



**Instructional Program Review – Annual Update
2021**

Date:	4/28/21
Program and Department:	PCPA Professional Acting – Fine Arts
CTE Program?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Additional programs included in this review:	
Date of last comprehensive review:	2015-16
Submitted By:	Roger DeLaurier
Attachments (* as needed):	<input type="checkbox"/> 6-year assessment plan – All programs, when applicable <input type="checkbox"/> 2-year scheduling plan <input type="checkbox"/> Justification for Resource Requests (if needed)

I. Alignment of the Program with the AHC Mission

AHC Mission: Allan Hancock College fosters an educational culture that values equity and diversity and engages students in an inclusive learning environment. We offer pathways that encourage our student population to achieve personal, academic, and career goals through coursework leading to associate degrees, certificates, transfer, and skills building.

a. Have there been any changes that would require a change to your Program Mission?

No changes have been made that would require a change to the Program Mission.

b. Explain how your program mission aligns with the college mission.

The college mission and values can be found here: <https://www.hancockcollege.edu/about/mission.php>

PCPA offers comprehensive, professional training for actors in its two-year vocational certificate program. The class schedule is rigorous and involves a blend of lecture, applicable labs, special projects, rehearsal, and seminars in specialized areas of study. The program is unique in that the conservatory student receives mentorship from working, professional artists in the context of the classroom and while producing PCPA productions. The entire curriculum is prescribed, with no elective subjects, and requires full-time commitment. Each class is comprised of approximately 30-34 acting students. Classes are kept small to ensure individual attention. Admission to the Conservatory is by audition/interview. PCPA's Professional Acting Vocational Certificate Program is unique in California and the nation. According to Theatre Communications Group, the Association of Professional Regional Theatres, PCPA is the only two-year vocational certificate program connected to a professional Equity regional theatre company. (TCG: *Theater Profiles*)

II. Student Success, Program Accessibility and Program Capacity

*NO data analysis required this year.

- a. Describe how the program works to promote student success (completions job placement, transfer). Include teaching innovations and use of academic and student support.

PCPA will continue to support students through our orientation process (including sessions that outline AHC student services), assignment of faculty advisors, “buddy system” between first and second-year students, in-person mid-semester evaluations and student tracking at weekly faculty meetings.

At PCPA, participation in the Co-op which brings in Casting Directors, Artistic Directors and Agents to PCPA to hire students upon graduation remains strong. Companies auditioning and hiring our students included: Missoula Children’s Theatre, Sierra Repertory Theatre, Milwaukee Repertory Theatre, Sacramento Theatre Company, Great River Shakespeare Festival, Kingsmen Shakespeare Festival, San Francisco Shakespeare Festival, Texas Shakespeare Festival, Summer Repertory Theatre, Western Stage Company, Oregon Cabaret Theatre, The Great American Melodrama, Kaiser Permanente Tour, KSR & Associates Casting and BBR Casting Associates. We also hosted auditions for students looking to BFA transfers with Cornish College of the Arts, Seattle, WA and Utah State University, Logan, UT. We will continue to expand companies auditioning our students through digital formats.

- b. List any notable accomplishments of the program (student awards, honors, or scholarships can be listed here also)

As we have not had classes in session this year, there are no accomplishments to report.

III. Quality and Innovation in the Program and Curriculum Review

- a. Are you on track in your assessment plan for course and program SLOs? If not, please explain why.

Yes, we were on track when the process was suspended. We are ready to refocus assessment on Program Outcomes.

- b. Have you shared your assessments or improvement plans with your department, program or advisory committee? If so, what actions resulted? If not, how do you plan to do so in the future?

Yes, when last collected, results were share. No actions were indicated at that time.

- c. Did any of section, course or program improvement plans indicate that your program would benefit from specific resources in order to support student learning and/or faculty development? If so, please explain.

No specific resources were indicated

- d. In reviewing your outcomes and assessments have you identified any and all that indicate a modification should be made to the course outline, the student learning outcomes or the program outcomes? Please state what modifications you will be making.

No modifications were indicated

- e. Have all course outlines been reviewed within the last 5 years? If not, please explain the plan to bring course outlines up to date and include timelines for the review and submission to AP&P.

Course outlines have been reviewed.

- f. For **CTE courses/programs only**, as per §55003, have prerequisites, corequisites and advisories (PCAs) for courses and/or programs been reviewed within the last 2 years?

Yes

IV. Focus and Engagement of the Program

- a. Summarize major trends and opportunities as well as challenges that have emerged in the program

It has been a singular year with the COVID-19 pandemic and no students enrolled in the program and, for the most part, the entire performing arts/entertainment industry shut down. The PCPA staff has been busy with multiple Equity, Diversity and Inclusion trainings. The Faculty has spent much of this last year taking the lessons we have learned through our Equity, Diversity, and Inclusion training, as well as feedback from students, to make improvements to our curriculum, policies, and procedures. This includes reviewing our Student Handbook and our Orientation processes and individual course curriculum. We are reviewing our syllabi, grading practices, and how we communicate this information to students. In reviewing our syllabi, we are also assessing the material we teach in each subject matter and the way instruction is administered. All of this is being done to ensure that the student experience engages and empowers each student and meets their individual learning needs. We also continue to work on the curriculum to provide the necessary skills needed to get an entry-level job in the industry.

The PCPA Acting faculty have been working to stay engaged with our students, the community and our patrons through a series of virtual programs under the branding "PCPA Plays On." These programs included: *PCPA@School* – Virtual classes in Acting, Movement, Shakespeare, Song Interpretation, Auditioning and Playwriting shared with over 140 local K-12 classrooms; *Talkback Thursdays* – Interviews with working PCPA alum conducted by Erik Stein; *PCPA Reads at Home* – recordings of children's books shared with local schools and libraries; *The Rediscovery Reading Club* – a community reading and discussion group taking a fresh look at classic texts; *Community Enrichment Series* – virtual seminars including: The Artistry of Costuming, Black Theatre, A World in Miniature, Painting Floors the PCPA Way and What's in a Season; *InterPlay Play Reading Series* – ten new plays were read by the resident Artists and shared with our patrons and the community including interviews with the playwrights and post-performance discussions. We have also stayed connected with local students through our Education/Outreach Young People's Project virtual classes and in-person classes this spring.

This year has also given a unique opportunity to address some maintenance in the CBC building (studios that are usually in use every month of the year) including painting in the Acting studios CBC 16 and 18; refreshing paint and tile repair in the restrooms, as well as the instillation of touchless light switches and faucets; fixing selected flooring and ceiling issues and a re-roofing of the entire building to address our multiple leaks.

- b. List any (internal or external) conditions that have influenced the program in the past year.

The COVID-19 pandemic and the ensuing shutdown have created many unique conditions, not the least of which has been the very nature of the pandemic itself and its ever-changing landscape. Spring 2020 classes were completed in an ERT format and as conditions of the pandemic became clear, it was decided to suspend classes and productions for Fall and Spring 2020-21. Getting students back into the face-to-face training safely continues to be the central priority. Connected with our training style, getting back into production is also critical. The question of when and how we will be able to gather an audience has been a core issue as we developed plans and schedules only to revise them as new information became known. The loss of ticket revenue throughout this year will have a lasting impact as we develop plans for the coming year. At this point it is our intention to perform outdoors in Solvang in the late summer 2021, with students returning for the fall term 2021 for face-to-face instruction and production.

Data for Program with Vocational TOP Codes (CTE):

<https://misweb.cccco.edu/perkins/main.aspx>

Please review the data and comment on any trends.

c. Current industry employment and wage data (please cite sources)

U.S. Bureau of Labor Statistics for 2020 showed 70,100 jobs for actors with an average annual wage of \$65,700. Theatre Communications Group (TCG) showed an increase of 2.1% in actors' wages in 2020.

d. Industry employment and wage trends

U.S. Bureau of Labor Statistics for 2020 indicated at job growth for actors increasing 3% over the decade 2019 to 2029. Theatre Communications Group (TCG) showed an increase in "artistic salaries" in 2020 for the fifth consecutive year.

e. TOP code employment CORE indicator report

The Chancellor's Office page for CORE indicator report by TOP Code was not functioning and the data was not able to be accessed.

f. Advisory committee recommendations

Our Advisory Committee did not convene this year due to the COVID pandemic. Recommendations from the prior year were put into practice with adjustments to the Audition/Business of the Business curriculum.

V. Continuous Improvement of the Program

a. Status of Final Plan of Action – Post Validation

Summarize the progress made on the recommendations from your last comprehensive program review plan of action

PLAN OF ACTION	ACTION TAKEN/RESULT AND STATUS
Continue to refine curriculum based on feedback from the Advisory Committee and other professional partners.	Feedback has been taken directly to faculty and, when appropriate, adjustments to individual curriculum or approach have been incorporated.
Continue to ensure proper instructor/student ratio, enabling continuation of quality instruction and student satisfaction.	Resident Artist/Part-time Faculty have been replaced as needed sustaining the instructor/student ratio.
Continue to recruit a diverse student body with a focus on underserved communities. Continue to expand recruitment at Performing Arts High Schools in Southern CA.	Recruitment continues to expand with deepening relationships with Oakland High School of the Arts and Los Angeles County School of the Arts among others.
Continue to develop and expand Actors Co-op, Master classes and Intensives to focus on specific areas of study and to connect students to working professionals.	Our number of Co-op Companies had continued to expand prior to the pandemic and the plan is to sustain the Co-op in the coming year. Intensives and master Classes will continue to be a vibrant part of the program.
Continue to deepen connections with UCSB and Cal Poly SLO faculty and recruit their graduates for the Professional Internship program.	We will reach out and re-connect after this down year.
Continue to expand programming such as Community Speaks! And PCPA-in the Schools as a regular part of student experience.	During this Covid-19 year, PCPA continued to be in touch with the local community through PCPA Plays On virtual programming. In the coming year plans include PCPA Reads, with students reading children’s literature aloud to over 10,000 local elementary students.
Complete lease agreement and DSA retrofits to the Columbia Business center. -Install sprung floors in CBC 16 and 18. -Install sound mitigation for classrooms, studios and work spaces that are proximate to loud dance studios and high volume of hallway traffic associated with non-PCPA youth programs. -Modernization and basic cleanliness of CBC studios and restrooms. - Replace risers and seating in the Severson Theatre.	-The lease agreement has been completed. - Funding for sprung floors has not been identified. - Sound mitigation has not been funded. - CBC has received some upgrades including restroom refurbishment including; new paint, floor repairs and touchless lights and faucets; painting of the large studios, CBC 16 & 18; new roof for the CBC building and replace of leak-stained ceiling tiles. -Basic cleanliness and maintenance of CBC studios and restrooms has greatly improved. -Risers and seating in the Severson Theatre have been replaced.
- Maintain currency and replace production fabrication and performance equipment in all PCPA shops and performance spaces, including a new sound system for the Marian Theatre. - Install permanent sound system for CBC 16 & 18.	- Excellent steps have been taken to maintain currency and replace equipment in PCPA shop and performance spaces including sewing machines, lighting instruments and lifts. Funding for a new sound system for the Marian Theatre has been secured and the system should be operation in Fall 2021. - New permanent sound systems for CBC 16 & 18 have been secured and will be installed for Fall 2021.
Reinstate two new Resident Artist/Part-time faculty positions. These full-time PCPA positions would teach in the Movement/Musical Theatre area and in the Second-year Acting/Styles curriculum as well as serving as Actors/Directors/Choreographers for the company.	Funding to reinstate faculty positions has yet to be identified.

b. List any new resources that the program received in the past year and the results

Source	Specific Resource	Est. Amount \$	Impact on program or course outcomes
SWP	Sound system for CBC 16 & 18	\$8,000	The sound systems will support Acting Program classes especially in the areas of Dance and Movement. They will also support rehearsal for Marian and Severson productions.

c. List any new or modified recommendations below, including rationale for these in the table.

Program Improvement Plan (Program, Priority Number, year)	Anticipated Outcome (Goal)	Program Goal Status (Indicate if this goal is ongoing from a previous Annual Or Comprehensive Program Review or new this year).	Alignment to Strategic Directions and planning goals (see "Alignment to Strategic Directions" Attached)	Activities	Justification (Evidence of need)	Resource Request (From table Below)	Anticipated Completion Date or On-going

d. Summary of request for resources. Please list the type of request (facility, technology, staffing, equipment, other) and rank their priority.

Resource Requests (Program, RRX year)	Item	Program Goal	Type	One-time cost	On-going cost (per fiscal year)	Anticipated Completion Date or On-going
PCPA RR1 2021	Welding Jackets x10 (2 sm, 2 M, 3 L, 3 XL)	PCPA P9 2021	equipment	\$ 1,651.25	NA	Fall 2021
PCPA RR2 2021	MIG Welding Gloves x10	PCPA P9 2021	equipment	\$ 639.88	NA	Fall 2021
PCPA RR3 2022	Wig & Make-Up Artist	PCPA P9 2021	staffing	NA		on going
PCPA RR4 2022	Microsoft Surface Pro 7 - 12.3" - Core i5 1035G4 - 8 GB RAM - 256 GB SSD	PCPA P1 2021, PCPA P9 2021	technology	\$ 27.07	NA	on going
PCPA RR5 2022	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 4	PCPA P1 2021, PCPA P9 2021	equipment	\$ 32.62	NA	on going

PCPA RR6 2022	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 24	PCPA P1 2021, PCPA P9 2021	equipment	\$ 38.60	NA	on going
PCPA RR7 2022	Professional Male Half Body Dress Form w/ Collapsible Shoulders size 44	PCPA P1 2021, PCPA P9 2021	equipment	\$ 366.35	NA	on going
PCPA RR8 2023	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 8	PCPA P1 2021, PCPA P9 2021	equipment	\$ 7,536.25	NA	on going
PCPA RR9 2023	Professional Male Half Body Dress Form w/ Collapsible Shoulders size 46	PCPA P1 2021, PCPA P9 2021	equipment	\$ 2,206.65	NA	on going
PCPA RR10 2023	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 12	PCPA P1 2021, PCPA P9 2021	equipment	\$ 26,056.25	NA	on going
PCPA RR11 2023	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 20	PCPA P1 2021, PCPA P9 2021	equipment	\$ 563.75	NA	on going
PCPA RR12 2023	Stage Operations Supervisor	PCPA P9 2021	staffing	NA		on going
PCPA RR13 2023	Drill Impact Driver Combo Set x5	PCPA P1 2021, PCPA P9 2021	equipment	\$ 1,409.38	NA	on going
PCPA RR14 2023	Mini Triple Swivle Castors x 10	PCPA P9 2021	equipment	\$ 1,905.25	NA	on going
PCPA RR15 2023	LED Moving Light wash units - Rogue R2 or similar (Can use in lot's of 4 units) - 8 Total Units Requested	PCPA P1 2021, PCPA P8 2021, PCPA P9 2021	technology	\$ 16,060.00	NA	on going
PCPA RR16 2023	LED Moving Light wash units - Rogue R3 or similar (Can use in lot's of 6 units) - 12 total units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 33,125.00	NA	on going

PCPA RR17 2023	LED Moving Light profile units, Maveric Force2 or similar (Can use in lot's of 5 units) - 15 total units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 131,200.00	NA	on going
PCPA RR18 2023	Double Ear Muff Headsets (Can use in lot's of 4 units)- 14 total units requested	PCPA P1 2021, PCPA P9 2021	equipment	\$ 3,145.00	NA	on going
PCPA RR19 2024	DMX Tester - 1 unit requested	PCPA P1 2021, PCPA P9 2021	equipment	\$ 430.63	NA	on going
PCPA RR20 2024	Color Source Relays - Wired - 8 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 2,225.00	NA	on going
PCPA RR21 2024	ETC Gateways (2 port, lighting specific networking) - 2 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 1,948.75	NA	on going
PCPA RR22 2024	ETC Cue Light Systems or similar - All 3 Theaters (Can divide into 3 systems) - 3 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	equipment	\$ 18,796.25	NA	on going
PCPA RR23 2024	5° Source 4 Barrels - 12 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	equipment	\$ 5,320.00	NA	on going
PCPA RR24 2025	3D Printer - Sketch Classroom (2 printers - 1 props, 1 scenic design)	PCPA P1 2021, PCPA P9 2021	technology	\$ 17,100.00	NA	on going
PCPA RR25 2025	Formech 450DT Desktop Vacuum Forming Machine	PCPA P1 2021, PCPA P9 2021	equipment	\$ 4,800.00	NA	on going
PCPA RR26 2027	Professional Female Half Body Dress Form w/	PCPA P1 2021, PCPA P9 2021	equipment	\$ 22,800.00	NA	on going

	Collapsible Shoulders size 14					
PCPA RR27 2025	Midi-controlled Keyboards	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 1,750.00	NA	on going
PCPA RR28 2025	Wireless Microphones	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 1,300.00	NA	on going
PCPA RR29 2026	Charge Artist	PCPA P9 2021	staffing	NA		on going
PCPA RR30 2026	Properties Carpenter / Welder	PCPA P9 2021	Staffing	NA		on going
PCPA RR31 2026	Company Manager (split from current Assistant Production Mng. / Company Mng.)	PCPA P9 2021	staffing	NA		on going
PCPA RR32 2026	Dry Erase Board - mobile 4x6	PCPA P8 2021	equipment	\$ 48,000.00	NA	on going
PCPA RR33 2026	Pneumatic Lift Triple Swivels (x6)	PCPA P9 2021	equipment	\$ 4,800.00	NA	on going
PCPA RR34 2026	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 6	PCPA P1 2021, PCPA P9 2021	equipment	\$ 3,600.00	NA	on going
PCPA RR35 2026	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 10	PCPA P1 2021, PCPA P9 2021	equipment	\$ 650.00	NA	on going
PCPA RR36 2027	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 18	PCPA P1 2021, PCPA P9 2021	equipment	\$ 1,800.00	NA	on going
PCPA RR37 2027	Professional Male Half Body Dress Form w/ Collapsible Shoulders size 36	PCPA P1 2021, PCPA P9 2021	equipment	\$ 25,000.00	NA	on going
PCPA RR38 2027	Professional Male Half Body Dress Form w/	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00 -	NA	on going

	Collapsible Shoulders size 38					
PCPA RR39 2027	Professional Male Half Body Dress Form w/ Collapsible Shoulders size 40	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00	NA	on going
PCPA RR40 2028	Chauvel Ovation - 12 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 25,495.00	NA	on going
PCPA RR41 2028	ETC Gateways (4 port, lighting specific networking) - 2 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 1,953.13	NA	on going
PCPA RR42 2028	Hazer, Ultratec Radiance or similar	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	equipment	\$ 1,488.75	NA	on going
PCPA RR43 2028	Color Source Spot Jr or similar (Can use in lot's of 10 units)- 30 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 29,510.00	NA	on going
PCPA RR44 2028	City Theatrical Multiverse Transmitter (for LED Source Four Luster Series 3) - 2 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 4,015.00	NA	on going
PCPA RR45 2029	LED Source Four Luster Series 3 (Can use in lot's of 10 units) - 42 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 128,990.00	NA	on going
PCPA RR46 2029	LED Cyc Lights, Chauvet Cyc1 or similar (Can use in lot's of 12 units) - 48 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 52,800.00	NA	on going
PCPA RR47 2029	Pixel Tape Controler - 2 units requested	PCPA P1 2022, PCPA P5	equipment	\$ 3,965.00	NA	on going

		2022, PCPA P9 2021				
PCPA RR48 2029	ENTEC LED mapper software program	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 756.88	NA	on going
PCPA RR49 2029	City Theatrical Multiverse Transmitter (for Pixel Tape Controler)	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	equipment	\$ 2,007.50	NA	on going
PCPA RR50 2029	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 22	PCPA P1 2021, PCPA P9 2021	equipment	\$ 516.56	NA	on going
PCPA RR51 2029	Craft Room Supervisor (Split from current Designer/Craft Room Supervisor)	PCPA P9 2021	staffing	NA		on going
PCPA RR52 2029	Marian Seating	PCPA P8 2021	facilities	\$ 120,000.00	NA	on going
PCPA RR53 2030	Creative Connors Pushstick-Mini	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00	NA	on going
PCPA RR54 2030	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 0	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00	NA	on going
PCPA RR55 2030	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 2	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00	NA	on going
PCPA RR56 2030	Professional Female Half Body Dress Form w/ Collapsible Shoulders size 16	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00	NA	on going
PCPA RR57 2030	Professional Male Half Body Dress Form w/ Collapsible Shoulders size 34	PCPA P1 2021, PCPA P9 2021	equipment	\$ 435.00	NA	on going

PCPA RR58 2030	Professional Male Half Body Dress Form w/ Collapsible Shoulders size 42	PCPA P1 2021, PCPA P9 2021	equipment	\$ 462.19	NA	on going
PCPA RR59 2030	Properties Graphic Artist	PCPA P9 2021	Staffing	NA		on going
PCPA RR60 2031	Costume Technician	PCPA P9 2021	Staffing	NA		on going
PCPA RR61 2031	Scenic Carpenter / Welder	PCPA P9 2021	Staffing	NA		on going
PCPA RR62 2031	First Hand	PCPA P9 2021	Staffing	NA		on going
PCPA RR63 2032	Scenic Carpenter / Welder	PCPA P9 2021	Staffing	NA		on going
PCPA RR64 2032	ETC Gio@5	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	technology	\$ 27,687.50	NA	on going
PCPA RR65 2032	New Dimmer Racks with Dimmers for The Marian and Severson - 4 units requested	PCPA P1 2022, PCPA P5 2022, PCPA P9 2021	facilities	\$ 350,000.00	NA	on going