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**Allan Hancock Joint Community College District  
Board Policy  
Chapter 3 – General Institution**

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**BP 3200 ACCREDITATION**

The Superintendent/President shall ensure the District complies with the accreditation process and standards of the Western Association of Schools and Colleges (WASC)/Accrediting Commission of Community and Junior Colleges (ACCJC) and of other District programs that seek special accreditation.

The Superintendent/President shall keep the Board of Trustees informed of approved accrediting organizations and the status of accreditations.

The Superintendent/President shall ensure that the Board of Trustees is involved in any accreditation process in which Board participation is required.

The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

**External Accreditation**

Allan Hancock College programs are reviewed periodically. Although the District seeks full accreditation through the ACCJC, some individual programs may be required or may find it desirable to meet national and/or state standards of quality. Therefore, external accreditation may be sought in order for programs to achieve consistency and standardization as defined by a core of professionals in the specific discipline.

College programs seeking external accreditation must receive prior approval from the Superintendent/President.

**References:** WASC/ACCJC Accreditation Eligibility Requirement 21;  
WASC/ACCJC Accreditation Standards I.C.12 and 13;  
Title 5 Section 51016

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**Adopted: 2/21/95**  
**Revised: 4/25/01**  
**Revised: 5/8/18**

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**Allan Hancock Joint Community College District**  
**Administrative Procedure**  
Chapter 3 – General Institution

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## **AP 3200 ACCREDITATION**

In accordance with the standards and guidelines of the Accrediting Commission for Community and Junior Colleges (ACCJC), the college shall conduct an institutional Self-Evaluation Report according to the cycle established by the Commission and will host a visit by an accreditation team. Mandatory reports will be prepared and submitted to the Commission as required and made available to the public.

Those employees who are responsible for the functions related to the accreditation standards must be involved in the Self-Evaluation Report and team visit.

The process for producing the written document that is the comprehensive Self-Evaluation Report shall include:

- An Accreditation Liaison Officer (ALO), appointed by the Superintendent/President
- A Steering Committee, chaired by the ALO.
- Co-Chairs for each standard. Faculty will be appointed as co-chairs per the appropriate bargaining unit contract.
- Active, campus-wide involvement of administrators, faculty, classified staff, and students.

When the Self-Evaluation Report is complete, it shall be reviewed and approved by the Academic Senate.

The Board of Trustees shall review and approve the Self-Evaluation Report prior to submission to the Accrediting Commission, a minimum of 45 days prior to the team visit.

**References:** WASC/ACCJC Accreditation Eligibility Requirement 21;  
WASC/ACCJC Accreditation Standards I.C.12 and 13;  
Title 5 Section 51016

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