

ALLAN HANCOCK COLLEGE

Academic Senate

Minutes for Tuesday, September 17, 2019
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: T Passage

VOTING MEMBERS PRESENT: H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, A. Fox, K. George, C. Hite, M. Hull, A. Koch, M. McGill, K. Musev, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, C. Stevens, J. Tuan, N. Ward

STUDENT REPRESENTATIVE: A. Leon

Guests: M. Quaid-Maltagliati, A. Specht, J. Scarffe, B. Curry, P. Gomez

2. Public Comment: [5 per item] L. Bradbury requested more opportunities for PT Faculty to get trained on Canvas. Recently faculty attended a PD on Canvas and at the end, discovered that they needed to participate in a one-on-one to get officially approved. Having a training session in the evening would be helpful.

3. *Approval of Minutes (Ward)

Approval of the 05-07-19 minutes. Minutes were posted, and copies were made available.

Motion: G. Bierly / R. Bryant

Discussion:

Yes: 18 - G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, A. Fox, K. George, C. Hite, M. Hull, M. McGill, K. Musev, G. Phelan, A. Restrepo, T. Roepke, M. Segura, J. Tuan, N. Ward

No: 0

Abstain: 4 – H. Alvarez, C. Stevens, A. Koch, M. Arvizu-Rodriguez

PRESENTATION:

4. SUCCESSNET: Online access to gradebook for early alert [10] (Britten) B. Britten spoke about Successnet and shared that every T/Th there is training available. Successnet is an early alert system that is not live yet. There is a Canvas integration with Successnet that can be turned on that shows faculty what grades students currently have. Response to this feature from faculty has been around privacy. Faculty can opt-in for their courses and will need to make that request once this feature is turned on. The only information shown is grading. Faculty asked if students need to give permission. B. Britten suggested that this is an opportunity for us to get out of our silos. M. Quaid-Maltagliati was concerned about students who have requested that their information is marked confidential and if their data should be shown. The course is opted-in, not the students. N. Ornelas reminded faculty that this

feature is to serve student success. Contact Ben Britten for more information.

5. Auto-Awarding of Degrees: Information on the automated process for students to receive degrees [15] (Ornelas/Quaid-Maltagliati)

N. Ornelas shared what “auto-awarding” means. The new funding formula is partially based on the number of completions. Ed code states that we “shall confer the associate degree upon completion.” Locally, BP/AP 4100 addresses this issue. Last spring, the timeframe was extended for students to apply for the degree or certificate. Over 900 students were identified as being potential candidates for degrees or certificates. Counselors contacted students, and that increased the number of graduates by 100. Student Services developed a team in preparation for this. State legislation requires that we automatically award ADT’s. The team is looking at auto-awarding in phases from different perspectives. Auto-awarding allows Hancock to automatically award degrees instead of students applying for the degree to be awarded. A pilot was initiated in Auto Tech, which made a big difference in degrees obtained. Auto-awarding will be rolled out in phases in 2020.

The goals are to implement information on the Website, and students would get an email that they are eligible and would be awarded a degree unless they opt-out by January 10 of that year. Auto-awarding will not affect their financial aid or VA benefits eligibility. Other questions and conversations that are happening about financial aid being tied to programs of study are being investigated, but not implemented at this time. More information will be coming out of the team.

CONSENT:

6. *AP&P Curriculum Summary Report: (Manalo)

(Committee report on programs/courses)

7. *AP 6200 Budget Preparation: Changes to AP (Bierly)

(Review for approval of new board policy & procedures)

Motion: G. Bierly / R. Bryant

Discussion:

Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, A. Fox, K. George, C. Hite, M. Hull, A. Koch, M. McGill, K. Musev, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, C. Stevens, J. Tuan, N. Ward

No: 0

Abstain: 0

ACTION:

8. *AP 7211 Equivalency to the Minimum Qualifications [10]

Revisions to AP 7211

Motion to Table this item for clarification: J. Tuan, R. Bryant

Discussion: H. Alvarez – has recommendations from Student Services and will forward them to C. Montanez-Rodriguez. He stated that the document on the website indicates that it is a procedure for full-time, and there is some confusion about if it also applies to non-credit faculty.

Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, A. Fox, K. George, C. Hite, M. Hull, A. Koch, M. McGill, K. Musev, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, C. Stevens, J. Tuan, N. Ward

No: 0

Abstain: 0

9. *Academic Senate Goals for 2019 – 2020 [10]

T. Passage asked if members had any input on goals for the senate for this academic year from their departments. M. Alvarez recommended that there should be more clarification about shared governance across campus. He also suggested that if partnerships are developed with our community that that information be shared campus-wide. A. Restrepo recommended that the Senate take a look at shared governance as it relates to faculty and supports better communication among various constituencies. He suggested that we look at communicating shared governance and assessing the function of shared governance within our culture. M. Segura recommended that we educate all faculty to support and embrace inclusivity

T. Passage suggested that we table this, he will develop a set of goals, and we revisit this at another meeting.

Motion to table this item: M. Arvizu-Rodriguez / R. Bryant

Discussion:

Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, H. Elliott, A. Fox, K. George, C. Hite, M. Hull, A. Koch, M. McGill, K. Musev, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, C. Stevens, J. Tuan, N. Ward

No: 0

Abstain: 0

INFORMATION

10. President's Remarks [10] (Passage)

The Educational Masterplan is being developed, and partners in all constituency groups are needed.

T. Passage is attending the ASCCC Region C meeting and is excited to represent our senate to our sister senates across the region.

11.*AP 7150 Administrator Evaluations: [10] (McMann)

(Minor changes to AP 7150)

M. McCann shared that the goal of the changes in this AP is to simplify and streamline the process. The edits include requiring the surveys every three years instead of annually. Faculty asked about the ability for employees' input being included annually. Please share with your departments – and provide feedback for our next meeting.

12. *SPOL & Course Assessment [15] (West/Butler)

(Presentation on SPOL and proposal for course assessment)

LOAC reps L. West and S. Butler presented information about piloting changes in the process of outcome assessments. A survey was taken in spring 2019, and the results indicated that faculty are not satisfied with the current process. Faculty want to have a better process and more relevant data to improve programs. The current process is to assess every course, and the data is collected. Changes are being proposed to move away from the focus on assessment and toward developing data that better inform program review by focusing on assessment on the program level instead of the course level. B. Curry spoke to the higher order of PSLO's and recognized that by only assessing CSLO's and does necessarily produce conversations that benefit the programs.

There was a planning workshop with faculty, and the outcome is that four areas are piloting a new approach. B. Curry asked how this new approach would serve the accreditation process and stated that he believes this new process would be a positive direction. A. Restrepo pointed out that the opportunity to vet the newly adopted software for program review (SPOL) has not been offered. L. West responded that this is the first opportunity they have had to present to Senate this semester. As we move to implement SPOL, faculty will need to be supported through training, or faculty can enter data into a provided excel template. The current plan is for less assessment, more dialog. No assessments will be required this fall.

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

*documents on Senate group site

**links provided on group site and/or in email