

## Resource Alignment Committee

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### Reports to: College Council

As part of the integrated planning process, the Resource Alignment Committee matches prioritized resource requests with available funding sources; prioritizes institutional-wide needs that aligns with annual planning goals; and ensures a transparent and equitable resource alignment process.

### Functions

1. Review all special categorical/grant fund allocations and categorical and discretionary district fund balances and make funding recommendations to College Council.
2. Increase campus awareness of annual categorical/grant fund allocations and processes for application.
3. Ensure that a transparent, equitable, and orderly resource allocation process is followed to meet institutional needs.
4. Leverage categorical and district funds to best meet institutional needs and goals that have been prioritized in accordance with established institutional processes.
5. Review resource requests to meet institutional needs that align with the integrated planning goals and objectives but that are not program specific.
6. Align categorical resource allocation to institutional priorities supported by data, including program review, student achievement, and internal and external demographic trends.
7. To meet Accreditation Standard 1.B.9., work with the Budget and Institutional Effectiveness Councils to annually evaluate the effectiveness of the resource alignment process and make recommendations for improvement if needed.

### Membership and Appointment

Vice President, Administrative Services (co-chair)

Vice President, Academic Affairs

Vice President, Student Services

Academic Senate (3), including the co-chair

Student member (1) appointed by Associated Student Body Government (ASBG)

### Ex-officio members

Deans

Management Association (1)

Supervisory/Confidential (1)

CSEA (1)

Faculty member (1) appointed by Faculty Association

Part-time Faculty member (1) appointed by Part-time Faculty Association

### Meetings

Meetings are held at least monthly during the spring semester and as needed at other times.

### Agenda

Agenda items are the responsibility of the co-chairs. All other members may submit agenda items at any time for the next meeting.

### Notes

Notes are maintained by a designated note taker and distributed to all members.

\*Approved at College Council 10/19/2020

*Committees will work with the respective council to validate functions and membership.*



**Resource Alignment Committee Notes**

**Date:** April 11, 2022  
**Zoom Meeting ID** 915 8617 2740

**Called to order:** 1:01 p.m. **Chair(s):** Eric D. Smith  
 Julia Raybould-Rodgers **Note Taker:** Erica Hernandez

**Council Members Present:** Lainey Campos, Robert Curry, Julia Raybould-Rodgers, Eric D. Smith, Nancy Ward

**Council Members Absent:** Jacqlyn Rayas

**Ex-officio Members Present** Shelly Allen, Laura Becker, Margaret Lau, Mitch McCann, LeeAnne McNulty, Paul Murphy, Christine Reed, Veronica Reyes, Andy Specht

**Ex-officio Member Absent:**

**Guest:** Sofia Ramirez- Gelpi, Sierra Rivera

**ACTION**

**Agenda No. 1** Review March 14 notes (All)

**Action:**

- Consensus to approve notes as submitted.

**INFORMATION**

**Agenda No. 2** Community Education Coordinator (S. Ramirez- Gelpi)

**Discussion:**

- The Community Education Department is proposing to add a second Community Education Coordinator. Currently, the department only has one coordinator. The position will be hired through the California Adult Education Program and would be funded for three years followed by a request to institutionalize the position. SA added the Community Education fee-based revenue for 2018-2019 was \$120,600. ES suggested that the position come back after the three-year period for approval.

**Action:**

- Sofia Ramirez Gelpi will forward the position to Human Resources for further recommendations.

**Agenda No. 3** Federal Indirect Cost Rate Negotiation Submittal (LB)

**Discussion:**

- The indirect cost rate is negotiated with the Federal Government’s Department of Health and Human Services. The district may renegotiate the indirect cost rate every five years. AHC has not had an indirect cost rate negotiated in ten years. The federal indirect cost rate is 45 percent which is only applicable to salaries. LB shared an excel spreadsheet with reclassifications.
- The proposal will be submitted by April 15, 2022.

**Agenda No. 4** 2022 Regional Economic & Workforce Development (EWD) Allocation to AHC (ML)

**Discussion:**

- ML shared the South Coast Regional Consortium Master Agreement. The EWD funds are tied to the employer engagement plan. The award amount from the Chancellor’s Office is \$144,408.71. The entire amount is anticipated to be fully expended with a full plan in place.

**Action:** No action.

**Agenda No. 5** 2022-2023 Federal Perkins V Allocation (ML)

**Discussion:**

- The 2022-2023 Federal Perkins V Allocation dollar amount is announced through the NOVA platform where many categorical funds are dispersed. The Federal Perkins V Allocation dollar amount is \$456,956 with an indirect cost rate of five percent for 2022-2023. The allocation is a little less than last year due to a decrease in student enrollment. The Federal Perkins V Allocation application is due May 15, 2022.

**Action:** No action.

**Agenda No. 6** Grants Calendar (LM)

**Discussion:**

- The Institutional Grant table can be found on the SharePoint link: <https://hancockcollege.sharepoint.com/sites/Groups/committees/resource/Committee%20Documents/04112022%20Additional%20Docs/RAC%20Grant%20Report%20April.2022.pdf>



<b>Agenda No. 7</b>	<b>HEERF Expenditure Deadline Extension (ES)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>The HEERF II &amp; III expenditure deadline was May 11, 2022. However, the project schedule will not be fully completed until November 2022. A time extension was filed with the federal government and was granted through June 30, 2023.</li> </ul>
<b>Agenda No. 8</b>	<b>2021-2022 Annual Report of Accomplishments (All)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Committee members reviewed the Annual Report of Accomplishments and made suggestions for changes.</li> </ul>
<b>Action:</b>	<ul style="list-style-type: none"> <li>The final draft will be brought back to the May 9, 2022 meeting to finalize all recommendations.</li> </ul>
<b>FUTURE/ONGOING ITEM</b>	
<b>Agenda No. 8</b>	<b>Future Topics</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Restricted Lottery bring back in May 2022 (SA).</li> <li>Faculty Innovation Funding Update September 2022 (NW).</li> <li>SPOL Software (PM) Update pending.</li> </ul>

Next meeting scheduled – May 9  
 Meeting adjourned 2:30 p.m.