

Accreditation Steering Committee Notes

Date and Time February 17, 2022
3-4:30 p.m.
Meeting Place Zoom Meeting

Called to order: 3:02 pm

Co-Chairs:

Note Taker: Janet McGee

Committee Members Present:

Paul Murphy, Erica Biely, Steven Butler, Armando Cortez, Brian Stokes, Herb Elliot, Eric Smith, Espie Valenzuela, Nancy Jo Ward, Trevor Passage, Laurene Lee, Nohemy Ornelas, Ana Gomez de Torres, Hector Alvarez

Agenda No. 1 Letter from Commission Regarding Accreditation Visit

- Paul reviewed letter from ACCJC detailing timeline of site visits.
- Team ISER review – March 28, 2023 (formative)
- Focused site visit – week of October 2, 2023 (summative)
 - Focused on specific areas.

Discussion:

- Bob shared experience with current process.
 - Time between visits offers college opportunity to speak to questions that arose in the formative phase and provide further evidence.
 - Question asked: How do we capture the gaps identified in the ISER to show we are addressing them? do we update ISER – what is the process?

Action:

Agenda No. 2 Check-in Meeting with Kevin Bontenbal scheduled March 17

Discussion:

- Paul asked committee to think of questions to ask Kevin during the visit.

Action:

Agenda No. 3 Report out from Standard Co-Chairs

- Standard I Brian/Paul:
 - Ana Gomez has agreed to IB5,
 - IB1-4 & 9 are covered, we need someone for IB 6-8.
 - Met with Rick on IA. He will have something by tomorrow.
 - IB drafts for 1,2, and part of 4. Evidence gathered for 9 which Ana is currently reviewing.
 - IC – LeeAnne has draft and working with Jon Hooten.
 - Looked at IB6-8 to identify person. Possible evidence identified for each sub-standard:

Discussion:

- IB6
 - Procedures and completed program reviews, resource request documentation.
 - Allocation of human resources through guided pathways based on data.
 - Check on Fire & Police academy regarding documented changes to their programs.
- IB7
 - New program review model, resource allocation process, changes to CCPD based on suggestions from committees and councils.
- IB8

- Communication of results of assessment and evaluation activities, SEAP, Title V group, Promise group, HS roundtables, dashboards, planning retreat presentations, board reports, president's roundtable, advisory group discussions.
- IE office to tackle this sub-standard.
- Standard II – Trevor
 - IIB is in rough draft.
 - IIA is being worked on by deans and chairs. Target draft by end of February.
 - IIC Nohemy plans to have drafts by March 1 and to have Student Service review.
 - Asked about document for improvement plans for QFE.
 - Will add parking lot document for QFE suggestions.
- Standard III – Eric and Nancy Jo
 - Nancy Jo working with Ruben and HR. identified board policies for Ruben to use as evidence.
 - Eric will have Nancy Jo review for continuity.
 - Eric will cover physical resources.
 - Andy working on evidence for technology standards.
 - Financial resources – sub-standards have been divided up for designated people to work on.
- Standard IV – Kevin and Jon
 - Not reported on.

Action:

**Agenda No. 4 March Planning Retreat with Accreditation
Focus: March 14,16,17 and 18**

- IEC decided this year's retreat should be based on accreditation.
- Post drafts for reading.
- Leads and co-chairs to go over process.
- Highlight evidence.
- Provide opportunity for feedback.

Discussion:

- Good opportunity for people to be a part of the process.
- One Standard per session each day.
- Drafts ahead of time would be the goal.
- Committee moves to go ahead with the plan. Important to emphasize this is a working document with opportunity for feedback. Not the final version.
- Move the 18th to the 15th

Action:

**Future Items
Agenda No. 4 Climate Survey**

- Use 2018 survey with additional questions.
- Idea to use reps from constituency groups to synthesize results and present to college council.
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Action:

Deadline:



Next meeting: March 3, 2022

