



**Resource Alignment Committee Notes**

**Date:** February 14, 2022  
**Zoom Meeting ID** <https://hancockcollege.zoom.us/j/98405068712>

**Called to order:** 1:01 p.m.      **Chair(s):** Eric D. Smith  
 Julia Raybould-Rodgers      **Note Taker:** Erica Hernandez

**Council Members Present:** Robert Curry, Julia Raybould-Rodgers, Eric D. Smith, Nohemy Ornelas, Jacqlyn Rayas Nancy Ward

**Council Members Absent:** Nohemy Ornelas

**Ex-officio Members Present** Shelly Allen, Laura, Becker, Margaret Lau, Mitch McCann, LeeAnne McNulty, Paul Murphy, , Christine Reed, Andy Specht

**Ex-officio Member Absent:** Veronica Reyes

**Guest:** Sierra Rivera

ACTION	
<b>Agenda No. 1</b>	<b>November 8 notes (All)</b>
<b>Action:</b>	<ul style="list-style-type: none"> <li>Consensus to approve notes as submitted.</li> </ul>
INFORMATION	
<b>Agenda No. 2</b>	<b>Welcome Student Rep (ASGB) (All)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Members welcomed Jacqlyn Rayas as the new (ASGB Student Rep) to RAC.</li> </ul>
<b>Agenda No. 3</b>	<b>Equipment Prioritization (BC)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>The instructional equipment balance for 2020-2021 was \$29,965.04. The main focus on the equipment list is the high-priority items. Most of the high priorities were funded last year.</li> <li>BC stated the instructional equipment list is still in process. The current allocation for 2021-2022 is \$200,000 the awarded requests are \$69,097.39 and the current balance is \$130,902.61.</li> <li>Items that were not funded previously are carried over to the following year.</li> <li>BC added that some software can be purchased using restricted lottery funds. Some software items from the list will be funded with restricted lottery funds totaling \$31,530.</li> <li>Further discussion for a new allocation will take place at the RAC March 14 meeting.</li> </ul>
<b>Agenda No. 4</b>	<b>Review Categorical Fund Balances (LB)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>LB shared the 2021-2022 Categorical Apportionment balances as of January 31, 2022. The document is reviewed twice a year. LB added if funds are not spent then it proves to the state that the funds are no longer needed. Most of the categorical apportionments are spent within a year. There are only a few that will carry over.</li> <li>The Strong Workforce Program Round Five has a spending deadline of June 30, 2022. A 30-month spending plan for the Strong Workforce program is being negotiated to be reinstated for the future.</li> <li>The Strong Workforce Round One included a full-time tenure track position at funded at 95 percent. Funds from the Strong Workforce don't usually cover faculty salaries. PM stated when positions are funded with categorical dollars those positions could be at risk.</li> </ul>
<b>Agenda No. 5</b>	<b>Strong Workforce Program 2021-22 Augmentation (SWP) (ML)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>ML shared information on the Strong Workforce Program. There was a one-time California State Legislature's augmentation of \$42.2M for SWP Round Six.</li> <li>The two funding sources are Round Six local and regional. The local Round Six SWP funding one-time augmentation is \$166, 843. The regional Round Six SWP funding is TBD based upon AHC's regional. The percent of CTE FTES is 14.616%. The plans for the augmentation must be entered in the NOVA platform by March 1, 2022. All of 2021-2022 Round Six SWP funds must be expended by December 31, 2023.</li> <li>The RAC approved ML's proposal that, for maximum flexibility, the Local SWP augmentation go towards the Enhance CTE Pathways Support Project and the Regional SWP augmentation to go towards expanding the CTE</li> </ul>

	Marketing/Branding Project.
<b>Agenda No. 6</b>	<b>Governor's Proposed 2022-23 Fiscal Year Budget (ES, SA)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Tabled item until the March 14 meeting.</li> </ul>
<b>Agenda No. 7</b>	<b>HEERF HSI Grant (NO, LB, SA, ES)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• The HSI Grant is additional HEERF funding because AHC is a minority serving institution. The HSI Grant carries the same expenditure guidelines as the institutional portion of other HEERF funding and is not required to be spent on student emergency aid.</li> <li>• The amount of the HSI Grant is \$868,857. SA stated the HEERF II and III reserves are completely exhausted. The funds were spent on the employee MOUs and spring stipends. LB added the HEERF III student aid portion has a balance of \$7 million dollars.</li> </ul>
<b>Agenda No. 8</b>	<b>CCPD - Revisions to Reflect that RAC Meeting Monthly During Spring and Fall Semesters (ALL)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• LB said according to the CCPD manual, the Resource Alignment Committee meetings are only held monthly during the spring semester so this will need to be revised. The revisions include adding that RAC meets during spring and fall semesters as needed.</li> </ul> <p><b>Link attached:</b>  <a href="#">Councils and Committees Pathways to Decisions (CCPD)</a></p> <ul style="list-style-type: none"> <li>• The proposed changes to the CCPD functions will be forwarded to Melinda.</li> </ul>
<b>Action:</b>	<ul style="list-style-type: none"> <li>• Consensus to approve the changes to the CCPD function and forward to College Council.</li> </ul>
<b>Agenda No. 9</b>	<b>Accreditation Standard 1.B.9 (P. Murphy)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• PM went over the Accreditation Standard 1. B. 9. requirements.</li> </ul>
<b>Agenda No. 10</b>	<b>Grants Calendar Update (LM)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• The Institutional Grant table can be found on the SharePoint link:  <a href="https://hancockcollege.sharepoint.com/sites/Groups/committees/resource/Committee Documents/02142022 Additional Docs/RAC Grant Report Feb.2022.pdf">https://hancockcollege.sharepoint.com/sites/Groups/committees/resource/Committee Documents/02142022 Additional Docs/RAC Grant Report Feb.2022.pdf</a></li> </ul>
<b>FUTURE/ONGOING ITEM</b>	
<b>Agenda No. 11</b>	<b>SPOL Software (PM)</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• No update.</li> </ul>

Next meeting scheduled – March 14  
Meeting adjourned 2:30 p.m.