| Course Number/Pretix, CKN #, Term/Year:   |
|---|
| Course Title:   |
| Instructor:   |
| Email Or Other Contact:   |
| Class Time and Days:  |
| Meeting Dates:  |
| Class Location:   |
| Course description:   |
| Materials Fee:  |
| Attendance and Participation Attendance and participation are crucial to the success of students in this class. Students are required to regularly attend class and participate as instructed. Students who don't regularly attend or are absent for 3 or more class sessions without written notice to the instructor may be dropped from the class. |
| Materials and/or Supplies Required for this Class:  |
| Instructional Objectives:   |
| Student Learning Outcomes:  |

| Student Responsibilities     |
|------------------------------|
| Course Content               |
| Evaluation                   |
| Resources                    |
| Essential Policy Information |

## **ADA POLICY**

Americans with Disabilities Act: Any personal learning accommodations that may be needed by a student covered by the Americans with Disabilities Act (ADA) must be made known to the instructor as soon as possible. This is the student's responsibility. Information about services, academic modifications and documentation requirements can be obtained from the Learning Assistance Program (LAP). For more information about services available to AHC students with disabilities, contact:

- (805) 922-6966, ext. 3274 (Santa Maria Campus)
- (805) 922-6966, ext. 5274 (Lompoc Valley Center from Santa Maria)
- (805) 735-3366, ext. 5274 (Lompoc Valley Center from Lompoc)
- (805) 928-7834 (TTY/TDD for the Deaf)
- (805) 922-69-6966 (Video Phone)

**Syllabus Change Policy**: Except for changes that substantially affect implementation of the evaluation components for this course (see course objectives and outcomes), this syllabus is a guide for the course and is subject to changes with advance notice.