

Academic Policy & Planning Committee Meeting Agenda
Thursday, March 30, 2023, 2:00 PM
AHC Bldg A - Board Room

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
Business – Brent Darwin
Counseling – Lainey Campos
English – Chad Kelly
Fine Arts – Shane Anderson
Kinesiology, Rec & Athletics – Paul LeSage
Health Sciences – Mary Nelson
Industrial Technology – vacant

Academic/Student Affairs – Kerry Runkle
Languages & Communication – Andria Keiser
Life and Physical Sciences – Brian Youngblood
Mathematics Sciences – Derek Mitchem
Public Safety – Susan Roehl
Social & Behavioral Sciences – Tom VanderMolen
Student Representative – Tania Salinas

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
Vice chair/TRC/ Articulation - David DeGroot
VP, Academic Affairs – Robert Curry
Admissions & Records – Josie Cabanas and
Eunice Barcenas
Noncredit Education – Andria Keiser
Curriculum Specialist – Rebecca Andres

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
Dean, Academic Affairs – Sean Abel
Dean, Academic Affairs – Mary Patrick
Dean, Matriculation/Counseling – Y. Teniente
Dean, Academic Affairs – Sofia Ramirez Gelpi
Dean, Extended Campus – Rick Rantz

Associate Dean/ Public Safety Director – Mitch McCann
Associate Dean/Athletic Director – Kim Ensing
Associate Dean/PCPA Director – Mark Booher
Senate President – Alberto Restrepo
Schedule – Ricardo Lopez
Distance Education – Fred Patrick
Part-Time Faculty Union – Julia Sokolovska

GUESTS

I. Approval of Minutes: March 9, 2023

II. Approval of the Agenda

III. Chair Comments:

IV. Consent Agenda

Textbook/
Materials
Change Only

Course Subject: PHIL 102
Short Title: Existence & Reality
Units: 3.000

Course Subject: PHIL 105
Short Title: Ethics
Units: 3.000

V. First Reading

New Course

Course Subject: DANC 149

Short Title: Folkloric Dance History

Justification: Will meet the local need and fulfill UC/CSU transfer credits, and submitting for AHC GE Category 3 and Multicultural Gender Studies.

Units: 3.000 **Course in Programs:** Ballet Folklórico - Certificate of Achievement (**In Review**)

**Modify
Noncredit
Course**

Course Subject: TRCK 7800

Short Title: Truck Driving Theory

Justification: The purpose of modifying this course is to effectively align the AHC curriculum with the Federal Motor Carrier Safety Administration's new regulations for Commercial Truck Driving programs.

Modifications: The development of the TRCK prefix increases visibility of the courses and program and to ensure alignment with TOP and SOC codes.

Course in Programs:

Commercial Truck Driving - Certificate of Completion (Draft)

Course Subject: TRCK 7802

Short Title: Public Road Truck Driving

Justification: The development of the TRCK prefix increases visibility of the courses and program and to ensure alignment with TOP and SOC codes

Course in Programs:

Commercial Truck Driving - Certificate of Completion (Draft)

Course Review Course Subject: ARCH 131

Short Title: Bldg. Constr Materials/Methods

Justification: Modifications are needed to update the course content

Units: 3.000

Advisories: ARCH 121 Architectural Practice 1;

Course Subject: BIOL 124

Short Title: Human Anatomy

Justification: Completing course review as part of program review.

Units: 4.000

Advisories: BIOL 100 Introductory Biology;

Course Subject: MA 305

Short Title: Body Systems and Disease

Justification: Course Review, DE with an option to teach face-to-face

Units: 5.000

Course Subject: MA 350

Short Title: MA Fundamentals

Justification: Course Review, DE with an option to teach face-to-face

Units: 2.000

Course Subject: MA 351

Short Title: MA Clinical Procedures 1

Justification: Course Review, DE with option to teach face-to-face

Units: 3.000

Course Subject: MA 352

Short Title: MA Administrative Procedures

Justification: Course Review, DE with an option to teach face-to-face

Units: 4.000

Course Subject: MA 353

Short Title: MA Clinical Procedures 2

Justification: Course Review, DE with an option to teach face-to-face

Units: 5.000

Course Subject: MA 355

Short Title: MA Pharmacology

Justification: Course review, DE with an option to teach face-to-face

Units: 4.000

Course Subject: MA 356

Short Title: MA Job Success Externship

Justification: Course Review, DE with an option to teach face-to-face

Units: 3.500

Course Subject: MB 305

Short Title: Body Systems and Diseases

Justification: DE conversion would allow flexibility of offering the class. The modification also provides flexibility for remote (out-of-state) qualified instructors to teach the course.

Units: 5.000

Course Subject: MB 352

Short Title: MB Administrative Procedures

Justification: Course Review, DE with an option to teach face-to-face

Units: 4.000

Course Subject: MB 360

Short Title: Medical Billing & Insurance

Justification: Course Review, DE with an option to teach face-to-face

Units: 4.000

Course Subject: MB 361

Short Title: Coding for Medical Insurance

Justification: DE with an option to teach face-to-face

Units: 3.000

Minor Program
Modification

Program Title: [Administration of Justice](#) Award Type: Associate in Science
Department: Public Safety

New Credit
Program

Program Title: [Ballet Folklórico](#) Award Type: Certificate of Achievement
Department: Fine Arts

VI. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

VII. Reports:

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurriQunet & Support

VIII. Call for Future Agenda Items.

XVI. Call to Adjourn