

Academic Policy & Planning Committee Agenda

Meeting: Thursday October 5, 2017 in B-100 at 2:00 PM

VOTING MEMBERS (14)

Chair – Larry Manalo Jr.
 Vice-Chair – David DeGroot
 Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Lydia Maxwell
 English – Kate Adams
 Fine Arts – Tim Webb
 Kinesiology, Rec & Athletics – Sheri Bates
 Health Sciences – Mary Pat Nelson

Industrial Technology – Gabriel Marquez
 Academic/Student Affairs – Kathy Headtke
 Languages & Communication – Andrea Sanders
 Life and Physical Sciences – Rob Lennihan
 Mathematics Sciences – Derek Mitchem
 Public Safety – Kristy Treur
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Vacant

NON-VOTING MEMBERS

Curriculum Specialist – Rebecca Andres
 VP, Academic Affairs – George Railey
 Admissions & Records – Janet Hooghuis and Betsy Wilcox
 Articulation – David DeGroot
 Community Education – Sofia Ramirez-Gelpi
 Part-Time Faculty Union –

OTHER

Past Chair –

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
 Dean, Academic Affairs – Richard Mahon
 Dean, Academic Affairs – Bob Curry
 Dean, Student Services – Robert Parisi
 Dean, Academic Affairs – Sofia Ramirez Gelpi

Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Extended Campus – Rick Rantz
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher

LEGEND

I = Initiator
 R = A&P Department Representative
 Lec = Lecture Units
 Lab = Laboratory Units
 CO = Chancellor's Office

Mission of the College: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

Duties of the Committee: The AP&P Committee:

- guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
- is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
- certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
- refers curriculum matters beyond the scope of its normal business to the Academic Senate.
- examines, researches, and analyzes the issues presented for program vitality, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.

Approval of Minutes: Sep 21, 2017

Approval of the Agenda:

Action Item: BP/AP 4020 Units and Hours

Action Item: META on Units and Hours

Action Item: AP&P Chair Position

Action Item: DL Approval Process and DL Addendum Form

Action Item: CDH Handbook

Consent Agenda:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	ANTH 110	Biological Anthropology Lab (Lab 1) Corequisite: ANTH 101 or completion of	Previous Approval: AHC GE Cat 1: Natural Sciences CSU GE Area B3: Laboratory Activity IGETC Area 5C Laboratory Activity
		The modifications include textbook.	Comment: The only change is the textbook and other materials.

Minor Modification	FILM 102	Hollywood and the American Film (Lec 2.5/Lab 0.5) DL: Yes Part of course review. The modifications include textbook change,	
Course Review	GRPH 111	Digital Imagery Lab (Lab 1) Prerequisite: Completion of or concurrent enrollment in GRPH 112 Part of course review. The modifications include textbook change.	
Course Review	GRPH 130	3D modeling For Production (Lec 1.5/Lab 1.5) Advisory: GRPH 112 or GRPH 113. Part of course review. The modifications include textbook change	
Course Review	LE 480	Women in Public Safety Careers (Lec 2/Lab 1) LOE: Students may be prohibited from enrolling based on health and safety issues. Students will be participating in vigorous physical activities including lifting weights from the floor to overhead, strength training with weight machines and free weights, calisthenics such as push-ups and sit-ups, running distances of 1 ½ miles or farther, sprinting 200 yards, climbing 6 foot fences and walls, climbing ladders, walking and climbing embankments and stairways with ambulance gurneys and stretchers, climbing flights of stairs while dragging fire hoses and wearing several pounds of equipment. Part of course review. There are no remarkable modifications to the course.	

First Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	AG 302	Progressive Wine and Food Pairing (Lec 0.5) LOE: Must be 21 years of age or older. The modifications include course title, catalog description, and prerequisite removal.	Old: Advanced Pairing Wine and Food Programs: <ul style="list-style-type: none"> • AS Agribusiness: Wine Business • C of Accomplishment Agribusiness: Pairing Wine and Food • C of Accomplishment Culinary Arts and Management: Catering and Events Management • C of Achievement Agribusiness: Wine Business • C of Achievement Culinary Arts and Management: restaurant Management

			Comments: Include the “sip and spit” language. Suggest, “Must be 18 years of age or older and registered in the Enology/Viticulture major or must be at least 21 years old”.
Major Modification DL Update	ANTH 102	Introductory Cultural Anthropology (Lec 3) DL: Yes The modifications include: address C-ID recommendations, additional course objective, update DL, and textbook. ANTH 120 C-ID recommendation: Ethics required element and since updating the COR for this topic, consider adding specificity to the objectives. Conditional: 10/07/2015.	Comments: Previously approved for DL. Previous Approval: AHC GE Cat 2A: Social Sciences AHC MCGS CSU GE Area D1: Anthropology and Archaeology IGETC Area 4A: Anthropology and Archaeology
Major Modification	ANTH 103	Introduction to Archaeology (Lec 3) DL: Yes The modifications include distance learning updates and textbook.	Previous Approval: AHC GE Cat 2A: Social Sciences CSU GE Area D1: Anthropology and Archaeology IGETC Area 4A: Anthropology and Archaeology
Major Modification	DANC 130	Beginning Jazz (Lec 1.5/Lab 0.5) Advisory: ENGL 514 Repeatable: Fullerton College x 1 Part of course review. The modifications include: repeatability, College Now: Yes.	AHC GE Cat 3: Humanities AHC H & W: Physical Activity CSU GE Area E: Lifelong Learning and Self Development Comments: Add laboratory content.
Major Modification	DANC 131	Intermediate Jazz (Lec 1.5/Lab 0.5) Advisory: ENGL 514 and DANC 130 Repeatable: Fullerton College x 1 Part of course review. The modifications include: repeatability.	AHC H & W: Physical Activity Comments: Add laboratory content.
Major Modification	DANC 135	Advanced Jazz (Lec 2/Lab 1) Advisory: ENGL 514 and DANC 131 LOE: Audition Repeatable: Fullerton College x 1 Part of course review. The modifications include repeatability.	AHC H & W: Physical Activity Comments: Add laboratory content.
Major Modification	DANC 137	Funk Dance (Lec 1.5/Lab 0.5) Advisories: DANC 133 and ENGL 514 Part of course review. The modifications include removal of repeatability, catalog description, grading method to Letter grade or P/NP, advisories DANC 133 and ENGL 514.	AHC H & W: Physical Activity Comments: There is a need for outside assignments. Add laboratory content.
Major Modification	DANC 140	Beginning Folklorico (Lec 1/Lab 0.5) Advisory: ENGL 514 Part of course review. The modifications include removal of repeatability and add MQ of Folk Dance.	AHC H & W: Physical Activity Comments: Add laboratory content.

Major Modification	DANC 154	Clinic in Partnering (Lec 0.5/Lab 0.5) Prerequisite: DANC 110 or DANC 120 Or DANC 130 Part of course review. There are two reasons for the modification – meet the needs of current students and comply with repeatability rules.	AHC H & W: Physical Activity Comments: Add laboratory content.
Course Review	EMS 301	Emergency Medical Services Academy – 1A (Lec 4/Lab 2) Repeat: 99 Recertification. Prerequisite: EMS 300 and EMS 306 or concurrent enrollment Advisory: ENGL 514 or equivalent LOE: Admittance to the program Part of course review. The modifications include grading method from Letter Grade to P/NP, repeatability rationale, prerequisites, and textbooks.	AHC H&W: Physical Activity AHC H&W: Health Education or First Aid Safety
Course Review	EMS 310	Child Care First Aid & CPR (Lec 0.5) Repeat: 99 – Recertification. Part of course review. The modifications include addition of repeatability.	Comments: The textbook needs to be updated.
Course Review	EMS 320	Emergency Medical Response to Hazardous Material Incidents (Lec 1) Part of course review. The modifications include grading method change from letter grade or P/NP to P/NP and methods of evaluation.	
Course Review	EMS 325	Lifeguard Certification (Lec 1.5/Lab 0.5) Repeat: 99 – Recertification LOE: American Red Cross Requirements Part of course review. The modifications include addition of repeatability and textbook update.	
Course Review	GRPH 113	Digital Illustration (Lec 2.5/ Lab 0.5) Corequisite: GRPH 114 Advisory: GRPH 110, GRPH 108, or GRPH 112. Part of course review. The modifications include SLO, methods of evaluation, and textbook.	Comment: the listed textbook is currently available and is the most recent.
Course Review	GRPH 116	Digital Portfolio (Lec 2/Lab 1) Part of course review. The modifications include catalog description, course objectives, methods of evaluation, and textbook.	
Course Review	GRPH 361	Applied Design Graphics Lab 2 (Lab 1.5-3) Prerequisite: GRPH 360 Corequisites: GRPH 108 or ART 107 or ART 108 or GRPH 110 or GRPH 112 or GRPH 113 or GRPH 115 or GRPH 116	

		<p>or GRPH 117 or GRPH 118 or GRPH 120 or GRPH 130</p> <p>Part of course review. The modifications include change in grading method from letter grade or P/NP-to-P/NP, and added ART 108 and ART 107 as additional co-requisites.</p>	
Course Review	GRPH 362	<p>Applied Design Graphics Lab 3 (Lab 0.5-1) Prerequisite: GRPH 361 Corequisite: Completion of or concurrent enrollment in any one of the following: GRPH 108, ART 108 or GRPH 110 or GRPH 112 or GRPH 113 or GRPH 115 or GRPH 116 OR GRPH 117 or GRPH 118 or GRPH 120 OR GRPH 130.</p> <p>Part of course review. The modifications include change in grading method from letter grade or P/NP-to-P/NP, and added ART 108 and ART 107 as additional co-requisites.</p>	
Course Review	LE 354	<p>Training Management Update (Lec 1.5) LOE: State required minimum professional education to qualify as a fully trained, professional law enforcement officer or appointment as a law enforcement agency training manager or coordinator.</p> <p>Part of course review. The modifications include TOP code correction: 2105.50 Police Academy. SAM Code: Advanced Occupational, offering to "A", SLO,</p>	
Course Review	LE 356	<p>Crime Scene Investigation (Lec 1.5) LOE: State required minimum professional education to qualify as a fully trained, professional law enforcement officer.</p> <p>Part of course review. The modifications include change in grading method from letter grade or P/NP-to-P/NP and no textbooks.</p>	
Course Review	LE 366	<p>EVOC (Lec 0.5-1) Repeat: 99 LOE: State required minimum professional education to qualify as a fully trained, professional law enforcement officer.</p> <p>Part of course review. The modifications include TOP change to 2105.50 Police Academy (typo) and repeatable x 99.</p>	
Course Review	LE 421	Complaint Dispatcher (Lec 4/Lab 0.5)	The textbook needs to be updated.
Course Review	LE 441	Advanced Driving Skills (Lec 0.5)	

		Part of course review. The modifications include change in semester offering to "A" and content.	
Minor Modification	MMAC 127	Digital Video Post-Production (Lec 1.5/Lab 1.5) Cross-list: FILM 127 Advisory: MMAC 125 or FILM 125 The modifications include: catalog description, semester offering to Spring, SLO, course objectives, methods of instruction, outside assignments, methods of evaluation, and textbooks.	Comment: Due to the nature of the modifications, the course is upgrade to a major modification. Clarify Repeatable language.
Major Modification	PD 110	College Success Seminar (Lec 1) Part of course review. The modifications include change in TOP code to 4930.10 Career Guidance and Orientation, catalog description, semester offering to "A", content, course objectives, methods of evaluation, and textbooks.	
Course Review	WFT 305	Multi-Agency Coordination I-401 (Lec 0.5) Advisory: WFT 304 Part of course review. The modifications include change in grading method from letter grade or P/NP to P/NP.	Comment: Consider removing older resources.
Minor Program Modification		AAT Kinesiology Rationale: As a result of CHEM 150 recently receiving CI-D Approval, the first modifications is to add CHEM 150 to the list of restricted elective courses. For the purpose of updating the list of movement courses, the second modification includes removing two courses, as they are no longer being offered; and adding six courses to reflect the recent articulations with California State University Northridge. The program modification includes: Add CHEM 150 to restricted electives Remove PE 156 (course is no longer offered) Add: PE 121, PE 122, PE 140, PE 141, PE 142, and PE 146 (CSU Northridge)	

Second Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Course Review	CS 102	Introduction to Computing with HTML (Lec 3) Advisory: CBOT 100 and CBIS 373	Comment; This is a follow-up on DL updates.
DL Conversion	ECS 100	Child Growth and Development (Lec 3)	Rationale: To meet requirements for participation in the Curriculum

			Alignment Project (CAP) and as a result of course review. The course objectives are being modified.
Major Modification	ECS 112	Introduction to Young Children with Special Needs (Lec 3) Prerequisite: ECS 100 Advisory: ENGL 513 .	Rationale: To meet requirements for participation in the Curriculum Alignment Project (CAP) and to update current practices and language in the industry. The prerequisite course is being changed to an advisory to meet industry standards and the textbook is being updated.
Request for GE	ENGL 140	Graphic Novel as Literature (Lec 3) Prerequisite: ENGL 101	Rationale: Request for General Education categories: AHC Category 3: Humanities. AHC: Multicultural Gender Studies CSU GE Area C2 Humanities IGETC 3B Humanities
DL Update	FSN 109	Basic Nutrition for Health (Lec 3)	Rationale: The course is being reviewed for currency of course offerings. Modifications include changes in course objectives, evaluation, text, and DL addendum. Comment: Need AHC & CSU GE Worksheets. Good update on DL addendum. Discipline placement.
Major Modification	FSN 112	Nutrition, Weight Management, & Eating Disorders (Lec 3) Advisory: ENGL 514	Rationale: The course is being reviewed for currency of course offerings. Modifications include changes in course objectives, assignments, evaluation, and text. Comment: Is class presentation part of the evaluation? Need AHC & CSU GE Worksheets.
Major Modification	FSN 133	Introduction to Food Science (Lec 3) Prerequisite: CHEM 120 Advisory: ENGL 514 .	Rationale: The course is being updated to reflect current information in the field of food science, to update the textbook, and to align curriculum as required for the Associate in Science in Nutrition and Dietetics and Associate in Science degree in Culinology. Modifications include discipline placement change to Nutritional Science/Dietetics, modifications to catalog description, content, objectives, SLO, assignments, and texts, and ENGL 514 is being assigned as an advisory course Comments: Need entrance skills for the new advisory. CHEM 110 as a prerequisite.

Major Modification	FSN 134	Food, Nutrition, Customs, and Culture (Lec 3/Lab 1) Advisory: CA 120 or FCS 120 and CA 124	Rationale: The course is being reviewed for currency of course offering. The course is being un-cross listed with the FCS discipline. Modifications are being made in the discipline placement, course objectives, added detail in instruction methods, assignments, and evaluation methods, text update. Comment: It seems FCS is being removed from discipline placement. If so, do you still want to list FCS 120 as an advisory? Need AHC: Multicultural Gender Studies worksheet.
Major Modification DL Update	HIST 107	US History to 1877 (Lec 3) Modifications include edits on the content, update on the DL addendum, and information on GE.	Rationale: The course is being reviewed as part of a regularly scheduled course review cycle. Recommendation: 10 th edition textbook is available attach AHC GE, CSU GE, and IGETC worksheets.
Major Modification DL Update	HIST 108	US History 1877 to Present (Lec 3) .	Rationale: The course is being reviewed as part of a regularly scheduled course review cycle. Modifications include edits in course content, and DL addendum. Recommendation: 10 th edition textbook – 2014: attach AHC GE, CSU GE, and IGETC worksheets.
Major Modification DL Update	HIST 118	United States History (Lec 3)	Rationale: The course is being reviewed as part of a regularly scheduled course review cycle. Modifications are being made in the DL addendum. Comment: Update text: The Unfinished Nation. Brinkley. 8 th ed.

Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

Reports

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation

h. CurricUNET & Support

Call for Future Agenda Items

Curriculum Development Handbook
AP&P Evaluation Recommendations and Follow-up

Call to Adjourn.

Next Meetings:

TRC Meeting: Oct 12, 2017 (2:00 PM – 4:00 PM)
AP&P Committee Meeting: Oct 19, 2017 (2:00 PM – 4:00 PM)
Next Summary Report: Nov 2, 2017.

AP&P Agendas and Minutes can be found in “quick links” on the college website: <http://www.hancockcollege.edu/app/meetings.php>

**Allan Hancock College
Program Outline**

Title: Kinesiology

Award Type: Associate in Arts for Transfer

The associate in arts in kinesiology for transfer will prepare students to move into the California State University (CSU) system to pursue a baccalaureate degree in such areas as exercise physiology, kinesiology, physical therapy, and teaching.

Associate Degree for Transfer Requirements

Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

- A. The completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE). The following Allan Hancock College graduation requirements will not be required: Health and Wellness, Multicultural Gender Studies and Allan Hancock College General Education.
- B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.
- C. Obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of “C” or better.

The graduate of the Associate in Arts for Transfer in Kinesiology will:

- Demonstrate and evaluate the factors that contribute to a healthy lifestyle and contribute to the prevention of adult-related diseases such as diabetes, obesity and cardiovascular disease.
- Synthesize health education information and apply principles of exercise in order to improve personal wellness and longevity.
- Acquire program specific information from various sources with which to better appreciate, analyze, and communicate in different situations, involving diverse individuals and viewpoints.

Program Requirements

Associate in Arts in Kinesiology for Transfer Program Requirements

Units: 60

General Education

Complete one of the following:

- | | |
|---|----|
| a) CSU General Education Pattern | 39 |
| or | |
| b) Intersegmental General Education Transfer Curriculum | 37 |

A major of 21-23 units is required for the associate in arts in kinesiology for transfer degree.

Required core courses (14 units):

BIOL124	Human Anatomy	4
BIOL125	Human Physiology	4
PE100	Introduction to Kinesiology	3
and		

a maximum of one (1) course from any three (3) of the following areas (3 units) minimum):

Aquatics

Aquatics

PE120	Beginning & Intermediate Swimming	1
PE121	Swim Fitness Lab	1
PE122	Swim Fitness Lab	0.5
PE123	Aerobic Swim	1

Combatives

PE130	Self Defense	1
PE132	Cardio Kickboxing	1
PE134	Martial Arts Techniques	1

Fitness

PE133	Yoga Fitness	1
PE140	Physical Fitness Laboratory	1
PE141	Physical Fitness Laboratory	0.5
PE142	Low Impact Conditioning Exercises	1

PE143	Step Aerobics	1
PE146	Strength and Flexibility	1
PE154	Jogging/Walking	1
Individual Sports		
PE160	Tennis	1
Team Sports		
PE164	Soccer	1
PE167	Basketball	1
PE170	Softball	1
PE172	Volleyball	1

Restricted electives: select 2 courses (7-9 units) from the following:

EMS102	First Aid & Safety	3
MATH123	Elementary Statistics	4
CHEM150	General Chemistry 1	5
PHYS141	General Physics 1	4
or		
PHYS161	Engineering Physics 1	4

Double Counting:

A maximum of 7-10 units can be double counted for the major and CSU GE or IGETC general education requirements.

Transferable Electives to Reach 60 units.

5-12 units as needed

Total Program Units

60

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