ALLAN HANCOCK COLLEGE
Academic Senate

Minutes for Tuesday, February 18, 2020
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: T Passage

VOTING MEMBERS PRESENT: H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Dutra, A. Fox, H. Elliott, L. Haddad, C. Hite, M. Hull, A. Koch, M. McGill, B. Murtha, K. Musev, G. Phelan, A. Restrepo, M. Segura, J. Tuan, N. Ward, L. West

STUDENT REPRESENTATIVE: M. Vivens

GUESTS: P. McGuire,

2. Public Comment: [5 per item]
P. McGuire, from the Program Review Committee, presented the proposed revisions to the Annual Update to be implemented this spring. The committee has decided that since the data is already readily available, faculty should not have to report out on the data. The document has been revised to be shorter in length and mainly reflect on the PR Plan of Action accomplishments, major changes that affect the program and any new resources needed. Senate needs to approve the changes to this revised document at our next meeting or revert to the previous version. Note: IE will not be supplying the data requested in the document if the previous form is used. Senate will get a copy of the proposed AU and it will be on the Senate Portal.

3. *Approval of Minutes (Ward**)**
Approval of the 12-03-19 minutes. Minutes were posted, and copies were made available.

Motion: G. Bierly / A. Restrepo
Discussion:

Yes: 20 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Dutra, A. Fox, H. Elliott, L. Haddad, C. Hite, M. Hull, A. Koch, K. Musev, G. Phelan, A. Restrepo, M. Segura, J. Tuan, N. Ward, L. West
No: 0
Abstain: 2 – B. Murtha, M. McGill

INFORMATION
4. *AP 5010 Admissions [10] (Quaid-Maltagliati)
(Proposed changes to the board policy & administrative procedure for admissions.)
M. Quaid-Maltagliati presented changes to AP 5010 that gets this AP into compliance with the current law and the league template. Other changes refer to the use of CCC Apply and AB 705.

5. *AP 5015 Residence Determinations [10] (Quaid-Maltagliati)
   (Proposed changes to the administrative procedures for residency determination)
   T. Passage requested that the references to Ed Code and Title 5 are included at the end of the document.

6. *BP/AP 4250 Dismissal and Readmission [10] (Quaid-Maltagliati)
   (Proposed changes to the board policy and administrative procedure for student dismissals and readmissions)
   The AP and BP were realigned with state guidelines on the number of units attempted. The District did not have the legal authority to make it less than the state required.

CONSENT
7. *Guided Pathways Scale of Adoption Assessment
   (Approving Senate President's signature on document)

   Motion: G. Bierly / A. Koch
   Discussion:

   Yes: 19 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Dutra, A. Fox, H. Elliott, C. Hite, M. Hull, A. Koch, M. McGill, B. Murtha, K. Musev, G. Phelan, A. Restrepo, M. Segura, J. Tuan, N. Ward, L. West
   No: 0
   Abstain: 1. - L. Haddad

ACTION
8. *Course Packets [5] (Passage)
   (Questions for Senators to take back to departments)
   English faculty responded that their department would like them available in a variety of ways. M. Hull stated that they would like to see these be available in the Library. The ASBG rep stated that they support the least expensive method possible should be the option for the student. Faculty should have input on how the document is reproduced (black and white or color.) T. Passage stated that he was told the cost to students is higher if they walk into Campus Graphics versus purchasing the course packet from the Bookstore. The issue is that once the course packet is printed by the Bookstore, and not purchased by students, they lose money. Action by T. Passage is that he will communicate this information to Campus Graphics—decision by consensus.

   NO VOTE TOOK PLACE

INFORMATION

9. President's Remarks
   Letters of resignation should be submitted by early March in order for the hiring to take

place in the spring.

T. Passage reported the seats for Senate membership has expanded or contracted based on departments faculty headcounts.

There is funding for three faculty to Spring Senate Plenary in Oakland on April 16, 17, and 18. Please share this with any interested faculty. He will send out more information on this Plenary event and include the schedule. You can come for the whole event or individual days.

10. *BP/AP 5011 Concurrent Enrollment [10] (Lamica)

(Proposed changes regarding maximum credits attempted for concurrent students)
Public Safety faculty stated that they did not approve of the revisions. Other departments who do not offer College Now did not see a problem. L. Haddad asked about the number of units increasing and if that was appropriate or if it should be staggered with each grade. Faculty mentioned that a graph presented at the last Senate meeting showed that the younger students who appealed had high GPA's. Math strongly disapproved of the inclusion of 9th graders and 10th graders without an appeal. The Business department also voted no on this. Faculty asked if this AP is revised to indicate courses in College Now that engage in material that is not appropriate for students in ninth or 10th grade. IT program faculty stated that they were concerned that including students this young could put their program in a safety liability situation. The proposal looks to remove the appeals process, and faculty feel that this appeals process adds an opportunity for further discussion. Faculty asked if Senate could request that the College Now list be put on hold until this is resolved.

11. *AP 4050 High School Articulation [10] (Lamica)

(Proposed changes for how high school curricula articulates to college credit)
Revisions were made to bring this AP into alignment with current practices. Please discuss these with your department and bring it back to Senate next meeting.

13. *Assessment Cycle Handbook [25] (West)

(Proposed changes to AHC's SLO assessment)

L. West and S. Butler presented proposed changes to Learning Outcomes Assessments and reported that the pilot program goals are to reduce workload and make assessments more meaningful. The focus is now on Program Learning Outcomes instead of Course Learning Outcomes. This semester we would start with initial planning: review and plan how to align courses to the PLO's. Then, it moves to the assessments, where faculty analyze the data provided by IE and have discussions with faculty in the program. The upcoming timeline: spring 2020 program faculty work on the PLO's, develop rubrics for a couple of the PLO's, select courses for each sample, and choose the assessment tools. In fall 2020, faculty are to start the assessment cycle. In spring 2021, faculty are to finish an assessment cycle: assess more work if needed (need 30 data points per each PLO,) examine the data captured by IE, and discuss results and decide on any modifications to the PLO's. The dashboard is on the IE web page>Learning Outcomes>Dashboard.

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

*documents on Senate group site
**links provided on group site and/or in email