

ALLAN HANCOCK COLLEGE

Academic Senate

Minutes for Tuesday, March 5, 2019
Boardroom (B100), 4:00 – 6:00 p.m.

1. Meeting called to order at 4:00 p.m.

AS PRESIDENT: M. Allegra

VOTING MEMBERS PRESENT: H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. Dutra, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, M. McGill, B. Murtha, T. Passage, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward, L. West

STUDENT REPRESENTATIVE: J. Zarate

GUESTS: M. Quaid-Maltgliatam K. Garcia, D. DeGroot, R. Curry, R. Mahon, R. Ramirez

2. Public Comment: [5 per item]

3. Calendar [20] (Ornelas and Murphy)

The topic for a 16-week semester was explored by the calendar committee and presented by N. Ornelas, P. Murphy and M. Dempsey considered for the 2021-22 academic year. P. Murphy shared that the committee was approached to explore a compression to 16 weeks instead of 17 weeks and shared a handout listing other CA community colleges and what their primary terms were. Currently sixty-six California Community Colleges are on a 16-week calendar. Reasons why colleges transitioned include: studies show increased success and retention rates; it facilitates transition for students planning to transfer; colleges can build a more robust winter intersession; it offers more flexibility with begin and end dates and more efficient use of facilities. Currently, Hancock's schedule is 16-weeks plus 3 days plus 2 days of Flex. Winter intersession starts in December and ends in January. The major constraint to implementing a 16-week calendar is that we have to raise the total number of weekly contact hours. One example shown was a 3-unit class taught twice a week (WCH = 1.6) would have to be 5 minutes longer. Currently, we are under contractual constraints to end the spring semester before June. The committee asked about implementing a survey to query faculty for their general impression and perceived benefits and challenges. The student representative asked if the students would be surveyed. Senate members asked if a passing time factored in, and does longer classwork affect specific departments (ie. classes with labs.) Faculty asked for a list of perceived benefits and challenges to share, as well as a sample block schedule. N. Ornales stated that they would like to get feedback before they put in time developing scheduling variations. Please share this with faculty in your departments and bring questions back to the committee.

4. *Approval of Minutes (Ward)

Approval of the 2-05-19 minutes.

Motion: G. Bierly / R. Bryant

Discussion:

Yes: 22 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, R. Chaudhari, K. Dutra, H. Elliott, , A. Fox, K. George, C. Hite, M. Hull, B. Murtha, T. Passage, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward, L. West

No: 0

Abstain: 3 – A. Caddell, M. McGill, P. Estrada

ACTION:

5. *BP/AP 4910 Awarding of Posthumous Degrees [15]

(review for approval of new board policy and procedures) Changes include the number changing from 4111 to 4910. The BP is a local policy.

BP - Revisions include clarification to 1st paragraph to read: The Associate's Degree may be conferred posthumously on students who, at the time of death have completed the established degree requirements or been within a semester of graduating and making satisfactory progress in the remaining courses.

AP – revise #2 to read - The request must be verified by in writing to the Vice President, Student Services or designee within 3 years following the student's death... (to be consistent with the catalog.)

BP Motion: M. Arvizu-Rodriguez / R. Bryant

Discussion:

Yes: 25 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. Dutra, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, M. McGill, B. Murtha, T. Passage, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

AP - Motion: G. Bierly / R. Bryant

Discussion:

Yes: 25 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. Dutra, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, M. McGill, B. Murtha, T. Passage, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

6. *AP 7310 Favoritism [20]

(Review of approval of new procedures) This AP was developed by the HR Council, and was to include revisions from Senate and department input. R. Ramierz explained the process of developing the draft within the HR committee based on his understanding of what was needed beyond nepotism to embrace relationships beyond family and domestic relationships. The Senate proposed AP language that was developed from league template and has language that is legally advised. This language is almost verbatim from what SBCC has implemented. The last sentence may need to be revised around the

“Transfer” language. Counseling department is against the AP, as is the English department and Fine Arts. Discussion ensued around a conflict of interest based on close relationships.

Motion to table this item: G. Bierly / R. Bryant

Discussion:

Yes: 25 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. Dutra, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, M. McGill, B. Murtha, T. Passage, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

7. * AP 4360 Grading and Academic Record Symbols [10]

(consider edit to send to SLC) This AP is back with revisions from Student Learning Council. The language “up to 180 days” was revised based on input from M. Quad-Matgliani. Additional revisions were made to define a no-show failure after the deadline for withdrawal because this may impact the student’s financial aid. Discussion ensued about how effective the FW grade will be if faculty are issuing it without clarity. *Members voted on the language that includes deadline for completion, but not the FW grade.*

Motion: M. Arvizu-Rodriguez / R. Bryant

Discussion:

Yes: 25 - H. Alvarez, G. Bierly, L. Bradbury, R. Bryant, A. Caddell, R. Chaudhari, K. Dutra, H. Elliott, P. Estrada, A. Fox, K. George, C. Hite, M. Hull, M. McGill, B. Murtha, T. Passage, G. Phelan, A. Restrepo, M. Arvizu-Rodriguez, T. Roepke, M. Segura, V. Tobin, J. Tuan, N. Ward, L. West

No: 0

Abstain: 0

INFORMATION

8. President’s Remarks [15] (Allegre) M. Allegre stated that we are not implementing the Smoke-Free Campus. There will be new containers installed for tobacco trash.

9. Update on Faculty Hiring

A couple more faculty have submitted letters of retirement for a total of nine (2 from last year and 7 for this year). DRS trained faculty will be needed. There are also a couple of administrative positions will be filled. One of the retirements for Counseling will not be filled, based on the Presidents’ rationale that will be provided later in a more formal statement. No new positions other than filling the ARC position will be filled.

10. *AP 5130 Financial Aid [5] (Tuan) This AP revision was included language clean-up.

11. *AP 5055 Enrollment Priorities [5] (Tuan) This AP has updated language.

12. Academic Innovation Team [10] (Mahon) R. Mahon spoke about academic innovations. The symposium was approved to support innovative happenings in the classroom. He is interested in developing PD around how faculty are innovative in the classroom. He asked Senate members to discuss what is working in the classroom and is interested in developing this for a topic for the Symposium. He asked Senate to share what they felt was the least labor-intensive way for that to be shared? What is the best method for disseminating information and reaching out to students. Some use Canvas others do not. What is working?

Other

Council and Committee Reports

Meeting adjourned at 6:00 p.m.

Minutes respectfully submitted by N. Ward, AS Secretary

*documents on Senate group site

**links provided on group site and/or in email