

Academic Policy & Planning Committee Meeting Agenda

Thursday, Apr 17, 2025, 2:00 PM

Location: Bldg A. Board Room.

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Ricardo Navarette
 English – Kacie Wills
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Patricia Koivisto
 Health Sciences – Leanne Wolfram
 Industrial Technology – Loren Bradbury

Academic/Student Affairs – Kerry Runkle
 Languages & Communication – Andria Perdue Keiser
 Life and Physical Sciences – Brian Youngblood
 Mathematics Sciences – Chris Eachus
 Public Safety – Kurt Kruse
 Social & Behavioral Sciences – Lexy Conrad
 Student Representative – Vacant

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Luis Martinez
 Noncredit Education – Andria Perdue Keiser
 Curriculum Analyst – Vickey Smith and Curriculum Technician – Jay Taylor-Burns
 Library – Susie Kopecky/ Trevor Passage

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
 Dean, Academic Affairs – Sean Abel/Richard Mahon
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Y. Teniente
 Dean, Academic Affairs – Alicia Paniagua
 Dean, Extended Campus – Rick Rantz

Associate Dean/ Public Safety Director – Mitch McCann
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo
 Schedule – Ricardo Lopez
 Distance Education – Fred Patrick
 Part-Time Faculty Union – Joan Bergstrom Smith

GUESTS

I. Approval of Minutes: Apr 3, 2025.

II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

III. Chair Comments

- Summary Report: May 1, 2025.
- Next AP&P Committee Meeting: May 1, 2025.
- Next TRC Meeting: Apr 24, 2025.

IV. Information Item: Noncredit Grading

V. Consent Agenda Item:

Deactivate Course

Prefix & Number	Course Title	Units
GRPH 121	Advanced Design for Publishing Lab Course Impact: None Program Impact: None	1.0
GRPH 125	Digital Design & Publishing Lab Course Impact: Prerequisite: GRPH 121 - Advanced Design for Publishing Lab *Active* Prerequisite: GRPH 121 - Advanced Design for Publishing Lab *In Review* Program Impact: None.	1.0
GRPH 361	Applied Design Graphics Lab 2 Course Impact: Prerequisite: GRPH 362 - Applied Design Graphics Lab 3 *Active* Prerequisite: GRPH 362 - Applied Design Graphics Lab 3 *In Review* Program Impact: None	0.5-1.0
GRPH 362	Applied Design Graphics Lab 3	0.5-1.0

	Course Impact: None Program Impact: None	
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Change Text

Prefix & Number	Course Title
ART 108/GRPH 108	Design 1 on the Computer
GRPH 112	Digital Imagery
GRPH 113	Digital Illustration
GRPH 115	Digital Design and Publishing

VI. First Readings

Review and Modify Credit Courses

Prefix & Number	Course Title	Units
BIOL 124	Human Anatomy Justification: The LPS faculty is concerned that students now have until the last day of instruction to choose the pass / no pass option. We had several students with passing C grades choose this option during the last few weeks of instruction in Fall 2023. These students then did very poorly or did not show up for their final exams to guarantee a "no pass" grade. This process allows the student's GPA to remain at the same level that it was before this class, and allows the student to later re-enroll in the same course for a second attempt with the hopes of receiving an A or a B. Our concern is that nursing schools look at applicants' GPAs as well as the highest grades earned in courses. Receiving a "no pass" does not negatively impact a student's GPA, and a nursing program may miss that the student took the same class twice before earning a final grade of an A or B. This option could impact on the student's enrollment ranking for the nursing program. Our other concern is that students opting not to accept a C as their final grade and choosing to retake the same course will negatively impact on our department since this class already has heavy demand and high waitlist numbers. Removing the pass / no pass option should close this loophole, maintain student, and course integrity. Modification: Update to "Letter Grade Only" option.	4.0
BIOL 125	Human Physiology Justification: Same as BIOL 124. Modification: Update to "Letter Grade Only" option.	4.0
ELD 532	Low Advanced Writing Modifications: Update catalog description course objectives, and SLO. Mirrored Course. ELDN	4.0

Review and Modify Noncredit Courses

Prefix & Number	Course Title	Hours
PDNC 7200	Exploring Careers in STEM Justification: Add multiple discipline placements.	1.0 – 32.0

VII. Agenda Item: Program Deactivation

Department	Course Title	Units
Counseling	Liberal Arts: Arts and Humanities (Non-transfer). Associate in Arts Justification: Since the Cal-GETC, CSUGE, IGETC, and AHCGE will all be allowed to count for a student's general education, there is no longer a need to have two of each Liberal Arts degrees.	18
Counseling	Liberal Arts: Mathematics & Science (Non-transfer). Associate in Arts	18
Counseling	Liberal Arts: Social & Behavioral Sciences (Non-transfer). Associate in Arts	18
Counseling	Transfer Studies California General Education Transfer Curriculum Certificate of Achievement	?
Counseling	Transfer Studies CSU General Education Breadth Certificate of Achievement	?

Excerpt: AP 4021. Program Vitality

EXEMPTIONS FROM PROGRAM VITALITY REVIEW FOR PROGRAM DEACTIVATION

A formal Program Vitality review is not required for program deactivation if all of the following conditions are met:

The deactivation will have no significant impact on:

- The comprehensiveness and balance of offerings across the college curriculum and within the district
- The college's educational and budget-planning process
- Students, faculty, and staff
- Transfer opportunities to four-year colleges and universities.
- Local businesses and industries or the region as a whole

The proposed deactivation falls under one of these scenarios:

- **Replacement with Transfer Degree:** The existing curriculum review and approval process recommends archiving a local AA or AS degree in favor of a new AA-T or AS-T in the same discipline.
- **Faculty Determination:** Discipline faculty determines that a program of study is no longer relevant or viable and recommends archiving the program through the existing curriculum review and approval process.
- **Regulatory or Industry Changes:** Changes in legislative or industry requirements render the program noncompliant or irrelevant, as documented in the program review.

Consensus Requirement: If discipline faculty cannot reach a consensus regarding archiving the program, they may recommend a full Program Vitality review process.

VIII. **Agenda Item:** College Now and Concurrent Enrollment Course Attributes in CurriQunet.

[BP/AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students.](#)

IX. **Agenda Item:** Catalog Development Schedule. Fall 2025.

X. **Agenda Item:** AP&P Committee Report on Achievements, Goals, and Challenges.

XI. **Information Item:** Credit for Prior Learning

[BP/AP 4235 Credit for Prior Learning](#)

[Palomar College Credit for Prior Learning](#)

Excerpt: AP 4235 Credit for Prior Learning

Students may demonstrate proficiency in a course eligible for Credit for Prior Learning and obtain subject and/or unit credit by one of the following methods:

1. Achievement of a score of 3 or higher on an Advanced Placement (AP) examination administered by the College Entrance Examination Board for general education subject and unit credit and course subject and unit credit as identified on the AHC AP Examination List.
2. Achievement of a score that qualifies for credit by examination in the College Level Examination Program (CLEP) for subject and unit credit as identified on the AHC CLEP Examination List.
3. Achievement of a score that qualifies for credit by examination in the International Baccalaureate Program (IB) for subject credit as identified on the AHC IB List.
4. Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.
5. The passing of an examination administered by other agencies approved by the college.
6. Evaluation of Joint Services Transcripts (JST).
7. Evaluation of industry recognized credential documentation.
8. Evaluation of student-created portfolios.

Example:

NURS 117. MS: Introduction to Nursing Concepts.

Assessment Method: Credit by exam.

Pathway: Health and Public Services

Notes. Multi-process exam including skills and math proficiency. Military Challenge process:

<https://www.palomar.edu/nursing/challenge-advanced-placement-for-military-personnel-2/?hilite=military>

XII. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

XIII. Information Item: Technical Review Committee Assignments.

David DeGroot	Brent Darwin	Derek Mitchem	Curriculum Analyst (David DeGroot)	Andria Perdue Keiser
Counseling LDER, LS, PD, PROD Social-Behave Sc ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC Public Safety EMS, FT, LE, WFT, WFTL, WFTO Health Sciences DA, NURS, MA, MB, RT, HIT Kin, Rec, and Athletics ATH, HED, PE, PEIA	Business ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE Industrial Tech AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	Fine Arts ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA Math Sciences CS, MATH, ENGR, STEM Physical Sciences AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	Applied Behave Sci AJ, CA, ECS, EDUC, FCS, FSN APRN Cosmetology CWE	Community Ed Noncredit English ENGL, LBRY, READ Languages & Comm ASL, EDTC, ESL, FRCH, SPCH, SPAN

XIV. Reports

- a. Library
- b. AP&P Representatives

- c. AP&P Vice Chair / TRC Chair
- d. AP&P Chair
- e. Administration
- f. Admissions and Records
- g. Counseling/Matriculation
- h. Articulation
- i. CurriQunet & Support

XV. Call for Future Agenda Items

XVI. Call to Adjourn