

From: [Florentina Lopez-Perea](#)
To: [Christy Capelle Lopez](#)
Subject: Full-time tenure faculty evaluation (Alicia, Danae, Dom)
Date: Friday, March 11, 2022 11:34:31 AM
Attachments: [image001.png](#)
Importance: High

Hi Christy,

Here it is. Please note #4 since I didn't have any probationary this semester.

Thank you,

Florentina Lopez-Perea

Administrative Assistant III
Academic Affairs

T 1-805-922-6966 ext. 3536

Allan Hancock College
800 S. College Dr.
Santa Maria, CA 93454

[Facebook](#) | [Instagram](#) | hancockcollege.edu



From: Florentina Lopez-Perea
Sent: Friday, January 11, 2022 9:56 AM
To: Dominic Dal Bello <ddalbelo@hancockcollege.edu>; Alicia Fox <alicia.fox@hancockcollege.edu>; Danae Madrid <danae.madrid@hancockcollege.edu>
Subject: FW: Full-time tenure faculty evaluation (Alicia, Alfredo, Danae, Dom, Ashley, Eui, Mina)
Importance: High

Good morning,

According to our records, you are scheduled for evaluation this semester. Please review the **new** language in article 17 of the agreement between the Faculty Association and the district.

In order to meet the evaluation timetable, please adhere to the following dates:

1. **Prior to the end of the second week of the semester, Friday, Feb 4, 2022**, the evaluation team shall be identified. The faculty member under evaluation shall select and forward to the supervisor one member and the supervisor will select one member. If the faculty member under evaluation does not provide a name to the supervisor by the deadline, the second team member will be appointed by the supervisor. (17.9.1.1)
2. Initial/Orientation Meeting: The evaluation team shall meet with the bargaining unit member being evaluated to discuss the purpose, criteria, procedures, and timelines for the evaluation. At said meeting, identify colleagues who are in position to comment on their job performance. (17.10.2)

3. **Between the first (1) day of the tenth (10) week and the last day of the twelfth (12) week, Monday, Apr 4, – Friday, Apr 22, 2022**, conduct/distribute/collect worksite observation(s), SGID, colleague and student feedback surveys (as appropriate). (17.10.3)
Within seven (7) days from date of receipt, the person being evaluated will submit a response to the student feedback and SGID reports to team members. (17.12.7)
4. ~~**Prior to the end of the twelfth (12) week, Friday, Apr 22, 2022**, self-evaluation packet from **probationary faculty only** shall be submitted to the supervisor. (17.10.3.1)~~
5. **No later than the end of the thirteenth (13) week, Friday, Apr 29, 2022**, all classroom/worksite observations and/or SGID evaluation forms shall be submitted to the supervisor. (17.11.1.6)
6. **Prior to the end of the fourteenth (14) week, Friday, May 6, 2022**, evaluation team will meet to review all documents and prepare the Evaluation Report. (17.10.4)
7. **Prior to the end of the sixteenth (16) week, Friday, May 20, 2022**, the evaluation team shall meet with the bargaining unit member to review the Evaluation Report. (17.10.6)