

# ALLAN HANCOCK COLLEGE

## Academic Senate Meeting

Minutes for Tuesday, February 1st, 2022

4:00 – 6:00 p.m.

Zoom Meeting: <https://hancockcollege.zoom.us/j/95506515929>

**AS PRESIDENT:** A. Restrepo

**VOTING MEMBERS PRESENT:** H. Alvarez, T. Aye, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Roepke, M. Arvizu-Rodriguez, K. Runkle, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**STUDENT REPRESENTATIVE:** E. Ysip

**GUESTS:** D. DeGroot, L. Manalo, R. Curry, R. Rameriz, P. McGuire, M. Grando, C. Reed, B. Stokes, T. Passage

1. **Call to Order. [2] (AR)**
2. **Rollcall.**
3. **Public Comments. [3-minute limit per individual]**
4. **Approval of Minutes from 11/16/2021. \* [5] (NJW)**

**Motion:** C. Hite / M. Arvizu-Rodriguez

**Discussion:**

**Yes: 22** - H. Alvarez, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, M. Guido Brunét, C. Hite, M. Hull, J. Jozwaik, A. Koch, M. Lehne, G. Marquez, T. Roepke, M. Arvizu-Rodriguez, K. Runkle, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No: 0**

**Abstain: 2** – T. Aye, M. McGill

5. **President's Remarks. [10] (AR)**

A. Restrepo shared the collective grief over the loss of Will Bruce, former director of EOPS member of Technology Council. He was incredibly supportive of faculty and faculty-driven initiatives. He was loved by many faculty, staff, and administrators and will be missed.

**CONSENT**

6. **Approval of continued remote (Zoom) meetings of the Academic Senate. [5] (AR)**

**Motion:** A. Koch / M. Arvizu-Rodriguez

**Discussion:**

**Yes: 23** - H. Alvarez, T. Aye, R. Chaudhari, Cl. Diaz, H. Elliott, A. Fox, K. George, A. Gomez de Torres, C. Hite, M. Hull, J. Jozwiak, A. Koch, M. Lehne, G. Marquez, M. McGill, T. Roepke, M. Arvizu-Rodriguez, K. Runkle, J. Scarffe, M. Segura, J. Tuan, N. Ward, L. West

**No:**

**Abstain: 1** – M. Brunét

**ACTION ITEMS**

None

**INFORMATION (FOR FUTURE ACTION/APPROVAL)**

7. **Distance Education (DE) modalities –definitions and issues \*[15] (All)**

*- A discussion of various DE modalities and their definitions to be adopted by the Academic Senate.*

A. Restrepo began the discussion by stating that the pandemic continues to impact and inform teaching and learning and that faculty are requesting definitions regarding instructional and service faculty modalities. C. Reed shared that Faculty Association (FA) has received many requests from department chairs and faculty to support Distance Education (DE) options in teaching modalities to expand equity in the classroom. She stated that the current FA MOU expires at the end of the spring semester. For the existing modalities to be offered and continue to be offered in the future, Senate needs to clarify DE modalities so that FA can negotiate those modalities. Restrepo presented the draft of a Senate resolution to define and adopt DE modalities. If adopted by Senate, this resolution would allow FA to move forward to “demand and negotiate” those modalities for the future. A. Restrepo reiterated the need to negotiate this as soon as possible because of the current timelines and scheduling deadlines. Senate has already approved language adopted from the ASCCC as “fully online,” “partially online” (also known as hybrid), and “online with in-person proctored assessments.”

C. Reed asked R. Curry if the approved language is enough to move forward with future modalities. R. Curry said that we need an evaluation tool based on that language or that perhaps we need a better definition to share with students so that they know what to expect. He believes we need to build that context for students. C. Reed stated that our language needs to work for both all groups. L. Manalo stated that AP&P had questions about this language and how it affects the Course Outline of Record (COR.) He stated that it works for service faculty – partially online and fully online. There needs to be more clarity on defining our course offerings for instructional faculty. A memorandum to AS on 8/19/21 from AP&P described DE as any aspect of or combination of synchronous or asynchronous. R. Curry stated that as long as we have permission from the Chancellor’s office, we can offer courses as we have defined them. L. Manalo asked if hybrid classes fit the “partially online” definition. R. Curry said yes as it is approved locally by the district. L. Manalo asked if this information is shared in the class schedule. K. Runkle shared that the math and English departments have been offering combination modalities pre-pandemic. R. Curry acknowledged this and said, “yes, this is just putting standard names to modalities.” D. DeGroot asked if AP&P needs to make adjustments to COR modality designations in Curricunet. A. Restrepo shared that this resolution is fresh, and the impact on curriculum terminology and the processes need to be flushed out. D. DeGroot stated that we need to be consistent. Our goal is for students to understand our terminology. L. Manalo suggested that the language be more student-focused rather than internal language.

H. Elliot asked if the language in the resolution was sufficient to support the process. R. Curry shared that we need this language to get to working condition negotiations. The district is also interested in how faculty teach hybrid and is looking for recommendations for best practices that consider academic freedom. H. Elliot stated that those two things need to be separated. Restrepo asked R. Curry if FA needs to have distinctions on the types of hybrid for evaluation and workload perspectives. R. Curry affirmed this and referred to the 2<sup>nd</sup> document that indicates the modalities to determine if there is a need for a different evaluation tool and how it impacts workload. He agreed that the definitions need to come from the Senate and suggested that FA look at these documents closely.

L. West commented that our classes have load as designated in the COR regardless of the modality and suggested that we do not make distinctions and segregate faculty based on our modalities. R. Curry stated that this conversation needs to happen and will be flushed out with FA now that we have these definitions. H. Elliot suggested that we stick with the definitions and address the topics of best practices and evaluations later. C. Reed stated that some classes already have some load differential, and there is a need for compensation for these new modalities that need to be negotiated. The district comes up with the schedule, and the faculty chooses the classes they teach based on seniority. She stated that the definitions look fairly comprehensive and requested that the document represent modalities that include the service faculty (online live and online live workshops.) Please share this with your departments and other constituents involved.

## **REPORTS AND DISCUSSIONS (NON-ACTION ITEMS)**

### **8. Follett Bookstore update. [10] (A. Ortez) none**

**9. Institutional Grants report. [10] (L. McNulty) none**

**10. Innovation Fund update. [5] (NJW)**

N. Ward presented information about the annual Innovation Fund – a \$75,000 fund for faculty-led projects funded by and aligned with Guided Pathways, Student Equity and Achievement Plan, and Strong Workforce. She shared the timeline: Application deadline - March 15th to April 15th, 2022; Application review April 15th to May 15th, 2022, and Award announcements May 15th. The projects occur from August 15th, 2022, to May 15th, 2023. The committee is comprised of a faculty designee and the fund managers. A faculty volunteer is needed and will be supported with a \$1500 stipend annually. More information and documents to come. Please share this with your departments.

**11. Board policies and administrative procedures reviewed and adopted –Fall 2021\* [5] (ASE)**

A. Restrepo shared the BP/APs approved by the Board of trustees this academic year.

**12. Accreditation update [10] (ASE).**

*– Membership and procedures concerning the accreditation process. (ASE)*

Four standards have faculty co-chairs. Recent developments are worth sharing, given the conversation we had at our November 2021 meeting about Dr. Walthers co-chairing Standard IV.

Update (T. Passage, B. Stokes, NJW, ASE)

- B. Stokes spoke that he is working on standard 1. He has emailed department chairs to assist in the gathering of evidence.
- T. Passage shared that he has had weekly meetings with B. Curry and is breaking the sub-standards apart, organizing them into chunks, and hopes to be on track with the draft deadlines.
- N. Ward shared that she has met with Eric Smith to set dates and designate team members for each sub-standard. A. Specht has done the most work on the Technology standard.
- A. Restrepo shared that due to a perceived conflict of interest in Standard V, J. Scarffe stepped down. Until we know the status of K. Walthers co-chairing standard V, ASE is not in a position to assign a co-chair. H. Elliot asked if ASE wanted to make a recommendation regarding that. A. Restrepo shared that no one stated a direct conflict of interest against Dr. Walthers and reassured Senate that there is no reason to think that.

**13. New faculty hiring and faculty replacements. [10] (ASE)**

R. Restrepo shared that Hancock applied and received funding from the state last summer to hire eight new faculty to increase the full-time faculty to part-time faculty ratio. Last week, K. Walthers shared that due to the decline in enrollment, he did not see how the budget could support more than what was funded by the state at this time. This week he announced that there are nine hires and possibly three more. If the Basic + state budget legislation passes in 2022, Hancock might hire additional faculty. If not, there could be a 2+million deficit in our budget. T. Roepke asked if this list was final and how these positions were determined. She is upset that they have been without a full-time faculty since 2010. R. Curry responded that, yes, it is final. B. Stokes expressed his disappointment in not moving the Health and Human Services position, which was already in the process and was canceled in 2020. He stressed that since they have so few full-time faculty, the department is getting hard to manage. K. George shared that they are also disappointed because Public Safety is minus a full-time faculty member and almost 80 part-time faculty members. A. Restrepo shared that ASE was not involved in decision-making. R. Curry shared that we do not prioritize vacancies and have not established a process for prioritizing those. The Biology position was indicated in the highest priority area of the list. H. Elliot shared the faculty prioritization list. AS did pass a resolution regarding the hiring priority. J. Tuan asked about the AS Resolution regarding replacement positions, and the decisions are inconsistent with the AS resolution. A. Gomez asked how the low-enrolled courses will be affected when the faculty prioritization process happens. Their enrollment has been affected by part-time faculty members leaving, or Hancock not finding adjunct faculty affects the program's success.

**14. Status of Faculty Hiring board policy (BP/AP 7120). [10] (T. Roepke /R. Ramirez)**

T. Roepke spoke about the revisions to BP/AP 7120 has been agendized for discussion in the HR hiring policy. There are new umbrella policies under this to represent other hiring groups. The new numbering system includes 7121 for full-time faculty and 7125 for part-time faculty. R. Ramirez stated that he would attend the next AS meeting to address any questions.

**15. Report on Board of Trustees and other institutional meetings. [10] (ASE)**

A. Restrepo shared information on his recent reports at the Board of Trustees. At the Dec. 14<sup>th</sup> meeting, his report included statements about the campus climate. He suggested additional communication between faculty and the Trustees would be healthy. He was interrupted and asked to stop his report. Many stakeholders communicated with him, upset with that request by the Board. PFA, FA, and CSEA leaders read a statement at the January Board of Trustees stating their concerns about the state of the campus climate and shared governance. He wants to acknowledge those groups for their support of the issues presented. M. Segura shared that she has been to many Board of Trustees meetings and was shocked that our Trustees treated our faculty leadership that way. She stated that we represent the collective voice of our constituents.

**16. CCPD councils and committees' reports [5 each unless otherwise indicated]**

- Student Learning Council (J. Raybould-Rogers)
- Student Services Council (J. Tuan)
- Facilities Council (T. Aye)
- Budget Council (G. Bierly)
- Institutional Effectiveness Council (L. Lee)
- Human Resources Council (T. Roepke)
- Technology Council & EdTAC report (AR/F. Patrick)
- College Council (AR)

17. Future Agenda Items and Department Suggestions.

18. Adjourn.

***Next Academic Senate Meeting: February 15th, 2022***

\* Documents available on Senate SharePoint.

\*\*Documents are available in the previous Senate meeting's SharePoint folder.