

College Now! Appeal Admission of K-8 Grade Students

Please complete in dark blue or black ink and print legibly

Regardless of age, the appeal must be completed by the student:

If approved you will have all rights and responsibilities of a college student and a parent may not act on your behalf unless you submit, to AHC Admissions and Records, a Student Authorization to Release Information form.

_____ AHC Student ID Number: H _____

Student's Full Name _____

Per Administrative Procedure 5011, to be considered for admission as a special part-time student, the student must meet the eligibility standards set forth in Education Codes Sections 48800 and 76001. A special part-time student may only enroll in one class per semester or session and the student may only choose courses that appear on the college now approved course listing. The district may admit highly gifted elementary students as special part-time students based on the criteria established herein:

1. The student must be recommended by the principal of the school of attendance; and
2. The recommendation must verify the student will benefit from college instruction; and
3. The student must have a cumulative GPA of 3.0 or better as reflected on their most recent school transcript; and
4. The student must complete the college placement process and meet all stated prerequisites; and
5. The Dean, Student Services will determine upon consultation with the faculty member that the student is capable of profiting from instruction. This includes the approval of the appropriate AHC Department Chair and Academic Dean; and
6. Student will be permitted to enroll in one course each semester or term; and
7. Students may not enroll in pre-collegiate courses; and
8. Students may only enroll in courses on the approved College Now list; and
9. The student must follow all college admission criteria.

Admission of K-8 student is subject to seat availability. The student must:

1. Submit an application for admission; and
2. Submit a completed and signed College Now petition for Enrollment;
 - a. The petition for enrollment must have signed approval of the K-8 principal, or designee, from the student's school of attendance, an approved school counselor as noted on the College Now Signatories form (NOTE: Home-schooled students must provide Allan Hancock College with a current copy of the private school affidavit on file with the California Department of Education at the time of registration); and
3. Submit a completed Appeal for the Admission of K-8 Students; and
4. Submit a letter of recommendation from the principal of the school of attendance; and
5. Submit a current transcript verifying a 3.00 gpa; and
6. Complete page two of this form:



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Student's Full Name

Student's Personal Email Address: _____

Student's 10-digit phone number: _____

List requested course from the approved College Now Course Listing:

Course Name (i.e.: HIST 107)

Number of units

The **student** must write a detailed statement explaining why it is important to approve this appeal. You may attach additional paper if needed.

Student signature & date

Parent/Guardian signature & date

Principal's phone number: _____

Principal's email address: _____

Forms may be submitted in person to the Admissions and Records or by email to collegenow@hancockcollege.edu Required forms must arrive in one packet and include: College Now Petition for Enrollment, this appeal form, letter from principal and current transcript.

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To be completed by the Dean, Student Services:

The dean has reviewed the appeal and has attached documentation supporting or denying the request.

- Reviewed principal recommendation and transcript
- Verification from AHC instructor, attached
- Verification from the AHC department chair. attached
- Verification from AHC dean, academic affairs, attached

Recommendation

- Approved
- Denied

Comments:

Signature, Dean, Student Services & date

Student Notified (initials & date): _____