

Academic Policy & Planning Committee Agenda

Meeting: Thursday September 15, 2016 in B-100 at 2:00 PM

VOTING MEMBERS (14)

Chair – Larry Manalo Jr.
 Vice-Chair – TBD
 Applied Behavioral Sciences – Christine Bisson
 Business – Anne Cremarosa
 Counseling – Lydia Maxwell
 English – Denize Cain
 Fine Arts – Tim Webb
 Kinesiology, Rec & Athletics – Sheri Bates
 Health Sciences – Mary Pat Nelson

Industrial Technology – Gabriel Marquez
 Academic/Student Affairs – Kathy Headtke
 Languages & Communication – Andrea Sanders
 Life and Physical Sciences – Rob Lennihan
 Mathematics Sciences – Derek Mitchem
 Public Safety – Kristy Treur
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – TBD

NON-VOTING MEMBERS

Curriculum Specialist – Rebecca Andres
 VP, Academic Affairs – George Railey
 Admissions & Records – Janet Hooghuis and Betsy Wilcox
 Articulation – David DeGroot
 Community Education – Vacant

OTHER

Past Chair – N/A
 Part-Time Faculty Union – Danielle Blanchard

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
 Dean, Academic Affairs – Richard Mahon
 Dean, Academic Affairs – Nancy Meddings
 Dean, Student Services – Robert Parisi
 Dean, Academic Affairs – Sofia Ramirez Gelpi

Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Extended Campus – Rick Rantz
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher

LEGEND

I = Initiator
 R = A&P Department Representative
 Lec = Lecture Units
 Lab = Laboratory Units
 CO = Chancellor's Office

Mission of the College: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

Duties of the Committee: The AP&P Committee:

- guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
- is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
- certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
- refers curriculum matters beyond the scope of its normal business to the Academic Senate.
- examines, researches, and analyzes the issues presented for program discontinuance, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.

Approval of Minutes Sep 8, 2016.

Approval of the Agenda

Action Item: AP&P Calendar Changes: Inclusion of Sunset

Action Item: TRC: Next Steps based on Senate Recommendations

Action Item: Summary Report – Sept 15, 2016

Action Item: BP/AP 4100 Graduation Requirements for Degrees and Certificates

Information Item: Meta Overview and Timeline

Consent Items:

Proposal Type	Prefix & Number	Course title (Units)	Comments
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First Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
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Second Reading

Proposal Type	Prefix & Number	Course title (units)	Comments
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Major Modification	DA 328	Pit and Fissure Sealants (Lec 0.5/Lab 0.5) LOE: Admittance to Dental Assisting Program	Added: Documentation exercises and chapter study questions and terminology to MOE.
Major Modification	DA 332	RDA Law and Ethics (Lec 0.5) LOE: Admittance to Dental Assisting Program	Added: Workbook exercises in the MOE.
Minor Modification	ART 150	Painting in Oils 3 (Lec 2/Lab 1) Prerequisite: ART 130	I have added a rationale as to why there is no required text. I am unable to adjust content to specify specific lab activities. However, most of the content listed is covered in lecture and then the same content is applied in lab as part of the students' paintings.
Program Modification	AG	Agribusiness: Enology/Viticulture Associate in Arts	Rationale: Assembly Bill 1989 allows students 18 years or older who are registered in an enology/viticulture program at an approved institution (AHC is one of them) to "sip and spit" wine. Thus AG 310, Winemaking Operations I, and AG 311, Winemaking Operations II, are being added back into the program.

Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

Reports

- a. AP&P Representatives
- b. AP&P Vice Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. Curricunet & Support

Call for Future Agenda Items

Call to Adjourn

Next meeting: Thursday, Sept 22, 2016, B-100, 2:00 – 4:00 PM

AP&P Agendas and Minutes can be found in "quick links" on the college website: <http://www.hancockcollege.edu/app/meetings.php>