

Thank you for your interest in the Allan Hancock College Certified Home Health Aide program. Needs for continuing education units to stay current in the profession are always required.

This application period ends **November 15**. A random lottery will take place for seating in the program and an email notification will be sent to all students **November 27, 2019 by the end of the day**, using the email address provided on this application. A waitlist will only be maintained until the last day to add and will not carry over to the next offering.

Please review the contents of this application thoroughly prior to submitting your application and supporting documents. If you have questions regarding the Home Health Aide Certificate and/or specific questions about the application process contact the Health Sciences Department at 805-922-6966 ext. 3384. If you are inquiring about state requirements, please contact the CDPH.

### **PROGRAM**

The Certified Home Health Aide (CHHA) program is approved by the state of California. Students who successfully complete this course will be awarded a Home Health Aide Certification, which will allow them to work in the home health care setting. Certified Home Health Aides have reported earnings of \$25 per visit. Students taking this course will also earn 26 CEUs toward their CNA certificate.

All students who **did not** complete their CNA with Allan Hancock College during Spring or Fall 2019 will be **required** to do a physical including immunizations, background check, drug screening and LiveScan Fingerprinting at your expense by the date indicated in your acceptance email.

If you are in the current AHC Fall 2019 CNA program, you will not be issued a Home Health Aide certificate from the state until you have been issued a CNA certificate from the Registry.

### **FINANCIAL AID**

For assistance with registration fees and supplies please contact the Financial Aid office (x3216).

[http://www.hancockcollege.edu/financial\\_aid/index.php](http://www.hancockcollege.edu/financial_aid/index.php)

### **ABSENT AND TARDY POLICY - IMPORTANT**

***Due to the short length of these courses and state mandated hours, absences will not be permitted, under any circumstances.***

If you are not present when roll is called, you are tardy. More than 30 minutes late is considered a full day's absence. Missing 30 minutes or more during **ANY** part of class is considered a full day's absence. Three (3) tardies are considered a full day's absence. If a full day absence is recorded, the student will receive a grade of F for the course and will not be issued a certificate and is not eligible for state licensure.

### **COPIES**

Please remember to make a copy of your entire application packet you turn in prior to turning it in to the Health Sciences office. Copies will **not** be made for students in the Health Sciences Office. Copy machines can be found in the library, student services or campus graphics.

**CPR CARD**

Acceptable CPR cards required for the program are **Healthcare Provider** (American Heart Association), **BLS for Healthcare Providers OR Professional Rescuer** (American Red Cross) **OR EMS 306** (AHC). This card must be kept current and cannot expire during the program.

**DRESS CODE**

- **Full uniform (Any Solid color):** scrub top and scrub bottom for the entire course (6 days).
- **Sweater** – White: Button Up or Zip with ¾ sleeve. The sweater is not required. The sweater is not allowed when giving direct patient care.
- **Shoes/socks** – Black leather-like shoe. (No canvas or mesh) **Closed toe and heel required.** No clogs. White socks.
- **Watch** - You MUST have a watch with a seconds hand (NOT digital)
- **AHC Student ID Card with picture:** Must be worn with the identification name pin. You will not be allowed to work at the facilities without a picture ID.
- **Jewelry:** You may wear an engagement or wedding ring on left hand only, and plain post earrings (only one earring per earlobe). Rings that are a hazard to patient care will be removed. **No other visible piercings are allowed (tongue, nose, eyebrow, etc.)**
- Nails must be cut so as not to be seen from “palm” side of hand. They must be clean and filed. **Clear nail polish only.**
- Hair must be clean, contained and neat. If it “touches your nose” you must wear it up. If the ponytail or braid “touches your nose” it must be worn up.
- Makeup to a minimal, and in good taste for daytime wear.
- No perfume.
- Tattoos must be covered.

**Estimated Program Student Fees** *Cost estimates are subject to change.*

<b>Winter Semester</b>	
TUITION (2 units @ \$46/unit)	\$92.00
PARKING	\$20.00
HEALTH FEE, STUDENT CENTER FEES PLUS STUDENT REPRESENTATION FEE (\$19+\$10+\$1)	\$30.00
IMMUNIZATIONS (HEP B SERIES AND TB)	\$50.00-\$100.00 (EST)
CPR CARD – CPR for healthcare providers EMS 306 (½ unit) + \$4 material fee + \$15 textbook (AHC)	\$42.00 (AHC)
REQUIRED TEXTBOOK AND HANDOUT	\$50.00 (EST)
Background Check—Mandatory if not taken within 1 year of program at AHC	48.00
Drug Screening—Mandatory if not taken within 1 year of program at AHC	30.00
LiveScan Fingerprinting—Mandatory if not taken within 1 year of program at AHC	20.00
MISCELLANEOUS SUPPLIES – pens, paper, scantron, folder, etc.	\$30.00
<b>Total is estimated</b>	<b>\$500.00</b>

**TOTAL ESTIMATED HHA PROGRAM COSTS: \$500.00**

# Disqualifying Penal Code Sections for Home Health Aides

Pursuant to California Health and Safety Code section 1736.5 (a), the Department shall deny a training application and deny, suspend, or revoke a certificate issued under this article if the applicant or certificate holder has been convicted of a violation or attempted violation of any of the following Penal Code provisions:

Penal Code	Definition
187	Murder
192(a)	Manslaughter, Voluntary
203	Mayhem
205	Aggravated
206	Torture
V207	Kidnapping
209	Kidnapping for ransom, reward, or extortion or robbery
210	Extortion by posing as kidnapper
210.5	False imprisonment
211	Robbery (includes degrees in 212.5 (a) and (b))
220	Assault with intent to commit mayhem, rape, sodomy, oral copulation
222	Administering stupefying drugs to assist in commission of a felony.
243.4	Sexual battery (includes degrees (a) - (d))
245	Assault with deadly weapon, all inclusive
261	Rape (includes degrees (a) - (c))
262	Rape of spouse (includes degrees (a) - (e))
264.1	Rape or penetration of genital or anal openings by foreign object
265	Abduction for marriage or defilement
266	Inveiglement or enticement of female under 18
266(a)	Taking person without will or by misrepresentation for prostitution
266(b)	Taking person by force
266(c)	Sexual act by fear
266(d)	Receiving money to place person in cohabitation
266€	Placing a person for prostitution against will
266(f)	Selling a person
266(g)	Prostitution of wife by force
266(h)	Pimping
266(i)	Pandering
266(j)	Placing child under 16 for lewd act
266(k)	Felony enhancement for pimping/pandering
267	Abduction of person under 18 for purposes of prostitution

Penal Code	Definition
273(a)	Willful harm or injury to a child (includes degrees (a) - (c))
273(d)	Corporal punishment/injury to a child (includes degrees (a) - (c))
273.5	Willful infliction of corporal injury (includes (a) - (h))
285	Incest
286(c)	Sodomy with person under 14 years against will
286(d)	Voluntarily acting in concert with or aiding and abetting in act of sodomy against will
286(f)	Sodomy with unconscious victim
286(g)	Sodomy with victim with mental disorder or developmental or physical disability
288	Lewd or lascivious acts with child under age of 14
288a(c)	Oral copulation with person under 14 years against will
288a(d)	Voluntarily acting in concert with or aiding and abetting
288a(f)	Oral copulation with unconscious victim
288a(g)	Oral copulation with victim with mental disorder or developmental or physical disability
288.5	Continuous sexual abuse of a child (includes degree (a))
289	Penetration of genital or anal openings by foreign object (includes degrees (a) - (j))
289.5	Rape and sodomy (Includes degrees (a) and (b))
368	Elder or dependent adult abuse; theft or embezzlement of property (includes (b) - (f))
451	Arson (includes degrees (a) - (e))
459	Burglary (includes degrees in 460 (a) and (b))
470	Forgery (includes (a) - (e))
475	Possession or receipt of forged bills, notes, trading stamps, lottery tickets or shares (includes degrees (a) - (c))
484	Theft
484b	Intent to commit theft by fraud
484d-j	Theft of access card, forgery of access card, unlawful use of access card
487	Grand theft (includes degrees (a) - (d))
488	Petty theft
496	Receiving stolen property (includes (a) - (c))
503	Embezzlement
518	Extortion
666	Repeat convictions for petty theft, grand theft, burglary, carjacking, robbery and receipt of stolen property

Certification of applicants with convictions on this list may be considered by the Department only if misdemeanor actions have been dismissed by a court of law or a Certificate of Rehabilitation has been obtained for felony convictions. Any other convictions, other than minor traffic violations, must be reviewed.

NURS 416: Certified Home Health Aide; 2.0 Units, 26 CEU's

**Mandatory Application Requirements for NURS 416 Course (must provide copies with this application even if you are in the current CNA program):**

- Current Certified Nurse Assistant Certificate **OR** Fall 2016 AHC CNA class state written and oral pass paperwork
- Current CPR Card
- Current TB Skin Test (expires 1 year after date given)
- Hepatitis B Vaccination Series Documentation

**Personal Information**

**Full Name**

\_\_\_\_\_  
Last First M.I.

**Address**

\_\_\_\_\_  
Street Address / PO Box Apartment/Unit#

\_\_\_\_\_  
City State Zip

**Primary Phone**

\_\_\_\_\_

**Secondary Phone:**

\_\_\_\_\_

**SS# or Tax ID#**

\_\_\_\_\_

**Birth Date:**

\_\_\_\_\_

**AHC Student #**

H \_\_\_\_\_

**Email Address  
(Mandatory)**

\_\_\_\_\_

Check  
boxes

**By checking all the boxes and providing your signature:**

I have read this application packet carefully and agree to comply with the standards and rules detailed within. I understand the absence/tardy policy and agree completely with it. Also, I understand that I must be in uniform at all times during the NURS 416 course.

I am aware that the NURS 416: Certified Home Health Aide Program will be seated by a randomized lottery. Emails will be sent on **November 27, 2019** by the end of the day to all applicants notifying them of their status. The 24 students chosen will have the block removed and will be allowed to register based on their registration day. It is my responsibility to write my email clearly, and check my spam/junk mail.

I understand that I must turn in a copy of my CNA certificate, current and valid CPR card, current and valid TB test (1 year expiration or 2 year chest x-ray) and Hepatitis B series with this application even if I am in the current CNA program.

If on the waitlist, I understand that I will be contacted via EMAIL or PHONE as seats become available. The waitlist will not be carried over to the next offering.

I certify that the statements made in this application are true and complete to the best of my knowledge and that any false or misleading information I may give may be cause to denial of admittance.

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Submitting an application does not guarantee that applicants have satisfied minimum criteria*

You may hand deliver this application packet to the Health Sciences office (M132) in Santa Maria or mail to: Attn: Health Sciences Department, 800 S. College Drive, Santa Maria, CA 93454 by the end of the application period. Please slide paperwork under the door if it is closed.

