

Academic Policy & Planning Committee Minutes

Thursday Oct 20, 2022 at 2:00 PM

AHC Board Room

VOTING MEMBERS (15)

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| X Applied Behavioral Sciences – Christine Bisson | X Academic/Student Affairs – Kerry Runkle |
| X Business – Brent Darwin | X Languages & Communication – Andria Keiser |
| X Counseling – Lainey Campos | Life and Physical Sciences – Brian Youngblood |
| X English – Chad Kelly | X Mathematics Sciences – Derek Mitchem |
| X Fine Arts – Shane Anderson | Public Safety – Susan Roehl |
| X Kinesiology, Rec & Athletics – Paul LeSage | X Social & Behavioral Sciences – Tom VanderMolen |
| X Health Sciences – Mary Nelson | Student Representative – Pedro Navarrete |
| X Industrial Technology – Loren Bradbury | |

NON-VOTING MEMBERS

- X Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – X Josie Cabanas and
 X Eunice Barcenas
 X Community Education – Andria Keiser
~~Part Time Faculty Union – Joan Bergstrom Smith~~
 X Curriculum Specialist – Rebecca Andres
~~Schedule – Ricardo Lopez~~
~~Distance Education – Fred Patrick~~

STANDING INVITEES

- | | | |
|--|---|---------------|
| Dean, Academic Affairs – Margaret Lau | X Dean, Extended Campus – Rick Rantz | |
| Dean, Academic Affairs – Sean Abel | Associate Dean/ Public Safety Director – Mitch McCann | Guests |
| Dean, Academic Affairs – Richard Mahon | Associate Dean/Athletic Director – Kim Ensing | |
| Dean, Matriculation/Counseling – Yvonne Teniente | Associate Dean/PCPA Director – Mark Booher | |
| Dean, Academic Affairs – Sofia Ramirez Gelpi | Senate President – Alberto Restrepo | |

I. Approval of Minutes: Oct 6, 2022.

Committee Action: A motion was made to approve the Oct 6, 2022 minutes as distributed. (M/S/P: A. Keiser/ T. VanderMolen). Yes: B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runkle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: C. Bisson.

II. Approval of the Agenda

R. Andres noted that PLGL 106, VEN 106, and VEN 114 were already acted on by the committee.
 Committee Action: A motion was made to approve the Oct 20, 2022 agenda with the modifications. (M/S/P: D. Mitchem/ T. VanderMolen). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runkle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

III. Chair Comments:

- Next AP&P Meeting: 11-03-2022. Last meeting.
- Next TRC Meeting: 10-27-2022.
- Spring Semester Retreat: Wed. Jan 18, 2023. 9 AM – 4 PM (PD Hours: 6 hours).
- Review of Summary Report: 11-03-2022. Senate: 11-22-2022. BOT: 12-20-2022.

The upcoming agenda will include the proposals at the committee level for first and second readings for inclusion in the upcoming summary report.

IV. Agenda Item: Consent Items

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
Course Drop	DA 333	Success in Dental Assisting Practice	0.5
Course Drop	STEM 140	Math & Science Teaching Career Justification: The course has not been offered in many years. The last few times it was offered, it was cancelled due to low enrollment. The class was created as a statewide effort to stimulate interest in science and math teaching at the secondary level, but the statewide effort has been not operational for at least 5-7 years now. No Course/Program Impact.	1.000

Committee Action: A motion was made to recommend for adoption the consent agenda items. (M/S/P: D. Mitchem/ T. VanderMolen). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runcle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

V. Agenda Item: First Readings

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
New Noncredit	CITZ 7001	US Citizenship Interview Preparation Justification: To provide additional time/course/practice to allow students enough preparation and guidance to succeed in preparing for the US Citizenship exam. DE synch only.	18.000-24.000
Major Modification	LE 330	Core Custody Academy Justification: Add content to address Santa Barbara County Sheriff's requirements on racial bias. Add course objective to reflect the content. Advisories: ENGL 306 and PE 141	13.500
Major Program Modification	Business Education	Entrepreneurship Associate in Science Modifications: Drop ACCT 100 and ENTR 103. Add ACCT 105, BUS 103, and BUS 104.	36

Discussion: LE 330. The ENGL requirement needed to be reconsidered depending on current offerings of the ENGL department. Recommend: Collaborate with ENGL and Community Education regarding currently available below transfer level (BTL) English courses.

Committee Action: A motion was made to recommend ~~for~~ first readings [for consideration](#). (M/S/P: B. Darwin/D. Mitchem). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runcle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

VI. Agenda Item: Second Readings

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
New Course	POLS 110	Political Theory	3.000
New Noncredit	BASK 7017	Geometry: H.S. Eq Exam Prep	16.000-34.000
Major Modification	ANTH 107	Indigenous People of California	3.000
	ES 107	Indigenous People of California	3.000
	ENTR 102	Entrepreneurship Projects	3.000
	GEOG 105	Geography of California	3.000
	PLGL 101	Intro to Paralegal Studies	3.000
	PLGL 105	Legal Analysis & Writing	3.000
	PLGL 107	Ethics for Paralegals	1.000
	PLGL 110	Intellectual Property Law	3.000
	PLGL 112	Corporations, Partnership, LLC	3.000
Modify Noncredit	RE 302	Legal Aspects of Real Estate	3.000
	BASK 7011	Basic Math	32.000-55.000
	BASK 7012	Basic Reading and Writing	32.000-55.000
Course Review	PSY 113	Theories of Personality	3.000
	PD 101	Success in College	3.000
	PD 110	College Success Seminar	1.000

	VEN 103	Sensory Evaluation of Wine	3.000
	VEN 120	Viticulture Operations 1	3.000

Committee Action: A motion was made to recommend for adoption. (M/S/P: B. Darwin/D. Mitchem). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runcle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

VII. Agenda Item: Request for Distance Education

DE Type	Prefix & Number	Course Title
DE Sync or Async	POLS 110	Political Theory
DE Sync Only	BASK 7017	Geometry: HS Eq Exam Prep
DE Sync or Async	ANTH 107/ ES 107	Indigenous People of California
DE Sync or Async	ENTR 102	Entrepreneurship Projects
DE Sync or Async	PLGL 101	Intro to Paralegal Studies
DE Sync or Async	PLGL 105	Legal Analysis & Writing
DE Sync or Async	PLGL 107	Ethics for Paralegals
DE Sync or Async	PLGL 110	Intellectual Property Law
DE Sync or Async	PLGL 112	Corporations, Partnership, LLC
DE Sync or Async	RE 302	Legal Aspects of Real Estate
DE Sync Only	PD 101	Success in College
DE Sync Only	PD 110	College Success Seminar

Committee Action: A motion was made to recommend request for DE. (M/S/P: D. Mitchem/S. Anderson). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runcle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

VIII. Agenda Item: Request for Graduation Requirements: AHC GE, CSUGE, IGETC, MCGS, and H&W.

Prefix & Number	Course Title	Graduation Requirements
POLS 110	Political Theory	AHC GE Cat 2A Social Sciences CSU GE Area D8 Pol Sci, Gov, and Legal Inst IGETC Area 4H Pol Sci, Gov, and Legal Inst
ANTH 107/ES 107	Indigenous People of California	CSU GE Area F (Required modifications)

Committee Action: A motion was made to recommend the request for graduation requirements. (M/S/P: D. Mitchem/T. VanderMolen). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runcle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

IX. Agenda Item: Request for Requisites

Prefix & Number	Course Title	Requisites
GEOG 105	Geography of California	Remove prerequisite ENGL 101
PSY 113	Theories of Personality	Remove requisites.

Committee Action: A motion was made to recommend the request for requisites. (M/S/P: D. Mitchem/ T. VanderMolen). Yes: C. Bisson, B. Darwin, L. Campos, C. Kelly, S. Anderson, P. LeSage, M. Nelson, L. Bradbury, K. Runcle, D. Mitchem, A. Keiser, T. VanderMolen. No: 0. Abstain: 0.

X. Agenda Item: MCGS and Ethnic Studies.

Next Steps:

- Discipline Faculty and departments review the courses listed in the MCGS.
- Determine if the courses can be considered for AHC GE, CSU GE, UC IGETC, and/or Ethnic Studies.

- Department Representatives: Follow-up on courses that are listed in MCGS. Work on considerations for AHC GE, CSU GE, UC IGETC, and/or Ethnic Studies.
- MCGS Task Group. Provide recommendations to AP&P Committee.
- Meetings: Nov 17 and Dec 1, 2022. 2 PM – 4 PM. ZOOM.
 - Student experience and philosophical considerations for and against MCGS retention-discontinuation including but not limited to graduation unit requirements, gender studies, double-counting, etc.
 - Student experience and philosophical considerations for AHC Ethnic Studies graduation requirement. CSU competencies serve as a template for developing Ethnic Studies courses.

CSU Ethnic Studies Competencies:

To be approved for this requirement, courses shall have the following course prefixes: African American, Asian American, Latina/o American or Native American Studies. Similar course prefixes (e.g., Pan-African Studies, American Indian Studies, Chicana/o Studies, Ethnic Studies) shall also meet this requirement. Courses without ethnic studies prefixes may meet this requirement if cross-listed with a course with an Ethnic Studies (ES) prefix. Courses that are approved to meet this requirement shall meet at least 3 of the 5 following core competencies.

1. Analyze and articulate concepts such as race and racism, racialization, ethnicity, equity, ethno-centrism, eurocentrism, white supremacy, self-determination, liberation, decolonization, sovereignty, imperialism, settler colonialism, and anti-racism as analyzed in any one or more of the following: Native American Studies, African American Studies, Asian American Studies, and Latina and Latino American Studies.
2. Apply theory and knowledge produced by Native American, African American, Asian American, and/or Latina and Latino American communities to describe the critical events, histories, cultures, intellectual traditions, contributions, lived-experiences and social struggles of those groups with a particular emphasis on agency and group-affirmation.
3. Critically analyze the intersection of race and racism as they relate to class, gender, sexuality, religion, spirituality, national origin, immigration status, ability, tribal citizenship, sovereignty, language, and/or age in Native American, African American, Asian American, and/or Latina and Latino American communities.
4. Critically review how struggle, resistance, racial and social justice, solidarity, and liberation, as experienced and enacted by Native Americans, African Americans, Asian Americans and/or Latina and Latino Americans are relevant to current and structural issues such as communal, national, international, and transnational politics as, for example, in immigration, reparations, settler-colonialism, multiculturalism, language policies.
5. Describe and actively engage with anti-racist and anti-colonial issues and the practices and movements in Native American, African American, Asian American and/or Latina and Latino communities and a just and equitable society.

Discussion: The AP&P Committee representatives are encouraged to have ongoing discussions with their respective departments regarding:

- Perspectives regarding MCGS offering and the impact on the philosophy and criteria for associate degrees.
- Double-counting current practices.
- Review and teaching qualifications of ethnic studies courses and the CCCC minimum qualifications. Cross-listed courses and discipline placement. Faculty prioritization.
- Approval timelines of local ethnic studies courses and CSU-UC approvals.

XI. Agenda Item: Diversity, Equity, and Inclusion. (ASCCC: Inclusion, Diversity, Equity, Anti-racism, and Access)

- June 6, 2022. CCCC MEMO Diversity, Equity, and Inclusion: Model Principles and Practices
- ASCCC. CCCCIO. CCCC: DEI in Curriculum: Model Principles and Practices (Excerpt)
- AHC Culturally Responsive Curriculum Assessment Tool

Traditional Educational Practice	Equity Principle	Culturally Responsive Classroom Practices	Culturally Responsive Practices for Curriculum
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Supporting research may be found at the end of this document.	Supporting research may be found at the end of this document.	All faculty can engage in conversations about equity-minded practices within the context of their disciplinary expertise and curricular practices and such practices may include but are not limited to the following:	Committees and Local Senates Curriculum committees and senates can engage in equity-minded review processes of curriculum that may include but are not limited to the following:
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Discussion: R. Rantz presented the AHC Culturally Responsive Curriculum Assessment Tool and continued discussions on approaches to providing culturally responsive curriculum.

XII. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

XIII. Reports:

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurriQunet & Support

XIV. Call for Future Agenda Items.

- Credit for Prior Learning, Challenge Policy, and Mirrored Courses
- Noncredit Curriculum Review and Approval

XV. Call to Adjourn. The meeting was adjourned at 3:50 PM.