

Changes and Plans from the 2016 Self-Evaluation Process



Future Plans from the Self-Evaluation Process

CHANGE, IMPROVEMENT AND INNOVATION	STANDARD	COLLEGE LEADS	TIMELINE	ANTICIPATED OUTCOME
Modify program review process to include analysis of program set standards	I.B.3 I.B.9 II.A.16	Program Review Committee Academic Senate	Spring 2017	Align assessment of student performance at the program level to college set standards where appropriate
Institutional and programmatic student data will be clarified and training provided to ensure effective use of data in planning and evaluation.	I.B.4 I.B.5 I.C.3	VP/IE	Spring 2017	Better understanding of data definitions, location of data, and appropriate use.
Implement identified strategies and best practices to improve success of students in online courses	I.B.5 II.A.7 II.B.1	DI Committee Academic Senate SLC	6/2018	Reduce gap in success between online students at AHC and relevant benchmarks
Improve orientation and admissions services for Spanish speaking students	II.C.2 II.C.7 I.B.7	SSC	6/2017	Improved orientation and admissions services for Spanish speaking students
Evaluate evening and online services and make appropriate improvements to enhance student support	II.A.7 II.C.2 II.C.3	SS Administrators Office of IE SSC DL Committee	6/2018	Improved services for evening and online students
Implement Common Assessment and multiple measures Instrument to improve student placement accuracy	II.C.7	Testing Center Math, English, and ESL faculty ITS Office of IE	Spring 2017	Increase student success and progression through math, English, and ESL course sequence
Modify administrator evaluation process to enhance institutional effectiveness and encourage improvement in performance	III.A.5	HR Council	11/2016	More meaningful and efficient process
Update Technology Master Plan to reflect the institutionalization of technology expenditures	III.C.2	Technology Council	10/2018	Integrate technology needs into institutional planning and resource allocation
Establish district-wide computer inventory system to manage replacement	III.C.2	Director ITS	12/2017	Improve consistency when planning for future technology needs
Initiate annual review of financial processes and internal control at the District, and related entities.	III.D.5 III.D.8	V.P. Finance and Admin.	Spring 2018	Improved processes, internal control and reduction in overtime.
Ensure compliance with recently enacted Federal Uniform Grant Guidelines	III.D.10	Director Business Services	Summer 2017	On-going compliance with Federal Grants
Standardize all institutional agreements to ensure they reflect proper language in the templates and the templates are approved and administered through a document control process. Update and memorialize document flow, appropriate reviews, appropriate final approvals and document retention need to be updated and communicated to faculty and administrators.	III.D.16	V.P. Finance and Admin./Director Business Services	Summer 2017	Improved internal control, reduction in liability and improved communication with community partners.

Changes Made During the Self-Evaluation Process

CHANGE, IMPROVEMENT AND INNOVATION	STANDARD	COLLEGE LEADS	TIMELINE	ANTICIPATED OUTCOME
Integrated the Data Dashboard	I.A.2 I.B.6	Vice President, Institutional Effectiveness	2015-16	Improved connection between data, college plans and mission
Transition to Canvas CMS From Blackboard	II.B.1	Dean, Academic Affairs; DL Faculty Specialist; DL Tech Staff; ITS Staff	2016-17	AHC delivers online content via Canvas starting spring 2017
Pilot Net Tutor Online Tutoring (alongside Smarthinking)	II.B.1	Dean, Academic Affairs; Tutorial Staff; DL Technical Staff; Academic Senate	2016	Academic Senate and stakeholders select one online tutoring service
Review Board Policy 7211, Equivalency to the Minimum Qualifications	III.A.1 III.A.2 III.A.3 III.A.4	Academic Senate and HR Council	Spring 2016	Ensure that procedures adhere to policy and that policy reflects the College's needs
Classified Staff Evaluation	III.A.5	Administrators	Ongoing	Ensure timely and effective evaluation of all classified staff
Creation of Staffing Plans (AHC and Public Safety Training Center)	III.A.7	Human Resources PSTC Strategic Planning Team	Spring 2016	To better guide staffing decisions
Review of Board Policy 3050, Institutional Ethics	III.A.13	HR Council	Late Spring 2016 to early fall 2016	Ensure policy is updated
Creation of Professional Development Plan	III.A.14	Professional Development Committee	Spring 2016	To better guide the college in allocation of resources for PD and to better address PD needs
Completed the Public Safety Training Complex Strategic Operating Plan 2016	III.B.4	PSTC Strategic Planning Team	Spring 2016	Develop strategies to offset the operational costs of the facility.
Implementation of Spanish language version of online student orientation video	II.C.2 II.C.7	Vice President, Student Services	2015-16 2016-17	Provide access to student orientation video for Spanish-speaking students
Implementation of Common Assessment	II.C.7	Vice President, Student Services	2015-16	Improve student placement accuracy
Review and Update Board Policy 6200, Budget Preparation	III.D	Budget Council	Spring 2016	Update policy to ensure currency and compliance
Create Board Policy 6300, Fiscal Management	III.D.2	Budget Council	Spring 2016	Adopt policy to ensure currency and compliance