

Institutional Effectiveness Council

Reports to: College Council

The Institutional Effectiveness Council functions as a shared governance entity that monitors and improves institutional effectiveness via program review and integrated planning. It also ensures compliance with accreditation standards.

Functions

1. Reviews and evaluates the institutional program review processes including the use of relevant forms and documents, implementation of timelines, and may make recommendations to the Academic Senate and development of overall institutional summary information for use in planning.
2. Act as the institutional accreditation steering committee and make recommendations for ongoing institutional improvement.
3. Be a resource to and inform the college community on accreditation issues.
4. Disseminate information to faculty, staff, and administration through the institutional governance structure as appropriate.
5. Monitor and report progress in achieving college goals and institutional effectiveness to college council.
6. Facilitate and review the components to the college educational master plan based on strategic plan objectives, departmental and campus review of needs, current status, and intended innovations.
7. Develop and implement processes and procedures to evaluate the integrity and effectiveness of governance and decision-making structures and processes; widely communicate these results and recommend their use for institutional improvement.
8. Provide status report for all institutional plans to College Council and ensure college-wide dissemination.

Membership and Appointment

Vice President of Institutional Effectiveness (1) (co-chair)

Academic Senate (1) (co-chair)

Faculty Association (1)

Management Association (1)

Supervisory/Confidential (1)

Part-time Faculty Association (1)

CSEA (1)

ASBG (1)

Accreditation Liaison Officer

Ex-officio members

Minimum of one chair or designee of each standing committee of the Institutional Effectiveness Council; Student Services administrator appointed by the Superintendent/President (1); Superintendent/President (1); additional members as appointed by Institutional Effectiveness Council.

Meetings

Meetings are held bimonthly, on the 2nd and 4th Tuesday, from 2:30-4:00 p.m.

Agenda

Agenda items are the responsibility of the co-chairs. All other members may submit agenda items at any time for the next meeting.