



Learning Assistance Program Advisory

Date: December 4, 2025

Meeting Notes

Meeting Place: Zoom

Called to Order: 1:00 PM

Chair(s): Weston Guerra

Note Taker: Auto AI

Council Members Present: Jen Donaldson (Director of Disability Resource Center (DRC), TRIO Programs, and Center of Military Connected Students, Cal Poly) Polly Huffer (Board, VTC Enterprises, & Casa Pacifica), Linda Kelly (LAP Counselor, AHC Lompoc Valley Center) Edward Lamberson (Current 2 + 2 Cal Poly Student, AHC HR Intern, LAP Student), Rachael Mendoza (Hidden Wings), Tammey Woodard-Welch (Department of Rehabilitation)

Guests: Isabel Aguilar (DSPS Instructional Specialist), Alex De Jounge (Coordinator, Student Health Services), Rena Alspaw (Supervisor, Justice Involved Student Support Program), Maria Flores-Jimenez [Counselor, Department of Rehabilitation (DOR)], Nancy Hernandez (Alternative Media Specialist), Lala Karapetian (LAP Learning Disability Specialist), Kaili Villanueva (Coordinator, Veterans Success Center), Johnnie Owens (Dean of Student Services), Odette Pinheiro (Administrative Assistant for the Dean of Student Support Services), Kerry Runkle (LAP Counselor), Julia Townsend (Interpreter & Communication Services Coordinator), Jackie Widle (Disabled Student Programs and Services (DSPS) Testing Center Specialist & Outreach), Jose Anguiano (student), Angel May Biso (student)

Discussion:

DSPS Director, Weston Guerra, stated that this assembly serves as the official Disability Advisory Committee meeting, which is mandated to occur at least once per fiscal year under *California Code of Regulations Title V*.

The committee's operational framework is designed to be informal, cultivate open dialogue, reduce communication barriers, gather feedback from community partners, and optimize systemic service delivery models.

The Disability Advisory Committee convened to fulfill Title V regulatory mandates and strengthen regional stakeholder networks. Core agenda items reviewed included the Cal Poly 2+2 Program, Department of Rehabilitation (DOR) support frameworks, and local workforce alignment strategies. Key milestones included formalizing student registry benefits and identifying critical, actionable pathways to increase workplace team inclusion for student interns within campus departments.

Weston Guerra announced that the official committee roster has been systematically updated utilizing legacy attendance logs and new formal intake requests. Participation in the official Title

V registry was highlighted as a notable asset on students' resumes and transcripts. Attendees wishing to formalize their membership must submit an email request to Weston.

The committee opened high-level tracking on the 2+2 transition pathway program and its operational intersection with campus DSPS/LAP infrastructures. Enrolled 2+2 students in attendance were invited to provide ongoing, experiential feedback to optimize regional university transfer models.

Weston detailed active institutional employment initiatives tailored for students with disabilities. These include Federal Student Work-Study and VA-funded employment allocations for veterans and their dependents. All open positions are funneled through the *JobSpeaker* platform. In coordination with Human Resources, the institution ensures scheduling flexibility and the provision of required workplace accommodations.

Edward Lamberson shared observations about his current informal internship in the Human Resources department. While reporting a highly positive overall work evaluation, E. Lamberson identified a distinct organizational culture barrier between interns and permanent staff, noting that he does not yet feel fully integrated as a peer "part of the team," but it has been a great experience.