

Academic Policy & Planning Committee Agenda
Thursday Sep 23, 2021 at 2:00 PM
ZOOM: 988 4121 2092 (Passcode: 4y745g)

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Antonio Ramirez
 English – Chad Kelly
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Sheri Bates
 Health Sciences – Mary Pat Nelson
 Industrial Technology – Patrick McGuire

Academic/Student Affairs – Trev Passage
 Languages & Communication – Andria Keiser
 Life and Physical Sciences – Wendy Hadley
 Mathematics Sciences – Derek Mitchem
 Public Safety – Susan Roehl
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Kristy Soriano

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Stephen Bernardo
 Community Education – vacant
 Part-Time Faculty Union – Mark Miller
 Curriculum Specialist – Rebecca Andres

STANDING INVITEES

Dean, Academic Affairs – Margaret Lau
 Dean, Academic Affairs – Sean Abel
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Academic Affairs – Sofia Ramirez Gelpi

Dean, Extended Campus – Rick Rantz
 Associate Dean/ Public Safety Director – Mitch McCann
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo

Guests

Schedule – Ricardo Lopez

I. Approval of Minutes: Sep 9, 2021

II. Approval of the Agenda

III. Chair Comments:

- Next AP&P Meeting: 9/23/2021
- Next TRC Meeting: 9/30/2021
- Summary Report: 11/4/2021

IV. Agenda Item: Consent

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
Text Change	CA 120	Principles of Foods 1	4.000
	CA 121	Basic Baking and Pastry	3.000
Course Drop	CBOT 350	Office Tech Procedures Lab Justification: Course Review; Deactivate course. No longer offered, previous low enrollment, has not been offered in several years. Corequisites: CBOT 131 or CBOT 334 or CBOT 360 Word - Basics or CBOT 361 No recorded course impact or program impact.	1.000

V. Information Item:

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
New Course	ANTH 107/ ES 107	Indigenous People of California	3.000

VI. Agenda Item: First Readings

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
New Course	THEA 198S	Exploration of Into the Woods to Native Gardens Justification: This course will allow students to develop the skills necessary in a repertory theatrical production environment - specifically in relation to unique repertory relationships, directors and texts. This course will give the students the opportunity to explore and develop the skills required in this complex art form.	1.000
Course Review	CBOT 100	Keyboarding Modifications: Course Review. Content modified to better reflect course. Course textbook - software updated. Distance Education updated.	1.000
	CBOT 131	Intro to Word Processing Modifications: Course Review. Update textbook. Re-establish advisory - Content Review Worksheet attached. Updated the DE information. Advisory: CBOT 100	3.000
	CBOT 132	Advanced Word Processing Modifications: Course Review. Update textbook. Re-establish advisory - Content Review Worksheet attached. DE information was updated. Advisory: CBOT 131	3.000
	CBOT 302	Records Management Justification: Course Review. Update textbook and course language.	2.000
	CBOT 305	Legal Office Procedures Modifications: Course Review. Update textbook and wording to reflect current terminology. DE information was updated.	3.000
	CBOT 312	Keyboarding Speed/Development Modifications: Course Review. Banner course title modified to fit in Banner. Course objectives #2 re-worded to better reflect course objectives. Textbook- online software updated. Advisory reviewed and Course Review Worksheet submitted. DE information updated. Advisory: CBOT 100	1.000
	CBOT 333	Business Desktop Publishing Modifications: Course Review. Update textbook, semester course is offered, and course wording as needed based on technology changes and updates. DE information updated.	3.000
	CBOT 334	Admin Office Procedures Modifications: Course Review. Update textbook. Re-affirm advisory. DE information updated. Advisory: CBOT 131	3.000
	CBOT 337	Pres. Design - PowerPoint Modifications: Course Review. Update text and wording to reflect changes and updates in technology. DE updated.	3.000

	CBOT 360	Word - Basics Modifications: Course Review. Update textbook, materials and language. DE information updated.	1.000
	CBOT 361	Intro to PowerPoint Modifications: Course Review. Update textbook and course language. DE information was updated.	1.000
Major Modification	THEA 103	Begin Prof Thea Dance Styles Justification: Add new discipline placements - Dance (M).	2.000
	THEA 104	Int Prof Thea Dance Styles Justification: Add new discipline placement - Dance (M). Advisory: THEA 103	2.000
	THEA 122	Adv Int Thea Dance Styles Justification: Add new discipline placement - Dance (M). Advisory: THEA 104	2.000
	THEA 123	Adv Prof Theatre Dance Styles Justification: Add new discipline placement - Dance (M). Advisory: THEA 122	2.000

VII. Agenda Item: Program Proposal Submissions.

VIII. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

IX. Reports

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurriQunet & Support

X. Call for Future Agenda Items.

XI. Call to Adjourn