

## **Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity**

The institution demonstrates strong commitment to a mission that emphasizes student learning and student achievement. Using analysis of quantitative and qualitative data, the institution continuously and systematically evaluates, plans, implements, and improves the quality of its educational programs and services. The institution demonstrates integrity in all policies, actions, and communication. The administration, faculty, staff, and governing board members act honestly, ethically, and fairly in the performance of their duties.

### **A. Mission**

#### **1. The mission describes the institution's broad educational purposes, its intended student population, the types of degrees and other credentials it offers, and its commitment to student learning and student achievement. (ER 6)**

#### **Evidence of Meeting the Standard**

As presented below and in Board Policy (IA1-01, IA1-02), Allan Hancock College's mission, vision, and values (comprehensive mission) place a high value on diversity, equity, and inclusion within an engaging and inclusive educational environment where students are guided and supported along structured pathways that enable them to achieve their established goals, whether focused on skills building, certificates, degrees, or transfer.

#### **Mission**

*Allan Hancock College fosters an educational culture that values equity and diversity and engages students in an inclusive learning environment. We offer pathways that encourage our student population to achieve personal, career, and academic goals through coursework leading to skills building, certificates, associate degrees, and transfer.*

To demonstrate its commitments to students, the community and each other, the following set of value statements support the Allan Hancock College mission:

#### **Vision**

- We will change the odds for students by continuing to provide quality instruction while improving time to completion.
- We will work to build inclusive communities that promote trust and social justice. Allan Hancock College is committed to equity and diversity by ensuring our actions are based on an awareness of the social and historical context of inclusionary practices.
- We will work to address student financial challenges, including food and housing insecurities.
- We will prepare our students emotionally, physically, and intellectually to pursue fulfilling careers that foster economic mobility.

- We will provide an educational culture that values, nurtures, connects, and engages students.
- We will provide opportunities that enhance student learning and promote the creative, intellectual, cultural, and economic vitality of our diverse community.
- We will partner with the community to offer relevant and timely programs and services.
- We will ensure a positive community presence by responding to community needs, including outreach to nontraditional students.
- We will strive to ensure fiscal integrity and responsible management of resources.

## **Values**

Student Success, Equity, Academic Freedom, Diversity, Innovation, Mutual Respect, Inclusivity, Collaboration, Lifelong Learning, Excellence, Shared Governance

## **Analysis and Evaluation**

Allan Hancock College's mission describes its purpose and educational commitment to a diverse student body and community. It serves as the central organizational element that promotes and reinforces student learning and student achievement. It promotes students' personal, career, or academic goal attainment. The college meets this standard.

**2. The institution uses data to determine how effectively it is accomplishing its mission, and whether the mission directs institutional priorities in meeting the educational needs of students.**

## **Evidence of Meeting the Standard**

The Institutional Effectiveness (IE) office, in collaboration with the Institutional Effectiveness Council (IEC), continuously collects and disseminates data to assist in establishing institutional priorities (IA2-01). These data are analyzed and interpreted by administrative, departmental, programmatic, and shared governance structures to inform decision-making relative to the educational needs of students.

A variety of data are available within the Institutional Data portfolio on the IE website to inform credit and noncredit programs, registration, student equity, scheduling, academic cohorts, high schools, Guided Pathways, transfer, and Career Technical Education outcomes (IA2-02). Additionally, quick facts, surveys, state and national reports, external data, the IE Newsletter (Data Sizzle), and other reports are readily available for examination (IA2-03, IA2-04).

Student, academic, and community dynamics are continuously examined by the IE office and the IEC, and presented at the annual Planning Retreat (IA2-05). A wide variety of continuants from across the college are invited to participate, including students, staff, faculty, administrators, Trustees, and community members. During this retreat the mission is periodically reviewed to assure that it is current and relevant to the needs of students (IA2-06).

In 2020, and in conjunction with development of a new Educational Master Plan, the mission was revised to reflect the contemporary needs of students (IA2-07). The updated comprehensive mission serves to direct institutional priorities and all five stages of the student journey: connection, entry, progress, completion, and transition (IA2-08). Alignment of academic, student services, and administrative units and programs to the mission is also a central component within comprehensive and annual program reviews (IA2-09).

Examination of data is also a vital part of the college's Guided Pathways efforts, and Success Teams in particular. Success Teams serve as cross-functional collaboratives comprised of faculty, staff, students, and administrators. They focus their efforts on engaging and directing students along an educational journey toward completion. Success Teams mainly work to coordinate a variety of activities intended to achieve equitable student success.

Activities include the evaluation and development of effective onboarding, curriculum enhancement, and student support services. Each success team includes a data coach who guides and supports student-centered, data-driven Guided Pathways inquiry and design (IA2-10). They work to assess the campus landscape and examine factors that impact student success. Using data, they determine concrete next steps to advance Guided Pathways and student success within each academic areas of interest: Business and Finance; Creative Arts; Health Sciences; Food, Fashion, and Fitness; People, Cultures, and Languages; Public Service, and Sciences and Technologies.

### **Analysis and Evaluation**

Student, academic, and community dynamics are continuously evaluated and assessed by Allan Hancock College to establish institutional priorities relative to its mission. A wide variety of data are readily available on the Institutional Effectiveness website for defining institutional priorities and for addressing the needs of students. Constituents from across the college and community are invited to examine data and to provide input on how the college can best achieve its mission in service to students. Each student Success Team includes a data coach who works to guide and inform the work of the team. The college meets this standard.

**3. The institution's programs and services are aligned with its mission. The mission guides institutional decision-making, planning, and resource allocation and informs institutional goals for student learning and achievement.**

### **Evidence of Meeting the Standard**

Allan Hancock College's comprehensive mission is central to decision-making, planning, and resource allocations (IA3-01, IA3-02). It is periodically reviewed and revised to assure it remains relevant to the changing needs of students, the college, and the community it serves (IA3-03). The comprehensive mission is central to the Education Master Plan and is thus fundamental to the college's commitment to student learning and achievement (IA3-04).

As the central component of the Educational Master Plan, it supports the Completion by Design framework that aligns policies, programs, culture, and practices to create pathways that direct students into and through college to successful completion. It supports program learning

outcomes, institutional learning outcomes, and is aligned to the California Community Colleges mission and vision goals that were constructed to improve student outcomes, including closing achievement gaps, increasing degree and certificate attainment, growing transfers to four-year institutions, reducing excess unit accumulation by students, and securing gainful employment. It also supports and is aligned to the *Update to the Vision for Success: Reaffirming Equity in a Time of Recovery* (IA3-05).

The college's comprehensive mission additionally supports college plans such as the Technology Plan, Facilities Plan, and Student Equity Plan, and guides the college's decision-making, planning, and resource allocation activities. Further, it guides program review planning through the establishment of program-level goals and resource allocation that are linked to the comprehensive mission (IA3-06, IA3-07).

**4. The institution articulates its mission in a widely published statement approved by the governing board. The mission statement is periodically reviewed and updated as necessary. (ER 6)**

### **Evidence of Meeting the Standard**

Allan Hancock College periodically reviews its mission and updates it to assure it is current and relevant. The process is coordinated by the Institutional Effectiveness Council (IEC) and is an essential part of the college's planning process. Representatives from all constituent groups, e.g., students, staff, faculty, administrators, are provided an opportunity to provide input and recommendations regarding its composition (IA4-01).

The IEC, in collaboration with the Institutional Effectiveness office, coordinated the most recent efforts to update the comprehensive mission. To assist in this activity, IEC developed an inclusive process for soliciting input from a wide variety of constituents across the college (IA4-02). The process included an examination of ACCJC accreditation standards relative to the mission, development of a college-wide survey, and presentation to the Academic Senate. After several drafts and revisions, the comprehensive mission statement was approved by College Council (IA4-03) and subsequently by the Board of Trustees on January 12, 2021. Following this, the mission continues to be published on the college's homepage, in its catalog, on agendas and minutes, and in official college publications (IA4-04, IA4-05).

### **Analysis and Evaluation**

Allan Hancock College's mission was approved on January 12, 2021 and is widely published on the college's website, catalog, important documents, and promotional materials. The current mission statement was developed through shared governance processes that included input from a wide spectrum of college constituents, including students, staff, faculty, administrators, Trustees, and community members. The college meets this standard.

## **Conclusions on Standard IA – Mission**

Allan Hancock College’s mission is fundamental to all programs and services that focus on student learning and achievement. An emphasis is placed on evaluating data for decision-making relative to the planning, implementation, and improvement of educational programs and services. The mission is periodically examined and updated to ensure that it is relevant to the needs of a diverse and ever-changing student population. This is accomplished through an open, transparent, and collaborative process that involves constituents from across the college and community.

## **Improvement Plan(s)**

N/A

## **Evidence List**

IA1-01 Board Policy 1200 – District Mission [Evidence Needed]  
IA1-02 Board Agenda, January 12, 2021  
IA2-01 Registration Report, Spring 2021  
IA2-02 Institutional Data  
IA2-03 Quick Facts  
IA2-04 IE Newsletter (Data Sizzle, Nov. 2021)  
IA2-05 Planning Retreat Data Presentation [Needed]  
IA2-06 Planning Retreat Agenda, 2017 (Mission)  
IA2-07 Educational Master Plan (Page 4)  
IA2-08 Student Journey  
IA2-09 Program Review Student Data Collection  
IA2-10 Data Coach Action Plan  
IA3-01 Budget Development Guiding Principles  
IA3-02 Strategic Directions  
IA3-03 Planning Retreat Notes, February 2020  
IA3-04 Educational Master Plan  
IA3-05 Update to the Vision for Success: Reaffirming Equity in a Time of Recovery  
IA3-06 Instructional Program Review Annual Update, 2022  
IA3-07 Program Review Student Data Collection  
IA4-01 Mission Statement Survey  
IA4-02 Mission Statement Review and Revision Process  
IA4-03 College Council Agenda, November 16, 2020  
IA4-04 2021-2022 Catalog (Mission)  
IA4-05 Deans and Directors Agenda, January 12, 2022