

# ALLAN HANCOCK COLLEGE

## Academic Senate Meeting

Minutes for Tuesday, March 1, 2022

4:00 – 6:00 p.m.

Zoom Meeting: <https://hancockcollege.zoom.us/j/95506515929>

**AS PRESIDENT:** A. Restrepo

**VOTING MEMBERS PRESENT:** H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:**

**GUESTS:** D. DeGroot, L. Manalo, F. Patrick, T. Passage, R. Curry, B. Stokes, J. Schroeder, P. McGuire, E. Murray, Jr., L. Lee, C. Straub, R. Rameriz

1. **Call to Order. [2] (AR)**

2. **Rollcall.**

3. **Public Comments. [3-minute limit per individual]**

N. Ward mentioned that the AHC Faculty Art Show is open for the next few weeks at the Ann Foxworth Gallery.

4. **Approval of Minutes from 2/1/2022. \* [5] (NJW)**

**Motion:** R. Bryant / C. Hite

**Discussion:**

**Yes:** 25 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 0

5. **President's Remarks. [5] (AR)**

A. Restrepo read a statement from President Walthers that was emailed to Academic Senate Exec (ASE) members titled "Working Together" regarding optimism in working with faculty and acknowledging that the work being done has changed the odds for students. In the email, K. Walthers listed many accomplishments over several years. He admitted that he is interested in changing the campus climate and looks forward to completing the essential business necessary for accreditation. Jon Hooten has been asked to step forward as co-chair for Standard IV. A. Restrepo referenced a meeting ASE had with Kevin last week and acknowledged the extent of distressed relationships with the district. He shared that many meetings resulted in individuals feeling that they were being talked at rather than actual communication. Restrepo believes we have begun to move in the right direction and reminded faculty that you are supporting shared governance by becoming a member of the Senate. He shared that ASE is guided by 1) what is best for the faculty and students 2) what is consistent with our role as members of the Senate Executive Committee. Restrepo thanked Kevin for that communication.

**CONSENT**

6. **Approval of continued remote (Zoom) meetings of the Academic Senate. [5] (AR)**

7. **BP/AP 5031 Instructional Materials \* [5] (J. Tuan/N. Ornelas)**

8. **Senate Approval of Guided Pathways' Scale of Adoption Assessment. \* [5] (J. Schroeder)**

**Motion to approve Consent Items #6, 7, and 8:** R. Bryant / L. Campos

**Discussion:**

**Yes:** 24 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 1 – A. Fox

**ACTION ITEMS**

**9. Accreditation Standard IV: Should Senate reappoint o-chair? [10] (ASE/All)**

*- Information and discussion about co-chair appointments for accreditation.*

ASE decided to appoint a faculty co-chair to Standard IV to support the accreditation process and appreciate all faculty who spoke up. A. Fox suggested sending a message to all faculty to communicate this request. M. Segura asked if it had to be a full-time faculty member and if a part-time faculty member could volunteer.

**Motion: J. Tuan / A. Koch**

**Discussion:**

**Yes:** 24 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 1 - Cl. Diaz

**10. Distance Education (DE) Modalities Senate Resolution \*[20] (All)**

*- A discussion of various DE modalities and their definitions to be adopted by the Academic Senate.*

In developing this resolution, feedback from instructional and service faculty was integrated into the document. This document is necessary for the Faculty Association to negotiate with the district to offer a range of DE modalities in future semesters. NOTE: Correct AACCC to ASCCC. Language included stated that Senate will develop a list of definitions for each of these instructional modalities and how they are implemented. Also, a statement requiring that AS reach a mutual agreement on the language that would appear in the Class Schedule so that students can clearly understand which modality they are enrolling in. L. Campos suggested that we add definitions in the draft specific to service faculty.

**Motion to approve: L. West / R. Bryant**

**Discussion:**

**Yes:** 24 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 1- K. George

**11. BP/AP 7120 Recruitment and Hiring \* [10] (T. Roepke/R. Ramirez)**

*- This policy has been changed from faculty Hiring to a general Recruitment and Hiring policy, developed by HR Council, reviewed and edited by ASE*

Cl. Diaz asked for clarification around the distance interviews on the first round of interviews and if the committee makes this choice. R. Ramirez responded we are trying to be inclusive and cast a wide net. He stated that 10-14 candidates are typically invited to participate in first-round interviews. AHC does not have the resources to reimburse all participants for travel. When there is a remote interview for the subject matter expertise, you can narrow the group to a smaller, more qualified group for their teaching demonstrations. J. Scarff asked if there is any liability if we do not offer all groups the same style of interview. R. Ramirez stated that there are distinctions between an accommodation versus offering a remote interview process offered to all within that group.

**Motion to approve with edits to the HR Council: L. West / A. Fox**

**Discussion:**

**Yes:** 25 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:** 0

**Abstain:** 0

**12. AP 7121 Full Time Faculty Hiring \* [10] (T. Roepke/R. Ramirez)**

*- This is the specific full-time faculty hiring Administrative Policy that was reviewed and edited by ASE*

Cl. Diaz asked if the hiring committee determines the hiring modality. L. West noted a clerical error on the composition of the hiring committee on page 6, and "student" should be moved to may include other members. Add "s" to discipline experts. M. Brunet wanted clarification on the process on the number of days needed for the interviews. R. Ramirez shared that it is dependent on the number of candidates moving through the process. L. West asked about the "completed application items" list, not including a required diversity statement. R. Ramirez stated that what is displayed on the job flyer specifies what is needed to complete the application. H. Alvarez asked about the language for the accommodations.

**Motion to approve with clerical edits: R. Bryant / M. Segura**

**Discussion:**

**Yes:** 13 - R. Bryant, R. Chaudhari, K. George, M. Guido Brunét, M. Hull, J. Jozwiak, A. Koch, M. Lehne, C. Pavone, T. Roepke, J. Scarffe, M. Segura, L. West

**No:** 0

**Abstain:** 12 - K. Runkle, H. Elliot, L. Campos, G. Marquez, A. Gomez de Torres, C. Hite, J. Tuan, A. Fox, Cl. Diaz, H. Alvarez, M. Arvizu-Rodriquez

**Motion to table this item due to the number of edits, questions, and additional input needed from their departments: N. Ward / M. Brunet**

**Discussion:**

**Yes:** 24 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwisk, A. Koch, M. Lehne, G. Marquez, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:**

**Abstain:** 1- C. Pavone

**13. AP 7125 Part-Time Faculty Hiring \* [10] (T. Roepke/R. Ramirez)**

*- This is a new AP specific to hiring part-time faculty that was reviewed and edited by ASE*

**Motion to table this item: T. Roepke / A. Fox**

**Discussion:**

**Yes:** 25 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:**

**Abstain:**

**INFORMATION (FOR FUTURE ACTION/APPROVAL)**

**Move to Table Information items 14-19 for the next meeting: R. Bryant / M. Brunet**

**Discussion:**

**Yes:** 25 - H. Alvarez, R. Bryant, L. Campos, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, C. Pavone, T. Roepke, K. Runkle, M. Arvizu-Rodriguez, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**Abstain:** 0

**No:** 0

**14. BP/AP 4105 Distance Education \* [20] (F. Patrick)**

- *The AP revisions*

15. AP 4255 Dismissal and Readmission \* [5] (J. Tuan/N. Ornelas)

16. BP/AP 4250 Probation, Dismissal, and Readmission \* [5] (J. Tuan/N. Ornelas)

### **REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)**

17. Accreditation update [5] (ASE).

- Membership and procedures with respect to the accreditation process. (ASE)
- Update (T. Passage, B. Stokes, NJW, ASE)

18. CCPD councils and committees' reports [5 each unless otherwise indicated]

- N/A

19. Future Agenda Items and Department Suggestions.

- Agenda items should be sent to the Academic Senate Executive Committee by noon on the Tuesday prior to the next Academic Senate meeting.

20. Adjourn.

*Next Academic Senate Meeting: March 15, 2022. Agenda Items due by March 8, 2022 @ noon.*

\* Documents available on Senate SharePoint.

\*\*Documents available in previous Senate meeting's SharePoint folder.