

**MATRIX of
POLICY AND PROCEDURE SERVICE'S RECOMMENDED POLICIES
vs.
HANCOCK COLLEGE'S BOARD POLICIES**

Chapter 1 -- The District

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
District Mission	BP 1200	Board Policy 1000 District Mission	10/20/09		LR	WASC/ACCJC Accreditation Standard I	

Chapter 2 – Board of Trustees

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
Rules and Regulations of the Board of Trustees	BP 2005	Rules and Regulations of the Board of Trustees	6/18/91	8/18/92, 4/20/93, 4/26/94, 11/22/94. 3/21/95, 5/16/95, 3/19/96, 4/21/98, 6/20/00	SUG	-----	This policy is unique to Hancock College. This policy will be divided & re-numbered into several new BPs in Chapter 2 (Board of Trustees)
Board Membership	BP 2010	Board Policy 1910 Board Action on Legislative Issues	No date		LR	Ed Code Sections 72023, 72103, and 72104	
Vacancies on the Board	BP 2110	Board Policy 1215 Vacancies on the Board	11/16/04	4/16/13	LR	Ed Code Sections 5090 et seq., Govt. Code Section 1770	
Closed Sessions	BP 2315	Board Policy 1220 Closed Sessions	11/16/04	4/16/13	LR	Ed Code Section 72122; Govt. Code Sections 11125.4, 54956.8, 54956.9, 54957, 54957.6	
Participation at Board Meetings	BP 2345	Board Policy 1210 Public Participation at Board Meetings	11/22/94		LR/ LA/ SUG	Ed Code Section 72121.5; Govt. Code Sections 54954.3 and 54957.5	

Minutes	BP 2360	Board Policy 1211 Minutes of Board of Trustees Meetings	4/16/13		LR/ SUG	Ed Code Section 72121(a); Govt. Code Section 54957.5	
Board Policies and Administrative Procedures	BP 2410	Board Policy 1110 Policies of the Board of Trustees	3/18/83	2/18/97, 4/16/13	LR	Ed Code Section 70902; WASC/ACCJC Accreditation Standard IV.B.1.b and e	
<i>Changes in Policy of the Board of Trustees</i>	BP 2411	Board Policy 1111 Changes in Policy of the Board of Trustees	No date	2/18/97, 4/16/13	----	-----	<i>Created this BP to accommodate current AHC policy language</i>
Delegation of Authority to the Superintendent/ President	BP 2430	Board Policy 1150 Delegation of Authority	8/18/09	4/16/13	LR	Ed Code Sections 70902(d) and 72400; Accreditation Standards IV.B.1.j and IV.B.2	
Superintendent/ President Succession	BP 2432	Board Policy 2300 Superintendent/ President Succession	1/21/03	11/16/04	SUG	Ed Code Sections 70902(d) and 72400; Title 5 Section 53021(b)	
Evaluation of the Superintendent/ President	BP 2435				LR	WASC/ACCJC Accreditation Standard IV.B.1	
Participation in Local Decision Making	BP 2510	Board Policy 1112 Shared Governance	No date		LR/ LA	Ed Code Section 70902(b)(7); Title 5 Sections 53200 et seq., (Academic Senate), 51023.5 (staff), 51023.7 (students); WASC/ACCJC Accreditation Standard IV.A; Govt. Code Section 3540	
Conflict of Interest	BP 2710	Board Policy 1400 Conflict of Interest Code	12/17/92	8/17/04, 11/18/08, 9/13/11	LR/ LA	Govt. Code Sections 1090 et seq., 1126, and 87200 et seq.; Title 2 Sections 18730 et seq.	Also see AP 2710 and AP 2712
Code of Ethics/Standards of Practice	BP 2715	Board Policy 1200 Code of Ethics	11/19/91	1/19/10	LR	WASC/ACCJC Accreditation Standards IV.B.1.a, e, and h	
Board Member Compensation	BP 2725	Board Policy 1600 Board Member Compensation	3/24/09	4/16/13	LA/ SUG	Ed Code Section 72024	
Board Member Health Benefits	BP 2730	Board Policy 1500 Group Insurance Plans for Board Members	9/15/98	9/12/00	LA	Govt. Code Sections 53201 and 53208.5	

Board Member Travel	BP 2735	Board Policy 1300 Conference Attendance and Reimbursement for Expenses for Trustees	2/18/92		LR	Ed Code Section 72423	
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Chapter 3 -- General Institution

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
Institutional Code of Ethics	BP 3050	Board Policy 1050 Institutional Code of Ethics	2/16/10		LR	WASC/ACCJC Accreditation Standard III.A.1.d	
Accreditation	BP 3200	Board Policy 7950 External Program Accreditation	2/21/95	4/25/01	LR	WASC/ACCJC Accreditation Eligibility Requirement 21, Accreditation Standard IV.B.1.i; Title 5 Section 51016	
Institutional Planning	BP 3250	Board Policy 9100 Institutional Planning	7/16/02		LR	Title 5 Sections 51008, 51010, 51020, 51027, 53003, 54220, 55080, 55190, 55250, 55400 et seq., 55510, 56270 et seq., and 58300; WASC/ACCJC Accreditation Standard I.B	
<i>Program Review</i>	BP 3255	Board Policy 7930 Educational Program Review	1/16/85	3/17/98, 1/25/00, 1/11/01, 3/11/04, 12/16/08, 6/18/13	LA	Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.; Accreditation Standard I.B	<i>Created this BP to accommodate current AHC policy language</i>
Grants	BP 3280	Board Policy 8905 Grant-Funded Programs	1/19/93	5/21/02, 12/16/08	LA	Ed Code Section 70902	
Public Records	BP 3300	Board Policy 8942 Public Records	7/21/09		LR	Govt. Code Sections 6250 et seq. and 68093; Evidence Code Section 1563; 5 U.S. Code Section 552; Code of Civil Procedure Section 2020.230(b)	
Records Retention and Destruction	BP 3310	Board Policy 8941 Retention and Destruction of Records	1/79	2/19/02	LR	Title 5 Sections 59020 et seq.; Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, and 45	

Equal Employment Opportunity	BP 3420	Board Policy 3010 Staff Diversity/ Equal Employment Opportunity	2/19/80	10/6/80, 10/20/81, 2/20/90, 9/13/94	LR	Education Code Sections 87100 et seq.; Title 5 Sections 53000 et seq.	
Prohibition of Harassment	BP 3430	Board Policy 3020 Sexual Harassment Policy	3/15/83	2/30/90, 6/18/91, 9/13/94	LR	Education Code Sections 212.5, 44100, 66250 et seq., 66271.1, 66281.5, 66700, 70901, and 72011; Title 5 Sections 59320, et seq.; Govt. Code Sections 11135-11139.5 and 12950.1; Title VII of the Civil Rights Act of 1964, 42 U.S.C.A. Section 2000e; Title IX, Education Amendments of 1972; Penal Code Sections 422.55 and 422.6 (a); Title 20 U.S. Code Section 1681; Title 29 U.S. Code Section 794; Title 42 U.S. Code Sections 6101, 2000d, and 12100 et seq.	
Service Animals	BP 3440	Board Policy 8925 Animals on Campus	2/16/10	11/20/12	LR	The Americans with Disabilities Act of 1990 -- 42 United States Code Sections 12101 et seq.; 28 Code of Federal Regulations Part 35; 28 Code of Federal Regulations Part 36; 34 Code of Federal Regulations Part 104.44(b)	
Campus Safety	BP 3500	Board Policy 8992 Public Safety and Security	9/10/02	5/17/11, 8/20/13	LR	Education Code Section 67380(a)(4)	Also see BP/AP 3505 and BP/AP 7600
Local Law Enforcement	BP 3520	Board Policy 8993 Local Law Enforcement Memoranda of Agreement	8/20/02		LR	Ed Code Section 67381	
Weapons on Campus	BP 3530	Board Policy 8994 Weapons on District Property	8/20/02		LR	Penal Code Sections 626.9 and 626.10	
Drug Free Environment and Drug Prevention Program	BP 3550	Board Policy 3030 Alcohol/Drug-Free Workplace	6/16/87	6/16/89, 11/21/89, 8/21/90, 9/10/96	LR	Drug Free Schools and Communities Act, 20 U.S. Code Section 1145g and 34 Code of Fed Regs. Section 86.1 et seq.;	

						Drug Free Workplace Act of 1988, 41 U.S. Code Section 702	
Alcoholic Beverages	BP 3560	Board Policy 3050 Alcoholic Beverages	2/18/97	1/19/99, 7/15/08, 12/11/12	SUG	Business and Professions Code Sections 24045.4, 24045.6, 25608(a)(10), and 25608(a)(14), 23399.1	
Smoking on Campus	BP 3570	Board Policy 8991 Smoking	3/13/87	11/21/89, 9/10/96, 11/21/00, 5/16/02, 5/18/04, 5/17/11	LA	Education Code Sections 76030 et seq.; Government Code Sections 7596, 7597, and 7598; Labor Code Section 6404.5; title 5 Section 5148	
Computer and Network Use	BP 3720	Board Policy 8990 Electronic Communications	1980	4/17/01, 8/19/03	LR	Education Code Section 70902; 17 U.S. Code Sections 101 et seq.; Penal Code Section 502, Cal. Const., Art. 1 Section 1; Govt. Code Section 3543.1(b)	
Privacy Protection	BP 3730	Board Policy 8996 Privacy Protection	8/21/07		SUG	Family Educational Rights and Privacy Act (FERPA); Civil Code Section 1798.85	<i>Created this BP to accommodate current AHC policy language</i> Also see BP/AP 5040 Student Records, Directory Info & Privacy
Gifts	BP 3820	Board Policy 8050 Gifts and Contributions to the District	2/16/93	2/20/96, 10/9/01, 3/18/03, 6/18/13	LR	Education Code Sections 70902, 72122, and 72205	
Display of Flags	BP 3910	Board Policy 8300 Display of Flags	11/20/12		SUG	Gov't. Code Section 431(d); U.S. Code Section 7(m)	<i>Created this BP to accommodate current AHC policy language</i>
Memberships in Associations and Organizations	BP 3920	Board Policy 8140 Memberships in Associations and Organizations	5/16/89	3/18/02	LA	Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.; Accreditation Standard I.B	<i>Created this BP to accommodate current AHC policy language</i>
Minors on Campus	BP 3930	Board Policy 8922 Minors on Campus	6/20/95	9/15/04	SUG	-----	<i>Created this BP to accommodate current AHC policy language</i> Also see AP 5011
Sustainability	BP 3950	Board Policy 8350 Sustainability	8/20/13		SUG	-----	<i>Created this BP to accommodate current AHC policy language</i>

Chapter 4 -- Academic Affairs

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
Program and Curriculum Development	BP 4020	Board Policy 7900 Curriculum Development	4/17/01		LA	Ed Code Sections 70901(b), 70902(b) and 78016; Title 5 Sections 51000, 51022, 55100, 55130, and 55150; U.S. Dept. of Ed regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended; 34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8	
<i>Program Discontinuance</i>	BP 4021	Board Policy 7960 Program Discontinuance	5/17/11		LA	Ed Code Section 78016; Title 5 Sections 51022 and 55130	<i>Created this BP to accommodate current AHC policy language</i>
<i>Course Approval</i>	BP 4022	Board Policy 7920 Minimum Class Size	No date		LA	Title 5 Section 55100	<i>Created this BP to accommodate current AHC policy language</i>
Academic Freedom	BP 4030	Board Policy 7200 Academic Freedom and Responsibility Policy	7/21/98		LR	Title 5 Section 51023; WASC/ACCJC Accreditation Standard II.A.7	
Library and Other Instructional Support Services	BP 4040	Board Policy 7110 Selection of Library Materials	7/15/03	6/18/13	SUG	Ed Code Section 78100; Civil Code Section 1798.90; WASC/ACCJC Accreditation Standard II.C	
Articulation	BP 4050	Board Policy 6902 High School and University Articulation	6/20/00		LA	Title 5 Section 51022(b); Ed Code Sections 66720-66744; WASC/ACCJC Accreditation Standard II.A.6.a	
Graduation Requirements for Degrees and Certificates	BP 4100	Board Policy 6905 Transfer of Credit and Course Waiver	12/12/00	3/25/04	LR	Ed Code Section 70902(b)(3); Title 5 Sections 55060 et seq.	
<i>Career and Technical Programs</i>	BP 4102	Board Policy 7500 Advisory Committees for Instructional Programs	7/15/03		SUG	Title 5 Sections 55600 et seq.	<i>Created this BP to accommodate current AHC policy language</i>

Standards of Scholarship	BP 4220	Board Policy 7100 Textbook Selection	12/17/96	3/11/04	LR	Ed Code Section 70902(b)(3); Title 5 Sections 55020 et seq., 55030 et seq., and 55040 et seq.	
Remedial Coursework	BP 4222	Board Policy 6904 Remedial Course Work	6/16/92			Title 5 Section 55756.5	<i>Created this BP to accommodate current AHC policy language</i>
Prerequisites, Co-requisites, and Advisories	BP 4260	Board Policy 7940 Prerequisites, Co- requisites, Advisories	2/04	7/19/94	LR	Title 5 Sections 55000 and 55003	
Field Trips and Excursions	BP 4300	Board Policy 6930 Field Trips and/or Excursions	10/20/87	2/16/99	LR	Title 5 Section 55220	
Community Education Programs	BP 4400	Board Policy 7910 Noncredit Education & Community Programs	5/20/97	8/16/05	LA	Ed Code Sections 70902, 78300, 79120	
Student News Media	BP 4500	Board Policy 7400 Allan Hancock College Student Newspaper Policy	11/17/87		SUG	Ed Code Section 66301	<i>Created this BP to accommodate current AHC policy language</i>

Chapter 5 -- Student Services

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
Admissions	BP 5010	Board Policy 6900 Admissions	3/11/04	6/19/12	LR	Ed Code Sections 76000, 76001, 76002 and 78030- 78034; Labor Code Section 3077	
International Students	BP 5012	Board Policy 6500 International Students	12/16/03		LR	Ed Code Sections 76141 and 76142; Title 5 Section 54045; Title 8 U.S. Code Sections 1101 et seq.	<i>Created this BP to accommodate current AHC policy language</i>
Residence Determination	BP 5015	Board Policy 6400 Residence Determination	1/16/79	6/21/88, 11/16/04, 9/16/08	LR	Ed Code Sections 68040 and 76140; Title 5 Sections 54000 et seq.	
Instructional Materials	BP 5031	Board Policy 6411 Instructional	1/21/86	12/11/01	LR	Ed Code Section 76365, 79121, and 81458; Title 5 Sections	<i>Created this BP to accommodate current AHC policy language</i>

		Materials				59400 et seq.	
Student Records, Directory Information, and Privacy	BP 5040	Board Policy 6910 Student Records and Directory Information	3/16/76	1/15/83, 3/13/91, 5/13/03	LR	Ed Code Sections 76200 et seq.; Title 5 Sections 54600 et seq.; U.S. Code Sections 93-380	Also see <i>newly created</i> BP/AP 3730 Privacy Protection
Student Success and Support Program	BP 5050	Board Policy 6903 Matriculation	3/17/92	3/15/94, 12/13/94, 4/17/01	LR	Ed Code Sections 78210 et seq.; Title 5 Sections 55500 et seq.	
Attendance	BP 5070	Board Policy 6901 Enrollment, Course Repetition, Disenrollment and Reporting Attendance	12/6/83	5/17/05, 6/19/12	SUG	Title 5 Sections 58000 et seq.	<i>Created this BP to accommodate current AHC policy language</i>
Student Services	BP 5100	Board Policy 6100 Student Services	No date		SUG		<i>Created this BP to accommodate current AHC policy language</i>
Counseling	BP 5110	Board Policy 6110 Counseling	12/17/96		LR	Title 5 Section 51018	
Financial Aid	BP 5130	Board Policy 6111 Financial Aid Verification	7/21/87	5/21/96	LR	20 U.S. Code Sections 1070 et seq.; 34 Code of Federal Regulations Section 668; Ed Code Section 76300	
Disabled Student Programs and Services	BP 5140	Board Policy 6230 Reasonable Accommodations	10/15/96		LR	Ed Code Sections 67310 and 84850; Title 5 56000 et seq.	
Student Health Services	BP 5200	Board Policy 6300 Student Health Services	10/13/98	12/13/04, 6/20/06	LR	Ed Code Sections 70901, 76355, 76401, 76403, 87003, and 87356; Title 5 Section 53411, 54702, 54704, 54706, 54708, and 54710	
Associated Students Organization	BP 5400	Board Policy 6920 Student Body Association	8/19/97		LR	Ed Code Sections 76060, 76061, 76062, and 76067	
Student Rights and Grievances	BP 5530	Board Policy 6200 Student Complaints	10/20/81	3/16/93, 11/22/94	LR	Title IX, Educ. Amendments of 1972; Ed Code Section 76224(a)	<i>Created this BP to accommodate current AHC policy language</i>
Student Credit Card Solicitation	BP 5570	Board Policy 8931 Solicitation of Funds	No date		LR	Ed Code Section 99030; Title 5 Section 54400; Civil Code Section 1747.02(m)	
Athletics	BP 5700	Board Policy 6600 Gender Equity in Athletics	10/13/98		LR	Ed Code Sections 78223, 66271.6, 66271.8, and 67360 et seq.	

Chapter 6 -- Business and Fiscal Affairs

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
Fiscal Management	BP 6300	Board Policy 8055 Fundraising Policy	3/15/94		LR	Ed Code Section 84040(c); Title 5 Section 58311	
<i>Cash Receipts</i>	BP 6301	Board Policy 8940 Cash Receipts	No date		SUG	Ed Code Section 84040(c); Title 5 Section 58311	<i>Created this BP to accommodate current AHC policy language</i>
<i>Accounting</i>	BP 6310	Board Policy 8900 Accounting for Funds	No date		SUG	Budget and Accounting Manual, Chapters 3 and 4	<i>Created this BP to accommodate current AHC policy language</i>
<i>Collection for Breakage or Damage</i>	BP 6311	Board Policy 8930 Collection for Breakage or Damage	No date		SUG	Budget and Accounting Manual, Chapters 3 and 4	<i>Created this BP to accommodate current AHC policy language</i>
Investments	BP 6320	Board Policy 8060 Investments	5/17/05		LR/LA	Govt. Code Sections 53600 et seq.	
Purchasing	BP 6330	Board Policy 8200 Purchasing	5/21/02		LR	Ed Code Section 81656; Public Contract Code Section 20650	
Audits	BP 6400	Board Policy 8500 Audits	12/12/06		LR	Ed Code Section 84040(b)	
Property Management	BP 6500	Board Policy 8910 Inventory of Property and Equipment	No date		LR	Ed Code Sections 81300 et seq.	
Security for District Property	BP 6520	Board Policy 8010 Use of Facilities and Services by College Employees	6/21/94		LR	Ed Code Sections 81600 et seq.	
<i>District Vehicles</i>	BP 6530	Board Policy 8960 Transportation	8/16/94		SUG	Title 13, California Code of Regulations, Div. 1, Chap. 1	<i>Created this BP to accommodate current AHC policy language</i> Also see BP/AP 4300 Field Trips & Excursions
Insurance	BP 6540	Board Policy 8950 Risk Management	4/26/94		LR	Ed Code Sections 70902, 72502, 72506, and 81601 et seq.	
<i>Reporting Injuries</i>	BP 6541	Board Policy 8980 Reporting Injuries	4/26/94		SUG	Ed Code Sections 70902, 72502, 72506, and 81601 et seq.	<i>Created this BP to accommodate current AHC policy language</i> Also see BP/AP 6540, 5200, and AP 7343

Disposal of Property	BP 6550	Board Policy 8920 Disposal of Property	11/20/79	9/16/80, 6/19/07	LR	Ed Code Sections 70902(b)(6), 81383, 81384, and 81452	
Civic Center and Other Facility Use	BP 6700	Board Policy 8000 Community Use of Allan Hancock College Facilities	2/19/85	1/19/93	LR	Ed Code Sections 82537 and 82542	
Parking	BP 6750	Board Policy 8995 Parking and Traffic Control on College District Properties	11/19/02		LR	Ed Code Section 76360; Vehicle Code Section 21113	
<i>Drug and Alcohol Procedure (U.S. Department of Transportation)</i>	BP 6950	Board Policy 3040 Drug and Alcohol Testing Policy Pursuant to the United States Department of Transportation Regulations	2/26/96		SUG	49 Code of Federal Regulations Section Part 40	<i>Created this BP to accommodate current AHC policy language</i>

Chapter 7 -- Human Resources

Policy Title	New P&P Service Policy #	Replaces Current AHC Policy #	Last Board Adoption	Last Revised	LR LA SUG	Legal References	Notes
Recruitment and Hiring	BP 7120	Board Policy 4100 Faculty Hiring	6/19/90	12/13/04, 3/21/06	LR	Ed Code 70901.2, 70902(b)(7)(d), and 87100 et seq.; Title 5 Sections 53000 et seq., 51023.5; WASC/ACCJC Accreditation Standard III.1.A	
Compensation	BP 7130	Board Policy 3300 Compensation	1/20/04		LR	Ed Code Sections 70902(b)(4), 87801, and 88160; Govt. Code Section 53200	
Collective Bargaining	BP 7140	Board Policy 3100 Public Notice Procedure Relating to Meeting and Negotiating Under EERA	7/21/87		LR	Govt. Code Sections 3540 et seq.	
<i>Evaluation</i>	BP 7150	Board Policy 2110 Administrator Evaluations	7/1/82	4/21/92, 11/20/01, 9/7/04, 4/21/09	LA	WASC/ACCJC Accreditation Standard III.A.1.b	<i>Created this BP to accommodate current AHC policy language</i>

Professional Development	BP 7160	Board Policy 3500 Professional Development	8/18/97	9/13/05	LA	WASC/ACCJC Accreditation Standard III.A.5	<i>Created this BP to accommodate current AHC policy language</i>
Academic Employees	BP 7210	Board Policy 4800 Professional Responsibility Policy Appendix 4800	11/2/82 8/21/90		LR	Ed Code Sections 70902, 87002, 87003, 87400 et seq., 87419.1, 87600 et seq., and 87482.8; Gov't. Code Sections 3540-3549; Title 5 Section 51025	Also see BP/AP 7120 Recruitment and Hiring
Faculty Service Areas, Minimum Qualifications, & Equivalencies	BP 7211	Board Policy 4105 Equivalency to the Minimum Qualifications	2/28/06	2/21/12	SUG	Ed Code Sections 87001, 87003, 87355-87359.5, and 87743.1- 87743.2; Title 5 Sections 53400 et seq.	<i>Created this BP to accommodate current AHC policy language</i>
Reduced Certificated Workload Contract	BP 7217	Board Policy 4920 Reduced Certificated Workload Contract	5/20/86		SUG	Ed Code Sections 22724, 87603, 87483, 89516; Gov't. Code Section 53201	<i>Created this BP to accommodate current AHC policy language</i>
Selection of Department Chair	BP 7218	Board Policy 7300 Selection of Department Chair	1/04		SUG	-----	<i>Created this BP to accommodate current AHC policy language</i>
Classified Employees	BP 7230	Board Policy 5950 Employment and Classification	No date		LR/ LA	Ed Code Sections 88003, 88004, 88009, and 88013	Also see BP/AP 7120 Recruitment and Hiring
Classification Review	BP 7232	Board Policy 5970 Classification of Positions	No date		SUG	Ed Code Sections 88001 and 88009	<i>Created this BP to accommodate current AHC policy language</i>
Benefits of Part-Time Employees	BP 7236	Board Policy 5900 Benefits of Part-Time Employees	No date		---	-----	<i>Created this BP to accommodate current AHC policy language</i>
Assignment and Transfer	BP 7239	Board Policy 5960 Assignment and Transfer	No date		---	-----	<i>Created this BP to accommodate current AHC policy language</i>
Confidential Employees	BP 7240	Board Policy 2015 Supervisory/ Confidential Employees	10/89	7/91, 6/17/08	LR	Govt. Code Section 3540.1(c)	
Educational Administrators	BP 7250	Board Policy 2010 Management Employees	10/89	6/93, 1/4/95, 1/20/04	LR	Ed Code Sections 72411 et seq., 87002(b), and 87457-87460; Govt. Code Section 3540.1(g) and (m)	Also see BP/AP 7120 Recruitment and Hiring
Vacation for Management Staff	BP 7251	Board Policy 2030 Vacation for Management Staff	9/10/96		---	-----	<i>Created this BP to accommodate current AHC policy language</i>
Administrative	BP 7252	Board Policy 2040	1979	8/18/98	---	-----	<i>Created this BP to</i>

Compensatory Time		Administrative Compensatory Time					accommodate current AHC policy language
Administrator Retreat Rights	BP 7253	Board Policy 4950 Administrator Retreat Rights	5/21/91		SUG	Ed Code Sections 87457-87460	Created this BP to accommodate current AHC policy language
Classified Supervisors and Managers	BP 7260	Board Policy 2200 Creating and Filling Administrative Positions	4/21/98		LR	Ed Code Sections 72411 and 88013; Govt. Code Section 3540.1(g) & (m)	Also see BP/AP 7120 Recruitment and Hiring
Telecommuting	BP 7261	Board Policy 5980 Telecommuting	10/10/07		---	-----	Created this BP to accommodate current AHC policy language
Leaves	BP 7340	Board Policy 3210 Leaves of Absence	6/10/03	9/10/04	LR	Ed Code Sections 22719, 87763 et seq., and 88190 et seq.; Govt. Code Section 12945	
Sabbaticals	BP 7341	Board Policy 2070 Sabbatical Leave for Administrators	9/7/89	3/5/02	SUG	Ed Code Sections 87767 - 87780	Created this BP to accommodate current AHC policy language
Holidays	BP 7342	Board Policy 2050 Holidays	8/79	12/85, 7/15/97	SUG	Ed Code Section 79020	Created this BP to accommodate current AHC policy language
Sex and Narcotic Offenses	BP 7348	Board Policy 5921 Sex and Narcotic Offenses	8/17/82		----	-----	Created this BP to accommodate current AHC policy language
Resignations	BP 7350	Board Policy 4940 Resignation and Retirement	3/12/02		SUG	Ed Code Sections 87730 and 88201	Created this BP to accommodate current AHC policy language
Notice of Resignation or Retirement	BP 7351	Board Policy 5930 Notice of Resignation or Retirement	6/14/01		-----	-----	Created this BP to accommodate current AHC policy language
Discipline and Dismissal – Classified Employees	BP 7365	Board Policy 5920 Dismissal, Suspension or Demotion	No date		LR	Ed Code Section 88013	
Political Activity	BP 7370	Board Policy 3600 Political Activity	10/20/09		LR	Ed Code Sections 7054 and 7056; Govt. Code Section 8314	
Retiree Health Benefits – Academic Employees	BP 7380	Board Policy 3405 Retirement Benefit Policy	1/18/94	2/19/02	LR	Ed Code Sections 7000 et seq.	
Travel	BP 7400	Board Policy 8970 Travel	8/16/94	8/16/05, 3/21/06	LR	Education Code Sections 70902 and 87032	

Volunteers	BP 7500	Board Policy 3900 Volunteer Aide	2/15/94		SUG	Ed Code Sections 72401, 87010, and 87011; Govt. Code Section 3119.5; Labor Code Section 3364.5	<i>Created this BP to accommodate current AHC policy language</i>
Faculty Internship	BP 7501	Board Policy 4115 Faculty Internship	4/7/01		SUG	No references	<i>Created this BP to accommodate current AHC policy language</i>

LR = Legally Required: These are policies which Liebert, Cassidy Whitmore has determined that, based on state or federal law or regulation, the District must enact and which require Board action.

LA = Legally Advised: These are policies which are not specifically required based on any state or federal law, but which Liebert, Cassidy Whitmore has identified as essential to protect the District from potential liability, and which, if enacted, require Board action.

SUG = Suggested: These are policies that are suggested by Liebert, Cassidy Whitmore and the Policy and Procedure Service as standards of good practice.

(2/21/14 jbw)