



CONSENT ITEM

To: Board of Trustees	Date:
From: Superintendent/President	January 12, 2021
Subject: Academic Policy and Planning Committee Curriculum Summary	Item Number:
Strategic Goal: Goal SLS2: To support student access, achievement, and success.	Enclosures: Page 1 of 12

BACKGROUND

The curriculum report for the period November 5 to November 19, 2020 is attached for consideration by the board of trustees. This report includes a summary of new courses, course reviews and modifications, course conversions to distance learning or remote learning.

FISCAL IMPACT

The estimated cost of \$1,400 for additional library materials for new and modified curricula will be included in the 2021-2022 fiscal year budget.

RECOMMENDATION

Staff recommends that the board of trustees adopt the curriculum additions and changes reflected in the summary report of the Academic Policy and Planning Committee for the period.

Administrator Initiating Item: Robert Curry	Final Disposition:
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ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

January 12, 2021

for the period November 5 – November 19, 2020

Larry Manalo, Committee Chairperson

Dave DeGroot, Vice Chair

Christine Bisson, Applied Behavioral Sciences

Brent Darwin, Business

Antonio Ramirez, Counseling

Robert Senior, English

Shane Anderson, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

Mary Pat Nelson, Health Sciences

Patrick McGuire, Industrial Technology

Andria Keiser, Languages & Communication

Kellye Cohn, Academic/Student Services

Wendy Hadley, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Susan Roehl, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

Kristy Soriano, Associated Student Body Government

Stephen Bernardo and Josie Cabanas, Admissions & Records Representative (non-voting)

Non-Credit Education (non-voting, vacant)

Dave DeGroot, Articulation Officer (non-voting)

Robert Curry, Vice President, Academic Affairs (non-voting)

Rebecca Andres, Curriculum Specialist (non-voting)

Approved by Academic Senate: _____

President, Academic Senate
Allan Hancock College

Date

Adopted by Board of Trustees: _____

President, Board of Trustees
Allan Hancock Joint Community College District

Date

NEW COURSES AND PROGRAMS RECOMMENDED FOR ADOPTION

This section lists all new courses and programs including credit, noncredit, experimental, and special topics. Effective 2021/2022 catalog.

NEW Credit Courses

Course Prefix & Number	Course Title	Units
ES 121	African American History This course development will address the need for more diverse racial educational opportunities that reflect our student body via the college's course offerings. The need for such a course has been expressed by AHC students, as recorded during 2020's Black Lives Matter Townhall, as well as the urgent matter of fulfilling the new CSU GE Area F ethnicity requirement. Request for DL and general education.	3
MUS 170	Applied Music Prerequisite: Audition Corequisites: MUS 111 or MUS 112 or MUS 113 or MUS 130 or MUS 132 or MUS 133 or MUS 140 or MUS 143 or MUS 144 or MUS 137. Repeat: 3. This course aligns with transfer model curriculum and will be part of a new transfer degree in music.	0.5

NEW Experimental and Special Topic Credit Courses

Course Prefix & Number	Course Title	Units
THEA 199T	Rep of Into the Woods to Native Garden LOE: Audition/Interview This course is a new topic in theatre stagecraft. New topics are introduced under a previously approved course outline template, Special Topics in Theatre Stagecraft.	3

NEW Noncredit Courses

Course Prefix & Number	Course Title	Hours
BASK 7010	Family Literacy This is a new noncredit course developed to meet the needs of the community identified through the Santa Maria Library and the Literacy Council.	16

COURSE REVIEW

Courses listed here have been reviewed as part of a regularly scheduled course review cycle. Specific modifications are noted below. Modifications effective 2021/22.

Course Prefix & Number	Course Title	Units/Hours
ACCT 317	Bookkeeping 1 The availability of this course as a distance learning course improves our ability to meet the needs of our students and community. Changes in this course review include: student learning outcomes which provide major milestones in the course; course objectives that reflect the scope of the course and not chapter headings specific to one textbook; textbook version update, and DL offering inclusion.	3
ACCT 318	Bookkeeping 2 Prerequisite: ACCT 317 The availability of this course as a distance learning course improves our ability to meet the needs of our students and community. Changes in this course review include: student learning outcomes which provide major milestones in the course; course objectives that reflect the scope of the course and not chapter headings specific to one textbook; textbook version update, and DL offering inclusion.	3
ACCT 327	Payroll Accounting Prerequisite: ACCT 317 The availability of this course as a distance learning course improves our ability to meet the needs of our students and community. Changes in this course review include: student learning outcomes which provide major milestones in the course; course objectives that reflect the scope of the course and not chapter headings specific to one textbook; textbook version update, and DL offering inclusion.	3
ART 109	Art History: American Art Clarification and expansion of description of course objectives, along with added SLOs. Updated assignments to reflect course objectives, reviewed for general education status, added Communication and Personal Responsibility & Development as an ILO, updated textbook, and ERT conversion.	3
ART 110	Design 1 ERT conversion, no other changes needed.	3
ART 154	Composition Studies: Figure 3 Prerequisite: ART 134 ERT conversion, no other changes needed.	0.5
ART 160	Ceramics 1 The modifications are aligned with Cid course descriptor and include changes to catalog description, course content, objectives, evaluation methods, ERT conversion.	3

ART 164	Sculpture 1 Modifications are aligned with Cid course descriptor and include changes to catalog description, course content, objectives, SLO's, assignments, evaluation methods, ERT conversion.	3
ART 368	Modifying Forms from the Wheel Advisory: ART 367 Modifications to lab content, advisory course from ART 366 to ART 367, ERT conversion.	2
ASL 120	American Sign Language 1 Updated methods of instruction, ERT conversion.	3
ASL 121	American Sign Language 2 Prerequisite: ASL 120 Reviewed for continued CSU GE status, ERT conversion.	3
ASL 124	American Sign Language 3 Prerequisite: 121 The review included updates to course content to reestablish articulation agreements, and reestablish general education eligibility. Also, ERT Conversion.	3
ASL 126	American Sign Language 4 Prerequisite: ASL 124 Updated textbook, ERT conversion.	3
ASL 130	Conversational American Sign Language The review included updates to course content to reestablish articulation agreements, also ERT Conversion.	3
ASL 138	Deaf History Advisories: ENGL 514 and/or eligibility for ENGL 101 The review included updates to course content to reestablish articulation agreements, and reestablish general education eligibility. Also, ERT Conversion	3
ASL 189	Independent Projects ERT conversion.	1-3
ECS 312	Music for Early Childhood Educators Advisory: ENGL 513 ERT conversion.	0.5
FRCH 101	Elementary French I Updated textbook, Credit by Exam status, and DL addendum.	5
FRCH 102	Elementary French II Prerequisite: FRCH 101 PCA review, updated textbook edition, and DL addendum.	5

SPAN 102	Elementary Spanish II Prerequisite: SPAN 101 or 2 years of high school Spanish Updated textbook and DL addendum course information.	5
SPAN 105	Advanced Composition and Grammar Prerequisite: SPAN 103 or SPAN 104 or concurrent enrollment in SPAN 104 Updated textbook, course content, and DL addendum course information.	5
SPAN 111	Intermediate Spanish Conversation Prerequisite: SPAN 102 or 3 years of high school Spanish Updated textbook, course content, propose for new DL course offering	2
SPAN 112	Advanced Spanish Conversation Prerequisite: SPAN 111 or SPAN 103 or SPAN 104 New DL course offering	3
SPAN 189	Independent Projects in Spanish New DL course offering	1-3
BASK 7002A	CBET: Community Based English Tutoring Updated assignments, evaluation methods, ERT conversion.	90-102
BASK 7003	Reading, Writing, and Math Formerly BASK 7003A Updated catalog description, modified course hours, assignments, course materials, ERT conversion.	36-102
BASK 7009A	GED Test Prep: Social Studies ERT conversion	90-102
HEAL 7101	Mature Driver Improvement Updated catalog description, course content, outcomes, objectives, and evaluation methods, modified course hours, ERT conversion.	2-8
HEAL 7105	Reduce Stress w/ Self-Hypnosis Formerly HEAL 7105B Updated catalog description, outcomes, ERT conversion	16-18
NESL 550	Fundamentals of Grammar Updated grading option to satisfactory progress, ERT conversion	64-72
NESL 551	Intermediate Grammar ERT conversion	64-72
NESL 552	Advanced Grammar Updated grading option to satisfactory progress, ERT conversion	64-72
NESL 7000	Introduction to English: Pre-A	84-102

	Modified course hours, updated textbook and grading option to satisfactory progress, ERT conversion.	
NESL 7001	Introduction to English A Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, updated textbook, grading option to satisfactory progress, requesting new DL course offering.	84-102
NESL 7003	Introduction to English B Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, updated textbook, grading option to satisfactory progress, requesting new DL course offering.	84-102
NESL 7005	Introduction to English C Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, updated textbook, grading option to satisfactory progress, requesting new DL course offering.	84-102
NESL 7007	Introduction to English D Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, updated textbook, grading option to satisfactory progress, requesting new DL course offering.	84-102
NESL 7009	Bridge from Noncredit to Credit Course Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, updated textbook, grading option to satisfactory progress, requesting new DL course offering.	84-102
NESL 7020	Spanish Literacy Formerly: NESL 7020A Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, grading option to satisfactory progress, course number change, ERT conversion.	84-102
NESL 7040	Conversations for Beginning ESL Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, grading option to satisfactory progress, text and materials, ERT conversion.	28-48
NESL 7041	Conversations for Intermediate ESL Modified course hours to fit scheduling at off-campus facilities with calendar misalignment, grading option to satisfactory progress, text and materials, ERT conversion.	28-48
NESL 7060	ESL Instructional Lab Updated course software, grading option satisfactory progress, request for new DL course offering.	8-240
VOCE 7502	Intro to Tax Preparation	19

Add 3 hours to incorporate orientation time. Course Outline changes predominantly citing current IRS Publication numbers. Specified assignments. Cleaned up and clarified various descriptions. ERT conversion.

VOCE 7504	<p>Income Tax Prep Internship</p> <p>Corequisites: VOCE 7502, VOCE 7503</p> <p>Limitation on enrollment: IRC Basic Certification</p> <p>Course Outline changes predominantly citing current IRS Publication numbers. Specified assignments. Clarified sequence of courses through the addition of corequisites. Modified course description, grading option to satisfactory progress, ERT conversion.</p>	40
VOCE 7622	<p>Green Gardening: Beginning</p> <p>ERT conversion, grading option satisfactory progress, updated assignments, course content, outcomes, confirmed alignment of student manual and course content with Santa Barbara County WaterWise Green Gardener program.</p>	25
VOCE 7623	<p>Green Gardening: Advanced</p> <p>ERT conversion, updated assignments, course content, confirmed alignment of student manual and course content with Santa Barbara County WaterWise Green Gardener program.</p>	25
VOCE 7800	<p>Commercial Truck Driving: Preparation for the Learner's Permit</p> <p>ERT conversion, removed Limitation on Enrollment (that occurs in the next course VOCE 7801), specify assignments, adjusted contact hours. Made content changes to reflect new legislation Entry Level Driver Training (ELDT) enacted by the Federal Motor Carrier Safety Administration (FMCSA). Note that ELDT does not have a minimum number of hours, as long as you meet the contents requirements.</p>	56-64

MODIFICATIONS

Effective 2021/2022 catalog publication

Course Modifications

Course Prefix & No.	Course Title	Units/Hours
DA 317	<p>Dental Assisting Theory</p> <p>Limitation on enrollment: admittance to dental assisting program</p> <p>Advisories: ENGL 100 or ENGL 101</p> <p>ERT conversion, updated textbook edition.</p>	7
ECS 117	<p>Teaching Young Children in a Multicultural Classroom</p> <p>Course title change from Teaching the Hispanic Child, transition to DL, modified catalog description, update textbook, remove ENGL advisory, revise title to industry standards.</p>	3
GRPH 108	<p>Design 1 on the Computer</p> <p>ERT conversion</p>	3

GRPH 115	Digital Design and Publishing Advisories: GRPH 110 or GRPH 112 or GRPH 113. Corequisite: GRPH 125 Addition of corequisite course, GRPH 125, ERT conversion.	3
GRPH 120	Advanced Design for Publishing Prerequisite: GRPH 115 Corequisite: GRPH 121 Addition of corequisite course, GRPH 121, ERT conversion.	3
HIST 103	East Asian Civilization Request for DL, updated outside of class hours and textbook.	3
HEAL 7104	Stress Management ERT conversion, adjustment to course hours.	4-8 hrs.
VOCE 7109	Microsoft Windows DL request, adjustment to contact hours, assignments added.	14-18 hrs.

REQUEST FOR DISTANCE LEARNING

Distance learning courses may be offered online, partly online, or onsite.

Course Prefix & No.	Course Title	Units
ACCT 317	Bookkeeping 1	3
ACCT 318	Bookkeeping 2	3
ACCT 327	Payroll Accounting	3
ECS 117	Teaching Young Children in a Multicultural Classroom	3
ES 121	African American History	3
HIST 103	East Asian Civilization	3
MUS 170	Applied Music	0.5
PHYS 100	Concepts in Physics	3
POLS 105	Comparative Politics	3
SPAN 111	Intermediate Spanish Conversation	2
SPAN 112	Advanced Spanish Conversation	3
SPAN 189	Independent Projects in Spanish	1-3
Noncredit Courses		Hours
BASK 7010	Family Literacy	16-18
NESL 7001	Introduction to English A	84-102
NESL 7003	Introduction to English B	84-102
NESL 7005	Introduction to English C	84-102
NESL 7007	Introduction to English D	84-102
NESL 7009	Bridge from Noncredit to Credit Course	84-102
NESL 7060	ESL Instructional Lab	8-240

COURSE CONVERSIONS: ERT

Emergency Remote Teaching (ERT) – existing courses that use face-to-face instruction but are converted to remote instruction through the use of technology in the event of mandated restrictions on face-to-face instruction.

Course Prefix & No.	Course Title	Units
ART 110	Design 1	3
ART 154	Composition Studies: Figure 3	0.5
ART 160	Ceramics 1	3
ART 164	Sculpture 1	3
ART 368	Modifying Forms from the Wheel	2
ASL 120	American Sign Language 1	3
ASL 121	American Sign Language 2	3
ASL 124	American Sign Language 3	3
ASL 126	American Sign Language 4	3
ASL 130	Conversational American Sign Language	3
ASL 138	Deaf History	3
ASL 189	Independent Projects	1-3
BIOL 155	General Zoology	5
DA 317	Dental Assisting Theory	7
ECS 310	Art for Young Children	0.5
ECS 311	Creating Learning Materials	0.5
ECS 312	Music for Early Childhood Educators	0.5
ECS 116	Teaching in a Diverse Society	3
ESL 541	Advanced Writing for ESL	4
ESL 555	Pronunciation for ESL	3
ET 145	Advanced Engineering Drawing	3
FILM 116	Intermediate Animation	3
FILM 117	3D Computer Animation 1	3
FILM 118	3D Computer Animation 2	3
FILM 128	Intermediate Motion Graphics	3
GEOL 100	Physical Geology	4
GEOL 141	Environmental Geology	3
GRPH 108	Design 1 on the Computer	3
GRPH 115	Digital Design and Publishing	3
GRPH 120	Advanced Design for Publishing	3
MMAC 101	Introduction to Multimedia	2
MMAC 102	Introduction to Multimedia Lab	1
MMAC 112	Responsive Web Design	3
MMAC 114	Game and App Design	3
MMAC 115	Introduction to Animation	3
MMAC 116	Intermediate Animation	3
MMAC 117	3D Computer Animation 1	3
MMAC 118	3D Computer Animation 2	3
MMAC 125	Computer Video Editing	3

MMAC 126	Introduction to Motion Graphics	3
MMAC 127	Digital Video Post-Production	3
MMAC 128	Intermediate Motion Graphics	3
MMAC 129	Digital Tools for Visual Media	3
MMAC 189	Independent Projects	1-3
MMAC 380	Web-Based Multimedia Lab	1
MMAC 381	Disk-Based Multimedia Lab	1
MMAC 382	Video-Based Multimedia Lab	1
MUS 100	Music Appreciation	3
MUS 112	Music Theory 2	4
MUS 113	Music Theory 3	4
MUS 114	Music Theory 4	4
MUS 120	Piano 2	1
MUS 121	Piano 3	1
MUS 125	Beginning Guitar	1
MUS 126	Intermediate Guitar	1
MUS 128	Piano 1	1
MUS 145	Big Band Jazz	1
MUS 151	Concert Band	1
PHSC 111	Matter, Energy and Molecules	4
VEN 101	Introduction to Winemaking/Enology	3
VEN 106	Winery and Vineyard Financial Management	3
VEN 140	Viticulture Operations 4	3
VEN 141	Viticulture Operations 5	3
VEN 142	Viticulture Operations 6	1
VEN 151	Winery Equipment	2
VEN 307	Vineyard Irrigation	3
VEN 312	Advanced Viticulture	3
VEN 318	Advanced Winemaking	3
VEN 321	Winemaking Operations III	2
VEN 322	Winemaking Operations IV	2
VEN 324	Small Acreage Grapegrowing	1
ERT Noncredit Conversion		Hours
BASK 7002A	CBET: Community Based English Tutoring	90-102
BASK 7003	Reading, Writing, and Math	36-102
BASK 7009A	GED Test Prep: Social Studies	90-102
BASK 7011	Basic Math	96-108
BASK 7012	Basic Reading and Writing	96-108
HEAL 7101	Mature Driver Improvement	2-8
HEAL 7104	Stress Management	4-8
HEAL 7105	Reduce Stress w/ Self-Hypnosis	16-18
NESL 550	Fundamentals of Grammar	64-72
NESL 551	Intermediate Grammar	64-72
NESL 552	Advanced Grammar	64-72
NESL 7000	Introduction to English: Pre-A	84-102

NESL 7020	Spanish Literacy	84-102
NESL 7040	Conversations for Beginning ESL	28-48
NESL 7041	Conversations for Intermediate ESL	28-48
PHTO 7201B	Basic Digital Photography	24-32
VOCE 7502	Intro to Tax Preparation	19
VOCE 7504	Income Tax Prep Internship	40.0
VOCE 7622	Green Gardening: Beginning	25
VOCE 7623	Green Gardening: Advanced	25
VOCE 7800	Commercial Truck Driving: Preparation for the Learner's Permit	56-64

REQUEST FOR GENERAL EDUCATION

Effective 2021/2022 catalog publication and upon CSU/UC approval where applicable.

Course Prefix & No.	Course Title	General Education Area/Category	General Education Area/Category Title
ART 109	Art History: American Art	AHC GE Category 3 AHC Graduation CSU GE Area C IGETC Area 3	Humanities Multicultural Gender Studies Arts and Humanities Arts and Humanities
ES 121	African American History	AHC GE Category 2B AHC Graduation CSU GE Area D CSU GE Area F IGETC Area 4	American History or Government Multicultural Gender Studies Social Sciences Ethnic Studies Social and Behavior Sciences