

Academic Policy & Planning Committee Agenda

Meeting: Thursday February 16, 2017 in B-100 at 2:00 PM

VOTING MEMBERS (14)

Chair – Larry Manalo Jr.
 Vice-Chair – David DeGroot
 Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Lydia Maxwell
 English – Denize Cain
 Fine Arts – Christopher Hite
 Kinesiology, Rec & Athletics – Sheri Bates
 Health Sciences – Mary Pat Nelson

Industrial Technology – Gabriel Marquez
 Academic/Student Affairs – Kathy Headtke
 Languages & Communication – Andrea Sanders
 Life and Physical Sciences – Rob Lennihan
 Mathematics Sciences – Derek Mitchem
 Public Safety – Kristy Treur
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Allie Shea

NON-VOTING MEMBERS

Curriculum Specialist – Rebecca Andres
 VP, Academic Affairs – George Railey
 Admissions & Records – Janet Hooghuis and Betsy Wilcox
 Articulation – David DeGroot
 Community Education – Vacant

OTHER

Past Chair –
 Part-Time Faculty Union – Danielle Blanchard

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
 Dean, Academic Affairs – Richard Mahon
 Dean, Academic Affairs – David Humphreys
 Dean, Student Services – Robert Parisi
 Dean, Academic Affairs – Sofia Ramirez Gelpi
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Extended Campus – Rick Rantz
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher

LEGEND

I = Initiator
 R = A&P Department Representative
 Lec = Lecture Units
 Lab = Laboratory Units
 CO = Chancellor's Office

Mission of the College: Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.

Duties of the Committee: The AP&P Committee:

- guides the development of curriculum and encourages creativity, flexibility, and innovation in curriculum development. It is a multidisciplinary committee and must have the broadest of academic perspectives.
- is charged with the vigilant oversight of all of the college's curricula including the review, approval, and renewal of sound curriculum. Upon approval, the AP&P Committee shall offer its recommendations to the Academic Senate and Board of Trustees.
- certifies academic rigor, academic quality, academic integrity, and adherence to standards and regulations provided in Education Code and Title 5.
- refers curriculum matters beyond the scope of its normal business to the Academic Senate.
- examines, researches, and analyzes the issues presented for program vitality, and prepares a report with recommendations for consideration to the Academic Senate. The recommendations will be presented to the Senate Executive Committee and the Academic Senate.

Approval of Minutes: Feb 2, 2017

Approval of the Agenda:

Consent Items: None

First Reading:

Proposal Type	Prefix & Number	Course Title (Units)	Comments
Major Modification C-ID	ART 122	Life Drawing 1 (Lec 2/Lab 1) P: ART 120 Rationale: Changes made in response to C-ID review.	I: Deborah West R: C Hite
Major Modification	CA 119	Introduction to the Hospitality Industry (Lec 2) Rationale: Course modifications and textbook updating made per program review.	I: Ronald Lovell R: C Bisson
Major Modification	CA 121	Basic Baking and Pastry (Lec 2/Lab 1) P: CA 120 or FCS 120 or MATH 531	I: Ronald Lovell R: C Bisson
Major Modification	CA 122	Advanced Baking and Pastry (Lec 2/Lab 1) P: CA 121	I: Ronald Lovell R: C Bisson

		Rationale: Course review per program review - COR is fine as is, but took out references to National Restaurant Association (NRA) and NRA test and updated the text.	
Major Modification Course Review	WFTO 337	Division/Group Supervisor S-339 (Lec 1) P: Personnel must meet training and experience requirements for the position as established by the NWCG Wildland Fire Qualifications Subsystem Guide 310-1 or equivalent and be Initial Attack Incident Commander, Task Force Strike Leader qualified. A: WFTO 334 Rationale: Updating course outline per course review for Accreditation list.	I: Doug Dickson R: K Treur

Second Reading:

Proposal Type	Prefix & Number	Course/Program Title (units)	Comments
Major Modification	GEOL 189	Independent Projects in Geology (Lab 1) Rationale: As part of GEOL/PHSC Program	I: Robert Meyer R: R Lennihan
New Course Noncredit	VOCE 7204B	Phonetography Contact Hours: 24-32 hours Repeatable 99	I: Elaine Healy
New Program	Fine Arts	Theatre Arts Associate in Arts for Transfer AA in Theatre Arts for Transfer: 18 Total Major Units: 60	I: Michael Dempsey R: C Hite

Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

Action Item: Implementation of META, new version of CNET

Action Item: Course Review Policy/Procedure/Course Review Packet

Action Item: BP/AP 4100 Graduation Requirements: Graduation Requirements

Action Item: Academic Year 2017-2018 Calendar

Reports

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurricUNET & Support

Call for Future Agenda Items

Call to Adjourn.

Next Meetings:

TRC Meeting: Thursday, Feb 23, 2017, B-100, 2:00 – 4:00 PM

AP&P Committee Meeting: Thursday, Feb 30, 2017, B-100, 2:00 – 4:00 PM

AP&P Agendas and Minutes can be found in "quick links" on the college website: <http://www.hancockcollege.edu/app/meetings.php>