



**Instructional Program Review – Annual Update
2019**

Date:	3/26/2019
Program and Department:	Library Services and LBRY 170
CTE Program?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Additional programs included in this review:	
Date of last comprehensive review:	2013-2014
Submitted By:	Kathy Headtke
Attachments (* as needed):	<input type="checkbox"/> 6-year assessment plan – All programs, when applicable <input type="checkbox"/> 2-year scheduling plan <input type="checkbox"/> Justification for Resource Requests (if needed)

I. Alignment of the Program with the AHC Mission

AHC Mission: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

a. Have there been any changes that would require a change to your Program Mission?

No. The library’s mission continues to align with the AHC mission to support students, staff and faculty with their research needs and development of information literacy skills in an inclusive and supportive environment.

b. Explain how your program mission aligns with the college mission.

The college mission and values can be found here:

http://www.hancockcollege.edu/public_affairs/mission.php

The library’s program mission includes the commitment to “support all Allan Hancock College students and staff with both immediate research needs and the development of information literacy skills, to enhance lifelong learning,” which directly aligns with the college’s mission to “provides quality educational opportunities that enhance student learning.” The library provides this through research assistance in various forms and classes.

II. Student Success, Program Accessibility and Program Capacity

*Data for this section provided by the office of Institutional Effectiveness.

Library Services	2013-14	2014-15	2015-16	2016-17	2017-18	95% of 5 yr. avg.
Sections			1	1		1
Headcount			16	15		15
Enrollment			16	15		15
Retention % F2F						
Retention % Online			93.80%	86.70%		85.74%
Retention %			93.80%	86.70%		85.74%
Success % F2F						
Success % Online			68.80%	40.00%		51.68%
Success %			68.80%	40.00%		51.68%

Library Services	2013-14	2014-15	2015-16	2016-17	2017-18	95% of 5 yr. avg.
FTES			1.04	0.97		0.95
FTEF+			0.133	0.133		0.13
FTES/FTEF			7.79	7.3		7.17

Library Services	2013-14	2014-15	2015-16	2016-17	2017-18	95% of 5 yr. avg.
Degrees						
Certificates						
Total						

a. Please comment on data and trends

After stagnant enrollment in LBRY 170 since 2017, the class is currently being taught in Spring 2019 due to efforts to increase outreach by meeting with various campus departments to advertise with students.

- b. If this year's figures for the program are below the set standard explain steps you will take to improve.

Current class data for LBRY 170 will be analyzed when the Spring 2019 semester ends. In previous years, there was a drop in student success for the 2016-2017 section, but with such a small sample size, it is difficult to discern a trend or pattern. One possible issue was the amount of students who completed all coursework up until the capstone assignment for the course (a research pathfinder), but failed to turn in this final project. Doing so would make it impossible to pass the course.

- c. If your program offers certificates and/or degrees, has existed for at least five years and has awarded fewer than 6 degrees/certificates over the last two years explain the reason for the low number and your plan to improve.

n/a

- d. Describe how the program works to promote student success (completions job placement, transfer). Include teaching innovations and use of academic and student support.

The library's mission includes supporting students to develop information literacy skills. Information literacy skills are essential in life post-Hancock; these skills are required to be successful as a transfer student and in a professional capacity. To serve this mission, the library assists students in a variety of ways: through drop-in research methods classes; individualized class orientations; reference assistance face-to-face, by phone, and online chat; subject-specific online library guides created by librarians; and office appointments. To supplement these information literacy skills the library offers free access to print and e-resources, including eBooks; streaming videos; digital subscriptions to the New York Times and Wall Street Journal; online databases; and more. These e-resources are crucial to supporting our off-site centers, distance education, and evening students.

For 2018-2019:

Additional evening and weekend hours of operation: With BSI funding, in Santa Maria, Sunday library hours were added (9:30 am - 4:30 pm), Saturday hours were extended to 3 pm, and additional evening hours on Monday-Thursday were added (9-10 pm). Hours were also added at LVC on Fridays from 8 am to 12 pm.

Reserve textbooks added. Hundreds of textbooks were added to both campus libraries through President's Circle and CTE supplemental funding (approximately \$40,000) in the time periods listed below. The Reserve text circulation numbers account for about 60% of the library materials circulation. The funding helps with the goal of making every required textbook available for student use in the AHC libraries. Each year, the President's Circle dedicates \$10,000 to keeping the Course Reserves current.

FY Year	Reserve Books Added	Reserve Book Check Outs
2017-2018	569	10,891
7/1/18-4/6/19	160	8,732

Credit classes. We continue to offer a Library Research Methods course (LBRY 170), a 2-unit transfer course that is offered online. This course explores the different forms of information and how to access and navigate various resources.

One-hour extra-credit research classes (Research Detective workshops) at both campus libraries have increased in number to (24 sessions at SM and 17 at LVC) campus-wide, offering students more access to college-level research skills outside of class orientations.

Open Education Resources (OER)/Zero Textbook Cost (ZTC) grant: The librarians have been very involved with the OER/ZTC initiative on campus and an OER textbook is being used in LBRY 170. Every Tuesday, the librarians offer drop-in hours for OER questions from 1-3 pm.

Technology. The Library webpage provides outreach to the campus community and is among the 10 most frequently used webpages on the AHC web site. The Library also maintains an active Facebook page with librarians posting 3-5 messages weekly.

e. List any notable accomplishments of the program (student awards, honors, or scholarships can be listed here also)

- 1.) The Library co-sponsored (with the Friends of the AHC Library) a series of free lectures for the community on college namesake G. Allan Hancock in the fall of 2018. These lectures were part of the early preparation for next year's centennial.
- 2.) In spring of 2018, the library celebrated the first annual Information Literacy Day. A second is planned for April 2019.
- 3.) Outreach has been successful and yielded an abundance of orientation requests from new courses as well as departments which traditionally have not scheduled library orientations before.
- 4.) The AHC Library was selected as one of 10 vanguard colleges for the new statewide LSP (Library Services Platform), a unified cloud-based service in alignment with all CSUs and many UCs.
- 5.) An AHC library faculty member was a panelist in "Media Literacy: Recognizing Fake News and What to Do About It", a cooperative event with League of Women Voters, Santa Maria Times, AHC, and the Fund for Santa Barbara, February 2018.

III. Quality and Innovation in the Program and Curriculum Review

Please refer to the current SLO data set for your program found at:

http://research.hancockcollege.edu/student_learning_outcomes/matrix.html#Top

a. Are you on track in your assessment plan for course and program SLOs? If not, please explain why.

Yes.

b. Have you shared your assessments or improvement plans with your department, program or advisory committee? If so, what actions resulted? If not, how do you plan to do so in the future?

The PSLOs were revised (as listed below) in late spring 2018 in response to Program Review Annual Update 2017-2018. Assessment of the revised PSLOs is underway. Current PSLOs are as follows:

PSLO 1. Navigate a library to find a variety of resources to answer information needs.

PSLO 2. Define an information need by formulating a research question, problem, or issue in a manner that others in the discipline can readily understand.

PSLO 3. Use a research process to efficiently locate an appropriate source of information for a problem or question.

PSLO 4. Evaluate the quality of information sources for bias, currency, authority, accuracy, and coverage.

PSLO 5. Use information ethically by citing sources and avoiding plagiarism.

Yes, student data from research workshops is in Supplemental Data at the end of this document. Library assessment results are shared with department members, dean, Learning Outcomes and Assessment Committee (LOAC), and Senate Library Advisory Committee (SLAC).

A librarian is on the advisory board for the Cuesta library certificate program and attends the scheduled meetings and shares ideas with other regional libraries.

This semester, library faculty are working on two research requests with IRP.

1. An assessment of the retention and success of English 101 students who attend a librarian-led orientation is underway. Analysis and documentation of the findings will occur in Program Review 2019-2020.
2. A research request on the degree completion rates and demographic characteristics of students who attended library orientations in 2014 and 2016 has been submitted to IRP. Analysis and documentation of the findings will occur in Program Review 2019-2020.

For Fall 2019, a discussion about performing a campus-wide student survey on library needs is underway. The survey would be similar to one conducted in 2009/2013 and could provide valuable longitudinal data.

- c. Did any of section, course or program improvement plans indicate that your program would benefit from specific resources in order to support student learning and/or faculty development? If so, please explain.

Evaluation of LBRY 170 and its failure to hit minimum enrollment numbers led to the innovative use of an OER textbook in an attempt to serve as a cost-effective and attractive course option.

- d. In reviewing your outcomes and assessments have you identified any and all that indicate a modification should be made to the course outline, the student learning outcomes or the program outcomes? Please state what modifications you will be making.

A major modification of the COR for LBRY 170 was submitted to the AP&P (curriculum) committee in spring of 2018. This modification included making the course OER-friendly as well as updates to the adopted textbook and assignments.

- e. Have all course outlines been reviewed within the last 5 years? If not, please explain the plan to bring course outlines up to date and include timelines for the review and submission to AP&P.

Yes, reviewed in 2014, and modified in 2018.

- f. For **CTE courses/programs only**, as per §55003, have prerequisites, corerequisites and advisories (PCAs) for courses and/or programs been reviewed within the last 2 years?

n/a

IV. Focus and Engagement of the Program

- a. Summarize major trends and opportunities as well as challenges that have emerged in the program

Despite enrollment being down, the number of library orientations has remained the same, which is a positive indicator of library use. A wider variety of departments have been requesting orientations, specifically programs that have not historically requested orientations in the past (including Culinary Arts, Spanish, Administration of Justice, non-credit courses, History, and more).

In search of greater parity, the library has also begun offering extended hours of service, listed in 2d, including new Santa Maria Sunday hours (open for seven hours) and LVC Friday hours (four).

Staffing. The library continues with an interim dean for 2018-2019 after the promotion of the last dean. The hiring process is underway for a full-time Library/English/DL Department dean who will be hired in summer 2019 to begin the new academic 2019-2020 school year.

Library attendance. Attendance at the college libraries has increased by almost 6,000 users from last year's total of 149,699. The current year counts are listed below.

FY Year	Library Gate Count - SM	Library Gate Count - LVC	Total
2017-2018	128,884	27,096	155,980
7/1/18-4/6/19	89,174	20,769	109,943

Library circulation. Total library circulations (check-outs) are consistent with last year's circulation rates.

FY Year	SM - Circulation	LVC -Circulation	Total
2017-2018	13,373	3,151	16,524
7/1/18-4/6/19	10,050	2,741	12,791

Technology: The library acquired 20 wireless hotspots for student checkout from grant funds via BSI/Student Equity/SSSP (Integrated Plan). The library's laptop checkout program continues to be very popular. At times, nearly all or all laptops are checked out.

Social media: The library Facebook page has seen an uptick in activity due to 3-5 new posts generated by librarians each week.

- b. List any (internal or external) conditions that have influenced the program in the past year.

Librarians have been heavily involved with OER/ZTC training on campus; librarians have been busy preparing for the new library services platform; AB 705 has impacted the way and depth in which librarians have worked with English faculty to encourage information literacy and preparation of students. AB 705 has also impacted the Course Reserves, as with the removal and replacement of many 500-level sections of English, the Reserves have been reassessed and constantly updated. Additional CTEA and President's Circle funding has helped to support and grow the Course Reserves into a more robust collection.

Data for Program with Vocational TOP Codes (CTE):

http://www.hancockcollege.edu/institutional_effectiveness/reports.php

Please review the data and comment on any trends.

13-14	Success %				Avg.	Trend
	14-15	15-16	16-17	17-18		
		68.8%	40.0%		54.4%	

13-14	Retention %				Avg.	Trend
	14-15	15-16	16-17	17-18		
		93.8%	86.7%		90.3%	

13-14	Degrees				Average	Trend
	14-15	15-16	16-17	17-18		

c. Current industry employment and wage data (please cite sources)

n/a

d. Industry employment and wage trends

n/a

e. TOP code employment CORE indicator report

n/a

f. Advisory committee recommendations

None at this time.

V. Continuous Improvement of the Program

a. Status of Final Plan of Action – Post Validation

Summarize the progress made on the recommendations from your last comprehensive program review plan of action

PLAN OF ACTION	ACTION TAKEN/RESULT AND STATUS
Design and develop a comprehensive information literacy program.	The library is offering a section of LBRY 170 this semester, with an enrollment at one point of 19 (higher than in the past). Without a degree requirement in place the library continues to offer library orientations and research workshops for students and staff as well as to promote the importance of information literacy in and out of class. An inaugural Information Literacy Day at the library was held in April 2018 with the second annual Information Literacy Day scheduled for April of 2019. The online library orientation is almost completed, with a tentative launch date of summer of 2019.
Develop a program and materials for new AHC students to introduce the library and its services.	In progress: The online library orientation for new and distance students is still in process and a collaboration with Campus Graphics to finish the orientation is in the works. There is a tentative launch date of summer of 2019 for this online orientation.
Develop a basic skills level library research class.	With AB 705, basic-skills level courses have been set aside. Thus, the same online orientation being developed above is in progress.
Develop shared assessments for orientations and train all librarians on assessment.	Assessments have been developed and used in the Research Detective workshops successfully. However, there is difficulty in finding a time logistically to train all faculty (full and part time) simultaneously on assessment.
Provide adequate budget for electronic resources, media and print materials.	In progress. We were given a budget augmentation to bring our Program/Object codes in line with need. It should be noted that subscription costs to electronic databases rise annually, and at some point further funds may be needed.
Re-design and revise the existing LBRY 170 course pursuant to course review.	In progress. Faculty are reviewing the COR with an eye toward AB 705 measures and reviewing prerequisites.
Encourage discipline faculty to review their areas as a PD opportunity	In progress—we continue to remind faculty that they can get PD credit for coming in and suggesting additions and deletions to the collection in their discipline focus.
Develop and integrate more services with other CCCs and the Santa Maria Public Library after hiring more staff.	The library is collaborating with the Santa Maria Public Library and Discovery Museum on various makerspace projects. The library has renewed membership in the local library professional organization, Gold Coast Library Network (GCLN). Our library staff has attended various meetings of GCLN, and one librarian currently serves on the GCLN board and helps with outreach and will be presenting at an upcoming GCLN meeting. The library partnered with Community Education to bring back the popular community lecture series in the fall

	of 2018. The library, along with 109 other CCCs, is moving to the statewide LSP (Library Service Platform).
Expand the library orientation room L-320 (SM) or designate other space for instruction.	No action. The library staff would like to see an expanded orientation room and a Facilities analysis is needed. The average class attending an orientation exceeds the number of computers available (18) and the maximum room occupancy (28). For expanding the size of the library classroom, the easiest solution, without new construction, would be to absorb the ITS server room (which was formerly library space). ITS has new space in the K Building and upstairs in the L Building, either of which could accommodate their needs. Noise issues currently abound due to ITS staff and equipment (including loud cell phone use), which disrupt student studying and staff working nearby.
Equip the expanded library orientation room or other instruction space and the reference area with additional computers (and computer furniture).	Partially complete – a TAC request was put in last spring to replace all the old computers in both the library orientation room and the reference area. There will still be a need for additional computers if/when the library orientation room is expanded. ITS has expressed a hope to replace the outdated library classroom computers this summer. ITS has also offered to fully cover the cost of upgrading the library instruction classroom. This will accommodate the technological needs of both students and librarians.
Digitize materials in college archives and Hancock Family Estate archives.	In progress—a scanner has been secured and some limited digitization has been completed. Funding is needed to support a publicly accessible platform. A student worker would be highly beneficial for the archives, particularly with the centennial coming up in 2020-2021.
Hire a third librarian for the Santa Maria Campus.	Complete - A third librarian was hired in fall of 2017 to replace a retired librarian. Title V provides minimum standards for the number of librarian faculty, according to FTES. For an FTES of just under 10k at AHC, there should be at least 6.5 librarians. Currently, with only four full-time librarians, the college is significantly below this standard. The California Community College Board of Governors recommends that colleges meet or exceed these suggested standards, which can be viewed at the table on page 18 here: https://www.asccc.org/sites/default/files/IV.%20S.%20%281%29%20Role%20of%20Library%20Faculty_0.pdf

Expand hours at Santa Maria and Lompoc (need funding for student workers).	Through grant funding and district support, additional library hours were added for the evenings Monday through Thursday (till 10 pm), Saturdays (till 3 pm), and Sundays (9:30 am to 4:30 pm). These funds may not always be available in the future to continue to offer the same level of support to our evening students. It would be nice to have the district support our extended hours, as students have appreciated the additional access to library resources.
Hire a third library technician for the Santa Maria campus.	A third library technician was hired. However, Title V guidelines also suggest library support staff sizes. For the AHC Library, there should be 11-12 support staff. However, there are only 4 library support staff (library technicians), which also puts the college significantly under these minimum recommendations. The suggested staff sizes can be viewed here: https://www.asccc.org/sites/default/files/IV.%20S.%20%281%29%20Role%20of%20Library%20Faculty_0.pdf
Hire student workers to support operations during all hours libraries are open (Santa Maria and LVC).	In progress. Additional funds for student workers are needed (including for a student worker for the archives), as the student workers help the flow of heavier traffic and are valuable with collection organization and maintenance.
Office space for Library Multimedia Technician	Complete. Expand.
Replace outdated computers in L-320	In progress. ITS plans to evaluate and replace most or all of the library instruction classroom computers this summer.
Printing for students	In progress: funds were earmarked for the purchase of a new color printer. Discussion may be ongoing for possible implementation of self-serve printers for students.
Creation of a permanent, shared, interdisciplinary makerspace	Complete- O-112 is the current Interdisciplinary Makerspace, which is Professor Robert Mabry's classroom.
Expand Library Building	The library vastly needs more space, for collections (growing every year), a second library classroom, as well as additional student study spaces. The library often receives requests to provide orientations and workshops at the same time, which is currently not possible due to the limitations of only having one library classroom. Title V provides minimum standards for the number of library volumes, according to FTES. For an FTES of just under 10k at AHC (plus another 10k of non-credit students that the library serves) there should be closer to 200k

	<p>volumes. The California Community College Board of Governors recommends that colleges meet or exceed these suggested standards, which can be viewed at the table on page 11 here:</p> <p>https://www.asccc.org/sites/default/files/IV.%20S.%20%281%29%20Role%20of%20Library%20Faculty_0.pdf</p>
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b. List any new resources that the program received in the past year and the results

Source	Specific Resource	Est. Amount \$	Impact on program or course outcomes
Technology	Nexis Uni (database); History Reference Center; AVON.	\$13049	Nexis Uni is a legal and business database that has been requested through the years and was provided through a partnership with the Business Department. AVON provides access to educational streaming films for a wide variety of disciplines, with an emphasis on health sciences, nursing, and counseling. History Reference Center is a history-focused new database.
Technology	T-Mobile wireless hotspots for student checkout	\$7,000 for purchase of 20 hotspots, with annual wireless 12-month contract	The pilot project to buy 20 hotspots was funded by Student Equity for a year. The devices have been popular with students since checkout began in late March 2019. Usage rates will be shared with the Student Equity program coordinator who will consider continuing the pilot project.
Equipment	New furniture (Reference Desk and charging tables)	\$16k	Providing a new Reference Desk as well as new charging tables will have a positive impact on students. The new Reference Desk provides a location with more privacy for students during reference interviews. With the highly limited space and increasing student demand for study spaces (preferably with charging outlets), the library purchased 8 new charging tables.

c. List any new or modified recommendations below, including rationale for these in the table.

Program Improvement Plan (Program, Priority Number, year)	Anticipated Outcome (Goal)	Program Goal Status (Indicate if this goal is ongoing from a previous Annual Or Comprehensive Program Review or new this year).	Alignment to Strategic Directions and planning goals (see "Alignment to Strategic Directions" Attached)	Activities	Justification (Evidence of need)	Resource Request (From table Below)	Anticipated Completion Date or On-going
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d. Summary of request for resources. Please list the type of request (facility, technology, staffing, equipment, other) and rank their priority.

Resource Requests (Program, RRX year)	Item	Program Goal	Type	One-time cost	On-going cost (per fiscal year)	Anticipated Completion Date or On-going
Program	Hire student workers to support operations during all hours the library is open.	SLS2: Support Student Access, Achievement and Success	Staffing, 1		\$56,000 /yr	On-going
Program	Color printers for student printing	SLS2: Support Student	Equipment, 1	\$1600		Spring 2019
Program	Expand classroom L-320 to Accommodate larger classes	SLS2: Support Student Access, Achievement and Success	Facility, 1	*Facilities analysis required to determine cost		On-going
Program	Add visual display monitor to LVC Conference room 1-110C for student projects	SLS2: Support Student Access, Achievement and Success	Equipment, 1	\$2500	None	Spring 2020

Program	Add 2 display units at LVC Library to increase materials circulation	SLS2: Support Student Access, Achievement and Success	Equipment, 1	\$725	None	Spring 2020
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Supplemental Data and statement: Assessment of research workshops

Research Ninja (LVC) Fall 2018 – Assessing LBRY CSLOs 1-4

SLO Performance Term by Term

SLO	Default Performance Measure	Spring 2018				Fall 2018			
		Institutional Exceeds Standards	Institutional Meets Standards	Institutional Below Standards	N/A	Institutional Exceeds Standards	Institutional Meets Standards	Institutional Below Standards	N/A
LBRY CSLO1 - Navigate a physical or virtual library to find a variety of resources to answer information needs.	0%	0%	0%	0%	0	38.71% ▲39%	61.29% ▲61%	0% —0%	0 —0%
LBRY CSLO2 - Use the research process to efficiently locate and use the most appropriate source of information for a problem or question.	0%	0%	0%	0%	0	64.52% ▲65%	35.48% ▲35%	0% —0%	0 —0%
LBRY CSLO3 - Evaluate the quality of information sources for bias, currency, authority, accuracy, and coverage.	0%	0%	0%	0%	0	64.52% ▲65%	35.48% ▲35%	0% —0%	0 —0%
LBRY CSLO4 - Use information ethically by citing sources, not representing work attributable to others as their own, and requesting permission for use of copyrighted materials.	0%	0%	0%	0%	0	67.74% ▲68%	19.35% ▲19%	12.90% ▲13%	0 —0%

Assessment Rubric [View Rubric](#)

SLO	Institutional Exceeds Standards	Institutional Meets Standards	Institutional Below Standards	N/A
LBRY CSLO1 - Navigate a physical or virtual library to find a variety of resources to answer information needs.	3	2	1	0
LBRY CSLO2 - Use the research process to efficiently locate and use the most appropriate source of information for a problem or question.	3	2	1	0
LBRY CSLO3 - Evaluate the quality of information sources for bias, currency, authority, accuracy, and coverage.	3	2	1	0
LBRY CSLO4 - Use information ethically by citing sources, not representing work attributable to others as their own, and requesting permission for use of copyrighted materials.	3	2	1	0

As mentioned in Section III:B, in lieu of course assessments from LBRY 170, which is currently being taught, library staff assesses research workshops. The data above reflects the outcomes of 31 students who attended the 90-minute LVC Research Ninja workshops in Fall 2018 and took a quiz mapped to four LBRY CSLOs. The majority of the students met or exceeded institutional standards on all CSLOs. While the majority of students performed well on CSLO 4, a small percentage (12%) had difficulty with CSLO4 that relates to citing sources and plagiarism. LVC librarians adjusted the presentation and quiz with a greater emphasis on those topics for Spring 2019, and will re-assess at the end of Spring 2019.

Supplemental Data and statement: Circulation statistics

Circulation data from Fiscal Year 2017-2018

Item Circulation By Collection

From 6/30/2017 To 7/1/2018 11:59:59 PM

Lompoc Valley Center

	Items	Checkouts	Renewals	Total Renewals and Checkouts
<None>	1	1	0	1
Lompoc Children's Collection	85	98	4	102
Lompoc Course Reserves	218	1756	2	1758
Lompoc Media Collection	137	188	9	197
Lompoc Popular Reading	135	185	15	200
Lompoc Reference	26	30	0	30
Lompoc Stacks	487	714	85	799
Santa Maria Children's Collection	1	0	1	1
Santa Maria Popular Reading	9	7	6	13
Santa Maria Stacks	39	33	17	50
Total For Organization:	1135	3012	139	3151

Santa Maria Campus Library

	Items	Checkouts	Renewals	Total Renewals and Checkouts
<None>	30	36	8	44
Lompoc Children's Collection	1	1	1	2
Lompoc Course Reserves	1	1	0	1
Lompoc Media Collection	7	8	0	8
Lompoc Popular Reading	9	11	7	18
Lompoc Reference	2	2	0	2
Lompoc Stacks	57	63	22	85
Santa Maria Arts Center	130	153	23	176
Santa Maria Children's Collection	585	778	16	794
Santa Maria College Archives	9	9	0	9
Santa Maria Course Reserves	640	9142	14	9156
Santa Maria Multicultural Collection	24	25	4	29
Santa Maria Oversize	4	5	0	5
Santa Maria Popular Reading	404	558	87	645
Santa Maria Reference	114	160	3	163
Santa Maria Stacks	1436	1964	297	2261
Total For Organization:	3430	12916	482	13398

Item Circulation By Collection

Grand Total:	4510	15928	621	16549
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Supplemental Data and statement: Budget Proposals

Projected LVC Student Worker Budget District
Evening 4pm-8pm only
2019-2020 BUDGET CODE 1-110001-BLR-612010-234000
STARTING BUDGET OF: \$4,774.61

Date+A5:G57s		Total Weekly Hours	Pay Rate	Total Cost/Week
7/1/2019	7/5/2019	4	\$12.00	\$48.00
7/8/2019	7/10/2019	4	\$12.00	\$48.00
7/11/2019	7/12/2019	4	\$12.00	\$48.00
7/15/2019	7/19/2019	8	\$12.00	\$96.00
7/22/2019	7/26/2019	8	\$12.00	\$96.00
7/29/2019	8/2/2019	8	\$12.00	\$96.00
8/19/2019	8/23/2019	16	\$12.00	\$192.00
8/26/2019	8/30/2019	16	\$12.00	\$192.00
9/3/2019	9/6/2019	12	\$12.00	\$144.00
9/9/2019	9/10/2019	8	\$12.00	\$96.00
9/11/2019	9/13/2019	8	\$12.00	\$96.00
9/16/2019	9/20/2019	16	\$12.00	\$192.00
9/23/2019	9/27/2019	16	\$12.00	\$192.00
9/30/2019	10/4/2019	16	\$12.00	\$192.00
10/7/2019	10/10/2019	16	\$12.00	\$192.00
10/11/2019	10/11/2019	0	\$12.00	\$0.00
10/14/2019	10/18/2019	16	\$12.00	\$192.00
10/21/2019	10/25/2019	16	\$12.00	\$192.00
10/28/2019	11/1/2019	16	\$12.00	\$192.00
11/4/2019	11/8/2019	16	\$12.00	\$192.00
11/12/2019	11/15/2019	12	\$12.00	\$144.00
11/18/2019	11/22/2019	16	\$12.00	\$192.00
11/25/2019	11/27/2019	12	\$12.00	\$144.00
12/2/2019	12/6/2019	16	\$12.00	\$192.00
12/9/2019	12/10/2019	8	\$12.00	\$96.00
12/11/2019	12/12/2019	8	\$12.00	\$96.00
1/21/2020	1/24/2020	12	\$13.00	\$156.00
1/27/2020	1/31/2020	16	\$13.00	\$208.00
2/3/2020	2/7/2020	16	\$13.00	\$208.00
2/10/2020	2/10/2020	4	\$13.00	\$52.00
2/11/2020	2/14/2020	12	\$13.00	\$156.00
2/18/2019	2/21/2020	12	\$13.00	\$156.00
2/24/2020	2/28/2020	16	\$13.00	\$208.00
3/2/2020	3/6/2020	16	\$13.00	\$208.00
3/9/2020	3/10/2020	8	\$13.00	\$104.00
3/11/2020	3/13/2020	8	\$13.00	\$104.00
3/16/2020	3/19/2020	16	\$13.00	\$208.00

3/23/2020	3/27/2020	16	\$13.00	\$208.00
3/30/2020	4/3/2020	16	\$13.00	\$208.00
4/6/2020	4/10/2020	16	\$13.00	\$208.00
4/13/2020	4/17/2020	16	\$13.00	\$208.00
4/20/2020	4/24/2020	16	\$13.00	\$208.00
4/27/2020	5/1/2020	16	\$13.00	\$208.00
5/5/2020	5/8/2020	12	\$13.00	\$156.00
5/11/2020	5/15/2020	16	\$13.00	\$208.00
5/18/2020	5/21/2020	16	\$13.00	\$208.00
6/8/2020	6/10/2020	4	\$13.00	\$52.00
6/11/2020	6/12/2020	4	\$13.00	\$52.00
6/15/2020	6/19/2020	8	\$13.00	\$104.00
6/22/2020	6/26/2020	8	\$13.00	\$104.00
6/29/2020	6/30/2020	0	\$13.00	\$0.00
2017-2018 TOTALS:		596		\$7,452.00
TOTAL BUDGET REMAINING:				
(\$2,677.39)				

3/23/2020	3/27/2020	36	\$13.00	\$468.00
3/30/2020	4/3/2020	36	\$13.00	\$468.00
4/6/2020	4/10/2020	36	\$13.00	\$468.00
4/13/2020	4/17/2020	36	\$13.00	\$468.00
4/20/2020	4/24/2020	36	\$13.00	\$468.00
4/27/2020	5/1/2020	36	\$13.00	\$468.00
5/5/2020	5/8/2020	27	\$13.00	\$351.00
5/11/2020	5/15/2020	36	\$13.00	\$468.00
5/18/2020	5/21/2020	36	\$13.00	\$468.00
6/8/2020	6/10/2020	4	\$13.00	\$52.00
6/11/2020	6/12/2020	4	\$13.00	\$52.00
6/15/2020	6/19/2020	8	\$13.00	\$104.00
6/22/2020	6/26/2020	8	\$13.00	\$104.00
6/29/2020	6/30/2020	0	\$13.00	\$0.00
2017-2018 TOTALS:		1284		\$16,053.00
TOTAL BUDGET REMAINING:				
(\$11,278.39)				