

ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

June 8, 2021

For the period March 4 – April 22, 2021

Larry Manalo, Committee Chairperson

Dave DeGroot, Vice Chair

Christine Bisson, Applied Behavioral Sciences

Brent Darwin, Business

Antonio Ramirez, Counseling

Robert Senior, English

Shane Anderson, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

Mary Pat Nelson, Health Sciences

Patrick McGuire, Industrial Technology

Andria Keiser, Languages & Communication

Susannah Kopecky, Academic/Student Services

Wendy Hadley, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Susan Roehl, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

Kristy Soriano, Associated Student Body Government

Stephen Bernardo and Josie Cabanas, Admissions & Records Representative (non-voting)

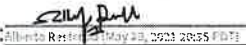
Non-Credit Education (non-voting, vacant)

Dave DeGroot, Articulation Officer (non-voting)

Robert Curry, Vice President, Academic Affairs (non-voting)

Rebecca Andres, Curriculum Specialist (non-voting)

Approved by Academic Senate:


Allan Hancock College

President, Academic Senate
Allan Hancock College

Date

Adopted by Board of Trustees:



President, Board of Trustees

Allan Hancock Joint Community College District

Date

NEW COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

This section lists all new courses and programs including credit, noncredit, experimental, and special topics. Effective fall 2021.

New: Courses

Course Number	Course Title	Units/Hours
PD 114	Navigating University Transfer A new course designed to help students prepare for transfer.	1 unit
PD 7000	College Connect This new non-credit course will serve as preparation for new incoming students to acclimate to college norms, essential learning tools, policies, support services, and to help students connect with the campus and anticipate potential barriers in the college journey.	8 hours
VOCE 7800B	Commercial Truck Driving: Preparation for the Learner's Permit Advisory: NESL 7007	56-64 hours
VOCE 7801B	Commercial Truck Driving: Behind-the-Wheel Training Prerequisite: VOCE 7800B Federal Motor Carrier Safety Administration(FMCSA) is implementing legislation effective February 2022. This will make Entry-Level Driver Training (ELDT) a requirement for anyone obtaining a commercial driver's license (CDL) for the first time. We must reflect their curriculum requirements in our curriculum in order to maintain a viable program and meet the qualifications as a Training Provider Registry (TPR).	75 -85 hours

New: Program

Discipline	Program Title	Hours
VOCE	Commercial Truck Driving, Certificate of Competency The certificate is currently offered as a Certificate of Completion and will be maintained until the new regulations are implemented in this new certificate of competency.	131-149

COURSE REVIEW

Courses listed here have been reviewed as part of a regularly scheduled course review cycle.

Course Review: Credit

Course Number	Course Title	Units
ANTH 105	Language and Culture	3

Modifications: Add Linguistics as a discipline, update to distance education course outline addendum.

ASL 121	American Sign Language Reviewed for articulation and continued general education eligibility.	3
COS 301	Intro to Cosmetology Limitation on Enrollment: admission to cosmetology program. The math prerequisite for this course is being removed.	5
CWE 149	Cooperative Work Experience Occupational The course outline has been reviewed for currency and is modified to include distance education modality.	1-8
ENGL 105	Language and Culture Modifications: addition of Linguistics as a discipline, and update to distance education course outline addendum.	3
ENGL 100	Writing in Career/Tech Fields Updated textbook, distance education course outline addendum, and cleaned up technical issues.	4
ENGL 110	Grammar for College and Career The review includes an update that reflect the new placement guidelines. Other modifications include a correction to the course contact hours, a justification for the older edition of the course textbook, and update to the distance education course outline addendum.	3
ENGL 132	Literature and Film Prerequisite: ENGL 101 The review includes requisite review via UC/CSU compatibility, updated textbook, distance education course outline addendum, and a review of the course for continued general education status.	3
ENGL 511	Writing Skills 1 This course was reviewed for potential removal from the catalog. The English department has reviewed the course for currency of course offerings and the course will be retained.	4

Course Review: Noncredit

Course Number	Course Title	Hours
BASK 7002B	Community Based English Tutoring	6-36
BASK 7005B	Preparing for GED Tests	36-48
VOCE 7300	Family Childcare Business	9-15

	Updated grading method to "SatisfactoryProgress"	
VOCE 7613B	Gardening w/ California Natives Modifications: Grading method to satisfactory progress. Modify hours, content, SLO, objectives, assignments, and evaluation, reviewed for distance education modality.	18-24
VOCE 7621B	Epicurean Kitchen Garde Modifications: Grading method to satisfactory progress. Modify hours, content, SLO, objectives, assignments, and evaluation, reviewed for distance education modality.	18-24

MODIFICATIONS

Course Modifications: Effective 2022-23

Course Number	Course Title	Units
ARCH 121	Architectural Practice 1 Update to current drafting and design technology and practice. Currently being considered for articulation.	4
EL 108	Networking Essentials 3 Course content has been updated to current industry standards.	4
ENGR 134	Internship Seminar	1
WLDT 316	Metal Yard Sculptures Modifications: Increase units from 0.5 to 1, modified catalog description, added course outline addendum for ERT combining remote lectures and face-to-face labs.	1

Course Modifications: Noncredit

Course Number	Course Title	Hours
BASK 7006A	Preparing for High School Equivalency Exam – Mathematics Formerly: GED Test Prep: Math Reasoning Modifications: course title, catalog description, content, SLO, objectives, methods of instruction, assignments, evaluation, and text.	92-102 hrs.
HEAL 7021	Balance and Mobility Formerly: OLDR 7104 Modifications: course title, content, SLO, objectives, methods of instruction, evaluation, and text.	16-24 hrs.
VOCE 7606B	Fruit Trees: Care and Pruning Modifications: Removing prerequisite language, modified content, SLO's, objectives, methods of instruction, assignments, evaluation, and text, reviewed	24-27 hrs.

for distance education modality.

Program Restructure: Effective 2021/22

Discipline	Justification	Units
Wildland Fire Technology	<p>The wildland fire technology program award options have been modified as a result of advisory committee recommendations, changes in the industry since program inception, and the removal of over 40 wildland fire technology courses from the catalog (approved in a previous report). As a result, 4 of the 6 certificate and degree options (listed below) are no longer needed. The re-design of the two remaining programs (approved in a previous report) will:</p> <ul style="list-style-type: none"> • build a bridge as a second degree for most fire technology students. Students who have completed their degree work in Fire Technology will have met the selected unit requirement for the Wildland Fire Technology degree/certificate and will only need to complete the core unit requirements in the major. • allow students to continue their education while testing and working to build their resumes. 	
Deactivate	Wildland Firefighting Logistics, Finance, Planning, Certificate of Achievement	30
Deactivate	Wildland Firefighting Prevention, Investigation, Prescribe Burning, Certificate of Achievement	46.5
Deactivate	Wildland Firefighting Logistics, Finance, Planning	30
Deactivate	Wildland Firefighting Prevention, Investigation, Prescribed Burning	46.5
Human Services	The program courses for the certificate listed below have been re-packaged into two separate certificate options: Advanced Helping Skills 1, Certificate of Accomplishment, and Advanced Helping Skills 2, Certificate of Accomplishment (approved in a previous report).	
Deactivate	Specialized Helping Approaches, Certificate of Accomplishment	15

Program Modifications: Noncredit

Discipline	Program Title	Hours
Workforce Prep	<p>Career Preparation, Certificate of Completion</p> <p>Modifications are a result of course modifications to WKPR 7000, WKPR7001, and WKPR 7002 (updates on employability skills, interviewing skills, updated info on current resume and cover letters, and new job search skills).</p>	6-24

REQUEST FOR GENERAL EDUCATION

Course Prefix & Number	Course Title	General Education Area	Effective
ECS 100	Child Growth and Development	AHC GE Category 2A Social Science	2021/22
ECS 101	Child, Family, and Community	AHC GE Category 2A Social Science	2021/22
ECS 116	Teaching in a Diverse Society	AHC GE Category 3 Humanities	2021/22
		IGETC Area 4C Ethnic Studies	TBA
FASH 104	Historic Fashion/Costume	AHC Multicultural Gender Studies	2021/22
		AHC GE Category 3 Humanities	2021/22
		CSU GE Area C2 Humanities	TBA
		CSU GE Area F Ethnic Studies	TBA
GEOG 115	Physical Geography Lab	AHC GE Category 1 Natural Sciences	2021/22

REQUEST FOR DISTANCE LEARNING

Effective 2021/22

Course Number	Course Title
ANTH 105	Language and Culture
ART 104	Art Hist Renaissance to Modern
ART 106	Art of the 20th Century
ART 107	Introduction to Digital Art
ART 108	Design 1 on the Computer
ART 110	Design 1
ART 112	Design Color Theory
ART 115	Introduction to Animation
ART 120	Drawing 1
ART 121	Drawing 2
ART 122	Life Drawing 1
ART 123	Life Drawing 2
ART 124	Mixed Media 1
ART 137	Life Drawing 3
ART 151	Painting 1
ART 152	Painting 2
ART 153	Painting 3
ART 160	Ceramics 1
ART 162	Ceramics 3

ART 164	Sculpture 1
ART 165	Sculpture 2
ASL 121	American Sign Language
DANC 101	Dance Appreciation
DANC 170	Music for Dancers
ENGR 134	Internship Seminar
ESL 537	Intermediate Reading for ESL
ESL 538	Intermediate Writing for ESL
ESL 540	Advanced Reading for ESL
ESL 541	Advanced Writing for ESL
ESL 550	Fundamentals of Grammar
ESL 551	Intermediate Grammar for ESL
ESL 552	Advanced Grammar for ESL
FILM 110	Intro Motion Picture/Video Pro
FILM 111	Intermediate Motion Picture
FILM 125	Computer Video Editing
GEOG 115	Physical Geography Lab
GRPH 108	Design 1 on the Computer
GRPH 110	Intro to Graphic Design
GRPH 111	Digital Imagery Lab
GRPH 112	Digital Imagery
GRPH 113	Digital Illustration
GRPH 114	Digital Illustration Lab
GRPH 116	Web Portfolio & Social Media
GRPH 117	Typography
GRPH 118	User Interface Design
GRPH 120	Advanced Design for Publishing
GRPH 125	Digital Design & Publishing Lab
GRPH 129	Digital Tools for Visual Media
GRPH 130	3D Modeling for Production
MATH 189	Independent Projects in Math
MMAC 101	Introduction to Multimedia
MMAC 102	Introduction to Multimedia Lab
MMAC 112	Responsive Web Design
MMAC 114	Game and App Design
MMAC 117	3D Computer Animation 1

MMAC 118	3D Computer Animation 2
MMAC/FILM 125	Computer Video Editing
MMAC 126	Intro to Motion Graphics
MMAC 127	Digital Video Post-Production
MMAC 128	Intermediate Motion Graphics
MMAC 380	Web-Based Multimedia Lab
MMAC 381	Disk-Based Multimedia Lab
MMAC 382	Video-Based Multimedia Lab
MUS 101	Music History Ancient-Baroque
MUS 102	Music History Classical-Modern
MUS 104	Roots of Pop, Rock, Jazz
MUS 111	Music Theory 1
MUS 112	Music Theory 2
MUS 113	Music Theory 3
MUS 114	Music Theory 4
MUS 120	Piano 2
MUS 121	Piano 3
MUS 122	Piano 4
MUS 123	Voice 2
MUS 124	Voice 3
MUS 125	Beginning Guitar
MUS 126	Intermediate Guitar
MUS 127	Voice 4
MUS 128	Piano 1
MUS 129	Voice 1
MUS 130	Mixed Ensemble
MUS 132	Masterworks Chorale
MUS 133	Chamber Voices
MUS 137	Concert Chorale
MUS 140	Symphonic Band
MUS 143	Jazz Band
MUS 144	Jazz Improvisation
MUS 145	Big Band Jazz
MUS 146	Jazz Ensemble
MUS 151	Concert Band
MUS 160	Music Business

NESL 550	Fundamentals of Grammar
NESL 551	Intermediate Grammar
NESL 552	Advanced Grammar
NESL 7000	Introduction to English: Pre-A
NESL 7020	Spanish Literacy
NESL 7040	Conversations for Beginning ESL
NESL 7041	Conversations for Intermediate ESL
PD 114	Navigating University Transfer Center
PHTO 110	Basic Photography
PHTO 130	Advanced Black and White Photography
PHTO 150	Intro to Commercial Photograph
SPCH 106	Argumentation and Debate
VOCE 7105	Intro to Microsoft Word
VOCE 7107	Intro to Microsoft Excel
VOCE 7113	Intro to Microsoft Publisher
VOCE 7606B	Fruit Trees: Care and Pruning
VOCE 7613B	Gardening w/ California Natives
VOCE 7621B	Epicurean Kitchen Garden
VOCE 7800B	Commercial Truck Driving: Preparation for the Learner's Permit

EMERGENCY REMOTE TEACHING

Emergency Remote Teaching (ERT) – existing courses that use face-to-face instruction but are converted to remote instruction through the use of technology in the event of mandated restrictions on face-to-face instruction.

Course Prefix and No.	Course Title
ARCH 121	Architectural Practice 1
BASK 7002B	Community Based English Tutoring
BASK 7005B	Preparing for GED Tests
BASK 7006A	Preparing for High School Equivalency Exam – Mathematics
COS 301	Intro to Cosmetology
CWE 149	Cooperative Work Experience Occupational
EL 108	Networking Essentials 3
FT 149	Cooperative Work Experience: Occupational
HEAL 7021	Balance and Mobility
PD 700	College Connect
VOCE 7300	Family Childcare Business

WLDT 316 Metal Yard Sculptures

COURSE DROPS

Effective 2021/2022 catalog

Course Number	Course Title
ENGL 109	Applied Composition
VOCE 7501	Four Steps to a Profession: Family Child Care as a Profession

All Fields

New Noncredit Program: Commercial Truck Driving - Certificate of Competency

Cover

Program Title Commercial Truck Driving

Department Noncredit Education

Discipline Vocational Community Ed (NC)

Award Type Certificate of Competency

Date Reviewed Semester Spring

Year 2021

Program Goal CTE (all non-ADT awards with CTE TOP-Codes)

Proposed Start 08/16/2021

Justification/Need for New or Modified Program

How will this program, or program modification, meet student, employer, or community needs?

Federal Motor Carrier Safety Administration (FMCSA) is implementing legislation effective February 2022. This will make Entry-Level Driver Training (ELDT) a requirement for anyone obtaining a commercial driver's license (CDL) for the first time. We must reflect their curriculum requirements in our Course and Program Outlines to maintain a viable program and qualify for the Training Provider Registry (TPR).

The certificate was formerly a Certificate of Completion. This new version will be a Certificate of Competency.

ALLAN HANCOCK COLLEGE MISSION STATEMENT *Allan Hancock College provides quality educational opportunities that enhance student learning and the creative, intellectual, cultural, and economic vitality of our diverse community.*

Proposed Program Mission Statement

The Commercial Truck Driving Program aims to meet the vocational and economic needs of the community.

Co-Contributor

Contributor

Program Goals and Objectives

The goal is to provide a skilled workforce for the region's trucking industry needs:

- provide students with the theoretical skills necessary to pass the California Commercial Driver's License (CDL) Exam for a Class A or B license.
- provide students with the practical skills necessary to pass the California Commercial Driver's License (CDL) Exam for a Class A or B license.
- train students how to properly operate a diesel, gasoline or alternative fuel truck or bus

Briefly describe the curriculum addition/modification (i.e. development of new curriculum: instructional methodology, etc.)

This program meets the Federal Motor Carrier Safety Administration's (FMCSA) requirements for Entry-Level Driver Training (ELDT), which is a requirement for the CDL application, effective February 2022. The courses cover lecture and hands-on training with an approved instructor.

Explain how the program is appropriate to the objectives and conditions of higher education and community college education in California and how it conforms to statewide master planning.

Need for the Certificate program in Commercial Truck Driving was originally determined (2018) by examining demand data from the California Employment Development Department, Labor Market Division, supply data from the Doing What Matters for Jobs and the Economy website, and local employers. Current review of demand data reveals that there is a growth of 190 average annual job openings for heavy and light truck drivers in Santa Barbara County (Attachment B). This suggests that individuals trained as a heavy or light commercial truck driver have high employment potential.

Average median hourly wages for Heavy Truck Drivers (SOC Code 533032) during 2020 were \$24.06 per hour in Santa Barbara County (Attachment C). The average median annual wage in this county for this same SOC code and period was \$50,032

Enrollment and Completer Projections

Enter estimated number of program completers:

12

What were the enrollment projections based on?

Enrollment projections are based on student cohorts of 12-16 students. This number could be doubled if we hired an additional instructor and/or purchased a simulator. The throughput on the behind-the-wheel class is limited due to amount of time needed for each student to drive.

Place of Program in Existing Curriculum

Are there related programs currently being offered at AHC? Duplication with other departments? Will this program replace another program? Do the program courses currently exist?

This program will replace the Certificate of Completion with a certificate of Competency. No duplication with other departments. Program and courses are being developed in tandem.

Similar Programs in the Service Area

Describe all similar programs offered by colleges within commuting distance of the college or service area. How does the program differ? Attach catalog pages.

There are no schools other than Allan Hancock in the area offering truck driving programs. CET (Center for Employment Training) in Santa Maria and Oxnard recently closed their Truck Driving School programs. The nearest program is at CET-Soledad, over two hours away. This noncredit program was designed to comply with the open enrollment requirements of California Community Colleges and will be held at facilities open to the general public. On occasion, the program may be offered through contract education in compliance with regulations governing such. No other college within the South Central Coast Region offers a commercial truck driving program. Thus, this program will not be in competition with an existing college program

Faculty persons contacted at colleges offering similar programs.

N/A

Adequate Resources

Identify the college resources that will be needed, and that are currently available for offering this program.

- Qualified Staff

Other Yes

Please specify

Training truck, trailers, fuel, and maintenance will be needed. The school currently owns two trucks, three box trailers, and two flat bed trailers.

Are these adequate? If no, describe the type of additional resources that will be needed.

Ongoing funding will be needed for fuel and maintenance.

List qualified faculty members who will be available to teach the program.

Castro, Cunningham.

Is this adequate? If no, list additional faculty and/or staff resource needs.

We need at least one additional instructor. More if we wish to offer more sections, the program is in high demand.

What type of facilities/classroom are available for this program?

Regular classroom for lecture but ample space to learn truck driving (i.e. a large unused parking lot area at LVC, for example)

Is this adequate? If no, list the types of facility needs for this program.

The LVC parking lot is adequate for parking lot skills practice. Ideally we would have an alternate location in Santa Maria to store the second truck. In Santa Maria there is a larger variety of road conditions to provide ample driving practice (e.g. freeway onramps aren't present in Lompoc).

Catalog Description

Catalog Description

The Commercial Truck Driving Certificate Program prepares students to take the knowledge test required to obtain a California Commercial Learner's Permit and prepares students to take the behind-the-wheel test. Upon passing both of these California Department of Motor Vehicle (CA DMV) tests, students will qualify for a California Commercial Driver's License, Class A or B, required for an entry-level position in the trucking industry.

Before taking the Commercial Learner's Permit exam, students must be 1) over 18 years of age, and 2) hold a valid California Driver's License. Before registering for the Behind-the-Wheel portion of training, students must 3) submit an authorized Medical Examination Report, 4) submit a "10 year" driving history from California DMV, 5) submit a current California CDL Learner's Permit, and 6) submit a clear drug and alcohol screening test at a Hancock-approved medical provider.

Students must receive 80% or higher on all theory course competency tests, demonstrate proficiency in all skills per the behind-the-wheel course content, and complete a minimum of 15 hours behind-the-wheel driving (California Title 13 requirement) in order to receive a certificate of Competency.

Program Completion Requirements

- 1) Students must be over 18 years of age
- 2) hold a valid California Driver's License.
- 3) Before registering for the Behind-the-Wheel portion of training, students must
 - submit an authorized Medical Examination Report
 - submit a "10 year" driving history from California DMV,
 - submit a current California CDL Learner's Permit,
 - submit a clear drug and alcohol screening test at a Hancock-approved medical provider.
- 4) Complete VOCE 7800B and VOCE 7801B. Students must receive 80% or higher on all theory course competency tests, demonstrate proficiency in all skills per the behind-the-wheel course content,
- 5) complete a minimum of 15 hours behind-the-wheel driving (California Title 13 requirement)

Program Learning Outcomes (PLO)

Program Learning Outcomes (PLO)

1. **Demonstrate knowledge of commercial vehicle control systems, reporting malfunctions, and routine maintenance.**

2. **Demonstrate the importance of safe commercial vehicle operation, defensive driving, speed and space management, cargo handling, and hazardous materials.**
3. **Interpret and apply knowledge of the regulations for commercial drivers established by the US Department of Transportation and the State of California Department of Motor Vehicles.**
4. **Demonstrate competencies of basic maneuvers in operating a combination vehicle, including backing skills.**
5. **Identify potential safety concerns or issues when performing a pre-trip inspection and citing safety hazards while performing the road trip.**
6. **Demonstrate driving proficiency of basic skills in road training to obtain a State of California Commercial Drivers License - Class A or B.**

Program Requirements

Course Block Definitions

1. **Required core courses:**

Block Header

Block Footer

Override Default Hour Calculations

No

Hour Min

Hour Max

Program Courses

1. **Course**

VOCE 7800B - Commercial Truck Driving: Preparation for the Learner's Permit - Lecture 4.000 * In Review*

Non-Course Requirements

Subject

VOCE - Vocational Community Ed (NC)

Course

VOCE 7800B - Commercial Truck Driving: Preparation for the Learner's Permit - Lecture 4.000 * In Review*

Condition

Hour Range

Min

Max

Exception Identifier

Exception

2. **Course**

VOCE 7801B - Commercial Truck Driving: Behind-the-Wheel Training - Lab 20.000 * In Review*

Non-Course Requirements

Subject

VOCE - Vocational Community Ed (NC)

Course

VOCE 7801B - Commercial Truck Driving: Behind-the-Wheel Training - Lab 20.000 * In Review*

Condition

Hour Range

Min

Max

Exception Identifier

Exception

CTE Documentation

If this page is blank, then this program does not have "CTE" as a selection. Please check the Cover page.

Gainful Employment Yes

Apprenticeship No

Sponsor Name n/a

Sponsor Address n/a

Sponsor Phone n/a

Related/Supplemental Instruction (RSI) Year 1 hours n/a

Related/Supplemental Instruction (RSI) Year 2 hours n/a

Related/Supplemental Instruction (RSI) Year 3 hours n/a

Include California Division of Apprenticeship Standards (DAS) letter with Attachments No

Labor Market Information (LMI) and Analysis

Need for the Certificate program in Commercial Truck Driving was originally determined (2018) by examining demand data from the California Employment Development Department, Labor Market Division, supply data from the Doing What Matters for Jobs and the Economy website, and local employers. Current review of demand data reveals that there is a growth of 190 average annual job openings for heavy and light truck drivers in Santa Barbara County (Attachment B). This suggests that individuals trained as a heavy or light commercial truck driver have high employment potential.

Average median hourly wages for Heavy Truck Drivers (SOC Code 533032) during 2020 were \$24.06 per hour in Santa Barbara County (Attachment C). The average median annual wage in this county for this same SOC code and period was \$50,032 (Attachment C).

Average median hourly wages for Light Truck Drivers (SOC Code 533033) during 2020 were \$19.66 per hour in Santa Barbara County (Attachment C). The average median annual wage in this county for this same SOC code and period was \$40,897 (Attachment C).

Net Annual Labor Demand

Enter the estimated number of annual job openings, minus the annual number of program completers of other programs within the college service areas. The figure entered must be greater than zero and the number entered here must be explicitly stated in the analysis and consistent with the supporting documentation:

190

Advisory Committee Recommendations

Advisory Committee Members

The need for the original Certificate in Commercial Truck Driving (2018) was confirmed with several owners and representatives of trucking companies that operate within Northern Santa Barbara County such as Central Coast Distributors, Speed's Oil Service, and Engel and Gray.

The need for training in Commercial Truck Driving has been re-confirmed (2021) with several owners and representatives of trucking companies that operate within Northern Santa Barbara County such as CalPortland (Attachment I) and Certified Freight Logistics (Attachment J).

Summary of Recommendations

n/a

Include Advisory Committee Minutes with Attachments No

Supporting Documents

Attached File

Attachment A - Truck Driving Approval Letter prod_20180808_45899_7.pdf (/Form/Program/_DownloadFile/545/2757?fileId=932)

Attachment B – Job Openings and Growth for Truck Drivers 2016-2026.docx (/Form/Program/_DownloadFile/545/2757?fileId=933)

Attachment C – Wages for Truck Drivers 2020.docx (/Form/Program/_DownloadFile/545/2757?fileId=934)

Attachment D - DL-650-CA Commercial Driver Handbook 2019-21.pdf (/Form/Program/_DownloadFile/545/2757?fileId=935)

Attachment E - How to Apply for a Commercial Learners Permit.pdf (/Form/Program/_DownloadFile/545/2757?fileId=936)

Attachment F - How to Apply for a Commercial Drivers License.pdf (/Form/Program/_DownloadFile/545/2757?fileId=937)

Attachment G - New ELDT Entry Level Driver Training Requirement.pdf (/Form/Program/_DownloadFile/545/2757?fileId=938)

Attachment H - FMCSA Regulations 49.B.III.Part 380.pdf (/Form/Program/_DownloadFile/545/2757?fileId=939)

Attachment I - CalPortland Commerical Driver Needs.pdf (/Form/Program/_DownloadFile/545/2757?fileId=940)

Attachment J - Certified Freight Logistics Commercial Driver Needs.pdf (/Form/Program/_DownloadFile/545/2757?fileId=941)

Attachment K - California Code of Regulations Article 2.1 26.03.pdf (/Form/Program/_DownloadFile/545/2757?fileId=943)

Commercial Truck Driving Program Narrative (ELDT version).docx (/Form/Program/_DownloadFile/545/2757?fileId=946)

I have attached all supporting documents Yes

I have attached the Chancellor's Office New Program Proposal Narrative Yes

Library Resources

Percentage of courses offered distance learning

The description of instructional materials, support materials, and equipment required to implement the proposed new course, and that is to be provided by the Learning Resources Center, has been reviewed by the course initiator and faculty librarian.

The college has sufficient instructional resources presently available for support of this course. Yes

The college instructional resources are not presently adequate to support the teaching of this course. No

Approximate cost of additional materials and equipment to implement new curriculum

Additional comments:

Feasibility Analysis - Dean's Page

Program Title Commercial Truck Driving

Top Code 0947.50 - Truck and Bus Driving*

CIP Code 49.0205: Truck and Bus Driver/Commercial Vehicle Operator and Instructor.

Lecture Load 0.313

Lab Load 0.667

Total Workload 0.980

New Faculty 50000.00

New Equipment Needs 2000.00

Facilities/Repairs 20000.00

New Support Staff 2000.00

Library Materials 0.00

Other 0.00

Total Fiscal Impact 74000.00

Gainful Employment

Indicate if the program meets U.S. Department of Education gainful employment criteria. A complete set of resource documents is available on the U.S. Department of Education website under the Gainful Employment Information section (www.ifap.ed.gov/GainfulEmploymentInfo)

Yes

Feasibility Analysis

Consider appropriateness to AHC mission, CCC mission, demonstrated need/demand, enrollment projections data, labor market info, availability of adequate college resources, including library instructional materials, and services.

- lecture class --> 30 students x 4.86 FTES = \$27,642
- lab class --> 15 students x 5.15 FTES = \$29,268
- Total CDCP reimbursement based on max hours: **\$56,910**

Course Review Date

Program Review Date

The program is feasible:

The program is not feasible:

Funding Source/Plan

Noncredit CDCP FTES apportionment

Codes

Special Dates

Instructional Services

Date Reviewed Semester Spring

Year 2021

Catalog Term 2021/2022

Top Code 0947.50 - Truck and Bus Driving*

Program Control Number

Implementation Date

04/30/2021

Is CDCP Yes

Originator Bergstrom-Smith, Joan

Origination Date

11/10/2020

Comments

We are seeking a catalog addition to meet the legislation effective date of February 2022.

CCCCO Entry

Program Goal CTE (all non-ADT awards with CTE TOP-Codes)

TOP Code 0947.50 - Truck and Bus Driving*

Hours for Degree Major/Emphasis (Minimum)

Hours for Degree Major/Emphasis (Maximum)

Total Hours (Minimum)

Total Hours (Maximum)

Annual Completers 12

Faculty Workload

0.313

New Faculty Position

New Equipment 2000.00

New/Remodeled Facilities

Library Materials

Gainful Employment Yes

Net Annual Labor Demand 190

Program Review Date

Apprenticeship No

Distance Education Percentage

District Governing Board Approval Date

Allan Hancock College

Program Outline

Title: Career Preparation

Award Type: Certificate of Completion

This noncredit certificate program provides basic academic skills and workforce readiness skills needed for employment. Students will obtain and maintain competitive integrated employment through development of career planning, interpersonal, and communication skills. Fundamental technology skills for job search will be provided. The noncredit certificate program is intended to align contemporary work readiness skills with opportunities for employment.

The graduate of the Certificate of Completion in Career Preparation will:

- identify marketable employment skills
 - develop job -related goals
-

Program Requirements

Required core courses (6-24 hours):

Hours: 6 - 24

WKPR7000	Planning Your Next Job/Career	2 - 8
WKPR7001	Planning a Job Search	2 - 8
WKPR7002	Impression Management	2 - 8

Total Program Hours

6.00 - 24.00

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