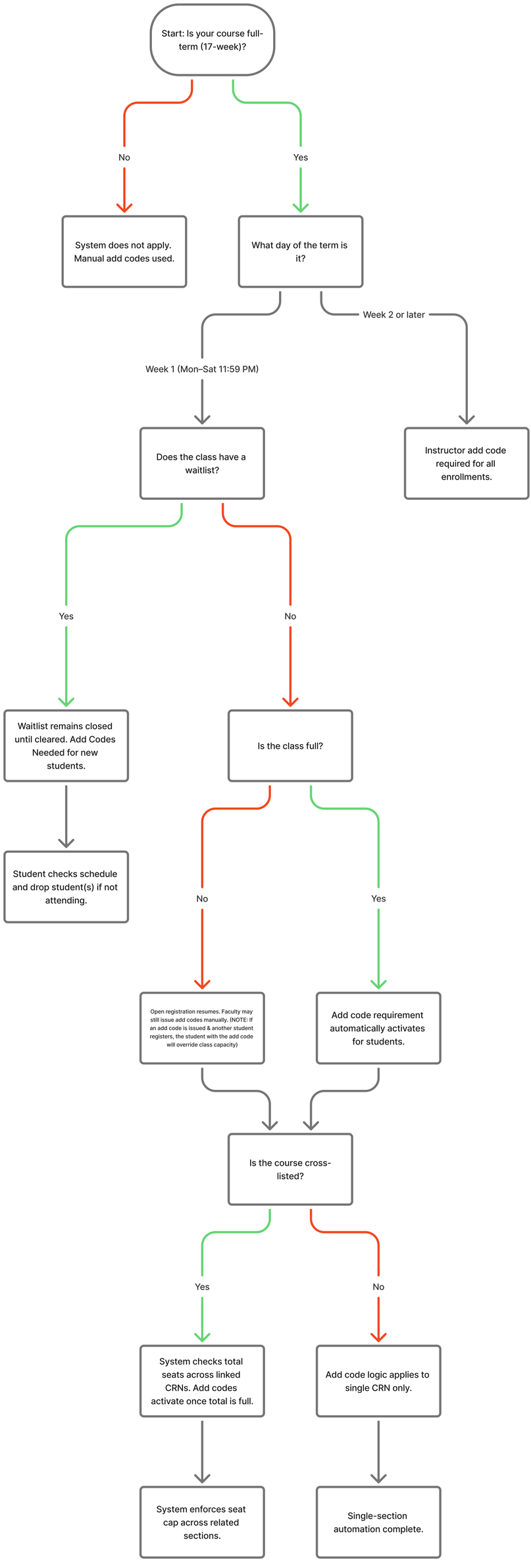
Start: Is your course full-term (17-week)?
No
Yes
System does not apply. Manual add codes used.
What day of the term is it?
Week 2 or later
Week 1 (Mon–Sat 11:59 PM)
Does the class have a waitlist?
Instructor add code required for all enrollments.
Yes
No
Waitlist remains closed until cleared. Add Codes Needed for new students.
Is the class full?
Student checks schedule and drop student(s) if not attending.
No
Yes
Open registration resumes. Faculty may still issue add codes manually. (NOTE: If an add code is issued & another student registers, the student with the add code will override class capacity)
Add code requirement automatically activates for students.
Is the course cross-listed?
Yes
No
System checks total seats across linked CRNs. Add codes activate once total is full.
Add code logic applies to single CRN only.
System enforces seat cap across related sections.
Single-section automation complete.