

# ALLAN HANCOCK COLLEGE

## Academic Senate

Minutes for Tuesday, March 5, 2019  
Boardroom (B100), 4:00 – 6:00 p.m.

### 1. Meeting called to order at 4:00 p.m.

**AS PRESIDENT:** M. Allegra

**VOTING MEMBERS PRESENT:** T. Aye, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, B. Friedrich, C. Hite, M. McGill, B. Murtha, T. Passage, C. Pavone, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward

**STUDENT REPRESENTATIVE:** J. Zarate

**GUESTS:** I. Serron, C. Asuncion, J. Martin, D. DeGroot, K. Garcia, S. Robb, N. Ornelas, L. Manalo, P. Murphy, Y. Teniente

**2. Public Comment: [5 per item]** Student Ambassadors and representatives spoke in support Student Equity and Achievement Plan (SEAP), and emphasized aspects the plan that assists student activities, resources, and events.

### 3. \*Approval of Minutes (Ward)

Approval of the 3-05-19 minutes. Minutes were posted, and copies were made available.

**Motion:** R. Bryant / P. Estrada

**Discussion:**

**Yes:** 21 - G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, C. Hite, M. McGill, B. Murtha, C. Pavone, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward

**No:** 0

**Abstain:** 3 - T. Passage, B. Friedrich, T. Aye

## CONSENT:

### 4. \*AP&P Curriculum Report for May 14, 2019 (Manalo)

*(review for approval of curriculum report)*

### 5. College Assistance Migrant Program (CAMP) (Teniente)

*(review for approval of grant proposal)*

**6. \*AP 5075 Courses Add, Drops, Withdrawals (Tuan)**

*(review for approval of revised procedures)*

**7. \*AP 6305 Reserves (Bierly)**

*(review for approval of new procedures)*

**8. \*BP/AP 6900 Bookstore (Bierly)**

*(review for approval of new board policy & procedures)*

**Motion:** A. Restrepo / L. Bradbury

**Discussion:**

**Yes:** 23 - T. Aye, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, B. Friedrich, C. Hite, M. McGill, B. Murtha, C. Pavone, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward

**No:** 0

**Abstain:** 1 - T. Passage

**ACTION:**

**9. \*Student Equity and Achievement Plan (SEAP) [15] (Teniente)**

*(consideration of a proposed plan for approval and president's signature)* The version shown to the Senate is not complete, and the general response had been that faculty have not been involved in developing the document. This version is more inclusive but still needs to be updated. Y. Teniente stated that this is the Student Equity Plan, not SEAP, and does not have funds tied to it. N. Ornelas noted that the state of California requested that we develop an integrated plan. This document has been revised several times, and she sees that the state is in a transition, and she has identified conflicts with the reporting and funding. M. Allegre stated that the SEAP funding is 3.8 million funding and that this plan should reflect the total financing and projected activities. There is confusion between the SEAP plan and the SEAP program. We should not limit ourselves and recommends that we look closely at this plan and how the funds will be spent. Senate is voting to authorize the Academic Senate president to sign this when it is revised to be more robust in its language and plans. Senate members inquired about the process for changing or amending this document. The deadline is June 30, 2019, and has to be approved by the Board of Trustees.

**Motion made to allow Academic Senate President to sign the version as presented in its final version of the 2019-20 SEP:** V. Tobin / G. Bierly

**Discussion:**

**Yes:** 24 - T. Aye, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, B. Friedrich, C. Hite, M. McGill, B. Murtha, T. Passage, C. Pavone, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward

**No:** 0

**Abstain:** 0

**10 \*AP 7310 Favoritism [15] (Roepke)**

*(Review of approval of new procedures)* Last month, Senate counter-proposed the previous draft of this AP developed by the HR Council. Senate Exec revised the language to address the concerns of all groups: Senate, Senate Exec, the District, Trustees, the HR Council. C. Diaz inquired about the language “other relationships” and stated that they are too vague. R. Ramirez responded that they are focusing on relationships that have the potential to disrupt or guide employment or contract decisions in the workplace. It was requested that #1 needs to be amended include “perspective employee or community partnership.”

**Amendment Motion:** A. Restrepo / B. Bryant

**Discussion:**

**Yes:** 23 - T. Aye, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, B. Friedrich, C. Hite, M. McGill, B. Murtha, T. Passage, C. Pavone, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, V. Tobin, J. Tuan, N. Ward

**No:** 1 - M. Segura

**Abstain:** 0

**Motion:** R. Bryant / A. Restrepo

**Discussion:**

**Yes:** 19 - T. Aye, G. Bierly, L. Bradbury, R. Bryant, R. Chaudhari, C. Diaz, H. Elliott, P. Estrada, A. Fox, B. Friedrich, C. Hite, M. McGill, B. Murtha, T. Passage, C. Pavone, G. Phelan, A. Restrepo, M. Segura, V. Tobin, N. Ward

**No:** 1 - M. Arvizu-Rodriguez,

**Abstain:** 3 – J. Tuan, A. Caddell, T. Roepke

## **INFORMATION**

**11. President’s Remarks [10] (Allegre)** M. Allegra attended the 50th Anniversary of the State Academic Senate Plenary, and she will be posting the final resolutions. Hancock has been successful in identifying locations and will be opening the Aim to Dream Center at Santa Maria and Lompoc Valley Center.

**12. \*Vision for Success Goals [20] (Murphy/Bierly)** There has been some confusion about the funding formula and the Vision for Success Goal setting. Colleges are expected to set 6-year goals, and we are in year three. Hancock is being asked to provide Goals in five areas: Completion, Transfer, Unit Accumulation, Workforce, and Equity. Over 60 faculty participated in the Annual Planning Retreat and participated in the goal setting. The process is challenging for several reasons, including when the baselines were established and enrollment fluctuations. A 15% growth over the four-year average was projected for Goal 1 Completion. A 26% growth goal was set for Goal 2. Transfer – Increase all student who earns an associate degree for transfer. A 14% decline in Goal 3 Unit Accumulation – Decrease the average number of units accumulated by all associate degree earners was set. A 15% growth over the four-year for Goal 4 Workforce – Increase all students with a job closely related to their field of study. Goal 5 Equity goals vary between student groups identified as disproportionately impacted in the annual Equity Plan and range between 45% and 82%.

**13. \*Course Enrollment Maximums [15] (Curry)** This item was developed by a faculty task force who has been working throughout 2018-19. Course caps at other CCC’s were reviewed, and current

recommendations were advised through faculty input. Please share these two documents – the Course Enrollment Maximums Standard Definitions and the Guidelines for Proposing Enrollment Maximums. Faculty are requested to discuss course caps in your department. Please make recommendations for each of the courses (not sections) in your programs. Remember that the institution needs to be financially viable. The committee decided to run this as a pilot for 2019-2020.

**14. \*BP/AP 3410 Nondiscrimination [5] (Roepke)** These BP's and AP's have been modified to embrace civil rights language and clarify the process. Both the AP and the BP do not have significant changes.

**15. \*BP/AP 3430 Prohibition of Harassment [5] (Roepke)** These BP's and AP's have been modified to embrace civil rights language and clarify the process. Both the AP and the BP do not have significant changes.

**16. \*AP 3435 Discrimination and Harassment Complaints and Investigations [5] (Roepke)** This AP has been modified and should be reviewed with your department for input – especially the definitions around academic freedom and sexually explicit content.

**17. \*AP 5530 Student Rights and Grievances [5] (Tuan)** This AP has been modified and should be reviewed with your department for input.

## **Other**

### **Council and Committee Reports**

**Meeting adjourned at 6:00 p.m.**

Minutes respectfully submitted by N. Ward, AS Secretary

\*documents on Senate group site

\*\*links provided on group site and/or in email