

Academic Policy & Planning Committee Meeting Agenda

Thursday, May 1, 2025, 2:00 PM

Location: Bldg A. Board Room.

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Ricardo Navarette
 English – Kacie Wills
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Patricia Koivisto
 Health Sciences – Leanne Wolfram
 Industrial Technology – Loren Bradbury

Academic/Student Affairs – Kerry Runkle
 Languages & Communication – Andria Perdue Keiser
 Life and Physical Sciences – Brian Youngblood
 Mathematics Sciences – Chris Eachus
 Public Safety – Kurt Kruse
 Social & Behavioral Sciences – Lexy Conrad
 Student Representative – Vacant

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Luis Martinez
 Noncredit Education – Andria Perdue Keiser
 Curriculum Analyst – Vickey Smith and Curriculum Technician – Jay Taylor-Burns
 Library – Susie Kopecky/ Trevor Passage

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
 Dean, Academic Affairs – Sean Abel/Richard Mahon
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Y. Teniente
 Dean, Academic Affairs – Alicia Paniagua
 Dean, Extended Campus – Rick Rantz

Associate Dean/ Public Safety Director – Mitch McCann
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo
 Schedule – Ricardo Lopez
 Distance Education – Fred Patrick
 Part-Time Faculty Union – Joan Bergstrom Smith

GUESTS

I. Approval of Minutes: Apr 17, 2025.

II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

III. Chair Comments

- Summary Report: May 1, 2025. Senate: May 13, 2025. BOT: May 20, 2025.
- Retreat: Aug 13, 2025. 9 AM - 12 Noon and 1 PM - 4 PM.
- Program Deactivation.

Excerpt: AP 4021. Program Vitality

EXEMPTIONS FROM PROGRAM VITALITY REVIEW FOR PROGRAM DEACTIVATION

A formal Program Vitality review is not required for program deactivation if all of the following conditions are met:

The deactivation will have no significant impact on:

- The comprehensiveness and balance of offerings across the college curriculum and within the district
- The college's educational and budget-planning process
- Students, faculty, and staff
- Transfer opportunities to four-year colleges and universities.
- Local businesses and industries or the region as a whole

The proposed deactivation falls under one of these scenarios:

- **Replacement with Transfer Degree:** The existing curriculum review and approval process recommends archiving a local AA or AS degree in favor of a new AA-T or AS-T in the same discipline.
- **Faculty Determination:** Discipline faculty determines that a program of study is no longer relevant or viable and recommends archiving the program through the existing curriculum review and approval process.
- **Regulatory or Industry Changes:** Changes in legislative or industry requirements render the program noncompliant or irrelevant, as documented in the program review.

Consensus Requirement: If discipline faculty cannot reach a consensus regarding archiving the program, they may recommend a full Program Vitality review process.

IV. Consent Agenda Item:

Deactivate Course

Prefix & Number	Course Title	Units
EMS 134	Internship Seminar Course Impact: None. Program Impact: Core Elective . EMS (AS) and EMS (Cert)	1.0
EMS 320	Emergency Medical Response to Hazardous Material Incidents Course Impact: None. Program Impact: None.	1.0
EMS 325	Lifeguard Certification Course Impact: None. Program Impact: Core Elective . EMS (AS) and EMS (Cert)	2.0
EMS 328	Wilderness/EMS Wilderness Travel Course Impact: None. Program Impact: None. Justification: No longer offered. Content rolled into newer courses.	1.5
EMS 337	Wilderness EMS – Aircraft Search Technology and Techniques Course Impact: None. Program Impact: None.	2.0
EMS 338	Land Navigation Course Impact: Cross-list: FT 338 Land Navigation Program Impact: None. Justification: No longer offered. Content rolled into newer courses.	2.0
EMS 350	Wilderness EMS – Essentials of Search and Rescue Course Impact: None. Program Impact: None.	3.5
EMS 360	Wilderness EMS – Man Tracking 1 Course Impact: None. Program Impact: None.	0.5
EMS 378	Wilderness/EMS – EMT Wilderness Transition Course Impact: None. Program Impact: None.	2.5
EMS 388	Wilderness EMS – Searching with Canine (K-9) Teams Course Impact: None. Program Impact: None.	2.5
EMS 407	Wilderness EMS – First Responder and Survival Refresher Course Impact: None. Program Impact: None.	0.5

Text Change

Prefix & Number	Course Title	Units
GRPH 127	History of Graphic Design	3.0

V. Agenda Item: First Reading

New Noncredit Courses

Prefix & Number	Course Title	Units
OLDR 7300	Urban Sketching Justification: Urban sketching has never been offered for OLDR learners. Join the urban sketching global phenomenon as students learn how to document their daily life through light and lively sketches with a splash of watercolor. Working from photographs during class, students will learn urban sketching style drawing and watercolor techniques to apply perspective, composition, light, and storytelling elements in these quick sketches. Each weekly homework assignment invites students to create an urban sketch on location to document their life experiences. No prior art experience required.	24-54
OLDR 7305	Art/Journaling Justification: New course. There is no current course which focuses on art/journaling. The hours for the course range are set low to allow this course to be offered for two hours during the summer semester, and also two hours during the spring or fall terms.	16-36
OLDR 7310	Photography for Artists Justification: Photography for Artists offers a counterbalance to the normative art practice of using other people's photographs as reference images while creating artwork. Instead, artists can learn to create their own high quality reference photographs so that their creative piece is 100 percent their own work.	1-54
OLDR 7320	Painting with Pastels Justification: Painting with Pastels is an easily accessible and affordable art option for the OLDR population which currently is not offered by Community Education. It also expands the current OLDR course options to be more inclusive of an art media not currently taught. Pastels also has been requested as a course topic by students and instructors.	24-54
OLDR 7340	Image Transfer Art Applications (From Photographs) Justification: Image Transfer Art Applications (From Photographs) has never been offered. There is nothing currently offered which covers even a portion of the course content.	24-54
STMN 7000	Chemistry Skills Lab Grading: Satisfactory Progress DE Sync and Async	16-96
STMN 7010	Pre-Calculus/ Calculus Skills Lab Grading: Satisfactory Progress DE Sync and Async	16-96

Modify Credit Courses

Prefix & Number	Course Title	Units
AJ 160	Introduction to Cybercrime Modification: Add discipline placement: Homeland Security	3.0
AJ 162	Ethical Hacking Modification: Add discipline placement: Homeland Security	3.9

DANC 138	Hip Hop Dance II	2.0
DRMA 111	History of World Theatre 2 Justification: The current catalog description contains the same language as DRMA 110 (History of World Theater 1). We need to modify DRMA 111 (History of World Theater 2) to reflect corrected language (it is a Survey 2 course that is a continuation of Survey 1). DRMA 111 is core to the current certificate. Modified Assignment language to reflect later periods from 18th Century to 21st Century (instead of ancient references). Modified DE modality option to reflect the need to offer as an online course. Modified textbook section is a modified to offer OER option to better serve students for cost barriers. Textbook will now be optional and OER as required source.	3.0
ECS 125	Curriculum for Afterschool & Recreational Programs Modifications: Adapted for DE, textbook revision, updated and expanded content to meet current workforce practices of care and recreation, and SLOs based on industry standards. Requisites: Remove advisory ECS 101. Add REC 105 as an advisory.	3.0
NURS 422	EKG/Monitor Observer Modification: DE Sync and Async	1.5

Modify Noncredit Courses

Prefix & Number	Course Title	Hours
STMN 7200	Exploring Careers in STEM Justification: Add discipline placements to align with subject matter. Change prefix from PDNC 7200 to STMN 7200.	1-32

New Noncredit Program

Department	Course Title	Hours
Noncredit	Instructional Aide Certificate of Completion	?

Deactivate Noncredit Programs

Department	Course Title	Hours
Noncredit	Basic Noncredit ESL Certificate of Completion Justification: This program has been replaced by a similar version under a certificate of competency designation (with SP grade). Students have had ample time to petition for this certificate of completion (earned by accumulating hours only). For future certificate petitions that include courses without the SP grade, we are awaiting approval of a "Noncredit by exam" process, allowing students to earn competency in a course, allowing it to be used for the certificate of competency.	436-768
Noncredit	Basic English Language Development Certificate of Competency Justification: This program is duplicate. It was initially created under the "credit program" designation due to CurriQunet issues. It is also now outdated since a revised certificate of the same name has gone through.	?

Noncredit	Advanced Noncredit ESL Certificate of Completion Justification: This program has been replaced by the Intermediate English Language Development Certificate of Competency.	416-738
-----------	--	---------

VI. Second Reading

Review and Modify Credit Courses

Prefix & Number	Course Title	Units
BIOL 124	Human Anatomy	4.0
BIOL 125	Human Physiology	4.0
ELD 532	Low Advanced Writing Mirrored Course. ELDN	4.0

Review and Modify Noncredit Courses

Prefix & Number	Course Title	Hours
PDNC 7200	Exploring Careers in STEM	1 – 32

VII. Second Reading: Program Deactivation

Effective: Catalog 2025-26

Department	Program Title	Units
Counseling	Liberal Arts: Arts and Humanities (Non-transfer). Associate in Arts	18
Counseling	Liberal Arts: Mathematics & Science (Non-transfer). Associate in Arts	18
Counseling	Liberal Arts: Social & Behavioral Sciences (Non-transfer). Associate in Arts	18
Counseling	Transfer Studies California General Education Transfer Curriculum Certificate of Achievement	?
Counseling	Transfer Studies CSU General Education Breadth Certificate of Achievement	?

VIII. Agenda Item: College Now and Concurrent Enrollment Course Attributes in CurriQunet.

[BP/AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students.](#)

IX. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

X. Agenda Item: Second Reading. For inclusion in the summary report.

New Noncredit Courses

Prefix & Number	Course Title	Units
OLDR 7300	Urban Sketching	24-54
OLDR 7305	Art/Journaling	16-36
OLDR 7310	Photography for Artists	1-54
OLDR 7320	Painting with Pastels	24-54

OLDR 7340	Image Transfer Art Applications (From Photographs)	24-54
STMN 7000	Chemistry Skills Lab	16-96
STMN 7010	Pre-Calculus/ Calculus Skills Lab	16-96

Modify Credit Courses

Prefix & Number	Course Title	Units
DANC 138	Hip Hop Dance II	2.0
DRMA 111	History of World Theatre 2	3.0
ECS 125	Curriculum for Afterschool & Recreational Programs	3.0
NURS 422	EKG/Monitor Observer	1.5

Modify Noncredit Courses

Prefix & Number	Course Title	Hours
STMN 7200	Exploring Careers in STEM	1-32

Deactivate Noncredit Programs

Department	Course Title	Hours
Noncredit	Basic Noncredit ESL Certificate of Completion	436-768
Noncredit	Basic English Language Development Certificate of Competency	?
Noncredit	Advanced Noncredit ESL Certificate of Completion	416-738

XI. Agenda Item: Request for Distance Education Modality.

Prefix & Number	Course Title	Distance Education
NURS 422	EKG/Monitor Observer	DE Sync and Async
STMN 7000	Chemistry Skills Lab	DE Sync and Async
STMN 7010	Pre-Calculus/ Calculus Skills Lab	DE Sync and Async

XII. Agenda Item: Request for Requisites: Prerequisites, Corequisites, Advisories, and/or Limitation on Enrollment.

Prefix & Number	Course Title	Requisites
ECS 125	Curriculum for Afterschool & Recreational Programs	Remove Advisory: ECS 101 Add Advisory: REC 105

XIII. Agenda Item: Catalog Development Schedule. Fall 2025.

XIV. Agenda Item: AP&P Committee Report on Achievements, Goals, and Challenges.

XV. Information Item: Credit for Prior Learning

[BP/AP 4235 Credit for Prior Learning](#)

[Palomar College Credit for Prior Learning](#)

Excerpt: AP 4235 Credit for Prior Learning

Students may demonstrate proficiency in a course eligible for Credit for Prior Learning and obtain subject and/or unit credit by one of the following methods:

1. Achievement of a score of 3 or higher on an Advanced Placement (AP) examination administered by the College Entrance Examination Board for general education subject and unit credit and course subject and unit credit as identified on the AHC AP Examination List.
2. Achievement of a score that qualifies for credit by examination in the College Level Examination Program (CLEP) for subject and unit credit as identified on the AHC CLEP Examination List.
3. Achievement of a score that qualifies for credit by examination in the International Baccalaureate Program (IB) for subject credit as identified on the AHC IB List.
4. Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.
5. The passing of an examination administered by other agencies approved by the college.
6. Evaluation of Joint Services Transcripts (JST).
7. Evaluation of industry recognized credential documentation.
8. Evaluation of student-created portfolios.

Example:

NURS 117. MS: Introduction to Nursing Concepts.

Assessment Method: Credit by exam.

Pathway: Health and Public Services

Notes. Multi-process exam including skills and math proficiency. Military Challenge process:

<https://www.palomar.edu/nursing/challenge-advanced-placement-for-military-personnel-2/?hilite=military>

XVI. Information Item: Technical Review Committee Assignments.

David DeGroot	Brent Darwin	Derek Mitchem	Curriculum Analyst (David DeGroot)	Andria Perdue Keiser
Counseling LDER, LS, PD, PROD Social-Behave Sc ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC Public Safety EMS, FT, LE, WFT, WFTL, WFTO Health Sciences DA, NURS, MA, MB, RT, HIT Kin, Rec, and Athletics ATH, HED, PE, PEIA	Business ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE Industrial Tech AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	Fine Arts ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA Math Sciences CS, MATH, ENGR, STEM Physical Sciences AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	Applied Behave Sci AJ, CA, ECS, EDUC, FCS, FSN APRN Cosmetology CWE	Community Ed Noncredit English ENGL, LBRY, READ Languages & Comm ASL, EDTC, ESL, FRCH, SPCH, SPAN

XVII. Reports

- a. Library
- b. AP&P Representatives
- c. AP&P Vice Chair / TRC Chair
- d. AP&P Chair
- e. Administration
- f. Admissions and Records
- g. Counseling/Matriculation
- h. Articulation

- i. CurriQunet & Support

XVIII. Call for Future Agenda Items

XVI. Call to Adjourn