

ACADEMIC SENATE MINUTES

October 9th, 2012

MEETING CALLED TO ORDER: 4:00

MEMBERS PRESENT: Alvarez, H.; Bierly G.; Brannon T.; Caminada S.; Elliott H.; Estrada, P.; Gonzalez, V.; Mason, E.; McNeil, D.; Mesri, B.; Nelson, M.; Nichols, B.; Owen, G.; Passage, D.; Patrick, F.; Read, J.; Royce, G.; Senior, R.; Treur, K.; Wise, A.; Yavari, M.

GUESTS: Gelpi-Ramirez, S.; Sanchez, L.; Tillery, M.

1. APPROVAL OF MINUTES: The minutes from September 11th, 2012 were approved unanimously.
2. ENROLLMENT: Luis Sanchez addressed senators regarding the upcoming cuts to enrollment. He stated that the "lion's share" would happen in the spring, though the extent of cuts depends on what happens with Proposition 30 in November. The Enrollment Management Committee's first meeting is scheduled for October 18th. The committee will discuss a systematic approach to cutting classes and, possibly, entire programs.
3. PLANNING RETREAT: Luis Sanchez reported that there has been much discussion regarding the Planning Retreat at the Institutional Effectiveness Council. Topics for the retreat included meaningful priorities in light of the economy with broad strategic goals and action plans. Luis detailed his thoughts surrounding operational-level goals and institutional strategic goals. He reinforced the idea that program review be meaningful. In light of the economy, one senator asked Luis how the allocation of funds is determined. Luis said that following discussion at the retreat and College Council, recommendations are forwarded to the president who has the final say.
4. PROGRAM REVIEW MODIFICATION: Gary asked senators if there was any feedback regarding the 2011-2012 Program Review Annual Update. A suggestion was made to add one more column on the form to show where feedback and decisions occur. It's important to know who is accountable for such decisions. A motion was made to approve the form. Passed unanimously.
5. ADMINISTRATIVE RESTRUCTURING: Gary informed senators that the resolution was brought to Dr. Miller by the senate executive committee. The resolution will be presented to the Board on October 16th (the board meeting will be held at the Lompoc Valley Center this time). There was some discussion among senators as to who would read the resolution aloud to the Board.

Senators questioned next steps regarding the resolution. Gary said that, hopefully, Dr. Miller will formally recognize the resolution at the next meeting with the senate executive committee.

6. COUNCIL REPORTS:

Budget Council, Glenn Owen: Current budget assumptions for 2013-14 budget planning finds us \$2.7 million short. \$1.0 million of that shortfall comes from positions frozen in the current year's budget which were assumed to be one time cuts (this list includes math instructor, welding instructor, V.P. Student Services, 1.5 deans, and others) which would be added back to the 2013-14 budget. \$1.3 million of the shortfall is from one time solutions used in the current year, which are not available for the 2013-14 budget. The remaining \$400,000 of the shortfall is from movement on the salary schedule.

Also, Glenn is investigating alternative methods of budget development which he will share with the Budget Council and with Academic Senate at a later date. He compared a few items on the current year's budget with last year's actual which he thought were interesting. The following were obtained from the college's budget book and represent current year budget minus last year actual (note: no judgments, just facts):

1. Academic salaries decreased 7% (a decrease of \$1.3 million)
2. Classified salaries increased 2% (an increase of \$200 thousand)
3. Books, supplies, and materials increased 26% (an increase of \$222 thousand)
4. Operating expenses & services increased 20% (an increase of \$1 million)

The task force on improving planning and resource allocation is meeting next week and will hopefully make recommendations to the Institutional Effectiveness Council and College Council that will fill in the gaps previously identified between planning and resource allocation.

Facilities Council, Bob Nichols: Facilities Council met September 13th and September 27th, with the following tasks addressed:

1. Establish council goals for 2012-2013
2. Review operating procedures for doing council work
3. Define types of issues for constituency review and response
4. Planning for college wide distribution of Sustainability Task Force recommendations
5. Planning for orientation meeting for new Facilities Council members, Roger Hall (Full Time Faculty Association), Danielle Blanchard Foster (Part Time Faculty Association), Salvador Ruvalcaba Jr., (ASBG)
6. State required Scheduled Maintenance Project Priority List (projects \$10,000 to \$399,000)

AP&P, Sofia Ramirez-Gelpi: Sofia discussed the Academic Policy and Planning Committee October Summary Report. A motion was made to accept the report. Passed unanimously.

Senators were asked to review the Academic Policy and Planning Committee Recommendations on Programs Under the Discontinuance Policy handout for the next senate meeting.

MEETING ADJOURNED: 5:25