

Academic Policy & Planning Committee Agenda
Thursday Feb 23, 2023 at 2:00 PM
AHC Bldg A - Board Room

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Lainey Campos
 English – Chad Kelly
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Paul LeSage
 Health Sciences – Mary Nelson
 Industrial Technology –

Academic/Student Affairs – Kerry Runkle
 Languages & Communication – Andria Keiser
 Life and Physical Sciences – Brian Youngblood
 Mathematics Sciences – Derek Mitchem
 Public Safety – Susan Roehl
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Pedro Navarrete

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Eunice Barcenas
 Noncredit Education – Andria Keiser
 Curriculum Specialist – Rebecca Andres

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
 Dean, Academic Affairs – Sean Abel
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Academic Affairs – Sofia Ramirez Gelpi
 Dean, Extended Campus – Rick Rantz

Associate Dean/ Public Safety Director – Mitch McCann
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo
 Schedule – Ricardo Lopez
 Distance Education – Fred Patrick
 Part-Time Faculty Union – Julia Sokolovska

GUESTS

- I. Approval of Minutes:** Feb 9, 2023
- II. Approval of the Agenda**
- III. Chair Comments:**
 - A. Summary Report: 03-09-2023. Senate: 03-28-2023. BOT: 04-18-2023.
 - B. Next AP&P Meeting: 03-09-2023.
 - C. Next TRC Meeting: 03-02-2023.
 - D. Requisites and Requisite Validation
- IV. Information:** College Now (Credit) and Early Entry (Noncredit). Continue to submit to Rebecca Andres. DUE: Apr 1, 2023.
- V. Agenda Item:** First Reading

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
New Course	ENGL 153 / ES 153	Native American Literature Justification: The Native American Literature course will support both the English Department and the Ethnic Studies program, providing students with the opportunity to explore diverse stories, which will increase overall empathy of different cultures, improve racial representation on campus and create awareness of varied perspectives. This course is being submitted for AHC GE Cat 2B and Cat 3 CSU GE Area C2, D3, and F IGETC Area 3B and 4C MCGS Request DE	3.000

		Prerequisite: ENGL 101 Program Impact: ?	
	GEOL 115	Oceanography Lab Justification: This course would provide students with another choice for a laboratory course to meet AHC GE Category 1 (when taken in conjunction with GEOL 114) CSU GE Area B3 IGETC Area 5C Adding the laboratory component to this course would improve student outcomes as indicated by PLO data. Corequisite: GEOL 114 or completion.	1.000
Major Modification	AG 126/ VEN 315	Fertilizers & Plant Nutrition Justification: Cal Poly SLO has requested that this course become a transfer-level class so that it can be articulated to their SS 221 Soil Health and Plant Nutrition course. This will benefit AHC transfer students entering any one of several Cal Poly agriculture pathways that require this course for program completion. This has been a long-standing request and is supported by the AHC instructor who also teaches the course at Cal Poly. NOTE: VEN was approved in 10/01/2020. DE conversion.	4.000
Major Modification	PHTO 110	Basic Photography Justification: Update the course to align with lab technology in the new Fine Arts Complex, including course content, student learning outcomes, objectives, and updated textbook. This course is no longer a black and white 35 mm film class. It is now primarily a digital photography course.	3.000
Course Review	BIOL 124	Human Anatomy Justification: Course review. The requisite justification is based on CSU/UC comparison.	4.000
	VEN 105	Wine Marketing and Sales Justification: Course review. Request DE. Sync and Async	3.000
	VEN 114	Wine Business Justification: Course review. Text update. Advisories: BUS 101 and ENGL 514 NEED: Content Review BUS 101.	3.000
	VEN 121	Viticulture Operations 2 Justification: Course review.	3.000
	VEN 135	Grapevine Physiology	1.000

		Justification: Course review. Request DE. Sync and Async Advisory: VEN 102 or AG 102. NEED: Content Review.	
	VEN 314	Organic/Biodynamic Winegrowing Justification: Course review. Request DE. Sync and Async	3.000
	VEN 320	Wine Tasting Room Sales Justification: Course review. Request DE. Sync and Async	1.500
Noncredit Modification	PD 700	College Connect Justification: Many new students are lost and overwhelmed by all the information and "to do" tasks that are required for a smooth transition into college. This is especially true for first generation college students and those from low socioeconomic backgrounds. This new non-credit course will serve as preparation for new incoming students to acclimate to college norms, essential learning tools, policies, support services, and to help students connect with the campus and anticipate potential barriers in the college journey. NEED: Prefix and Number.	8.000-10.000
Major Program Modification	Life & Physical Sciences	NEW Agriculture OLD: Agricultural Science Associate in Science	24.000
<p>Justification: As students have been pursuing this degree, which is relatively new, it has come to our attention that the degree requirements don't align with the transfer selection criteria for Cal Poly State University - a top choice for agricultural science transfer students. Yet, the courses required for transfer to Cal Poly in this pathway are not aligned with industry needs. After meeting with our articulation officer, an academic counselor familiar with this pathway, and colleagues from Cal Poly, it was determined that there is a need for two different degrees –</p> <ul style="list-style-type: none"> • one designed for those wishing to earn an A.S. and move directly into the workforce while still meeting transfer requirements for most CSUs (the degree in this proposal - "Agriculture"), and • one designed for those seeking transfer and to meet the more specific selection criteria of Cal Poly SLO. <p>There is a forthcoming proposal for a new degree ("Agricultural Science") to accommodate transfer-seeking students who wish to apply to Cal Poly, with changes in required courses.</p> <p>This degree will change its name to clarify its broad scope of purpose and will maintain the original course requirements, which are most appropriate for employment and valuable for transfer into other CSU agriculture programs. The catalog description has been updated to reflect this purpose. An additional change within this proposal is to add new AHC agriculture courses to the list of approved electives from which a student may select their 9 elective units. The added courses are recently approved additions to the course catalog. ADD: AG 157, AG 162, AG 163, AG 164, AG 165, AG 315, and VT 102.</p>			
Major Program Modification	Life & Physical Sciences	Agriculture Certificate of Achievement Justification: The title of this program and the catalog description have been updated to reflect	24.000

		the changes made to the A.S. in Agriculture which has recently been amended. Additionally, with the approval of several new agriculture courses, an update to the acceptable elective course options is needed. This proposal adds the newly approved courses as elective options for the certificate.	
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VI. Agenda Item: Second Reading

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
All LVN nursing courses. NURS 310 – NURS 370. Justification: Discipline modification. Add current California RN license and certificate (transcript) of teaching course.			
Corrections	NURS 310	Pharmacology	3.0
	NURS 311	Medication Administration	1.5
	NURS 317	Fundamentals of Nursing	3.5
	NURS 318	Clinical Lab 1	8.0
	NURS 320	Care of Older Adults	2.0
	NURS 322	Maternal and Infant Health	2.0
	NURS 323	Respiratory Conditions	2.0
	NURS 327	GI and Urinary Conditions	2.5
	NURS 328	Clinical Lab 2	3.0
	NURS 329	Endocrine and Repro Conditions	2.5
	NURS 330	Care of Infants and Children	1.5
	NURS 331	Cardiovascular Conditions	2.0
	NURS 332	Neurosensory Conditions	2.0
	NURS 335	Skin and M-skeletal Conditions	2.5
	NURS 337	Professional Relationships	1.0
	NURS 338	Clinical Lab 3	8.0
	NURS 370	Intravenous Therapy	2.0
Program Modification	Fine Arts	Commercial Dance Certificate of Achievement	17
	Fine Arts	Media Arts: Animation and Game Art Associate in Science	36
	Fine Arts	Media Arts: Graphic Design (Transfer Option) Associate in Science	24
	Fine Arts	Media Arts: Graphic Design Associate in Science	36
	Fine Arts	Media Arts: Graphic Design Certificate of Achievement	36
	Fine Arts	Media Arts: Multimedia Associate in Science	37
	Fine Arts	Media Arts: Visual Design Certificate of Achievement	15
	Fine Arts	Media Arts: Web Design Certificate of Achievement	18

VII. Information Item: Follow-up.

Course Drop	ANTH 122/HUSV 122/PSY 122	States of Consciousness	3.0
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The proposal was a COURSE DROP.

The department decided to table the proposal until program faculty has reevaluated the impact of these course drops.

VIII. Agenda Item: Sunset Proposals

Proposal Type	Prefix & No.	Course Title	Department Action
First Appearance	ART 133	Painting the Figure 1	Option 1. The course should not be on the sunset list/ Successful offer: Spring 2017. Cross-listed with ART 134 and ART 154. Option 6. The department wishes to continue with this course due to extenuating circumstances. We will have the opportunity for more scheduling options due to more space options in the new Fine Arts Complex.
First Appearance	ART 154	Composition Studies: Figure 3	Option 1. The course should not be on the sunset list/ Successful offer: Spring 2017. Cross-listed with ART 134 and ART 154. Option 6. See above.
First Appearance	ART 109	Art History: American Art	Option 1. The course should not be on the sunset list. Successful offer: Summer 2015. Option 6. The department wishes to continue with this course due to extenuating circumstances. <u>The course could potentially fulfill the Ethnic Studies.</u>

IX. Information Item:

Comparison of Program Outline and Program Maps

Program Outline	Program Maps
Access: CurriQunet: Program Outline.	Access: ACADEMICS - Academic Programs and Majors – Find Your Path.
Award Job opportunities and transfer information Program learning outcomes. Program requirements – sequenced or not sequenced	Suggested Sequence of Courses

Proposal: Attach program maps in new and modified program proposals.

X. Information Item:

- Comparison of AHC GE, CSUGE and IGETC versus Cal-GETC.
- Competency and Graduation Requirements
- Double Counting
- Catalog Rights

XI. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under

this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

XII. Reports:

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurriQunet & Support

XIII. Call for Future Agenda Items.

XIV. Call to Adjourn.

Table: Comparison: Current AHC GE, CSU GE, and IGETC. Proposed Cal-GETC

AHC GE	CSU GE	IGETC	Cal-GETC
Cat 1 Natural Sciences (3 units)	Area A English Language Comm and Critical Thinking 1 Oral Comm 2 Written Com 3 Critical Thinking	Area 1 English Comm A English Communication B Critical Thinking C Critical Thinking (CSU only)	Area 1 English Communication English Composition (1 course) Critical Thinking and Composition (1 course) Oral Communication (1 course)
Cat 2 Human Institutions A Social Sciences (3 units) B Am History/Gov (3 units)	Area B Scientific Inquiry and Quant Reasoning 1 Physical Science 2 Life Science 3 Lab Activity 4 Math / Quant Reasoning	Area 2 Math Concepts and Quant Reasoning	Area 2 Math Concepts and Quant Reasoning (1 course)
Cat 3 Humanities (3 units)	Area C Arts and Humanities 1 Arts (Arts, Dance, Music, Theater) 2 Humanities	Area 3 Arts and Humanities A Arts B Humanities	Area 3 Arts and Humanities Arts (1 course) Humanities (1 course)
Cat 4 Language & Rationality (6 units) A Witten Communication B Communication & Analytical Thinking	Area D Social Sciences 0 Sociology and Criminology 1 Anthropology and Archeology 2 Economics 3 Ethnic Studies 4 Gender Studies 5 Geography 6 History	Area 4 Social and Behavior Sciences A Anthropology and Archaeology B Economics C Ethnic Studies D Gender Studies E Geography F History	Area 4 Social and Behavioral Sciences Two disciplines (2 courses)

	7 Interdisciplinary Social or behavioral Science 8 Political Science, Gov, and legal Inst 9 Psychology	G interdisciplinary, Social, & Behavioral Sciences H Political Science, Gov, & Legal Inst I Psychology J Sociology & Criminology	
Cat 5 Living Skills (3 units)	Area E Lifelong Learning and Self-development	Area 5 Physical and Biological Science A Physical Science B Biological Science	Area 5 Physical and Biological Sciences Physical Sciences (1 course) Biological Science (1 course) Laboratory (for physical or biological science course) – (1 unit)
	Area F Ethnic Studies		Area 6 Ethnic Studies (1 course)

AHC Graduation Requirements

Competency in Reading, in written expression, and in mathematics has been demonstrated.

Students will demonstrate competence in reading by completing the general education requirements (below).

Students will demonstrate competence in written expression by completing English 100 (grade C or higher) or English 101 (grade C or higher).

NOTE: Students who plan to transfer to a four-year institution should demonstrate competence in written expression by completing English 101 rather than English 100.

Students will demonstrate competence in mathematics by meeting any one of the following standards:

- A. Pass one of the following courses with a grade C or better:
 - any 100 - level math course of at least 3 units
 - Math 309, Math 321, or Math 331, (Note: these courses will no longer be offered after summer 2022).
- B. Successful completion of Algebra 2 or higher at an accredited collegiate institution.
- C. A score of 3 or higher on AP Statistics or any of the AP Calculus exams.

Multicultural-Gender Studies

A MINIMUM OF THREE UNITS IN MULTICULTURAL/GENDER STUDIES have been completed. (Not required for Associate in Art for Transfer (AA-T) or Associate in Science for Transfer (AS-T) programs).

The purpose of the Multicultural/Gender Studies graduation requirement is to promote our students' awareness about, their understanding and appreciation of, and their respect for underrepresented groups and ethnic minorities. Courses that are designated as fulfilling this requirement are designed to help students link their personal experiences and their education to broader cultural perspectives, to expand their awareness of their own cultural heritage, and to encourage in them the skills of cultural competence which can foster the meaningful communication and connection needed in global heterogeneous societies.

Health and Wellness. The purpose of the Health and Wellness graduation requirement is to promote awareness and understanding of the significance/importance of the lifelong process of actively increasing the quality of one's decision making such that it leads towards a more positive, comprehensive state of well-being, beyond a state of

merely being free from illness, injury, and/or disease. (Not required for Associate in Art for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Degrees.)

- Area 1 Physical Activity (Performance-based course)
- Area 2 Health Education or First Aid Safety (Lecture-based course)

DOUBLE-COUNTING POLICY

Students are permitted to use up to six (6) units to satisfy both GE and major requirements thus receiving subject credit in the major and having to select 18 or 15 units of general education from the five GE categories.

CATALOG RIGHTS

Graduation requirements for an associate degree or vocational certificates are determined according to the catalog in effect at the time of initial enrollment. **To maintain catalog rights, a student must be in continuous enrollment during each successive academic year.** For purposes of catalog rights, the academic year **begins each summer and ends the subsequent spring session.** To maintain continuous enrollment, a student must attend at least one credit class in an academic year.

Students must apply for graduation within three (3) years from the date all requirements are satisfied. It is important to note that:

1. Students who maintain continuous enrollment at Allan Hancock College, or students who are continuing at another accredited institution within the United States are eligible to graduate from Hancock under the catalog in effect at the time they first enrolled at Hancock .
2. Students who stop attending Hancock for a year or longer are eligible to graduate from Hancock under the catalog in effect the semester the student re-enters Hancock again. One year is defined as one academic year. The student must maintain continuous enrollment thereafter.
3. If a student attends another college after they have not attended Hancock for a year or longer, and does not re-enroll at Hancock, they are eligible to graduate from Hancock under the catalog in effect the semester they petition to graduate. One year is defined as one academic year.

Exceptions to the above policy may be made by the director, Admissions and Records, for medical reasons or for military service.