

Academic Policy & Planning Committee Meeting Agenda

Thursday, Nov 06, 2025, 2:00 PM

Location: Bldg A. Board Room.

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Ricardo Navarette
 English – Susie Kopecky
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Patricia Koivisto
 Health Sciences – Leanne Wolfram
 Industrial Technology – Loren Bradbury

Academic/Student Affairs – Kerry Runkle
 Languages & Communication – Melinda Nishimori
 Life and Physical Sciences – Brian Youngblood
 Mathematics Sciences – Chris Eachus
 Public Safety – Kurt Kruse
 Social & Behavioral Sciences – Lexy Conrad
 Student Representative – Faith Davis

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Luis Martinez
 Noncredit Education – Melinda Nishimori
 Curriculum Analyst – Vicky Smith
 Curriculum Technician – Jay Taylor-Burns
 Library – Susie Kopecky/ Trevor Passage

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
 Dean, Academic Affairs – Sean Abel
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Academic Affairs – Andria Perdue-Keiser
 Dean, Academic Affairs – Deborah Pirman

Dean, Academic Affairs – Monica Millard
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo
 Schedule – Ricardo Lopez
 Distance Education – Fred Patrick
 Part-Time Faculty Union – Joan Bergstrom Smith

GUESTS

I. Approval of Minutes: Oct 16, 2025.

II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

III. Chair Comments

- Summary Report: Nov 20, 2025. Senate: Nov 25, 2025. BOT: Dec 16, 2025.
- Inclusion, Diversity, Equity, Anti-racism, and Accessibility (IDEAA) in Course Outlines.
- Standardized Attendance Accounting Method
- Library Memo – Trevor Passage

IV. Agenda Item: Consent

Common Course Numbering: Phase IIB. There are 15 courses listed in this phase.

Prefix & Number	Course Title	Units
STAT C1000E	Introduction to Statistics (Lec 7 hours) Justification: Add embedded support section to STAT C1000.	5.0
STAT 1400S	Support for STAT C100	

V. Agenda Item: CCN and Course and Program Impact.

The CCN are mandated changes. The impact of these changes on courses and programs pose undue burden to the college processes and submission to the Chancellor's Office Curriculum Inventory.

VI. Agenda Item: First Readings

New Credit Courses

Prefix & Number	Course Title	Units
ENGL 155	Introduction to Science Fiction and Fantasy	3.0

	NEW: Prerequisite: ENGL C1000 Justification: This course introduces students to the literary genres known as science fiction and fantasy, which can be defined as a speculative, science-based genre of literature, but which can also include elements of fantasy and horror. The course will examine the canonical traditions of the genres, as well as the socio-political contexts from which popular science-fiction and fantasy stories derive. Students will study the history of these genres, as well as prevailing trends in contemporary science fiction and fantasy. It is common to find a science fiction and/or fantasy course at many California community/state colleges, as well as universities (for example, Cuesta College offers ENGL242: Science Fiction, and Cuyamaca College offers ENGL217: Fantasy and Science Fiction). This course may incorporate popular culture (film, television, media, art, video games) as a melding of literary art, scientific and philosophical speculation. It will offer a history of the genres, their significance in science, discovery, and social movements of the time, and explore representative themes, rhetoric, and methods of storytelling in texts, films and other media that go beyond simple entertainment value. Thus, the proposed course would satisfy the competency requirements in reading/written expression, as well as critical/analytical thinking. In a spring of 2022 survey conducted by the English Department for Program Review, students were asked to share their level of interest in potential new courses. There were approximately 188 responses to questions regarding various future literary course offerings. There was a question regarding interest in a course focused on science fiction and fantasy literature. Students showed interest in a course focused on science fiction and fantasy literature, with 68% of respondents saying such a course sounded "Moderately Interesting," "Very Interesting," or "Extremely Interesting."	
PE 158	Intermediate Golf	
PE 166	Intermediate Soccer	

New Noncredit Courses

Prefix & Number	Course Title	Hours
FTNC 7004	Winter Firefighter In-service Training NEW: DE Sync and Async	20-60

Review and Modify Credit Courses

Prefix & Number	Course Title	Units
ENGL 137	Children's Literature Modification: Text and content update.	3.0
GEOG 101L	Physical Geography Laboratory Justification: The course number has been changed to help students recognize this course as a lab that is aligned with Physical Geography GEOG 101.	1.0
PHYS 161	Engineering Physics 1 Modifications: Update units from 4 to 5. Update OER text and lab content.	5.0
PHYS 162	Engineering Physics 2 Modification: Update text and lab content.	4.0
PHYS 163	Engineering Physics 3 Modification: Update text and lab content.	4.0

PSY 113	Theories of Personality NEW: Prerequisite: PSYC 1000 Advisory: ENGL C1000 Modifications: Add new requisite. Updates on catalog description, content, objectives, methods of instruction, OER text adoption, and SLO.	3.0
PSY 117	Child Psychology NEW: Prerequisite: PSYC 1000 As above.	3.0
PSY 118	Human Development NEW: Prerequisite: PSYC 1000 As above.	3.0
PSY 119	Abnormal Psychology NEW: Prerequisite: PSYC 1000 As above.	3.0
PSY 121	Social Psychology As above.	3.0

Modify Noncredit Courses

Prefix & Number	Course Title	Hours
ELDN 7426	ELD Reading & Writing Lab	
TRCK 7800	Truck Driving Theory Justification: Effectively align the AHC curriculum with the Federal Motor Carrier Safety Administration's new regulations for Commercial Truck Driving programs. The TRCK prefix increases visibility of the courses and program and to ensure alignment with TOP and SOC codes. Modification: Update evaluation and objectives.	12-16
TRCK 7801	Yard Skills Justification: The California Department of Transportation (SB 158) requires a minimum of 15 hours of yard skills for a class A commercial driver's license. TRCK 7801 (formerly VOCE 7801B) Behind-the-Wheel intentionally focuses on yard skills prior to students practicing on public roads.	16-30
TRCK 7802	Public Road Truck Driving Justification: The California Department of Transportation (SB 158) requires a minimum of 15 hours of Public Roads (Behind the Wheel) for a class A commercial driver's license. Federal Motor Carrier Safety Administration (FMCSA) is implementing legislation effective February 2022. This will make Entry-Level Driver Training (ELDT) a requirement for anyone obtaining a commercial driver's license (CDL) for the first time. We must reflect their curriculum requirements in our course and program outlines to maintain a viable program and qualify for the Training Provider Registry (TPR). Modifications: Update entrance skills, objectives, and evaluation.	20-30
TRCK 7803	Commercial Vehicle Simulator Lab Justification: The course provides another level of safe training prior to driving a commercial vehicle on a public road.	1-40
TRCK 7805	DMV Refresher Justification: The course provides a refresher in preparation for the DMV test and enhance knowledge and chances of passing the DMV exam, which requires theory, yard skills, and driving behind the wheel. Modification. Update content.	8-16

VOCE 7400B	Beginning Floral Design	
VOCE 7401B	Floral Design Beyond the Basics	
VOCE 7402B	Floral Design Beyond the Basics II	
VOCE 7404B	Floral Design Special Events	
VOCE 7405B	Floral Seasonal Celebration	

New Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	Hospitality Management Associate in science for Transfer Justification: The Hospitality Industry is now the largest private-sector employer in Santa Barbara and San Luis Obispo counties, according to the California Employment Development Department (EDD).	18
Life and Physical Sciences	Viticulture and Enology: Winemaking Certificate of Achievement Justification: The new Certificate of Achievement in Winemaking will clarify the pathway for students. The college also offers a bonded winery and a dedicated vineyard on campus. This degree also offers the possibility to get into the industry faster since no general education courses are required.	32

New Noncredit Program

Department	Course Title	Hours
Education Noncredit	Barbering Certificate of Completion Justification: Partnership with Cosmoton Academy in Lompoc. There is a need and interest in the community.	1000-1200
Education Noncredit	Early Childhood Studies NC: Family Childcare License Preparation Certificate of Completion Justification: The justification of need is based on the ECSN/ECS advisory recommendation to create a stackable certificate that provides students with two courses to start that are family childcare focused. Students will then be able to apply both courses to another certificate that applies their learning to other care settings in the community. Additionally, there is a community need to provide education and training for other childcare models such as family members, neighbors and friends. The certificate is being developed as part of an IBEST model where noncredit English language learners simultaneously learn the professional language and basic skills needed for entering credit Early Childhood Studies coursework. This is part of the accelerated Pathways program and will serve as a bridge from noncredit to credit classes. These courses have also been requested by Santa Barbara County Resource and Referral and respond to projected employment needs in this field. This program will provide English language learners language support and benefit these students in the following ways: • Provide the training necessary to open an in-home licensed care facility. • Provide opportunities for self-employment • Increase the number of daycare spots in the region, which is an emergent need (Struggling to Stay Afloat: The Real Cost Measure in California 2019 report), allowing more parents to enter the workforce	24-40

	• Improve childcare stability across the region • Improve the quality of daycare in the Northern Santa Barbara region • Create a pathway to the credit ECS program in order to increase the opportunity to transition from this noncredit program to the credit program	
Education Noncredit	Early Childhood Studies NC: Family, Friend, & Neighbor Childcare Certificate of Completion Justification: The program was updated to change from a Certificate of Competency to a Certificate of Completion, revised name to align with industry standards, updated catalog description, and had very minor changes to the program outcomes.	69-115

Modify Credit Programs

Department	Course Title	Units
Applied Behavioral Sciences	NEW: Interior Design Associate in science Modification: Include advisory board recommendations to modernize the degree title and better align with current professional terminology and student understanding of the field. The new title, Interior Design, more accurately stands for the program's content and outcomes, which emphasize design principles, materials and finishes, lighting, space planning, and digital drafting. The term "Merchandising" no longer reflects industry practice or the program's learning goals. Advisory board members noted that employers and students identify more readily with Interior Design as a distinct discipline, and that clarity in the program title will support marketing, recruitment, and transfer articulation. • Degree title changes from Family and Consumer Science: Interior Design Merchandising to Interior Design • Update catalog description for industry relevance • Included two new INTD courses in degree that will articulate to CSU transfer school • Included ARCH digital drafting course based on recommendation of CTE advisory board to degree elective choices • Update PLOs based on industry language and new courses in degree • Remove BUS marketing course based on CTE advisory board.	24
English	English Associate in arts Modification: Change PLOs.	21
English	English Associate in arts for Transfer Modification: Change PLOs.	21
Fine Arts	Dance Associate in arts Modification: Program modification to align units.	33
Languages and Communication	Advance English Language Development Certificate of Accomplishment Modification: Increase units: ELD 533 from 3-units to 4-units.	13

Social and Behavioral Sciences	Psychology Associate in arts Justification: The revisions streamline program requirements, ensure consistency with current disciplinary standards, and better prepare students for academic and career pathways. The updated degree emphasizes research methods, statistics, and foundational subfields of psychology, while removing outdated or non-essential course options. These changes reduce barriers to completion, increase program clarity, and ensure the degree reflects contemporary expectations for students pursuing either direct employment opportunities or continued education in psychology and related fields.	25
Social and Behavioral Sciences	Psychology Associate in arts for Transfer The updates to the AA-T in Psychology were designed to align the program fully with the statewide Transfer Model Curriculum (TMC) and APA 3.0 undergraduate guidelines. Revisions emphasize streamlined course offerings, clearer prerequisite structure, and a solid foundation in research methods, statistics, and key subfields of psychology. By removing non-TMC-aligned courses and focusing on the competencies required for upper-division coursework, the revised AA-T ensures that students are optimally prepared for transfer into the CSU system as psychology majors.	20

Modify Noncredit Programs

Department	Course Title	Hours
Education NC	Basic Skills Certificate of Competency	48-108
	Advanced English Language Development Certificate of Competency	240-270
	Commercial Truck Driving Certificate of Completion	
	ELDV Family, Friend, & Neighbor Childcare Certificate of Competency	112-210
	ELDV Intro to Early Childhood Studies Certificate of Competency	213-345
	Income Tax Preparation Certificate of Competency	67-87
	Pathways to US Citizenship Certificate of Completion	42-96
	Secondary Education / High School Equivalency Exam Preparation Certificate of Competency	106-252

VII. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

VIII. Information Item: Technical Review Committee Assignments.

Updated: Fall 2025.

David DeGroot	Brent Darwin	Derek Mitchem	David DeGroot	Melinda Nishimori
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				Andria Perdue-Keiser
Counseling LDER, LS, PD, PROD Social-Behave Sc ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC Public Safety EMS, FT, LE, WFT, WFTL, WFTO Health Sciences DA, NURS, MA, MB, RT, HIT Kin, Rec, and Athletics ATH, HED, PE, PEIA	Business ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE Industrial Tech AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	Fine Arts ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA Math Sciences CS, MATH, ENGR, STEM Physical Sciences AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	Applied Behave Sci AJ, CA, ECS, EDUC, FCS, FSN APRN Cosmetology CWE	Community Ed Noncredit English ENGL, LBRY, READ Languages & Comm ASL, EDTC, ESL, FRCH, SPCH, SPAN

IX. Information Item: [Common Course Numbering](#)

Phase I Completed

Prefix & Number	Course Title	Status
ENGL C1000	Academic Reading and Writing	Active
POLS C1000	American Government and Politics	Active
ENGL C1001	Critical Thinking and Writing	Active
PSYC C1000	Introduction to Psychology	Active
COMM C1000	Introduction to Public Speaking	Active
STAT C1000	Introduction to Statistics	Active

Phase IIA

Prefix & Number	Course Title	Approved
ARTH C1100	Survey of Art from Prehistory to the Medieval Era Old: ART 103	Spring 2025
ARTH C1200	Survey of Art from Renaissance to Contemporary Old: ART 104	Spring 2025
ECON 2001	Principles of Microeconomics Old: ECON 102	Spring 2025
ECON 2002	Principles of Macroeconomics Old: ECON 101	Spring 2025
ENGL C1002	Introduction to Literature Old: ENGL 102	Spring 2025
ENGL C1003	Critical Thinking and Writing Through Literature	Not Offered
HIST C1001	United States History to 1877 Old: HIST 107	Spring 2025
HIST C1002	United States History Since 1865 Old: HIST 107	Spring 2025

Phase IIB. There are 15 courses listed in this phase.

Prefix & Number	Course Title	Units	Start
ANTH C1001	Intro to Biological Anthropology Encouraged to concurrently enroll in ANTH C1001L.	3.0	Sum/Fall 2026

	Old: ANTH 101.		
ANTH C1001L	Biological Anthropology Lab Corequisite: ANTH C1001 or completion of ANTH C1001. Old: ANTH 110	1.0	Sum/Fall 2026
ASTR C1001	Astronomy Old: ASTR 100	3.0	Sum/Fall 2026
CDEV C1000	Child Growth and Development Old: ECS 100	3.0	Sum/Fall 2026
COMM C1004	Interpersonal Communication Old: COMM 103	3.0	Sum/Fall 2026
MATH C2210	Calculus I: Early Transcendentals Modification: Update text. Validate GE. Old: MATH 181 Units and Hours Calculation.	4.0	Sum/Fall 2026
MATH C2220	Calculus II Modification: Update text. Validate GE. New: DE Old: MATH 182 Units and Hours Calculation	4.0	Sum/Fall 2026

X. Reports

- a. Library
- b. AP&P Representatives
- c. AP&P Vice Chair / TRC Chair
- d. AP&P Chair
- e. Administration
- f. Admissions and Records
- g. Counseling/Matriculation
- h. Articulation
- i. CurriQunet & Support

XI. Call for Future Agenda Items

XII. Call to Adjourn