ACADEMIC POLICY AND PLANNING COMMITTEE CURRICULUM REPORT

October 12, 2021

For the period May 6 – September 9, 2021

Larry Manalo Jr, Committee Chairperson

Dave DeGroot, Vice Chair

Christine Bisson, Applied Behavioral Sciences

Brent Darwin, Business

Antonio Ramirez, Counseling

Chad Kelly, English

Shane Anderson, Fine Arts

Sheri Bates, Kinesiology, Recreation and Athletics

Mary Pat Nelson, Health Sciences

Patrick McGuire, Industrial Technology

Andria Keiser, Languages & Communication

Trevor Passage, Academic/Student Services

Wendy Hadley, Life and Physical Sciences

Derek Mitchem, Mathematical Sciences

Susan Roehl, Public Safety

Thomas VanderMolen, Social & Behavioral Sciences

Kristy Soriano, Associated Student Body Government

Stephen Bernardo and Josie Cabanas, Admissions & Records Representative (non-voting)

Non-Credit Education (non-voting, vacant)

Dave DeGroot, Articulation Officer (non-voting)

Robert Curry, Vice President, Academic Affairs (non-voting)

Rebecca Andres, Curriculum Specialist (non-voting)

Approved by Academic Senate: _____

President, Academic Senate   Date
Allan Hancock College

Adopted by Board of Trustees: _____

President, Board of Trustees   Date
Allan Hancock Joint Community College District

NEW COURSES/PROGRAMS RECOMMENDED FOR ADOPTION

This section lists all new courses and programs including credit, noncredit, experimental, and special topics. Effective fall 2022.

New: Courses

Course Number	Course Title	Units/Hours
ES/ANTH 107	Indigenous People of California	3
ES 130	Chicano History	3

COURSE REVIEW

Courses listed here have been reviewed as part of a regularly scheduled course review cycle.

Course Review: Credit

Course Number	Course Title	Units
AG 100	Intro to Ag Studies and Careers	1
AG 125	Introduction to Soil Science	4
AG 130	Integrated Pest Mgmt.	4
AG 149	Coop Work Exp: Occupational	1 to 8
AG 150	Intro to Agribusiness	3
AG 152	Intro to Animal Science	3
AG 153	Introduction to Sustainable Ag	3
AG 154	Introduction to Fruit Science	3
AG 155	Intro to Mechanized Agriculture	3
AG 156	Intro to Environmental Horticulture	3
AG 157	Ag Sales, Communication & Lead	3
AG 158	Agricultural Economics	3
AG 160	Plant Propagation / Production	3
AG 161	Introduction to Plant Science	4
AG 162	Agricultural Plant Pathology	4
AG 163	Economic Entomology	4

AG 164	Weed Science	4
AG 165	Qualified Applicator Training	2
AG 189	Independent Projects in Agriculture Formerly: Independent Projects in Agribusiness	1 -3
AG 315	Fertilizers and Plant Nutrition	4
BIOL 100	Introductory Biology	4
ENGL 101	Freshman Comp: Exposition	4
ENGL 102	Freshman Comp: Literature	3
ENGL 103	Critical Thinking and Composition Prerequisite: ENGL 101	3
ENGL 104	Technical Writing	3
ENGL 106	Creative Writing Prerequisite: ENGL 101	3
ENGL 107	Literary Arts Journal 1	3
ENGL 108	Literary Arts Journal 2	
ENGL 112	Transfer English Composition Skills	2
ENGL 130	American Literature to 1865	3
ENGL 131	American Literature to 1865	3
ENGL 133	Modern Fiction	3
ENGL 137	Children's Literature	3
ENGL 138	Introduction to Shakespeare	3
ENGL 139	Ideas of Difference in Literature	3
ENGL 140	Graphic Novel as Literature	3
ENGL 144	Literature: Ancient and Classical	3
ENGL 145	British Literature to 1800	3
ENGL 146	British Literature 1800 to Present	3

ENGL 148	Hispanic Literature in Translation	3
ENGL 179	Experimental Courses in English	0.5 -3
ENGL 512	Writing Skills 2	4.5
ENGL 513	Writing Skills 3	4.5
ENGL 514	Writing Skills 4	4.5
SPCH 101	Public Speaking	3
SPCH 102	Small Group Communication	3
SPCH 103	Interpersonal Communication	3
SPCH 108	Oral Interpretation	3
SPCH 110	Intercultural Communication	3
SPCH 189	Independent Projects in Speech	1-3

MODIFICATIONS

Course Modifications: Effective 2022-23

Course Number	Course Title	Units
ES 121	African American History Modifications: Revised sections include catalog description, course content, course objectives, and Student Learning Outcomes. The course was approved for AHC GE Category 2B, AHC Multicultural Gender Studies, CSU GE Area D, and CSU US History and American Institutions, but denied for CSU GE Area F. This revision will address the issues identified in the CSU GE Area F denial. It will then also require re-submission to the above approved areas for review.	3
HIST 120	Chicano History Modifications: Revised course content, course objectives and student learning outcomes, course title (formerly History of the Mexican-American). Justification: to align with the CSU GE Area F competencies, updated textbooks, submitting for Distance education modality and attached CSU GE Area F Worksheet.	3

Program Modifications

Discipline	Program Title	Units
Electronics	Justification: During the 2017-2018 program review, the Electronics Technology Industry Advisory Committee and the Validation Team recommended that the program name be modified to more accurately reflect the content of the program, which includes computer networking training.	

		Units
	Computer Networking & Electronics Technology: Digital Systems Technician, Certificate of Achievement Formerly: Electronics Technology: Digital Systems Technician	22
	Computer Networking & Electronics Technology: Electronic Engineering Technology, Associate in Science Formerly: Electronic Engineering Technology	41
	Computer Networking & Electronics Technology: Electronic Training, Certificate of Achievement Formerly: Electronics Technology: Electronic Training	18
	Computer Networking & Electronics Technology: Electronics Technology, Associate in Science Formerly: Electronics Technology	22
	Computer Networking & Electronics Technology: Mechatronics, Associate in Science Formerly: Electronics Technology: Mechatronics	49
	Computer Networking & Electronics Technology: Mechatronics, Certificate of Achievement Formerly: Electronics Technology: Mechatronics	49
	Computer Networking & Electronics Technology: Network Maintenance and Digital Technologies, Certificate of Achievement Formerly: Electronics Technology: Network Maintenance and Digital Technologies Modifications: EL 108 – increase units from 2 units to 4 units. EL 109 – dropped 2 units. No change in the total number of units.	24
	Viticulture Level 1, Certificate of Achievement Justification: This is part of an existing program which is being modified into three stacked certificates. This Level 1 certificate will focus on introductory level skills.	23
English as a Second Language	English as a Second Language, Certificate of Accomplishment ESL 572 has been removed from the list of selected units.	14

REQUEST FOR DISTANCE EDUCATION MODALITY
Effective 2021/22

Course Number	Course Title
ASL 120	American Sign Language 1
MB 305	Body Systems and Diseases
PSY 118	Human Development – Lifespan

REQUEST FOR AHC GENERAL EDUCATION / CSU GE BREADTH and IGETC

Prefix & Number	Course Title	GE/Transfer Request
ANTH 107	Indigenous People of California	AHC GE 2A Social Science CSU GE Area D1 Anthropology and Archaeology CSU GE Area D3 Ethnic Studies IGETC Area 4A Anthropology and Archaeology IGETC Area 4C Ethnic Studies AHC MCGS CSU GE Area F Ethnic Studies
ES 107	Indigenous People of California	AHC GE 2A Social Science CSU GE Area D1 Anthropology and Archaeology IGETC Area 4A Anthropology and Archaeology AHC MCGS CSU GE Area F Ethnic Studies
ES 130	Chicano History	CSU GE Area F Ethnic Studies
HIS 120	Chicano History	CSU GE Area F Ethnic Studies
ES 121	African American History	Update: CSU GE Area F Ethnic Studies

NEW AND MODIFIED REQUISITES

Prefix & Number	Course Title	Requisites
AG 152	Intro to Animal Science	Advisory: BIOL 100
AG 161	Introduction to Plant Science	Advisory: BIOL 100
ENGL 101	Freshman Comp: Exposition	Prerequisite: Placement based upon Allan Hancock College's placement policy or concurrent enrollment ENGL 112 or completion of ENGL 514 or ENGL 595 or READ 110
ENGL 137	Children's Literature	Prerequisite: ENGL 101 (NEW) or READ 110 (NEW)

ENGL 513	Writing Skills 3	Remove prerequisite language: Recommended placement based on the START process.
ENGL 514	Writing Skills 4	Remove prerequisite language: Recommended placement based on the START process.

2020-2021 "Early Entry" Program

Under Education Code 78401(c), colleges may allow admission of minors to their noncredit programs. Under this provision, Allan Hancock College allows students 16 years of age and older to register for the noncredit courses listed below when the course is not available at their local High School, or when the content of the course ensures their educational success at their local High School.

Prefix/Number - Course Title

BASK 7005 – HS Equivalency Exam Preparation
BASK 7013 – HS Equivalency Exam Prep: Computer Skills
BASK 7011 – Basic Math
BASK 7012 – Basic Reading and Writing
BASK 7011 – Basic Math
BASK 7014 – Mathematics Lab
BASK 7015 – Reading and Writing Lab
CITZ 7000A – Preparation for Citizenship
CITZ 7000B – Preparation for Citizenship
HOEC 7100A – Beginning Clothing Construction
HOEC 7101A – Clothing Construction 2
HOEC 7102A – Sewing Projects: Open Lab
HOEC 7103A – Clothing Alterations
HOEC 7105A – Sewing with Special Fabrics
HOEC 7106A – Modern Tailoring Construction
HOEC 7108A – Serger Sewing
HOEC 7111A Creative Sewing
HOEC 7115 – Fitting and Pattern Alterations
NESL 7001 – Introduction to English A
NESL 7003 – Introduction to English B NESL
7005 – Introduction to English C
NESL 7007 – Introduction to English D
NESL 7009 – Bridge from Noncredit to Credit
NESL 7040 – Conversation for Beginning ESL
NESL 7041 – Conversation for Intermediate ESL
NESL 550 – Fundamentals of Grammar

Prefix/Number - Course Title

NESL 551 – Intermediate Grammar
NESL 552 – Advanced Grammar
NESL 7060 – Instructional Lab
WKPR 7000 – Planning Your Next Job/Career
WKPR 7001 – Planning a Job Search
WKPR 7002 – Impression Management
VOCE 7100 – Computers and You: Level 1
VOCE 7101 – Computers and You: Level 2
VOCE 7103 – Introduction to the Internet
VOCE 7105 – Intro to Microsoft Word
VOCE 7107 – Intro to Excel
VOCE 7108 – Computer Skills Lab
VOCE 7109 – Microsoft Windows
VOCE 7110 – Social Media
VOCE 7111 – Email
VOCE 7112 – Intro to Microsoft PowerPoint
VOCE 7113 – Intro to Microsoft Publisher
VOCE 7034A – Welding Lab
PHTO 7200 – Digital Photos and the Computer
PHTO 7201B – Digital Photography Level 1
PHTO 7202B – Digital Photography Level 2
PHTO 7203B – Digital Photography Level 3
PHTO 7204B – Phonetography
PHTO 7205 – Photography for Online Sales
PHTO 7206 – Food Photography
VOCE 7622 – Green Gardening Beginning
VOCE 7623 – Green Gardening Advanced

Steps to register:
1. Apply for admission to the college through CCC Apply.
2. Complete an orientation and SEP with a NC counselor
3. Have a parent or guardian complete a waiver (CFK class waiver)
4. Register for classes.

AP&P Committee 2021 Annual Report to Senate

Accomplishments	Challenges	Recommendations

• Faculty, staff, and administration collaboration and response on timely proposal submissions and approvals to meet the CCCCO mandates.
• Completion of 90-95% of CCCCO mandated ERT conversion.
• Completion of ERT to DE conversions to meet fall 2021.
• Integration of online catalog development (including refresh) with curriculum proposal timelines.
• Development of strategies to facilitate review and approval of course and program proposals.
• Review of evaluation team report on Environmental Health and Safety programs.
• Submission of 4 summary reports to AHC Academic senate and Board of Trustees.
• Submission of 4-5 courses for CSU Area F consideration.
• Annual update curriculum development guide.
• Update on course review packet.
• Review of prerequisites, corequisites, and advisory processes.
• Annual review of College Now and sunset lists.
• Innovative use of noncredit courses and programs.
   ○ Implement "satisfactory progress" rating.
   ○ Mirrored credit and noncredit courses
• Alignment of curriculum management system (CurriQunet) with curriculum development processes.
   ○ PCA and LOE requisite fields
   ○ AHC GE, CSU GE, and IGETC
   ○ DE Addendum
   ○ ERT, DE synchronous only, and DE synchronous and asynchronous
	• Impact of guided pathways, online catalog production, and other curriculum-linked activities on integrity of college publications.
	• Response and turn-around time from Governet to implement changes in the curriculum management system (CurriQunet).
	• Program deactivation proposals that do not meet the criteria of BP/AP 4021 Program Vitality.
	• Opportunities for professional development for further training on curriculum development and related matters
	• Need for clerical support during high volume of proposal submissions and processing.
		• Increase opportunity for faculty engagement in curriculum-related professional development opportunities.
		• Continue collaboration with Governet regarding implementation of the needed changes to align CurriQunet with committee processes.
		• Ongoing dialogue with guided pathways design teams, catalog committee, and learning outcomes committee.
		• Continue semester retreats to provide curriculum-rated updates.
		• Provide supplemental clerical support.
		• Explore options for Credit for Prior Learning (CPL).