

AGENDA ITEM REQUEST FORM

New Agenda Item Request Information

Agenda Item:

Item Description:

For Action or Discussion?

New Agenda Item Recommendation

Please write your motion the same way you would state it in a meeting. Please write your item request clearly.

EXAMPLE: IT IS RECOMMENDED THAT ASBG approve the meeting minutes of Spring meeting number seven.

IT IS RECOMMENDED THAT

Please provide any additional information to support your recommendation (or include attachments):