

ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

December 13, 2016

Larry Manalo Jr., Committee Chairperson

Vice-Chair, Dave DeGroot

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Lydia V. Maxwell, Counseling

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Tim Webb, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

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Gabriel Marquez, Industrial Technology

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Robert Lennihan, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Kristy Treur, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

Ally Shea, ASBG Student Representative

Janet Hooghuis & Betsy Wilcox, Admissions & Records Representative (non-voting)

Non-Credit Education (vacant)

Dave DeGroot, Articulation Officer (non-voting)

George Railey, Vice President, Academic Affairs (non-voting)

Rebecca Andres, Curriculum Specialist (non-voting)

Adopted by Board of Trustees:


President, Board of Trustees

12/13/16
Date

Allan Hancock Joint Community College District

NEW COURSES RECOMMENDED FOR ADOPTION

This section lists all new courses including credit, noncredit, experimental, and special topics.

NEW Credit Courses: Effective fall 2017 pending Chancellor's Office approval and publication of course in catalog or catalog addendum as needed.

Course prefix	Course Title	Units
AG 161	Introduction to Plant Science The approval of this class is all that is needed to propose a new transfer degree in agribusiness.	3
AT 354	Selected Projects in Automotive Machining	3
FTEC <i>New Discipline</i>	The Fire Technology and Wildland Fire Fighting programs advisory committee recommends the college adopt the new State Fire Training Company Officer series of courses. The Company Officer series of courses is required for professional advancement in fire service. The FTEC course prefix is a new prefix being adopted to address the shortage of course numbers for fire technology courses.	
FTEC 301	Company Officer 2A – Human Resource Management	2
FTEC 302	Company Officer 2B – General Administrative Functions	1
FTEC 303	Company Officer 2C – Fire Investigations and Inspections	2
FTEC 304	Company Officer 2D- All Risk Command Operations	2
FTEC 305	Company Officer 2E – Wildland Incident Operations	2
FTEC 306	Company Officer Instructor 1- Instructional Methodology	2
LE 330	Core Custody Academy This course is designed to satisfy the State of California Board of State and Community Corrections (BSCC) Standards and Training for Corrections (STC) minimum requirements for a corrections officer working in a county or city jail position. Demand for this course was based on discussion with law enforcement agencies that employ corrections officers and their need to fill positions over the next 5-10 years and beyond.	11

NEW Noncredit Courses

Course prefix	Course Title	Hours
VOCE	These courses meet student demand for an entry-level course that focuses on the process of downloading photos from a camera. These courses will be part of a noncredit digital photography certificate program.	
VOCE 7200	Digital Photos and the Computer	8-12
VOCE 7203B	Digital Photography Level 3	24-32

VOCE 7205	Photography for Online Sales	8-12
VOCE 7206	Food Photography	8-12
WKPR	These courses will be part of a workplace readiness certificate designed to meet the demands of local employers who requested courses to prepare the workforce with the professional skills needed to be successful employees. The demand for these courses was determined by a survey of local employers and employer round table meeting during the planning phase of the Adult Education Block Grant (AEBG).	
WKPR 7005	Professional Workplace	36-48
WKPR 7006	Practical Workplace Skills	36-48
WKPR 7007	Technical Workplace Skills	36-48

NEW Topic: Effective summer 2017 and pending Chancellor's Office approval.

Course prefix	Course Title	Units
THEA 199I	Exploration of Beauty and the Beast Through Newsies	3

NEW Noncredit Programs: Effective pending Chancellor's Office approval

Course prefix	Course Title	Hours
NESL	Advanced Noncredit ESL Certificate of Completion	416 hours
NESL	Basic Noncredit ESL Certificate of Completion	608 hours

COURSE REVIEWS

Disciplines are scheduled for course review as part of the program review cycle. One year prior to a scheduled program review, discipline faculty review all course outlines for currency of course content and materials, appropriate prerequisites and learning outcomes, general education status, and articulation status.

Course Reviews: Effective 2017-18 catalog and pending Chancellor's Office approval as needed.

Course Prefix	Course Title	Units/Hours
BASK 7002A	CBET Community Based English Tutoring	90-102 hrs
DANC 101	Dance Appreciation The catalog description, texts, materials, and learning outcomes are being updated.	3
DISA 7002A	Vocational Skills Training	255 hrs
DRMA 189	Independent Projects in Drama The course outline is being updated. This is a lab course with 3-9 hours per week.	1-3 units
EL 105	PC Preventative Maintenance and Upgrading	3

	The grading option is being changed to letter grade option only, assignments, evaluation methods, text and materials are being updated.	
EL 118	Fundamentals of DC and AC Circuit Analysis Prerequisite: MATH 311 Corequisite: EL 119 The grading option is being changed to letter grade only option, EL 112 and 114 are being removed as corequisite courses, text and materials, evaluation methods are being updated.	3
EL 119	Fundamentals of DC and AC Circuit Analysis Lab Corequisite: EL 118 The grading option is being changed to pas/no pass, text and materials have been updated. Distance learning is being removed.	2
EL 122	Electronic Devices and Circuits Prerequisite: EL 118 and EL 119 Advisory: EL 123 concurrent enrollment EL 113 and EL 114 are being removed as prerequisite courses.	3
EL 123	Electronic Devices and Circuits and Laboratory Prerequisite: EL 118 and EL 119 and EL 122 completion of or concurrent enrollment in. EL 113 and EL 114 are being removed as prerequisite courses, catalog description, evaluation methods, texts and materials are being updated. Distance learning modality is being removed.	2
EL 126	Digital Devices & Circuits Lab Prerequisite: EL 118 and EL 119 Advisory: EL 123 completion or concurrent enrollment in. Evaluation methods, texts and materials are being updated. Distance learning modality is being removed	2
EL 136	Electronic Measurement and Instrumentation Lab Prerequisite: EL 122 and EL 123 and EL 125 and EL 126 Corequisite: EL 135 Text and materials are being updated	2
EL 139	Electrical Power, Motors & Controls Prerequisite: EL 122 and EL 125 Grading option is being changed to letter grade option only, evaluation methods, text and materials are being updated. Distance learning modality is being removed.	3
EL 146	Electronic Product Design/Fabrication Prerequisite: EL 122 or EL 125 Grading option is being changed to letter grade only, evaluation methods, text and materials are being updated.	2
EL 162	Fluid Power & Control Evaluation methods, text and materials are being updated. Distance learning modality is being removed	2
EL 189	Independent Projects in Electronics	1-3

	The grading option is being changed to letter grade only option, objectives, assignments, evaluation and instructional methods are being updated.	
EL 320	A+ Certification Advisory: EL 105 The units are changing from 2 to 2.5 units total, evaluation methods, text and materials are being updated. Distance learning modality is being removed.	2.5
EL 333	Intro to Network Security Prerequisite: EL 106 The grading option is being changed to letter grade only option, evaluation methods, text and materials are being updated.	2
EMS 303	Paramedic Prep The unit changes are changing from 1.5 to 2.5 units, grading option is being changed to pass/no pass option, assignments and evaluation methods are being updated.	2.5
EMS 309	Pre—Hospital Trauma Life Support (PHTLS) The title of the course is being changed from Basic Trauma Life Support, the grading option is being changed to pass/no pass, assignments, evaluation and instructional methods are being updated.	1
EMS 319	Emergency Response to Terrorism Grading option is being changed to pass/no pass option, assignments, evaluation methods and distance learning sections are being updated.	3
EMS 328	Trauma Patient Management Grading option is being changed to pass/no pass option, evaluation methods, textbook is being updated.	1.5
ENTR 101	Intro to Entrepreneurship Advisory: ENGL 513 Grading option is being changed to pass/no pass option, evaluation and instructional methods, assignments are being updated.	3
ENTR 102	Entrepreneurship Projects Prerequisite: Eligibility for ENGL 513 Objectives, evaluation and instructional methods, assignments are being updated.	3
ENTR 103	New Venture Laboratory Advisory: Eligibility for ENGL 513, CBIS 101 The units are changing from 1-3 to 3 units, evaluation and instructional methods, assignments, text and materials are being updated.	3
ENVT 150	Hazardous Materials General Site Worker – 40 Hr Assignments and evaluation methods are being updated.	1
ENVT 151	Hazardous Materials-Site Supervisor Prerequisite: ENVT 150 or Hazardous Waste Operations and Emergency Response (29CCR1910.120/8CCR5194) - 40 Hour training or equivalent as determined by the Coordinator, Environmental Health and Safety program. NOTE: Approval of equivalent enrollment eligibility is not a guarantee that state regulatory and	1

licensing authorities will also grant equivalency for licensure or employment purposes.

New prerequisite language, evaluation and instructional methods, assignments and text are being updated.

ENVT 152	Identification and Assessment of Hazardous Materials Evaluation and instructional methods, assignments, text and materials are being updated.	3
ENVT 153	Industrial Safety Evaluation and instructional methods, assignments, text and materials are being updated.	1
ENVT 154	Monitoring and Sampling Evaluation and instructional methods, assignments, text and materials are being updated.	2
ENVT 155	Respiratory Protection-Administration Catalog description, evaluation and instructional methods, assignments, text and materials are being updated.	0.5
ENVT 156	First Response Operational Evaluation and instructional methods, assignments, text and materials are being updated.	1
ENVT 157	First Aid for HazMat Workers Evaluation and instructional methods, assignments, text and materials are being updated.	1.5
ENVT 158	Hazardous Waste Minimization and Emissions Reduction Banner course title is being modified, evaluation and instructional methods, assignments, text and materials are being updated.	1.5
ENVT 159	Hazardous Materials and Hazardous Waste Permitting Evaluation and instructional methods, assignments, text and materials are being updated.	1
ENVT 160	Air and Water Pollution Permitting Compliance Evaluation and instructional methods, assignments, text and materials are being updated.	2
FILM 109	Contemporary Asian Cinema Advisory: ENGL 101	3
FILM 125	Computer Video Editing Text and materials updated.	3
FILM 189	Independent Projects in Film Text and materials updated	1-3
FILM 199	Special Topics in Film The units are changing from 1 to 3 units	3
FILM 380	Film Production Lab	1

	Corequisites: FILM 110 or FILM 111 or FILM 112 or FILM 113 or FILM 116 or FILM 117 or FILM 118 or FILM 120 or FILM 123 or FILM 125 or FILM 179	
FILM 381	Film Post Production Lab FILM 114 or FILM 125 or FILM 126 or FILM 127	1
FILM 386	Film Festival Production Lab	2
FT	Fire technology prerequisite: California State Fire Training certification standards require candidate to have met educational requirements for Fire Fighter I prior to Fire Officer (Level 1 and II) certification or equivalent. NOTE: Approval of equivalent enrollment eligibility is not a guarantee that state regulatory and licensing authorities will also grant equivalency for licensure or employment purposes.	
FT 319	Emergency Response to Terrorism New prerequisite language(above), grading option is being changed to pass/no pass option, assignments, evaluation methods are being updated.	3
FT 341	Fire Hydraulics New prerequisite language (above), distance learning section updated.	2
FT 343	Pump Theory New prerequisite language (above), grading option is being changed to pass/no pass, evaluation methods updated.	0.5
FT 346	Driver Operator 1B New prerequisite language (above), grading option is changing to pass/no pass option, assignments, evaluation methods, text and materials are being updated.	2
FT 360	Rescue Systems I The grading option is being changed to pass/no pass, assignments, evaluation methods, text and materials are being updated.	1.5
FT 362	Confined Space Rescue Technician New prerequisite language (above). FT 361 is being removed as a prerequisite course, the course title is changing from Confined Space Rescue Operations, objectives, evaluation methods, texts and materials are being updated, learning outcomes have been entered.	2
GEOG 101	Physical Geography Advisory: ENGL 514 Instructional and evaluation methods, text and materials, distance learning section are being updated.	3
GEOG 102	Human Geography Advisory: ENGL 514 Objectives, evaluation methods, text and materials are being updated.	3
GEOG 103	World Regional Geography Advisory: ENGL 513 Objectives, instructional and evaluation methods, text and materials, distance learning section are being updated.	3

GEOG 105	Geography of California Course content, instructional and evaluation methods, textbook are being updated, learning outcomes have been entered.	3
GEOG 110	Introduction to Meteorology Advisory Math 311 Modified advisory language, course units are changing from 4 to 3 units, instructional and evaluation methods, textbook are being updated, learning outcomes have been entered.	3
HIST 105	Western Civilizations Since 1650 Assignments, textbook, methods of evaluation, and distance learning section are being updated.	3
HUM 105	Western Civilizations Since 1650 Assignments, textbook, methods of evaluation, and distance learning section are being updated.	3
HOEC 7007	Cultural Aspects of Food	8-12 hours
HOEC 7151A	Quilting	45-51 hours
HOEC 7162A	Creative Oriental Bunka	45-51 hours
HOEC 7201A	Home Construction and Decor	45-51 hours
HOEC 7202A	Decorative Painting: Interiors	45-51 hours
LE	Law enforcement limitation on enrollment: Students must 1) Be free of felony convictions; 2) possess a valid California Driver's License; 3) undergo a fingerprint and criminal history check; 4) be a minimum of 18 years of age; 5) be a United States high school graduate; pass the GED, pass the California High School Proficiency Examination, or have attained a two-year or four-year degree from an accredited college or university; and 6) complete a medical suitability examination. Prerequisite: POST certified basic law enforcement academy or equivalent as determined by the Director, Law Enforcement training. NOTE: Approval of equivalent enrollment eligibility is not a guarantee that state regulatory and licensing authorities will also grant equivalency for licensure or employment purposes.	
LE 318	Traffic Collision Investigation Grading option is being changed from letter grade only to pass no pass to pass/no pass option. Repeatable	1.5
LE 329	State Hospital Peace Officer Prerequisite: LE 424 or equivalent 40-hour arrest and control course as determined by Director Law Enforcement Training Grading option is being changed from letter grade only to pass/no pass option	17

LE 341	Emergency Vehicle Operations Course (EVOC) Non-Law Enforcement Grading option is being changed from letter grade only to pass/no pass option	0.5
LE 351	Field Training Officer Grading option is being changed from letter grade only to pass no pass to pass/no pass option.	2.5
LE 352	Field Training Officer Update Grading option is being changed from letter grade only to pass no pass to pass/no pass option.	1.5
LE 353	Field Training Administer Grading option is being changed from letter grade only to pass no pass to pass/no pass option.	1.5
LE 355	Leadership Development Grading option is being changed from letter grade only to pass no pass to pass/no pass option, minor change to catalog description. Formatting corrections made.	2.5
LE 357	Instructor Development Grading option is being changed from letter grade only to pass no pass to pass/no pass option.	2.5
LE 360	Arrest & Control/EVOC Grading option is being changed from letter grade only to pass no pass to pass/no pass option.	0.5
LE 361	Force Options Simulator/EVOC New prerequisite language (above), grading option is changing to pass/no pass. Limitation being removed, instructional and evaluation methods, text and materials are being updated.	0.5
LE 362	Driving Simulator/EVOC New prerequisite language (above), grading option is changing to pass/no pass, limitation being removed, instructional and evaluation methods, assignments are being updated.	0.5
LE 363	Force Ops Sim/Arrest & Control New prerequisite language (above), grading option is changing to pass/no pass, limitation being removed, instructional and evaluation methods, assignments are being updated.	0.5
LE 364	Driving Sim/Arrest & Control New prerequisite language (above), grading option is changing to pass/no pass, limitation being removed, catalog description, instructional and evaluation methods, assignments are being updated.	0.5
LE 365	Driving Sim/Force Ops Sim New prerequisite language (above), grading option is changing to pass/no pass, limitation being removed, instructional and evaluation methods, assignments, text and materials are being updated.	0.5
LE 367	Arrest & Control	0.5

Grading option is being changed from letter grade only to pass no pass to pass/no pass option.

The course units are changing from 0.5-1 unit to 0.5 units. Repeatable

LE 368	Law Enforcement Agency Emergency Vehicle Operations Course Training New prerequisite language and limitation on enrollment language (above).	1
LE 370	Arrest & Control Instructor Update New prerequisite language (above), grading option is being changed from letter grade only to pass no pass to pass/no pass option, correction to catalog description, instructional and evaluation methods, assignments are being updated.	1.5
LE 371	Arrest & Control Instructor Cert New prerequisite language (above), removing limitation, course units are changing from 2.5 to 5 units, modified catalog description, instructional and evaluation methods, assignments are being updated.	5
LE 372	Physical Training Instructor New prerequisite language above, grading option is being changed to pass/no pass, instructional and evaluation methods, assignments are being updated.	2.5
OLDR 7213A	Painting in Oils and Acrylics	45-51
PARN 7011B	Mommy/Daddy & Me: Toddler	18-24
PD 100	Personal and Career Exploration Updated distance learning section, course content, texts and materials.	3
PD 115	Career Planning Updated course content, catalog description, , evaluation methods, and distance learning section	1
PLGL 103	Civil Litigation Removed prerequisite ENGL 100, updated text and materials.	3
PLGL 104	Legal Research and Writing Removed ENGL 100 prerequisite, added ENGL 514 advisory,	3
PLGL 105	Legal Analysis and Writing Removing PLGL 104 prerequisite, adding ENGL 514 advisory	3
PLGL 106	Case Management Removing PLGL 103 prerequisite, updating text and materials	3
PLGL 112	Corporations, Partnership, LLC Removing PLGL 101 advisory	3
RE 302	Legal Aspects of Real Estate Removing RE 100 prerequisite and eligibility for ENGL 101 advisory, updating evaluation methods, texts and materials	3
RE 303	Real Estate Practices	3

	Removing RE 100 prerequisite, updating text and materials	
RE 305	Real Estate Appraisal Removing RE 100 prerequisite, updating text and materials	3
RE 306	Property Management Updating text and materials	3
VOCE 7035A	Jewelry Making and Repair	60-68 hours
VOCE 7604B	Basic Landscaping 1	36-48 hours
WFTO	WFTO New limitation on enrollment language: must meet requirements for the position as established by the NWCG wildland fire qualifications subsystem guide 310-1 or equivalent, prerequisite courses are being changed to advisories, grading option to pass/no pass.	
WFTO 310	Basic Fire Suppression Orientation	0.5
WFTO 329	Fire Business Management Principles	1
WFTO 330	Basic Air Operations S-270	1
WFTO 331	Helispot Manager J-272	0.5
WFTO 334	Leadership and Organizational Development	1.5
WFTO 335	Task Force/Strike Team	1.5
WFTO 336	Fire Suppression Tactics S-336	2
WFTO 337	Division Group Supervisor S-339	2
WFTO 338	Intermediate Aviation Operations S-370	2
WFTO 339	Helibase Manager S-371	2
WFTO 340	Helicopter Coordinator J-374	1.5
WFTO 341	Air Support Group Supervisor S-375	1.5
WFTO 342	Air Tanker Coordinator S-376	2
WFTO 343	Air Tactical Group Supervisor S-378	2.5
WFTO 344	Introduction to Wildland Fire Behavior Calculations S-390	2
WFTO 345	Incident Commander S-400	2
WFTO 346	Liaison Officer S-402	0.5
WFTO 347	Safety Officer S-404	2
WFTO 348	Standards for Survival PMS 416	0.5
WFTO 350	Command and General Staff S-420	2
WFTO 351	Look Up, Look Down, Look Around PMS 427	0.5
WFTO 352	Learn to Behave PSM-428	1
WFTO 354	Operations Section Chief S-430	2
WFTO 358	Facilitative Instructor PMS 925	2
WFTO 363	Followership to Leadership L-280	1
WFTO 364	Incident Leadership L-381	2
WFTO 399A	Dispatch Recorder D-110	0.5
WFTP	WFTO New limitation on enrollment language: must meet requirements for the position as established by the NWCG wildland fire qualifications subsystem guide	

	310-1 or equivalent, prerequisite courses are being changed to advisories, grading option to pass/no pass.	
WFTP 310	Prescribed Fire for Burn Bosses RX-90	3
WFTP 311	Introduction to Wildfire Prevention	0.5
WFTP 312	Inspecting Fire Prone Property P-110	0.5
WFTP 313	California Basic Fire Prevention P-140	2
WFTP 314	Wildfire Origin and Cause Determination P-151	2
WFTP 315	Introduction to Public Information Officer S-203	2
WFTP 317	Intermediate Fire Prevention P-240	2
WFTP 320	Wildland Fire Prevention Planning P-301	2
WFTP 321	Wildland Fire Prevention Marketing P-303	2
WFTP 322	Advanced Fire Prevention P-340	2
WFTP 323	Introduction to Fire Effects RX-340	2
WFTP 324	Information Officer S-403	2
WFTP 326	Smoke Management Techniques RX-450	2
WLDT 306	Layout & Fabrication Interpretation Prerequisite: WLDT 106 Modifying lab hours, course content, instructional and evaluation methods, objectives, assignments, text and materials are being updated.	3
WLDT 307	G.M.A.W. Welding Prerequisite: WLDT 106 Course content, instructional and evaluation methods, objectives, assignments, text and materials are being updated.	3
WLDT 308	T.I.G. Welding Prerequisite: WLDT 106 instructional and evaluation methods, objectives, assignments, text and materials are being updated.	3
WLDT 315	Metal Fabrication Prerequisite: WLDT 107 Course content, instructional and evaluation methods, objectives, assignments, text and materials are being updated.	4
WLDT 330	Welding Certification Prerequisite: WLDT 107 or 307 or 308 Course content, instructional and evaluation methods, objectives, assignments, text and materials are being updated. The grading option is corrected.	3
WLDT 331	Advanced Welding Certification Lab Prerequisite: WLDT 330 Instructional and evaluation methods, objectives, assignments, text and materials are being updated. The grading option is corrected.	2

MODIFICATIONS TO COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

Major modifications to course content, course outline of record, or program listings are included in this section. Modifications include but are not limited to course/program units, hours, prerequisites, co-requisites, advisories, and enrollment limitations.

MODIFICATIONS Major: Effective fall 2017 and pending Chancellor's Office approval as needed.

Course Prefix	Course Title	Units/Hours
ANTH 105	Language and Culture The course is being modified to align with the statewide curriculum and transfer programs.	3 units
ART 112	Design Color Theory Advisory: ART 110 or ART 108 or GRPH 108 The course is being modified to remove the prerequisite language and place as advisory language	3 units
ART 133	Composition Studies: Figure 1 Advisory: ART 120 or ART 122 The course is being modified to remove the prerequisite language and place as advisory language.	0.5 unit
BUS	Business courses are being updated per program review.	
BUS 103	Advertising	3 units
BUS 104	Business Organization and Management	3 units
BUS 106	Small Business Management	3 units
BUS 107	Human Relations in Business	3 units
BUS 110	Business Law	3 units
BUS 111	Internet Marketing	3 units
BUS 140	Survey Of International Business	3 units
BUS 160	Business Communications	3 units
BUS 302	Essentials of Management	3 units
BUS 303	Sales and Marketing	3 units
BUS 356	Managing Organizations	0.5 unit
BUS 362	Management: People Skills	0.5 unit
BUS 365	Managing Teams	0.5 unit
BUS 366	Promoting Small Business	0.5 unit
BUS 368	Online Auctions	0.5 unit
BUS 390	Business Entrepreneurship Law	0.5 unit
BUS 392	Performance Evaluation	0.5 unit
BUS 393	Business Report Writing	0.5 unit
BUS 396	Performance Measurement	0.5 unit
CA 118	Beverage Management Objectives, assignments, text and materials are being updated.	1 unit
CHEM 150	General Chemistry Prerequisites: CHEM 120 or equivalent and MATH 331 or equivalent. The course is being modified to align with the statewide curriculum and transfer programs. "Solution chemistry" is being added to course content and evaluation methods are being modified.	5 units

DA 317	Dental Assistant Theory Advisory: ENGL 100 or ENGL 101 Limitation on enrollment: Admittance to dental assisting program.	7 units
DA 330	Coronal Polish Modified limitation on enrollment language: Admittance to dental assisting program	1 units
DA 333	Success in Dental Assisting Practice Added entrance skills: basic knowledge of dental anatomy and dental materials, assignments, evaluation methods, and learning outcomes are being modified.	0.5 units
DA 348	RDA Success Seminar Limitation on enrollment: Successful completion of second semester dental assisting program courses. Admittance to Dental Assisting program Catalog description, objectives, evaluation methods, assignments are being updated. Learning outcomes are modified.	0.5
DANC 101	Dance Appreciation Catalog description, objectives, text and materials, learning outcomes are being updated.	3 units
ENGL 105	Language and Culture The course is being modified to align with the statewide curriculum and transfer programs. "Communication in both anthropology and linguistics" is being added to course content, objectives, instructional and evaluation methods, text and materials, distance learning section are being updated.	3 units
ENGL 512	Writing Skills 2 Prerequisite: A recommended placement based on the START process or ENGL 511. Advisory: READ 510 The prerequisite language is modified, the units are changing from 4 to 4.5 units, assignments, evaluation methods, text and materials, learning outcomes are being updated.	4.5
ESL 555	ESL: Pronunciation Skills Removed advisory language, catalog description, course content, assignments, instructional and evaluation methods, text and materials, learning outcomes are being modified.	3
HIST 101	World Civilizations to 1600 Course content, evaluation methods, text and materials, distance learning section are being updated.	3
HUM 101	World Civilizations to 1600 Course content, evaluation methods, text and materials, distance learning section are being updated.	3
VOCE 7201B	Digital Photography Level 1 Formerly OLDR 7300B, change to course hours	24-32 hours

MODIFICATIONS Minor: Effective 2017-18

Proposal Type	Course	Course Title	Units
Minor			
Modifications	BUS 101	Introduction to Business	3
	BUS 102	Marketing	3
	GRPH 118	Introduction to Web Graphics	3
	GRPH 120	Advanced Design for Publishing	3
Textbook Changes	ECS 150	Administration II Personnel and Leadership in Early Childhood Education	3
	HED 100	Health and Wellness	3
	MA 355	MA Pharmacology	4
	PHTO 110	Basic Photography	3
	PHTO 120	Materials and Processes	3
	PHTO 130	Advanced Black and White Photography	3
	PHTO 150	Introduction to Commercial Photography	2
	PHTO 170	Digital Photography	3
	PHTO 179A	Intro to View Camera	2
	PHTO 179B	Photojournalism	2

MODIFICATIONS Programs: Effective 2017-18 catalog and pending Chancellor's Office approval as needed.

Discipline	Program Title and Award	Units
Administration of Justice	Associate in Science in Administration of Justice for Transfer AJ 150, Introduction to Forensics, is being added to the list of selected units in this program. This modification does not change the total units for the program.	18 units
Kinesiology	Associate in Science Sports Medicine The catalog description has been modified to clarify the general education patterns appropriate for UC transfer students and CSU transfer students. The total program units are changing due to the decrease in units for MATH 181, Calculus. Total programs units are changing from 33-39 units to 33-38 units.	33-38
Theatre	Certificate of Achievement Design: Technical Theatre The requirements for this program have not changed: completion of 64 required units in the major, and a minimum of 0.5 units from a list of selected units. The courses offered as "selected units" range in value from 0.5 – 10 units. The Chancellor's Office requests that the unit value for this program be corrected to account for the total possible units that could be earned for the certificate. The program units are changing from 64.5 units to 64.5 – 74 units.	64.5-74

APPROVED FOR OFFERING AS DISTANCE LEARNING

Effective: 2017-2018

Course Prefix	Course Title	Hours
ENGL 512	Writing Skills 2	4.5
NESL 7007	Introduction to English D1	90-102 hrs

COURSE DROPS

Courses may be removed from the catalog at the request of the department, and/or as a result of appearing on the Sunset List as an unsuccessful course.

Course Drops: Effective 2017-18 catalog publication

Course Prefix	Course Title	Units
AJ 305	Police Patrol Procedures	3
AJ 306	Technical Police Report Writing	1.5
AJ 307	Narcotics Investigation	1.5
AJ 308	Drugs & Drug Dependency	1.5
ART 127	Painting in Watercolor 1	3
ART 128	Painting in Watercolor 2	3
ART 132	Landscape	1.5
CBIS 318	Programming for the Web	3
CBIS 330	Database Management Concepts	3
CBIS 334	Database Security and Auditing	3
CBIS 336	Database Programming-PHP/ASP	3
CBOT 336	Introduction to Internet Explorer	1
CBOT 362	Introduction to MS Publisher	1
DA 331	Infection Control in Dentistry	0.5
DA 379	Pit and Fissure Sealants	1
DRMA 114	Intro Theatre Laboratory	1
DRMA 122	Stage Management	2
DRMA 301	Actors Ensemble	6
DRMA 302	Internship in Technical Theatre	6
DRMA 304	Advanced Prep for Theatre Production	1
DRMA 311	Intermediate Summer Touring Rep Production	10
DRMA 312	Advanced Summer Touring Rep Production	10
FILM 112	Studio Production	4
FT 320	Command 1A	2
FT 321	Fire Command 1b	2
FT 324	Instructor Training 1A	2
FT 325	Instructor Training 1B	2
FT 326	Fire Management 1	2
FT 327	Fire Investigation 1A	2
FT 332	Command 1C	2

FT 337	Fire Command 2E	2
FT 342	Fireground Hydraulics	2
FT 374	First Responder Medical	2
LE 358	Drug Abuse Recognition	1
LE 379A	Training Mgmt. Update	1.5
LE 379B	LE Agency EVOG Training	0.5
MUS 150	Instrumental Ensemble	1
PD 120	Effective Tutoring	1
PE 144	Weight Training	1
PE 157	Golf: The Short Game	1
RE 300	Real Estate Exam Prep	3

SUNSET LISTED COURSES

1ST APPEARANCE on SUNSET LIST: Request to Retain Course

Course Prefix	Course Title	Units
DANC 155	Clinic in Pilates	0.5
DRMA 124	Stagecraft	3
ENGL 115	Writing Fiction	3
GEOG 110	Introduction to Meteorology	4
GRPH 127	History of Graphic Design	3
MT 114	SolidWorks 2	3
MT 118	Understanding and Measuring GD&T	3
RE 305	Real Estate Appraisal	3
WLDT 333	Welding Certification SMAW	1
WLDT 334	Welding Certification GMAW	1

2nd APPEARANCE on SUNSET LIST: Request to Retain Course

Course	Course Title
ARCH 320	Uniform Building Code
ART 131	Portraits
CEL 103	Cabling and Fiber Optics
CEL 104	Introduction to Robotics and Mechatronics
CEL 128	Renewable Energy
CEL 131	PLCs & Industrial Control Design
CEL 133	Mechatronic Systems 1
CEL 139	Electrical Power, Motors, & Controls
CEL 162	Fluid Power and Control
DANC 154	Pointe and Partnering Clinic
DANC 167	Clinic in Intermediate Tap
DANC 172	Beginning Ballroom Dance

DANC 174	Intermediate Ballroom
DANC 178	Intermediate Social Dance
EL 104	Intro to Robotics & Mechatronics
EL 125	Digital Devices & Circuits
EL 126	Digital Devices & Circuits Lab
EL 128	Renewable Energy
EL 131	PLCs & Industrial Control Design
EL 133	Mechatronics System 1
EL 135	Electronic Measurement and Instrument
EL 136	Electronic Measurement and Instrument Lab
EL 139	Electrical Power, Motors, & Controls
EL 146	Electronic Product Design/Fabrication
EL 162	Fluid Power & Control
EL 332	Wireless Network Administrator
EL 333	Intro to Network Security
ENGL 107	Literary Arts Journal 1
ENGL 108	Literary Arts Journal 2
ENGL 132	Literature & Film
ENGL 137	Children's Literature
ENGL 139	Ideas of Difference in Literature
ENGL 144	Ancient Literature
ENGL 148	Hispanic Literature in Translation
ET 104	Intro to Robotics & Mechatronics
ET 128	Intro to Renewable Energy
ET 131	PLCs & Industrial Control Design
ET 133	Mechatronic Systems 1
ET 139	Electrical Power, Motors, & Controls
ET 162	Fluid Power & Control
FILM 118	3D Computer Animation 2
PE 156	Golf
PE 164	Soccer
SOC 160	Cities and Urban Life
WLDT 318	Welding and Metal Sculptures

Basic Noncredit ESL-Certificate of Completion

Noncredit English as a Second Language certificates are designed for non-native English speaking students who want to effectively read, write, listen to, and speak the English language. These skills will help students to bridge the gap from survival communication skills to adequate competency for functioning in an English-speaking work and school environment.

They also help students to transition to the college credit ESL program to pursue credit classes as needed to obtain an associate degree and/or jobs that require higher-level English communication skills. An ESL Computer Language Lab complements the classroom instruction and provides an opportunity to practice English skills using computer software. Classes and lab use are free.

The number of hours for the certificate of completion is up to 608 hours.

An ESL placement test is required to determine the level at which to begin these certificates.

NESL 7020A	Spanish Literacy
NESL 7000	Introduction to English: Pre-A
NESL 7001	Introduction to English A1
NESL 7002	Introduction to English A2
NESL 7003	Introduction to English B1
NESL 7004	Introduction to English B2
NESL 7060T	ESL Instructional Lab

***Hours not units**

608

Total Major

608 hours

Advanced Noncredit ESL-Certificate of Completion

Noncredit English as a Second Language certificates are designed for non-native English speaking students who want to effectively read, write, listen to, and speak the English language. These skills will help students to bridge the gap from survival communication skills to adequate competency for functioning in an English-speaking work and school environment.

They also help students to transition to the college credit ESL program to pursue credit classes as needed to obtain an associate degree and/or jobs that require higher-level English communication skills. An ESL Computer Language Lab complements the classroom instruction and provides an opportunity to practice English skills using computer software. Classes and lab use are free.

The number of hours for the certificate of completion is up to 416 hours.

An ESL placement test is required to determine the level at which to begin these certificates.

NESL 7005	Introduction to English C1
NESL 7006	Introduction to English C2
NESL 7007	Introduction to English D1
NESL 7008	Intro to English D2
NESL 7060T	ESL Instructional Lab

Total Major

416 hours

Administration of Justice-Associate in Science for Transfer

The Associate in Science in Administration of Justice for Transfer degree provides an educational foundation for persons aspiring to careers in law enforcement, probation, parole, court administration, corporate security or custodial corrections. The Associate in Science in Administration of Justice for Transfer will prepare students for further studies toward a California State University (CSU) baccalaureate degree in Administration of Justice or Criminology.

Associate Degree for Transfer Requirements

Completion of 60 semester units that are eligible for transfer to the California State University, including the following:

A) the completion of the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth (CSU GE); B) a minimum of 18 semester units in a major or area of emphasis, as determined by the community college district; C) obtainment of a minimum grade point average of 2.0 with all courses in the major being completed with a grade of "C" or better.

The graduate of the associate in science for transfer program in administration of justice will:

- Understand the interdisciplinary nature of criminal justice issues in law enforcement, courts, and corrections.
- Effectively communicate key terms, concepts, and theories in criminal justice.
- Reflect critically on criminal justice policy and its relationship in society.

A major of 18 units is required for the associate in science in administration of justice for transfer degree.

		Units
Required core courses (6 units):		
AJ 101	Introduction to Criminal Justice	3
AJ 103	Concepts of Criminal Law	3

Plus four courses (12 units) from the following Administration of Justice courses.

		Units
AJ 102	Criminal Procedures	3
AJ 104	Legal Aspects of Evidence	3
AJ 105	Community Relations	3
AJ 111	Criminal Investigation	3
AJ 120	Juvenile Law and Procedures	3
AJ 130	Introductions to Corrections	3
AJ 150	Introduction to Forensics	3

GENERAL EDUCATION: Complete one of the following:

CSU General Education Pattern 39 units	Units
Intersegmental General Education 37 units	37 - 39

Double counting: a maximum of 6 units can be double counted for either CSU GE pattern or IGETC.	Units
	-6

Additional units needed to achieve 60 units required for the associate in science in administration of justice for transfer degree:	Units
	9 - 11

Total Major Units	60
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Sports Medicine-Associate in Science

Allan Hancock College's (AHC) Sports Medicine Program is designed to provide students with the skills and knowledge necessary to transfer and pursue a career in athletic training, exercise science, physical therapy, and other sports medicine related fields. Identification, prevention, evaluation, treatment, and rehabilitation of sport and activity related injuries are emphasized. The program stresses the importance of transfer to four-year institutions offering Commission on Accreditation of Athletic Training Education (CAATE) accredited baccalaureate degrees. The program also prepares students to obtain internships or entry-level positions in a Physical Therapy/Sports Medicine workplace. For students who plan on transferring to a CSU CAATE institution, it is advised to follow the CSU General Education (GE) pattern. For students who plan on transferring to a UC institution, it is advised to follow the IGETC pattern. Students who do not complete CSU GE or IGETC pattern and subsequently decide to transfer to a four-year institution may need to complete additional GE coursework.

The graduate of the associate in science program in sports medicine will:

- demonstrate techniques associated with the recognition, evaluation, and immediate treatment of sport and physical activity related injury.
- understand and apply techniques related to sport and physical activity injury prevention and risk management.
- demonstrate skills and techniques related to rehabilitation and repairing of sport and physical activity related injury.
- understand and relate anatomical, physiological, and biomechanical systems to sport and physical activity.
- demonstrate effective communication, professionalism, legal and ethical understanding, and general organization and administration within a sports medicine setting.
- understand the educational preparation required for specifically attaining status as a certified, and licensed sports medicine professional.

A major of 33-38 units is required for the associate of science degree.

Required core courses (30-34 units)		Units
ATH 104	Care and Prevention of Athletic Injuries	3
ATH 106	Orthopedic Injury Assess/Rehab	4
BIOL 100	Introductory Biology	4
BIOL 124	Human Anatomy	4
BIOL 125	Human Physiology	4
FSN 110	Nutrition Science	3
PE 100	Introduction to Kinesiology	3
PE 129	First Aid-CPR: Educator/Coach	1
CWE 149	Cooperative Work Experience OCCUPATIONAL	4 - 8
Plus a minimum of 3 units selected from one the following:		Units
MATH 100	Nature of Modern Mathematics	3
MATH 181	Calculus 1	4

Total Major Units

33 - 38

THEATRE: Design/Technical Theatre-Certificate of Achievement

A two-year vocational training program designed to develop the skills in acting or technical theatre necessary for the aspiring theatre artist to pursue a career in professional theatre. Students enrolled in this program receive instruction from theatre professionals who are company members of the Pacific Conservatory of the Performing Arts. Two areas of emphasis: acting and technical theatre. Admittance to program is by audition/interview.

The graduate of the certificate of achievement program in theatre: design/technical theatre will:

- Demonstrate safe, effective techniques and exhibit professional behavior in the support of the production and performance of a professional theatrical production.
- Exhibit a process inclusive of abstract thinking, decision-making and divergent problem solving.
- Communicate through creative expression employing standard theatrical vocabulary and presentational techniques.
- Display a competency in critical reading as it relates to theatrical texts.

A total of of 64.5 - 74 units is required for the certificate of achievement.

Required core courses (64 units):		Units
Year 1 Fall		
THEA 110	Beginning Production Laboratory	3
THEA 114	Beginning Performance Laboratory	3
THEA 305	Materials, Tools, and Techniques 1	10
Year 1 Spring		
THEA 111	Intermediate Production Laboratory	3
THEA 115	Intermediate Performance Laboratory	3
THEA 306	Materials, Tools, and Techniques 2	10
Year 2 Fall		
THEA 112	Advanced Intermediate Production Laboratory	3
THEA 116	Advanced Intermediate Performance Laboratory	3
THEA 307	Planning, Production, and Management 1	10
Year 2 Spring		
THEA 113	Advanced Production Laboratory	3
THEA 117	Advanced Performance Laboratory	3
THEA 308	Planning, Production, and Management 2	10
Units Subtotal: 64		
Plus a minimum of 0.5 units from the following:		Units
DRMA 189	Independent Projects in Drama	1 - 3
DRMA 199	Topics in Drama	0.5 - 3
THEA 301	Beginning Preparation for Repertory Production	1
THEA 302	Intermediate Preparation for Repertory Production	1
THEA 303	Advanced Intermediate Preparation for Repertory Production	1
THEA 304	Advanced Preparation for Repertory Production	1

THEA 310	Beginning Summer Touring Repertory Production	10
THEA 311	Intermediate Summer Touring Repertory Production	10
THEA 312	Advanced Intermediate Summer Repertory Production	10
THEA 313	Advanced Summer Touring Repertory Production	10
THEA 198	Topics in Theatrical Performance	0.5 - 3
THEA 199	Topics in Theatre Stagecraft	0.5 - 3

Program Requirements

Units

Core Requirements (from subtotals above): 64
 Selected Units: 0.5 - 10

Program Sequence

Units

Year 1 Fall: 16 units
 Year 1 Spring: 16 units
 Year 2 Summer: 0.5
 Year 2 Fall: 16 units
 Year 2 Spring: 16 units

Total Major Units

64.5 - 74