

# Academic Policy & Planning Committee Meeting Agenda

## Thursday, Apr 3, 2025, 2:00 PM

### Location: Bldg A. Board Room.

#### VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson  
 Business – Brent Darwin  
 Counseling – Ricardo Navarette  
 English – Kacie Wills  
 Fine Arts – Shane Anderson  
 Kinesiology, Rec & Athletics – Patricia Koivisto  
 Health Sciences – Leanne Wolfram  
 Industrial Technology – Loren Bradbury

Academic/Student Affairs – Kerry Runkle  
 Languages & Communication – Andria Perdue Keiser  
 Life and Physical Sciences – Brian Youngblood  
 Mathematics Sciences – Chris Eachus  
 Public Safety – Kurt Kruse  
 Social & Behavioral Sciences – Lexy Conrad  
 Student Representative – Vacant

#### NON-VOTING MEMBERS

Chair – Larry Manalo Jr.  
 Vice chair/TRC/ Articulation - David DeGroot  
 VP, Academic Affairs – Robert Curry  
 Admissions & Records – Josie Cabanas and Luis Martinez  
 Noncredit Education – Andria Perdue Keiser  
 Curriculum Analyst – Vickey Smith and Curriculum Technician – Jay  
 Library – Susie Kopecky/ Trevor Passage

#### STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica  
 Dean, Academic Affairs – Sean Abel/Richard Mahon  
 Dean, Academic Affairs – Mary Patrick  
 Dean, Matriculation/Counseling – Y. Teniente  
 Dean, Academic Affairs – Alicia Paniagua  
 Dean, Extended Campus – Rick Rantz

Associate Dean/ Public Safety Director – Mitch McCann  
 Associate Dean/Athletic Director – Kim Ensing  
 Associate Dean/PCPA Director – Mark Booher  
 Senate President – Alberto Restrepo  
 Schedule – Ricardo Lopez  
 Distance Education – Fred Patrick  
 Part-Time Faculty Union – Joan Bergstrom Smith

#### GUESTS

#### I. Approval of Minutes: Mar 6, 2025.

#### II. Approval of the Agenda. Include typographical corrections and sequence changes to accommodate guest presenters.

#### III. Chair Comments

- Summary Report: Apr 3, 2025. Senate: Apr , 2025. BOT: Apr 14, 2025.
- Next AP&P Committee Meeting: Apr 17, 2025.
- Next TRC Meeting: Apr 10, 2025.
- Course Outlines of Record: Assignments and Evaluations

#### IV. Information Item:

As of March 21, 2025, colleges no longer have to submit the Notice of Intent (NOI) for Regional Recommendation (Google form). The LMI data request serves as the NOI.

#### V. Consent Agenda Item:

##### Deactivate Course

Prefix & Number	Course Title	Units
GRPH 111	Digital Imagery Lab <b>Course Impact:</b> Advisories: FILM 117 - 3D Computer Animation 1 *Active* Advisories: FILM 126 - Introduction to Motion Graphics *Active* Advisories: MMAC 112 - Responsive Web Design *Active* <b>Advisories: MMAC 112 - Responsive Web Design *In Review*</b> Advisories: MMAC 117 - 3D Computer Animation 1 *Active* <b>Advisories: MMAC 117 - 3D Computer Animation 1 *Draft*</b> Advisories: MMAC 126 - Introduction to Motion Graphics *Active* <b>Program Impact:</b> Course Block Library- *Active* Core Elective - Film and Video (AA)	1.0

	Course Block Library- *Active* Core Elective - Film and Video (Cert.) Course Block Library- *Active* Core Elective: List 2 - Photography (AA)	
GRPH 114	Digital Illustration Lab <b>Course Impact:</b> None. <b>Program Impact:</b> None.	1.0
GRPH 360	Applied Design Graphics Lab 1 <b>Course Impact:</b> Prerequisite: GRPH 361 - Applied Design Graphics Lab 2 *Active* Prerequisite: GRPH 361 - Applied Design Graphics Lab 2 *In Review* <b>Program Impact:</b> None.	0.5-1.0

#### VI. Consent Agenda Items: Phase 2 Common Course Numbering

Prefix & Number	Course Title	Units
ARTH C1100	Survey of Art from Prehistory to the Medieval Era Former: ART 103.	3.0
ARTH C1200	Survey of Art from Renaissance to Contemporary Former: ART 104	3.0
ECON C2001	Principles of Microeconomics Former: ECON 102	3.0
ECON C2002	Principles of Macroeconomics Former: ECON 101	3.0
ENGL C1002	Introduction to Literature Former: ENGL 102	3.0
HIST C1001	United States History to 1877 Former: HIST 107	3.0
HIST C1002	United States History Since 1865 Former: HIST 108	3.0

#### VII. Agenda Item: Common Course Numbering Phase II and III.

#### VIII. First Readings

##### New Credit Courses

Prefix & Number	Course Title	Units
AG 166	Crop Protection Prerequisites: AG 161 or AG 130 or BIOL 100 AHC GE Area 5. Natural Sciences Cal-GETC Area 5B Biological Sciences and 5C Laboratory. Need objectives for these categories.	4.0
ART 102	Precolonial Arts of Africa, Oceania, and the Americas DE Async and Sync Advisory: ENGL C1000	3.0

##### Review and Modify Credit Courses

Prefix & Number	Course Title	Units
MMAC 112	Responsive Web Design	3.0
COMM 102	Small Group Communication Former: SPCH 102	3.0

**Review and Modify Noncredit Courses**

Prefix & Number	Course Title	Hours
ELDN 7532	Low Advanced Writing	80-90

**Modify Credit Program**

Department	Program Title	Units
Counseling	Liberal Arts: Mathematics & Science Associate in Arts Justification: Since the CALGETC, CSUGE, IGETC, and AHCGE will all be allowed to count for a student's general education, there is no longer a need to have 2 of each Liberal Arts degrees.	18.0
Counseling	Liberal Arts: Arts & Humanities Associate in Arts	18.0
Counseling	Liberal Arts: Social and Behavioral Sciences Associate in Arts	18.0
Life & Physical Sciences	Biology Associate in Science for Transfer Update PLOs	37.0
Life & Physical Sciences	Physics Associate in Science for Transfer Justification: Alignment to most recent update to the CCCC Physics AS-T template.	33.0
Mathematics	Mathematics Associate in Science for Transfer Justification: Remove CS 161 and MATH 123 (STAT C1000) to meet the revised CCCC Feb 2, 2025 Mathematics AS-T template.	21.0

**IX. Second Readings: Mar 6, 2025 Proposals.****New Credit Courses**

Prefix & Number	Course Title	Units
AJ 121	Ethical Reasoning in Criminal Justice Program Impact: Modern Policing (In progress).	3.0

**New Credit Program**

Department	Program Title	Units
Counseling	CALGETC Certificate of Achievement Justification: The students will complete the Cal-GETC courses to meet the lower division general education course requirements of CSU or UC.	34

**Review and Modify Credit Courses**

Prefix & Number	Course Title	Units
LE 432	Probation Academy Justification: The number of weeks/hours was miscalculated, and an error was made about the total number of hours for the class. The course outline shows 200 hours of lecture and 72 hours lab. This is an error. It amounts to seven weeks of instruction. The correct number of hours should be 185 lectures and 15 hours lab (5 weeks).	5.0

	Since this was an error, is it possible to make a simple correction on the number of hours for the course to correct it without going through the normal Academic Senate and AP&P approval process? Unfortunately, if a correction in the number of hours can be made, it would need to be expedited as we have a commitment with 6 probation agencies to begin training in April 2025.	
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**X. Second Readings:** Apr 3, 2025 Proposals.

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**Review and Modify Credit Courses**

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**Modify Credit Program**

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Counseling	Liberal Arts: Arts & Humanities Associate in Arts	18.0
Counseling	Liberal Arts: Social and Behavioral Sciences Associate in Arts	18.0
Life & Physical Sciences	Biology Associate in Science for Transfer Update PLOs	37.0
Life & Physical Sciences	Physics Associate in Science for Transfer Justification: Alignment to most recent update to the CCCC Physics AS-T template.	33.0
Mathematics	Mathematics	21.0

	Associate in Science for Transfer Justification: Remove CS 161 and MATH 123 (STAT C1000) to meet the revised CCCC Feb 2, 2025 Mathematics AS-T template.	
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**XI. Agenda Item:** Requisites – Prerequisites, Corequisites, Advisories, and Limitation on Enrollment.

Prefix & Number	Course Title	Requisites
AG 166	Crop Protection	Prerequisites: AG 161 or AG 130 or BIOL 100
ART 102	Precolonial Arts of Africa, Oceania, and the Americas	Advisory: ENGL C1000

**XII. Agenda Item:** Distance Education

Prefix & Number	Course Title	Modality
ART 102	Precolonial Arts of Africa, Oceania, and the Americas	DE Async and Sync

**XIII. Agenda Item:** Request for AHC GE, MCGS, Health and Wellness, and Cal-GETC

Prefix & Number	Course Title	AHC GE, MCGS, Health and Wellness, and Cal-GETC
AG 166	Crop Protection	AHC GE Area 5. Natural Sciences Cal-GETC Area 5B Biological Sciences and 5C Laboratory. Need objectives for these categories.

**XIV. Agenda Item:** College Now and Concurrent Enrollment Course Attributes in CurriQunet.

[BP/AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students.](#)

**XV. Information Item:** Credit for Prior Learning

[BP/AP 4235 Credit for Prior Learning](#)

[Palomar College Credit for Prior Learning](#)

Excerpt: AP 4235 Credit for Prior Learning

Students may demonstrate proficiency in a course eligible for Credit for Prior Learning and obtain subject and/or unit credit by one of the following methods:

1. Achievement of a score of 3 or higher on an Advanced Placement (AP) examination administered by the College Entrance Examination Board for general education subject and unit credit and course subject and unit credit as identified on the AHC AP Examination List.
2. Achievement of a score that qualifies for credit by examination in the College Level Examination Program (CLEP) for subject and unit credit as identified on the AHC CLEP Examination List.
3. Achievement of a score that qualifies for credit by examination in the International Baccalaureate Program (IB) for subject credit as identified on the AHC IB List.
4. Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.
5. The passing of an examination administered by other agencies approved by the college.
6. Evaluation of Joint Services Transcripts (JST).
7. Evaluation of industry recognized credential documentation.
8. Evaluation of student-created portfolios.

Example:

NURS 117. MS: Introduction to Nursing Concepts.

Assessment Method: Credit by exam.

Pathway: Health and Public Services

Notes. Multi-process exam including skills and math proficiency. Military Challenge process:

<https://www.palomar.edu/nursing/challenge-advanced-placement-for-military-personnel-2/?hilite=military>

**XVI. Information Item:** Program Proposals and Course Sequencing Requirements for COCI Submission

**XVII. Information Item:** Course Outline and Noncredit Grading Option: Satisfactory Progress

**XVIII. Public Remarks**

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comments not pertaining to specific agenda items are welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

**XIX. Information Item:** Technical Review Committee Assignments.

David DeGroot	Brent Darwin	Derek Mitchem	Curriculum Analyst (David DeGroot)	Andria Perdue Keiser
<b>Counseling</b> LDER, LS, PD, PROD  <b>Social-Behave Sc</b> ANTH, ECON, ES, GEOG, GBST, HIST, HUM, HUSV, LGBT, PHIL, POLS, PSY, SOC  <b>Public Safety</b> EMS, FT, LE, WFT, WFTL, WFTO  <b>Health Sciences</b> DA, NURS, MA, MB, RT, HIT  <b>Kin, Rec, and Athletics</b> ATH, HED, PE, PEIA	<b>Business</b> ACCT, BUS, CBIS, CBOT, ENTR, PLGL, RE  <b>Industrial Tech</b> AB, AT, EL, CEL, ENVT, ET, MT, WLDT, ARCH	<b>Fine Arts</b> ART, DANC, DRMA, FILM, GRPH, MMAC, MUS, PHTO, THEA  <b>Math Sciences</b> CS, MATH, ENGR, STEM  <b>Physical Sciences</b> AG, ASTR, BIOL, CHEM, GEOL, PHSC, PHYS, RVT, VEN	<b>Applied Behave Sci</b> AJ, CA, ECS, EDUC, FCS, FSN  <b>APRN</b>  <b>Cosmetology</b>  <b>CWE</b>	<b>Community Ed Noncredit</b>  <b>English</b> ENGL, LBRY, READ  <b>Languages &amp; Comm</b> ASL, EDTC, ESL, FRCH, SPCH, SPAN

**XX. Reports**

- Library
- AP&P Representatives
- AP&P Vice Chair / TRC Chair
- AP&P Chair
- Administration
- Admissions and Records
- Counseling/Matriculation
- Articulation
- CurriQunet & Support

**XXI. Call for Future Agenda Items**

**XVI. Call to Adjourn**