approved by the board at the January 18, 2011 meeting.

This project was submitted to DSA as an alternate to the Fine Arts Complex on July 1, 2011. In July 2011, the district reported to the board of trustees regarding a bond issuance constraint that may cause this project to bid in the spring of 2015, instead of the spring of 2012, as originally anticipated. In July 2012, the architect received the last set of comments from DSA. The architect is reviewing the comments and working with design consultants to address these comments. The architect addressed the Fire, Life, Safety and Accessibility comments from DSA and continued working to finalize responses to Structural comments. Once these comments have been finalized a date for backcheck with DSA will be scheduled.

Of the current budget of \$1,676,000, a total of 33.2% has been committed; of the 33.2% committed, 35.8% has been paid.

Industrial Technology and Physical Education/Athletic Fields Project:

This project will construct a new building to house industrial technology programs including automotive transportation technology, auto body technology, architecture/engineering technology, machine technology, welding, and administrative support. The new facility will be located to the south of building O (Industrial Technology), in the space currently occupied by the track and football fields. In addition, the baseball field will be relocated, adjacent to the existing softball field across College Drive, the grass practice field and soccer fields will be reconfigured, and a new running track (with a football/soccer field in the interior of the running track) and practice football field will be constructed in the vacated space.

Final completion on the Increment 1, Component B - Baseball Field and the retention basin is pending the resolution of a few outstanding items. The notice to proceed was issued for Increment 2, Component C - Football/Track/Practice Fields on February 4, 2013. Construction for the football/track/practice fields during February included demolition, rough grading and underground storm drain installation. Construction on Increment 2, Component A - Industrial Technology Building included placement of concrete at 90% of the footings, placement of concrete slabs, electrical underground installation, & underground sewer installation at building O-200; concrete masonry unit (CMU) placement and concrete floor construction at the paint booth & storage buildings at the industrial technology work yard; and the metal framework of the outdoor yard for auto body has been placed. In addition placement of CMU continues at building O-300 and the PCPA yard site walls.

Of the revised project budget of \$24,712,722, a total of 91.3% has been committed; of the 91.3% committed, 36.3% has been paid. DSA inspector estimates the project is 34% complete.

SCHEDULED MAINTENANCE PROJECTS

Building D Repairs and Upgrades:

This project addresses many deficiencies in building D (Performing Arts Center), with the major areas of work being Americans with Disabilities Act (ADA) renovations, door and hardware replacements, interior and exterior painting, restroom, dressing room, and lobby upgrades for code compliance, fire alarm replacement to meet current DSA requirements, electrical upgrades to connect to the 12Kv loop system, roof replacement, in-building water and gas piping improvements, HVAC upgrades, including DDC controls, and replacement of the non-DSA approved catwalk.

Exterior entrance paving is complete. Dressing room and restroom concrete floor slabs have been placed and rough framing of walls has begun. Rough mechanical, plumbing, electrical and telecommunications work has begun. Rough framing is ongoing through March. Site utility work is in progress. Cooling plant isolation valves were installed to separate cooling of buildings A (Student Service), B (Administration), E (Music) & F (Fine Arts), from building D so work can proceed.

Of the revised budget of \$5,725,434.00 a total of 93.8% has been committed; of the 93.8% committed, 15.9% has been paid. DSA inspector estimates the project is 21% complete.

Lompoc Valley Center Repairs and Upgrades:

This project replaces a failed back-up battery system for the emergency lighting with a new emergency generator; addresses Americans with Disabilities Act (ADA) retrofits; constructs a new roof for the central plant building to extend the operating life of the mechanical equipment; installs new water heaters and softeners; and repairs to damaged concrete around the site.

The plans are anticipated to be approved by Division of State Architect (DSA) in the first quarter of 2013.

Of the current budget of \$169,000, a total of 73.8% has been committed; of the 73.8% committed, 98% has been paid.

TECHNOLOGY PROJECTS

Phoenix Project: Data entry and cleanup to synchronous IFAS payroll with Santa Barbara County Education Office (SBCEO) payroll continues.

Of the \$8,123,954 budget, a total of 99.9% has been committed.

Technology and Instructional Equipment Modernization: The Technology Advisory Committee (TAC) recommended the following major modernization purchases in February: Banner professional services, a business education copier, and Hancock mobile website templates.

Of the \$10,961,046 budget, a total of 69% has been committed.

VOIP Equipment Project: The implementation was completed in December 2012. The few remaining punch list items are currently being addressed.

Of the \$1,703,500 budget, a total of 87% has been committed.

VOIP Copper Cabling Project: This project was completed and closed out in February.

Of the \$265,852 budget, a total of 94% has been committed.



To: Board of Trustees		Date: March 19, 2013
From: Superintendent/President		
Subject: District Monthly Financial Report		
Reason for Board Consideration: INFORMATION	Item Number: 13.K.	Enclosures: Page 1 of 12

BACKGROUND:

Attached are copies of financial statements for the following funds:

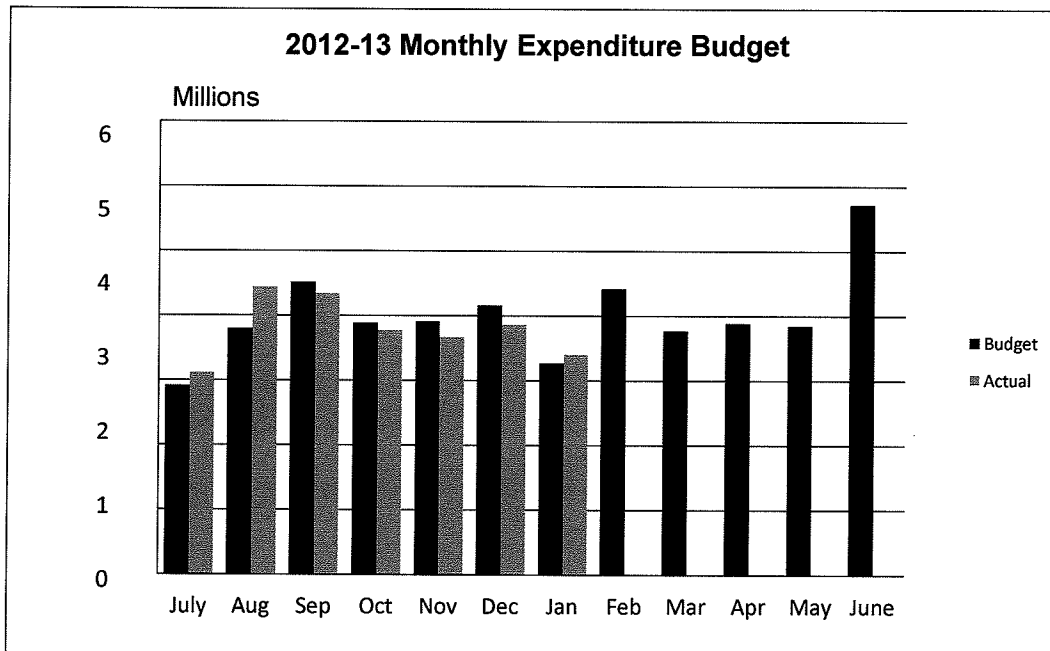
- General Fund Unrestricted - Monthly Budget Report
- General Fund - Unrestricted
- General Fund - Restricted
- Child Development Fund
- PCPA Fund
- Capital Outlay Projects Fund
- General Obligation Bond Building Fund
- Bookstore Fund
- Dental Self-Insurance Fund
- Health Exams Fund
- Property and Liability Self-Insurance Fund
- Post-Employment Benefits Fund
- Student Financial Aid Trust Fund
- Associated Students Trust Fund
- Student Representation Fee Trust Fund
- Student Body Center Fee Trust Fund
- District Trust Fund
- Student Clubs Agency Fund
- Foundation Agency Fund

The statements reflect year-to-date data and the resulting impact on fund balances.

Administrator Initiating Item: Elizabeth A. Miller	Final Disposition:
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GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
REVISED ADOPTED BUDGET

	January Budget	January Expenditures	Percentage Variance
Academic Salaries	1,304,336	1,270,220	97.38%
Classified Salaries	858,780	848,919	98.85%
Employee Benefits	595,283	633,161	106.36% *
Supplies and Materials	48,019	70,929	147.71% *
Contracted Services	387,004	386,023	99.75%
Capital Outlay	20,823	31,613	151.82% *
Other Outgo/Transfers	55,040	168,696	306.50% *
	3,269,285	3,409,561	104.29%



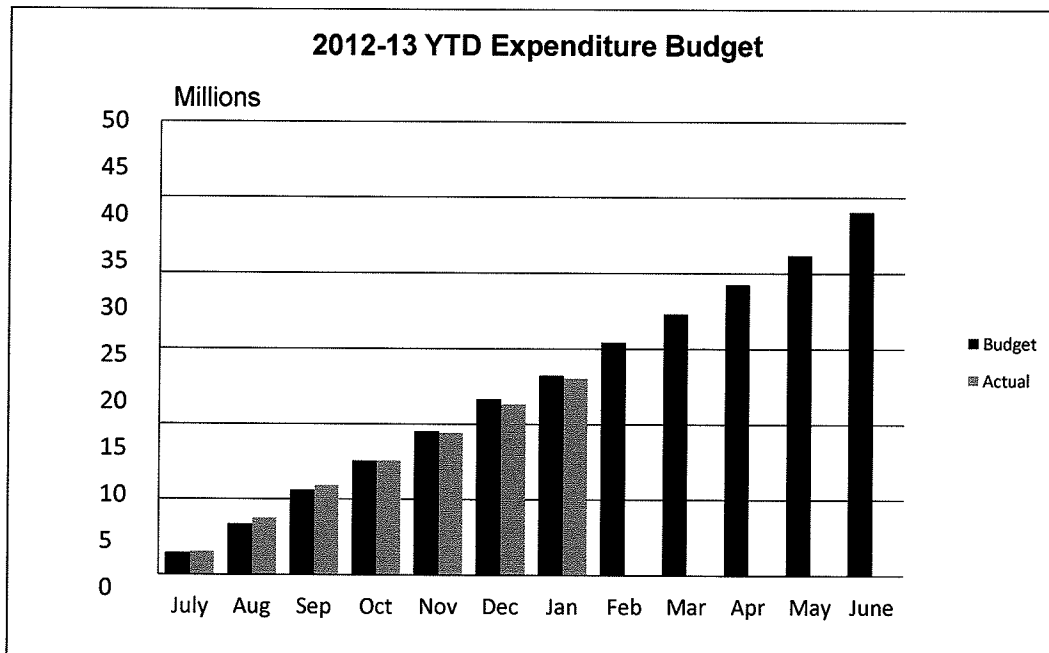
* Variances in monthly expenditures reflect timing differences from prior years.

GENERAL FUND UNRESTRICTED EXPENDITURE BUDGET
REVISED ADOPTED BUDGET

Year to Date Expenditures

	July-January Budget	July-January Year to Date	Percentage Variance
Academic Salaries	11,279,764	11,074,059	98.18%
Classified Salaries	5,922,896	5,823,174	98.32%
Employee Benefits	4,775,164	4,653,876	97.46%
Supplies and Materials	553,934	427,405	77.16%
Contracted Services	2,991,081	2,772,214	92.68%
Capital Outlay	110,083	120,275	109.26%
Other Outgo/Transfers	833,385	1,231,953	147.83%
	26,466,307	26,102,956	98.63%

*
*



* Variances in monthly expenditures reflect timing differences from prior years.

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
 GENERAL FUND
 INCOME STATEMENT BY FUND
 FOR PERIOD ENDING 01/31/2013

	Rounded to the Nearest Dollar			RESTRICTED BUDGET	RESTRICTED ACTUAL	% BUDGET
	UNRESTRICTED BUDGET	UNRESTRICTED ACTUAL	% BUDGET			
REVENUES:						
Federal	25,200	12,446	49.39%	3,848,553	1,086,457	28.23%
State	31,448,432	12,561,730	39.94%	4,264,314	2,347,510	55.05%
Local	16,111,581	11,417,176	70.86%	1,322,062	1,224,024	92.58%
Total Revenues	<u>47,585,213</u>	<u>23,991,353</u>	<u>50.42%</u>	<u>9,434,929</u>	<u>4,657,991</u>	<u>49.37%</u>
EXPENDITURES:						
Academic salaries	19,458,156	11,074,059	56.91%	1,548,332	737,363	47.62%
Classified salaries	10,483,454	5,823,174	55.55%	2,872,961	1,256,481	43.73%
Employee benefits	9,076,216	4,653,876	51.28%	1,032,383	504,695	48.89%
Supplies and materials	1,264,149	427,405	33.81%	839,870	203,145	24.19%
Contracted services	5,958,781	2,772,214	46.52%	1,422,963	452,351	31.79%
Capital outlay	274,703	120,275	43.78%	1,305,843	384,489	29.44%
Total Expenditures	<u>46,515,459</u>	<u>24,871,003</u>	<u>53.47%</u>	<u>9,022,351</u>	<u>3,538,524</u>	<u>39.22%</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	1,069,754	(879,650)		412,578	1,119,468	
OTH FIN SRCS (USES):						
Operating Transfers IN	311,510	1,350,044	433.39%	121,907	49,702	40.77%
Operating Transfers OUT	1,592,293	1,231,953	77.37%	999,780	1,372,692	137.30%
Total Oth Fin Srces (Uses)	<u>(1,280,783)</u>	<u>118,091</u>	<u>(9.22)%</u>	<u>(877,874)</u>	<u>(1,322,990)</u>	<u>150.70%</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>(211,029)</u>	<u>(761,559)</u>		<u>(465,296)</u>	<u>(203,523)</u>	
FUND BALANCE:						
Fund balance, July 1	4,610,343	4,610,343		6,098,004	6,098,005	
Current balance	<u>4,399,314</u>	<u>3,848,784</u>		<u>5,632,708</u>	<u>5,894,482</u>	

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
SPECIAL REVENUE
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 01/31/2013

Rounded to the Nearest Dollar

	CHILD DEVEL BUDGET	CHILD DEVEL ACTUAL	% BUDGET
	=====	=====	=====
REVENUES:			
Federal	188,956	124,711	66.00%
State	270,108	134,873	49.93%
Local	140,500	123,604	87.97%
Total Revenues	<u>599,564</u>	<u>383,188</u>	<u>63.91%</u>
EXPENDITURES:			
Academic salaries	236,285	137,240	58.08%
Classified salaries	294,571	154,654	52.50%
Employee benefits	77,923	44,635	57.28%
Supplies and materials	34,098	16,283	47.75%
Contracted services	6,331	892	14.08%
Capital outlay	221	0	
Total Expenditures	<u>649,428</u>	<u>353,703</u>	<u>54.46%</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(49,864)	29,485	
OTH FIN SRCS (USES):			
Operating Transfers IN	50,516	36,131	71.52%
Total Oth Fin Srces (Uses)	50,516	36,131	71.52%
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>652</u>	<u>65,616</u>	
FUND BALANCE:			
Fund balance, July 1	150,580	173,447	
Current balance	<u>151,232</u>	<u>239,062</u>	

ALLAN HANCOCK COLLEGE
SPECIAL REVENUE FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE PERIOD ENDING 01/31/2013

	Rounded to the Nearest Dollar PCPA BUDGET	Dollar PCPA ACTUAL	% BUDGET
	=====	=====	=====
REVENUES:			
Earned income			
Ticket Revenue	1,309,087	1,040,012	79.45%
Handling	39,669	26,806	67.57%
Concessions	20,000	23,858	119.29%
Advertising	50,000	25,211	50.42%
Touring	44,800	39,349	87.83%
Other	10,000	1,784	17.84%
Total Earned Income	1,473,556	1,157,020	78.52%
Contributed Income			
Individual sources	45,000	22,365	49.70%
Fundraisers	0	2,587	
Corporations	50,000	17,030	34.06%
Foundations	507,757	81,914	16.13%
Total contributed income	602,757	123,896	20.55%
Allan Hancock College	<u>1,426,949</u>	<u>1,100,000</u>	<u>77.09%</u>
Total revenues	3,503,262	2,380,916	67.96%
EXPENSES:			
Production	1,805,711	1,205,172	66.74%
Conservatory	81,484	66,907	82.11%
Scholarships	594,312	454,109	76.41%
Administration	211,125	135,424	64.14%
Development	0	868	
Marketing	453,234	279,990	61.78%
Box office	273,741	176,912	64.63%
Concessions	11,500	9,481	82.45%
Outreach/YPP	67,867	45,839	67.54%
Total expenses	<u>3,498,974</u>	<u>2,374,701</u>	<u>67.87%</u>
EXCESS OF REVENUES OVER EXPENSES	4,289	6,214	
Outside events (net)	0	0	
FUND BALANCE			
Balance, July 1	4,511	4,511	
Current balance	<u>8,800</u>	<u>10,725</u>	
	=====	=====	

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
 CAPITAL PROJECTS FUND
 INCOME STATEMENT BY FUND
 FOR PERIOD ENDING 01/31/2013

	Rounded to the Nearest Dollar		
	CAPITAL PROJECTS BUDGET	CAPITAL PROJECTS ACTUAL	% BUDGET
	=====	=====	=====
REVENUES:			
Federal	0	0	
State	5,054,318	781,914	15.47%
Local	21,616	42,326	195.81%
Total Revenues	<u>5,075,933</u>	<u>824,239</u>	<u>16.24%</u>
EXPENDITURES:			
Supplies and materials	780	0	
Contracted services	14,623	3,007	20.56%
Capital outlay	5,147,702	1,130,945	21.97%
Total Expenditures	<u>5,163,105</u>	<u>1,133,952</u>	<u>21.96%</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	(87,172)	(309,713)	
OTH FIN SRCES (USES):			
Operating Transfers IN	0	0	
Operating Transfers OUT	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Oth Fin Srces (Uses)			
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>(87,172)</u>	<u>(309,713)</u>	
FUND BALANCE:			
Fund balance, July 1	<u>4,725,273</u>	<u>4,725,272</u>	
Current balance	<u>4,638,101</u>	<u>4,415,559</u>	

ALLAN HANCOCK COLLEGE GOVERNMENTAL FUNDS GROUP
 CAPITAL PROJECTS FUND
 INCOME STATEMENT BY FUND
 FOR PERIOD ENDING 01/31/2013

	Rounded to the Nearest Dollar		
	GO BONDS BLDG FUND BUDGET	GO BONDS BLDG FUND ACTUAL	% BUDGET
	=====	=====	=====
REVENUES:			
Local	250,000	87,787	35.11%
Total Revenues	<u>250,000</u>	<u>87,787</u>	<u>35.11%</u>
EXPENDITURES:			
Supplies and materials	121,687	11,962	9.83%
Contracted services	3,434,757	1,129,064	32.87%
Capital outlay	65,798,756	16,119,921	24.50%
Total Expenditures	<u>69,355,199</u>	<u>17,260,947</u>	<u>24.89%</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	-69,105,199	-17,173,161	
OTH FIN SRCE (USES):			
Operating Transfers IN	38,996,199	38,996,200	100.00%
Total Oth Fin Srces (Uses)	<u>38,996,199</u>	<u>38,996,200</u>	<u>100.00%</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>-30,109,000</u>	<u>21,823,039</u>	
FUND BALANCE:			
Fund balance, July 1	<u>30,133,426</u>	<u>30,133,426</u>	
Current balance	<u>24,426</u>	<u>51,956,465</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
 ENTERPRISE FUNDS
 STATEMENT OF OPERATIONS AND RETAINED EARNINGS
 FOR PERIOD ENDING 01/31/2013

	BOOKSTORE BUDGET	BOOKSTORE ACTUAL	% BUDGET
OPERATING REVENUES:			
Net sales	1,975,000.00	1,642,440.20	83.16%
Rental Text Income	350,000.00	340,245.32	97.21%
COST OF SALES:			
Cost of goods sold	1,581,000.00	682,422.99	43.16%
Gross profit on sales	<u>744,000.00</u>	<u>1,300,262.53</u>	<u>174.77%</u>
OPERATING EXPENSES:			
Salaries	216,950.00	291,928.05	134.56%
Employee benefits	47,050.00	78,193.31	166.19%
Supplies and materials	25,000.00	15,704.69	62.82%
Other Operating Expenses	569,240.00	112,359.00	19.74%
Total expenses	<u>858,240.00</u>	<u>498,185.05</u>	<u>58.05%</u>
Net operating income (loss)	(114,240.00)	802,077.48	(702.10)%
OTHER INCOME AND EXPENSE:			
Interest income	2,000.00	1,016.82	50.84%
Miscellaneous income	45,000.00	11,419.27	25.38%
Total other income	<u>47,000.00</u>	<u>12,436.09</u>	<u>26.46%</u>
Non-operating income/(loss)	47,000.00	12,436.09	26.46%
Net income (loss)	<u>(67,240.00)</u>	<u>814,513.57</u>	<u>(1,211.35)%</u>
OTH FIN SRCE (USES):			
Transfers in	0.00	0.00	
Transfers out	37,200.00	37,198.48	100.00%
Total oth fin srces (uses)	<u>(37,200.00)</u>	<u>(37,198.48)</u>	<u>100.00%</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENSES AND OTHER USES	(104,440.00)	777,315.09	
FUND BALANCE:			
Fund balance, July 1	1,566,175.00	1,566,173.52	
Current balance	<u>1,461,735.00</u>	<u>2,343,488.61</u>	

ALLAN HANCOCK COLLEGE PROPRIETARY FUNDS GROUP
INTERNAL SERVICE FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 01/31/2013

	<u>DENTAL BUDGET</u>	<u>DENTAL ACTUAL</u>	<u>Rounded to HLTH EXAM BUDGET</u>	<u>the Nearest HLTH EXAM ACTUAL</u>	<u>Dollar PROP/LIAB BUDGET</u>	<u>PROP/LIAB ACTUAL</u>	<u>PST-EMP BNF BUDGET</u>	<u>PST-EMP BNF ACTUAL</u>
REVENUES:								
Local	676,400	275,919	1,600	797	4,000	1,888	463,000	74,434
Total Revenues	<u>676,400</u>	<u>275,919</u>	<u>1,600</u>	<u>797</u>	<u>4,000</u>	<u>1,888</u>	<u>463,000</u>	<u>74,434</u>
EXPENDITURES:								
Employee benefits	0	0	139,031	22,182	0	0	0	0
Supplies and materials	0	0	0	0	0	0	0	0
Contracted services	675,000	278,511	0	0	263,000	2,556	0	0
Capital outlay	0	0	0	0	0	0	0	0
Total Expenditures	<u>675,000</u>	<u>278,511</u>	<u>139,031</u>	<u>22,182</u>	<u>263,000</u>	<u>2,556</u>	<u>0</u>	<u>0</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	1,400	(2,593)	(137,431)	(21,385)	(259,000)	(668)	463,000	74,434
OTH FIN SRCES (USES):								
Operating Transfers IN	0	0	0	0	0	0	0	0
Operating Transfers OUT	0	0	0	0	0	0	0	0
Total Oth Fin Srces	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>1,400</u>	<u>(2,593)</u>	<u>(137,431)</u>	<u>(21,385)</u>	<u>(259,000)</u>	<u>(668)</u>	<u>463,000</u>	<u>74,434</u>
FUND BALANCE:								
Fund balance, July 1	899,521	899,520	488,637	488,637	1,077,511	1,077,241	4,632,482	4,632,482
Current balance	<u>900,921</u>	<u>896,928</u>	<u>351,206</u>	<u>467,251</u>	<u>818,511</u>	<u>1,076,573</u>	<u>5,095,482</u>	<u>4,706,916</u>

ALLAN HANCOCK COLLEGE FIDUCIARY FUNDS GROUP
TRUST AND AGENCY FUNDS
INCOME STATEMENT BY FUND
FOR PERIOD ENDING 01/31/2013

Rounded to the Nearest Dollar
TRUST FUNDS

	STUDENT FIN AID	ASB	STUDENT REP FEES	DISTRICT TRUST	STUDENT CENTER FEE TRUST	AGENCY STUDENT CLUBS
REVENUES:						
Sales	0	19,129	0	84,293	0	3,852
Gifts and contributions	0	2,000	0	9,092	0	568
Other local revenue	0	0	0	5,741	0	2,792
Interest	0	34	5	280	345	8
Miscellaneous revenue	8,048,240	0	20,460	393	24,881	70
Total Revenues	<u>8,048,240</u>	<u>21,163</u>	<u>20,465</u>	<u>99,800</u>	<u>25,226</u>	<u>7,291</u>
EXPENDITURES:						
Salaries	0	0	0	0	0	0
Supplies and materials	0	95,073	0	45,554	0	8,816
Contracted services	0	56,134	6,468	13,965	0	(8)
Capital outlay	0	0	0	1,745	0	0
Total Expenditures	<u>0</u>	<u>151,207</u>	<u>6,468</u>	<u>61,264</u>	<u>0</u>	<u>8,808</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	8,048,240	(130,044)	13,996	38,536	25,226	(1,517)
OTH FIN SRCS (USES):						
Operating Transfers IN	20,595	100,872	0	1,806	0	1,520
Operating Transfers OUT	7,949,138	3,270	0	9,134	0	7,919
Total Oth Fin Srces (Uses)	<u>(7,928,543)</u>	<u>97,602</u>	<u>0</u>	<u>(7,328)</u>	<u>0</u>	<u>(6,399)</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES AND OTHER USES	<u>119,697</u>	<u>(32,442)</u>	<u>13,996</u>	<u>31,207</u>	<u>25,226</u>	<u>(7,917)</u>
FUND BALANCE:						
Fund balance, July 1	18,435	110,441	8,604	690,814	174,750	32,514
Current balance	<u>138,132</u>	<u>77,999</u>	<u>22,600</u>	<u>722,021</u>	<u>199,976</u>	<u>24,597</u>

ALLAN HANCOCK COLLEGE

MARCH 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 PCPA's The Tempest thru March 20 Severson Theater	2 12:00 & 2:00 p.m. Softball Doubleheader vs. LA Valley College
3	4	5	6	7 1:00 & 3:00 p.m. Softball Doubleheader vs. Moorpark College	8	9
10	11	12	13	14	15	16
17	18 Spring Recess thru March 23 No Classes	19 6:00 p.m. Board of Trustees Meeting	20	21 1:00 & 3:00 p.m. Softball Doubleheader vs. Cuesta College	22 Spring Holiday College Closed	23
24	25	26 2:30 p.m. Softball vs. Ventura College	27	28	29	30
31						

ALLAN HANCOCK COLLEGE

APRIL 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Dance Spectrum thru April 7 Severson Theater 10:30 a.m. Men's Golf WSC Match	2	3	4 1:00 p.m. Softball Doubleheader vs. Santa Barbara City College 2:30 p.m. Baseball vs. Ventura College	5	6 1:00 p.m. Baseball vs. Cuesta College
7	8	9 2:30 p.m. Softball vs. LA Pierce College 2:30 p.m. Baseball vs. Cuesta College	10	11 2:30 p.m. Baseball vs. Santa Barbara City College	12	13 1:00 p.m. Baseball vs. Santa Barbara City College
14	15	16 2:30 p.m. Baseball vs. Oxnard 6:00 p.m. Board of Trustees Meeting in Santa Ynez	17	18 2:30 p.m. Baseball vs. Oxnard	19	20 1:00 p.m. Baseball vs. LA Pierce College
21	22	23 2:30 p.m. Softball vs. Oxnard College 2:30 p.m. Baseball vs. LA Pierce College	24 PCPA's Fiddler on the Roof thru May 12 at Clark Center, Arroyo Grande	25 2:30 p.m. Baseball vs. Ventura College	26 2:30 p.m. Baseball vs. Ventura College	27
28	29	30				